EMERGENCY & COMMUNITY SERVICES COMMITTEE

REPORT 16-007

1:30 pm
Wednesday, August 10, 2016
Council Chambers
Hamilton City Hall
71 Main Street West, Hamilton

Present: Councillors M. Green (Chair), A. Johnson (Vice Chair), J. Farr S. Merulla, T. Jackson, D. Skelly, T. Whitehead, J. Partridge

Also Present: Councillor C. Collins

THE EMERGENCY & COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 16-007 AND RESPECTFULLY RECOMMENDS:

1. Disposal of Obsolete Gear (CES16032) (City Wide) (Item 5.2)

That Report CES16032 respecting Disposal of Obsolete Gear, be received.

2. 2016-2017 Snow Angel Program (CES14041(b)) (City Wide) (Item 8.1)

That Report CES14041(b) respecting 2016-2017 Snow Angel Program, be received.

3. Capital Funding Proportional Allocation Policy for Social Housing (CES16030) (City Wide) (Item 8.2)

(a) That the "Capital Funding – Proportional Allocations" policy attached as Appendix "A" to Report 16-007, be approved; and,

(b) That the General Manager of Community and Emergency Services Department be authorized and directed to approve and execute capital funding agreements, prepared in a form satisfactory to the City Solicitor,

on behalf of the City of Hamilton for funding allocations made with respect to recommendation (a) of Report CES16030.

4. Municipal Housing Facilities By-law (CES16031) (City Wide) (Item 8.3)

(a) That the Municipal Housing Facilities By-law, attached as Appendix "B" to Report 16-007, which has been prepared in a form satisfactory to the City Solicitor, be enacted; and,

(b) That By-law 03-148 be repealed.

5. Child Care System Special Needs Resourcing (CES16034) (City Wide) (Item 8.4)

That Report CES16034 respecting Child Care System Special Needs Resourcing, be received.

6. Resolution from the City of Welland respecting the Development of Provincial Legislation requiring Registration, Licensing and Setting Provincial Standards for Private Supportive Living Accommodations. (Item 8.5)

That staff be directed to report back at the next Emergency & Community Services Committee meeting respecting the development of Provincial Legislation requiring registration, licensing and setting Provincial Standards for Private Supportive Living Accommodations.

7. Supportive Funding of Beasley Youth Asset Development Initiative (Item 9.1)

WHEREAS, City Council has made a concerted effort to focus on initiatives to help improve the lives of youth and prepare them for success in the future;

WHEREAS, the John Howard Society of Ontario works with at risk individuals and is committed to providing a continuum of prevention and intervention services supporting individuals and families to develop the skills and assets necessary to make positive and long lasting life changes, thus enabling them to become fully contributing members of the community;

WHEREAS, the John Howard Society of Hamilton, Burlington & Area developed the Beasley Youth Asset Development Initiative as a community project that works with all of Beasley's resources including community groups, schools, businesses, agencies and faith organizations to increase the developmental assets of children and youth in this neighbourhood;

WHEREAS, all 11 of the Neighbourhood Action Plans developed through the Neighbourhood Action Strategy have consistently identified the availability of community services, developing educational opportunities, employment preparedness training and employment opportunities for youth as priorities; and,

WHEREAS, the Beasley Neighbourhood Action Plan specifically speaks to creating a Youth Neighbourhood Association, promoting creativity, academic opportunities, language skills opportunities, current job skill opportunities within Beasley for youth;

THEREFORE BE IT RESOLVED:

That City Council support the John Howard Society of Hamilton, Burlington & Area and the Beasley Youth Asset Development Initiative by the provision of $10,000 in funding, ($5,000 in 2016 and $5,000 in 2017) from the Neighbourhood Action Strategy Fund under Project id# 2051255204.

8. Skate the Dream / McMaster's Women's Hockey (Added Item 10.1)

WHEREAS, the McMaster Women's Hockey Team has historically provided many hours of volunteer instruction and mentorship during our Skate the Dream program at Eastwood Arena;

WHEREAS, the McMaster's Women's Hockey team has indicated a desire to become more involved as volunteers in the Skate the Dream program each of the four nights weekly that the program runs;

WHEREAS, the McMaster Women's Hockey Team is currently non-varsity, but are working with Athletic Director Glen Grunewald to reinstate varsity status and get back to competing with the many other Ontario University varsity clubs;

WHEREAS, facilitators of Skate the Dream, The Boys and Girls Club of Hamilton East calls the McMaster Women's Hockey Team's involvement "invaluable" and "very important in achieving the goals and objectives of teaching our youth how to skate and play hockey and become team players in life"; and

WHEREAS, the Skate the Dream program has provided for a significant increase in ice time at Eastwood arena, but the arena remains the most underutilized in the City of Hamilton inventory; and

WHEREAS, all of us would be very proud to call Eastwood the Home of McMaster University Women's hockey;

THEREFORE BE IT RESOLVED:

That recreation staff be directed to provide the McMaster Women's Hockey team one hour of practice/game ice time for every two hours of volunteering time to be accommodated on weeknights following the Skate the Dream programming and to a maximum of four hours of ice time per week.

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following change to the Agenda:

10.1 Added Notice of Motion respecting Skate the Dream / McMaster's Women's Hockey

The Agenda for the August 10, 2016 meeting of the Emergency & Community Services Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

Councillor Green declared an interest with Items 6.1 and 10.1, respecting Ontario Autism Program Changes, as his spouse is an IBI and ABA Behavioural Therapist.

(c) APPROVAL OF MINUTES (Item 3)

(i) July 6, 2016 (Item 3.1)

The Minutes of the July 6, 2016 Emergency & Community Services Committee meeting were approved, as presented.

(d) DELEGATION REQUESTS (Item 4)

(i) William Urie, Hamilton Olympic Club, respecting the 90th anniversary of the Hamilton Olympic Club (for the September 12, 2016 meeting) (Item 4.1)

The delegation request submitted by William Urie, Hamilton Olympic Club, respecting the 90th anniversary of the Hamilton Olympic Club, was approved to appear before the Emergency & Community Services Committee September 12, 2016 meeting.

(ii) Calvin Cain, OHSNA Hamilton, respecting formal recognition and transformation process of former Domiciliary Hostel Program to Provincial Housing with Support Program funding category (for the August 10, 2016 meeting) (Item 4.2)

The delegation request submitted by Calvin Cain, OHSNA Hamilton, respecting formal recognition and transformation process of former Domiciliary Hostel Program to Provincial Housing with Support Program funding category, was approved to appear before the Emergency & Community Services Committee August 10, 2016 meeting.

(e) CONSENT ITEMS (Item 5)

(i) Various Advisory Committee Minutes (Item 5.1)

1. Seniors Advisory Committee Minutes - February 5, 2016 (Item 5.1 (a))

The Seniors Advisory Committee Minutes dated February 5, 2016, were received.

2. Seniors Advisory Committee Minutes - March 4, 2016 (Item 5.1 (b))

The Seniors Advisory Committee Minutes dated March 4, 2016, were received.

(f) PUBLIC HEARINGS AND DELEGATIONS (Item 6)

(i) Calvin Cain, OHSNA Hamilton, respecting formal recognition and transformation process of former Domiciliary Hostel Program to Provincial Housing with Support Program funding category (Item 6.1)

Calvin Cain, OHSNA Hamilton, addressed Committee respecting formal recognition and transformation process of former Domiciliary Hostel Program to Provincial Housing with Support Program funding category, with the aid of a PowerPoint Presentation. A copy of the presentation has been retained for the official record.

Calvin Cain's presentation included, but was not limited to, the following:

- Supportive Housing Program – Program Reviews
  - City of Hamilton Sponsored Review
  - Raymond Chabot Grant Thornton

- Domiciliary Hostel Working Group
- Program Review and Report: Hamilton and Ontario
- Continuous Improvement Group

- Supportive Housing Program – Now
  - Waitlist
  - Available Beds on a negative trend
  - Housing with Related Supports
  - Implications
  - Systematic Closures of Supportive Housing

- Supportive Housing Program – Request
  - Recognition of the "Supportive Housing Program"
  - Termination to the waitlist: Apply adequate funding
  - Urgent and strategic plan

The presentation by Calvin Cain respecting formal recognition and transformation process of former Domiciliary Hostel Program to Provincial Housing with Support Program funding category, was received.

(g) MOTIONS (Item 9)

(i) Residential Care Facilities Subsidy Program (Item 9.2)

WHEREAS, the Province of Ontario's Long Term Affordable Housing Strategy Update identifies a number of strategies to improve access to and the quality of supported housing;

WHEREAS, the Province of Ontario has identified Housing with Related Supports as a program area that can be funded by the City of Hamilton under the Community Homelessness Prevention Initiative;

WHEREAS, Hamilton currently has service agreements with 53 Residential Care Facilities (RCF), also known as Domiciliary Hostels, that provide housing and support to more than 740 residents;

WHEREAS, the needs of subsidized RCF residents have changed over time as have the service systems intended to support them; and,

WHEREAS, subsidized RCF operators have indicated an interest in having the RCF Subsidy program and its name better reflect the realities of serving clients today;

THERFORE BE IT RESOLVED:

That staff be directed to conduct a review of the current housing with related supports subsidy program to include: an assessment of the current residents and their support needs, an inventory of other housing with support programs in the community, a recommendation of what populations the program should serve, a review of best practices on the provision of housing with supports for those populations, a program model to best serve those populations, a review of current physical infrastructure, identify the gaps between the current system and the proposed model, with a plan to end the wait list by the end of this year and report back to the Emergency and Community Services Committee with a transition plan.

(h) NOTICES OF MOTION (Item 10)

Councillor Farr introduced the following Notice of Motion:

Skate the Dream / McMaster's Women's Hockey (Added Item 10.1)

WHEREAS, the McMaster Women's Hockey Team has historically provided many hours of volunteer instruction and mentorship during our Skate the Dream program at Eastwood Arena;

WHEREAS, the McMaster's Women's Hockey team has indicated a desire to become more involved as volunteers in the Skate the Dream program each of the four nights weekly that the program runs;

WHEREAS, the McMaster Women's Hockey Team is currently non-varsity, but are working with Athletic Director Glen Grunewald to reinstate varsity status and get back to competing with the many other Ontario University varsity clubs;

WHEREAS, facilitators of Skate the Dream, The Boys and Girls club of Hamilton East calls the McMaster Women's Hockey Team's involvement "invaluable" and "very important in achieving the goals and objectives of teaching our youth how to skate and play hockey and become team players in life";

WHEREAS, the Skate the Dream program has provided for a significant increase in ice time at Eastwood arena, but the arena remains the most underutilized in the City of Hamilton inventory; and,

WHEREAS, all of us would be very proud to call Eastwood the Home of McMaster University Women's hockey;

THEREFORE BE IT RESOLVED:

That recreation staff be directed to provide the McMaster Women's Hockey team one hour of practice/game ice time for every two hours of volunteering time to be accommodated on weeknights following the Skate the Dream programming and to a maximum of four hours of ice time per week.

The Rules of Order were waived to allow for the introduction of a motion respecting Skate the Dream / McMaster's Women's Hockey.

For disposition of this matter, please refer to Item 8.

(i) GENERAL INFORMATION AND OTHER BUSINESS (Item 11)

(i) Outstanding Business List Amendments (Item 11.1)

The following items were considered complete and removed from the Outstanding Business List:

Item D: Hamilton Roundtable for Poverty Reduction, respecting Affordable Childcare Services

Item I: Snow Angel Program 2015-2016

Item Q: Capital Funding – Proportional Allocation Policy for Social Housing

(j) ADJOURNMENT (Item 13)

There being no further business, the Emergency & Community Services Committee was adjourned at 2:50 p.m.

