Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE
MINUTES 18-007

8:00 a.m.
Tuesday, July 10, 2018
Room 264
Hamilton City Hall
71 Main Street West

Present: Kerry Jarvi – Downtown Hamilton BIA (Acting Vice-Chair)
Susie Braithwaite – International Village BIA
Tracy MacKinnon - Westdale Village BIA and Stoney Creek BIA
Susan Pennie – Waterdown BIA
Cristina Geissler – Concession Street BIA
Jennifer Mattern – Ancaster BIA
Lisa Anderson – Dundas BIA
Bender Chug – Main West Esplanade BIA
Tony Greco – Locke Street BIA
Maggie Burns – Ottawa Street BIA
Anne Marie Bergen – King West BIA

Absent: Rachel Braithwaite – Barton Village BIA
Councillor Matthew Green (Chair)

FOR INFORMATION:

Judy Lam, Manager of Urban Renewal, was in attendance and introduced Julia Davis the new Business Development and Business Improvement Area Officer to the Committee.

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised that there were no changes to the agenda.

(Pennie/Geissler)
That the agenda for the July 10, 2018 Business Improvement Area Advisory Committee meeting be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) June 12, 2018 (Item 3.1)

(Pennie/S. Braithwaite)
That the June 12, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(d) DISCUSSION ITEMS (Item 8)

(i) Business Improvement Area Provincial Funding Update (Item 8.1)

Judy Lam, Manager of Urban Renewal provided the Committee with an update on the Provincial Funding.

(S. Braithwaite/Mattern)
That the discussion respecting the Business Improvement Area Provincial Funding Update, be received.

CARRIED

(ii) Pedestrian Kiosks (Item 8.2)

(a) General Discussion (Item 8.2(a))

The Committee discussed Pedestrian Kiosks in the Business Improvement Areas and the need to provide City staff with feedback on the Business Improvement Area Maps to ensure they are useful to each Business Improvement Area.

(Geissler/Chug)
That the discussion respecting Pedestrian Kiosks, be received.

CARRIED

(b) Update from Meredith Plant, Senior Landscape Architect (Item 8.2(b))

Meredith Plant, Senior Landscape Architect, and Karol Murillo from Urban Planning, provided the Committee with an update on Pedestrian Kiosks, with the aid of speaking notes.

(MacKinnon/Anderson)
That the update from Meredith Plant, Senior Landscape Architect, and Karol Murillo, Urban Planning respecting Pedestrian Kiosks, be received.

CARRIED

A copy of the notes are available at www.hamilton.ca.

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Update from Carlo Gorni, BIA Coordinator (Item 11.1)

Carlo Gorni reminded the Committee to review their Procedural By-law to check the list of deadlines regarding the nomination of candidates for a position on the BIA Board of Management before setting a date for their Annual General Meetings as it is an election year.

Regarding calculation of how much funding each BIA will receive in 2018 from the Shared Parking Revenue Program, Carlo advised that he is awaiting information from City staff that will allow for this to take place. Once received, the BIAs will be informed of how much funding they will receive.

Carlo also welcomed Julia Davis, the new Business Development and Business Improvement Area Officer and expressed that he has enjoyed working with the Business Improvement Areas over the past three years.
Carlo Gorni reminded the Committee to review their Procedural By-law to check the list of deadlines before setting a date for their Annual General Meetings as it is an election year.

(S. Braithwaite/Mattern)
That the update from Carlo Gorni, BIA Coordinator, be received.

CARRIED

(ii) Statements by Members (Item 11.2)

BIA Members used this opportunity to discuss matters of general interest.

(Mattern/S. Braithwaite)
That the updates from Committee Members, be received.

CARRIED

(iii) Outstanding Business List (Item 11.3)

That the following amendments to the Outstanding Business List, be approved:

(Greco/S. Braithwaite)
11.3(a)Items considered complete and needing removed:

> Item A: That staff be directed to request that a representative from the Special Events Advisory Team (S.E.A.T.) attend an upcoming Business Improvement Area Advisory Committee meeting to speak to providing advanced notice of events that are located within Business Improvement Areas.
> Date Requested: February 13, 2018 BIA Advisory Committee Meeting
> Completed: May 8, 2018 BIA Advisory Committee Meeting

CARRIED

(f) ADJOURNMENT (Item 13)

(Anderson/Greco)
That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 8:48 a.m.

CARRIED

Respectfully submitted,

Kerry Jarvi, Acting Vice-Chair
Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk