

City of Hamilton GENERAL ISSUES COMMITTEE ADDENDUM

Meeting #: 18-002

Date: January 18, 2019

Time: 9:30 a.m.

Location: Council Chambers, Hamilton City Hall

71 Main Street West

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

				Pages		
5.	DELEGATION REQUESTS					
	*5.1	Consul	Manchia, UrbanSolutions Planning and Land Development Itants Inc., respecting Item 8.1 - 2019 Proposed Tariff Fees for and Engineering Development Applications (PED19015)	2		
	*5.2	respec	ne Mammel, Hamilton-Halton Home Builders' Association, ting Item 8.1- 2019 Proposed Tariff Fees for Planning and tering Development Applications (PED19015)	3		
8.	STAI	STAFF PRESENTATIONS				
	8.1	2019 Proposed Tariff Fees for Planning and Engineering Development Applications (PED19015) (City Wide)				
		*8.1.a	City of Hamilton Planning and Growth Management Application Fee Review, Presented by BMA Management Consulting Inc.	4		
	8.2	Healthy and Safe Communities Department Budget Presentation (To be distributed)				
		*8.2.a	Presentation respecting Healthy and Safe Communities Department Budget	21		

Form: Request to Speak to Committee of Council Submitted on Friday, January 11, 2019 - 12:54 pm

==Committee Requested==

Committee: General Issues Committee

==Requestor Information==

Name of Individual: Sergio Manchia, MCIP, RPP

Name of Organization: UrbanSolutions Planning & Land

Development Consultants Inc.

Contact Number: 9055461087

Email Address: smanchia@urbansolutions.info

Mailing Address: 105 Main Street East, Suite 501

Reason(s) for delegation request: Attend the January 18, 2019 General Issues Committee to speak to Item 8.1 on the agenda re: 2019 Proposed Tariff Fees for Planning and Engineering Development Applications (PED19015).

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No

Form: Request to Speak to Committee of Council Submitted on Monday, January 14, 2019 - 9:59 am

==Committee Requested==

Committee: General Issues Committee

==Requestor Information==

Name of Individual: Suzanne Mammel

Name of Organization: Hamilton-Halton Home Builders'

Association

Contact Number: 905-575-3344

Email Address: smammel@hhhba.ca

Mailing Address: 1112 Rymal Road East, Hamilton Ontario

Reason(s) for delegation request:

GIC Meeting, Friday January 18th, 2019 - 9:30AM Item 8.1 - 2019 Proposed Tariff Fees for Planning and Engineering Development Applications.

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No

City of Hamilton Planning and Growth Management Application Fee Review

January 18, 2019
Presented by BMA Management Consulting Inc.



Goals

Compliance with Legislation

Fair and Equitable

Proportional to the Actual Cost of Service



Introduction

- Last review was undertaken in 2012
- Since last review:
 - Increased public expectations requiring more information
 - More complex applications requiring specialized studies and specific reviews – cost for which are now being captured
 - Multi-divisional costing including Building, Planning, Growth Management, Transportation and Parking, Public Works, Hamilton Water, Legal, Clerks
 - Number of submissions and re-submissions has increased
 - Quality of the submissions, in some cases, has declined resulting in additional work
 - Additional staff attendance at open house meetings and subsequent follow up with public and applicants



Planning and Growth Management Fee Review Process

Review Process

- Identify full cost of service
- Process mapping of tasks within the permit processes
- Identify staff positions involved
- Staff estimated times based on average application types.
- Average "productive time" per staff person was determined (i.e. deducted vacation time, training time, etc.)
- Developed activity based costing model
- Validate Findings revenue recovery projections, hours
- Underwent iteration reviews and revisions until City staff and BMA were confident of the results
- Compare fees to other municipalities



Full Cost Accounting

Identification of Full Cost of Programs and Services

Direct Departmental Costs

Indirect Departmental Corporate Cost Allocations



Peer Municipal Comparisons

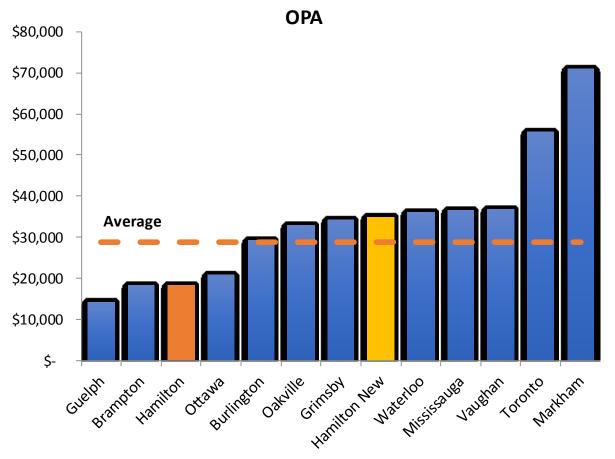


Peer Comparison

- The purpose of a comparison is to provide a sense of where Hamilton's fees fall in relation to other municipalities and is used for information purposes only
- There are many factors that impact the fees in each jurisdiction including but not limited to:
 - Governance structure (single versus two tier municipalities)
 - Processes review processes, commenting agencies etc.
 - Cost recovery goals/objectives
 - Performance standards turnaround times
 - Resources utilized
 - Complexity and definitions/classifications of fees
- Comparative fee surveys do not provide information about the cost recovery policies or procedures inherent in each municipality
- Overall, Hamilton's fees tend to be in the middle range for most fees and municipalities surveyed



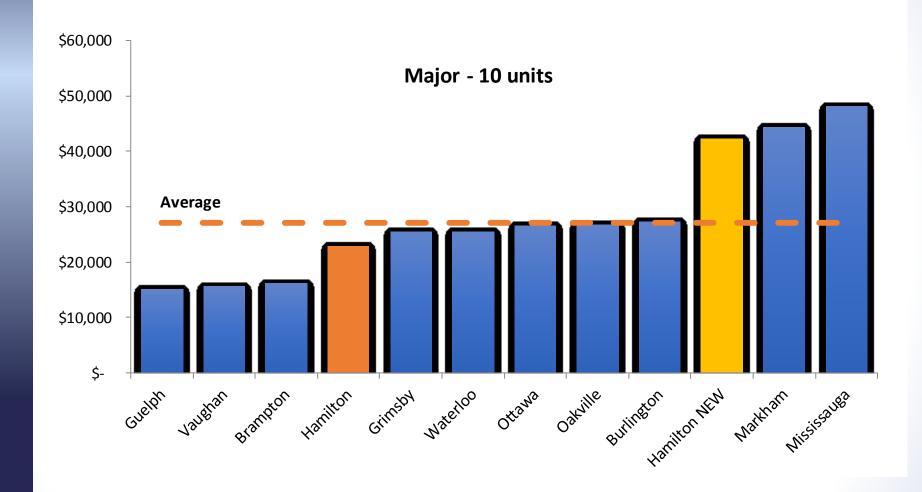
Official Plan Amendment



Calculated fee takes into consideration duplication of effort in processing a zoning application

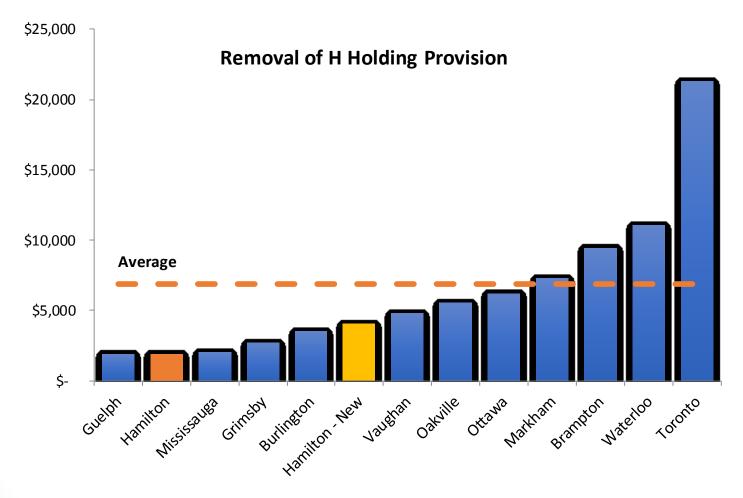


Major Zoning Amendment



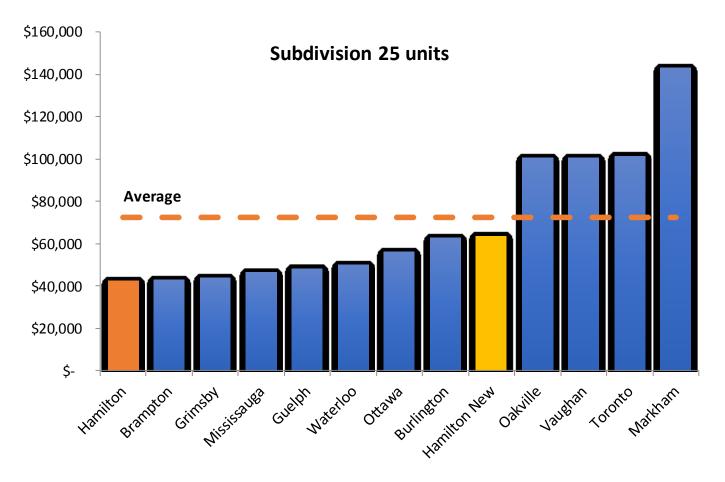


Removal of H Holding Provision



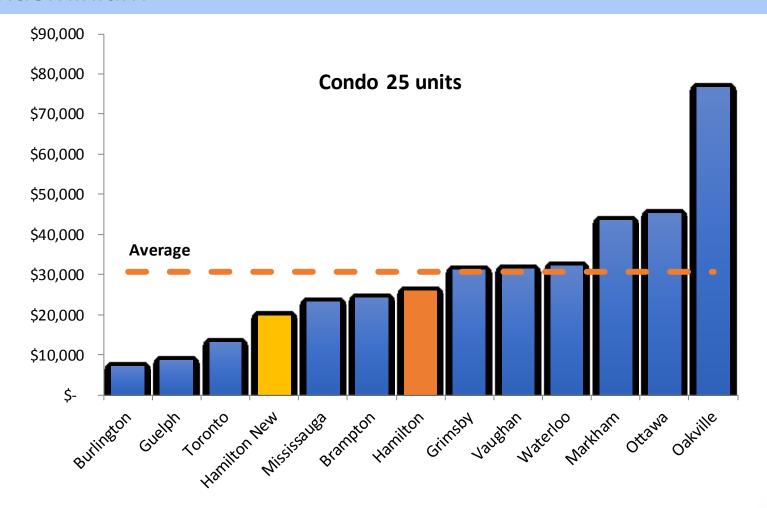


Subdivision



 Recommended fee introduces a tiered step-down rate to recognize economies of scale for large projects

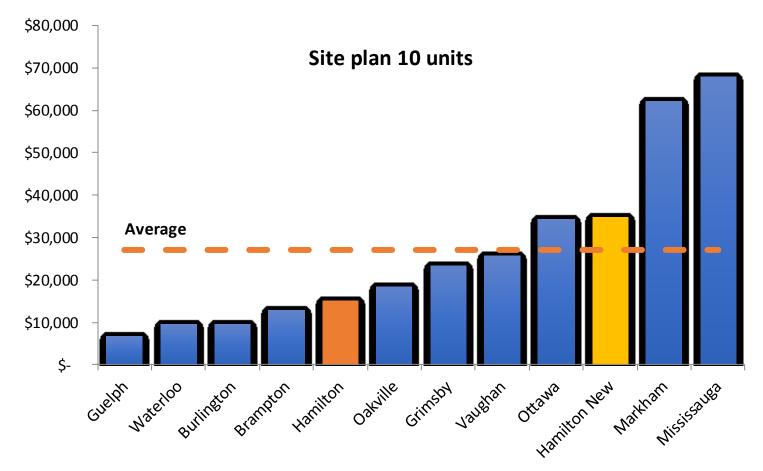
Condominium



Efficiencies have been achieved resulting in a reduction of proposed fee



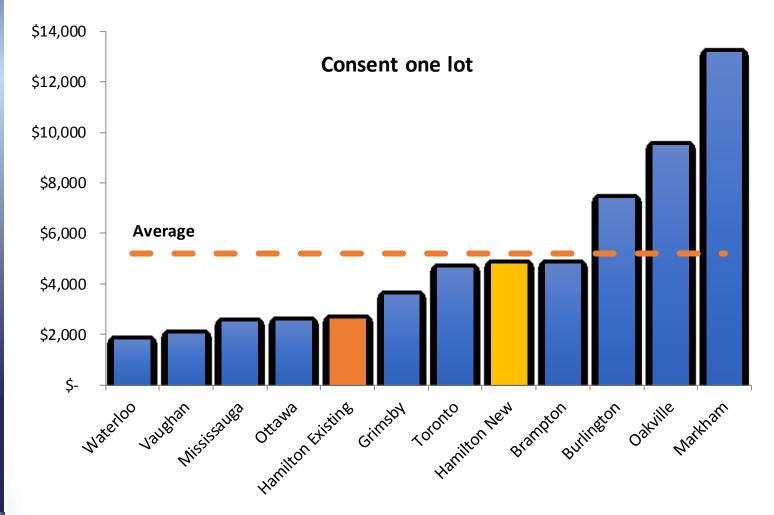
Site Plan



 Recommended fee caps vertical development at \$35,000. Application fee takes into consideration size of the development by including a base fee and a per unit fee

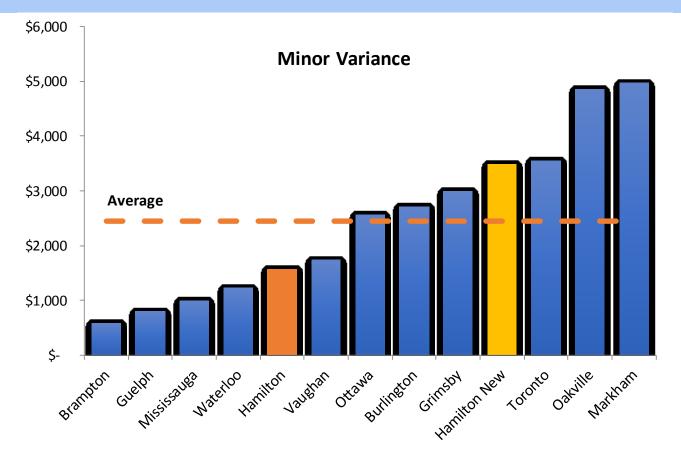


Consent One Lot





Minor Variance



 Minor variance can vary in complexity – the above reflects a minor variance. There is also a lower fee for routine minor variance



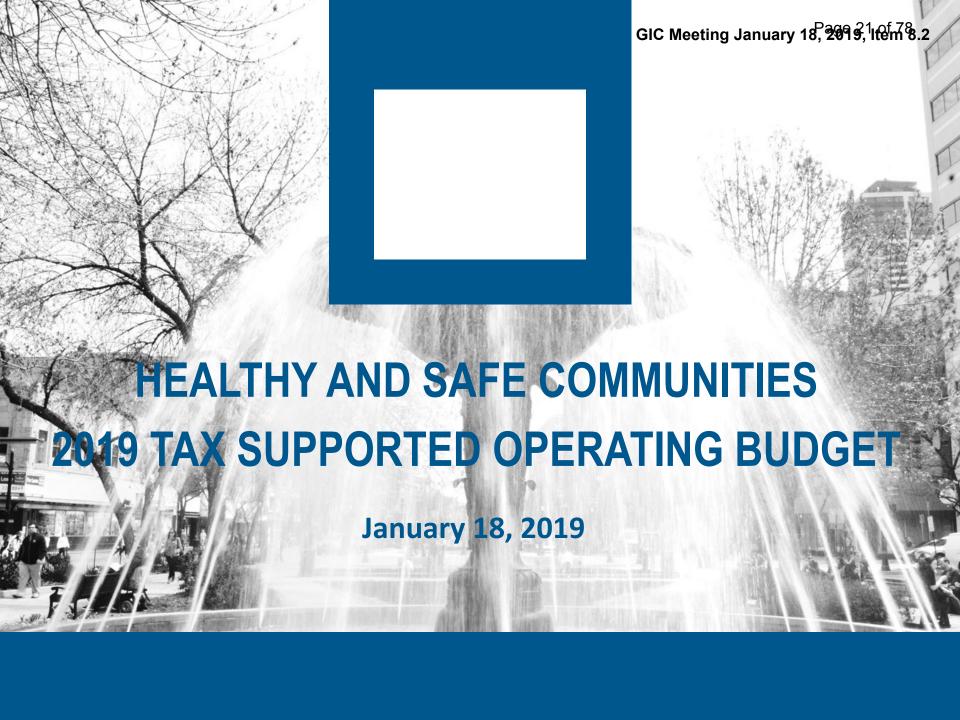
Conclusions

- User fees help ensure optimal and efficient use of scarce resources and reduce pressure on property taxes
- Existing fees generally low in comparison to peer municipalities
- Existing fees not recovering the full cost of service

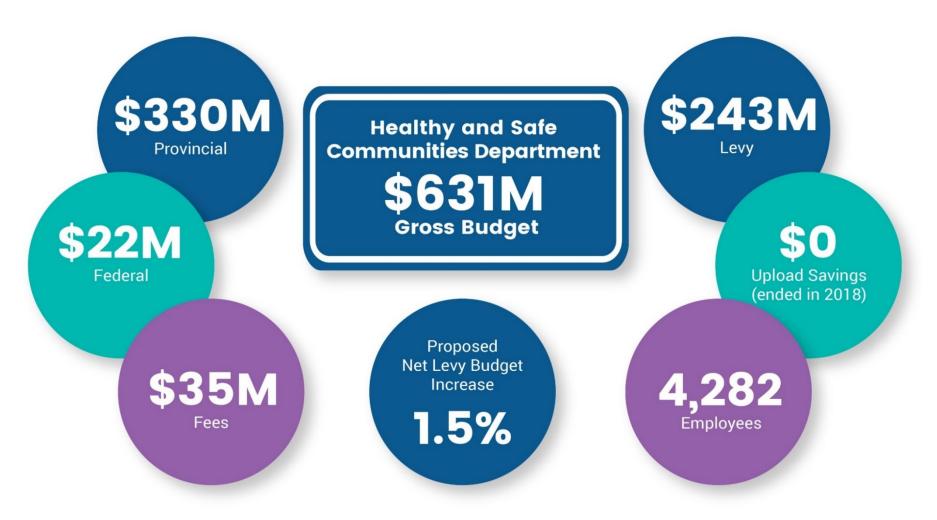


Questions & Answers Questions & Answers Answers Answers Answers





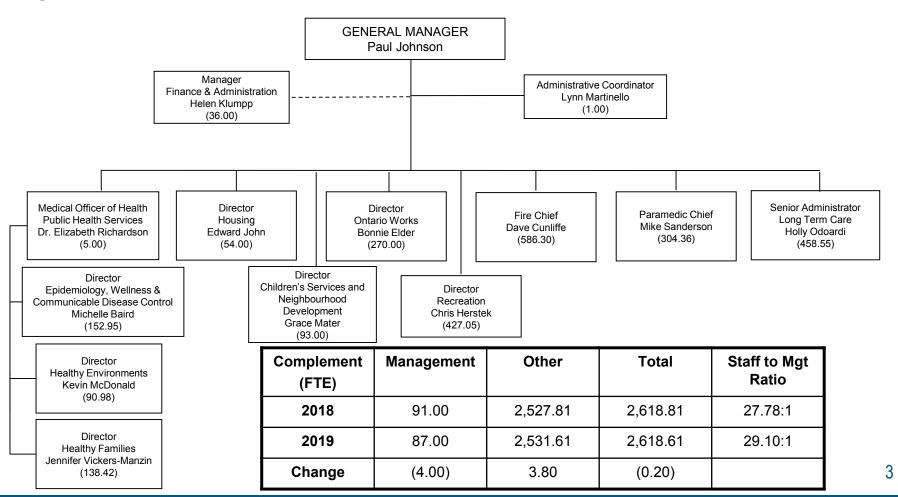
OVERVIEW - BY THE NUMBERS





ORGANIZATIONAL CHART

OVERVIEW





2019 OPERATING BUDGET BY DIVISION

Healthy and Safe Communities

-2019 vs 2018 Net Change-

2018	2019	2019	\$	%
Restated	Preliminary	Preliminary		
Net	Gross	Net		
2,568,720	2,970,640	2,630,930	62,210	2.4%
8,441,390	93,556,110	8,571,730	130,340	1.5%
11,823,090	153,162,030	11,957,630	134,540	1.1%
45,318,550	90,983,920	45,080,420	(238,130)	(0.5%)
13,338,090	46,331,560	13,484,300	146,210	1.1%
32,186,090	50,148,910	33,292,610	1,106,520	3.4%
91,105,420	92,937,340	92,509,590	1,404,170	1.5%
22,361,980	49,081,060	23,244,480	882,500	3.9%
12,488,880	51,641,030	12,473,320	(15,560)	(0.1%)
239,632,210	630,812,600	243,245,010	3,612,800	1.5%
	Restated Net 2,568,720 8,441,390 11,823,090 45,318,550 13,338,090 32,186,090 91,105,420 22,361,980 12,488,880	Restated Preliminary Net Gross 2,568,720 2,970,640 8,441,390 93,556,110 11,823,090 153,162,030 45,318,550 90,983,920 13,338,090 46,331,560 32,186,090 50,148,910 91,105,420 92,937,340 22,361,980 49,081,060 12,488,880 51,641,030	Restated NetPreliminary GrossPreliminary Net2,568,720 8,441,390 11,823,090 45,318,550 13,338,090 32,186,090 91,105,420 22,361,980 12,488,8802,630,930 93,556,110 153,162,030 90,983,920 46,331,560 50,148,910 92,937,340 92,937,340 92,509,590 23,244,480 12,473,320	Restated Net Preliminary Gross Preliminary Net 2,568,720 2,970,640 2,630,930 62,210 8,441,390 93,556,110 8,571,730 130,340 11,823,090 153,162,030 11,957,630 134,540 45,318,550 90,983,920 45,080,420 (238,130) 13,338,090 46,331,560 13,484,300 146,210 32,186,090 50,148,910 33,292,610 1,106,520 91,105,420 92,937,340 92,509,590 1,404,170 22,361,980 49,081,060 23,244,480 882,500 12,488,880 51,641,030 12,473,320 (15,560)



2019 BUDGET DRIVERS

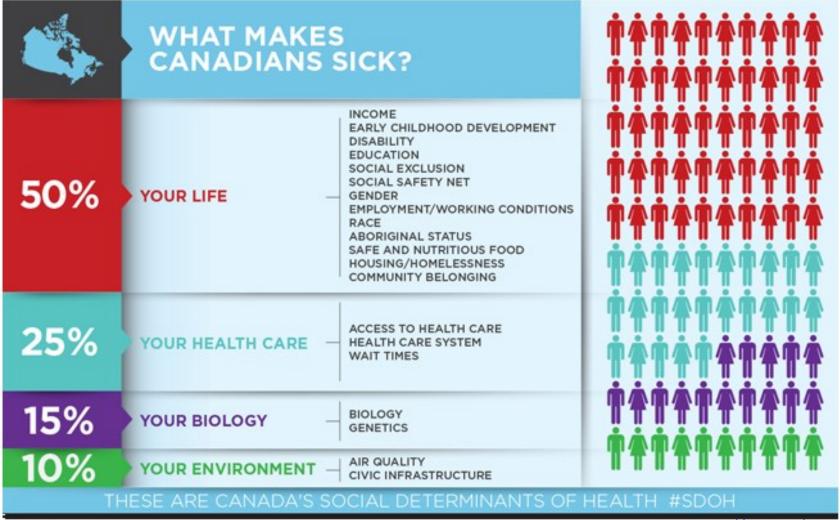
Item	Cost (\$)	
Employee Related Costs	4,390,470	
Social Housing	(422,090)	
Provincial Subsidies – Long Term Care, Public Health, Paramedic	(2,068,460)	
Fire, Paramedic - Transfers to Vehicle/Equipment Reserves	555,250	
Fire - Line of Duty Death Benefit (LODDB)	325,000	
Recreation - User Fee revenues	(379,370)	
Recreation - Operating expenditures	500,960	



To provide services that ensure Hamilton is a healthy and safe community



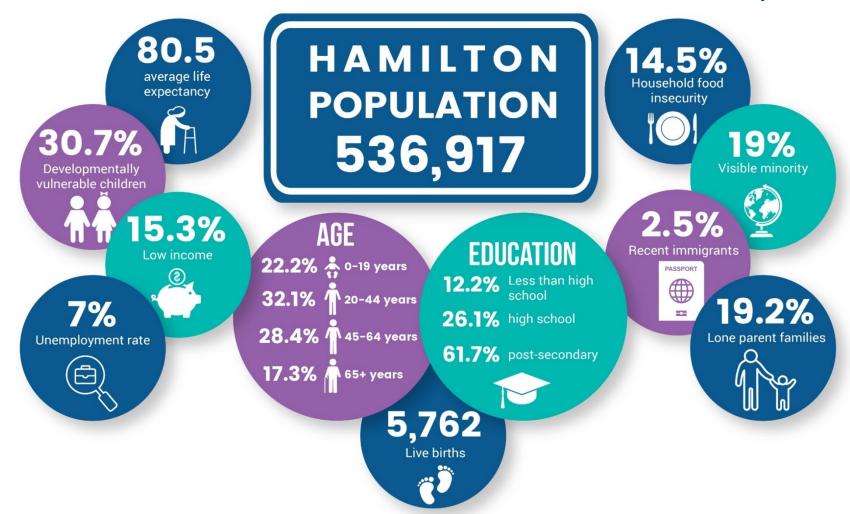
What Impacts Our Health?



The Canadian Medical Association (https://cma.ca/)



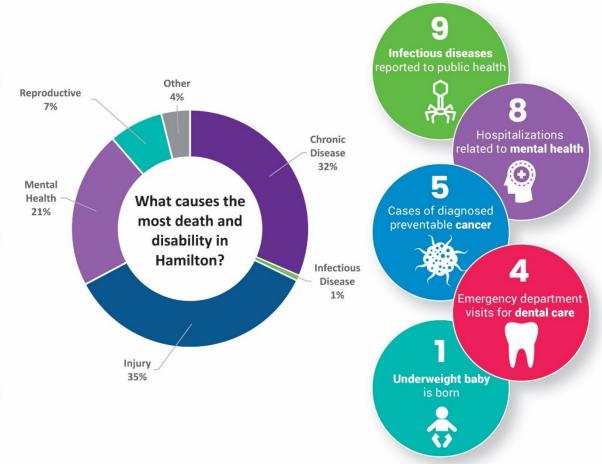
Hamilton's Population





Hamilton's Health

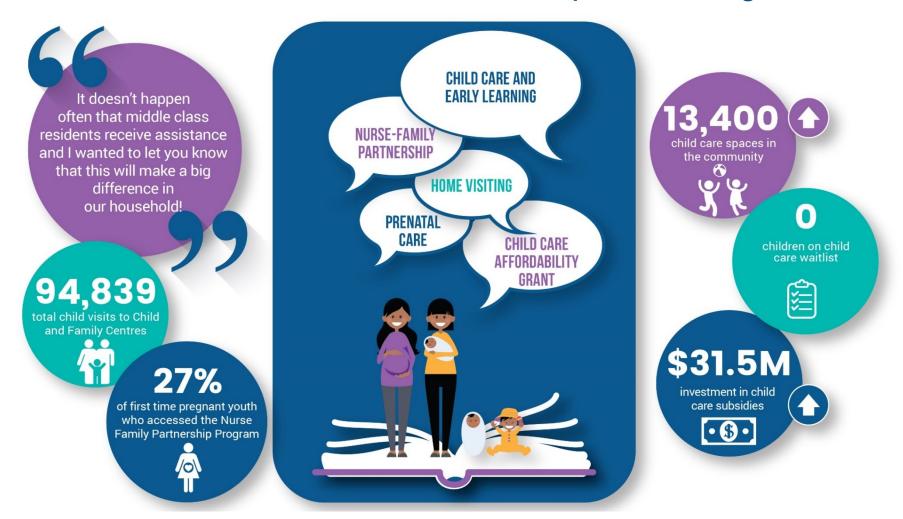




*Estimates are approximate and do not account for seasonality.

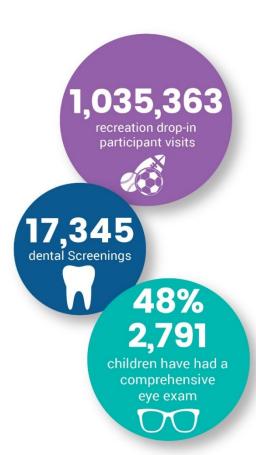


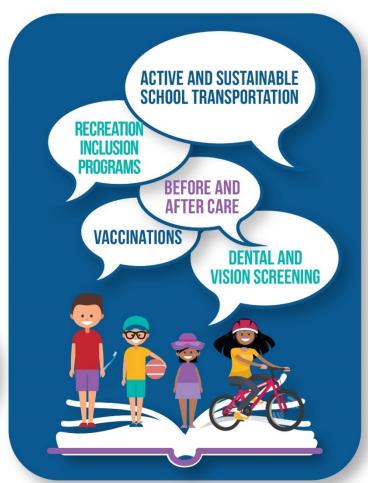
Services Across the Lifespan - Young Children

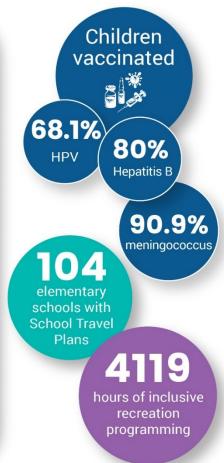




Service Across the Lifespan - School-Aged Children







Service Across the Lifespan - Teens



66,749
registered recreation program hours





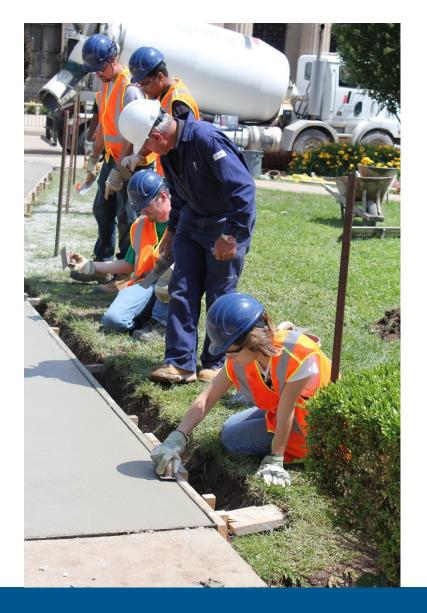














Service Across the Lifespan - Adults and Families





17%
of active applications are households in RGI unit waiting for transfer

Our Housing Waitlist – Or More Accurately, Waitlists

of applications are a special priority for victims of abuse.

Another 4% of applications represent local priorities

of active applications are receiving a Housing Allowance

6,705

households on Access to Housing Waitlist Wait time for special priority applications was just

over **11 months**.
For other applications it was just over

4 years

508

households moved into RGI Housing 90%
of applications are
handled through
a chronological
process

Over

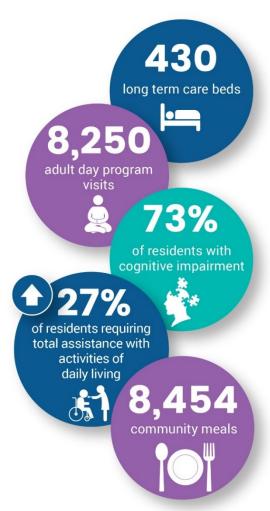


HOUSING FUNDING 2014-2018

(In 000's)	Total	Federal	Provincial	Levy
Homelessness	148,172	24,470	101,496	22,206
Social Housing – Operating	303,351	98,193	-	205,158
Social Housing – Capital	3,000	-	-	3,000
Affordable Housing	33,673	2,332	9,605	21,736
Investment in Affordable Housing	30,519	15,259	15,259	-
Social Infrastructure Fund	15,050	7,525	7,525	-
Social Housing Improv. Prog.	11,596	5,799	5,798	-
Social Housing Apart. Retrofit Prog.	7,171	-	7,171	-
Social Housing Apart. Improv. Prog.	14,121	-	14,121	-
Council Poverty Reduction	11,000	-	-	11,000
Other	4,773	-	1,200	3,573
Total	582,426	153,578	162,175	266,673



Service Across the Lifespan - Older Adults











Bernie Morelli





Bernie Morelli **Recreation Centre**





Keeping Us Safe

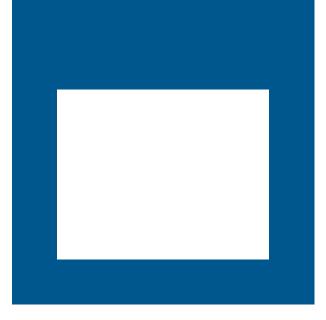




MAJOR INITIATIVES 2020 to 2022 What's Ahead?

- Service Integration
- Housing and Homelessness Action Plan Update
- 10-Year Fire Service Delivery Plan
- 10-Year Hamilton Paramedic Service Master Plan
- Urban Indigenous Strategy
- Government Relations
 - Overall Provincial and Federal Direction
 - Resource support for infrastructure





QUESTIONS?

2019 PRELIMINARY TAX OPERATING BUDGET Divisional Breakdown



HSC Administration



HSC Administration

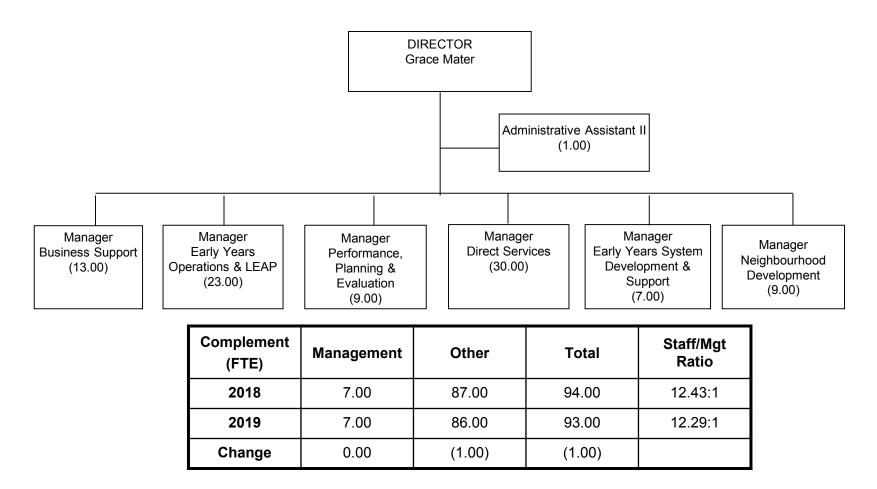
-2019 vs 2018 Net Change-

	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
HSC - Finance & Administration	2,006,340	2,344,720	2,041,060	34,720	1.7%
General Manager's Office	562,380	625,920	589,870	27,490	4.9%
Total HSC Administration	2,568,720	2,970,640	2,630,930	62,210	2.4%



Children's Services and Neighbourhood Development







Children's Services and Neighbourhood Dev.

-2019 vs 2018 Net Change-

	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Neighbourhoods & Community	1,562,300	1,659,520	1,618,820	56,520	3.6%
CSND Administration	(17,300)	412,340	(15,090)	2,210	(12.8%)
Early Years & Child Care	6,691,710	89,637,430	6,721,800	30,090	0.4%
Home Management	204,680	1,846,820	246,200	41,520	20.3%
Total Children's Services and Neighbourhood Dev.	8,441,390	93,556,110	8,571,730	130,340	1.5%

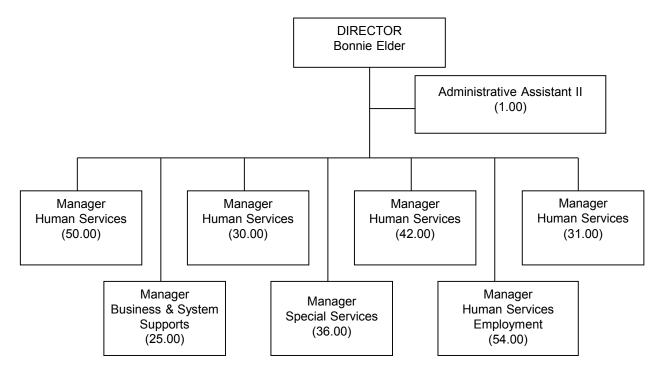


Ontario Works





ONTARIO WORKS



Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	8.00	262.00	270.00	32:75:1
2019	8.00	262.00	270.00	32:75:1
Change	0.00	0.00	0.00	



Ontario Works

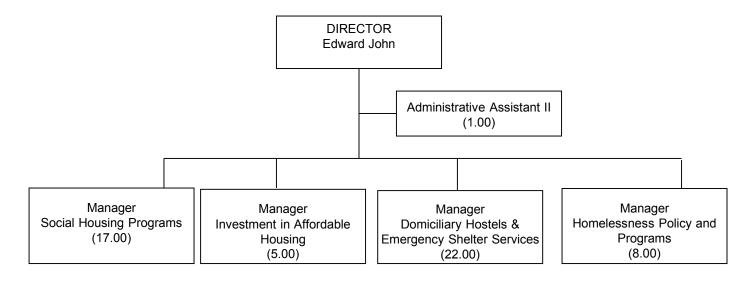
-2019 vs 2018 Net Change

	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Client Benefits/Spec Supports	1,036,700	121,499,880	1,065,230	28,530	2.8%
OW Admin	10,786,390	31,662,150	10,892,400	106,010	1.0%
Total Ontario Works	11,823,090	153,162,030	11,957,630	134,540	1.1%



Housing Services





Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	5.00	49.00	54.00	9.80:1
2019	5.00	49.00	54.00	9.80:1
Change	0.00	0.00	0.00	



Housing Services

-2019 vs 2018 Net Change-

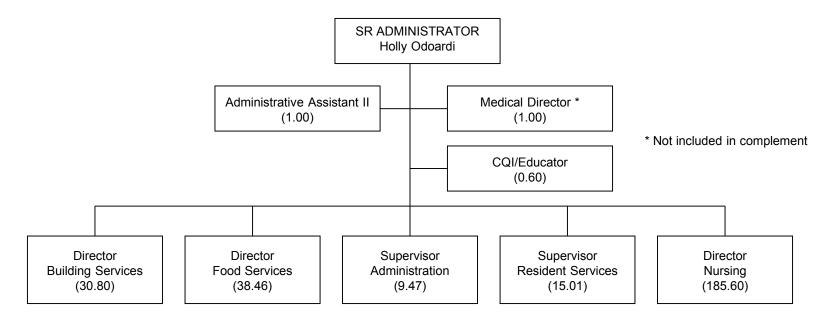
	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Housing Services Administration	603,910	734,230	607,470	3,560	0.6%
Affordable Housing	4,661,470	7,696,920	4,727,130	65,660	1.4%
Homelessness	4,551,210	31,763,460	4,688,920	137,710	3.0%
Social Housing	35,501,960	50,789,310	35,056,900	(445,060)	(1.3%)
Total Housing Services	45,318,550	90,983,920	45,080,420	(238, 130)	(0.5%)



Long Term Care



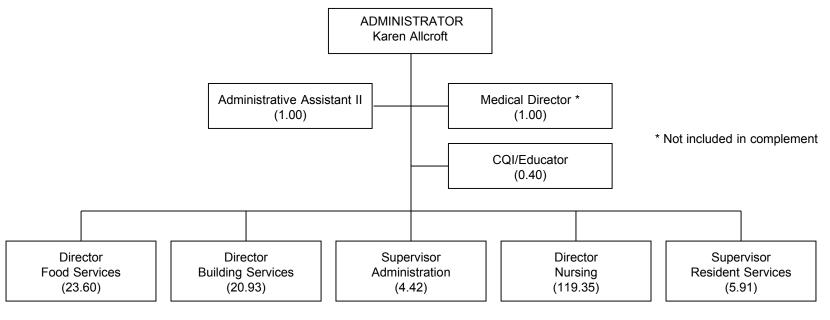
MACASSA LODGE



Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	8.00	273.94	281.94	34.24:1
2019	8.00	273.94	281.94	34.24:1
Change	0.00	0.00	0.00	



WENTWORTH LODGE



Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	6.00	170.61	176.61	28.44:1
2019	6.00	170.61	176.61	28.44:1
Change	0.00	0.00	0.00	



Long Term Care

-2019 vs 2018 Net Change-

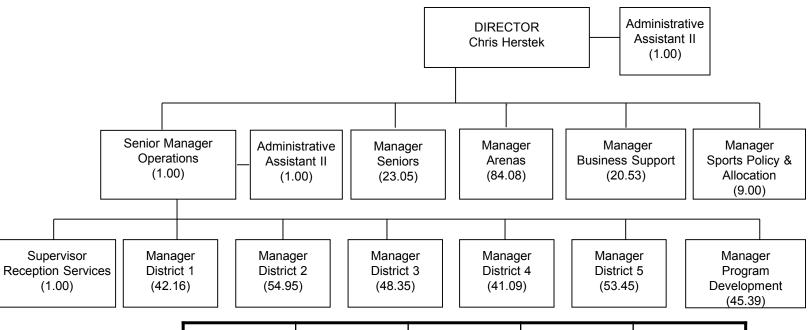
	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Macassa Lodge	7,819,610	28,815,410	7,948,800	129,190	1.7%
Wentworth Lodge	5,518,480	17,516,140	5,535,500	17,020	0.3%
Total Long Term Care	13,338,090	46,331,550	13,484,300	146,210	1.1%



Recreation







Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	12.00	415.05	427.05	34.49:1
2019	12.00	415.05	427.05	34.59:1
Change	0.00	0.00	0.00	



Recreation

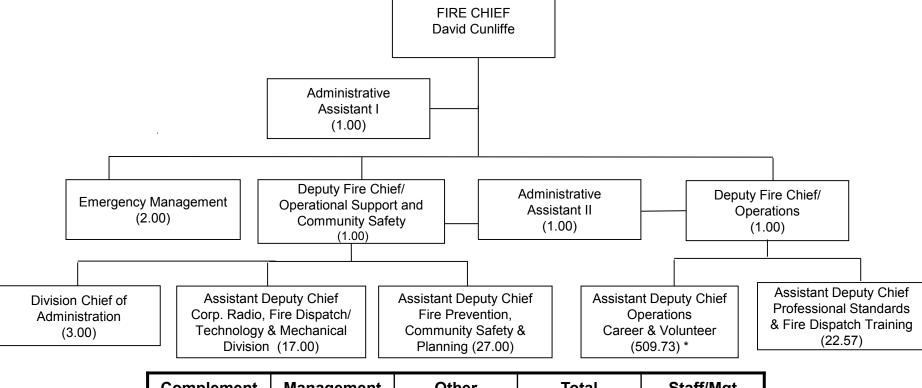
-2019 vs 2018 Net Change-

	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
City Wide Services & Programs	4,811,080	10,001,270	4,962,250	151,170	3.1%
Recreation Administration	44,010	56,550	46,550	2,540	5.8%
Recreation Operations	27,331,000	40,091,090	28,283,810	952,810	3.5%
Total Recreation	32,186,090	50,148,910	33,292,610	1,106,520	3.4%



Hamilton Fire Department





Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	9.00	577.30	586.30	64.14:1
2019	9.00	577.30	586.30	64.14:1
Change	0.00	0.00	0.00	

* Volunteer Firefighter HC of 270 not included

44



Hamilton Fire Department

-2019 vs 2018 Net Change-

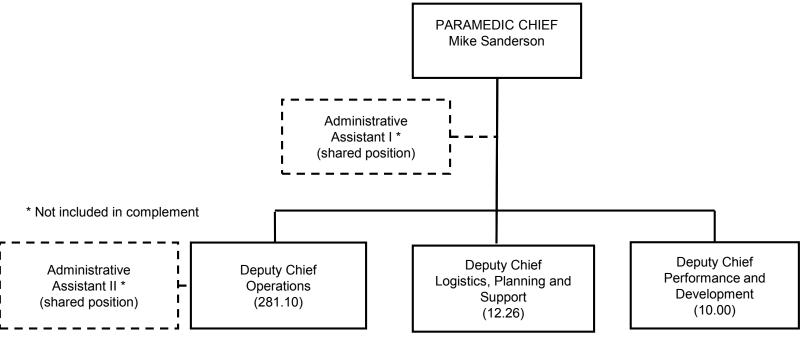
	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Corporate Radio System	705,920	703,620	703,620	(2,300)	(0.3%)
Emergency Management	367,170	372,580	372,580	5,410	1.5%
Fire Administration	2,024,130	2,074,200	2,074,200	50,070	2.5%
Fire Operations	88,008,200	89,786,940	89,359,190	1,350,990	1.5%
Total Hamilton Fire Department	91,105,420	92,937,340	92,509,590	1,404,170	1.5%



Hamilton Paramedic Service







Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	7.00	294.86	301.86	42.12:1
2019	7.00	297.36	304.36	42.48:1
Change	0.00	2.50	2.50	



Hamilton Paramedic Service

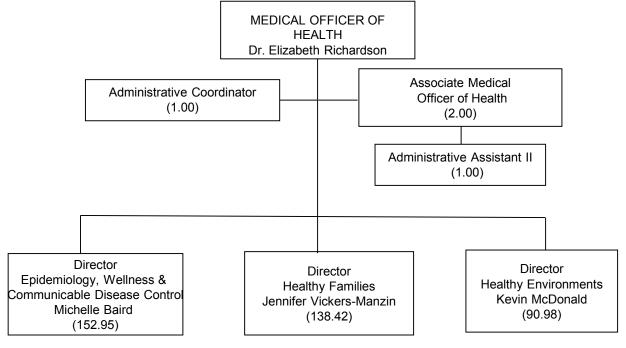
-2019 vs 2018 Net Change-

	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Paramedic Service Admin	2,815,190	2,912,620	2,912,620	97,430	3.5%
Paramedic Service Operations	42,782,950	46,168,440	44,510,000	1,727,050	4.0%
Paramedic Service Provincial Funding	(23,236,160)	-	(24, 178, 140)	(941,980)	4.1%
Total Hamilton Paramedic Service	22,361,980	49,081,060	23,244,480	882,500	3.9%



Public Health Services





Complement (FTE)	Management	Other	Total	Staff/Mgt Ratio
2018	27.50	368.05	395.55	13.38:1
2019	23.50	370.35	393.85	15.76:1
Change	(4.00)	2.30	(1.70)	



Public Health Services

-2019 vs 2018 Net Change-

	2018	2019	2019	\$	%
	Restated	Preliminary	Preliminary		
	Net	Gross	Net		
Medical Officer of Health & Provincial Subsidy	(16,309,670)	6,606,810	(16,894,000)	(584,330)	3.6%
Epidemiology, Wellness and Communicable Disease Control	12,090,380	17,181,690	12,314,220	223,840	1.9%
Healthy Environments	8,149,920	11,318,670	8,319,760	169,840	2.1%
Healthy Families	8,558,250	16,533,860	8,733,340	175,090	2.0%
Total Public Health Services	12,488,880	51,641,030	12,473,320	(15,560)	(0.1%)



MULTI-YEAR OUTLOOK 2020-2022



MULTI-YEAR OUTLOOK BY DIVISION

	Preliminary	Multi-Year Outlook					
	2019	202	0	2021		202	2
	Budget \$	Budget \$	% Change from 2019	Budget \$	% Change from 2020	Budget \$	% Change from 2021
Healthy and Safe Communities							
HSC Administration	2,630,930	2,718,690	3.3%	2,800,800	3.0%	2,871,610	2.5%
Children's Services and Neighbourhood Dev.	8,571,730	8,689,120	1.4%	8,790,390	1.2%	8,891,220	1.1%
Ontario Works	11,957,630	12,267,320	2.6%	12,581,290	2.6%	12,899,400	2.5%
Housing Services	45,080,420	45,700,370	1.4%	46,514,260	1.8%	47,868,510	2.9%
Long Term Care	13,484,300	14,073,990	4.4%	14,749,240	4.8%	15,329,750	3.9%
Recreation	33,292,610	34,055,690	2.3%	34,852,200	2.3%	35,678,670	2.4%
Hamilton Fire Department	92,509,590	95,728,520	3.5%	98,559,540	3.0%	100,304,530	1.8%
Hamilton Paramedic Service	23,244,480	23,525,970	1.2%	24,056,330	2.3%	24,267,260	0.9%
Public Health Services	12,473,320	13,318,130	6.8%	14,235,580	6.9%	15,054,160	5.8%
Total Department	243,245,010	250,077,800	2.8%	257,139,630	2.8%	263,165,110	2.3%



Service	Sub-se	ervice				
Early Years System Management	Community Provider FundingResearch and EvaluationSystem Planning and Development					
Child Care System Management	FundingPlanning and Development	Subsidy Eligibility and Placement				
Directly Operated Child Care Program- Red Hill Family Centre	 Childcare and Family Supports Specialized Supports for Children with Special Needs 					
Life Skills and Case M	Life Skills and Case Management					
Community Engagement	Age-Friendly HamiltonNeighbourhood DevelopmentUrban Indigenous Strategy	Snow AngelsStrategic Youth InitiativesXperience Annex				
Long Term Care	Adult Day Program	Meals on Wheels				
Hamilton Paramedic Service						



Service	Su	b-service		
Ontario Works	 Employment Counselling Human Service Case Management Job Development and Placement Training and Skills Development 			
Special Supports – Lo	w Income Program			
Housing Service System Management	Affordable Housing ProgramEmergency Shelter ServicesHomelessness Services	Policy and DevelopmentResidential Care FacilitiesSocial Housing Administration		
Housing Supports	 Homeownership and Loans program Rent Supplement/Housing Allowance Program Residential Care Facilities/Homelessness Services 			
Recreation Facilities, Products and Services	 Child Care Services Drop-In Programs Facility Maintenance and Operation Facility Rentals 	Food ServicesInclusive Recreation ServicesRegistered Programs		

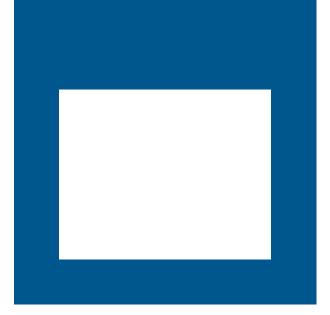


Service	Sub-service
Hamilton Fire Department	 Activation of the Emergency Operations Centre Business Continuity Corporate Emergency Plans and Procedures Emergency Exercises Emergency Management Training for Internal and External Partners Emergency Mitigation Emergency Response – Fire/Medical/Rescue/Hazmat/Alarm/Flooding/Odour Fire Dispatch Fire Fleet/Equipment Mechanical Services Fire Prevention/Code Enforcement Hazard Identification and Risk Analysis/Critical Infrastructure Identification Investigation/Electrical Issues Public Education/Community Safety/Awareness Training of Hamilton Fire Department Personnel
Corporate Trunked Radio System	 Fire Department Paging Network Radio/Communications Network (Fire, Police, Public Works, and Airport) Radio System Equipment Installation and Repair Radio System Troubleshooting and Maintenance



Service	Sub-s	ervice		
Public Health Foundational Standards	 Effective Public Health Practice Emergency Preparedness, Response, and Recovery 	Health EquityOrganizational RequirementsPopulation Health Assessment		
Healthy Environments	Food SafetyHealthy Environments	Residential Care Facility InspectionSafe Water		
Healthy Families	Child and Adolescent ServicesHealthy Growth & Development	School Health		
Chronic Disease and Injury Prevention	Adult Dental TreatmentAlcohol Drugs and Gambling ServicesChronic Disease Prevention	Injury PreventionMental Health PromotionSubstance Misuse		
Infectious Disease	 Immunization Infectious and Communicable Diseases Prevention and Control Vector Borne Disease Prevention and Control 			





THANK YOU