



Hamilton Police Services Board

Thursday, December 20, 2018, 2:00 P.M.

Council Chambers, Hamilton City Hall

71 Main Street West

Pages

1. Call to Order

1.1 Changes to the Agenda

(Added Items, if applicable, will be noted with *)

2. Presentations & Deputations

2.1 Members of the Month

2.2 Chief's Commendation Award

3. General

3.1 Declarations of Interest

4. Consent Items

4.1 Approval of Consent Items

That the Board approve and receive the consent items as distributed.

4.2 Adoption of Minutes - November 22, 2018

5

The minutes of the meeting held Thursday, November 22, 2018, be adopted as printed.

4.3 Auction Account Fund

13

Support / Upcoming Events

RECOMMENDATION(S)

- That the Board approve the purchase of tickets to attend the 2019 Reverend John C. Holland Awards, scheduled for Saturday, February 2, 2019, Liuna Station, at a cost of \$80 per ticket, to be paid from the auction account.
- That the Board approve the purchase of tickets to attend the Interval House of Hamilton Vintage Hollywood Glam Gala, scheduled for Friday, February 22, 2019, Sheraton Hamilton Hotel, at a cost of \$95 per ticket, to be paid from the auction account.
- That the Board provide support to SACHA's 15th Annual Chocolate Fest and Silent Auction as a Bronze Sponsor in the amount of \$1,000, to be paid from the auction account.

4.4 For the Information of the Board

4.4.a	Auction Account Expenditures - For Board Approval - October-December, 2018 (PSB 18-124)	14
4.4.b	Correspondence from Gena Dureault, Senior Development Officer, Mohawk Foundation with respect to the Awards Program.	16
4.4.c	Correspondence from Patrick J. Daly, Chairperson and David Hansen, Director, Hamilton-Wentworth Catholic District School Board with respect to the outstanding policing provided to Bishop Ryan Catholic Secondary School.	19
4.4.d	Outstanding Issues as of December 20, 2018	20

5. Discussion Items

- 5.1 Lease Agreement Renewal – Dundas Community Policing Centre (PSB 02-043d; see also PSB 02-043, PSB 02-043a, PSB 02-043b and PSB02-043c) 21

a) That the Board approves the proposed Renewal of a Lease Amendment and Extension Agreement between the City of Hamilton (Tenant) and 2099189 Ontario Ltd. (Landlord), for the purposes of providing a location for the Dundas Community Policing Centre, 2 King Street West, Dundas.

b) That the Board requests that the Mayor and the City Clerk, of the City of Hamilton, execute a Lease Amendment and Extension Agreement, between the City of Hamilton (Tenant) and 2099189 Ontario Ltd., (Landlord), for the purposes of providing a location for the Dundas Community Policing Centre, 2 King Street West, Dundas.

c) That the Lease Agreement for 2 King Street West, Dundas, contains the following terms and conditions:

Area: Approximately 1,054 square feet of ground level space.

Term: A period commencing on December 1, 2018, and expiring November 30, 2023. The lease may be terminated by the Lessee at any time with no penalty by providing six (6) months' notice.

Rental Rate: \$18,972.00 per year plus H.S.T. The payments will be made from Account #376614-55358.

- 5.2 Request from Shekar Chandrashekar, to Provide a Deputation to the Board 24

That the request from Shekar Chandrashekar to provide a deputation to the Board with respect to the Hamilton Police Services Board Budget, be approved.

- 5.3 Request from Clayton McCann, to Provide a Deputation to the Board 27

The Hamilton Police Services Board Deputation Policy restricts the Police Services Board from directing the Chief of Police with respect to specific operational decisions or with respect to the day-to-day operation of the Police Service.

Therefore Be It Resolved that the request from Clayton McCann to provide a deputation to the Board with respect to Hamilton Police Service operational duties, be denied.

6. New Business

6.1 Hamilton Police Services Board Budget Subcommittee

7. Adjournment

THE POLICE SERVICES BOARD MAY ADJOURN THE PUBLIC PORTION OF THE MEETING AND RECONVENE IN CAMERA FOR CONSIDERATION OF PRIVATE AND CONFIDENTIAL MATTERS.

**MINUTES OF THE HAMILTON
POLICE SERVICES BOARD**

Thursday, November 22, 2018
2:04 pm
Hamilton City Hall
Council Chambers

The Police Services Board met.

