



City of Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY SUB-COMMITTEE

Meeting #: 18-009
Date: November 13, 2018
Time: 8:00 a.m.
Location: Room 264, 2nd Floor, City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

	Pages
1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA	
(Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1 September 11, 2018	3
5. COMMUNICATIONS	
6. DELEGATION REQUESTS	
7. CONSENT ITEMS	
8. PUBLIC HEARINGS / DELEGATIONS	
9. STAFF PRESENTATIONS	
9.1 Cannabis Dispensaries (No copy)	
9.2 Impacts of Cannabis Legislation	11
9.3 Pedestrian Kiosk Update	13

10. DISCUSSION ITEMS**11. MOTIONS**

11.1	Ancaster Business Improvement Area Expenditure Request	19
11.2	Waterdown Business Improvement Area Expenditure Request	21
11.3	King Street West Business Improvement Area Expenditure Request	23
11.4	Concession Street Business Improvement Area Expenditure Request	25
11.5	Locke Street Business Improvement Area Expenditure Request	27
11.6	Barton Village Business Improvement Area Expenditure Request	29
11.7	Ottawa Street Business Improvement Area Expenditure Request	31
11.8	Main West Esplanade Business Improvement Area Expenditure Request	33
11.9	Stoney Creek Business Improvement Area Expenditure Request	35

12. NOTICES OF MOTION**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1	Verbal Update from Julia Davis, Business Development & BIA Officer	
13.2	Statements by Members	

14. PRIVATE AND CONFIDENTIAL**15. ADJOURNMENT**



Hamilton

**BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE
MINUTES 18-008
8:00 a.m.
Tuesday, September 11, 2018
Room 264
Hamilton City Hall
71 Main Street West**

- Present:** Tony Greco – Locke Street BIA (Acting Vice-Chair)
Kerry Jarvi – Downtown Hamilton BIA
Susie Braithwaite – International Village BIA
Susan Pennie – Waterdown BIA
Cristina Geissler – Concession Street BIA
Jennifer Mattern – Ancaster BIA
Maggie Burns – Ottawa Street BIA
Rachel Braithwaite – Barton Village BIA
Lisa Anderson – Dundas BIA
Adam Law – Main West Esplanade BIA
Tracy MacKinnon - Westdale Village BIA and Stoney Creek BIA
- Absent:** Anne Marie Bergen – King West BIA
Councillor Matthew Green (Chair)

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

- 1. Downtown Dundas Business Improvement Area Expenditure Request for Cleaning and Maintenance of Public Road Allowances, for the Purchase and Maintenance of Christmas Decorations, and for the Purchase and Maintenance of Flower Baskets (Item 9.1)**

(Anderson/Geissler)

That the expenditure requests, from the Downtown Dundas Business Improvement Area, in the amount of \$13,487.08, for the following projects to be funded from the 2018 Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved:

- (i) \$3,000 Public road allowance cleaning and maintenance;
- (ii) \$8,000 Christmas decorations and their maintenance; and,
- (iii) \$2,487.08 Purchase and watering of hanging baskets.

CARRIED

2. Concession Street Business Improvement Area Expenditure Request for Spring and Summer Flowers and Winter Banners (Item 9.2)

(Geissler/S. Braithwaite)

That the expenditure requests, from the Concession Street Business Improvement Area, in the amount of \$13,726.45 for the following projects, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved:

- (i) \$9,982.00 Spring and summer flowers; and,
- (ii) \$3,744.00 New winter banner; be approved.

CARRIED

3. Downtown Hamilton Business Improvement Area Expenditure Request For Christmas Decorations And Spring Flowers And New Planters (Item 9.3)

(Jarvi/R. Braithwaite)

- (a) That the expenditure requests from the Downtown Hamilton Business Improvement Area, in the amount of \$13,849.04 for Christmas decorations and removal/storage, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559); and,
- (b) That the expenditure requests from the Downtown Hamilton Business Improvement Area, in the amount of \$5,702.72 for Spring flowers and new planters, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905); be approved.

CARRIED

4. International Village Business Improvement Area Expenditure Request (Item 9.4)

(S. Braithwaite/Geissler)

- (a) That the expenditure request from the Downtown Hamilton Business Improvement Area, in the amount of \$14,941.29 for Victorian Night in the Village and Ferguson Station Movie Night, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved; and,
- (b) That the expenditure request from the Downtown Hamilton Business Improvement Area, in the amount of \$6,918.32 for Banner Maintenance, Graffiti Removal, and Office Furniture, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

CARRIED

5. Downtown Dundas Business Improvement Area Expenditure Request (Item 9.5)

(Anderson/Geissler)

That the expenditure request from the Downtown Dundas Business Improvement Area, in the amount of \$25,786.67 for the five week Dickens of a Christmas special event, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

CARRIED

6. Westdale Village Business Improvement Area Expenditure Request (Item 9.6)

(MacKinnon/Mattern)

(a) That the expenditure request from Westdale Village Business Improvement Area, in the amount of \$19,133.75 for purchase of 60 planters and maintenance of those planters, and beautification of street and pedestrian areas to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved; and,

(b) That the expenditure request from Westdale Village Business Improvement Area in the amount of \$12,740.98 for flower baskets and maintenance of flower those baskets, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 1)

The Committee Clerk advised of the following changes to the agenda:

1. DISCUSSION ITEMS

8.2 Provincial Funding Update and Process for Business Improvement Areas (No copy)

2. NOTICES OF MOTION

10.1 International Village Business Improvement Area Expenditure Request

10.2 Downtown Dundas Business Improvement Area Expenditure Request

(S. Braithwaite/Pennie)

That the agenda for the September 11, 2018 Business Improvement Area Advisory Committee meeting be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)

(i) July 10, 2018 (Item 3.1)

(S. Braithwaite/Geissler)

That the July 10, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

CARRIED

(d) STAFF PRESENTATIONS (Item 7)

(i) Short Term Rental Survey Marketing Campaign (Item 7.1)

Roberty Ustrzycki, Senior Project Manager for Municipal Law Enforcement, addressed the Committee respecting a Short Term Rental Survey Marketing Campaign.

(Pennie/Geissler)

That the staff presentation from Robert Ustrzycki respecting the Short Term Rental Survey Marketing Campaign, be received.

CARRIED

(e) DISCUSSION ITEMS (Item 8)

(i) 2018 Annual General Meetings – Election Process for New BIA Boards of Management 2018 - 2022 (Item 8.1)

Julia Davis, Business Development and BIA Officer, addressed the Committee respecting the 2018 Annual General Meetings and Election Process for New BIA Boards of Management 2018 – 2022.

(Jarvi/Geissler)

That the verbal presentation, respecting the 2018 Annual General Meetings and the Election Process for New BIA Boards of Management 2018 - 2022, be received.

CARRIED

(ii) Provincial Funding Update and Process for Business Improvement Areas (No copy) (Added Item 8.2)

The Committee discussed the Provincial Funding Update and Process for Business Improvement Areas. Staff will be providing more information to Committee by the October 9, 2018 Business Improvement Area Advisory Committee meeting.

(Anderson/Jarvi)

That the verbal presentation respecting the Provincial Funding Update and Process for Business Improvement Areas, be received.

CARRIED

(f) NOTICES OF MOTION (Item 10)

(i) International Village Business Improvement Area Expenditure Request (Added Item 10.1)

Susie Braithwaite introduced a Notice of Motion regarding the International Village Business Improvement Area Expenditure Request.

(S. Braithwaite/Geissler)

That the Rules of Order be waived to allow for the introduction of a Motion regarding the International Village Business Improvement Area Expenditure Request.

CARRIED

For disposition of this matter please refer to Item 4.

(ii) Downtown Dundas Business Improvement Area Expenditure Request (Added Item 10.2)

Lisa Anderson introduced a Notice of Motion regarding the Downtown Dundas Business Improvement Area Expenditure Request.

(L. Anderson/S. Braithwaite)

That the Rules of Order be waived to allow for the introduction of a Motion regarding the Downtown Dundas Business Improvement Area Expenditure Request.

CARRIED

For disposition of this matter please refer to Item 5.

(iii) Westdale Village Business Improvement Area Expenditure Request (Item 10.3)

Tracey MacKinnon introduced a Notice of Motion regarding the Westdale Village Business Improvement Area Expenditure Request.

(MacKinnon/Mattern)

That the Rules of Order be waived to allow for the introduction of a Motion regarding the Westdale Village Business Improvement Area Expenditure Request.

CARRIED

For disposition of this matter please refer to Item 6.

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)

(i) Update from Julia Davis, Business Development & BIA Officer (Item 11.1)

Julia Davis provided an update on the Ontario Business Improvement Area Association (OBIAA) Conference being held March 31, 2019 – April 3, 2019. The theme of the conference is BIA Community Builders – Beyond Banners & Benches. Julia advised Committee that any recommendations for topics or speakers can be sent to tradeshow@obiaa.com.

The Ontario Business Improvement Area Association (OBIAA) Professional Development Day is October 29, 2018 at the Sheraton Hamilton. The topic is Sink or Swim (S.O.S.) – Emergency Preparedness for Business Improvement Areas. Julia advised Committee that more information is available on the OBIAA website.

Julia advised Committee that she had sent out the “Pre-Christmas” Free Parking information to all Business Improvement Areas that are eligible. Julia advised Committee that any changes to the dates should be communicated with Julia Davis or Amanda McIlveen prior to Friday September 14, 2018. Julia has reached out to Parking to see if the \$250.00 advertising initiative is moving forward this year and will report back at next meeting.

The Contribution to Operating Budget and Shared Parking Revenue numbers have been shared with the Business Improvement Areas. Julia advised Committee that Contribution to Operating Budget must be spent in the year it is allocated however Shared Parking Revenue can be accrued and rolled over into future years. Requests should be sent to Julia for future approvals.

The date for the Chamber of Commerce Outstanding Business Achievement Awards and Business Improvement Area Awards of Property Excellence will be March 26, 2019. More information will follow as it becomes available.

Julia reminded Committee to submit Board Meeting Minutes to her to ensure all files are up to date.

(MacKinnon/Mattern)

That the verbal update from Julia Davis, Business Development & BIA Officer, be received.

CARRIED

(ii) Statements by Members (Item 11.2)

BIA Members used this opportunity to discuss matters of general interest.

(h) ADJOURNMENT (Item 13)

(Anderson/MacKinnon)

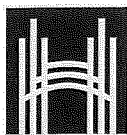
That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 9:18 a.m.

CARRIED

Respectfully submitted,

Tony Greco, Acting Vice-Chair
Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk



Hamilton

City of Hamilton
 Public Health Services
 Healthy Environments Division | Tobacco Control Program
 110 King St. West
 Hamilton, ON L8P 4S6

RE; Cannabis Statute Law Amendment Act / Smoke-Free Ontario Act

Places of Use

The Smoke-Free Ontario Act, 2017 prohibits smoking of cannabis and tobacco, as well as use of electronic cigarettes (containing any substance) in the following locations:

- **Indoor common areas** in condos, apartment buildings and university/college residences;
- Enclosed public places and enclosed work places;
- **Non-designated** guest rooms in hotels, motels and inns;
- At school, on school grounds, and all public areas within 20m of these grounds;
- On children's playgrounds and public areas within 20m of playgrounds;
- In child care centres, or where an early years program is provided;
- In places where home child care is provided;
- Within 9m from the entrance or exit of hospitals (public/private), psychiatric facilities, long-term care homes, independent health facilities;
- On outdoor grounds of hospitals (public/private) and psychiatric facilities;
- In **non-controlled areas** in long-term care homes, certain retirement homes, provincially-funded supportive housing, designated psychiatric or veterans' facilities, and residential hospices;
- Publicly-owned sports fields, nearby spectator areas and public areas within 20m of these areas;
- In a vehicle or boat that is being driven or is at risk of being put into motion;
- In restaurants and on bar patios and public areas within 9m of a patio;
- On outdoor grounds of specified Ontario government office buildings;
- In reserved seating areas at outdoor sports and entertainment locations;
- On grounds of community recreational facilities, and public areas within 20m of those grounds; and,
- In sheltered outdoor areas with a roof and more than two walls which the public or employees frequent, or are invited to (e.g. a bus shelter).

Limited exemptions for smoking tobacco and cannabis and vaping include:

- Controlled areas in long-term care homes, certain retirement homes, provincially-funded supportive housing, designated psychiatric facilities and designated veterans' facilities;
- Designated guest rooms in hotels, motels and inns;
- Scientific research and testing facilities;
- Controlled areas in residential hospices (note: exemption does not include tobacco smoking); and,
- Stage productions (note: exemption does not include tobacco or cannabis smoking).

Public Health Responsibilities and Administration

Changes to the SFOA incur the following responsibilities for Public Health Services:

- Enforcement of legislative changes by Healthy and Safe Communities Tobacco Enforcement Officers;
- Registration and approval for retailers who wish to be designated as Tobacconists or Specialty Vape Shops;
- Education of stakeholders and public to ensure awareness and compliance with new legislation; and,
- Distribution of required signage to stakeholders.

The Smoke-Free Ontario Act can be accessed here:

<https://www.ontario.ca/laws/statute/17s26> . Regulation 268-18 can be accessed here:

<https://www.ontario.ca/laws/regulation/180268> .

Executive Summary – City of Hamilton Pedestrian Kiosks – BIA poster side

Overview

These guidelines identified and clarified the steps and processes required by the City and each BIA to implement this program - City of Hamilton Pedestrian Kiosks “BIA Poster Side.” The following will highlight the administrative and operational tasks, as developed through BIA consultation*, a best practice review and client feedback.

**Consulted with 11 BIAs for this project (one-on-one meetings (64%), email response (18%), telephone interviews (18%) with 1 BIA not responding.*

What we heard

Content, Maintenance and Access

The majority of the BIAs wanted the content on the BIA poster side to include:

- Community Events/Bulletin Board – 6 BIAs
- Local Business Advertising – 3 BIAs
- “Spend It Here” Posters – 2 BIAs

Each BIA shared the range of programming held throughout the year and willingness to do minor maintenance if they could access the panel. In terms of printing materials, some BIAs were able to print materials at a significantly reduced cost (e.g. vendor partnerships and other local resources).

The key theme throughout the interviews - PROVIDING ACCESS – to the BIA poster side.

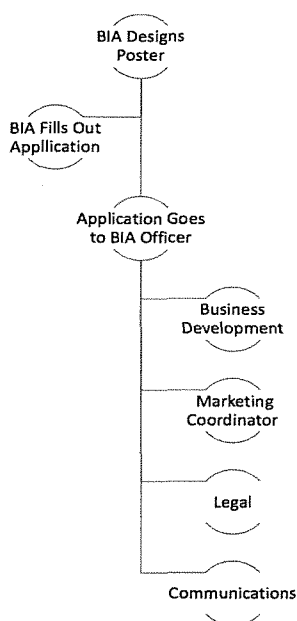
Results and Recommendations

- BIAs can choose to use the BIA poster side, at their own cost, for marketing purposes (e.g. community events and local business advertising. For those that chose not to produce any materials, the City will install current city marketing campaign (e.g. Spend it here or future programming).
- BIAs that elect to use the BIA poster side will be provided with keys for access and be responsible for changing materials through the application process.
- Materials for publication must be submitted through an application form (*see new application form*) to the City/BIA staff representative
- BIAs will be responsible for minor maintenance and report any major damages to City staff as major repairs will continue to be handled by the City.
- If BIA elects to not use BIA poster side, City will install a City Campaign or another appropriate community collateral.

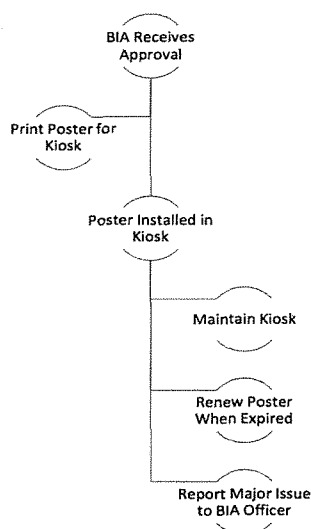
Keys for
Phase 1 and
2 available

Approval & Implementation Process

Phase 1 – Application Process



Phase 2 - Implementation



Kiosk Management Guidelines

1. BIA access to kiosk keys permissible, which must remain in a secure location (sign-off provided by City staff (Business Development and BIA Officer)).
2. BIA will be required to maintain kiosk in an acceptable manner.
3. BIA will inspect for graffiti, stickers, sticker residues, or any other unauthorized attachment to kiosk and remove them through routine checks.
4. BIA will inspect for damage that requires City attention and report it during routine checks.
5. BIA will only change poster if they have received approval from Business Development and BIA Officer.
 - 5a. Posters may be replaced with duplicate poster (at BIAs own cost) if it has been damaged.

Poster Content Guidelines (see application form)

1. Posters to be used for community purposes including community events and other programmed activities.
 - 1a. Directory of businesses may be used but must be updated quarterly, if chosen
2. All images on poster to be child friendly
3. Poster should not include events that are more than 6 months away from install date of poster.
4. BIA to retain "Spend It Here" poster, or other City approved poster to place in kiosk should BIA poster expire without replacement.

Poster Advertising Guidelines

Advertising was discussed during the interviews. If there is a need from the BIAs to discuss this further, we are open to discussing this further with the entire group. (To be discussed at Advisory Meeting November 13, 2018)

Business Improvement Area: _____

Date Submitted: _____

BIA 'Pedestrian Kiosk' Poster Display Application Form 2018

Applicant Name: _____

Contact Information: _____

Marketing Purpose for the Poster: _____

Preferred Duration of Install: _____ to _____

Do you Agree to Maintain the Poster in Good Condition Throughout Install? YES NO

Do you Require City of Hamilton Printing Services? YES NO

Do you Require Installation Support? YES NO

Are Advertising Revenues Anticipated? YES NO

Anticipated \$ Amount: _____

Was the Poster/Advertising Designed to Meet City of Hamilton Standards? YES NO

Application form and Colour Mock-up (Digital and Print) of Proposed Poster to be Submitted to Julia.Davis@hamilton.ca at least 30 business days prior to Anticipated Installation Date

All Poster Applications Must be made in accordance with Program Policies and Requirements

BIA 'Pedestrian Kiosk' Poster Display Application

Policies and Requirements:

Policy intent: to allow display of BIA posters, while managing demand, and providing equal opportunity for access. All policies and requirements must be met or exceeded in order install posters in the City of Hamilton Pedestrian Kiosks.

I. General: City of Hamilton (The City)

- Pedestrian Kiosks exist in 12 BIA(Business Improvement Area)'s as part of the City of Hamilton's Comprehensive Wayfinding Program
- An application process has been made available to allow for BIA specific marketing posters to be displayed on the poster side of the BIA Pedestrian Kiosks
- Application fees are geared towards cost recovery
- Each participating BIA within the City of Hamilton will receive priority for space on the poster side of the BIA pedestrian kiosk found within their respective BIA boundary
- City of Hamilton Tourism entities are eligible to display posters on a space available basis
- City of Hamilton Wayfinding Maps will exclusively occupy one side of the pedestrian kiosk in perpetuity
- Space is limited; with space for only 1 custom BIA poster per pedestrian kiosk within their respective BIA boundaries
- City of Hamilton is not responsible for damage, wear or loss of posters displayed

II. Eligibility Requirements

Those eligible to apply for a poster to be displayed on one of the BIA specific Pedestrian Kiosks shall:

- Be a recognized board member of the corresponding Business Improvement Area organization in the City of Hamilton
- And/Or**
- Obtain a letter of endorsement from the board of the corresponding Business Improvement Area submitted with the Poster Display Application

III. Poster Content Policy

City of Hamilton services are public and utilized by all segments of the population and should be respectful of all. Content shall meet the following requirements to be eligible for display:

- Shall not proselytize a particular point of view
- Shall not contain injurious, offensive, discriminatory, or sexually explicit language or graphics
- Shall adhere to the City of Hamilton Brand Guidelines with respect to font size and legibility.

- Shall adhere to the City of Hamilton Accessibility Standards for all events/information statements
- Shall be approved by City of Hamilton Staff through the application process

IV. Determination of Eligibility for Display

City of Hamilton Staff will decide if a poster qualifies for display. If directed, the applicant must modify the poster to meet all policies and requirements prior to display.

V. Poster Size and Preferred Materials

Poster Size and Printing Materials are determined by kiosk Phase:

Phase 1 Pedestrian Kiosks (for use in International Village, King Street West, and Downtown Hamilton BIA kiosks)

27" wide X 38.75" high – Print on 3mm sintra

Phase 2 Pedestrian Kiosks (for use in Barton Village, Locke Street, Ancaster Village, Concession St, Downtown Dundas, Main West, Stoney Creek, Waterdown and Westdale Village BIA kiosks)

26.5" wide x 37.5" high – Print on .030 Styrene

VI. Poster Submission - Application Form and Deadlines

- Complete Poster Applications must be submitted 30 business days prior to installation deadline
- Posters are limited to a 1 year display period
- Complete Poster Applications must be dropped off at City of Hamilton, City Hall, 7th floor C/O BIA Coordinator for approval
- Additional Copies of the Poster Application are available at City of Hamilton, City Hall, 7th floor C/O BIA Coordinator

VII. Policy Questions, Concerns or Requests

If you need assistance completing the Poster Application, please contact:

Julia.Davis@hamilton.ca, BIA Coordinator

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY J. MATTERN.....

SECONDED BY

ANCASTER BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR BANNER MAINTENANCE AND INSTALLATION, SPRING AND SUMMER FLOWERS, PROMOTION OF THE ANCASTER BIA AND SPECIAL EVENTS, AND THE REMOVAL AND STORAGE OF BANNERS

- (a) That the expenditure request from the Ancaster Business Improvement Area, in the amount of \$5,909.23 for Banner Maintenance and Installation, and Spring and Summer Flowers, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure request from the Ancaster Business Improvement Area, in the amount of \$6,012.81 for Promotion of the Ancaster BIA and Special Events (Pumpkin Stroll and Canada Day 2019), and the Removal and Storage of Banners, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY S. PENNIE.....

SECONDED BY

WATERDOWN BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR 49 HANGING FLOWER BASKETS

That the expenditure request from the Waterdown Business Improvement Area, in the amount of \$5,374.53 for 49 Hanging Flower Baskets, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY A. BERGEN.....

SECONDED BY

KING STREET WEST BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR HOLIDAY HANGING BASKETS, CLEANING AND MAINTENANCE FOR PUBLIC ROAD ALLOWANCE, AND BANNERS

- (a) That the expenditure request from the King Street West Business Improvement Area, in the amount of \$1,438.25 for Holiday Hanging Baskets, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure requests, from the King Street West Business Improvement Area, in the amount of \$4,140.27 for the following projects, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559):
 - (i) \$2,000.00 Cleaning and Maintenance for Public Road Allowance;
 - (ii) \$1,000.00 Banners; and,
 - (iii) \$1,140.27 Holiday Hanging Baskets; be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY C. GEISSLER.....

SECONDED BY

CONCESSION STREET BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR MURALS FOR CONCESSION STREET

That the expenditure request from the Concession Street Business Improvement Area, in the amount of \$8,172.42 for Murals for Concession Street, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY T. GRECO.....

SECONDED BY

LOCKE STREET BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR BANNER REMOVAL AND RELOCATION, PURCHASE OF CHRISTMAS BANNERS, CHRISTMAS STREET DECORATIONS, AND SUMMER FLOWER BASKETS

- (a) That the expenditure request from the Locke Street Business Improvement Area, in the amount of \$2,946.74 for Banner Removal and Relocation, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure requests, from the Locke Street Business Improvement Area, in the amount of \$11,839.96 for the following projects, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559):
 - (i) \$8,475.00 Purchase and Install of Christmas Banners;
 - (ii) \$1,800.00 Christmas Street Decorations (trees and garland); and,
 - (iii) \$1,564.96 Summer Flower Baskets; be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY R. BRAITHWAITE.....

SECONDED BY

BARTON VILLAGE BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR BANNER INSTALLATION, BEAUTIFICATION ASSISTANT, PLANTERS, AND OFFICE EQUIPMENT

That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$6,369.87 for the following projects, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905):

- (i) \$126.04 Banner Installation;
- (ii) \$1,173.34 Beautification Assistant;
- (iii) \$2,530.31 Planters; and,
- (iv) \$2,540.18 Office Equipment; be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY M. BURNS.....

SECONDED BY

OTTAWA STREET BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR COMMERCIAL PRODUCTION, SEW HUNGRY EVENTS PROGRAMS, HANGING BASKETS AND MAINTENANCE, HOLIDAY DECORATIVE SWAGS, AND STREET MAINTENANCE

- (a) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$13,664.61 for the following projects, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905):
 - (i) \$4,997.61 Fall/Winter Hanging Baskets;
 - (ii) \$502.48 Hanging Basket Maintenance;
 - (iii) \$2,210.00 Holiday Decorative Swags; and,
 - (iv) \$5,954.52 Street Maintenance; be approved; and,

- (b) That the expenditure requests, from the Ottawa Street Business Improvement Area, in the amount of \$19,427.07 for the following projects, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559):
 - (i) \$3,200.00 Commercial Production;
 - (ii) \$5,087.59 Sew Hungry Event Programs; and
 - (iii) \$11,139.48 Spring/Summer Hanging Baskets; be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY B. CHUG.....

SECONDED BY

MAIN WEST ESPLANADE BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR STREET CLEANING AND FLOWERS

That the expenditure request from the Main West Esplanade Business Improvement Area, in the amount of \$761.02 for Street Cleaning and Flowers, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

CITY OF HAMILTON

MOTION

Business Improvement Area Advisory Committee

Date: November 13, 2018

MOVED BY T. MACKINNON.....

SECONDED BY

STONEY CREEK BUSINESS IMPROVEMENT AREA EXPENDITURE REQUEST FOR SATELLITE GARDNES AND EVENT EXPENSES (PUMPKIN FEST AND STRAWBERRY FOLK FEST)

That the expenditure request from the Stoney Creek Business Improvement Area, in the amount of \$5,659.24 for the following projects, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905):

- (i) \$1,740.20 Satellite Gardens; and
- (ii) \$3,919.04 Event Expenses - Pumpkin Fest & Strawberry Folk Fest; be approved.