



**City of Hamilton**  
**ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES**  
**COMMITTEE**

**Meeting #:** 19-002  
**Date:** March 12, 2019  
**Time:** 4:00 p.m.  
**Location:** Room 192 and 193, City Hall  
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

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1. **CEREMONIAL ACTIVITIES**
2. **APPROVAL OF AGENDA**  
(Added Items, if applicable, will be noted with \*)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - 4.1 January 15, 2019
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
7. **CONSENT ITEMS**
  - 7.1 Built Environment Working Group Update
    - 7.1.a Meeting Notes - December 4, 2018
  - 7.2 Housing Issues Working Group Update

7.3 Outreach Working Group Update

7.4 Transportation Working Group Update

7.4.a Meeting Notes - October 23, 2019

7.5 Wheelchair and Scooter Safety Working Group Update

**8. PUBLIC HEARINGS / DELEGATIONS**

**9. STAFF PRESENTATIONS**

**10. DISCUSSION ITEMS**

**11. MOTIONS**

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1 Accessibility Complaints to the City of Hamilton Update (no copy)

13.2 Accessibility for Ontarians with Disabilities Act (AODA) Update (no copy)

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES**

**Minutes 19-001**

**4:00 p.m.**

**Tuesday, January 15, 2019**

**Rooms 192 and 193, City Hall**

**71 Main Street West**

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**Present:** A. Mallet (Chair)  
P. Cameron, J. Cardno, P. Lynes, P. Kilburn, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan, T. Nolan, M. Sinclair and B. Semkow

**Absent**

**with regrets:** Councillor T. Whitehead – City Business, T. Wallis

**Also Present:** Staff Sergeant J. Savoie

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**THE FOLLOWING ITEM WAS REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Canadian Institute for the Blind (CNIB) Event: Dining in the Dark (Added Item 13.4)**

**(Kilburn/Manzuk)**

That the amount of \$750.00 be taken from the Reserve Fund 112212 for the Advisory Committee for Persons with Disabilities to be used to purchase 10 tickets to the Canadian Institute for the Blind's event entitled Dining in the Dark, to be held on March 1, 2019, to allow members of the Committee to attend the event.

**FOR INFORMATION:**

**(a) CEREMONIAL ACTIVITIES (Item 1)**

There were no Ceremonial Activities at the meeting.

**(b) CHANGES TO THE AGENDA (Item 2)**

The Clerk advised the Committee that there was a change to the agenda:

**(Kilburn/Tim)**

That Item 13.3, Joe Pedulla, Community Paramedicine and Research, Hamilton Paramedic Services, be moved up the agenda to immediately follow Declarations of Interest.

**CARRIED**

**(Nicolls/K. Nolan)**

That the agenda for the January 15, 2019 meeting of the Advisory Committee for Persons with Disabilities be approved, as amended.

**CARRIED**

**(c) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(d) APPROVAL OF MINUTES (Item 4)**

**(i) December 11, 2018 (Item 4.1)**

**(Kilburn/Sinclair)**

That the minutes of the December 11, 2018 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

**CARRIED**

**(e) CONSENT ITEMS (Item 7)**

**(i) Built Environment Working Group Notes – November 6, 2018 (Item 7.1(a))**

**(Nicholls/Cameron)**

That the Built Environment Working Group Meeting Notes of November 6, 2018, be received.

**CARRIED**

**(ii) Housing Issues Working Group Notes – November 20, 2018 (Item 7.2(a))**

**(Kilburn/Cameron)**

That the Housing Issues Working Group Meeting Notes of November 20, 2018, be received.

**CARRIED**

**(iii) Transportation Working Group Update (Item 7.3)**

No report.

**(iv) Wheelchair and Scooter Safety Working Group Update  
(Item 7.4)**

No report.

**(f) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) Accessibility Complaints to the City of Hamilton Update  
(Item 13.1)**

No update.

**(ii) Accessibility for Ontarians with Disabilities Act (AODA)  
Update (Item 13.2)**

No update.

**(iii) For the Information of Committee: Joe Pedulla,  
Community Paramedicine & Research, Hamilton  
Paramedic Service (Item 13.3)**

Joe Pedulla, Community Paramedicine & Research addressed the Committee respecting services offered by the Hamilton Paramedic Service, with the aid of handouts. The handout, and the form entitled "My Medical Information Sheet", have been included in the official record.

**(Semkow/K. Nolan)**

That the presentation from Joe Pedulla, Community Paramedicine & Research, Hamilton Paramedic Service, be received.

**CARRIED**

The presentation and handout are available at  
[www.hamilton.ca](http://www.hamilton.ca)

**(iv) Canadian Institute for the Blind (CNIB) Event: Dining in the Dark (Added Item 13.4)**

The Committee discussed the use of Reserve Funds to purchase a table of 10 tickets for the CNIB fundraiser entitled Dining in the Dark, to be held on March 1, 2019, as a means of support to the CNIB and outreach work for the Committee. Staff have consulted with Finance Services to confirm the use of Reserve Funds.

For further disposition, refer to Item 1.

**(g) ADJOURNMENT (Item 15)**

**(Murphy/Semkow)**

That there being no further business, the Advisory Committee for Persons with Disabilities be adjourned at 6:05 p.m.

**CARRIED**

Respectfully submitted,

A. Mallet, Chair  
Advisory Committee for Persons  
with Disabilities

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk



Hamilton

## Meeting Minutes

Advisory Committee for Persons with Disabilities  
Built Environment Working Group  
Tuesday, December 4, 2018, 4:00pm – 6:00 p.m.  
City Hall, 71 Main St. W., Room 192

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**Present:** Mary Sinclair (Chair), Al Nicolls, Tom Manzuk, Paula Kilburn, Patty Cameron.

**Absent with Regrets:** Aznive Mallett, Terri Wallis.

**Also Present:** Jessica Bowen, Human Rights, Diversity & Inclusion

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### **1. Changes to the Agenda**

That the agenda of December 4, 2018 be approved as amended.

Addition of Items:

5.1 City Hall Wish List

5.2 Summers Lane



## **2. Approval of Minutes of Previous Meeting**

(A.Nicolls/P.Cameron)

That the minutes of the November 6, 2018 be approved as presented.

## **3. Presentations**

No presentations scheduled.

## **4. Discussion Items**

### **i. Tour of Facilities**

The Committee requested to have a more substantial overview of current projects, past projects, facilities that they have retoured and a follow-up of what actions were taken in response.

The Committee also requested a status on the OBL Item (c) [from ACPD outstanding business list] on page 1: Request for an accessibility audit update from Housing Services. This item has not yet been completed and a status update is requested.

The committee identified that there is a need to change the wording of the outstanding business list item identified above from Housing Services to All Government Funded housing

### **ii. Accessible Pedestrian Signals (update)**

The Committee requested that a list of APS Signals scheduled for 2019 be shared with the committee so they can review which intersections are scheduled for the coming year and provide their feedback.

**iii. Bus Stop Audit & Design**

This needs to be incorporated into the motion OBL.  
Bus stops and shelters to be included.

**iv. MacNab Street Terminal Deficiency Audit****v. Social Housing Accessibility Issues & Concerns**

No update at this time.

**vi. Washroom Accessibility**

The committee requested a status update on the washroom/changeroom accessibility draft document that they had committed to review and provide feedback on.

J.Bowen to follow-up with M. McGinnis.

**vii. Urban Braille/Curbing at Intersections****5. Other Business**

5.1 City Hall Wish List

5.2 Summers Lane

**6. Adjournment**

Next meeting: January 8, 2019 at 4:00pm in Room 192.

**Transportation Working Group**  
 Advisory Committee for Persons with Disabilities  
 Tuesday, October 23, 2018  
 Room 193, City Hall

**Members in Attendance:**

Paula Kilburn (Chair), Aznive Mallett, Tom Manzuk, Tim Murphy, Alan Nicolls, Kim Nolan, Tim Nolan, Robert Semkow

**Also Present:**

Owen Quinn, Mark Mindorff,

**Regrets/Absent:**

Terri Wallis (Vice-Chair), Elizabeth (Jane) Cardno, George Hough, Peter Wobschall, Dennis Guy

**MEETING NOTES:**

1. **Welcome & Introduction / Approval of Agenda** - approved
2. **Review of Meeting Notes – September 25<sup>th</sup>** – approved
3. **HSR Service**
  - Members requested if HSR training staff could attend next meeting to discuss HSR service issues/policies (i.e. seatbelts)
4. **DARTS Service**
  - a) Contract Negotiations - next meeting with Union is October 29<sup>th</sup>
  - b) Trip Cancellations
    - Revised cancellation policy was reviewed; members had comments:
      - Points system used by Service Infractions (SI) software should be incorporated with current No Show and Cancellation Policy which was approved and implemented in 2005 (as result of OHRC settlement); revised policy should include policy conditions, actions, definitions, etc.
      - Passengers should be encouraged to cancel any unwanted trips on time (goal is to change passenger behaviour)
      - Service Infractions (SI) was previously discussed by TWG in March, 2017 and notice did go to ACPD and Council meetings
    - DARTS will revise cancellation policy for discussion at next meeting
  - c) Other

- Members asked DARTS to provide monthly data as follows:
    - On Board Times – number of trips where passenger on board vehicle for more than one hour
    - Late Pick-ups – number trips where DARTS late beyond 15 minute pick-up window
5. **Accessible Transit Services Review - Next Meeting (To Be Determined)**
  6. **AODA Integrated Accessibility Standards**
    - a) Accessibility Public Meeting – November 29<sup>th</sup>
      - Persons can pre-register for meeting on Metrolinx website
      - Members to confirm with Terri Wallis if she is still member of Metrolinx Accessibility Advisory Committee
  7. **ATS-DARTS Policy Review**
    - a) Guide Dogs and Service Animals
      - Members reviewed policy and provided comments
      - HSR confirmed correct terms used in policy (i.e. guide dog, service animal) as per AODA Customer Service Standard; Tim N. noted Accessibility Directorate Ontario does not intend to change definitions
      - DARTS will accommodate passengers with guide dogs/service animals
    - b) Customer Service Policies
      - Members requested update on City Lab project to review DARTS Customer Service policies; Dennis to provide update
  8. **Other Business** – no discussion
  9. **Next Meeting** – November 27, 2018