



City of Hamilton
EMERGENCY & COMMUNITY SERVICES COMMITTEE

Meeting #: 19-003
Date: April 4, 2019
Time: 1:30 p.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

1. **CEREMONIAL ACTIVITIES**
2. **APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 4.1 March 21, 2019
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
 - 6.1 Ruth Greenspan, John Howard Society of Hamilton, Burlington & Area, respecting the Hamilton Restorative Justice Collaboration Initiative (for a future meeting)
 - 6.2 Paul Empringham, Ancaster Minor Hockey, respecting the Protection of Interests and Availability of Ice for the Ancaster Minor Hockey League (for a future meeting)
7. **CONSENT ITEMS**
8. **PUBLIC HEARINGS / DELEGATIONS**
9. **STAFF PRESENTATIONS**

10. DISCUSSION ITEMS

- 10.1 Establishment of a Sub-Committee of Council: Expanding Housing and Support Services for Women and Transgender Community Sub-Committee (HSC19017) (City Wide) (Outstanding Business List Item)
- 10.2 Renewal of Beasley Community Centre Operating Agreement (CS13018(c)) (Ward 2)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

- 13.1 Amendments to the Outstanding Business List:

- 13.1.a Items to be removed:

- 13.1.a.a Expanding Housing and Support Services for Women

- Partially addressed as Item 10.1 on today's agenda - Report HSC19017

- Item on OBL: OOO - only sub-section (d) is to be removed

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT

4.1



EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 19-002

1:30 p.m.

Thursday, March 21, 2019

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors S. Merulla (Chair), E. Pauls (Vice-Chair), B. Clark, T. Jackson, N. Nann, and T. Whitehead

Also Present: Councillor C. Collins

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. **Fire Apparatus Conference/Trade Show Showcase (HSC19016) (City Wide) (Item 7.1)**

(Whitehead/Clark)

That Report HSC19016, respecting a Fire Apparatus Conference/Trade Show Showcase, be received.

CARRIED

2. **Allocation Policy for Sport Fields, Diamonds and Arenas (HSC19013) (City Wide) (Item 9.1)**

(Jackson/Pauls)

That the Allocation Policy for Fields, Diamonds, and Arenas attached as Appendix "A" to Report HSC19013, and the Procedure Documents for Fields and Diamonds as well as Arenas respectively attached as Appendix "B" and "C" to Report HSC19013, be approved and ~~in force effective~~ **implemented on** April 1, 2019, **subject to quarterly review and informational progress reports back to the Emergency and Community Services Committee until April 1, 2020.**

Result: Main Motion, As Amended, CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Ninder Nann

YES - Councillor Tom Jackson

YES - Councillor Esther Pauls
 YES - Chair Sam Merulla
 YES - Councillor Terry Whitehead
 YES - Councillor Brad Clark

3. Tenant Defence Fund (HSC19011) (City Wide) (Outstanding Business List Item) (Item 10.1)

(Nann/Whitehead)

- (a) That the Tenant Defence Fund Pilot Program as outlined in the Tenant Defence Fund Program Guidelines attached as Appendix "A" to Report HSC19011 be approved;
- (b) That the General Manager of the Healthy and Safe Communities Department or his designate be delegated the authority to administer the Tenant Defence Fund Pilot Program and approve grant applications; and,
- (c) That the General Manager of the Healthy and Safe Communities Department or his designate be delegated the authority to revise the Tenant Defence Fund Program Guidelines as needed in accordance with current community needs and the funds available for the program.

Result: Motion CARRIED by a vote of 3 to 0, as follows:

YES - Councillor Nringer Nann
 YES - Councillor Tom Jackson
 CONFLICT - Councillor Esther Pauls
 CONFLICT - Chair Sam Merulla
 YES - Councillor Terry Whitehead
 CONFLICT - Councillor Brad Clark

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following change to the agenda:

1. ADDED COMMUNICATIONS (Item 5)

- 5.1 Correspondence from the Hamilton and District Apartment Association respecting Item 10.1 - Tenant Defence Fund (HSC19011)

Recommendation: Be received and referred to the consideration of Item 10.1.

- 5.2 Correspondence from Maria Antelo, Hamilton Community Legal Clinic, respecting Item 10.1 - Tenant Defence Fund (HSC19011)

Recommendation: Be received and referred to the consideration of Item 10.1.

- 5.3 Correspondence from Joe Seroski, Wentworth Adult Mixed Slo-Pitch League, respecting Item 9.1 - Allocation Policy for Sport Fields, Diamonds and Arenas (HSC19013)

Recommendation: Be received and referred to the consideration of Item 9.1.

