



City of Hamilton

CITY COUNCIL REVISED

19-004

Wednesday, February 27, 2019, 5:00 P.M.

Council Chambers, Hamilton City Hall

71 Main Street West

Call to Order

1. **APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with *)

2. **DECLARATIONS OF INTEREST**

3. **CEREMONIAL ACTIVITIES**

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 February 13 & 14, 2019

5. **COMMUNICATIONS**

5.1 Correspondence from Enbridge Gas Inc. respecting a Notice of public information session for Enbridge Gas Inc. proposed 2021 Kirkwall-Hamilton Project.

Recommendation: Be received.

5.2 Correspondence from Paul Dube, Ombudsman Ontario respecting the Final Report on the investigation into whether prior to a June 26, 2018 meeting of the Governance Review Sub-Committee, members of Council held a meeting over email that did not comply with the open meeting rules in the Municipal Act, 2001, and whether the City's General Issue Committee held a meeting that did not comply with the open meeting rules on July 9, 2018.

Recommendation: Be received.

5.3 Correspondence from the City of Toronto respecting Protecting the City of Toronto against potential impacts of the Government of Ontario's Bill 66.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

5.4 Correspondence from Deborah Tomlinson-Veit respecting the Waterdown Overpass.

Recommendation: Be received.

5.5 Correspondence from Deborah Tomlinson-Veit respecting the Redhill Valley Expressway.

Recommendation: Be received.

*5.6 Correspondence from the Honourable Sylvia Jones, Ministry of Community Safety and Correctional Services respecting resources to support municipalities as they begin to undertake the community safety and well-being planning process.

Recommendation: Be received.

*5.7 Correspondence from the Upper West Side Landowners Group respecting two areas, east and west of the Garth Street corridor that are currently outside of the urban area and are not part of the Airport Employment Growth District (AEGD).

Recommendation: Be received and referred to the consideration of Item 5 of the Planning Committee Report 19-003.

*5.8 Correspondence from Environment Hamilton respecting Schedule 5 of Bill 66 - Restoring Ontario's Competitiveness Act.

Recommendation: Be received and referred to the consideration of Item 13 of the General Issues Committee Report 19-004.

*5.9 Correspondence from Greg Atkinson respecting the Amalaterra Proposal.

Recommendation: Be received and referred to the consideration of Item 4 of the Public Works Committee Report 19-003.

6. COMMITTEE REPORTS

- 6.1 City Manager Recruitment Steering Committee Report 19-002 - February 9, 2019
- 6.2 Selection Committee Report 19-003 - February 11, 2019
- 6.3 Selection Committee Report 19-004 - February 12, 2019
- 6.4 Selection Committee Report 19-005 - February 13, 2019
- 6.5 Planning Committee Report 19-003 - February 19, 2019
- 6.6 General Issues Committee Report 19-004 - February 20, 2019
- 6.7 Audit, Finance & Administration Committee Report 19-003 - February 21, 2019
- 6.8 Emergency & Community Services Committee Report 19-001 - February 21, 2019
- 6.9 Public Works Committee Report 19-003 - February 22, 2019
- 6.10 Board of Health Report 19-002 - February 22, 2019
- 6.11 City Manager Recruitment Steering Committee Report 19-003 - February 23, 2019

7. MOTIONS

- 7.1 Changing the Time of Council Meetings

8. NOTICES OF MOTIONS

- *8.1 Proposals for Waste Management

9. STATEMENTS BY MEMBERS

10. PRIVATE AND CONFIDENTIAL

- 10.1 Closed Session Minutes - February 13 & 14, 2019 (distributed under separate cover)
- Pursuant to Section 8.1, Sub-sections (b), (e), (f) and (k) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (b), (e), (f) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to personal matters about an identifiable individual, including City employees; litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City.
- 10.2 Appointments to Various City of Hamilton Agencies, Boards and Committees for the 2018-2022 Term (distributed under separate cover)
- Pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees
- 10.3 Terrapure Stoney Creek Regional Facility EA - Compensation Agreement (LS18045(b) / FCS18072(b)) (Ward 9) - WITHDRAWN
- Pursuant to Section 8.1, Sub-sections (f) and (k) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (f) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City.
- *10.4 Hamilton Paramedic Service Investigation - Update (no copy)
- Pursuant to Section 8.1, Sub-sections (b), (d), (e) and (f) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (b), (e) and (f) of the Ontario Municipal Act, 2001, as amended, as the subject matters pertain to personal matters about an identifiable individual, including City employees; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

11. BY-LAWS AND CONFIRMING BY-LAW

11.1 030

To Amend By-law No. 01-215, Being a By-law to Regulate Traffic

Schedule 2 (Speed Limits)

Schedule 3 (Flashing School Zones – Reduced Speed Limit)

Ward: 11, 15

11.2 031

To Amend By-law No. 01-218, as amended, Being a By-law to Regulate On-Street Parking

Schedule 6 (Time Limit Parking Zones)

Schedule 8 (No Parking Zones)

Schedule 10 (Alternate Side Parking Zones – April-November)

Schedule 12 (Permit Parking Zones)

Schedule 14 (Wheelchair Loading Zones)

Ward: 1, 2, 3, 7, 8, 12

11.3 032

To Amend By-law No. 01-218, as amended, being a By-law to Regulate On-Street Parking

Schedule 4 (Special Event Parking Zones)

Ward: 12

11.4 033

A By-law to Amend By-law No. 18-199, being a By-law to Prohibit Driving School Instructing in the Restricted Areas

Ward: 4, 5

11.5 034

To Establish, Maintain and Operate Hamilton Fire Department and to Repeal By-law No. 68-34, as amended, of The Corporation of the City of Hamilton; By-law No. 1915-85 of The Corporation of the City of Stoney Creek; By-law No. 2023, as amended, of The Corporation of the Town of Ancaster; By-law No. 4341-97 of The Corporation of the Town of Dundas; By-law No. 77-89-F of The Township of Flamborough; and By-law No. 341-87, as amended, of The Township of Glanbrook

Ward: City Wide

11.6 035

Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire Co-ordinator pursuant to the Hamilton Fire Department Establishing and Regulating By-law No. 19-034

Ward: City Wide

11.7 036

Being a By-law to Amend By-law No. 17-120, Authorizing the Execution of the Public Transit Infrastructure Fund Phase One (Ontario) Transfer Payment Agreement between the City of Hamilton and Her Majesty the Queen in Right of Ontario, as represented by the Minister of Transportation for the Province of Ontario to Receive Funding Under the Public Transit Infrastructure Fund

Ward: City Wide

11.8 037

To Amend By-law No. 01-215, Being a By-law to Regulate Traffic

Schedule 5 (Stop Control)

Ward: 2, 3, 8, 9, 10, 12

11.9 038

To Amend By-law No. 01-215, Being a By-law to Regulate Traffic

Schedule 5 (Stop Control)

Ward: 2

*11.10 039

To Amend Hamilton Zoning By-law No. 05-200 for additional setback requirements for Warehouses in Duff's Corner, Ancaster

CI-18-J

Ward: 12

11.11 040

To Confirm the Proceedings of City Council

12. ADJOURNMENT



**CITY COUNCIL
MINUTES 19-003**

5:00 p.m.
February 13 & 14, 2019
Council Chamber
Hamilton City Hall
71 Main Street West

Present: Mayor F. Eisenberger
Councillors C. Collins (Deputy Mayor), B. Clark, J.P. Danko, J. Farr,
L. Ferguson, T. Jackson, B. Johnson, S. Merulla, N. Nann, J. Partridge,
E. Pauls, M. Pearson, A. VanderBeek, T. Whitehead and M. Wilson

Mayor Eisenberger called the meeting to order and recognized that Council is meeting on the traditional territories of the Mississauga and Haudenosaunee nations, and within the lands protected by the “Dish with One Spoon” Wampum Agreement.

The Mayor called upon Reverend Douglas Cottrell of Many Mansions Spiritual Centre, to provide the invocation.

APPROVAL OF THE AGENDA

The Clerk advised of the following changes to the agenda:

1. COMMUNICATIONS (Item 5)

5.7 Correspondence respecting the Selection & Hiring Committee for the next City Manager:

- (j) Deborah Tomlinson-Veit
- (k) Grace Evans
- (l) Evan Hall

Recommendation: Be received and referred to the consideration of Item 7.1.

5.10 Correspondence from Pierre Ranger, Chairman, Let's Remember Adam - STOP FOR THE SCHOOL BUS requesting the City of Hamilton's assistance to put an end to stop-arm violations in order to make travel to and from school safer for children in Hamilton.

- (x) Gail Seabrook
- (y) Julie Phillips
- (z) Kim Freeman
- (aa) Katherine Vatcher
- (bb) Krista Gabriele

- (cc) Meagan Duetta
- (dd) Sherry LeDrew
- (ee) Tay Cameron
- (ff) Mary Westerhof
- (gg) Bill Bradburn
- (hh) Lori Frankum
- (ii) Lena Thorne
- (jj) Lori Godon
- (kk) Alison Thomas
- (ll) Andy MacKey
- (mm) Cora Barton

Recommendation: Be received *and referred to the Chief of the Hamilton Police Service and the Hamilton Police Services Board for appropriate action.*

- 5.12 Correspondence from Lakewood Beach Community Council respecting the City of Hamilton Annual Collision Report.

Recommendation: Be received and referred to the consideration of Item 4 of the General Issues Committee Report 19-003.

- 5.13 Correspondence respecting the February 9th City Manager Recruitment Steering Committee meeting:

- (a) Craig Burley
- (b) Deanna Allain

Recommendation: Be received.

- 5.14 Correspondence from David Smosarski expressing his concerns regarding the recent release of information regarding the state of friction of the Red Hill Valley Parkway that was described in a report that was completed in 2013 by Tradewind Scientific.

Recommendation: Be received.

2. MOTIONS (Item 7)

- 7.8 Resignation from the Selection Committee - WITHDRAWN

3. NOTICES OF MOTION (Item 8)

- 8.1 Red Hill Valley Parkway Safety

4. PRIVATE AND CONFIDENTIAL (Item 10)

- 10.6 Appointment to the Hamilton Port Authority Board of Directors

Pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees

(Pearson/Clark)

That the agenda for the February 13 & 14, 2019 meeting of Council be approved, **as amended**.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

DECLARATIONS OF INTEREST

Councillor Danko declared an interest to Item 7.3 as it relates to the Hamilton-Wentworth District School Board Property at 4 Vickers Road, as his wife sits on the Hamilton-Wentworth District School Board as Vice-Chair.

Councillor Clark declared an interest to Item 5 and Item 8 of Planning Committee Report 19-002 as they relate to the Terrapure Stoney Creek Regional Facility Environmental Assessment, as he has a professional affiliation with Terrapure.

CEREMONIAL ACTIVITIES

Council recognized Team Hamilton for their participation in the International Children's Games Winter Competition held in Lake Placid, New York. The Ancaster Avalanche girls hockey team won a gold medal, the Hamilton Huskies won a silver medal, and the two girls figure skaters from the Hamilton Skating Club placed 6th and 7th.

APPROVAL OF MINUTES OF PREVIOUS MEETING
--

4.1 January 23, 2019**(Merulla/Collins)**

That the Minutes of the January 23, 2019 meeting of Council be approved, as presented.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

COMMUNICATIONS

(Collins/Merulla)

That Council Communications 5.1 to 5.14 be approved, ***as amended***, as follows:

- 5.1 Correspondence from Derek Appleton respecting the congestion with the increase in traffic in the Green Road area due to the developments in the Green Road area.

Recommendation: Be received and referred to the General Manager of Public Works and General Manager of Planning and Economic Development for appropriate action.

- 5.2 Correspondence from the Niagara Peninsula Conservation Authority respecting the censuring of Member James Kaspersetz for his recent posts of a racist comment on Facebook.

Recommendation: Be received.

- 5.3 Correspondence from the Federation of Canadian Municipalities (FCM) in response to Council's request for FCM to formally endorse the City of Hamilton's request to the Province of Ontario to be considered a pilot project with respect to a funding formula partnership, as it related to AODA infrastructure renewal projects.

Recommendation: Be received ***and referred to the Association of Municipalities of Ontario (AMO).***

- 5.4 Correspondence from the Ombudsman respecting an investigation with regards to the January 16, 2019 General Issues Committee for holding a meeting that did not comply with the open meeting rules in the *Municipal Act, 2001*.

Recommendation: Be received.

- 5.5 Correspondence from Marie Sharp, Dunnington-Grubb Committee Chair, Garden Club of Hamilton respecting the Proposed Site of the Firefighter Memorial.

Recommendation: Be received.

- 5.6 Correspondence announcing that Councillor Judi Partridge was acclaimed and now represents the City of Hamilton on the Federation of Canadian Municipalities (FCM) Board of Directors.

Recommendation: Be received.

- 5.7 Correspondence respecting the Selection & Hiring Committee for the next City Manager:

- (a) Jay Edington
- (b) Lindsay Forsey
- (c) Rosa Zetler
- (d) Frances Murray
- (e) Jamie Stuckless
- (f) Anna D'Angela
- (g) Shahzi Bokhari
- (h) Ryan Strang
- (i) Arig al Shaibah, McMaster University
- (j) Deborah Tomlinson-Veit
- (k) Grace Evans
- (l) Evan Hall

Recommendation: Be received and referred to the consideration of Item 7.1

- 5.8 Correspondence from the Honourable Steve Clark, Minister of Municipal Affairs and Housing respecting a consultation on the long-standing issues surrounding joint and several liability.

Recommendation: Be received.

- 5.9 Correspondence from Carly Bedford respecting the Friends of the Aviary plea for support.

Recommendation: Be received and referred to the consideration of Item 2 of the Public Works Committee Report 19-002.

5.10 Correspondence from Pierre Ranger, Chairman, Let's Remember Adam - STOP FOR THE SCHOOL BUS requesting the City of Hamilton's assistance to put an end to stop-arm violations in order to make travel to and from school safer for children in Hamilton.

- (a) Alice Weatherbee
- (b) Sarah Lawson
- (c) Christine Ballantyne
- (d) S. Knight
- (e) Krista London-Verticchio
- (f) Tiffany Fisher
- (g) Teresa Sanges
- (h) Wafa Sallam
- (i) Vanessa Di Salvo
- (j) Lisa Hilts
- (k) Maria Simoes
- (l) Kim Leclercq
- (m) Kim Leclercq
- (n) Barb Wallace
- (o) Neil Felder
- (p) Phil Johnson
- (q) Kyle Cook
- (r) Kersti Kerstenbeck
- (s) James Graham
- (t) Christine Moritz
- (u) Carrri Stonehouse
- (v) Renee Michelle Miller
- (w) Joan Hassey
- (x) Gail Seabrook
- (y) Julie Phillips
- (z) Kim Freeman
- (aa) Katherine Vatcher
- (bb) Krista Gabriele
- (cc) Meagan Duetta
- (dd) Sherry LeDrew
- (ee) Tay Cameron
- (ff) Mary Westerhof
- (gg) Bill Bradburn
- (hh) Lori Frankum
- (ii) Lena Thorne
- (jj) Lori Godon
- (kk) Alison Thomas
- (ll) Andy MacKey
- (mm) Cora Barton

Recommendation: Be **endorsed** and referred to the Chief of the Hamilton Police Service, the Hamilton Police Services Board, **the Premier of Ontario, the Ministry of Transportation, the Association of Municipalities of Ontario, and all Hamilton District School Boards.**

- 5.11 Correspondence from Julie Densham, Autism Ontario respecting the launch of their provincial wide 6th annual Raise the Flag campaign that will take place on April 2, 2019.

Recommendation: Be received.

- 5.12 Correspondence from Lakewood Beach Community Council respecting the City of Hamilton Annual Collision Report.

Recommendation: Be received and referred to the consideration of Item 4 of the General Issues Committee Report 19-003.

- 5.13 Correspondence respecting the February 9th City Manager Recruitment Steering Committee meeting:

- (a) Craig Burley
- (b) Deanna Allain

Recommendation: Be received.

- 5.14 Correspondence from David Smosarski expressing his concerns regarding the recent release of information regarding the state of friction of the Red Hill Valley Parkway that was described in a report that was completed in 2013 by Tradewind Scientific.

Recommendation: Be received.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

(Merulla/Collins)

That Council move into Committee of the Whole to consider the Committee Reports.

CARRIED

SELECTION COMMITTEE REPORT 19-001
--

1. Appointment of Chair and Vice Chair (Item 1)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

(Johnson/Pearson)

That the FIRST Report of the Selection Committee be adopted, as presented, and the information section received.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

SELECTION COMMITTEE REPORT 19-002

(Johnson/Ferguson)

That the SECOND Report of the Selection Committee be received for information.

CITY MANAGER RECRUITMENT STEERING COMMITTEE REPORT 19-001

1. Appointment of Committee Chair and Vice-Chair (Item 1)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

(Eisenberger/Partridge)

That the FIRST Report of the City Manager Recruitment Steering Committee be adopted, as presented, and the information section received.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson

YES - Councillor Maria Pearson
YES - Councillor Brad Clark

PUBLIC WORKS COMMITTEE REPORT 19-002

1. Proposed Permanent Closure and Sale of a Portion of Wetenhall Court, Hamilton (PW19011) (Ward 11) (Item 8.2)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

2. Friends of the Aviary Business Case Review and Extension of Agreement (Item 8.3)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

3. **ArcelorMittal Dofasco G.P. Transportation Agreement (PW19009) (Wards 3 and 4) (Item 10.1)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

4. **Amendment to Item 4 of Public Works Committee Report 19-002 respecting Procurement of Consulting Services for Detailed Design of East West New Road Corridor, Waterdown (PW19013) (Ward 15) (Item 10.2)**

(Partridge/Pearson)

That subsection (a) of Item 4 to Public Works Committee Report 19-002, be deleted in its entirety and replaced with the following in lieu thereof:

4. **Procurement of Consulting Services for Detailed Design of East West New Road Corridor, Waterdown (PW19013) (Ward 15) (Item 10.2)**

~~(a) The City of Hamilton prepare a Request for Proposal (RFP) and engage in an open and competitive bidding process to invite several Consultants to submit proposals to carry out the detailed design for the New East West Road Corridor from Centre Road to Avonsyde in Waterdown; and,~~

(a) *That the single sole source procurement, pursuant to Procurement Policy #11 - Non-competitive Procurements be approved and that the General Manager of Public Works be authorized to:*

(i) *Negotiate with Dillon Consulting Limited a price to carry-out the detailed design for the New East West Road Corridor from Centre Road to Avonsyde in Waterdown; and,*

(ii) *Negotiate for the consulting work, should an acceptable Engineering Fee be agreed upon, and enter into and execute any required contract and any ancillary documents required*

to give effect thereto with Dillon Consulting Limited, in a form satisfactory to the City Solicitor; and,

- (b) That the funding for the proposed work is available in the approved budget ID # 4031380390 East-West Road Corridor (Waterdown Bypass) – Roads.

Result: Amendment CARRIED by a vote of 13 to 3, as follows:

- NO - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- NO - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- NO - Councillor John-Paul Danko
- YES - Deputy-Mayor Chad Collins
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

Result: Main Motion, As Amended, CARRIED by a vote of 13 to 3, as follows:

- NO - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- NO - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- NO - Councillor John-Paul Danko
- YES - Deputy-Mayor Chad Collins
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

5. **Hamilton Strategic Road Safety Program and Vision Zero Action Plan 2019 – 2025 (PW19015) (City Wide) (Outstanding Business List) (Item 10.3)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

(Ferguson/Johnson)

That the SECOND Report of the Public Works Committee be adopted, **as amended**, and the information section received.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

PLANNING COMMITTEE REPORT 19-002

2. **Application for an Amendment to the City of Stoney Creek Zoning By-law No. 3692-92, for Lands Located at 222 First Road West (Stoney Creek) (PED19026) (Ward 9) (Item 8.1)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

3. **Non-Statutory Public Meeting for an Official Plan Amendment and Zoning By-law Amendment for Lands Located at 41 Stuart Street, Hamilton (PED19028) (Ward 2) (Item 10.1)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

4. **Bill 66 – Restoring Ontario’s *Competitiveness Act*, 2018 (Schedule 10) (PED19027) (City Wide) (Item 10.2)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

5. **Terrapure Stoney Creek Regional Facility EA – Compensation Agreement (LS18045/FCS18072) (Ward 9) (Item 10.3)**

Result: Motion CARRIED by a vote of 15 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Deputy-Mayor Chad Collins
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- CONFLICT - Councillor Brad Clark

6. Support for the Preservation of the Beach Canal Lighthouse and Residence (Item 11.1)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7. Merger of the Hamilton Port Authority and Oshawa Port Authority (Item 11.2)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

8. Terrapure Stoney Creek Regional Facility Environmental Assessment (EA) – Compensation Agreement (LS18045(a)/FCS18072(a)) (Item 14.1)

Result: Motion CARRIED by a vote of 15 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Deputy-Mayor Chad Collins
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- CONFLICT - Councillor Brad Clark

(Pearson/Clark)

That the SECOND Report of the Planning Committee be adopted, as presented, and the information section received.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

GENERAL ISSUES COMMITTEE REPORT 19-003

1. Advisory Committee for Persons with Disabilities Report 19-001, January 15, 2019 (Item 10.1)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

2. Special Capital Reinvestment Levy - Reallocation Options (FCS19006) (City Wide) (Item 10.2)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

3. City of Hamilton and Ministry of Transportation 2018 / 2019 Dedicated Gas Tax Funding Agreement (FCS19009) (City Wide) (Item 10.3)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

5. Lincoln M. Alexander Parkway (LINC) and Red Hill Valley Parkway (RHVP) Transportation and Safety Update (PW18008(a)) (City Wide) (Item 10.5)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

6. **Speed Limit Reduction Feasibility Study on the Lincoln M. Alexander and the Red Hill Valley Parkways (PW19014) (City Wide) (Item 10.6)**

Result: Motion CARRIED by a vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Deputy-Mayor Chad Collins
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7. **Code of Conduct for Council-Appointed Citizen Members of External Boards and Agencies (Item 11.2)**

WHEREAS, on March 8, 2017, Council approved the Advisory Committee / Task Force Code of Conduct applicable to Council-appointed citizen members of Advisory Committees and Task Forces that report to Council;

WHEREAS, the City of Hamilton has not approved a Code of Conduct applicable to Council-appointed citizen members of independent external boards and agencies that do not report to Council; and,

WHEREAS, notwithstanding that some of those independent external boards and agencies have enacted their own Codes of Conduct for board members, it is desirable that the City of Hamilton establish its own standards of conduct, demeanour and ethics for its Council-appointed citizen members.

