



City of Hamilton
ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
COMMITTEE

Meeting #: 18-004
Date: April 10, 2018
Time: 4:00 p.m.
Location: Room 192 and 193, City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

	Pages
1. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
2. DECLARATIONS OF INTEREST	
3. APPROVAL OF MINUTES OF PREVIOUS MEETING	
3.1 March 13, 2018	3
4. DELEGATION REQUESTS	
5. CONSENT ITEMS	
5.1 Built Environment Working Group Meeting Notes – February 6, 2018	10
5.2 Housing Issues Working Group Update (no copy)	
5.3 Outreach Working Group Update (no copy)	
5.4 Transportation Working Group Update – February 27, 2018	18
6. PUBLIC HEARINGS / DELEGATIONS	

- 7. STAFF PRESENTATIONS**
- 8. DISCUSSION ITEMS**
- 9. MOTIONS**
- 10. NOTICES OF MOTION**
- 11. GENERAL INFORMATION / OTHER BUSINESS**
 - 11.1 Access & Equity Transition to Human Resources Follow-up (no copy)
 - 11.2 Accessibility Complaints to the City of Hamilton Update (no copy)
 - 11.3 GHTA Paratransit Group (to be distributed)
- 12. PRIVATE AND CONFIDENTIAL**
- 13. ADJOURNMENT**



Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Minutes 18-003

4:00 p.m.

Tuesday, March 13, 2018

Rooms 192 and 193, City Hall

71 Main Street West

Present: P. Kilburn (Vice-Chair)
P. Cameron, J. Cardno, P. Lynes, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan, T. Nolan, M. Sinclair, B. Semkow,

Absent with regrets: Councillor S. Merulla – City Business, P. Cameron, S. Soto, T. Wallis and Staff Sergeant J. Savoie

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

1. Resignation – Advisory Committee for Persons with Disabilities (Item 5.1)

(Lynes/Murphy)

(a) That the letter of resignation from Clare Cruickshank from the Advisory Committee for Persons with Disabilities, be received; and

(b) That the membership number of the Advisory Committee for Persons with Disabilities be adjusted accordingly to obtain quorum.

CARRIED

2. Outreach Working Group Roundtable Discussion (Item 5.4)**(Lynes/Cameron)**

- (a) That a Roundtable Discussion event with Service Providers to discuss how the City of Hamilton can improve the quality of life for persons with disabilities, be approved; and
- (b) That the draft letter of invitation to the Outreach Working Group Roundtable Discussion, be approved.

CARRIED**FOR INFORMATION:****(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised the Committee of the following changes to the agenda:

1. CONSENT ITEMS

- 5.4.(a) Outreach Working Group Roundtable Discussion - Proposed Items

2. GENERAL INFORMATION / OTHER BUSINESS

- 11.5 For the Information of Committee - Advisory Committee

M. Sinclair advised that Item 8.1 is not the Housing Working Group's Guide to Finding Housing in Hamilton for People with Disabilities, but the Glossary to that guide.

(Semkow/Nicolls)

That the agenda for the March 13, 2018 meeting of Advisory Committee for Persons with Disabilities be approved, as amended.

CARRIED**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)**(i) February 13, 2018 (Item 3.1)****(T. Nolan/K. Nolan)**

That the minutes of the February 13, 2018 meeting of the Advisory Committee for Persons with Disabilities be approved, as presented.

CARRIED**(d) CONSENT ITEMS (Item 5)****(i) Built Environment Working Group Meeting Notes – January 2, 2018 (Item 5.2)****(Nicolls/Manzuk)**

That the Built Environment Working Group Meeting Notes of January 2, 2018 be received, as presented.

CARRIED**(ii) Housing Issues Working Group Update (Item 5.3)**

For disposition, refer to Item (f)(i)

(iii) Outreach Working Group Update (Item 5.4)

A copy of a draft letter of invitation and list of invitees for the outreach roundtable discussion was distributed to the committee. Revisions to the letter were made, and committee members were asked to submit revisions to the list of invitees at the next meeting of the Advisory Committee for Persons with Disabilities.

For further disposition, refer to Item 2.

(iv) Transportation Working Group Update – January 23, 2018 (Item 5.5)**(Semkow/K. Nolan)**

That the Transportation Working Group Notes of January 23, 2018, be received.

CARRIED

(v) Wheelchair and Scooter Safety Working Group Update (Item 5.6)

No report.

(vi) Verbal Update on the Equitable Access to the City's Taxi System for All Persons with Disabilities (PED16232(b)) (Item 5.6)

Dawn Johnson, Manager of Licensing, and Luis Ferreira, Project Manager, Administrative Penalties, addressed the Committee with an update on the progression of Report PED16232(b), respecting Equitable Access to the City's Taxi System for All Persons with Disabilities.

(K. Nolan/Cameron)

That the Verbal Update on the Equitable Access to the City's Taxi System for All Persons with Disabilities (PED16232(b)), be received.

(T. Nolan/Cameron)

That, as the Advisory Committee for Persons with Disabilities is in support of the concept of an incentive program for accessible taxi services, Licensing staff be directed to prepare a report with recommendations for the proposed incentive program, and in future, work with DARTS for further initiatives to support on-demand accessible transportation and report back to the Advisory Committee for Persons with Disabilities.

CARRIED

(e) PRESENTATIONS (Item 7)**(i) Patrick Byrne, CityLAB: What is CityLAB? (Item 7.1)**

Patrick Byrne, CityLAB, addressed the Committee respecting the work of CityLAB, with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record, and is available at www.hamilton.ca and the Office of the City Clerk.

The Working Groups were asked to bring project proposals to the next meeting of the Advisory Committee for Persons with Disabilities, for discussion.

(K. Nolan/Cardno)

That the presentation respecting CityLAB, be received.

CARRIED

(f) DISCUSSION ITEM (Item 8)

(i) Housing Working Group's Glossary to Finding Housing in Hamilton for People with Disabilities (Item 8.1)

M. Sinclair presented the Glossary that will accompany the Guide to Finding Housing in Hamilton for People with Disabilities for discussion.

(Nicolls/Murphy)

(a) That the Glossary for the Guide to Finding Housing in Hamilton for People with Disabilities, be referred to the Housing Working Group for further revision; and

(b) That the Glossary be presented to the Advisory Committee for Persons with Disabilities along with the Guide to Finding Housing in Hamilton for People with Disabilities, when they have both been revised.

CARRIED

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Outstanding Business List as of December 31, 2017 (Item 11.1)

(Cameron/Lynes)

That the update respecting the Outstanding Business List as of December 31, 2017, be received.

CARRIED

(ii) Access & Equity Transition to Human Resources Follow-up (Item 11.2)

The matter respecting the Access & Equity Transition to Human Resources Follow-up was deferred to the April 10, 2018 meeting due to time constraints.

(iii) *Accessibility for Ontarians with Disabilities Act (AODA) Update (Item 11.3)*

Jessica Bowen, Human Resources Specialist, addressed the Committee with the following updates respecting the *Accessibility for Ontarians with Disabilities Act (AODA)*:

- Accessible Public Spaces
- Registration for a Free Accessibility Webinar
- Wanted: New Members for Minister's Accessibility Standards Advisory Council
- AODA Third Independent Review

(Cameron/Lynes)

That the *Accessibility for Ontarians with Disabilities Act (AODA) Update*, be received.

CARRIED

(iv) *Accessibility Complaints to the City of Hamilton Update (Item 11.4)*

The matter respecting *Accessibility Complaints to the City of Hamilton* was deferred to the April 10, 2018 meeting due to time constraints.

(v) *For the Information of Committee – Advisory Committee for Persons with Disabilities respecting Housing Issues (Added Item 11.5)*

A copy of the staff direction given at the January 23, 2018 Emergency & Community Services meeting, was distributed to Committee members.

(T. Nolan/Manzuk)

That the information respecting the *Advisory Committee for Persons with Disabilities and Housing Issues*, be received.

CARRIED

(vi) Review of Snow and Ice By-law No. 03-296

(T. Nolan/Murphy)

That staff be directed to provide an update on the last Review of Snow and Ice By-law No. 03-296 conducted by the Advisory Committee for Persons with Disabilities, to determine whether a new review should be conducted by the Committee.

CARRIED

(h) ADJOURNMENT (Item 13)

(Cardno/Sinclair)

That there being no further business, the Advisory Committee for Persons with Disabilities be adjourned at 6:10 p.m.

