



City of Hamilton
HEALTHY AND SAFE COMMUNITIES COMMITTEE

Meeting #: 18-006
Date: June 11, 2018
Time: 1:30 p.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Lisa Chamberlain, Legislative Coordinator (905) 546-2424 ext. 2729

	Pages
1. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
2. DECLARATIONS OF INTEREST	
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- 5.7 Vehicle Donations to Caribbean North Charities Foundation, and to the David McAntony Gibson Foundation in partnership with the Consulate-General of St. Vincent and the Grenadines (HSC18034) (City Wide) (Outstanding Business List Item) 41

6. PUBLIC HEARINGS / DELEGATIONS

- 6.1 Brother Richard MacPhee, Good Shepherd, respecting the Emergency Shelter System Situation (To be distributed) (Approved at the May 7, 2018 meeting)

7. STAFF PRESENTATIONS

8. DISCUSSION ITEMS

- 8.1 Standardization of Fire Equipment, Parts, Supplies and Services for the Mechanical Division within the Hamilton Fire Department (HSC18025) (City Wide) 49
- 8.2 GreenON Capital Funding for Social Housing (HSC18032) (City Wide) 57
- 8.3 Fire Apparatus Addition to Contract C5-13-17 for the Hamilton Fire Department (HSC18033) (City Wide) 62

9. MOTIONS

10. NOTICES OF MOTION

11. GENERAL INFORMATION / OTHER BUSINESS

11.1 Changes to the Outstanding Business List:
Items Requiring New Due Dates:

Item O - Rolston Neighbourhood Action Plan
Current Due Date: June 2018
Proposed Due Date: December 17, 2018

Item FF - Re-introduction of the *Promoting Affordable Housing Act, 2016*
(Bill 7)
Current Due Date: June 11, 2018
Proposed Due Date: August 15, 2018

Item LL - Heat Response Plan Initiative
Current Due Date: May 7, 2018
Proposed Due Date: Q2 2019

Item QQ - Mayor's Advisory Committee on Syrian Newcomers
Current Due Date: TBD
Proposed Due Date: August 15, 2018

Item UU - Hamilton Youth Engagement Collaboration
Current Due Date: June 11, 2018
Proposed Due Date: July 11, 2018

Item VV - Home for Good
Current Due Date: May 7, 2018
Proposed Due Date: August 15, 2018

Item XX - ACPD respecting Housing Issues
Current Due Date: June 11, 2018
Proposed Due Date: August 15, 2018

12. PRIVATE AND CONFIDENTIAL

13. ADJOURNMENT



HEALTHY & SAFE COMMUNITIES COMMITTEE

MINUTES 18-005

1:30 pm

Monday, May 7, 2018

Council Chambers

Hamilton City Hall

71 Main Street West, Hamilton

Present: Councillors S. Merulla (Chair), J. Farr, M. Green, A. Johnson,
T. Jackson, D. Skelly, T. Whitehead, J. Partridge.

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

- 1. Update on Mountain Kidz Klub Delegate Requests (HSC18024) (Ward 7) (Item 5.2)**

(Skelly/Jackson)

That Report HSC18024 respecting Update on Mountain Kidz Klub Delegate Requests, be received.

CARRIED

- 2. Wentworth Lodge Heritage Trust Fund Sub-committee Report 18-001 (Added Item 5.3)**

(Whitehead/Jackson)

- (a) Wentworth Lodge Heritage Trust Fund – Donations and Fundraising (HSC18008) (Ward 13) (Item 8.1)**

That Report HSC18008 respecting Wentworth Lodge Heritage Trust Fund – Donations and Fundraising, be received.

- (b) Wentworth Lodge Heritage Trust Fund – Courtyard Update (HSC18009) (Ward 13) (Item 8.2)**

That Report HSC18009 respecting Wentworth Lodge Heritage Trust Fund – Courtyard Update, be received.

(c) Wentworth Lodge Heritage Trust Fund – Financial Status 2017 (HSC18010) (Ward 13) (Item 8.3)

That Report HSC18010 respecting Wentworth Lodge Heritage Trust Fund – Financial Status 2017, be received.

(d) New Resident Member (Added Item 11.1)

That the Wentworth Lodge Heritage Trust Fund Sub-Committee's Terms of Reference be amended to add an Alternate Resident Member.

CARRIED

3. Housing and Homelessness Action Plan Update (HSC18017) (City Wide) (Item 7.1)

(Jackson/Farr)

That Report HSC18017 respecting the Housing and Homelessness Action Plan Update, be received.

CARRIED

4. Improvement of the Hockey Structure in the City of Hamilton (HSC18023) (City Wide) (Outstanding Business List) (Item 8.1)

(Whitehead/Jackson)

That Report HSC18023 respecting Improvement of the Hockey Structure in the City of Hamilton, be received.

CARRIED

FOR INFORMATION:

The Chair invited Paul Johnson, General Manager of Healthy & Safe Communities Department to speak about National Nursing Week (May 7-13). Paul Johnson commended all nurses for their service and noted there are 530 nurses working in the City of Hamilton's long-term care facility lodges, including 180 registered nurses, as well as 178 nurses working in the Public Health Department. The City of Hamilton is recognizing and celebrating their commitment to the community.

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

1. DELEGATION REQUESTS (Item 4)

- 4.1 Brother Richard MacPhee, Good Shepherd, respecting the Emergency Shelter System Situation (for the June 11, 2018 meeting)

2. CONSENT ITEMS (Item 5)

- 5.3 Wentworth Lodge Heritage Trust Fund Sub-committee Report
18-001

(Skelly/Farr)

That the Agenda for the May 7, 2018 meeting of the Healthy & Safe Communities Committee be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

None declared.

(c) APPROVAL OF MINUTES (Item 3)

- (i) April 23, 2018 (Item 3.1)**

(Skelly/A. Johnson)

That the Minutes of the April 23, 2018 Healthy & Safe Communities Committee meeting be approved, as presented.

CARRIED

(d) DELEGATION REQUESTS (Item 4)

- (i) Brother Richard MacPhee, Good Shepherd, respecting the
Emergency Shelter System Situation (Added Item 4.1)**

(Whitehead/Jackson)

That the Delegation Request from Brother Richard MacPhee, Good Shepherd, respecting the Emergency Shelter System Situation, be approved for the June 11, 2018 meeting of the Healthy & Safe Communities Committee.

CARRIED

(e) CONSENT ITEMS (Item 5)

- (i) Housing and Homelessness Advisory Committee Minutes –
February 6, 2018 (Item 5.1)**

(Green/Partridge)

That the Minutes of the Housing and Homelessness Advisory Committee dated February 6, 2018, be received.

CARRIED

(f) STAFF PRESENTATIONS (Item 7)

(i) Housing and Homelessness Action Plan Update (HSC18017) (City Wide) (Item 7.1)

Vicki Woodcox, Acting Director, addressed the Committee respecting Housing and Homelessness Action Plan Update with the aid of a PowerPoint presentation. A copy of the presentation has been retained for the official record.

(Farr/Partridge)

That the presentation respecting the Housing and Homelessness Action Plan Update, be received.

CARRIED

For further disposition of this matter, refer to Item 3.

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

(g) GENERAL INFORMATION / OTHER BUSINESS (Item 11)

(i) Correspondence from the Ministry of Housing respecting the City of Hamilton's Expression of Interest in the Province's Development Charges Rebate Program (Item 11.1)

(Skelly/A. Johnson)

That the correspondence from the Ministry of Housing respecting the City of Hamilton's Expression of Interest in the Province's Development Charges Rebate Program, be received.

CARRIED

(ii) Changes to the Outstanding Business List (Item 11.2)

(Farr/Jackson)

That the following changes to the Outstanding Business List, be approved:

(a) Items to be Removed:

Item AAA – Improvement of the Hockey Structure in the City of Hamilton
(addressed as Item 8.1)

Item BBB – Mountain Kidz Klub
(addressed as Item 5.2)

CARRIED

(h) ADJOURNMENT (Item 13)

(Green/Jackson)

That, there being no further business, the Healthy & Safe Communities Committee be adjourned at 2:12 p.m.

CARRIED

Respectfully submitted,

Councillor S. Merulla
Chair, Healthy & Safe
Communities Committee

Lisa Chamberlain
Legislative Coordinator
Office of the City Clerk



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, November 28, 2017

4:00 p.m.

Room 192 – City Hall

Present: Chair: Dave Steckham
Vice Chair: Ed Sculthorpe
Members:, Geordie Elms, Marko Babic, Councillor B. Johnson

Absent with Dan Muir, Councillor Pasuta, Art Tompkins, Rod Paddon, Keven Ellis

Regrets:

Also Present: Mike Leatham – Guest
Paula Ann Simon – Guest
David Calconi - Visitor
Brydie Huffman, Staff Liaison to HVC, Tourism and Culture Division
Rebecca Oliphant, Tourism and Culture Division
Julie Richards-Bramhill, Admin Assistant, Tourism and Culture Division

CHAIR'S REMARKS:

- 1. CHANGES TO AGENDA**
- 2. DECLARATION OF INTEREST**
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

(Ed/Geordie)

3.1 Hamilton Veterans Committee Meeting Minutes, dated October 24, 2017.

CARRIED

- 4. BUSINESS ARISING FROM THE MINUTES**

4.1 Web presence for HVC

Update: Ed Sculthorpe/Marko Babic – nothing to report. Wondering if there is anything we can post during this dry spell.

4.2 Artillery Pieces

Update: Therese is waiting for approval of the plan by the engineer.

4.3 Annual Presentation to Emergency & Community Services Thursday, December 7, 2017 ~ 1:30 p.m. ~ Council Chambers

Update: Dave will be presenting, members welcome to attend.

5. STANDING ITEMS (includes all HVC hosted events)

5.1 Decoration Day– Sunday, June 10, 2018 ~ Eastlawn Cemetery – meeting times January and February booked. Jan 23th and Feb 27th City Hall, 4:00pm – We have booked both dates for committee workshops.

5.2 Dieppe Memorial – Sunday, August 19, 2018

Update: no update on when the missing plaque will be re-installed.

5.3 Remembrance Day

Garrison Parade – Saturday, November 11, 2017, debrief -

City Service – Saturday, November 11, 2017, debrief – Went over details and wonder if in future we start the parade earlier or move the reading until after the moment of silence at 11:00am sharp. Two lines of wreath layers may be good. Brydie read emails with critiques. Suggesting 2 Large screen monitors, and video for next year. Chief at 6 Nations was impressed with inclusion and dancers. Committee was very happy with Brydie's efforts put forth.

5.4 BUDGET Review

- Review Brydie went over details, \$14,636.00

6. NEW BUSINESS – HAMILTON VETERANS COMMITTEE

6.1 - Mr. David Calconi, regarding Remembrance Day reflection- Mr. Calconi was shocked by the note of reflection and was concerned that it did not represent the day respectfully. Felt it was politicized. Thought the reflection should not have brought other issues to the Remembrance Day ceremony. Councillor Brenda Johnson spoke to what the speech was to be about is approved by the committee. Brydie said the speaker was asked as a milenial and as a youth and the speach was reviewed ahead of time, and approved by the committee and staff. Ed expressed a need to preserve our legacy as we decrease in numbers. Youth is the future and the committee needs to determine how we can give them a reference point. Difficult balance and trial and error and we need to maintain our focus.

Mr. Calconi remarks to the committee are attached.

6.2 HVC meeting dates for 2018

the fourth Tuesday April, May, July, Sept, Oct and November. To be booked by Julie

7. ROUNDTABLE - -

Dec 4th Brydie invited to a lunch with First Special Service Force. Looking to do exhibit or display somewhere. Councillor Brenda Johnson suggested the foyer in City Hall. Two weeks prior to Remembrance Day.

Dave would like to work with: Support for the lost monument. A historian has a ceremony walking tour. Do we want to become involved? Different time of the year perhaps.

Geordie suggested devoting one of our workshop meetings in Jan or Feb to youth involvement. Involve younger veterans in developing a youth strategy.

It was suggested that the City should do something for 100th anniversary for WW1. Dave will draft an Information Report for Council.

Fern Viola Committee would like to give him a title of Honorary Member. If committee wants to send him a gift we have to make a motion. Geordie will let us know when he speaks with the family.

8. ADJOURNMENT

(Ed / Dave)

The meeting adjourned at _6_ p.m.

Next Meeting: **Decoration Day Workshop Meeting**
 Tuesday, January 23, 2018
and Tuesday February 27, 2018
 4:00 p.m. to 6:00 p.m.
Room 192, 1st floor, City Hall

General Meeting
 Tuesday, April 24, 2018
 4:00 p.m. to 6:00 p.m.
 Room 192, 1st floor, City Hall

Meeting Minutes
Seniors Advisory Committee
Friday, March 2, 2018
10:00am – 12:00pm
Rooms 192/193, City Hall

Present: Bob Thomson (Chair), Carolann Fernandes, Jeanne Mayo, Doug Stone, Ramanath Kamath, Marjorie Wahlman, Margaret Cheyne, Mary Sinclair, Penelope Petrie, George Hough, Barry Spinner, Karen Thomson, Lisa Maychak, Eleanor Morton.

Regrets: Councillor Brenda Johnson, Councillor Jackson, Paula Kilburn, John Winslow, Liz Conti.

Absent: Dahlia Petgrave, Emmy Weisz, Lou DeStephanis, John Kennard

Also

Present: Jessica Bowen (Human Rights, Diversity & Inclusion)

Guests: John Hawker

1. Changes to the Agenda

Deletion of Item 3.1 Local Health Integration Network Presentation

(M. Wahlman and P.Petrie)

That the March 2, 2018 agenda be accepted as amended.

2. Approval of Minutes

Amendment to Section 5 to state that funding is coming the City and the Committee is requesting clarity on how that funding will be designated.

(M. Wahlman / P. Petrie)

That the March 2, 2018 minute be accepted as amended.

3. Presentations

No presentations.

4. Business / Discussion Items

5. Working Groups/Committees

a) SAC – Housing Working Group (M. Sinclair)

M. Sinclair shared that there is a section on types of housing that connects to content provided by the Local Health Integration Network. The group is now working on conditions that are affected by housing. The working group is trying to have the guidebook finished by July 1, 2018.

The next meeting is on March 20, 2018 in Room 193 at 2:00pm.

M. Sinclair advised that members of the Advisory Committee for People with Disabilities spoke to representatives from Planning and Economic Development about how individuals cannot be discharged from the hospital if they do not have appropriate housing. It is important to understand how funds will be allocated or generated for any form of assisted living.

J. Mayo identified that there is work being done on this topic at the table for Vulnerable Seniors. She committed to bringing this item to the Age Friendly meeting.

The Social Isolation community committee, part of the Social Isolation Impact Plan, has disbanded. The Social Isolation Impact plan and its peer connector projects continue but the 'community committee' piece has merged under a larger group called the Seniors At-Risk Community Collaborative (SARCC). Karen Thomson is SAC's representative on this collaborative and will report back on issues relating to social isolation/inclusion.

The Committee requested to have a representative from CityHousing come to speak about allocation of funding with the new model.

J.Bowen to invite a representative from CityHousing to a future SAC meeting.

b) Getting Around Hamilton Working Group (J. Mayo)

J. Mayo updated that Pedestrian Friendly sessions have been held in Punjabi and Spanish. These sessions have been well received as these communities have not had a lot of direct information coming from the City.

One of the follow-ups to the workshops was the development of an information booklet on winter walking, which is almost complete. Public Health has put in \$250.00 towards the printing of the booklet. J. Mayo requested that the Seniors Advisory Committee that match the contribution made by Public Health.

Motion: That the Seniors Advisory Committee allot \$250.00 for printing of the information booklet on Winter Walking.

(J. Mayo / G. Hough)

CARRIED

c) Age Friendly Plan – Governance Committee (J. Mayo)

J. Mayo indicated that late last year a representative from the McMaster Institute on Research and Aging (MIRA) came to the Age Friendly meeting and made a presentation. MIRA is coordinating McMaster research projects related to aging as every department covers aging in some way.

One of the projects that they brought forward is a simple test to identify people who are more likely to fall than others so that interventions are directed towards those groups. MIRA has asked SAC to write a letter of support for this project.

Motion:

That the Seniors Advisory Committee provide a letter of support for the proposed research from the McMaster Institute on Research and Aging on identifying risk factors for people who are at risk of falling.

J.Mayo / P.Petrie

CARRIED

d) SAC – Communications Working Group (B. Thomson)

B. Thomson reported that he has not received any further corrections on the SAC information pamphlet that was distributed at the February meeting. The goal is to have the revised pamphlet printed for the Seniors Month Kick-off.

e) Older Adult Network (D. Stone)

No update.

f) International Day of Older Persons Committee (D. Stone)

No update.

g) Social Isolation (K. Thomson)

No update.

h) McMaster Institute of Research on Aging (E. Weisz)

No update.

i) Ontario Health Coalition (C. Fernandes)

No update.

j) Our Future Hamilton update (P.Petrie)

No update.

k) Senior of the Year Award (P. Petrie)

Important dates for the award are outlined below:

January 23, 2018: Call for nominations open
March 29, 2018: Deadline for nominations
April 24, 2018: Tickets go on sale for the Awards Gala
Event & Ceremony
June 12, 2018: Awards Gala Event & Ceremony at
Michelangelo's

Tickets are available for sale at all municipal centres and at
Sackville.

P.Petrie advised that a new award has been introduced for youth
ages 15-24 who volunteer their time and go above and beyond for
seniors.

Committee members discussed the importance of the Senior of
the Year Award. They shared that in the past the nominators were
invited to a separate nominator nominee event. This event is not
happening this year because of limited funding, so efforts were
made to seek out event sponsorship.

M.Cheyne indicated that as a nominee, she has attended the
event and indicated that it provides an opportunity for people to
know who nominated them.

L. Maycak requested that member from SAC be included on the
committee who reviews the nominations. The committee selected
Margaret Cheyne to be the SAC representative.

The Committee requested to view the status of their yearly budget for
the April meeting.

6. Other Business

No other business

7. Business / Discussion Items

Information Sharing:

March 26, 2018 at 1:30pm in Council Chambers the Age Friendly
Report will be presented at Healthy and Safe Communities
meeting.

Events:

- March 27, 2018, The Age Friendly Symposium is being hosted at St. Peter's Hospital from 1:00pm – 4:00pm. Please register with the Council on Aging. An email invitation will also be sent out.
- Thursday, March 15, 2018 at 10:30am there will be a renaming of the Fireside Lounge.

Upcoming Recreation Centre Closures:

- March 20 – 24, 2018, Flamborough Recreation Centre is closed for maintenance.
- Sackville will be closed from March 26, 2018 - April 2, 2018
- Ancaster Senior Centre will be closed from April 2, 2018 – April 7, 2018
- The kitchen at Sackville will be closed from March 19, 2018 – April 2, 2018 for the installation of a hearing loop in the Fireside Lounge.

B. Spinner inquired about the details of the installation and raised concerns about functionality within this location.

8. Adjournment

(G. Hough)

That the Seniors Advisory Committee meeting be adjourned at 12:00pm.

Next Meeting

Friday, April 6, 2018



Hamilton

**Minutes
Seniors Advisory Committee
Friday, April 6, 2018
10:00am – 12:00pm
Rooms 192/193, City Hall**

Present: Bob Thomson (Chair), Carolann Fernandes, Jeanne Mayo, Doug Stone, Marjorie Wahlman, Margaret Cheyne, Mary Sinclair, Penelope Petrie, Barry Spinner, Dahlia Petgrave, Emmy Weisz, Lou DeStephanis, John Kennard.

Regrets: Councillor Brenda Johnson, Paula Kilburn, George Hough, John Winslow, Karen Thomson.

Absent: Ramanath Kamath.

Also

Present: Councillor Tom Jackson
Jessica Bowen, Human Resources
Lisa Maychak, Neighbourhood and Community Initiatives
Division
Liz Conti, Public Health.

Guests: John Hawker

Welcome and Introductions

1. Changes to the Agenda

Deletion of Agenda Item:

- 3.1 Sadhna Jayatunge, Hamilton Immigration Partnership Council

Addition of Agenda Item:

7.2 Hearing Loop Report (B.Spinner)

7.3 Transportation Outstanding Business List Item (M.Sinclair)

7.4 Financial Abuse of Seniors (D.Petgrave)

(M. Wahlman | P. Petrie)

That the agenda of April 6, 2018 be accepted as amended.

All in Favour

Carried

2. Approval of Minutes

L. Conti provided an amendment to item 5g. Social Isolation from the previous month's minutes. She outlined that the Social Isolation community committee, part of the Social Isolation Impact Plan, has disbanded. The Social Isolation Impact plan and its peer connector projects continue but the 'community committee' piece has merged under a larger group called the Seniors At-Risk Community Collaborative (SARCC). Karen Thomson is SAC's representative on this collaborative and will report back on issues relating to social isolation/inclusion.

(J. Mayo | E. Weisz)

That the minutes of March 2, 2018 be approved as amended.

All in favour

Carried

3. Presentations

No presentation at this time.

4. Business / Discussion Items

4.1 Budget

J. Bowen provided the Committee with an update on the status of the Committee budget for 2018. Members were also provided with the budget submission document that was approved in October 2017.

(P. Petrie | M. Wahlman)

5. Working Groups/Committees

a) SAC – Housing Working Group (M. Sinclair)

M. Sinclair advised that the Housing Guide is nearing completion. The working group is aiming to have the document printed for early July. The next housing meeting is scheduled on April 17, 2018 in Room 192.

b) SAC – Getting Around Hamilton Working Group (J.Mayo)

J. Mayo advised that the GAHWG has finished the pedestrian safety workshop series. The series was reported to be a success.

J. Mayo advised that the group will be providing a final report in June. The group is currently gathering information related to rural transportation. They had a meeting with HSR and have some information to share back. In June, the final report on what the group has been doing from September to June will be presented.

c) SAC – Communications Working Group (B. Thomson)

B. Thomson provided the Committee with a draft pamphlet outlining the Seniors Advisory Committee. The goal is to have

the pamphlet reviewed by the Committee and distributed by the end of May.

The Committee had no additions or revisions for the document.

d) Age Friendly Plan – Governance Committee (J. Mayo)

J. Mayo advised that the Ontario government invited all age-friendly cities to come to Toronto and presented different cities with awards. The City of Hamilton was awarded in the implementation and evaluation categories and was one of ten cities that was recognised. The City received recognition for the Hamilton Council on Aging's Campaign to Address Ageism.

M. Wahlman shared that in the newspaper article covering this event, there was commentary included in relation to the efficiency of DARTS that was not accurate.

J. Mayo reported that the 2018 Age Friendly Hamilton Symposium was held on Tuesday, March 27, 2018 at St. Peter's Hospital. There were approximately 160 people in attendance. L. Maychak presented the community report from last year; J. Mayo will bring the community report to SAC in May. The formal presentation of the report is scheduled for April 6, 2018 at 1:30pm. All those who can attend are invited.

e) Older Adult Network (D. Stone)

D. Stone reported the Seniors Kick Off is scheduled for May 30, 2018 at Michelangelos.

Committee members discussed an earlier motion that requested consideration from HSR and DARTS to offer free rider services for this event. M. Wahlman reported that in line

with past practice, DARTS will be transporting individuals to the kick off under a special event status free of charge.

Motion: That the Seniors Advisory Committee purchase an advertisement totalling \$50.00 to be included in the June Events Calendar inviting people to join SAC members on Friday, June 1, 2018 at 9:00am for coffee and to learn about the Committee. The Committee is requesting that the financial resources to support this event be taken from the reserve.

Motion: That the Seniors Advisory Committee will provide \$40.00 towards the cost of refreshments for the Friday, June 1, 2018 event. The Committee is requesting that the financial resources to support this event be taken from the reserve.

