



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES  
REPORT 18-003**

**4:00 p.m.**

**Tuesday, March 13, 2018  
Rooms 192 and 193, City Hall  
71 Main Street West**

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**Present:** P. Kilburn (Vice-Chair)  
P. Cameron, J. Cardno, P. Lynes, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan, T. Nolan, M. Sinclair, B. Semkow,

**Absent  
with regrets:** Councillor S. Merulla – City Business, S. Soto, T. Wallis and  
Staff Sergeant J. Savoie

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**THE ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES  
PRESENTS REPORT 18-003 AND RESPECTFULLY RECOMMENDS:**

- 1. Resignation – Advisory Committee for Persons with Disabilities (Item 5.1)**
  - (a) That the letter of resignation from Clare Cruickshank from the Advisory Committee for Persons with Disabilities, attached hereto as Appendix “A”, be received; and
  - (b) That the membership number of the Advisory Committee for Persons with Disabilities be adjusted accordingly to obtain quorum.

## **2. Outreach Working Group Roundtable Discussion (Item 5.4)**

- (a) That a Roundtable Discussion event with Service Providers to discuss how the City of Hamilton can improve the quality of life for persons with disabilities, be approved; and
- (b) That the draft letter of invitation to the Outreach Working Group Roundtable Discussion, attached hereto as Appendix "B", be approved.

### **FOR INFORMATION:**

#### **(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised the Committee of the following changes to the agenda:

##### **1. CONSENT ITEMS**

- 5.4.(a) Outreach Working Group Roundtable Discussion - Proposed Items

##### **2. GENERAL INFORMATION / OTHER BUSINESS**

- 11.5 For the Information of Committee - Advisory Committee for Persons with Disabilities respecting Housing Issues

M. Sinclair advised that Item 8.1 is not the Housing Working Group's Guide to Finding Housing in Hamilton for People with Disabilities, but the Glossary to that guide.

The agenda for the March 13, 2018 meeting of Advisory Committee for Persons with Disabilities was approved, as amended.

#### **(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

#### **(c) APPROVAL OF MINUTES (Item 3)**

**(i) February 13, 2018 (Item 3.1)**

The minutes of the February 13, 2018 meeting of the Advisory Committee for Persons with Disabilities were approved, as presented.

**(d) CONSENT ITEMS (Item 5)**

**(i) Built Environment Working Group Meeting Notes – January 2, 2018 (Item 5.2)**

The Built Environment Working Group Meeting Notes of January 2, 2018 were received, as presented.

**(ii) Housing Issues Working Group Update (Item 5.3)**

No report.

**(iii) Outreach Working Group Update (Item 5.4)**

A copy of a draft letter of invitation and list of invitees for the outreach roundtable discussion was distributed to the committee. Revisions to the letter were made, and committee members were asked to submit revisions to the list of invitees at the next meeting of the Advisory Committee for Persons with Disabilities.

For further disposition, refer to Item 2.

**(iv) Transportation Working Group Update – January 23, 2018 (Item 5.5)**

The Transportation Working Group Notes of January 23, 2018, were received.

**(v) Wheelchair and Scooter Safety Working Group Update (Item 5.6)**

No report.

**(vi) Verbal Update on the Equitable Access to the City's Taxi System for All Persons with Disabilities (PED16232(b)) (Item 5.6)**

Dawn Johnson, Manager of Licensing, and Luis Ferreira, Project Manager, Administrative Penalties, addressed the Committee with an update on the progression of Report PED16232(b), respecting Equitable Access to the City's Taxi System for All Persons with Disabilities.

The Verbal Update on the Equitable Access to the City's Taxi System for All Persons with Disabilities (PED16232(b)), was received.

The Advisory Committee for Persons with Disabilities were in support of the concept of an incentive program for accessible taxi services, Licensing staff were directed to prepare a report with recommendations for the proposed incentive program, and in future, work with DARTS for further initiatives to support on-demand accessible transportation and report back to the Advisory Committee for Persons with Disabilities.

**(e) PRESENTATIONS (Item 7)**

**(i) Patrick Byrne, CityLAB: What is CityLAB? (Item 7.1)**

Patrick Byrne, CityLAB, addressed the Committee respecting the work of CityLAB, with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record, and is available at [www.hamilton.ca](http://www.hamilton.ca) and the Office of the City Clerk.

The Working Groups were asked to bring project proposals to the next meeting of the Advisory Committee for Persons with Disabilities, for discussion.

The presentation respecting CityLAB, be received.

**(f) DISCUSSION ITEM (Item 8)**

**(i) Housing Working Group's Glossary to Finding Housing in Hamilton for People with Disabilities (Item 8.1)**

M. Sinclair presented the Glossary that will accompany the Guide to Finding Housing in Hamilton for People with Disabilities for discussion.

The Glossary for the Guide to Finding Housing in Hamilton for People with Disabilities, was referred to the Housing Working Group for further revision; and

The Glossary will be presented to the Advisory Committee for Persons with Disabilities along with the Guide to Finding Housing in Hamilton for People with Disabilities, when both have been revised.

**(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**(i) Outstanding Business List as of December 31, 2017 (Item 11.1)**

The update respecting the Outstanding Business List as of December 31, 2017, was received.

**(ii) Access & Equity Transition to Human Resources Follow-up (Item 11.2)**

The matter respecting the Access & Equity Transition to Human Resources Follow-up was deferred to the April 10, 2018 meeting due to time constraints.

**(iii) *Accessibility for Ontarians with Disabilities Act (AODA)* Update (Item 11.3)**

Jessica Bowen, Human Resources Specialist, addressed the Committee with the following updates respecting the *Accessibility for Ontarians with Disabilities Act (AODA)*:

- Accessible Public Spaces
- Registration for a Free Accessibility Webinar

- Wanted: New Members for Minister's Accessibility Standards Advisory Council
- AODA Third Independent Review

The Accessibility for Ontarians with Disabilities Act (AODA) Update, was received.

**(iv) Accessibility Complaints to the City of Hamilton Update (Item 11.4)**

The matter respecting Accessibility Complaints to the City of Hamilton was deferred to the April 10, 2018 meeting due to time constraints.

**(v) For the Information of Committee – Advisory Committee for Persons with Disabilities respecting Housing Issues (Added Item 11.5)**

A copy of the staff direction given at the January 23, 2018 Emergency & Community Services meeting, was distributed to Committee members.

The information respecting the Advisory Committee for Persons with Disabilities and Housing Issues, was received.

**(vi) Review of Snow and Ice By-law No. 03-296**

Staff were directed to provide an update on the last Review of Snow and Ice By-law No. 03-296 conducted by the Advisory Committee for Persons with Disabilities, to determine whether a new review should be conducted by the Committee.

**(h) ADJOURNMENT (Item 13)**

There being no further business, the Advisory Committee for Persons with Disabilities adjourned at 6:10 p.m.

Respectfully submitted,

P. Kilburn, Vice-Chair  
Advisory Committee for Persons  
with Disabilities

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk

Advisory Committee for Persons with Disabilities – March 13, 2018

Outreach Working Group

FOR CONSIDERATION OF THE ACPD

*Proposed Draft Letter to the Outreach Work Group's Roundtable:*

*The Advisory Committee for Persons with Disability's Outreach Working Group would like to invite you to participate in a Round Table Discussion on May 7, 2018, from ~~12:00 p.m. to 4:00 p.m.~~ 1:00 p.m. to 3:00 p.m., in Rooms 192/193, City Hall, Hamilton.*

*This **event has been organized** in an effort to better understand your Group's challenges and to learn solutions, so that we may better advise Council on how the City can improve the quality of life for persons with disabilities.*

***Please r.s.v.p. to this event by sending an e-mail to [loren.kolar@hamilton.ca](mailto:loren.kolar@hamilton.ca), by April 20, 2018.***

*Loren Kolar, on behalf of Paul Kilburn, Outreach Working Group  
Legislative Coordinator  
Office of the City Clerk*



**From:** Clare Cruickshank

**To:** [Kolar, Loren](#)

**Subject:** Re: ACPD Term Ending

**Date:** February-12-18 12:04:32 PM

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I was planning on finishing the term, but I thought it ended in 2018 and would be finished in the next couple of months.

Now that I know that is not the case, I would like to resign now. I no longer have the time to effectively participate.

Thanks,

Clare

> On Feb 12, 2018, at 10:51 AM, Kolar, Loren <Loren.Kolar@hamilton.ca> wrote:

>

> Clare, are you resigning now?

>

> If not, then you do need to attend the meetings until a new committee is selection, which will be within the first 6 months of 2019.

>

> If you need to resign, please send an email to me, stating your resignation.

>

> Thank you.

>

> Loren Kolar

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> -----Original Message-----

> From: Clare Cruickshank

> Sent: February-12-18 10:48 AM

> To: Kolar, Loren

> Subject: ACPD Term Ending

>

> Hi Loren,

>

> I will not be seeking a second term with ACPD and was wondering whether I need to submit a resignation letter, or do I just stop coming to meetings? I would also like to know which month the term ends?

>

> Thanks,

> Clare

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