



## City of Hamilton

# BUSINESS IMPROVEMENT AREA ADVISORY SUB-COMMITTEE

**Meeting #:** 18-005  
**Date:** May 8, 2018  
**Time:** 8:00 a.m.  
**Location:** Room 264, 2nd Floor, City Hall  
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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### Pages

1. **APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

2. **DECLARATIONS OF INTEREST**

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 April 10, 2018

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4. **DELEGATION REQUESTS**

5. **CONSENT ITEMS**

6. **PUBLIC HEARINGS / DELEGATIONS**

7. **STAFF PRESENTATIONS**

8. **DISCUSSION ITEMS**

8.1 Police Constable Raymond Wong, Hamilton Police Service, discussion respecting reporting crime in Business Improvement Areas (No copy)

8.2 Kimberley Adrovez, Special Events Advisory Team, discussion respecting Special Events in Business Improvement Areas (No copy)

8.3 Kerry Davren, Manager of Parking Operations and Initiatives, discussion respecting Parking and Light Rail Transit (No copy)

**9. MOTIONS**

**10. NOTICES OF MOTION**

**11. GENERAL INFORMATION / OTHER BUSINESS**

11.1 Update from Carlo Gorni, BIA Coordinator

11.2 Statements by Members

**12. PRIVATE AND CONFIDENTIAL**

**13. ADJOURNMENT**



# Hamilton

## **BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE MINUTES 18-004**

**8:00 a.m.**

**Tuesday, April 10, 2018**

**Room 264**

**Hamilton City Hall**

**71 Main Street West**

**Present:** Lia Hess – King West BIA (Acting Vice-Chair)  
Cristina Geissler – Concession Street BIA  
Rachel Braithwaite – Barton Village BIA  
Susie Braithwaite – International Village BIA  
Kerry Jarvi – Downtown Hamilton BIA  
Maggie Burns – Ottawa Street BIA  
Susan Pennie – Waterdown BIA  
Tracy MacKinnon - Westdale Village BIA and Stoney Creek BIA  
Jennifer Mattern – Ancaster BIA

**Absent:** Tony Greco – Locke Street BIA  
Bender Chug – Main West Esplanade BIA  
Lisa Anderson – Dundas BIA  
Councillor Matthew Green (Chair) – Personal

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### **FOR INFORMATION:**

#### **(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following change to the agenda:

#### **2. DISCUSSION ITEM**

8.4 Provincial Funding for Hamilton Business Improvement Areas (no copy)

#### **(R. Braithwaite/S. Braithwaite)**

That the agenda for the April 10, 2018 Business Improvement Area Advisory Committee meeting be approved, as amended.

**CARRIED**

#### **(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) March 13, 2018 (Item 3.1)**

**(Jarvi/R. Braithwaite)**

That the March 13, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

**CARRIED**

**(d) DISCUSSION ITEMS (Item 8)**

**(i) Property Sales Data for Business Improvement Areas (Item 8.1)**

The Committee discussed the Property Sales Data for Business Improvement Areas. Kerry Jarvi is going to draft a letter to the Ontario Business Improvement Area Association enquiring about whether other Business Improvement Areas receive this information along with whether other Business Improvement Areas in Ontario are provided mailing information for the owners of property within their Business Improvement Area by their municipality.

**(R. Braithwaite/Geissler)**

That the information respecting Property Sales Data for Business Improvement Areas, be received.

**CARRIED**

**(ii) Discussion on Open for Business Sub-Committee (Item 8.2)**

The Committee discussed the Open for Business Sub-Committee. Staff will provide the Committee with a link to the minutes of the previous Open for Business Sub-Committee meetings.

**(S. Braithwaite/MacKinnon)**

That the information respecting the Open for Business Sub-Committee, be received.

**CARRIED**

**(iii) Discussion on Commercial Market Assessments (Item 8.3)**

Carlo Gorni provided an update on the Commercial Market Assessments and how the consultant currently retained to carry out the assessments was chosen. The Committee discussed the information provided.

**(S. Braithwaite/Jarvi)**

That the information respecting Commercial Market Assessments, be received.

**CARRIED**

**(iv) Provincial Funding for Hamilton Business Improvement Areas  
(Added Item 8.4)**

The Committee discussed the recent provincial government funding announced for commercial areas in the City of Hamilton including the Business Improvement Areas. Carlo Gorni provided an update on the funding and advised that information on this is available online at the Association of Municipalities of Ontario website.

**(Pennie/Jarvi)**

That the information respecting the recent provincial funding for Hamilton Business Improvement Areas, be received.

**CARRIED**

**(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**(i) Update from Carlo Gorni, BIA Coordinator (Item 11.1)**

BIA Awards of Excellence in Property Awards was March 20<sup>th</sup> and Carlo Gorni advised that the event went well. The plaques were distributed and Carlo Gorni has a link to access the photos that were taken at the event. Carlo Gorni will be providing them to the Committee once he receives approval from the photographer.

**(Mattern/Pennie)**

That the update from Carlo Gorni, BIA Coordinator, be received.

**CARRIED**

**(ii) Marijuana Dispensaries (Added Item 11.1(a))**

A discussion took place regarding the ongoing presence of marijuana dispensaries in Business Improvement Areas and the enforcement surrounding their activities. This also involved the Business Improvement Areas discussing how a number of them relate and interact with any such businesses within their boundaries.

**(iii) Police Representative (Added Item 11.1(b))**

Committee requested that staff enquire into having a Police representative attend a future Business Improvement Area Advisory Committee Meeting to speak to the proper way to report crime in the Business Improvement Areas. The Committee Clerk will contact the Hamilton Police Services about this matter.

**(iii) Statements by Members (Item 11.2)**

BIA Members used this opportunity to discuss matters of general interest.

**(Mattern/Geissler)**

That the updates from Committee Member's, be received.

**CARRIED**

**(f) ADJOURNMENT (Item 13)**

**(R. Braithwaite/Jarvi)**

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 9:05 a.m.

**CARRIED**

Respectfully submitted,

Lia Hess, Acting Vice-Chair  
Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk