



City of Hamilton
ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
COMMITTEE

Meeting #: 18-011
Date: November 13, 2018
Time: 4:00 p.m.
Location: Room 192 and 193, City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 September 11, 2018 (Deferred from the October 19, 2018 meeting, due to loss of quorum)

4.2 October 19, 2018

5. COMMUNICATIONS

*5.1 ARCH Disability Law Centre Invitation to the International Day of Persons with Disabilities - December 3, 2018

*5.2 City of Hamilton's National Housing Day Event Invitation

6. DELEGATION REQUESTS

7. CONSENT ITEMS

7.1 Built Environment Working Group Update

7.1.a Meeting Notes - July 3, 2018 (Deferred from the October 19, 2018 meeting, due to loss of quorum)

7.1.b Meeting Notes - August 7, 2018 (Deferred from the October 19, 2018 meeting, due to loss of quorum)

7.1.c Meeting Notes - September 4, 2018

7.2 Housing Issues Working Group Update

7.3 Outreach Working Group Update

7.4 Transportation Working Group Update

7.4.a Meeting Notes - July 24, 2018 (Deferred from the October 19, 2018 meeting, due to loss of quorum)

7.4.b Meeting Notes - August 28, 2018 (Deferred from the October 19, 2018 meeting, due to loss of quorum)

7.4.c Meeting Notes - September 25, 2018

7.5 Wheelchair and Scooter Safety Working Group Update

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

10. DISCUSSION ITEMS

10.1 Advisory Committee for Persons with Disabilities Budget Process Update (Deferred from the October 19, 2018 meeting, due to loss of quorum)

*10.2 Advisory Committee for Persons with Disabilities Holiday Dinner Proposals (no copy)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

- 13.1 Accessibility Complaints to the City of Hamilton Update (no copy)
(Deferred from the October 19, 2018 meeting, due to loss of quorum)
- 13.2 Accessibility for Ontarians with Disabilities Act (AODA) Update (no copy)
(Deferred from the October 19, 2018 meeting, due to loss of quorum)
- 13.3 Advisory Committee for Persons with Disabilities Presentations to
Standing Committees (no copy) (Deferred from the October 19, 2018
meeting, due to loss of quorum)
- 13.4 Outstanding Business List as of October 1, 2018 (Deferred from the
October 19, 2018 meeting, due to loss of quorum)
- 13.5 Petition to the House of Commons respecting Housing for Persons with
Disabilities from the Older Women's Network (Deferred from the October
19, 2018 meeting, due to loss of quorum)

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Minutes 18-009

4:00 p.m.

Tuesday, September 11, 2018

Rooms 192 and 193, City Hall

71 Main Street West

Present: T. Nolan (Acting Chair)
P. Cameron J. Cardno, P. Lynes, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan, M. Sinclair, B. Semkow, T. Wallis

**Absent
with regrets:** Councillor S. Merulla – City Business, P. Kilburn, A. Mallet, Staff Sergeant J. Savoie

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

1. Accessibility Review of City Hall Outstanding Items (Item 5.1)

(Wallis/Sinclair)

WHEREAS, Members of the Built Environment Working Group of the Advisory Committee for Persons with Disabilities conducted an Accessibility Review in 2016;

WHEREAS, Staff responded to several of the items presented by the committee after the review; and

WHEREAS, there were a few outstanding items that Committee members identified as needing to be addressed

THEREFORE BE IT RESOLVED THAT:

The following accessibility improvements be made at City Hall:

- push locks in the accessible washrooms at City Hall. The current locking mechanism requires a person to have the strength and dexterity to physically turn the lock to ensure privacy. In addition, the door and locking mechanism are not in alignment with the bathroom wall requiring the individual to position themselves, reach and lean forward to secure the lock such that it places them in a precarious position and at risk of falling;
- installation of a tactile (warning) strip at the top of the second-floor stairs at City Hall;
- Inclusion of decals with a higher colour contrast on all glass doors at City Hall; and
- Reflective tape on the railing from Main Street into the City Hall Forecourt

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised the Committee of the following changes to the agenda:

1. ADDED DELEGATION REQUEST
 - 4.1 John LaBerge, respecting DARTS (for today's meeting)
2. ADDED STAFF PRESENTATION
 - 7.1 Housing Services Division Staff Update to the Advisory Committee for Persons with Disabilities (no copy) (Added Item 7.1)
3. ADDED GENERAL INFORMATION
 - 11.3 Information respecting the Creating Accessible Public Spaces Workshop
 - 11.4 Alternative Dates for the October 2018 meeting of the Advisory Committee for Persons with Disabilities (no copy)

(K. Nolan/Wallis)

That the agenda for the September 11, 2018 meeting of Advisory Committee for Persons with Disabilities be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)**(i) August 14, 2018****(Semkow/Manzuk)**

That the minutes of the August 14, 2018 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED

(d) DELEGATION REQUEST (Item 4)**(i) John LaBerge, respecting DARTS (for today's meeting) (Added Item 4.1)****(Wallis/Cameron)**

That the delegation from John LaBerge, respecting DARTS, be approved, for today's meeting.

CARRIED

(e) CONSENT ITEMS (Item 5)**(i) Built Environment Working Group Update (Item 5.1)**

Committee members reviewed the Built Environment Working Group notes from February 2, 2016 which included an accessibility review of City Hall. After the review, staff responded to several of the items presented by the committee however there were a few outstanding items that Committee members identified as needing to be addressed.

For disposition of this matter, refer to Item 1

(ii) Housing Issues Working Group Meeting Notes – July 17, 2018 (Item 5.2)

(Murphy/Cardno)

That the Housing Issues Working Group Meeting Notes of July 17, 2018, be received.

CARRIED

(iii) Outreach Working Group Update (Item 5.3)

No report.

(iv) Transportation Working Group Update (Item 5.4)

No report.

(v) Wheelchair and Scooter Safety Working Group Update (Item 5.5)

No report.

(f) DELEGATION (Item 6)

- (i)** John LaBerge addressed the Committee respecting DARTS, with the aid of speaking notes. A copy of the speaking notes have been included in the official record, and is available at www.hamilton.ca.

(Manzuk/Cardno)

That the delegation from John LaBerge, respecting DARTS, be received.

CARRIED

(g) STAFF PRESENTATION (Item 7)

- (i) Housing Services Division Staff Update to the Advisory Committee for Persons with Disabilities (Added Item 7.1)**

Kirsten Maxwell, Manager, Investment in Affordable Housing, and Greg Witt, Policy and Program Specialist, addressed the Committee with a response to the request from a delegation that appeared before the Emergency & Community Services (E&CS) Committee on January

22, 2018, where three questions/issues to Housing Services Division staff were put forward, requesting information on:

- People finding few or no accessible housing options upon discharge from a hospital or rehabilitation facility;
- Persons with disabilities coming to study in post-secondary schools having limited to no accessible housing options; and,
- Suggesting what accessible housing options could be expanded for persons with disabilities.

A report respecting these issues will be coming to a future Healthy and Safe Communities Committee meeting.

(Sinclair/Wallis)

That the Housing Services Division Staff Update to the Advisory Committee for Persons with Disabilities, be received.

CARRIED

(h) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Accessibility Complaints to the City of Hamilton Update (Item 11.1)

No update.

(iii) Accessibility for Ontarians with Disabilities Act (AODA) Update (Item 11.2)

No update.

(iv) Information respecting the Creating Accessible Public Spaces Workshop (Added Item 11.3)

(K. Nolan/Lynes)

That the information respecting the Creating Accessible Public Spaces Workshop, be received.

CARRIED

- (v) **Alternative Dates for the October 2018 meeting of the Advisory Committee for Persons with Disabilities (no copy) (Added Item 11.4)**

(Manzuk/Cardno)

That the Advisory Committee for Persons with Disabilities meet on Friday, October 19, at 4:00 p.m., in Rooms 192 and 193.

CARRIED

- (i) **ADJOURNMENT (Item 13)**

(Murphy/Semkow)

That there being no further business, the Advisory Committee for Persons with Disabilities be adjourned at 6:10 p.m.

CARRIED

Respectfully submitted,

T. Nolan, Acting Chair
Advisory Committee for Persons
with Disabilities

Loren Kolar
Legislative Coordinator
Office of the City Clerk



Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Minutes 18-010

4:00 p.m.

Friday, October 19, 2018

Rooms 192 and 193, City Hall

71 Main Street West

Present: A. Mallet (Chair)
P. Kilburn, P. Lynes, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan,
T. Nolan, M. Sinclair, B. Semkow

**Absent
with regrets:** Councillor S. Merulla – City Business, P. Cameron J. Cardno, T.
Wallis and Staff Sergeant J. Savoie

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Clerk advised the Committee of the following changes to the agenda:

1. ADDED GENERAL INFORMATION ITEM (Item 11)

11.3 Advisory Committee for Persons with Disabilities Presentations
to Standing Committees (no copy)

11.4 Outstanding Business List as of October 1, 2018

11.5 Petition to the House of Commons respecting Housing for
Persons with Disabilities from the Older Women's Network.

(Murphy/Lynes)

That Items 7.1, LRT Project Team Update to the Advisory Committee for
Persons with Disabilities and 8.1, Proposal to the Advisory Committee for
Persons with Disabilities for the McMaster University "Please Offer Me a

Seat" and "I Will Offer My Seat "Campaign, be moved up the agenda to follow the Approval of the Agenda.

CARRIED

(Murphy/Lynes)

That the agenda for the October 19, 2018 meeting of Advisory Committee for Persons with Disabilities be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 3)

(i) August 14, 2018

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(d) CONSENT ITEMS (Item 5)

(i) Built Environment Working Group Update (Item 5.1)

(a) Meeting Notes - July 3, 2018 (Item 5.1(a))

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(b) Meeting Notes - August 7, 2018 (Item 5.1(b))

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(ii) Housing Issues Working Group Update (Item 5.2)

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(iii) Outreach Working Group Update (Item 5.3)

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(iv) Transportation Working Group Update (Item 5.4)**(1) Meeting Notes - July 24, 2018 (Item 5.4(a))**

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(2) Meeting Notes - August 28, 2018 (Item 5.4(b))

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(v) Wheelchair and Scooter Safety Working Group Update (Item 5.5)

No report.

(e) STAFF PRESENTATION (Item 7)**(i) LRT Project Team Update to the Advisory Committee for Persons with Disabilities (Item 7.1)**

Trevor Horzelenberg, Manager, LRT Project Team, addressed the Committee with an update on the LRT project and answered questions from Committee members.

(Semkow/Murphy)

That the presentation respecting LRT Project Team Update to the Advisory Committee for Persons with Disabilities, be received.

CARRIED

(f) DISCUSSION ITEM (Item 8)**(i) Proposal to the Advisory Committee for Persons with Disabilities for the McMaster University "Please Offer Me a Seat" and "I Will Offer My Seat "Campaign (Item 8.1)**

Katherine Hesson-Bolton, Diversity Employment Coordinator and Gisela Oliveira, Associate Director, Student Success Centre, McMaster University, addressed the Committee respecting their Proposal to the Advisory Committee for Persons with Disabilities for the McMaster University "Please Offer Me a Seat" and "I Will Offer My Seat "Campaign, with the aid of a hand-out. A copy of the hand-out has been included in the official record, and is available at www.hamilton.ca.

(Kilburn/Manzuk)

That the Proposal to the Advisory Committee for Persons with Disabilities for the McMaster University "Please Offer Me a Seat" and "I Will Offer My Seat "Campaign, be received.

CARRIED

Quorum was lost at 5:20 p.m.

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**(i) Accessibility Complaints to the City of Hamilton Update (Item 11.1)**

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(ii) Accessibility for Ontarians with Disabilities Act (AODA) Update (Item 11.2)

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(iii) Advisory Committee for Persons with Disabilities Presentations to Standing Committees (no copy)

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(iv) Outstanding Business List as of October 1, 2018

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(v) Petition to the House of Commons respecting Housing for Persons with Disabilities from the Older Women's Network.

The item has been deferred to the November 13, 2018 meeting, due to loss of quorum.

(h) ADJOURNMENT (Item 13)

Due to loss of quorum, the meeting adjourned at 5:20 p.m.

Respectfully submitted,

A. Mallet, Chair
Advisory Committee for Persons
with Disabilities

Loren Kolar
Legislative Coordinator
Office of the City Clerk

From: Aznive
To: [Kolar, Loren](#)
Cc: ["Tom Manzuk"](#)
Subject: RE: International Day of Persons with Disabilities - December 3, 2018
Date: November 9, 2018 12:19:57 PM

Hi Loren, could you please add this to the agenda or add it as an amendment. It looks very interesting and I would think ACPD should participate.

Thank you for bringing it to my attention Tom.

Aznive

Good morning,

ARCH invites you to celebrate International Day of Persons with Disabilities on December 3rd, 2018.

The theme this year is "Empowering persons with disabilities and ensuring inclusiveness and equality".

ARCH will launch our new website and present our new public legal education materials. No legal advice will be provided at our event. If you have legal questions, please contact ARCH directly. Our contact information is below.

To access the invitation in RTF and PDF formats, copy and paste or select the link directly below:

<http://archdisabilitylaw.ca/node/1360>

You received this email because you are an ARCH member or you subscribed to the ARCH Alert or other electronic information from ARCH via our website, email or phone, or you signed up at a workshop or conference.

If you do not want to receive the ARCH Alert or other electronic information from ARCH, you can unsubscribe by using the link at the bottom of this page.

If you need legal advice or information, please do not reply to this email. Please contact ARCH by phone or TTY:

Tel.: 416-482-8255 Toll-free: 1-866-482-2724

TTY: 416-482-1254 Toll-free: 1-866-482-2728

If, due to your disability, you are unable to contact ARCH by phone or TTY, please email ARCH at archlib@lao.on.ca

Theresa Sciberras
Program and Litigation Assistant

ARCH Disability Law Centre
55 University Avenue, 15th Floor
Toronto, ON, M5J 2H7
Tel. : 416-482-8255 or 1-866-482-2724 ext. 2229
TTY: 416-482-1254 or 1-866-482-2728
Fax: 416-482-2981 or 1-866-881-2723
E-mail: scibert@lao.on.ca
Website: www.archdisabilitylaw.ca

ARCH's office is physically accessible.

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ARCH Celebrates the International Day of Persons with Disabilities

In line with this year's UN theme of "Empowering Persons with Disabilities and Ensuring Inclusiveness and Equality", ARCH will launch our new website and present our new public legal education materials.

Come meet ARCH Staff!

DATE: Monday, December 3, 2018

TIME: 2:00 pm to 4:00 pm

LOCATION: 55 University Avenue, 14th Floor, Room H2, Toronto (at King Street West – at St. Andrews Subway)

Light refreshments will be provided.

Space is Limited - Please **RSVP by November 19th, 2018** to Theresa at: scibert@lao.on.ca / 1-866-482-2724 ext. 2229 / TTY 1-866-482-2728. ASL, captioning and attendant services will be provided. For other disability related accommodations, including communication assistance, please contact Theresa **by November 19th**. Photos will be taken for ARCH's website, social media and print material. Please inform us if you do not wish to be photographed.

All ARCH events are scent-free. Please do not use products that have scents, fragrances or essential oils in them as they may cause health problems for some people.

55 University Avenue, 15th Floor, Toronto, ON M5J 2H7

Phone: (416) 482-8255 1 (866) 482- 2724

TTY: (416) 482-1254 1 (866) 482-2728

www.archdisabilitylaw.ca

From: [Bowen, Jessica](#)
To: [Kolar, Loren](#)
Subject: National Housing Day invite
Date: November 12, 2018 10:07:46 AM

From: O'Brien, James
Sent: November 12, 2018 10:06 AM
To: Bowen, Jessica <Jessica.Bowen@hamilton.ca>
Subject: National Housing Day invite

Hi Jessica,

Can you please share the below link with the ACPD and Seniors committees, with the following message:

You are invited to the City of Hamilton's National Housing day event on Nov 29th, at Michelangelo's Banquet Hall located at 1555 Upper Ottawa St.

This event will focus on energy efficiencies in affordable housing and include a marketplace event that will highlight programs and services from utility companies to support Hamiltonians and utility costs.

This free event will include lunch with a key note address from Alectra Utilities customer care.

<https://www.eventbrite.ca/e/hamiltons-housing-day-event-tickets-52304733867>

Please join us on the 29th for this important event to talk affordable housing in Hamilton.

Regards,

James O'Brien
Senior Project Manager Housing & Homelessness
Housing Services
City of Hamilton
905-546-2424 ext 3728
Fax 905 540-5334
James.O'Brien@Hamilton.ca

Mailing Address:

Healthy and Safe Communities Department
Housing Services
350 King St. East
L8N 3Y3

WE'VE MOVED!

As of February 22, 2018, the Investment In Affordable Housing team will be temporarily relocated to 181 Main St. W, 3rd floor. My telephone number will remain the same but my fax number will be changed to 905 540-5334.

Hamilton's Housing Day Event Tickets, Thu, 29 Nov 2018 at 10:00 AM | Eventbrite

DATE AND TIME

Thu, 29 November
2018 10:00 AM -
3:30 PM EST [Add to
Calendar](#)

LOCATION

Michelangelo's
Banquet Hall 1555
Upper Ottawa St
Hamilton, ON L8W
3E2 [View Map](#)

DESCRIPTION

Hamilton's annual housing day event is brought to you this year by Canada Mortgage Housing Corporation (CMHC), City of Hamilton - Housing Services Division (HSD), Alectra, Union Gas and Realator's Association of Hamilton and Burlington (RAHB). The event will focus on energy efficiencies in affordable housing here in the City of Hamilton.

AGENDA:

10:00 AM – Breakfast & Registration

11:00 AM – Opening Remarks

11:15 AM – Passive House Design

12:00 PM – CMHC National Housing Strategy Update

12:30 PM – Buffet Lunch

12:40 PM – Alectra Customer Care

1:00 PM – CMHC Market Analysis

1:20 PM – RAHB Market Analysis

1:40 PM – HSD Housing & Homelessness Action Plan Review

2:05 PM – Panel Discussion 2:40 PM – Break

3:00 PM – Vendor Show Case

3:30 PM – Closing Remarks



Hamilton

Minutes

Advisory Committee for Persons with Disabilities
Built Environment Working Group
Tuesday, July 3, 2018, 4:00pm – 6:00 p.m.
City Hall, 71 Main St. W., Room 192

Present: Terri Wallis (Chair), Mary Sinclair, Al Nicolls, Tom Manzuk, Aznive Mallett, Patty Cameron

Absent with Regrets: Paula Kilburn.

Also Present:

Jessica Bowen, Human Rights, Diversity and Inclusion
Lukas Keermaa, Project Manager, Public Works
Tom Kyle, Principal, Stantec Architecture
Dan Bowman, Facilities Director, Hamilton Police Services

1. Changes to the Agenda

The agenda of July 3, 2018 be accepted as presented.

2. Approval of Minutes of Previous Meeting

The minutes of the meeting of June 1, 2018 be approved as presented.

3. Presentations

Hamilton Police Service, Investigative Services Division
Facility

Tom Kyle shared the following information about the project: The approved project design is in alignment with the Ontario Building Code, the Accessibility for Ontarians with Disabilities Act and the City of Hamilton's Barrier-Free Design Guidelines (BFDG).

The following questions and/comments were raised by Committee members:

Q: What direction does the building face?

A: It faces North on Wilson Street.

The entrance of the building is adjacent to the park and the back of the building is toward Rebecca Street.

The walkway that connects Wilson Street to the front door is 1:25 slope; the walkway to the plaza is a publicly accessible space and is an extension of the park.

Q: How many parking spots are at this facility and how many spots are barrier-free?

A: There are 10 parking spots and two (2) are designated as barrier-free. The path of travel from the barrier-free spots to the entrance is also a weather protected route.

Q: Do you anticipate any employees with disabilities in the building and/or how accessible is the workspace for a person with a disability?

A: The parking on-site is for official use; an employee would have barrier-free access via the parking lot initially. There are no stairs on the ground floor. The work areas meet the requirements of the OBC. The basement also includes a barrier-free shower.

Q: Is there a drop off area for DARTS?

A: There is no designated area but there is an area on Wilson Street where individuals would be safe exiting from DARTS just after the lights.

Q: Are there washrooms that are accessible to the public?

A: There is a public washroom that will be available at the entrance of the building. The washroom aligns with the BFDG.

The Committee suggested including an emergency call button and a panic strip around the room approximately 8 inches off the floor. Committee members advised that when an emergency arises, it is frequently because an individual has fallen to the floor.

Q: How would someone access the washroom?

A: It is accessible via a card reader (swipe) access.

Q: Will there always be someone at that front desk who can permit access to that washroom?

A: No, but there is a call button that will connect to a person.

Committee members shared concerns related to card access washrooms as many people may urgently require a washroom but be unable to access one.

The Committee also inquired into the level of accessibility in relation to elevators. They were advised that there is a single, freight elevator as with barrier-free access. The elevators and related features (i.e. call buttons, audible notification, etcetera) are consistent with the BFDG.

The Committee inquired why the purpose of having stairs in the forecourt as well as an accessible route.

Q: If a person were being held for any reason at this facility, would the space accommodate a wheelchair or other type of assistive device?

A: The holding rooms are designed with safety at the forefront. They are not designed to include accessibility features as their function is to hold people safely.

The Committee engaged in a substantial discussion regarding the Urban Braille elements of the forecourt/plaza area. Committee members expressed concerns that this area of the design presented several barriers including potential structural obstacles (i.e. garden/trees/flowered perimeter) and a lack of Urban Braille to assist with way-finding / navigation in this area.

The Committee strongly encouraged the incorporation of Urban Braille into this area to increase accessibility.

4. Discussion Items

- i. Barrier-Free Design Guidelines Revision Project (BFDG)**
Deferred to next meeting.
- ii. New Capital Projects**
Deferred to next meeting.
- iii. Tour of Facilities**
Deferred to next meeting.
- iv. Accessible Pedestrian Signals**
Deferred to next meeting.
- v. Beach Strip Trail Washroom**
Deferred to next meeting.
- vi. Bus Stop Audit & Design**
Deferred to next meeting.
- vii. City Hall Wish-list**
Deferred to next meeting.
- viii. MacNab Street Terminal Deficiency Audit**
Deferred to next meeting.
- ix. Social Housing Accessibility Issues & Concerns**
Deferred to next meeting.
- x. Tim Hortons Stadium**
Deferred to next meeting.
- xi. Washroom Accessibility**
Deferred to next meeting.
- xii. Urban Braille/Curbing at Intersections**

Deferred to next meeting.

xiii. Elevator/Washroom/Changeroom Checklist

Deferred to next meeting.

5. Other Business

6. Adjournment

Meeting concluded at 6:00pm

Next meeting: Tuesday, August 7, 2018



Hamilton

Minutes

Advisory Committee for Persons with Disabilities
Built Environment Working Group
Tuesday, August 7, 2018, 4:00pm – 6:00 p.m.
City Hall, 71 Main St. W., Room 192

Present: Terri Wallis, Al Nicolls, Tom Manzuk, Tim Murphy, Mary Sinclair.

Absent with Regrets: Aznive Mallett, Patty Cameron, Paula Kilburn.

Guests:

Susan Creer, Community Member & Accessible Hamilton
Asaad Hoosein, Hamilton Wentworth District Schoolboard
Devon Krymuza, Hamilton Wentworth District School Board
Timothy Story, Hamilton Wentworth District School Board
Daniel Duffie, Svedas Architects Inc.

Also Present:

Lukas Keerma, Project Manager, Public Works
Karen Anderson, Director, Hamilton Public Library
Melissa McGinnis, Accommodations & Compliance Coordinator,
Public Works
Jessica Bowen, Human Rights, Diversity and Inclusion

1. Changes to the Agenda (T. Murphy/M.Sinclair)

That the August 7, 2018 agenda be approved as amended.

2. Approval of Minutes of Previous Meeting (A.Nichols/T.Murphy)

That the minutes of July 3, 2018 be approved as amended.

3. Presentations

3.1 Greensville Elementary School Community Center and Library

D.Duffie shared a presentation with the committee related to the Greensville Elementary School Community Centre highlighting the accessibility elements included in the design. These elements include the following:

- There are two parking areas for Community Centre/library as well as the school; 4 of these spots are designated accessible;
- The main entrances are equipped with automatic door openers;
- There is a universal and accessible washroom;
- The kitchen in the community center has a barrier-free counter.
- There is an accessible washroom with an adult change table; the washroom also includes 2 emergency assist strips;
- The school stage is accessible. It is 3ft above the gym floor and includes a vertical lift;
- The school is equipped with one elevator which will conform to the building code.

A guest shared that it would be beneficial to consider a second elevator for the building to increase accessibility and to ensure that at least one is fully functional should

the other elevator require maintenance, breakdown, etcetera.

A: The elevator is within the School as the Library and Community Center are only one floor. The school has the capacity for 395 students total.

Q: What would happen in the event of an emergency?

A: There is a generator which would power the elevator; however, in the event a fire there would be a different protocol to follow.

In addition to complying with the Ontario Building Code, the Consultant has used the Barrier Free Guidelines of both the City as well as the School board to meet the expectations of the parties to the project.

Q: Where are the emergency strips in the washroom?

A: There are two vertical strips in the washrooms located near the toilet.

The Committee suggested that the emergency strip be located around the perimeter of the room as in most cases where someone would require emergency assistance, it is likely because they have fallen and/or find themselves on the floor.

Q: Will there be a hearing loop?

A: The project will have an IEC hearing loop.

Q: When will the project start?

A: When there is an update on the project it will be available on the HWDSB website.

4. Discussion Items

i. Bus Shelter Design Review

The Committee's assistance was requested in relation to reviewing a Transit Shelter design. Members suggested that it would be beneficial to include two stripes on the shelters (one yellow and one blue or black) to maximize accessibility.

They also suggested that if a reference point were needed for accessible bus shelters in the City, those at Queenston and Parkdale and Queenston and Nash are useful examples.

Committee members inquired if the shelter at Wellington at King, which was removed while the sidewalk was being constructed, will be replaced. As this bus shelter is outside of First Place, it is important to have a structure available to provide shelter throughout the year.

The Committee requested to have a representative from HSR come to a meeting to discuss bus stops and to advise if after the bus stop audit in 2015 what changes have been made.

ii. Meeting Dates for 2019

Committee members agreed to move their January meeting to Tuesday, January 8, 2019 at 2:00pm.

iii. Barrier-Free Design Guidelines Revision Project (BFDG)

M.McGinnis shared that the Gap Analysis has been completed for this project. The consultants have

presented it to Management and we are now awaiting direction to move forward.

iv. New Capital Projects

- There is one remaining project, Pinky Lewis, that will be presented in September 2018.
- The 2019 Capital projects list will likely be delayed pending budget approval.

v. Tour of Facilities

- The Committee would like to revisit Macnab Terminal. Members will review the report from the first tour and request a representative from HSR to advise of what steps have been taken.

vi. Beach Strip Trail Washroom

M.McGinnis shared that this project has been completed and there are now two (2) universal washrooms available. All fixtures removed except one in each.

vii. City Hall Wish-List

Deferred to next meeting for discussion.

viii. Social Housing Accessibility Issues & Concerns

M. Sinclair advised that the Housing Working Group is scheduled to review the “Special Needs Questionnaire” during their August 21 meeting.

5. Other Business

- The Committee will be revisiting some outstanding accessibility items related to City Hall. These items will include changing the colour of the decals on the exit doors. They are

currently yellow/gold and cannot be seen. By using two colours such as yellow and blue, this would enhance the visual contrast needed to ensure these areas of City Hall are visible for all visitors.

- Incorporating a tactile element at the top of the second-floor stairs.
- J.Bowen to distribute the City Hall “wish-list” to all BEWG members for discussion at the September 4, 2018 meeting.

6. Adjournment

Next meeting: Tuesday, September 4, 2018

7.1(c)



Hamilton

Minutes

Advisory Committee for Persons with Disabilities
Built Environment Working Group
Tuesday, September 4, 2018, 4:00pm – 6:00 p.m.
City Hall, 71 Main St. W., Room 192

Present: Terri Wallis (Chair), Al Nicolls, Tom Manzuk, Tim Murphy, Mary Sinclair

Absent with Regrets: Aznive Mallett, Patty Cameron, Paula Kilburn.

Guests: Lu-ann Duxbury, Project Manager

Also Present:

Melissa McGinnis, Accommodations & Compliance Coordinator,
Public Works
Betsy Pocop, Human Rights, Diversity and Inclusion

1. Changes to the Agenda

- Addition of motion under Other Business regarding four items on the Outstanding Business List

(T. Murphy/M.Sinclair)

That the September 4, 2018 agenda be approved as amended.