THEREFORE, BE IT RESOLVED:

That staff be directed to report back to the General Issues Committee with recommendations for implementing a code of conduct, applicable to Council-appointed citizen members of independent external boards and agencies, including addressing the use of discriminatory language or actions, and the receiving of gifts or benefits by citizen board/agency members as well as the inclusion of a confidentiality agreement and remedies available to Council to address breaches of conduct and confidentiality ***such as Council's right of recall.***

Result: Motion CARRIED, As Amended, by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

8. Request for Enhanced and Dedicated Speed Enforcement on the Red Hill Valley Parkway (Item 11.3)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

9. Independent Special Investigation of the City's Internal Processes, Managerial Systems and Procedures Regarding Friction Management in Relation to the Red Hill Valley Parkway (Item 11.4)

(Jackson/Merulla)

That consideration of Item 9 of the General Issues Committee Report 19-003, respecting an Independent Special Investigation of the City's Internal Processes, Managerial Systems and Procedures Regarding Friction Management in Relation to the Red Hill Valley Parkway, be deferred until after the Closed Session portion of the agenda.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

10. Roads Audit Update (AUD19002) (City Wide) (Item 14.3)

(Jackson/Merulla)

That consideration of Item 10 of the General Issues Committee Report 19-003, respecting a Roads Audit Update (AUD19002) (City Wide), be deferred until after the Closed Session portion of the agenda.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

**11. Roads Infrastructure Litigation and Review Assessment (LS19010) (City Wide)
(Item 14.4)**

(Jackson/Merulla)

That consideration of Item 11 of the General Issues Committee Report 19-003, respecting a Roads Infrastructure Litigation and Review Assessment (LS19010) (City Wide), be deferred until after the Closed Session portion of the agenda.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(h)(ii) Amendment to Information Item (h)(ii) of the General Issues Committee Report 19-003, respecting a Motion regarding City of Hamilton – Living Wage Employer

(Nann/Merulla)

That Information Item (h)(ii) of the General Issues Committee Report 19-003, respecting a Motion regarding City of Hamilton – Living Wage Employer, be amended by deleting the words “The following Motion was DEFEATED” and “sub-section (a), to read as follows:

~~The following Motion was DEFEATED:~~

(ii) City of Hamilton - Living Wage Employer (11.3)

~~(a) That the City of Hamilton become a living wage employer by paying all minimum wage employees to a living wage rate of \$15.85 per hour, including part-time, seasonal and other contract employees with increases consistent with cost of living in Hamilton; and,~~

(a) That staff be directed to report back, during the 2019 Operating Budget process, to becoming a living wage employer by paying all minimum wage employees a rate of \$15.85 per hour,

including part-time, seasonal and other contract employees with increases consistent with cost of living in Hamilton.

Result: Motion CARRIED by a vote of 13 to 3, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Deputy-Mayor Chad Collins
YES - Mayor Fred Eisenberger
NO - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
NO - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
NO - Councillor Maria Pearson
YES - Councillor Brad Clark

AUDIT, FINANCE & ADMINISTRATION COMMITTEE REPORT 19-002
--

- 1. Correspondence from the Federation of Canadian Municipalities (FCM) respecting the 2019-2020 Membership Invoice - Advocacy Fund Contribution along with Appendix A that provides background information on the Advocacy Fund (Referred from Council - January 23, 2019) (Item 5.2)**

Result: Motion CARRIED by a vote of 15 to 1, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Deputy-Mayor Chad Collins
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
NO - Councillor Brad Clark

2. **Mark Strongman, Tournament Chairman, respecting a request for a \$50,000 grant for the 2019 Little League Championship to be held in Ancaster, Ontario (Added Item 8.2)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

3. **Supply of Raw Water to 690 Strathearne Avenue North (FCS18049(b)) (Ward 4) (Item 10.1)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

4. Development Charges Stakeholders Sub-Committee Report 19-001 (Item 10.2)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

5. Hamilton Anti-Racism Resource Centre Update (HUR18010(a) / LS19008) (City Wide) (Item 14.2)

(Jackson/Merulla)

That consideration of Item 5 of the Audit, Finance & Administration Committee Report 19-002, respecting the Hamilton Anti-Racism Resource Centre Update (HUR18010(a) / LS19008) (City Wide), be deferred until after the Closed Session portion of the agenda.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
NOT PRESENT - Councillor John-Paul Danko
YES - Deputy-Mayor Chad Collins
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

MOTIONS

7.1 Establishment of a New Steering Committee for the Recruitment of the City Manager**(Wilson/Nann)**

WHEREAS the City Manager has such general control and management of the administration of the government and affairs of the City and performs such duties as Council by by-law prescribes and is the sole employee reporting directly to the elected Municipal Council;

WHEREAS the City of Hamilton appointed an Interim City Manager due to the resignation of the previous City Manager on June 27, 2018;

WHEREAS the recruitment process to fill the vacancy of the City Manager was defined by the former 2014-2018 City Council in report HUR18013 of August 13, 2018;

WHEREAS one third of Hamilton City Council elected October 22, 2018 did not serve on the previous 2014-2018 Term of Council;

WHEREAS the 2014-2018 Term of City Council recommended that a Steering Committee comprised of the Mayor and Chairs of the Standing Committees be established to assist with the recruitment process for the City Manager;

WHEREAS Report HUR18013 of August 13, 2018 does not define the core principles that will guide the recruitment, deliberation and selection process for the new City Manager;

WHEREAS the City's Strategic Plan states that diversity and inclusion are to be embraced and celebrated;

WHEREAS the City's Corporate Culture includes the principle of steadfast integrity, that this principle shall guide our strategic priorities, and as a Council, we too ought to uphold and put these values in action through our recruitment and selection process;

WHEREAS public entities, including governments, are well placed to serve as a model for other employers;

WHEREAS recognizing and valuing equity, diversity and inclusion must be accompanied by concerted efforts to put these principles and values into practice; and

WHEREAS the ability to invite and learn from different perspectives is fundamental to driving innovation, building a strong relationship and taking the best approaches to meet the needs of the diverse population served by the City of Hamilton;

THEREFORE, BE IT RESOLVED:

- (a) That the newly elected 2018-2022 City Council define the recruitment process to fill the vacancy of the new City Manager;
- (b) That an equity, diversity and inclusive (EDI) lens be incorporated in all aspects of this recruitment process; and
- (c) That the Steering Committee that was established to oversee the City Manager search process, interview short-list of candidates and identify final candidates for consideration by City Council on August 17, 2018, be amended to better reflect the diverse composition of the 2018-2022 City Council and by extension the community, with not less than 50% of those elected members who identify as females along with not less than one-third of the newly elected members of City Council serving on the Steering Committee.

Result: Motion DEFEATED by a vote of 13 to 3, as follows:

YES - Councillor Maureen Wilson
 NO - Councillor Jason Farr
 YES - Councillor Nrinder Nann
 NO - Councillor Sam Merulla
 NO - Deputy-Mayor Chad Collins
 NO - Councillor Tom Jackson
 NO - Councillor Esther Pauls
 YES - Councillor John-Paul Danko
 NO - Mayor Fred Eisenberger
 NO - Councillor Judi Partridge
 NO - Councillor Terry Whitehead
 NO - Councillor Arlene VanderBeek
 NO - Councillor Lloyd Ferguson
 NO - Councillor Brenda Johnson
 NO - Councillor Maria Pearson
 NO - Councillor Brad Clark

7.2 Sub-Committee Terms of Reference Amendment

(Pearson/Nann)

That the following Committee's Terms of Reference, be amended to reflect the following membership composition:

- (i) Capital Projects Works-in-Progress Projects Sub-Committee – **four (4)** members of Council;

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
 YES - Councillor Jason Farr
 YES - Councillor Nrinder Nann
 YES - Councillor Sam Merulla
 YES - Deputy-Mayor Chad Collins
 YES - Councillor Tom Jackson

YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7.3 Amendment to Item 7.3 - Council Meeting 18-017 of September 12, 2018, respecting Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton (PED18208)

(Pauls/Jackson)

- (a) That Item 7.3, respecting Report PED18208 - Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton, be amended by deleting the word "may" and replacing it with the words "**does not**"; and, by deleting the words "and is exploring the extent to what its interest might be", to read as follows:

7.3 Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton (PED18208) (Ward 7) (Item 8.3)

- (a) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board (HWDSB) that the City of Hamilton **does not** may have an interest ~~and is exploring the extent to what its interest might be~~ in acquiring its property located at 4 Vicker Road, as shown on Appendix "A" attached to Report PED18208; and,
- (b) That Item 7.3, respecting Report PED18208 - Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton, be amended by deleting sub-section (b) in its entirety:

~~(b) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board (HWDSB) of the City of Hamilton's site development requirements as identified in Appendix "F" to School Board Properties Sub-Committee Report 18-001.~~

Result: Motion CARRIED by a vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr

YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
CONFLICT - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7.4 Government's Policy Regarding Any Cost Escalation Above the Committed \$1 Billion for the Hamilton LRT

(Clark/Pearson)

WHEREAS, Metrolinx has steadfastly refused to provide an update of the projected LRT capital costs;

WHEREAS, the Ministry of Transportation provides the oversight and funding to Metrolinx;

WHEREAS, the Canada cumulative increase in the cost of living since 2007 has been 19.11% Source:<https://www.bankofcanada.ca/rates/related/inflation-calculator/>; and,

WHEREAS, the Ontario cumulative increase in the cost of living since 2007 has been 21.12% Source:<http://inflationcalculator.ca/ontario/>;

THEREFORE, BE IT RESOLVED:

- (a) That the Hamilton City Council request that the Honourable Jeff Yurek, Minister of Transportation, provide written correspondence to the Mayor and Hamilton City Council clarifying the current government's policy regarding any cost escalation above the committed \$1billion and who pays for any increase in costs; and,
- (b) That the City Clerk be directed to include this resolution in the correspondence to the Minister of Transportation.

