Meeting #: 19-002(e)
Date: January 30, 2019
Time: 9:30 a.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

1. APPROVAL OF AGENDA
2. DECLARATIONS OF INTEREST
3. APPROVAL OF MINUTES OF PREVIOUS MEETING
4. COMMUNICATIONS
5. CONSENT ITEMS
6. STAFF PRESENTATIONS
   6.1 Planning and Economic Development Department 2019 Operating Budget (no copy)
   6.2 City Manager's Office 2019 Operating Budget
7. DISCUSSION ITEMS
   *7.1 Ray Lewis Track and Field Center (Mohawk Sports Park) the Golden Horseshoe Track and Field Council (GHTFC) Phase 3 Initiative (PW19010) (Ward 7)
8. MOTIONS
9. NOTICES OF MOTION
10. ADJOURNMENT
Priorities Cascade from our 25 Year Community Vision

Our Strategy & Performance

- 2016-2040: Updated every 10 years as a prelude to the Strategic Plan
- 2016-2025: Updated every 10 years
- 2019-2022: Annual budget process and update of 3 year rolling outlook

Performance Measures
- Owned by the City of Hamilton
- Monitors the achievement of set targets

Key Directions / Signs of Success

6 Priorities

Population Indicators
- Owned by the Community
- The City of Hamilton is only one stakeholder

Performance Reporting
- Balanced Scorecard: People, Process & Compliance, Financials, Customer
  - Monthly update
- Trust & Confidence: Service Accountability Measures
  - Quarterly update
- Citizen Dashboard: Measures Citizens are interested in
  - Bi-annual update
- Our Citizen Survey: How our Citizens think we are doing
  - Bi-annual update
- Our People Survey: How our Employees think we are doing
  - 3 year update
- Municipal Benchmarking Network Canada (MBNC) Municipal Comparators
  - Annual update

Planning consideration is given to:
- Operational Pressures/Operational Opportunities/Continuous Improvement Results
- Industry Trends/Historical Data
- Asset Conditions
- Council Direction/Provincial Mandates/Federal Mandates
- Regulatory Requirements
- Risk Management Plans
- Master Plans/Official Plans

City Manager’s Office
2018 Departmental Operating Budget Presentation
City Manager’s Office (CMO) provides leadership and direction to the organization, focusing and aligning activities to the vision, mission and priorities of the City’s Strategic Plan.
## CMO Services and Sub-Services

### Audit Services
- Compliance Auditing
- Consulting
- Fraud Prevention and Detection
- Risk Assessment
- Value for Money Auditing

### Digital Office
- Digital Service Channels (Mobile App, Web)
- Digital Strategy
- Digital Transformation
- Smart City Strategy & Program
- Open Government & Open Data
- CityLAB
- Digital infrastructure planning and liaison

### Human Resources
- Benefits Administration
- Compensation Services
- Employee & Labour Relations
- Collective Bargaining
- Health & Safety
- Wellness
- Occupational Health
- HR Analytics & Metrics
- HR Administration
- HR Business Partner Services
- HR Information Systems
- HR Records Administration
- Human Rights
- Diversity & Inclusion
- Organizational Development & Learning
- Talent (Recruitment Services)
- Return to Work Services

### Strategic Partnerships & Communications
- Corporate Strategy & Initiatives
- Community Engagement
- Internal/External Communications
- Marketing
- Creative Design
- Social Media
- Media Buying
- Corporate Website
- Revenue Generation & Account Management
- City Enrichment Fund
- Continuous Improvement
- Trust & Confidence Rpt.
- Performance Excellence
- Hamilton Farmers’ Market
2018 HIGHLIGHTS
Greater Transparency, Measurement & Accountability in 2018

- Fraud & Waste Hotline
- Citizen Survey
- Continuous Improvement Program
- Trust & Confidence Report
- Citizen Dashboards
- Open Data
- City App
- Results-Based Accountability
Brought together community and industry leaders, as well as key members from all levels of government to discuss major topics that are key to Hamilton’s future success.
Audit Services 2018 Highlights

- 100% of Staff Meeting CPE Requirements
- Follow-up Audit Reports Issued: 3
- Fraud/Waste Whistleblower Items Assessed: 12 including 6 citizen complaints
- Coming soon: 10 projects in progress, reports to be issued in 2019
  - Housing Value for Money Audit
  - Road Capital Construction
  - Hamilton Fire Department Risk Assessment
• Developed the City’s Digital Transformation & Smart City Strategy
• Launched CityApp
• Launched Open Data Portal
  – Open Hamilton
• Building partnerships with Telecom Industry
• HAIL data initiative
• Held City’s first Hack-a-thon

CityLab in 2018
20 projects
268 students
over 10,000 hours
25 members of Faculty
43 City Staff

Open Data Portal
CityApp
Downloads 8500+
New Data Sets 66
Meet Howi,
your new connection to HR
Human Resources 2018 Metrics

Training Sessions
- 86 Diversity & Inclusion Sessions (2116 participants)
- 41 Corporate Learning & Development sessions (821 participants)
- 5 Leadership events (1451 participants)

Employee Record Transactions
- 30,775 Enrollments

Benefit Enrollments
- 745 Positive re-enrollment forms processed

The Working Mind
- 15 Employee Sessions (200 participants)
- 4 Manager Sessions (55 participants)

Labour Relations

Grievances
- 378 Mediated Settlements

Arbitrated Settlements
- 5

Harassment & Discrimination Investigations
- 178 Formal Investigations (26 Ontario Human Rights & Tribunal Applications)
City Enrichment Fund 2018 Highlights

- Consistent adjudication & scoring across all programs
- Simplified, consolidated applications where possible
- Supported 6 applicants who lost all or part of United Way funding (approx. $140K from reserve)
- Established closer working relationship with United Way & HCF

Small Sample of our Client Organizations

![Logos of various organizations]
Social Media Channels
- 3,394 Tweets
- 63,442 Twitter followers
- 1,637 YouTube subscribers
- 6,984 Instagram followers
- 17,944 LinkedIn followers

Hamilton.ca
- 980 internal requests/month
- 45 projects ongoing
- 2,895,244 users 2018 (12% increase from 2017)
- 15,266,060 total page views (3.5% increase from 2017)

City App
- 46,694 Total Active App Users in 2018
- 580,910 Total Number of Views in 2018
- 7,144 Total App Downloads in 2018

Communications
- 344 Media releases
- 1,069 Media inquiries
- 10,808 Nat’l media mentions
- 6 Employee Newsletters
- 325 Projects/Campaigns
- 100 Staff media trained
- 140 Videos produced in house

Creative Design Services
- 525 jobs, with over 2000 products in 2018
- 16 Marketing campaigns
- 109 Publications
- 16 Open houses and charrettes
- 40 Posters/flyers
- 11 Creative art/Interior design
- 300+ Other products

Media Buying
- $1.3M spend – negotiated savings of approx. $1.2M
- Working with 75 internal client teams & 50 media reps – all mediums
Centralized Creative Design Services

Examples of 2018 Jobs
Revenue Generation 2018 Highlights

- Gross Billed Revenue 2018 = $1.2M
- Gross Billed Revenue 2015+ = $4.2M
- Total Contracted Revenues 2019 and beyond = $10M
- Relationship with TD also created $1M land donation to Library in 2018

McNally Foundation:
Youth Rooms at four Recreation Centres
TRENDS & ISSUES
Citizens expect greater transparency, access to information, involvement and value for tax dollars.

Legislative and regulatory changes by other levels of government as well as partnering opportunities.

Identifying, developing and implementing strategies relating to succession planning, talent retention, collective bargaining and fostering a diverse and inclusive work place.

Government modernization improves service delivery and operating efficiencies. Leveraging technology can maximize use of resources and improve quality of life for residents.
2019 PRELIMINARY TAX OPERATING BUDGET

City Manager’s Office
## Organizational Chart

### Interim City Manager
- **Mike Zegarac (Acting)**
  - 2.0 FTE

### Executive Assistant
- 1.0 FTE

### Departmental Complement (FTE) Table

<table>
<thead>
<tr>
<th></th>
<th>Management</th>
<th>Other</th>
<th>Total</th>
<th># of staff/Management</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2018</strong></td>
<td>15</td>
<td>101.29</td>
<td>116.29</td>
<td>6.75:1</td>
</tr>
<tr>
<td><strong>2019</strong></td>
<td>15</td>
<td>102.79</td>
<td>117.79</td>
<td>6.85:1</td>
</tr>
<tr>
<td><strong>Change</strong></td>
<td>0</td>
<td>1.5</td>
<td>1.5</td>
<td></td>
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</tbody>
</table>

* Denotes positions included in the complement, funded by the operating departments and appear in their budget.

