



City of Hamilton

AUDIT, FINANCE & ADMINISTRATION COMMITTEE

September 11, 2017, 9:30 AM

Council Chambers, Hamilton City Hall, 71 Main Street West

Kirsten Stevenson, Legislative Coordinator 905 546-2424 x 5987

- 1. CHANGES TO THE AGENDA (Added Items, if applicable, will be noted with **)**
- 2. DECLARATIONS OF INTEREST**
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 3.1 [August 16, 2017](#)
- 4. DELEGATION REQUESTS**
- 5. CONSENT ITEMS**
 - 5.1 [Committee Against Racism minutes from February 28, 2017 meeting](#)
 - 5.2 [Committee Against Racism minutes from March 28, 2017 meeting](#)
 - 5.3 [2017 Second Quarter Request for Tenders and Proposals Report \(FCS17010\(a\)\) \(City Wide\)](#)
 - 5.4 [2017 Second Quarter Emergency and Non-Competitive Procurements Report \(FCS17011\(a\)\) \(City Wide\)](#)
 - 5.5 [2017 Second Quarter Non-Compliance with the Procurement Policy Report \(FCS17012\(b\)\) \(City Wide\)](#)

- 5.6 [Follow Up to Audit Report 2014-10 Planning and Economic Development - Animal Services \(AUD17023\) \(City Wide\)](#)
- 5.7 [Follow Up to Audit Report 2014-17 Public Works - Water Billings Process \(AUD17025\) \(City Wide\)](#)
- 5.8 [Follow Up to Audit Report 2015-08 Corporate Services – Salary Payroll Audit \(AUD17026\) \(City Wide\)](#)
- 5.9 [Resignation from the Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee](#)

6. PUBLIC HEARINGS / DELEGATIONS

7. PRESENTATIONS

- 7.1 [Management Action Plans for Use of External Consultant's Audit Report Recommendations \(CM17015/FCS17075/PW17063\) \(City Wide\) \(Tabled from AF&A August 16, 2017\)](#)

8. DISCUSSION ITEMS

- 8.1 [Follow Up to Audit Report 2015-01 Corporate Services – Property Tax Billing & Collection \(AUD17022\) \(City Wide\)](#)

Appendix "A" of the above Report is Private and Confidential pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 14-300, and Section 239(2), Sub-section (a) of the Municipal Act, 2001, as amended, as the subject matter pertains to the security of the property of the City. Appendix "A" is distributed under separate cover.

9. MOTIONS

- 9.1 [Funding To Mitigate 2017 & 2018 Staffing and Ward 1 Engagement Requirements \(** Appendix A\)](#)

10. NOTICES OF MOTION

11. GENERAL INFORMATION / OTHER BUSINESS

11.1 Amendments to the Outstanding Business List

(a) Items to be removed:

Item "M" - Tax and Rate Operating Budget Variance Report as at April 30, 2017 - Budget Control Policy Transfers (FCS17060) (City Wide) (Addressed at the August 16, 2017 Audit, Finance and Administration meeting - Reports PW17070 & Private & Confidential Report HUR17014)

Item "N" - Tax and Rate Operating Budget Variance Report as at April 30, 2017 - Budget Control Policy Transfers (FCS17060) (City Wide) (Addressed at the August 16, 2017 Audit, Finance and Administration meeting - Report PW17070)

12. PRIVATE AND CONFIDENTIAL

12.1 Closed Session Minutes - August 16, 2017 (distributed under separate cover)

Pursuant to Section 8.1, Sub-sections (a) and (d) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (a) and (d) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to the security of the property of the City; and, labour relations or employee negotiations.

13. ADJOURNMENT