



City of Hamilton

AUDIT, FINANCE & ADMINISTRATION COMMITTEE

July 12, 2017, 9:30 AM

Council Chambers, Hamilton City Hall, 71 Main Street West

Kirsten Stevenson, Legislative Coordinator 905 546-2424 x 5987

1. CHANGES TO THE AGENDA (Added Items, if applicable, will be noted with **)

2. DECLARATIONS OF INTEREST

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 [June 12, 2017](#)

4. DELEGATION REQUESTS

4.1 [Paul and Susan Roth, respecting tax relief for 164 King Street East, Hamilton \(for a future meeting\)](#)

4.2 [Zach Douglas, President and CEO of McMaster Innovation Park, respecting the approval of the extension of development charge credits available to McMaster Innovation Park \(for a future meeting\)](#)

5. CONSENT ITEMS

5.1 Immigrant and Refugee Advisory Committee

(a [Minutes from the April 13, 2017 meeting](#)

(b [Minutes from the May 11, 2017 meeting](#)

5.2 Hamilton Mundialization Advisory Committee

- (a) [Minutes from the April 19, 2017 meeting](#)
- (b) [Minutes from the May 17, 2017 meeting](#)
- 5.3 [LGBTQ Advisory Committee - minutes from the May 24, 2017 meeting](#)
- 5.4 Hamilton Status of Women Committee
 - (a) [Minutes from the April 27 meeting](#)
 - (b) [Minutes from the May 25, 2017 meeting](#)
- 5.5 [Aboriginal Advisory Committee - from the May 4, 2017 meeting](#)
- 5.6 [2017 First Quarter Request for Tenders and Proposals Report \(FCS17010\) \(City Wide\)](#)
- 5.7 [2017 First Quarter Emergency and Non-Competitive Procurements Report \(FCS17011\) \(City Wide\)](#)
- 5.8 [2017 First Quarter Non-Compliance with the Procurement Policy Report \(FCS17012\) \(City Wide\)](#)

6. PUBLIC HEARINGS / DELEGATIONS

- 6.1 Patricia LeClair, Executive Director of the Hamilton Children's Choir, respecting Choir updates (approved June 12, 2017) (verbal update)

7. PRESENTATIONS

- 7.1 [Tax and Rate Operating Budget Variance Report as at April 30, 2017 - Budget Control Policy Transfers \(FCS17060\) \(City Wide\)](#)

8. DISCUSSION ITEMS

- 8.1 [Correspondence from Shekar Chandrashekar, respecting access to police services accounting records](#)
- 8.2 [Parkland Dedication Reserve Status Report as of December 31, 2016 \(FCS17065\) \(City Wide\)](#)
- 8.3 [Audit Report 2016-06 Compliance with City-Wide Cash Handling Policy \(AUD17014\) \(City Wide\) \(Appendices "A" & "B" are distributed under separate cover\)](#)

Appendices "A" and "B" of the above Report are Private and Confidential pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 14-300, and Section 239(2), Sub-section (c) of the Municipal Act, 2001, as amended, as the subject matter pertains to the security of the property of the City.

9. MOTIONS

- 9.1 [Development Charge Demolition Credit and Parkland Dedication Fee Demolition Credit Extension for 6 Falcon Road, Stoney Creek](#)

10. NOTICES OF MOTION**11. GENERAL INFORMATION / OTHER BUSINESS****11.1 Amendments to the Outstanding Business List:****(a) Proposed New Due Dates:**

Item "P" - Review of Implementation of Renovation and/or Repairs to Parking Lot Project at 395 Mohawk Road East
Current Due Date: TBD
Proposed New Date: August 16, 2017

(b) Items to be Removed:

Item "B" - Network Communications Standardization Review (Addressed at the March 27, 2017 Audit, Finance and Administration meeting - Report FCS17030)

Item "C" - Value-for-Money Audit Program - End of Three Year Pilot (Addressed at the May 18, 2017 Audit, Finance & Administration Committee meeting - Report AUD17013)

Item "D" - Value-for-Money Audit Program - End of Three Year Pilot (Addressed at the May 18, 2017 Audit, Finance and Administration Committee meeting - Report AUD17013)

Item "G" - Employer Paid Parking Value for Money Audit Management Action Plan (Addressed at the June 8, 2015 Audit, Finance and Administration Committee meeting - CM14002(a))

Item "I" - Development Charge Exemption in Downtown Hamilton CIPA (Addressed at the April 13, 2015 Audit, Finance and Administration Committee meeting - Report FCS15022)

Item "J" - Inspection and Testing of Fire Hydrants for Condominium Properties (Addressed at the May 11, 2014 Audit, Finance and Administration Committee meeting - listed as completed and removed from the OBL as Item 'Q')

Item 'U' - Development Charge (DC) Demolition Credit Extension Request from Urban Solutions, 849 Scenic Drive (Chedoke Bowlands)
(Addressed at the May 8, 2017 Audit, Finance and Administration Committee Meeting - Report FCS17046)

12. PRIVATE AND CONFIDENTIAL

13. ADJOURNMENT