Strategic Partnerships & Revenue Generation – 4.19 for Hamilton Farmer’s Market
### City Manager

<table>
<thead>
<tr>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td>Strategic Partnerships &amp; Communications</td>
<td>2,444,750</td>
<td>3,756,220</td>
<td>2,410,900</td>
<td>-33,850</td>
</tr>
<tr>
<td>Audit Services</td>
<td>1,066,430</td>
<td>1,145,980</td>
<td>1,115,980</td>
<td>49,550</td>
</tr>
<tr>
<td>CMO - Administration</td>
<td>399,350</td>
<td>424,420</td>
<td>394,420</td>
<td>-4,930</td>
</tr>
<tr>
<td>Human Resources</td>
<td>6,885,170</td>
<td>9,028,450</td>
<td>7,046,520</td>
<td>161,350</td>
</tr>
<tr>
<td><strong>Total City Manager</strong></td>
<td><strong>10,795,700</strong></td>
<td><strong>14,355,070</strong></td>
<td><strong>10,967,820</strong></td>
<td><strong>172,120</strong></td>
</tr>
</tbody>
</table>

### 2019 BUDGET DRIVERS

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee related costs</td>
<td>$297k</td>
</tr>
<tr>
<td>Revenues</td>
<td>$85k</td>
</tr>
<tr>
<td>Cost Allocations</td>
<td>$55k</td>
</tr>
</tbody>
</table>
MULTI-YEAR OUTLOOK

2020-2022
Citizens expect greater transparency, access to information, involvement and value for tax dollars.

Legislative and regulatory changes by other levels of government as well as partnering opportunities.

Identifying, developing and implementing strategies relating to succession planning, talent retention, collective bargaining and fostering a diverse and inclusive work place.

Government modernization improves service delivery and operating efficiencies. Leveraging technology can maximize use of resources and improve quality of life for residents.
**Major Initiatives 2019**

Champion a mature risk assessment process for adoption by the City

Launch the pilot of Fraud and Waste Hotline

Implement an audit rotation program by mentoring staff from across the organization

**2020-2022 Outlook**

Expand continuous auditing to include more City processes for continuous auditing, such as procurement and attendance.

Quality Assessment Reviews (QAR)

Consolidated Annual Report on Audit Services activity to Council
**Major Initiatives 2019**

Develop Smart City Pilots including – 311 / online report a problem

Working with Telecommunications industry on investments in infrastructure

Open Government: work in partnership with the divisions on service modernization and better online services

**2020-2022 Outlook**

Move the Smart City program initiatives to full production

Open Government enabling residents to easily access services online

Focus on supporting government modernization including reducing paper based/manual processes
**Major Initiatives 2019**

- Continued enhancements and improved functionality on the Human Resources Portal (HOWI) to expand self-serve capabilities.
- Implement the centralization of a training module capturing, tracking and monitoring mandated job specific training requirements and data collection.
- Commence delivery of Transgender Protocol training to all employees.
- Return to Work Services Functional Review.
- Commence the collective bargaining cycle covering nine collective agreements.
- Finalize and implement the HR branding strategy.

**2020-2022 Outlook**

- Implement action items generated from the Corporate Performance & Learning Strategy.
- Review Talent processes & develop recommendations to improve time to hire & retention rates.
- Implement the City’s diversity and inclusion strategy.
- On-going implementation of HR Technology Strategy.
- Implement and monitor Return to Work Services initiatives based on the structural review audit results.
<table>
<thead>
<tr>
<th>Major Initiatives 2019</th>
<th>2020-2022 Outlook</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implement the City’s Performance Excellence Dashboard with emphasis on the use of RBA framework for performance measurement.</td>
<td>Creation of centralized Marketing plan for the City of Hamilton, along with aligning all marketing resources and staff internally.</td>
</tr>
<tr>
<td>Drive additional revenues to public facing departmental programming and festivals</td>
<td>Launch of Formal Corporate Continuous Improvement Program.</td>
</tr>
<tr>
<td>Create and implement a Communications Scorecard.</td>
<td>Implementation of Standards for Public Engagement and Project Management.</td>
</tr>
<tr>
<td>Migrate Hamilton.ca to Drupal 8 Platform</td>
<td>Develop the City’s Enrichment Fund online application submission platform and engagement tool enhancements to reach the City’s community organizations.</td>
</tr>
<tr>
<td>RFP for visual design agencies and vendors – use of approved vendors list.</td>
<td></td>
</tr>
<tr>
<td>Audit</td>
<td>Digital Office</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>• Anticipate increased volume in Fraud,</td>
<td>• +60 new open data sets and increase data downloads to</td>
</tr>
<tr>
<td>Waste &amp; Whistleblower complaints from</td>
<td>+5% a year</td>
</tr>
<tr>
<td>both citizens and employees with the</td>
<td>• Develop five Smart City pilots, each with their own</td>
</tr>
<tr>
<td>launch of the Fraud &amp; Waste Hotline in</td>
<td>performance measures</td>
</tr>
<tr>
<td>Q2 2019</td>
<td>• Minimum of 12 CityLab projects, each with their own</td>
</tr>
<tr>
<td></td>
<td>outcomes</td>
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<td></td>
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</table>
## Preliminary Multi-Year Outlook by Division

<table>
<thead>
<tr>
<th></th>
<th>2019 Budget</th>
<th>2020 Budget</th>
<th>% Change from 2019</th>
<th>2021 Budget</th>
<th>% Change from 2020</th>
<th>2022 Budget</th>
<th>% Change from 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>City Manager</strong></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Strategic Partnerships &amp; Communications</td>
<td>2,410,900</td>
<td>2,486,580</td>
<td>3.1%</td>
<td>2,555,860</td>
<td>2.8%</td>
<td>2,608,240</td>
<td>2.0%</td>
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<tr>
<td>Audit Services</td>
<td>1,115,980</td>
<td>1,142,420</td>
<td>2.4%</td>
<td>1,169,700</td>
<td>2.4%</td>
<td>1,197,840</td>
<td>2.4%</td>
</tr>
<tr>
<td>CMO - Administration</td>
<td>394,420</td>
<td>407,020</td>
<td>3.2%</td>
<td>419,540</td>
<td>3.1%</td>
<td>432,320</td>
<td>3.0%</td>
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<tr>
<td>Human Resources</td>
<td>7,046,520</td>
<td>7,192,410</td>
<td>2.1%</td>
<td>7,348,980</td>
<td>2.2%</td>
<td>7,503,480</td>
<td>2.1%</td>
</tr>
<tr>
<td><strong>Total City Manager</strong></td>
<td>10,967,820</td>
<td>11,228,430</td>
<td>2.4%</td>
<td>11,494,080</td>
<td>2.4%</td>
<td>11,741,880</td>
<td>2.2%</td>
</tr>
<tr>
<td>Audit</td>
<td>Digital Office</td>
<td>Human Resources</td>
<td>Strategic Partnerships &amp; Communications</td>
<td></td>
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<tr>
<td>• Possible budget pressures related to investigations with respect to whistleblower complaints</td>
<td>• Investment in the program needs to be secured beyond the pilots, outcomes will be measured to demonstrate returns</td>
<td>• Investment in self-serve and automation of learning, development and talent management, including sustainability of consumer grade technology</td>
<td>• Capacity building pressure as communications demands and opportunities grow</td>
<td></td>
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<tr>
<td>• Expanding services while maintaining the same level of workforce</td>
<td></td>
<td>• Increased benefit related costs associated with aging workforce and growing drug costs</td>
<td>• Capacity building as the corporation and community demand more web based service delivery</td>
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</tr>
</tbody>
</table>
2019 PRELIMINARY TAX OPERATING BUDGET

Audit Services
ORGANIZATIONAL CHART

Director, Audit Services
Charles Brown

Admin Asst II
(1.0)

Supervisor, Audit Services
(4.0)

Performance Auditor
(1.0)

Complement (FTE) | Management | Other | Total | Staff to Management Ratio
--- | --- | --- | --- | ---
2018 | 1.00 | 6.00 | 7.00 | 6.00:1
2019 | 1.00 | 6.00 | 7.00 | 6.00:1
Change | 0.00 | 0.00 | 0.00 |
## Audit Services

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<td>49,550</td>
</tr>
<tr>
<td>Total Audit Services</td>
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<td>49,550</td>
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## 2019 BUDGET DRIVERS

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Related Costs</td>
<td>$48k</td>
</tr>
</tbody>
</table>
2019 PRELIMINARY TAX OPERATING BUDGET

Human Resources
ORGANIZATIONAL CHART

Executive Director,
Human Resources and Org Development
Lora Fontana

Admin Coordinator
(1.00)

Director,
Employee Health &
Labour Relations
(27.0)

Director,
HR Systems &
Operations
(23.0)

Director,
Talent & Diversity
(25.0)

Complement (FTE) | Management | Other   | Total   | Staff to Management Ratio |
------------------|------------|---------|---------|--------------------------|
2018             | 8.00       | 67.50   | 75.50   | 8.44:1                   |
2019             | 8.00       | 69.00   | 77.00   | 8.63:1                   |
Change           | 0.00       | 1.50    | 1.50    |                          |
Human Resources

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<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Emp Health &amp; Labour Relations</td>
<td>2,546,400</td>
<td>3,737,490</td>
<td>2,526,390</td>
<td>-20,010</td>
<td>(0.8%)</td>
</tr>
<tr>
<td>HR Systems &amp; Operations</td>
<td>1,833,230</td>
<td>2,528,580</td>
<td>1,921,480</td>
<td>88,250</td>
<td>4.8%</td>
</tr>
<tr>
<td>Human Resources Admin</td>
<td>184,140</td>
<td>220,430</td>
<td>200,200</td>
<td>16,060</td>
<td>8.7%</td>
</tr>
<tr>
<td>Talent and Diversity</td>
<td>2,321,400</td>
<td>2,541,950</td>
<td>2,398,450</td>
<td>77,050</td>
<td>3.3%</td>
</tr>
<tr>
<td><strong>Total Human Resources</strong></td>
<td><strong>6,885,170</strong></td>
<td><strong>9,028,450</strong></td>
<td><strong>7,046,520</strong></td>
<td><strong>161,350</strong></td>
<td><strong>2.3%</strong></td>
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2019 BUDGET DRIVERS

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Employee Related Costs</td>
<td>$181k</td>
</tr>
<tr>
<td>Cost Allocations</td>
<td>(40k)</td>
</tr>
<tr>
<td>Other</td>
<td>20k</td>
</tr>
</tbody>
</table>
2019 PRELIMINARY TAX OPERATING BUDGET

Strategic Partnerships & Communications
### ORGANIZATIONAL CHART

**Director, Strategic Partnerships & Communications**
John Hertel

- **City Enrichment Fund** (1.00)
- **Corporate Initiatives** (3.00)
- **Communications** (20.00)
- **Revenue Generation** (1.60)
- **Farmers’ Market** (4.19)

<table>
<thead>
<tr>
<th>Complement (FTE)</th>
<th>Management</th>
<th>* Distributed Management</th>
<th>Other</th>
<th>* Distributed Other</th>
<th>Total</th>
<th># of staff/Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018</td>
<td>4.00</td>
<td>1.00</td>
<td>22.60</td>
<td>3.19</td>
<td>30.79</td>
<td>5.16:1</td>
</tr>
<tr>
<td>2019</td>
<td>4.00</td>
<td>1.00</td>
<td>22.60</td>
<td>3.19</td>
<td>30.79</td>
<td>5.16:1</td>
</tr>
<tr>
<td>Change</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td></td>
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</tbody>
</table>

- *Distributed staff represent a direct reporting structure to John Hertel of Hamilton Market employees. Hamilton Market budget resides in Boards and Agencies*
- **Communications include: Communication Officers, Digital Communications (Web), Social Media & Marketing, and Graphic Design**
# 2019 OPERATING BUDGET BY SECTION

## Strategic Partnerships & Communications

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Communications</td>
<td>1,576,330</td>
<td>1,609,640</td>
<td>1,609,640</td>
<td>33,310</td>
<td>2.1%</td>
</tr>
<tr>
<td>Social Media</td>
<td>303,010</td>
<td>342,380</td>
<td>312,380</td>
<td>9,370</td>
<td>3.1%</td>
</tr>
<tr>
<td>Corporate Initiatives CMO</td>
<td>522,260</td>
<td>512,070</td>
<td>512,070</td>
<td>-10,190</td>
<td>(2.0%)</td>
</tr>
<tr>
<td>Revenue Generation</td>
<td>-320,570</td>
<td>915,320</td>
<td>-400,000</td>
<td>-79,430</td>
<td>24.8%</td>
</tr>
<tr>
<td>Administration</td>
<td>363,720</td>
<td>376,810</td>
<td>376,810</td>
<td>13,090</td>
<td>3.6%</td>
</tr>
<tr>
<td><strong>Total Strategic Partnerships &amp; Communications</strong></td>
<td><strong>2,444,750</strong></td>
<td><strong>3,756,220</strong></td>
<td><strong>2,410,900</strong></td>
<td><strong>-33,850</strong></td>
<td><strong>(1.4%)</strong></td>
</tr>
</tbody>
</table>

## 2019 BUDGET DRIVERS

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee Related Costs</td>
<td>$95k</td>
</tr>
<tr>
<td>Revenues</td>
<td>($85k)</td>
</tr>
<tr>
<td>Cost Allocations and Recoveries</td>
<td>($29)</td>
</tr>
</tbody>
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THANK YOU
INFORMATION REPORT

TO: Mayor and Members
General Issues Committee

COMMITTEE DATE: January 29, 2019

SUBJECT/REPORT NO: Ray Lewis Track and Field Centre (Mohawk Sports Park) the Golden Horseshoe Track and Field (GHTFC) Council Phase 3 Initiative (PW19010) (Ward 7)

WARD(S) AFFECTED: Ward 7

PREPARED BY: Andrea McDonald.
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SUBMITTED BY: Craig Murdoch, B.Sc.
Director, Environmental Services Division
Public Works Department

SIGNATURE: 

Council Direction:

At the September 17, 2018 Public Works Committee meeting, Kevin Gonci, Golden Horseshoe Track & Field Council, provided a presentation respecting a next phase renewal proposal for the Mohawk Sports Park Outdoor Track and Field Facility (Ray Lewis Track and Field Centre). The presentation was received by the Committee and further directed staff to report to the 2019 General Issues Committee Budget Process regarding this initiative.

Information:

The Golden Horseshoe Track and Field Club (GHTFC) has an established history of fund raising with capital improvements made to the Ray Lewis Track and Field Centre. In early 2018 Parks and Cemeteries staff worked with the Club to implement initial phases of work at the track and field facility, including:

   a) The addition of new accessible pathways
   b) New and improved fencing around the track and field facility
   c) The installation of new equipment storage areas and storage improvements

Staff worked diligently to complete the work quickly to allow for the grant funding to be approved within delegated grant timelines.

Through 2018, GHTFC representatives met with City of Hamilton’s Recreation, Parks, and Facilities staff to discuss their fundraising plans and the phasing of work for 2019.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.
OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.
These representatives indicated that they were actively pursuing grant money to provide for accessibility improvements to the Ray Lewis Track and Field Centre.

The proposed 2019 objectives requested by the club at the September 17, 2018 Public Works Committee meeting include, the procurement of accessible spectator seating/installation and an accessible gazebo. Recreation staff has been working with this group and generally support the Club requests, particularly the need for spectator seating.

The presentation has also provided estimated costs and unconfirmed grant application funding as follows:

- Part 1: Accessible Spectator Seating ($187,000)
- Part 2: Accessible Gazebo Structure ($65,000)
- Part 3 Accessible Spectator Seating ($187,000)

Total Estimated costs $439,000 - $450,000

Grant submissions to: Government of Canada Enabling Accessibility Grant, Ontario Trillium Foundation Capital Grant, Jumpstart Foundation Enabling Accessibility Grant, Hamilton Future Fund Grant

While there is no available block funding within the Parks and Cemetery budget to allocate to these improvements, staffing resources to project manage the work may be available, subject to existing work plan priorities, should grant funding be approved.

The grant funding would be required to be approved and transferred to the City accounts prior to initiating any works. As such, with the grant allocation timeline extending to August 2019, as per the GHTFC presentation, the project initiation could extend into Q4 2019.

It should be noted that the estimated costs for the requested accessible seating and gazebo have not been confirmed by staff. Any work completed by or on behalf of the City will be required to follow the City of Hamilton procurement policies and processes.

**Appendices and Schedules Attached**

N/A