(J. Mayo | M. Wahlman)

Carried

f) International Day of Older Persons Committee (D. Stone)

No update at this time.

g) Social Isolation (K. Thomson)

No update at this time.

h) McMaster Institute of Research on Aging (E. Weisz)

E. Weisz reported that she had only attended one MIRA meeting. There is a meeting scheduled for later in April 2018.

i) Ontario Health Coalition (C. Fernandes)

No update at this time.

j) Our Future Hamilton update (P. Petrie)

No update at this time.

k) Senior of the Year Award (P. Petrie)

P.Petrie reported that it was possible to support a Senior of the Year Award Nominator reception at Sackville on May 9, 2018.

SAC expressed interest in sponsoring this event.

Motion: That the Seniors Advisory Committee designate \$250.00 to support the nominator reception.

(P. Petrie | M. Walhman)

All in favour

Carried

L. Maychak advised the Committee that the submission for the award totalled 34 nominations. This year also introduced a youth award to recognise young persons who are doing great work with the senior population.

6. Other Business

6.1 Update from Councillor Johnson

No update at this time

6.2 Update from Councillor Jackson

6.2.1 Correspondence from the County of Simcoe respecting their White Paper entitled "Building a Seniors Campus: A Sustainable Model to Support Positive Aging and Strengthen our Communities".

6.2.2 Correspondence from the County of Simcoe respecting the County's Age Friendly Initiative Project Update - Positive Aging Strategy.

Councillor Jackson provided the Committee with the following information for their consideration:

In March, Council passed the City budget. While the tax increase varies across the city, the average tax increase was 1.9% on average.

There has been \$600,000 in approved funding for the expansion of the Sackville Community Centre. The total funds came from three contributors, Councillor Jackson's Office, Councillor Skelly's Office and the Sackville Board who each contributed \$200,000.

The Bernie Morelli Recreation Centre, full completion anticipated end of this year.

Councillor Jackson thanked the Committee for their full support of the tax deferral program.

J. Mayo requested clarification on two stipulations that she understood were added to the program after SAC expressed their support:

1. the length of time that the person has to live in their home. In the previous program there were two qualifiers and the assessment was based on income and age. The income threshold has also increased.
2. the person has to receive OAS; to qualify for OAS a person has to have lived in Canada for 40 years.

J. Bowen to clarify the parameters of the tax deferral program.

7. Business / Discussion Items

7.2 The Seniors of Canada project presents in Hamilton April 13, 2018

This project is an initiative that profiles seniors in the community. It is a student run event through McMaster's Gill Grey centre. The event is on April 13, 2018 from 5:00pm - 7:00pm. Information regarding the event was distributed to the Committee via email and a print copy was provided at the meeting.

7.3 Hearing Loop Report

B. Spinner requested information about the Staff report that was submitted related to hearing loops in the City. He would like to view the grant application and related information that was submitted by councillor Skelly's office regarding the installation of hearing loops.

7.4 Transportation OBL Item

M. Sinclair advised that the Transportation working group in previous years had discussed the need to improve bus access to hospitals and major medical centres.

7.5 Financial Abuse of Seniors

D. Petgrave inquired if Committee members had focused financial abuse of the elderly and wondered if there was a way to bring focus on this area.

L. Conti advised that there was a committee that focused on the abuse of older adults. This area is has now come under the umbrella of SARCC. There are awareness groups that focus on elders at-risk including Elder Abuse Ontario and ACE in Toronto.

D. Petgrave inquired if there were an interest in creating a working group that focuses on a financial information program aimed at seniors. Dahlia Petgrave, Barry Spinner, Jeanne Mayo and Emmy Weisz indicated their interest in creating this group.

Next Meeting

Friday, May 4, 2018



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Ontario Works Division

TO:	Chair and Members Health and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	Ontario Works French Language Services Compliance Report (CS11038(c)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Bruce Hickerson (905) 546-2424 Ext. 4825
SUBMITTED BY:	Bonnie Elder Acting Director, Ontario Works Division Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION(S)

That the Ontario Works French Language Services Compliance Report, attached as Appendix A to Report CS11038(c), be approved.

EXECUTIVE SUMMARY

The *French Language Services Act, R.S.O. 1990, c. F.32, (FLSA)*, passed in 1986, forms part of a broader legal framework of linguistic rights in Ontario.

In 2009, regulations set forth by the Minister responsible for Francophone Affairs required that Consolidated Municipal Service Managers (CMSMs) in designated areas comply with the *FLSA*. The City of Hamilton is one of 25 designated areas and acts on behalf of the Ministry of Community and Social Services (MCSS) as a CMSM delivering the Ontario Works program.

The Ministry requires that the City's Ontario Works Division provide an annual French Language Services (FLS) Compliance Report. The Compliance Report details Ministry expectations and the City's responsibilities with regard to French Language Services provision. It also provides a roadmap to increase French Language Service capacity and improve quality of service.

The Ontario Works Division has been in compliance with the *Act* since 2010 and the Division's Compliance Reports have been positively received and approved annually by MCSS. Part of the approval process requires that City Council review and approve the

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**SUBJECT: Ontario Works French Language Services Compliance Report
(CS11038(c)) (City Wide) - Page 2 of 4**

Compliance Report. Once approved, the Compliance Report can be submitted to MCSS.

Alternatives for Consideration –Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There are no financial implications associated with Report CS11038(c).

Staffing: There are no staffing implications associated with Report CS11038(c).

Legal: There are no legal implications associated with Report CS11038(c).

HISTORICAL BACKGROUND

The *French Language Services Act, R.S.O. 1990, c. F.32, (FLSA)* passed in 1986, forms part of a broader legal framework of linguistic rights in Ontario. Section 5.1 of the *Act (FLSA)* states:

“A person has the right in accordance with this *Act* to communicate in French with, and to receive available services in French from, head or central office of a government agency or institution of the Legislature that is designated by the regulation, and has the same right in respect of any other office of such agency or institution that is located in or serves an area designated in the Schedule.”

In 2009, the above regulation from the *Act*, set forth by the Minister responsible for Francophone Affairs, required that Consolidated Municipal Service Managers (CMSMs) and transfer payment agencies, in designated areas be bound by the *FLSA*. The City of Hamilton is one of 25 designated areas and therefore, mandated to comply with the *FLSA*.

In the Ontario Works Division, where the City of Hamilton acts on behalf of the Government of Ontario as a CMSM delivering the Ontario Works Program, the Ministry of Community and Social Services (MCSS) required that the City provide an annual Ontario Works Program Action Plan describing the capacity to provide French Language Services. An annual Ontario Works Program Action Plan was initiated and submitted to the MCSS in December 2009 for 2010. This and subsequent annual Ontario Works Program Action Plans received positive feedback and were approved accordingly.

In 2016, the Ministry developed a new French Language Services Compliance Report to replace the previous French Language Services Action Plan templates. This report was developed to:

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**SUBJECT: Ontario Works French Language Services Compliance Report
(CS11038(c)) (City Wide) - Page 3 of 4**

- Formalize Ministry expectations and service providers' responsibilities about French Language Services provision.
- Provide clearer definition and service clause expectations.
- Continue conversations with service providers and/or community stakeholders in areas where there are service gaps.
- Provide a roadmap for agencies to increase French Language Services capacity and improve quality of service.

Effective March 2016, the Ontario Works Division began submitting the Ontario Works French Language Services Compliance report annually together with the budget submission.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

French Language Services Act, R.S.O. 1990, c. F.32

RELEVANT CONSULTATION

Not applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Minister of Francophone Affairs requires that Consolidated Municipal Service Managers (CMSMs) in designated areas be bound by the *French Language Services Act* (FLSA). The City of Hamilton is a CMSM delivering the Ontario Works program in one of 25 designated areas and therefore mandated to comply with the *FLSA*. To confirm compliance, the Ministry of Community and Social Services requires that CMSMs in designated areas complete an annual French Language Services Compliance Report that is reviewed and approved by City Council.

ALTERNATIVES FOR CONSIDERATION

None.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

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**SUBJECT: Ontario Works French Language Services Compliance Report
(CS11038(c)) (City Wide) - Page 4 of 4**

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report CS11038(b): French Language Services Compliance Report for 2018/2019 City of Hamilton, Ontario Works Division

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Objectives	Current Capacity	Yes	No	Partly	Current Capacity (please describe your current capacity)	Action Plan and Timeframes (please provide information if the answer is 'No' or 'Partly')
	Are calls answered in both English and French?	<input type="checkbox"/>	<input type="checkbox"/>		Staff record a bilingual greeting on voicemail, and respond to live calls or in-person interactions with a bilingual greeting. Business processes outline the expectations for staff when a client requests to be served in French. If a caller responds in French and wishes to converse in French, the staff person will warm transfer the call to a FLS designated staff. In face to face situations, staff will contact a FLS staff to assist the individual. FLS staff are located at our 250 Main St. E. office, however, they see FL speaking clients at our other offices, if needed. If FL speaking clients attend in-person and FLS staff are unavailable (e.g. seeing other clients) staff will utilize a "Language Aid" to communicate with the individual and redirect them to staff who speak French but who are not designated FLS.	We continue to utilize bilingual, FLS-designated staff to provide service. We are still in the midst of investigating options to offer a FLS telephony solution as part of our ongoing organizational review and the development of our new service delivery model. This review will be completed in 2018
	Is interior signage available in French?				Signage alerting clients to the availability of FLS is displayed at all OW offices.	
	Is exterior signage available in French?	<input type="checkbox"/>	<input type="checkbox"/>		Exterior signage at the entry doors identifies our designated FLS office as 250 Main St. E.	We are in the midst of investigating options to meet our future needs for physical office space. Given the costs, addressing bilingual exterior office signage will be included in any move to new offices or renewal of leases at current locations (tentative target for any change to accommodations is 2020). In the meantime, signage will be replaced with bilingual options as opportunities present themselves (e.g. signage becomes damaged).
	Is a recorded message available in English and French?	<input type="checkbox"/>	<input type="checkbox"/>		All individual staff persons' voicemail greetings are bilingual. Our general inquiry line (4800 line) is in English only.	As part of our ongoing organizational review and development of our new service delivery model, we are committed to a review of call handling procedures and technology to ensure that inquiries that come through our general inquiry line (4800) are greeted with FLS messaging. This review will be completed in 2018
	Are key sentences used to transfer French calls?	<input type="checkbox"/>	<input type="checkbox"/>		A "Language Aid" has been developed to assist staff with responding to FLS inquiries.	
	Are over the counter services available in French?				FL speaking clients requesting FLS, are actively linked to FLS designated staff.	
	Are professional translators used to ensure the quality of translations?	<input type="checkbox"/>	<input type="checkbox"/>		Translation of documents is completed by professional services arranged through the OW Business and System Supports team.	
	Is qualified staff available to review French translations to ensure accuracy of translation?	<input type="checkbox"/>	<input type="checkbox"/>		Translated documents are reviewed by professional services or by designated bilingual staff.	
Active Offer	Are materials intended for public distribution available in French?	<input type="checkbox"/>	<input type="checkbox"/>		Local brochure, "How to Apply for OW" is available in French. Materials provided by external service providers (e.g. MCSS, community agencies, etc.) are provided in French where available.	As part of our ongoing organizational review and development of our new service delivery model, we are committed to a review of all materials available to the public to determine if they are available in French (for externally-produced materials) or need to be translated (for internally-produced materials). This review will be completed in 2018.
	Is French correspondence (letters and e-mails) answered in French?				FLS designated staff respond to correspondence in French.	
	Is your website available in French?	<input type="checkbox"/>	<input checked="" type="checkbox"/>		The City of Hamilton's web site does not currently provide links to French pages.	As part of our ongoing organizational review and development of our new service delivery model, we are committed to engaging corporate IT services to determine the feasibility of offering digital information in French. This review will be completed in 2018.
	Are clients aware of available services in French?	<input type="checkbox"/>	<input type="checkbox"/>		In addition to signage, clients are made aware of the opportunity to receive services in French via the bilingual greeting that they receive from staff. Clients who identify as FLS are offered FL services (e.g. their case will be transferred to a FLS-designated case manager).	
	Is client feedback on FLS obtained?	<input type="checkbox"/>	<input type="checkbox"/>		Client feedback regarding FL services at OW in the City of Hamilton, is not formally sought. All clients have the opportunity to provide feedback on the service that they receive through their case manager or through other channels (e.g. asking to escalate their concerns/feedback to a supervisor or other leader).	As part of our ongoing organizational review and development of our new service delivery model, we are committed to engaging our clients more proactively to obtain feedback regarding service delivery. Feedback regarding FLS will be included in this plan. The organizational review will be completed in 2018.
	From the first point of contact, is there a formal mechanism to determine if the client speaks French / or prefers services in French?	<input type="checkbox"/>	<input type="checkbox"/>		Clients are made aware of the opportunity to receive services in French via the bilingual greeting that they receive from staff. Clients who identify as FLS (e.g. by answering in French, by applying online in French) are offered FL services (e.g. their case will be transferred to a FLS-designated case manager).	
	Is intake conducted in French?	<input type="checkbox"/>	<input type="checkbox"/>		Clients who identify as FLS (e.g. by answering staff in French, by applying online in French) are offered FL services (e.g. their application will be transferred to a FLS designated staff person).	
	Is assessment conducted in French?	<input type="checkbox"/>	<input type="checkbox"/>		Clients who identify as FLS (e.g. by answering staff in French, by applying online in French) are offered FL services (e.g. their application will be transferred to a FLS designated staff person).	
	Are some resources and tools developed and/or adapted to meet the needs of Francophones?	<input type="checkbox"/>	<input type="checkbox"/>		A "Language Aid" was developed to assist non-FL speaking staff to support and communicate with FLS clients in the unlikely event that no bilingual staff are available.	
	Are services provided at the advanced or superior level of French proficiency?	<input type="checkbox"/>	<input type="checkbox"/>		All FLS designated staff are tested for advanced proficiency in French, both written and verbal. This testing is done by an independent company and candidates must achieve an advanced level to be designated as FLS.	

Objectives	Current Capacity	Yes	No	Partly	Current Capacity (please describe your current capacity)	Action Plan and Timeframes (please provide information if the answer is 'No' or 'Partly')
Accountability Mechanisms and Management Practices	Do you have an adequate number of positions responsible for the provision of FLS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We have two case manager positions, one intake clerk, one employment development counsellor and one receptionist dedicated to the provision of FLS.	Recruitment is ongoing for FLS case managers due to turnover. All postings for all positions now have an additional statement: 'Fluency in French is an asset'.
	Is staff assessed at the advanced or superior level of French proficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All FLS designated staff are tested for advanced proficiency in French, both written and verbal. This testing is done by an independent company and candidates must achieve an advanced level to be designated as FLS.	
	Is a mechanism identified to support resolution of complaints/issues pertaining to the delivery of FLS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All complaints are directed to leadership for review, response and tracking. A bilingual member of the leadership team is assigned responsibility for reviewing complaints received in French and to provide a response in French.	
	Do staff and management receive training/orientation on FLS legislation, requirements and agency's obligations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FLS legislation and specifically our requirements/obligations are part of staff training curriculum.	
	Do board members receive training/orientation of FLS legislation, requirements and agency's obligations? (for municipalities, this refers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Report (CS11038) on French Language Services outlining plans was presented and accepted by City of Hamilton Council in April 2011. FLS Compliance Reports are presented to Council annually as information reports. Included in that report is a background regarding FLS legislation and our requirements/obligations.	
	Is FLS included in performance appraisals of staff?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The City of Hamilton has a corporate Performance Accountability and Development (PAD) tool that does not explicitly include FLS as a competency.	While FLS is not an explicit competency included in the Corporate PAD, communicating in French as required/expected is included in PAD's for FLS designated staffs.
	Is FLS included in performance appraisals of management?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The City of Hamilton has a corporate Performance Accountability and Development (PAD) tool that does not explicitly include FLS as a competency.	While FLS is not an explicit competency included in the Corporate PAD, ensuring FLS service requirements are met by the OW division is part of the PAD for management charged with this responsibility.
	Are quality assurance mechanisms in place to ensure the provision of quality FLS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Business processes are in place and available for all staff. Leadership charged with ensuring FLS requirements are met regularly review processes and capacity to ensure appropriate levels of service are provided to FL speaking clients.	An FLS working group comprised of City of Hamilton divisions with FLS requirements (Childcare, Housing, Ontario Works) has been on hold pending the organizational review and implementation of our new service delivery model. This group will be reconvened in 2018.
	Are the most appropriate positions identified as requiring bilingual staff to ensure <u>quality</u> and <u>permanency</u> of FLS?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	We have two case manager positions, one intake clerk, one employment development counsellor and one receptionist dedicated to the provision of FLS. All of these positions have direct contact with clients.	
Is FLS a standing item in management and team meetings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	For teams that have a FLS dedicated position, provision of FLS services is a regular agenda item during team meetings. FLS services are also discussed during other team meetings and huddles for teams that don't have a dedicated FLS staff person. FLS staff have also attended other staff meetings to provide clarity regarding FLS processes and requirements.		
Actively Promote Community Collaboration and Strategic Planning	Are you actively promoting, supporting and collaborating with partner agencies to support the provision of FLS in the community through strategic planning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	FLS staff (case manager and employment development counsellor), provide outreach services to French service providers which include Centre De Santé and Collège Boréal.	
	Are public forums and/or consultations offered in both English and French, with accompanying materials?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Available upon request. We currently don't provide public forums and/or consultations in-house.	FLS staff are available to participate in external forums/events/consultations and routinely consider opportunities for participation and input.
	Are separate French consultations organized when applicable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Available upon request. We currently don't provide public forums and/or consultations in-house.	Available upon request. We currently don't provide public forums and/or consultations in-house.
	Is feedback from Francophone community/stakeholders obtained, analyzed and integrated into the planning and development of services?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Leadership charged with ensuring FLS requirements are met regularly engage with the Francophone community partners to obtain feedback.	As part of our ongoing organizational review and development of our new service delivery model, we are committed to engaging our stakeholders more proactively to obtain feedback regarding service delivery. Feedback regarding FLS will be included in this plan. The organizational review will be completed in 2018.



INFORMATION REPORT

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	Poverty Reduction Implementation Plan (CES16043(b)) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Kirstin Maxwell (905) 546-2424 Ext. 3846
SUBMITTED BY:	Vicki Woodcox Acting Director, Housing Services Health and Safe Communities Department
SIGNATURE:	

Council Direction:

At its September 27, 2017 meeting, Council directed staff to:

“keep Council informed, by reporting back to the E&CS Committee preferably semi-annually or, at a minimum, annually with updates respecting the implementation of the Poverty Reduction Investment Plan.”

Report CES16043(b) provides an update on the implementation of the Poverty Reduction Investment Plan.

Information:

There are three components to the Poverty Reduction Implementation Plan (PRIP), approved by Council September 27, 2017:

- \$20M for new affordable rental housing construction at \$4M annually for five years (2017-2021)
- \$20M for social housing repairs and renovations at \$2M annually for 10 years (2018-2027)
- \$10M for general Indigenous poverty reduction at \$1M annually for 10 years (2018-2027)

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**SUBJECT: Poverty Reduction Implementation Plan (CES16043(b)) (City Wide) -
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One half of the funds for new affordable rental housing construction and social housing repairs and renovations are allocated to CityHousing Hamilton.

Report CES16043(b) outlines PRIP funding allocations for 2017 and 2018 and provides brief descriptions of the projects funded to date.

New Affordable Rental Construction

The new affordable rental construction component of the PRIP was implemented in September 2017. The 2017 (\$4M) and 2018 (\$4M) allocations have funded three development projects as well as a portion of the purchase of 60 Caledon Ave. Table 1 details the allocation amounts to date. A total of \$5,808,000 has been allocated directly to new capital development including the land purchase, \$2,127,000 to exemptions of development charges and parkland dedication fees, and \$47,000 for administration of the Indigenous poverty reduction component of the PRIP (1 FTE Contracts Analyst allocated below through 2018). The \$18,000 unallocated funds will contribute to the Contracts Analyst position in 2019.

The 2019 and 2020 new construction allocations are dedicated to CityHousing Hamilton for pending development projects, of which \$3M has been allocated to the Bay and Cannon Street project.

Table 1

Funding Recipient	Allocation Amount (\$000s)
YWCA, Ottawa St Project	\$1,057,000
Indwell, Parkdale Landing Project	\$3,482,000
March of Dimes, Jason's House Project	\$266,000
60 Caledon Ave purchase	\$3,130,000
Contract Analyst – Indigenous 1 FTE (6 months)	\$47,000
TOTAL	\$7,982,000
Unallocated	18,000

New Affordable Rental Housing Development Projects

The following is a summary of the new affordable rental housing development projects that have been allocated funding from the Poverty Reduction Fund:

Hamilton Young Christian Women`s Association (YWCA), Ottawa Street South:

- 35 self-contained units for women and women and children who are experiencing homelessness
- Rents set at 25% lower than average market rent

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- Will include an additional 15 units, not funded by the Poverty Reduction Fund, for persons with developmental disabilities, with subsidies from the Ministry of Community and Social Services reducing the rents to the Ontario Disability Support Program shelter allowance amount
- A range of community services will be provided on site

Indwell Community Homes, Parkdale Landing, 205 Melvin Avenue:

- 50 units in a new five storey building with ground floor commercial uses
- Housing for singles with a history of unstable housing, most of which have a disability
- 10 units prioritized for Indigenous persons experiencing homelessness through partnerships with the Native Women`s Centre and Homeward Bound
- Rents set at 60% of average market rents one-bedroom units, and 80% of average market rent for two-bedroom units

March of Dimes Canada Non-Profit Housing Corporation, 66 West 28th Street:

- Two additional bedrooms and expansion of shared living areas in a four-bedroom congregate care home for adults with developmental disabilities with high-care needs, receiving 24/7 care
- Supports will be provided by on-site staff and a variety of agencies

Purchase of 60 Caledon Ave, Mountain Secondary School site

- Funds were used for part of the purchase of 7 acres at 60 Caledon Ave for new affordable housing development
- The funds will offset the costs of affordable housing development when the site is sold

Social Housing Repair and Renovation

The annual \$2M for the social housing repair and renovation component of the PRIP begins in 2018. Of the \$1M allocated to CityHousing Hamilton, \$484,406 has been used to rehabilitate 106 units, at an average of \$4,570 per unit. The \$1M administered by the Housing Services Division has not yet been allocated to specific projects, though a call for applications has been issued and proposals are being evaluated. A total of \$875,000 is directly funding projects through the call for applications, and \$122,500 is for administration (1 FTE Senior Project Manager) for 2018 to provide supports to social housing providers throughout the projects and ensure guidelines and obligations are met.

Indigenous Poverty Reduction

The annual \$1M allocation for the Indigenous component of the PRIP is for poverty reduction begins in 2018. A contract detailing deliverables, and appropriate reporting and monitoring requirements has been signed with the Hamilton Executive Directors

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Aboriginal Coalition (HEDAC) who will direct the annual \$1M. The Contracts Analyst recently hired in the Housing Services Division will enable oversight of the contracts for these funds and support HEDAC as needed.

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INFORMATION REPORT

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	2018 Homelessness Enumeration Preliminary Results (HSC18031) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Greg Tedesco (905) 546-2424 Ext. 7168 Nadia Zelisko (905) 546-2424 Ext. 3863
SUBMITTED BY:	Vicki Woodcox Acting Director, Housing Services Division Healthy and Safe Communities Department
SIGNATURE:	

Council Direction:

Not applicable

Information:

This report provides Committee with an update on Hamilton's 2018 Homelessness Enumeration, which provides information on demographics and characteristics, as well as the intersecting health and social contexts of individuals experiencing homelessness in Hamilton. Locally, the initiative was referred to as the Point in Time Connection. The initiative was undertaken in partnership with Hamilton's Aboriginal community.

The initial results provide a better understanding of homelessness from those who participated. Surveys were completed with more than 300 individuals experiencing homelessness in Hamilton and were conducted in sheltered, unsheltered and service provider locations. Most individuals surveyed responded that they sleep in sheltered or service provider locations most frequently. While the survey methodology provides an indication of where people experiencing homelessness are staying, it is a snapshot of a point in time and does not account for all individuals who may be experiencing homelessness.

The results help to illustrate the combination of factors that may jeopardize the stability of anyone's housing at any given time, as well as the necessary services and supports needed to address them. While a significant level of need remains evident, the results indicate positive local progress in addressing homelessness since the 2016 Point in

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Time Count. As the initiative did not capture everyone experiencing homelessness, there will be some populations who are likely underrepresented within the results. A full report on the detailed local survey results will be made available in the fall of 2018.

Background

On October 5, 2017, Report CES17038 was received by the Emergency and Community Services Committee on Hamilton's 2018 Homelessness Enumeration. This report included information regarding the objectives and methodology of the initiative, as well as corresponding Federal and Provincial requirements.

During the Emergency and Community Services Committee meeting on December 7, 2017, a discussion on the Provincial Home for Good Program led to a question from Committee regarding "the percentage of homelessness that is based on choice and what the contributing factors are". The discussion was framed around physical and health barriers that may cause an individual to stay in an unsheltered location as opposed to a sheltered or service provider location. Staff indicated that more information on where people experiencing homelessness reside could be provided from the results of Hamilton's 2018 Homelessness Enumeration.

On April 22 and 23, 2018, 235 volunteers and professional social service staff surveyed 338 individuals experiencing homelessness and completed 48 family surveys. Over the course of the two days, volunteers had 1,250 individual recorded interactions in the community. Participation in the survey was voluntary and participants received a \$10 gift card to thank them for their time. The 2018 Point in Time Connection followed the same methodology used in Hamilton's 2016 Point in Time Count.

The surveying approach combined full coverage and known location approaches to cover "sheltered", "unsheltered" and "service provider" locations. This was achieved using drop in sites through partnerships with local agencies and organizations, block by block canvassing and outreach throughout the city, and a magnet event specifically focusing on Aboriginal engagement.

Preliminary results were shared with the public at a Community Debrief on May 4, 2018 in Council Chambers.

Preliminary Survey Results

The survey results provide information on individuals' history of housing and homelessness as well as their health and social needs. The initial findings presented below are for the individuals surveyed and do not include families. An overview of the results can be found in Appendix A to Report HSC18031.

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**SUBJECT: 2018 Homelessness Enumeration Preliminary Results (HSC18031)
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Acknowledging peoples' agency and autonomy, there remain structural, systemic and relational factors that intersect to impact an individual's ability to choose where to live or where to access various supports. Availability of affordable housing, income status, mental health, physical health, as well as systemic factors such as racism and discrimination all contribute to the experience of homelessness¹.

Preliminary findings from Hamilton's Point in Time Connection confirm that the experience of homelessness is complex, with a number of systemic factors that contribute to how people become homeless, why they may not engage with specific services and supports, and why they may remain without safe, stable and permanent housing. Of those who were surveyed and responded, a majority reported sleeping in sheltered or service provider locations (87%) compared to those sleeping in unsheltered locations (12%). Individuals have the right to choose where to live, therefore program supports and resources are in place to assist those in both sheltered and unsheltered circumstances realize their right to housing. All survey participants were provided with information on local resources and asked for the best way to follow up, as appropriate.

The majority of individuals surveyed identified as male (66%). Female identified individuals experiencing homelessness may be underrepresented among survey respondents (32%) as there are fewer emergency shelter beds for women in the homelessness serving system. Women experiencing homelessness may also be more likely to rely on natural supports rather than sleeping rough or accessing formal supports. Of respondents, less than 2% identified as transgender or two-spirit. The majority of respondents (71%) were between the ages of 31-64.

Twenty-two percent of individual respondents identified as Aboriginal or as having Aboriginal Ancestry (including First Nations, Métis, and Inuit). While people who identify as Aboriginal represents approximately 2.3% of Hamilton's total population, these findings continue to demonstrate that Hamilton's Aboriginal population is over-represented amongst those experiencing homelessness in our community.

The initial data reveals that the hard work and effort of community members who work each day to ensure every person in Hamilton realizes their right to housing is having an impact. Compared to Hamilton's 2016 Point in Time Count, initial analysis of results shows a decrease in the proportion of respondents who have been homeless for 6 months or longer, as well as those who also have a severe level of need.

¹ Gaetz, S.; Barr, C.; Friesen, A.; Harris, B.; Hill, C.; Kovacs-Burns, K.; Pauly, B.; Pearce, B.; Turner, A.; Marsolais, A. (2012) Canadian Definition of Homelessness. Toronto: Canadian Observatory on Homelessness Press.

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(City Wide) - Page 4 of 4**

Current Status and Next Steps

The data gathered from the Point in Time Connection will be used to inform local policy development, while also being used to inform provincial and federal partners of Hamilton's homelessness and housing needs. The information gathered will help ensure that people experiencing homelessness are matched to the appropriate types of housing and supports, prioritizing those with the highest need.

A full report with detailed analysis of the local survey results will be made available in the fall of 2018.

Appendices and Schedules Attached

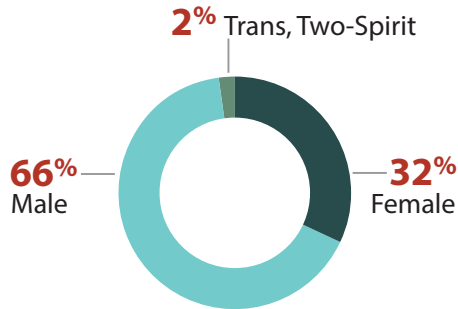
Appendix A to Report HSC18031: Hamilton's 2018 Point in Time Connection
Infographic

Hamilton's Point in Time Connection

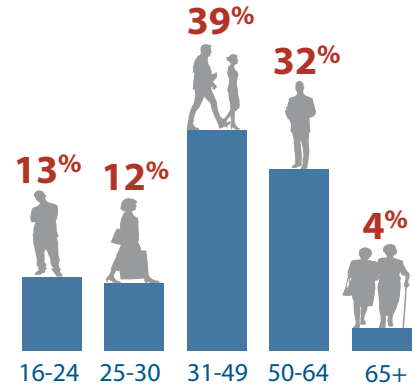
2018 Survey Results

On April 22 and 23, in partnership with Hamilton's Urban Aboriginal community, the City of Hamilton joined more than 60 communities across Canada conducting surveys in 2018 to better understand the needs of people experiencing homelessness. Locally, the initiative was referred to as the Point in Time Connection. During the initiative, **235 volunteers and professional social service staff** canvassed Hamilton's urban, suburban and rural areas, emergency shelters, drop-in programs and community agencies. Together we surveyed **338** individuals and completed **48** family surveys. This initiative continues to support the efforts of the 20,000 Homes Campaign.

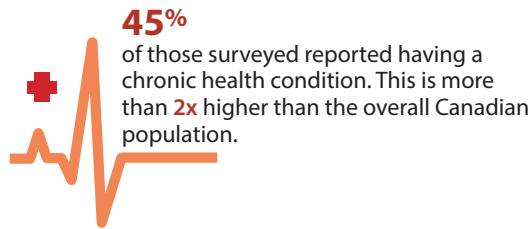
GENDER IDENTITY



AGE



HEALTH

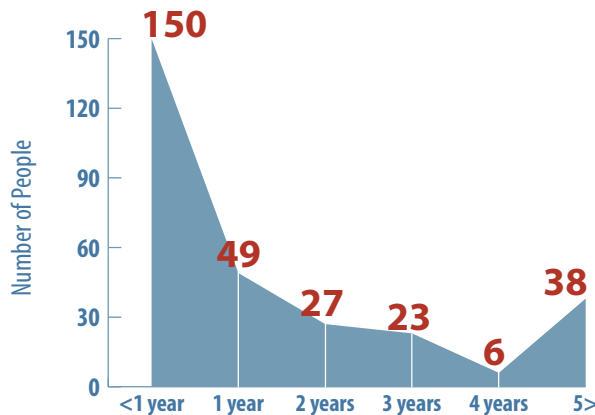


ABORIGINAL ANCESTRY



22% reported having Aboriginal Ancestry

LENGTH OF TIME HOMELESS



BARRIERS TO HOUSING



78% of people do not have enough money to meet their housing needs

SEVERITY OF ISSUES



100 people surveyed reported having severe issues and conditions that impact their housing stability

The Point in Time Connection continues to support a national campaign led by the Canadian Alliance to End Homelessness to house 20,000 of Canada's most vulnerable people experiencing homelessness by July 1, 2020. Hamilton was one of the first cities in Canada to pilot 20,000 Homes.

[#20KHomes](#) [#PiTCHamilton](#) www.hamilton.ca/pointintime



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Hamilton Paramedic Service

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	Vehicle Donations to Caribbean North Charities Foundation, and to the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC18034) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Ben Roth 905-546-2424 Ext. 7743
SUBMITTED BY:	Michael Sanderson Chief, Hamilton Paramedic Service Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATIONS:

- (a) That the donation from Hamilton Paramedic Service of two (2) used Ambulances and two (2) used Emergency Response Vehicles (ERV) in “as is condition”, to Caribbean North Charities Foundation, a registered Canadian charity, be approved pursuant to Procurement Policy #16, Disposal of Surplus and Obsolete Goods;
- (b) That the donation from Hamilton Paramedic Service of one (1) used Ambulance in “as is condition”, to the David McAntony Gibson Foundation, a registered Canadian charity, in partnership with the Consulate-General of St. Vincent and the Grenadines, be approved pursuant to Procurement Policy #16, Disposal of Surplus and Obsolete Goods; and,
- (c) That the Paramedic Chief or his designate be authorized and directed to execute all necessary documents, in a form acceptable to both Procurement and Legal Services, to implement recommendations (a) and (b).

EXECUTIVE SUMMARY

On April 25, 2016, the Emergency and Community Services Committee provided the following direction:

SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 2 of 5

“That the General Manager of Community & Emergency Services be directed to report back to Emergency and Community Services Committee regarding opportunities (both domestic and international, and including all associated costs) when disposing of 'end-of-life cycle' vehicle assets that belong to the City of Hamilton”.

Consistent with this direction, the Hamilton Paramedic Service (HPS) notified organizations which had previously expressed an interest in receiving vehicle donations of the potential availability of surplus used vehicles, and requests were subsequently received from Caribbean North Charities Foundation (Appendix A to Report HSC18034) and the David McAntony Gibson Foundation (Appendix B to Report HSC18034) in partnership with the Consulate-General of St. Vincent and the Grenadines (Appendix C to Report HSC18034). These requests provide additional information about the organizations and their proposed use of the donated vehicles.

These organizations have committed to assume responsibility for all costs associated with the fit-up and shipment of the vehicles, which they intend to use in the provision of emergency medical services in multiple Caribbean counties.

As public good is likely to be well-served by this donation, and the revenue generated through sale of these vehicles would otherwise be a total of approximately \$15,000 - \$20,000, it is recommended that this donation be approved.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: A reasonable estimate of the likely proceeds from the sale of these vehicles at auction is approximately \$15,000 - \$20,000 in total. If the vehicles are donated, this revenue is not realized.

Staffing: There are no staffing implications associated with Report HSC18034.

Legal: If approved, the donation would be affected through execution of the customary release and Letter of Acknowledgement, and City staff will follow the applicable legislative requirements for the transfer of vehicles.

HISTORICAL BACKGROUND

The Hamilton Paramedic Service (HPS) replaces emergency vehicles on a six or more year life cycle consistent with peer service practices, experience and monitoring the costs of on-going repairs as the vehicles age. At the end of a vehicle's life cycle, it is

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SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 3 of 5

transferred in-house if there is an interested department/division; or failing that, it is generally sold at auction pursuant to Procurement Policy #16, Disposal of Surplus and Obsolete Goods.

As HPS emergency vehicles are purpose-configured for emergency medical response and older vehicles have high mileage and/or engine hours and high operating costs, there is little in-house interest in acquiring them and they are usually sold at auction. Older ambulances and ERVs have been donated to charitable organizations in the past, the most recent being the donation of one ambulance to St. John Ambulance by means of Report CES16008 which was approved by Council on April 27, 2016.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Procurement Policy #16, Disposal of Surplus and Obsolete Goods, Section 4.16 (2) (d) authorizes the disposal of surplus or obsolete goods by donation to a non-profit agency.

As both foundations are non-profit agencies, donation of vehicles as recommended is consistent with policy.

RELEVANT CONSULTATION

Corporate Services, Procurement Section – Consultation with Procurement staff regarding the interpretation and application of Procurement policy.

Corporate Services, Legal Services Division – Legal Services was consulted on this report regarding legal implications.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Two surplus ambulances are currently and immediately available, having been replaced by two new ambulances which recently entered service. Five more ambulances and three more ERVs will be declared surplus within the next several months as their replacements enter service, as summarized below. The specific vehicles to be donated will be selected from this group in consultation with the receiving organization. Consideration will be given to any further charitable donation requests for remaining vehicles prior to disposal at auction pursuant to Procurement Policy #16:

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SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 4 of 5

Vehicle Type and City Number	Model Year	Current Vehicle Mileage (km)	Vehicle Status
442257 Ambulance	2010	270,656	Currently Available
442195 Ambulance	2011	219,752	Currently Available
442255 Ambulance	2010	166,612	Available September 2018
442256 Ambulance	2010	140,341	Available September 2018
442217 Ambulance	2012	218,690	Available September 2018
442230 Ambulance	2012	195,628	Available November 2018
442243 Ambulance	2012	180,819	Available November 2018
442348 ERV	2011	136,418	Available September 2018
442350 ERV	2012	121,806	Available September 2018
442374 ERV	2012	203,297	Available September 2018

Caribbean North Charities Foundation has requested the donation of two ambulances and two ERVs for the provision of emergency medical services in multiple Caribbean countries.

The David McAntony Gibson Foundation in partnership with the Consulate-General of St. Vincent and the Grenadines has requested the donation of one ambulance for the provision of emergency medical services in St. Vincent and the Grenadines.

Both organizations understand that the vehicles would be provided in “as-is, where-is” condition, with their intention being to upfit the vehicles to match their intended purpose.

Both foundations are registered Canadian charities, and therefore eligible to be considered to receive donations as non-profits.

ALTERNATIVES FOR CONSIDERATION

None.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

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SUBJECT: Vehicle Donations to Caribbean North Charities Foundation, and the David McAntony Gibson Foundation in partnership with the Consul-General of St. Vincent and the Grenadines (HSC1800X) (City Wide) - Page 5 of 5

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report HSC18034: Request Letter from Caribbean North Charities Foundation

Appendix B to Report HSC18034: Support E-Mail from David McAntony Gibson Foundation (Global Medic)

Appendix C to Report HSC18034: Request Letter from Consul-General of St. Vincent and the Grenadines

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May 11, 2018

Hamilton Paramedic Service
Mr. Ben Roth

Dear Sir:

Letter of Request Soliciting Donation of Decommissioned Ambulances & First Response Units

We are a Canadian Registered Charity and have been providing compassionate assistance through local institutions, in structured global outreach programs. Our efforts in capacity building result in and are targeted towards improvement of the quality of life and reduction in mortality rates. We partner directly with hospitals that serve the general public and there are no fees applied to users, i.e. for free

Over the last 5 years we were the recipients of decommissioned ambulances and have successfully attended to receiving the units, retrofitting, shipping and successfully oversaw them going in service at the host hospitals.

I am following up on our conversations over the last weeks in regards to our being able to deploy at no cost to the recipients that need functional emergency vehicles for their EMS needs where none is available. Specifically, our target is the lesser developed islands in the Caribbean. Part of our policy require first responder training as well.

The purpose of this submission is to formally request the following donation of:

- 2 decommissioned ambulances as they become available.
- 2 Medical First Response Units.

These units would go a long way towards building first responders capacities and thus reducing mortality rates for the communities.

We work in collaboration with both our Canadian Diplomatic Representative for the area, as well as the Caribbean Representatives in Toronto. We usually engage these closer to the time of receiving the units.

Please let us know if you need any other information from us and in the mean time we look forward to a favourable response.

Yours truly,
Harry Harakh, MBA.CPA.CA.
President

Caribbean North Charities Foundation
(905)737-3368
CaribbeanNorthCharities@gmail.com
<http://CaribbeanNorth.ca>
<http://facebook.com/CaribbeanNorth>

From: Rahul Singh [mailto:rsingh@globalmedic.ca]
Sent: May-11-18 6:07 PM
To: Roth, Ben
Cc: [fitz hobbs](#)
Subject: Offer of Support

May 11, 2018

Ben,

As discussed, [GlobalMedic](#) is willing to help the City of Hamilton donate ambulances and surplus EMS equipment to help developing countries.

[GlobalMedic](#) is the operational arm of the [David McAntony](#) Gibson Foundation, a registered Canadian Charity that runs capacity building missions and provides disaster relief services. Members of our Rapid Response Team are professional rescuers (paramedics, police officers and firefighters) who volunteer their time and skill set to deploy. To date, [GlobalMedic](#) has run 190 missions in 67 countries delivering lifesaving aid to nearly 3 million people. The agency is named in memory of [David McAntony](#) Gibson, a Hamilton social worker who tragically lost his life in 1998.

[GlobalMedic](#) is willing to support the donation of an ambulance and equipment to Saint Vincent and the Grenadines in the following ways:

- Take possession of a donation from the City of Hamilton and provide a waiver of liability to the City
- Arrange with the receiving government to ship down the ambulance and equipment
- Arrange with suppliers to refurbish and retrofit the ambulance with lifesaving equipment at no cost to the City of Hamilton
- Arrange for the shipping and handover
- Facilitate a media event where City Officials can attend for the handover
- Provide reporting and imagery of the handover at destination to ensure accountability

[GlobalMedic](#) and its sister agency [GlobalFire](#) has previous experience working in Saint Vincent and the Grenadines. We have helped ship hospital equipment, firefighting equipment, emergency meals and run a training program for firefighters in the country.

Please do not hesitate to contact me, if our help is needed to facilitate this worthy contribution.

Best regards,

Rahul Singh [O.Ont](#)
Executive Director, [GlobalMedic](#)
33 [Belvia](#) Road
Toronto, ON M8W3R2
416-916-0522



CONSULATE GENERAL OF ST. VINCENT AND THE GRENADINES

55 Town Centre Court, Suite 624 Toronto, Ontario M1P 4X4
Tel: 416-398-4277 Fax: 647-438-5312
E-mail: consulategeneral@rogers.com

May 11, 2018

Ben Roth
Deputy Chief
Hamilton Paramedic Services
Community and Emergency Services
City of Hamilton
1227 Stone Church Road East
Hamilton, Ontario L8W 2C6

Dear Deputy Chief Roth

As a way of formal introduction, my name is Dorian Fitzgerald Huggins, Consul General St Vincent and the Grenadines posted to Canada in 2013. It was indeed a pleasure meeting you on May 10th when you took time from your busy schedule to accommodate my family and I to look at the fleet of retired ambulances at your compound.

St Vincent and the Grenadines is an independent country in the Caribbean. The main island is called St Vincent and there are 32 other beautiful islands and quays that make up the Grenadines. The population is approximately 110,000 with the main island accounting for more than ninety (90%) of that number. There are five (5) islands in the Grenadines that are inhabited and these islands are exclusively for tourism. Our economy is based on Agriculture, fishing and tourism.
Make St Vincent and the Grenadines you next tourism destination!!

Rahul Singh, Executive Director GlobalMedic, introduced me to you, Ben, and we have had email discussions on the possible donation of an ambulance to assist my country in its health care delivery. When I visited the site for inspection of the ambulances I was extremely impressed with their condition and there was a tentative agreement at that time that one of the ambulances up for donation will be given to St Vincent and the Grenadines.

I want to formally request kindly that an ambulance be donated to the Consulate of St Vincent and the Grenadines on behalf of the government and people of St Vincent and the Grenadines. I can assure you that this donation will help immensely in the delivery of health care at home.

I hope that our request is considered favourably and look forward to a long relationship with your organisation.

Regards


Fitzgerald Huggins
Consul General Toronto





CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Hamilton Fire Department

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	Standardization of Fire Equipment, Parts, Supplies and Services for the Mechanical Division within the Hamilton Fire Department (HSC18025) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Shawn De Jager (905) 546-2424 Ext. 3378 Brian Keenan (905) 546-2424 Ext. 3332
SUBMITTED BY:	Dave Cunliffe Chief, Hamilton Fire Department Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

- (a) That Council approve the standardization of the suppliers of fire apparatus equipment and services and Original Equipment Manufacturers (OEM) of equipment for fire apparatus and equipment as identified in Appendix A to Report HSC18025, pursuant to Procurement Policy #14 – Standardization and be approved as the single source of supply for the listed equipment, parts, supplies and services as the manufacturer’s standard through to December 31, 2021 for the Hamilton Fire Department;
- (b) That the Fire Chief of the Hamilton Fire Department, or his/her designate, be authorized to negotiate, enter into and execute any required Contract and any ancillary documents required to give effect thereto with those suppliers identified in Appendix A to Report HSC18025 with content acceptable to the General Manager of Healthy and Safe Communities, and in a form satisfactory to the City Solicitor; and,
- (c) That the Fire Chief of the Hamilton Fire Department, or his/her designate, be authorized to amend any Contracts executed and any ancillary documents as required if a supplier identified in Appendix A to Report HSC18025 undergoes a name change.

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services for
the Mechanical Division within the Hamilton Fire Department
(HSC18025) (City Wide) - Page 2 of 7**

EXECUTIVE SUMMARY

At its meeting of October 26, 2016, Council approved Report CES16044, which included the standardization of various brand specific equipment utilized by the Hamilton Fire Department (HFD) through to December 31, 2021 (five-year period).

Similar to Report CES16044, Report HSC18025 seeks the standardization of the products, services and suppliers identified in Appendix A to Report HSC18025 as the manufacturer standard and as the single source supplier for the listed equipment, parts, supplies and services for the Mechanical Division of the HFD through to December 31, 2021.

All items have been selected over the years by staff as the product that provides the HFD with divisional wide:

- Equipment uniformity and consistency
- Operational effectiveness
- Consistent training (familiarity and confidence in emergency situations)
- Compliance with *Occupational Health and Safety Act*, R.S.O. c. 0.1. (*OHS Act*) requirements
- Less equipment down time
- Reduced repair parts inventory
- Ease of repairs.

Procurement Policy #14 sets out requirements for standardization. Standardization is a management decision-making process that examines a specific common need or requirement and then selects a good and/or service that best fills that need to become the standard.

This report recommends that certain products be included as the Hamilton Fire Department's standard in order to strengthen our ability to meet the goals stated above, maintaining quality frontline fire apparatus and equipment in order to prevent delays or non-compatible products from entering the system.

Additionally, this standardization process will support the employer's requirements under the *Occupational Health and Safety Act*, R.S.O. c. 0.1. (*OHS Act*) to provide the necessary equipment, training and maintenance for the Hamilton Fire Department.

Prior to December 2021, the Hamilton Fire Department will again endeavour to perform due diligence by revisiting the marketplace and its operational practices and needs to determine whether to continue with the standardization of these items or go in another direction.

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services for
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Alternatives for Consideration – Not applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Appendix A to Report HSC18025 lists the products and services recommended for standardization. In 2017, the operating expenditures relative to these vendors was \$268,000. Adequate budget was approved for these procurements in 2017 and is similarly included in the 2018 operating budget.

Staffing: There are no staffing implications associated with Report HSC18025.

Legal: All contracts will be reviewed by Procurement.

HISTORICAL BACKGROUND

The Mechanical Division of the Hamilton Fire Department is staffed by a Chief Mechanical Officer, a Breathing Apparatus Technician, one Shipper/Receiver, one Storekeeper and eight mechanics.