Result: Motion CARRIED by a vote of 14 to 2, as follows:

NO - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins

YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
NO - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7.5 Amendment to Item 8 of the General Issues Committee Report 18-014, respecting Report PED16253(b) - 18-28 King Street East, Extension of Conditional Approval, Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program

(Farr/Merulla)

WHEREAS, at its meeting of December 11, 2013, Council approved Item 14 of the General Issues Committee Report 13-026, respecting Report PED13208 - 18-28 King Street East – Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program;

WHEREAS, at its meeting of December 9, 2015, Council approved an amendment to Item 14 of the General Issues Committee Report 13-026, respecting Report PED13208 - 18-28 King Street East – Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program, to extend the submission deadline for completion of the program applications to December 31, 2016;

WHEREAS, at its meeting of January 25, 2017, Council approved Item 4 of the Planning Committee Report 17-001, respecting the Hamilton Municipal Heritage Committee Report 16-010, December 15, 2016 regarding Report PED16193(a) Heritage Permit Application HP2016-028, under Part IV of the *Ontario Heritage Act*, for the Demolition of the Buildings at 24 and 28 King Street East, Hamilton;

WHEREAS, Hughson Business Space Corporation has advised that they plan to restore all five properties, and conditional site plan approval was issued on November 27, 2017, with an addendum containing further conditions being added on August 2, 2018;

WHEREAS, at its meeting of December 6, 2016, Council approved Item 30 of the General Issues Committee Report 17-025, respecting Report PED13208(a) - 18-28 King Street East – Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program, which extended the submission deadline for completion of the program applications to June 1, 2018;

WHEREAS, a Heritage Permit for the retention and restoration of the front portion of 24 and 28 King Street East and a fifth storey addition was approved on September 7, 2018;

WHEREAS, at its meeting of June 27, 2018, Council approved Item 8 of the General Issues Committee Report 18-014, which again extended the submission deadline for Building Permit Applications to January 31, 2019; and,

WHEREAS, the applicant is working diligently towards completing the requirements under the conditional Site Plan Approval process in 2019.

THEREFORE, BE IT RESOLVED:

- (a) That subsections (a) and (b) to Item 8 of the General Issues Committee Report 18-014, respecting Report PED16253(b) – 18-28 King Street East, Extension of Conditional Approval, Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program, be amended by deleting the words “July 31, 2019 and replacing them with the words “**January 31, 2020**”; and, by deleting the second reference to the word “January” and replacing it with the word “**July**”; and,
- (b) That subsection (c) to Item 8 of the General Issues Committee Report 18-014, respecting Report PED16253(b) – 18-28 King Street East, Extension of Conditional Approval, Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program, be amended by deleting the word “January” and replacing it with the word “**July**”.

To read as follows:

- 8. 18-28 King Street East, Extension of Conditional Approval, Hamilton Heritage Property Grant Program and GORE Building Improvement Grant Program (PED16253(b)) (Ward 2) (Item 8.1)**
 - (a) That the deadline for the submission of a separate, completed Hamilton Heritage Property Grant Program (HHPGP) Application for each 18, 20, 22, 24 and 28 King Street East, for the previously approved conditional grant commitment to an upset limit of \$850,000 for the Hughson Business Space Corporation (Linda Barnett, David Blanchard, Ronald Quinn and William Rogan) the registered owners, be extended to no later than ~~July 31, 2019~~ **January 31, 2020**, conditional upon the receipt of a Building Permit Application being submitted to the City for the redevelopment of 18-28 King Street East no later than ~~January~~ **July 31, 2019**;
 - (b) That the deadline for the submission of a separate, completed GORE Building Improvement Grant Program (GBIGP) Application for each 18, 20, 22, 24 and 28 King Street East, for the previously approved conditional grant commitment to an upset limit of \$250,000 under the GORE Building Improvement Grant Program (GBIGP) for Hughson Business Space Corporation (Linda Barnett, David Blanchard, Ronald Quinn and William Rogan), the registered owners, be extended to no later than ~~July 31, 2019~~ **January 31, 2020**, conditional upon the

receipt of a Building Permit Application being submitted to the City for the redevelopment of 18-28 King Street East no later than ~~January~~ **July** 31, 2019; and,

- (c) That, should the Hughson Business Space Corporation (Linda Barnett, David Blanchard, Ronald Quinn and William Rogan) the registered owners of 18, 20, 22, 24 and 28 King Street East not submit a Building Permit Application for the redevelopment of 18-28 King Street East by ~~January~~ **July** 31, 2019, staff be directed to report back to the General Issues Committee for direction as to whether or not the conditional grant commitments, under the Hamilton Heritage Property Grant Program (HHPGP) and GORE Building Improvement Grant Program (GBIGP), for those properties should continue to be valid.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
 YES - Councillor Jason Farr
 YES - Councillor Nrinder Nann
 YES - Councillor Sam Merulla
 YES - Deputy-Mayor Chad Collins
 YES - Councillor Tom Jackson
 YES - Councillor Esther Pauls
 YES - Councillor John-Paul Danko
 YES - Mayor Fred Eisenberger
 YES - Councillor Judi Partridge
 YES - Councillor Terry Whitehead
 YES - Councillor Arlene VanderBeek
 YES - Councillor Lloyd Ferguson
 YES - Councillor Brenda Johnson
 YES - Councillor Maria Pearson
 YES - Councillor Brad Clark

7.6 Resignation from the Capital Projects Work-in-Progress Sub-Committee

(Whitehead/Partridge)

That Councillor T. Whitehead's resignation from the Capital Projects Work-in-Progress Sub-Committee, be received.

CARRIED

7.7 Resolving Outstanding Levy Apportionment Matters with the Conservation Authorities

Councillor Ferguson postponed the consideration of the motion respecting Resolving Outstanding Levy Apportionment Matters with the Conservation Authorities to a future Council meeting.

7.9 Policy or Protocol to Guarantee the Sharing of Consultants' Reports with Council when there are Risks to Human Health and Safety**(Clark/Merulla)**

- (a) That City Staff, be directed to prepare a policy or protocol that directs City Staff to share any consultants' reports, documents, memorandums or correspondence that raises any questions, concerns about any current or future risk to human health and safety;
- (b) That the Council approved policy be appended to the City Staff Code of Conduct and to all employment contracts for the City Manager, Directors, and General Managers; and
- (c) That the City Manager shall make all consultant reports, documents, memorandums, correspondence or background studies available for review upon request in writing by the Mayor or City Councillors

Result: Motion CARRIED by a vote of 14 to 0, as follows:

YES - Councillor Maureen Wilson
NOT PRESENT - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7.10 Protocol or Policy Setting Out Clear Guidelines, Expectations, Responsibilities and Obligations for City Staff When Responding to the Inquiries from the City's Auditor General**(Clark/Merulla)**

- (a) That City Staff in consultation with the City of Hamilton Auditor General, be directed to develop a protocol or policy setting out clear guidelines, expectations, responsibilities and obligations for city staff when responding to inquiries from the City of Hamilton Auditor General; and
- (b) That the Council approved policy be appended to the City Staff Code of Conduct and to all employment contracts for the City Manager, Directors, and General Managers.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7.11 Update on the Environmental Assessment for the Widening of Highway 403 from Highway 52 to Highway 6

(Ferguson/Johnson)

- (a) That the Mayor write to the Minister of Transport asking for an update on the environmental assessment for the widening of Highway 403, as announced by the Minister on March 21, 2017; and
- (b) That a copy of the correspondence be referred to the Government Relations Sub-Committee so that they may make the matter a priority.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7.12 Ministerial Interpretation Guideline for the Composition of the Niagara Peninsula Conservation Authority

(Clark/Johnson)

WHEREAS, the assistant Deputy Minister wrote to the Niagara Peninsula Conservation Authority (NPCA) indicating how the *Conservation Authorities Act* (CAA) determines the composition of Conservation Authority Boards;

WHEREAS, Justice Ramsey made a temporary ruling providing Niagara Municipalities with 12 members on the NPCA;

WHEREAS, both Hamilton and Haldimand County have agreed that the correct composition as per the *Conservation Authorities Act* would enable the appointment of five members to Niagara, four members to Hamilton and two members to Haldimand; and,

WHEREAS, there does not appear to be any willingness from the Niagara Region or Niagara Region municipalities to revisit the board composition;

THEREFORE, BE IT RESOLVED:

That the City Council formally request the Minister of Environment, Conservation & Parks review and issue a Ministerial interpretation guideline for the composition of the Niagara Peninsula Conservation Authority pursuant to the *Conservation Authorities Act*.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- NOT PRESENT - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

NOTICES OF MOTION

8.1 Red Hill Valley Parkway Safety**(Merulla/Ferguson)**

That consideration of the Notice of Motion, respecting Red Hill Valley Parkway Safety, be deferred until after the Closed Session portion of the agenda.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

For disposition of this matter, refer to Item 10.5.

8.2 Update on the Environmental Assessment for the Widening of Highway 403 from Highway 52 to Highway 6**(Ferguson/Johnson)**

That the Rules of Order be waived to allow for the introduction of a motion respecting an Update on the Environmental Assessment for the Widening of Highway 403 from Highway 52 to Highway 6.

Result: Motion CARRIED by a 2/3's majority vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Terry Whitehead

YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

For disposition of this matter, refer to Item 7.11.

8.3 Ministerial Interpretation Guideline for the Composition of the Niagara Peninsula Conservation Authority

(Clark/Johnson)

That the Rules of Order be waived to allow for the introduction of a motion respecting the Ministerial Interpretation Guideline for the Composition of the Niagara Peninsula Conservation Authority.

Result: Motion CARRIED by a 2/3's majority vote of 15 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

For disposition of this matter, refer to Item 7.12.

STATEMENTS BY MEMBERS

Members of Council used this opportunity to discuss matters of general interest.

PRIVATE & CONFIDENTIAL

10.1 Closed Session Minutes – January 23, 2019**(Whitehead/Ferguson)**

That the Closed Session Minutes dated January 23, 2019 be approved, as presented, and remain confidential.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

NOT PRESENT - Councillor Maureen Wilson
YES - Councillor Jason Farr
NOT PRESENT - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
NOT PRESENT - Councillor Judi Partridge
YES - Councillor Terry Whitehead
NOT PRESENT - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
NOT PRESENT - Councillor Brenda Johnson
YES - Councillor Maria Pearson
NOT PRESENT - Councillor Brad Clark

Council determined that discussion of Item 10.2 was not required in Closed Session, the matter was addressed in Open Session, as follows:

10.2 Appointments to the Niagara Peninsula Conservation Authority**(Merulla/Collins)**

That the following citizens be appointed to the Niagara Peninsula Conservation Authority, Board of Directors for a term commencing February 13, 2019, and until a successor is chosen:

- (a) James Beattie
- (b) Brian Wright

Result: Motion CARRIED by a vote of 10 to 0, as follows:

NOT PRESENT - Councillor Maureen Wilson
YES - Councillor Jason Farr
NOT PRESENT - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko

YES - Mayor Fred Eisenberger
NOT PRESENT - Councillor Judi Partridge
YES - Councillor Terry Whitehead
NOT PRESENT - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
NOT PRESENT - Councillor Brenda Johnson
YES - Councillor Maria Pearson
NOT PRESENT - Councillor Brad Clark

Council determined that discussion of Item 10.6 was not required in Closed Session, the matter was addressed in Open Session, as follows:

10.6 Appointments to the Hamilton Port Authority Board of Directors

(Merulla/Collins)

That the following citizen be appointed to the Hamilton Port Authority Board of Directors for a term commencing February 13, 2019, and until a successor is chosen:

(a) James Howlett

Result: Motion CARRIED by a vote of 12 to 0, as follows:

NOT PRESENT - Councillor Maureen Wilson
YES - Councillor Jason Farr
NOT PRESENT - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
NOT PRESENT - Councillor Brad Clark

(Partridge/VanderBeek)

That Council move into Closed Session respecting Items 10.3 to 10.5, pursuant to Section 8.1, Sub-sections (b), (e), (f), and (k) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (b), (e), (f), and (k) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to personal matters about an identifiable individual, including City employees; litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

YES - Councillor Maureen Wilson
NOT PRESENT - Councillor Jason Farr
NOT PRESENT - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
NOT PRESENT - Councillor Brad Clark

**10.3 Hamilton Anti-Racism Resource Centre Update (HUR18010(b) / LS19008(a))
(City Wide)**

(VanderBeek/Pearson)

- (a) That Report HUR18010(b) / LS19008(a), respecting the Hamilton Anti-Racism Resource Centre Update, be received.
- (b) The Report HUR18010(b) / LS19008(a), respecting the Hamilton Anti-Racism Resource Centre Update, remain confidential.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

10.4 35 Market Street, Dundas (LS19009) (Ward 13)

Staff were provided with direction in Closed Session.

(VanderBeek/Partridge)

- (d) That recommendations and content of Report LS19009/PW19020, including all Appendices remain confidential.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

10.5 Road Infrastructure Litigation Review and Assessment Follow Up (LS19010(a)) (City Wide)

(i) (Whitehead/Ferguson)

- (a) That Report LS19010(a), respecting the Road Infrastructure Litigation Review and Assessment Follow Up, be received.
- (b) The Report HUR18010(b) / LS19008(a), respecting the Road Infrastructure Litigation Review and Assessment Follow Up, remain confidential.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge

YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(ii) (Merulla/Collins)

WHEREAS, in January 2013, Council directed staff to investigate lighting and improved signs/lane markings for the Red Hill Valley Parkway (RHVP) near Mud/Stone Church, and costing/alternatives for consideration;

WHEREAS, in April 2013, Golders & Associates was hired to complete a six-year condition assessment on the RHVP, a subsequent second phase of study was completed by Golder & Associates (Tradewind Scientific) which was primarily focused on friction testing;

WHEREAS, the report covering the first phase of work by Golders & Associates in April 2013 was not shared publicly or with Council at the time;

WHEREAS, in November 2013 Council received information from staff regarding the 2013 safety audit from CIMA which made recommendations on changes to signage, pavement markings, installation of cat eyes and friction testing;

WHEREAS, in May 2015, Council received information from staff regarding the 2013 safety audit from CIMA and progress made on safety improvements, and directed staff to investigate additional safety measures for the RHVP and the Lincoln Alexander Parkway, (Linc), such as additional guardrails, lighting, lane markings or other means to help prevent further fatalities and serious injuries;

WHEREAS, in November 2015, Council directed staff to report on total costs and feasibility of expanding the Linc and RHVP to six lanes;

WHEREAS, in December 2015, Council received information from staff regarding the 2015 safety audit from CIMA which made recommendations on short, medium and long-term safety improvements for the Linc and RHVP, and Council directed staff to seek out provincial approval from the Ministry of Transportation to allow the City of Hamilton to implement photo radar on the Linc and RHVP, and to report back on the costs and processes of investigating an improved lighting system on the RHVP and Linc;

WHEREAS, in September 2016, Council received information related to lighting which recommended further investigation, and directed staff to undertake a lighting study on the RHVP;

WHEREAS, in October 2016, Council received information regarding the need to study options before expanding the RHVP and Linc, and the need for an environmental assessment and connection issues with the 403 and Queen Elizabeth way (QEW);

WHEREAS, in February 2017, Council directed staff to consult with Hamilton Police Services to bring forward an annual collision report summarizing collisions on Linc and RHVP, and requested an update on costs and implications of installing barriers;

WHEREAS, in August 2017, Council directed staff to undertake speed limit reduction feasibility study for both Linc and RHVP;

WHEREAS, in December 2017 Golders & Associates was hired to evaluate the surface skid resistance of the Red Hill Valley Parkway and the report was not shared publicly or with Council at the time;

WHEREAS, in January 2018, Council received an update on the 2015 safety audit from CIMA and directed staff to implement short and medium term collision counter measures, undertake a detailed annual collision analysis on both the Linc and RHVP, to request Hamilton Police Services to undertake regular speed and aggressive driving enforcement on the Linc and RHVP, to undertake an annual traffic count, to install median barriers as part of any future widening, and to report back with an update on overall operating conditions on the Linc and RHVP with a focus on Ministry of Transportation (MTO) activities for widening, truck activity, safety and information needed for widening;

WHEREAS, in July 2018, Golders & Associates was hired to complete an assessment of whether or not hot in place recycling can be used on the Red Hill Valley Parkway and the report was not shared publicly or with Council at the time;

WHEREAS, in October 2018, CIMA was hired to complete a roadside safety assessment on the RHVP to assess roadside safety infrastructure such as guiderails, shoulders, and speed enforcement areas and the report was not shared publicly or with Council at the time;

WHEREAS, in February 2019, CIMA was hired to complete a review of safety on the RHVP alongside the pavement friction testing results from the 2013 Tradewind Scientific Report, and this report was shared publicly; and,

WHEREAS, staff have reported to Council that all actions items arising from the CIMA review of safety on the RHVP have been, or are in the process of being actioned.

THEREFORE, BE IT RESOLVED:

- (a) That the 2015 and subsequent 2018 safety analysis of the RHVP and Linc, by the external engineering firm CIMA, be made public; and,
- (b) That the City, in coordination with Hamilton Police Services, prepare a public education campaign that addresses the recommendations from the external expert engineers (CIMA) as it relates to the risks of

speeding in excess of posted limits and distracted driving on the RHVP and Linc;

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(iii) (Clark/Whitehead)

- (a) That the City Manager in consultation with the City Solicitor be directed to seek outside legal counsel to brief City Council on the process to initiate an investigation pursuant to Ontario *Municipal Act* Section 274.1.a & b, Investigation by a Judge and the *Public Inquires Act* Section 33, Inquiries or an Independent External Investigation; and
- (b) That this Independent Legal Counsel will be directed to provide the following information to City Council within 30 days:
- 1) Provide clarification on the powers of a Investigation under the *Municipal Act* and the *Public Inquiries Act*;
 - 2) What is the process for council to request a Judge in the Ontario Superior Court to undertake such an investigation;
 - 3) Who sets the parameters or scope of the investigation;
 - 4) Could evidence uncovered in the inquiry be used by third parties in criminal or civil litigation;
 - 5) What would the projected time frames and costs be?
 - 6) Could the final report address i.e. who knew, when did they know, why didn't they share the report, etc;
 - 7) Could the investigation final report assign blame or responsibility to any person, persons or corporations; and

- 8) Could the investigation provide recommendations to the City Council on policy changes, protocols, changes in governance process or practices.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

GENERAL ISSUES COMMITTEE REPORT 19-003 - CONTINUED

9. **Independent Special Investigation of the City's Internal Processes, Managerial Systems and Procedures Regarding Friction Management in Relation to the Red Hill Valley Parkway (Item 11.4)**

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson

10. Roads Audit Update (AUD19002) (City Wide) (Item 14.3)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson

11. Roads Infrastructure Litigation and Review Assessment (LS19010) (City Wide) (Item 14.4)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson

(Danko/Johnson)

That the THIRD Report of the General Issues Committee be adopted, ***as amended***, and the information section received, ***as amended***.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann

YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson

AUDIT, FINANCE & ADMINISTRATION COMMITTEE REPORT 19-002 - CONTINUED

5. Hamilton Anti-Racism Resource Centre Update (HUR18010(a) / LS19008) (City Wide) (Item 14.2)

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Councillor John-Paul Danko
YES - Mayor Fred Eisenberger
YES - Councillor Judi Partridge
YES - Councillor Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(Wilson/Farr)

That the SECOND Report of the Audit, Finance & Administration Committee be adopted, as presented, and the information section received.

Result: Motion CARRIED by a vote of 16 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Councillor Jason Farr
YES - Councillor Nrinder Nann
YES - Councillor Sam Merulla
YES - Deputy-Mayor Chad Collins
YES - Councillor Tom Jackson

- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

(Merulla/Collins)

That the Committee of the Whole Rise and Report.

CARRIED

BY-LAWS

(Collins/Merulla)

That Bills No. 19-021 to No. 19-029, be passed and that the Corporate Seal be affixed thereto, and that the By-laws, be numbered, be signed by the Mayor and the City Clerk to read as follows:

By-law No.

- 19-021** To Amend By-law No. 01-215, Being a By-law to Regulate Traffic Schedule 2 (Speed Limits)
Ward: City Wide
- 19-022** Respecting Removal of Part Lot Control, Blocks 116, 117 (closed by By-law No. 18-023), and 118 and Part of Block 119 and all of Moonlight Court (closed by By-law No. 18-002) on Registered Plan No. 62M-1172 and Blocks 33, 34, 35, 37 and 41 and part of Blocks 36, 39 and 40 and all of Bowridge Court (closed by By-law No. 18-003) on Registered Plan No. 62M-1208, Municipally known as 64, 68, 88, 92, 94 and 96 Bellroyal Crescent, Stoney Creek
PLC-19-002
Ward: 9
- 19-023** To Establish City of Hamilton Land Described as Block 60 on Plan 62M-1105 as part of Tanglewood Drive
Ward: 11
- 19-024** To Authorize the Signing of an Agreement between the City of Hamilton and the Ministry of Transportation Related to Funding Provided Under the Dedicated Gas Tax Funds for Public Transportation Program
Ward: City Wide
- 19-025** To Amend Zoning By-law No. 05-200 Respecting Lands Located at 21 Mill Street North (Flamborough)
ZAR-18-011
Ward: 15

- 19-026** To Amend Site Plan Control By-law No. 15-176, as amended by By-law No. 18-104, Respecting Lands Located in Certain Residential Areas of Ancaster (“ER” Zoned Lands)
Ward: 12
- 19-027** To Amend By-law No. 01-218, as amended, Being a By-law to Regulate On-Street Parking
Schedule 2 (Through Highways)
Schedule 6 (Time Limit Parking)
Schedule 8 (No Parking Zones)
Schedule 10 (Alternate Side Parking Zones – April-November)
Schedule 12 (Permit Parking Zones)
Schedule 13 (No Stopping Zones)
Schedule 14 (Wheelchair Loading Zones)
Schedule 15 (Commercial Vehicle Loading Zones)
Ward: 1, 2, 3, 4, 5, 7, 8, 9, 12, 13, 15
- 19-028** To Amend Zoning By-law No. 3692-92 (Stoney Creek) Respecting Lands Located at 222 First Road West
ZAC-18-030
Ward: 9
- 19-029** To Confirm the Proceedings of City Council

Result: Motion CARRIED by a vote of 16 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Councillor Jason Farr
- YES - Councillor Nrinder Nann
- YES - Councillor Sam Merulla
- YES - Deputy-Mayor Chad Collins
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Councillor Judi Partridge
- YES - Councillor Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

(Pearson/Johnson)

That, there being no further business, City Council be adjourned at 3:07 a.m. on February 14, 2019.

CARRIED

Respectfully submitted,

Mayor F. Eisenberger

Janet Pilon
Acting City Clerk



Enbridge Gas Inc.
918 South Service Road
Hamilton, ON L8E 5M4
Canada

February 13, 2019

City of Hamilton
City Clerk's Office
City Hall, 71 Main Street West
Hamilton, Ontario L8P 4Y5
Clerk@hamilton.ca

Subject: Notice of public information session for Enbridge Gas Inc. proposed 2021 Kirkwall-Hamilton Project

Dear Mayor Eisenberger and Members of City Council:

I am writing to provide you with information on Enbridge Gas' proposed 2021 Kirkwall-Hamilton project. (Note: As of Jan. 1, 2019, Union Gas and Enbridge Gas Distribution have amalgamated into one utility with the legal name Enbridge Gas Inc.)

By way of background, to increase existing capacity and accommodate additional demand for natural gas, Enbridge Gas Inc. is proposing to construct a new 48-inch diameter natural gas pipeline located within the City of Hamilton. The proposed project will be constructed between Enbridge Gas' existing Kirkwall valve site, located northeast of the intersection of Safari Road and Valens Road and Enbridge Gas' existing Hamilton gate station site, located east of Highway 6 and north of Carlisle Road, generally paralleling three existing Enbridge Gas pipelines. The length of the proposed pipeline will be determined by the final route chosen after input from the community, but will be approximately 10-14km. A map is included with this letter.

This project is subject to Ontario Energy Board (OEB) approval. If approved, construction of the pipeline could begin as early as Spring/Summer 2021 and be complete by the end of 2021.

An integral part of this project is the completion of an environmental study of the construction and operation of the proposed pipeline and related facilities by an independent environmental consultant, Stantec Consulting Ltd. (Stantec). Stantec is hosting an information session to provide those interested in the project an opportunity to review the project and provide input to the planning process. The information session will be conducted as a drop-in centre, with representatives from both Enbridge Gas and Stantec available to receive comments and answer questions. We invite you to join us at our public information session where we would be pleased to speak with you, gather input and answer any questions you may have:

Wednesday, Feb. 27, 2019
5:00 p.m. to 8:00 p.m.
Carlisle Arena
1496 Centre Road
Carlisle, ON L0R 1H2

Enbridge Gas has been bringing safe, reliable and affordable natural gas to homes and businesses in the area for over 100 years. We know safety is top of mind for residents, as it is for us. If approved, the project would be constructed, maintained and operated using well-established practices.

Should you have any further questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Egbedeyi-Emmanuel'. The signature is fluid and cursive, with the first name 'Mark' being more prominent.

Mark Egbedeyi-Emmanuel, P.Eng.
District Manager, Hamilton/Halton
Enbridge Gas Inc.
Phone: 289-649-2043 ext. 5212043
Email: memmanuel@uniongas.com

ENBRIDGE GAS INC. - NOTICE OF PROJECT COMMENCEMENT AND INFORMATION SESSION

KIRKWALL-HAMILTON PIPELINE PROJECT

To increase existing capacity and accommodate additional demand for natural gas, Enbridge Gas Inc. is proposing to construct a new 48-inch diameter natural gas pipeline located within the City of Hamilton. (Note: As of Jan. 1, 2019, Union Gas and Enbridge Gas Distribution have amalgamated into one utility with the legal name Enbridge Gas Inc.)

The proposed project will be constructed between Enbridge Gas' existing Kirkwall valve site, located northeast of the intersection of Safari Road and Valens Road and Enbridge Gas' existing Hamilton valve site, located east of Highway 6 and north of Carlisle Road, generally paralleling three existing Enbridge Gas pipelines. The length of the proposed pipeline will be determined by the final route chosen after input from the community but will be approximately 10-14km. If approved, construction of the pipeline could begin as early as spring/summer 2021 and be complete by the end of 2021.

An integral part of this project is the completion of an environmental study of the construction and operation of the proposed pipeline and related facilities by an independent environmental consultant, Stantec Consulting Ltd. (Stantec). Stantec is hosting an Information Session to provide those interested in the project an opportunity to review the project in general, the alternative pipeline routes, the preliminary preferred pipeline route and provide input to the planning process. The Information Session will be conducted as a drop-in centre, with representatives from both Enbridge Gas and Stantec available to receive comments and answer questions.

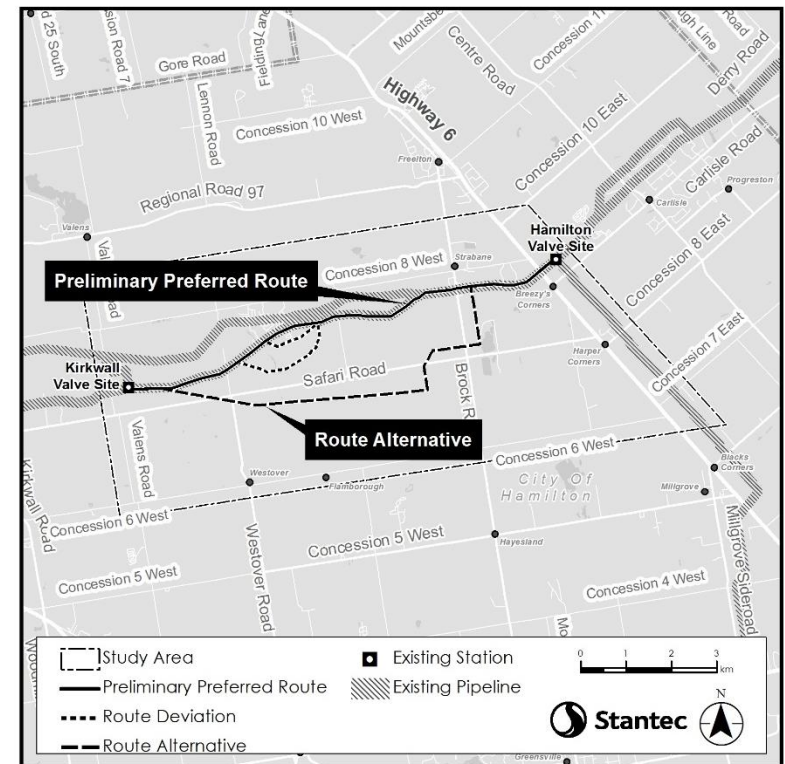
The Information Session will be held at the following time and location:

Wednesday, Feb. 27, 2019
5 p.m. to 8 p.m.
Carlisle Arena
1496 Centre Road
Carlisle, ON L0R 1H2

If you cannot attend the Information Session but would like to learn more, please contact:

Michael Candido
Project Manager
Stantec Consulting Ltd.
Phone: 519-780-8139
Email: Michael.Candido@Stantec.com

Enbridge Gas
Phone: 1-855-381-9138
Email: projects@uniongas.com
Or visit our project webpage:
www.uniongas.com/projects



J. Paul Dubé, Ombudsman

February 21, 2019

Mayor Fred Eisenberger
Hamilton City Hall
2nd floor - 71 Main Street West
Hamilton, Ontario L8P 4Y5

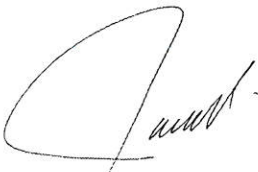
Dear Mayor Eisenberger,

Re: Report – Office of the Ontario Ombudsman

I have completed my investigation into whether, prior to a June 26, 2018 meeting of the Governance Review Committee, members of council held a meeting over email that did not comply with the open meeting rules in the *Municipal Act, 2001*, and whether the city's General Issues Committee held a meeting that did not comply with the open meeting rules on July 9, 2018. Please find my final report enclosed.

I ask that the City of Hamilton make this report public. Once the city has made the report public, I will post a copy of the report on my website at www.ombudsman.on.ca.

Yours truly,



Paul Dubé
Ombudsman of Ontario

CC: Janet Pilon

Bell Trinity Square
483 Bay Street, 10th Floor, South Tower, Toronto, ON M5G 2C9
483, rue Bay, 10^e étage, Tour sud, Toronto (Ontario) M5G 2C9
Tel./Tél. : 416-586-3347
Facsimile/Télécopieur : 416-586-9659 TTY/ATS : 1-866-411-4211

www.ombudsman.on.ca



Ombudsman Report

**Investigation into complaints about emails
exchanged by members of council
for the City of Hamilton
between June 7 and June 26, 2018
and a meeting of the General Issues Committee
on July 9, 2018**

**Paul Dubé
Ontario Ombudsman
February 2019**

Complaint

- 1 My Office received a complaint that members of council for the City of Hamilton exchanged emails between June 7 and June 26, 2018 that did not comply with the open meeting rules in the *Municipal Act, 2001* (the “Act”).
- 2 The complaint stemmed from a comment made by a member of council during an open meeting of the city’s Governance Review Sub-Committee on June 26, 2018. During a discussion about filling a council vacancy, the council member said he had seen an email from the Mayor about appointing a particular individual to the seat. The complaint alleged that council members contravened the open meeting rules by using email to discuss how to fill the vacant council seat.
- 3 We also received a complaint alleging that there were discussions about filling the vacant council seat during a closed meeting of the city’s General Issues Committee on July 9, 2018. The complaint alleged that these discussions did not fit within any of the exceptions to the open meeting rules, and that a vote by council during that closed meeting did not comply with the rules in the Act.
- 4 Under the Act, all meetings of council, local boards, and committees of each of them must be open to the public, unless they fall within prescribed exceptions.

Ombudsman jurisdiction

- 5 As of January 1, 2008, the Act gives citizens the right to request an investigation into whether a municipality has complied with the Act in closing a meeting to the public. Municipalities may appoint their own investigator or use the services of the Ontario Ombudsman. The Act designates the Ombudsman as the default investigator for municipalities that have not appointed their own.
- 6 The Ombudsman is the closed meeting investigator for the City of Hamilton.

Investigative process

- 7 On July 16, 2018, we notified the city that we would be investigating this complaint.
- 8 The City of Hamilton’s Ward 7 council seat became vacant after a member of council was elected to the provincial legislature on June 7, 2018. My Office obtained and reviewed all emails exchanged by members of council about the Ward 7 vacancy between June 7 and June 26, when a discussion over email was referenced in an open committee meeting. We reviewed the meeting materials

and meeting video for the June 26, 2018 meeting of the city's Governance Review Sub-Committee, and spoke with city staff and members of council.

- 9 We obtained and reviewed the agenda and minutes for the July 9, 2018 open and closed session meetings of the General Issues Committee, as well as a confidential report considered by the committee. We spoke with city staff and members of council who were present during the meeting.
- 10 My Office received full co-operation in this matter.

Ward 7 council vacancy

- 11 The city's councillor for Ward 7 resigned her seat on council when she was elected as an MPP in the June 7, 2018 provincial election. The *Municipal Act, 2001* provides that, within 60 days of a vacancy being declared, council must either appoint a new councillor or pass a by-law to call a by-election.
- 12 On June 13, 2018, city council referred a proposed application process to fill the Ward 7 seat to the Governance Review Sub-Committee for discussion.
- 13 At a June 26, 2018 meeting of the City of Hamilton's Governance Review Sub-Committee, a committee member stated:

...I think **I saw an email from the Mayor** that former councillor, who served I believe nine years, three three-year terms... in that very ward, who knows the ward well and according to the mayor was prepared to... for an appointment on the clear understanding that he would not be running in the October election.
- 14 The committee considered two processes available to make an appointment: Council could appoint a qualified person on their consent, or invite applications for the position. Given the proximity of the next municipal election – scheduled for October 22, 2018 – the committee recommended that the Mayor send a letter to the Minister of Municipal Affairs and Housing asking for an exemption from the requirement to fill the vacancy. If no exemption was granted, council would have to take action on the vacancy by August 25, 2018.
- 15 At a council meeting on June 27, council declared the Ward 7 seat vacant and directed the Mayor to send the letter to the Minister. That day, the Mayor wrote to the Minister, asking him to grant the city an exemption from the requirement in s. 263(1) of the Act with respect to filling the council vacancy.

- 16 On July 19, the Minister responded by letter, stating that he does not have the discretion to grant an exemption from the requirement to fill the vacancy, as providing such an exemption would require a legislative change.
- 17 At its August 17, 2018 meeting, council appointed the individual mentioned during the June 26 committee meeting to the Ward 7 seat for the remainder of the council term.

Emails exchanged regarding the Ward 7 vacancy

- 18 The complaint to my Office alleged that council held an improperly closed meeting over email regarding the vacant Ward 7 seat prior to the June 26 meeting of the city's Governance Review Sub-Committee.
- 19 Council members and staff provided us with all emails about the Ward 7 vacancy sent or received by council members between June 7 and June 26, 2018.
- 20 On June 11, the Clerk sent an email to senior staff and all members of council setting out information in the *Municipal Act* respecting vacant seats. One member of council responded to all recipients to say that he believed the person appointed to fill the seat should not be permitted to run in the October election. The Clerk responded to all that she did not believe council could restrict someone from running in an election, but that she would look into the matter and respond.
- 21 On June 13, the Mayor sent an email to 14 of the 15 members of council. He stated that, given the need to fill the vacant seat, he had heard the name of a former member of council as a possible interim councillor. The Mayor wrote that the individual would be an excellent choice, given his experience, and that it was his understanding that the individual would not be running in the October election. The Mayor asked councillors to let him know their thoughts and whether anyone else had indicated an interest in filling the vacancy, stating, "...let's get this resolved as soon as possible."
- 22 Two minutes after the Mayor sent his email, one member of council responded to the group that he felt the individual would be a good choice.
- 23 No further emails were exchanged amongst the council members regarding the vacant seat. No consensus was reached over email regarding a candidate to fill the vacancy.

Analysis

- 24 In order to review this complaint, I first considered whether an exchange of emails can be considered a meeting subject to the open meeting rules.
- 25 The open meeting rules apply only to “meetings” of a council, a local board, or a committee of either of them. The definition of “meeting” in s. 238 of the *Municipal Act, 2001* was changed by Bill 68, *Modernizing Ontario’s Municipal Legislation Act, 2017*. As of January 1, 2018, the Act includes the following definition of meeting:
- “meeting” means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where,
- (a) a quorum of members **is present**, and
- (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council, local board or committee. [emphasis added]
- 26 Quorum has always been an important factor in determining whether or not a meeting has occurred. The former definition of meeting did not require that members be present in order to form quorum, which meant that a majority of members coming together over email or telephone could form a quorum for the purposes of the open meeting rules.
- 27 The amended definition of meeting specifies that a quorum of members must be **present** in order for a meeting to occur. The words “is present,” when given a plain and ordinary interpretation, mean that someone is physically present in a particular place.
- 28 When the change to the definition of meeting was first proposed in Bill 68, the Ombudsman submitted to the Legislative Assembly’s Standing Committee on Social Policy that the proposed definition of meeting would not capture meetings held over email or telephone, thus insulating them from scrutiny.¹ No amendment to the definition in the bill was made.
- 29 Black’s Law Dictionary defines “present” as:
1. Now existing; at hand <a present right to property>.
 2. Being considered; now under discussion <the present appeal does not deal with that issue>.
 3. In attendance; not elsewhere <all present voted for him>.

¹ Hansard, Standing Committee on Social Policy, April 11, 2017.

- 30 Of these three meanings, the third is the one that is most readily applied to councillors attending a meeting.
- 31 Further, the definition of “quorum” generally implies the physical presence of members of a body. The *Municipal Act* does not define quorum, but Black’s Law Dictionary provides that “quorum” means:
- The minimum number of members (usu. A majority of all the members) who must **be present** for a deliberative assembly to legally transact business. [Emphasis added]
- 32 A plain language reading of the words “is present,” along with the applicable definitions and related definitions in other statutes, suggests that the meaning of the provision does not include meetings where members are not physically present. As the definition of “meeting” now requires a quorum of members to be present, an exchange of email by a majority of members of a body cannot be considered a quorum for the purposes of the definition of “meeting.”
- 33 Accordingly, emails exchanged by members of council for the City of Hamilton regarding the Ward 7 vacant seat in June 2018 did not constitute a meeting and were not subject to the open meeting rules.
- 34 Although emails and other remote forms of communication are no longer subject to the open meeting rules, municipalities should continue to strive for transparency and openness, regardless of the medium used to communicate. The open meeting rules exist to bolster the public’s confidence in the integrity of local government and ensure that municipal power is exercised in a transparent and accountable manner. The spirit of the open meeting rules calls for discussions that advance council business or decision-making to take place in public, and not over email out of the public eye.
- 35 Municipal councils can only act through by-law or resolution passed during a meeting, and the change to the definition of meeting confirms that a quorum of members must be physically present in order for a meeting to take place. Any exchange wherein council votes, reaches consensus, provides direction or input to staff, or discusses or debates a proposal, course of action, or strategy should be reserved for official meetings of a council, local board, or committee. Offline discussions involving a quorum of members, including over email, should be limited to exchanging information or matters unrelated to municipal business.

Meeting on July 9, 2018

- 36 The City of Hamilton’s General Issues Committee met in open session at 9:30 a.m. on July 9, 2018, in council chambers.

- 37** The committee passed a resolution to go in camera to discuss items including “Ward 7 vacant seat.” The resolution to close the meeting indicated that this matter was being discussed in camera pursuant to the exceptions for personal matters about an identifiable individual, litigation or potential litigation, and advice subject to solicitor client privilege.
- 38** While in camera, council received and discussed legal advice from the City Solicitor, including a written report. The closed session minutes indicate that the solicitor gave an overview of the report, provided legal advice, and answered the committee’s questions with respect to the vacant council seat.
- 39** According to the meeting record, and the members of council and city staff we spoke to in the course of this investigation, the committee did not vote with respect to the vacant council seat during the closed session.
- 40** The committee returned to open session and voted that the Ward 7 vacancy matter remain confidential. The Deputy Mayor advised the public that council had written to the Minister of Municipal Affairs regarding the vacant seat, and that there were two staff members working in the Ward 7 office to address any public inquiries.

Analysis

- 41** The exception in s. 239(2)(f) of the Act permits council or a committee to discuss advice subject to solicitor-client privilege in camera. In order for this exception to apply, legal advice must be communicated between a client and their solicitor, and must be intended to remain confidential.²
- 42** During the closed meeting on July 9, the City Solicitor provided the committee with legal advice regarding the Ward 7 vacant seat. The discussion fit within the exception for advice subject to solicitor-client privilege. Accordingly, I need not consider the applicability of the other exceptions cited by the committee.
- 43** The complaint to my Office also alleged that council improperly voted regarding the Ward 7 vacancy during the closed meeting on July 9. The closed session minutes indicate that no vote was taken regarding the vacant seat during the closed meeting. City staff and members of council confirmed that no vote was taken or decision made by council regarding the vacant seat during the July 9 closed meeting.

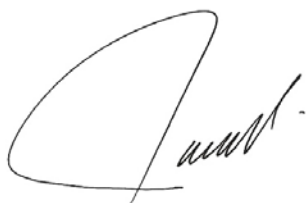
² *Solosky v. The Queen*, [1980] 1 S.C.R. 821.

Opinion

- 44 Members of council for the City of Hamilton did not contravene the open meeting rules in the *Municipal Act, 2001* when they exchanged emails regarding a vacant council seat in June 2018.
- 45 The new definition of “meeting” in the Act requires that a quorum be present, such that an exchange of emails cannot be considered a meeting subject to the open meeting rules. In the interest of openness and transparency, municipal councils should continue to avoid conducting business outside of a formal meeting.
- 46 The City of Hamilton’s General Issues Committee did not contravene the open meeting rules when it discussed advice subject to solicitor-client privilege in camera on July 9, 2018. The committee did not vote regarding the Ward 7 vacancy in camera on July 9; it did not contravene the voting provisions in the *Municipal Act, 2001*.

Report

- 47 Ombudsman staff reviewed a preliminary version of this report with the Mayor, Clerk, and City Solicitor on February 15, 2019, and provided the opportunity to comment. No comments were received.
- 48 My report should be shared with council and made available to the public as soon as possible, and no later than the next council meeting.



Paul Dubé
Ombudsman of Ontario



Ulli S. Watkiss
City Clerk

City Clerk's Office

Secretariat
Marilyn Toft
Council Secretariat Support
City Hall, 12th Floor, West
100 Queen Street West
Toronto, Ontario M5H 2N2

Tel: 416-392-7032
Fax: 416-392-2980
e-mail: Marilyn.Toft@toronto.ca
web: www.toronto.ca

**In reply please quote:
Ref.: 19-MM2.10**

February 11, 2019

GREATER GOLDEN HORSESHOE MUNICIPALITIES:

**Subject: Member Motion 2.10
Protecting the City of Toronto against potential impacts of the Government
of Ontario's Bill 66**

City Council on January 30 and 31, 2019, adopted this Item, and in so doing, has:

1. expressed its opposition to Schedule 3 of Bill 66;
2. expressed its opposition to Schedule 5 of Bill 66;
3. expressed its opposition to Schedule 9 of Bill 66; and
4. expressed its opposition to Schedule 10 of Bill 66 or any similar successor sections or schedules within Bill 66.

for City Clerk

M. Toft/sb

Attachment

City Council

Member Motions - Meeting 2

MM2.10	ACTION	Adopted		Ward: All
--------	--------	---------	--	-----------

Protecting the City of Toronto against potential impacts of the Government of Ontario's Bill 66 - by Councillor Mike Layton, seconded by Councillor Ana Bailão

City Council Decision

City Council on January 30 and 31, 2019, adopted the following:

1. City Council express its opposition to Schedule 3 of Bill 66.
2. City Council express its opposition to Schedule 5 of Bill 66.
3. City Council express its opposition to Schedule 9 of Bill 66.
4. City Council express its opposition to Schedule 10 of Bill 66 or any similar successor sections or schedules within Bill 66.
5. City Council request that, following the adoption of Bill 66 by the Province, the City Manager report back to City Council on the impacts of the legislation on the City of Toronto.
6. City Council direct the City Clerk to distribute City Council's decision in opposition to Schedules 3, 5, 9 and 10 of Bill 66 to the leaders of all parties represented in the Ontario Legislature, the Minister of Municipal Affairs and Housing, the Minister of the Environment, Conservation and Parks, the Minister of Labour, the Minister of Education, all Greater Golden Horseshoe municipalities, and the Association of Municipalities of Ontario.

Summary

The Government of Ontario has introduced Bill 66, an Act amending or repealing various other Acts that could have lasting impact on City of Toronto residents, the planning process, the natural environment, food security, workers, and child welfare.

Schedule 3 of the Bill could put at risk young children in the care of home child care providers. Through changes to the Child Care and Early Years Act and the Education Act, the legislation would allow an increase in the number of very young children in the care of each home childcare provider, which could compromise the quality of care and increase the risk of accidental injury or death.