(Pauls/Jackson)

That the agenda for the March 21, 2019 Emergency and Community Services Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

NOT PRESENT - Councillor Nrinder Nann
 YES - Councillor Tom Jackson
 YES - Councillor Esther Pauls
 YES - Chair Sam Merulla
 YES - Councillor Terry Whitehead
 YES - Councillor Brad Clark

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor Clark declared an interest to Item 5.1, respecting Correspondence from the Hamilton and District Apartment Association, as he had a past professional relationship with the Hamilton and District Apartment Association.

Councillor Clark declared an interest to Item 10.1, respecting the Tenant Defence Fund (HSC19011), as the Hamilton and District Apartment Association, with whom he had a past professional relationship, submitted correspondence in relation this item.

Councillor Merulla declared an interest to Items 5.1 and 5.2, as they relate to the Tenant Defence Fund (HSC19011), as he is a landlord.

Councillor Merulla declared an interest to Item 10.1, respecting the Tenant Defence Fund (HSC19011), as he is a landlord.

Councillor Pauls declared an interest to Items 5.1 and 5.2, as they relate to the Tenant Defence Fund (HSC19011), as she is a landlord.

Councillor Pauls declared an interest to Item 10.1, respecting the Tenant Defence Fund (HSC19011), as she is a landlord.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) February 21, 2019 (Item 4.1)

(Whitehead/Jackson)

That the Minutes of the February 21, 2019 meeting of the Emergency and Community Services Committee be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Nrinder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
YES - Councillor Terry Whitehead
YES - Councillor Brad Clark

(d) COMMUNICATIONS (Item 5)

Councillor Merulla relinquished the Chair to Councillor Jackson.

(i) Correspondence from the Hamilton and District Apartment Association respecting Item 10.1 - Tenant Defence Fund (HSC19011) (Added Item 5.1)

(Whitehead/Nann)

That the correspondence from the Hamilton and District Apartment Association, be received and referred to Item 10.1 - Tenant Defence Fund (HSC19011).

CARRIED

(ii) Correspondence from Maria Antelo, Hamilton Community Legal Clinic, respecting Item 10.1 - Tenant Defence Fund (HSC19011) (Added Item 5.2)

(Whitehead/Nann)

That the correspondence from Maria Antelo, Hamilton Community Legal Clinic, be received and referred to Item 10.1 - Tenant Defence Fund (HSC19011).

CARRIED

Councillor Merulla assumed the Chair.

- (iii) **Correspondence from Joe Seroski, Wentworth Adult Mixed Slo-Pitch League, respecting Item 9.1 - Allocation Policy for Sport Fields, Diamonds and Arenas (HSC19013) (Added Item 5.3)**

(Jackson/Whitehead)

That the correspondence from Joe Seroski, Wentworth Adult Mixed Slo-Pitch League, be received and referred to Item 9.1 - Allocation Policy for Sport Fields, Diamonds and Arenas (HSC19013).

CARRIED

(e) CONSENT ITEMS (Item 7)

- (i) **Housing and Homelessness Advisory Committee Minutes - October 2, 2018 (Item 7.2)**

(Whitehead/Nann)

That the Minutes of the October 2, 2018 meeting of the Housing and Homelessness Advisory Committee be received, as presented.

CARRIED

(f) PUBLIC HEARINGS/DELEGATIONS (Item 8)

- (i) **Raven Bridges, respecting Housing Issues Crisis (approved by the Emergency and Community Services Committee on February 21, 2019) (Item 8.1)**

(Whitehead/Pauls)

That consideration of Item 8.1, respecting the delegation from Raven Bridges on a Housing Issues Crisis, be deferred until the end of the meeting due to his absence.

CARRIED

(g) STAFF PRESENTATIONS (Item 9)

- (i) **Allocation Policy for Sport Fields, Diamonds and Arenas (HSC19013) (City Wide) (Item 9.1)**

Steve Sevor, Manager, Sport Services, addressed Committee and provided a PowerPoint presentation respecting Report HSC19013, Allocation Policy for Sport Fields, Diamonds and Arenas.

(Whitehead/Jackson)

That the presentation, respecting Report HSC19013, Allocation Policy for Sport Fields, Diamonds and Arenas, be received.

CARRIED

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

(Jackson/Pauls)

That the recommendation of Report HSC19013, respecting the Allocation Policy for Sport Fields, Diamonds and Arenas be amended to read as follows:

That the Allocation Policy for Fields, Diamonds, and Arenas attached as Appendix "A" to Report HSC19013, and the Procedure Documents for Fields and Diamonds as well as Arenas respectively attached as Appendix "B" and "C" to Report HSC19013, be approved and ~~in force effective~~ **implemented on** April 1, 2019, **subject to quarterly review and informational progress reports back to the Emergency and Community Services Committee until April 1, 2020.**

Result: Amendment CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Nrinder Nann
 YES - Councillor Tom Jackson
 YES - Councillor Esther Pauls
 YES - Chair Sam Merulla
 YES - Councillor Terry Whitehead
 YES - Councillor Brad Clark

For disposition of this matter, refer to Item 2.

(h) DISCUSSION ITEMS (Item 10)

Councillor Merulla relinquished the Chair to Councillor Jackson.

(i) Tenant Defence Fund (HSC19011) (City Wide) (Outstanding Business List Item) (Item 10.1)

For disposition of this matter, refer to Item 3.

Councillor Merulla assumed the Chair.

(i) PUBLIC HEARINGS/DELEGATIONS (Item 8) - CONTINUED

(i) Raven Bridges, respecting Housing Issues Crisis (approved by the Emergency and Community Services Committee on February 21, 2019) (Item 8.1)

Raven Bridges was not present when called upon.

(Whitehead/Jackson)

That Raven Bridges be invited to make a new delegation request in accordance with subsection 5.11(5) of the City of Hamilton Procedural By-law 18-270.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

- YES - Councillor Nrinder Nann
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Chair Sam Merulla
- YES - Councillor Terry Whitehead
- YES - Councillor Brad Clark

(j) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

(Pauls/Jackson)

That the following amendments to the Emergency and Community Services Committee's Outstanding Business List, be approved:

(a) Items to be removed:

- (i) Landlord and Tenant Board Decisions**
 Addressed as Item 10.1 on today's agenda - Report HSC19011
 Item on OBL: III
- (ii) Tenant Defence Fund**
 Addressed as Item 10.1 on today's agenda - Report HSC19011
 Item on OBL: KKK

(b) Items requiring a new due date:

- (i) Endorsement of Report "The Right to an Adequate Standard of Living: An Update to the 2006 Report" to the United Nations Committee on Economic, Social and Cultural Rights in Geneva (Delegation)**
 Item on OBL: Y
 Current Due Date: March 21, 2019
 Proposed New Due Date: December 5, 2019
- (ii) Funding Requests from Agencies**
 Item on OBL: CCC
 Current Due Date: March 21, 2019
 Proposed New Due Date: To Be Determined

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Nrinder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
YES - Councillor Terry Whitehead
YES - Councillor Brad Clark

(k) ADJOURNMENT (Item 15)

(Nann/Clark)

That there being no further business, the Emergency and Community Services Committee be adjourned at 3:15 p.m.

Respectfully submitted,

Councillor S. Merulla
Chair, Emergency and Community Services Committee

Alicia Davenport
Legislative Coordinator
Office of the City Clerk

Form: Request to Speak to Committee of Council

Submitted on Tuesday, March 19, 2019 - 11:22 am

==Committee Requested==

Committee: Emergency & Community Services Committee

==Requestor Information==

Name of Individual: Ruth Greenspan**Name of Organization:** John Howard Society of Hamilton,
Burlington & Area**Contact Number:** **Email Address:** rgreenspan@jhshamilton.on.ca**Mailing Address:**654 Barton street East
Hamilton Ontario L8L 3A2**Reason(s) for delegation request:**

John Howard Society of Hamilton, Burlington & Area has a 7 year history of providing support, education and advocacy to individuals who identify as Indigenous, Racialized, Newcomer, LGBTQ2S, in conflict with the law, living in low income situations and living with mental health. Agency staffing reflects the diversity of our community and the Centre for Conflict Resolution and Prevention Team includes staff who identify as Black, Indigenous, Jewish, Gay, and Caucasian.

The Hamilton Restorative Justice Collaboration Initiative was designed 12 years ago to make the City of Hamilton a

restorative community aware and responsive to the needs of those harmed and the harmer. This Collaborative was a partnership with Hamilton Police, and the City of Hamilton Recreation and the Board of Education, funded by Trillium Foundation. The goal of the Initiative was to create a city that would allow people to repair harm and restore their connections to community. This 5-year initiative addressed the needs of at risk youth/students with multiple barriers that affected their ability to achieve success in school and the community. All staff were trained in the School Boards (Catholic and Public) and the City of Hamilton Recreation, as well as all the Staff at the John Howard Society of Hamilton. The staff in all the organizations used circles to start their days, to increase communication, to deal with issues with students in a non-punitive way. Formal circles were also used to address systemic and individual conflict in those same areas, including racism and bullying.

After the funding ended, a social enterprise plan was developed through the support of Innoweave. The plan launched the Centre of Conflict Resolution & Prevention (CCR&P) to sustain restorative practices, both training and formal circles, within the Hamilton Community.

Since January 2017 when the Executive Director joined the agency, the John Howard Society was also called upon to further assist with internal conflicts in the Hamilton Community planning teams, that the Executive Director had previously supported when she was a consultant including (Keith neighbourhood) (Gala neighbourhood) (Stinson neighbourhood) (Sherman neighbourhood) (Riverdale neighbourhood) the City of Hamilton Housing (step by step), as well as the Social Planning and Research Council, St. Matthews House, and Kiwanis Housing.

In each of these situations pre-meetings with each individual involved took place to better understand what the problem was, what the impact was, what the people were thinking, and what they needed to make things better. Each pre-meeting was completed by a member of the CCR&P team, and took one hour per individual to complete. After the information was gathered the team who was to facilitate would meet to strategize the best way to address the situation. A formal circle would be planned in a safe neutral space, at a time that worked for all involved. Support people were invited if appropriate including elders, counselors and family members, Food would be available for breaks during the time the circle would be completed. Each conflict was then facilitated in a circle and took roughly 5-6 hours, once the pre-interviews were completed. At the end of the process the next steps were shared with all involved, and follow up was planned as required.

Common to each situation regardless of the location or compliment of the group included issues of; racism, sexism, heterosexism, bullying, abuse including; power and control issues within the groups and organizations. Many of the individuals benefitted from an understanding of privilege and power, and receiving the tools to problem solve and deal with the arising issues and conflict. All sessions provided were delivered through an anti-oppressive lens. Systemic oppression was discussed as well as white/heterosexual privilege, racism, and colonization.

Restorative practices were utilized, which included education, formal and informal circles, mediations and teaching the planning teams how to utilize the tools of restorative practice and positive communication.

The process also allowed all involved to speak their truths, be heard, and learn new skills to avoid future conflicts, and to change some of their thinking errors.

Since January 2017 anti-oppressive training and restorative practice skill development has been taught by John Howard Society of Hamilton to a variety of groups, with many different individuals including multiple trainings on Six Nations and New Credit Reserve, City of Hamilton, McMaster University, Wilfred Laurier University, Mohawk College, CORE Collaborative, Grand Valley Women's Prison, Syl Apps Youth Centre, John Howard Society of Ottawa, Legal clinics and John Howard Society of Hamilton.

Restorative Practice is a philosophy, a set of principles and values, a way to view the world. Restorative Practice is about a different way to respond to conflict in an inclusive way in which all people are equal and all are heard and valued. The process takes place in a circle and teaches that all people are equal and all have a voice and should be heard. When we combine this philosophy with anti-oppressive practice and look through an anti-oppressive lens we are able to also address the core of the harm which can include racism, sexism, heterosexism, colonization and other isms. Currently the agency is working with Indigenous Partners, the Crown Attorneys, Victim Services and the Police to create An Indigenous Court Process in Hamilton.

Will you be requesting funds from the City? Yes

Will you be submitting a formal presentation? Yes

6.2

Form: Request to Speak to Committee of Council

Submitted on Wednesday, March 20, 2019 - 4:31 pm

==Committee Requested==

Committee: Emergency and Community Services Committee
(Previously Healthy & Safe Communities)

==Requestor Information==

Name of Individual: Paul Empringham

Name of Organization: Ancaster Minor Hockey

Contact Number: [REDACTED]

Email Address: amhlpresident@gmail.com

Mailing Address:

[REDACTED]

Reason(s) for delegation request: Wish to protect the interests and availability of ice for our league

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Housing Services Division

| | |
|---------------------------|---|
| TO: | Chair and Members Emergency and Community Services Committee |
| COMMITTEE DATE: | April 4, 2019 |
| SUBJECT/REPORT NO: | Establishment of a Sub-Committee of Council: Expanding Housing and Support Services for Women and Transgender Community Sub-Committee (HSC19017) (City Wide) (Outstanding Business List Item) |
| WARD(S) AFFECTED: | City Wide |
| PREPARED BY: | Greg Tedesco (905) 546-2424 Ext. 7168 Yolisa de Jager (905) 546-2423 Ext. 3863 |
| SUBMITTED BY: | Edward John Director, Housing Services Division Healthy and Safe Communities Department |
| SIGNATURE: | |

RECOMMENDATION(S)

- (a) That the Terms of Reference for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee attached as Appendix "A" to Report HSC19017, be approved; and,
- (b) That the Outstanding Business List item identified as the preparation of a Terms of Reference for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee, be removed from the Outstanding Business List and considered complete.

EXECUTIVE SUMMARY

This report responds to an Emergency and Community Services Committee motion approved by Council on February 27, 2019 regarding the request to prepare a Terms of Reference for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee.

The Sub-Committee, proposed to consist of City Council and citizen representation, will report to City Council regarding emerging issues as required pertaining to expanding housing and support services for women, transgender and gender non-binary identified

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Establishment of a Sub-Committee of Council: Expanding Housing and Support Services for Women and Transgender Community Sub-Committee (HSC19017) (City Wide) - Page 2 of 4

persons to address the intersections of identities such as race, sexual orientation, and gender identity which create unique experiences of housing instability and homelessness. The Sub-Committee will report through the Emergency and Community Services Committee.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There are no financial implications to Report HSC19017.

Staffing: Staff resources from the Housing Services Division, Healthy and Safe Communities Department will be required to convene and support the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee. This can be accomplished with the existing staff complement.

A Legislative Coordinator, from the City Clerk's Office will be required to facilitate this Sub-Committee which can be accomplished through the existing staff complement.

Legal: There are no legal implications to Report HSC19017.

HISTORICAL BACKGROUND

On February 27, 2019, Council approved amended motion 11.6 - Expanding Housing and Support Services for Women from the Emergency and Community Services Committee. The approved motion included the following items:

- (a) That the City of Hamilton investigate increasing the capacity of local women's and Transgender Community's housing and support services to fulfil the short, medium and long term need for increased services for women and Transgender Community;
- (b) That City staff report back on the feasibility of implementing non-discrimination policies and practices in emergency shelters that protects people on the basis of gender identity or expression;
- (c) That a Sub-Committee of Council (Expanding Housing and Support Services for Women and Transgender Community Sub-Committee) be formed to address the supply and provision of women's and transgender community's housing and support services;

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Establishment of a Sub-Committee of Council: Expanding Housing and Support Services for Women and Transgender Community Sub-Committee (HSC19017) (City Wide) - Page 3 of 4

- (d) That staff be directed to prepare a Terms of Reference for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee and report back to the Emergency & Community Services Committee; and,
- (e) That the Sub-Committee report back to the Emergency and Community Services Committee prior to the 2020 Capital and Operating Budget processes with recommendations that seek to address service level shortfalls.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The establishment of the Terms of Reference for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee supports the focus on an equity perspective identified in Hamilton's 10-year Housing and Homelessness Action Plan and aligns with Action Plan Outcome 5: "Equity" - People receive respectful, quality services within a "user-friendly" system and experience equality in housing.

An equity perspective recognizes the unique experiences of housing insecurity and homelessness for specific populations. Gender, Indigenous identity, sexual orientation, age, race and ability have a significant impact on these experiences of housing instability and homelessness.

Aligned with the ongoing work of coordinated access and systems planning in Hamilton's homelessness serving system, Housing Services Division staff will utilize best practice, data, and ongoing consultation through the support of the Sub-Committee, ensuring that issues of equity and inclusion remain an important part of Hamilton's housing solutions and inform the City of Hamilton's decision making processes. Once formed, the Sub-Committee will be required to report back to the Emergency and Community Services Committee prior to the 2020 Capital and Operating Budget processes with recommendations that seek to address any service level shortfalls.

RELEVANT CONSULTATION

The Office of the City Clerk was consulted respecting the availability of a Legislative Coordinator to facilitate the Sub-Committee meeting process following the establishment of the Sub-Committee.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Council directed that a Sub-Committee of Council be established with the mandate to address the supply and provision of women's and transgender community's housing and support services.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Establishment of a Sub-Committee of Council: Expanding Housing and Support Services for Women and Transgender Community Sub-Committee (HSC19017) (City Wide) - Page 4 of 4

In particular, the role of the Sub-committee is intended to assist in evaluating and exploring options to increase the capacity of local women's and transgender community's housing and support services to fulfil the short, medium and long term need for increased services.

A Terms of Reference has been drafted for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee and is attached as Appendix "A" to Report HSC19017. A work plan would include such items as:

- Respond to emerging issues as required: make decisions, informed by best practice, data, and ongoing consultation, reporting to the City of Hamilton's staff and Council on issues that address the supply and provision of women's and transgender community's housing and support services relating to homelessness and housing instability;
- Work collaboratively with institutions and relevant organizations to promote proactive measures pertaining to equity, diversity, and inclusion; and,
- Consult with individuals and groups regarding high level community trends related to equity, diversity, and inclusion, as well as initiation and facilitation of discussions between individuals and groups to address concerns regarding equity, diversity, and inclusion.

ALTERNATIVES FOR CONSIDERATION

None

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report HSC19017: Terms of Reference for the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**TERMS OF REFERENCE
FOR THE
EXPANDING HOUSING AND SUPPORT SERVICES FOR
WOMEN AND TRANSGENDER COMMUNITY SUB-COMMITTEE**

MANDATE

The Expanding Housing and Support Services for Women and Transgender Community Sub-Committee is empowered by and responsible to City Council for its activities; reporting on emerging issues as required pertaining to expanding housing and support services for women, transgender and gender non-binary identified persons to address the intersections of identities such as race, sexual orientation, and gender identity which create unique experiences of housing instability and homelessness. The Sub-Committee will report through the Emergency and Community Services Committee.

MEMBERSHIP

The Expanding Housing and Support Services for Women and Transgender Community Sub-Committee membership will consist of:

- four (4) members of Council;
- three (3) Council appointed volunteer citizens with experience and interest in homelessness prevention and the provision of affordable housing; and,
- A minimum of one (1) staff representative from the City's Homelessness Policy and Programs Team, Housing Services Division will also sit on the Sub-Committee as a non-voting member.

Volunteer Citizen members of the Sub-Committee will be selected as per the City of Hamilton's Policy respecting the Appointment of Citizens to the City's Agencies, Boards, Commissions, Advisory (Volunteer) Committees and Sub-Committees for the term of Council.

Preference will be given to female-identified, non-binary and/or LGBTQ identified persons with lived or living experience of homelessness; members of racialized communities with lived or living experience of homeless or demonstrated interest in matters of women/LGBTQ homelessness; affordable housing providers; researchers and academics with expertise on homelessness subject matter.

ROLES OF THE EXPANDING HOUSING AND SUPPORT SERVICES FOR WOMEN AND TRANSGENDER COMMUNITY SUB-COMMITTEE AND SUPPORTING STAFF PROVIDING TECHNICAL SUPPORT**Sub-Committee**

1. As required, the Sub-Committee will make decisions, informed by best practice, data, and ongoing consultation, reporting to and working collaboratively with the City of Hamilton’s staff and Council on issues that address the supply and provision of women’s and transgender community’s housing and support services relating to homelessness and housing instability.
2. Work actively with institutions and all other relevant organizations, including educational institutions, Police Services, the health care sector, public, private, volunteer sector and all levels of government to advise, consult, and promote proactive measures pertaining to equity, diversity and inclusion and its impacts.
3. Consult with individuals and/or stakeholder groups including but not limited to the Women’s Housing Planning Collaborative (WHPC) with respect to high level trends regarding equity, diversity and inclusion.
4. Facilitate connections between individuals and/or groups, leveraging existing committees and mechanisms, to address issues and concerns of equity, diversity and inclusion and/or while promoting respect and understanding in the community.
5. Encourage every person, regardless of their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, creed or any other grounds based on the Ontario Human Rights Code (OHRC), to participate in programs and services for the improvement of community relations and the fulfilment of Human Rights.

Supporting Staff

The following resources will be made available to the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee:

1. City staff liaison(s) from the City’s Housing Services Division will provide staff support, linking the ongoing work of coordinated access and systems planning in Hamilton’s homelessness serving system to the mandate of the Sub-Committee in order to ensure that decisions and recommendations are evidence informed and data driven.
2. Meeting facilities that are adequate and accessible will be provided.
3. The Sub-Committee may request information or support voluntarily received from other experts in the fields of health, legal, housing, planning, etc. to assist in formulating appropriate decisions and recommendations, and for work-planning purposes.

TECHNICAL SUPPORT

Technical support will be provided by staff of the Housing Services Division, Healthy and Safe Communities Department and other Departments, as required.

The Clerk's Division will provide legislative support and be responsible for the administrative costs of operating the Sub-Committee meetings.

The Purchasing Section of Financial Services will provide support for any procurement processes that may be required.

MEETINGS AND GENERAL INFORMATION

City of Hamilton Procedural By-law 18-270: The Expanding Housing and Support Services for Women and Transgender Community Sub-Committee is subject to City of Hamilton By-law 18-270 being a By-law to Govern the Proceedings of Council and Committees of Council and shall comply with the Advisory Committee Procedural Handbook.

Quorum: shall be a half of the membership rounded up to the nearest whole number (Section 5.4 (1) of By-law 18-270).

Sub-Committee Chair and Vice Chair - Members will elect both a Chair and Vice-Chair of the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee from its own membership, each calendar year.

Frequency of Meetings and Location - Regular meetings will occur at City Hall four (4) to six (6) times per year at the call of the Chair in consultation with Sub-Committee members. Regular meetings will not be scheduled during July, August or December but special meetings may be called during those months. The Sub-Committee will report to the Emergency and Community Services Committee.

Conflict of Interest: Members of the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee have a duty to make decisions solely in terms of the best interest of the community. A conflict of interest is defined as a situation in which the personal, professional or business interests of a member or a close relative/associate of the member are in conflict with the member's ability to contribute to achieving the overall goals of the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee.

A conflict of interest arises when a person or close associate may benefit or appear to benefit from that position financially or in some other inappropriate way. Where a conflict exists, a Sub-Committee member must not take part in any discussions or participate in any decisions on activities or resolutions of the Sub-Committee pertaining to the issue. The Chair may determine a conflict exists and so declare.

Conflict of Interest rules will apply to all Sub-Committee members, pursuant to the *Municipal Conflict of Interest Act*, R.S.O., 1990, Chapter M.50

Lobbyist Registry: The City of Hamilton's Lobbyist Registry is an accountability and transparency tool. The goal of the Registry is to allow members of the public to clearly see who is lobbying the City of Hamilton's public office holders and aligns with the City's Values and Strategic Priorities. The Registry emphasizes a culture of open, transparent and accountable government.

Hamilton's Lobbyist Registry By-law No.14-244 applies to all delegations and presentations received by the Expanding Housing and Support Services for Women and Transgender Community Sub-Committee. Further information can be found at: <https://www.hamilton.ca/government-information/accountability/lobbyist-registry>

Terms of Reference Amendments - The Terms of Reference may be amended periodically by consensus of the Sub-Committee. Any amendment(s) to these Terms of Reference shall be forwarded to the Sub-Committee for approval.

Approved by Council (Date)



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Recreation Division

| | |
|---------------------------|--|
| TO: | Chair and Members Emergency and Community Services Committee |
| COMMITTEE DATE: | April 4, 2019 |
| SUBJECT/REPORT NO: | Renewal of Beasley Community Centre Operating Agreement (CS13018(c)) (Ward 2) |
| WARD(S) AFFECTED: | Ward 2 |
| PREPARED BY: | Laura Kerr (905) 546-2424 Ext. 5015 |
| SUBMITTED BY: | Chris Herstek Director, Recreation Healthy and Safe Communities Department |
| SIGNATURE: | |

RECOMMENDATION(S)

- (a) That the Operating Agreement between the City of Hamilton and Wesley Urban Ministries for the operation of the Beasley Community Centres from October 1, 2015 to September 30, 2018 be renewed for an additional three years until December 31, 2021 with an option for one two-year extension; and,
- (b) That the General Manager of Healthy and Safe Communities Department or his designate be authorized and directed to execute the renewal of the Operating Agreement between the City of Hamilton and Wesley Urban Ministries for the operation of Beasley Community Centres, in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

Effective December 1, 2015, the City of Hamilton signed a second term Operating Agreement with Wesley Urban Ministries (WUM) permitting WUM to operate Beasley Community Centres on behalf of the City of Hamilton. The third-party operation of the Beasley Community Centres is achieving the desired community benefits, including greater flexibility to partner with residents and organizations to deliver services, offering programs at free or low cost outside of Council approved user fees, and providing alternative means for communication or program planning.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Renewal of Beasley Community Centre Operating Agreement
(CS13018(c)) (Ward 2) - Page 2 of 6**

Since October 2015, WUM has continued to increase the amount of program hours and partnership programs, with increased community and access and visits. In 2018, 4,774 hours of programming were delivered directly by WUM for preschoolers, children, teens, adults, seniors, and newcomers. They also facilitated access for nine partner programs for an additional 1,033 hours of programming. In addition, free space was also provided for another 11 community organizations for 179.5 hours of community meetings (increased from 55 hours of community meetings in 2017).

It is recommended that the Operating Agreement with WUM be renewed for an additional three years, with an option for another two-year extension, so that WUM can continue to build on successes achieved and maintain service stability and consistency for the community.

Alternatives for Consideration –Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The Recreation Division provides funding in the amount of \$44,620 to support staff on site to open/close the building will be issued through Children’s Services and Neighbourhood Development (CSND) as per the "Funding Agreement for EarlyON Child and Family Centres".

Staffing: There are no staffing implications associated with Report CS13018(c).

Legal: Legal Services staff has advised that it is appropriate to update the Operating Agreement and terms.

HISTORICAL BACKGROUND

In 2004, the City of Hamilton and Hamilton Wentworth District School Board (HWDSB) determined the most effective way to service the Beasley community was to build a new community centre in conjunction with the proposed Dr. Davey School and attach the two sites. The outcome of the City/HWDSB partnership was an integrated building design which allowed the community centre and parts of the new school to be accessed at different times of the day, including during school hours. The design included a dedicated space in the new community centre for the Beasley Child & Family Centre operated by WUM.

Due to resourcing and community specific concerns (i.e. need for alternative hours, free programming, shared partnership program delivery, and different means of communication for programming) it was determined that those requirements would be

SUBJECT: Renewal of Beasley Community Centre Operating Agreement (CS13018(c)) (Ward 2) - Page 3 of 6

better met if a third-party community partner was engaged to operate the community centre.

The benefits to third party provision of services for the centre include:

- Cost avoidance to the City as non-profit organizations can leverage additional funding sources to expand programs, services and staffing at no additional cost to the net levy;
- Opportunity to bundle programs and services offered at the Beasley Community Centre through one primary service provider; and,
- A more flexible and community-based approach to identifying recreational needs and opportunities and translate those into practical programs and services.

WUM was selected as the third-party operator on a single source basis given its unique experience with delivering programs and services in the Beasley neighbourhood. The provider was approved by Council (Reports CS13018(a) and CS13018(b)) and subsequently the Recreation Division entered into two agreements with WUM to operate the centres commencing in 2013 through 2018.

As per the terms of the existing agreement, WUM has submitted quarterly reports on the activities, participation, and partnerships at the Beasley Community Centre. Management staff from both WUM and the Recreation Division meet regularly to review centre activities and concerns and to monitor achievement of objectives and outcomes as outlined in the service plan. As of 2018, WUM has achieved all short, medium, and long-range goals identified as part of the service plan.

The budget to operate the centre annually was provided from the Recreation Division's operation budget. However, the budget to operate the centre was combined with the funding received to operate the Child and Family Centre (EarlyON) also on site and transferred to the Children's Services and Neighbourhood Development Division to issue funds together. Funding will continue to be issued through the Children's Services and Neighbourhood Development Division and funding amounts and payment schedule removed from future iterations of the Operating Agreement.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

None

RELEVANT CONSULTATION

Discussions with WUM have occurred on a regular basis related to the ongoing delivery of the agreement terms. They have indicated that they are supportive of renewing the agreement.

SUBJECT: Renewal of Beasley Community Centre Operating Agreement (CS13018(c)) (Ward 2) - Page 4 of 6

The Ward 2 Councillor has been briefed on the results achieved from this agreement term and is in support of staff recommendations to renew the Operating agreement.

WUM has continued to lead the Beasley Community Centre Advisory Team and participate as a member of the Beasley Neighbourhood Association. During the operation of the last agreement, staff were involved with addressing identified community concerns about the operation of the centre; specifically, the locked centre door, access to gym and specialty spaces in the school, procedural requirements for renting space, and lack of opportunities for residents to host private rentals. Staff will continue to support WUM in addressing concerns and leveraging relationships with the school board to reduce access barriers whenever possible. Resident requests to host rentals at Simone Hall will be addressed through updated goals in the service plan.

Legal Services staff has advised that, if the extension of this agreement is approved, it is appropriate to update the terms.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Since assuming responsibility for operating the Beasley Community Centres, WUM has maintained consistent, professional communication with the Recreation Division, including submitting quarterly program and activity reports. WUM has achieved growth in all core service areas, and have expanded programs, partnerships, and operating hours beyond the core service levels originally agreed upon. WUM has also achieved all short, medium, and long-range program service goals identified in the agreement and have communicated plans for building upon service goals to achieve even greater success of the centre.

Notable results achieved in 2018 include:

- Over 5,800 hours of programming offered by WUM and community partners
- Programming was offered for all ages, including expanded programs for adults and seniors
- Child and Family Centre at Beasley had 11,432 visits by children and their caregivers
- Senior's Multicultural Outreach programs had over 1,800 visits to fitness, art, kitchen, and falls prevention programs offered at Beasley
- Processes were solidified to support private rentals of the newly renovated Simone Hall and Community Kitchen starting in 2019
- Increased community and service provider engagement demonstrated through new program partnerships, regular service provider collaborative meetings and attendance, and greater requests to book for community meetings and information sessions

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Renewal of Beasley Community Centre Operating Agreement (CS13018(c)) (Ward 2) - Page 5 of 6

Renewal of the agreement will allow the City and WUM to work together in partnership with the Beasley community to build on the successes already achieved. Continuation of the partnership will provide the following benefits:

- Consistency in the service provider for the community;
- Achieving the recommendation identified in the Early Years Community Plan for one early years service provider on site;
- Predictability in the services and programs being offered; and
- Continued opportunity for the City and WUM to leverage the partnerships and relationships already developed.

ALTERNATIVES FOR CONSIDERATION

If the agreement is not renewed, we would need to conduct RFP process to select a new service provider or operate the centre with Recreation Division staff.

Pros:

- Provides opportunity to identify another potential community operator through a competitive process.
- Provides greater degree of transparency and fairness amongst other not-for-profit organizations in the community who could potentially be interested in operating the community centre.

Cons:

- Consistency and predictability of services provided to the community will be jeopardized;
- Will not meet best practice guidelines set by Early Years Community Plan for a single operator of early years programs on a single site;
- City will be unable to continue leveraging successes already achieved by WUM if they are not selected through RFP or choose not to submit bid;
- City may have to reassume responsibility for operating Beasley Community Centre if another service provider cannot be identified through RFP process, resulting in a budgetary pressure which would exceed the funding provided annually to operate the centre.

Financial Implications: If the Operating Agreement was not renewed, Recreation Division staff would assume operations of the centre in the interim RFP process. During this time, Recreation Division would incur unbudgeted staffing costs to operate the building in excess of the funding that would be retracted from CSND. The RFP process may also result in an Operator who requests greater funding than the \$44,615 allocated annually to WUM.

**SUBJECT: Renewal of Beasley Community Centre Operating Agreement
(CS13018(c)) (Ward 2) - Page 6 of 6**

Staffing Implications: Recreation Division would be required to assign full time and part time staff resources to operate the building until the RFP process is complete with a new operator.

Legal Implications: Legal Services would be required to prepare a new funding and operating agreement, with new negotiated terms with a service provider.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

None