Effective delivery of emergency responses by the fire suppression force depends on adequate and reliable vehicles. The Mechanical Division of the Hamilton Fire Department is charged with the maintenance and repairs of the Department's approximately 100+ apparatus, ancillary equipment, and the ambulance fleet for the Hamilton Paramedic Service. This Division is also responsible for writing specifications for fire apparatus and maintaining firefighting clothing, breathing apparatus and equipment.

Under a Chief Mechanical Officer, licensed mechanics, a self-contained breathing apparatus technician and a storekeeper carry out regular comprehensive programs of maintenance, testing and repair. Emergency repairs are done at all hours and there is staff attendance at multiple alarm fires when required. Routine maintenance is performed on apparatus on three-month, six-month, and annual cycles. The work of the division is wide ranging, including major vehicle work customarily contracted out in many other fire departments.

In 2017, Mechanical staff completed 1,252 repair orders and registered 7,400 labour hours on Fire Department vehicles and 2,090 labour hours on Paramedic Service vehicles. An additional 423 hours were spent on fire equipment repairs and 21.5 hours on Paramedic equipment repairs.

Since amalgamation, the Mechanical Division has been utilizing vendors who are known to have performed the work for the original manufacturer in question, who can carry out

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services for
the Mechanical Division within the Hamilton Fire Department
(HSC18025) (City Wide) - Page 4 of 7**

warranty work on their behalf, who have the ability to meet 24/7 emergency repair expectations and who can stand behind their work.

When facilitating the design and construction specifications of frontline apparatus and small fleet vehicles, the HFD strives to ensure that all equipment, parts, supplies and services are originally procured through the competitive bidding process.

At the time of this report, approximately 60% of the Fire Department's fleet of large frontline apparatus types are KME Rev Group brand vehicles, with an additional 10 replacement vehicles currently under construction with KME Rev Group. Thus by the beginning of 2019, 73% of the large frontline apparatus type vehicles that will be in service will be the KME brand.

The remaining small fleet of vehicles consists of small type support vehicles of various makes and models which are simpler in design and in turn to maintain, e.g. small compact cars for the Fire Prevention Fleet.

The HFD has previously undertaken OEM approval under Procurement Policy #11 for equipment, parts, supplies and services. In most cases there is no known aftermarket for parts and supplies available, or the OEM representative is the only source of specialized testing equipment and knowledge.

By allowing the standardization of equipment, parts, supplies and services the HFD can ensure they have inventory of the specific makes and models required to allow for direct replacements without any undue delay and in turn returning the piece of equipment or apparatus back into service.

It may be possible to maintain or reduce the number of Stock Keeping Units (SKUs) in the inventory. This streamlines repairs and maintenance work and puts out-of-service equipment and apparatus back in service in less time, thereby maximizing service availability and equipment uptime and maintaining legislative compliance. It reduces the amount of training needed for operators and maintenance technicians, and reduces the value of inventory carried in the department's stockroom.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The City of Hamilton Bylaw #17-064 - Procurement Policy, Policy #14, Section 4.14, allows for standardization.

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services for
the Mechanical Division within the Hamilton Fire Department
(HSC18025) (City Wide) - Page 5 of 7**

RELEVANT CONSULTATION

Staff have consulted with Corporate Services, Financial Services, Procurement staff and Corporate Services, Financial Planning, Administration, and Policy, Finance and Administration staff. All recommendations have been incorporated in this report.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Mechanical Division of the Hamilton Fire Department (HFD) maintains and repairs the department's fleet of fire vehicles and equipment that consume a high volume of equipment, parts, supplies and services which are required in order to maintain the fleet of vehicles in a state of rapid operability and good repair. This satisfies a number of goals related to legislative compliance, continuity of operation, health and safety, cost-efficiency, productivity and return on investment.

Effective delivery of emergency responses by the Fire Department depends on adequate and reliable emergency response vehicles and equipment. The Mechanical Division of the Hamilton Fire Department is charged with the maintenance and repairs of the Department's approximately 100+ fire vehicles which consists of both small and large vehicle types, ancillary equipment (inclusive of breathing apparatus and personnel protective clothing. This Division is also responsible for writing the specifications for all frontline fire apparatuses, both large and small vehicles. The primary focus therefore of this division is to ensure the rapid availability of frontline emergency response vehicles to fire suppression staff within a 24/7 fire protection services operation.

In order to achieve this goal, this division relies on qualified vendors who can:

- provide immediate emergency repairs to vehicles when needed within the confines of a 24/7 operation
- carry out qualified warranty work and are authorized to do so,
- provide OEM parts,
- provide like parts, on an as required basis noting the need to ensure vehicles remain in service with little to no delay.

The supplier base for upgrading, performing emergency repairs and retrofitting existing apparatus and equipment is wide spread and complex. Many manufacturers have pre-authorized dealers for specific parts and/or those that can carry out warranty work or general repair work that will not void existing warranties. In addition to this, each large apparatus type within the Fire Department has an expected 20 year life cycle. With a life cycle this long, the fleet consists of numerous design types/standards which means there are various engines, transmissions and equipment types/parts to be managed, repaired and kept in a state of readiness within the 24/7 fire protection services environment as described in this report.

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services for
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Firefighting and rescue operations are very dangerous activities which require reliance on proven equipment in some of the most arduous and time sensitive situations. The recommended equipment has been researched, tested and selected by the end users.

Standardization will ensure that the equipment and fire apparatus is properly maintained by HFD staff by permitting the purchase of OEM components and parts to maintain equipment and frontline fire apparatus along with associated warranties.

Standardization also allows for the reduced stock levels of spare parts. Equipment downtime is costly in terms of service delivery and results in increased costs. Reliable equipment reduces the number of spares that would be required and reduces the cost of repairs. Firefighters in the field rely on the quality and reliability of their emergency equipment, vehicles and devices. Breakdowns or failures during emergency operations would bring the fire ground operations to a halt. By extension, such failures can extend the time in which an incident can be stabilized which can result in the injury and/or fatality of firefighters and/or civilians, as well as a result in a potential liability to the City.

Equipment-specific training is an ongoing requirement by the Mechanical Division on these types of speciality equipment and apparatus. Standardization will reduce training, enhance product knowledge and assist in efficient emergency fire operations. Furthermore, equipment and part familiarity will assist in mitigating health and safety issues.

Purchasing equipment, parts, supplies and services through Procurement Policy #14 will assist the HFD to be compliant with current Procurement Policies; provide transparency of the procurement process; and control cost of replacement components. It will also further reduce the amount of staff time required to prepare Procurement Policy #11's (single or sole source) for all of the suppliers listed.

The Procurement Policy requires an annual approval for each vendor when:

- There is only one source for supply of particular goods and/or services in the open market (sole source); and,
- A single source for the supply of a particular good and/or service is being recommended because it is more cost effective or beneficial for the City (single source).

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**SUBJECT: Standardization of Fire Equipment, Parts, Supplies and Services for
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ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report HSC18025: HFD Standardized Equipment, Parts/Supplies and Services

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HFD Standardized Equipment, Parts/Supplies and Services MECHANICAL DIVISION

Suppliers	Description of Equipment/Supplies and Ser	Single Source Possibility	2017 Actuals ¹	Other Details
C-MAX Fire Solutions	Local supplier of all KME Rev Group parts and services, along with being the warranty work provider for KME Rev Group vehicles through Metz Fire and Rescue. This includes mechanical, electronic and body type ancillary equipment as the OEM parts provider.	Yes	\$ 55,000	C-MAX Fire Solutions is the service provide of Metz Fire and Rescue who is the authorized Canadian representative of KME Rev Group
Central Equipment Sales and Services (formerly Paddock)	Pre-authorized KME Rev Group warranty work local provider for springs, suspensions, fuel tank, along with 24/7 emergency services/repairs/fabrication and parts availability	Yes	\$ 21,000	Central Equipment Sales and Services - pre-authorized KME Rev Group warranty work provider via Metz Fire and Rescue who is the authorized Canadian Representative
Wajax Power Systems	Local Detroit Diesel and Allison Transmission dealer in the Hamilton Area - provider of OEM parts (non KME Rev Group vehicles) along with after hours service availability.	Yes	\$ 1,000	Wajax Power Systems - warranty work on Allison transmissions plus remaining Detroit diesel engines that are in the fleet
Toromont CAT Engine & Transmission Dealer	Local CAT Engine and Transmission dealer in the Hamilton Area - provider of OEM parts - after hours service availability	Yes	\$ 53,000	Toromont CAT - warranty work on CAT Engines and Transmissions
Chiefs Collision	Pre-authorized KME, warranty work local provider, paint and body work along with 24/7 emergency services/body repairs/fabrication and parts (also warranty provider for Crestline Ambulance)	Yes	\$ 6,000	Chiefs Collision - pre-authorized KME Rev Group warranty work provider via Metz Fire and Rescue who is the authorized Canadian Representative
Commercial Truck Equipment ²	New local Pierce Fire Truck Manufacturing dealer in Ontario - parts/repairs and services for Pierce Fire Trucks	Yes	\$ 70,000	Commercial Truck Equipment - former provider was Darch Fire in 2017 of Pierce Fire Truck Parts
Dependable Emergency Vehicles	Local Ontario Spartan Truck parts provider - after hours parts availability	Yes	\$ 27,000	Dependable Emergency Vehicles - provider relied on for various parts and services with after hours availability
Altruck International	Local MaxForce and Cummins engine dealer in the Hamilton Area - provider of OEM parts and services - after hours service availability - CMAX -KME preferred local Pre-Delivery Inspection (PDI) provider	Yes	\$ 35,000	Altruck International - provides PDI work for in service KME vehicles plus warranty work provider for MaxForce and Cummins engines
			\$ 268,000	

***Notes**

1. Amount varies year over year due to the repair/equipment/part services required in any given year
2. Previous vendor Darch Fire no longer provider of Pierce Fire Truck equipment/parts now Commercial Truck Equipment for Ontario



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Housing Services Division

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	GreenON Capital Funding for Social Housing (HSC18032) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Joshua Van Kampen (905) 546-2424 Ext. 4592
SUBMITTED BY:	Vicki Woodcox Acting Director, Housing Services Division Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

- (a) That the General Manager of Healthy and Safe Communities, or his designate, be authorized and directed to enter into a Transfer Payment Agreement to deliver the GreenON Funding Program, with the Housing Services Corporation, in a form satisfactory to the City Solicitor; and,
- (b) That the General Manager of Healthy and Safe Communities, or his delegate, be authorized and directed to approve and execute funding agreements with eligible housing providers for funding allocated through the GreenON Program, in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

On February 9, 2018, the Province announced the GreenON Social Housing program (GreenON) for eligible social housing apartment buildings across Ontario. GreenON is targeting a \$25 million investment across the province to assist social housing buildings with fewer than 100 units implement energy efficient retrofits. GreenON complements other similar energy-retrofit programs that have been directed at buildings of 150 units or more. Through GreenON, the City of Hamilton has been awarded funding of \$541,219.

Key outcomes expected from the program include:

- Reduced Greenhouse Gas (GHG) emissions
- Increased comfort and quality of life for Ontario's low-income and vulnerable tenants

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**SUBJECT: GreenON Capital Funding for Social Housing (HSC18032) (City Wide) -
Page 2 of 5**

- Decreased operating costs for social housing providers through the energy savings resulting from the retrofit activities, increasing the long-term sustainability of existing social housing stock.

This program is being administered by the Housing Services Corporation on behalf the Province. Participation in GreenON requires the City to enter into a Transfer Payment Agreement (TPA) with Housing Services Corporation and submit a Program Delivery and Fiscal Plan (PDFP) no later than June 29, 2018.

Municipalities are responsible for planning and delivering the program funding. Up to 5% of a municipality's funding allocation may be used for program administration costs. As has been the past practice for similar funding programs, staff will allocate 5% (\$27,000) to administer funding initially. Administrative funding may be used to offset staffing costs, consultant fees (if needed) or other costs required to deliver the program. Unused administrative funding may be later reallocated to program funding but unused program funding cannot be subsequently reallocated to offset administration costs.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: All projects and administration funding under GreenON are 100% provincially funded. There are no additional City levy dollars required to deliver GreenON.