Respectfully submitted,

Councillor M. Green
Chair, Emergency & Community Services Committee

Lisa Chamberlain
Legislative Coordinator
Office of the City Clerk

Housing Services Division Policy	Hamilton	Content Updated: 2016-06-15
Social Housing Administration		***Housing Services***
Capital Funding – Proportional Allocations		
Page 1 of 4		Approval: 2016-MM-DD

Capital Funding – Proportional Allocations

POLICY STATEMENT	The City of Hamilton, as Service Manager, under the *Housing Services Act, 2011* may use proportional allocations for intermittent capital funding for social housing from the provincial and/or federal governments, subject to the terms and conditions imposed on such capital funding.
PURPOSE	To establish a policy to allocate intermittent capital funding from the provincial and/or federal governments in an amount which is proportionate to the number of units in the inventory of each social housing provider, including CityHousing Hamilton, subject to the terms and conditions associated with any such funding. In the absence of specific funding rules, terms and conditions, this policy will help guide the Service Manager to prioritize a ratio of capital funding from senior levels of government allocated to social housing providers on a basis that is approximately equivalent to the ratio of social housing units.
SCOPE	The City of Hamilton is the designated Service Manager for social housing in the Hamilton area and as such, has legislated responsibility for administration and funding of prescribed housing programs. This policy is intended for use by the Service Manager when determining intermittent capital funding allocations for social housing providers who are under service agreement with the City to administer rent-geared-to-income (RGI) assistance under the *Housing Services Act, 2011.*
DEFINITIONS ***City***	means the City of Hamilton in its role as Service Manager designated under the *Housing Services Act, 2011*
CityHousing Hamilton	is the local housing corporation of which the City is the sole shareholder
Eligible Units	are units offered by a Housing Provider for RGI and may include units rented at low end of market rent within a Housing Project, which are operated subject to the provisions of the *Housing Services Act, 2011*
Housing Project	means a specific address or group of addresses that provide RGI housing
Housing Provider	means a Non-Profit, Co-operative or Corporation that operates a Housing Project in accordance with the *Housing Services Act, 2011*

Rent-Geared-to-Income Assistance (RGI)	means the reduced rent/housing charge paid by a household residing in a social housing unit that is based on the household's gross monthly income. Households are generally charged 30% of their gross household income in rent.
Service Manager	means, for the purposes of this Policy, the Director of Housing Services or other person designated to administer the City of Hamilton's required mandate as established by the *Housing Services Act, 2011*
Social Housing	refers to rental housing developed with the assistance of government and subsidized by levels of government for people with low to moderate incomes, seniors or people with special need who can live, with support, in the community. Social housing is either non-profit rental or co-operative housing. Some or all of the rents are subsidized so that households do not pay more than 30% of gross income on shelter.
Total Housing Stock	means the total number of Eligible Units in the City of Hamilton, at any given time.
TERMS & CONDITIONS	The terms and conditions of any capital funding from the provincial and/or federal governments supersede this Policy. The Service Manager reserves the right to allocate funding using a competitive or other process where, in the opinion of the Service Manager, proportional allocation may not result in the best use of the funding. Proportional allocation will be considered within the context of any specific funding requirements prescribed by the provincial and/or federal governments. The Service Manager reserves the right to allocate funding in a manner that is responsive to the needs and priorities established through the Housing and Homelessness Action Plan or any other City of Hamilton endorsed plan or priority. Housing Providers who receive proportional allocations under this policy are required to submit a capital spending plan, approved by its Board of Directors, for the funding which should address capital repairs identified through a completed Building Condition Assessment or other high-priority preventative maintenance items.

Housing Services Division Policy	Hamilton	Content Updated: 2016-06-15
Social Housing Administration		***Housing Services***
Capital Funding – Proportional Allocations		
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RESPONSIBILITIES

Determining Proportions

To calculate the amount of funding potentially available to eligible social housing providers, the Service Manager will use this formula:

$$\frac{x \text{ (allocation)}}{\text{a (funding)}} = \frac{\text{b (Eligible Units)}}{\text{n (total units in housing stock)}}$$

Cross multiply: $(x)(n) = (a)(b)$

$$x = (a \times b)/n$$

Example:

$$\frac{x \text{ (allocation)}}{\$100{,}000\ a} = \frac{200\ b \text{ (total individual housing provider units)}}{10{,}000\ n \text{ (Total Housing Stock)}}$$

$$10{,}000\ x = 20{,}000{,}000$$

$$x = 2{,}000$$

In this example, the housing provider has 2% of the total units in the housing stock; therefore, the housing provider would be entitled to an equal proportion of funding which is also 2% or $2,000.

Funding Allocation

If capital funding is allocated in accordance with this Policy, an agreement must be completed before capital funding is released.

The Service Manager will work with the Housing Provider and staff from the City's Legal Services Division to determine the appropriate terms of the funding agreement, including an appropriate payment schedule.

The Service Manager and Housing Provider must complete the funding agreement prior to any funds being advanced. The Service Manager will requisition a Purchase Order once the funding agreement and any other requirements have been satisfied.

COMPLIANCE

Any Housing Provider who receives capital funding must adhere to the terms and conditions of the agreement, including any regular reporting requirements.

	Specific monitoring mechanisms to verify how funds were spent will be built into each agreement. Non-Compliance with this policy may impact funding and cash flow from the City to housing providers who provide social housing units to low-to-moderate income households. This may result in negative impacts to social housing units and to the tenants who live in them. The Manager of Social Housing is responsible for ensuring compliance with this policy.
HISTORY	On April 13, 2016, Council passed the following motion: *That Community & Emergency Services staff be directed to report to the Emergency & Community Services Committee with a policy for allocating intermittent additional capital funding from the provincial or federal governments to CityHousing Hamilton in an amount that is proportionate to the number of units in its inventory, subject to the terms and conditions associated with any such funding.*
Approval	City of Hamilton Council Approval: 2016-XX-XX (Report CES16030)

Authority: Item XX, XX Committee
Report XXX
CM: XXX

Bill No.

CITY OF HAMILTON

BY-LAW NO.XX-XXX

Municipal Housing Facilities By-law

WHEREAS the City is the Service Manager under the ***Housing Services Act, 2011*** and is authorized to operate and manage housing, including establishing, administering and funding programs for the provision of residential accommodation in its service area;

AND WHEREAS under section 110 of the ***Municipal Act, 2001*** the City may enter into agreements for the provision of municipal capital facilities;

AND WHEREAS Ontario Regulation No. 603/06 sets out the classes of municipal capital facilities for which the City may enter into agreements, one such class being municipal housing project facilities;

AND WHEREAS that Regulation requires that the City enact a municipal housing facilities by-law prior to entering into a municipal capital facility agreement for a municipal housing project facility;

NOW THEREFORE Council enacts as follows:

1. In this By-law:

"Act" means the ***Municipal Act, 2001*** and its regulations;

"affordable housing" means:

(a) rental housing units with a rent at or below 125% of average market rent;

(b) for affordable homeownership, housing units with a sale price of at least 10% below the median resale price of a home;

"average market rent" means:

(a) average monthly City rent or local area rent, whichever is higher, by unit and structure type, as determined in the annual fall survey of average market rents for the prior calendar year as provided to the City by CMHC; or

(b) average market rent for a housing unit, by unit and structure type, for the prior calendar year as determined by the General Manager.

"CMHC" means the Canada Mortgage and Housing Corporation;

"City" means the municipal corporation known as the City of Hamilton or the geographic area of the City of Hamilton, as the context requires;

"Council" means the Council of the City;

"General Manager" means the General Manager of the Community and Emergency Services Department and includes any City staff he or she may designate to on his or her behalf;

"household income" means the gross annual income from all sources for all persons who reside in a housing unit or who will reside in a housing unit;

"housing project facility" means a project or part of a project designed to provide or facilitate the provision of rented or owned residential accommodation, with or without any public space, recreational facilities and commercial space or buildings appropriate thereto;

"housing provider" means a person with whom the City has entered into or will enter into a housing project facility agreement;

"median resale price" means the median resale price of the same housing unit and structure type for the City as reported by the Ministry of Housing or the REALTORS Association of Hamilton-Burlington, or as determined by the General Manager;

"municipal housing project facility" means the class of municipal capital facility prescribed by paragraph 2(1)18 of Ontario Regulation No. 603/06;

"municipal housing project facility agreement" means a municipal housing project facility agreement under section 110 of the *Municipal Act, 2001*;

"municipal housing project facilities by-law" means a by-law enacted by Council under subsection 7(1)(a) of Ontario Regulation 603/06;

"structure type" means the built form of a unit including an apartment, townhouse, single detached unit, etc.;

"unit" or "housing unit" means a dwelling which is rented or owned by the occupant and includes a dwelling that is a single room;

"unit type" means the type of unit determined by the number of bedrooms.

2. Council may pass a municipal housing project facilities by-law authorizing a municipal housing project facility agreement.

3. The City shall not enter into a municipal housing project facility agreement unless the General Manager determines to his or her satisfaction that the housing units to be provided fall within the section 1 definition of affordable housing.

4. The City shall not enter into a municipal housing project facilities agreement unless the General Manager determines to his or her satisfaction that the housing units to be provided will be rented or sold to households:

   (a) with an annual household income below the 60th income percentile for renter households in the City; and

   (b) that do not own a residential property.

5. Every municipal housing project facility agreement for rental housing units shall:

   (a) have a term of not less than 15 years;

   (b) require that the housing provider and any successor housing provider ensure each unit to be provided falls within the section 1 definition of affordable housing throughout the term;

   (c) require that the housing provider and any successor housing provider ensure annually that the tenant of each affordable housing unit to be provided meets the eligibility requirements of section 4 throughout the term;

   (d) be registered on the title of the property to which it relates;

   (e) be binding on the heir's, successors and assigns of the housing provider;

   (f) before the housing provider sells the housing project facility during the term, it ensure the purchaser enter into a housing project facilities agreement with the City with the same contractual provisions;

   (g) list any benefits being conveyed to the housing provider under this by-law, including their estimated present day monetary value;

   (h) require that, if the housing provider fails or refuses to carry out its obligation under the municipal housing facility agreement, the City seek appropriate remedies; and,

(i) such other contractual provisions as the City Solicitor may consider necessary or advisable to protect the interests of the City or the residents of the municipal housing facility.

6. Every municipal housing project facility agreement for owned housing units shall:

(a) have a term of not less than 15 years;

(b) be registered on the title of the property to which it relates;

(c) be binding on the heir's, successors and assigns of the housing provider or owner;

(d) require that the housing provider or owner ensure that subsequent owners of each unit meet the eligibility requirements of section 4;

(e) list any benefits being conveyed to the housing provider under this by-law, including their estimated present day monetary value;

(f) require that, if the housing provider fails or refuses to carry out its obligation under the municipal housing facility agreement, the City seek appropriate remedies; and,

(g) such other contractual provisions as the City Solicitor may consider necessary or advisable to protect the interests of the City or the residents of the municipal housing facility.

7. An Agreement may provide for one or more of the following:

(a) assistance as provided for in subsection 110(3) of the *Municipal Act, 2001*; or

(b) tax exemptions as provided for in subsection 110(6) of the *Municipal Act, 2001*.

8. This By-law may be referred to as the Hamilton Municipal Housing Facilities By-law or the Municipal Housing Facilities By-By-law.

9. By-law No. 03-148 is repealed.

10. This By-law comes into force on the day it is passed.

PASSED this ___ day of _____, 20___.

F. Eisenberger	R. Caterini
Mayor	City Clerk