



City of Hamilton
GENERAL ISSUES COMMITTEE

Meeting #: 18-011
Date: May 16, 2018
Time: 9:30 a.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

	Pages
1. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
2. DECLARATIONS OF INTEREST	
3. APPROVAL OF MINUTES OF PREVIOUS MEETING	
3.1 May 2, 2018	5
4. DELEGATION REQUESTS	
4.1 Lorna Zaremba, Theatre Aquarius, respecting an Update regarding Theatre Aquarius (For a future GIC)	17
5. CONSENT ITEMS	
5.1 Barton Village Business Improvement Area (BIA) Revised Board of Management (PED16081(d)) (Wards 2 and 3)	18
6. PUBLIC HEARINGS / DELEGATIONS	
7. STAFF PRESENTATIONS	
8. DISCUSSION ITEMS	
8.1 Transfer of Funds from Tourism Reserve (PED18106) (City Wide)	20

8.2	Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 and 2) (Outstanding Business List)	23
8.3	A and B Line Amenities - Funds Reallocation (PW18042) (City Wide) (Outstanding Business List)	29
8.4	Tourism Advisory Committee	
8.4.a	Tourism Advisory Committee (PED15026(b)) (City Wide)	31
8.4.b	Tourism Advisory Committee (PED15026(a)) (City Wide) (Tabled at the May 3, 2017 GIC)	32
8.5	Hamilton Summit Summary (CM18015) (City Wide) (Outstanding Business List)	38
8.6	Advisory Committee for Persons with Disabilities Report 18-004, April 10, 2018	96
8.7	Facility Naming Sub-Committee Report 18-001, May 3, 2018	101
8.8	Airport Sub-Committee Report 18-001. May 3, 2018	104
8.9	Facility Naming Sub-Committee Report 18-002, May 15, 2018	119

9. MOTIONS

10. NOTICES OF MOTION

11. GENERAL INFORMATION / OTHER BUSINESS

11.1 Amendments to the Outstanding Business List

11.1.a Proposed New Due Dates:

11.1.a.a Mayor's Blue Ribbon Task Force -Semi Annual Update

Current Due Date: May 16, 2018, Proposed New Due Date: July 9, 2018

11.1.a.b Update on Request for Information - Downtown Parking Structure

Current Due Date: May 16, 2018, Proposed New Due Date: January 16, 2019

- 11.1.a.c Hamilton Urban Fellowship Program
Current Due Date: May 16, 2018, Proposed New Due Date: September 19, 2018
- 11.1.a.d Recovery of City of Hamilton Costs for the Implementation of Cannabis Legalization
Current Due Date: May 16, 2018, Proposed New Due Date: June 20, 2018
- 11.1.a.e Art in Public Places Policy
Current Due Date: June 20, 2018, Proposed New Due Date: March 20, 2019
- 11.1.a.f Review of the Downtown and Community Renewal Improvement Program
Current Due Date: July 9, 2018, Proposed New Due Date: February 20, 2019
- 11.1.a.g Policy to Govern the Process for the Installation of Signage, Art, Statues and Other Such Public Projects that are Donated to the City by the Private Sector
Current Due Date: June 20, 2018, Proposed New Due Date: March 20, 2019
- 11.1.a.h Hamilton Home Energy Retrofit Opportunity (HERO Program)
Current Due Date: May 16, 2018, Proposed New Due Date: September 19, 2018
- 11.1.b Items to be removed:
 - 11.1.b.a Provincial Downloading Engagement Strategy (a.k.a. Hamilton Summit)
(Addressed as item 8.5 on today's agenda - Report CM18015)
 - 11.1.b.b Hamilton Summit
(Addressed as Item 8.5 on today's agenda - Report CM18015)

- 11.1.b.c Potential Housing Options and Alternatives for Housing in the West Harbour Setting Sal Area
(Addressed as Item 8.2 on today's agenda - Report HSC18021)
- 11.1.b.d Means of Enhancing the Ridership Experience Along the A-Line by Utilizing the Quick Wins Funding that is Currently Reserved for Public Art in Bus Shelters
(Addressed as Item 8.3 on today's agenda - Report PW18042)
- 11.1.b.e Tourism Industry Panel (PED15026(a))
(Addressed as Items 8.4(a) and 8.4(b) on today's agenda - Reports PED15026(a) and PED15026(b))

12. PRIVATE AND CONFIDENTIAL

12.1 Closed Session Minutes - May 2, 2018

Pursuant to Section 239(2), Sub-sections (i), (j) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board as well as Items 12.4 to 12.7, pursuant to Section 8.1, Sub-sections (c), (e) and (f) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (c), (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes; litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

13. ADJOURNMENT



GENERAL ISSUES COMMITTEE MINUTES 18-010

9:30 a.m.

Wednesday, May 2, 2018

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Mayor F. Eisenberger, Deputy Mayor M. Pearson (Chair)
Councillors T. Whitehead, D. Skelly, T. Jackson, C. Collins,
S. Merulla, M. Green, J. Farr, A. Johnson, L. Ferguson,
A. VanderBeek, R. Pasuta, J. Partridge

**Absent with
Regrets:** Councillor B. Johnson – Personal
Councillor D. Conley – Medical

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

- 1. Our People and Performance Plan Process Update (CM18009) (City Wide) (Item 5.2)**

(A. Johnson/Skelly)

That Report CM18009, respecting the Our People and Performance Plan Process Update, be received.

CARRIED

- 2. Cleanliness & Security in the Downtown Core Task Force Report 18-002, April 5, 2018 (Item 6.1)**

(Farr/A. Johnson)

- (a) Cigarette Butt Litter Campaign (Item 8.2)**

WHEREAS, the littering of cigarette butts is an increasing concern across the City of Hamilton but especially in the Downtown Core; and,

WHEREAS, the littering of cigarette butts is in violation of the City's existing by-laws; and,

WHEREAS, Business Improvement Areas as well as committees such as Keep Hamilton Clean and Green and the BIA Advisory Committee have been making attempts to address the discarding of cigarette butts for several years; and,

WHEREAS, the Public Works Department has already begun to develop plans for an educational program to combat the issue of cigarette butt littering,

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to investigate and identify potential funding sources, in the approximate amount of \$35,000, to develop an education campaign to address the littering of cigarette butts; and,
- (b) ***That staff be directed to investigate the feasibility, costs and other considerations of targeted enforcement measures to address cigarette butt litter and report back to the Planning Committee.***

MOTION, AS AMENDED, CARRIED

3. Ontario's Main Street Revitalization Initiative (FCS18045) (City Wide) (Item 8.1)

(Eisenberger/Ferguson)

- (a) That the Mayor and City Clerk be authorized and directed to sign a Municipal Funding Agreement substantially in the form and content attached as Appendix "A" to Report FCS18045 between the City of Hamilton and the Association of Municipalities of Ontario for the transfer of Main Street Revitalization funds, together with all necessary associated documents, in a form satisfactory to the City Solicitor and with content acceptable to the General Manager of Finance and Corporate Services;
- (b) That the By-law to Authorize the Signing of the Municipal Funding Agreement for the Transfer of Main Street Revitalization funds between the Association of Municipalities of Ontario and the City of Hamilton, attached as Appendix "B" to Report FCS18045, be passed;
- (c) That a certified copy of the approved by-law authorizing the signing of the Municipal Funding Agreement be forwarded to the Association of Municipalities of Ontario upon Council approval;
- (d) That the 2018 Main Street Revitalization funds be allocated to a new dedicated reserve - Main Street Revitalization Reserve (104051); and,
- (e) That staff of the departments of Planning and Economic Development and Public Works report back to the General Issues Committee with recommendations for the utilization of Main Street Revitalization funds.

CARRIED

**4. West Harbour Development Sub-Committee Report 18-001, April 10, 2018
(Item 8.2)****(Whitehead/Eisenberger)****(a) Lease Expiry of MacDonald Marine Status Update (PED18096) (Ward 2)
(Item 5.1)**

That Report PED18096, respecting Lease Expiry of MacDonald Marine Status Update, be received.

**(b) Status of West Harbour Implementation (PW17075(a)) (City Wide)
(Item 7.1)**

(i) That Report PW17075(a), respecting the Status of West Harbour Implementation, be received; and

(ii) That the Waterfront Board of Directors, who are currently undertaking a \$15.5 million project management of Pier 5, 6 and 7, be requested to undertake a public process that establishes a gateway feature at the foot of James Street North.

**(c) Pier 8 Request for Proposals (RFP) Public Presentation Process
(PED14002(g)) (Ward 2) (Item 7.2)**

That Report PED14002(g), respecting the Pier 8 Request for Proposals (RFP) Public Presentation Process, be received.

CARRIED**5. Canadian Country Music Week 2020 (PED18058(a)) (City Wide) (Item 12.2)****(Jackson/Whitehead)**

(a) That the direction provided to staff in Closed Session, respecting Report PED18058(a) – Canadian Country Music Week 2020, be approved; and,

(b) That Report PED18058(a), respecting Canadian Country Music Week 2020, and its appendix, remain confidential.

CARRIED**6. Six Year Event Partnership with Golf Canada (PED18100) (City Wide) (Item 12.3)****(Ferguson/Pasuta)**

That Report PED18100, respecting a potential Six Year Event Partnership with Golf Canada, and its appendix, remain confidential.

CARRIED

7. Partial Acquisition of 1550 Tradewind Drive, Hamilton (PED18103) (Ward 12) (Item 12.4)**(Ferguson/Pasuta)**

- (a) That an Agreement of Purchase and Sale between the City of Hamilton and the registered property owner Ted Valeri (1932376 Ontario Inc.), scheduled to close on or before September 28, 2018, for the purchase of land described as Parts 1, 2 and 3 on Plan 62R-20075 ("Property"), substantially on the terms and conditions set-out in Report PED18103, and on such other terms and conditions deemed appropriate by the General Manager of Planning and Economic Development, be approved and completed;
- (b) That all costs related to the acquisition of the Property, at 1550 Tradewind Drive, Hamilton, be funded from Capital Account No. 59259-3621507501 (Cormorant Road Extension), including:
 - (i) Consideration and any adjustments; and,
 - (ii) The sum of \$3,000 to be credited to Account No. 45408-812036 (Real Estate Administrative Cost Recovery) for recovery of expenses including Real Estate and Legal administration fees;
- (c) That the City Solicitor be authorized to complete the transaction, respecting the partial acquisition of 1550 Tradewind Drive, Hamilton on behalf of the City, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;
- (d) That the Mayor and City Clerk be authorized to execute the necessary documents, respecting the partial acquisition of 1550 Tradewind Drive, Hamilton, in a form satisfactory to the City Solicitor; and,
- (e) That the contents of Report PED18103 respecting partial acquisition of 1550 Tradewind Drive, Hamilton, remain confidential until final completion of the property transaction.

CARRIED**8. Property Acquisition of 769 Trinity Road, Hamilton (PED18104) (Ward 12) (Item 12.5)****(Ferguson/Partridge)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED18104) – Property Acquisition of 769 Trinity Road, Hamilton, be approved;

- (b) That an Agreement of Purchase and Sale between the City of Hamilton and the registered property owners Wayne and Ellen Bowen, (1520869 Ontario Ltd.), scheduled to close on or before June 27, 2018, for the purchase of land described as:
- (i) All of Pin 17411-0333 (LT) Part of Lot 31, Concession 4, in the Geographic Township of Ancaster, in the City of Hamilton. Designated as Part 1 on Plan 62R-11510 save and except Parts 1 & 2 on Plan 62R-11753, Parts 1 & 2 on Plan 62R-14067, Part 1 on Plan 62R-15380 and Parts 4 & 6 on Plan 62R-18588. Subject to an Easement as in Registered Instrument LT299882. Subject to an Easement in Gross as in Registered Instrument WE674760;
 - (ii) Part of Pin 17411-0328 (LT) Part of Lot 31, Concession 4, in the Geographic Township Ancaster, in the City of Hamilton. Designated as Part 1 on Plan 62R-15380, save and except Part 3 on Plan 62R-18588; and,
 - (iii) Part of Pin 17411-0328 (LT) Part of Lot 31, Concession 4, in the Geographic Township of Ancaster, in the City of Hamilton. Designated as Parts 1 & 2 on Plan 62R-14067, save and except Part 3 on Plan 62R-18588,
- based substantially on the terms and conditions set-out in Report PED18104, and on such other terms and conditions deemed appropriate by the General Manager of Planning and Economic Development, be approved and completed;
- (c) That all costs related to the acquisition of the property at 769 Trinity Road, Hamilton, be funded from Capital Account No. 59259-3621507501 (Cormorant Road Extension), including:
- (i) Consideration and any adjustments; and,
 - (ii) The sum of \$123,750 to be credited to Account No. 45408-812036 (Real Estate Administrative Cost Recovery) for recovery of expenses including Real Estate and Legal administration fees;
- (d) That the City Solicitor be authorized to complete the transaction, respecting the acquisition of property at 769 Trinity Road, Hamilton, on behalf of the City, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as she considers reasonable;

- (e) That the Mayor and City Clerk be authorized to execute the necessary documents, respecting the acquisition of property at 769 Trinity Road, Hamilton in a form satisfactory to the City Solicitor; and,
- (f) That the contents of Report PED18104 respecting the property acquisition of 769 Trinity Road, Hamilton, and its appendices remain confidential until final completion of the property transaction.

CARRIED

9. Development Charges Complaint under Section 22(2) of the *Development Charges Act* – Mattamy Waterdown Limited, 22 Spring Creek Drive, Live / Work Units (LS18001(a) / FCS18010(a) (City Wide) (Item 12.6)

(Partridge/Whitehead)

- (a) That the direction provided to staff in Closed Session, respecting Report LS18001(a)/FCS18010(a) – Development Charges Complaint under Section 22(2) of the *Development Charges Act* – Mattamy Waterdown Limited, 22 Spring Creek Live / Work Units; and,
- (b) That Report LS18001(a)/FCS18010(a), respecting Development Charges Complaint under Section 22(2) of the *Development Charges Act* – Mattamy Waterdown Limited, 22 Spring Creek Live / Work Units, including Appendix “A” attached thereto, and the recommendations therein remain confidential.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

1. PRIVATE & CONFIDENTIAL (Item 12)

12.2 Canadian Country Music Week 2020 (PED18058(a)) (City Wide)

Pursuant to Section 239(2), Sub-sections (i) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.3 Six Year Event Partnership with Golf Canada (PED18100) (City Wide)

Pursuant to Section 239(2), Sub-sections (j) and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.4 Partial Acquisition of 1550 Tradewind Drive, Hamilton (PED18103) (Ward 12)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 14-300, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes.

12.5 Property Acquisition of 769 Trinity Road, Hamilton (PED18104) (Ward 12)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 14-300, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes.

12.6 Development Charges Complaint under Section 22(2) of the *Development Charges Act* – Mattamy Waterdown Limited, 22 Spring Creek Drive, Live / Work Units (LS18001(a) / FCS18010(a) (City Wide)

Pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

12.7 Potential Acquisition of the Former Hamilton Psychiatric Hospital Lands (PED16254(e)) (Ward 8)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 14-300, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act*,

2001, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes.

(Farr/A. Johnson)

That the agenda for the May 2, 2018 General Issues Committee meeting be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) April 18, 2018 (Item 3.1)

(Ferguson/Pasuta)

That the Minutes of the April 18, 2018 meeting of the General Issues Committee be approved, as presented.

CARRIED

(d) CONSENT ITEMS (Item 5)

(i) Sub-Committee / Advisory Committee Minutes (Item 5.1)

(Eisenberger/Merulla)

That the following Minutes be received:

- (1) Business Improvement Area Advisory Committee Minutes 18-002, February 13, 2018 (Item 5.1(a))
- (2) Cleanliness and Security in the Downtown Core Task Force Minutes 18-001, February 8, 2018 (Item 5.1(b))
- (3) Arts Advisory Commission Minutes, January 23, 2018 (Item 5.1(c))

CARRIED

(e) PUBLIC HEARINGS / DELEGATIONS (Item 6)**(i) Cameron Topp, Member, Cleanliness & Security in the Downtown Core Task Force Report 18-002, April 5, 2018 (Item 6.1)**

Cameron Topp, Member, Cleanliness & Security in the Downtown Core Task Force, addressed Committee and spoke to the Cleanliness & Security in the Downtown Core Task Force Report 18-002 respecting cigarette butt litter.

(Farr/Green)

That the presentation, respecting the Cleanliness & Security in the Downtown Core Task Force Report 18-002, be received.

CARRIED**(ii) Cleanliness & Security in the Downtown Core Task Force Report 18-002, April 5, 2018 (Item 6.1)****(Farr/Green)**

(a) That sub-section (b) to Report 18-002 of the Cleanliness & Security in the Downtown Core Task Force, be amended by deleting the words “, if the education campaign is undertaken and upon its completion, that”; deleting the word “;and,”; and, by adding the words “**other considerations**”, to read as follows:

(b) That, ~~if the education campaign is undertaken and upon its completion, that~~ staff be directed to investigate the feasibility, costs and **other considerations** of targeted enforcement measures to address cigarette butt litter and report back to the Planning Committee. ~~;~~ **and,**

(b) That sub-section (c) to Report 18-002 of the Cleanliness & Security in the Downtown Core Task Force, be deleted in its entirety:

~~(c) — That Task Force member, Cameron Topp, be designated as the spokesperson for this Item when it comes forward at the General Issues Committee.~~

AMENDMENT CARRIED

For disposition of this matter, please refer to Item 2.

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

(Farr/Ferguson)

That the following amendment to the General Issues Committee's Outstanding Business List, be approved:

(1) Proposed New Due Date:

- (aa) Tourism Industry Panel (PED15026(a))
Current Due Date: May 2, 2018
Proposed New Due Date: July 6, 2018

CARRIED

(g) PRIVATE & CONFIDENTIAL (Item 12)

(i) Closed Session Minutes – April 18, 2018 (Item 12.1)

(Jackson/Whitehead)

- (a) That the Closed Session Minutes of the April 18, 2018 General Issues Committee meeting, be approved, as presented; and,
- (b) That the Closed Session Minutes of the April 18, 2018 General Issues Committee meeting remain confidential.

CARRIED

(Merulla/VanderBeek)

That Committee move into Closed Session respecting Items 12.2 and 12.3, pursuant to Section 239(2), Sub-sections (i), (j) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matters pertain to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board as well as Items 12.4 to 12.7, pursuant to Section 8.1, Sub-sections (c), (e) and (f) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (c), (e) and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes; litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

(ii) Canadian Country Music Week 2020 (PED18058(a)) (City Wide) (Item 12.2)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 5.

(iii) Partial Acquisition of 1550 Tradewind Drive, Hamilton (PED18103) (Ward 12) (Item 2.4)

Staff was provided with direction in Closed Session.

For further disposition of the above matter, please refer to Item 7.

(iv) Property Acquisition of 769 Trinity Road, Hamilton (PED18104) (Ward 12) (Item 12.5)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 8.

(v) Development Charges Complaint under Section 22(2) of the *Development Charges Act* – Mattamy Waterdown Limited, 22 Spring Creek Drive, Live / Work Units (LS18001(a) / FCS18010(a)) (City Wide) (Item 12.6)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 9.

(vi) Potential Acquisition of the Former Hamilton Psychiatric Hospital Lands (PED16254(e)) (Ward 8) (Item 12.7)

Staff was provided with direction in Closed Session.

(Whitehead/Eisenberger)

(a) That the direction provided to staff in Closed Session, respecting Report PED16254(e) - Potential Acquisition of the Former Hamilton Psychiatric Hospital Lands, be approved; and,

(b) That Report PED16254, respecting the Potential Acquisition of the Former Hamilton Psychiatric Hospital Lands, remain confidential.

The above Motion CARRIED unanimously, with all those present, on the following Standing Recorded Vote:

Yeas: Eisenberger, Whitehead, Skelly, Jackson, Collins, Merulla, Farr,
A. Johnson, Pearson, Ferguson, VanderBeek, Pasuta
Total: 12
Absent: Green, Partridge, Conley, B. Johnson
Total: 4

The recommendation above was referred to the Special Council meeting of May 2, 2018 as a Motion, for the consideration of Council.

(h) ADJOURNMENT (Item 13)

(VanderBeek/Collins)

That, there being no further business, the General Issues Committee be adjourned at 12:01 p.m.

CARRIED

Respectfully submitted,

M. Pearson, Deputy Mayor
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk

Form: Request to Speak to Committee of Council

Submitted on Tuesday, May 1, 2018 - 2:09 pm

==Committee Requested==

Committee: General Issues Committee

==Requestor Information==

Name of Individual: Lorna Zaremba

Name of Organization: Theatre Aquarius

Contact Number: 905 522 7815 x223

Email Address: lzaremba@theatreaquarius.org

Mailing Address: 190 King William Street, Hamilton L8R 1A8

Reason(s) for delegation request:

Information Report and Update on Theatre Aquarius

Would it be possible to make this 5 minute presentation in late May or June please?

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 16, 2018
SUBJECT/REPORT NO:	Barton Village Business Improvement Area (BIA) Revised Board of Management (PED 16081(d)) (Wards 2 and 3)
WARD(S) AFFECTED:	Wards 2 and 3
PREPARED BY:	Carlo Gorni (905) 546-2424 Ext. 2755
SUBMITTED BY:	Glen Norton Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the following individual be appointed to the Barton Village Business Improvement Area (BIA) Board of Management:

Meir Dick

EXECUTIVE SUMMARY

Appointment to the Barton Village Business Improvement Area (BIA) Board of Management.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Not Applicable

Staffing: Not Applicable

Legal: The *Municipal Act 2001*, Sections 204-215 governs BIAs. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Barton Village Business Improvement Area (BIA) Revised Board of Management (PED16081(d)) (Wards 2 and 3) - Page 2 of 2

Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

HISTORICAL BACKGROUND

At its meeting on March 16, 2018, the BIA Board of Management nominated Meir Dick for a position on Board.

Should Council adopt the recommendation in Report PED16081(d), the aforementioned nominated BIA member would replace Patrick Mancini who has resigned from the BIA Board of Management.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Not Applicable

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable

CG:dt



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Tourism and Culture Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 16, 2018
SUBJECT/REPORT NO:	Transfer of Funds from Tourism Reserve (PED18106) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Carrie Brooks-Joiner (905) 546-2424 Ext. 4132
SUBMITTED BY:	Patti Tombs Acting Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That \$50,000 be transferred from the Tourism Convention Sports Events Reserve (112231) to Capital Project ID 7201758702 to fund expenses related to the 2018 Canadian Country Music Awards being hosted in Hamilton September 6 to 9, 2018.

EXECUTIVE SUMMARY

The City of Hamilton was awarded the 2018 Canadian Country Music Week and Awards Broadcast, September 6-9, 2018. The City of Hamilton and Canadian Country Music Association have signed a Host Contract, executed on May 29, 2017.

Transfer of these dollars from the Reserve to a Capital Project ID is necessary to meet financial operating requirements.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Funds to be drawn from the Tourism Convention Sports Events Reserve (112231) and transferred to 2018 Canadian Country Music Award Capital Project ID 7201758702.

Staffing: N/A

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**SUBJECT: Transfer of Funds from Tourism Reserve (PED18106) (City Wide) -
Page 2 of 3**

Legal: N/A

HISTORICAL BACKGROUND

Tourism Hamilton's bid to host the 2018 Canadian Country Music Week was successful. This will be the 6th time that Hamilton has hosted the Canadian Country Music Week and Awards Broadcast, the most recent time was 2011.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

Manager, Finance and Administration (Corporate Services, PED, CMO), Corporate Services Department

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Tourism Hamilton's mandate is to increase the economic impact of tourism in Hamilton. This business attraction activity is in alignment with the approved City of Hamilton Tourism Strategy and Music Strategy.

The Hamilton Economic Development Action Plan 2016-2020 identifies tourism as one of eight key industry sectors. One of the stretch goals in the Action Plan is to:

- Attract five major events (like the JUNOs) that generate a total combined economic impact of at least \$50 million.

The 2018 Canadian Country Music Awards is one of those five confirmed events.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

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**SUBJECT: Transfer of Funds from Tourism Reserve (PED18106) (City Wide) -
Page 3 of 3**

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

CBJ:ro



INFORMATION REPORT

TO:	Chair and Members General Issues Committee
COMMITTEE DATE:	May 16, 2018
SUBJECT/REPORT NO:	Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 & 2)
WARD(S) AFFECTED:	Wards 1 & 2
PREPARED BY:	Greg Witt 905-546-2424 ext. 4818 Kirstin Maxwell 905-546-2424 ext. 3846
SUBMITTED BY:	Vicki Woodcox Acting Director, Housing Services Division Healthy and Safe Communities Department
SIGNATURE:	

Council Direction:

At its meeting of March 30, 2015, the Emergency and Community Services Committee directed the following:

The City Manager's Office in cooperation with the City's Housing Services Division, report to E&CS with options and alternatives to address our housing deficit with opportunities that exist in the West Harbour/Setting Sail area.

On January 23, 2017, the Emergency and Community Services committee referred the following item from the Outstanding Business List to the General Issues Committee:

- (1) Item "E" - Potential Housing Options and Alternatives for Housing in the West Harbour/Setting Sail Area

Information:

The West Harbour presents a key area in the City for the future development of affordable housing. The Setting Sail Secondary Plan identifies affordable housing as a priority in the West Harbour and directs that new and existing resources be dedicated towards it.

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SUBJECT: Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 & 2) - Page 2 of 6

Section A.6.3.8.3.1 of the Plan states:

“The City of Hamilton will partner with the senior levels of government, the private sector and community-based housing providers to promote the development of the City-owned land in the West Harbour for affordable rental & homeownership opportunities through various programmatic initiatives.”

Section A.6.3.3.1.10 and 11 of the Plan identify the development of existing City-owned land for affordable housing as a priority; it states:

“In the event of disposal of publicly owned lands located within West Harbour, Council will consider the desirability of developing such lands for affordable housing, and where appropriate, shall encourage the development of said lands for such housing as a priority.” And, “in developing city owned lands for residential purposes; Council may require that at least 25 % of the gross area of such lands be provided in the form of affordable housing.”

In addition, Hamilton’s 10-year Housing and Homelessness Action Plan identifies outcomes, strategies and targets to ensure everyone has a home. Outcome areas include increasing the supply of new affordable rental housing, improving the quality of existing housing and increasing people’s housing affordability and choice.

This report will outline ongoing and potential future initiatives contributing to the increase of affordable housing in the West Harbour area. It will quantify how these initiatives will contribute to meeting City wide targets of making housing more affordable, guided by Hamilton’s 10-Year Housing and Homelessness Action Plan. The Planning and Economic Development Department and CityHousing Hamilton reviewed and provided content for this report.

CityHousing Hamilton Projects (3)

1. Jamesville

CityHousing Hamilton (CHH) is planning the redevelopment of Jamesville, a property located in the heart of the West Harbour. CHH is seeking to maximize the social and financial benefit of the Jamesville redevelopment through innovations in land use planning, building design, financial structure and community benefit. The goal is to have the optimum number of affordable units with ranges of affordability levels, mixes and ranges of housing types, forms, tenures, and densities while providing enhanced liveability and sustainability. In July 2017, CHH completed a Request for Expressions of Interest (RFEOI) to help inform development direction on the Jamesville site and CHH is currently developing a comprehensive procurement process to select a partner for the Jamesville redevelopment.

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SUBJECT: Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 & 2) - Page 3 of 6

While the site currently consists of 91 rent geared-to-income (RGI) townhouse units, the future number of social and affordable housing units will be determined through the partnership selection and negotiation with the selected partner at the conclusion of a competitive procurement process. Factors affecting the quantity of social and affordable housing that can be incorporated into the site include the number of total units allowed through planning, the types of units, the value of the land, the amount of capital CHH can acquire and allocate to the redevelopment, and the overall quality of the development.

2. 500 MacNab St. N.

CHH is making major investments to rehabilitate 500 MacNab. The property is a 17-storey apartment tower constructed over 50 years ago. The building requires extensive renovations; however, through this reinvestment CHH will convert the building into state-of-the-art housing that implements innovations in ultra-low energy retrofit. The comprehensive rehabilitation will revive an otherwise mostly uninhabitable asset.

In 2017, a feasibility study and a business case were completed. They informed the drawing of detailed schematic designs. These studies and tools have been used as the basis for funding applications to the Federation of Canadian Municipalities' Green Municipal Fund and Canada Mortgage and Housing Corporation's Affordable Rental Innovation Fund, for which outcomes are still pending.

3. Bay-Cannon

In close proximity to the West Harbour, the southeast corner of Bay and Cannon Streets is a City-owned parking lot that CHH has targeted for development. A feasibility study for this site is in the final stages of completion. This study will lay out the possible alternatives for social and affordable housing. One option that connects directly with the redevelopment of Jamesville and the West Harbour is utilizing this property as a transition space for residents wishing to return to Jamesville following redevelopment. It is too early to estimate the number of potential affordable units at this time. February 28, Council approved the sale of this property to CHH for the nominal cost of \$2 for the purposes of new affordable housing development (Affordable Housing Site Selection Subcommittee Report 18-001, Item 8.5).

500 James St. North

Indwell has partnered with the Hughson Baptist Church to develop 42 units of affordable housing at 500 James St. North. Located at the corner of Picton Street, the former commercial plaza property is a short distance to Bennetto Community Centre, North Hamilton Community Health Centre, elementary schools and parks. The development plan consists of a 4-storey building of one bedroom apartments complemented by multi-use spaces such as an auditorium/gym, meeting space and office space.

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SUBJECT: Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 & 2) - Page 4 of 6

Rent will be benchmarked at roughly 35% below average market rent. The units will be for singles with low income and be referred through local community partners. Funding for the project is mainly sourced from the Federal/Provincial Social Infrastructure Fund (SIF) with additional contributions from the City, individual donations and leveraging existing equity in the property.

Council recommended the project to the Minister of Housing for funding in Report CES16037. The project has proceeded through a zoning amendment, Ontario Municipal Board appeal, and draft site plan approval. Demolition and excavation has begun for the project which has a fifteen month construction schedule.

Site Selection Sub-Committee Properties

As approved by Council on June 28, 2017, in GIC Report 17-014, the Affordable Housing Site Selection Sub-Committee directed staff to develop and circulate a list of all City-owned property for the identification of sites to be considered for affordable housing initiatives, including lands that may be sold with proceeds used to fund affordable housing.

On December 8, 2017, Council endorsed a series of properties to be declared surplus for disposition and be approved for disposition for purposes of affordable housing. In addition, they endorsed a set of disposition strategies as the basis for disposition of the properties. One disposition strategy is the sale of properties of higher value but deemed to be inappropriate for affordable housing development. To that end, the Sub-Committee also recommended that Council authorize and direct staff to establish a capital reserve from which all net proceeds from the sale of properties identified for affordable housing (once all previous commitments have been met) are to be deposited, for use exclusively for new affordable housing development purposes.

It is likely that the sale of the subject lands would occur over a number of years. Proceeds generated from the initial sales could support financial incentives or direct investment in new affordable rental housing. Based on Hamilton's experience in delivering the Investment in Affordable Housing program, each new unit of affordable housing requires approximately \$180K-\$230K of capital incentive in order to achieve affordable rent levels at 80% of the average market rent for Hamilton. The funds directed to creating new affordable rental housing would be awarded through a competitive RFP process.

Hundreds of sites were reviewed; of those, 19 were identified to be considered for affordable housing initiatives, 4 of which were identified in the West Harbour area, or in close proximity to the West Harbour.

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SUBJECT: Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 & 2) - Page 5 of 6

Pier 8 Development

The City is in the process of evaluating development proposals for a new urban waterfront community at Pier 8. The community will include approximately 1,500 residential units. Not less than 5% of these units must meet the “affordable home ownership” standard outlined in section 1 of the City’s Municipal Housing Facilities By-law No. 16-233 being “a sale price that is at least 10% below the median resale price” applied to the sale of condominium units within the City of Hamilton, as reported monthly by the Realtors Association of Hamilton-Burlington. Rental units may also qualify towards the minimum percentage allocation (5%) requirement, provided the units meet the definition of “affordable housing” as specified in the City’s Municipal Housing Facilities By-law.

Summary of Development Opportunities

The following table estimates the number of affordable housing units that could be created through new development in the West Harbour area. Table 1 provides a range of the number (low and high estimates) of potential affordable housing units that could be created by the initiatives outlined in this report.

Table 1

Development Opportunity (Developer/Lead Organization)	Potential # of New Affordable Housing Units	
	Low	High
Jamesville Redevelopment (CityHousing Hamilton)	-51	59
500 McNabb (CityHousing Hamilton)	0	0
500 James St. North (Hughson Baptist Church & Indwell)	42	42
Properties Identified through the Affordable Housing Site Selection Sub-Committee (cumulative) (TBD)	29	38
Pier 8*	60	60+ (affordable ownership units)
TOTAL	80	199+ (combined units)

*Pier 8 units are expected to be ownership units

Hamilton’s 10-year Housing and Homelessness Action Plan identifies that the City requires 300 new affordable rental housing units to be developed annually to meet the needs of the community. Should the number of potential units in the West Harbour be maximized, this would result in the development of at least 139 new rental units. While it

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SUBJECT: Opportunities for the Development of Affordable Housing in the West Harbour Area (HSC18021) (Wards 1 & 2) - Page 6 of 6

will not fully address the need, these investments would directly contribute to achieving the Action Plan target of 3,000 new city-wide affordable housing units by 2023.

Next Steps

The Housing Services Division is in the process of documenting all ongoing affordable housing projects and development opportunities, including funding sources, on a City wide scale. This work will feed into the development of a more comprehensive inventory of affordable housing units and projects in the city.

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INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 16, 2018
SUBJECT/REPORT NO:	A & B Line Amenities - Funds Reallocation (PW18042)(City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Tanya Detmar (905) 546-2424, Extension 1855
SUBMITTED BY:	Nancy Purser Acting Director, Transit Public Works Department
SIGNATURE:	

Council Direction:

General Issues Committee at its meeting of January 17, 2018, directed staff to investigate means of enhancing the ridership experience along the A-Line by utilizing the Quick Wins funding currently reserved for public art in bus shelters, as outlined in report PRD17211, respecting the Public Art Master Plan 2016 Annual Update, and report back to the General Issues Committee with options.

Information:

Staff has investigated several options for reallocating the funds currently reserved for public art in transit shelters (\$50,000) to other initiatives along the A-Line route and provide the following options for consideration:

1. Install 3 Conventional Shelters – Install conventional transit shelters at the following A-Line stops; Upper James at Twenty Road (NE), Airport Road opposite Canadian Warplane Heritage Museum (south side) and Upper James at Rymal (NW). Average daily boardings at these stops are 4, 4 and 11 passengers respectively. Estimated cost for shelter structures and associated concrete works are approximately \$45,000 and can be completed by Q4 2018.
2. Install 1 Enhanced Shelter – Install an enhanced transit shelter at the A-Line Waterfront terminus in conjunction with proposed internal road works expected to commence in 2018. The shelter structure will be similar to those at Mohawk College and the Mountain Transit Centre which are wider and longer than standard shelters. See picture below. The stop will be located in the vicinity of the existing Williams Coffee Pub which currently has average daily boardings of 21 passengers. Estimated cost for the

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**SUBJECT: A & B Line Amenities - Funds Reallocation
(PW18042) (City Wide) - Page 2 of 2**

shelter structure and associated concrete works are approximately \$50,000. Installation of hard surface infrastructure will be coordinated with 2018 capital works currently being programed by the Waterfront Development Office. The shelter structure is expected to be installed by Q2 2019.



3. Do Nothing – Funds can remain in the Quick Wins account for consideration of future capital improvements on the BLAST network and post LRT initiatives including terminals, enhanced shelters and wayfinding, pending Provincial approval.

Subsequent to approval of the preferred option, staff will initiate the project using Quick Wins funds.

This item can be removed from the Outstanding Business List.

Should you have any questions, please contact Jason Vander Heide, Manager, Transit Planning and Infrastructure at Extension 2390.

Appendices and Schedules Attached

N/A



INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 16, 2018
SUBJECT/REPORT NO:	Tourism Advisory Committee (PED15026(b)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Carrie Brooks-Joiner (905) 546-2424 Ext.4132
SUBMITTED BY:	Patti Tombs Acting Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	

Council Direction:

General Issues Committee, at its meeting of May 3, 2017, tabled Report PED15026(a) pending further consultation with members of Council.

Information:

The following Councillors accepted meetings with Carrie Brooks-Joiner, Manager, Tourism and Events:

- Councillor Tom Jackson;
- Councillor Jason Farr;
- Councillor Doug Conley; and,
- Councillor Lloyd Ferguson.

Following further clarification of Report PED15026(a), the above members of Council are in agreement with disbanding the Tourism Advisory Committee.

For further information, please contact Carrie Brooks-Joiner, Manager, Tourism and Events, Tourism and Culture Division, at (905) 546-2424 Ext. 4132.

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CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Tourism and Culture Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 3, 2017
SUBJECT/REPORT NO:	Tourism Advisory Panel (PED15026(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Carrie Brooks-Joiner (905) 546-2424 Ext. 4132
SUBMITTED BY:	Anna M. Bradford Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the Tourism Advisory Committee, an Advisory Committee of Council, be disbanded.

EXECUTIVE SUMMARY

In the place of the Tourism Advisory Committee, a Tourism Industry Panel made up of staff and tourism industry based representatives is proposed to deliver the identified major action under the Economic Development Action Plan (2016 – 2020), inform the implementation of the Tourism Strategy and develop tourism in Hamilton.

The Council approved Economic Development Action Plan and the Tourism Strategy and Five-Year Action Plan include a stronger partnership and collaborative approach between the municipality and the tourism industry and recommend such a body as the proposed Industry Panel.

The existing Tourism Advisory Committee, an Advisory Committee of Council, is citizen based, not tourism industry based, in its membership. As a result, the Committee is not well positioned to deliver on its mandate of advising City Council on the tourism industry issues and opportunities to support the growth and development of tourism as an economic, community and cultural driver in Hamilton. Further, the Tourism Industry Panel will provide additional flexibility, for example, to shift membership according to the particular subject matter(s) being considered.

Alternatives for Consideration – Not Applicable

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SUBJECT: Tourism Industry Panel (PED15026(a)) (City Wide) - Page 2 of 4

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: Staff from the Tourism and Culture Division form part of the Tourism Industry Panel and provide the necessary support.

Legal: N/A

HISTORICAL BACKGROUND

- June 26, 2002, Tourism Hamilton Inc. was incorporated as a not-for-profit corporation;
- May 24, 2012, Tourism Hamilton Inc. Board of Directors passed a unanimous motion to dissolve Tourism Hamilton Inc. at its Annual General Meeting;
- July 12, 2012, Council directs staff to pursue the development of a Tourism Advisory Committee in response to a letter from the Board Chair, Stephen Goulding, requesting Council acknowledge the dissolution of Tourism Hamilton Inc., and the Board's desire for Council to establish a Tourism Advisory Committee;
- September 12, 2012, the Terms of Reference for the Tourism Advisory Committee was approved at Council (Report PED12159);
- May 2015, the Tourism Strategy and Action Plan was approved by Council;
- July 2015, local tourism industry leaders form the Hospitality Hamilton Partner Steering Committee (HHPSC) to work with City staff to further the development of a Destination Marketing Program;
- Thursday, May 26, 2016, was the last formal meeting of the Tourism Advisory Committee;
- November 2016, Director of Tourism and Culture and Manager of Tourism met with representatives from the Tourism Advisory Committee regarding the intention to disband the Citizen Advisory Committee; and,
- December 2016, the Economic Development Action Plan 2016 – 2020 was approved by Council.

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SUBJECT: Tourism Industry Panel (PED15026(a)) (City Wide) - Page 3 of 4

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

The following stakeholders were consulted and gave their support for an industry based body:

Councillor Judi Partridge, Ward 15, Tourism Advisory Committee

Councillor Robert Pasuta, Ward 14, Tourism Advisory Committee

Councillor Doug Conley, Ward 9, Tourism Advisory Committee

Director, Tourism and Culture Division, Planning and Economic Development Department

Director, Economic Development, Planning and Economic Development Department

Solicitor, Legal Services, Corporate Services provided advice on the Panel's Terms of Reference.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Economic Development Action Plan (2016 – 2020) identifies the development of an industry-based tourism body in the short term as one of the major actions in the key industry sector of tourism.

The Tourism Strategy, under Strategic Priority 1 (Leadership), notes the requirement of "strong leadership that brings together the public and private sectors at a senior level to facilitate the growth of tourism, the identification of additional funding for business development and marketing". The Strategy suggests tourism bodies with three purposes:

- (a) Drive tourism business (Hamilton Tourism Partnership);
- (b) Advise staff on strategy and the implementation of tourism priorities (Strategy Implementation Group); and,
- (c) Advise Council on tourism matters (Tourism Advisory Committee).

Maintaining three separate stand-alone tourism bodies is not practical for either the industry or City. Implementation to date and as recommended in this report meets the spirit of the recommended purposes under more sustainable structures.

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SUBJECT: Tourism Industry Panel (PED15026(a)) (City Wide) - Page 4 of 4

The creation of a temporary body, the Hospitality Hamilton Partner Steering Committee (HHPSC), with the mandate to further the development of a destination marketing program for Hamilton, was the first step towards meeting the Strategy's Leadership Priority and the objective to drive tourism business in collaboration with local tourism leaders. This body is scheduled to complete its mandate and be disbanded by Q2 2017.

The establishment of the Tourism Industry Panel in Q2 2017 under the Terms of Reference attached as Appendix "A" to Report PED15026(a) will provide the sustainable and collaborative structure envisioned in the Tourism Strategy. The Tourism Industry Panel will advise on strategy and implementation of tourism priorities to drive tourism business, supporting, amongst other things, staff in advising Council on tourism matters. Tourism leaders have expressed interest to participate in an industry-based body.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

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Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED15026(a): Tourism Industry Panel Terms of Reference

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**City of Hamilton
Tourism Industry Panel
Terms of Reference
DRAFT**

1. Mandate

The Tourism Industry Panel strives to act as a resource to City of Hamilton staff in support of tourism development in Hamilton.

2. Nature of Authority

The establishment of the Industry Panel is a City Council endorsed recommendation within the Tourism Strategy. The Tourism Industry Panel includes City staff who will use the Tourism Industry Panel to develop partnerships, inform the implementation of the Tourism Strategy and future plans and initiatives.

3. Role

The Tourism Industry Panel will:

- Communicate the value of tourism to Hamilton's overall economic vitality;
- Identify issues and opportunities to support tourism development;
- Cultivate industry partnerships;
- Recommend new actions to or updates to the Tourism Strategy and related plans; and,
- Provide recommendations to and receive recommendations from the Staff Advisory Team and other bodies/committees/boards associated with tourism in Hamilton.

4. Composition

Members are invited to participate by the Director of Tourism and Culture:

- a. Members from the tourism industry e.g., accommodation, attraction, hospitality and related sectors or knowledge base;
- b. Tourism staff;
- c. Other members as required for specific matters, such as major events, City planning and transportation; and,
- d. Up to two Councillors who have an interest in the Panel's activities.

6. Meetings

- a. A minimum of three meetings a year;
- b. Meetings occur at the call of the Director of Tourism and Culture; and,
- c. It is anticipated that meetings will be in the daytime.

7. Resources

- a. Designated staff will be members of the Tourism Industry Panel, attend meetings and assist in preparing agendas, minutes and performing tasks related to the Panel's activities; and,
- b. Meeting space will be provided by the City of Hamilton.

WILL BE EVALUATED ANUALLY BY THE DIRECTOR, TOURISM AND CULTURE DIVISION, PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT.



CITY OF HAMILTON
City Manager's Office
Strategic Partnerships and Communications

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 16, 2018
SUBJECT/REPORT NO:	Hamilton Summit Summary (CM18015) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Brigitte Minard 905-546-2424 x2297
SUBMITTED BY:	John Hertel Director, Strategic Partnerships and Communications
SIGNATURE:	

RECOMMENDATION

That the items respecting the Hamilton Summit be considered complete and removed from the General Issues Committee's Outstanding Business List.

EXECUTIVE SUMMARY

Hamilton Summit 2018 was held on April 13, 2018 at Hamilton City Hall. The objective of the Hamilton Summit 2018 was to educate, build awareness, and solicit solutions for major growing priorities as related to provincial downloading and its impact on the City of Hamilton.

The four priority areas of the Summit were Local Healthcare - Impact on Emergency Medical Services, Social and Affordable Housing, Infrastructure and Tax Policies (also known as Municipal Financial Tools).

The format of the Summit was: expert panel discussions, statements from MPP's/nominated candidates (for the upcoming Ontario provincial election) and delegations from the public (individuals and organizations).

The final costs for the Hamilton Summit 2018 are being calculated as final invoices are received and processed. The current estimate is that the event cost under \$20,000.

Overall Hamilton Summit 2018 was a successful event that engaged subject matter experts, local MPP's/nominated candidates and the public. Going forward, options for public engagement other than hosting summits will be explored.

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SUBJECT: Hamilton Summit Summary (CM18015) (City Wide) - Page 2 of 7

Alternatives for Consideration – Not Applicable**FINANCIAL – STAFFING – LEGAL IMPLICATIONS (for recommendation(s) only)**

Financial: Final cost for Hamilton are still currently being tabulated as invoices were still being received and processed as of the Clerk's deadline for this report. The current estimate is that the event cost less than \$20,000. These costs are able to be absorbed within existing 2018 budget allocations.

Staffing: Wherever possible, in-house resources were utilized to complete work relating to Hamilton Summit. Some overtime costs of less than \$1,000 were incurred and are included in the event cost listed above.

Legal: In order to manage security and related legal risks for this event, a full security risk assessment for this event was performed and a detailed event plan was created and utilized.

HISTORICAL BACKGROUND (Chronology of events)

On November 8, 2017 a motion was approved at Council "to develop an engagement strategy that will include, but not be limited to: the planning of possible summits that involve local MPP's, provincial Ministers, local and provincial candidates, community leaders, business leaders and Hamilton taxpayer's to educate and solicit solutions to the growing issue of provincial downloading and its impact on the City of Hamilton".

A second related motion was approved by Council on February 28, 2018 to further refine the specifics relating to Hamilton Summit 2018.

"That the City Manager be directed to plan and execute a Hamilton Summit that involves local MPP's, provincial Ministers, local and provincial candidates, community leaders, business leaders and Hamilton taxpayer's to educate and solicit solutions to the growing issue of provincial downloading and its impact on the City of Hamilton, to be held no later than April 30, 2018; and,

- (b) That the topics of the Hamilton Summit include: Local Healthcare - Impact on Emergency Medical Services, Social and Affordable Housing, Infrastructure and Tax Policies.
- (c) That the format of the Hamilton Summit be in a format to be determined by the City Manager.
- (d) That staff be directed to report to the General Issues Committee with a summary of the Hamilton Summit, along with recommendations for a longer term

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SUBJECT: Hamilton Summit Summary (CM18015) (City Wide) - Page 3 of 7

Engagement Strategy with the Federal and Provincial governments, by May 30, 2018.”

Hamilton Summit 2018 was held at Hamilton City Hall on April 13, 2018. This report fulfils the reporting requirement listed in the motion and contains recommendations for a longer-term engagement strategy with other levels of government.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not applicable.

RELEVANT CONSULTATION

- City Manager’s Office - Strategic Partnerships and Communications
- Corporate Services - Finance, Information Technology and Clerks
- Healthy and Safe Communities - Hamilton Paramedic Service, Housing Services Division, Recreation Division, and General Manager’s Office
- Public Works - Facilities, Corporate Security Office, Engineering Services

ANALYSIS AND RATIONALE FOR RECOMMENDATION

(Include Performance Measurement/Benchmarking Data if applicable)

Hamilton Summit 2018 was held on April 13, 2018 in Council Chambers at Hamilton City Hall. The four priority areas listed in the Council motion approved on February 28, 2018 formed the focus of the Summit.

The four priority areas of the Summit were Local Healthcare - Impact on Emergency Medical Services, Social and Affordable Housing, Infrastructure and Tax Policies (also known as Municipal Financial Tools).

The format of the Summit was: expert panel discussions, statements from MPP’s/nominated candidates (for the upcoming Ontario provincial election) and delegations from the public (individuals and organizations).

During the Summit, three expert panel discussions were held and all four of the focus areas were addressed. Each panel contained two industry experts and one in-house expert from the City of Hamilton.

The Hamilton Summit team worked hard to obtain high quality panellists for all three panels and we sincerely thank the panellists for their participation. The panellists included:

- Dr. Margaret Denton (Professor Emeritus Health, Aging & Society and Senior Social Scientist in Residence, McMaster University)

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SUBJECT: Hamilton Summit Summary (CM18015) (City Wide) - Page 4 of 7

- Mr. Tom Cooper (Director, Hamilton Roundtable for Poverty Reduction)
- Mr. Paul Johnson (City of Hamilton, General Manager - Healthy and Safe Communities)
- Dr. Moataz Mohamed (Assistant Professor of Civil Engineering, McMaster University)
- Mr. Steve Watzeck (Chairman of the Board and Chief Commercialization Officer, Fibracast Inc.)
- Ms. Betty Matthews-Malone, P.Eng. (City of Hamilton, Director - Roads & Traffic)
- Professor Harry Kitchen (Professor Emeritus, Trent University and the Institute for Municipal Finance at the Munk School of Global Affairs at the University of Toronto)
- Dr. Aaron Moore (Associate Professor, University of Winnipeg and the Institute for Municipal Finance at the Munk School of Global Affairs at the University of Toronto)
- Mr. Mike Zegarac (City of Hamilton, General Manager - Finance and Corporate Services)

All panellists participated for free without an honorarium. Travel expenses to Hamilton were covered as requested by panellists.

In addition to securing high quality panellists, the Hamilton Summit team was able to secure Mr. Rob Rossini as the Summit host and moderator for two of the three panels. Mr. Rossini recently retired as the CFO/Deputy City Manager from the City of Toronto and previously held senior leadership positions at the City of Hamilton and the City of Mississauga. Additionally, the Hamilton Summit team was able to secure Dr. Elizabeth Richardson (Medical Officer of Health for Hamilton) as the moderator for one of the panels.

For this event, a detailed policy brochure was created that outlines the City of Hamilton's position and corresponding requests for each of these policy areas. Please see the policy brochure included as Appendix "A" to Report CM18015. The Hamilton Summit team worked with subject matter experts across the City to generate and finalize the policy brochure in time for this summit.

In order to make Hamilton Summit accessible to the Hamilton community, a comprehensive communications plan was developed and deployed. Key highlights include:

- Event website www.hamilton.ca/hamiltonsummit2018
- Two opinion editorial (op-ed) pieces ran in the Hamilton Spectator to communicate the City's position on the four priority areas in the two weeks leading up to the event
- Advertisements for the event (3) ran in the Hamilton Spectator in the weeks leading up to the event
- Hero banner on the www.hamilton.ca homepage

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SUBJECT: Hamilton Summit Summary (CM18015) (City Wide) - Page 5 of 7

- The Mayor discussed the event on the Bill Kelly Show on April 12
- Tweets were sent out from the Mayor's Office
- Hamilton Summit 2018 was available to view as a livestream on the event website and the link was tweeted via the City's corporate Twitter account. The livestream is currently available to for replay.
- Communication with City employees about the Summit
- Opportunity for media to engage with the panel experts, candidates and summit guests.
- Informational brochure that is both digital and printed hardcopy.

Of the 16 nominated candidates/MPP's that the Mayor's Office was aware of in the weeks leading up to the event 15 were able to attend (a 94% acceptance rate of invitations). Each registered political party (six attended Hamilton Summit) was allotted eight minutes to speak and were free to allocate this time amongst their participants as chose. The Premier of Ontario was unable to attend the event, but did send her greetings, please refer to Appendix "C".

During the public delegation component for the event 12 individuals pre-registered to speak and three individuals signed up on event day, with an actual 14 public delegations occurring (one registered individual did not attend). Each public delegation request was a maximum of five minutes in length.

Topics discussed by the participants in the public delegation segment of the event included:

- Cycling infrastructure, traffic violence and impact on healthcare
- Healthcare: RN to patient ratio challenges
- United Steelworkers Local 4752, a request for assistance re: hydro costs and the importance of the jobs at Hamilton Speciality Bar to the community.
- Physician recruitment, ongoing shortages of family physicians in Hamilton and the related challenges due to current provincial structures.
- Affordable housing needs and challenges for seniors
- Road Infrastructure and how public transit can solve infrastructure challenges.
- Accessibility of existing and new infrastructure, affordability of housing, and availability of parking.
- Gypsy moth spraying and monitoring, proposing alternative solutions to address this challenge.
- Community benefits in government procurement to create local jobs and viewing local government decision making through the lens of reducing poverty.
- Rental housing-challenges faced by renters, affordable housing benefits are needed in the community, along with additional rent control measures, and the need for social housing costs to be uploaded back to the province.
- Affordable/social housing wait list time for a resident's disabled son who has been on a housing wait list for over 12 years.

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SUBJECT: Hamilton Summit Summary (CM18015) (City Wide) - Page 6 of 7

- Affordable housing - the upcoming opportunities for partnership opportunities to build new affordable housing because of the newly released national housing strategy.
- Income inequality/poverty-this is not only a problem in Hamilton, but province-wide
- Community solutions can be found in the community, community groups need to be consulted in between elections.

Total participation numbers are estimated to have been over 120 participants, it is challenging to obtain exact numbers, as it was an open event that individuals were able to arrive and depart throughout the day. The event was also made available via a livestream that could be watched after the event on the event webpage. As of April 23, 2018, over 450 views of the Hamilton Summit 2018 livestream video occurred. The event video is currently available for viewing at www.hamilton.ca/hamiltonsummit2018.

Hamilton Summit 2018 was a successful event. Steps taken after the summit included the distribution of Policy Brochures to the Municipal Service Centres, internal subject matter experts and relevant individuals at Queen's Park, nominated candidates and key Provincial Ministries.

Costs:

The initial cost estimate for this event by the Summit Team was \$25,000. The current estimate is that the event cost is under \$20,000. The major costs of the event were as follows:

Please note that the above are current estimates (excluding HST) as final invoices are still being received and processed.

Security	\$3,800
Technical equipment & staffing	\$3,500
Event supplies & printing	\$3,300
Food and Beverage	\$3,100
Facilities	\$2,500
Panellist travel expenses	\$1,300
Current cost estimate	\$17,500

Future strategies for engagement:

Summits are time-consuming to plan and execute. This particular event was added on to the existing workload of staff on the Summit Team and a high volume of evening and weekend work occurred. The City of Hamilton will consider combining future summit work with existing public engagement work that relates to the "Community Initiatives"

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SUBJECT: Hamilton Summit Summary (CM18015) (City Wide) - Page 7 of 7

service area (this service area includes various types of community engagement work). Consideration should be given to establishing online focus groups so that opinions can be solicited in a consistent manner from the community without needing people to attend an in-person event.

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report CM18015 (Hamilton Summit 2018 Policy Brochure)

Appendix “B” to Report CM18015 (Hamilton Summit 2018 One Page Quick Reference)

Appendix “C” to Report CMO18015 (Hamilton Summit 2018 Greetings from Premier)

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HAMILTON SUMMIT 2018

Advancing Hamilton's Priorities in the 2018 Provincial Election

Friday, April 13, 2018, 9 a.m.
Hamilton City Hall, Council Chambers
71 Main Street West, Hamilton



Hamilton



INDEX

MESSAGE FROM THE MAYOR.....	1
LOCAL HEALTH CARE IMPACT ON EMERGENCY MEDICAL SERVICES.....	4
SOCIAL AND AFFORDABLE HOUSING	12
INFRASTRUCTURE	22
MUNICIPAL FINANCIAL TOOLS	36



MESSAGE FROM THE MAYOR



In February 2018 City of Hamilton Council passed a motion asking staff to provide an opportunity for the residents of Hamilton to attend an educational summit intended to address key priorities that impact our city.

In advance of the provincial election on June 7, 2018, the City of Hamilton is pleased to host this public summit: Hamilton Summit 2018: Advancing Hamilton's Priorities in the 2018 Provincial Election, which includes expert panels to discuss the priority areas along with specific requests from the City of Hamilton.

The Hamilton Summit 2018 will include Panel discussions, MPP's and nominated candidates for the upcoming provincial election, community stakeholders and residents and opportunity to provide comments on these priority areas. This event is open to the general public, as well as being available via livestream.

The summit will also provide the media an opportunity to learn about key topics that are a priority to the City of Hamilton, as well as conduct interviews with those in attendance.

The objective of the Summit is to educate, build awareness, and solicit solutions for four major growing priorities as related to provincial downloading and its impact on the City of Hamilton.

The priorities include:

- **Local Healthcare** - Impact on Emergency Medical Services (Paramedic Service MOHLTC grant funding, Paramedic Service off-load delays, Ambulance dispatch operations)
- **Social and Affordable Housing** (Preserving the existing infrastructure, Increased supply: Meeting community needs, Chronic shortage of permanent housing with supports, Inter-ministerial policy and service coordination, Long-term sustainable funding to reduce and end homelessness)
- **Infrastructure** (Continued underfunding of infrastructure renewal: The impact, Smart City grant funding, Recreation lifecycle replacement deficit, Growing need for recreation facilities, Cultural resource management: Long-term sustainability, Hamilton Transit (Hamilton Street Railway) – 10 Year Local Transit Strategy, Water/wastewater/stormwater)
- **Municipal Financial Tools** (Levy restriction to the industrial property class, Taxation changes to the multi-residential property class, Assessment growth and appeals, Provincially shared programs, Conservation Authority levy appointment)

Mayor Fred Eisenberger,
City of Hamilton





LOCAL HEALTHCARE IMPACT ON EMERGENCY MEDICAL SERVICES

Paramedic Service

Ministry of health long-term care grant funding


THE ISSUE

- Under the Ambulance Act (Legislative Assembly of the Province of Ontario 2017), the municipality is legally required to ensure the proper delivery of ambulance services to meet the needs of the municipality. Additional acts require the municipality to cover: 100 per cent of the cost during the year in which an increase of funding for ambulance services was approved by the municipality (hereafter to be referred to as the “City of Hamilton”).
- 50 per cent of the cost during all subsequent years, subject to the approval for additional funding and/or changes in funding by the MOHLTC.

THE CITY OF HAMILTON’S REQUEST

In a correspondence to the former Minister of Health, the Honourable Dr. Eric Hoskins (succeeded by the Honourable Dr. Helena Jaczek), the City of Hamilton (COH) expressed that the Land Ambulance Service Grant (LASG) funding formula be amended such that the MOHLTC funding represents 50 per cent of the cost of land ambulance services for the year in which the costs occur.

*The MOHLTC funding represent **50%** of the cost of land ambulance services for the **year in which the costs occur***



BACKGROUND

Pursuant to the *Health Systems Improvement Act* (Legislative Assembly of the Province of Ontario 2007) and the Ambulance Act, there has been a commitment by the MOHLTC to fund 50 per cent of the costs associated with land ambulance services. This is accomplished through an agreement known as the Land Ambulance Service Grant, which provides approximately 50 per cent of the approved cost (as agreed to by the MOHLTC) of land ambulance operations for the prior year plus an allocated percentage increase for inflationary purposes.

As the LASG funding is based on the previous year's budget rather than the current years' budget approved by City of Hamilton City Council. This creates a lag in funding, resulting in:

- 100 per cent of costs for service enhancements are covered by COH municipal levy for the year in which the enhancement was approved.
- 50 per cent of costs for service enhancements are covered in all subsequent years, pending the approval by the MOHLTC.

This funding arrangement has resulted in the COH **spending approximately \$2.2 million dollars in additional operating costs** through capital reserve funds during the past four years.




Paramedic Service off-load delays

THE ISSUE

Through its legislative and regulatory mandates, the MOHLTC is responsible for the delivery of health care throughout Ontario, including oversight of hospitals and ambulance services. Additionally, the MOHLTC through the Ambulance Act (Legislative Assembly of the Province of Ontario 2017) maintains the final decision through its central ambulance communications centre (CACC) in determining the destination to which a patient may be transported.

THE CITY OF HAMILTON'S REQUEST

A lack of ambulance resources is a direct result of the current off-load delays being experienced in COH hospitals, the COH requests that the MOHLTC enforce the recommended transfer of care time as established by the 2005 Task Force of 30 minutes or the MOHLTC cover the full cost of ambulance off-load delay utilizing average unit hour costs of production.

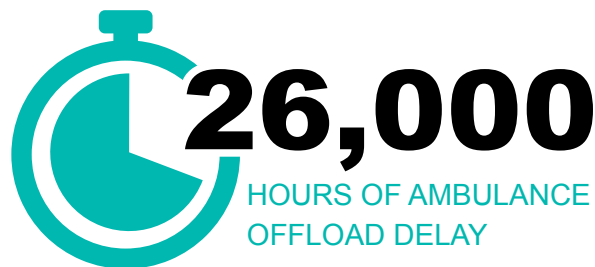


...enforce the recommended transfer of care time as established by the 2005 Task Force of 30 minutes

BACKGROUND

While the MOHLTC has reviewed the issues of off-load delays at hospitals, there continues to be extensive delays in the transfer of care of patients from paramedics to hospital staff within the mandate of 30 minutes as documented in the report *Improving Access to Emergency Services: A System Commitment* (Schwartz 2005). This has resulted in the loss of ambulances being available to respond to 911 calls in the COH putting the public at risk. In 2017, the Hamilton Paramedic Service encountered **more than 26,000 hours of ambulance offload delay** at receiving hospitals.

In our opinion, the continued off-load delays and the resulting lack of available ambulances able to respond to 911 requests, is not acceptable and the responsibility of the MOHLTC. Therefore, we submit that all off-load delay costs associated to ambulance services be funded at 100 per cent by the MOHLTC. This funding will enable COH staff to provide additional ambulances, therefore offsetting resources lost in hospitals due to off-load delays.



Ambulance dispatch operations

THE ISSUE

Through its regulatory powers under the Ambulance Act (Legislative Assembly of the Province of Ontario 2017), the MOHLTC is entirely responsible for the operation of central ambulance communication centres (CACC'S) across Ontario. This includes but is not limited to staffing, system design, technology, operating practices, and call taking processes. As a further result of this legislative power, paramedics are required to follow the direction of the CACC, including which calls to respond to, by which means (i.e. lights and siren) and where patients will be transported.

THE CITY OF HAMILTON'S REQUEST

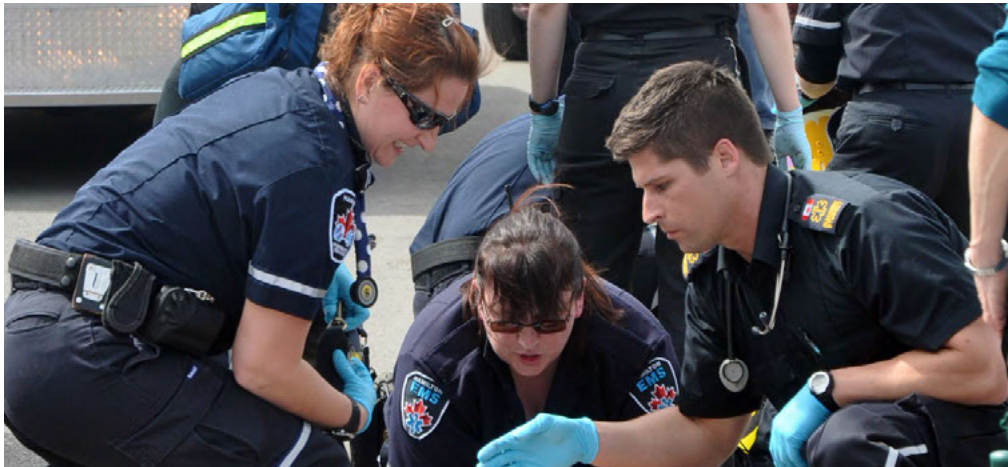
To improve on the effectiveness and efficiencies of how Hamilton Paramedic Services resources are used, the COH requests that while continuing to maintain its regulatory oversight and 100 per cent funding, the MOHLTC shift operational responsibility for the CACC to the City of Hamilton.

*...shift operational responsibility for
the CACC to the City of Hamilton.*

BACKGROUND

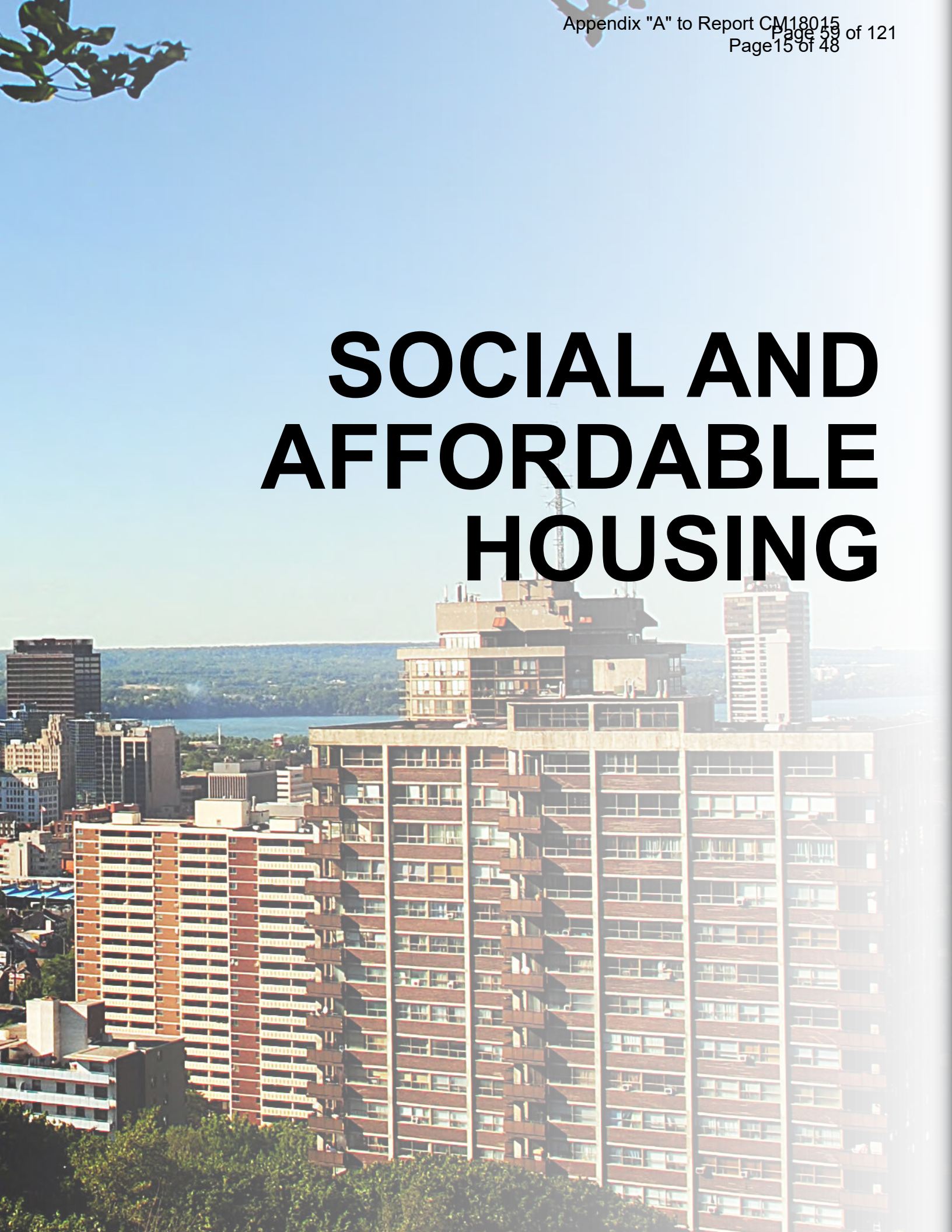
As an individual entity with its own priorities and mandates from the MOHLTC, the CACC strategic priorities are not aligned with the business practices of the COH. This has resulted in the following:

- Prioritization software that is overly sensitive and lacks specificity of the patients' condition leading to an inefficient use of ambulance resources. Such as an ambulance responding to non-life threatening emergencies prior to life threatening ones.
- Improvements to hardware and/or systems are complex and often require approvals from other MOHLTC officials other than the manager responsible for the CACC. This leads to the implementation of quality improvement initiatives being delayed and/or slow to complete due to the bureaucratic process
- Access to some information from the CACC is restricted because of the Personal Health Information Protection Act (PHIPA). This information is essential to providing quality initiatives surrounding patient satisfaction and the evaluation of programs





SOCIAL AND AFFORDABLE HOUSING



Preserving the existing infrastructure

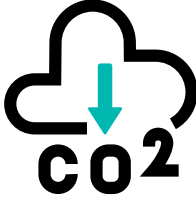
THE ISSUE

The existing social housing stock in Hamilton was constructed more than thirty years ago, much of which continues to operate despite building systems and funding envelopes that are at or approaching end of life cycles. In addition, building systems and structures do not support energy efficiency or contribute to the reductions of greenhouse gas emissions. The City of Hamilton has invested locally to support repairs and regeneration in its stock but cannot commit the required level of funding from the property tax base. Existing building condition assessments put the estimated capital repair deficiency for social housing at approximately \$200 million over the next 10 years.

THE CITY OF HAMILTON'S REQUEST

Our request is that the Province of Ontario commit to continuing its investment of proceeds from the Climate Change Action Plan to reducing greenhouse gas emissions through appropriate retrofits in aging social housing and, in addition, commits further funding for other non-energy related repairs and renovations.

...the Province of Ontario commit to continuing its investment of proceeds from the Climate Change Action Plan to reducing greenhouse gas emissions



BACKGROUND

With the devolution of social housing to the municipalities in 2001, the Province provided one-time capital funding of \$3,791,218 to the City of Hamilton, which was placed in a reserve for social housing purposes. This funding was inadequate to support the assets that were subsequently transferred with over \$100 million in capital repairs needed. This funding was maintained only for emergency repairs and supporting social housing programs and is currently exhausted.

Hamilton has invested significant local funding to preserve and support its social housing assets so that it can target the wait list of over 6,300 households. To date, this local discretionary commitment to social housing infrastructure totals \$26.5 million. Capital funds distributed from the annual capital budget are typically targeted to health and safety issues, vacant unit rehabilitation and accessibility.

Aside from the current energy related investments, social housing providers have limited options to assist with the cost of capital and emergency repairs. All social housing providers in Hamilton have insufficient reserves to address the cost of outstanding capital repairs and most would need to approach the City for funding for any serious emergency repairs. In Hamilton, current building condition assessments put the estimated capital repair deficiency for the existing social housing infrastructure at approximately \$200 million over the next 10 years. This grows to nearly \$600 million over the next 25 years.

Despite Hamilton's local investments in housing, it cannot meet this pressure from the property tax base and without continued investment from other levels of government; the social housing infrastructure will quickly age towards a deteriorated state.

Increased supply: Meeting community needs


THE ISSUE

Hamilton is in need of new affordable rental housing stock. In the last 10 years, little has been built in Hamilton relative to the need, the existing stock continues to age, and rents continue to increase.

Despite Hamilton's local investments in housing, it cannot meet the need for new rental housing development from the property tax base. Without increased investment from other levels of government, many Hamiltonians will increasingly find it difficult to find rental housing they can afford.

THE CITY OF HAMILTON'S REQUEST

In order to meet the needs of residents to find affordable rental housing, the Housing Services division requests that the Province of Ontario commit to increasing its investment into new affordable rental housing development.



...commit to increasing its investment into new affordable rental housing development.

BACKGROUND

Hamilton is projected by the Province to grow by approximately 29 per cent, to 723,500 people by the year 2041. To accommodate growth, Hamilton's Urban Official Plan sets a target of 629 new rental-housing units annually, 377 of which are affordable. The City of Hamilton's 10-Year Housing and Homelessness Action Plan targets 300 new affordable rental units per year. Hamilton is falling short of meeting these targets for new affordable rental housing.

These targets for new affordable rental housing do not account for the growing unmet demand for affordable rental housing. Hamilton's growing social housing waitlist and decreasing vacancy rates, particularly in the more affordable part of the rental housing spectrum, now at 2.6 per cent overall, are indicators of this growing need.

Rents have increased by 25 per cent over the last five years and continue to increase. There are many reports of people moving to less expensive parts of the city, moving to less expensive municipalities, doubling up families in single units, and moving to illegal rooming houses, because of increasing rents. New rental supply is needed to moderate the increase in rents.

The City of Hamilton is contributing a significant amount of funding to new affordable rental housing construction. In 2017, Hamilton committed \$50 million over 10 years through the Poverty Reduction Implementation Plan, \$20 million of which will address the supply of affordable rental housing and \$20 million of which will improve the quality of social housing. The remaining \$10 million is allocated to reduction of poverty experienced by Indigenous peoples.

Chronic shortage of permanent housing with supports

THE ISSUE

A lack of permanent, affordable housing with supports contributes to people becoming homeless and remaining homeless for long periods.

THE CITY OF HAMILTON'S REQUEST

An increased investment in permanent housing with supports targeted to reduce homelessness and contribute to the Province's goal of ending chronic homelessness by 2025.



BACKGROUND

People who experience chronic homelessness have gone long periods without a home. People in these circumstances often have disabling conditions, such as chronic physical or mental illness and/or substance use. Life on the streets and in shelters makes the chronically homeless vulnerable to serious health crises, violence, and criminal justice system involvement. There is a strong moral and economic argument in favour of providing housing and supports, rather than more costly emergency response services.

In order to achieve the Provincial goal of ending chronic homelessness by 2025, significant investments in affordable housing and supports are required. Permanent supportive housing is a prerequisite to truly ending homelessness in the long term. This includes ensuring that people who are chronically homeless are prioritized and that systems are in place to enable such persons to receive accelerated access to permanent housing and support programs such as supportive housing and Housing First.

Since 2003, Ontario has invested more than \$4 billion, which is the largest affordable housing investment in the province's history. This includes funding for the Community Homelessness Prevention Initiative (CHPI). While historically the federal government has been an active funding partner of housing and homelessness services, since the 1980s there has been a steady withdrawal of federal funding for housing. This has worsened the problem in Ontario.

Despite significant provincial investments in affordable housing over the past several decades, more needs to be done to solve this pressing issue. By not investing adequately in housing with supports for people experiencing homelessness, the costs of health care, justice and other taxpayer-funded expenses increase.

Inter-ministerial policy and service coordination

THE ISSUE

Provincially funded institutions discharge people without a fixed address in communities resulting in homelessness. This includes discharge from hospitals, the child welfare system, and corrections.

THE CITY OF HAMILTON'S REQUEST

In order to provide supports to people without a fixed address while in provincial institutions so that they are not discharged into homelessness, we are requesting an investment increase towards supportive housing programs. In addition, the Ontario government should arrange an inter-ministerial collaboration to develop coordinated policies and processes across housing, health, corrections and child welfare.

BACKGROUND

People who are in transition from provincially funded institutions may be particularly vulnerable to homelessness. Supporting transitions could make an impact in preventing homelessness, as people who interact with various systems may be at greater risk of becoming homeless after their care, treatment, or incarceration is complete.

There are disproportionate rates of individuals experiencing homelessness that have interacted with provincial institutions. For example, based on Hamilton's 2016 Point in Time Count 42 per cent of youth experiencing homelessness had been in the child welfare system. Additionally, 96% of people experiencing homelessness reported visiting the Emergency Room on at least one occasion over the last six months and 77% of people experiencing homelessness reported social assistance (Ontario Works/Ontario Disability Support Program) as their primary source of income.

Long-term sustainable funding to reduce and end homelessness

THE ISSUE

Hamilton's current Provincial homelessness funding allocation under the Community Homelessness Prevention Initiative (CHPI) does not reflect the demand for homelessness support services.

THE CITY OF HAMILTON'S REQUEST

The Province of Ontario should provide long-term stable funding, as opposed to annualized funding. The funding allocation for Hamilton should be reflective of the need.

BACKGROUND

Across Ontario, there is an urgent need to reduce and end homelessness. The Ontario government plays a key role in affordable housing and homelessness prevention. Since 2013, Ontario has invested \$293.7 million in funding for CHPI. Hamilton's annualized funding allocation is \$19 million. The program funding enables Hamilton to better support a range of housing with support and homelessness prevention services, however since the program's inception Hamilton's annualized funding allocation has been increased by less than 1 per cent. This is not sufficient to meet increasing costs in housing with support and homelessness prevention services and will limit Hamilton's ability to contribute to the province's goal of ending chronic homelessness by 2025.



INFRASTRUCTURE



Continued underfunding of infrastructure renewal: The impact

THE ISSUE

The city currently operates and maintains a portfolio of public works infrastructure worth in excess \$20 billion. This portfolio is essential to ensuring healthy, vibrant and safe communities as well as delivering services in accordance with the City's strategic plan. Although the city is able to develop effective asset management plans, it continues to deal with the challenge of not being able to dedicate enough funding locally to keep pace with growing infrastructure renewal needs. Long-term, sustainable and predictable funding is critical.

Rising expectations from residents, as well as heightened standards driven by regulatory change also creates pressure on staff to deliver and embrace new technology.

THE CITY OF HAMILTON'S REQUEST

Our request is that the Province of Ontario provide revenue and revenue tools in addition to property tax to provide greater predictability in long-term sustainable Infrastructure funding. The additional funds would strictly be allocated to funding infrastructure renewal in order to address the backlog of needs. Critical to this is the flexibility of utilizing this long-term and predictable funding to complete projects that are a priority to the city.

BACKGROUND

The City of Hamilton's latest State of the Infrastructure report indicates that the physical condition of the City's assets is generally in fair to good condition. However, this study also indicates that past inability to dedicate enough funding locally to keep pace with growing improvement needs, along with the lack of consistent and dedicated future funding, will lead to a downward trend that will result in a network that is in poor condition.

With respect to sustainable funding, the City's past capital investment dedicated to infrastructure renewal is \$184 million per year, which translates to a re-investment rate of approximately 0.9 per cent. Based on the city's life cycle analysis as well as industry best practice the renewal rate should be no less than 1.5 per cent or approximately \$300 per year million for the \$20 billion public works portfolio.



Smart City grant funding

THE ISSUE

Resources are finite while the population and demand for services continues to grow. Municipalities need to be able to deploy smart technology, such as sensors and advanced monitoring capabilities, to maximize the delivery of services and to address major challenges.

THE CITY OF HAMILTON'S REQUEST

In order to maximize the use of resources, improve quality of life for residents, improve operating efficiencies and improve the sustainability of the community as a whole, our request is the creation of focused smart city investment programs that would allow for the implementation of smart technology.

BACKGROUND

The concept of smart cities is a global trend that is shifting the way municipalities deliver their services, partner with other government institutions and the private sector, and enable an open dialogue with the community. If Ontario is to be seen as leader in the technology industry, its municipalities must be positioned to make use of existing and emerging smart technology that have been deployed around the globe.

Recreation lifecycle replacement deficit

THE ISSUE

The current levels of annual capital funding allocated to infrastructure lifecycle replacement at recreation facilities in Hamilton are unsustainable. Current levels only allow for complete asset replacement every 200 years. The Canadian Infrastructure Report Card recommends renewal every 50 years. Without significant funding for capital repairs and renewal, the condition of the City's recreation facilities will continue to deteriorate, with some facilities reaching poor or critical condition in the next 10 years.

THE CITY OF HAMILTON'S REQUEST

Our ask in this process is that the Province provide long term funding for capital repairs to help maintain service levels at the City's Recreation facilities. A total of \$30 million is being request over a 15-year period with the following allocation:

- \$1 million annually over a 15-year period for Accessibility for Ontarians with Disabilities Act (AODA) upgrades.
- \$1 million annually over a 15-year period to reduce our infrastructure deficit increasing Hamilton's current reinvestment percentage by 0.1 per cent to 0.57 per cent.

BACKGROUND

Overall, the forecast of unfunded capital needs for recreation facilities is about \$165 million. The existing facility lifecycle renewal is in an annual shortfall range of \$15.7 to \$25 million (low end is to sustain at current condition, high end includes bringing existing facilities up to "good condition" and address AODA required items). Sustainable funding would be a 2.1 per cent annual reinvestment of the \$966 million value of the recreation facilities portfolio. This sustainable funding percentage is within the range recommended by the Canadian Infrastructure Report Card (1.7 to 2.5 per cent). The current reinvestment percentage is 0.47 per cent.

Growing need for recreation facilities

THE ISSUE

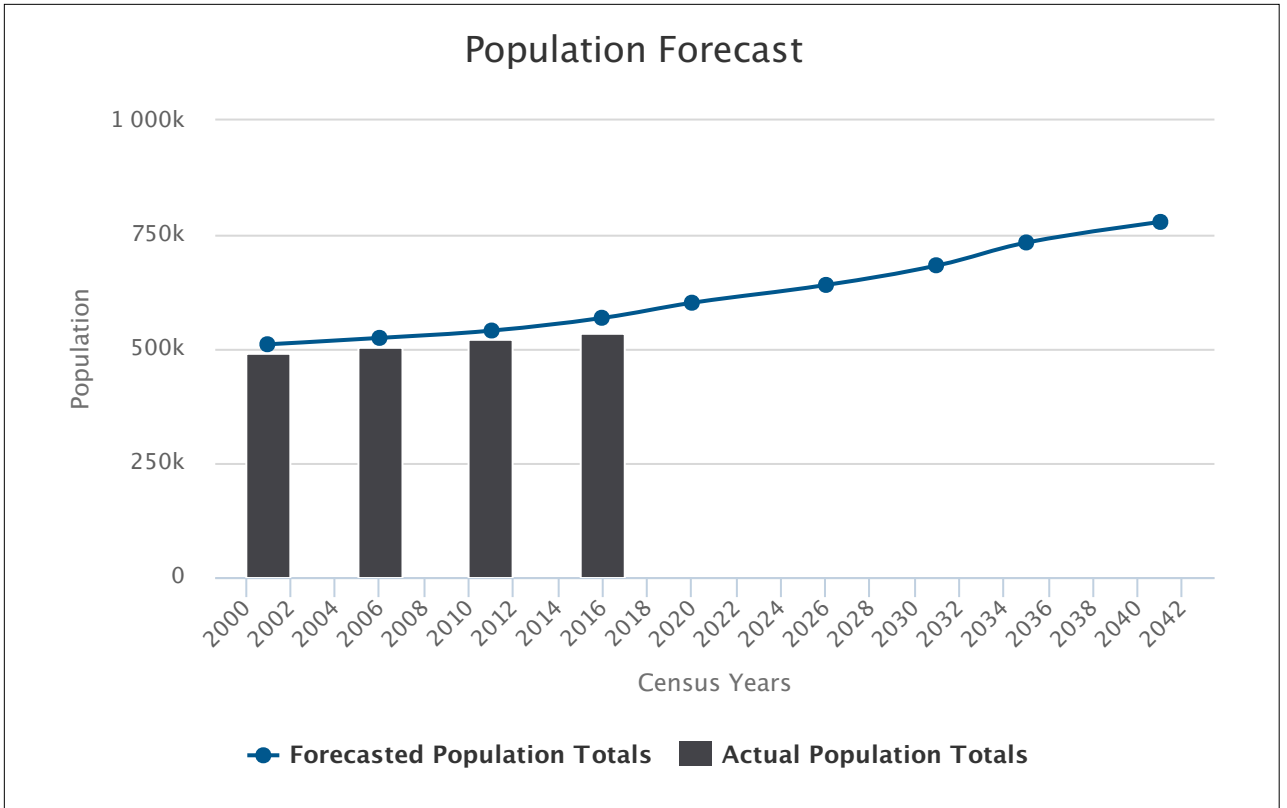
The City of Hamilton's population is forecasted to increase by approximately 37 per cent over the next 25 years, which translates into 210,000 new residents. Without significant investment in new facilities, we will not be able to meet the demands of our growing community. Furthermore, our existing facilities are continuing to age and are approaching the end of their useful life.

THE CITY OF HAMILTON'S REQUEST

Our ask in this process is that the Province of Ontario provide long-term funding of \$150 million over the next 25 years for the construction of five new recreation facilities.

BACKGROUND

Hamilton's long-term population forecast is based on assumptions that include and are not limited to a long-term economic outlook that remains positive, an economy that remains focused on goods production and related industrial activities, and demographic changes primarily driven by increasing fertility rates, rising life expectancy and continued growth from immigration. According to the Renovation and Replacement Study of the Hamilton Recreation and Public-Use Facilities (Indoor Study) completed in 2008, a City-wide provision standard of one community recreation centre for every 30,000 residents is a reasonable target, particularly for new growth areas – as this is more reflective of the broader scope of services modern community centres offer. In order to meet the forecasted community needs there is currently an annual shortfall of \$13.5M of new construction and expansion capital dollars.



Cultural resource management: Long-term sustainability

Shortfall in Capital Infrastructure Support

THE ISSUE

The municipality is contractually obligated to the Ontario Heritage Trust to preserve the heritage properties designated under the Ontario Heritage Act. Additionally, the City is contractually obligated to Parks Canada to preserve and interpret the City-owned National Historic Sites. At this time, there is no provincial capital-funding program dedicated to stabilization, restoration or maintenance of heritage resources. The full cost is borne by the municipality.

THE CITY OF HAMILTON'S REQUEST

Our request is that the Ontario Ministry of Tourism, Culture and Sport (MTCS), as part of its current Discussion Paper process, consider establishing a Built Heritage Infrastructure Support grant program available to municipalities. Further, that this consideration be conducted in the context of examining other supports for the heritage field, including expanding the Community Museum Operating Grant and re-activating the Museums and Technology Fund.

“
...consider establishing a Built Heritage Infrastructure Support grant program available to municipalities.”

BACKGROUND

The Tourism and Culture Division stewards 40 heritage facilities, including museums, historic sites and adaptive re-use operations. The replacement value of these structures has been estimated, in different State of the Infrastructure studies using varying methodologies, at between \$45 million and \$78 million dollars. A 2009 study estimated the annual cost of maintaining the portfolio at the existing level of service at \$4.8 million per year.

At this time, the annual capital block funding allocation for heritage facilities restoration is between \$1 million and \$1.5 million per year. In addition, the Operations and Maintenance annual allocation is approximately \$800,000. The shortfall (of \$2.5 to \$3 million per year) is met through deferred maintenance, unpredictable federal grant supports and emergency funding.



Hamilton Transit (Hamilton Street Railway) – 10 Year Local Transit Strategy

THE ISSUE

In 2015 City Council approved a 10-Year Local Transit Strategy. Infrastructure investments during years three and four of the Strategy were partially funded by senior levels of government, however the remaining years of the strategy were unfunded and estimated to have outstanding projects costs exceeding \$300 million. Funding for the remaining years of the strategy is our primary issue.

THE CITY OF HAMILTON'S REQUEST

Our request is that the Province continue to support Transit Infrastructure funding initiatives, allowing the City of Hamilton to fully realize implementation of the planned infrastructure capital related to the 10 Year Local Transit Strategy. Critical to this is the allowance for both flexibility and reasonable timelines for the implementation of projects being funded. We also ask that the Province of Ontario continue to recognize the importance of committing to fund future transit infrastructure capital needs to meet the demand of our growing community, and to consider creating operational funding initiatives to match capital funding initiatives.



BACKGROUND

In 2013 the Rapid Ready Expanding Mobility Choices in Hamilton report was approved by City Council. The Rapid Ready report contained strategy for all forms of public transportation in Hamilton over the following five years. Following approval of the report Council directed staff to report back for the 2015 budget process on a 10-Year Local Transit Strategy that would make specific route recommendations, identify a financial strategy, and reference the role of rapid transit in increasing modal split with a goal of reaching 80 to 100 rides per capita by 2025.

The goal of the strategy is to stabilize the local transit system, while incrementally building service and customer amenities to a level that meets the needs of existing ridership, prepares for future growth, and promotes new ridership. The strategy identifies the need to increase the existing transit fleet, build facilities to house our growing fleet, build and expand customer-facing infrastructure (terminals and shelters), market the BLAST rapid transit network to increase ridership, improve communication with customers, and improve corridor capacity through signal prioritization initiatives.

The strategy focuses on addressing deficiencies within the current system, aligning services to updated service standards, keeping pace with ongoing growth, promoting ridership (modal split) by improving service levels throughout the urban area as well as improving local transit connectivity with inter-regional transit, beginning to build our rapid transit network by introducing additional express bus service on BLAST corridors, and enhancing customer experience by improving customer communications, improving the density of shelters, and implementing branding initiatives.

Water, wastewater, stormwater

THE ISSUE

Infrastructure needs related to water, wastewater, and stormwater can often be in excess of available annual budgets. As a result, City investment in this area of infrastructure is lower than some benchmark lifecycle investment strategies would recommend. In order to stay within targeted rate based budget expectations, projects are often delayed in time to alleviate financing pressures. Financial support from other government levels will enable a greater opportunity to keep up with the challenge of our aging infrastructure.

THE CITY OF HAMILTON'S REQUEST

Our request is for additional funding support for the following future projects:

- Woodward Water Treatment Plant upgrade
- \$125 million (2018-27)
- Dundas WWTP Upgrade improving wastewater treatment performance - \$50 million (2019 to 2025)
- Woodward Wastewater Treatment Plant Expansion
- \$265 million (2025 to 2035)

BACKGROUND

Financed projects noted below are all underway with funding support from senior levels of government. Works provide key benefits to the Hamilton community for improved performance and reliability aimed at environmental improvements.

- Woodward Wastewater Treatment Upgrade Project is underway and will continue through to the end of 2021. Estimated project value is \$330 million
- Biosolids Management P3 Project is underway and operations are projected to commence in 2020. NPV (Net Present Value) of the projects is \$106.5 million. 30-year private public partnership.
- Randle Reef is underway and is estimated to be completed in 2022 - it is a \$138.9 million project. (\$14 million City portion)
- 16 CWWF projects – totalling approximately \$44 million for improvement of various assets including pumping and piping infrastructure will be ongoing into 2020.

Funding support will help address infrastructure investment backlog, improve performance where appropriate and meet future growth needs







MUNICIPAL FINANCIAL TOOLS

(TAX LEVYING AND POLICIES)

Levy restriction to the industrial property class

THE ISSUE

Provincial legislation prohibits municipalities from applying municipal levy increases above 50 per cent of the levy increase applied to the residential property class, if the tax ratio of the multi-residential, commercial or industrial property classes is above the provincial threshold.

THE CITY OF HAMILTON'S REQUEST

Our request is for the removal of the levy restriction within the industrial tax class.

BACKGROUND

Historically, the tax ratio for the industrial property class in Hamilton has been above the provincial threshold and therefore, the class is subject to the levy restriction; this restriction creates an added pressure to the residential property class between \$200,000 to \$350,000 per year that will continue for approximately 20 years until the industrial tax ratio reaches the provincial threshold.

However, the industrial property class has seen significant reductions in assessment over the last five years through reassessments and appeals totalling \$215 million or a loss of over \$8.4 million in tax revenue. This assessment change results in significant impacts to the other tax classes but does not change the tax ratios. Therefore, the industrial class is getting the benefit of reduced assessment and the levy restriction.

Taxation changes to the multi-residential property class

THE ISSUE

In 2017, as a response to concerns regarding the perceived higher tax burden to the multi-residential property class, the Province prevented municipalities from passing reassessment related shifts onto the multi-residential property class. In addition, municipalities where the tax ratio of the multi-residential property class is greater than 2.0 were not allowed to increase the tax burden for the class (full levy restriction).

THE CITY OF HAMILTON'S REQUEST

Our request is for the removal of the levy restriction within the multi-residential tax class.

BACKGROUND

These new restrictions increased the burden to the residential property class by \$2.0 million in 2017. Similar results are expected for the 2018 taxation year as the Province of Ontario announced the restriction would continue to be in place.

City of Hamilton studies indicate that tax ratio is not an accurate measure of tax burden between tax classes. Different valuation methods result in assessments that are not easily comparable. In addition, our studies indicate that lowering the multi-residential tax ratio does not appear to result in lower rents.

Assessment growth and appeals

THE ISSUE

Appeals are impacting the Commercial and Industrial property classes. During the last several years the City has seen strong building-permit activity, however, the assessment growth figures in the last couple of years have been well below expectations mostly due to appeals in the Commercial and Industrial property classes. The total municipal tax loss over the past five years due to appeals in these classes is over \$33 million.

Some of the loss is due to MPAC initiating independent reviews of their own previous valuation. For example, Stelco's assessment was recently reviewed resulting in a reduction of their valuation by \$44 million, as unleased lands were re-evaluated from about \$101,000 to \$100 per acre.

THE CITY OF HAMILTON'S REQUEST

Commercial and industrial assessments are under siege and MPAC is poorly equipped to defend their assessments; this has resulted in MPAC undervaluing properties. These properties are being rewarded through lower assessments for polluting properties, not reinvesting and leaving properties shut down. The Province needs to examine how MPAC is resourced as it relates to assessment appeals and the role MPAC plays as it relates to special purpose properties.



The Province needs to examine how MPAC is resourced as it relates to assessment appeals and the role MPAC plays as it relates to special purpose properties.

Provincially shared programs

THE ISSUE

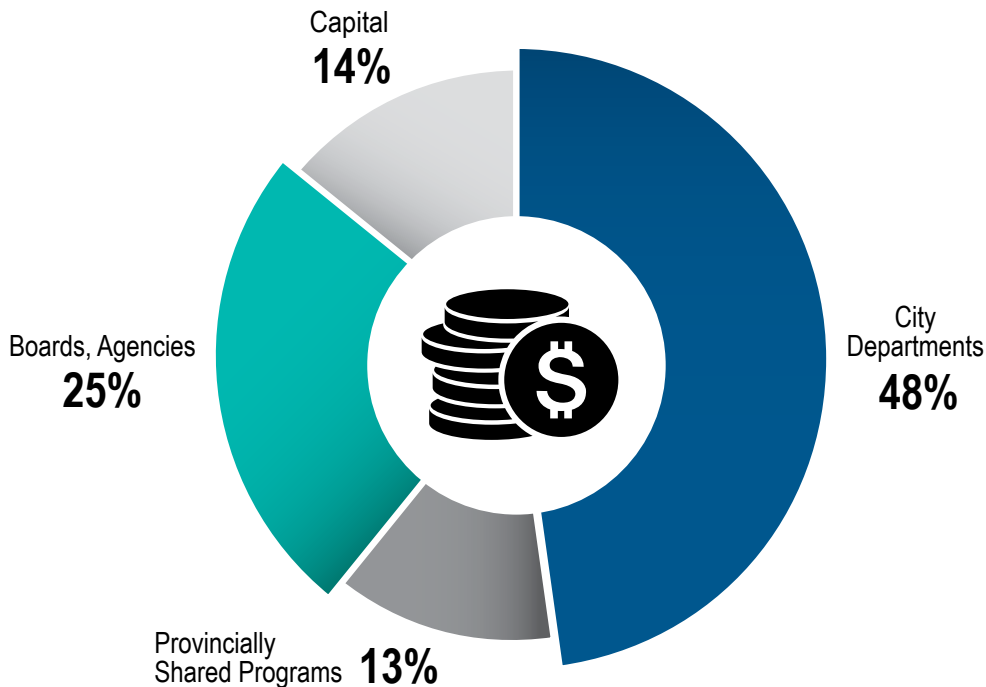
The Provincially Shared Programs (PSP) total \$115 million or 13 per cent of the City’s net operating budget. These are programs and services mandated by the Province, giving the City limited control. Some of these services include Public Health, Housing Services and Paramedics.

The PSP subsidies are not keeping up with inflation, and service benchmarks are adding pressures to the budget.

THE CITY OF HAMILTON’S REQUEST

The Province needs to provide funding that keeps pace with expenditures, or reduce mandates so program expenditures can be reduced in line with subsidies.

2018 Preliminary Levy by Major Component



Conservation Authority levy appointment

THE ISSUE

After 14 years of using an apportionment based on an agreement that ensured the City of Hamilton's conservation authority levies were not negatively impacted by amalgamation, the Niagara Peninsula Conservation Authority (NPCA) chose in 2015 to use the apportionment formula set out in Ontario Regulation 670/00, which the NPCA interpreted to include all of Hamilton's assessment. This resulted in Hamilton's levy increasing over \$750,000 and the levies to the Region of Niagara and Haldimand County decreasing accordingly.

THE CITY OF HAMILTON'S REQUEST

The formula as interpreted by the Province and the Lands and Mining Commissioner needs to be changed to acknowledge that land area is a poor representation of assessment in a Conservation Authority. With today's GIS capability, actual assessment in a CA is easy to approximate and relatively easy to accurately calculate. The allocation formula should be updated to reflect assessment in a watershed. If not province wide, then Hamilton should be identified in the regulation as an exception to the formula.

BACKGROUND

In 2015, Hamilton appealed the NPCA apportionment to the Commissioner of Mining and Lands. Hamilton subsequently appealed the 2016, 2017 and 2018 levies, as well. In December 2017, Hamilton's appeal was dismissed.

Using this formula, the total impact to Hamilton including all conservation authorities is \$2.4 million in 2018. Hamilton intends to seek a judicial review of the Commissioner's decision.





HAMILTON SUMMIT 2018

Advancing Hamilton's Priorities in the 2018 Provincial Election

OUR VISION

To be the best place to raise a child and age successfully.

Friday, April 13, 2018, 9 a.m.
Hamilton City Hall, Council Chambers
71 Main Street West, Hamilton

www.hamilton.ca/HamiltonSummit2018

AGENDA

- | | | |
|---|--|---|
| 8:30 Networking and refreshments | 10:30 Expert panel on Infrastructure | 1:45 Delegations from the public (pre-registered, 5 minutes maximum) |
| 9:00 Opening remarks from Mayor Fred Eisenberger | 11:00 Expert panel on Municipal Financial Tools | Open public comment (without prior request, 5 minutes maximum) |
| 9:15 Expert panel on Equitable Access to Health – Social & Affordable Housing and Emergency Medical Services | 12:00 Lunch break | 3:30 Wrap-up Interviews by media |
| 10:15 Break (15 min) | 12:45 Speakers (MPP's, Nominated Candidates for the upcoming provincial election) | |



ADVANCING HAMILTON'S PRIORITIES



LOCAL HEALTHCARE IMPACT ON EMERGENCY MEDICAL SERVICES

- Paramedic Service Ministry of Health and Long-Term Care grant funding
- Paramedic Service off-load delays
- Ambulance dispatch operations



SOCIAL AND AFFORDABLE HOUSING

- Preserving the existing infrastructure
- Increased supply: Meeting community needs
- Chronic shortage of permanent housing with supports
- Inter-ministerial policy and service coordination
- Long-term sustainable funding to reduce and end homelessness



INFRASTRUCTURE

- Continued underfunding of infrastructure renewal: The impact
- Smart City grant funding
- Recreation lifecycle replacement deficit
- Growing need for recreation facilities
- Cultural resource management: Long-term sustainability
- Hamilton Transit (Hamilton Street Railway)
 - 10 Year Local Transit Strategy
- Water, wastewater, stormwater



MUNICIPAL FINANCIAL TOOLS

- Levy restriction to the industrial property class
- Taxation changes to the multi-residential property class
- Assessment growth and appeals
- Provincially shared programs
- Conservation Authority levy appointment



HAMILTON SUMMIT 2018

City of Hamilton

April 13, 2018

On behalf of the Government of Ontario, I am delighted to welcome leaders from the provincial, municipal, community and business sectors, as well as engaged citizens of Hamilton.

I believe, as you do, in the power of collaborative leadership and community engagement. Collaboration enables us to pool our resources, expand our pool of talent, and optimize our efforts. This summit is an opportunity for Hamiltonians to work together to advance solutions to challenges in health care, housing, municipal financing tools, and other key areas that will impact the city's future prosperity and quality of life.

At the heart of this summit lies Hamilton's vision and aspirations. Hamilton has rightly been called "The Ambitious City." Its motto, Together Aspire – Together Achieve, embodies the spirit that made Hamilton what it is today — a dynamic, multicultural metropolis with a robust and rapidly diversifying economy, and a thriving cultural scene.

As a great province is the sum of its communities, our government will continue to work with you to help you realize the Hamilton of the future — a globally connected city that attracts talent and investment, and provides jobs and a great quality of life for its citizens.

I offer my best wishes for a productive and inspiring summit.

Kathleen Wynne
Premier



Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

REPORT 18-004

4:00 p.m.

Tuesday, April 10, 2018

Rooms 192 and 193, City Hall

71 Main Street West

-
- Present:** A. Mallet (Chair)
P. Cameron, J. Cardno, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan, T. Nolan, M. Sinclair, B. Semkow
- Absent with regrets:** Councillor S. Merulla – City Business, P. Lynes, P. Kilburn and T. Wallis
- Also Present:** Staff Sergeant J. Savoie
-

THE ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES PRESENTS REPORT 18-004 AND RESPECTFULLY RECOMMENDS:

- 1. Resignation – Advisory Committee for Persons with Disabilities (Added Item 11.4)**
 - (a) That the letter of resignation from Sylvia Soto from the Advisory Committee for Persons with Disabilities, be received; and
 - (b) That the membership number of the Advisory Committee for Persons with Disabilities be adjusted accordingly to obtain quorum.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised the Committee of the following changes to the agenda:

1. DISCUSSION ITEM

- 8.1 Project Proposals from the ACPD to CityLAB

2. GENERAL INFORMATION / OTHER BUSINESS

11.4 Resignation – Advisory Committee for Persons with Disabilities (Added Item 11.4)

11.5 Update respecting Review of Snow and Ice By-law No. 03-296

3. ITEM WITHDRAWN

11.3 GTHA Paratransit Group

The item has been withdrawn because the GHTA Paratransit Group is a working group made up of staff working in transit, and not open to citizens.

