



City of Hamilton

OPEN FOR BUSINESS SUB-COMMITTEE ADDENDUM

Meeting #: 18-001
Date: March 27, 2018
Time: 9:30 a.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

	Pages
7. STAFF PRESENTATIONS	
7.1 Open For Business Accomplishments	
*7.1.a Added Attachment (Presentation)	3
8. DISCUSSION ITEMS	
8.1 Outdoor Boulevard Café Process Improvement (PED18075) (City Wide)	
*8.1.a Presentation respecting Outdoor Boulevard Cafe Process Improvement	47



Open For Business Update

Presentation to Open For Business Subcommittee

March 27, 2018

PRESENTATION OVERVIEW

Development Trends

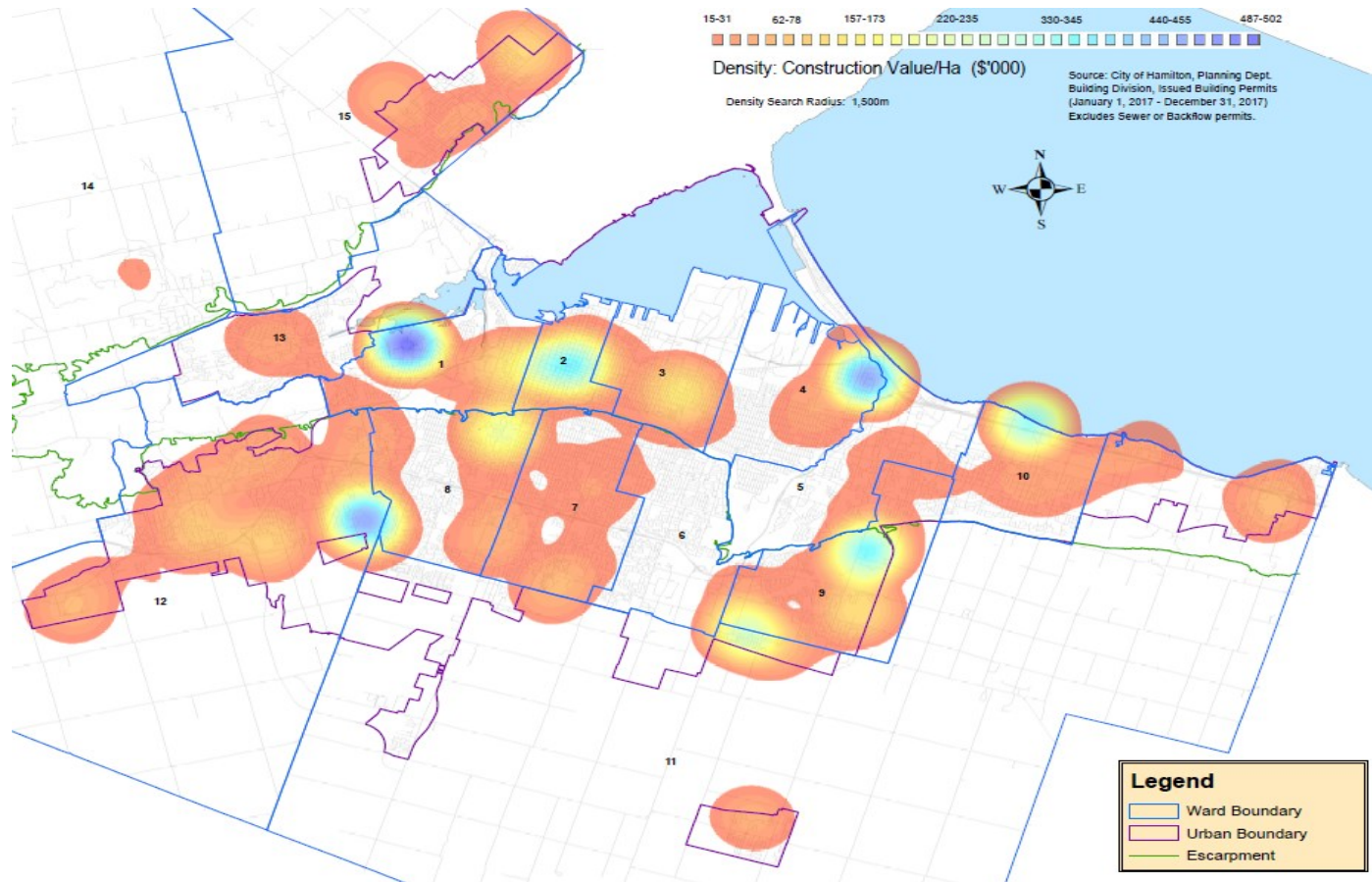
Our Open For Business Initiative

How We're Doing

DEVELOPMENT TRENDS

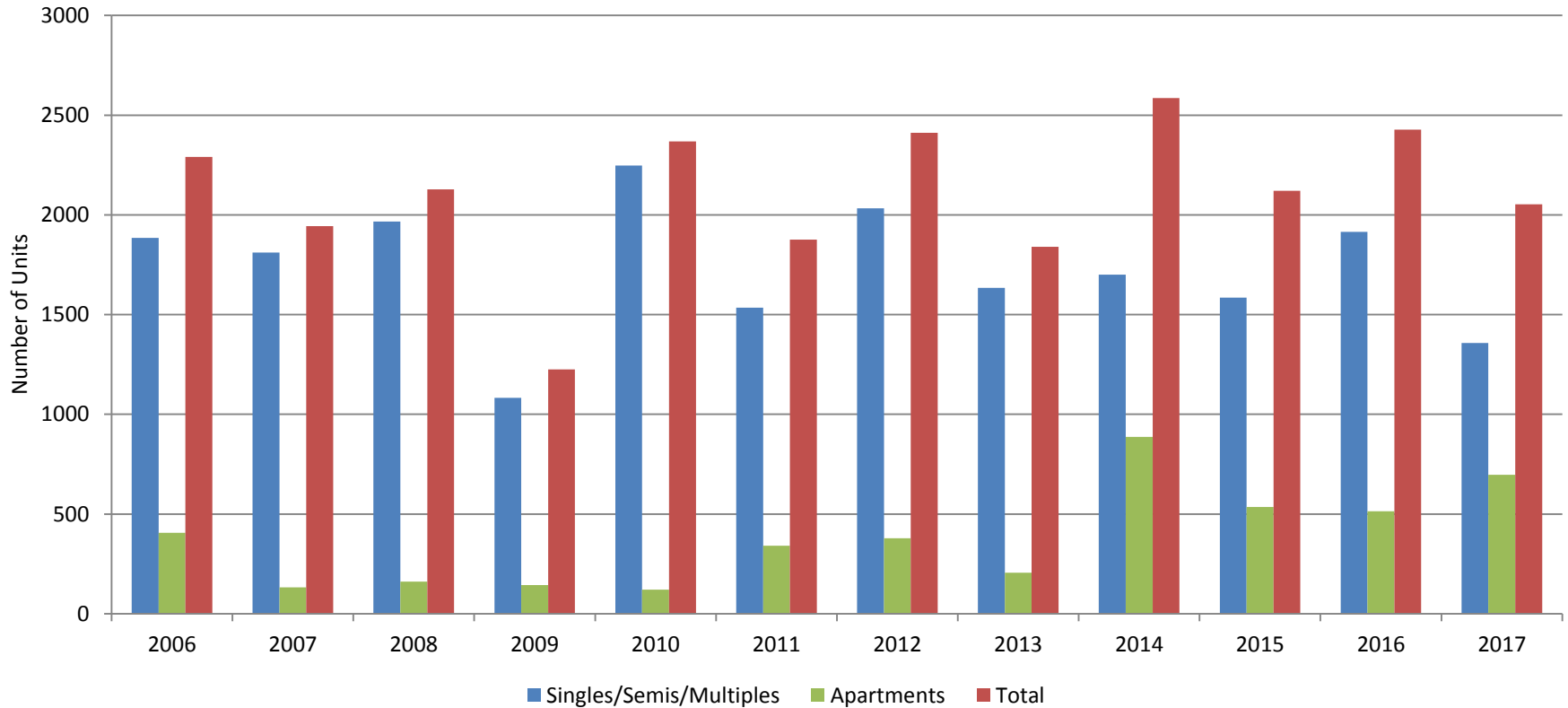
BUILDING PERMIT ACTIVITY

Year	Construction Value
2006	\$682,547,814
2007	\$801,719,348
2008	\$818,462,450
2009	\$692,402,386
2010	\$1,096,299,091
2011	\$731,019,287
2012	\$1,499,627,394
2013	\$1,025,785,000
2014	\$1,143,192,846
2015	\$1,108,192,846
2016	\$1,056,237,746
2017	\$1,364,145,418



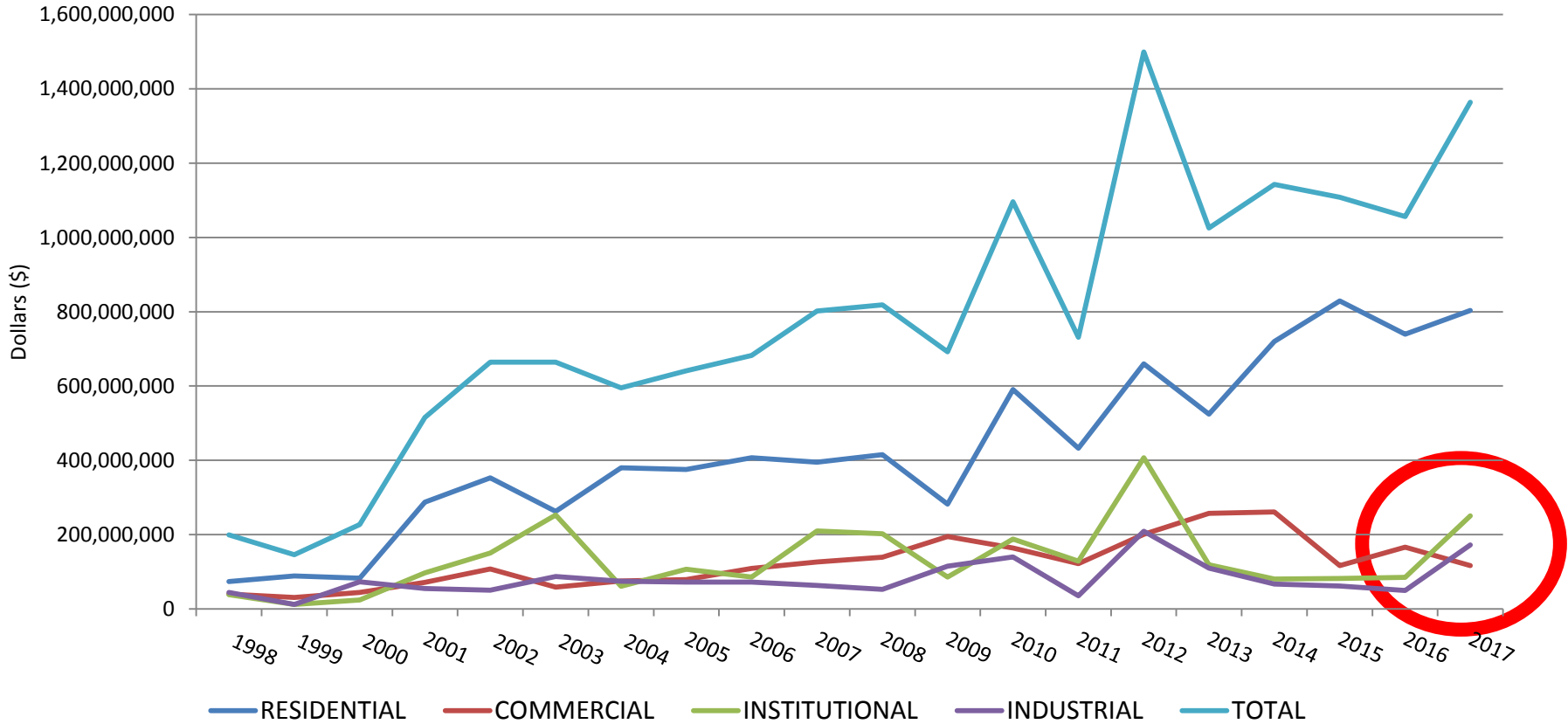
RESIDENTIAL DEVELOPMENT

Housing Units



NON-RESIDENTIAL DEVELOPMENT

Building Permit Construction Values By Type

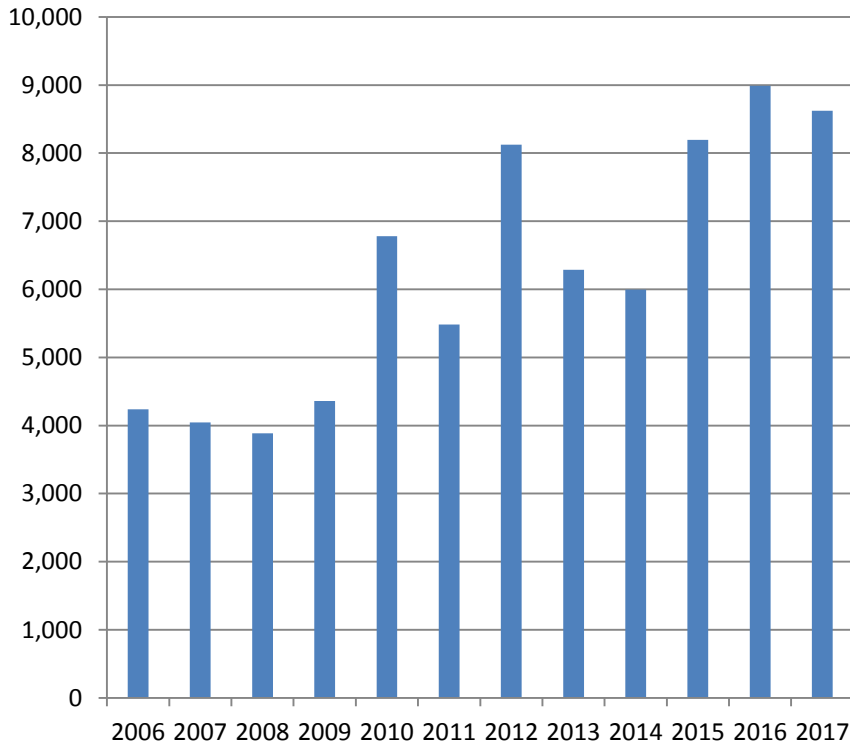


NON-RESIDENTIAL DEVELOPMENT

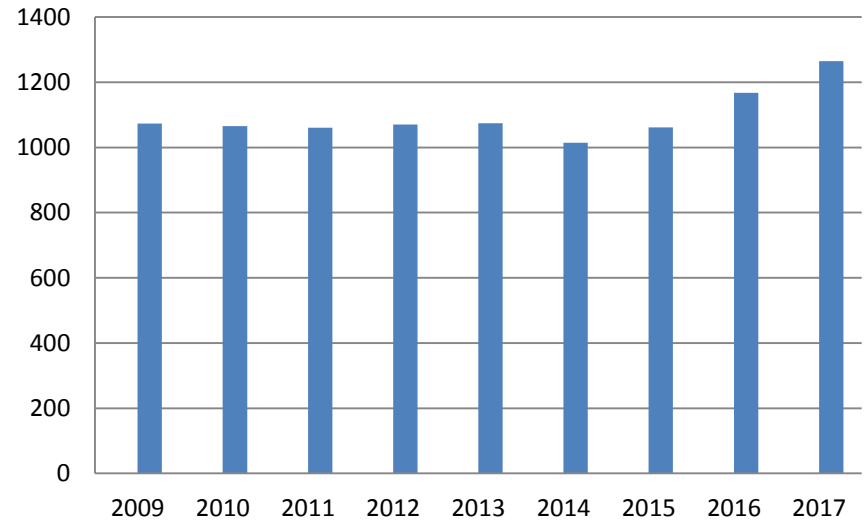


DEVELOPMENT ACTIVITY

Number of Building Permits Issued



Number of Development Applications



OUR OPEN FOR BUSINESS INITIATIVE

OUR OPEN FOR BUSINESS INITIATIVE

In May 2015 ...

- Re-launch of OFB Council Sub-Committee
- Presentation of findings from consultant's report on development approvals process review
- Appointment of Director of Open For Business
- Council approved budget investments in planning and economic development

OUR OPEN FOR BUSINESS INITIATIVE

34 initiatives in 34 months

- a) Eliminating the unnecessary steps
- b) Streamlining the necessary steps
- c) Clear guidelines and expectations
- d) Technology
- e) Staff development and customer service

ELIMINATING THE UNNECESSARY STEPS

1. Parking requirements in older commercial areas
2. Building Permits for festival tents
3. Zoning for farmer's markets
4. Planning approvals for model homes
5. Land dedications for road widenings
6. New rural zoning by-law
7. Encroachment agreements
8. Commercial & Mixed Use Zoning
9. Site Plans for Sales Trailers
10. Legal non-conforming signs
11. Business Licensing By-law review

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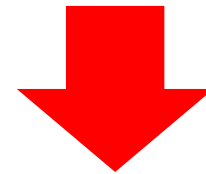
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Retail

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11. Business Licensing By-law review

STREAMLINING THE NECESSARY STEPS

12. Concurrent building permit review
13. Concurrent minor variance approvals
14. Concurrent Form 1 review
15. Conditional Building Permits for brownfield sites
16. Development Engineering re-organization
17. Liquor license applications
18. Lean Review of Draft Plan of Subdivision Approval Process

STREAMLINING THE NECESSARY STEPS

12. Concurrent building permit review

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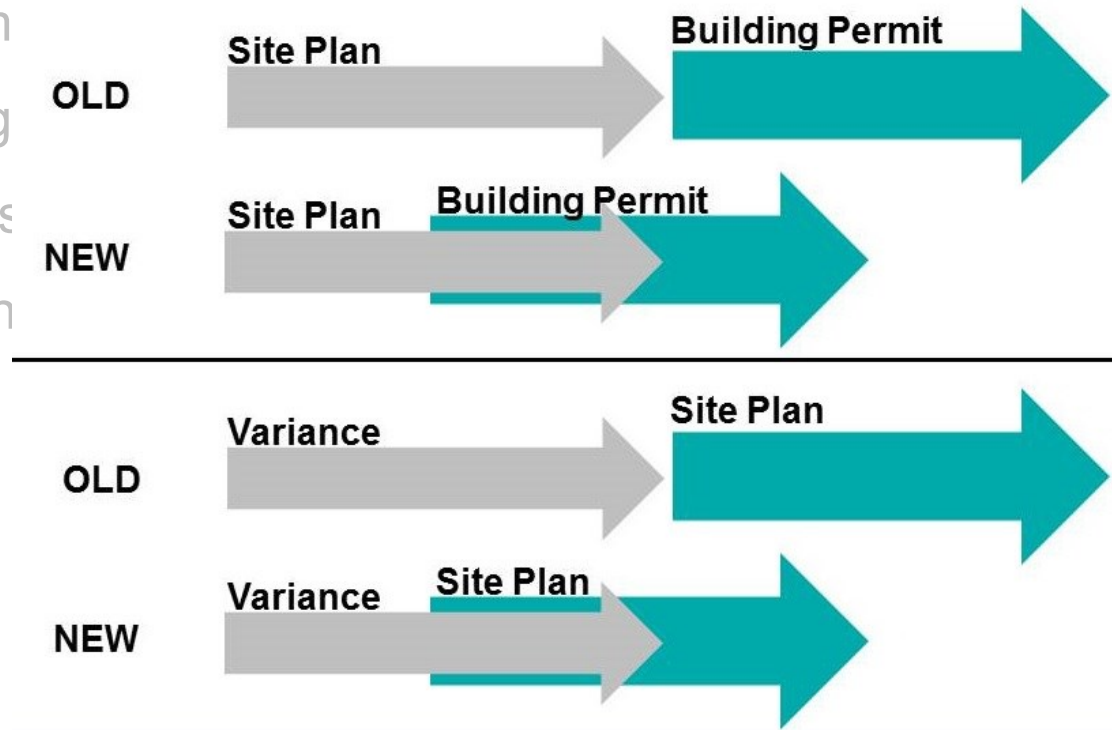
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15. Conditional Building Perm

16. Development Engineering

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18. Lean Review of Draft Plan



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18. Lean Review of Draft Plan of Subdivision Approval Process

CLEAR GUIDELINES & EXPECTATIONS

19. Comprehensive engineering guidelines
20. Site Plan Approval timelines
21. Standardized template for engineering submissions
22. Clear language in zoning verifications
23. Pre-screening of Form 1 applications
24. Sign variances
25. Zoning Verification at Formal Consultation

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- 26. AMANDA platform for development applications
- 27. Digital Building Permit Applications
- 28. Open Data

26. AMANDA platform for development applications

27. Digital Building Permit Applications

28. Open Data

2017 110838 000 00 FILM Film Permit

Type	FILM Film Permit	Status	Approved
Sub Type	Location Permit	Parent ID	774509
Work		Row ID	774735
Group	Film Permits		

Primary Property

Address	71 CROSS STREET, DUNDAS, Ontario, CAN	Roll	2515260200190...	PropID	158826	Folder Unit	
Location	<input type="text"/>						

Tracking Dates and Reference Information

In Date	May 04, 2017	Issue/Approve		Expires	May 11, 2017
Ref. No.		Issued By		Final Date	
Name	Canadian Tire	Priority			

Description

71 CROSS ST. DUNDAS

26. AMANDA platform for development applications

27. Digital Building Permit Applications

28. Open Data



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Development Applications - Active

List of active applications for Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision indicating the number of days the applications are active from the deemed complete date to the date of the Planning Committee meeting in relation to statutory timeframes for non-decision appeals prescribed by the Planning Act.

Update frequency: monthly

Format: [CSV](#) | [XLS](#)

[Data notes](#)

Development Approval Timelines

NEW

Timelines for the completion of various steps in the development review process within the Planning and Economic Development Department

Building Permit Review - Average timelines to issue a Building Permit. **Format:** [CSV](#) | [XLS](#)

Business Licence Review - Average timelines to issue a Business Licence and total number of licences issued. **Format:** [CSV](#) | [XLS](#)

Committee of Adjustment Hearings and Consent Applications - Average timelines for Committee of Adjustment Hearings and Consent applications. **Format:** [CSV](#) | [XLS](#)

Engineering Submissions for Site Plan - Average timelines to process Engineering Submission for Site Plan and total number of applications submitted. **Format:** [CSV](#) | [XLS](#)

Engineering Submissions for Subdivisions - Average timelines to process Engineering Submission for subdivisions and total number of applications submitted. **Format:** [CSV](#) | [XLS](#)

Reports to Planning Committee - Average timelines for Staff Reports of Development Applications to get to Planning Committee. **Format:** [CSV](#) | [XLS](#)

Zoning Verification - Average timelines for Zoning Verifications for Planning Files. **Format:** [CSV](#) | [XLS](#)

Update frequency: yearly

[Data notes](#)

STAFF DEVELOPMENT & CUSTOMER SERVICE

- 29. Continuous Improvement Team
- 30. Business Facilitation Team
- 31. Future Ready leadership development program
- 32. “PEDEats”
- 33. Lean Six Sigma
- 34. Greenbelt Training

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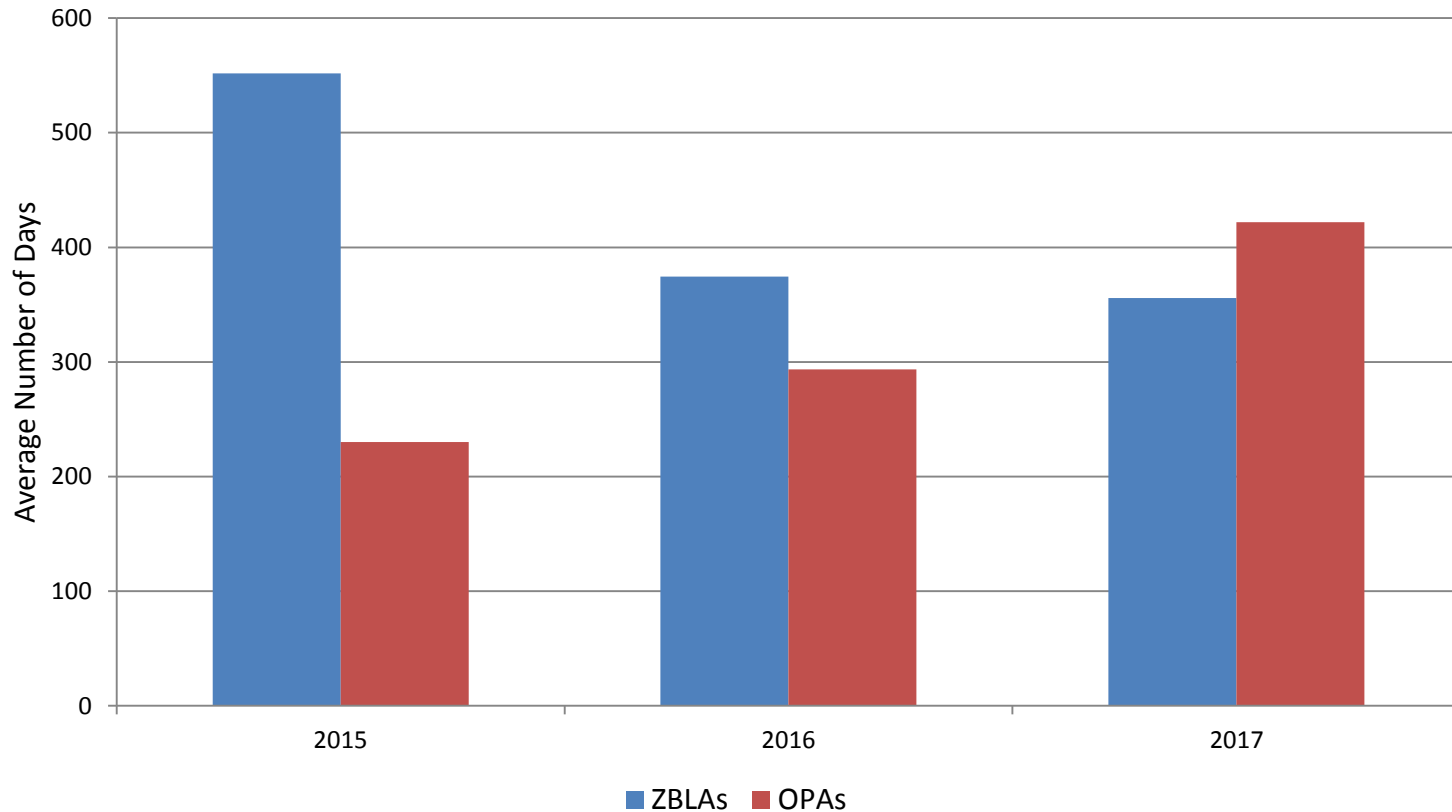
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HOW WE'RE DOING

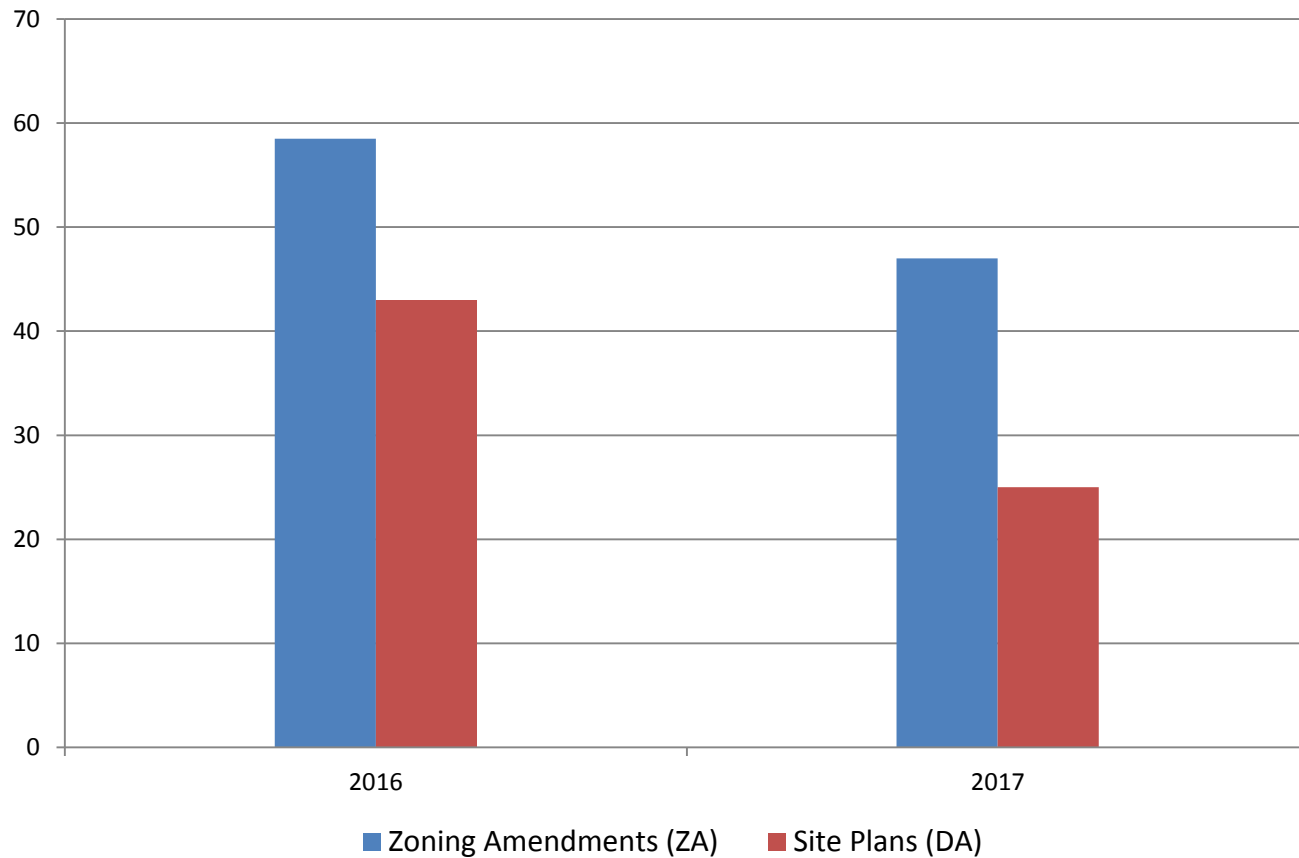
OFFICIAL PLAN / ZONING BY-LAW AMENDMENTS

Approval Timelines – Reports to Planning Committee



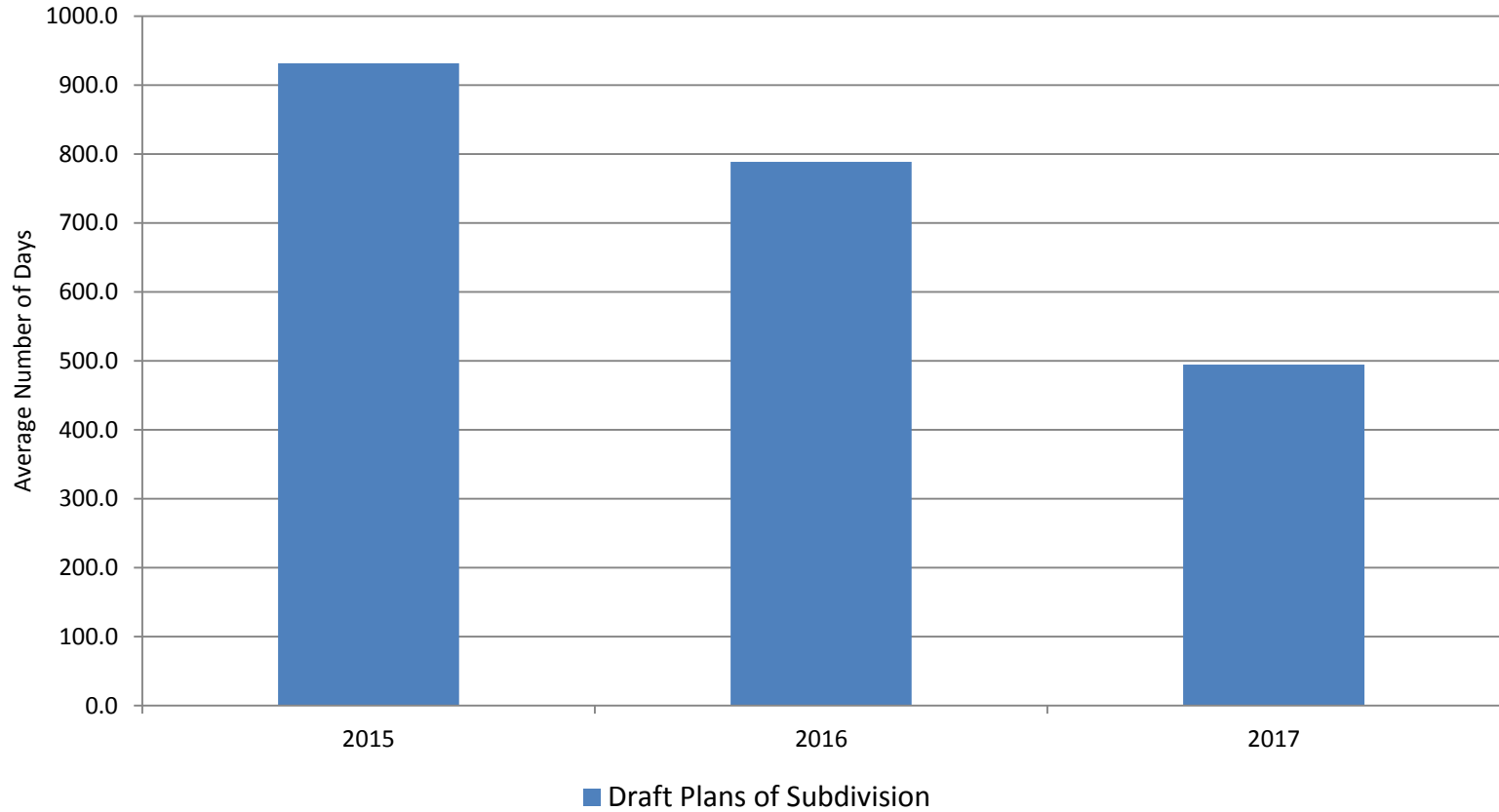
OFFICIAL PLAN / ZONING BY-LAW AMENDMENTS

Average Number of Days to Complete a Zoning Verification for Planning Files



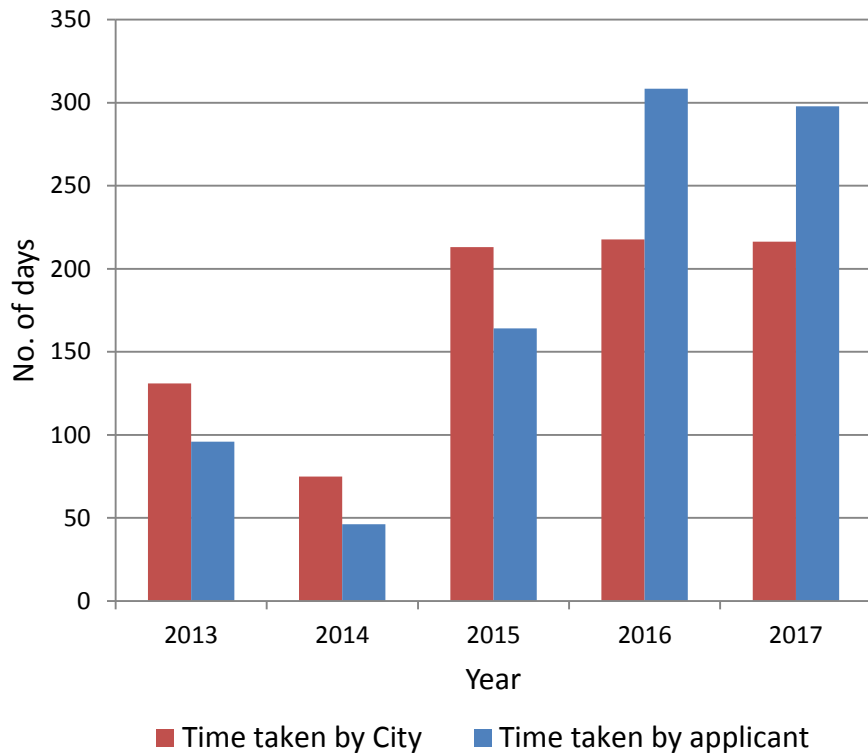
SUBDIVISIONS

Approval Timelines - Draft Plans to Planning Committee

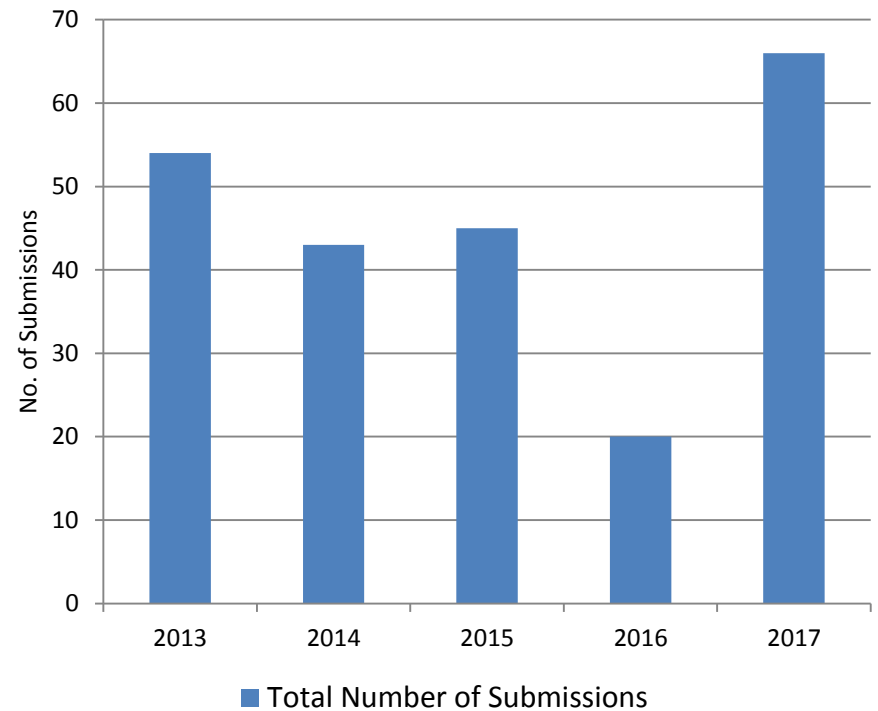


SUBDIVISIONS

Processing Time for Engineering Submissions (Subdivisions)

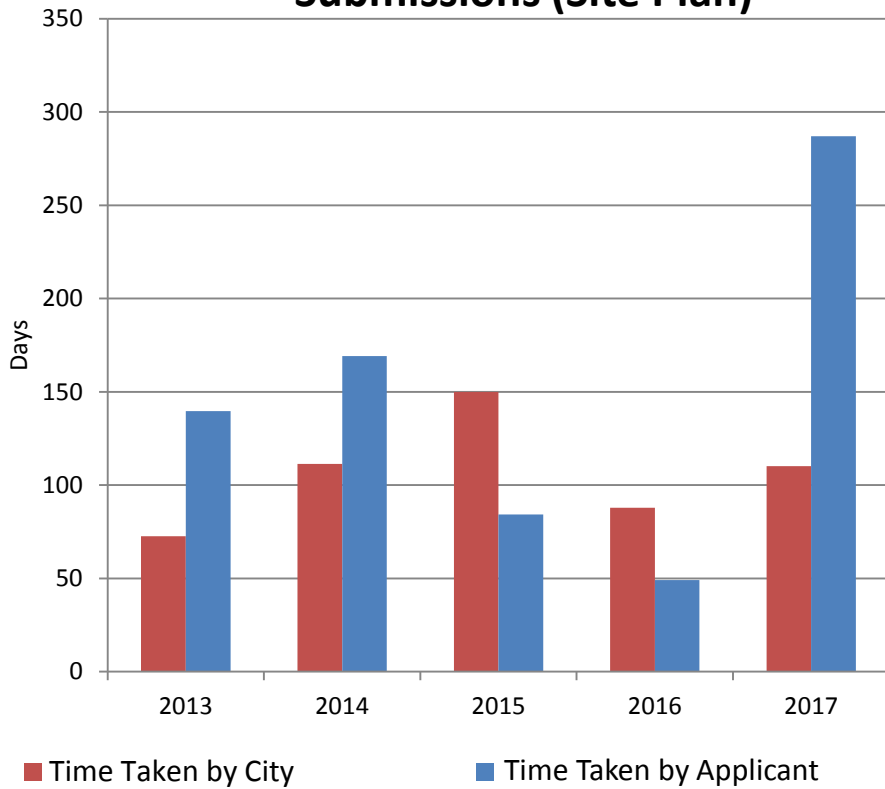


Engineering Submissions Per Year (Subdivisions)

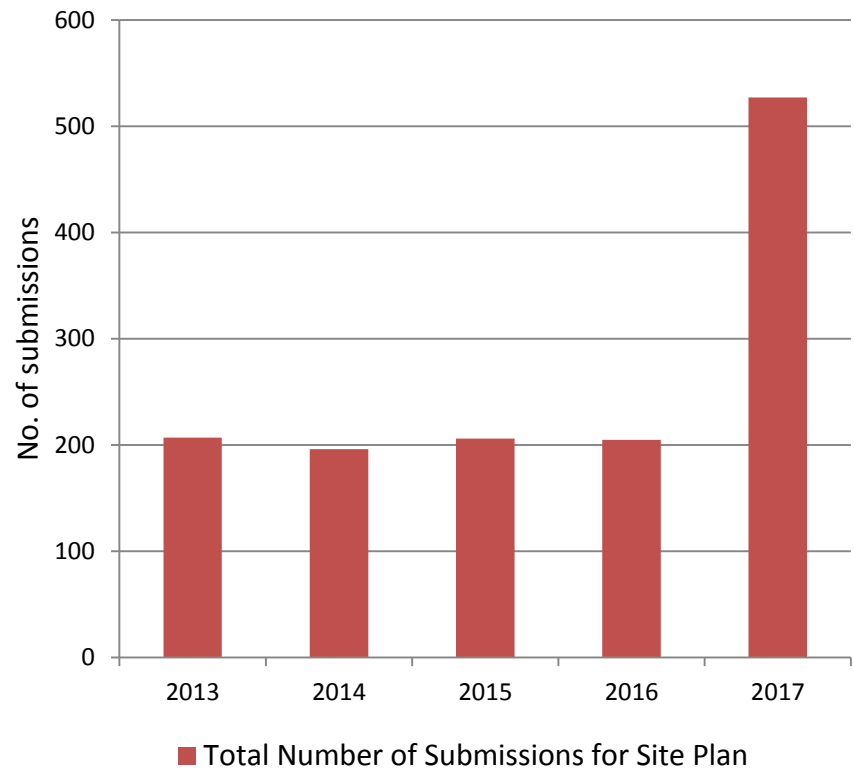


SITE PLANS

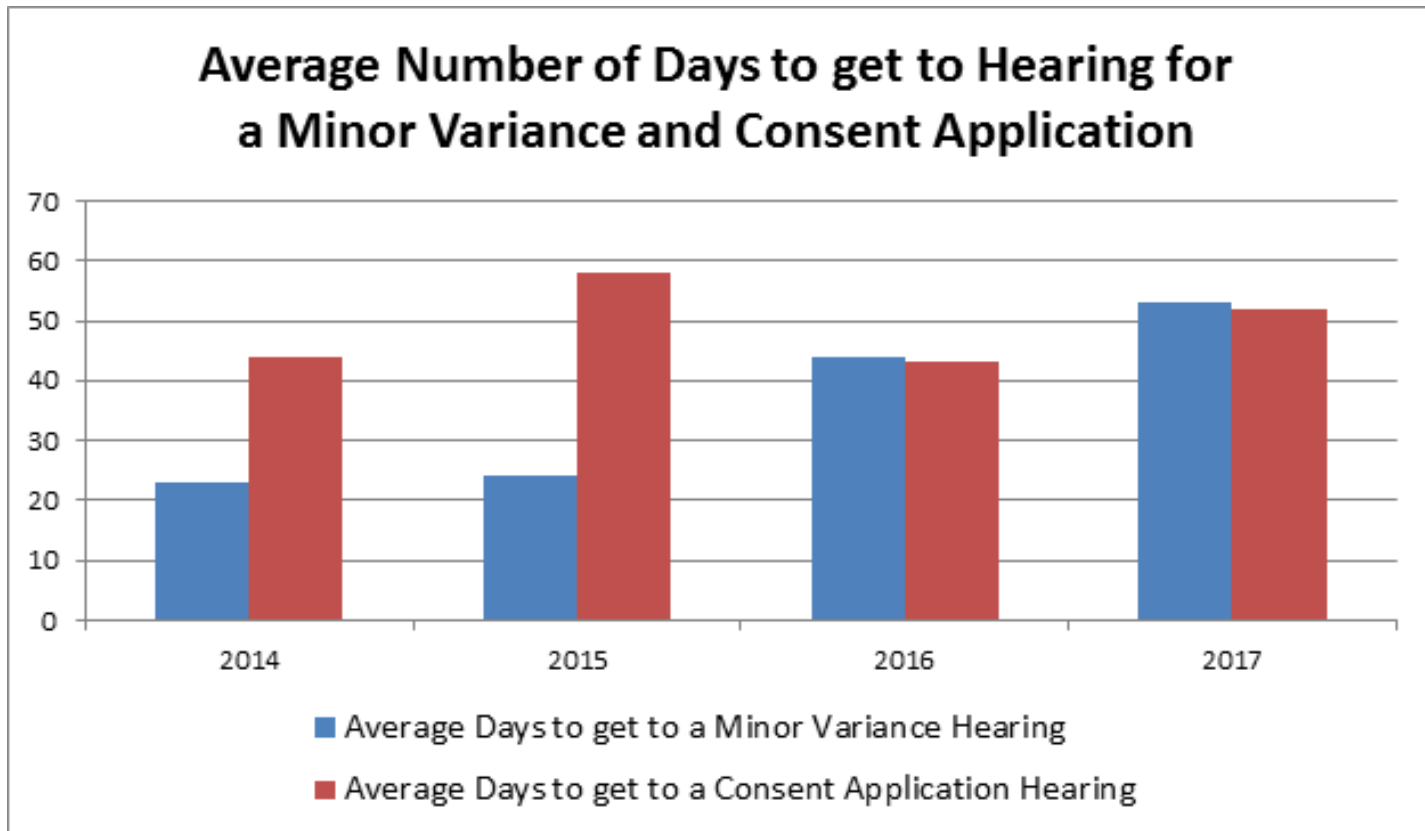
Processing Time for Engineering Submissions (Site Plan)



Engineering Submissions Per Year (Site Plan)

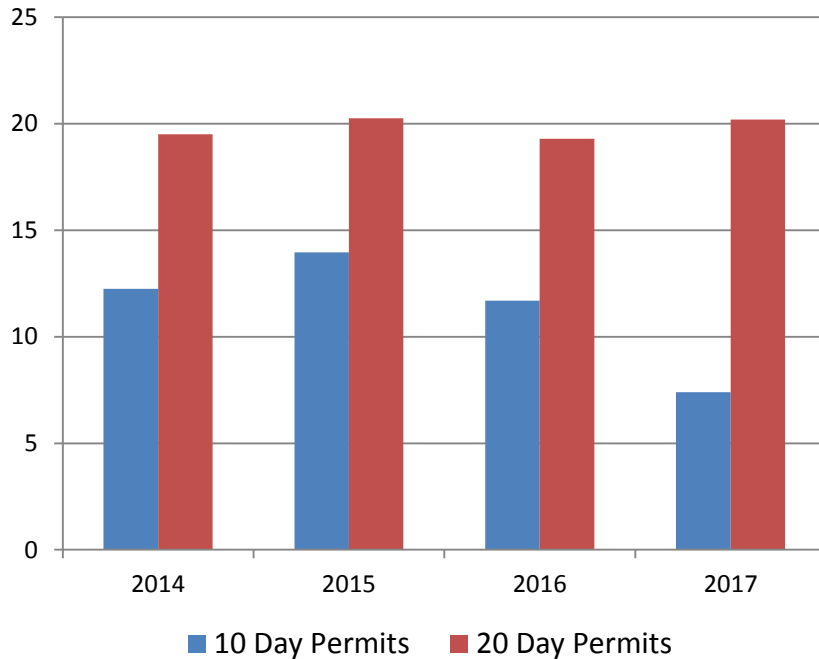


COMMITTEE OF ADJUSTMENT

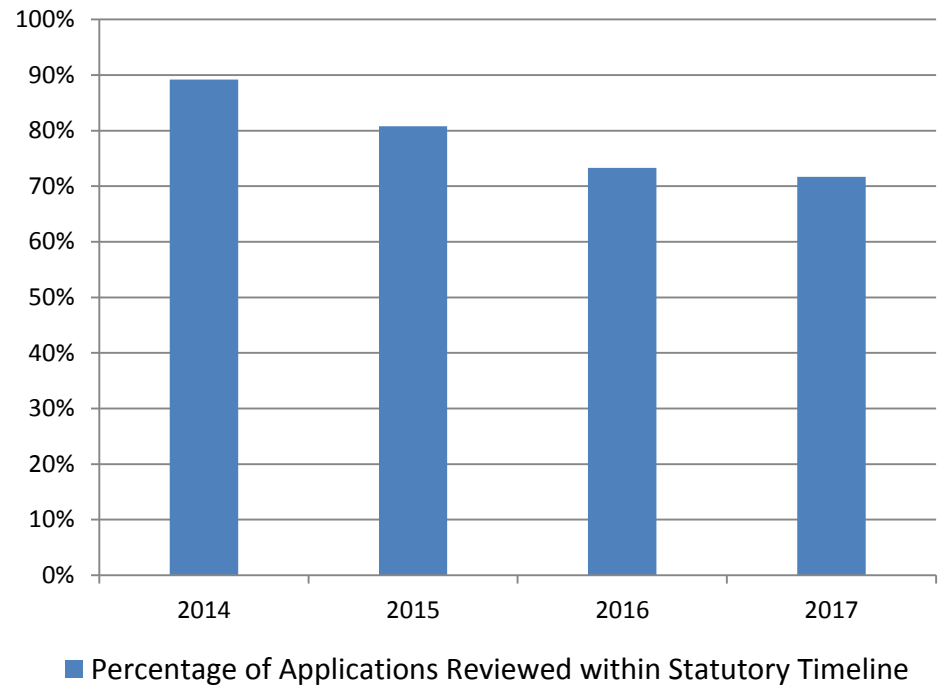


BUILDING PERMITS

Average Review Time for Building Permits

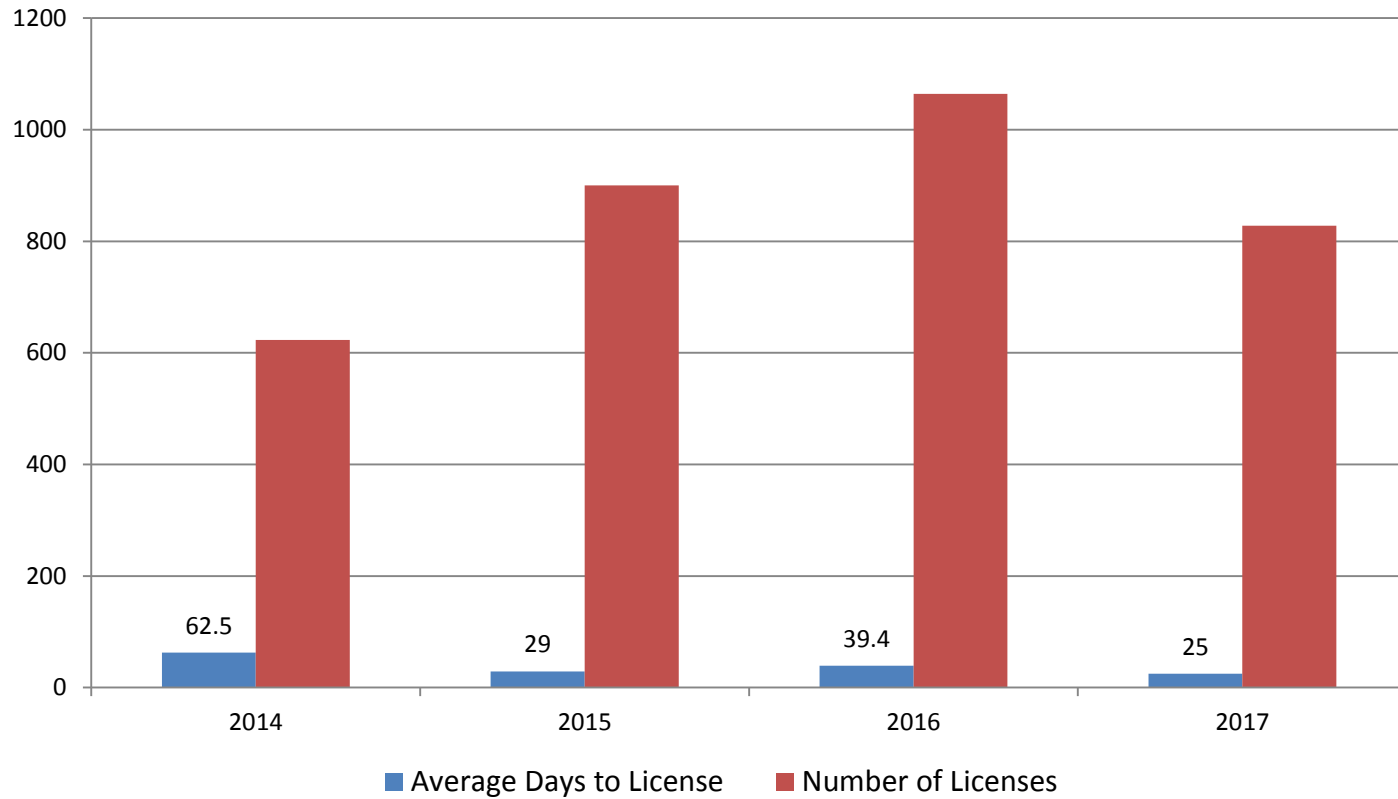


Percentage of Permit Applications Reviewed within Statutory Timeline



BUSINESS LICENCES

Approval Timelines - Business Licences





Open For Business Update

Presentation to Open For Business Subcommittee

March 27, 2018



Open For Business Outdoor Boulevard Café Process Improvement

Presentation to Open For Business Sub-Committee
March 27, 2018

Two Types of Patios:

- On Street Patio Program
- Outdoor Boulevard Café

TWO TYPES OF PATIOS

On Street Patio



TWO TYPES OF PATIOS

Outdoor Boulevard Café



How Did We Get Here?

HOW DID WE GET HERE?

History

- In April 2009, Council amended the way in which Encroachment Agreements were going to be handled.
- All applicants that wanted to have a patio had to submit a patio layout to the satisfaction of the Manager of Development Planning, Heritage and Design.
- It was determined that the best way to process these layouts was with a Minor Site Plan Application.

HOW DID WE GET HERE?



HOW DID WE GET HERE?



HOW DID WE GET HERE?



TODAY'S PATIOS



TODAY'S PATIOS



Today's Patio Construction:

- Mostly created on grade
- No construction = No Building Permit
- Only fence or railing delineating the area where alcohol is permitted
- On City property so requires an Encroachment Agreement

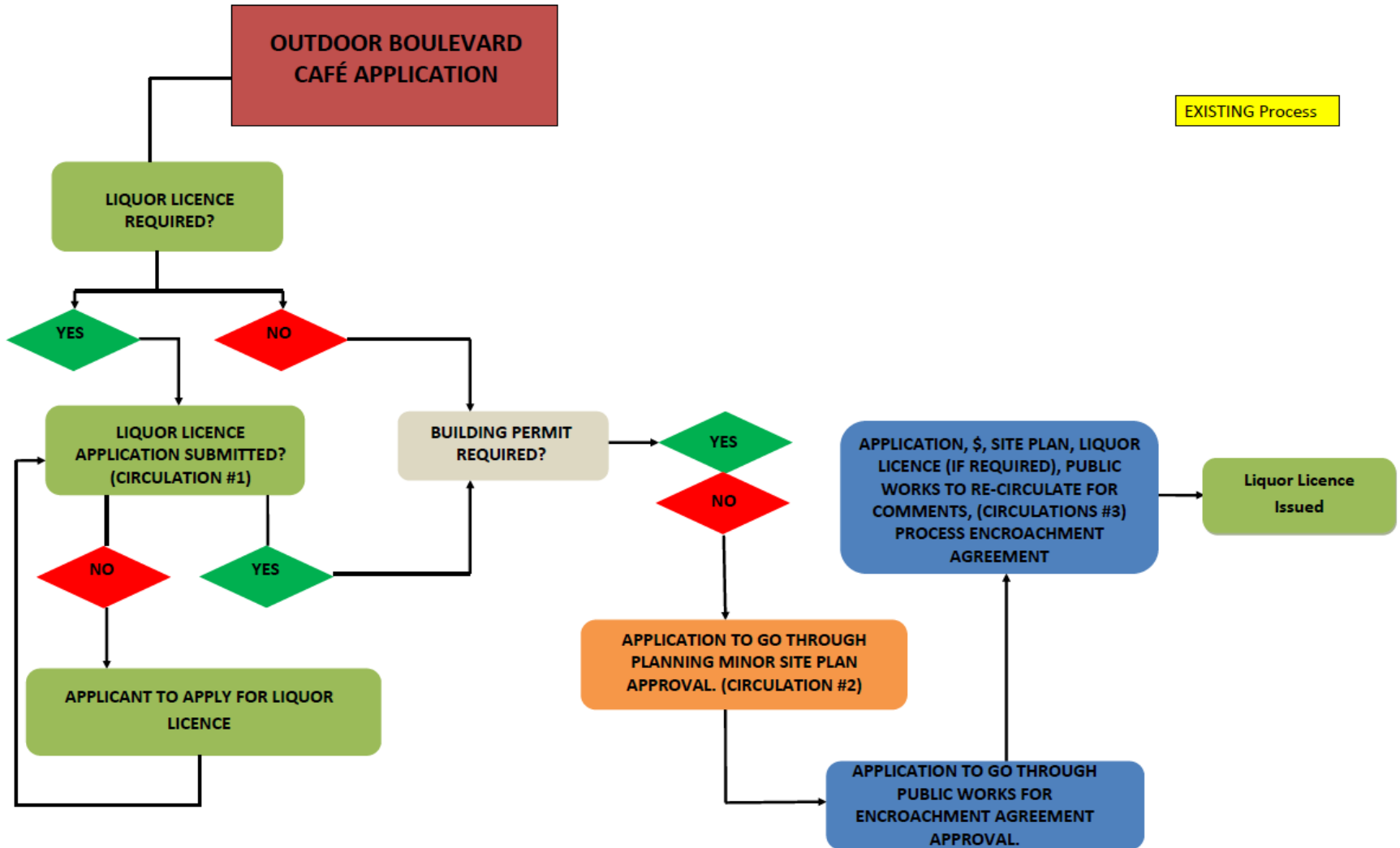
ELIMINATING THE UNNECESSARY STEPS

ELIMINATING THE UNNECESSARY STEPS

Feedback

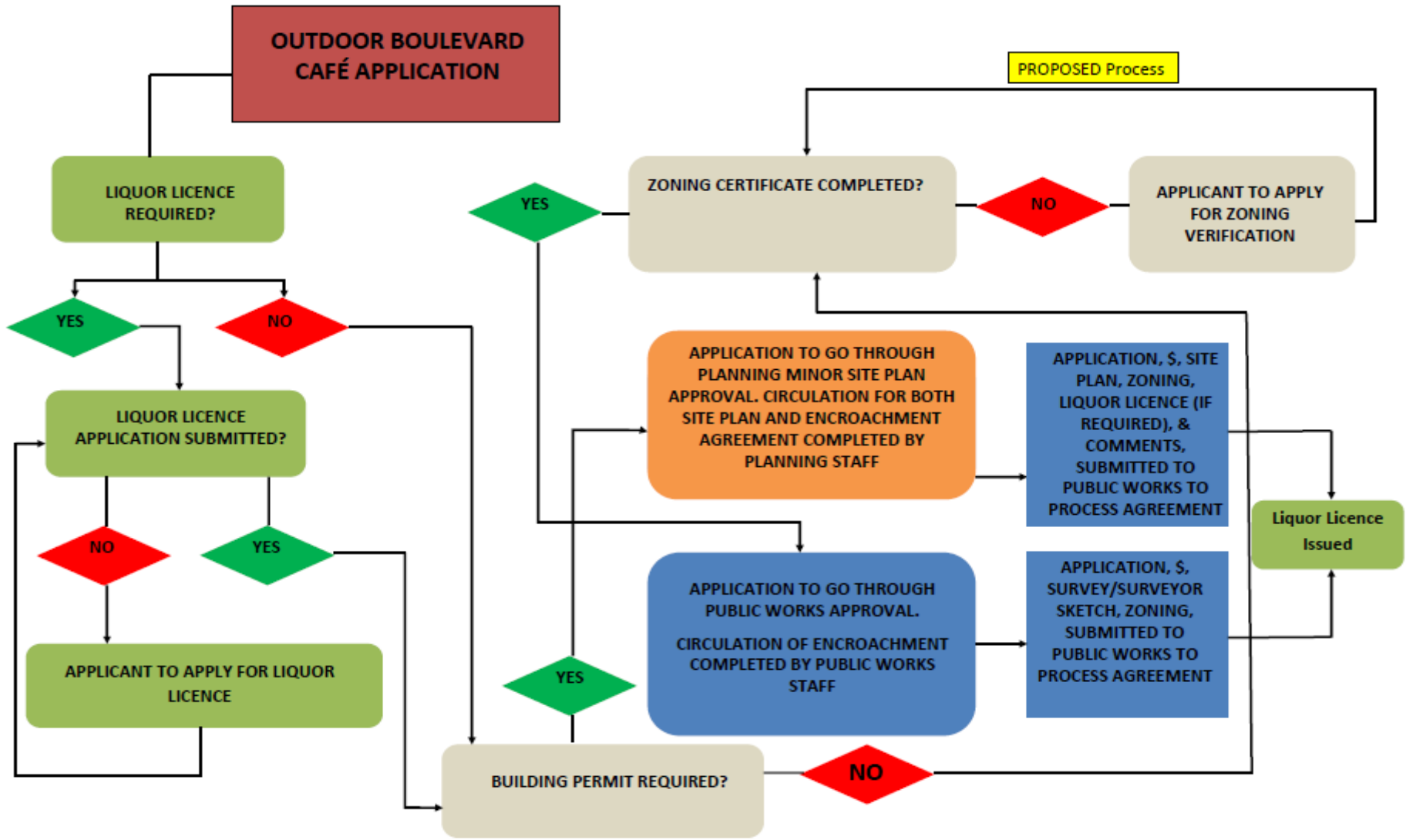
- Listened to our BIAs
- Spoke to Hamilton Burlington Society of Architects
- We heard time and time again through our PEDEats sessions of the long delays in receiving patio approval

ELIMINATING THE UNNECESSARY STEPS



STREAMLINING THE NECESSARY STEPS

STREAMLINING THE UNNECESSARY STEPS



CLEAR GUIDELINES & EXPECTATIONS

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