Staffing: Until the specific projects are approved, additional staffing requirements of this program are unknown. Should additional staff be required to support these programs, a report will be prepared for committee approval on the recommended staffing requirements.

Legal: The Transfer Payment Agreement is a standardized provincial form of funding agreement reviewed by Legal Services. Funding agreements between the City and housing providers will be prepared in a form satisfactory to the City Solicitor.

HISTORICAL BACKGROUND

The Province, through the Green Ontario Fund, announced the GreenON Social Housing Program (GreenON) on February 9, 2018. GreenON targets \$25 million of funding generated from the Province's carbon market proceeds to help Ontario social housing buildings undertake energy efficient retrofits.

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**SUBJECT: GreenON Capital Funding for Social Housing (HSC18032) (City Wide) -
Page 3 of 5**

Low and mid-rise apartment buildings with fewer than 100 units that are mandated under the *Housing Service Act, 2011* are eligible for funding through GreenON. There are 37 buildings that meet this criteria in Hamilton, operated by 16 housing providers. Housing projects such as townhouses, detached or semi-detached homes are not eligible.

On April 24, 2018, staff were advised that the City of Hamilton will receive \$541,219 from GreenON for eligible retrofit projects in buildings that meet the criteria.

The GreenON program complements two previous funding allocations targeting the reduction of greenhouse gases in social housing:

- “SHARP” (Social Housing Apartment Retrofit Program) – In 2016, Hamilton was allocated \$7.17M to invest in social housing buildings with 150 units or more; and,
- “SHAIP” (Social Housing Apartment Improvement Program) – In 2018, Hamilton was allocated \$14.1M to invest in social housing buildings with 150 units or more. Subsequent allocations for 2019/2020, which are conditional on the carbon market sale proceeds, may be up to \$16.9M for Hamilton and will be invested in social housing buildings with 100 units or more.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

City of Hamilton By-law 16-070 (Procurement Policy)

The City delivers the legislated services required under the *Housing Services Act, 2011* through non-profit and cooperative social housing providers. Funding allocated to social housing providers generally meets the criteria set out in “Policy 22, Schedule B – Exemptions” under subsection (1)(d) Grants, loans and levies; subsection (3)(a) Providers of community services; and subsection (3)(b) Accommodations provided as part of City-approved programs and projects for the homeless and other living in poverty. As such, capital funding allocations to social housing providers are exempt from the requirements of the Procurement Policy. Social housing providers are, in turn, required to maintain and adhere to a competitive, fair and transparent procurement process approved by its Board of Directors.

Capital Funding Proportional Allocation Policy for Social Housing

On August 14, 2016, Council approved the Capital Funding Proportional Allocation Policy for social housing (CES16030) through which provincial and federal capital funding is notionally allocated proportionate to the number of units within the eligible housing projects. Proportional allocations may be adjusted to ensure projects align with specific program guidelines and requirements.

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**SUBJECT: GreenON Capital Funding for Social Housing (HSC18032) (City Wide) -
Page 4 of 5**

RELEVANT CONSULTATION

Social Housing Providers

All social housing providers operating eligible buildings under the *Housing Services Act, 2011* were asked to determine projects that will meet the requirements and timelines of the GreenON funding requirements.

Corporate Services, Financial Planning, Administration and Policy Division

Staff from the Financial Planning, Administration and Policy Division were consulted and those recommendations were incorporated into Report HSC18032.

City Manager's Office, Legal Services Division

Staff from Legal Services was involved in reviewing and providing advice on the Transfer Payment Agreement the City and Housing Services Corporation and the funding agreements with housing providers.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The GreenON funding program represents an opportunity for some housing providers in the City of Hamilton to fund and complete energy related social housing capital retrofits that can achieve both operational savings.

Housing Services will issue a call for applications to housing providers that operate buildings that meet the criteria to determine and prioritize eligible retrofit projects, subject to the program guidelines and the proportional allocation policy.

The key outcomes for the GreenON program include:

- Reduced greenhouse gas emissions;
- Enhanced living accommodations for Ontario's low-income and vulnerable tenants to modern standards;
- Reduced operating costs for social housing providers through savings derived from retrofits activities, thereby strengthening the viability and sustainability of the current social housing stock; and
- Support the greenhouse gas retrofit sector and create local jobs in communities across Ontario.

Social housing apartment buildings which are eligible to receive funding need to meet the following eligibility criteria:

- Must be a single low or mid-rise social housing apartment building;
- Must contain 100 or less units;
- Must be elevator-serviced;

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**SUBJECT: GreenON Capital Funding for Social Housing (HSC18032) (City Wide) -
Page 5 of 5**

- Must not be receiving or have received funding through other energy-retrofit related funding; and
- Must be social housing (i.e. must have been a housing program transferred from the Province and subject to the *Housing Services Act, 2011*).

Housing providers with projects approved for GreenON funding will be required to enter into funding agreements that include, among other things, a commitment to a 10-year affordability period. GreenON guidelines required housing projects to remain affordable for at least a ten-year period after the completion of the funded retrofit, including a minimum of five years during which the project must continue to operate as social housing under the *Housing Services Act, 2011*.

ALTERNATIVES FOR CONSIDERATION

None.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

None.



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Hamilton Fire Department

TO:	Chair and Members Healthy and Safe Communities Committee
COMMITTEE DATE:	June 11, 2018
SUBJECT/REPORT NO:	Fire Apparatus Addition to Contract C5-13-17 for the Hamilton Fire Department (HSC18033) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Shawn De Jager (905) 546-2424 Ext. 3378 Brian Keenan (905) 546-2424 Ext. 3332
SUBMITTED BY:	Dave Cunliffe Chief, Hamilton Fire Department Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

That the Chief of the Hamilton Fire Department, or his/her designate, be authorized to purchase one additional fire apparatus, known as an Urban Engine, under existing City Contract C5-13-17 funded by the favourable variances existing within the 2017 and 2018 Fire Vehicle Replacement capital projects and in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

Due to extensive continuous improvement work related to the specifications for fire apparatus there is now a favourable variance in the combined 2017 and 2018 approved capital projects for Fire Vehicle Replacement of approximately \$1m. This provides an opportunity for the Hamilton Fire Department to accelerate the purchasing of fire apparatus.

By adding another fire apparatus to this contract, the benefits to the City and the Hamilton Fire Department would be:

- To take advantage of existing contract pricing (approximately \$814,000 CDN) prior to potential cost increase.
- To utilize an existing contract that allows for this additional purchase to take place while staying compliant with Procurement By-law 17-064.

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SUBJECT: Fire Apparatus Addition to Contract C5-13-17 for the Hamilton Fire Department (HSC18033) (City Wide) - Page 2 of 4

The City awarded Contract C5-13-17 Supply and Delivery of Fire Apparatus for the Hamilton Fire Department to Metz Fire and Rescue on January 16, 2018. Contract C5-13-17 allows the City the right to purchase additional Fire apparatus (large vehicle) as listed within this contract if required. Council approval is required because the existing Contract C5-13-17 was awarded for a total of ten large vehicles which reflects the original capital budget submissions for 2017 and 2018 respectively and by adding one more vehicle the Hamilton Fire Department is going above the original request of ten large vehicles as outlined within these approved capital budget submissions.

Based on the above rationale, the availability of the necessary funds and the procurement authority contained within Contract C5-13-17, the Hamilton Fire Department seeks Council's approval to add one additional Fire Apparatus (Urban Engine) to contract C5-13-17 awarded to Metz Fire and Rescue.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The approved 2017 Fire Vehicle Replacement Capital (Project ID 7401751702) budget is \$5,202,400 and approximately \$4,581,930 is committed to be spent which will leave an available balance of \$620k. The approved 2018 Fire Vehicle Replacement Capital (Project ID 7401851601) budget is \$5,025,000 and approximately \$4,643,860 is committed to be spent which will leave an available balance of \$381k. The combined available balance of approximately \$1m will be used to fund the purchase of the additional Fire Apparatus (Urban Engine).

Staffing: There are no staffing implications associated with Report HSC18033.

Legal: There are no legal implications associated with Report HSC18033.

HISTORICAL BACKGROUND

Since 2016, extensive work has been undertaken by the Hamilton Fire Department working with Finance and Procurement staff to review all operational aspects of the fire apparatus design, procurement documentation and finance strategies to ensure that future specifications meet exactly what is required at the most competitive cost to the City.

In 2017, Council approved the 2017 Fire Vehicle Replacement capital project budget of \$5,202,400. This project was tendered in 2017, however all bids that were received were non-conforming and disqualified, which meant that it would need to be re-issued.

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SUBJECT: Fire Apparatus Addition to Contract C5-13-17 for the Hamilton Fire Department (HSC18033) (City Wide) - Page 3 of 4

As part of the 2018 Capital Budget process, the Fire Department made a submission for the 2018 Fire Vehicle Replacement capital project budget in the amount of \$5,025,000. In consultation with Procurement, the decision was made to combine the two projects into one tender, upon Council's approval of the 2018 project.

The Fire Department Leadership Team saw this as an opportunity to implement a continuous improvement initiative relative to the potential cost reduction of our front-line apparatus. In collaboration with front line staff, operational requirements/functionality of the existing apparatus was reviewed. The findings were then compared to the current specifications being used for the tender process. This resulted in the updating of specification documents which better reflected current requirements and functionality of the apparatus. These updated documents were then incorporated into the tender process that resulted in a favourable variance (budget vs actual) being realized within the 2017 and the 2018 Fire Vehicle Replacement capital projects, which combined is approximately \$1m.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The City of Hamilton Bylaw #17-064 - Procurement Policy.

RELEVANT CONSULTATION

Staff have consulted with the Procurement Section, Financial Services Division and the Financial Planning, Administration and Policy Division of Corporate Services and their feedback has been incorporated in this report.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

As part of the 2019 Capital Budget process, the Hamilton Fire Department will be identifying the need to replace two existing Urban Engines that will be reaching their 20 year end of life cycle and are currently in service within the full time division. Given the favourable variance within the 2017 and 2018 combined capital projects there is the opportunity to bring forward the purchase/replacement of one of these Urban Engines.

The Urban Engine provides frontline firefighters with a multi-use, highly versatile piece of fire apparatus, while maintaining its focus of being able to pump high volumes of water as part of any initial fire attack operation. Some of the features of the Urban Engine include: an on-board water supply tank, a full range of ground ladders, a full hose load including high volume supply lines and various length and diameter fire attack hose lines. It can carry up to five firefighters and ancillary firefighting equipment. Through the continuous improvement process implemented by the Fire Department's Leadership Team, consideration was given to the City's Multi Model Transportation Network approach during the redesign process given that this type of

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SUBJECT: Fire Apparatus Addition to Contract C5-13-17 for the Hamilton Fire Department (HSC18033) (City Wide) - Page 4 of 4

apparatus will be utilized in the urban areas of the City. This meant performance parameters such as size, height, length and overall manoeuvrability were factored in.

The Hamilton Fire Department deems it appropriate to purchase one additional Urban Engine for the following reasons:

- The Urban Engine being recommended for purchase by Report HSC18033, is one of the vehicles that would be included in the 2019 Fire Vehicle Capital Replacement request that will be submitted as part of the 2019 Capital Budget process.
- Contract C5-13-17 awarded in January 2018 includes the procurement authority to add vehicles at the same price up to 1 year from the award date of the latest Purchase order issued.
- Based on the approved budget amounts and the issued purchase order commitments for both the 2017 Fire Vehicle Replacement capital project budget and the 2018 Fire Vehicle Replacement capital project budget, there is approximately a \$1m favourable variance within these combined capital projects.
- The Hamilton Fire Department is satisfied with the current builder of fire apparatus and the product they provide.

By adding another fire apparatus to this contract, the benefits to the City and the Hamilton Fire Department would be:

- To take advantage of existing contract pricing (approximately \$814,000 CDN) prior to potential cost increase.
- To take advantage of an existing contract that contains the necessary approval authority to add vehicles if required.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Built Environment and Infrastructure

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APPENDICES AND SCHEDULES ATTACHED

None

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