The agenda for the April 10, 2018 meeting of Advisory Committee for Persons with Disabilities was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) March 13, 2018 (Item 3.1)

The minutes of the March 13, 2018 meeting of the Advisory Committee for Persons with Disabilities were approved, as presented.

(d) CONSENT ITEMS (Item 5)

(i) Built Environment Working Group Meeting Notes – February 6, 2018 (Item 5.1)

The Built Environment Working Group Meeting Notes of February 6, 2018 were received.

(ii) Housing Issues Working Group Update (Item 5.2)

No report.

(iii) Outreach Working Group Update (Item 5.3)

No report.

(iv) Transportation Working Group Update – February 27, 2018 (Item 5.4)

The Transportation Working Group Notes of February 27, 2018, were received.

(v) Wheelchair and Scooter Safety Working Group Update (Item 5.6)

No report.

(e) DISCUSSION ITEM (Item 8)

(i) Project Proposals from the ACPD to CityLAB (Added Item 8.1)

Staff were directed to forward the following project proposals from the Advisory Committee for Persons with Disabilities to CityLab for their consideration:

1. From the Transportation Working Group - a project to fully investigate the positives and negatives of converting accessible transportation services (DARTS) to on-demand taxis.
2. From the Built Environment Working Group - an education video regarding Audible Pedestrian Signals
3. From the Built Environment Working Group - an accessible washroom inventory of City owned facilities (also on the Outstanding Business List)

Tim Nolan, Advisory Committee for Persons with Disabilities will be considered by CityLab as a liaison for the Project Proposals to CityLab.

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Access & Equity Transition to Human Resources Follow-up (Item 11.1)

Jessica Bowen, Human Rights Specialist, addressed the Committee, and asked that members provide her with a list of three items that they would like to have reinstated since the departure of the former staff liaison from Access and Equity.

Staff were directed to reinstate the following items to each Agenda of the Advisory Committee for Persons with Disabilities:

- Accessibility Complaints to the City of Hamilton Update
- Accessibility for Ontarians with Disabilities Act (AODA) Update

Staff were directed to include the following General Information Item to each Agenda of the Advisory Committee for Persons with Disabilities, when appropriate:

- Council Follow-up for the Advisory Committee for Persons with Disabilities, including status of motions from the committee

Staff were directed to investigate the feasibility and criteria for hiring a note-taker for the working groups of the Advisory Committee for Persons with Disabilities.

(ii) Accessibility Complaints to the City of Hamilton Update (Item 11.2)

Jessica Bowen, Human Resources Specialist, addressed the Committee with the following updates respecting the *Accessibility for Ontarians with Disabilities Act (AODA)*:

- Obstruction of sidewalks
- School removing accessible parking spot
- Accessibility concerns at Centre Mall
- Locked washrooms for DARTS drivers

(iii) Review of Snow and Ice By-law No. 03-296 (Added Item 11.5)

Appropriate staff were invited to come to a meeting of the Advisory Committee for Persons with Disabilities to discuss the Snow and Ice By-law No. 03-296 By-law; and

A copy of the current Snow and Ice By-law No. 03-296 will be distributed to members of the Advisory Committee for Persons with Disabilities for review and discussion with staff.

(v) New Terminology for Guide Dogs (Added Item 11.6)

Staff were directed to investigate the feasibility of a presentation from an appropriate organization to discuss new terminology used for describing guide dogs.

(h) ADJOURNMENT (Item 13)

There being no further business, the Advisory Committee for Persons with Disabilities adjourned at 6:10 p.m.

Respectfully submitted,

A. Mallet, Chair
Advisory Committee for Persons
with Disabilities

Loren Kolar
Legislative Coordinator
Office of the City Clerk



Hamilton

FACILITY NAMING SUB-COMMITTEE REPORT 18-001

Thursday, May 3, 2018

1:30 p.m.

Room 264, 2nd Floor

Hamilton City Hall

71 Main Street West

**Loren Kolar
Legislative Coordinator**

Present: Councillor J. Partridge (Vice-Chair)
Councillors J. Farr S. Merulla, T. Whitehead and L. Ferguson

**Absent with
Regrets:** Councillor M. Pearson – City Business

THE FACILITY NAMING SUB-COMMITTEE PRESENTS REPORT 18-001 AND RESPECTFULLY RECOMMENDS:

**1. Naming of the "Margaret Koropatnicki Softball Complex" at Rosedale Park
(PW18035/HSC18022) (Ward 5) (Item 8.1)**

That the request to name the softball diamonds at Rosedale Park the "Margaret Koropatnicki Softball Complex" be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

**2. Municipal Property & Building Naming Application - Mohawk Sports Park
Outdoor Track & Field Complex (Item 8.2)**

- (a) That staff be directed to work with the Hamilton Olympic Club to consider their request to rename the track area of the Mohawk Sports Park Outdoor Track & Field Complex as outlined in the application, with a report back to the Facility Naming Sub-Committee;
- (b) That the Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex, be received.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The agenda for the May 3, 2018 meeting of the Facility Naming Sub-Committee, was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) November 30, 2017 (Item 3.1)

The Minutes of the November 30, 2017 Facility Naming Sub-Committee were approved as presented.

(d) DISCUSSION ITEMS (Item 8)

(i) Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex (Item 8.2)

Jennifer DiDomenico, Manager of Policy and Programs addressed the Committee with an overview of the Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex. The request is to rename the outdoor track area of the complex after former Hamilton Olympic Club member Ray Lewis.

For further disposition of this matter, refer to Item 2.

(e) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) A. M. Cunningham Parkette (Ward 4) (Added Item 11.1)

Staff were directed to provide the Committee with the historical background and confirmation of the naming of A. M. Cunningham Park, and A. M. Cunningham Parkette, both located in Ward 4.

(f) ADJOURNMENT (Item 13)

There being no further business, the Facility Naming Sub-Committee adjourned at 1:37 p.m.

Respectfully submitted,

Councillor J. Partridge, Vice-Chair
Facility Naming Sub-Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk



Hamilton

AIRPORT SUB-COMMITTEE REPORT 18-001

11:00 a.m.

Thursday, May 3, 2018

Room 830

Hamilton City Hall, 71 Main Street West

Present: Councillors L. Ferguson (Chair), C. Collins and T. Whitehead

**Absent with
Regrets:** Councillors M. Pearson (Vice Chair), and B. Johnson – Personal

THE AIRPORT SUB-COMMITTEE PRESENTS REPORT 18-001 AND RESPECTFULLY RECOMMENDS:

- 1. 2017 Annual Auditor's Report on the Annual Schedule of Percentage Rent Computation Regarding the John C. Munro Hamilton International Airport (PED18109) (City Wide) (Item 5.1)**

That Report PED18109 respecting the 2017 Annual Auditor's Report on the Annual Schedule of Percentage Rent Computation Regarding the John C. Munro Hamilton International Airport, be received for information.

- 2. 2017 Year in Review Report respecting the John C. Munro Hamilton International Airport (Item 7.1)**

That the 2017 Year in Review Report respecting the John C. Munro Hamilton International Airport, be received for information.

- 3. 2018 - 2019 John C. Munro Hamilton International Airport - City of Hamilton Joint Marketing Initiatives (PED18110) (City Wide) (Item 8.1)**

That the City of Hamilton allocate \$160,000 from the Airport Joint Marketing Reserve Fund No. 112217, as the City's contribution to the 2018-2019 John C. Munro Hamilton International Airport – City of Hamilton Joint Marketing Initiatives outlined in Report PED18110, attached hereto as Appendix "A" to Report 18-001.

4. 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) (Item 8.2)

That the City of Hamilton approve and allocate \$266,000 from the Municipal Capital Expenditures Reserve Fund No. 108043 for the 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport in Report PED18111, attached hereto as Appendix "B" to Report 18-001.

FOR INFORMATION:**(a) CHANGES TO THE AGENDA (Item 1)**

The Clerk advised of the following change to the agenda:

7. PRESENTATIONS

7.1 Cathie Puckering, President and CEO, John C. Munro Hamilton International Airport - 2017 Year in Review Report respecting the John C. Munro Hamilton International Airport

That Item 7.1 be moved up on the agenda to be addressed immediately follow Item 3.1.

The Agenda for the May 3, 2018 meeting of the Airport Sub-Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**(i) November 9, 2017 (Item 3.1)**

The Minutes of the November 9, 2017 meeting of the Airport Sub-Committee were approved, as presented.

(d) PRESENTATIONS (Item 7)

- (i) Cathie Puckering, President and CEO, John C. Munro Hamilton International Airport - 2017 Year in Review Report respecting the John C. Munro Hamilton International Airport (Item 7.1)**

Cathie Puckering, President and CEO of John C. Munro Hamilton International Airport, addressed the Committee respecting the 2017 Year in Review Report for the John C. Munro Hamilton International Airport, with the aid of a presentation.

The presentation from Cathie Puckering, President and CEO of John C. Munro Hamilton International Airport, respecting the 2017 Year in Review Report for the John C. Munro Hamilton International Airport, was received.

A copy of the presentation is available at www.hamilton.ca.

For disposition of this matter, refer to Item 2.

(f) PRIVATE AND CONFIDENTIAL (Item 12)

- (i) Closed Session Minutes – November 9, 2017 (Item 12.1)**

- (a) The Closed Session Minutes of the November 9, 2017 Airport Sub-Committee, were approved as presented; and
- (b) The Closed Session Minutes of the November 9, 2017 Airport Sub-Committee, remain confidential.

(g) ADJOURNMENT (Item 13)

There being no further business, the Airport Sub-Committee was adjourned at 12:28 p.m.

Respectfully submitted,

Councillor L. Ferguson, Chair
Airport Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk



Hamilton

CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Growth Management Division

TO:	Chair and Members Airport Sub-Committee
COMMITTEE DATE:	May 3, 2018
SUBJECT/REPORT NO:	2018-2019 John C. Munro Hamilton International Airport - City of Hamilton Joint Marketing Initiatives (PED18110) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Guy Paparella (905) 546-2424 Ext. 5807
SUBMITTED BY:	Tony Sergi Senior Director, Growth Management Division Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the City of Hamilton allocates \$160,000 from the Airport Joint Marketing Reserve Fund No. 112217 as the City's contribution to the 2018-2019 John C. Munro Hamilton International Airport – City of Hamilton Joint Marketing Initiatives outlined in Report PED18110.

EXECUTIVE SUMMARY

In accordance with Section 34 of the John C. Munro Hamilton International Airport (HIA) Lease Agreement between the City of Hamilton and TradePort International Corporation (TIC), the City is obliged to allocate monies to the HIA Joint Marketing Initiatives on an annual basis or as necessary. TIC has requested funding for four projects for the 2018-2019 project year.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: As of December 31, 2017, there was a balance of \$239,428 in the Airport Joint Marketing Reserve Fund No. 112217. There are more than sufficient funds to allocate the \$160,000 recommended for the 2018-2019 Joint Marketing Initiatives in this Report.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2018-2019 John C. Munro Hamilton International Airport - City of Hamilton Joint Marketing Initiatives (PED18110) (City Wide) - Page 2 of 5

Staffing: N/A

Legal: Approval of the Joint Marketing Initiatives fulfils one of the City's obligations under the Head Lease Agreement with TIC for the HIA.

HISTORICAL BACKGROUND

The Regional Municipality of Hamilton-Wentworth (Region) leased the HIA from Transport Canada in 1987. On July 19, 1996, the Region entered into a 40-year Sub-Lease Agreement with TIC (to be converted to Lease upon transfer) to operate the HIA on its behalf. In December 1996, ownership of the HIA was transferred from Transport Canada to the Region.

Section 4.04 of the Lease Agreement provides for revenue sharing amongst the City and TIC which commenced in 2006. Pursuant to Sections 34.01, 34.02, 34.03 of the Agreement, the City agrees on an annual basis to dedicate no less than 25% of all Percentage Rent received by the City to match but not exceed marketing expenditures of the HIA in the immediately preceding year. In addition, the City agrees on an annual basis to dedicate a further 25% of all Percentage Rent received by the City to fund Capital expenditures for municipal services in, on and around the HIA.

To comply with the HIA Lease Agreement, enable efficient use of HIA revenues, and maintain effective review procedures, staff recommended the establishment of separate HIA reserves for the revenues generated by the HIA Lease Agreement, Report PED07077 approved by Council February 28, 2007.

On December 31, 2017, staff was advised by Finance that there was \$239,428 in the Airport Joint Marketing Reserve Fund No. 112217. Therefore, staff is requesting approval for financial support of the proposed 2018-2019 joint marketing initiatives from same. Future requests for the remaining marketing reserve funds will be forthcoming to Council for approval.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

- John C. Munro Hamilton International Airport Head Lease Agreement; and,
- Corporate Strategic Plan 2016-2025.

RELEVANT CONSULTATION

- Planning and Economic Development Department, Economic Development Division;
- Corporate Services Department, Finance and Administration Section; and,

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SUBJECT: 2018-2019 John C. Munro Hamilton International Airport - City of Hamilton Joint Marketing Initiatives (PED18110) (City Wide) - Page 3 of 5

- TradePort International Corporation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

1. Marketing & Communication Awareness Campaign:

UPDATE: To support commercial passenger service, Airport Awareness Campaigns which promote the destinations available from the Airport were executed. Two campaigns were created, one for the spring / summer program, which began in April and runs through to September, and another for the winter program, which began in October and runs through to March (times are approximate). The Airport worked closely with an agency to develop a creative platform and marketing plan; several marketing mediums were used to promote the Airport throughout the 2016 summer and 2016 / 2017 winter programs, including: digital (online), radio and transit shelter ads, as well as outdoor billboards. Campaigns were focused on the central Hamilton region and extend into surrounding cities, including: Burlington, Niagara and Brantford.

TIMING:

- Summer Campaign (approximate)
 - Campaign Development: February 2016
 - Campaign Duration: April 2016 to September 2016
- Winter Campaign (approximate)
 - Campaign Development: August 2016
 - Campaign Duration: October 2016 to March 2017

COST:

- Summer Campaign: Total Cost = \$295,633
 - Airport Contribution = \$245,633
 - City Contribution = was \$50,000
- Winter Campaign: Total Cost = \$298,097
 - Airport Contribution = \$248,097
 - City Contribution = was \$50,000

AGENCY: Lakestreet Communications

In 2013, HIA selected Lakestreet Communications as the agency to partner with on marketing and communication activities. The partnership with Lakestreet has been successful for both parties and continues for the 2018 year.

This project meets in part the City's obligations as joint marketing initiatives defined in Section 34 of the Head Lease Agreement to promote economic growth and development for the HIA. A total of \$100,000 is being requested by TIC for the City's consideration. This project has been approved for the last five years. TIC has advised

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SUBJECT: 2018-2019 John C. Munro Hamilton International Airport - City of Hamilton Joint Marketing Initiatives (PED18110) (City Wide) - Page 4 of 5

that should the total cost of this project increase beyond the estimated cost, the City contribution would not be affected.

2. Strategic Marketing and Economic Growth Initiatives:

BRIEF OVERVIEW: TIC intends to retain third party partners to assist with studies that will help drive decisions toward continued strategic planning and growth for the Hamilton International Airport (HIA). Planning for the next five to ten years, these proposed studies will help HIA take strategic steps to support its overall marketing and business attraction, strengthen airline partnerships, and continue to develop HIA land for future growth.

a) Economic Impact Study: The HIA has engaged ICF, a global professional, technology and marketing services firm to assist with the compilation of an Economic Impact Study and analysis. Engagement with ICF will commence in 2018 and will deliver a report that captures the key findings of the impact study, including per-tonnage and per-passenger multipliers that can be used by the HIA for projecting future impacts. The report will include a discussion of methodology and an appendix of detailed findings. Additionally, ICF will compare HIA's direct and total employment to regional metrics, such as the Top 10 Employers.

b) WestJet / Swoop Headquarters Location Engagement: TIC has engaged KPMG, LLP to assist with the compilation of a bid proposal for Swoop Airline, the new ultra-low-cost airline of WestJet. Swoop will commence air service June 20, 2018 and has narrowed its search for a head office location to Hamilton, Abbotsford or Calgary. The engagement for services will include preparation of financial proposals for headquarter options and coordination of the production of a promotional video for John C. Munro Hamilton International Airport. Existing footage from City of Hamilton promotional videos will be utilized to emphasize the value of the City of Hamilton to Swoop employees and to outline the economic benefit to the region. By the end of 2019 the carrier plans to provide 750 local jobs that include 150 administrative staff located in the headquarters office and 600 operational staff to serve its fleet of aircraft.

c) Traffic Forecast/Strategic Planning: TIC has engaged ICF, a global professional, technology and marketing services firm to assist with the compilation of a traffic forecast and strategic plan. Consultation commenced in 2018 and ICF will deliver a report that includes: a market assessment and review of the Greater Toronto catchment area; a summary of long-term trends in the Canadian air transport market and its impact on the Greater Toronto area airports, in particular HIA; a summary of potential opportunities to grow the traffic base at HIA; a qualitative and quantitative assessment of potential impacts of various scenarios that could negatively impact traffic for a period of time at HIA; and forecast results,

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SUBJECT: 2018-2019 John C. Munro Hamilton International Airport - City of Hamilton Joint Marketing Initiatives (PED18110) (City Wide) - Page 5 of 5

assumptions and methodology for the base case and all scenarios. ICF will also prepare and deliver a 25-year forecast through 2041, including passengers, aircraft movements, and cargo tonnage.

ESTIMATED COST: TIC is requesting that the City authorize the use of the Joint Marketing Initiatives Fund and contribute 50% or \$60,000 for 2018-2019 engagement costs, TIC will also contribute 50% or \$60,000.

- **Economic Impact Study:** \$50,000 (City Contribution - \$25,000; TIC Contribution \$25,000);*
- **WestJet / Swoop Head Quarters Location Engagement:** \$20,000 (City Contribution - \$10,000; TIC Contribution \$10,000); and,*
- **Traffic Forecast/Strategic Planning:** \$50,000 (City Contribution - \$25,000; TIC Contribution \$25,000).*

**Should total cost increase, City contribution level would not be affected.*

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

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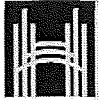
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Hamilton

CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Growth Management Division

TO:	Chair and Members Airport Sub-Committee
COMMITTEE DATE:	May 3, 2018
SUBJECT/REPORT NO:	2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Guy Paparella (905) 546-2424 Ext. 5807
SUBMITTED BY:	Tony Sergi Senior Director, Growth Management Division Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the City of Hamilton approve and allocate \$266,000 from the Municipal Capital Expenditures Reserve Fund No. 108043 for the 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport in Report PED 18111.

EXECUTIVE SUMMARY

In accordance with Section 34 of the John C. Munro Hamilton International Airport (HIA) Head Lease Agreement between the City and TradePort International Corporation (TIC), the City is obliged to allocate funds to the HIA for certain capital expenditures for municipally-related services, as necessary. TIC has requested \$266,000 for the 2018-2019 project year.

Alternatives for Consideration – Not Applicable**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: As of December 31, 2017, there is \$443,595 in the Municipal Capital Expenditures Reserve Fund No. 108043. There are sufficient funds to allocate the \$266,000 being requested for the projects outlined in Report PED18111.

Staffing: N/A

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SUBJECT: 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) - Page 2 of 7

Legal: Approval of the subject capital expenditures helps fulfil one of the City's obligations under the Head Lease Agreement with TIC.

HISTORICAL BACKGROUND

The Regional Municipality of Hamilton-Wentworth (Region) leased the HIA from Transport Canada in 1987. On July 19, 1996, the Region entered into a 40-year Sub-Lease Agreement with TIC (to be converted to Lease upon transfer) to operate the HIA on its behalf. In December 1996, ownership of the HIA was transferred from Transport Canada to the Region.

Section 4.04 of the Lease Agreement provides for revenue sharing amongst the City and TIC which commenced in 2006. Pursuant to Sections 34.01, 34.02, 34.03 of the Agreement, the City agrees on an annual basis to dedicate no less than 25% of all Percentage Rent received by the City to match but not exceed marketing expenditures of the HIA in the immediately preceding year. In addition, the City agrees on an annual basis to dedicate a further 25% of all Percentage Rent received by the City to fund Capital expenditures for municipal services in, on and around the HIA.

To comply with the HIA Lease Agreement, enable efficient use of HIA revenues, and maintain effective review procedures, staff recommended the establishment of separate HIA reserves for the revenues generated by the HIA Lease Agreement, Report PED07077 approved by Council February 28, 2007.

In 2014, City Council approved Report PED14082, the expenditure of \$275,000 from the Airport Capital Expenditure Reserve Fund for the purpose of installing Water Back-Flow Prevention Valves in accordance with the City's new By-law No. 10-103. In 2015, City Council approved Report PED15047, the expenditure of \$328,000 from the Airport Capital Expenditure Reserve Fund for the purpose of installing a Storm Water Management Facility at the HIA. This Report outlines project updates and additional project funding requests.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

- John C. Munro Hamilton International Airport Head Lease Agreement; and,
- 2016-2025 Corporate Strategic Plan.

RELEVANT CONSULTATION

- TradePort International Corporation (TIC); and,
- Corporate Services Department, Financial Planning and Policy.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

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SUBJECT: 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) - Page 3 of 7

The following capital project expenditures are being requested by TIC for the 2018-2019 project year:

a) Creek Flow Meters:

BRIEF OVERVIEW: As the operator of John C. Munro Hamilton International Airport, TradePort is required to measure water quantity throughput at major creeks attached to Airport property as per the Environmental Compliance Certificate held with the Ministry of the Environment.

Current Airport equipment is at the end of its useful life, causing increased maintenance and poor quantity readings from the creeks.

The objective of this request is to replace current flow meters and upgrade current software to improve current quantity reporting processes.

The benefits of such an initiative would be to increase accuracy of water output records from Airport lands, allowing the Airport to accurately monitor discharges.

TradePort is currently obtaining quotes from Envirosystems Inc., Hoskin Scientific or Tradewind Scientific to install four (4) upgraded creek flow meters for all major creeks which connect from Airport lands into local water tables as well as upgrading current monitoring software. By upgrading flow meters, it will provide an accurate quantity of water that is discharged from Airport lands, including all pond or tank discharges to sanitary as per the agreement with the MOECC.

TIMING: Summer 2018

ESTIMATED COST: The expected cost for the creek flow meters is approximately \$40,000 (\$40,000 City contribution and \$0 TradePort contribution) and it is expected that TradePort will be unable to generate sufficient revenues from existing and future Airport occupants to recover the capital costs associated with the project for these municipal services.

b) Sanitary Sewer Flow Meters:

BRIEF OVERVIEW: As the operator of John C. Munro Hamilton International Airport, TradePort has committed to provide a first-class facility for all stakeholders. This includes having appropriate infrastructure to maintain and monitor sanitary water discharge from Airport lands to City of Hamilton infrastructure. As per current overstrength agreements, the Airport is allowed to discharge water held in ponds or underground tanks into the City of Hamilton's sanitary sewer system.

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SUBJECT: 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) - Page 4 of 7

All Airport lands require sanitary sewer connections to the City of Hamilton infrastructure; however, current water discharge into the City's sanitary sewer system is estimated and does not provide an accurate means of measuring water output from Airport lands.

The main objective is to find a solution to measure water output from Airport lands into the City of Hamilton sanitary sewer system using cost effective monitoring equipment.

The benefits of the initiative would be to increase accuracy of water output records from Airport lands, allowing the Airport to accurately monitor discharge as well as increase accuracy of billings from the City of Hamilton.

TradePort is currently obtaining quotes from TBD, WSP or W.M. Groves to install three (3) sanitary flow meters for all sanitary lines which connect from Airport lands into City of Hamilton infrastructure. Note that this does not include the Canadian Warplane Heritage Museum's sanitary sewer system as the Airport is not responsible for this sanitary sewer line. By installing sanitary flow meters, it will provide an accurate quantity of water that is discharged from Airport lands, including all pond or tank discharges to sanitary as per the overstrength agreement.

TIMING: Summer 2018

ESTIMATED COST: The expected cost for the sanitary sewer flow meters is approximately \$50,000 (\$50,000 City contribution and \$0 TradePort contribution) and it is expected that TradePort will be unable to generate sufficient revenues from existing and future Airport occupants to recover the capital costs associated with the project for these municipal services.

c) Storm Water Management Facility:

BRIEF OVERVIEW: In 2015, City Council approved Report PED15047, the expenditure of \$328,000 from the Airport Capital Expenditure Reserve Fund for the purpose of installing a Storm Water Management Facility at the HIA. In 2015-2016, TIC continued with the detailed design work and fabrication of its storm water management facility (Project). The Project is intended to provide sustainable on-site treatment of collected water, provide for discharge to natural bodies of water with adherence to permitted discharge standards and reduce large volumes of water to the City sewer system.

TIC and its consultant Stewart Environmental, LLC met with delays during tendering for the fabrication of the Project. In November 2015 HOAD, Inc. was awarded the fabrication contract and the fabrication of the Project commenced in the Spring of 2016.

UPDATE: In late 2016, TradePort determined that its contractors, Sustainable Water Technologies, Stewart Environmental Consultants, LLC and HOAD, Inc. would be

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SUBJECT: 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) - Page 5 of 7

unable to complete the fabrication of its storm water management facility (Project). The Project had encountered many delays and the vendor failed to deliver a system within the agreed to terms. The Project was to provide sustainable on-site treatment of collected water, provide for discharge to natural bodies of water with adherence to permitted discharge standards and reduce large volumes of water to the City sewer system. In 2017, TradePort obtained external consultation on potential solutions for the Airport with the intent to issue a Request for Proposal (RFP). The report was received in early 2018 which identified different technologies TradePort could use for the RFP process, with this cost not being shared with the City of Hamilton.

NEXT STEPS: In 2018, TradePort will retender for the selection of a new contractor for the storm water management facility solution, with implementation planned for 2019. This tendering process is to be managed by an environmental consultant being engaged in 2018.

TIMING: RFP process during summer 2018, with installation schedule based on received proposals but planned for 2019.

ESTIMATED COST: The expected total cost for the storm water management facility is currently undetermined. However, the City of Hamilton has committed \$328,000 in 2015 that has not been drawn. TradePort is requesting an additional \$50,000 from the City for consultancy costs to support the RFP and project management components of the initiative.

The cost for the Project to the City of Hamilton remains at a new total of \$378,000.

d) PFOS Workplan Request:

BACKGROUND: In 2011, Hamilton International Airport (HIA) was identified as having **Perfluorooctane Sulfonate (PFOS)** contaminated land in a fire training area. This was a result of aqueous film-forming foam (AFFF) used by Transport Canada during its regional fire-fighting training programs prior to the Airport being transferred to the Region (now the City) and being operated by TradePort International Corporation (TradePort).

TradePort has continued to engage in discussions with all levels of government, on a without prejudice basis, to develop a remediation plan for the site to mitigate any adverse off-site impacts. Containment actions were implemented in 2011 to protect surface water movement of PFOS at the Airport and this was effectively monitored until 2015. The City of Hamilton previously approved funding for this project in the amount of \$40,000 towards study work and containment efforts in 2011, on a cost sharing basis with the Airport and without prejudice to the rights of the City and HIA, for the initial risk assessment and report for the purpose of PFOS related remediation.

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SUBJECT: 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) - Page 6 of 7

In 2015, Transport Canada officials committed to proceed with a risk assessment to review off-site PFOS contamination. It will fully fund the risk assessment off-site, on a without prejudice basis, and will engage with the City of Hamilton and HIA when the results are complete in late 2018 / early 2019.

The Provincial Ministry of the Environment and Climate Change (MOECC) understands that the Airport situation was created through the federal government's use of Airport lands prior to the transfer of ownership and management and MOECC will work with Transport Canada and HIA toward a solution that will be beneficial to the environment. TradePort has always taken the position that it is not responsible for the situation but that it will partner, on a without prejudice basis, with all concerned to assess the issue, as a starting point.

ISSUE: The MOECC recently requested that TradePort engage a "Qualified Person", being a person with that designation under the legislation, to monitor onsite PFOS and to provide a workplan by April 30, 2018. This engagement will specify containment and monitoring activities to prevent further surface water discharges of PFOS contamination and to provide an annual report on monitoring activities. This request for monitoring activities is for the unforeseen future.

NEXT STEPS: In 2018, TradePort engaged Dillon Consulting, an environmental consultant, to evaluate and report on monitoring activities, to provide risk management reporting and to develop a work plan to satisfy the recent MOECC request. The consultant will develop and prepare a work plan for the Airport for its submission to the MOECC and it will advise on the most effective and efficient options for the Airport and its owner, the City of Hamilton.

ESTIMATED COST: HIA is requesting that the City authorize the use of the Capital Reserve Fund and contribute \$98,000 for 2018-2019 costs on a without prejudice basis to the rights of the City of Hamilton and Hamilton International Airport Limited and TradePort International Corporation.

Costs are estimated as follows:

- Consultant cost and a qualified person to deliver the risk management report, work plan and response to the MOECC is \$6,000;
- Current and continued government relations and public relations initiatives with all levels of government are \$70,000 (\$48,000 paid in 2017 and \$24,000 expected for 2018);
- Ongoing monitoring and reporting is expected to be \$12,000 per annum; and,
- Storage containerization of PFOS materials is \$8,000 in fixed costs.

e) Mount Hope Community Investment Fund:

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SUBJECT: 2018 - 2019 Capital Expenditure Request for John C. Munro Hamilton International Airport Update (PED18111) (City Wide) - Page 7 of 7

At the November 3, 2017 Airport Sub-Committee, there was some informal discussion initiated by Councillor Brenda Johnson about a form of corporate financial contribution by TIC to the Mount Hope community since the HIA has such a significant influence on the area residents. This financial contribution would be made available for community projects such as parks or community centres and other community related initiatives to benefit the residents of Mount Hope. This discussion was taken as direction to City staff and TIC to propose ideas.

As such, TIC has suggested the formulation of a Mount Hope Community Investment Fund which would be funded annually from the Airport Capital Expenditure Reserve Fund. The initial contribution is suggested to be \$30,000. In addition, City staff are suggesting 5% of the Annual Percentage Rent allocated to the Airport Capital Expenditure Reserve Fund be dedicated to the newly formulated Mount Hope Community Investment Fund. Therefore, as an example, if the Annual Percentage Rent paid to the City by TIC is \$600,000, \$150,000 would be allocated to the Airport Capital Expenditure Reserve Fund as per the Head Lease, and \$7,500 would then be dedicated to the Mount Hope Community Investment Fund. This is an item which will be part of the City's proposal for the Lease negotiations later this year.

The grand total of all capital expenditure requests above is \$266,000 for the project year 2018-2019. As there are sufficient funds in the dedicated Reserve Fund and all projects improve and protect the infrastructure assets of the City-owned airport, staff is recommending approval of TIC's requested funding.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

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Hamilton

**FACILITY NAMING SUB-COMMITTEE
REPORT 18-002**

Tuesday, May 15, 2018

9:00 a.m.

Room 222, 2nd Floor

Hamilton City Hall

71 Main Street West

**Loren Kolar
Legislative Coordinator**

Present: Mayor F. Eisenberger
Councillor M. Pearson (Chair),
Councillors J. Farr and S. Merulla

Absent with

Regrets: Councillor T. Whitehead, L. Ferguson and J. Partridge – Personal

**THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES
COMMITTEE FOR CONSIDERATION:**

**1. Serafini Family Ice and Splash Pad Naming at Bernie Morelli Recreation
Centre, 876 Cannon Street East (PW18038) (Ward 3) (Item 8.1)**

(a) That the outdoor ice/splash pad located at 876 Cannon Street East (Bernie Morelli Recreation Centre), Hamilton, be named after the Serafini Family for a period of twenty-five (25) years;

(b) That the City of Hamilton enter into a Contribution Agreement with Mr. Lou Serafini Jr. for Naming Rights of the outdoor ice/splash pad located at 876 Cannon Street East, Hamilton, ON, subject to the following terms:

(i) Within thirty (30) days of the Substantial Completion Date, the Contributor shall pay \$300,000 CAD to the City by certified cheque to be deposited to the “Scott Park Precinct Ice & Spray Pad Capital Project” (Account # 7101649602) and that the funds be used as a capital contribution towards the cost of constructing the Ice/splash pad at the Bernie Morelli Recreation Centre and for the associated naming rights of the ice/splash pad including mutually agreed upon signage;

- (ii) Within twenty-four (24) months of the Substantial Completion Date, the Contributor shall have completed payment of an additional \$700,000.00 CAD to Hamilton Community Foundation (HCF) to be dispersed, over 10 years, as grants by the HCF to the City and/or other charitable community groups to support access to sport and recreational activities as well as community engagement in or about the general area around the Bernie Morelli Recreation Centre. The Contributor shall direct HCF to report to the City at least annually, the recipients of these grants by amounts received;
 - (iii) The City will supply and install, at its cost, a commemorative Sign naming the ice/splash pad in honour of the “Serafini Family” and leave it in place for twenty-five (25) years from the Substantial Completion Date unless this Agreement is terminated beforehand at which time the Sign may be removed by the City; and
- (c) That the General Manager, Public Works be authorized and directed to execute all necessary documents relating to the Contribution Agreement with Mr. Lou Serafini Jr. for Naming Rights of the ice/splash pad at 876 Cannon Street East, Hamilton, in a form satisfactory to the City Solicitor.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The agenda for the May 15, 2018 meeting of the Facility Naming Sub-Committee, was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) May 3, 2018 (Item 3.1)

The Minutes of the May 3, 2018 Facility Naming Sub-Committee were approved as presented.

(d) ADJOURNMENT (Item 13)

There being no further business, the Facility Naming Sub-Committee adjourned at 9:16 a.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Facility Naming Sub-Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk