



City of Hamilton
BOARD OF HEALTH

Meeting #: 19-001
Date: January 14, 2019
Time: 1:30 p.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

1. **CEREMONIAL ACTIVITIES**
2. **APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 4.1 December 10, 2018
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
7. **CONSENT ITEMS**
 - 7.1 Alcohol Drug and Gambling Services – Community Mental Health Promotion Program Budget 2019-2020 (BOH19001) (City Wide)
8. **PUBLIC HEARINGS / DELEGATIONS**
9. **STAFF PRESENTATIONS**
 - 9.1 Food Advisory Committee 2019 Budget Request and Annual Report (BOH19004) (City Wide)

10. DISCUSSION ITEMS

- 10.1 Smoke-Free Ontario Act 2017 - Vapour Products and Cannabis (BOH19002) (City Wide)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



BOARD OF HEALTH MINUTES 18-008

1:30 p.m.

Monday, December 10, 2018

Council Chambers

Hamilton City Hall

Present: Mayor F. Eisenberger
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, C. Collins, T. Jackson, E. Pauls, J.P. Danko, B. Clark, M. Pearson, B. Johnson, L. Ferguson, A. VanderBeek, T. Whitehead.

Absent with regrets: Councillor J. Partridge - Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Child Visual Health and Vision Screening Protocol, 2018: Forms (Item 5.1)

(Farr/Nann)

That the Correspondence from the Ministry of Health and Long-Term Care respecting Child Visual Health and Vision Screening Protocol, 2018: Forms, be received.

CARRIED

2. Alcohol, Drug & Gambling Services and Community Mental Health Promotion Program Budget 2018-2019 (BOH18003(a)) (City Wide) (Item 7.2)

(Pearson/Clark)

(a) That the Board of Health approve the updated 2018-2019 Alcohol, Drug & Gambling Services budget; funded by the Hamilton Niagara Haldimand Brant, Local Health Integration Network;

(b) That the Board of Health approve the updated 2018-2019 Community Mental Health Promotion Program budget; funded by the Hamilton Niagara Haldimand Brant, Local Health Integration Network;

(c) That the Board approve the 0.4 FTE increase for the Community Mental Health Promotion Program, and a 0.1 FTE decrease for the Alcohol, Drug & Gambling Services, Problem Gambling Program; and,

(d) That the Medical Officer of Health or delegate be authorized and directed to receive, utilize and report on the use of these funds.

CARRIED

3. Free Menstrual Hygiene Products (Item 8.1)

(Wilson/Nann)

- (a) That staff be directed to review with the City Manager, the cost and implementation of providing shelters; drop-in centres; respite centres; others working with homeless, street-involved, low-income girls, and transgender individuals to free menstrual hygiene products, with a report back to the Board of Health; and
- (b) That staff be directed to engage with the Hamilton-Wentworth District School Board, the Hamilton-Wentworth Catholic District School Boards, and the appropriate agencies, to discuss the feasibility of providing menstrual hygiene products to students in middle and secondary schools in the City of Hamilton.

CARRIED

4. Clean Air Hamilton 2017 Progress Report (BOH18038) (City Wide) (Item 9.1)

(VanderBeek/Danko)

That Report BOH18038, respecting the Clean Air Hamilton 2017 Progress Report, be received.

CARRIED

5. Board of Health Orientation (BOH18037) (City Wide) (Item 9.2)

(VanderBeek/Danko)

That Report BOH18037, the Board of Health Orientation, be received.

CARRIED

6. Hamilton Drug Strategy (BOH18015) (City Wide) (Item 10.1)

(Whitehead/Collins)

That Report BOH18015 respecting the Hamilton Drug Strategy, be received.

CARRIED

7. Interview Sub-Committee to the Board of Health (Item 11.1)

(Collins/Jackson)

That the following **three (3)** Councillors be appointed to the Interview Sub-Committee to the Board of Health for the balance of the 2018-2022 term of Council:

- (i) Narinder Nann
- (ii) Esther Pauls
- (iii) Sam Merulla

Main Motion as Amended CARRIED

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 1)

There were no ceremonial activities.

(b) CHANGES TO THE AGENDA (Item 2)

The Clerk advised the Board that there were no changes to the agenda.

(Danko/Merulla)

That the agenda for the December 10, 2018 Board of Health be approved, as amended.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) September 17, 2018 (Item 4.1)

(Pearson/Ferguson)

That the Minutes of the September 17, 2018 meeting of the Board of Health be received, as presented.

CARRIED

(e) CONSENT ITEMS (Item 7)

(i) Food Advisory Committee Minutes (Item 7.1)

(Ferguson/Pearson)

That the following Minutes of the Food Advisory Committee, be received:

1. May 9, 2018 (Item 7.1.a)
2. September 11, 2018 (Item 7.1.b)
3. October 16, 2018 (Item 7.1.c)

CARRIED

(f) DELEGATION (Item 8)

(i) Halima Al-Hatimy, respecting a FemCare Community Health Initiative (approved at the July 12, 2018 meeting) (Item 8.1)

Halima Al-Hatimy, addressed the Board respecting a FemCare Community Health Initiative, with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

(Nann/Wilson)

That the delegation from Halima Al-Hatimy, respecting a FemCare Community Health Initiative, be received.

CARRIED

For disposition of this matter, refer to Item 3.

The presentation is available at www.hamilton.ca

(g) STAFF PRESENTATION (Item 9)

(i) Clean Air Hamilton 2017 Progress Report (BOH18038) (City Wide) (Item 9.1)

Bruce Newbold, Chair of Clean Air Hamilton addressed the Board of Health respecting the Clean Air Hamilton 2017 Progress Report (BOH18038), with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

(Pearson/Nann)

That the presentation respecting BOH18038, Clean Air Hamilton 2017 Progress Report, be received.

CARRIED

For disposition of this matter, refer to Item 4.

The presentation is available at www.hamilton.ca

(ii) Board of Health Orientation (BOH18037) (City Wide) (Item 9.2)

Dr. Elizabeth Richardson, Medical Officer of Health, addressed the Board of Health respecting the Board of Health Orientation (BOH18037), with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

(Farr/Pauls)

That the presentation respecting BOH18037, the Board of Health Orientation, be received.

CARRIED

For disposition of this matter, refer to Item 5.

The presentation is available at www.hamilton.ca

(h) MOTION (Item 11)

(i) Interview Sub-Committee to the Board of Health (Item 11.1)

(Collins/Jackson)

That the motion be amended by deleting “five (5), and replacing it with “three (3)”, to read as follows:

That the following ~~five (5)~~ **three (3)** Councillors be appointed to the Interview Sub-Committee to the Board of Health for the balance of the 2018-2022 term of Council:

- (i) Narinder Nann
- (ii) Esther Pauls
- (iii) Sam Merulla

Amendment CARRIED

For disposition of this matter, refer to Item 7.

(i) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Review of the Outstanding Business List, as of September 17, 2018 (Item 13.1)

(Ferguson/Jackson)

That the following amendments to the Outstanding Business List of the Board of Health, be approved:

Revised Due Dates:

Item G - Review of the City of Hamilton’s Pest Control By-law (November 16, 2015, Item 9.1)

Due Date: On hold with Legal Services

Revised Due Date: February 2019

Item L - Food Strategy Priority Actions 2 & 3, (August 11, 2016, Item 7.1)

Due Date: Q4 2018

Revised Due Date: March 2019

Item OO - Hamilton Airshed Modelling System (BOH18016) (City Wide) (April 16, 2018, 18-004, Item 7.1)

Due Date: n/a

Revised Due Date: June 2019

Items To Be Removed:

Item W - Ground Water Extraction for Commercial Water Bottling (BOH17011) (City Wide), (April 20, 2017, Item 8.2)

Item NN - Mental Health Court - Expanded Use of Naloxone on Hamilton Fire Vehicles (BOH18012) (March 19, 2018, 18-003, Item 8.2 amended at Council)

Item PP - Feasibility of Workspace for the Physician Recruitment Specialist (April 16, 2018, 18-004, Added Item 9.1)

Item QQ - Request for Hospital Space to Address the Current Opioid (and other drug) Overdose Crisis in Hamilton (Council, May 9, 2018, 18-009, Item 7.4)

Item SS - Supervised Consumption Sites (September 17, 2018, 18-007, Added Item 6.1)

Item TT - Correspondence from the City of Toronto, Board of Health, respecting "A Public Approach to Drug Policy" (Item HL28.2) (September 17, 2018, 18-007, Added Item 11.2)

CARRIED

(Ferguson/Whitehead)

That the following item be reinstated to the Outstanding Business List:

Stock Epinephrine Auto Injector Expansion in Restaurants (BOH13040(c))
(June 19, 2017, 17-005, Item 7.1)
Due Date: February 2019

CARRIED

(Ferguson/Whitehead)

That the following item be placed on the Outstanding Business List:

Presentation by the Physician Recruitment Specialist to the Board of Health respecting the Physician Recruitment and Retention Sub-Committee
Due Date: To be determined

CARRIED

(j) ADJOURNMENT (Item 15)

(Wilson/Nann)

That, there being no further business, the Board of Health be adjourned at 3:16 p.m.

CARRIED

Respectfully submitted,

Mayor F. Eisenberger
Chair, Board of Health

Loren Kolar
Legislative Coordinator
Office of the City Clerk



CITY OF HAMILTON
PUBLIC HEALTH SERVICES
 Epidemiology, Wellness and Communicable Disease Control
 Division

TO:	Mayor and Members Board of Health
COMMITTEE DATE:	January 14, 2019
SUBJECT/REPORT NO:	Alcohol Drug and Gambling Services – Community Mental Health Promotion Program Budget 2019-2020 (BOH19001) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Susan Boyd (905) 546-2424, Ext. 2888
SUBMITTED BY:	Michelle Baird Director, Epidemiology, Wellness and Communicable Disease Control Division Public Health Services
SIGNATURE:	

RECOMMENDATION

- (a) That the Board of Health approve the 2019-2020 Alcohol, Drug & Gambling Services budget; funded by the Hamilton Niagara Haldimand Brant, Local Health Integration Network;
- (b) That the Board of Health approve the 2019-2020 Community Mental Health Promotion Program budget; funded by the Hamilton Niagara Haldimand Brant, Local Health Integration Network;
- (c) That the Board of Health approve the 0.2 FTE decrease for the Community Mental Health Promotion Program, a 0.2 FTE decrease for the Alcohol, Drug & Gambling Services, Substance Use Program, and a 0.1 FTE decrease for the Alcohol, Drug & Gambling Services, Problem Gambling Program; and,
- (d) That the Medical Officer of Health or delegate be authorized and directed to receive, utilize and report on the use of these funds.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Alcohol Drug and Gambling Services – Community Mental Health
Promotion Program Budget 2019-2020 (BOH19001) (City Wide)**

- Page 2 of 4

EXECUTIVE SUMMARY

Alcohol, Drug & Gambling Services (ADGS) is a provincially funded program that provides comprehensive assessments, outpatient counselling, referrals for treatment, and collaborative service delivery with other agencies in the community. The Community Mental Health Promotion Program (CMHPP) is a provincially funded program that provides mental health case management and outreach services to the Hamilton community as presented through BOH18003(a) in December 2018.

Public Health Services will continue to manage both the ADGS and CMHPP programs in alignment with 2019-20 budget including the management of overall program complement.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There is no increase to base budget in the Hamilton Niagara Haldimand Brant, Local Health Integration Network (HNHB LHIN) budgets. The 2019-2020 Community Accountability Planning Submission was submitted and approved by the HNHB LHIN. The table below outlines the budget and FTE's for the budget year 2019-2020.

**Community Mental Health Promotion Program, and
Alcohol, Drug & Gambling Services Budget**

Funding Source	Annual Budget 2019-2020	Annual Budget 2018-2019	FTE 2019- 2020	FTE 2018-2019	Change in FTE Increase / (Decrease)
HNHB LHIN; Community Mental Health Promotion Program	\$700,430	\$700,429	5.4	5.6	(0.2)
HNHB LHIN; ADGS Substance Use	\$730,191	\$730,191	6.2	6.4	(0.2)

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Alcohol Drug and Gambling Services – Community Mental Health
Promotion Program Budget 2019-2020 (BOH19001) (City Wide)**

- Page 3 of 4

HNHB LHIN; ADGS Problem Gambling	\$315,090	\$315,091	2.3	2.4	(0.1)
Total Budget and FTE	\$1,745,711	\$1,745,711	13.9	14.4	(0.5)

Staffing: Although there is an overall net 0.5 FTE reduction across ADGS and CMHPP the staffing for this area includes staffing across additional program areas and positions are supported through other program budgets. PHS will continue to monitor the budget impacts and manage within existing approved complement.

Legal: No new legal implications for these programs.

HISTORICAL BACKGROUND

In the 2018-2019 budget year all budgets received a base budget increase: CMHPP received \$16,500; ADGS Substance Use received \$17,500 and Problem Gambling received \$7,500. There is no base budget increase to this year's budget. The programs continue to look for opportunities to collaborate across programs, in the use of resources, to help address issues related to concurrent disorders and build capacity across the programs. Also, continuing this year is the further development of a shared administrative model between the programs to accommodate the administrative workload.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The HNHB – LHIN policy requires all funded programs, including ADGS and the CMHPP to submit a balanced budget, meet agreed upon targets and implement a Quality Plan.

RELEVANT CONSULTATION

Finance and Administration was consulted to review the budget numbers.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Both ADGS and the CMHPP continue to provide assessment, case management, treatment and outreach services within the community. The programs continue to meet established service level targets within the range set by accountability agreements. ADGS experiences pressures to manage wait times for services, be responsive to

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Alcohol Drug and Gambling Services – Community Mental Health
Promotion Program Budget 2019-2020 (BOH19001) (City Wide)**

- Page 4 of 4

emerging needs in the community, and provide the intensity of services required, however, at this time targets are being met. ADGS and CMHPP continue to engage in quality improvement initiatives that directly impact the quality of care provided to individuals accessing our services. Both ADGS and CMHPP are an important part of the addictions, homelessness and mental health system in Hamilton.

ALTERNATIVES FOR CONSIDERATION

Not applicable.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

Not applicable.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

CITY OF HAMILTON

2019

ADVISORY COMMITTEES

BUDGET SUBMISSION

FOOD ADVISORY COMMITTEE

PART A: General Information

ADVISORY COMMITTEE MEMBERS:

Krista D'aoust	Bill Slowka
Kate Flynn	Bill Wilcox
Lynn Gates	
Nancy Henley	
Laurie Nielsen	
Hannah Pahuta	
Luc Peters	
Steve Robinson	

MANDATE:

As a volunteer advisory committee to the Board of Health, the Food Advisory Committee supports and advises on the implementation of Hamilton's Food Strategy, and the development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level based on internationally recognized principles of healthy public policy and best practices/available evidence.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

- Identify and inform, where appropriate, innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies
- Identify and advise on emerging issues affecting Hamilton's food system
- Facilitate connections and share information and resources between members, the Board of Health, City staff, and as appropriate, further disseminate these lessons and resources among community organizations, businesses, citizens, and other groups that have an impact on community food security
- Support research, monitoring, and evaluation efforts, and identify gaps and opportunities that may inform community food security policies and program modifications
- Facilitate the cross-promotion of community food security within existing programs, events, policies, services, and other actions

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance			

PART C: Budget Request

INCIDENTAL COSTS:

Parking	500
Meeting refreshments	400
Materials, supplies, & printing	600
SUB TOTAL	\$1,500

SPECIAL EVENT/PROJECT COSTS:

Food Strategy Implementation Community Engagement	200
Food Strategy Event	800
SUB TOTAL	\$1,000

TOTAL COSTS	\$2,500
--------------------	----------------

Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	\$0.00
---	---------------

TOTAL 2019 BUDGET REQUEST (net of reserve funding)	\$ 2,500
PREVIOUS YEAR (2018) APPROVED BUDGET (2018 Request \$ 1,500)	\$ 1,500

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Woc Peters

Signature: 

Date: October 16 2018

Telephone # : 905-906-3246

Food Advisory Committee Terms of Reference

Committee Mandate

As a volunteer advisory committee to the Board of Health, the Food Advisory Committee will support and advise on the implementation of Hamilton's Food Strategy, and the development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level based on internationally recognized principles of healthy public policy and best practices/available evidence.

More generally, the Food Advisory Committee will:

- Identify and inform, where appropriate, innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies;
- Identify and advise on emerging issues affecting Hamilton's food system;
- Facilitate connections and share information and resources between members, the Board of Health, City staff, and as appropriate, further disseminate these lessons and resources among community organizations, businesses, citizens, and other groups that have an impact on community food security;
- Support research, monitoring, and evaluation efforts, and identify gaps and opportunities that may inform community food security policies and program modifications; and
- Facilitate the cross-promotion of community food security within existing programs, events, policies, services, and other actions.

Membership

The Food Advisory Committee will be comprised of 13 to 18 voting members, striving for a balance of representation from all the components within the food system as follows:

- Food Production: 2-3 members (e.g., representation from rural and urban agriculture, including large and small scale farmers, gardeners, soil specialists, horticulturalists);
- Processing & Distribution: 2-3 members (representation from large and small scale food production and distribution, including food entrepreneurs, managers/operators of incubators, food banks, food hubs, food box delivery programs, warehousing, storage, etc.);
- Buying & Selling: 2-3 members (e.g., representation from large and small scale food retail, including grocers, restaurateurs, Farmers Markets managers, social enterprise food entrepreneurs, specialty food stores owners, street vendors, etc.);
- Consumption: 2-3 members (e.g., representation from community and neighbourhood based food programs and cultural groups, including food literacy educators, consumers, chefs, food enthusiasts, etc.);
- Food Waste Management: 2-3 members (representation from food waste management, including researchers/consultants, managers, operators of environmental groups, gleaning programs, experts/experienced individuals in composting/resource management, etc.);
- 3 members at large (citizens at large, local food advocates, etc.); and
- 2 City Councillors (non-voting, one representing urban and one representing rural wards).

Committee members will be selected through the City of Hamilton's standardized application process for Advisory Committees. New members will be formally appointed by the Board of Health at the beginning of each term of Council, or as needed. Individuals who do not live in Hamilton but work in the City of Hamilton in a food-related business or organization would be eligible for membership on the Food Advisory Committee based on their ability to provide valuable expertise to advise on food policies and programs in the City.

Food Advisory Committee members are appointed based on their individual qualifications in the following areas:

- Their professional or community work reflects the values and principles within the Hamilton Food Strategy, Hamilton Food Charter, Food Advisory Committee, and Public Health Services;
- They bring skills and experience (including lived experience) in at least one aspect of community food security that allows them to contribute to progressive and innovative policy and program development within the Committee;
- They have skills, knowledge, experience, or a genuine interest in at least one area of Hamilton's food system;
- They represent at least one element of the rich diversity of the Hamilton population's food security skills, talents, and needs;
- They can help the Food Advisory Committee facilitate dialogue and partnerships with at least one distinct population grouping in Hamilton's urban, suburban, and rural communities;
- They respect the complexity and sensitivity of the Food Advisory Committee's work with diverse partners, and appreciate the need for personal and group skills, problem-solving, and "getting to yes;" and
- They are able to attend monthly meetings of the Food Advisory Committee on a regular basis and can participate in occasional working group meetings.

Roles & Responsibilities

Members of the Food Advisory Committee shall endorse the Vision, Mission, Goals, and Values of the City of Hamilton Food Charter and make themselves familiar with the committee's Terms of Reference and mandate. General expectations of members include the following:

- Submit an annual progress report of the Committee's activities by November of each calendar year to the Board of Health and consider various options to keep Council up to date on the committee's activities;
- Demonstrate a respect for governance and protocol;
- Active participation and a commitment to attend meetings on a regular basis;
- Be accountable to other members and to citizens;
- Work as a team and follow through with commitments;
- Communicate appropriately and be clear about which interest are represented when speaking;
- Communicate all information occurring at the Food Advisory Committee to contacts within their sector, as appropriate; and
- Bring issues/concerns and represent their sector's interests at the Committee.

Chair/ Co-Chair

Members will, at the beginning of each term, elect from its membership two Co-Chairs, one of which shall be a Citizen member and one a Councillor Liaison member.

In addition to the general roles and responsibilities, Co-Chairs are expected to:

- Build the meeting agendas following the City of Hamilton template;
- Invite guests, in consultation with members and Staff Liaison;
- Preside at meetings;
- Facilitate dialogue among members between meetings;
- Liaise with City Staff Liaison and keep them informed of all Committee issues and actions; and
- Act as spokespeople on behalf of the Food Advisory Committee, as per Standard Operating Procedure #08-001.

Secretary

Members will, at the beginning of each term, elect from its membership a Secretary, which shall be a Citizen member.

In addition to the general roles and responsibilities, the Secretary is expected to:

- Provide relevant information, ideas, and opinions as a participant in the meeting;
- Record without note or comment all resolutions, decisions, and other proceedings at the meeting (as per the Municipal Act, 2001);
- Keep an accurate set of minutes of each meeting;
- Keep an up-to-date membership/contact list;
- Distribute minutes to members and notifying them of upcoming meetings;
- Keep a list of all advisory committees and members;
- Help the Chair with preparing the agenda, advise on meeting procedure, and reference materials and information retrieved from the records; and
- Make meeting and physical set-up arrangements (Note: room bookings with City Facilities will be coordinated through the Advisory Committee's Staff Liaison).

City Staff Liaisons

City of Hamilton staff will be assigned to this committee as non-voting members to provide technical and content expertise and support, including:

- Public Health Services: 1 - 2 with expertise in nutrition, food systems, policy, and health protection;
- Emergency and Community Services: 1 - 2 with expertise in social policy and community programs;
- Planning and Economic Development: 1 – 2 with expertise in land use planning, licensing, and economic development related to agriculture and food; and
- Public Works Department: 1 – 2 with expertise in urban agriculture and food waste management.

Staff Liaison Role

The role of the Staff Liaison is to function as system experts. The City of Hamilton Public Health Services will appoint personnel with knowledge of nutrition policy, community food systems, and food security to provide support and coordination to the Food Advisory Committee.

The duties of the staff liaison include

- Coordinate, develop, and deliver the Orientation Session for the Advisory Committee;
- Liaise with Food Advisory Committee members, providing technical advice from Public Health Services for the preparation of reports, correspondence, etc.;
- Assist with the preparation of reports to the Board of Health, including an annual progress report of the Committee's activities by November of each calendar year;
- Assist with agenda preparation, review minutes, and ensure approved minutes are submitted to the Board of Health; and
- Provide background information, advice, and context for implementation of priorities.

City of Hamilton may assign staff to work on specific projects for a specific period of time.

Councillor Liaisons

Two (2) members of City Council will be appointed as representatives to the Food Advisory Committee with a requirement for each Councillor to attend a minimum of (but not limited to) one (1) meeting per year. Council members who are appointed as liaisons would not count toward the committee's quorum and do not have voting privileges.

Staff Clerk/ Other Staff Support(s)

The duties of the staff clerk include providing procedural process advise to the Staff Liaison and Co-Chairs as needed.

Term of Membership

Food Advisory Committee members are appointed for four (4) year terms with the possibility of renewal. Effort will be made to stagger appointments to ensure continuity.

- Members who miss three (3) consecutive meetings without Committee approval shall be considered as resigning from the committee;
- Any member who is absent for more than fifty percent (50%) of the meetings during their term shall not be eligible for reappointment; and
- Upon appointment to the Food Advisory Committee, members are required to sign an Acknowledgement (Declaration) Form and return it to the Office of the City Clerk prior to attending the first meeting of this committee.

Meeting Frequency

Meetings will occur monthly, with the exception of the months of July, August, and December (minimum of five and maximum of nine times per year). At the call of the Co- Chairs, additional meetings can occur on an 'as-needed' basis.

Should the Food Advisory Committee not meet a minimum of three times during a Council term, the Committee will be automatically disbanded at the end of the Council Term.

Decision Making

Food Advisory Committee members value and will make every effort to reach consensus in decision making, including a full discussion of the issue, review of all relevant information, discussion of possible solutions or actions, and the formulation of a statement of general agreement/consensus, or develop a motion and vote on it. The Committee requires consensus to make formal decisions and must follow the procedural processes outlined in the Advisory Committee Procedural Handbook, May 2015.

City of Hamilton staff are non-voting members.

Quorum

Quorum consists of half the voting members plus one. In order to ensure a broad range of perspectives are included in discussions and decision making, this minimum threshold must include a representative from each of the food system components, plus a minimum of one member at large.

Code of Conduct/Conflicts of Interest

All members shall adhere to all City of Hamilton policies, including those respecting code of conduct and conflict of interest. At a minimum, it is expected that members are to

- Maintain an atmosphere of respectful discussion and professionalism;
- Respect the confidentiality of all matters before the Food Advisory Committee;
- Actively contribute their expertise, resources, and individual experiences to further the mandate of the Committee; and
- Declare a conflict of interest when it arises so it may be recorded in the minutes.

Reports to

- Board of Health

Review of Terms of Reference

- To be reviewed on an annual basis, at a minimum.

Approved on:

- May 2016



CITY OF HAMILTON
PUBLIC HEALTH SERVICES
 Healthy Environments Division

TO:	Mayor and Members Board of Health
COMMITTEE DATE:	January 14, 2019
SUBJECT/REPORT NO:	Food Advisory Committee 2019 Budget Request and Annual Report (BOH19004) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Sandy Skrzypczyk (905) 546-2424, Ext. 3523
SUBMITTED BY & SIGNATURE:	Kevin McDonald Director, Healthy Environments Division Public Health Services

RECOMMENDATION

- (a) That the Food Advisory Committee 2019 base budget submission attached as Appendix A to Report BOH19004 in the amount of \$1,500 be approved and referred to the 2019 budget process for consideration;
- (b) That, in addition to the base funding, a one-time budget allocation for 2019 of \$1,000, funded by an increase to the tax levy, be approved and referred to the 2019 budget process for consideration;
- (c) That any remaining 2019 funds be returned to the Advisory Committee reserve; and,
- (d) That the Food Advisory Committee's annual report included in this report be received.

EXECUTIVE SUMMARY

The Food Advisory Committee requests that a total budget of \$2,500 be referred to the 2019 budget process for consideration. The Food Advisory Committee's 2018 budget has been fully spent. The additional request for \$1,000 above their \$1,500 base budget is required to implement the Committee's 2019 work plan to conduct relevant

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 2 of 8

community engagement and event(s). This report also fulfils the Food Advisory Committee's requirement to submit an annual report outlining key areas of work accomplished and future plans to fulfil their mandate to support and advise on the implementation of the Food Strategy.

Alternatives for Consideration – See Page 7

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The Food Advisory Committee is requesting a budget of \$2,500.00 for the 2019 operating year, which represents an increase of \$1000.00 over the 2018 budget allocation.

Staffing: There are no staffing implications.

Legal: There are no legal implications.

HISTORICAL BACKGROUND

The Food Advisory Committee was created as a result of the City's 2014 advisory committee review process and the 2016 Hamilton Food Strategy. This newly formed committee brought together food issues that previously were addressed on two separate advisory committees in order to address food with a broader food systems lens.

Established in 2016, the Food Advisory Committee is a citizen member committee that advises the Board of Health on issues relating to Hamilton's Food Strategy, focusing on community food security and a health-promoting food system. Since its inception, this Committee has served as the community reference group providing advice and support from community-based experts and passionate citizens on the implementation of the Food Strategy.

Food Advisory Committee members are appointed by Council. The Committee membership can accommodate 13 to 18 members. Current membership includes a range of food system expertise in farming and food businesses, food literacy, food access and waste, policy, and non-profit/community-based food programs. Membership also includes a non-voting Staff Liaison from Public Health, Healthy Environments Division. Members attend monthly meetings and contribute actively to supporting and advising on a range of food system issues.

The past decade has seen an increase in attention given to food issues from food insecurity and beyond, leading to the development of food strategies across Canada and around the world. Attention to food issues now spans the economic,

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 3 of 8

environmental, social, and health impacts on our food system, which is reflected within the Food Advisory Committee's mandate.

Food Advisory Committee Mandate

The Food Advisory Committee reports to the Board of Health with the mandate to support and advise on:

- The implementation of Hamilton's Food Strategy, and
- The development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level.

The complete Terms of Reference is attached as Appendix B.

Food Advisory Committee Accomplishments

Food is increasingly recognized as a lever that can accomplish many goals within the City. Because of its multifunctional nature, food has the potential to comprehensively respond to numerous challenges and opportunities. In this regard, the Food Advisory Committee plays an important role in cultivating relationships, building trust, and creating opportunities for collaboration between the City and the community to advance Hamilton's Food Strategy.

Since its establishment, the Food Advisory Committee has focused on four themes:

1. Policy

The Food Advisory Committee was integral in the development of the Food Initiatives Criteria Process and Checklist for Funding Requests to address the Food Strategy's Priority Action 1. The Committee formed a Priority Action 1 subcommittee and met several times to draft criteria for inclusion in a funding criteria checklist. These recommendations are strongly reflected in the final 2017 Food Strategy Priority Action 1: Funding Criteria Process and Checklist (BOH13001(e)) Recommendation Report.

2. Delegation

Committee members attended the June 19, 2017 Board of Health meeting to present their proposed funding criteria and process to address Priority Action 1 and express their support for the Food Strategy Priority Action 1: Funding Criteria Process and Checklist BOH13001(e) Recommendation Report.

3. Advising Staff

The Food Advisory Committee has welcomed several City staff to present and garner input on the following food actions:

- Food Strategy Implementation Plan;
- Food Strategy's five (5) Priority Actions;
- Green Bin Marketing Campaign;
- Food Waste Action Plan;
- Recreation Centres & Food Actions;
- Food Literacy Actions;

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 4 of 8

- Climate Change and Food; and,
- Revision to the Food Strategy pages 42-43.

4. Events

- 100 in One Day, June 2018: To help inform the next steps for the Food Strategy, the Food Advisory Committee developed and implemented an interactive display outlining the 14 Food Strategy recommendations to gather feedback from citizens at the Hamilton Farmers Market. Approximately 120 citizens were engaged, and the top three Food Strategy Recommendations with the most support were:
 - Build stronger City-Farm relationships to enhance the growth and development of local food;
 - Improve children and youth's eating habits, food skills, and knowledge of food systems through food literacy; and,
 - Promote physical access to healthy, local foods in all neighbourhoods.
- Food Literacy Month, October 2018: In collaboration with Public Health Registered Dietitians, the Food Advisory Committee sponsored a panel discussion after the showing of the film, Before the Plate, at the Zoetic Theatre on October 26th, 2018. Approximately 68 Hamiltonians attended the film and engaged in a lively panel discussion about Hamilton's food system and food literacy.

Moving Forward

The Food Advisory Committee strives to help the City develop more effective policies and programs to respond to community food security opportunities and challenges. The Committee currently does this by providing input to work being led by Public Health and other City staff. Moving forward within its mandate, the Committee would like to enhance its effectiveness by brokering opportunities for Public Health and other City staff to engage with a wide range of community-based food organizations and experts on community food security and Hamilton's food system. The following outlines how the Food Advisory Committee will achieve this:

- **Engagement with the Board of Health, Councillor Liaison Members, the City**
Given the diverse membership on the Food Advisory Committee, the Committee is in a position to tap into the knowledge of the community and bring that knowledge to the Board of Health, Public Health, and to other City staff. The Food Advisory Committee appreciates the facilitation and advice provided by the Staff Liaison, and engagement with the Council Liaisons provides the opportunity for knowledge exchange regarding food actions with a Council appointed community reference group. Communication between the Committee and the City enables the Committee to fulfil its mandate with a clear understanding of any aspirations or concerns that the Board of Health, Councillors, City departments, and community members may have regarding the Food Strategy.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 5 of 8

- **Collaboration on Food Strategy Activities**

The Food Advisory Committee intends to continue to focus on activities that impact the Food Strategy, including relevant community engagement, implementation of food actions, and any Food Strategy reviews and/or changes. The Committee values and supports the Food Strategy's systems-based approach to addressing community food security in Hamilton by examining the challenges and opportunities at each stage of food production, distribution, processing, consumption, and disposal.

The Food Advisory Committee welcomes working in collaboration with Public Health and other City staff, networks, committees, or organizations in activities that impact the Food Strategy and/or the Implementation Plan. Ideally, proposed actions that impact the Food Strategy would be communicated to the Committee and incorporate citizen feedback, as appropriate, before being proposed to the Board of Health and Council. This would maintain the participatory, representative, and transparent processes supporting the implementation of the City of Hamilton's Food Strategy.

Members of the Food Advisory Committee encourage community stakeholders, networks, organizations, and citizens to work with them and the City through a collaborative, transparent, and consistent process that allows for input from all concerned community groups and citizens.

- **Fostering Awareness of Role, Responsibilities, and Membership**

The Food Advisory Committee has a well-defined mandate and structure. Advisory committees with an unclear idea of their purpose or their role in municipal processes run the risk of being ineffective and can lead to mutual frustration between the City and community. Ensuring that all existing and new members involved are fully aware of their mandate, role, responsibilities, and the structure of their relationship with the City goes a long way toward ensuring a productive dynamic.

The Food Advisory Committee is committed to fostering a membership with a balanced representation from all the components within the food system with skills and experience in at least one aspect of community food security. This allows for diversity in knowledge and perspectives to contribute to progressive and innovative policy and program recommendations from the Committee. The Committee will continue to foster a well-functioning committee with members that respects the complexity and sensitivity of their work with diverse partners and appreciates the need for personal and group skills, problem-solving, and collaboration in order to provide constructive and realistic advice to the Board of Health.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 6 of 8

The Food Advisory Committee has made efforts to reach out to many stakeholders to attend meetings and engage in collaborative efforts regarding the Food Strategy. The Committee feels that this outreach to stakeholders and citizens should be continued and that everyone is encouraged to apply to serve on the Committee. This will ensure the independent nature of the Food Advisory Committee, as it was intended, and enable citizens from diverse areas of the food system to participate. Advisory committee meetings are open to the public and all interested community stakeholders are invited to attend and share their feedback on the implementation of the Food Strategy.

- **Community Food Assessment: Mapping Hamilton's Food Environment**

The Committee identified the need to conduct a community food assessment to collect evidence to identify assets, strengths, gaps, and needs within Hamilton, and the resources, services, and systems that could inform actions. Mapping Hamilton's food assets and opportunities will help to showcase and draw attention to food as an integral element of our rural and urban food system. As in other cities with food mapping initiatives, this will help to grow Hamilton's appetite for using food assets to solve city challenges; make it easier for City staff and officials to see and use community food assets strategically; and inspire, support, and guide the community in their food actions.

Conclusion

The Food Advisory Committee would like to convey their full support for the Food Strategy and its Implementation Plan. The Food Strategy was developed through extensive consultation with over 2,700 of stakeholders throughout Hamilton. It is the opinion of the Committee that Public Health did an excellent job incorporating the viewpoints of a truly diverse group of stakeholders. And the Committee is proud to support a Food Strategy that takes a food systems-approach to community food security in Hamilton.

In conclusion, the Food Advisory Committee has a clear mandate that is carried out by a membership in which their professional or community work reflects the values and principles within the Hamilton Food Strategy, Hamilton Food Charter, and the Food Advisory Committee's Terms of Reference. Although it is a relatively new committee, it has made a valuable contribution to the implementation of the Food Strategy and should continue to be engaged and supported by the Board of Health and City staff.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

No policy implications or legislated requirements.

RELEVANT CONSULTATION

Corporate Finance Services were consulted regarding the process and template to use for submitting Advisory Committee budget requests.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 7 of 8

The Food Advisory Committee provided significant input into their draft 2019 Food Advisory Committee budget, and they prepared their annual report and their plans for moving forward in the next term.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Food Advisory Committee has put forward a base budget request of \$1,500 to cover basic expenses; however, to implement their work plan to conduct relevant community engagement and event(s), an additional \$1,000 is needed. See Appendix A for the Food Advisory Committee 2019 Budget Submission.

ALTERNATIVES FOR CONSIDERATION

The Board of Health does not refer the Food Advisory Committee budget request to the budget process for Advisory Committees.

Financial: Food Advisory Committee would not have a budget to operate.

Staffing: There are no staffing implications.

Legal: There are no legal implications.

Policy: Community Engagement was initiated in forming this Committee in 2016 and not continuing to fund it could be seen as not adhering to the City's commitment to community engagement.

Pros: Not funding the Committee may leave additional funds in the Advisory Committee Reserve to be used by other citizen advisory committees.

Cons: Not funding the Committee may result in lower or inequitable engagement and potential loss of volunteer members if basic funds to support the committee such as parking reimbursement, refreshments, training/education and meeting supplies are not available. In addition, not increasing the Committee's budget restricts their ability to fulfil their mandate in any meaningful manner to support and advise the City's Food Strategy implementation.

The Advisory Committee Review recommendations of reforming and amalgamation of food related committees would not be followed if budget was not assigned to the Food Advisory Committee.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Food Advisory Committee Annual Report and 2019 Budget Request
(BOH19004) (City Wide)**

Page 8 of 8

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement & Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix A to Report BOH19004 - Food Advisory Committee 2019 Budget Submission
Appendix B to Report BOH19004 - Food Advisory Committee Terms of Reference

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.



Smoke-Free Ontario Act, 2017 List of Cannabis Awareness and Public Education Resources

General Resources			
Source	Resource	Description	Link
Federal Government	Government of Canada's Cannabis Web Portal	Website with all federal government- related information on cannabis, including laws and regulations as well as health harms/effects	https://www.canada.ca/en/health-canada/services/drugs-medication/cannabis.html
CRISM/CAMH	Lower-risk Cannabis Use Guidelines (LCRUG)	The LRCUG is a knowledge-based tool targeted to individuals who use cannabis, so they can lower harms associated with that use	https://www.camh.ca/-/media/files/lrcug_professional-pdf.pdf
Early Psychosis Intervention Ontario Network	My Cannabis IQ	Tool to support individuals make informed decisions about cannabis use	http://mycannabisiq.ca/
Resources on the Health Effects of Cannabis			
Source	Resource	Description	Link
Federal Government	Government of Canada's Website on Cannabis Health Effects	Website which describes short-term, long-term and other health effects of cannabis	https://www.canada.ca/en/services/health/campaigns/cannabis/health-effects.html

Resources for Youth and Young Adults			
Source	Resource	Description	Link
CRISM/CAMH	Youth-facing Lower-risk cannabis use guidelines	Describes risks involved with cannabis consumption and mechanisms to lower these risks, specifically for youth	https://www.camh.ca/-/media/images/all-other-images/research-lrcug-for-youth/lrcug_for_youth-eng-pdf.pdf?la=en&amp;hash=15D9E4FB8DBA73B665C3267E64FE233F937A298
Kids Help Phone	Web Information for Youth	Page on Kids Help Phone website that provides fact-based information on cannabis including facts, myths, health effects, strategies to reduce harm and links to additional information and support services.	https://kidshelpphone.ca/get-info/cannabis-important-things-know/
Centre for Innovation in Campus Mental Health	Cannabis Harms: A guide for Ontario Campuses	A new resource for Ontario campuses which explores issues related to cannabis use, and provides readers with an overview of approaches that can reduce harms and risks.	https://campusmentalhealth.ca/wp-content/uploads/2018/06/CICMH-Reducing-Cannabis-Harms-Guide.pdf
Pregnancy and Breastfeeding Resources			
Source	Resource	Description	Link
Best Start	Risks of Cannabis on Fertility, Pregnancy, Breastfeeding and Parenting	This document provides information on the potential negative effects of cannabis use on pregnancy and breastfeeding	https://www.beststart.org/resources/all_reduction/RisksOfCannabis_A30-E.pdf
Resources for Primary Care Providers			
Source	Resource	Description	Link
Centre for Effective Practice	Cannabis Resource for Primary Care Providers	Provides information on cannabis health harms and use for primary care providers to assist them in conversations with patients	https://thewellhealth.ca/non-medical-cannabis/

Drug Impaired Driving Resources			
Source	Resource	Description	Link
Ontario Government	Impaired Driving Webpage	Provides information on the dangers, risks and penalties in Ontario for drug and alcohol impaired driving	http://www.mto.gov.on.ca/english/safety/impaired-driving.shtml
Federal Government	Health Canada's webpage on drug impaired driving	Provides information on the dangers and risks of impaired driving, including those associated with cannabis intoxication	https://www.canada.ca/en/campaign/don-t-drive-high.html
Workplace Resources			
Source	Resource	Description	Link
Ontario Government	Impairment and Workplace Safety	Provides an overview of workplace obligations, related to impairment, under the <i>Occupational Health and Safety Act</i>	https://www.labour.gov.on.ca/english/h/s/pubs/impairment.php



INFORMATION REPORT

TO:	Mayor and Members Board of Health
COMMITTEE DATE:	January 14, 2019
SUBJECT/REPORT NO:	Smoke-Free Ontario Act 2017 - Vapour Products and Cannabis (BOH19002) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Heidi McGuire (905) 546-2424, Ext. 6170
SUBMITTED BY & SIGNATURE:	Kevin McDonald Director, Healthy Environments Division Public Health Services

Council Direction:

Not applicable.

Information:

On October 17, 2018, Bill 36, the Cannabis Statute Law Amendment Act, 2018 was passed and received Royal Assent. Bill 36 amended the Smoke-Free Ontario Act, 2017 to prohibit the smoking of cannabis in the same places where smoking tobacco and the use of electronic cigarettes (vaping) is prohibited. Amendments also create rules for displaying and promoting vapour products. Related amendments to Ontario Regulation 268/18 under the Smoke-Free Ontario Act, 2017 were also finalized by the government.

Display and Promotion of Tobacco and Electronic Cigarettes

The following rules came into effect for the display and promotion of vapour products at places where they are sold or offered for sale:

- Specialty vape stores can only display and promote vapour products within the retail establishment, and the retail establishment must comply with several conditions (e.g., no minors allowed entry, establishment must be a building or located inside a building, customers can only enter establishment from the outdoors, and the establishment cannot be a through fare);

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

- Retailers that are not specialty vape stores (e.g., convenience stores) cannot display vapour products, and can only promote vapour products, if the promotion complies with federal law; and,
- Wholesalers, distributors and manufacturers can display and promote vapour products, as long as the display or promotion complies with federal law.

Rules for sale and supply, display and promotion of tobacco products under the Smoke-Free Ontario Act remain unchanged, with the exception of a prohibition on display of tobacco product accessories associated with a brand of tobacco.

Places of Use

The Smoke-Free Ontario Act, 2017 prohibits smoking of cannabis and tobacco, as well as use of electronic cigarettes (containing any substance) in the following locations:

- Indoor common areas in condos, apartment buildings and university/college residences;
- Enclosed public places and enclosed work places;
- Non-designated guest rooms in hotels, motels and inns;
- At school, on school grounds, and all public areas within 20m of these grounds;
- On children's playgrounds and public areas within 20m of playgrounds;
- In child care centres, or where an early years program is provided;
- In places where home child care is provided;
- Within 9m from the entrance or exit of hospitals (public/private), psychiatric facilities, long-term care homes, independent health facilities;
- On outdoor grounds of hospitals (public/private) and psychiatric facilities;
- In non-controlled areas in long-term care homes, certain retirement homes, provincially-funded supportive housing, designated psychiatric or veterans' facilities, and residential hospices;
- Publicly-owned sports fields, nearby spectator areas and public areas within 20m of these areas;
- In a vehicle or boat that is being driven or is at risk of being put into motion;
- In restaurants and on bar patios and public areas within 9m of a patio;
- On outdoor grounds of specified Ontario government office buildings;
- In reserved seating areas at outdoor sports and entertainment locations;
- On grounds of community recreational facilities, and public areas within 20m of those grounds; and,
- In sheltered outdoor areas with a roof and more than two walls which the public or employees frequent, or are invited to (e.g. a bus shelter).

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Limited exemptions for smoking tobacco and cannabis and vaping include

- Controlled areas in long-term care homes, certain retirement homes, provincially-funded supportive housing, designated psychiatric facilities and designated veterans' facilities;
- Designated guest rooms in hotels, motels and inns;
- Scientific research and testing facilities;
- Controlled areas in residential hospices (note: exemption does not include tobacco smoking); and,
- Stage productions (note: exemption does not include tobacco or cannabis smoking).

Public Health Responsibilities and Administration

Changes to the Smoke-Free Ontario Act, 2017 incur the following responsibilities for Public Health Services:

- Enforcement of legislative changes by Healthy and Safe Communities Tobacco Enforcement Officers;
- Registration and approval for retailers who wish to be designated as Tobacconists or Specialty Vape Shops;
- Education of stakeholders and public to ensure awareness and compliance with new legislation; and,
- Distribution of required signage to stakeholders.

Appendices and Schedules Attached

Appendix A to Report BOH19002 – Smoke Free Ontario Act 2017 List of Cannabis Awareness and Public Education Resources

References

1. Ontario Government. (October 17, 2018). Smoke-Free Ontario Act. Retrieved from <https://www.ontario.ca/laws/statute/17s26>.
2. Ontario Government. (October 17, 2018). Reg.268/18: General. Retrieved from <https://www.ontario.ca/laws/regulation/180268>.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.