2. Approval of Minutes of Previous Meeting

(A. Nicolls/T. Manzuk)

That the minutes of August 7, 2018 be approved.

3. Presentations

3.1 Pinky Lewis Recreation Centre Presentation

- The changerooms were redone, there are now male, female and universal change room
- Presenters reviewed current floor plan and proposed floor plan
- The proposed plan includes: the addition of a universal bathroom and a change stall with a six foot radius, installation of one accessible shower stall and electric adult change table
- There will be L shaped grab bars installed
- Emergency call button or strip to be installed
- There will be lock and push open buttons installed
- Horizontal shower bars will be installed
- Further questions to be forwarded to J. Bowen for review by the presenters
- Potential for a facility tour by the group upon completion of construction
- Construction expected to be completed in the new year

Q: Where will the emergency strips be installed in the washroom?

The Committee suggested that the emergency strip be located around the perimeter of the room as in most cases where someone would require emergency assistance, it is likely because they have fallen and/or find themselves on the floor.

Q: Will there be L-shaped bars or 45-degree angle bars?

A: There will be L-shaped bars installed

4. Discussion Items

i. Tour of Facilities

a. MacNab Station Terminal

M. Sinclair noted there were three dead trees.

Bus schedules are difficult to reach as they are located higher up

The group would like to reschedule the tour of the MacNab Terminal to Friday, September 21 at 2pm

ii. Accessible Pedestrians Signals (update)

Updated list provided by J. Bowen distributed to the group

The list is different from one received at the ACPD meeting

iii. Bus Stop Audit and Design

The group expressed concerns for safety from the elements with the bus shelters

The group has invited a representative from the HSR to speak to the group about bus stop designs

iv. City Hall Wish List

The group discussed bathrooms on the main level at City Hall, in particular stopping the tap from turning on when entering the bathroom.

There should be push locks in the bathrooms.

The automatic motion sensor for the toilet flush on the first floor accessible bathroom.

The group requested a printed list updated with their requests.

Items discussed below from the City Hall Accessibility Audit – Tuesday, February 2, 2016

Item 1.1 – There is no directional sign at the end of the two ramps towards Summers Lane and Main St. There is no landing strip at the City Hall forecourt. The walk at City Hall leads you to the railing not the walkway.

Item 1.9 – The current decals installed do not have a high enough contrast.

Wording for the above items to be changed to reflect current recommendations.

The group would like to do a follow up to reinstitute the request for a strip at the top of the stairs at City Hall. M. McInnis indicated she investigated and there is a plate required at the top of the stairs, Heritage indicated a plan needed to be submitted for approval and based on the option available it could be a tripping hazard. No one has responded to the top stop issue.

v. MacNab Street Terminal Deficiency Audit

Item deferred. J. Bowen is attempting to find the information from the last audit.

vi. Social Housing Accessibility Issues & Concerns

Deferred to December 17 from September 10

There will be a GIC meeting on September 11, 2018 and publishing of the Housing Guide will be discussed.

Councillor Merulla will be in attendance.

M. Sinclair will provide update at next ACPD meeting.

There will be a Housing Working Group meeting on September 18th at 2pm.

vii. Washroom Accessibility

Outstanding item – a list of all accessible public bathrooms. This has not yet been received by the group.

viii. Urban Braille/ Curbing at Intersections

The group extends an invitation to Mike Becke or a representative from Public Works to discuss the corners (curbing at intersections).

The group was informed the intersections would be standardized however not all curbing is the same. The group would like more information about the contractors – are there expectations for uniformity?

The group would like to see uniformity for curbing throughout the City.

5. Other Business

5.1 M. Sinclair noted there are four outstanding items:

- Reflective tape on the railing from Main Street into the City Hall Forecourt
- The decals on all glass doors at City Hall need to be a higher colour contrast;
- The accessible washrooms at City Hall needs to have a push lock mechanism. The current locking mechanism requires a person to have the strength and dexterity to physically turn the lock to ensure privacy. In addition, the door and locking mechanism are not in alignment with the bathroom wall requiring the individual to position themselves, reach and lean forward to secure the lock such that it places them in a precarious position and at risk of falling;

- Installation of a tactile (warning) strip at the top of the second-floor stairs at City Hall.

The group discussed a motion to be prepared to have the four points raised at the next ACPD meeting and request an update on the Outstanding Business List

T. Manzuk to have motion prepared with the above four points for the next ACPD meeting.

5.2 Disability Justice Network of Ontario

T. Wallis shared with the group about an upcoming event planned for September 13th from 6-8pm. Groups can get a table and registration is required in advance.

The group extended an invitation to Sarah Jama from the Disability Justice Network to attend a future ACPD meeting.

6. Adjournment

T. Murphy/ A. Nicolls

That the meeting of September 4, 2018 be adjourned at 5:30pm.

Next meeting: Tuesday, October 2, 2018

Transportation Working Group
Advisory Committee for Persons with Disabilities
Tuesday, July 24, 2018
Room 193, City Hall

Members in Attendance:

Paula Kilburn (Chair), Terri Wallis (Vice-Chair), Aznive Mallett, Tom Manzuk, Tim Murphy, Alan Nicolls, Kim Nolan, Tim Nolan, Robert Semkow

Also Present:

Brian Hollingworth, Owen Quinn, Mark Mindorff, Mark McNeil (DARTS Passenger)

Regrets/Absent:

Elizabeth (Jane) Cardno, George Hough, Dennis Guy

MEETING NOTES:

1. **Welcome & Introduction / Approval of Agenda** - approved
2. **Review of Meeting Notes – June 26th** – approved
3. **Transportation Master Plan**
 - Brian Hollingworth, Director of Transportation Planning, gave presentation on City's Transportation Master Plan – key items were:
 - Multi-modal approach (i.e. cycling, walking, public transit)
 - Aligned with the City's Strategic Plan
 - Need measurable results to achieve a healthier community
 - Incorporate accessibility into the plan
 - Focus on aging population as growth in number of seniors
 - Improve coordination between Planning and Public Works
 - Goal for Complete Livable Better streets (i.e. active transportation – walking, accessibility, livability)
 - Report has been presented to Council so waiting for approval of financial costs; anticipate plan to be adopted in August 2018
 - Plan to form joint Transportation Committee involving Transit (HSR), Planning and Licensing staff
 - Brian will forward copy of his presentation to TWG members

- Members noted City staff should consult with ACPD on Transportation Master Plan, especially with design of projects and policy development

4. **HSR Service**

a) Accessible Taxis for Transcab Service

- Accessible taxis are available upon request (passenger must advise taxi company at time of call or HSR operator when boarding bus)
- Transcab is an extension of HSR service so should have same service hours as HSR; Owen will confirm this with Transit staff

b) Bus Stop Annunciation – Dennis will provide update at next meeting

c) Seatbelts

- Terri noted HSR operators are attaching seatbelts to her wheelchair (not around her body) so she is not safely secured on buses
- Terri has contacted Debbie Dalle Vedove, Director of Transit, and filed numerous complaints
- Members requested that HSR Training staff attend future meeting
- It was agreed that ACPD compile list of ongoing HSR service issues (i.e. seatbelts, bus stop annunciation system) and present it to Council

5. **DARTS Service**

a) Contract Negotiations

- Mark noted that an offer was being presented to Union on July 24th

b) VETS & Subcontractor Manuals

- Drivers for VETS & Subcontractor get same training as DARTS drivers
- Mark noted VETS and Subcontractors are providing 60% of all ambulatory trips; DARTS assign runs and dispatch vehicles

6. **Accessible Transit Services Review**

a) Meeting – July 17, 2018

- DARTS provided quarterly performance report at this meeting
- Members noted accessibility issues during future construction of LRT
- Metrolinx will report to ACPD on quarterly basis regarding LRT

7. **AODA Integrated Accessibility Standards**

a) Transportation Standards Development Committee - Final Recommendations

- This item was at July 10th ACPD; Tim N. will contact Loren Kolar in Clerks Office for update

8. **ATS-DARTS Policy Review**

a) Guide Dogs and Service Animals

- Owen presented DARTS draft policy on guide dogs/service animals
- DARTS will ensure that an appropriate vehicle is able to accommodate the passenger and their guide dog or service animal
- Members recommended policy have statement that passengers notify ATS if have guide dog or service animal as this will be added to file; ATS will revise draft policy for review at next meeting

9. **Other Business**

a) On-Demand Taxi Service

- Dawn Johnson, Manager of Licensing, will attend next meeting

b) Taxi Scrip Program

- Taxi Scrip Coupon samples will be presented to members once available (i.e. darker blue colour for \$5 coupon with corner clipped off)

c) ATS Performance Report – 2017 Year End

- Report will be presented at next meeting; Senior Project Manager, Marco Mostacci, will attend as he now involved in completing reports
- Members would like future reports to include financial information (i.e. cost per trip, total cost of service)

10. **Next Meeting** – August 28, 2018

Adjournment

Transportation Working Group
Advisory Committee for Persons with Disabilities
Tuesday, August 28, 2018
Room 193, City Hall

Members in Attendance:

Paula Kilburn (Chair), Terri Wallis (Vice-Chair), Aznive Mallett, Tom Manzuk, Tim Murphy, Alan Nicolls, Kim Nolan, Tim Nolan, Robert Semkow

Also Present:

Luis Ferreira, Tiffany Gardiner, Dennis Guy, Owen Quinn, Jay Adams, Mark Mindorff, Kathy McVicars, Gisella Oliveira & McMaster University students, Mark McNeil (DARTS Passenger)

Regrets/Absent:

Elizabeth (Jane) Cardno, George Hough, Dawn Johnson

MEETING NOTES:

1. **Welcome & Introduction / Approval of Agenda** - approved
2. **Accessible Taxis**
 - Luis Ferreira, Project Manager with Licensing & By-law Services, gave an update on accessible taxis and noted following:
 - Report recently went to Council for approval of 18 additional accessible taxi plates (40 accessible plates in total)
 - Licensing issuing \$5.00 incentive program for drivers who transport passengers with wheelchairs; should improve service
 - Taxi drivers are trained on proper securement for wheelchairs
 - Licensing staff conduct annual vehicle inspections and charges/fines are applicable if drivers not in compliance
 - Existing complaint process in place for accessible taxi service
3. **Review of Meeting Notes – July 24th** – distributed for members review
4. **HSR Service**
 - Terri and Aznive noted recent incident wherein ramp on HSR bus was not operating so another bus was sent to replace it; Dennis confirmed if bus has equipment failure then HSR will replace as soon as possible

- Terri noted an ongoing issue with HSR drivers as they only secure her wheelchair (they are not placing the seatbelt around her); she suggested that Dennis take a test trip using wheelchair on HSR
- Members inquired if MTO is responsible for seatbelt securement on buses; HSR will review and respond

5. **DARTS Service**

a) Contract Negotiations - next meeting with Union is on August 31st

b) Cancellations

- DARTS to mail warning letters to passengers with excessive cancellations as per No Show & Cancellation Policy
- DARTS to provide members with cancellation data (aggregate format)

c) Other

- DARTS will be acquiring rear-entry Toyota Sienna minivans in 2018 (these vehicles have wide ramp); DARTS can bring a Sienna to City Hall before next meeting for members to view and provide input
- DARTS will offer service during entire duration of upcoming municipal election (drivers will wait at polling station for passengers to vote)

6. **Accessible Transit Services Review** - Next Meeting - September 27th

7. **AODA Integrated Accessibility Standards** – no discussion

8. **ATS-DARTS Policy Review**

a) Guide Dogs and Service Animals

- DARTS management will ensure there are enough vehicles in fleet to accommodate passengers traveling with guide dogs/service animals
- Draft policy deferred until next meeting

9. **Other Business**

a) McMaster University “Please Offer Me A Seat” Initiative

- Career Access Program for Students (CAPS) at McMaster University has developed an initiative to improve accessibility for transit users who need a seat while traveling on board HSR buses
- TTC has implemented a similar initiative in the past
- Badge be worn by passenger (students with disabilities) who need seat
- An educational video will be produced during Fall of 2018

- Members noted this initiative may be an issue on crowded buses so perhaps HSR operators could assist
- Members agreed that this initiative go to ACPD for discussion

10. **Next Meeting** – September 25, 2018

Transportation Working Group
Advisory Committee for Persons with Disabilities
Tuesday, September 25, 2018
Room 193, City Hall

Members in Attendance:

Paula Kilburn (Chair), Elizabeth (Jane) Cardno, Tom Manzuk, Tim Murphy, Alan Nicolls, Kim Nolan, Tim Nolan, Robert Semkow

Also Present:

Peter Wobschall, Owen Quinn, Mark Mindorff, Kathy McVicars, Mark McNeil (DARTS Passenger), Mary Sinclair

Regrets/Absent:

Terri Wallis (Vice-Chair), George Hough, Aznive Mallett, Dennis Guy

MEETING NOTES:

1. **Welcome & Introduction / Approval of Agenda** - approved
 - Members welcomed Peter Wobschall, new Senior Project Manager with HSR Customer Experience & Innovation; he previously worked for City of Hamilton Public Works Department (i.e. roads, strategic planning) and Green Venture
2. **Review of Meeting Notes – July 24th & August 28th** – approved
3. **HSR Service**
 - a) Seatbelts – deferred until next meeting
4. **DARTS Service**
 - a) Contract Negotiations - Job security is main issue; next meetings with Union scheduled for October 10, 11 & 15
 - b) Accessible Vehicle (Toyota Sienna) – on site for members to view
 - c) Cancellations
 - Warning/Suspension letters as per Service Infractions software were distributed and discussed; members had following comments:
 - No Show & Cancellation (NSC) Policy was originally approved by Council so any changes must be reviewed by Council
 - Should not use a point system (i.e. 2 for No Show and 1 for Late Cancel) as original policy does not have this in place but rather allowable limits (i.e. maximum of 3 No Shows per month)

- There should be a penalty if passengers are abusing system as high cancellation rates have significant impact on service
 - Service Infractions was previously discussed by TWG members but did not go to full ACPD meeting – Owen to confirm
 - Why ATS-DARTS has not enforced the NSC policy during past few years; previous ATS management were of opinion that DARTS were incorrectly coding cancellations so hard to enforce
- DARTS management noted that 25% of all trips are cancelled (about 500 cancellations per day) so they recommended that letters be issued as this may help change passenger behaviour
 - DARTS offered to report initial Service Infraction results to TWG

d) Other

Trip Costs by Provider – Information distributed

Driver Complaints per 10,000 rides – Driver conduct highest with taxis

On Board Time

- Tim N. requested information on number of trips where passenger is on board vehicle for more than 1 hour and can this information be provided for each season; DARTS can provide reports
- Mark Mindorff noted that on board times relate to productivity as DARTS needs to achieve a minimum of 2 trips per hour

On Time Performance

- In 2017, DARTS was 99% on time for passenger pick-ups within 30 minutes past negotiated pick-up time

Calling/Buzzing Passengers in Apartment Buildings

- DARTS has 10 minute call ahead feature available for passengers; Kim suggested that DARTS advertise this on their phone system

10 Cent Increase for Bus Tickets – Council Approved Item

5. **Accessible Transit Services Review** - Next Meeting - September 27th
 - Meeting was cancelled at request of the Chair
6. **ATS Performance Report – 2017 Year End** – previously distributed
7. **AODA Integrated Accessibility Standards**

- Metrolinx will hold joint accessibility public meeting with City of Hamilton on November 29th at Hamilton Public Library (Central branch)

8. **ATS-DARTS Policy Review**

a) Guide Dogs and Service Animals

- Members reviewed policy and provided comments
- HSR staff will review AODA Customer Service Standard to ensure that correct terms are used in policy (i.e. service animal or support animal)
- Policy will be revised and distributed at next meeting

9. **Other Business** – no discussion

10. **Next Meeting** – October 23, 2018

CITY OF HAMILTON

2019

VOLUNTEER COMMITTEES

BUDGET SUBMISSION

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

PART A: General Information

Volunteer Committee Members:

Patricia Cameron	Elizabeth (Jayne) Cardno
Paula Kilburn	Al Nicolls
Aznive Mallett	Patty Lynes
Tim Murphy	Thomas Manzuk
Tim Nolan	Kim Nolan
Mary Sinclair	Robert Semkow
Terri Wallis	

Mandate:

The Advisory Committee for Persons with Disabilities recommends to the City of Hamilton policies, procedures and guidelines that address the needs and concerns of persons with disabilities.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Terms of Reference

1. To advise Council annually about the preparation, implementation, and effectiveness of its accessibility plan required pursuant to the Ontarians with Disabilities Act, the Accessibility for Ontarians with Disabilities Act, and related regulations.
2. To provide advice and recommendations to City Council and staff with respect to the implementation of Provincial standards, and policies, procedures and guidelines that address the needs and concerns of persons with disabilities.
3. To ensure that the right of access for persons with disabilities to programs and services provided by the City is sustained, maintained, and/or improved in accordance with Provincial legislation, regulations and City standards.
4. To review and comment to Council and other levels of government on pertinent reports, proposed legislation and studies which affect all persons

with disabilities, where appropriate.

5. To provide a forum where persons with disabilities and service representatives can express their concerns, share information and recommend improvements to the existing level of City services for persons with disabilities.
6. To educate and increase awareness of the City on issues which affect people with disabilities.
7. To support the work of the committee through sub-committees and working groups, as required, and specifically related to the Provincial standards, including Customer Service, Transportation, Employment, Built Environment, and Information and Communications.
8. To maintain knowledge of the work of the committee through attendance at meetings and review of agendas and supporting materials.
9. To regularly review the progress and measure the success of the committee and its activities.

Alignment with Corporate Goals:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	x	5) Built Environment & Infrastructure	x
2) Economic Prosperity & Growth	x	6) Culture & Diversity	x
3) Healthy & Safe Communities	x	7) Our People & Performance	x
4) Clean & Green	x		

PART C: Budget Request

INCIDENTAL COSTS:

Monthly Meetings Expenses (photocopying, refreshments, advertising, postage, etc.)	
Administrative Assistance (note-taking) or staff available, for special meetings such as Roundtable.	\$300.00
Refreshments:	
<ul style="list-style-type: none"> • Advisory Committee for People with Disabilities \$1500.00 • Built Environment Working Group EWG \$750.00 • Transportation Working Group \$850.00 • Housing Working Group \$600.00 • Outreach \$600.00 	\$4300.00
SUB TOTAL	\$4,600.00

SPECIAL EVENT/PROJECT COSTS:

Conferences and related travel expenses	\$1500.00
SUB TOTAL	\$1500.00

TOTAL COSTS	\$6100.00
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Funding from Volunteer Committee Reserve (only available to Volunteer Committees with reserve balances)	\$ N/A
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TOTAL 2018 BUDGET REQUEST (net of reserve funding)	\$6,100.00
PREVIOUS YEAR (2017) APPROVED BUDGET (2017 Request \$1,500.00)	\$6,100.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name:

Signature:

Date:

	Issue	Date Action Initiated	Lead Dept/Div	Status	Due Date
A	Update of the 2006 Barrier Free Design Guidelines	June 14, 2016 (Item 8.2)		That financial and administrative resources be put forward by Public Works, in consultation with CityHousing Hamilton, to update the 2006 Barrier Free Design Guidelines and that those guidelines include updated requirements for accessible housing within City owned and operated housing facilities.	Ongoing
B	Housing Services and City of Hamilton's Barrier Free Design Guidelines	September 13, 2016 Item 4(i)		That Housing Services staff be directed to adhere to the City of Hamilton's Barrier Free Design Guidelines and consult with the Advisory Committee for Persons with Disabilities for any future housing renovations and new construction projects.	Ongoing
C	Request for an Accessibility Audit Update from Housing Services	September 13, 2016 Item 4 (ii)		That staff be directed to prepare an update to the Advisory Committee on Persons with Disabilities, on all accessibility audits completed to date by ACPD, including City Hall, MacNab Street Terminal, Stoney Creek Recreation Centre, Battlefield House and Park, Westmount Recreation Centre, Waterdown Civic Centre, 690 Stone Church Road West and Tim Horton's Field, with dates, outcomes and outstanding items found in each audit.	Ongoing
D	Locations of Accessible Washrooms in City Owned Facilities	August 8, 2017 17-007		That staff be directed to provide an inventory of accessible public	Ongoing

	Issue	Date Action Initiated	Lead Dept/Div	Status	Due Date
		(Item 5.2)		washrooms in City owned facilities, to be made available to the public	
E	Smoke Free Policy for Social Housing	Dec. 12./17 (Added Item 9.1)		That Public Health Services staff be directed to investigate the feasibility of establishing a smoke-free policy for all social housing in Hamilton	Ongoing
F	Snow Removal Processes and Policies	Feb.13/18 18-002 (Item 7.2)		That staff be directed to work on a solution for snow clearing and work with members of the Advisory Committee for Persons with Disabilities to develop a plan for the Winter 2018/2019.	Ongoing
H	Verbal Update on the Equitable Access to the City's Taxi System for All Persons with Disabilities (PED16232(b))	Mar.13/18 18-003 (Item 5.6)		That, as the Advisory Committee for Persons with Disabilities is in support of the concept of an incentive program for accessible taxi services, Licensing staff be directed to prepare a report with recommendations for the proposed incentive program, and in future, work with DARTS for further initiatives to support on-demand accessible transportation and report back to the Advisory Committee for Persons with Disabilities.	Ongoing
J	Review of Snow and Ice By-law No. 03-296	Mar.13/18 18-003 Item 11.6		That staff be directed to provide an update on the last Review of Snow and Ice By-law No. 03-296 conducted by the Advisory Committee for Persons with Disabilities, to determine whether a new review should be conducted by the	Update provided April 10, 2018

	Issue	Date Action Initiated	Lead Dept/Div	Status	Due Date
				Committee.	
K	Project Proposals from the ACPD to CityLAB	April 10, 2018 18-004 (Added Item 8.1)		<p>Staff were directed to forward the following project proposals from the Advisory Committee for Persons with Disabilities to CityLab for their consideration:</p> <ol style="list-style-type: none"> 1. From the Transportation Working Group - a project to fully investigate the positives and negatives of converting accessible transportation services (DARTS) to on-demand taxis. 2. From the Built Environment Working Group - an education video regarding Audible Pedestrian Signals 3. From the Built Environment Working Group - an accessible washroom inventory of City owned facilities (also on the Outstanding Business List) <p>Tim Nolan, Advisory Committee for Persons with Disabilities will be considered by CityLab as a liaison for the Project Proposals to CityLab.</p>	Ongoing
L	Review of Snow and Ice By-law No. 03-296	April 10, 2018 18-004 (Added Item 11.5)		<p>(a) That appropriate staff be invited to come to a meeting of the Advisory Committee for Persons with Disabilities to discuss the Snow and Ice By-law No. 03-296 By-law; and</p> <p>(b) That a copy of the</p>	Ongoing

	Issue	Date Action Initiated	Lead Dept/Div	Status	Due Date
				current Snow and Ice By-law No. 03-296 be distributed to members of the Advisory Committee for Persons with Disabilities for review and discussion with staff.	
M	Note-taker for ACPD meetings	April 10, 2018 18-004		Staff were directed to investigate the feasibility and criteria for hiring a note-taker for the working groups of the Advisory Committee for Persons with Disabilities.	Ongoing
N	Automated Pre-Boarding Announcements on HSR Vehicles	June 12, 2018 18-006 (Added Item 9.1)		That staff be directed to take steps to ensure that system is fully operational on all HSR vehicles as is required by AODA regulations.	Ongoing
O	Draft Proposal from DARTS respecting Stranded Wheelchairs	July 10, 2018 18-007 (Item 5.5(a))		That the Draft Proposal from DARTS respecting Stranded Wheelchairs be referred to the Wheelchair and Scooter Safety Working Group with a report back to the Advisory Committee for Persons with Disabilities.	
P	Suggestions for Recruitment to the Advisory Committee for Persons with Disabilities for the 2018-2022 term	August 14, 2018 18-008 (Item 11.6)		That P. Kilburn, T. Manzuk, K. Nolan and T. Wallis prepare a list of interview questions for use in the upcoming recruitment to the Advisory Committee for Persons with Disabilities for the 2018-2022 term, and present them to the Committee at the September 11, 2018 meeting for approval.	
Q	Accessibility Review of City Hall Outstanding Items	September 11, 2018 18-009 (Item 5.1)		The following accessibility improvements be made at City Hall:	Ongoing – ACPD report on hold until new term

	Issue	Date Action Initiated	Lead Dept/Div	Status	Due Date
				<ul style="list-style-type: none"> • push locks in the accessible washrooms at City Hall. The current locking mechanism requires a person to have the strength and dexterity to physically turn the lock to ensure privacy. In addition, the door and locking mechanism are not in alignment with the bathroom wall requiring the individual to position themselves, reach and lean forward to secure the lock such that it places them in a precarious position and at risk of falling; • installation of a tactile (warning) strip at the top of the second-floor stairs at City Hall; • Inclusion of decals with a higher colour contrast on all glass doors at City Hall; and • Reflective tape on the railing from Main Street into the City Hall Forecourt 	

City Manager's Office, Human Resources Division
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Subject: ONAP - petition to House of Commons for accessible housing

Hi ONAP –

I'm involved with the Older Women's Network in Ontario and their quest to improve housing for people with disabilities in Ontario and nationally.

Please see the call to action to petition the House of Commons to change to our national and provincial building codes to mandate that new housing be universally designed. We have received 814 signatures to date and the petition closes on November 1. Petitions do receive notice in the House of Commons when they are supported by Canadians and many more signatures are needed !!!

You can read the more detail description below and select the link to sign the petition if this matter is something that you support. In addition, if it is a fit for you, please share this information through your networks both locally and throughout the country.

Of course, if this is something you cannot support, I do apologize for the intrusion.

Thanks,
Judi

Judi Lytle
Accessibility Coordinator
Capital Works Department
City of Burlington

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From: K C
To: OWN / Older Women's Network
Subject: URGENT - Please share the petition far and wide

Hi everyone who supports the OWN housing committee's petition to the House of Commons.

Please help us get 500,000 signatures in the next 2 weeks. Send this information far and wide to all your contacts, especially in other provinces and the territories.

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Why we need to change the national and provincial building codes to end blatant discrimination against people with disabilities.

The Older Women's Network housing committee campaign, "Living in Place", is calling for a change to our national and provincial building codes to mandate that all new housing be universal design so anyone of any age or ability can live there.

Disabilities play no favourites. Anyone can have been born with a disability, and anyone of any age can be struck by illness or accident which creates a temporary or lasting injury. Over 4.4 million Canadians (one out of every seven) live with some form of disability.

Universal design will accommodate anyone of any age or ability, going beyond mere accessibility. Barrier-free housing is a human right. Age-ism and able-ism are the last frontiers of discrimination. We need innovative housing which is affordable, barrier-free, multi-generational and promotes the building of community.

There is a misperception that universal design costs a great deal more than conventional design. However, in fact, the cost of universal design in housing is less than 1% more when planned from the initial design stage.

The Living in Place© campaign has been endorsed by Toronto City Council.

In conjunction with the campaign, OWN has launched a petition to the House of Commons, sponsored by Toronto Danforth MP Julie Dabrusin. The petition, which is open for signature until November 1, is available for signatures at

<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-1768>

Hundreds more signatures are needed in order to get the attention of MPs. Canadians are also urged to contact their MP asking for a vote in support of this petition and for action.

Here is the petition:

Petition to the House of Commons

Whereas:

- 20% of Canadians are reported to have a disability, including 200,000 Canadian children;
- This is predicted to rise to 25% by 2031;
- People of all ages have disabilities of many types;
- There is no building code in Canada mandating that housing be made accessible to people with disabilities;
 - Universal design will accommodate anyone of any age or ability, going beyond mere accessibility, and demonstrating an underlying commitment to including as wide a range of users as possible; and
 - The Canadian Human Rights Code and Charter of Rights and Freedoms forbid discrimination on the basis of disability.

We, the undersigned, residents of Canada, call upon the House of Commons to:

- 1) Immediately amend the National Building Code of Canada, making it mandatory that all housing in any way under the jurisdiction of the Government of Canada be universal design;
- 2) Ensure that the Canadian Commission on Building and Fire Codes and CMHC collaborate on defining in the Building Code what is visitable, adaptable, accessible, barrier-free, and universal design;
- 3) Ensure that specifications for visitable, adaptable, accessible, barrier-free and universal design for the residential sector be clearly illustrated in the National Building Code,
- 4) Comply with United Nations Convention on the Rights of People with Disabilities on accessibility of housing;
- 5) Disaggregate Statistics Canada data on disability; and
- 6) Require that any federal funds transferred to provinces, territories, or any other organization for housing fund only universally designed housing.

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