



City of Hamilton

ORIENTATION SESSION AGENDA

Date: **Friday, November 16, 2018, 8:00 A.M.**
Location: **Dundurn Castle, Coach House
610 York Boulevard**

Call to Order

1. **8:00 am to 8:30 am SET UP, ARRIVAL, REFRESHMENTS & NETWORKING**

2. **8:30 am to 9:00 am OPENING REMARKS**

Mike Zegarac, Interim City Manager

Review Priorities, Strategies and Initiatives

- Strategic Plan
- Performance Measurement
- Multi-Year Budgets
- Our People Survey Acting Plans
- Trust and Confidence

Provincial Government

- Changes / Uncertainty / Potential Impacts

3. **9:00 am to 10:00 am ROLE OF THE CITY MANAGER AS COUNCIL'S SOLE EMPLOYEE & COUNCIL/STAFF RELATIONSHIPS**

Professor David Siegel, Political Science, Brock University

4. **10:00 am to 10:05 am VIDEO FACILITY TOUR**

Corporate Communications

5. 10:05 am to 11:00 am BUDGETS

Brian McMullen, Acting General Manager, Corporate Services

- Capital Program
- Operating Budget, Multi-Year Planning
- Council Budgets

6. 11:00 am to 11:15 am BREAK, REFRESHMENTS & NETWORKING

7. 11:15 am to 12:15 pm MEDIA

Corporate Communications

- What we do, how we can help
- Media and Social Media Overview

8. 12:15 pm to 1:15 pm LUNCH, REFRESHMENTS & NETWORKING

9. 1:15 pm to 2:15 pm LEGISLATIVE LANDSCAPE AND COUNCIL OBLIGATIONS

Nicole Auty, City Solicitor

- Review key legislation and Councillor duties and responsibilities

10. 2:15 pm to 2:45 pm EMERGENCY MANAGEMENT

Emergency Management

- Review of City's Emergency Management process

11. 2:45 pm to 3:30 pm HUMAN RESOURCES ON-BOARDING

Human Resources

- New and returning Councillor assistance