CARRIED

Respectfully submitted,

P. Kilburn, Vice-Chair
Advisory Committee for Persons
with Disabilities

Loren Kolar
Legislative Coordinator
Office of the City Clerk



Hamilton

Minutes

Advisory Committee for Persons with Disabilities
Built Environment Sub-Committee
Tuesday, February 6, 2018, 4:00pm – 6:00 p.m.
City Hall, 71 Main St. W., Room 193

Present: Patty Cameron, Terri Wallis, Al Nicolls, Tom Manzuk, Paula Kilburn (by phone), Tim Murphy, Mary Sinclair

Absent with Regrets: Aznive Mallett

Also Present: Jessica Bowen, Human Rights, Diversity & Inclusion
Melissa McGinnis, Public Works

1. Changes to the Agenda

Addition of Item **5.15:**
Housing Report given to the General Issues Committee

Addition of Item **5.16:**
Metal Plates | New storm sewer grates on Cannon Street

(T. Manzuk | P. Cameron)

That the agenda of February 6, 2018 be accepted as amended.

2. Approval of Minutes of Previous Meeting

2.1 Built Environment Sub-Committee Meeting Notes, dated January 2, 2018

(T. Manzuk | M. Sinclair)

That the notes of January 2, 2018 be accepted as presented.

3. Matters Arising from the Minutes:

- Committee members briefly discussed the issue of sidewalks and the curbing. The working group requested that “**Curbing at Intersections**” be added as an agenda item.
- The Committee requested that Mike Becke be invited to attend an upcoming meeting to discuss Urban Braille.

4. Presentations

No Presentations

5. Discussion Items

5.1 Barrier-Free Design Guidelines Revision Project (BFDG)

M. McGinnis shared that there is no update on the BFDG project at this time. The final product needs to be reviewed by Management before it can be revisited at the Working Group. The timeline for the completion is not known

5.2 Review of New Capital Projects

No update

5.3 Tour of Facilities

The Committee agreed to revisit the Seniors Housing facility at 690 Stonechurch on Friday, March 2, 2018 @ 2:00pm

J. Bowen will send the notes from the previous tour to working group members.

5.4 Accessible Pedestrian Signals

The working group agreed that Accessible Pedestrian Signal project needed to be reconfigured given the lack of information available to staff and committee members.

Group members agreed that a budget and project plan needed to be developed to determine the approximate cost of the education video. Members suggested that the project might be one that is of interest to students in an applicable program at Mohawk College.

5.5 Beach Strip Trail Washroom

M. McGinnis shared that there is a plan to have two universal washrooms in this location.

Committee members inquired what safety measures would be put in place and how will the washrooms be monitored.

M. McGinnis indicated that the safety system in place will be the same structure as what is in place at other locations throughout the City.

The Committee advised that residents and service users need to be made aware of the assistance light/safety system within the washrooms so that people passing by are aware if a washroom user is in a situation and needs help (i.e. someone slips after getting on the toilet).

5.6 Bus Stop Audit & Design

T. Wallis advised that she had engaged in this project in years past and that the information she compiled was provided to transit to enhance accessibility.

T. Wallis suggested revisiting and reviewing the project to provide and updated status on the Transit system as it relates to accessibility.

5.7 City Hall Deficiencies

The working group discussed several areas of City Hall that ought to be made more accessible. They advised that there is a safety hazard at the top of the stairs on the second floor at City Hall because there is no texture warning strip to make individuals aware that they are approaching a staircase.

Members advised that it has become challenging getting in and out of the wheelchair washroom; difficulties are experienced getting off the toilet using the “L” shaped grab bar that is currently installed.

Reaching to lock or unlock the door in that washroom is an onion concern for some individuals and may pose a potential hazard if outside of the individual reach.

The locks on the doors of the accessible washrooms need to be changed;

The way that water is dispensed in the washroom is not efficient. When an individual using a wheelchair travels in the path of the faucet sensors, they all turn as the individual passes because they are within the area of the sensor.

The second floor is comprised of a lot of glass making it challenging to find rooms, particularly Room 264, as there is no landmark. If a landmark such a large planter could be placed outside of the room it would assist someone with low vision.

The working group requested that a representative from Facilities be invited to future meeting to discuss this matter further.

5.8 Lister Block Tour

The working group requested that J. Bowen make arrangements for the group to have a tour of Lister Block.

5.9 MacNab Street Terminal Deficiency Audit

5.10 Warning Strips at City Hall

There are no tactile safety strips on the edge of the second floors stairs in City Hall and this creates a safety issue for those with low vision. This item is also included under Item 5.7.

5.11 Social Housing Accessibility Issues & Concerns

No update

5.12 Summers Lane Curb Cut

The working group requested that this item be removed from the agenda.

5.13 Tim Hortons Stadium

J. Bowen advised the working group that a follow-up was conducted with the staff at Tim Horton's Stadium to determine if any of the recommendations provided were put into action.

Staff at Tim Horton's Stadium indicated that they painted all of the lips of the stairs in the stands with 'Safety Yellow' paint to enhance visibility and safety for all patrons.

They also moved all of the garbage cans away from Door Actuator Buttons and Elevator Call Buttons as the previous set-up was creating an obstacle to those with limited mobility or those who are in wheelchairs.

5.14 Washroom Accessibility

The Committee inquired in the status of the list of accessible washrooms throughout the City that was

brought to ACPD. J.Bowen to determine the status of that item.

Committee members advised that when one is using DARTS, there are established places that you go with on DARTS. Those riding darts need to know where the washrooms are along the route.

5.15 Housing Report given to the General Issues Committee

5.16 Metal Plates | New storm sewer grates on Cannon Street

Committee members discussed that there are new storm/sewer grates being installed in various neighborhoods to cover electric wires. The plastic variety that have been installed in some areas, have sharp edges that are an accessibility concern for those using a wheelchair.

The Committee inquired if any department at the City would have insight into these grates and who is responsible for them as they appear to also be relation to the phone companies (Bell/Rogers, etcetera)

The storm grates that are in place in several areas now have openings that are large enough for a foot or cane to become stuck making this a safety matter.

The Committee requested that a representative from the appropriate area Public Works be invited to attend an upcoming meeting to discuss this item further.

The Committee also requested the list of Accessible Pedestrian Signal locations be forwarded to them for their reference.

6 Other Business

No other business.

7 Adjournment

Next meeting: Tuesday, March 6, 2018

Transportation Working Group
 Advisory Committee for Persons with Disabilities
 Tuesday, February 27, 2018
 Room 193, City Hall

Members in Attendance:

Paula Kilburn (Chair), Terri Wallis (Vice-Chair), George Hough, Tom Manzuk, Tim Murphy, Alan Nicolls, Kim Nolan, Tim Nolan, Robert Semkow

Also Present:

Mary Sinclair, Owen Quinn, Mark Mindorff

Regrets/Absent:

Aznive Mallett, Elizabeth (Jane) Cardno, Dennis Guy, Mark Williams

MEETING NOTES:

1. **Welcome & Introduction / Approval of Agenda** - approved
2. **Review of Meeting Notes – January 23rd** – approved
3. **HSR Service** - deferred
4. **DARTS Service**
 - a) DARTS Negotiations
 - Mark noted DARTS contract has to match City budget requirements
 - Various offers going back and forth but slow progress; if Union refuses offer then may bring conciliator into process
 - Passengers will be given advance notice if strike is going to happen
 - b) Budget
 - DARTS part of HSR budget
 - Promaster vehicles don't have as much space as buses so harder for wheelchairs to manoeuvre and adds more dwell (loading) time
 - DARTS management are reviewing alternative vehicle types
 - c) Survey
 - DARTS would like to survey passengers on a regular basis; it would be phone call to discuss their experience with recent trip

- Members noted questions could be structured based on most frequent complaint types
5. **Accessible Transit Services Review** - last meeting (January 18th)
 6. **AODA Integrated Accessibility Standards**
 - Members noted any HSR service issues governed by AODA legislation need to be addressed (i.e. bus stop announcement system)
 7. **ATS-DARTS Policy Review**
 - Members discussed list of ATS-DARTS policies previously reviewed and agreed on next policies to be reviewed
 - Process for reviewing policies involves consultation and input from ACPD prior to approval; some policy changes have an impact on budget so Council review and approval is required
 - a) ATS Policies (for review at next meeting)
 - Support Persons
 - Passenger Suspensions
 - Subscription Trips
 - b) DARTS Policies (for review at next meeting)
 - Seatbelts and Footrests
 8. **Other Business**
 - a) Accessible Taxis
 - City staff report for 18 new accessible taxi plates was passed
 - It was noted that persons with disabilities should have the same level of service for taxis as able-bodied persons
 - Many members of Seniors' Advisory Committee (SAC) don't want accessible taxis as they prefer regular sedan taxis; Paula, Mary and George will raise this issue at next SAC meeting – it was suggested that an accessible taxi demo be arranged for SAC members
 - a) Complex Regional Pain Syndrome (CRPS) / Reflex Sympathetic Dystrophy (RSD)
 - Mary asked for update on concerns from CRPS/RSD group; they attended TWG in 2017 and staff provided response at meeting
 9. **Discussion of Agenda Items for next meeting**

10. **Next Meeting** – March 27, 2018

Adjournment