There were present: Lloyd Ferguson, Chair
Donald MacVicar, Vice Chair
Fred Eisenberger
Madeleine Levy
Patricia Mandy

Absent: Walt Juchniewicz
Terry Whitehead

Also Present: Chief Eric Girt
Deputy Chief Dan Kinsella
Deputy Chief Frank Bergen
Anna Filice, Chief Administrative Officer
Superintendent Jamie Anderson
Superintendent Ryan Diodati
Superintendent Nancy Goodes Ritchie
Superintendent Greg Huss
Superintendent Will Mason
Superintendent Michael Worster
Inspector Shawn Blaj
Inspector David Hennick
Inspector Treena MacSween
Staff Sergeant Andrea Torrie
Detective Sergeant Dave Dunbar
Marco Visentini, Legal Counsel
Dan Bowman, Manager, Fleet & Facilities
Victoria Choe, Labour Relations
Jackie Penman, Corporate Communicator
John Randazzo, Manager, Finance
Susan Double, Coordinator, Victim Services
Lois Morin, Administrator

Chair Ferguson called the meeting to order.

- Additions/Changes to Agenda
 - Addition of Presentation Item 2.5: 2019 – 2021 Business Plan
 - Consent Item 4.4(h) – Correspondence from Correspondence from Celia Lieu, Registrar, Ontario Civilian Police Commission (OCPC) with respect to OCPC Investigation in Hamilton.
 - Consent Item 4.4(i) – Correspondence from Correspondence from Celia Lieu, Registrar, Ontario Civilian Police Commission (OCPC) with respect to a public complaint regarding the conduct of Terry Whitehead a member of the Hamilton Police Services Board, as well as the Board's handling of the complaint regarding Mr. Whitehead's conduct during its in camera session of its September 13, 2018 meeting.

- Consent Item 4.4(j) – Correspondence from Correspondence from Celia Lieu, Registrar, Ontario Civilian Police Commission (OCPC) with respect to the OCPC decision to investigate the complaint against Terry Whitehead a member of the Hamilton Police Services Board to determine whether Mr. Whitehead engaged in conduct that violated the Members of Police Services Boards – Code of Conduct, O. Reg. 412/97.
- New Discussion Item 5.5: Ontario Association of Police Services Board 2019 Membership Renewal
- New Discussion Item 5.6: Ontario Association of Police Services Board Zone 4 2019 Membership Renewal

After discussion, the Board approved the following:

Moved by: Member Levy
Seconded by: Member Mandy

That the Agenda for the Hamilton Police Services Board Public meeting be adopted, as amended.

Carried.

Presentations

2.1 Member of the Month

No Member of the Month

2.2 PRIDE Award

The Hamilton Police Service recognized and congratulated with the PRIDE Award Inspector Paul Hamilton, Detective Angie Abrams, Detective Sergeant Ben Thibodeau, Detective Sergeant Gary Heron and Detective David Palmer from Durham Regional Police Service. The dedication, tireless effort and commitment demonstrated by all are what finally gave some closure to the Page family. Inspector Hamilton, Detective Abrams and Detective Palmer, Detective Sergeant Thibodeau and Detective Sergeant Heron should be recognized for their outstanding effort and accomplishment.

2.3 Chief's Commendation Award

The Hamilton Police Service recognized and congratulated with the Chief's Commendation award Special Constable Ryan Harker, Special Constable Richard Parkinson, Constable Paul Dekker, Sergeant Annette Huys, Detective Richard Wouters and Crown Attorney Andrew McLean. Special Constable Harker, Special Constable Parkinson, Constable Dekker, Sergeant Huys, Detective Wouters and Crown Attorney McLean were commended for the professionalism and teamwork displayed during a complicated and sensitive case.

2.4 Sex Assault Review (See Consent Item 4.4b Sexual Assault Review PSB 18-103 below)

Inspector Hennick, Detective Sergeant Dunbar, Ms. Double, Ms. Lukasik-Foss and Ms. Tikasz provided a presentation to the Board with respect to the Sex Assault Review.

Moved by: Member Levy
Seconded by: Member Eisenberger

That the presentation with respect to Sexual Assault Review be received as provided and a report back to the Board in one year on the progress of the recommendations presented.

Carried.

2.5 2019 – 2021 Business Plan (See Discussion Item 5.3 2019 – 2021 Business Plan PSB 18-106 below)

Deputy Chief Bergen provided a presentation to the Board with respect to the 2019-2021 Business Plan.

Moved by: Member Mandy
Seconded by: Member Levy

That the presentation with respect to the 2019 – 2021 Business Plan be received, as provided.

Carried.

General

3.1 Declarations of Interest

None

**Consent
Agenda**

4.1 Approval of Consent Items

Moved by: Vice Chair MacVicar
Seconded by: Member Mandy

That the Board approve and receive the consent items as amended.

Carried

4.2 Adoption of Minutes – October 11, 2018

The minutes of the meeting held Thursday, October 11, 2018, be adopted as printed.

4.3 Auction Account Fund
Support / Upcoming Events
RECOMMENDATION(S)

- That the Board approve the purchase of tickets to attend the Week of Child and Youth 39th Annual Community Awards Luncheon, scheduled for Thursday, November 15, Waterfront Banquet & Conference Centre, at a cost of \$30 per ticket, to be paid from the auction account.
- That the Board approve the purchase of tickets to attend the Catholic Children's Aid Society of Hamilton Serendipity Auction, scheduled for Thursday, November 15, Carmen's Banquet Centre, at a cost of \$100 per ticket, to be paid from the auction account.
- That the Board approve the purchase of tickets to attend the Good Shepherd Women's Luncheon, scheduled for Wednesday, November 28, Carmen's Banquet Centre, at a cost of \$50 per ticket, to be paid from the auction account.

4.4 For the Information of the Board:

- a) Budget Variance Report as at September 30, 2018 (PSB 18-107)
- b) Sex Assault Review (PSB 18-103)
- c) Board Member Travel and Expense Reimbursement Report (PSB 18-090c)
- d) Correspondence from Patrick J. Daly, Chairperson of the Board, and David Hansen, Director of Education, Hamilton-Wentworth Catholic District School Board thanking the Hamilton Police Service for the excellent service and assistance during the 15th Annual Pilgrimage "Walk with Christ, Justice for the Poor".
- e) Memorandum from Lori Colman, Director of Operations, Safety, Licensing Appeals and Standards Tribunals Ontario (SLASTO) with respect to SLASTO's Public Hearing Rooms.
- f) Email from Mr. Shekar Chandrashekar with respect to Hamilton Police Service Budget(s).
- g) Outstanding Issues as of November 8, 2018
- h) Correspondence from Correspondence from Celia Lieu, Registrar, Ontario Civilian Police Commission (OCPC) with respect to OCPC Investigation in Hamilton.
- i) Correspondence from Correspondence from Celia Lieu, Registrar, Ontario Civilian Police Commission (OCPC) with respect to a public complaint regarding the conduct of Terry Whitehead a member of the Hamilton Police Services Board, as well as the Board's handling of the complaint regarding Mr. Whitehead's conduct during its in camera session of its September 13, 2018 meeting.

- j) Correspondence from Correspondence from Celia Lieu, Registrar, Ontario Civilian Police Commission (OCPC) with respect to the OCPC decision to investigate the complaint against Terry Whitehead a member of the Hamilton Police Services Board to determine whether Mr. Whitehead engaged in conduct that violated the Members of Police Services Boards – Code of Conduct, O. Reg. 412/97.

**Discussion
Agenda**

5.1 Lease Amendment and Renewal 7 Innovation Drive (PSB 11-112b) (See also PSB 11-112 and PSB 11-112a Community Policing Centre / Patrol Officer Office Relocation to the Hamilton Technology Centre in Flamborough)

As recommended by Chief Eric Girt, in PSB 11-112b dated November 8, 2018, the Board approved the following:

Moved by: Member Eisenberger

Seconded by: Vice Chair MacVicar

- a) That the Hamilton Police Services Board approve the renewal of the Lease Agreement between the City of Hamilton (Tenant) and 2563789 Ontario Inc. Hamilton Technology Centre (HTC), (Landlord) for the purposes of providing a location for the Hamilton Police Service (HPS) to operate a Patrol Officer office located at 7 Innovation Drive, Flamborough, Suite 235;
- b) That the Hamilton Police Services Board request that the Mayor and the City Clerk, of the City of Hamilton, execute a Lease Agreement renewal between the City of Hamilton (Tenant) and 2563789 Ontario Inc. Hamilton Technology Centre (HTC), (Landlord) in a form satisfactory to the City of Hamilton Legal Services, for the premises located at 7 Innovation Drive, Flamborough, Suite 235.

Area: Approximately 278 square feet of space for use as a Patrol Officers' report writing office and lunch room

Term: A period commencing on December 1, 2018 and expiring November 30, 2019 with two (2) one year options to renew.

Rental Rate: \$7,182.00 per annum plus H.S.T. The payments will be made from Account #55358-376614.

Carried.

5.2 Reward for Information – Ongoing Homicide Investigation – Angelo Musitano (PSB 18-104)

As recommended by Chief Eric Girt, in PSB 18-104 dated November 8, 2018, the Board approved the following:

Moved by: Member Levy
Seconded by: Member Mandy

- a) That the Board authorizes a Reward in the amount of \$50,000.00 for information leading to the arrest and/or conviction of persons both known and unknown, who were responsible for the death of Angelo Musitano.
- b) That 20% of the reward money offered be transferred to Police Reward Reserve Account #11225, for a total of \$10,000.00.

Carried.

5.3 2019 – 2021 Business Plan (PSB 18-106)

As recommended by Chief Eric Girt, in PSB 18-106 dated November 8, 2018, the Board approved the following:

Moved by: Member Levy
Seconded by: Vice Chair MacVicar

That the Board adopts the 2019-2021 Business Plan as presented, so implementation can begin on January 1, 2019.

Carried.

5.4 HPS Projected Capital Expenditures: 2019 – 2028 (PSB 18-108) (See also PSB 15-002, PSB 15-002a, PSB 15-002x, PSB 16-113, PSB 17-122)

After discussion, the Board approved the following amendment:

Moved by: Vice Chair MacVicar
Seconded by: Member Mandy

1. That the Hamilton Police Service Board approves the list of 2019-2028 Projected Police Capital Expenditures.
2. That the Hamilton Police Service Board approves **Items 2 and 3 1 through 4** to be considered by the City of Hamilton for funding in 2019.
3. That the Hamilton Police Service Board forward the approved plan to the City of Hamilton for inclusion in the 2019-2028 Capital Budget Plan.

After discussion, the Board approved the following as amended:

Moved by: Member Mandy
Seconded by: Vice Chair MacVicar

1. That the Hamilton Police Service Board approves the list of 2019-2028 Projected Police Capital Expenditures.
2. That the Hamilton Police Service Board approves Items 1 through 4 to be considered by the City of Hamilton for funding in 2019.
3. That the Hamilton Police Service Board forward the approved plan to the City of Hamilton for inclusion in the 2019-2028 Capital Budget Plan.

Carried.

5.5 Ontario Association of Police Services Board 2019 Membership Renewal

After discussion, the Board approved the following:

Moved by: Member Eisenberger
Seconded by: Member Levy

That the Board approve payment of the 2019 Membership fee in the amount of \$6,339.17.

Carried.

5.6 New Discussion Item 5.6: Ontario Association of Police Services Board Zone 4 2019 Membership Renewal

After discussion, the Board approved the following:

Moved by: Member Levy
Seconded by: Vice Chair MacVicar

That the Board approve payment of the 2019 Membership fee in the amount of \$70.00.

Carried.

New Business

Chair Ferguson commented that this was his last meeting and expressed his thanks to Board Members and Senior Command saying that he had enjoyed working with everyone. Chair Ferguson noted some of the accomplishments over the past few years – hiring of a New Chief, Deputies and Chief Administrative Officer; the lowest budget in 20 years; new investigative services building amongst the many. He encouraged Board Members to support the service and front line officers announcing that it was very difficult to work in policing.

Member Levy thanked Chair Ferguson and provided a token of appreciation from the Board.

Chief Girt stated that he has appreciated working with Chair Ferguson and the Board and agreed that there was a need to remember those in the field both sworn and civilian.

Chair Ferguson made the following comments:

- On behalf of the Board I would like to congratulate and thank the Hamilton Police Service Crime Prevention Branch for a great Crime Prevention Week. Starting with “take your kids to work day”, the Crime Prevention week Launch with the announcement of the winners of the Elementary School Poster Contest and the BBQ that followed, Citizens’ Police College Graduation Congratulations and well done!!

Next Meeting of the Board

Chair Ferguson announced that the next meeting of the Board is scheduled for Thursday, December 20, 2018, 2:00pm, at Hamilton City Hall, Council Chambers.

Adjournment

Moved by: Member Levy
Seconded by: Member Mandy

There being no further business, the public portion of the meeting then adjourned at 4:14pm.

Carried.

* * * * *

The Board then met in camera to discuss matters of a private and confidential nature.

Taken as read and approved

Lois Morin
Administrator

Donald MacVicar, Vice Chair
Police Services Board

November 22, 2018
lem:

4.3

Auction Account Fund

Support / Upcoming Events

RECOMMENDATION(S)

- That the Board approve the purchase of tickets to attend the 2019 Reverend John C. Holland Awards, scheduled for Saturday, February 2, 2019, Liuna Station, at a cost of \$80 per ticket, to be paid from the auction account.
- That the Board approve the purchase of tickets to attend the Interval House of Hamilton Vintage Hollywood Glam Gala, scheduled for Friday, February 22, 2019, Sheraton Hamilton Hotel, at a cost of \$95 per ticket, to be paid from the auction account.
- That the Board provide support to SACHA's 15th Annual Chocolate Fest and Silent Auction as a Bronze Sponsor in the amount of \$1,000, to be paid from the auction account.

HAMILTON POLICE SERVICES BOARD

- INFORMATION -

DATE: 2018 December 20

REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

SUBJECT: *Auction Account Expenditures – For Board Approval
October-December, 2018
PSB 18-124*

BACKGROUND:

The Hamilton Police Service is one of several municipal police organizations that utilize the services of Police Auctions Canada, an internal based company that holds public auctions on line to sell property that is acquired by police services in compliance with the *Police Services Act*.

The report capturing all expenditures that have not yet been approved by the Board is attached.

For Board Approval, the expenditures from the Auction Account from October 1 to December 20, 2018, totaled \$6,838.71.



Eric Girt
Chief of Police

EG:AT

**FOR BOARD APPROVAL EXPENDITURES
FROM HAMILTON POLICE SERVICE AUCTION ACCOUNT
OCTOBER-DECEMBER, 2018**

DATE	NAME	DETAIL	TOTAL	DESCRIPTION
Oct. 30, 2018	Rose's Crafts & Things	Bereavements x 5	\$ 298.32	NON-APPROVED
Dec. 10, 2018	Rose's Crafts & Things	Bereavements x 6	\$ 440.70	NON-APPROVED
Dec. 10, 2018	T. Safranyos c/o A&SH of C	2018 Mess Dinner held on December 7, 2018	\$ 6,099.69	NON-APPROVED
TOTAL			\$ 6,838.71	

4.4(b)



RECEIVED

NOV 29 2018

CHIEF'S OFFICE
HAMILTON POLICE SERVICE

November 21, 2018

Chief Eric Girt
Hamilton Police Services
155 King William St
Box 1060, LCD1
Hamilton, ON L8N 4C1

lets for PSD please.

03 DEC 2018.

Dear Chief Girt,

Your commitment to our Awards Program has made a profound difference to our students by helping them complete their academic journey. On behalf of all those students who have benefitted, and those who will benefit in the future, please accept our sincere appreciation for your support of the Hamilton Police Services Board Bursary.

We are pleased to let you know that students have been selected as the 2018/19 recipients of the Hamilton Police Services Board Bursary. In recognition of your generosity, you will find enclosed, special thank you letters.

There is nothing more gratifying than watching students grow, taking new knowledge and translating it into the essential skills for their chosen career path. The financial assistance you provide to our students makes education accessible and sets an incredible example of community support.

Once again, thank you for your ongoing dedication to Mohawk College and our students. Because of donors like you, our graduates emerge future-ready!

Regards,

Gena Dureault
Senior Development Officer

Encl.

P.S. If you are interested in reviewing and updating your award criteria, please feel free to contact me at gena.dureault@mohawkcollege.ca or 905-575-2208.

Be sure to follow us on Twitter @MOHAWKFDN

Thank You Letter

November 6th, 2018

Hamilton Police Services Board Bursary

To the generous donors of the Hamilton Police Services Board Bursary:

Hello, my name is NamJoo Shin and I am writing this letter to thank the Hamilton Police Services Board for the generous donation given to me. I am currently a student at Mohawk College studying in Police Foundations program. My current goal as of now is to finish my remaining two semesters and graduate with high academic grades. My long-term goal is to eventually get into a career in the police service.

In order to achieve my goals, I work hard at the college. I focus a lot of my time at home studying and reviewing what I've learned in classes. However, focusing in academic work is not the only step I am currently taking to achieve my goals. I also try to spend my spare time for the community. In between classes, after school, and on weekends, I do various volunteer work to support and help my community. One example of this is Common Grounds where I help teach English to newly arrived refugees in Hamilton every weekend. Therefore, this generous donation is important to me because it gives me more opportunities and time to not only maintain my grades, but also to contribute to the community.

I thank you again for this generous donation. I hope in the near future, I am able to achieve my goal as being in the career of policing and pay back the investment to the Hamilton Police Service and the community of city of Hamilton.

Sincerely,

NamJoo Shin

NamJoo Shin



November 2nd, 2018

Hamilton Police Services Board Bursary

To the generous donors of the Hamilton Police Services Board Bursary,

It is an absolute honour and a privilege to be recognized as a recipient of this award. I began my educational career at Mohawk College last year as an eager Police Foundations student with a vague understanding of my goals and ambitions. While investing my time in academics and volunteering, I focused on my own personal values to find motivation for determining a narrower path for my future. There was never an ounce of doubt in myself surrounding the likelihood of my success in this career; even in my flaws, I find growth toward improvement to the best of my ability. The question, however, was often regarding which special department or specific field would best suit my strengths as an individual and improve my weaknesses. If given the opportunity, I believe I could excel contributing to the Crisis Outreach and Support Team as a police constable.

There is a general lack of understanding around the differences in human perception, especially in relation to those who struggle with mental illness. The obstacles that exist in recovery are seldom without vigorous difficulty, and the process is neverending - I know this to be true from a decade of personal experience. If there is any fraction of a possibility that I can assist another person in their road to resilience and perseverance, I will put forth the effort required to do so. While I work continuously toward a clearance of my own diagnosis, I hope to further my education in Criminology and Criminal Justice with concentration in Psychology utilizing a credit transfer to Carleton University in Ottawa and with the assistance of your funding.

To conclude, your contributions toward my success is unsurpassable. The extent of my appreciation far exceeds my ability to express, and this validation for my efforts will continue to fuel my motivation to better the lives and liberties of those who exist among myself. Thank you, endlessly, for your investment in my future endeavours to protect and serve.

Sincerely,

Erin Chapman



Hamilton-Wentworth Catholic District School Board
Believing, Achieving, Serving

November 1, 2018

Police Chief Eric Girt
 Hamilton Police Service
 155 King William Street
 Box 1060, LDC 1
 Hamilton, ON. L8N 4C1

Copy to PSB.
 JM 6/16

Dear Chief Girt:

While a lockdown and evacuation in two days is unprecedented for any school/school board, what isn't unprecedented is the outstanding policing provided to Bishop Ryan Catholic Secondary School by Hamilton Police Service earlier this week. Despite our emergency protocols and training, the events at Bishop Ryan Catholic Secondary School on October 29th & 30th were in many respects uncharted ground. The assistance, counsel and leadership provided by HPS were a tremendous source of support to Bishop Ryan and the Hamilton-Wentworth Catholic District School Board during an extremely difficult time.

On behalf of Bishop Ryan and the HWCDSB, we extend our heartfelt thanks to you, Superintendent Will Mason and members of the investigative team, tactical and canine units and communications/media relations department for your dedication, professionalism and leadership as well as your willingness to listen, advise, accommodate and support us every step of the way. Your service reminds us that goodness and hope abound in the world.

We pray that we won't ever have to face a situation like this again but it's reassuring to know that our community is in expert hands if we do.

God Bless,

Patrick J. Daly
 Chairperson of the Board

David Hansen
 Director of Education

cc Superintendent Will Mason



HAMILTON POLICE SERVICES BOARD

OUTSTANDING ISSUES as of December 20, 2018

ITEM	ORIGINAL DATE	ACTION REQUIRED	STATUS	EXPECTED COMPLETION DATE
1. Other Business	May 26, 2016	That Member Whitehead work with the Board Administrator to implement the use of Electronic devices for monthly agendas.	PSB 16-001 – Ongoing	
2. Body-Worn Camera Steering Committee Second Year Report (PSB 16-127)	November 16, 2017	That the Board approve that continued investigation occur prior to accepting, rejecting or engaging in a Body Worn Camera pilot deployment program.	Ongoing	

4.4(d)

HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2018 December 20

REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

SUBJECT: *Lease Agreement Renewal – Dundas Community Policing Centre
PSB 02-043d; see also 02-043, 02-043a, 02-043b and 02-043c*

RECOMMENDATIONS:

- a) That the Board approves the proposed Renewal of a Lease Amendment and Extension Agreement between the City of Hamilton (Tenant) and 2099189 Ontario Ltd. (Landlord), for the purposes of providing a location for the Dundas Community Policing Centre, 2 King Street West, Dundas.
- b) That the Board requests that the Mayor and the City Clerk, of the City of Hamilton, execute a Lease Amendment and Extension Agreement, between the City of Hamilton (Tenant) and 2099189 Ontario Ltd., (Landlord), for the purposes of providing a location for the Dundas Community Policing Centre, 2 King Street West, Dundas.
- c) That the Lease Agreement for 2 King Street West, Dundas, contains the following terms and conditions:

Area: Approximately 1,054 square feet of ground level space.

Term: A period commencing on December 1, 2018, and expiring November 30, 2023. The lease may be terminated by the Lessee at any time with no penalty by providing six (6) months' notice.

Rental Rate: \$18,972.00 per year plus H.S.T. The payments will be made from Account #376614-55358.

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – The five year lease for the Dundas Community Policing Centre expired November 30, 2018 and has reverted to a month to month extension until a new lease is in place. The lease payments are \$18,972.00 per year or \$1,581.00 per month. This rental rate of \$18.00 per square foot (an increase of \$2.00 per square foot) has been negotiated by Police staff based on the available space in the Dundas area. The impact of this increase is \$4,108.00 per year.

The annual maintenance, administrative and insurance fee of \$1,400.00 that was previously billed quarterly will now be billed monthly with the rent.

Police staff were supported during negotiations by the City of Hamilton Real Estate Division and this recommendation is based on the criteria of cost and availability.

Funding for the lease is identified in Facilities Account #376614-55358.

STAFFING – n/a

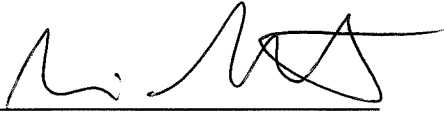
LEGAL – The Chair and Administrator of the Police Services Board, under the direction of Legal Counsel, will be required to execute an agreement for the five year extension of the existing lease agreement for the Dundas Community Policing Centre. The proposed lease document has a provision for cancellation of the lease at any time with six (6) months' notice.

BACKGROUND:

The Hamilton Police Service (HPS) is committed to maintaining a permanent visible presence in the community of Dundas. The Dundas Community Policing Centre has been located in the present site for the past 25 years and has become a recognized presence on the main street of Dundas.

This agreement continues to have a lease cancellation clause, with no penalty, provided six (6) months' notice is provided. The reason for this is to allow flexibility in adjusting facility needs, should this be necessary, due to continued increased growth in the eastern part of Division 3 (Ancaster, Dundas, Waterdown and Flamborough). No changes are anticipated in the current service delivery model at this time.

The negotiated price increase of \$2.00 per square foot is recommended as a reasonable increase over the last five (5) years.



Eric Girt
Chief of Police

EG/D. Bowman

cc: Dan Kinsella, Deputy Chief - Operations
Anna Filice, Chief Administrative Officer
Will Mason, Superintendent – Division 3
John Randazzo, Chief Accountant
David McCullagh, City of Hamilton – Real Estate



**Hamilton Police Services Board
Deputation Request Form**

(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: MIRLE (SHEKAR) CHANDRASHEKAR
 Firm / Organization: N/A.
 (if applicable)
 E-mail Address: shekarfamily@hotmail.com
 Home Phone: 905-525-3082
 Fax No.: -
 Business Phone: -
 Mailing Address: 39 Haddon Avenue South, Hamilton L8S 1K5

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

My delegation is to show how HPSB budget can be reduced without cutting existing service level so that Police Chief can invest in crime fighting techniques to keep Hamilton safe. It requires good leadership and a competent accountant. HPSB members are to make financial decisions but do not understand accounting.

Will you require a LCD Projector: Yes No
 (Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

Please submit the completed form either in person, via fax or e-mail to:

Administrator
 Hamilton Police Services Board
 155 King William Street
 P.O. Box 1060, LCD1
 Hamilton, ON
 L8N 4C1

Fax: 905-546-4720
 E-Mail: lois.morin@hamilton.ca



HAMILTON POLICE SERVICES BOARD

DEPUTATIONS TO THE HAMILTON POLICE SERVICES BOARD

The Hamilton Police Services Board is a seven member civilian board that oversees the Hamilton Police Service. As such, the Board must ensure the community is policed effectively and that any and all policing standards issued by the Ministry of Community Safety and Correctional Services are complied with. In essence, the Board is the trustee of the public interest regarding the provision of police services in the community.

The *Police Services Act* however restricts the Police Services Board from directing the Chief of Police with respect to specific operational decisions or with respect to the day-to-day operation of the Police Service.

The *Police Services Act* – Part V, Complaints and Disciplinary Proceedings, Public Complaints made to the Independent Police Review Director which outlines a process for the public to lodge a complaint related to the policies of or service provided by the Police Service, or about the conduct of a Police Officer. Therefore, the Police Services Board cannot receive a delegation if the subject matter relates to a complaint. Further information can be found at www.oiprd.on.ca

Subject to the above, any member of the public may, either on his or her own behalf or as a representative of an organization or group, appear at any public meeting of the Board to make a deputation.

If you wish to make a deputation to the Police Services Board, you must follow these guidelines:

- Provide written notice to the Administrator no later than seven (7) working days prior to the next regularly scheduled Board meeting.
- This notice must contain all contact information and a summary including the objective(s) of the presentation. (Please see the deputation form.)
- Delegation requests are listed on the next appropriate Board Agenda for consideration. It is not necessary for you to be present when your delegation request is being considered.
- Following the Board meeting you will be contacted by the Administrator to advise if your request was approved or denied.
- If your request is approved, you will be provided with possible dates to schedule your presentation.
- Requests from members of the public who have previously addressed the Board on a topic shall not be approved unless they can prove that they have new information to present.

- Presentations shall be limited to five (5) minutes. The Administrator shall time the delegation's presentation.
- The time involved in answering questions from Board Members shall not be included in the time limit for the presentation of submissions.
- Members of the Board shall be limited to ten (10) minutes for questions. Any discourse between members and the delegation shall be limited to members asking questions for clarification and obtaining additional relevant information only.

Criteria for deputations to the Police Services Board:

- Individual complaints are not considered at Board meetings as there is a legislated public complaints process to deal with such matters that must be followed, and the Board must not intervene in that process.
- Individual vendors will not be permitted to present to the Board as there is a City of Hamilton Policy that deals with this matter.
- Any other issue that falls within another Legislative Jurisdiction or policy shall not be permitted.



Lloyd Ferguson, Chair

May 20, 2014

Date

Notes on Process for the Police Services Board:

All timing for deputations and question period, will be managed by the Administrator of the Board with notification at the four (4) minute mark for the presenter (s). The Administrator will notify the Chair when the ten (10) minutes is completed for the question and discussion period.



Hamilton Police Services Board Deputation Request Form

(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: Clayton McCann

Firm / Organization: Department of Anthropology; McMaster University
(if applicable)

E-mail Address: mccanc5@mcmaster.ca

Home Phone: _____

Fax No.: _____

Business Phone: _____

Mailing Address: 1 - 76 Pearl St. S., Hamilton, ON, L8P 3X1

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

~~Asking Police Services to issue instruction to Hamilton Police Officers, to the effect that illicit cannabis dispensary workers not be arrested during routine raids of said dispensaries. That these workers are hourly wage workers, have no interest in said dispensary businesses, pay income taxes on wages, and are in precarious labour positions. That resulting criminal convictions only serve to make said workers more vulnerable, place them at risk of up to 2 years jail time, fines, and criminal stigma.~~

Will you require a LCD Projector: Yes No
(Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

~~Yes, I have written, and spoken in writing, with Lloyd Ferguson, Chair, Police Services Board, Hamilton, and councillor, Ward 12. Ferguson informed me he is no longer Chair, PSB. I spoke with Lois Morin, Administrator, Hamilton Police Services Board, who informed me a new PSB will not convene until later in December 2018.~~

Please submit the completed form either in person, via fax or e-mail to:

Administrator
Hamilton Police Services Board
155 King William Street
P.O. Box 1060, LCD1
Hamilton, ON
L8N 4C1

Fax: 905-546-4720
E-Mail: lois.morin@hamilton.ca



HAMILTON POLICE SERVICES BOARD

DEPUTATIONS TO THE HAMILTON POLICE SERVICES BOARD

The Hamilton Police Services Board is a seven member civilian board that oversees the Hamilton Police Service. As such, the Board must ensure the community is policed effectively and that any and all policing standards issued by the Ministry of Community Safety and Correctional Services are complied with. In essence, the Board is the trustee of the public interest regarding the provision of police services in the community.

The *Police Services Act* however restricts the Police Services Board from directing the Chief of Police with respect to specific operational decisions or with respect to the day-to-day operation of the Police Service.

The *Police Services Act* – Part V, Complaints and Disciplinary Proceedings, Public Complaints made to the Independent Police Review Director which outlines a process for the public to lodge a complaint related to the policies of or service provided by the Police Service, or about the conduct of a Police Officer. Therefore, the Police Services Board cannot receive a delegation if the subject matter relates to a complaint. Further information can be found at www.oiprd.on.ca

Subject to the above, any member of the public may, either on his or her own behalf or as a representative of an organization or group, appear at any public meeting of the Board to make a deputation.

If you wish to make a deputation to the Police Services Board, you must follow these guidelines:

- Provide written notice to the Administrator no later than seven (7) working days prior to the next regularly scheduled Board meeting.
- This notice must contain all contact information and a summary including the objective(s) of the presentation. (Please see the deputation form.)
- Delegation requests are listed on the next appropriate Board Agenda for consideration. It is not necessary for you to be present when your delegation request is being considered.
- Following the Board meeting you will be contacted by the Administrator to advise if your request was approved or denied.
- If your request is approved, you will be provided with possible dates to schedule your presentation.
- Requests from members of the public who have previously addressed the Board on a topic shall not be approved unless they can prove that they have new information to present.

- Presentations shall be limited to five (5) minutes. The Administrator shall time the delegation's presentation.
- The time involved in answering questions from Board Members shall not be included in the time limit for the presentation of submissions.
- Members of the Board shall be limited to ten (10) minutes for questions. Any discourse between members and the delegation shall be limited to members asking questions for clarification and obtaining additional relevant information only.

Criteria for deputations to the Police Services Board:

- Individual complaints are not considered at Board meetings as there is a legislated public complaints process to deal with such matters that must be followed, and the Board must not intervene in that process.
- Individual vendors will not be permitted to present to the Board as there is a City of Hamilton Policy that deals with this matter.
- Any other issue that falls within another Legislative Jurisdiction or policy shall not be permitted.



Lloyd Ferguson, Chair

May 20, 2014

Date

Notes on Process for the Police Services Board:

All timing for deputations and question period, will be managed by the Administrator of the Board with notification at the four (4) minute mark for the presenter (s). The Administrator will notify the Chair when the ten (10) minutes is completed for the question and discussion period.