



City of Hamilton
GENERAL ISSUES COMMITTEE

Meeting #: 18-019
Date: September 19, 2018
Time: 9:30 a.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

	Pages
1. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
2. DECLARATIONS OF INTEREST	
3. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
3.1 September 5, 2018	4
3.2 September 11, 2018 - Special	20
4. DELEGATION REQUESTS	
5. CONSENT ITEMS	
5.1 International Village Business Improvement Area (BIA) Revised Board of Management (PED16011(b)) (Wards 2 and 3)	24
5.2 Open for Business Sub-Committee - Clerk's Report 18-002, September 6, 2018	26
6. PUBLIC HEARINGS / DELEGATIONS	
6.1 Pauline Kajiura, Information Hamilton, respecting a Funding Request for Information Hamilton	27

- 6.2 Clinton Younge, MMJ Canada / LOST Organization, respecting the legalization of cannabis and what's potentially to come with all the new applications and existing retail dispensaries. (no copy) 59

7. STAFF PRESENTATIONS

- 7.1 Term of Council Accomplishments (2014 - 2018) (CM18019) (City Wide) 61

8. DISCUSSION ITEMS

- 8.1 Facility Naming Sub-Committee Report 18-003, August 15, 2018 96
- 8.2 Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. - 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) 117
- 8.3 Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes - Update (FCS16076(b)) (City Wide) 125
- 8.4 Attracting Diversity During the Recruitment Process (HUR18017) (City Wide) 131
- 8.5 Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide) 139
- 8.6 Hamilton Waterfront Trust - Revised Deed of Trust (CM18017) (City Wide) 143
- 8.7 Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide) 167
- 8.8 Hamilton Urban Fellowship Program (HUR18015) (City Wide) 172

9. MOTIONS

10. NOTICES OF MOTION

11. GENERAL INFORMATION / OTHER BUSINESS

- 11.1 Amendments to the Outstanding Business List:

- 11.1.a Items to be removed:

- 11.1.a.a Attracting Diversity During the Recruitment Process
(Addressed as Item 8.4 on today's agenda - Report HUR18017)

11.1.a.b Hamilton Urban Fellowship Program

(Addressed as Items 8.7 and 8.8 on today's agenda
- Reports HUR18015(a) and HUR18015)

12. PRIVATE AND CONFIDENTIAL

12.1 Closed Session Minutes - September 5, 2018

Pursuant to Section 8.1, Sub-sections (c), (e) and (f) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (c), (e), (f), (i) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes; litigation or potential litigation, including matters before administrative tribunals, affecting the City; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

12.2 Acquisition of Lands in Stoney Creek for Public Works Operations (PW18089) (Wards 10 and 11)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City purposes.

12.3 Disposition of City Owned Industrial Land (PED17206(a)) (Ward 11)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City purposes.

13. ADJOURNMENT



GENERAL ISSUES COMMITTEE MINUTES 18-017

9:30 a.m.

Wednesday, September 5, 2018

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Mayor F. Eisenberger, Deputy Mayor T. Whitehead (Chair)
Councillors T. Anderson, T. Jackson, C. Collins, S. Merulla,
M. Green, J. Farr, D. Conley, M. Pearson, B. Johnson, L. Ferguson,
A. VanderBeek, J. Partridge

**Absent with
Regrets:** Councillors A. Johnson, R. Pasuta – Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

- 1. Downtown Hamilton Business Improvement Area (BIA) Revised Board of Management (PED16059(c)) (Ward 2) (Item 5.1)**

(Pearson/Conley)

That the following individual be appointed to the Downtown Hamilton Business Improvement Area (BIA) Board of Management:

- (i) Lisa LaRocca

CARRIED

- 2. Hamilton Community Heritage Fund Loan Program - 31-33 Melville Street, Dundas (PED18201) (Ward 13) (Item 5.2)**

(Pearson/Conley)

- (a) That a conditional loan commitment totalling \$20,340.00 for Margaret Ellen Boyce, the registered owner of the property at 31-33 Melville Street, Dundas, be authorized and approved, in accordance with the terms and conditions of the Hamilton Community Heritage Fund Loan Program;

- (b) That the property owner of 31-33 Melville Street, Dundas, and the City of Hamilton enter into a Heritage Conservation Easement Agreement;
- (c) That the Mayor and City Clerk be authorized and directed to execute a loan agreement together with any ancillary documentation required, to give effect to the conditional loan commitment totalling \$20,340.00 for Margaret Ellen Boyce, the registered owner of the property at 31-33 Melville Street, Dundas, in a form satisfactory to the City Solicitor;
- (d) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any loan amending agreements for 31-33 Melville Street, Dundas, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Community Heritage Fund Loan Program are maintained, in a form satisfactory to the City Solicitor; and,
- (e) That a copy of Report PED18201, respecting Hamilton Community Heritage Fund Loan Program - 31-33 Melville Street, Dundas, be forwarded to the Hamilton Municipal Heritage Committee for information.

CARRIED

3. Establishment of the City of Hamilton's Advisory (Volunteer) and Sub-Committees (CL18010) (City Wide) (Item 8.2)

(Jackson/Merulla)

- (a) That the following Sub-Committees, be disbanded:
 - (i) NHL/AHL/OHL Proposal Sub-Committee;
 - (ii) Pan Am Stadium Precinct Sub-Committee;
 - (iii) Sesquicentennial Steering Committee;
 - (iv) Service Channel Integration Sub-Committee;
 - (v) Tow Truck Licensing Sub-Committee; and,
 - (vi) Hess Village Community Liaison Committee;
- (b) That the Advisory (Volunteer) Committees, outlined in Appendix "A" to Report CL18010, be established for the 2018-2022 term of Council; and,
- (c) That the Sub-Committees, outlined in Appendix "B" to Report CL18010, be established for the 2018-2022 term of Council.

CARRIED

**4. School Board Properties Sub-Committee Report 18-001, August 29, 2018
(Item 8.3)****(B. Johnson/Pearson)****(a) Hamilton-Wentworth District School Board Property at 300 Albright Road, Hamilton (PED18175) (Ward 5) (Item 8.1)**

- (i) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board that the City of Hamilton has no interest in acquiring its property located at 300 Albright Road, as shown on Appendix "A" to School Board Properties Sub-Committee Report 18-001; and,
- (ii) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board of the City of Hamilton's site development requirements as identified in Appendix "B" to School Board Properties Sub-Committee Report 18-001.

(b) Hamilton-Wentworth Catholic District School Board Property at 185 Kenilworth Avenue North, Hamilton (PED18207) (Ward 4) (Item 8.2)

- (i) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth Catholic District School Board (HWCDSB) that the City of Hamilton has no interest in acquiring its property located at 185 Kenilworth Avenue North, Hamilton, (190 Britannia Avenue), as shown on Appendix "C" to School Board Properties Sub-Committee Report 18-001;
- (ii) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth Catholic District School Board (HWCDSB) of the City of Hamilton's site development requirements as identified in Appendix "D" to School Board Properties Sub-Committee Report 18-001; and,
- (iii) That the City supports the property located at 185 Kenilworth Avenue North (190 Britannia Avenue) becoming surplus and for public sale on the condition that the property is severed to have a Kenilworth Avenue North address to facilitate a sale of the property

for highest use and incentives that exist on Kenilworth Avenue North through the Barton Kenilworth study recommendations.

(Anderson/Jackson)

(iv) That Item 3 to the School Board Property Sub-Committee Report 18-003, respecting Report PED18208, Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton, which reads as follows, be referred to the September 12, 2018 meeting of Council for consideration, pending additional information from staff at Council:

3. Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton (PED18208) (Ward 7) (Item 8.3)

(i) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board (HWDSB) that the City of Hamilton has no interest in acquiring its property located at 4 Vickers Road, as shown on Appendix "E" to School Board Properties Sub-Committee Report 18-001; and,

(ii) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board (HWDSB) of the City of Hamilton's site development requirements as identified in Appendix "F" to School Board Properties Sub-Committee Report 18-001.

MOTION, AS AMENDED CARRIED

5. New Cellular Water Tower Licence at Binbrook Park, 3262 Binbrook Road, Hamilton (PED18177) (Ward 11) (Item 8.4)

(B. Johnson/Conley)

(a) That the lands designated as Part of Parts 1, 2 and 3, on Plan 62R-16049, forming part of 3262 Binbrook Road, Binbrook Park, Hamilton, being Part of PIN 17384-0650 (LT) having an area of approximately 60 sq. meters as shown in Appendix "A" to Report PED18177, be declared surplus to the requirements of the City of Hamilton in accordance with Procedural By-law 14-204 for the purposes of a temporary easement;

- (b) That an Offer to Purchase (Easement) by Rogers Communications Inc., scheduled to close on or before October 1, 2018, for the temporary easement of land described in Recommendation (a) to Report PED18177, be approved and completed at the price of \$2 (excluding HST);
- (c) That a Licence with Rogers Communications Inc. over the land described as Part of Part 1, on Plan 62R-16049, substantially based on terms and conditions attached as Appendix “B” to Report PED18177, and any other terms and conditions deemed appropriate to the General Manager, Planning and Economic Development Department, be approved;
- (d) That a right-of-way for Rogers Communications Inc. over the land described as Part of Parts 1, 2 and 3, on Plan 62R-16049 to provide vehicular access to the tower compound area be approved;
- (e) That the license proceeds be credited to Account No. 48300-3301609611;
- (f) That any costs related to the license, including real estate and legal fees (\$7,700) be funded from Account No. 48300-3301609611 and credited to Account No. 45408-812036;
- (g) That the General Manager, Planning and Economic Development Department, or designate, acting on behalf of the City as landlord, be authorized to provide any consents, approvals and notices related to the License Agreement outlined herein;
- (h) That the Mayor and City Clerk be authorized and directed to execute the necessary documents, respecting the lands designated as Part of Parts 1, 2 and 3, on Plan 62R-16049, forming part of 3262 Binbrook Road, Binbrook Park, Hamilton, being Part of PIN 17384-0650 (LT) having an area of approximately 60 sq. meters as shown in Appendix “A” to Report PED18177 in a form satisfactory to the City Solicitor; and,
- (i) That Appendix “B” to Report PED18177, respecting the New Cellular Water Tower Licence at Binbrook Park, 3262 Binbrook Road, Hamilton, remain confidential until completion of the real estate transaction.

CARRIED

6. New Cellular Ground Tower Lease at *Parkdale* Park, 1770 Main Street East, Hamilton (PED18178) (Ward 4) (Item 8.5)

(Merulla/Green)

- (a) That the lands designated as Part 2 on Draft Plan #1815-199-00, forming part of 1770 Main Street East, *Parkdale* Park, Hamilton, being Part of PIN 17266-0107 (LT) having an area of approximately 350 sq. meters, as shown in Appendix “A” to Report PED18178, be declared surplus to the

requirements of the City of Hamilton in accordance with Procedural By-law 14-204 for the purposes of a temporary easement;

- (b) That an Offer to Purchase (Easement) by Rogers Communications Inc., scheduled to close on or before September 1, 2018, for the temporary easement of land described in Recommendation (a) to Report PED18178, be approved and completed at the price of \$2 (excluding HST);
- (c) That a Lease with Rogers Communications Inc., over the land described as Part 1, Draft Plan #1815-199-00 to erect a 30 meters high cell tower, a flagpole capable of co-sharing with another carrier, substantially based on terms and conditions attached as Appendix "B" to Report PED18178, and any other terms and conditions deemed appropriate to the General Manager, Planning and Economic Development Department, be approved, in a form satisfactory to the City Solicitor;
- (d) That a Right-of-Way for Rogers Communications Inc. over the land described as Part 2, Draft Plan #1815-199-00 to provide vehicular access to the tower compound area be approved;
- (e) That the Lease proceeds be credited to Account No. 48300-3301609604;
- (f) That any costs related to the Lease, including Real Estate and Legal Fees (\$7,700) be funded from Account No. 48300-3301609610 and credited to Account No. 45408-812036;
- (g) That the General Manager, Planning and Economic Development Department or designate, acting on behalf of the City as landlord, be authorized to provide any consents, approvals and notices related to the Licence Agreement outlined herein, in a form satisfactory to the City Solicitor;
- (h) That the Mayor and City Clerk be authorized and directed to execute the necessary documents, respecting the lands designated as Part 2 on Draft Plan #1815-199-00, forming part of 1770 Main Street East, **Parkdale** Park, Hamilton, being Part of PIN 17266-0107 (LT) having an area of approximately 350 sq. meters as shown in Appendix "A" to Report PED18178 in a form satisfactory to the City Solicitor; and,
- (i) That Appendix "B" to Report PED18178, respecting New Cellular Ground Tower Lease at **Parkdale** Park, 1770 Main Street East, Hamilton, remain confidential until completion of the real estate transaction.

MOTION, AS AMENDED, CARRIED

7. Acquisition of 7 Third Private Road, Stoney Creek, Cherry Beach Land Assembly (PED18198) (Ward 10) (Item 8.6)**(Pearson/Conley)**

- (a) That an Option to Purchase between the City of Hamilton and John Doucette, scheduled to close on or before November 16, 2018, for the purchase of land described as Part of Lot 18, Broken Front Concession, former Township of Saltfleet, Municipally known as 7 Third Private Road, shown in Appendix "A" to Report PED18198, based substantially on the financial details set out in Appendix "B" of Report PED18198, and on such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved and completed, in a form satisfactory to the City Solicitor;
- (b) That all costs related to the acquisition of the property be funded from Capital Account No. 4401356107, as outlined in Appendix "B" to Report PED18198, be approved;
- (c) That the City Solicitor be authorized and directed to complete the transaction on behalf of the City, including paying any necessary expenses, amending the closing, and other dates, and amending and waiving terms and conditions to such terms as considered reasonable;
- (d) That the Mayor and City Clerk be authorized to execute any necessary documents, respecting the Option to Purchase between the City of Hamilton and John Doucette, scheduled to close on or before November 16, 2018, for the purchase of land described as Part of Lot 18, Broken Front Concession, former Township of Saltfleet, municipally known as 7 Third Private Road, shown in Appendix "A" to Report PED18198, in a form satisfactory to the Solicitor; and,
- (e) That Appendix "B" to Report PED18198 respecting the Acquisition of 7 Third Private Road, Stoney Creek, Cherry Beach Land Assembly, remain confidential until final completion of the property transaction.

CARRIED**8. Transfer of Responsibilities and FTE, Major Project Delivery (PED18187) (City Wide) (Item 8.7)****(Eisenberger/Pearson)**

- (a) That the recommendations, outlined in Appendix "A" to Report PED18187, respecting Transfer of Responsibilities and FTE, Major Project Delivery, be approved; and,

- (b) That the recommendations, outlined in Appendix “A” to Report PED18187, respecting Transfer of Responsibilities and FTE, Major Project Delivery, remain confidential until approved by Council.

CARRIED

9. West Harbour Strategic Initiatives Pier 8 Capital Works Tenders (PW18079) (City Wide) (Item 8.8)

(Farr/Collins)

That staff be authorized and directed to award tenders for 100% of the previously approved Capital works, in the amount of \$35.8M, on Pier 8 for the following projects in 2018:

- (a) Project ID 4411606105 - Pier 8 Shorewall Rehabilitation (Approved Budget \$13.1M);
- (b) Project ID 4411506103 - Pier 8 Sanitary Pumping Station (Approved Budget \$5.9M);
- (c) Project ID 4411706101 - Pier 8 Servicing (Approved Budget \$8.8M); and,
- (d) Project ID 4411606106 - Pier 8 Promenade Park (Approved Budget \$8M).

CARRIED

10. Redevelopment / Reuse of the former King George School Site, at 77 Gage Avenue North, Hamilton (Item 9.1)

(Green/Farr)

WHEREAS, the City has identified its interest in the former King George School property located at 77 Gage Avenue North, Hamilton, to repurpose the site as a potential location for a major educational institution and/or local hub for community groups;

WHEREAS, the City of Hamilton acquired the property known as former King George School property located at 77 Gage Avenue North, Hamilton on March 15, 2018;

WHEREAS, the Ministry of Education provided funding for a community-based Early Years Program including a EarlyON Centre and Child Care Centre, to be operational by December 2020;

WHEREAS, the Hamilton Public Library (HPL) has an interest in locating future branches strategically, in partnership with complementary institutions and services and the proximity of the site to the new secondary school presents a unique opportunity to support youth learning and engagement, and would provide a collaborative, creative space;

WHEREAS the HPL is interested in exploring which public library services are best suited to the surrounding community and this site; and

WHEREAS the Ontario College of Art and Design (OCAD) has expressed interest in establishing a presence in Hamilton related to skills development and continuing education targeted at youth in the arts and culture sector;

THEREFORE, BE IT RESOLVED:

- (a) That Public Works Facilities staff be directed to undertake a two-phased redevelopment study for the former King George School site, at 77 Gage Avenue North, Hamilton, which would include a general building condition assessment in the first phase, and a study of the improvements that would be required to the school to support the identified uses as well as an operating plan in the second phase and report back to the Public Works Committee;
- (b) That the funding for the two-phased redevelopment study, for the former King George School site, at 77 Gage Avenue North, Hamilton, to a maximum of \$250,000 be funded from the Ward 3 Special Capital Reinvestment Reserve #108053;
- (c) That staff from the Neighbourhood Development Section of the Healthy and Safe Communities Department and the Tourism and Culture Division of the Planning and Economic Development Department establish a Task Force to inform the development of the operating plan for a hub at the former King George School site, 77 Gage Avenue North, Hamilton, which would include educational skills development and continuing education, targeted at youth in the arts and culture sector;
- (d) That the Task Force include representatives from the Ontario College of Art and Design, the Hamilton Public Library, the Hamilton Community Foundation, representatives of the local arts and culture sector, and the appropriate City staff; and
- (e) That funding for the future implementation of a community hub at the former King George School at 77 Gage Avenue North, Hamilton, in the amount of \$750,000, be funded from the Ward 3 Special Capital Reinvestment Reserve #108053.

CARRIED

11. Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA) (PED18200) (City Wide) (Item 12.2)**(B. Johnson/Ferguson)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED18200, the Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA), be approved; and,
- (b) That Report PED18200, respecting the Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA), and its appendices, remain confidential.

CARRIED**12. Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval (LS18052) (Ward 2) (Item 12.3)****(Farr/Collins)**

- (a) That the direction provided to staff in Closed Session, respecting Report LS18052, Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval, be approved; and,
- (b) That Report LS18052, Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval, remain confidential.

CARRIED**13. Bell Municipal Access Agreement (LS14001(c)/PW14006(c)) (City Wide) (Item 12.4)****(Pearson/B. Johnson)**

- (a) That the direction provided to staff in Closed Session, respecting Report LS14001(c)/PW14006(c), Bell Municipal Access Agreement, be approved; and,
- (b) That Report LS14001(c)/PW14006(c), Bell Municipal Access Agreement, remain confidential.

CARRIED**14. Waterfront Lease Update (LS18053) (Ward 2) (Item 12.5)****(Jackson/Collins)**

- (a) That the direction provided to staff in Closed Session, respecting Report LS18053, Waterfront Lease Update, be approved; and,

- (b) That Report LS18053, respecting the Waterfront Lease Update, and its appendix, remain confidential.

CARRIED

15. DARTS 2018 Budget Mitigation (PW18078) (City Wide) (Item 12.6)

(Farr/Anderson)

- (a) That the direction provided to staff in Closed Session, respecting Report PW18078, DARTS 2018 Budget Mitigation, be approved; and,
- (b) That Report PW18078, DARTS 2018 Budget Mitigation, remain confidential.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

1. DISCUSSION ITEMS (Item 8)

- 8.4 New Cellular Water Tower Licence at Binbrook Park, 3262 Binbrook Road, Hamilton (PED18177) (Ward 11) (Item 8.4)

There is a typographical error on Page 2 of Report PED18177 and in the Appendix "B" to that report as well. On Page 2 under the Executive Summary, the compound area should read 60 sq. metres rather than 50 sq. meters as noted. The same error also occurs in Appendix "B" to that report. The official copies have been corrected.

- 8.8 West Harbour Strategic Initiatives Pier 8 Capital Works Tenders (PW18079) (City Wide)

Discussion of Appendix "A" to Report PW18079 in Closed Session would be pursuant to Section 239(2), Sub-sections (i) and (j) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a

person, group of persons, or organization; and, a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

As well, there is a typographical error in subsection (d) of Report PW18079; the word "Approved" was inadvertently omitted from the phrase "(Budget 8M). It should read "**(Approved)** Budget 8M). This has been corrected in the official copy.

(Partridge/Anderson)

That the agenda for the September 5, 2018 General Issues Committee meeting be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) August 13, 2018 (Item 3.1)

(Pearson/Green)

That the Minutes of the August 13, 2018 meeting of the General Issues Committee be approved, as presented.

CARRIED

(d) DELEGATION REQUESTS (Item 4)

(i) Clinton Younge, MMJ Canada / LOST Organization, respecting the legalization of cannabis and what's potentially to come with all the new applications and existing retail dispensaries. (Item 4.1)

(Partridge/Farr)

That the delegation request, submitted by Clinton Younge, MMJ Canada / LOST Organization, respecting the legalization of cannabis and what's potentially to come with all the new applications and existing retail dispensaries, be approved to appear before the General Issues Committee on September 19, 2018.

CARRIED

(e) **DISCUSSION ITEMS (Item 8)**

(Green/VanderBeek)

That Item 8.1, being Report HUR18015 respecting a Hamilton Urban Fellowship Program, be deferred to the end of the Discussion Items on today's agenda to allow time for the appropriate staff to arrive.

CARRIED

(i) **Hamilton Urban Fellowship Program (HUR18015) (City Wide) (Item 8.1)**

(Green/Eisenberger)

That Report HUR18015, respecting the Hamilton Urban Fellowship Program, be TABLED to the September 19, 2018 General Issues Committee, pending additional information from staff respecting a Toronto model with costing.

CARRIED

(ii) **New Cellular Ground Tower Lease at Pat Quinn Park, 1770 Main Street East, Hamilton (PED18178) (Ward 4) (Item 8.5)**

(Merulla/Green)

That the report title and sub-sections (a) and (i) to Report PED18178, respecting a New Cellular Ground Tower Lease at Pat Quinn Park, 1770 Main Street East, Hamilton, be amended by deleting the words "Pat Quinn" and replacing them with the word "Parkdale" to properly reflect the name of the park, to read as follows:

New Cellular Ground Tower Lease at ~~Pat Quinn~~ *Parkdale* Park, 1770 Main Street East, Hamilton (PED18178) (Ward 4) (Item 8.5)

- (a) That the lands designated as Part 2 on Draft Plan #1815-199-00, forming part of 1770 Main Street East, ~~Pat Quinn~~ ***Parkdale*** Park, Hamilton, being Part of PIN 17266-0107 (LT) having an area of approximately 350 sq. m as shown in Appendix "A" to Report PED18178, be declared surplus to the requirements of the City of Hamilton in accordance with Procedural By-law 14-204 for the purposes of a temporary easement;
- (i) That Appendix "B" to Report PED18178, respecting the ground tower lease of part of 1770 Main Street East, ~~Pat Quinn~~ ***Parkdale*** Park remain confidential until completion of the real estate transaction.

AMENDMENT CARRIED

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 11)**(i) Amendments to the Outstanding Business List (Item 11.1)****(Farr/Green)**

That, as the matter respecting the Hamilton Urban Fellowship Program has been TABLED to the September 19, 2018 General Issues Committee, the matter remain on the Outstanding Business List.

AMENDMENT CARRIED

(Farr/Green)

That the following amendment to the General Issues Committee's Outstanding Business List, **as amended**, be approved:

~~(a) Items to be removed:~~**~~(i) Hamilton Urban Fellowship Program
(Addressed as Item 8.1 on today's agenda – HUR18015)~~****(b) Proposed New Due Dates:**

- (i) Cultural Plan Progress
Current Due Date: December 12, 2018
Proposed New Due Date: March 20, 2019

MOTION, AS AMENDED, CARRIED

(g) PRIVATE & CONFIDENTIAL (Item 12)**(i) Closed Session Minutes – August 13, 2018 (Item 12.1)**

Councillor Jackson advised that he was missing from the attendance of the Closed Session minutes.

The Clerk advised that those minutes would be corrected to reflect Councillor Jackson's attendance (for Items 12.5 and 12.6).

(B. Johnson/Collins)

- (a) That the Closed Session Minutes of the August 13, 2018 General Issues Committee meeting, **as amended**, be approved; and,
- (b) That the Closed Session Minutes of the August 13, 2018 General Issues Committee meeting, **as amended**, remain confidential.

CARRIED

(Pearson/Merulla)

That Committee move into Closed Session respecting Items 12.2 to 12.6, pursuant to Section 8.1, Sub-sections (c), (e) and (f) of the City's Procedural By-law 14-300; and, Section 239(2), Sub-sections (c), (e), (f), (i) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes; litigation or potential litigation, including matters before administrative tribunals, affecting the City; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED**(ii) Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA) (PED18200) (City Wide) (Item 12.2)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 11.

(iii) Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval (LS18052) (Ward 2) (Item 12.3)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 12.

(iv) Bell Municipal Access Agreement (LS14001(c)/PW14006(c)) (City Wide) (Item 12.4)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 13.

(v) Waterfront Lease Update (LS18053) (Ward 2) (Item 12.5)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 14.

(vi) DARTS 2018 Budget Mitigation (PW18078) (City Wide) (Item 12.6)

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 15.

(h) ADJOURNMENT (Item 13)

(Conley/VanderBeek)

That there being no further business, the General Issues Committee be adjourned at 11:48 a.m.

Respectfully submitted,

T. Whitehead, Deputy Mayor
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk



SPECIAL GENERAL ISSUES COMMITTEE MINUTES 18-018

9:30 a.m.

Tuesday, September 11, 2018

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Mayor F. Eisenberger, Deputy Mayor T. Whitehead (Chair)
Councillors T. Anderson, C. Collins, S. Merulla, M. Green, J. Farr,
M. Pearson, L. Ferguson, A. VanderBeek, J. Partridge

**Absent with
Regrets:** Councillors A. Johnson, R. Pasuta, D. Conley, T. Jackson – Personal
Councillor B. Johnson – Other City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

- 1. Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation (PW18064) (City Wide) (Item 7.1)**

(VanderBeek/Pearson)

That Report PW18064, respecting the Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation, be received.

CARRIED

- 2. Request for a Pilot Project for a Funding Formula Partnership with Province of Ontario, as it Relates to AODA Infrastructure Renewal Projects (Item 9.1)**

(Merulla/Green)

WHEREAS, the Federal government of Canada has established a 10-year Infrastructure Grant Program;

WHEREAS, the Province of Ontario would be required to identify *Accessibility for Ontarians with Disabilities Act* (AODA) infrastructure projects as a priority;

WHEREAS, AODA legislation requirements would cost the City of Hamilton \$157 million;

WHEREAS, the City of Hamilton is committed to implementing the AODA infrastructure renewal;

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton formally request that the Province of Ontario identify the *Accessibility for Ontarians with Disabilities Act* Infrastructure renewal as a priority; thereby, opening discussion for a funding partnership;
- (b) That the City of Hamilton be considered for a pilot project with respect to a funding formula partnership with the Province of Ontario, as it relates to AODA infrastructure renewal projects;
- (c) That the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) be copied with this resolution and be requested to formally endorse this resolution; and,
- (d) ***That staff be directed to report back to the General Issues Committee with an outline of the costs for the exclusions listed in Report PW18064, respecting the Implications of the Accessibility for Ontarians with Disabilities Act (AODA) Legislation.***

MOTION, AS AMENDED, CARRIED

3. Guide to Finding Housing in Hamilton for People with Disabilities (HSC18046) (City Wide) (Item 8.1)

(Ferguson/Green)

- (a) That the Guide to Finding Housing in Hamilton for People with Disabilities attached as Appendix "A" to Report HSC18046, be approved; and,
- (b) That the item respecting "A Guide to Finding Housing for Persons with Disabilities in the City of Hamilton" be removed from the Outstanding Business Item List.

CARRIED

FOR INFORMATION:**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

(Pearson/Green)

That the agenda for the September 11, 2018 Special General Issues Committee meeting be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) STAFF PRESENTATIONS (Item 7)**(i) Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation (PW18064) (City Wide) (Item 7.1)****(VanderBeek/Pearson)**

That the presentation respecting Report PW18064, Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation, be received.

CARRIED

(d) MOTIONS (Item 9)**(i) Request for a Pilot Project for a Funding Formula Partnership with Province of Ontario, as it Relates to AODA Infrastructure Renewal Projects (Item 9.1)****(Green/Anderson)**

That the Motion respecting, a request for a pilot project for a funding formula partnership with Province of Ontario, as it Relates to AODA Infrastructure Renewal Projects, be amended by adding a sub-section (d) to read as follows:

(d) *staff be directed to report back to the General Issues Committee with an outline of the costs for the exclusions listed in Report PW18064, respecting the Implications of the Accessibility for Ontarians with Disabilities Act (AODA) Legislation.*

MOTION, AS AMENDED, CARRIED

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

(Pearson/Farr)

That the following amendment to the General Issues Committee's Outstanding Business List, be approved:

(1) Items to be removed:

- (aa) Implications of *Accessibility for Ontarians with Disabilities Act* (AODA) Legislation (Addressed on today's agenda as Item 7.1 – Report PW18064)

CARRIED

(f) ADJOURNMENT (Item 13)

(Anderson/Collins)

That there being no further business, the Special General Issues Committee be adjourned at 10:44 a.m.

CARRIED

Respectfully submitted,

T. Whitehead, Deputy Mayor
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	International Village Business Improvement Area (BIA) Revised Board of Management (PED16011(b)) (Wards 2 and 3)
WARD(S) AFFECTED:	Wards 2 and 3
PREPARED BY:	Julia Davis 905-546-2424 Ext. 2632
SUBMITTED BY:	Glen Norton Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the following individual be appointed to the International Village Business Improvement Area (BIA) Board of Management:

Nadine Ubl

EXECUTIVE SUMMARY

Appointment to the International Village Business Improvement Area (BIA) Board of Management.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: N/A

Legal: The *Municipal Act 2001*, Sections 204-215 governs BIAs. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: International Village Business Improvement Area (BIA) Revised Board of Management (PED16011(b)) (Wards 2 and 3) - Page 2 of 2

improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

HISTORICAL BACKGROUND

The Board of Management of the International Village BIA elected Nadine Ubl at its meeting held August 8, 2018. Should Council adopt the recommendation, Ms. Ubl would replace Ms. Julie Gordon who resigned from the Board.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

N/A

ANALYSIS AND RATIONALE FOR RECOMMENDATION

N/A

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

N/A

JD:sd

OUR Vision: To be the best place to raise a child and age successfully.

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City of Hamilton
OPEN FOR BUSINESS SUB-COMMITTEE
Clerk's Report 18-002
2:00 p.m.
Thursday, September 6, 2018
Council Chambers
Hamilton City Hall
71 Main Street West

Pursuant to Section 3.6(4) of the City of Hamilton's Procedural By-law 14-300 at 2:31 p.m. the Committee Clerk advised those in attendance that quorum had not been achieved within 30 minutes after the time set for the Open For Business Sub-Committee, therefore, the Clerk noted the names of those in attendance and the meeting stood adjourned.

Present:

Councillor M. Pearson (Chair)
Councillor L. Ferguson
Councillor J. Partridge

Respectfully submitted,

Loren Kolar
Legislative Coordinator
Office of the City Clerk



INFORMATION
HAMILTON

Connecting our Community





INFORMATION
HAMILTON

- Information and Referral centre
- Not-for-profit organization
- Since 1970



Visit our product sites

- foodaccessguide.ca
- ypresourcetool.ca
- hamiltonimmigration.ca
- seniorshamilton.ca
- ypcp.ca
- infospot.ca/dundas

Information & Referral organizations exist across North America to connect people to services like financial assistance, food, shelter, child care, jobs, and health supports.

We provide service by phone, in person, by email, by creating directories and online resources



- Database of community information
- Online and print
- 4,500 profiles of services and programs
- Online, print, by phone, in person

There is no other complete source of community information in Hamilton

- Started as index cards in the 70s
- Purchased by dozens of organizations
- Online in the 90s
- Trusted
- Reliable
- “The Red Book is my bible”



Complete and Comprehensive

4,500 profiles include:

- Contact information
- Description of service
- Eligibility
- Map and bus routes
- Hours of operation
- Indexing and taxonomy for searchability



Community Asset

The Red Book is a directory of all community and government services in Hamilton.

It is a book for everyone.

Provides details on services and programs that people may need, use, and enjoy throughout their lives in Hamilton.




Community Asset

Exploring options in The Red Book will empower people to make informed decisions, which will improve their likelihood of accessing appropriate services.

Encouraging its use and widespread availability will foster greater civic engagement and social participation.

The Red Book

African Lion Safari Map Satellite

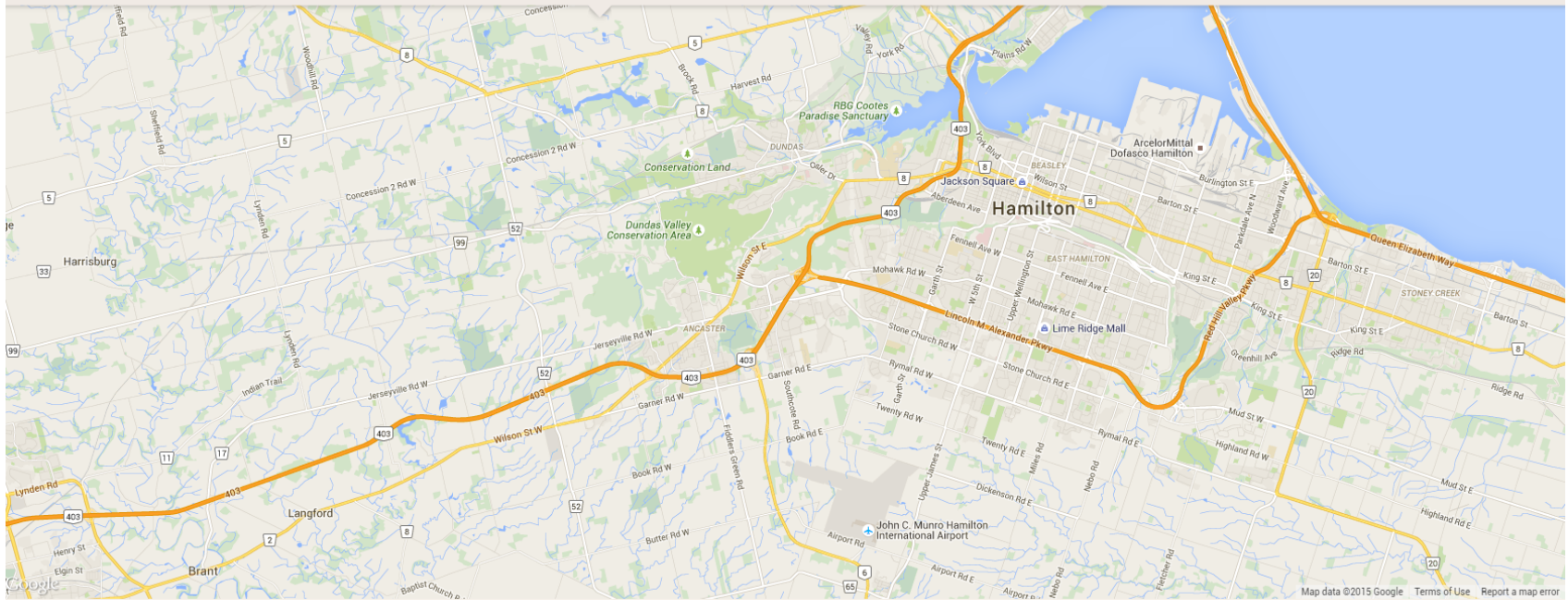


The Red Book
of Hamilton
Directory of Community Services

Search

[Member log in](#)

Advanced Search Options Start a New Search



Information Hamilton
55 York Blvd., Hamilton ON L8N 4E4
informationhamilton.ca | support@informationhamilton.ca
All content Copyright 2015 Information Hamilton and partners

Other Community Information Centres
Community Information Brant, Halldimand & Norfolk
Halton Information Providers
Information Niagara
Volunteer Centre of Guelph/Wellington



Community Information
Call 905-528-8127 or 211
Suggest an update
Find a volunteer opportunity

redbookhamilton.ca



Our Leading-Edge Software

- Software developed for information and referral
- Allows us to link our information to other systems
- Embed Red Book data into other's websites and applications
- Leverage the accurate and up-to-date data



The Young Parent Resource Tool

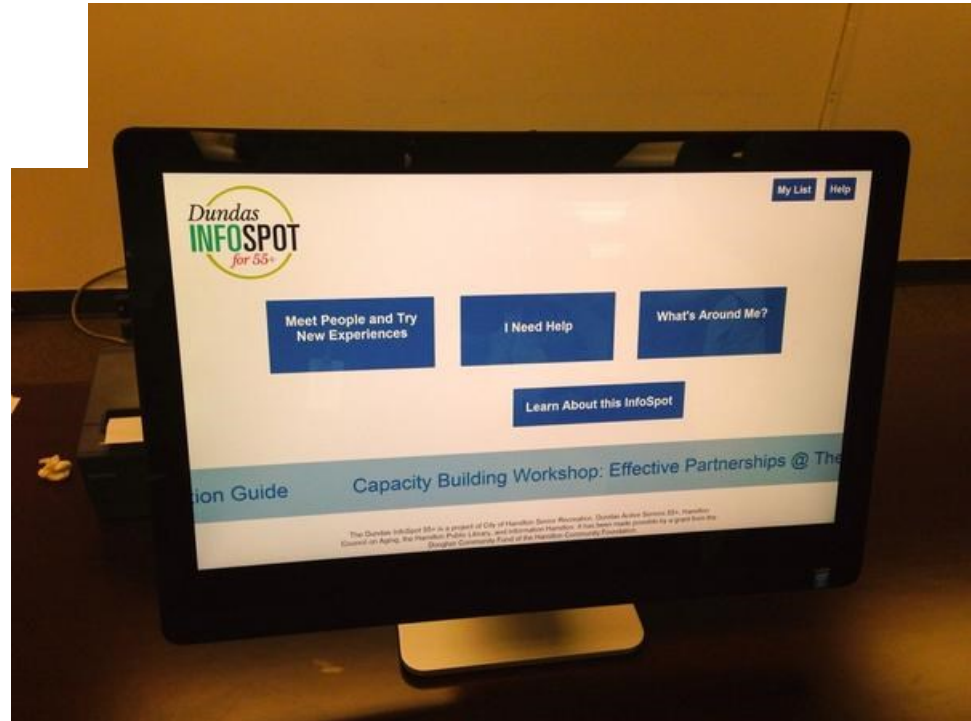


Not sure where to start? Call [Angela's Place](#), [Grace Haven](#), or [St. Martin's Manor](#). Tell us what you think: [take the survey](#)

[Young Parent Resource Tool](#)



Dundas INFOSPOT for 55+



Google Calendar - Week x The Food Access Guide - x Paulina








Not secure | foodaccessguide.ca

Apps 18 Google Calendar https://webapps.nser Things-To-Know-Wall Introduction to Build InfoHam Video 2017: IH Trivia Night - Spor HPLnet Information Hamilton InformationHamilton The Red Book The Red Book login

THE FOOD ACCESS GUIDE

Eating Well in the City of Hamilton

The Guide Download the Guide About the Guide Contact ↓

-  **Community Gardens**
-  **Community Kitchens**
-  **Congregate Dining**
-  **Community Meals**
-  **Food Banks**
-  **Food Cooperatives**
-  **Free Meals**

Windows taskbar: 5:42 PM 9/18/2018



Associations and industry-standards

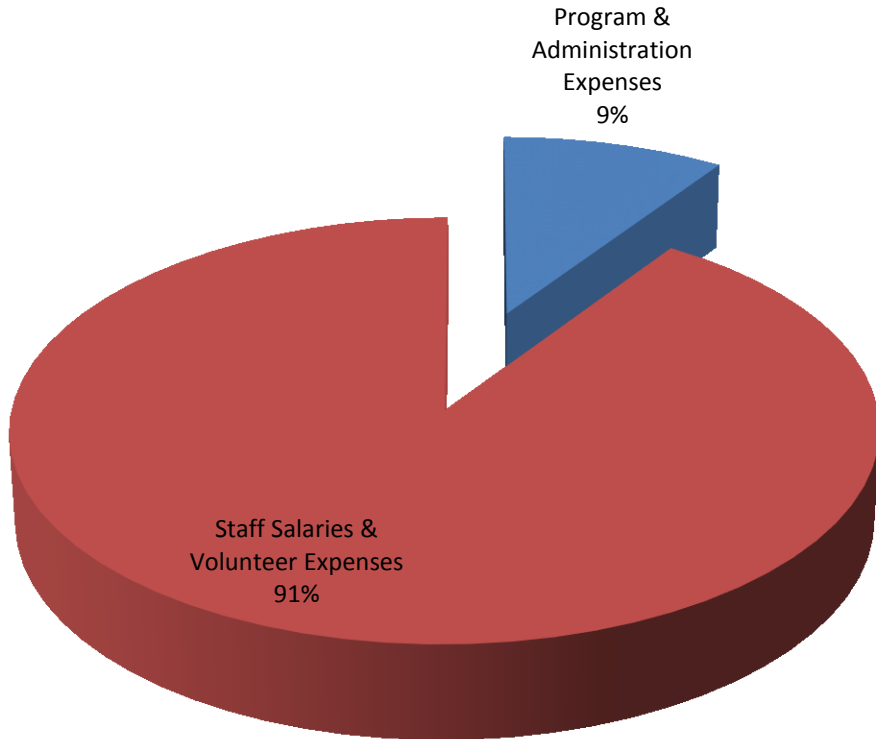


- Standards, training, certification, accreditation
- Public policy – the right to accurate, comprehensive, unbiased information and referral

Information & Referral organizations' databases:

- Collect and organize community services information.
- Records are indexed with a North American-recognized taxonomy.
- Certified Resource Specialists ensure accuracy and consistency
- Indexing ensures correct search results of various queries.

Information Hamilton Staff



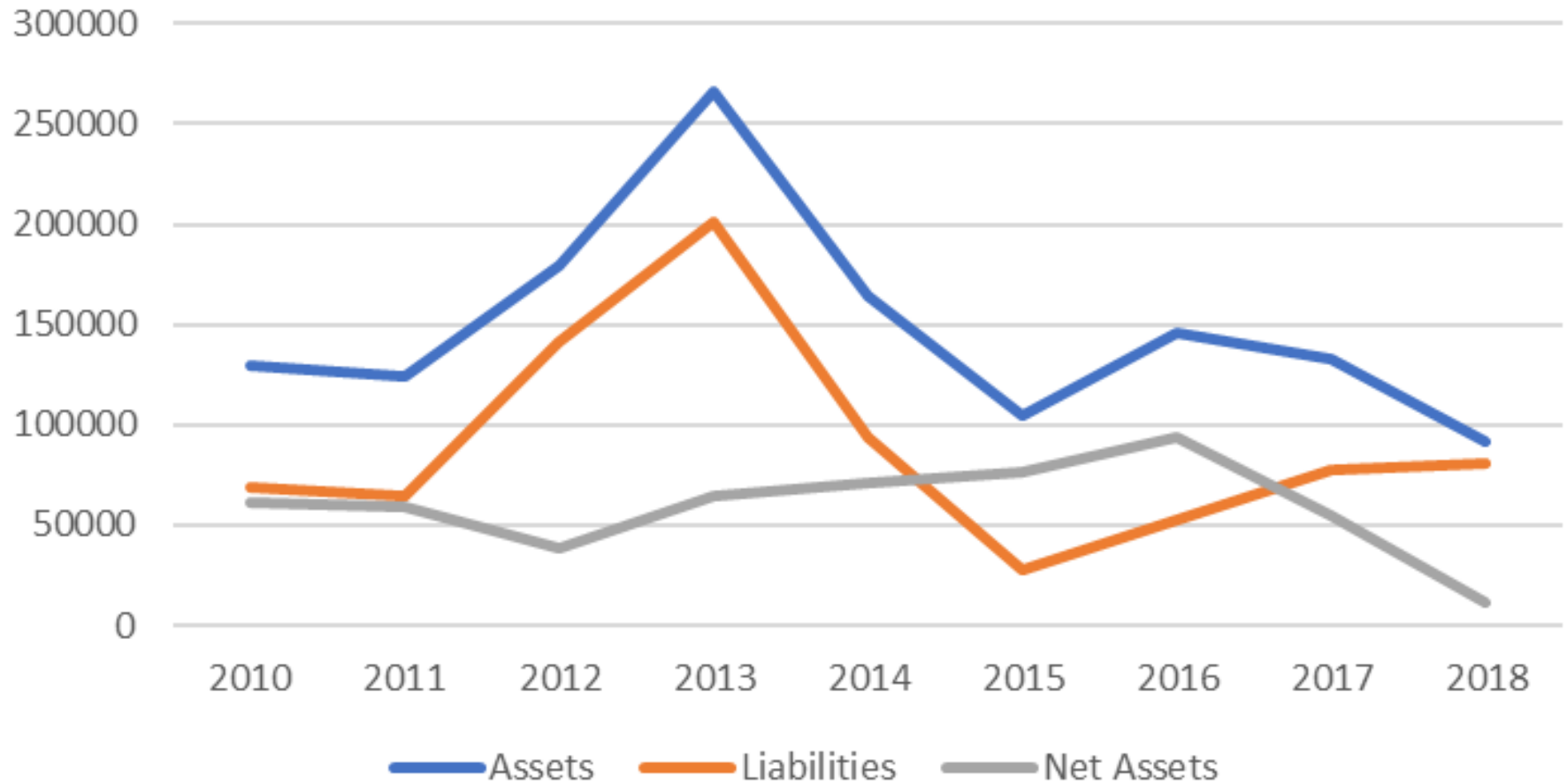
- Rigorous process of collecting information
- Accuracy
- Ensuring the integrity of the database
- All day, every day

Our valuable and fundamental community asset needs:

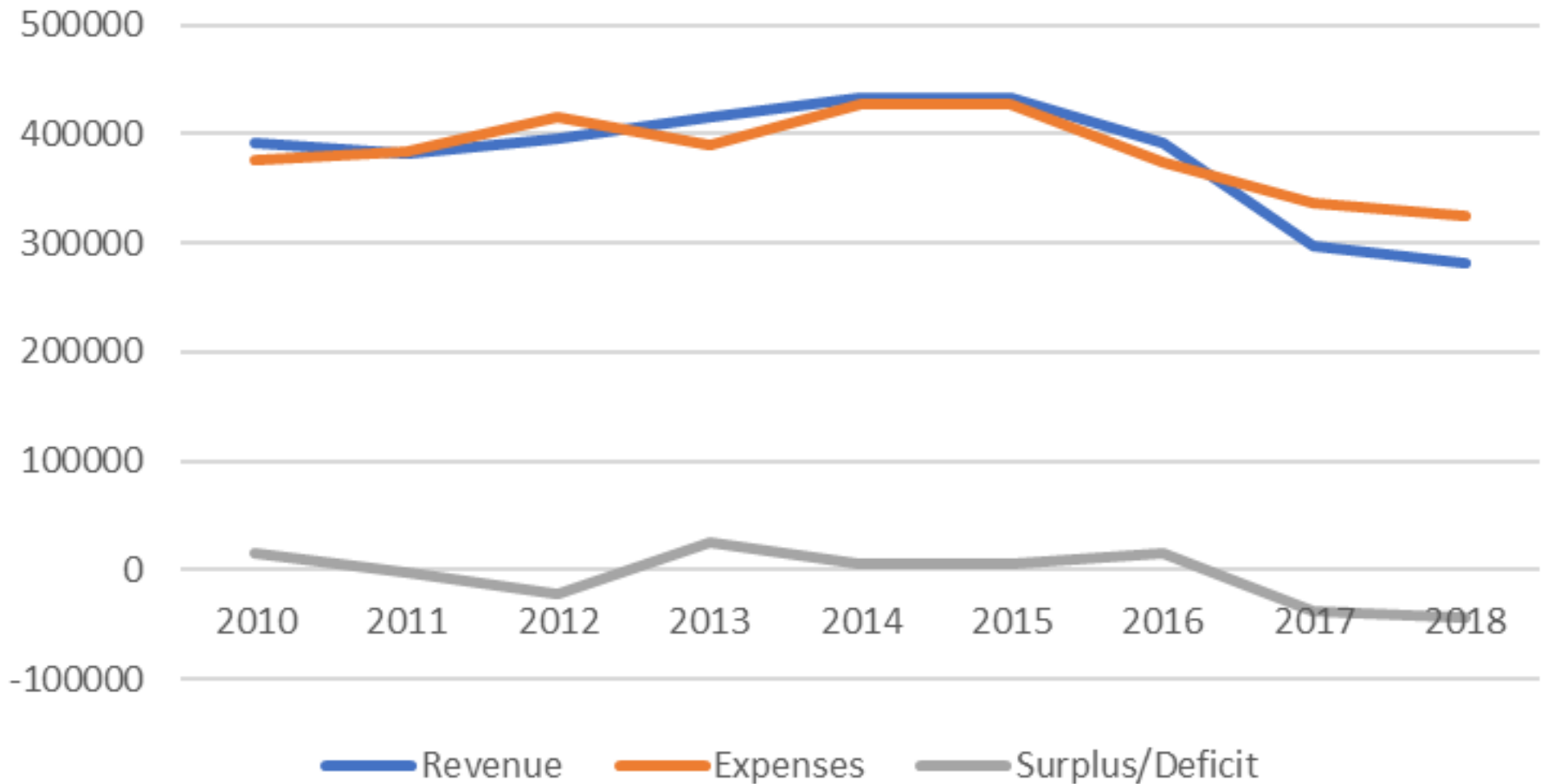
- The capacity to endure
- Stability
- Continuous improvement
- Greater effectiveness of our information
- Creative outcomes
- The ability to influence change



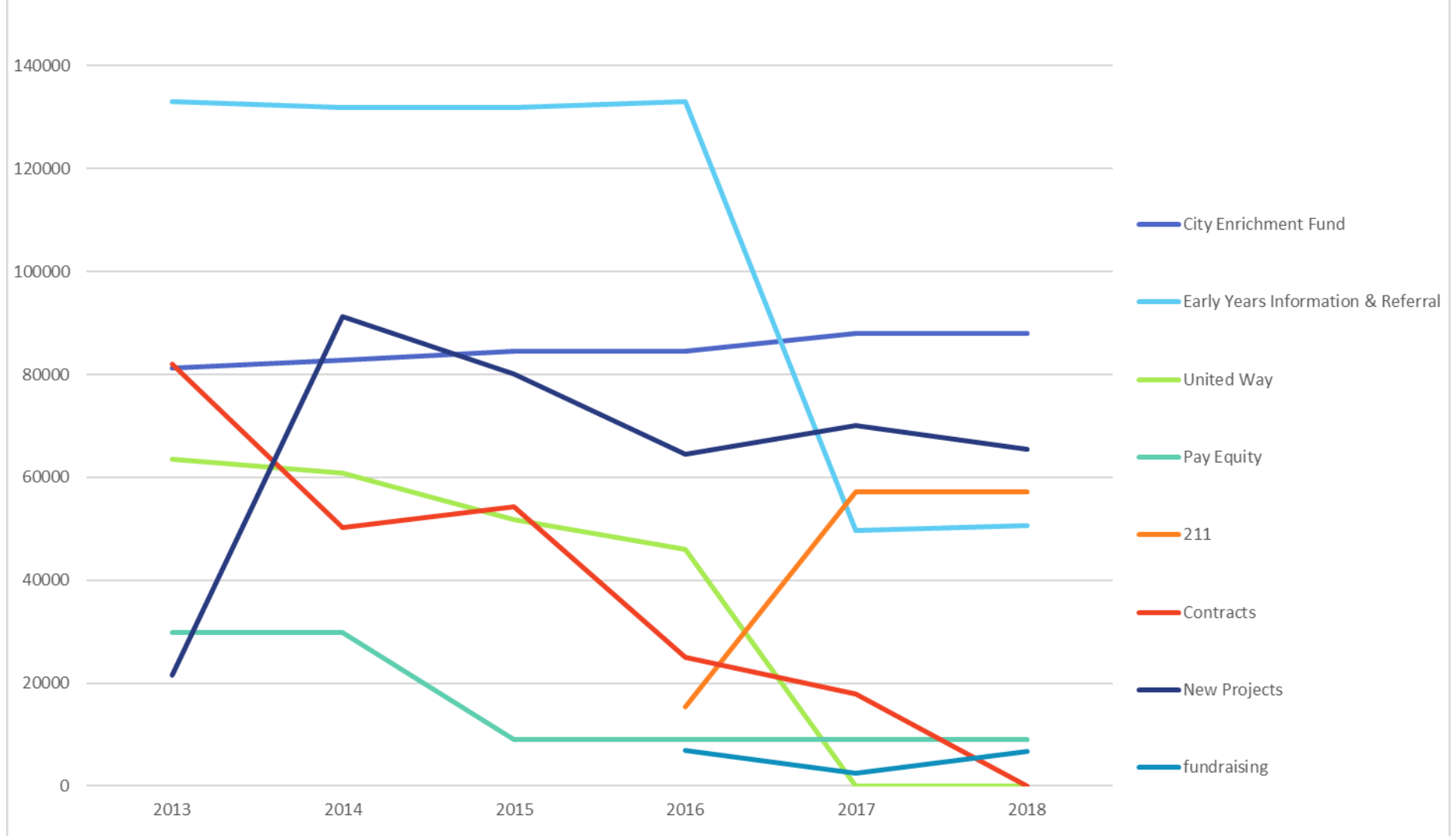
Information Hamilton's Balance Sheet at-a-glance



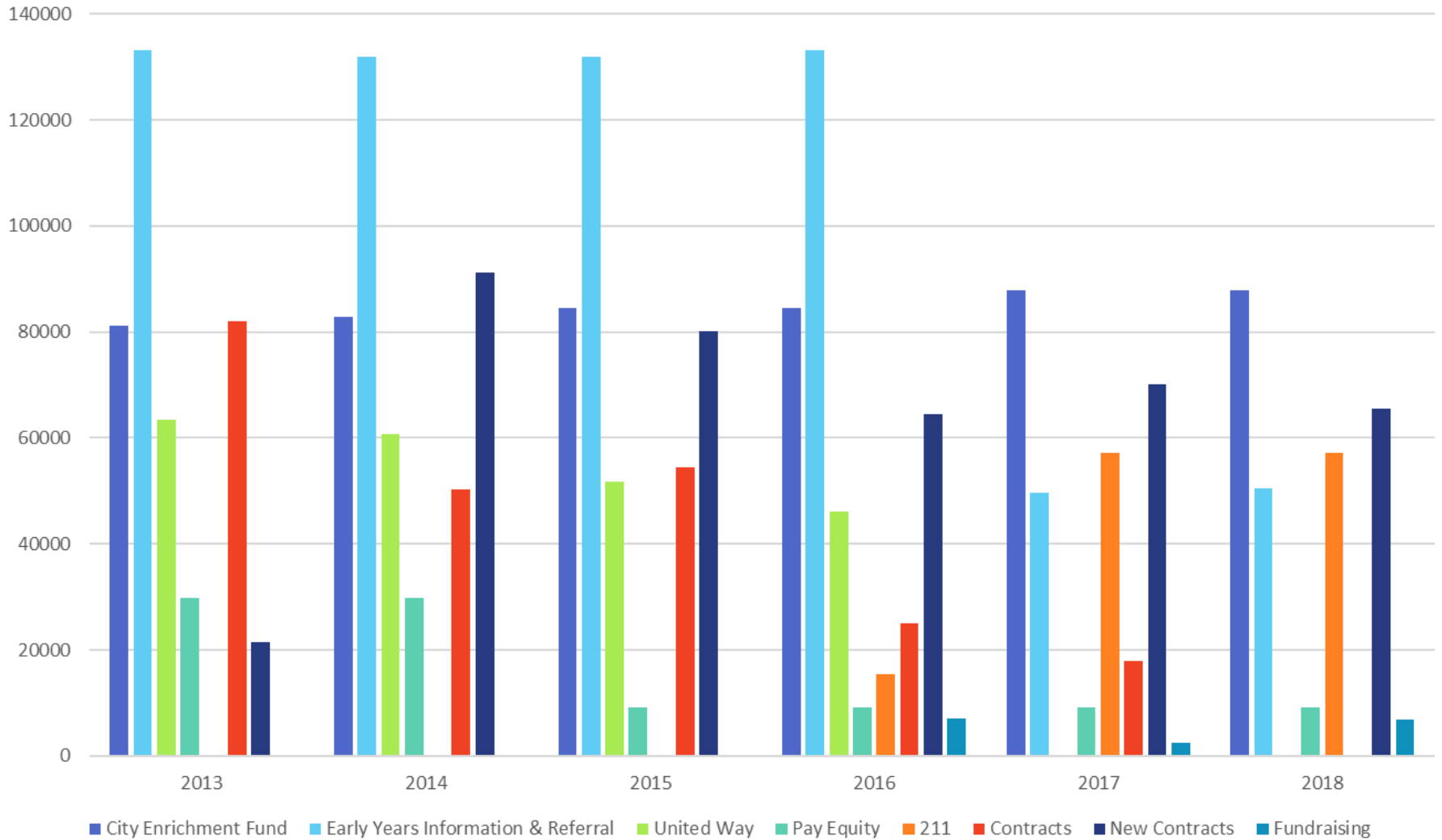
Information Hamilton's Income Statement at a glance



Detailed Breakdown of Operating Revenue

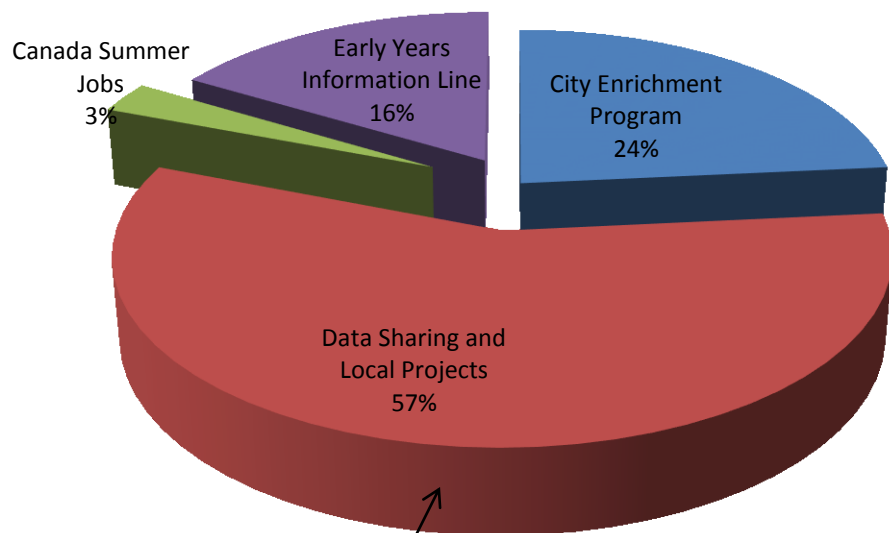


Detailed Breakdown of Operating Revenue



Heavy reliance on earned income

58 to 77% of charities engage in earned income-generating activities and the monies account for, on average, 31% of total revenues



Our income-generating activities account for **57% of revenues**

Who uses our data and design?

- Hamilton Immigration Partnership Council
- Public Health Services
- Age Friendly Hamilton
- Bed Bug Action Group
- Sexual Assault Centre (SACHA)
- Aging in Community and Health Research Unit, McMaster University

Who's using us?

- 800 inquiries plus 450 early years inquiries
- 2244 Twitter followers
- 916 Facebook likes
- 345 Instagram followers
- 554 subscribers to Flash announcements
- Caller since 1979 says she's never had a bad experience and is grateful that we go above and beyond

Request

- Our Annual Budget is \$350,000
- In 2014, we were receiving \$217,000 from the city with decades-old contracts. This was cut to \$136,000
- We request base (not CEF) funding of \$250,000 (\$88,000 + \$162,00) each year for 2-4 years, starting 2019
- This request assumes sustained early years I&R funding
- We request a comparative report on Information & Referral organizations in other Ontario cities - structure and funding and per capita comparison, in consultation with Information Hamilton
- We hope this report will inform future directions for the organization in its service to Hamilton

Why now?

- Lost provincial funding in mid 90s
- Hamilton's focus moved to developing a province-wide database software
- Sought funding for database developments rather than core operations which were supported by city and United Way

Value to the City

- Our accountability to the city, rather than fee-for-service partners will ensure sustainability
- Reduce duplication of community information
- Reliable data for use in other systems
- Growth for community engagement, front door or concierge for service delivery, improved data management

Value to the City

- Ease of access to service
- Extra help for those who need it
- Support to service providers in Hamilton
- More cohesive network of service
- Values-based, people-oriented approach
- Ready for changes within the I&R sector

Value to the City

- Showcase Hamilton's local, innovative I&R service and database software
- Standards-driven Information & Referral
- Certified I&R Specialists
- Certified Resource Database Specialists
- Accreditation in 2020



INFORMATION
HAMILTON



Thank You

Pauline Kajiura

Executive Director

pkajiura@hpl.ca

Information Hamilton

905-528-8127



Letter to GIC Re: Cannabis Legislation

September 19, 2018

Dear Members of Committee,

I represent MMJ Canada which is a medical cannabis retailer in this city and across Canada.

Currently medical cannabis is a legal product in Canada whose distribution is controlled by the Federal government through the mail system. Because of the inadequacy of this system in meeting patient needs, dispensaries have proliferated across the country. Hamilton is no exception.

On October 17, through Federal legislation, recreational cannabis will become a legal product in Canada. Again, through Federal mandate, all Canadian provinces have been given the responsibility of deciding on a retail protocol in their jurisdiction.

Ontario will soon table a framework that will guide how the recreational industry will develop in the city.

The city of Hamilton, like other Ontario jurisdictions, will have some hard choices to make. Will these cities decide to enlist the pioneers in the industry to assist on the road to legalization? Or will they embark on a path of conflict and legal challenges which will create an expensive legal gridlock for the municipality?

We at MMJ Canada have national and international experience in the evolution of this industry and offer our expertise to the City of Hamilton.

We are aware that as we transition to legality for medical dispensaries (and recreational dispensaries) challenges will emerge.

It is my belief that if the province and any municipality deal harshly and unfairly with our industry, the industry will have no option but to challenge strong-arm tactics through the courts.

On the other hand if the municipality and the province show some flexibility, we will assist the city in transitioning to legality which will see the following:

1. A great reduction in dispensaries across the city including the prevention of existing brands from applying for legal status.
2. A fair taxation regime for the industry which will see much needed tax revenue accrue to the community.
3. A zoning protocol which will see licensed dispensaries appropriately sited in the city avoiding vulnerable areas of the community.
4. Licensed, regulated dispensaries which adhere to the highest standards of service for the community.
5. Continuing service to patients of medical cannabis much needed to relieve the myriad issues that the product is used for.

In order to achieve the above objectives the industry as it exists needs to be treated as partners in this endeavour and not as problems for the city to deal with. Either the courts or good common sense will see our industry achieve positive results for all. It is in your power to shape how this process will play out.

Thank you.

Sincerely,

Clint Younge

MMJ Canada



INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Term of Council Accomplishments (CM18019) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Jacqueline Durlov 905-546-2424 Ext. 2221
SUBMITTED BY:	Mike Zegarac Interim City Manager
SIGNATURE:	

Council Direction:

Not Applicable

Information:

As we near the end of the 2014 – 2018 Term of Council, it is important to highlight specific accomplishments that have been achieved under the direction of this Council. Each and every day City of Hamilton employees undertake work that strives to fulfil Our Vision “*To be the best place to raise a child and age successfully*” and there have been significant accomplishments in alignment with the Priorities of the City’s 2016 – 2025 Strategic Plan.

Highlights of the 2014 – 2018 Term of Council Accomplishments, by Strategic Plan Priority:

Community Engagement & Participation

- Our Citizen Survey
- Hamilton Engagement Charter
- Our Future Hamilton
- “Hamilton Summit”, “Hamilton Steel Summit”, “Hamilton Air Summit”
- Expansion of the City’s Open Data Program
- Implemented Lobbyist Registry By-law
- Completed a Ward Boundary Review
- Upgrades to Hamilton City Council Chambers
- GIS Mapping software upgrade
- Youth Strategy implementation

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Term of Council Accomplishments (CM18019) (City Wide) Page 2 of 4

- Age Friendly Hamilton program
- Initiated the First Urban Indigenous Strategy
- City Enrichment fund
- Participation in the Hamilton Anchor Institution Leadership Table (HAIL)

Economic Prosperity & Growth

- New / expanded non-residential development
- Open for Business program success
- Building permits construction value of 3.5 billion dollars, processing over \$1B in building permits 5-years in a row
- More than 3,550 consultations through the Small Business Enterprise Centre, leading to 519 new businesses
- Completed U.S. Steel land review around alternative uses for the land
- Approval of 555 hectares of employment lands in the Airport Employment Growth District (AEGD)
- Submission to Amazon for consideration of Hamilton in their quest for a new HQ2
- City of Hamilton's 2016-2020 Economic Development Action Plan
- Mayor's Blue Ribbon Task Force on Workforce Development
- CityLab partnership with the Mohawk and McMaster

Healthy & Safe Communities

- Mayor's Advisory Committee on Syrian Newcomers
- Eliminated the wait list for Child Care Fee Subsidy (from 598 children to 0)
- Hamilton Immigration Partnership Council Immigration Strategy
- Implemented 55+ "It's Your Day!" programming in recreation centres
- Hamilton Community Bed Bug Strategy
- Healthy Kids Community Challenge
- Opioid Response
- Installed epinephrine auto injectors (epi pens) and trained staff in all recreation facilities and Hamilton Fire trucks
- Maintained 300+ Public Access Defibrillators in public buildings
- Rabies response
- Affordable housing strategies and investments
- Focus on strategies for the eradication of Poverty and Homelessness

Clean & Green

- Upgrades to Glanbrook Landfill site to Silver certification with the Wildlife Habitat Council
- Greening of HSR Fleet
- Woodward Wastewater Treatment Plant upgrades

OUR Vision: To be the best place to raise a child and age successfully.

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SUBJECT: Term of Council Accomplishments (CM18019) (City Wide) Page 3 of 4

- Emerald Ash Borer (EAB) Management Plan
- Randle Reef Remediation Project
- Bay Area Climate Change Office & Bay Area Climate Change Model
- Cootes to Escarpment Plan

Built Environment & Infrastructure

- Pedestrian crossovers installations (24)
- Road rehabilitation projects as part of the ongoing Asset Preservation
- Increased cycling infrastructure
- New multi-use trails (includes East Mountain Brow Trail)
- New & improved sewer & road infrastructure
- New recreation facilities constructed
- New Parks & Park Improvements
- Recreation facilities received major renovations
- Facilities made more energy efficient
- Lodges received major renovations
- Light Rail Transit
- West Harbour GO station
- 10 Year Local Transit Strategy
- Public Transit Infrastructure Fund (PTIF)

Culture Diversity

- A welcome and open community that recognizes, welcomes and embraces culture and diversity
- Hosted many events such as, Winterfest, Fall Mum & Garden show, Spring Tide Bulb Show, Canada Day Fireworks, Free Films, Hamilton Arts Awards, Canadian Pacific Holiday Train, Christmas Tree of Hope Lighting and Concert, Seven Sundays, Remembrance Day Celebrations, Pan Am Games, Juno Awards, North American Indigenous Games, Canadian Country Music Week
- On-street patio program
- Award winning Annual NOSH Event
- Downtown core revitalization continues
- Hamilton Farmer's Market Improvements
- Continued implementation of the Cultural Plan
- Public Art Master Plan

Our People & Performance

- Trust & Confidence Report
- Citizen Dashboard
- Multi-year Business Planning & Budgets

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

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SUBJECT: Term of Council Accomplishments (CM18019) (City Wide) Page 4 of 4

- Continuous Improvement Program
- Introduction of Results Based Accountability
- Our People & Performance Plan
- Our People Survey (65% response rate)
- Corporate Recognition program
- Regular leadership meetings (Extended Management Team (EMT), Corporate Leadership Team (CLT), Senior Leadership Team (SLT))
- Established a Corporate Security Office
- Finding alternate revenue sources
- Smart City Challenge
- The average tax increase for Hamilton has been one of the lowest amongst the municipal comparator groups
- Currently a AA+ Credit rating

With the Strategic Plan as a guide for our work and decision-making, we continue to demonstrate that results are key to building the public's trust and confidence in our ability to deliver quality public services and programs and improve the quality of life for our residents.

Appendices and Schedules

Not Applicable

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



Hamilton

CITY ACCOMPLISHMENTS

2014-2018

September 19, 2018

OUR PEOPLE AND PERFORMANCE PLAN



CITY OF HAMILTON

STRATEGIC PLAN

2016-2025

Our Vision

To be the best place to raise a child and age successfully.

Our Mission

To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

Our Culture

Collective Ownership	Steadfast Integrity	Courageous Change	Sensational Service	Engaged Empowered Employees
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Our Priorities



Community Engagement & Participation



Economic Prosperity & Growth



Healthy & Safe Communities



Clean & Green



Built Environment & Infrastructure

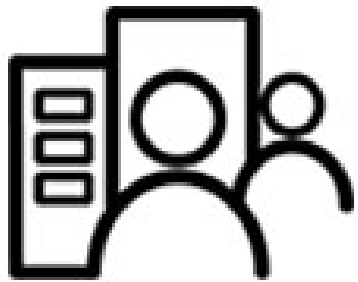


Culture Diversity



Our People & Performance

Community Engagement & Participation



Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Community Engagement & Participation

Building Trust & Confidence in City Government



our Citizen Survey
Your thoughts. Our Action.
January 15 – February 4, 2018



**HAMILTON
SUMMIT 2018**



Community Partners Engaged for Input on
Our Future Hamilton
Community Vision

Community Engagement & Participation

Open, Transparent & Accessible Communication

Social Media presence continues to expand

- Twitter: 63.7k Followers
- Instagram: 1700 Followers
- Corporate LinkedIn: 9,952 Followers



Launch of the City of Hamilton App (2018)

- 1,737 downloads (iOS & Android)
- 1,370 monthly users
- 501 weekly users
- 120 daily users

Audio Visual system upgrade at City Hall (2018)



Community Engagement & Participation

The best place to raise a child and age successfully



Youth Strategy



Age Friendly

Community Engagement & Participation

Our Community

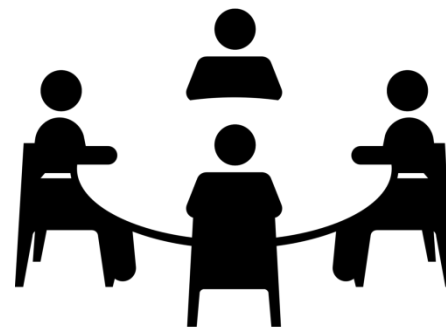


- **First Urban Indigenous Strategy (2017)**
- 41 Indigenous community members and partners attended a **community conversation on reconciliation**
- 100+ community members, students and residents attended **KAIROS Blanket Exercise**
- **Use of Indigenous Medicines Policy & Procedure**

Hamilton Anchor Institution Leadership Table (HAIL)

City's major Institutions began to meet 3x per year to discuss how to integrate efforts and maximize opportunities that are important to the City.

City Enrichment Fund
\$6 million across
300 + programs



Economic Prosperity and Growth



Hamilton has a prosperous and diverse local economy where all people have opportunities to grow and develop.

Economic Prosperity and Growth

Open for Business



\$3.5B

Building permits construction value



\$1B

building permits, 6 consecutive years.

More than **25,000** issued

Reviewed nearly **3,500** planning applications

1,477

new residential units in the Urban Growth Center



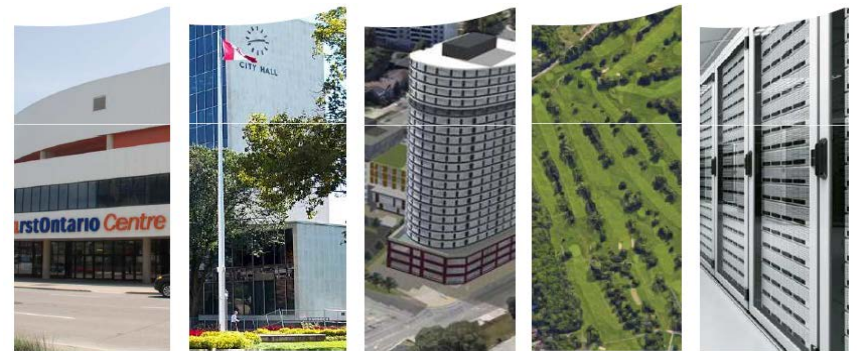
519

NEW BUSINESSES

Economic Prosperity and Growth

Diversifying the City's Economy

STELCO LANDS STRATEGY



Economic Prosperity and Growth

Supporting Skill Development

Mayor's Blue Ribbon Task Force on Workforce Development

Created to address Hamilton's shortage of skilled trades and an aging workforce with limited succession plans (2015)



Healthy & Safe Communities



Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Healthy & Safe Communities

A Healthy and Supportive Community



Healthy & Safe Communities

Implement Poverty Reduction Plan, including new affordable housing investment, quality of social housing stock and Indigenous poverty reduction.

- **Affordable Housing Strategies and Investments (\$50M)**
- **Rehabilitating our affordable housing stock/properties**
- **Focus on strategies for the eradication of Poverty and Homelessness**



First ambulance service in Province to complete **Road To Mental Readiness (R2MR)** training for all paramedics



Hamilton Food Strategy created to support a healthy, sustainable and just food system for all



Protocol for **Gender Identity and Gender Expression; Transgender and Gender Non-Conforming Persons**



Realization of the **McQuestan Urban Farm**

Clean and Green



Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Environmental Sustainability



- Glanbrook Landfill site to Silver certification
- Randle Reef Remediation Project
- Cootes to Escarpment Plan
- Bay Area Climate Change Office & Model

15,000

street lights converted to LED from HPS

Emerald Ash Borer (EAB) Management Plan

15,424

trees removed to date

Greening of HSR Fleet



CNG conversion from 23.5% of fleet to 45%

40

lights

installed completely off the grid on the Mountain Brow

Clean & Green



4465 tonnes of **FREE** compost
FREE woodchips to residents

Parks



4,300 acres of municipal park

shared school park and open space at **520**
sites

Horticulture

- 314** floral traffic islands
- 113** perennial medians
- 107** medians/boulevards/laybys
- 72** roundabouts
- 78** civic properties
- 701** hanging baskets



42.4% of all
collected waste
was **RECYCLED**
and diverted from
the landfill

BikeShare Program

20,000
members

130
stations

825
bikes

959,000
trips



Built Environment & Infrastructure



Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Built Environment & Infrastructure



24 pedestrian crossovers

80 lane km of road replacement complete

40 km of new road worth **\$150M**

473 lane km of road rehabilitation as part of the ongoing Asset Preservation

62 km of cycling infrastructure



5 km of new multi-use trails (includes East Mountain Brow Trail)

Built Environment & Infrastructure

New & Improved Sewer & Road Infrastructure



Centennial Sewer Trunk



Wilson Street



Upper Sherman



York Boulevard



Dartnall Road Culvert



Bell Road Culvert Replacement



Sherman Access West



Montgomery Drive ²¹

Built Environment & Infrastructure

New Recreation Facilities constructed

Green Acres Pool (W9)
 Waterdown Library and Flamborough Seniors Centre (W15)
 Gage Park Family Skills Pump Track (W3)
 Winona Recreation and Community Centre (W11)
 Birge Pool (W3)
 Waterdown Rotary Memorial Park Outdoor Ice Skating Loop (W15)
 Freelton Outdoor Ice Facility (W14)
 Bernie Morelli Recreation Centre (W3)

Recreation facilities that received major renovations

Dalewood Recreation Centre (W1)
 Sir Wilfrid Laurier Recreation Centre (W4)
 Ancaster Aquatic Centre (W12)
 Huntington Park Recreation Centre (W6)
 J.L. Grightmire Arena (W13)

Energy Efficient Facilities

Converted First Ontario Centre Ice Surface Lighting to LED
 Macassa & Wentworth Lodge lighting
 Arenas LED lighting upgrade
 Parking Garages LED upgrade
 Hamilton City Hall Mezzanine LED upgrade

New Parks & Park Improvements

New Rail Trail Dog Park/Improvements to Borer Dog Park and Cathedral Dog Park (W 1, 2, 13)
 Gore Park redesign (W2)
 Play Structure in Gage Park (W3)
 Lucy Day Park Extreme Makeover/North Central Park Extreme makeover (W3)
 Mini makeover at Pinky Lewis Parkette (W3)
 Gage Park Tropical House, Fall 2018 completion (W3)
 Vincent Massey Park (W6)
 William McCulloch Park (W8)
 William Connell (W8)
 Carpenter Neighbourhood Park Redevelopment (W8)
 Ancaster's Heritage Green Park Upgrades (W12)
 Johnson Tew Park – 150 trees planted for Canada's 150 Birthday (W14)
 DeLottinville Park (W14)

Lodges that received major renovations

Macassa Lodge major renovation to kitchen and 11 dining rooms (W6)



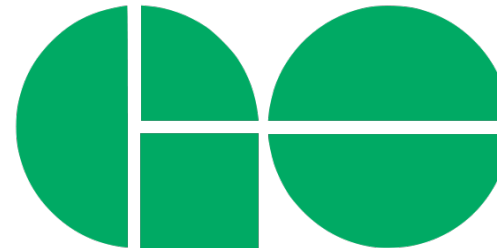
Built Environment & Infrastructure

Transit Improvements



Year **3/10** of
Local Transit
Strategy
implemented

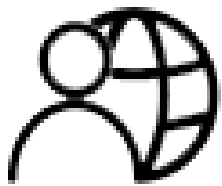
\$72M in Public Transit
Infrastructure Fund projects
(**\$36M** Council investment)



West
Harbour GO
Station

Confederation GO Station
construction begins (operational
2019)

Culture & Diversity



Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Culture & Diversity

Thriving Vibrant Place for Arts, Culture and Heritage



NORTH AMERICAN
INDIGENOUS
GAMES 2017
TORONTO · ONTARIO



2017 JEUX
AUTOCHTONES
DE L'AMÉRIQUE DU NORD
TORONTO · ONTARIO



Hamilton
Civic
Museums

Owned and operated
by the City of Hamilton



CITY OF HAMILTON
ARTS AWARDS



AWARDS 2015

25

Our Cultural Community

Downtown core revitalization continues

Public Art Master Plan

Continued implementation of the Cultural Plan



Improved financial performance and reduced levy support from the City

Incubator for young entrepreneurs

New vibrancy and expanded mix of vendors

Our People & Performance



Hamiltonians have a high level of trust and confidence in their City government

Our People & Performance

Transparency & Accountability



 HAMILTON FIRE DEPARTMENT	 FOOD SAFETY	 ONTARIO WORKS	 WASTE COLLECTION & DIVERSION PROGRAMS
 WATER SUPPLY & DISTRIBUTION	 CITY FINANCES	 BUILDING - ONTARIO BUILDING CODE ADMINISTRATION & ENFORCEMENT	 HSR TRANSIT
 HOUSING SERVICES	 LOCAL ECONOMY & ECONOMIC DEVELOPMENT		



2018 - 2021 BUSINESS PLANS



Our People & Performance

Our Staff

**OUR PEOPLE AND
PERFORMANCE PLAN**



Regularly meet with Leadership

- Extended Management Team (EMT) Meetings (2x/year – Supervisors & above)
- Corporate Leadership Team (CLT) Meetings (3x/year – Directors & above)
- Senior Leadership Team (SLT) Meetings (bi-weekly)

City Manager Awards

to recognize and celebrate nominated groups and individuals for their outstanding contributions to City-wide programs and exemplary leadership



Our People & Performance

Operational Reviews

Established a Corporate Security Office

Finding Alternate Revenue Sources

Smart City Challenge

Tax Competiveness

Credit Rating

Reserves

Yearly Average Inflationary Tax Increase (Avg. 2.3%)

Overall Average Tax increase and How We Compare

30



Hamilton

THANK YOU



Hamilton

**FACILITY NAMING SUB-COMMITTEE
REPORT 18-003**

Wednesday, August 15, 2018

4:00 p.m.

**Room 192, Hamilton City Hall
71 Main Street West**

**Loren Kolar
Legislative Coordinator**

Present: Councillor M. Pearson (Chair),
Councillors J. Farr, S. Merulla, L. Ferguson and J. Partridge

**Absent with
Regrets:** Councillor T. Whitehead – Personal

**THE FACILITY NAMING SUB-COMMITTEE PRESENTS REPORT 18-003, AND
RESPECTFULLY RECOMMENDS:**

**1. Renaming of A.M. Cunningham Parkette to Crown Point East Parkette
(PW18068) (Ward 4) (Item 8.1)**

That the request to rename A.M. Cunningham Parkette, 300 Roxborough Avenue, to Crown Point East Parkette, attached hereto as Appendix “A”, be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

**2. Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park
(PW18069/HSC18039) (Ward 6) (Item 8.2)**

That the request to name the track and field complex at Mohawk Sports Park The Ray Lewis Track & Field Centre, attached hereto as Appendix “B”, be approved, as this request meets the guidelines set out in the City of Hamilton’s Municipal Property and Building Naming Policy.

3. Renaming of Pier 8 Promenade Park to "Cops Pier" (PW18070) (Ward 2) (Item 8.3)

That the request to rename Pier 8 Promenade Park, 47 Discovery Drive, to "Cops Pier", attached hereto as Appendix "C", be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised the Committee of the following change to the agenda:

1. ADDED NOTICE OF MOTION (Item 10)

10.1 Proposed Renaming of Skyway Park to Jimmy Howard Park

The agenda for the August 15, 2018 meeting of the Facility Naming Sub-Committee, was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) May 15, 2018 (Item 3.1)

The Minutes of the May 15, 2018 Facility Naming Sub-Committee were approved as presented.

(d) DISCUSSION ITEM (Item 8)

(i) Municipal Property & Building Naming Application - Red-D-Arc Bridge (Item 8.4)

The Municipal Property & Building Naming Application - Red-D-Arc Bridge, was received.

(e) MOTION (Item 9)

(i) Proposed Renaming of Skyway Park to Jimmy Howard Park (Added Item 9.1)

Staff were directed to investigate renaming Skyway Park, located at 80 Beach Blvd., Hamilton, to Jimmy Howard Park, with a report back to a future Facility Naming Sub-Committee meeting.

(f) NOTICE OF MOTION (Item 10)

(i) Proposed Renaming of Skyway Park to Jimmy Howard Park (Added Item 10.1)

Councillor Farr introduced a Notice of Motion respecting the Proposed Renaming of Skyway Park to Jimmy Howard Park.

The Rules of Order were waived to allow for the introduction of a motion respecting the Proposed Renaming of Skyway Park to Jimmy Howard Park.

For further disposition of this matter, refer to Item (e)(i)

(g) GENERAL INFORMATION (Item 11)

(i) Amendments to the Outstanding Business List (Item 11.1)

The following items were marked as completed and removed from the Outstanding Business List:

Item A - Copps Family Naming Opportunities (Revised from Victor K. Copps naming opportunities)

June 9, 2015

Addressed in Item 8.3 on this agenda

Item M - Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex

May 3, 2018

Addressed in Item 8.2 on this agenda

Item N - A. M. Cunningham Parkette (Ward 4)

May 3, 2018

Addressed in Item 8.1 on this agenda

Item L - Naming of the "Margaret Koropatnicki Softball Complex" at
Rosedale Park (Ward 5)
Addressed in Item 8.1 of the May 3, 2018 meeting

(h) ADJOURNMENT (Item 13)

There being no further business, the Facility Naming Sub-Committee adjourned
at 4:21 p.m.

Respectfully submitted,

Councillor M. Pearson, Chair
Facility Naming Sub-Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk



CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Roads & Traffic and Environmental Services Divisions

TO:	Chair and Members Facility Naming Sub-Committee
COMMITTEE DATE:	August 15, 2018
SUBJECT/REPORT NO:	Renaming of A.M. Cunningham Parkette to Crown Point East Parkette (PW18068) (Ward 4) (Outstanding Business List Item)
WARD(S) AFFECTED:	Ward 4
PREPARED BY:	Sarah Linfoot-Fusina (905) 546-2424 ext. 5516 Cynthia Graham (905) 546-2424 ext. 2337
SUBMITTED BY:	Betty Matthews-Malone, P.Eng. Director, Roads & Traffic Public Works Craig Murdoch, B.Sc. Director, Environmental Services Public Works
SIGNATURE:	

RECOMMENDATION

- (a) That the request to rename A.M. Cunningham Parkette, 300 Roxborough Avenue, to Crown Point East Parkette be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy;
- (b) That the Outstanding Business List Item A.M. Cunningham Parkette (Ward 4) be identified as completed and removed from the list.

EXECUTIVE SUMMARY

This report responds to a motion made at the May 3, 2018 Facility Naming Sub-Committee meeting;

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette
(PW18068) (Ward 4) – Page 2 of 5**

That staff be directed to provide the Committee with the historical background and confirmation of the naming of A.M. Cunningham Park, and A.M. Cunningham Parkette, both located in Ward 4.

There are two parks in Hamilton's Ward 4 that have been named after Alexander McKenzie (A.M.) Cunningham, a well-known photographer and Hamilton Board of Education trustee. The park, located at 100 Wexford Avenue South, is adjacent to an elementary school that bears the same name. The parkette, located at 300 Roxborough Avenue, is situated along the Pipeline Trail between Huxley Avenue and Wexford Avenue.

The renaming request was initiated by the Ward 4 Councillor. The request meets the criteria set out in the City of Hamilton Municipal Property and Building Naming Policy.

Alternatives for Consideration – See Page 4

FINANCIAL – STAFFING – LEGAL IMPLICATIONS (for recommendation(s) only)

Financial: The cost to fabricate and install signage to identify Crown Point East Parkette. The costs range from \$200 to \$1,500 depending on the style and size. Signage will be finalized with the Ward 4 Councillor and undertaken as part of the redevelopment of the parkette.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND (Chronology of events)

Discussion at the May 3, 2018 Facility Naming Sub-Committee meeting and subsequent consultation with the Ward Councillor confirmed that the intent of the above motion was to seek a renaming opportunity for A.M. Cunningham Parkette to distinguish it from A.M. Cunningham Park (which is also located nearby). The Ward Councillor confirmed direction for staff to investigate Crown Point East Parkette as a suitable renaming option.

Alexander McKenzie Cunningham

Alexander McKenzie Cunningham, nicknamed A.M., was born in 1863 in Uxbridge, Ontario. He moved to Hamilton in 1886 to pursue a career as a photographer. In 1917, Cunningham became a trustee for the Hamilton Board of Education. After being elected trustee, he acted as a liaison to the Ontario Department of Education. He lobbied for standardized school buildings to reduce costs and advocated for teacher exchanges to facilitate professional development. He also devoted a considerable amount of his time to overseeing the completion of Delta Secondary School in 1924. Bringing his passion for education and photography together, Cunningham photographed every school, class and

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**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette
(PW18068) (Ward 4) – Page 3 of 5**

staff member in the board. His photos form part of a collection at the Board's Educational Archives and Heritage Centre.

Cunningham died suddenly in 1926. As a way of honouring him and his contribution to the community, the Board opened a new school in 1929 in Delta East and called it A.M. Cunningham Elementary School. Cunningham is buried at Hamilton Cemetery.

- A.M. Cunningham Park, 100 Wexford Avenue South

A.M. Cunningham Park is a park located in Ward 4. The park, adjacent to Hamilton Wentworth District School Board's A.M. Cunningham Elementary School, is situated on 0.30 hectares (0.07 acres) of land and includes an accessible creative play structure that is scheduled to undergo redevelopment this summer.

- A.M. Cunningham Parkette, 300 Roxborough Avenue

A.M. Cunningham Parkette is a small park located in Ward 4 in the Crown Point East neighbourhood. The park is situated along the Pipeline Trail at Roxborough Avenue, between Huxley Avenue and Wexford Avenue on 0.94 hectares (0.23 acres) of land. The parkette contains a playground that was installed in 2001 and a multi-use path that runs through the parkette. The parkette is scheduled to undergo redevelopment this fall.

- Crown Point East

Crown Point East is a neighbourhood in east Hamilton (Ward 4) that is bordered by Gage Avenue, Kenilworth Avenue, the Niagara Escarpment and Lake Ontario. Significant landmarks in this neighbourhood include: Delta Secondary School, the Ottawa Street shopping district, the Centre on Barton and ArcelorMittal Dofasco.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

This naming request meets the required guidelines as set out in Section 4(b)(ii) of the City of Hamilton Municipal Property and Building Naming Policy and as detailed in the Analysis and Rationale for Recommendation section of this report.

RELEVANT CONSULTATION

The Ward 4 Councillor proposed and endorses the report recommendation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

At the January 20, 2016 meeting, Council approved Report PW05142b to the Facility Naming Sub-Committee regarding the City of Hamilton Municipal Property and Building

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**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette
(PW18068) (Ward 4) – Page 4 of 5**

Naming Policy. The policy serves to establish guidelines and regulations for naming property and buildings owned by the City of Hamilton.

The City of Hamilton Municipal Property and Building Naming Policy has the following property listing categories from which proposed names for municipal properties and buildings may be selected: geographic, historic, and prominent individuals/ organizations (listed in priority order).

Section 4(b)(i) of the policy details the ‘Geographic’ category. It includes, in part, eligibility for names having a geographic affiliation which may include, but is not limited to:

- A neighbourhood, community, or subdivision reference

The parkette resides in the Crown Point East neighbourhood. Therefore, the proposed naming meets the City of Hamilton Municipal Property and Building Naming Policy.

ALTERNATIVES FOR CONSIDERATION

Council may decide not to approve the proposed renaming of A.M. Cunningham Parkette. Staff does not recommend this alternative as it does not address the intent of the motion and desire to distinguish the parkette from nearby A.M. Cunningham Park.

Council may also decide to consider another renaming opportunity that would distinguish A.M. Cunningham Parkette from A.M. Cunningham Park. Staff would not recommend this alternative as it does not address the intent of the motion to rename the parkette Crown Point East Parkette in recognition of the location of the parkette in the Crown Point neighbourhood.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Appendix A: Map of Proposed Crown Point East Parkette

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**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette
(PW18068) (Ward 4) – Page 5 of 5**

**Map of A.M. Cunningham Parkette
Proposed Naming Crown Point East Parkette**

300 Roxborough Avenue, Hamilton (Ward 4)



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CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Roads & Traffic Division

and
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Recreation Division

TO:	Chair and Members Facility Naming Sub-Committee
COMMITTEE DATE:	August 15, 2018
SUBJECT/REPORT NO:	Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park (PW18069/HSC18039) (Ward 6) (Outstanding Business List Item)
WARD(S) AFFECTED:	Ward 6
PREPARED BY:	Sarah Linfoot-Fusina (905) 546-2424, Extension 5516 Steve Sevor (905) 546-2424, Extension 4645
SUBMITTED BY:	Betty Matthews-Malone, P.Eng. Director, Roads & Traffic Public Works Department
SIGNATURE:	
SIGNATURE:	Chris Herstek Director, Recreation Healthy and Safe Communities Department

RECOMMENDATION

- (a) That the request to name the track and field complex at Mohawk Sports Park The Ray Lewis Track & Field Centre be approved, as this request meets the guidelines set out in the City of Hamilton's Municipal Property and Building Naming Policy;
- (b) That the Outstanding Business List Item Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex be identified as completed and removed from the list.

EXECUTIVE SUMMARY

OUR Vision: To be the best place to raise a child and age successfully.

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park
(PW18069/HSC18039) (Ward 6) – Page 2 of 6**

This report responds to a motion made at the May 3, 2018 Facility Naming Sub-Committee meeting:

That staff work with the Hamilton Olympic Club to consider their request to rename the track area of the Mohawk Sports Park Outdoor Track & Field Complex as outlined in the application, with a report back to the Facility Naming Sub-Committee.

Born and raised in Hamilton, Ray Lewis was a Canadian track and field athlete who made history in 1932 when he became the first Canadian-born black athlete to win a medal at the Olympics. Lewis faced significant racial prejudice throughout his years as an athlete, but did not let his colour define his success. In later life, Lewis was recognized for his contribution to his community and to the sport of track and field. He was awarded the Order of Canada in 2001. In 2005, the Hamilton-Wentworth District School Board named an elementary school on the Hamilton mountain after Lewis and in 2010 he was inducted into the Hamilton Sports Hall of Fame. In 2013, the first “Ray Lewis Relays” for high school students were held in Ontario. Lewis died in 2003 in Hamilton at the age of 93.

Alternatives for Consideration – See Page 5

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Final selection of the sign will be done in consultation with the requestors (Hamilton Olympic Club) and Ward 6 Councillor. The Hamilton Olympic Club will be funding the full costs to fabricate and install signage to the track.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

❖ Mohawk Sports Park, 1100 Mohawk Road East, Hamilton

Mohawk Sports Park, bordered by Mohawk Road East, Mountain Brow Boulevard, Limeridge Road East and Upper Kenilworth Avenue, is a large park that is situated on 57.32 hectares (141.63 acres) of land in Ward 6. The park boasts several facilities, including: baseball and fastball diamonds, soccer, rugby and football fields, a playground, a skateboard ramp and a running track. In 1970, Hamilton’s civic baseball stadium was relocated to this site (when Ivor Wynne Stadium was renovated to accommodate football only) and named Bernie Arbour after a former police sergeant who was the director of Hamilton youth baseball. The east side of the park is a large natural area and a portion of the Escarpment Rail Trail runs through the park. Formerly part of the Upper King’s Forest Park sports area known as Commonwealth Park, this site became known as Mohawk Sports Park in 1971 when it was renamed to commemorate the old Mohawk Trail which had once been part of the property.

❖ Track and Field Complex, 100 Mohawk Road East, Hamilton

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park
(PW18069/HSC18039) (Ward 6) – Page 3 of 6**

The track surface was recently renovated in 2017 through support from the Capital budget process, Ward 6 area rated funds and local contributions from the Golden Horseshoe Track & Field Council. The track at Mohawk Sports Park is the City's only municipal all-weather track and field venue. The track is an impermeable polyurethane sandwich system that is compliant to International Association of Athletics Federation's (IAAF) competition requirements. The track and field facility consists of a 400-meter track with two 100 meter straightaways, amenities for pole vault, an area for throwing events, and an area for jump events. The track and field complex at Mohawk Sports Park is home to a number of community track and field programs, including the Hamilton Olympic Club, Monte Cristo Track & Field Club, HEAT Athletics, Hamilton Special Olympics, Ontario Wheelchair Sports Association, Hamilton Accessible Sports Council, SportHamilton, Hamilton Wildcats, Stoney Creek Athletics and CANUSA Games Hamilton. Hamilton Olympic Club recently celebrated their 90 year anniversary and is the oldest track and field club in Canada; Ray Lewis was a member of the club.

❖ Ray Lewis

Ray Lewis, nicknamed "Rapid Ray" for his lightning fast speed, was a Canadian track and field athlete and the first Canadian-born black Olympic medallist. The great-grandson of escaped slaves, he was born in Hamilton in 1910 to Cornelius Lewis and Emma Green. Lewis showed great promise as a young athlete, excelling at 100, 200, 400 and 800 metre distances. While a student at Hamilton's Central Collegiate, Lewis won 17 national high school championships and set a record for winning four championships in one single day.

Lewis competed in the 400 metre trials for the 1928 Olympic Games but was ultimately not chosen. He decided to accept a scholarship to Milwaukee's Marquette University but returned home after a semester and began working at Canadian Pacific Railway (CPR) as a porter – a job that he would hold for 22 years. Not ready to give up on his dream of being a sprinter, Lewis continued training, running alongside the train tracks during stopovers in the Canadian Prairies. Despite significant racial prejudice, Lewis persevered. He joined Canada's Olympic team and competed at the 1932 Olympic Games in Los Angeles. Lewis made history when he won a bronze medal in the 4 x 400 metre relay.

In 1934, Lewis competed at the British Empire Games (now the Commonwealth Games), winning a silver medal in the mile relay, 4 x 440 yards. Narrowly missing the cut for Canada's 1936 Olympic team, he ran for two more years until he was forced to retire after a bout with shin splints.

Lewis married Vivienne Jones in 1941 and within a few years, they adopted two sons, Larry and Tony. He retired from CPR and started his own cleaning company in 1952. Lewis was honoured with the Order of Canada in 2001 for "being an inspiration to young people in the community, reminding them that dedication and commitment are values to be cherished." In 2005, the Hamilton-Wentworth District School Board named an elementary school after Lewis and he was inducted into the Hamilton Sports Hall of Fame in 2010. In 2013, the first Ray Lewis Relays for high school students were held in Ontario. Lewis died in 2003 in Hamilton at the age of 93.

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park
(PW18069/HSC18039) (Ward 6) – Page 4 of 6**

Lewis overcame unthinkable odds. He broke racial barriers by demonstrating to the world that colour would not define his success. As he got older, Lewis often spoke to school groups about racism and discrimination. He was hopeful for a better future. Lewis was a role model and mentor to many students and young athletes throughout his life. The City of Hamilton honours his achievements and contribution to the Hamilton Sport Community through the annual City of Hamilton Sport Volunteer Appreciation Dinner. The Ray Lewis Community Service Award is presented in the adult category to an outstanding Hamilton athlete who has excelled in sport at the national and/or international level and has made a significant contribution to the Hamilton Community.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

This naming request meets the required guidelines as set out in Section 4(b)(ii) of the City of Hamilton Municipal Property and Building Naming Policy.

RELEVANT CONSULTATION

Ward 6 Councillor has been consulted and endorses the report recommendation.

Environmental Services has been consulted in the development of this report and report recommendations.

The niece of Ray Lewis supports the proposed naming by Hamilton Olympic Club.

Letters in support of the recommendation have been received from 91st Highlanders Athletic Association, Hamilton Accessible Sports Council, Hamilton Elite Athletic Team, Hamilton Olympic Club, Monte Cristo Track and Field Club, Special Olympics Hamilton, and Sport Hamilton who are among the users of the facility.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

At the January 20, 2016 meeting, Council approved Report PW05142(b) to the Facility Naming Sub-Committee regarding the “City of Hamilton Municipal Property and Building Naming Policy.” The policy serves to establish guidelines and regulations for naming property and buildings owned by the City of Hamilton.

The City of Hamilton Municipal Property and Building Naming Policy has the following Property Listing categories from which proposed names for municipal properties and buildings may be selected: geographic, historic, and prominent individuals/ organizations (listed in priority order).

Section 4(b)(ii) of the policy details the ‘Prominent’ category. It includes, in part, eligibility for names affiliated with individuals who have made a significant contribution to the community/city in one or more of the following areas:

- Service in a voluntary or philanthropic capacity or having made a significant contribution in the following areas: environment, agriculture, arts, co-operatives, education, business or industry, journalism, medicine, politics, religion, science, public service, recreation or sports on a local, national, or international scale.

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park
(PW18069/HSC18039) (Ward 6) – Page 5 of 6**

There has not been any other request for naming of the track that Recreation is aware of. With the overwhelming support from all the track and field entities, along with the inclusion of the Ray Lewis award as noted within, there appears to be no negative issues with the proposed name.

As Ray Lewis made a significant contribution to his community and to sports on the local and international level, the proposed naming meets the City of Hamilton Municipal Property and Building Naming Policy.

ALTERNATIVES FOR CONSIDERATION

Council may decide not to approve the proposed naming of the track at Mohawk Sports Park. Staff does not recommend this alternative as it does not address the intent of the motion and desire to recognize Ray Lewis' contribution to the community and to the sport of track and field.

Council may also decide to consider another naming opportunity that would recognize Ray Lewis' contribution to the community and to the sport of track and field. Staff would not recommend this alternative as it does not address the intent of the motion.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

APPENDICES AND SCHEDULES ATTACHED

Appendix A: Map of Proposed The Ray Lewis Track & Field Centre at Mohawk Sports Park

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park
(PW18069/HSC18039) (Ward 6) – Page 6 of 6**

Map of Proposed “The Ray Lewis Track & Field Centre” at Mohawk Sports Park

1100 Mohawk Road East, Hamilton (Ward 6)



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CITY OF HAMILTON
PUBLIC WORKS DEPARTMENT
Roads & Traffic Division
and
Engineering Services Division

TO:	Chair and Members Facility Naming Sub-Committee
COMMITTEE DATE:	August 15, 2018
SUBJECT/REPORT NO:	Renaming of Pier 8 Promenade Park to "Copps Pier" (PW18070) (Ward 2) (Outstanding Business List Item)
WARD(S) AFFECTED:	Ward 2
PREPARED BY:	Sarah Linfoot-Fusina (905) 546-2424, Extension 5516 Gavin Norman (905)546-2424, Extension 4812
SUBMITTED BY:	Betty Matthews-Malone, P.Eng. Director, Roads & Traffic Public Works Department
SIGNATURE:	
SIGNATURE:	Gord McGuire, O.L.S Director, Engineering Services Public Works Department

RECOMMENDATION

That the request to rename Pier 8 Promenade Park, 47 Discovery Drive, to "Copps Pier" be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

EXECUTIVE SUMMARY

This report responds to a motion made at the June 9, 2015 Facility Naming Sub-Committee Meeting:

- (a) That staff be directed to prepare a report to the Facility Naming Sub-Committee respecting the renaming of the park land and building on 47 Discovery Drive,

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**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"
(PW18070) (Ward 2) – Page 2 of 6**

Hamilton, known as Pier 8 (Waterfront Trust Centre) in the name of the Copps Family;

- (b) That a Member of the Facility Naming Sub-committee and staff meet with the Copps family for their input on the renaming of the park land on 47 Discovery Drive.

An additional motion was passed at the January 25, 2017 Hamilton City Council meeting, approving the renaming of the Pipeline Trail Parkette to the "Geraldine Copps Parkette."

At the February 2, 2017 Facility Naming Sub-Committee meeting, the committee discussed the renaming of "Geraldine Copps Parkette" and its relationship to Outstanding Business List Item A: Copps Facility Naming Opportunities. Staff were directed to continue to work with the Chair of the Facility Naming Sub-Committee and members of the Copps family for an additional suitable Copps family naming opportunity as per the original motion.

Staff consulted the Chair and members of the Copps family and determined that the renaming of Pier 8 Promenade Park to "Copps Pier" reflected the intent of the motions and was a fitting way to honour the Copps family and their commitment to the waterfront. Former Hamilton mayor, Victor Kennedy Copps, former Ward 4 Councillor Geraldine Copps and the Honourable Sheila Copps, all worked to improve water quality and enable public access to the waterfront.

The request meets the criteria set out in the City of Hamilton Municipal Property and Building Naming Policy.

Alternatives for Consideration – See Page 5

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The cost to fabricate and install signage to identify and commemorate "Copps Pier." The selection of signage will be finalized with the Copps Family and Waterfront Development Office. Funding for the signage is being provided through the Capital Project Budget for the park.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

- Pier 8, 47 Discovery Drive, Hamilton

Pier 8 is located in Ward 2, north-east of Bayfront and Pier 4 Parks. It is situated on 12 hectares (30 acres) of land. Once fully developed, Pier 8 will be a vibrant urban waterfront community. It will include approximately 1,500 residential units and 13,000 square metres of commercial and institutional space.

- The Waterfront Redevelopment Project

In 2005, Council adopted *Setting Sail: Secondary Plan for West Harbour*. The plan established a framework for public improvements and private development to promote

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**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"
(PW18070) (Ward 2) – Page 3 of 6**

season-long and year-round enjoyment and appreciation of the waterfront. It was developed in response to the gradual disappearance of heavy industry and movement of commercial port authority activity at the waterfront, in addition to the creation of Bayfront Park, Pier 4 Park and the Waterfront Trail.

A requirement of the Secondary Plan and adopted by Council in April 2010, The West Harbour Waterfront Recreation Master Plan (2010) was initiated following Council's adoption of *Setting Sail*. The aim of the West Harbour Waterfront Recreation Master Plan was to define and clarify planning design guidelines that would guide and shape the development of buildings and landscapes of the west harbour.

Also, as a requirement of *Setting Sail*, Council adopted the Pier 7 & 8 Urban Design Study in May 2016. It stated:

“Pier 8 will become a vibrant urban waterfront neighbourhood to be enjoyed by all residents of the City. The vitality of Hamilton's urban waterfront will be supported by a mix of residential, commercial, community and cultural uses. The character of Pier 8 will be designed to be compatible with Pier 7 and to create a strong connection between this exciting new community and the rest of the Western Waterfront.”

In April 2017, the City of Hamilton launched a design competition for ‘Pier 8 Promenade Park.’ Request for Proposals were accepted from shortlisted design competition participants from May until August. Design proposals were then evaluated by a volunteer jury of local experts in landscape architecture and urban design. The proposals were also reviewed by members of the public. On September 22, 2017, landscape architect, Forrec Ltd. was announced as the design winner for their proposal called: “Hammer City.”

Construction on the park is expected to begin in the fall of 2018 with completion scheduled for the spring/summer of 2019.

➤ The Copps family and their connection to Hamilton's waterfront

Victor Kennedy Copps was born in 1919 and moved to Hamilton in 1945 to take a job with CHML radio. He ran for political office in 1960 and became the City's Controller. He was elected mayor in 1962 and remained Hamilton's mayor until 1976.

Victor Copps was mayor at a pivotal time in Hamilton's history. City planners had long recommended the need for Hamilton to diversify its economy and make physical improvements to the City that would signify that Hamilton was more than just a “steel town.” Copps supported the redevelopment of Hamilton's downtown to include recreational and cultural activities and facilities for the City's increasingly white-collar workforce.¹

The waterfront was particularly controversial during his years as Mayor. Dumping was a significant issue at the waterfront, causing many residents to lobby local politicians, calling for an end to polluting the waterfront. Copps worked to reach an agreement with the

¹ S. High, L. MacKinnon and A. Perchand, *The Deindustrialized World: Confronting Ruination in Postindustrial Places* (Vancouver: UBC Press, 2017), 199.

**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"
(PW18070) (Ward 2) – Page 4 of 6**

Harbour Commission and in 1971 supported an agreement between the Harbour Commission and Hamilton's two major steel producers, Stelco and Dofasco, in securing 127 hectares of land along the Beach Strip, 71 hectares of those to be set aside for a public park.²

Geraldine ("Gerry") Copps was wife to the late Victor Copps and mother to Mary, Sheila, Brenda and Kevin. Copps served as a citizen court judge from 1976 to 1985 and as Ward 4 Councillor for Hamilton City Council from 1985 to 2000. She was known for being committed to environmental and social issues. Copps was particularly interested in the safety of Hamilton's water and called on the Federal Government to fund the clean-up of Hamilton Harbour.³

Following in the footsteps of her parents, Sheila Maureen Copps, daughter of Victor and Geraldine Copps, chose a career in politics. In 1984, she was elected Liberal MP for the Province of Ontario and remained in office for the next 20 years. Copps also served as Deputy Prime Minister of Canada from 1993-1997. As Minister of Canadian Heritage, Copps struck an historic agreement between the City of Hamilton and the Harbour Commission in 2000 that would return ownership of the open land around the harbour to the City and be the first step towards making the waterfront accessible for public access and enjoyment. Copps believed that Hamilton harbour could be "Canada's Boston." She said, "we will be able to start building public access to all the parts of the harbour that have been closed off to everyone. [The agreement] opens up extraordinary potential for Hamilton Harbour to be both an economic dynamo and a recreational oasis."⁴

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

This naming request meets the required guidelines as set out in Section 4(b)(ii) of the City of Hamilton Municipal Property and Building Naming Policy and as detailed in the *Analysis and Rationale for Recommendation* section of this report.

RELEVANT CONSULTATION

The Ward 10 Councillor, Chair of the Facility Naming Sub-Committee, has been consulted and supports the report recommendation.

The Ward 2 Councillor, has been consulted and supports the report recommendation.

The Ward 4 Councillor, mover of the motion, has been consulted and is in support of the report recommendation.

A Copps family member has been consulted and supports the report recommendation.

² N. Bouchier and K. Cruikshank, *The People and the Bay: A Social and Environmental History of Hamilton Harbour* (Vancouver: UBC Press, 2016), 184.

³ Nolan, D. (2016, October 18). Matriarch of Copps political family dies. *The Hamilton Spectator*, A1.

⁴ Kilpatrick, K. (2000, June 29). Hamilton waterfront gets cash injection in revitalization bid. *The Globe and Mail*. Retrieved from www.theglobeandmail.com

**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"
(PW18070) (Ward 2) – Page 5 of 6**

ANALYSIS AND RATIONALE FOR RECOMMENDATION

At the January 20, 2016 meeting, Council approved Report PW05142b to the Facility Naming Sub-Committee regarding the “City of Hamilton Municipal Property and Building Naming Policy.” The policy serves to establish guidelines and regulations for naming property and buildings owned by the City of Hamilton.

The City of Hamilton Municipal Property and Building Naming Policy has the following Property Listing categories from which proposed names for municipal properties and buildings may be selected: geographic, historic, and prominent individuals/ organizations (listed in priority order).

Section 4(b)(iii) of the policy details the ‘Prominent’ category. It includes, in part, eligibility for names affiliated with individuals who have made a significant contribution to the community/city in one or more of the following areas:

- a) Individuals or families having an historical connection to a site
- b) Individuals or organizations having made a significant contribution to the community / City in one or more of the following areas;
 - Service as an elected official to the municipal, provincial or federal government for at least 2 terms

ALTERNATIVES FOR CONSIDERATION

Council may decide not to approve the proposed naming. This geographical area along Hamilton Harbour could remain known as Pier 8 Promenade Park. Alternatively, another name could be considered by the Facility Naming Sub-Committee. Staff does not recommend these alternatives as it does not address the intent of the motion and desire to recognize the Copps family for their public service to Hamilton and their commitment to improve water quality and enable public access to the waterfront.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Appendix A – Map of Proposed “Copps Pier”

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**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"
(PW18070) (Ward 2) – Page 6 of 6**

Map of Proposed "Copps Pier"
47 Discovery Drive, Hamilton (Ward 2)



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CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
 Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Karol Murillo (905) 546-2424 Ext. 7859
SUBMITTED BY:	Glen Norton Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the maximum amount of the Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant ERG-10-02 approved for 2142929 Ontario Inc. and 2156600 Ontario Inc. (Steve Pocrnic), owners of the property at 133, 135 and 153 King Street West, Dundas, be increased to \$367,183 from \$140 K and be made payable to 2142929 Ontario Inc. and 2156600 Ontario Inc., jointly, over a maximum of ten years, be authorized and approved in accordance with the terms and conditions of the ERASE Redevelopment Grant Program provided for in the approved ERASE Community Improvement Plan;
- (b) That the City enter into an ERASE Redevelopment Grant Agreement and that the Mayor and City Clerk be authorized and directed to execute said Agreement together with any ancillary documentation required, to effect recommendation (a) of Report PED10214, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any grant amending agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the ERASE Redevelopment Grant ERG-10-02, as approved by City Council on September 28, 2010 are maintained.

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SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 2 of 7

EXECUTIVE SUMMARY

An Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant was submitted by 2142929 Ontario Inc. and 2156600 Ontario Inc. for redevelopment of the properties at 133, 135 and 153 King Street West, Dundas, see map attached as Appendix “A” to Report PED10214(a) and approved by Council on September 28, 2010 (PED10214). This application was approved for an ERASE Redevelopment Grant as a result of required environmental site remediation in order to permit construction of a two-storey commercial building with a gross floor area of 29,706 sq ft - the ground floor being a Shopper’s Drug Mart (19,503 sq ft) and the second storey being medical offices (10,203 sq ft).

Following the completion of the project, the applicant informed staff the remediation costs (including soil removal, environmental consulting fees, risk assessment and related measures) had significantly increased.

This report provides a summary of the increase in eligible environmental site remediation costs of \$367,218 which includes the original approved total of \$140 K. Staff is seeking approval to increase the maximum amount of the grant as per the ERASE Community Improvement Plan.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: As per the ERASE Redevelopment Grant Program, the City will provide the applicant with a grant equivalent to 80% of the increase in municipal taxes up to the total eligible cost figure of \$367,218. At that time, the City will begin to collect and retain the full municipal portion of the tax increment.

The City will retain 20% of the municipal tax increment, approximately \$18,737.25 a year for ten years, up to an amount not to exceed 20% of the total estimated clean up costs. These monies will be deposited into the Brownfield Pilot Project account to be used by the City for its Municipal Acquisition and Partnership Program (MAPP). This program, as approved in the ERASE Community Improvement Plan (CIP), involves the City acquiring key brownfield sites, cleaning up and redeveloping property it already owns, or participating in public/private partnerships to redevelop brownfield properties.

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SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 3 of 7

Staffing: Administration of this Application under the terms of the program can be accommodated by staff of the Economic Development Department, Real Estate Division and the Corporate Services Department.

Legal: The provision of ERASE Redevelopment Grants is authorized in the ERASE CIP recently adopted and approved in 2018. The ERASE Redevelopment Agreement and any necessary associated documents will specify the obligations of the City and the applicant. The Redevelopment Agreement will all be prepared in a form satisfactory to City Solicitor.

HISTORICAL BACKGROUND

An ERASE Redevelopment Grant application was submitted by 2142929 Ontario Inc. and 2156600 Ontario Inc. for redevelopment of the properties at 133, 135 and 153 King Street West, Dundas (see map attached as Appendix “A” to Report PED10214(a)) was submitted on August 6, 2010 and approved by City Council on September 28, 2010 (PED10214) for a maximum grant amount of \$140 K.

This application was approved for an ERASE Redevelopment Grant as a result of required environmental site remediation in order to permit construction of a two-storey commercial building with a gross floor area of 29,706 sq ft - the ground floor being a Shopper’s Drug Mart (19,503 sq ft) and the second storey being medical offices (10,203 sq ft).

The list below highlights the events leading up to the construction of the Shoppers Drug Mart, and provides a summary for events and works between 2010-2014 that illustrate the increase of the remediation costs and lengthy process taken to complete the project:

- (1) Exterior Works Agreement for the proposed Shoppers Drug Mart property was executed on June 23, 2010;
- (2) A “Shell Only” Building Permit for the Shoppers Drug Mart was issued on August 16, 2010 and was cleared on February 7, 2011;
- (3) Environmental Consultation process to meet the environmental requirements of Section 3. (y) of the Approval of Site Plan Application #DA-09-095, which included the following:
 - (a) A Phase Two Environmental Site Assessment, prepared by Premier Environmental Services Inc., dated December 31, 2009;

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SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 4 of 7

- (b) Supplemental Phase Two Environmental Site Assessment, prepared by Premier Environmental Services Inc., dated August 30, 2010;
- (c) Implementation of a Remedial Action Plan (RAP) for the property, which was reported under the cover letter of “Excavation of Contaminated Soil, 153 King Street West, Dundas, Ontario”, prepared by Premier Environmental Services Inc., dated June 1, 2011;
- (d) Phase Two Environmental Site Assessment updated report, prepared by Premier Environmental Services Inc., dated October 11, 2012;
- (e) Completion of a Site-Specific Risk Assessment (SSRA) for the property, which was reported under the cover letter “Risk Assessment, 153 King Street West, Dundas, Ontario”, prepared by Premier Environmental Services Inc., dated November 29, 2012; and,
- (f) Acceptance of the SSRA and the issuance of a Certificate of Property Use (CPU) for the property by the Ministry of the Environment and Climate Change (MOECC CPU No. 8835-9GBSQ8, dated October 1, 2014)

These additional activities (noted above (3) a-f) demonstrated the process undertaken to comply with the reporting requirements from the Record of Site Conditions (RSC) by the Ministry of the Environment and Climate Change (MOECC) which included newly added requirements, investigations and administrative revisions throughout the environmental consultation process. In addition, new soil and groundwater standards came into effect in 2011 which resulted in additional assessment work and scrutiny of the previous assessment activities.

All of this led to the unexpected lengthy environmental consultation timeframe with a considerable amount of additional expenditures throughout the process. The complexity of the brownfield redevelopment property in terms of the actual contaminating activities, as well as the combination of site remediation works and Site-Specific Risk Assessment (SSRA) activities involved in gaining MOECC signoff was not anticipated. All the final costs were required to satisfy (i.e. report on the control measures in place for the Site) and receive the final Certificate of Property Use issued by the MOECC.

Staff have reviewed the above reports and detailed invoices to ensure accuracy.

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SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 5 of 7

Revised Eligible Costs	2010 Costs	2015 Revised Costs
Soil Removal, environmental consulting fees, and risk assessment and related measures.	\$140 K	\$367,183 <i>(Includes 2010 Costs)</i>

Staff reviewed the proposed works against the eligibility criteria contained in the ERASE Community Improvement Plan (CIP) – Appendix “B”, and conclude all costs that have been applied for under the grant are eligible. Therefore, staff recommends approval of the maximum amount of the grant.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Report PED10214(a) relates to the processing of an application under the ERASE Redevelopment Grant Program (ERG) which was contained within the City’s approved ERASE CIP (2010). Since that time, the ERASE CIP was revised and amended in 2018. For the purposes of this report, all criteria used to evaluate this request was based on the City’s approved ERASE CIP (2010).

RELEVANT CONSULTATION

- Corporate Services Department, Taxation Division; and,
- City Manager’s Office, Legal Services Division

Departmental Comments

Taxation Division:

The total 2010 assessed value for 133,135, and 153 King Street West is \$1,424,500 and the property is classed as the Commercial property class (CT and GT). Property taxes are paid in full. Taxes for 2010 on this property total \$53,993.91 (see breakdown).

The MPAC 2012 reassessment is broken down below:

	2010 Report (PED10214)	MPAC 2012 Figures
Municipal Levy	\$31,982.52	\$125,668.78
Education Levy	\$22,011.39	\$74,443.05
Tax Cap Adjustment	\$0	\$0
Total (approximately)	\$53,993.91	\$200,111.83

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SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 6 of 7

Legal Services Division:

The Owner and the City shall enter into an appropriate ERASE Redevelopment Agreement as a condition of this grant in accordance with the provisions of the ERASE CIP.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The post development property tax (2012) Municipal Value Assessment (MVA) for 133, 135, and 153 King Street West is \$5,882,000 classed as Commercial (XT, ZT and GT).

Municipal Levy	\$125,668.78
Education Levy	\$74,443.05
Tax Cap Adjustment	\$0
Total (approximately)	\$200,111.83

The 2010 property taxes were approximately \$53,993.91.

Property taxes are current and paid in full.

The 2012 MVA of \$5,882,000 was significantly higher than the estimated assessment value of \$3,825,000. The new municipal taxes levied on this property starting in 2012 were approximately \$125,668.78, with the remaining dollars going to the Province for education taxes.

The Application met the eligibility criteria and requirements of the program and was approved in 2010. This report addresses the increase for the maximum amount of the grant due to the increase in actual remediation costs (including soil removal, environmental consulting fees, risk assessment and related measures) that was not originally anticipated.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE)
Redevelopment Grant Application 2192929 Ontario Inc. and 2156600
Ontario Inc. – 133, 135 and 153 King Street West, Dundas
(PED10214(a)) (Ward 13) Page 7 of 7**

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Clean and Green

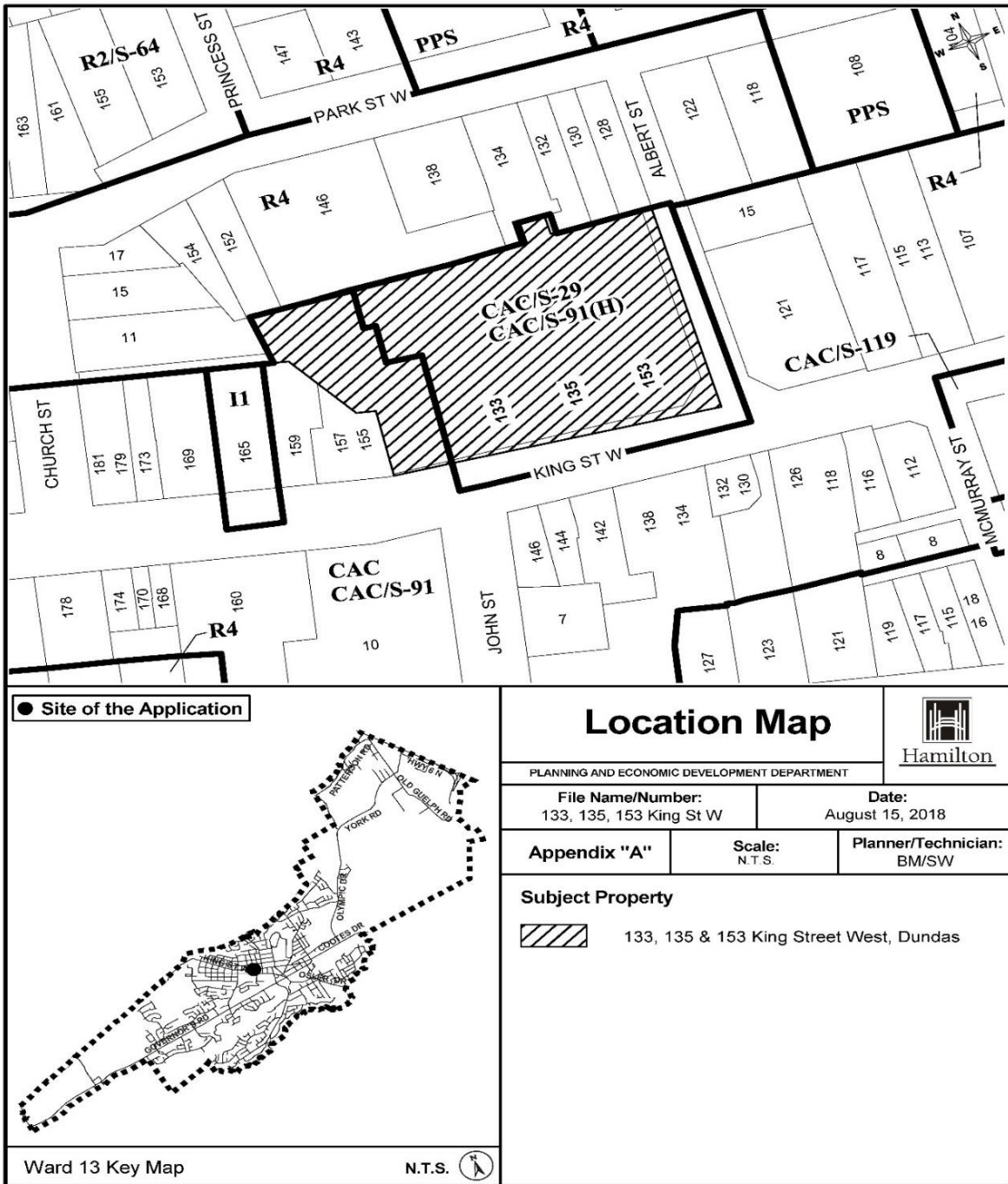
Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A”–Location Map

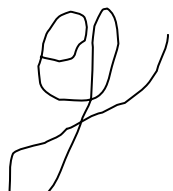
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Appendix "A" to Report PED10214(a)
Page 1 of 1





CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes - Update (FCS16076(b)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Gloria Rojas (905) 546-2424 Ext. 6247 Tom Hewitson (905) 546-2424 Ext. 4159
SUBMITTED BY:	Cindy Mercanti Director, Customer Service and POA Acting Director, Financial Planning and Policy Corporate Services
SIGNATURE:	

RECOMMENDATION

- (a) That, given the significant impact the change in taxation status for Non-Profit Long-Term Care (LTC) facilities has on the City of Hamilton, the Province be requested to identify a plan to continue with the Transitional Mitigation Payment for a multi-year period;
- (b) That the Mayor correspond with the Honourable Victor Fedeli, Minister of Finance, to request the extension of the Transitional Mitigation Payment;
- (c) That the unbudgeted transitional funds provided for 2018, in the amount of \$972,307, be allocated to reducing the impact of 2018 assessment appeals.

EXECUTIVE SUMMARY

In September of 2016, staff advised Council of the Province's decision to exempt charitable and non-profit long-term care homes from property taxation (Report FCS16076) starting with the 2016 taxation year. The City lost approximately \$59M in taxable assessment or about \$988,000 in tax revenues annually. These Long-Term Care Facilities no longer pay property taxes, though the savings to the facilities are relatively minor as the Province was paying for 85% of that cost. The majority of the savings accrue to the Province.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes – Update (FCS16076(b)) (City Wide)
– Page 2 of 4

For 2016, 2017 and 2018, the Province has provided the City a one-time Transitional Mitigation Payment of \$972,307 each year which largely offset the loss in tax revenues. Council has requested that the Province continue the Transitional Mitigation Payment for a multi-year period and although no response has been received, the payment to eligible municipalities has continued on a year-by-year basis.

The Transitional Mitigation Payment is provided to any municipality where the loss of revenue on these exemptions was more than 0.025% of the 2015 municipal revenue. The letter from the Minister of Finance dated August 7, 2018 outlines the payment for 2018 but does not commit to continue the grant beyond 2018. The letter has been included as “Appendix A” to Report FCS16076(b).

Staff continues to recommend that the Province be requested to identify a plan to continue the transitional grant for a number of years to phase in the impact of this change.

Staff also recommends that the unbudgeted revenue of \$972,307 be allocated to offset the general 2018 tax appeal write-offs. As per the report on Annual Assessment Appeals as of December 31, 2017 (Report FCS18028), the five-year average municipal loss due to appeals equates to approximately \$8.9M per year. This average annual loss represents approximately 1% of the municipal tax levy. In 2017, the City realized a \$1.5M unfavourable variance in the tax write-off account which was partially offset by the 2017 transitional payment for a net deficit of approximately \$0.5M.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The loss in taxable assessment, due to a change in the tax status on Non-Profit LTC homes of approximately \$59M, resulted in a loss of about \$988,000 in annual municipal tax revenue. For 2017, it resulted in reduced assessment growth of approximately -0.12%. The impact of this reduced assessment was incorporated into the 2017 tax rates.

Staffing: There are no staffing implications as a result of Report FCS16076(b).

Legal: There are no legal implications in respect of Report FCS16076(b).

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SUBJECT: Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes – Update (FCS16076(b)) (City Wide)
– Page 3 of 4

HISTORICAL BACKGROUND

Prior to 2016, the majority of charitable and Non-Profit LTC homes across the Province were already exempt from property taxation through special legislation. Therefore, in order to ensure consistent and equitable treatment, effective January 1, 2016, the Province passed legislation extending the exemption to all of these homes. The government announced the exemption in the 2014 Ontario Budget.

In December 2015, the *Assessment Act* and Ontario Regulation 282/98 were amended by Ontario Regulation 429/15 to prescribe charitable and Non-Profit LTC homes, previously fully taxed at the commercial or residential rate, to be exempted from property taxes.

The City was informed that the following properties meet the new criteria and were therefore exempt from property taxes starting in 2016:

- St. Peter's Care Centre
- Heritage Green Nursing Home
- Liuna Local 837 Health Property Corporation
- Sons of Italy (Hamilton)

Prior to the assessment change, Non-Profit LTC facilities paid property tax (municipal and education) and were being reimbursed for 85% of the cost by the Ministry of Health and Long-Term Care (MOHLTC). The exemption eliminates the cost for the Non-Profit LTC facilities and reduces the grant paid by the MOHTLC, resulting in a net savings to the Province.

The City of Hamilton lost approximately \$988,000 in annual municipal tax revenue starting in 2016.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

There are no policy implications related to the recommendations within Report FCS16076(b).

RELEVANT CONSULTATION

Staff from Corporate Services Department, Taxation Division, were consulted in reviewing the change in tax status of LTC homes and the corresponding impact to the City of Hamilton.

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**SUBJECT: Assessment Act Amendments Providing a Property Tax Exemption to
Non-Profit Long-Term Care Homes – Update (FCS16076(b)) (City Wide)
– Page 4 of 4**

ANALYSIS AND RATIONALE FOR RECOMMENDATIONS

As discussed, the Province has essentially mitigated the loss of tax revenue to the City by providing a Transitional Mitigation Payment (approximately \$972K for each year since 2016). However, the Province has made no commitment beyond 2018.

Staff is recommending that the Province be requested to extend the Transitional Mitigation Payment into a multi-year program to phase in the impact over time.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” – 2018 Transitional Mitigation Payment Notice from Ministry of Finance, letter dated August 7, 2018

GR/TH/dt

Ministry of Finance
Provincial-Local
Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8
2C8 Tel (416) 327-0264
0264
Fax (416) 325-7644

Ministère des Finances
Division des relations provinciales-
municipales en matière de finances
10^e étage
777 rue Bay
Toronto ON M5G
Télé. (416) 327-
Télé. (416) 325-7644



August 7, 2018

Dear Treasurer/Clerk-Treasurer:

I am pleased to inform you that the Minister of Finance has confirmed that Transitional Mitigation related to non-profit long-term care homes will be provided to eligible municipalities in 2018.

To support the implementation of a 2016 property tax exemption for non-profit long-term care homes, Transitional Mitigation has been provided on a one time basis to eligible municipalities where the revenue shortfall associated with this tax exemption represented a more significant proportion of the municipality's total revenue base.

In recognition that these municipalities may need additional time to adjust to the revenue change, funding will be provided for an additional year. In 2018, Transitional Mitigation funding will be provided at the same level as in 2017.

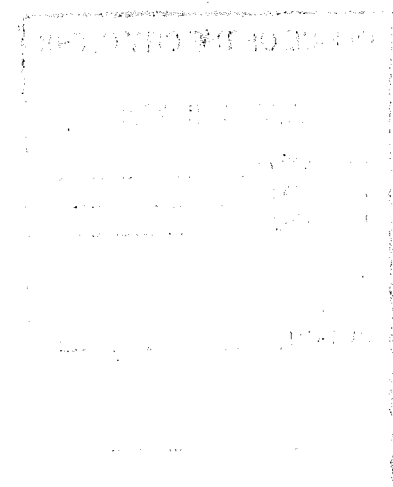
Additional details regarding your municipality's allocation are provided in the enclosed *2018 Transitional Mitigation Payment Notice*. Payment under this transitional program will be issued through electronic funds transfer over the next week.

If you require additional information, you may e-mail your inquiries and contact information to: Nancy.Kutas@ontario.ca.

Sincerely,

Allan Doherty
Assistant Deputy Minister
Provincial-Local Finance Division

c. Kate Manson-Smith
Assistant Deputy Minister
Local Government and Planning Policy Division
Ministry of Municipal Affairs and Housing





Non-Profit Long-Term Care Homes 2018 Transitional Mitigation Payment - Allocation Notice

City of Hamilton

2518

2018 Transitional Mitigation Payment	\$972,307
2017 Transitional Mitigation Payment	\$972,307

Beginning in 2016, all charitable and non-profit long-term care homes are exempt from property taxation.

To support the implementation of this exemption, Transitional Mitigation was provided in 2016 and 2017 to eligible municipalities.

Transitional Mitigation will be provided in 2018 to eligible municipalities. Funding will be provided at the 2017 level for those municipalities where the 2015 municipal property tax amount from these properties was greater than 0.01% of municipal own-source revenue.

2015 Municipal property tax amount for properties listed below	\$972,307
---	------------------

Non-profit long-term care homes subject to exemption beginning in 2016 (Ontario Regulation 282/98)

Heritage Green Nursing Home
Liuna Local 837 Health Property (Hamilton) Corporation
Sons Of Italy (Hamilton) Charitable Corporation
St Peter's Care Centre



CITY OF HAMILTON
Corporate Services
Human Resources Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Attracting Diversity During the Recruitment Process (HUR18017) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Jodi Koch 905-546-2424 Ext. 3003 Nadia Olivieri 905 546 2424 Ext. 6548
SUBMITTED BY:	Lora Fontana Executive Director, Human Resources & Organizational Development
SIGNATURE:	

RECOMMENDATION

That staff be directed to proceed with the 2018 - 2022 Recruitment Process utilizing the expanded Communications Plan as defined in Appendix A to Report HUR18017, within the existing budget.

EXECUTIVE SUMMARY

The Review of the City of Hamilton's Advisory Committee Report (CM15007) indicated that Advisory (Volunteer) Committee members reported that the methods of recruitment used, namely advertising in the Hamilton Spectator, in relevant Community Newspapers and on the City's website, were insufficient to secure a proper applicant pool.

The Advisory (Volunteer) Committee members concluded that the applicant pool for the 2014 - 2018 term was not representative of the diverse communities of the City of Hamilton and an insufficient number of citizens applied. As the Application Form has not historically collected demographic information related to diversity, this observation is based on anecdotal speculation.

The 2014 – 2018 recruitment conducted in November of 2015 resulted in an applicant pool of 161 individual citizens from across the City of Hamilton. All applicants were placed on one or two committees of the thirteen (13) Advisory (Volunteer) Committees.

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)
(Outstanding Business List Item)

Page 2 of 5

The selection process for Advisory (Volunteer) Committees is conducted by an Interview Sub-Committee for each Standing Committee to which the Advisory (Volunteer) Committee reports. The selection process begins with the review of the applications; the applications are then short listed and dependant on the number of applicants in relation to the number of vacancies, the Interview Sub-Committee may or may not interview. The Interview Sub-Committees then recommends the appointment of members to the respective Standing Committee, which is then ratified by Council.

Following the appointment of the 161 applicants, there were significant membership resignations.

For example, the eight (8) Advisory (Volunteer) Committees utilizing Staff Liaisons from the Human Rights Diversity and Inclusion section saw a total 9% membership attrition within the first months of appointment from the November 2015 recruitment. To date (August 30, 2018) the total attrition is 32.5%. This represents a reduction in 39 members across the eight (8) committees between April 2016 and August 2018. Out of those 39 individuals, 6 members had their Committee status revoked due to lack of attendance to scheduled meetings.

Adopting a more intentionally inclusive communication plan should result in a larger and more diverse group of applicants.

In addition to a diverse group of applicants, Report (CM15007) identified the need for a “Responsibilities and Expectations of New Members” document. The Advisory (Volunteer) Committees are in the process of preparing these detailed documents. The aim of this document is to provide potential applicants with the necessary details regarding the full scope of the individual commitment required to be an Advisory (Volunteer) Committee member. The expectation is that those who proceed to submit an application will be well-inform about what they are accepting if they are appointed to an Advisory (Volunteer) Committees. Furthermore, it is also expected that membership retention across the 2018 – 2022 term will improve.

In order to assess the success of a more inclusive communication plan, the Application Form should include voluntary demographic questions that will allow applicants to disclose information related to elements of their self-identification. This information will enable the Interview Sub-Committees to assess if the applicants appointed to the chosen committee reflect the diverse communities of the City of Hamilton.

Furthermore, the Application Form should also include a question inquiring how the applicant came to learn of the City of Hamilton’s Advisory (Volunteer) Committee recruitment. Obtaining this information will allow Staff to identify which resources are most effective at getting individual citizens to apply.

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SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)
(Outstanding Business List Item) **Page 3 of 5**

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There is no additional financial implication to adopting a communication plan that uses print media, electronic medium and public information session resources identified in the Communication Resource Guide (Appendix A to Report (HUR18017)) as it is already included in the City Clerk's budget.

Staffing: Not Applicable

Legal: Not Applicable

HISTORICAL BACKGROUND

The communication plan to attract citizens to apply for the City of Hamilton's Committees for the 2014 – 2018 Council term included a combination of the following during each recruitment period:

1. Print Advertisements:
 - To publish a quarter of a page publication in the Hamilton Spectator on November 27, 2015 cost \$1,535.25
 - To publish a half page advertisement in Turtle Island (Indigenous Community Paper) on November 30, 2015 cost \$668.10
 - To publish a half page advertisement in the Hamilton Community Newspapers (Ancaster Newspaper, Mountain Newspaper, etcetera) on November 26, 2015 cost \$2,550.00
2. City of Hamilton Webpage Banner
3. City of Hamilton Twitter messages
4. A public Open House was held at Hamilton City Hall. An Information Session was scheduled for the initial recruitment only.

Recruitments were conducted throughout the term when required at a total print advertisement cost of approximately \$30, 000.00.

Recruitment efforts continued throughout the 2014 - 2018 term of Council to try to maintain the Committee membership levels.

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SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)
(Outstanding Business List Item) **Page 4 of 5**

The recommendation within this report arises as a result of Council approved Report (CM15007) (July 10, 2015). The report stated “That the City of Hamilton continue to promote and develop more diverse methods of advertising and outreach to attract a diverse applicant base for the City’s Advisory Committees”.

At the January 24, 2018, General Issues Committee meeting, Staff was directed to review the selection process with respect to attracting a more diverse group of applicants, and any costs associated, and report to General Issues Committee.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The City of Hamilton has a Public Engagement Policy that references Advisory Groups as a group of stakeholder or representatives of stakeholder groups that provide input on issues. Utilizing Advisory Committees is viewed as a technique to ensure good public engagement.

RELEVANT CONSULTATION

Viable communication options were discussed with Staff from various divisions at the City of Hamilton. Some of these divisions included: Strategic Partnerships and Communications Division, Children Service’s and Neighbourhood Development Division, Community Planning & GIS Division.

External resources were also consulted. These resources included Snapd marketing representative, Information Hamilton staff, Workforce Planning staff, Durand Neighbourhood Community past president, DiverseCity OnBoard staff, etc.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The tactics described in the Historical Background were used to attract citizens to apply for the City of Hamilton’s Committees. Additionally no data was collected to evaluate the effectiveness of the tactics used.

Therefore, with the objective to reach out to all members of the community and maximize a diverse applicant pool, the tactics and resources outlined in Appendix A to Report (HUR18017) have been itemized with the estimate reach. Given the estimate reach identified, the expectation is that a great majority of City of Hamilton citizens will be made aware that of the City of Hamilton’s Committees opportunities particularly those that may have been underrepresented in the past. The number of applications received and relevant data collected from the application (inquiring how the applicant came to learn of the City of Hamilton Committee recruitment), will allow us to evaluate if this assumption is correct.

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SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)
(Outstanding Business List Item)

Page 5 of 5

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report HUR18017 – Communication Plan Resource Guide

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Appendix A to Report HUR18017

Print Resources	
Hamilton Spectator	<ul style="list-style-type: none"> • Quarter page advertisement • 100,000 readers • \$1600.00/daily edition
Media Release	<ul style="list-style-type: none"> • Announcement made by Communication staff to the media. • Min. 100,000 readers if media release is picked up by Hamilton Spectator
Hamilton Community Newspaper	<ul style="list-style-type: none"> • Half page advertisement • 50,000 readers across the 4 editions (Ancaster News, Dundas Star News, Hamilton Mountain News and Stoney Creek News) • \$2,550.00/ daily edition
Turtle Island Newspaper	<ul style="list-style-type: none"> • Half page advertisement • 10,000 readers • \$700.00/weekly edition
Snapd Newspaper	<ul style="list-style-type: none"> • Half page advertisement • 50,000 readers • \$700.00/monthly edition
Neighbourhood Community Newspapers (As identified by the Neighbourhood Association Directory)	<ul style="list-style-type: none"> • Depending on circulation schedule (monthly or quarterly), advertisement in each edition during any recruitment campaign. • Neighbourhood Newsletter readers
@ CityofHamilton Newsletter	<ul style="list-style-type: none"> • Quarter of a page advertisement in quarterly edition within the recruitment campaign. • 8,000 City of Hamilton Staff. Next edition of Newsletter published October 2018
Our Future Hamilton Newsletter	<ul style="list-style-type: none"> • Quarter of a page advertisement in quarterly edition within the recruitment campaign. • 2,500 Our Future Hamilton community partners
Posters (400) created by City of Hamilton Staff	<ul style="list-style-type: none"> • Placement at City of Hamilton Recreation Centres and Libraries as well as key community agencies that target diverse populations. • In excess of 5 million participant visits across COH recreation facilities (with 30,000 unique users who participated in registered programs) • \$400.00 for 400 posters(approx.) • \$200.00 for poster mail out (approx.)

Appendix A to Report HUR18017

Electronic Medium Resources	
Banner on eNet	<ul style="list-style-type: none"> • Daily exposure on eNet during recruitment campaign. • Approx. 7,000 users
Banner on Hamilton.ca	<ul style="list-style-type: none"> • Daily exposure on Webpages during recruitment campaign. • Approx. 15,000 users/day
City of Hamilton Social Media feeds (Facebook, Instagram, Twitter)	<ul style="list-style-type: none"> • Unlimited opportunity for feeds to be reposted or retweeted during recruitment campaign • 63,300 City of Hamilton Twitter followers • A general tweet will receive 5-8,000 impressions
City of Hamilton LinkedIn page (professional networking)	<ul style="list-style-type: none"> • Daily exposure to LinkedIn subscribers during the recruitment campaign. • 4,500-20,000 LinkedIn users per post
TV Monitors at Hamilton Farmer's Market	<ul style="list-style-type: none"> • Continuous feed on Market days during recruitment campaign. • 10,000 Market users /week
Neighbourhood Community Social Media feeds (as identified in the Community Neighbourhood Directory)	<ul style="list-style-type: none"> • Unlimited opportunity for feeds to be reposted or retweeted during recruitment campaign. • 50 Community Neighbourhoods and 32 Related Community Groups • Over 200 contacts on master mailing list
Our Future Hamilton special email notification	<ul style="list-style-type: none"> • Email notifications during recruitment campaign. • 2,500 community partners (organizations and citizens)
Email blasts to City of Hamilton created special community lists (as identified by Hamilton Anti-Racism Resource Centre)	<ul style="list-style-type: none"> • Unlimited opportunity for recipients to forward email through their personal social media networks. • 80 + Ethno racial community organizations
Snapd Event Calendar	<ul style="list-style-type: none"> • Post link to City of Hamilton Web page during recruitment campaign. • Calendar content is generated by an engaged community interested in promoting events.
Email blast through Information Hamilton	<ul style="list-style-type: none"> • E-mail blasts on a as requested basis during the recruitment campaign. • 500 registered business, organizations and individual citizens • \$25.00 for 1st blast • \$20.00 for each subsequent blast.

Appendix A to Report HUR18017

Page 3 of 3

DiverseCity onBoard (professional networking)	<ul style="list-style-type: none"> • One time subscription by City of Hamilton Staff. Advertisement can be emailed during recruitment campaign. • 200 qualified Hamilton community members with training in board governance • \$500.00 annual fee
Public Information Session	
Open House	<ul style="list-style-type: none"> • Invite participation through print media and electronic medium advertisement approaches. Light refreshment offered. • \$100.00
Community Meeting Attendance	<ul style="list-style-type: none"> • Internally communicate Advisory (Volunteer) Committee opportunities to City of Hamilton Staff who regularly interact with community agencies and groups. • Dependant on the number of available community meetings that occur in the recruitment period



CITY OF HAMILTON
City Manager's Office
Strategic Partnerships and Communications

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Brian MacDonald (905) 546 2424 Ext. 3048
SUBMITTED BY:	John Hertel Director, Strategic Partnerships and Communications City Manager's Office
SIGNATURE:	

RECOMMENDATIONS

- (a) That the Director of Strategic Partnerships and Communications be authorized to negotiate a \$50,000/5 year agreement (\$10K/year), with CARSTAR Canada for the naming, advertising and sponsorship rights of Bernie Arbour Memorial Stadium, to commence January 1, 2019;
- (b) That the Director of Strategic Partnerships and Revenue Generation or his designate be authorized to execute the \$50,000/5 year agreement (\$10K/year), for the naming, advertising and sponsorship rights at Bernie Arbour Memorial Stadium to CARSTAR Canada to commence January 1, 2019, in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

The Strategic Partnerships division has been actively engaged in efforts to increase non-tax revenue through sponsorships of City owned assets since April 2014. As a result of these efforts, the Strategic Partnerships & Revenue Generation division has reached a \$50,000/5 year agreement (10k/year), pending receipt of Committee and Council approval, to award the sponsorship for Bernie Arbour Memorial Stadium to CARSTAR Canada ("CARSTAR"). The engagement is scheduled to commence January 1st, 2019 and will be represented through various medium as, "CARSTAR Field at Bernie Arbour Memorial Stadium".

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.

SUBJECT: Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)

Page 2 of 4

CARSTAR has been operating in Hamilton for over 50 years. It is one of the largest multi-store network of independently owned collision and glass centres in Canada, operating more than 230 locations in 10 provinces. CARSTAR prides themselves on being a Hamilton based company, and are continuously looking for ways to give back to the community. This agreement showcases their genuine support of The City of Hamilton, Hamilton Cardinals and the Ward 6 community.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The Strategic Partnerships and Revenue Generation division have negotiated a \$50,000/5 year agreement to award sponsorship rights for Bernie Arbour Memorial Stadium, pending receipt of Committee and Council approval. The funds will be allocated to Stadium Maintenance and Repairs Dept. ID #792667.

A Facilities Management Committee, in partnership with the Hamilton Cardinals, will be established to prioritize the allocation of funds to meet the needs of current and future client groups.

These additional revenues will assist in enhancing capital and operational expenses related to ensuring CARSTAR Field at Bernie Arbour Memorial Stadium is a premier baseball facility for all users.

Staffing: There are no staffing implications

Legal: Legal services will advise and provide input on the agreement between the City and CARSTAR.

HISTORICAL BACKGROUND

- Bernie Arbour Memorial Stadium is located at 1110 Mohawk Road East, Hamilton and is the premier baseball park in the City of Hamilton.
- The park opened in 1970 and was named in honour of Bernie Arbour, who was a Hamilton police sergeant and the director of Hamilton youth baseball from 1948 until his death in 1967.
- Since 1970, the primary tenant has been the Hamilton Cardinals of the Intercounty Baseball League.
- In 2017, the Cardinals were purchased by a community based ownership group which has led to the revitalization of the team, generating increased interest from corporate and community supporters

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OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.

SUBJECT: Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)

Page 3 of 4

- Due to the increased interest in the team, the Strategic Partnerships and Revenue Generation team applied a value to the stadium and was able to generate interest in the naming rights of the stadium
- Recently, the Strategic Partnerships and Revenue Generation division reached a tentative deal, pending Committee and Council's approval to award sponsorship rights for Bernie Arbour Memorial Stadium to CARSTAR Canada

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

- Hamilton Cardinals Baseball team – Ownership group
- Public Works – Manager, Strategic Planning, Capital & Compliance
- Ward 6 City Councillor

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Strategic Partnerships and Revenue Generation division has actively been engaged in numerous revenue generation activities, one of those activities focused on exploring potential sponsorship rights for the various City of Hamilton owned assets.

The Strategic Partnerships and Revenue Generation division has also had an active partnership with the Hamilton Cardinals Baseball team since the new ownership group has been in place. The implementation of this sponsorship engagement at Bernie Arbour Memorial Stadium showcases the support and commitment the City of Hamilton and CARSTAR has for a sustainable future of the Hamilton Cardinals and baseball in Hamilton.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

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SUBJECT: Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)**Page 4 of 4**

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES

N/A

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.



CITY OF HAMILTON
CITY MANAGER'S OFFICE
Strategic Partnerships and Communications

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Ryan McHugh (905) 546-2424 Ext. 2725 Michael Kyne (905) 546-2424 Ext. 4716 Al Dore (905) 546-2424
SUBMITTED BY:	John Hertel Director Strategic Partnerships & Communications City Manager's Office
SIGNATURE:	

RECOMMENDATIONS

- (a) That the revisions to the Hamilton Waterfront Trust's original Deed of Trust, as outlined in the attached Appendix "A" to Report CM18017, be approved; and,
- (b) That the Mayor and City Clerk be authorized and directed, to execute the revised Deed of Trust between the City of Hamilton and the Hamilton Waterfront Trust, attached as Appendix "B" to Report CM18017, and any ancillary or related documents, with content acceptable to the City Manager and in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

The Hamilton Waterfront Trust ("HWT") was created by Deed of Trust dated November 24, 2000, which outlined its initial funding as well as its mandate and governance.

On August 3, 2017, the City and the Hamilton Port Authority ("HPA") received notice of the HWT's January 10, 2017 resolution that advised of a restructuring including a

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SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)

Page 2 of 6

proposal that its new Board would consist of 5 appointments by the City of Hamilton and no appointments by the Hamilton Port Authority;

On October 6, 2017, the HPA responded that it was amenable to the proposed restructuring provided that, among other things, the HWT Board pass a stand-alone Special Resolution that ‘all references to the HPA be completely removed from all, or most, substantive provisions of the Deed’;

On January 24, 2018, Council directed staff to review and:

- provide clarification with respect to the HWT Mandate; and
- renew the governance model for the HWT.

On February 28, 2018, Council resolved that the City Manager be authorized and directed to advise the HWT and the HPA that the City of Hamilton consents to the removal of the HPA board member as outlined in the HWT’s January 10, 2017 resolution.

As a result, Staff entered into discussions with the HWT with the objective of updating the Deed of Trust consistent with Council’s directions. Those discussions have resulted in the following proposed revisions to the Deed of Trust which are recommended by City Staff and have been incorporated into the draft Revised Deed of Trust attached as Appendix “B” and summarized in Appendix “A” which:

1. removes all mention of the HPA as a condition of its withdrawal from the Trust;
2. updates the description of the HWT’s mandate/governance to reflect the HWT’s connection to waterfront as outlined in the HWT’s Positioning Statement and its Vision Statement;
3. provides the City with the authority and discretion to dissolve the Trust on 12 months’ notice;
4. imposes a monetary limitation of \$250,000 on the HWT’s ability to conduct transactions without City approval;
5. grants the HWT explicit authority, with the City’s consent, to create subsidiary corporations, such as HWT Inc.;
6. requires four year terms for HWT Board Trustees coincident with Council terms;
7. increases HWT Board meetings from four to six mandatory meetings per year;
8. requires the HWT to publicize minutes of its meetings;
9. confirms the City’s discretion to increase the minimum number of Board members;
10. grants City Council the authority to resolve a deadlock among HWT Board Trustees;
11. formally aligns the HWT’s fiscal year with City’s fiscal year; and

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SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)
Page 3 of 6

12. requires the HWT to provide an annual report to City outlining its Annual Audited Financial Statements, its 10 Year Capital Plan, its Strategic Plan and any changes to its organizational structure.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Council's approval of these recommendations would provide the City with more consistent and complete insights into the HWT's plans and finances while permitting the HWT the flexibility to achieve its mandate.

Staffing: N/A

Legal: Council's approval of these recommendations would result in:

1. the updating of the HWT's Trust Deed much of which has been rendered obsolete by the passage of time, the expenditure of its initial trust funds and the evolution of HWT's services and revenue streams; and
2. fulfilment of the request made by the HPA to remove references to it in the Trust Deed as a condition of its withdrawal from HWT oversight.

HISTORICAL BACKGROUND

The HWT was created in 2000 by way of a Trust Deed and received initial funding of \$6.3 Million. Those initial funds have long since been invested/expended and the HWT has since developed several alternative revenue sources including operating Williams Fresh Café, managing the on-site skating rink, conducting project management for several City projects and proceeds from the City's buyout of the HWT's leasehold interest in the Discovery Centre at 57 Guise St.

The HWT's primary mandate is to promote and facilitate the public's access to, and enjoyment of, Hamilton's Waterfront. It is directed by a Board of Trustees consisting of five representatives all of whom are now appointed by the City. The HWT Board chooses its own chairperson. The HWT employs professional staff to plan, execute and complete projects in partnership with, and for, the City of Hamilton and Hamilton Conservation Authority.

Several developments in 2017 resulted in an increased focus on the relationship between the City and the HWT including:

- a. reports that the Canada Revenue Agency (CRA) advised the HWT that the HWT would no longer be recognized as a 'charitable organization';

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SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)

Page 4 of 6

- b. the HWT’s creation of a corporation known as HWT Inc. to which it transferred the Williams Fresh Café and the Discovery Centre sub-lease;
- c. the HWT’s proposal that the HPA withdraw from HWT oversight and the HPA’s agreement to that proposal on condition, among other things, that all references to the HPA in the Trust Deed be removed; and
- d. numerous media requests for confirmation of HWT revenue sources and meeting minutes.

By way of response:

1. the HWT committed to publishing its meeting minutes moving forward;
2. City staff have responded to media inquiries to disclose all current agreements between the HWT and the City;
3. on January 24, 2018, Council directed City Staff to work with the HWT staff and Board of Trustees and report back to the General Issues Committee regarding:
 - a. clarification of the HWT’s Trust Deed and Mandate; and
 - b. the review and renewal of the HWT’s governance model; and
4. City Staff have now completed those discussions with the HWT which has resulted in the revisions to the HWT’s primary mandate/governance guidance—the Trust Deed—outlined in this report.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

- City Manager’s Office;
- Legal Services Division, Corporate Services Department;
- HWT Board of Directors; and
- Mayor’s Office.

ANALYSIS AND RATIONALE FOR RECOMMENDATIONS

1. **Removes all mention of the HPA as a condition of its withdrawal from the Trust**—this amendment fulfils a request made by the HPA as a condition of its withdrawal from the Trust and formalizes a previous Council direction;

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SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)

Page 5 of 6

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2. **Updates the description of the HWT’s mandate/governance to reflect the HWT’s connection to the waterfront as outlined in the HWT’s Positioning Statement and its Vision Statement**—this revision better aligns with the HWT’s Board approved “Purpose”, “Mission”, “Mandate” and “Goals” which are listed on the HWT’s website and other public documents;
 3. **Provides the City with the authority and discretion to dissolve the Trust on 12 months’ notice**—this amendment provides clarity on how the City would go about terminating the Deed of Trust in the event that Council believes it is necessary to do so and would provide a reasonable period of time for the HWT to wind-down operations while resolving its assets and liabilities;
 4. **Imposes a monetary limitation of \$250,000 on the HWT’s ability to conduct transactions without City approval**—this amendment provides the City with greater insight into the HWT’s major plans and finances and ensures that the HWT’s capital plan continues to align with the City’s vision for the waterfront;
 5. **Grants the HWT explicit authority, with the City’s consent, to create subsidiary corporations such as HWT Inc.**—this amendment would provide the City with greater insight into the HWT’s strategic and organizational plans to ensure continued alignment with the City’s vision for the waterfront;
 6. **Requires four year terms for HWT Board Trustees coincident with Council terms**—this amendment satisfies a request made by the HWT and logically aligns the term of Board appointments with that of City Council;
 7. **Increases HWT Board meetings from four to six mandatory meetings per year**—this revision incorporates a request made by the HWT and will further enhance the oversight and transparency of HWT’s operations;
 8. **Requires the HWT to publicize minutes of its meetings**—this revision formalizes recent HWT practice and is intended to provide greater transparency into the HWT’s governance and operations;
 9. **Confirms the City’s discretion to increase the minimum number of Board members beyond the minimum number (5) on providing 30 days written notice to the HWT**—this revision clarifies the City’s authority to increase the minimum number of Board members while providing the HWT with an adequate period to adjust to the increased membership of its Board;
 10. **Grants City Council the authority to resolve a deadlock among HWT Board Trustees**—this amendment provides a prompt dispute resolution mechanism should the HWT Board ever reach an impasse on a particular issue;

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SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)

Page 6 of 6

11. **Formally aligns the HWT’s fiscal year with City’s fiscal year**—this amendment formalizes an existing practice and ensures the alignment of annual budgets between the HWT and the City; and
12. **Requires the HWT to provide an annual report to City outlining its Annual Audited Financial Statements, its 10 Year Capital Plan, its Strategic Plan and any changes to its organizational structure**—this revision mandates regular and consistent communication between the City and the HWT while promoting greater insight into the HWT’s finances and future plans.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report CM18017 – Suggested Revisions to Existing Deed of Trust

Appendix “B” to Report CM18017 – Revised Deed of Trust

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Summary of Proposed Revisions:

1. Removes all mention of the HPA as a condition of its withdrawal from the Trust;
2. updates the description of the HWT's mandate/governance to reflect the HWT's connection to waterfront as outlined in the HWT's Positioning Statement and its Vision Statement;
3. provides the City with the authority and discretion to dissolve the Trust on 12 months' notice;
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9. confirms the City's discretion to increase the minimum number of Board members;
10. grants City Council the authority to resolve a deadlock among HWT Board Trustees;
11. formally aligns the HWT's fiscal year with City's fiscal year; and
12. requires the HWT to provide an annual report to City outlining its Annual Audited Financial Statements, its 10 Year Capital Plan, its Strategic Plan and any changes to its organizational structure.

THIS REVISED DEED OF TRUST (the "**Revised Deed**") is effective as of October 1, 2018 (the "**Effective Date**") and revises the original Deed of Trust (the "**Deed**") that established the HAMILTON HARBOUR DEVELOPMENT TRUST as of November 24, 2000

B E T W E E N:

CITY OF HAMILTON (the "**City**")

-and-

HAMILTON WATERFRONT TRUST (the "**Trust**")

Each a "**Party**" and collectively the "**Parties**"

WHEREAS by a Trust Deed dated November 24, 2000, the City and the Hamilton Harbour Commissioners (the "**Commissioners**")—now known as the Hamilton Port Authority (the "**HPA**")—established a trust known as the Hamilton Harbour Development Trust which is now known as the Hamilton Waterfront Trust (the "**Trust**");

AND WHEREAS on or about November 24, 2000, the Commissioners transferred to the Trust approximately \$6.3 Million for the purposes of land assembly, improvements and development costs relating to Hamilton's West Harbour which funds have long since been invested or expended and the Trust has since developed several alternative revenue sources;

AND WHEREAS as of October 26, 2019, the City, the HPA and the Trust have each approved a restructuring of the Board whereby the City would henceforth appoint all Trustees and the HPA withdrew from further participation in, and oversight of, the Trust;

AND WHEREAS the City or other parties may hereafter transfer or cause to be transferred to the Trust money, securities, land and other assets, all of which are to be

held by the Trustees upon the trusts and with and subject to the powers and provisions declared and contained in this Revised Deed;

NOW THEREFORE THIS REVISED DEED OF TRUST WITNESSETH that in consideration of the premises and the mutual covenants and agreements herein contained, it is hereby covenanted and agreed by and between the Parties as follows:

DESIGNATION AND CONTINUATION OF TRUST

1. The City and the Trust hereby continue a trust known and designated as the Hamilton Waterfront Trust. The Trustees may, in their discretion, in that name, hold title to or ownership of any or all of the assets from time to time forming part or all of the assets of the Trust, carry out any transaction on behalf of the Trust and enter into any contracts or arrangements or otherwise exercise any of the powers, discretion and authorities herein conferred upon them.
2. (a) This Revised Deed is effective as of the Effective Date and shall continue until terminated by the City on no less than twelve (12) months written notice to the Trust.

(b) On receipt of this termination notice from the City, the Trust shall immediately take appropriate steps to wind-up its operations as well as that of its related companies, trusts and other entities, including, without limitation:
 - i. promptly providing working notice to its employees;
 - ii. promptly providing notice of contract termination to its contractors and service providers;
 - iii. disposing of its existing assets; and
 - iv. otherwise resolving all outstanding liabilities.
(c) On completion of the wind-up of its operations, the Trust shall transfer any remaining Trust Assets including any monetary assets to the City.

INTERPRETATION

3. Meanings of Terms

In this Revised Deed:

(a) "**Board**" means all of the then currently appointed Trustees collectively;

(b) "**Lands**" refers to the lands covered by the Hamilton West Harbour Waterfront Recreation Master Plan, and any other lands specifically designated by the City as being subject to the mandate of the Trust including all lands adjacent to Lake Ontario with the City of Hamilton including, specifically, Hamilton Harbour;

(c) "**Person**" means and includes any individual, corporation, partnership, firm, association, organization, foundation, trust, government or governmental authority of any jurisdiction whatsoever;

(d) "**Trust**" shall mean the Hamilton Waterfront Trust;

(e) "**Trust Assets**" shall mean all money, securities and other assets owned by the Trust and any further assets which any other Person or Persons may donate, sell or otherwise transfer or cause to be transferred to, or vest or cause to be vested in, the Trust and any assets substituted therefore and capital accretions thereto and all income from such assets to be held upon the trusts and with and subject to the powers and provisions hereof;

(f) "**Trustees**" shall mean and include the trustee or trustees currently appointed to the Board either in accordance with the Trust Deed or this Revised Trust Deed,; and

(g) "**Hamilton West Harbour Waterfront Recreation Master Plan**" means the Hamilton West Harbour Waterfront Recreation Master Plan dated April 14, 2010.

TRUST ASSETS

4. (a) **Administration of Trust Assets**

The Trust shall administer all Trust Assets upon the trusts and subject to the powers and provisions contained in this Revised Deed.

(b) **Transfer of Further Property**

The Trustees shall have the right at any time during the continuance of the Trust to accept such further, substituted or additional assets which the Trust, the City or any other Person or Persons may donate, sell or otherwise transfer or cause to be transferred to, or vest or cause to be vested in, the Trust either personally or by testamentary disposition, and all such assets shall, upon acceptance by the Trustees, form part of the Trust Assets.

PURPOSE OF TRUST

5. Subject to the provisions of paragraph 4 of this Revised Deed, the Trust shall receive and stand possessed of the capital and income of the Trust Assets and shall invest and keep the same invested and shall pay out, use and apply all or any part of the Trust Assets from time to time exclusively for the following purposes:

- (a) to promote and facilitate the public's access to, and enjoyment of, Hamilton's Waterfront as more specifically outlined in its Positioning Statement and its Vision Statement, each as amended from time to time;
- (b) the improvement and development of the Lands; and,
- (c) to administer Trust Assets, funds and capital gifts from donors for the purposes set out herein.

Notwithstanding the foregoing it is agreed by the Parties that the City must first approve any transaction, purchase, transfer or similar disposition of, or affecting, the Trust Assets that has of a value of \$250,000 or greater.

ADDITIONAL TRUSTEE POWERS

6. In addition to all other powers vested in trustees by law or otherwise and without in any way restricting the general powers, discretions and authority given to the Trustees in this Revised Deed, the Trustees shall have from time to time and at any time or times the power, discretion and authority:

(a) **Investments**

To retain, invest or reinvest, any money or property constituting the whole or any part of the Trust Assets in any investments, including without limiting the generality of the foregoing, any real or personal property or any interest therein, which the Trustees shall in their discretion determine to be advisable, provided such investments are authorized by law for trustees.

(b) **Disposition of Property**

To sell, transfer, assign, exchange, convey, grant an option with respect to or otherwise dispose of the whole or any part of the investments or other assets constituting the Trust Assets from time to time, in any manner and at any price and upon such terms and conditions as the Trustees shall in their discretion determine advisable and for the benefit of the Trust and the Trustees shall not be bound to obtain the prior consent or approval of any person, official, authority, tribunal or court whomsoever or whatsoever.

(c) **Shares and Other Securities**

To exercise all voting powers attaching to and all rights incidental to the ownership of stocks, shares, bonds or other securities and other assets held as part of the Trust Assets, and to appoint others as proxies and to delegate their discretionary powers in respect thereof; to sell or exercise any subscription rights and to exercise options, conversions, privileges or rights to subscribe for additional securities attaching to any securities held as part of the Trust Assets from time to time in connection with the exercise of subscription rights, to use

money of the Trust Assets for such purpose; to enter into any agreements in respect of the ownership of any securities which at any time form part of the Trust Assets; to consent to, participate in or join in any proposal or fundamental change of or with respect to any issuer of securities, which at any time form part of the Trust Assets; to authorize the sale of the assets or undertaking or a substantial portion of the assets or undertaking of any such corporation; generally to act in respect of such investments as fully and effectually from time to time as if the same were not property of the Trust, but always for the benefit of the Trust.

(d) **Professional Assistance**

To employ and pay for such professional, expert, specialized or other assistance as the Trustees may consider advisable in the discharge of their duties as Trustees.

(e) **Investment Counsel**

To appoint and/or employ one or more trust companies or investment counsel to manage the Trust Assets or to act as their agent in respect of the management of the Trust Assets and from time to time in their discretion to terminate any such appointment and make another. The Trustees are further authorized to fix the remuneration to be paid to any such trust company or investment counsel and such remuneration is to be charged upon the Trust Assets to be payable out of the capital or income thereof in such proportions as the Trustees from time to time decide in their discretion. In making any such arrangement as aforesaid, the Trustees are authorized to place the investment counsel and to transfer such investments or any of them into the name of any such trust company or any nominee thereof or therefore.

(f) **Act on Professional Advice**

To act on the opinion or advice of or information obtained from any lawyer, barrister, solicitor, accountant, financial advisor, valuer, surveyor, broker,

auctioneer or from other experts and professional persons, and the Trustees shall not be responsible for any loss, depreciation or damage occasioned by acting, or not acting, in accordance therewith.

(g) **Determination of Questions**

To determine all questions and matters of doubt which may arise in the course of the management, administration, realization, liquidation, partition or winding up of the Trust.

(h) **Legal Proceedings**

To institute and defend proceedings at law and to proceed to the final determination thereof or compromise the same as the Trustees shall in their discretion determine to be advisable.

(i) **Cash Deposits**

To deposit any money forming part of the Trust Assets at any time in any chartered bank or trust company duly authorized to carry on its business in the jurisdiction in which such deposit is made.

(j) **Borrowing**

To borrow money on the credit of Trust Assets, for the purpose only of funding current operating expenses of the Trust Assets.

(k) **Agreements**

To carry out transactions and enter into contracts or agreements with any person or corporation concerning any asset forming part of the Trust Assets where the Trustees consider such agreement to be in the best interest of the Trust and in connection therewith, the Trustees may make, execute, acknowledge and deliver any and all instruments that may be necessary, proper or desirable.

(l) **Officers**

To appoint any officer or officers to carry out any of the purely administrative duties and responsibilities of the Trustees.

(m) **Creation of Related Companies**

With the City's prior written consent, establish and operate subsidiary or related companies, trusts or other entities.

EXPENSES OF ADMINISTRATION

7. Subject to any other applicable provision in this Revised Deed, the customary expenses in connection with the administration of the Trust, including the investment and reinvestment of any part of the Trust Assets and the collection of income and other sums derivable therefrom, shall be charged against the income of the Trust Assets, but if such income is insufficient for the purpose, then the same shall be charged against the capital of the Trust Assets, or so much thereof as may be required, in addition to the income for the purpose.

TRUSTEES' EXPENSES

8. The Trustees shall serve as such without remuneration, and no Trustees shall directly or indirectly receive any profit from his position as a Trustee; provided that a Trustee shall be entitled upon approval by any two officers of the Trust so authorized by the Trustees to be reimbursed for all reasonable expenses incurred in the performance of his/her duties.

TRUSTEES

9. (a) **Number and Term of Officer**

At all times there shall be no fewer than five (5) Trustees of this Trust all of which shall be appointed by the City. Each shall be appointed for a four (4) year term

consistent with the term served by each City Council. Subject to paragraphs 9(e), (f) and (g) of this Revised Deed, each Trustee shall continue to act as a Trustee until his or her successor is appointed. Trustees shall be eligible for re-appointment by the City.

(b) **Chairperson**

On an annual basis, the Trustees shall appoint a Chairperson of the Trustees from among themselves.

(c) **Execution of Instruments**

Any and all bills of exchange, promissory notes, cheques, other orders for the payment of money, powers of attorney, transfers, papers, documents, contracts or other instruments in writing requiring at any time and from time to time to be executed for or on behalf of this Trust shall be validly executed if signed or otherwise authorized by any two or more officers of the Trust so authorized by the Trustees.

(d) **Majority Decision**

Every discretion or power hereby or by law conferred on the Trustees shall be an unfettered and absolute and uncontrolled discretion or power and every decision required at any time or from time to time to be made by the Trustees may be made by a majority of the Trustees, subject to paragraphs 2, 6(m) and 10(c). Subject to paragraph 9(i), no Trustee shall be held liable for any loss or damage occurring as a result of such Trustee concurring or refusing or failing to concur in any exercise of discretion or power by the Trustees. It shall be the duty of any Trustee not concurring in any lawful decision of the majority to execute such instruments and do such acts and things as may be necessary to give effect to such decision.

(e) **Resignation**

Any Trustee may at any time resign from the office of Trustee hereof on giving not less than thirty (30) days written notice addressed to the Board of Trustees and the City.

(f) **Automatic Termination of Office**

The Office of a Trustee shall be *ipso facto* determined and vacated if such Trustee, being an individual, shall be found to be a mentally incompetent person, or if s/he shall be declared bankrupt or insolvent, or make an assignment in bankruptcy, or removed by order of a court of competent jurisdiction, effective as of the date of such finding, declaration, assignment or removal.

(g) **Removal of Trustees**

All Trustees serve at the pleasure of the City. In the event it is desirable that any Trustee, including any person or persons substituted for the original Trustees, be removed from the position of Trustee, the City at any time may by written notice direct such Trustee to resign as a Trustee, and upon receipt of such notice, such Trustee shall forthwith resign.

In the event of a death, retirement, resignation or removal of any Trustee or upon the occurrence of any of the events to which reference is made in paragraph 9(f), a substitute Trustee shall be appointed forthwith by the City so that at all times (except for the period in which the appointments shall be so made) there shall be at least five (5) Trustees of this Trust. In the event of the death of a Trustee, his heirs, administrators, executors and assigns shall be fully discharged from all further duties and responsibilities in respect of this Revised Deed as of the date of death.

(h) **Notice of Changes**

Notices of every change of Trustees hereunder shall be signed by the City and the Trust and every such notice shall be sufficient evidence to any person having dealings with the Trustees for the time being hereof as to the facts to which it relates.

(i) **Willful Misconduct and Indemnification of Trustees**

No Trustee shall be liable for any error of judgment or mistake of fact or law, or for any act or omission when administering this Revised Deed save the willful neglect or default of, or the willful misconduct of, such Trustee or the willful breach of the terms

of this Revised Deed by such Trustee and each Trustee shall be indemnified and held harmless by the Trust against every claim or loss (except those arising from the willful neglect, default or misconduct of such Trustee or the willful breach of the terms of this Revised Deed by such Trustee), death duties, taxes and impositions arising in connection with the Trust Assets or any part thereof.

(j) **Residence**

Every person who shall be a Trustee shall at all times be required to be a resident of Hamilton, Ontario.

(k) **Bond or Security not Required**

No Trustee shall be required to give any bond or security in connection with the administration of the Trust Assets and the discharge of the trusts hereby created.

(l) **Profits used for Trust**

The Trust shall be carried on without pecuniary gain to its Trustees and any profits or accretions to the Trust shall be used for the promotion of the objects of the Trust and not for the benefit of its Trustees.

(m) **Conflict of Interest – Contracts**

A Trustee who is a party to any proposed contract with the Trust or who has a direct or indirect interest in a corporation or other business which is a party to any proposed contract with the Trust shall disclose the nature and extent of his interest at the meeting of Trustees at which the question is first taken into consideration, or if he was not then interested at the next meeting after he becomes so interested and if he becomes interested after the contract is made, he shall declare his interest at the first meeting held after he becomes so interested. No Trustee shall participate in any decision in respect of any contract or arrangement in which he is so interested.

(n) **Conflict of Interest – Investments**

The Trustees shall not cause or permit any investments of the Trust Assets or any part thereof to be made or to continue in any corporation or other business in which the Trustees or any of them have any interest either directly or indirectly except if such interest is as holder of shares of a company listed on a recognized stock exchange.

(o) **Fiscal Year and Annual Report**

The fiscal year of the Trust shall be from January 1 to December 31.

(p) **Appointment of Additional Trustees**

The City may, on thirty (30) days written notice to the Trust increase the number of Trustees beyond the minimum number set forth in paragraph 9(a) of this Revised Deed.

(q) **Annual Briefing**

Within ninety (90) days of the end of each fiscal year of the Trust, the Trust shall appear before the Council, or an appropriate Committee of the City to present and report on the following:

- (a) its annual audited Financial Statements;
- (b) its Strategic and/or Business Plans and any changes thereto;
- (c) its ten (10) year Capital Plan; and
- (d) any changes to its organizational structure.

MEETINGS

10.(a) **Number of Meetings and Notice of Meetings**

The Trustees shall meet at least six (6) times a year at such times as the Trustees unanimously agree or as the Chairperson shall determine upon ten (10) days notice in writing by the Chairperson to the Trustees. A notice of meeting shall specify the date, time and location of the meeting, and shall include an agenda of matters to be addressed at such meeting, with reasonable details. To the extent reasonably

possible, all reports or other documentation to be considered at such meeting shall be provided to the Trustees with the notice of the meeting.

Any two (2) Trustees may request the Chairperson in writing to call a special meeting, and shall include with their request such information as may be reasonably necessary in order for the Chairperson to fulfill the requirements for providing an agenda and other documentation to all Trustees with the notice of the meeting, as provided in this paragraph. Upon receipt of such request, the Chairperson shall call as a special meeting for a date not later than thirty (30) days following the receipt of the request and information required for the agenda.

The Chairperson shall set out the place of meeting in the notice of the meeting. Meetings may also be held by conference call or by similar telecommunications or electronic means. All records and minutes of the Board shall be kept at a place to be determined by the Trustees by unanimous agreement. The Trustees may waive the delivery of notice of meeting, and shall be deemed to have done so by attending such meeting without objection.

(b) **Quorum**

In order to constitute a quorum, a majority of the Trustees shall be present in person. In the absence of a quorum, no business shall be transacted except the adjournment of the meeting.

(c) **Resolutions**

A Special Resolution shall be a resolution passed by a majority of not less than two-thirds (2/3) of the Trustees present at the meeting; provided that notice of the intention to propose such a resolution as a Special Resolution has been given in the notice calling such meeting. A resolution, including a Special Resolution, in writing and signed by every Trustee shall be as valid as if it had been passed by the Trustee at a meeting.

(d) **Validity of Meeting**

Subject to paragraphs 10(b) and (c), the proceeding at any meeting shall not be invalid merely by reason of any informality or irregularity in the convening or conduct thereof or otherwise.

(e) **Deadlocks**

In the event of a deadlock in any decisions required to be made by or among, any Trustees hereunder, any one of the Trustees may apply to City Council to resolve the deadlock.

(f) **Publication of Minutes of Board Meetings**

The Trustees shall record comprehensive minutes of each of its meetings and, once approved by the Board, post a copy of those minutes on its website and provide a copy to the City.

BY-LAWS

11. The Trustees may make By-Laws governing procedures and the business of the Trust provided they are consistent with this Revised Deed and any amendment hereto. Where this Revised Deed is in conflict with any By-Laws created by the Trustees, this Revised Deed shall govern.

COMMITTEES OR ADVISORY COUNCILS

12. The Trustees may establish such committees or advisory councils as they deem necessary to assist in carrying out the duties and responsibilities of the Trustees. Members of these committees or advisory councils shall hold office at the pleasure of the Trustees.

ACCOUNTS AND FINANCIAL STATEMENTS

13. The Trustees shall appoint an auditor and shall keep accurate and detailed accounts and records of all receipts, disbursements, investments and transactions relating to the Trust Assets, and shall prepare or cause to be prepared all financial statements required by law to be prepared on behalf of the Trust or with respect to the Trust Assets from time to time. Without limiting the generality of the foregoing, the Trustees shall prepare and file with each of the City and the Trust an annual financial report accompanied by the auditor's report thereon for the Trust Assets as soon as practicable after the end of the fiscal year of the Trust, and shall also provide to each of the City and Trust such information and material respecting the Trust Assets as either of them may in writing request from time to time.

AMENDMENT OF TRUST

14. This Revised Deed of Trust may be amended by a Special Resolution of the Trustees, subject to the prior written approval of the City, provided that the Trust Assets shall at all times be held in trust absolutely and exclusively for the purposes set out in this Revised Deed.

ACCEPTANCE OF TRUST

15. The Trustees accept the trusts hereby constituted, upon the terms and conditions outlined in this Revised Deed as amended from time to time.

PROPER LAW OF TRUST

16. The Trust is established and continued under the laws of and the rights of all parties and the construction and effect of each and every provision hereof shall be according to the laws of Ontario.

GENDER OR SINGULAR/PLURAL

17. In this Revised Deed and in all By-Laws of the Trust hereafter passed, unless the context otherwise requires, words imposing the singular number of the masculine gender shall include the plural number or feminine gender, as the case may be, and vice-versa.

NOTICE

18. Wherever in this Revised Deed, any request or notice is required or permitted to be given, it shall be given:

(a) to any Trustee, by addressing it to the last address of record reported to the City;

(b) to the City at 71 Main Street West, Hamilton, Ontario L8P 4Y5, *Attention:* Municipal Clerk; and

(c) to the Trust at 47 Guise Street, Hamilton, Ontario L8L 1K1, *Attention:* Executive Director.

19. Notice shall be given by one of: (i) *personal service*, in which case it shall be deemed to have been given on the day of delivery, (ii) *reliable courier*, in which case it shall be deemed to have been given on the next business day following such delivery, or (iii) *pre-paid registered mail*, in which case it shall be deemed to have been given on the fifth day after such mailing, provided that if as of the date of such mailing, an interruption in the Canadian postal system has occurred or is likely to occur, such notice shall not be given by pre-paid registered mail, but shall be given by one of the other means provided for in this paragraph.

20. Each Trustee and Party shall immediately advise the other Trustees and Parties of any change in its address for notice purposes.

EXECUTION PAGE FOLLOWS

IN WITNESS WHEREOF the Parties have hereunto executed and delivered this Revised Deed of Trust at the City of Hamilton.

CITY OF HAMILTON

Per:

Name:

Position: Mayor

Date:

Per:

Name:

Position: Clerk

Date:

I/We have authority to bind the Corporation

HAMILTON WATERFRONT TRUST

Per:

Name:

Position:

Date:

Per:

Name:

Position: Secretary

Date:

I/We have authority to bind the Corporation



INFORMATION REPORT

TO:	Chair & Members General Issues Committee
COMMITTEE DATE:	September 19, 2018
SUBJECT/REPORT NO:	Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Jodi Koch (905) 546-2424 ext. 3003
SUBMITTED BY:	Lora Fontana Executive Director Human Resources & Organizational Development
SIGNATURE:	

Council Direction:

On September 5, 2018, the General Issues Committee directed staff to review Information Report Hamilton Urban Fellowship Program (HUR18015) with the Senior Leadership Team (SLT) and report back on the feasibility of implementing a Hamilton Urban Fellowship Program comparable, but not limited to, the City of Toronto's Urban Fellowship Program.

Information:

The City of Toronto's Urban Fellows program overview and New York Urban Fellows program overview was reviewed to identify aspects that may be applicable to the City of Hamilton. Additional information relating to Urban Fellow programs in Memphis National Urban Fellows as well as other similar concept programs such as the Ontario Internship Program and private industry graduate programs were considered and shared.

Toronto Urban Fellows Program

The Toronto Urban Fellows (TUF) program recruits highly skilled and talented new professionals to the Toronto Public Service. It provides new professionals with an intensive introduction to the governance, operations and administration of Canada's largest city. This is accomplished through a combination of full-time work experience and a series of seminars, tours and workshops.

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SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)
(Outstanding Business List Item) Page 2 of 5

TUF applicants do not apply to a specific host division assignment but rather apply to gain entry to the TUF program. Among other eligibility criteria, applicants must have graduated from a Master's, LLB, JD or PhD program within the past three years of the year they apply to the TUF program.

The specific projects and responsibilities vary, the work performed by the Urban Fellows primarily involves:

- Research
- Policy development
- Stakeholder consultation and management
- Project management and coordination
- Program delivery and evaluation
- Business process review and re-engineering

Urban Fellows receive direct supervision and coaching from host division assignment project guides, support and mentoring from Toronto Urban Fellows program coordinators and earn a taxable salary of \$75,748.40 and are eligible for health care benefits after six months. The program runs from early September until the end of August of the following year.

New York Urban Fellows Program

A comparable program was found to exist in New York City.

The program is a nine-month fellowship which combines work in Mayoral offices and City agencies with volunteer service opportunities and a seminar series that explores current urban issues impacting public policy.

New York Urban Fellows are placed at an array of agencies across the City where they learn about public policy through a hands-on approach. The Fellows' work experience is supplemented by the seminar series, a unique learning experience that exposes Fellows to public and private sector leaders. Guest speakers, including senior level City officials and alumni, share their leadership experiences and their work on City initiatives.

Eligibility is based on when applicants achieve their undergraduate (BA, BS) degree from a four-year college. For example, for the 2018-2019 program, applications were only accepted from candidates who received their Bachelor's degree between Spring 2016 and Spring 2018. An applicant must also agree to suspend any graduate study or outside work for the duration of the Fellowship and can commit to full-time to the nine-month fellowship.

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SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)
(Outstanding Business List Item) Page 3 of 5

The New York Urban Fellows program runs from September to May with Fellows receiving a stipend of \$30,000 (USD).

City of Memphis Urban Fellows Program

The City of Memphis Urban Fellows Program is designed to provide recent graduates with challenging projects to complete in their area of interest. These are part time assignments ranging from twelve to twenty-eight hours per week for a four month term. Three internship sessions are held each year and participants earn \$12/hour for the work performed.

Program areas of focus include:

- Business Administration
- Criminal Justice
- Information Technology
- Accounting
- Communications and Marketing
- Human Resources

National Urban Fellows Program

The National Urban Fellows Program is focussed primarily on creating leaders of change in the areas of public service and policy administration. This initiative has a strong committed to leadership diversity in the United States and is designed to create opportunities for professionals of all ethnic and racial backgrounds, particularly people of colour and women, to be change agents in leadership roles. The encourage participation from both public and non profit sectors. It is a fourteen month full-time graduate degree program comprising four semesters of academic course work and a nine-month Mentorship assignment. During their Mentorship, Fellows complete course work via distance learning. Participants graduate from a local college with a Masters in Public Administration. This is a partnership between local educational institutions and a variety of sponsor employers. Students receive a \$25,000 stipend, tuition, book allowance, and are expected to make a \$7500 contribution towards their Fellowship.

Ontario Internship Program

The Ontario Internship Program invests in graduates looking to accelerate their careers by having a paid two year internship. The focus is typically on candidates with undergraduate degree, diplomas or post-graduate certificates with a specific mind to groom them for a range of identified roles within the organization. While the City of Toronto Urban Fellows has no commitment to employment beyond the 12 month period, the Ontario Internship Program often results in a permanent full time opportunity even

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SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)
(Outstanding Business List Item) Page 4 of 5

prior to the end of the program. Annual salary while in the program ranges from \$44,000 - \$64,000/year.

Focus areas of employment include:

- Business and Financial Planning
- Communications
- Human Resources
- Information and Information Technology
- Labour Relations
- Policy Development
- Program and Service Delivery

Our People and Performance Plan

The City of Hamilton's Our People and Performance Plan, Focus Area 1- Leadership, indicates the following: "the City is placing a high priority on attracting, developing and retaining the next generation of leaders, as retirement rates rise across the municipal sector accelerate the competition for leadership talent. There is a need to develop the next generation of leaders so that they are waiting in the wings, to use a theatrical term, ready to go on stage. But we will need our current leaders to help guide them. The People Plan will help with this challenge.

Senior leadership is undertaking a disciplined and tiered approach to succession planning whereby internal employees with high potential are identified and developed to fill future leadership roles. Using a transparent systematic system process, candidates are identified and assessed based on multiple inputs and are measured against competencies, character and commitments outlined in the Leadership Profile. When fully implemented, the succession management program will have identified talent for the critical roles at each level of leadership as well as other critical positions in the organizations."

Considerations

In discussion with SLT, there was a strong interest in how to attract and retain talent for the City of Hamilton. There has been a long-standing commitment from the City to the various local educational institutions including McMaster University and Mohawk College in the form of Co-op and Intern opportunities for many years. In 2017 alone, it is estimated that approximately 155 students participated in such initiatives across all departments. One of the key considerations for a successful intern or graduate development program is the prospect of an eventual full time employment opportunity.

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SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)
(Outstanding Business List Item) Page 5 of 5

The thought of having a career at the City is what attracts so many interested students to our existing programs.

In reviewing the various programs and options, the general view of SLT was as follows:

- Current programs add value and are contributing to the development of future employees at the City of Hamilton as part of a recruitment program targeting specific roles in the organization.
- Discussion on the creation a program similar to Urban Fellows should be held with the Hamilton Young Professionals group for input.
- CityLab is another initiative that is providing exciting development opportunities on a wide variety of projects and there may be a business case for future expansion of such programs.
- The resources required for the development and implementation of a program similar to the Urban Fellows program outlined above would be significant both from a financial perspective and staffing commitment. The creation of additional graduate development programs should be referred for consideration during the 2019 Multi-Year Business Plan and 2019 Budget discussions.

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INFORMATION REPORT

TO:	Chair & Members General Issues Committee
COMMITTEE DATE:	September 5, 2018
SUBJECT/REPORT NO:	Hamilton Urban Fellowship Program (HUR18015) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Jodi Koch (905) 546-2424 Ext. 3003 Director, Talent and Diversity
SUBMITTED BY:	Lora Fontana Executive Director Human Resources & Organizational Development
SIGNATURE:	

Council Direction:

On October 5, 2016, the General Issues Committee directed staff to report back on the creation of a Hamilton Urban Fellowship Program comparable, but not limited to, the City of Toronto's Urban Fellowship Program.

Information:

The City of Toronto's Urban Fellows program overview and New York Urban Fellows program overview was reviewed to identify aspects that may be applicable to the City of Hamilton.

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015) (City Wide)
(Outstanding Business List Item) - Page 2 of 3**

graduated from a Master's, LLB, JD or PhD program within the past three years of the year they apply to the TUF program.

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015) (City Wide)
(Outstanding Business List Item) - Page 3 of 3**

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Considerations

The creation of a Hamilton Urban Fellows program comparable, but not limited to the examples above, would require consideration for the required skills and educational background based on the needs of the City of Hamilton's department or division participating in the program.

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