



Hamilton

**MINUTES 18-003**  
**GOVERNANCE REVIEW SUB-COMMITTEE**  
**Tuesday, June 26, 2018**  
**9:30 a.m., Council Chambers**  
**Hamilton City Hall**

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**Present:** Councillors M. Pearson (Chair), L. Ferguson, A. VanderBeek, and D. Conley

**Absent:** Councillor J. Partridge - Personal

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**THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:**

- 1. Appointment of Vice-Chair to the Governance Review Sub-Committee (Item 1.1)**

**(Ferguson/Conley)**

That Councillor VanderBeek be appointed as Vice-Chair to the Governance Review Sub-Committee for the balance of the 2014 – 2018 term of Council.

**CARRIED**

- 2. Council Vacancy – Office of Councillor Ward 7 (CL18008) (Ward 7) (Item 10.1(a))**

**(Ferguson/Conley)**

That Report CL18008, respecting Council Vacancy – Office of Councillor Ward 7, be received.

**CARRIED**

**FOR INFORMATION:**

In Councillor Pearson's absence – Councillor VanderBeek assumed the Chair.

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**1. SELECTION OF A VICE CHAIR**

That the selection of a Vice Chair for the Governance Review Sub-Committee be moved down the agenda to follow the Discussion Items (Item 9).

**2. DELEGATION REQUESTS**

- 5.2 Joey Coleman respecting the Procedural By-law (For today's meeting)
- 5.3 Craig Burley respecting certain legal, governance and procedural aspects of the Proposed Procedural By-Law (For today's meeting)
- 5.4 Cam Galindo respecting the City's new Procedural By-law (For today's meeting)
- 5.5 Karl Andrus respecting the proposed changes to the Procedural By-law (For today's meeting)

**(Conley/Ferguson)**

That the June 26, 2018 Agenda of the Governance Review Sub-Committee be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES (Item 4)**

**(i) April 5, 2018 (Item 4.1)**

**(Ferguson/Conley)**

That the Minutes of the April 5, 2018 meeting of the Governance Review Sub-Committee, be approved.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 5)**

**(Conley/Ferguson)**

That the following delegation requests, be approved for today's meeting:

- (1) Cameron Kroetsch, respecting amendments to By-law 14-300 (Item 5.1)
- (2) Joey Coleman respecting the Procedural By-law (Item 5.2)
- (3) Craig Burley respecting certain legal, governance and procedural aspects of the Proposed Procedural By-Law (Item 5.3)
- (4) Cam Galindo respecting the City's new Procedural By-law (Item 5.4)
- (5) Karl Andrus respecting the proposed changes to the Procedural By-law (Item 5.5)

**CARRIED**

**(e) PUBLIC HEARINGS/DELEGATIONS (Item 7)**

**(i) Cameron Kroetsch respecting amendments to By-law 14-300 (Item 7.1)**

Cameron Kroetsch addressed the Committee respecting amendments to By-law 14-300, with the aid of a presentation.

**(Ferguson/Conley)**

That Cameron Kroetsch be permitted to address the committee for an additional 5 minutes in order to complete his presentation.

**CARRIED**

**(Ferguson/Conley)**

That the delegation from Cameron Kroetsch respecting amendments to By-law 14-300, be received.

**CARRIED**

A copy of the presentation is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca).

For further disposition of this matter, refer to Item (f)(i).

**(ii) Joey Coleman respecting the Procedural By-law (Added Item 7.2)**

Joey Coleman addressed the Committee respecting the Procedural By-Law, with the aid of speaking notes.

**(Conley/Ferguson)**

That Joey Coleman be permitted to address the committee for an additional 5 minutes in order to complete his presentation.

**CARRIED**

**(Conley/Ferguson)**

That the delegation from Joey Coleman respecting the Procedural By-law, be received.

**CARRIED**

A copy of the speaking notes are available on the City's website at [www.hamilton.ca](http://www.hamilton.ca).

For further disposition of this matter, refer to Item (f)(i).

**(iii) Craig Burley respecting certain legal, governance and procedural aspects of the Proposed Procedural By-Law (Added Item 7.3)**

Craig Burley addressed the Committee respecting certain legal, governance and procedural aspects of the Proposed Procedural By-Law.

**(Ferguson/Conley)**

That Craig Burley be permitted to address the committee for an additional 5 minutes in order to complete his presentation.

**CARRIED**

**(Pearson/Conley)**

That the delegation from Craig Burley respecting certain legal, governance and procedural aspects of the Proposed Procedural By-Law, be received.

**CARRIED**

For further disposition of this matter, refer to Item (f)(i).

**(iv) Cam Galindo respecting the City's new Procedural By-law (Added Item 7.4)**

Cam Galindo addressed the Committee respecting the City's new Procedural By-law.

**(Ferguson/Conley)**

That the delegation from Cam Galindo respecting the City's new Procedural By-law, be received.

**CARRIED**

For further disposition of this matter, refer to Item (f)(i).

**(v) Karl Andrus respecting the proposed changes to the Procedural By-law (Added Item 7.5)**

Karl Andrus was not present when called upon to delegate.

Councillor Pearson assumed the Chair.

**(f) DISCUSSION ITEMS (Item 9)**

**(i) Review of the City's Procedural By-law Amendments (CL18007 / LS18039) (City Wide) (Item 9.1)**

**(Ferguson/VanderBeek)**

That staff be directed to review the documents and presentations provided at the June 26, 2018 Governance Review Sub-Committee meeting with CL18007 / LS18039 respecting a Review of the City's Procedural By-law Amendments, and report back with further amendments to the procedural by-law.

**CARRIED**

**(g) MOTIONS (Item 10)**

**(i) Future Council Vacancy – Office of Councillor Ward 7 (Item 10.1)**

**(Ferguson/Conley)**

That the motion referred to the Governance Review Sub-Committee on June 13, 2018 from Council respecting the future Council vacancy for the office of Councillor Ward 7, be received.

**CARRIED**

**(Ferguson/Conley)**

That the following recommendation respecting the Preferred Method of Filling the Vacancy, Office of Councillor, Ward 7, be referred to Council for consideration on June 27, 2018:

WHEREAS, Council will declare the Office of Councillor, Ward 7, as vacant at their meeting on June 27, 2018;

WHEREAS, the appointment of a qualified person to hold the Office of Councillor, Ward 7, for the remainder of the 2014-2018 term of office, must take place within 60 days of the vacancy being declared, in this case, no later than August 25, 2018;

WHEREAS, the Governance Review Sub Committee at their meeting of June 26, 2018, considered the two processes available for making an appointment to fill the vacancy of the Office of Councillor, Ward 7, as follows:

- (i) Council appoints a qualified person who has consented to fill the office; or
- (ii) Council invites applications and appoints in accordance with a process as set out in Appendix “A” to Report CL18008. The process involves having all interested qualified persons submit an application and address Council. After hearing the addresses, Council makes the appointment.

**THEREFORE BE IT RESOLVED:**

That the Mayor, on behalf of Council, send a letter to the Minister of Municipal Affairs to request an exemption from having to fill the Ward 7 vacancy for the remainder of the 2014 – 2018 term, as the short time frame makes it impractical to do so.

**CARRIED**

**(h) ADJOURNMENT (Item 13)**

**(VanderBeek/Ferguson)**

That, there being no further business, the Governance Review Sub-Committee meeting be adjourned at 11:21 a.m.

**CARRIED**

Respectfully submitted,

Councillor M. Pearson, Chair  
Governance Review Sub-Committee

Councillor A. VanderBeek, Vice Chair  
Governance Review Sub-Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk