



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 17- 009

AS AMENDED BY COUNCIL JUNE 28, 2017

9:30 a.m.

Thursday, June 12, 2017

Council Chambers

Hamilton City Hall

Present: Councillor D. Skelly (Chair), A. VanderBeek (Vice-Chair),
C. Collins, L. Ferguson, A. Johnson, B. Johnson and M. Pearson

**THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT
17-009 AND RESPECTFULLY RECOMMENDS:**

1. MOTIONS (Item 9)

That the Non-Union Compensation Committee provide the **General Issues Committee** ~~Audit, Finance and Administration Committee~~ with a report on the implications of the new minimum wage laws in the Province of Ontario, specifically in relation to the City's relevant legal obligations and budget.

2. Tax Appeals under Sections 357 and 358 of the *Municipal Act, (2001)* (FCS17003(d)) (City Wide) (Item 5.5)

- (a) That Appendix "A" to Report 17-009, respecting the Tax Appeals processed under Section 357 of the *Municipal Act, (2001)*, in the amount of \$49,604, be approved;
- (b) That Appendix "B" to Report 17-009, respecting the Tax Appeals, due to a Gross or Manifest Clerical Error, Pursuant to Section 358 of the *Municipal Act, (2001)*, in the amount of \$40,472, be approved.

3. 2016 Annual Report on Commodity Price Hedging (FCS17052) (PW17043) (City Wide) (Item 5.6)

That Report FCS17052, respecting the 2016 Annual Report on Commodity Price Hedging, be received.

4. City Procurement E-Bidding System (FCS17057) (City Wide) (Item 5.7)

That Report FCS17057, respecting the City Procurement E-Bidding System, be received.

5. 2016 Provincial Offences Annual Report Follow Up (FCS17051(a)) (City Wide) (Outstanding Business List) (Item 5.8)

That Report FCS17051(a), respecting the 2016 Provincial Offences Annual Report Follow Up, be received.

6. Comprehensive Legal Services Report (LS17014) (City Wide) (Item 5.9)

That Report LS17014, respecting Comprehensive Legal Services, be received.

7. Internal Clerical and General Labour Staffing Pool (HUR17008) (City Wide) (Item 5.10)

That Report HUR17008, respecting the Internal Clerical and General Labour Staffing Pool, be received.

8. Jodi Koch - Manager, Talent and Diversity, respecting Human Rights, Diversity and Inclusion Strategic Plan (Item 7.1)

That Report HUR17009, respecting the Human Rights, Diversity and Inclusion Strategic Plan, be received.

9. Robert Burwash - Director, Employee Health and Labour Relations, respecting Fire Department Attendance (Item 7.2)

That Report HUR17010, respecting Fire Department Attendance, be received.

10. Development Charge Deferral Agreement #148 – One Year Extension Request – 41 Bittern Street (FCS17062) (City Wide) (Outstanding Business List Item) (Item 8.1)

That the General Manager of Finance and Corporate Services be authorized to enter into a Development Charge Deferral Agreement in a form satisfactory to the City Solicitor, which effectively extends Development Charge Deferral Agreement #148 according to the terms outlined in Appendix “C” to Report 17-009.

11. 2016 City of Hamilton Financial Report and Audited Financial Statements (FCS17053) (City Wide) (Item 8.2)

- (a) That the 2016 City of Hamilton Financial Report and Audited Financial Statements, attached as Appendix “D” to Report 17-009, be approved; and
- (b) That the 2016 Hamilton Police Services Draft Audited Schedule of Operations, attached as Appendix “E” to Report 17-009, be received for information.

12. City of Hamilton Amended Water and Wastewater / Storm Arrears Policy (FCS17054) (City Wide) (Item 8.3)

- (a) That the amended Water and Wastewater / Storm Arrears Policy as attached in Appendix “F” to Report 17-009, be approved effective November 1, 2017;
- (b) That the General Manager of Finance and Corporate Services be authorized and directed to execute all necessary documents to amend the Service Agreement between the City of Hamilton and Horizon Utilities Corporation dated January 1, 2015, to implement recommendation (a) of Report FCS17054, in a form satisfactory to the City Solicitor and with content satisfactory to the General Manager of Finance and Corporate Services;
- (c) That the City Solicitor be authorized and directed to prepare all necessary by-laws to implement the Water and Wastewater / Storm Arrears Policy set out in recommendation (a) of Report FCS17054 which may include necessary amendments to be made to the following City of Hamilton by-laws:
 - (i) Waterworks By-law R84-026; and
 - (ii) Sanitary Surcharge and Wastewater Abatement By-law No. 03-272.

13. Grants Sub-Committee Report 17-003, from the June 1, 2017 Meeting (Item 8.4)

(a) Grants to Individual Artists Municipal Review (GRA17007) (City Wide) (Item 4.1)

That Report GRA17007, respecting the Grants to Individual Artists Municipal Review, be received.

(b) Feasibility of Emerging Athletes Category within the City Enrichment Fund (GRA17005) (City Wide) (Item 4.2)

That staff be directed to suspend the implementation of the Emerging Athletes stream, within the City Enrichment Fund, at this time.

(c) Creation and Presentation Grants for Arts Professionals (GRA17008) (City Wide) (Item 4.3)

- (i) That, the Creation and Presentation Grants for Arts Professionals, attached as Appendix "G" to Report 17-009, continue as a pilot stream within the City Enrichment Fund Program;
- (ii) That the 2016 Statistics Creation and Presentation Grants for Arts Professionals, attached as Appendix "H" to Report 17-009, be received;
- (iii) That the 2017 City Enrichment Fund recommended funding allocation for the Creation and Presentation Grants for Arts Professionals stream, in the amount of \$186,959 (as outlined in the attached Appendix "I" to Report 17-009), be approved; and,
- (iv) That the 2017 Application Summary Appendix, attached as Appendix "J" to Report 17-009, be received.

(d) Federated Women's Institutes of Ontario - Step Back in Time (CCH B-10) (Item 5.2)

That the recommended 2017 City Enrichment Fund grant for the Federated Women's Institutes of Ontario - Step Back in Time (CCH B-10), be increased from \$800 to \$3,300.

14. Governance Review Sub-Committee Report 17-002, from the May 30, 2017 Meeting (Item 8.5)

(a) City Employees Appointed as Citizen Members to City Advisory Committees, Boards and Commissions (LS17019) (City Wide) (referred to the Governance Review Sub-Committee by Council on February 22, 2017) (Item 5.1)

That Report LS1700, respecting City Employees Appointed as Citizen Members to City Advisory Committees, Boards and Commissions, be received.

(b) 2018 Council / Committee Calendar (Item 8.1)

That the 2018 Council / Committee Calendar (attached as Appendix "K" to Report 17-009), be approved.

(c) Civic Rings for Members of City Council (CL17004) (City Wide) (Item 8.2)

That a Policy for Civic Rings to Outgoing/Retiring/Deceased Members of Hamilton City Council, as attached by Appendix "L" to Report 17-009 be approved.

(d) Term Limits for Citizen Appointees – City of Hamilton's Advisory Committees (CL17005) (City Wide) (Outstanding Business List Item) (Item 8.3)

That Report CL17005, respecting Term Limits for Citizen Appointees – City of Hamilton's Advisory Committees, be received.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

1. CONSENT ITEMS

Item 5.2 Seniors Advisory Committee – Minutes from April 7, 2017 meeting was removed from the Audit, Finance and Administration Committee agenda as this advisory committee reports to the Emergency and Community Services Committee.

2. PRESENTATIONS

The following reports were added to the agenda package to accompany the following presentations:

7.1 Human Rights, Diversity and Inclusion Strategic Plan Presentation (HUR17009) (City Wide)

7.2 Fire Department Attendance (HUR17010) (City Wide)

3. MOTIONS

The motion listed under 9.1, respecting New Minimum Wage Laws in the Province of Ontario, was replaced with a revised motion.

4. ORDER OF THE AGENDA

Motion item 9.1 was moved up in the agenda to appear after Item 2 Declarations of Interest.

The agenda for the June 12, 2017 Audit, Finance and Administration Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

None.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) May 18, 2017 (Item 3.1)

The Minutes of the May 18, 2017 meeting of the Audit, Finance and Administration Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 4)

(i) Diana Weir, regarding Hamilton Philharmonic Orchestra updates (for a future meeting) (Item 4.1)

The delegation request from Diana Weir, regarding Hamilton Philharmonic Orchestra updates, was approved for a future meeting.

(ii) Patricia LeClair, regarding Hamilton Children's Choir updates (for a future meeting) (Item 4.2)

The delegation request from Patricia LeClair, regarding Hamilton Children's Choir updates, was approved for a future meeting.

(e) CONSENT ITEMS (Item 5)

(i) LGBTQ Advisory Committee - Minutes from March 16, 2017 meeting (Item 5.1)

The minutes of the March 16, 2017 meeting of the LGBTQ Advisory Committee, were received.

(ii) Seniors Advisory Committee – Minutes from April 7, 2017 – as noted under Changes to the Agenda, these minutes were removed from Audit, Finance and Administration agenda as they report to the Emergency and Community Services Committee.

(iii) Committee Against Racism - Minutes from April 25, 2017 meeting (Item 5.3)

The minutes of the April 25, 2017 meeting of the Committee Against Racism, were received.

(iv) Aboriginal Advisory Committee - Minutes from April 6, 2017 meeting (Item 5.4)

The minutes of the April 6, 2017 meeting of the Aboriginal Advisory Committee, were received.

(f) PRESENTATIONS (Item 7)

(i) Jodi Koch - Manager, Talent and Diversity, respecting Human Rights, Diversity and Inclusion Strategic Plan (Item 7.1)

Jodi Koch, Manager, Talent and Diversity, provided the Committee with an overview of Report HUR17009, respecting the Human Rights, Diversity and Inclusion Strategic Plan with the aid of a PowerPoint presentation.

The presentation, respecting the Human Rights, Diversity and Inclusion Strategic Plan, was received.

A copy of the presentation was been retained for the official record for viewing at www.hamilton.ca or through the Office of the City Clerk.

For disposition of this matter refer to Item 8.

(ii) Robert Burwash - Director, Employee Health and Labour Relations, respecting Fire Department Attendance (Item 7.2)

Robert Burwash, Director, Employee Health and Labour Relations, provided the Committee with an overview of Report HUR17010, respecting Fire Department Attendance with the aid of a PowerPoint presentation.

The presentation, respecting Fire Department Attendance, was received.

A copy of the presentation was retained for the official record for viewing at www.hamilton.ca or through the Office of the City Clerk.

For disposition of this matter refer to Item 9.

(e) DISCUSSION ITEMS (Item 8)

(i) Governance Review Sub-Committee Report 17-002, from the May 30, 2017 Meeting (Item 8.5)

**(a) Civic Rings for Members of City Council (CL17004) (City Wide)
(Item 8.2)**

Councillors A. Johnson and Skelly indicated they wished to be recorded as being OPPOSED to this item.

For disposition of this matter please refer to Item 14.

(f) ADJOURNMENT (Item 13)

That, there being no further business, the Audit, Finance and Administration Committee, was adjourned at 10:51 a.m.

Respectfully submitted,

Councillor Donna Skelly
Chair, Audit, Finance and
Administration Committee

Kirsten Stevenson
Legislative Co-ordinator
Office of the City Clerk