



Hamilton

**BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE  
MINUTES 18-003**

**8:00 a.m.**

**Tuesday, March 13, 2018**

**Room 264**

**Hamilton City Hall**

**71 Main Street West**

**Present:** Cristina Geissler – Concession Street BIA (Acting Vice-Chair)  
Rachel Braithwaite – Barton Village BIA  
Susie Braithwaite – International Village BIA  
Kerry Jarvi – Downtown Hamilton BIA  
Maggie Burns – Ottawa Street BIA  
Susan Pennie – Waterdown BIA  
Tony Greco – Locke Street BIA  
Tracy MacKinnon - Westdale Village BIA and Stoney Creek BIA

**Absent:** Lia Hess – King West BIA, Jennifer Mattern – Ancaster BIA, Lisa Anderson – Dundas BIA, Bender Chug – Main West Esplanade BIA, Councillor Matthew Green (Chair) – Personal

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**THE FOLLOWING ITEM WAS REFERRED TO THE GENERAL ISSUES COMMITTEE  
FOR CONSIDERATION:**

**1. Community Policing in the Business Improvement Areas (Added Item 8.4)**

**(S. Braithwaite/Greco)**

- (a) That more community policing be implemented in the Business Improvement Areas, including beat officers, satellite police offices, and foot patrol;
- (b) That these be included in the 2018 Police Budget and Policy Plan.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

**1. CONSENT ITEMS**

- 5.1 Programs Available to Assist Businesses in the City Affected by Acts of Violence and Graffiti (Referred for information of Committee from the March 8, 2018 Special Meeting of Council)

**2. DISCUSSION ITEM**

- 8.4 Discussion Respecting Recent Vandalism in the Business Improvement Areas (no copy)

**(R. Braithwaite/Greco)**

That the agenda for the March 13, 2018 Business Improvement Area Advisory Committee meeting be approved, as amended.

**CARRIED**

**(b) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

- (i) February 13, 2018 (Item 3.1)**

**(R. Braithwaite/Pennie)**

That the February 13, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

**CARRIED**

**(c) CONSENT ITEMS (Item 5)**

- (i) Programs Available to Assist Businesses in the City Affected by Acts of Violence and Graffiti (Referred for information of Committee from the March 8, 2018 Special Meeting of Council) (Added Item 5.1)**

**(R. Braithwaite/Greco)**

That the information respecting Programs Available to Assist Businesses in the City Affected by Acts of Violence and Graffiti (Referred for information of Committee from the March 8, 2018 Special Meeting of Council), be received.

**CARRIED**

**(d) STAFF PRESENTATIONS (Item 7)**

- (i) Julia Davis, Tourism & Culture Division with a Filming Update (Item 7.1)**

Julia Davis, Tourism & Culture Division addressed the Committee respecting a Filming Update for the City.

**(R. Braithwaite/McKinnon)**

That the presentation from Julia Davis, Tourism & Culture Division addressed the Committee respecting a Filming Update for the City, be received.

**CARRIED**

**(e) DISCUSSION ITEMS (Item 8)**

**(i) Business Improvement Area's Interest in Pursuing a Tourist Designation (Item 8.1)**

The Committee discussed their interest in pursuing a Tourist Designation for the City of Hamilton. Individual Business Improvement Area's that are interested have been in contact with the Hamilton Farmers Market Board.

**(McKinnon/Jarvi)**

That the information on Business Improvement Area's Interest in Pursuing a Tourist Designation, be received.

**CARRIED**

**(ii) Discussion and Questions for Upcoming SEAT Attendance by Kim Androvez at the May 8, 2018 Meeting of the Business Improvement Area Advisory Committee. (Item 8.2)**

The Committee discussed questions for Kim Androvez of SEAT, who is attending the May 8, 2018 meeting. The Committee would like the following concerns addressed at the meeting:

- more advanced notification of in process items
- contact information/knowledge of SEAT staff
- timing of SEAT requests (late notification from other departments)
- difficulties (computer issues) with facilities booking

**(Pennie/Jarvi)**

That the information on the upcoming SEAT attendance by Kim Androvez at the May 8, 2018 meeting of the Business Improvement Area Advisory Committee, be received.

**CARRIED**

**(iii) Discussion Regarding Property Sales Data That is Required by the Business Improvement Areas (Item 8.3)**

The Committee discussed the information required from property sales in each Business Improvement Area.

The Municipal Act, 2001 requires that Business Improvement Areas advise property owners of upcoming Business Improvement Area Meetings. In order to contact these property owners, the Business Improvement Areas require the sales data (new property owner name and mailing address) for all properties within their Business Improvement Area.

The Business Improvement Area Advisory Committee would like a staff member to attend the next Business Improvement Area Advisory Committee meeting to discuss.

**(Pennie/Jarvi)**

That the information regarding property sales data that is required by the Business Improvement Areas, be received.

**CARRIED**

**(iv) Discussion Respecting Recent Vandalism in the Business Improvement Areas (Added Item 8.4)**

The Committee discussed the recent vandalism on Locke Street and the concerns about increased vandalism and graffiti in the Business Improvement Areas.

**(Pennie/Jarvi)**

That the information respecting the recent vandalism in the Business Improvement Areas, be received.

**CARRIED**

**(R. Braithwaite/Greco)**

That staff be directed to schedule an annual meeting with members of the Business Improvement Area Advisory Committee, the Mayor, Councillors, and General Manager's on an annual basis.

**CARRIED**

For further disposition, refer to Item 1.

Quorum was lost at 9:04 a.m.

Respectfully submitted,

Cristina Geissler, Acting Vice-Chair  
Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk