



**City of Hamilton**  
**BOARD OF HEALTH**

**Meeting #:** 18-006  
**Date:** July 12, 2018  
**Time:** 1:30 p.m.  
**Location:** Council Chambers, Hamilton City Hall  
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

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	<b>Pages</b>
<b>1. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>2. DECLARATIONS OF INTEREST</b>	
<b>3. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
3.1 May 14, 2018	4
<b>4. DELEGATION REQUESTS</b>	
<b>5. CONSENT ITEMS</b>	
5.1 Minutes of the Food Advisory Committee	13
(a) February 13, 2018	
(b) March 14, 2018	
(c) April 11, 2018	
<b>6. PUBLIC HEARINGS / DELEGATIONS</b>	
<b>7. STAFF PRESENTATIONS</b>	

**8. DISCUSSION ITEMS**

- |     |   |    |
|-----|---|----|
| 8.1 | Supervised Consumption Sites in the City of Hamilton (BOH18021)(City Wide)  | 24 |
| 8.2 | Child and Adolescent Services Budget and Base Funding Increase (BOH18024) (City Wide)   | 31 |
| 8.3 | Choices and Changes Budget (BOH18025) (City Wide)   | 37 |
| 8.4 | Correspondence from the Hamilton Niagara Haldimand Brant LHIN respecting Community Mental Health and Addictions Investment Funding Increase 2018-19 | 42 |

Recommendation: That the Board of Health authorize and direct the Medical Officer of Health to receive, utilize, and report on the increased funding from the Ministry of Health and Long-Term Care to support the delivery of community mental health and addictions programs and services.

- |     |   |    |
|-----|---|----|
| 8.5 | Correspondence to Mayor Fred Eisenberger from the Ministry of Health and Long-Term Care respecting additional base funding for HIV/AIDS programs in the 2018-19 Funding Year. | 45 |
|-----|---|----|

Recommendation: That the Board of Health authorize and direct the Medical Officer of Health to receive, utilize, and report on the increased funding from the Ministry of Health and Long-Term Care to support the delivery of HIV/AIDS programs and services.

**9. MOTIONS****10. NOTICES OF MOTION****11. GENERAL INFORMATION / OTHER BUSINESS****12. PRIVATE AND CONFIDENTIAL**

- |      |  |
|------|--|
| 12.1 | Appointment of Associate Medical Officer of Health (BOH18027) (City Wide) (distributed under separate cover) |
|------|--|

Pursuant to Section 8.1, Sub-sections (b) and (d) of the City's Procedural By-law 14-300, and Section 239(2), Sub-sections (b) and (d) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees, and labour relations or employee negotiations.

13. ADJOURNMENT



**BOARD OF HEALTH  
MINUTES 18-005  
1:30 p.m.  
Monday, May 14, 2018  
Council Chambers  
Hamilton City Hall**

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**Present:** Mayor F. Eisenberger  
Councillors A. Johnson, J. Farr, M. Green, S. Merulla, C. Collins, T. Jackson, T. Whitehead, D. Conley M. Pearson, B. Johnson, and A. VanderBeek

**Absent with regrets:** Councillors D. Skelly, L. Ferguson, R. Pasuta and J. Partridge - Personal

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**THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. Prohibiting Smoking Within City Parks and Recreation Properties: Schedule "A" Update (BOH07034(l)) (City Wide) (Item 5.1)**

**(Whitehead/Pearson)**

- (a) That the City Solicitor be authorized and directed to prepare a by-law to amend By-law No. 11-080, updating Schedule "A" which lists the parks and recreation properties where smoking is prohibited; and,
- (b) That the By-law amending By-law No. 11-080 be enacted by Council.

**CARRIED**

**2. Suitability of Bayfront Beach as a Public Beach (BOH16008(b)) (City Wide) (Item 5.2)**

**(Farr/Merulla)**

That Report BOH16008(b), respecting the Suitability of Bayfront Beach as a Public Beach, be received.

**CARRIED**

**3. Co-Locating Naloxone with Automated External Defibrillators (BOH18005) (City Wide) (Item 5.3)**

**(Pearson/Whitehead)**

That Report BOH18005, respecting a Co-Locating Naloxone with Automated External Defibrillators, be received.

**CARRIED**

**4. Integrated Pest Management Best Practices Including the Use of Acaricides to Mitigate Tick Populations (BOH18019) (City Wide) (Item 5.4)**

**(Farr/Pearson)**

That Report BOH18019, respecting Integrated Pest Management Best Practices Including the Use of Acaricides to Mitigate Tick Populations, be received.

**CARRIED**

**5. Recreation's Healthy Food and Beverage Action Plan(BOH18014/HSC18019) (City Wide) (Item 7.1)**

**(A. Johnson/Eisenberger)**

(a) That the General Manager of Healthy and Safe Communities be authorized to develop and implement a Recreation Healthy Food and Beverage Action Plan that increases availability of healthy food and beverage options while also reducing reliance on bottled water at City recreation facilities. The action plan will:

- (i) Increase healthy food and beverage choices based on the identified Food and Beverage Guidelines;
- (ii) Upon the expiry of existing corporate food and beverage contracts, assess renewals and/or newly proposed contracts for alignment with product offerings identified in Food and Beverage Guidelines;
- (iii) Reduce availability of bottled water and investigate alternative healthy beverage options;
- (iv) Promote and provide education about tap water and healthy food and beverage choices, and;
- (v) Encourage volunteer-operated concessions within City of Hamilton facilities to eliminate the sale of bottled water and sugary drinks.

**CARRIED**

**6. Clean Air Hamilton 2018 Programs (BOH18020) (City Wide) (Item 8.1)**

**(Pearson/Whitehead)**

That the following vendors, identified by Clean Air Hamilton for the delivery of 2018 air quality programs to be funded through the 2018 Public Health Services operating budget, be approved:

- (i) Cycle Hamilton Coalition Inc. for the delivery of Friendly Streets Hamilton (\$12,000);
- (ii) Green Venture and Corr Research Inc. for the delivery of Fresh Air for Kids with Anti-Idling (\$10,700), and;
- (iii) Green Venture for the delivery of Bus Brains – School Bus Monitoring (\$5,877).

**CARRIED**

**7. Correspondence from the Ministry of Long-Term Care respecting Ontario Public Health Standards: Requirements for Programs, Services, and Accountability, School Health Guideline, 2018 (Item 11.1)**

**(Conley/Pearson)**

That the Correspondence from the Assistant Deputy Minister, Health and Long-Term Care, respecting Ontario Public Health Standards: Requirements for Programs, Services and Accountability, School Health Guideline, be received.

**CARRIED**

**8. Correspondence from the Ministry of Long-Term Care respecting Ontario Public Health Standards: Requirements for Programs, Services, and Accountability Guidelines, 2018 (Item 11.2)**

**(B. Johnson/A. Johnson)**

That the Correspondence from the Assistant Deputy Minister, Health and Long-Term Care, respecting Ontario Public Health Standards: Requirements for Programs, Services and Accountability, be received.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Clerk advised the Board of the following changes:

**4. DELEGATION REQUESTS**

- 4.5 Rhonda Urfey, Allan A. Greenleaf Elementary School, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan(BOH18014/HSC18019) (City Wide) (for today's meeting)
- 4.6 Lynn Gates, Food Advisory Committee, respecting amendments to the Food Strategy (for a future meeting)
- 4.7 Rose Jansen, Eco-Locke, respecting Item 7.1 Recreation's Health Foodland Beverage Action Plan (BOH18104/HSC18019) (for today's meeting)

- 4.8 Olivia Yu, Audie Cameron, Vicky Robinson, Carolyn Youn, Westdale IBWalk for Water, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (for today's meeting)

**(Green/Farr)**

That Item 7.1, respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) be moved up the agenda to occur immediately after Delegation Requests.

**CARRIED**

**(Green/Merulla)**

That the agenda for the May 14, 2018 Board of Health be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

Councilor B. Johnson declared an interest in Item 7.1, respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), as a family member is employed in the beverage industry.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) April 16, 2018 (Item 3.1)**

**(B. Johnson/Conley)**

That the Minutes of the April 16, 2018 meeting of the Board of Health be received, as presented.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 4)**

- (i) Sarah Dickson, McMaster University respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (for today's meeting) (Item 4.1)**

**(Green/Farr)**

That the delegation request from Sarah Dickson, McMaster University respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**

- (ii) Kristen Villebrun, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (for today's meeting) (Item 4.2)**

**(Green/Farr)**

That the delegation request from Kristen Villebrun, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**

- (iii) **Karen Rathwell, Wellington Water Watchers, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan(BOH18014/HSC18019) (City Wide) (for today's meeting) (Item 4.3)**

**(Green/Farr)**

That the delegation request from Karen Rathwell, Wellington Water Watchers, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**

- (iv) **Mary Love, respecting Item 7.1 Recreation's Health Food and Beverage Action Plan (BOH18014/HSC18019) (for today's meeting) (Item 4.4)**

**(Green/Farr)**

That the delegation request from Mary Love, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**

- (v) **Rhonda Urfey, Allan A. Greenleaf Elementary School, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan(BOH18014/HSC18019) (City Wide) (for today's meeting) (Added Item 4.5)**

**(Green/Farr)**

That the delegation request from Allan A. Greenleaf Elementary School, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**

- (vi) **Lynn Gates, Food Advisory Committee, respecting amendments to the Food Strategy (for a future meeting) (Added Item 4.6)**

**(Green/Farr)**

That the delegation request from Lynn Gates, Food Advisory Committee, respecting amendments to the Food Strategy, be approved, for a future meeting.

**CARRIED**

- (vii) **Rose Jansen, Eco-Locke, respecting Item 7.1 Recreation's Health Foodland Beverage Action Plan (BOH18104/HSC18019) (for today's meeting) (Added Item 4.7)**

**(Green/Farr)**

That the delegation request from Rose Jansen, Eco-Locke, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**



- (viii) **Olivia Yu, Audie Cameron, Vicky Robinson, Carolyn Youn, Westdale IBWalk for Water, respecting Item 7.1 Recreation's Health Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (for today's meeting) (Added Item 4.8)**

**(Green/Farr)**

That the delegation request from Olivia Yu, Audie Cameron, Vicky Robinson, Carolyn Youn, Westdale IB Walk for Water, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be approved, for today's meeting.

**CARRIED**

**(e) DELEGATIONS (Item 6)**

- (i) **Sarah Dickson, McMaster University respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (Added Item 6.1)**

Sarah Dickson, McMaster University, addressed the Board respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

**(Green/Farr)**

That the delegation from Sarah Dickson, McMaster University, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be received.

**CARRIED**

For further disposition of this matter, refer to Item 5.

The presentation is available at [www.hamilton.ca](http://www.hamilton.ca)

- (ii) **Kristen Villebrun, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (Added Item 6.2)**

Kristen Villebrun was not present at the meeting.

- (iii) **Karen Rathwell, Wellington Water Watchers, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (Added Item 6.3)**

Karen Rathwell, Wellington Water Watchers, addressed the Board respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

**(Green/Farr)**

That the delegation from Karen Rathwell, Wellington Water Watchers respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be received.

**CARRIED**

For further disposition of this matter, refer to Item 5.

The presentation is available at [www.hamilton.ca](http://www.hamilton.ca)

**(iv) Mary Love, respecting Item 7.1 Recreation's Health Food and Beverage Action Plan (BOH18014/HSC18019) (Added Item 6.4)**

Mary Love, addressed the Board respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), with the aid of speaking notes. A copy of the speaking notes have been included in the official record.

**(Green/Farr)**

That the delegation from Mary Love respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be received.

**CARRIED**

For further disposition of this matter, refer to Item 5.

The speaking notes are available at [www.hamilton.ca](http://www.hamilton.ca)

**(v) Rhonda Urfey, Allan A. Greenleaf Elementary School, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan(BOH18014/HSC18019) (City Wide) (Added Item 6.5)**

The students of Allan A. Greenleaf Elementary School, addressed the Board respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019).

The students presenting to the Board were:

Brady Kaus  
Spencer Nykamp  
Erin Crockford  
Sophie Di Ciacca  
Sebastian Dittmann  
Riley Excell  
Paige Galsworthy  
Scarlett McGrath  
Evin O'Reilly  
Ashley Smart  
Kavin Thayaparan  
Dylan Weir

**(Green/Farr)**

That the delegation from the students of Allan A. Greenleaf Elementary School respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be received.

**CARRIED**

For further disposition of this matter, refer to Item 5.

**(vi) Rose Jansen, Eco-Locke, respecting Item 7.1 Recreation's Health Foodland Beverage Action Plan (BOH18104/HSC18019) (Added Item 6.6)**

Rose Jansen, Eco-Locke, addressed the Board respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019).

**(Green/Farr)**

That the delegation from Rose Jansen, Eco-Locke, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be received.

**CARRIED**

For further disposition of this matter, refer to Item 5.

**(vii) Olivia Yu, Audie Cameron, Vicky Robinson, Carolyn Youn, Westdale IB Walk for Water, respecting Item 7.1 Recreation's Health Food and Beverage Action Plan (BOH18014/HSC18019) (City Wide) (Added Item 6.7)**

Olivia Yu, Audie Cameron, Vicky Robinson, Carolyn Youn, Westdale IB Walk for Water, addressed the Board respecting Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), with speaking notes. A copy of the notes have been included in the official record.

**(Green/Farr)**

That the delegation from Olivia Yu, Audie Cameron, Vicky Robinson, Carolyn Youn, Westdale IBWalk for Water, respecting Item 7.1 Recreation's Healthy Food and Beverage Action Plan (BOH18014/HSC18019), be received.

**CARRIED**

For further disposition of this matter, refer to Item 5.

The speaking notes are available at [www.hamilton.ca](http://www.hamilton.ca)

**(f) PRESENTATION (Item 7)**

**(i) Recreation's Healthy Food and Beverage Action Plan(BOH18014/HSC18019) (City Wide) (Item 7.1)**

Kevin McDonald addressed the Board with an overview of the presentation for Report BOH18016, respecting Recreation's Healthy Food and Beverage Action Plan, with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

**(A. Johnson/Farr)**

That the presentation respecting Report BOH18014/HSC18019, Recreation's Healthy Food and Beverage Action Plan, be received.

**CARRIED**

The motion respecting Report BOH18014/HSC18019, Recreation's Healthy Food and Beverage Action Plan CARRIED on the following Standing Recorded Vote:

Yeas: Eisenberger, A. Johnson, Farr, Green, Conley, Pearson  
Total: 6  
Nays: Merulla, Collins, Whithead  
Total: 3  
Absent: Jackson, Skelly, B. Johnson, Ferguson, VanderBeek, Pasuta,  
Partridge  
Total: 7

For further disposition of this matter, refer to Item 5.

The presentation is available at [www.hamilton.ca](http://www.hamilton.ca)

**(g) GENERAL INFORMATION / OTHER BUSINESS (Item 11)**

**(i) Amendments to the Outstanding Business List (Item 11.3)**

**(Pearson/VanderBeek)**

That the following Items be marked as completed and removed from the Outstanding Business List:

Item Q – Implications of Banning the Sale of Bottled Water At Municipal Locations – addressed in Item 7.1

Item MM – Pesticide Use to Control Tick Population – addressed in Item 5.4

**CARRIED**

**(h) ADJOURNMENT (Item 13)**

**(Pearson/Merulla)**

That, there being no further business, the Board of Health be adjourned at 3:23 p.m.

**CARRIED**

Respectfully submitted,

Mayor F. Eisenberger  
Chair, Board of Health

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk

## 5.1(a)



Hamilton

**Minutes**

**FOOD ADVISORY COMMITTEE**

February 13 2018, 7:00 – 9:00 p.m.

City Hall, Room 264, 2nd Floor

71 Main Street West, Hamilton

**Present:** Luc Peters (Co-Chair), Nancy Henley, Kate Flynn, Clare Wagner, Laurie Nielsen, Tracy Hutchings, Bill Wilcox, Steve Robinson, Lynn Gates (Recorder), Sandy Skrzypczyk (Staff Liaison)

**Absent:** Vijay Jos (Co-Chair), Bill Slowka, Lauren Beeler, Hannah Pahuta

**Guests:** Raffaella Morello, Public Works, Elizabeth Smith, Public Health Services, City of Hamilton

**1. CHANGES TO THE AGENDA**

None

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(T. Hutchings/L. Nielsen)**

Minutes from January 10, 2018 were approved as presented.

**CARRIED**

**4. CONSENT ITEMS**

None

**5. PRESENTATIONS**

**Food Waste & Diversion Presentation** - Raffaella Morello, Public Works and Elizabeth Smith, Public Health Services

City of Hamilton staff gave an overview of the amount of food waste produced in Canada, estimated to be worth \$31b by the National Zero Waste Council; 47% of food waste occurs at the consumer level. Waste composition studies in Hamilton suggest that 50% of waste is “avoidable,” represents \$720/year per resident / \$150 M for Hamilton. A Food and Organic Waste Framework encourages a circular economy. Provincial targets for municipalities include a 50% organic waste diversion by 2020. This will be a challenge for Hamilton as currently without a Green Bin Program for apartment buildings/condominiums. There is a small Green Bin program in Separate School Board that is increasing in number of schools involved incrementally. No program within Public School Board. Public Works looking at expanding food recovery

at City owned facilities, such as Kings Forest. Focus of City awareness campaign will be on how to reduce the amount of food wasted.

Comments from Committee members included: pick up of organics is very expensive for restaurants and institutions with food service, such as Mohawk College, McMaster University and hospitals; *Waste Not Farms* picks up organics at free or no cost for use at their worm farm (Toronto program).

## 6. MEMBER UPDATES

Kate Flynn, Mohawk College

The first **Bay Area Climate Change Forum** will be held on March 8, 2018 at the Royal Botanical Gardens from 8:30 am to 4pm to launch the **Bay Area Climate Change Partnership** (BACCP) initiative. A research project to create a scalable, transferable framework to increase local food procurement at Ontario's 24 colleges funded by a grant from the Greenbelt has been completed

- The Phase 1 research report can be found here: <https://www.mohawkcollege.ca/about-mohawk/initiatives/sustainability/local-food>
- Phase 2 completed On-Campus Pilot Projects at several Ontario colleges with support from Mohawk staff: [http://www.foodandfarming.ca/custom/uploads/2017/03/Local-Food-Procurement\\_Pilot-Project-Application-Package\\_FINAL.pdf](http://www.foodandfarming.ca/custom/uploads/2017/03/Local-Food-Procurement_Pilot-Project-Application-Package_FINAL.pdf)
- Phase 3 involved the development of *A Framework for Legal Procurement of Local Food*

Kate and staff have identified a need for education of food service staff about local foods

- On Feb. 23rd, the Province announced that Mohawk College received another grant of \$30,000 to create an on-line professional certification program in local food procurement. The program will be offered this fall and could be offered to up to 50 people. Kate is looking for feedback on who this program should be targeted toward.

Clare Wagner, Hamilton Community Food Centre (HCFC)

They are seeking to link smaller scale farmers and producers with the Centre and programs such as *The Good Food Box*. The HCFC is involved with the Neighbour to Neighbour *Healthy Kids Community Challenge*.

The *Hamilton Edible Education Guide* has been published. The Guide is a resource for teachers and parents that focuses on food skills and includes an on-line tool that outlines ideas for the classroom and field trips.

## 7. DISCUSSION ITEMS

**Food Strategy Update** - Sandy Skrzypczyk, Public Health Services

Two Public Health reports were written and submitted to the Board of Health - *Update on Priority Actions 4 & 5*; and the *Implementation Plan* - <https://pub-hamilton.escribemeetings.com/FileStream.ashx?DocumentId=138709> Both reports were approved at the Board of Health (BOH) Dec. 4th meeting; however, at Council the

reports were deferred back to the BOH due to concerns Councillor Collins has received from the Emergency Food Providers Network, and he developed a Motion with three Amendments related to the Food Strategy report. Councillor Collins had not yet received feedback on the Motion from the Emergency Food Providers Network, so the reports were delayed to Feb. 22nd BOH meeting.

L. Gates had requested permission to delegate on behalf of the Committee at the Feb. meeting and had drafted the committee's response, based on input from other members. L. Gates is not available to attend the meeting so another committee member is needed to act as delegate. There are no committee members available to delegate at the Feb. 22nd afternoon meeting.

An invitation has not yet gone out to the Food Providers Network from the Committee.

### **Motion**

#### **(L Gates/L. Peters)**

That the Food Providers Network be contact as soon as possible to invite a representative to attend a future meeting at their convenience.

**CARRIED**

#### **Action:**

- K. Flynn will revise the written submission and submit to the Board of Health on behalf of the Chair of the Committee
- L. Peters will delegate on behalf of the Advisory Committee at the Feb. 28th Council meeting.
- An invitation to attend a Committee meeting will be sent to the Chair of the Emergency Food Providers Network.

Due to Council meetings are held on Wednesdays, it is not possible for Councillor Whitehead to attend, even occasionally; there was a discussion on how the Committee could liaise more effectively with Councillors and whether Councillor Collins should be invited to a meeting.

### **Motion**

#### **(C. Wagner/K. Flynn)**

That, pending room availability, the members of the Food Advisory Committee vote on changing the meeting day from Wednesday to Tuesday.

**CARRIED**

#### **Action:**

- S. Skrzypczyk will consult with the City Clerk liaison to determine the correct process for inviting Councillors to Advisory Committee meetings.
- S. Skrzypczyk to determine room availability on Tuesdays.

## **7.3 2018 Work Plan**

### **1. Food Literacy**

The Hamilton Food Literacy Network (HFLN) met in January and will be organizing a calendar of events as part of launching an annual Food Literacy Month in September. The HFLN is also planning a networking meeting with a social component for May.

### **2. Food Skills & Employability**

Task group met to discuss options and next steps; however, due to time, discussion and approval to proceed with planning is deferred to next meeting deferred until next meeting.

**8. NOTICES OF MOTION**

None

**9. GENERAL INFORMATION & OTHER BUSINESS**

None

**10. ADJOURNMENT**

**(C. Wagner/T. Hutchings)**

Meeting adjourned at 9:12 p.m.

**CARRIED**





Hamilton

## **Minutes**

### **FOOD ADVISORY COMMITTEE**

March 14 2018, 7:00 – 9:00 p.m.  
City Hall, Room 264, 2nd Floor  
71 Main Street West, Hamilton

**Present:** Luc Peters (Chair), Nancy Henley, Kate Flynn, Laurie Nielsen, Tracy Hutchings, Bill Wilcox, Hannah Pahuta, Lynn Gates (Recorder), Sandy Skrzypczyk (Staff Liaison), Vivian Underdown (non-member)

**Absent:** Bill Slowka, Steve Robinson, Clare Wagner

**Guest:** Ruby Samra, Public Health Services, City of Hamilton

#### **1. CHANGES TO THE AGENDA**

None

#### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

#### **3. APPROVAL OF MINUTES OF PREVIOUS MEETING (B. Wilcox/L. Nielsen)**

Minutes from February 13th, 2018 were approved as presented.

**CARRIED**

#### **4. CONSENT ITEMS**

None

#### **5. PRESENTATIONS**

**Food Literacy Presentation** - Ruby Samra, Public Health Services, City of Hamilton

Handout of presentation distributed as notes. Fifteen public health units are involved in Locally Driven Collaborative food literacy project, funded by Public Health Ontario to research food skills of youth, young pregnant women, and young parents aged 16-24 years of age. Phase 1 of the project (2012-2013) identified that participants understood what a healthy meal was but either couldn't plan, didn't have the money, storage facilities, or equipment. Participants who observed or learned how to cook when they were a child were more confident in their food skills and they identified that they wanted to learn through direct interaction rather than through the Internet. Phase 2 (2017) involved completing a literature search for a validated tool to measure food literacy, which showed that none existed during the time of the literature search. A definition of food literacy was developed through a Delphi Process carried out with Public Health dietitians as a set of interconnected attributes organized into the following categories:

- Food and Nutrition Knowledge
- Food Skills

- Self-efficacy and Confidence
- Ecological Factors (External)
- Food Decisions

Phase 3 (2018-2019) funding will focus on developing and validating a tool to measure food literacy. The intent is that the final tool will be shared with community organizations, with the goal to eventually test the tool with other age groups, new immigrants, etc.

## 6. MEMBER UPDATES

Sandy Skrzypczyk (Staff Liaison) informed the members that Vijay Jos has resigned from the Committee.

Karen Randall, the Chair of the Emergency Food Providers Network, was unable to attend this meeting but will join us at our April meeting.

Luc Peters informed the Committee about a public event called *Just Food in Our Neighbourhood* is being held on March 24th at St. Joseph's Parish Hall, Locke Street, 7-9 p.m. This is a free event on food justice that will include display tables with various related organizations motivated toward food justice. It is being organized by the Eco Locke churches.

## 7. DISCUSSION ITEMS

### 7.1 Food Strategy Update - Sandy Skrzypczyk, Public Health Services

Reports to Board of Health/Council: A report on Food Waste will be presented to Board of Health on March 19<sup>th</sup>, and a report on progress made toward meeting the Food Skills and Employability priority action will be developed in late 2018 and presented in early 2019.

Food Literacy Network: The Network was formed in 2015 and a Food Literacy Summit was held in 2016. The Network members are primarily service providers. A core group of members have decided to collectively co-ordinate a Food Literacy Month for October 2018. The goal is to develop a calendar to promote existing or new food related events to showcase ways to improved food literacy. The timing fits well with when Nosh Hamilton occurs. Outreach for community involvement will include the 100+ people/organizations on the Food Strategy Update List who will be invited to include their food related activities in the calendar and/or attend the events. An on-line application form is being developed for participants to register their event for inclusion in the Food Literacy Month calendar and promotion.

### 7.2 Councillor Engagement

At this time, the meeting room is available on Tuesdays for May and June if the Committee decides to move the meetings to encourage/accommodate participation from the Councillor Liaison. The Committee was advised that if they wish to invite a particular Councillor to a meeting, then an invitation to attend a meeting should also go to all Councillors. The invite would go through the Chair. The Committee discussed possible opportunities to support initiatives that have potential to involve Councillors,

such as the development of infrastructure for community kitchens and other food actions. Given the Committee is required to annually prepare a report to the Board of Health summarizing accomplishments and it needs to be submitted in the early fall, delegating/presenting at that time would be a more appropriate and effective way to interact with Councillors.

**MOTION (H. Pahuta/L. Peters)**

That the annual report to the Board of Health regarding the accomplishments of the Food Advisory Committee include recommendations for action.

**CARRIED**

**7.3 2018 Work Plan**

**1. Food Literacy** - See above notes re: food literacy research and Food Literacy Network

**2. Food Skills & Employability** - Hannah Pahuta

The Task group is recommending the Committee host a symposium to connect the Food Service sector with other various sectors, such as education, employment services, etc. The purpose would be to identify their needs, what resources are missing, what skills are needed. There may be potential to engage students as volunteer to collect the data if needed. Funds would be required to rent a location, for refreshments, and for promotion of the event, which could be covered by the Committee's budget.

**MOTION (L. Peters/K. Flynn)**

That the Food Skills & Employability Work Group continues to plan a Food Skills & Employability symposium.

**CARRIED**

**8. NOTICES OF MOTION**

None

**9. GENERAL INFORMATION & OTHER BUSINESS**

None

**10. ADJOURNMENT (H. Pahuta/B. Wilcox)**

Meeting adjourned at 9:06 p.m.

**CARRIED**



Hamilton

## Minutes

### FOOD ADVISORY COMMITTEE

April 11, 2018, 7:00 – 9:00 p.m.

City Hall, Room 264, 2nd Floor

71 Main Street West, Hamilton

**Present:** Lynn Gates (Secretary), Katherine (Kate) Flynn, Laurie Nielsen, Steve Robinson, Bill Slowka, Clare Wagner, Bill Wilcox, Hannah Pahuta, Sandy Skrzypczyk (Staff Liaison)

**Absent with Regrets:** Luc Peters (Co-Chair), Nancy Henley

**Citizen Attendee:** Vivian Underdown (guest, non-member)

#### 1. CHANGES TO THE AGENDA

Item 7.2 deferred because Karen Randell from The Emergency Food Providers Network has sent regrets, otherwise agenda approved as presented.

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING

**(H. Pahuta/L. Nielsen)**

Minutes from March 14th, 2018 were approved as presented.

**CARRIED**

#### 4. CONSENT ITEMS

None

#### 5. PRESENTATIONS

None

#### 6. MEMBER UPDATES

Indwell - H. Pahuta

Parkdale Landing is a new affordable housing building with ~56 units. Thirty percent of units are for allotted for people experiencing severe mental illness or homelessness. The facility will contain a community centre with a commercial kitchen. The completion date is late August/early September. A food skills and employability program is being planned to support re-entry to the workforce will be offered: the Culinary Academy will run 12 week courses and will provide meals for residents as part of the training.

Neighbour to Neighbour Program\_- C. Wagner

Community Gardens: N2N has received TD Bank funding to provide a boost to community gardens in need of support. Anyone interested should contact Clare prior to April 27th to access funds. Garden spaces near Westmount school are accessible. The

Spring Calendar of programs and events is being developed. Three summer student positions are available through Service Canada if anyone knows of students interested.

## **7. DISCUSSION ITEMS**

### **7.1 Food Strategy Update - Sandy Skrzypczyk, Public Health, Healthy and Safe Communities**

Committee Membership: Lauren Beeler has resigned because of relocating out of the City. A report on Food Waste was presented to the Board of Health on March 19<sup>th</sup> and approved with only one question and little discussion.

Food Literacy Digital Tool Project: As the group project, McMaster students taking the MBA Healthcare and Marketing course this semester are researching best practices, conducting research, and making recommendations related to developing a digital tool on Food Literacy. Staff from McMaster's Community Engagement office has suggested that there could be potential to continue working on the project.

Staff from Employment Services and public health is in discussion with Indwell regarding partnership to implement their food skills and employability program to help meet this Food Strategy priority action.

Recreation Centre Kitchen Infrastructure: Sandy has confirmed that a Senior Recreation Planner with the City of Hamilton is available to speak to the Committee about future Recreation Centre plans. Also, staff from public health and Recreation Business Services will be reviewing policies related to the type of food sold in tuck shops and vending machines, with a report going to the Board of Health in May.

### **MOTION**

**(H. Pahuta/K. Flynn)**

That staff from the City of Hamilton Recreation and Public Health be invited to present to the Committee regarding food actions that support the Food Strategy and relevant future plans.

**CARRIED**

Councillor Engagement: Advisory Committee meetings must be held at a City facility, and because we have pre-purchased parking permits for City Hall parking lot, it would not be fiscally responsible to move to another location.

### **MOTION**

**(L. Gates/B. Wilcox)**

That the Food Advisory Committee change its meeting day from the 2<sup>nd</sup> Wednesday of the month to the 2<sup>nd</sup> Tuesday of the month, pending room availability.

**CARRIED**

## **7.2 Discussion with Emergency Food Providers Network**

Karen Randall had to cancel attending tonight due to personal reasons. Public Health staff has met with Karen and other members of the Network to discuss their concerns but to date have not collaborated with the EFPN to develop a revised draft of the two pages they requested to be changed. Discussion about a mixed message about whether the Food Strategy can be edited as Committee members were informed that it could not be changed when it was first approved. This was because the Strategy had just been approved and was informed by extensive community engagement. The Strategy report outlines the desired process for any future changes, if required. Suggested that a clear process on whether and how the Food Strategy can be updated would be useful for committee members and community groups moving forward.

The Committee confirmed that we are confident in the Priorities stated in the Food Strategy including the broad community food system approach. Lynn agreed to delegate at the next Board of Health meeting on May 14<sup>th</sup>.

### **ACTIONS:**

- Sandy will invite Karen to our May meeting. Lynn will submit a request to delegate at the May 14<sup>th</sup> Board of Health meeting on behalf of the Food Advisory Committee.
- Lynn and Kate will draft the delegation comments and a PowerPoint presentation and send out to the Committee for review by May 4<sup>th</sup>.

### **MOTION**

**(K. Flynn/L. Nielsen)**

That a delegation be made to the Board of Health regarding the confidence of the Food Advisory Committee in the existing Food Strategy and the process used for gathering broad community input, and the need for a clear process for adapting the existing Food Strategy.

**CARRIED**

## **7.3 Budget, Annual Report and 2018 Work Plan**

### **Budget**

The Committee has not spent any of the \$1,500 annual budget, and while some money has been allocated to an event, costs still need to be defined. Food Secure Canada Conference is being held in Montreal, but past practice has not supported sending a committee member to attend. The Committee agreed that our preference would be to bring in an expert to discuss issues so that all members would benefit, and this could require funds. More attention to the budget is required to ensure funds are put to best use.

### **Annual Report**

Advisory committees are required to submit an annual Report to Council regarding their activities and accomplishments. Given the municipal election this year, the Committee

may have to submit their annual report in September. Sandy distributed a draft outline of a previous progress report

**ACTION:** Sandy will develop a draft presentation and report for the Committee's review and input.

## **2018 Work Plan**

Event Planning:

### *Food Skills & Employability Training*

May not be sufficient time to plan a symposium for food service providers for October/November. Other options for consideration are to hold an event with a panel discussion about the issues affecting the food service industry in Hamilton, with a focus on training and employability. Another option is a "mixer" to introduce people involved in the Food Service industry to each other and the Food Strategy. Potential costs could include room rental, food and drinks, child care, bus tickets, etc.

Sandy mentioned that McMaster Community Engagement office is exploring setting up a Food Co-Lab and there may be opportunity for the Committee to be involved.

100in1Day Hamilton is happening on June 2<sup>nd</sup>: Committee agreed to develop and staff a display on the Food Strategy at the Hamilton Farmers' Market. Purpose would be to promote the Committee to encourage people to apply for next term, and to gather input to inform which Food Strategy actions could be the next area to focus on.

### **ACTIONS:**

- Sandy will set up a meeting of the *Food Skills & Employability Work Group*.
- Laurie and Hannah will draft an outline of an event including costs for the May meeting.
- Sandy will enter the event into the 100in1Day online calendar. Bill will confirm that space is available at the Market. Bill, Sandy, and Clare volunteered to staff the display from 10 am-1 pm on June 2<sup>nd</sup>. Kate will create a draft poster for the interactive activity.

## **8. NOTICES OF MOTION**

None

## **9. GENERAL INFORMATION & OTHER BUSINESS**

None

## **10. ADJOURNMENT**

**(L. Nielsen/B. Wilcox)**

Meeting adjourned at 9:01 p.m.

**CARRIED**



June 22, 2018

**Response to City of Hamilton's Public Health Services request for Hamilton Health Sciences and St. Joseph's Healthcare Hamilton to investigate finding space for a Safe Consumption Site**

Dear Dr. Richardson,

St. Joseph's Healthcare Hamilton (SJHH) and Hamilton Health Sciences (HHS) were asked by the City of Hamilton's Public Health Services to look at the feasibility of housing a supervised consumption site in our hospital facilities as one of the strategies to address the opioid crisis in Hamilton.

Both HHS and SJHH appreciate the City's commitment to addressing the high number of overdoses in our community due to opioids and other drugs. Our hospitals are similarly committed to creating partnerships with the City and other community organizations to create addiction treatment programs and harm reduction services to help these vulnerable populations.

Each hospital did a thorough review of our respective hospital and community facilities located within or near the downtown core - the area where those most likely to use the service live, as identified in the Hamilton Supervised Injection Site Feasibility Study from December 2017. This review included HHS' Hamilton General Hospital campus and SJHH's Charlton site.

In reviewing space at these locations, we considered the needs of clients, including the level of privacy and anonymity the space offered, as well as the requirements noted by Public Health, including the need for integration of medical services, social services and other harm reduction services. Additionally, our hospitals reviewed the impact of co-location with other existing hospital services such as addiction withdrawal and children's health care, as well as the need to continue providing care to our community through all of the existing HHS and SJHH health services.

The result of the reviews was that SJHH and HHS could find no space that fit all of these criteria. Both HHS' Hamilton General Hospital campus and St. Joseph's Charlton site are caring for high volumes of patients with very different needs in very limited space. That, coupled with the requirements for privacy, anonymity, and accessibility, as well as the needs of current patients, means that neither hospital can offer appropriate and practical space for a Safe Consumption Site at this point in time.

Both HHS and SJHH recognize that finding a community site has been challenging. We want to take this opportunity to once again voice our commitment to working with the City and our community partners to help build services that provide a continuum of care for addiction treatment and harm reduction. This would include assisting to operate and support a Safe Consumption Site in the community. Such a plan could include the purchase of a property with City funds and a collaborative model with community and hospital partners.

Recently, St. Joseph's opened up a Rapid Access Addiction Medicine Clinic across from its Charlton site that provides rapid assessment and treatments for those with drug use issues who are ready to make a change. This was one of the recommended programs in Hamilton's drug strategy. It is important to note





that co-locating a Safe Consumption Site near such a program would introduce significant risk to a population actively seeking help with harm reduction and recovery from addiction.

We want to commend the work of the Shelter Health Network and Hamilton Urban Core Community Health Centre in creating a temporary Overdose Prevention Site in Hamilton. Community settings such as this maximize the ability to meet clients' requirements for privacy and anonymity, as well as easy access. As healthcare providers, we intend to remain closely involved in working with community groups in Hamilton, and the City, in developing creative solutions to the opioid epidemic facing our citizens.

Sincerely,

A handwritten signature in blue ink that reads "Winnie Doyle".

Winnie Doyle, Executive Vice President Clinical Programs and  
Chief Nursing Executive  
St. Joseph's Healthcare Hamilton

A handwritten signature in blue ink that reads "W. Stephen".

Dr. Wes Stephen  
Executive Vice President, Clinical Operations & COO  
Hamilton Health Sciences



# INFORMATION REPORT

<b>TO:</b>	Mayor and Members Board of Health
<b>COMMITTEE DATE:</b>	July 12, 2018
<b>SUBJECT/REPORT NO:</b>	Supervised Consumption Sites in the City of Hamilton (BOH18021)(City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Melissa Biksa (905) 546-2424, Ext. 6672  Kris Nagel (905) 546- 2424, Ext. 7102
<b>SUBMITTED BY:</b>	Elizabeth Richardson Medical Officer of Health, Public Health Services – Office of the Medical Officer of Health Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

## Council Direction:

City Council at its meeting on May 9, 2018 approved the following “That the appropriate staff from Public Health be requested as a priority to engage with both Hamilton Health Sciences and St. Joseph’s Hospital on the feasibility of housing a supervised consumption site in their hospital(s), as a means of addressing the opioid (and other drug) overdose crisis in Hamilton.”

## Information:

Opioid misuse within Hamilton continues to be a significant public health concern. In 2017, 87 Hamilton residents died from opioid overdose. This corresponds to a rate of 15.3 per 100,000 population. The 2017 mortality rate from opioid overdose in Hamilton was 72% higher than the 2017 provincial rate and 65% higher than Hamilton’s 2016 rate<sup>1</sup>. Between January 1, 2017 and May 21, 2018 there were 590 opioid-related paramedic calls within Hamilton, primarily within Wards 2 and 3 (see Table 1). In 2018, most of these suspected cases were male (71%), with an average age of 37 years old.

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**SUBJECT: Supervised Consumption Site in Hamilton (BOH18021) (City Wide)****Page 2 of 5****Table 1: Opioid-Related Paramedic Calls, January 1, 2017- May 21, 2018<sup>2</sup>**

<b>Ward</b>	<b>Count</b>	<b>Percentage</b>
1	21	3.7%
2	221	38.7%
3	146	25.6%
4	49	8.6%
5	33	5.8%
6	10	1.8%
7	17	3.0%
8	21	3.7%
9	17	3.0%
10	7	1.2%
11	7	1.2%
12	4	0.7%
13	13	2.3%
14	1	0.2%
15	4	0.7%
<b>Total</b>	<b>571</b>	<b>100.0%</b>

Note: 19 out of 590 opioid-related paramedic calls during this time period are unable to be mapped.

Addressing this complex public health problem requires a multi-pronged approach. Public Health Services (PHS) is currently working with community partners in the creation of a city-wide drug strategy based upon the four pillar approach to minimizing the harms from substance use. The four pillar approach focuses on (i) prevention, (ii) treatment, (iii) enforcement and (iv) harm reduction (BOH16035). As part of the city-wide drug strategy, supervised consumption sites are an identified need in order to reduce harms from substance use within Hamilton.

### **Supervised Consumption Sites**

Supervised Consumption Sites (SCS) are legally sanctioned locations where people can bring pre-obtained drugs and consume them in a clean and supervised environment. A SCS is a broader term than Supervised Injection Sites (SIS), which has been discussed in earlier Board of Health (BOH) reports (BOH16037, BOH17004 (a)). A SCS refers to a site where individuals may be permitted to take drugs through injection, ingestion and/or inhalation. Smoking of drugs is not permitted within a SCS. For clarification purposes, the term SCS will be used for the remainder of the report as it will be the intended operational model within Hamilton.

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**SUBJECT: Supervised Consumption Site in Hamilton (BOH18021) (City Wide)****Page 3 of 5**

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SCS differs from an Overdose Prevention Site (OPS). An OPS is a temporary supervised consumption site funded by the Ministry of Health and Long-term Care for up to 6 months while a community works to open a permanent site.

Hamilton currently has one (1) OPS located within Hamilton, Urban Core Community Health Centre at 71 Rebecca St. This report addresses the operation of a permanent SCS within Hamilton.

Operating a SCS requires an exemption from the prohibition of possession and trafficking of controlled substances under s. 56.1(1) of the Controlled Drugs and Substances Act. The Act provides for exemption at the discretion of the federal Minister of Health, for the establishment of a SCS for medical purposes. Without an exemption staff and clients of the SCS are subject to criminal laws that prohibit the possession (Section 4 of CDSA) and trafficking (Section 5 of CDSA) of controlled substances (e.g., heroin, cocaine).

The federal Minister of Health assesses each exemption application and decides whether to approve the exemption. Each proposed SCS is considered on a case-by-case basis, on its own merits. When reviewing an application, the Minister of Health must consider whether denying an exemption would cause deprivation of life and security of the person that are not in accordance with the principles of fundamental justice.<sup>3</sup>

The benefits of Supervised Consumption Sites have been previously discussed in Reports (BOH16037) and (BOH17004(a)). In general, SCSs have the following goals:

- Decrease acquisition and spread of infectious diseases;
- Decrease non-fatal and fatal overdoses;
- Decrease injection-related risks, such as the development of wound infections through safer self-injection practices;
- Decrease social nuisance of public drug use and consequences, including injection litter, and;
- Increase engagement in medical care and addiction treatment for a particularly marginalized and high-risk group<sup>4,5,6</sup>.

### **SCS in Hospitals**

At City Council's direction, staff from PHS have engaged with representatives from both Hamilton Health Sciences (HHS) and St. Josephs' Healthcare Hamilton (SJHH) on the feasibility of housing a permanent SCS within their existing hospital facilities.

On June 22, 2018, HHS and SJHH released a joint communique to the Medical Officer of Health (See Appendix A). From a feasibility perspective, both hospitals expressed

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**SUBJECT: Supervised Consumption Site in Hamilton (BOH18021) (City Wide)****Page 4 of 5**

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that they do not have the capacity to house a permanent SCS site within any of their facilities.

In addition to capacity issues, hospitals have not been seen as a desired choice to access harm reduction services for people who inject drugs.

Hospitals have been viewed as a high risk environment by people who inject drugs both because of the expectation of abstinence from drug use, and the inability to practice harm reduction while admitted<sup>7</sup>. Service provision can also be affected due to legislative restrictions under the Public Hospitals Act (1990) which requires hospitals to register and collect identifying information for individuals accessing services. Collection of personal health information has been an identified deterrent for individuals using harm reduction services<sup>8</sup>.

**Operation of a SCS in the City of Hamilton**

As recommended in BOH17004 (b), PHS has been supporting interested community agencies with evidence and advice to inform their exemption applications. Currently, there are three (3) community agencies that have submitted or expressed intent to submit an exemption application to the federal government to operate a permanent SCS. Current opioid use, and morbidity and mortality data would support the operation of multiple SCS locations within the City of Hamilton.

De dwa da deha nye>s Aboriginal Health Centre submitted an exemption application to the federal government on May 10, 2018. They are working to secure a location within Ward 2 and their application is in the review stage. This organization is exploring a location to operate a health centre that will encompass supervised consumption services, as well as other services. It is the intention that the SCS will serve the indigenous as well as the non-indigenous population. Community consultation is a requirement for approval of any SCS application.

Wesley Urban Ministries is finalizing an exemption application to submit to the federal government to operate a mobile supervised consumption site. The exemption application is anticipated to be submitted in the near future.

Urban Core Community Health Centre has expressed intent to submit an exemption application at their new site to be built in Ward 3 at Cannon St. East & Wellington St. North. Urban Core Community Health Centre is currently operating a temporary Overdose Prevention Site at 71 Rebecca St. in partnership with Shelter Health Network. Provincial funding for this site has been secured until November 30, 2018, with the opportunity to renew.

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**SUBJECT: Supervised Consumption Site in Hamilton (BOH18021) (City Wide)****Page 5 of 5**

Operation of either a temporary or permanent supervised consumption site by any agency is dependent on funding from the Ministry of Health and Long-term Care. A new Progressive Conservative provincial government assumed power on June 29, 2018. At the time of writing of this report, there has been no direction from the Ministry of Health and Long-term care that funding for these harm reduction programs will change.

**Appendices Attached**

Appendix A to BOH18021 – Letter from HHS and SJHH on Permanent SCS at Hospital

**Footnotes**

<sup>1</sup> Office of the Chief Coroner of Ontario, extracted from the Public Health Ontario Interactive Opioid Tool, May 23, 2018. [Note: Note: 2017 mortality data are preliminary and are subject to change.]

<sup>2</sup> Hamilton Paramedic Services. Opioid Call Data. Available online at: <https://www.hamilton.ca/public-health/reporting/hamilton-opioid-information-system-opioid-overdoses>

<sup>3</sup> Canada (A.G.) v PHS Comm. Serv. Soc., 2011 3 S.C.R. at para 152 and 153.

<sup>4</sup> Potier C, Laprévotte V, Dubois-Arber F, Cottencin O, Rolland B. Supervised injection services: what has been demonstrated? Drug and Alcohol Dependence. 2014;145:48-68.

<sup>5</sup> Wood E, Kerr T, Montaner JS, Strathdee SA, Wodak A, Hankins CA, Schechter MT, Tyndall MW. Rationale for evaluating North America's first medically supervised safer-injecting facility. Lancet Infect Dis. 2004a;4:301-306.

<sup>6</sup> Vancouver Coastal Health (a). Supervised injection site – legal status. Retrieved from: <http://supervisedinjection.vch.ca/legal-status/legal-status> [accessed 2018-May-31].

<sup>7</sup> R. McNeil et al, 'Hospitals as a risk environment: An ethno-epidemiological study of voluntary and involuntary discharge from hospital amongst people who inject drugs, Social Science and Medicine, 105 (2014).

<sup>8</sup> Public Hospitals Act 1990 (Regulation 965) Hospital Management s.11.3; 12.1; 13.3

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**Ministry of Children and  
Youth Services**

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et à la jeunesse**

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May 7, 2018

Kathy deJong, Program Manager  
City of Hamilton  
220 – 100 Main Street East  
Hamilton, ON L8N 3W4

Dear Ms. deJong,

Further to the letter you received from the Honourable Michael Coteau, Minister of Children and Youth Services, on May 4, 2018, I am pleased to advise you that your base funding increase for 2018/19 will be \$104,310.40, pending approval of the 2018 Ontario Budget.

Base increases were calculated using your base child and youth mental health allocations for core services. They can be used for children and youth mental health system investments that support ongoing transformation, including staffing needs and administrative costs. This investment, alongside other system investments, will help strengthen existing services, improve quality, and reduce wait times.

Your program supervisor will be in contact to further discuss the details of this funding and next steps. Please contact them directly if you have any questions.

Thank you for your ongoing dedication in supporting the mental health needs of children and youth.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joanne Brown".

Joanne Brown  
*On behalf of:*  
Linda Chihab  
Director (A)

- c. Mayor Fred Eisenberger, Chair, Board of Health  
Patti Moore, Program Supervisor



**CITY OF HAMILTON**  
**Public Health Services**  
**Healthy Families Division**

<b>TO:</b>	Mayor and Members Board of Health
<b>COMMITTEE DATE:</b>	July 12, 2018
<b>SUBJECT/REPORT NO:</b>	Child and Adolescent Services Budget and Base Funding Increase (BOH18024) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Kathy de Jong, (905) 546-2424, Ext. 3697
<b>SUBMITTED BY AND SIGNATURE:</b>	Jennifer Vickers-Manzin Director, Public Health Services – Healthy Families Division Healthy and Safe Communities Department

### RECOMMENDATION

- (a) That the Board of Health approve the 2018-2019 Child and Adolescent Services budget, which is 100% funded by the Ministry of Children and Youth Services, as outlined in the report (BOH18024);
- (b) That the Medical Officer of Health be authorized and directed to receive, utilize and report on the use of these funds, and;
- (c) That the Board of Health approve the increase of a permanent part-time 0.46 clinical therapist FTE.

### EXECUTIVE SUMMARY

Child and Adolescent Services (C&AS) is a 100% provincially funded Ministry of Children and Youth Services (MCYS) program that provides outpatient children's mental health services. C&AS serves Hamilton children and youth from birth to 18 years of age with emotional and/or behavioural problems, and their families. Historically, annual budgets have not had increases to base budget, resulting in continued erosion of staffing hours and increased wait times. In recognition of the importance and demand

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**SUBJECT: Child and Adolescent Services Budget and Base Funding Increase  
(BOH18024) (City Wide)**

**Page 2 of 5**

for mental health services, MCYS is providing a 5% increase to the 2018-2019 C&AS base budget.

Historically, C&AS has seen erosion to its service delivery with FTE reductions. Continuous quality improvement (CQI) initiatives have helped to mitigate some of the pressures. However, in 2017-2018 wait times increased for all clinic services. Depending on the intensity of the service, wait times are anywhere from eight weeks to one year. The recent allocation of a five percent base increase to the C&AS operating budget allows us to maintain our current clinical therapist FTE and add a permanent part-time 0.46 clinical therapist FTE. Through increasing clinical FTE, C&AS will meet MCYS objectives of strengthening existing services, improving quality, and reducing wait times (Appendix A). As well, the remaining funds (\$27,014) from the base increase will be used to offset levy funded program cost allocations. It is important to note that both of these recommendations are in alignment with MCYS direction whereby base increases can be used for children and youth mental health system investments that support ongoing transformation, including staffing needs and administrative costs.

In 2014, the Province of Ontario mandated a Mental Health Transformation to inform Children's Mental Health Services in the City of Hamilton. This transformation will provide directives about C&AS services. Transformation implementation will begin in this fiscal year and the recommendations contained in this report serve to improve service delivery and reduce wait times as much as possible until the transformation is complete and MCYS has issued directives regarding services in the City of Hamilton.

**Alternatives for Consideration – See Page 4**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial:

- 1) The five percent increase to base funding will maintain our current clinical therapist FTE, and add a permanent 0.46 clinical therapist FTE (\$77,296) to 100% MCYS funded budget.

Ministry of Children and Youth Services (MCYS) Funding						
	2016-2017		2017-2018		2018-2019	
	Annual Budget	FTE	Annual Budget	FTE	Annual Budget	FTE
C&AS Children and Youth Mental Health Services	\$2,086,208	17.32	\$2,086,208	17.10	\$2,190,518*	17.56**

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**SUBJECT: Child and Adolescent Services Budget and Base Funding Increase  
(BOH18024) (City Wide)**

**Page 3 of 5**

\* This amount reflects the additional annualized 5 percent base increase to the 100% MCYS funded operating budget.

\*\* 0.46 permanent part-time clinical therapist FTE added using 100% MCYS funded dollars

- 2) The remaining funds (\$27,014) from the five percent base increase will be used to offset levy funded program cost allocations.

**Staffing:**

The addition of a permanent 0.46 clinical therapist FTE will increase the overall complement at C&AS from 17.10 FTE to 17.56 FTE. The FTE will assist in reducing wait times for service.

**Legal:**

C&AS has a contract with the Ministry of Children and Youth Services to provide programs and services to children and youth, aged birth to 18 years old.

**HISTORICAL BACKGROUND**

In 2016-2017 there was a 0.24 reduction of clinical therapist FTE in the C&AS' Ministry budget (BOH16025). This reduction was preserved through the recoveries budget (the recoveries budget included payments from the Ministry of the Attorney General for fee-for-service assessments). There was also an elimination of a 0.60 FTE receptionist position. In 2017-2018, temporarily maintained clinical therapist FTE (using the recoveries budget and approved LOA days) were reduced, resulting in a further 0.22 reduction in clinical therapist FTE (BOH17014).

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Not applicable.

**RELEVANT CONSULTATION**

Finance and Administration has been consulted regarding the preparation of the budget. The report was reviewed by the Manager, Finance and Administration, who provided review of financial figures.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Each year C&AS provides counselling services to approximately 1,000 new children, youth, and their families in addition to those carried in from the previous year. The mandate of C&AS is to provide high quality, evidenced-based clinical services. Many of these clients are vulnerable children or youth dealing with serious emotional and/or

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**SUBJECT: Child and Adolescent Services Budget and Base Funding Increase  
(BOH18024) (City Wide)**

**Page 4 of 5**

behavioural problems. These issues include parent/child conflict, aggression, bullying, anxiety disorders, conduct problems and serious emotional concerns such as depression and suicidal thinking or gestures. C&AS also works with adolescent sexual offenders and children and youth who have set fires. Family issues such as domestic violence, parental conflict and separation and divorce are common concerns. Many of these clients must also cope with social concerns such as the lack of sufficient housing.

Mental health issues are a significant concern for children and youth in Hamilton, as they are across Ontario. The services provided by C&AS are highly valued by families, and can vastly improve the life trajectory of those served.

The number of families C&AS services each year is variable and dependent on several factors such as: the number of families referred; the length of time each family requires services; staffing levels and the length of wait to services. Continuous quality improvement (CQI) efforts enable us to achieve small gains in order to maintain service levels.

Historically, as staffing levels have declined there has been concern about C&AS' ability to provide services to all families referred in a timely fashion. In the past, we have attempted to mitigate these pressures through various CQI initiatives. However, in 2017-2018 wait times increased for all clinic services. Depending on the intensity of the service, wait times were anywhere from eight weeks to one year. Despite these circumstances, our Quick Access Clinic (a CQI initiative that allows clients immediate access to a single session therapeutic model) allowed for the provision of timely single session services to all referred to C&AS. With the plan to maintain our current clinical therapist FTE and add a 0.46 permanent clinical therapist FTE, it is anticipated that wait times will decrease, as capacity to pick up clients who are waiting will be increased. Our plan is to continue to monitor the impact of this staffing change on service delivery in order to report back to the Board of Health on this and other matters relating to the provincial mental health transformation (Moving on Mental Health).

The proposed changes in this report are aligned with MCYS directives and are intended to make the best use of available funds to improve service levels for the next fiscal year, until the Province completes the process of the Mental Health Transformation.

## **ALTERNATIVES FOR CONSIDERATION**

The Board of Health could decide to maintain current staffing levels and use the remainder of the five percent base increase to offset levy funded cost allocations.

### **Financial:**

- 1) Of the 5% MCYS funding increase, \$24,953 would go toward salary increases and the remaining funds (\$79,357.40) could be used to offset levy funded program cost allocations.

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**SUBJECT: Child and Adolescent Services Budget and Base Funding Increase  
(BOH18024) (City Wide)****Page 5 of 5**

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**Staffing:** The maintenance of a permanent FTE clinical therapist will leave the complement at C&AS at 17.10 FTE.

**Legal:** C&AS has a contract with the Ministry of Children and Youth Services to provide programs and services to children and youth aged birth to 18 years old.

**Policy:** No policy implications.

**Pros:** Levy cost for C&AS cost allocations is reduced. Clinical therapist FTE is maintained in 2018-2019.

**Cons:** Maintaining clinical therapist FTE does not address the need for children's mental health services in the community and the potential for decreased wait times as a result of new MCYS funds.

This alternative is not recommended at this time.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN****Healthy and Safe Communities**

*Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.*

**APPENDICES ATTACHED**

Appendix A to BOH18024 – Letter from Ministry of Children and Youth Services, dated May 7, 2018.

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**CITY OF HAMILTON**  
**PUBLIC HEALTH SERVICES**  
*Epidemiology, Wellness and Communicable Disease Control*  
*Division*

<b>TO:</b>	Mayor and Members Board of Health
<b>COMMITTEE DATE:</b>	July 12, 2018
<b>SUBJECT/REPORT NO:</b>	Choices and Changes Budget (BOH18025) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Susan Boyd (905) 546-2424, Ext. 2888
<b>SUBMITTED BY &amp; SIGNATURE:</b>	Michelle Baird Director, Public Health Services – Epidemiology, Wellness and Communicable Disease Control Division Healthy and Safe Communities Department

### RECOMMENDATION

- (a) That the 2018-2019 Alcohol, Drug and Gambling Services Choices and Changes Program budget, as outlined in BOH18025, funded by the Ministry of Children and Youth Services be approved;
- (b) That the Medical Officer of Health or delegate be authorized and directed to execute all 2018-2019 Provincial Service Agreements and any ancillary agreements and contracts required to give effect to the Choices and Changes Program as provided for in the budget outlined in BOH18025. This includes the authority to authorize the submission of budgets and quarterly/year-end reporting, the Service Agreement, and any other agreement required for the Choices and Changes Program between the City and the Ministry of Children and Youth Services, and the Children's Aid Societies in a form satisfactory to the City Solicitor;
- (c) That the Medical Officer of Health or delegate be authorized and directed to submit reports as required by the Ministry of Children and Youth Services to meet accountability agreements;

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**SUBJECT: Choices and Changes Budget (BOH18025) (City Wide) Page 2 of 5**

- (d) That the Board of Health approve the 2018-2019 Alcohol, Drug & Gambling Services Community Funding/Grants, Back on Track, Remedial Measures budget as outlined in BOH18025;
- (e) That the Medical Officer of Health or delegate, be authorized and directed to execute all 2018-2019 Provincial Service Agreements and any ancillary agreements and contracts required to give effect to the Community Funding/Grants, Back on Track, Remedial Measures Program as provided for in the budget, in a form satisfactory to the City Solicitor, and;
- (f) That the Medical Officer of Health, or delegate, be authorized and directed to submit reports as required by the Centre for Addiction and Mental Health to meet accountability agreements.

**EXECUTIVE SUMMARY**

Alcohol, Drug and Gambling Services (ADGS) is a provincially funded program that provides comprehensive assessments, outpatient counselling, referrals for treatment, and collaborative service delivery with other community agencies and participates in system level mental health and addictions planning.

The Choices and Changes Program 2018-2019 budget will increase by \$2,890.00 with no FTE change. Based on 2017-2018 revenue in the Community Funding/Grants, Back on Track, Remedial Measures programs, cost recovery budget revenue is not expected to change significantly in 2018-2019. The Back on Track, Remedial Measures program budget will decrease by \$9,221.00. Although there is a decrease in budget, there will be an increase of 0.3 FTE in the Community Funding/Grants budget due to staff change over and current staff being at a lower step. There is no net levy impact for either program from these changes.

***Alternatives for Consideration – Not Applicable*****FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Back on Track, Remedial Measures Program revenue is not projected to change significantly in 2018-2019, based on 2017-2018 actuals. The Choices and Changes Program 2018-2019 budget will increase by \$2,890.00. This is related to small increases in salary and benefits. There is no net levy impact from the changes in either program.

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**SUBJECT: Choices and Changes Budget (BOH18025) (City Wide) Page 3 of 5**

<b>Funding Source</b>	<b>Annual Budget 2018/2019</b>	<b>Annual Budget 2017/2018</b>	<b>FTE 2018/2019</b>	<b>FTE 2017/2018</b>	<b>Change in FTE</b>
Choices and Changes, Ministry of Children and Youth Services and Children's Aid Society	\$129,700	\$126, 810	1.20	1.20	No FTE change
Community Funding/Grant Back on Track, Remedial Measures Program	\$184,079**	\$193,300*	3.70	3.40***	0.30
<b>Total FTE</b>			4.90	4.60	0.30 increase

\*Projected revenues for 2017-2018; amount varies by year, includes Hamilton Family Health Team (HFHT), and Towards Recovery Centre (TRC)

\*\*Projected revenues for 2018/19; amount varies by year, includes HFHT and TRC

\*\*\*2 FTE funded through Ontario Works – Addiction Services Initiative (OW-ASI).

Staffing: FTE in Choices and Changes Program will remain unchanged at 1.2 FTE. There will be a slight increase in the Back on Track, Remedial Measures Program of 0.3 FTE. Part-time staffing hours will be increased to cover direct service needs in the Back on Track Remedial Measures Program.

Legal: There are no legal implications.

## **HISTORICAL BACKGROUND**

ADGS is a provincially funded program that provides comprehensive assessments, outpatient counselling, referrals for treatment, and collaborative service delivery with other agencies in the community and participates in system level mental health and addictions planning.

The Choices and Changes Program, funded by the Ministry of Children and Youth Services (MCYS) Community Capacity Building Initiative Funding, has helped to ease waiting times for clients involved in child welfare. ADGS provides services onsite at both Children's Aid Societies to address the needs of people who experience parenting issues combined with substance use problems. The program has also continued to build capacity between the two agencies in the area of child welfare and addictions.

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**SUBJECT: Choices and Changes Budget (BOH18025) (City Wide) Page 4 of 5**

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The program continues to be an important part of the Hamilton addiction system and successfully met targets in 2018-2019.

Back on Track is a remedial measures program which provides assessment, treatment and education groups, as well as follow-up for individuals who have been convicted of driving while impaired. It is a cost recovery program managed by the Centre for Addiction and Mental Health (CAMH) on behalf of the Ministry of Transportation. Revenue is dependent on service need and there is no significant change expected in the upcoming 2018-2019 budget year. Staffing levels can be adjusted to meet the demand in this program, as needed.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The MCYS policy requires all funded programs, including Choices and Changes to submit a balanced budget to meet agreed upon targets. CAMH requires that the terms of the service agreement contract for Back on Track be upheld.

**RELEVANT CONSULTATION**

Finance and Administration was consulted to review the budget numbers.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

**(Include Performance Measurement/Benchmarking Data if applicable)**

MCYS has committed to maintaining the funding allotment previously approved to the Choices and Changes Program from the Community Capacity Building Funds Initiative, covering the core costs within the program. The Hamilton Children's Aid Society and the Community Funding/Grants budget contribute supplementary revenue to maintain FTE levels within the program. The program continues to offer specialized services to parents who are involved in the child welfare system and require assistance with addiction issues, and currently there is no other program in the community that provides a similar service.

**ALTERNATIVES FOR CONSIDERATION**

Not applicable.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN****Community Engagement & Participation**

*Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.*

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**Economic Prosperity and Growth**

*Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.*

**Healthy and Safe Communities**

*Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.*

**Clean and Green**

*Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.*

**Built Environment and Infrastructure**

*Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.*

**Culture and Diversity**

*Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.*

**Our People and Performance**

*Hamiltonians have a high level of trust and confidence in their City government.*

**APPENDICES AND SCHEDULES ATTACHED**

Not applicable.

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11.1

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May 18, 2018

Dr. Elizabeth Richardson  
Medical Officer of Health  
City of Hamilton  
110 King Street West 2nd Floor, Main Reception  
Hamilton ON L8P 4S6

Dear Dr. Richardson:

**Re: Community Mental Health and Addictions Investment Funding Increase 2018-19**

The Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) is writing to advise City of Hamilton that it will receive an additional \$41,500 base funding in 2018-19 to sustain existing community mental health and addictions services. A portion of this increase should be passed on to Health Service Providers providing sub-contracted LHIN services included in your organization's Multi-Sector Service Accountability Agreement (MSAA) where applicable. Details of your organization's increase are set out below.

TPBE	Amount
Community Mental Health Program (CMHP)	\$16,500
Substance Abuse Program (SAP)	\$17,500
Problem Gambling (PG)	\$7,500
<b>Total</b>	<b>\$41,500</b>

In accordance with the *Local Health System Integration Act, 2006* the LHIN hereby gives notice that, subject to City of Hamilton's agreement, it proposes to amend the Multi-Sector Service Accountability Agreement (MSAA) between the HNHB LHIN and City of Hamilton to reflect the additional funding and conditions with effect as of the date of this letter.

The LHIN will provide the funding in the 2018-19 fiscal year as above, subject to the Ministry of Health and Long-Term Care (ministry) receiving the necessary appropriation from the Ontario Legislature.

The government remains committed to balancing the budget and therefore it is critical that you continue to manage costs within your approved budget.

That commitment includes moving forward to transform public services by changing the way programs and services are delivered. The Broader Public Service (BPS) plays a critical role in providing services to the people of Ontario and the government has always valued, and will continue to value that work.

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-2-

Dr. Elizabeth Richardson

Compensation costs account for over 50 per cent of Ontario funded program spending. To meet the government's fiscal targets, all compensation costs must be addressed within Ontario's existing fiscal framework which includes no funding for incremental compensation increases for new collective agreements.

Ontario is expecting all public sector partners, including employers and bargaining agents, to work together to control current and future compensation costs including wages, benefits and pensions.

Employers and bargaining agents should look to mechanisms such as productivity improvements as a way to achieve fiscal and service delivery goals.

Additionally, the *Broader Public Sector Accountability Act, 2010*, implements compensation restraint measures for designated executives at hospitals, universities, colleges, school boards and designated organizations.

Decisions related to compensation for non-executives who are not governed by collective agreements should live within fiscal targets.

Please indicate City of Hamilton's acceptance of the proposed funding, the conditions on which it is provided, and City of Hamilton's agreement to the amendment of the MSAA by signing below and returning one copy of this letter **by May 29, 2018**, to the attention of Shannon Lawrence, Analyst, Funding, HNHB LHIN 264 Main Street East, Grimsby, ON L3M 1P8. Please also return a copy electronically to [shannon.lawrence@lhins.on.ca](mailto:shannon.lawrence@lhins.on.ca).

Should you have any questions regarding the information provided in the letter, please contact Derek Bodden, Director, Funding, at [derek.bodden@lhins.on.ca](mailto:derek.bodden@lhins.on.ca) or (905) 945-4930, ext. 4228.

Sincerely,



Donna Cripps  
Chief Executive Officer

Encl: Schedule A

c: Elaine Gee, Business Administrator, City of Hamilton  
Janine van den Heuvel, Board Chair, HNHB LHIN  
Derek Bodden, Director, Funding, HNHB LHIN  
Kelly Cimek, Director, Planning, HNHB LHIN

.../3

Dr. Elizabeth Richardson

**I agree to the terms and conditions in this letter dated May 18, 2018 regarding Community Mental Health and Addictions Investment Funding Increases 2018-19.**

**AGREED TO AND ACCEPTED BY**

City of Hamilton

By:

Elizabeth Richardson  
Medical Officer of Health

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I have authority to bind City of Hamilton

11.1

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City of Hamilton

By:

Elizabeth Richardson  
Medical Officer of Health

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

I have authority to bind City of Hamilton