



City of Hamilton

AUDIT, FINANCE & ADMINISTRATION COMMITTEE

October 05, 2017, 9:30 AM

Council Chambers, Hamilton City Hall, 71 Main Street West

Kirsten Stevenson, Legislative Coordinator 905 546-2424 x 5987

1. CHANGES TO THE AGENDA (Added Items, if applicable, will be noted with **)

2. DECLARATIONS OF INTEREST

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 [September 11, 2017](#)

4. DELEGATION REQUESTS

4.1 [Jason Quehl, respecting an exception and consideration of changing the rules for the water forgiveness policy](#)

5. CONSENT ITEMS

5.1 Various Advisory Committee Meeting Minutes

(a) [Hamilton Aboriginal Advisory Committee - January 16, 2017](#)

(b) [Committee Against Racism - November 22, 2016](#)

(c) [Lesbian, Gay, Bisexual, Transgender and Queer Committee - December 8, 2016](#)

(d) [Hamilton Mundialization Advisory Committee - February 15, 2017](#)

- 5.2 [Tax Appeals under Sections 357 and 358 of the Municipal Act, \(2001\), \(FCS17003\(e\)\) \(City Wide\)](#)
- 5.3 [Treasurer's Apportionment of Land Taxes \(FCS17017\(a\)\) \(Wards 11, 12 and 15\)](#)
- 5.4 [Follow Up to Performance Audit Report 2015-03 Office of the City Clerk – Agenda Process \(AUD17028\) \(City Wide\)](#)
- 5.5 [Student Accommodation Benefit Factor - Ward Budgets \(FCS17089\) \(City Wide\) \(Outstanding Business List Item\)](#)
- 5.6 [Correspondence from Shekar Chandrashekar, respecting access to police services accounting records](#)

6. PUBLIC HEARINGS / DELEGATIONS

- 6.1 Paul & Susan Roth, respecting tax relief for 164 King St. East, Hamilton (approved at the July 12, 2017 meeting) (no copy)

7. PRESENTATIONS

- 7.1 [Tax and Rate Operating Budget Variance Report as at July 31, 2017 – Budget Control Policy Transfers \(FCS17060\(a\)\) \(City Wide\) \(presentation to be distributed\)](#)

8. DISCUSSION ITEMS

- 8.1 [Audit Report 2017-03 CityHousing Hamilton Review - Purchasing & Payment System \(AUD17024\) \(City Wide\)](#)
- 8.2 [Follow Up to Audit Report 2015-06 Public Health Services – Encryption Audit \(AUD17027\) \(City Wide\)](#)

Appendix "A" of the above Report is Private and Confidential pursuant to Section 8.1, Sub-sections (a) & (e) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (a)

& (e) of the Municipal Act, 2001, as amended, as the subject matter pertains to the security of the property of the City and litigation or potential litigation, including matters before administrative tribunals, affecting the City. Appendix "A" is distributed under separate cover.

- 8.3 [Development Charges Demolition Credit, Request for Extension, McMaster Innovation Park, 175 Longwood Road South \(FCS10051\(b\)\) \(City Wide\) \(Outstanding Business List Item\)](#)

9. MOTIONS

10. NOTICES OF MOTION

- 10.1 [**Amending Ward Office Budgets with Respect to the Population Factor](#)

11. GENERAL INFORMATION / OTHER BUSINESS

11.1 Amendments to the Outstanding Business List

(a) Items to be removed:

Item I - Audit Report 2015-13 Continuous Auditing Pilot - Accounts Payable (AUD17009) (Addressed at the September 11, 2017 AF&A meeting through Report CM17015/FCS17075/PW17063)

Item N - Student Accommodation Factor Benefits (Addressed at the October 5, 2017 AF&A meeting as Item 5.6)

(b) Item requiring a new due date:

Item "M" – Splash Pad Costs
Due: Third Quarter, 2017
New due date: November 6, 2017

12. PRIVATE AND CONFIDENTIAL

12.1 Closed Session Minutes - September 11, 2017 (distributed under separate cover)

Pursuant to Section 8.1, Sub-sections (a), (b) and (d) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (a), (b) and (d) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to the security of the property of the City, personal matters about an identifiable individual, including City employees, and labour relations or employee negotiations.

13. ADJOURNMENT