Schedule 5 repeals the Toxics Reduction Act, 2009, and associated regulations that require Ontario companies to publicly report on their use and release of toxic substances and develop feasible reduction plans. Taking away the responsibility to inform the public and reduce harmful chemicals found in our workplaces, consumer products and local communities puts human health and the environment at risk.

Schedule 9 amends the Labour Relations Act, 1995, to deem municipalities and certain local boards, school boards, hospitals, colleges, universities and public bodies to be non-construction employers. That would mean that any collective agreement binding the employer and the trade union ceases to apply in so far as it applies to the construction industry.

This would mean not only a lowering of quality of jobs in the City, but there could be potential risks to the public if unqualified and untrained workers were to be responsible for projects related to construction and other infrastructure projects in the City.

Schedule 10 of the proposed legislation would amend the Planning Act to allow municipalities to pass by-laws without public notice that could override important drinking water, agricultural and environmental protections contained in the Clean Water Act, 2006, Oak Ridges Moraine Conservation Act, 2001, the Greenbelt Act, 2005, the Places to Grow Act, 2005, and other provincial legislation.

The Greenbelt is an integral component of land use planning that complements the Growth Plan for the Greater Golden Horseshoe to encourage smart regional planning and sustainable communities, reduce urban sprawl, and protect natural and hydrological features and agricultural lands. Furthermore, protections like those included in the Clean Water Act are critical to the health of residents of Toronto.

Background Information (City Council)

Member Motion MM2.10

(<http://www.toronto.ca/legdocs/mmis/2019/mm/bgrd/backgroundfile-123945.pdf>)

Pilon, Janet

Subject: Waterdown Overpass

From: Deborah Tomlinson

Sent: February 14, 2019 1:29 PM

To: clerk@hamilton.ca

Cc: Partridge, Judi <Judi.Partridge@hamilton.ca>; Nann, Nrinder <Nrinder.Nann@hamilton.ca>; Office of the Mayor <mayor@hamilton.ca>

Subject: Waterdown Overpass

Good afternoon,

I am writing because of the disappointing news that Council voted to sole source the Waterdown Overpass and use taxpayer money unwisely. As was articulated last night at Council sole sourcing the project gives no incentive to companies to price the job well and it would take roughly 4 months to get more than one quote. I understand that constituents have been waiting eagerly for this project and that by rushing this decision Councillor Partridge will win favour in her riding but this is **shortsighted and mismanagement of public funds**.

Councillor Partridge was critical of other's around the table last night stating, 'that's not how we do things around this table.' This is deeply concerning especially in light of Councillor Partridge's anti-LRT support during the election. I live in Ward 3 and will benefit from the LRT and am supportive of the Waterdown overpass even if I won't directly benefit from it if the funds are used wisely and getting more than ONE quote is a step towards ensuring this. Councillor Partridge however seems willing to take from one ward to give to her own. **THAT should not be how things happen around the council table.** There is a public perception that some councillors vote along with allies and there are backroom deals. Last night's vote does nothing to alleviate those fears.

Sincerely,

Deborah Tomlinson-Veit

Pilon, Janet

Subject: Redhill Valley Expressway

From: Deborah Tomlinson

Sent: February 14, 2019 1:39 PM

To: clerk@hamilton.ca

Cc: Nann, Nrinder <Nrinder.Nann@hamilton.ca>; Office of the Mayor <mayor@hamilton.ca>

Subject: Redhill Valley Expressway

Good afternoon,

I am writing in support of a judicial inquiry into why a report outlining safety concerns with the Redhill was buried. It is unwise and unethical to allow someone who works for the City to be in charge of the review. It will be nearly impossible to be impartial especially when we do not know what information will be uncovered.

Lives have been lost because of oversight and possible incompetence.

Our neighbours minivan flipped with their two young children while exiting the Redhill two summers ago. they slid upside down for 20 feet. Her daughter was afraid to get into the car again for weeks. My neighbour blamed herself and felt immense guilt. Could this have been prevented? Was this a result of a design flaw?

People have died. This is not to be taken lightly.

Harm has been caused and trust in the ability of city staff has been lost. We need a transparent and external review of what went wrong. Council and other city staff should not be able to influence what information is shared.

Sincerely,
Deborah Tomlinson-Veit

Pilon, Janet

Subject: FW: Letter from the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services/Lettre de l'honorable Sylvia Jones, Ministre de la Sécurité communautaire et des Services correctionnels

From: MCSCS Feedback <MCSCS.Feedback@ontario.ca>

Sent: February 25, 2019 1:24 PM

To: MCSCS Feedback <MCSCS.Feedback@ontario.ca>

Subject: Letter from the Honourable Sylvia Jones, Minister of Community Safety and Correctional Services/Lettre de l'honorable Sylvia Jones, Ministre de la Sécurité communautaire et des Services correctionnels

**Ministry of Community Safety
and Correctional Services**

Office of the Minister

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6

Tel: 416 325-0408
MCSCS.Feedback@Ontario.ca

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Bureau du ministre

25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6

Tél. : 416 325-0408
MCSCS.Feedback@Ontario.ca



MC-2019-252
By e-mail

Dear Clerk:

I am pleased to share with you the attached resources that have been developed to support municipalities as they begin undertaking the community safety and well-being planning process. I encourage you to share these resources with your members and their partners, as they begin to develop and implement their local community safety and well-being plans.

As you know, on January 1, 2019, new legislative amendments to the *Police Services Act, 1990* came into force which mandate every municipality to prepare and adopt a community safety and well-being plan. As part of these legislative changes, municipalities are required to work in partnership with police services and other various sectors, including health/mental health, education, community/social services and children/youth services as they undertake the planning process. Municipalities have two years from the in-force date to prepare and adopt their first community safety and well-being plan (i.e. by January 1, 2021). Municipalities also have the flexibility to develop joint plans with neighbouring municipalities and/or First Nations communities, which may be of value to create the most effective community safety and well-being plan that meets the unique needs of the area.

These amendments support Ontario's modernized approach to community safety and well-being which involves taking an integrated approach to service delivery by working collaboratively across sectors to proactively address crime and complex social issues on a sustainable basis. Through this approach, municipalities will have a leadership role in identifying local priority risks in the community and implementing evidence-based programs and strategies to address these risks before they escalate to a situation of crisis.

It is important to note that the provisions related to mandating community safety and well-being planning will continue in the Comprehensive Ontario Police Services Act, 2019, which was introduced on February 19, 2019. If passed, this bill would repeal and replace the Police Services Act, 2018 and the Ontario Special Investigations Unit Act, 2018. The bill would also repeal the Policing Oversight Act, 2018 and the Ontario

Policing Discipline Tribunal Act, 2018. A new provision is also included under the bill which, once in force, will require the participation of the local police service in the development of the plan.

My ministry is committed to supporting municipalities, and their partners, in meeting these new legislative requirements. As a first step, the ministry is offering community safety and well-being planning webinars over the next few months to assist municipalities as they begin the process. The webinars will provide an overview of the new community safety and well-being planning requirements, as well as guidance on how to develop and implement effective plans. The webinars will be offered on the following dates/times, and there will be both English and French-only sessions available:

March 7, 2019

1:00 p.m. to 3:00 p.m.

April 25, 2019

10:00 a.m. to 12:00 p.m.

May 9, 2019

1:00 p.m. to 3:00 p.m.

March 19, 2019 (French only)

1:00 p.m. to 3:00 p.m.

April 11, 2019

1:00 p.m. to 3:00 p.m.

May 15, 2019 (French only)

1:00 p.m. to 3:00 p.m.

March 21, 2019

10:00 a.m. to 12:00 p.m.

May 23, 2019

10:00 a.m. to 12:00 p.m.

Please note, the content of the webinars will be the same for each session. To register for a webinar, please send your request to SafetyPlanning@ontario.ca with the date/time that you would like to register for.

In addition, the ministry has also developed a Frequently Asked Questions document to provide more information and clarification related to community safety and well-being planning (see Appendix A).

Municipalities are encouraged to continue to use the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet to support in the planning process (see Appendix B). This booklet has recently been updated to include reference to the new legislative requirements, an additional critical success factor that highlights the importance of cultural responsiveness in the planning process, and a new resource to assist municipalities with engaging local Indigenous partners. The updated version is also available on the ministry's [website](#).

We greatly appreciate your continued support as we move forward on this modernized approach to community safety and well-being together. If communities have any questions, please feel free to direct them to my ministry staff, Tiana Biordi, Community Safety Analyst, at Tiana.Biordi@ontario.ca or Jwan Aziz, Community Safety Analyst, at Jwan.Aziz@ontario.ca.

Sincerely,

Sylvia Jones
Minister

Enclosures (2)

Confidentiality Warning: This e-mail contains information intended only for the use of the individual named above. If you have received this e-mail in error, we would appreciate it if you could advise us through the Ministry of Community Safety and Correctional Services' website at http://www.mcscs.jus.gov.on.ca/english/contact_us/contact_us.asp and destroy all copies of this message. Thank you.

If you have any accommodation needs or require communication supports or alternate formats, please let us know.

Frequently Asked Questions: New Legislative Requirements related to Mandating Community Safety and Well-Being Planning

1) What is community safety and well-being (CSWB) planning?

CSWB planning involves taking an integrated approach to service delivery by working across a wide range of sectors, agencies and organizations (including, but not limited to, local government, police services, health/mental health, education, social services, and community and custodial services for children and youth) to proactively develop and implement evidence-based strategies and programs to address local priorities (i.e., risk factors, vulnerable groups, protective factors) related to crime and complex social issues on a sustainable basis.

The goal of CSWB planning is to achieve the ideal state of a sustainable community where everyone is safe, has a sense of belonging, access to services and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression.

2) Why is CSWB planning important for every community?

CSWB planning supports a collaborative approach to addressing local priorities through the implementation of programs/strategies in four planning areas, including social development, prevention, risk intervention and incident response. By engaging in the CSWB planning process, communities will be able to save lives and prevent crime, victimization and suicide.

Further, by taking a holistic approach to CSWB planning it helps to ensure those in need of help receive the right response, at the right time, and by the right service provider. It will also help to improve interactions between police and vulnerable Ontarians by enhancing frontline responses to those in crisis.

To learn more about the benefits of CSWB planning, please see Question #3.

3) What are the benefits of CSWB planning?

CSWB planning has a wide-range of positive impacts for local agencies/organizations and frontline service providers, as well as the broader community, including the general public. A few key benefits are highlighted below:

- Enhanced communication and collaboration among sectors, agencies and organizations;
- Transformation of service delivery, including realignment of resources and responsibilities to better respond to priorities and needs;
- Increased understanding of and focus on local risks and vulnerable groups;
- Ensuring the appropriate services are provided to those individuals with complex needs;
- Increased awareness, coordination of and access to services for community members and vulnerable groups;
- Healthier, more productive individuals that positively contribute to the community; and
- Reducing the financial burden of crime on society through cost-effective approaches with significant return on investments.

4) When will the new legislative requirements related to CSWB planning come into force and how long will municipalities have to develop a plan?

The new legislative requirements related to CSWB planning came into force on January 1, 2019, as an amendment to the *Police Services Act, 1990* (PSA), and municipalities have two years from this date to develop and adopt a plan (i.e., by January 1, 2021). The CSWB planning provisions are outlined in Part XI of the PSA.

This timeframe was based on learnings and feedback from the eight pilot communities that tested components of the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet (see Question #33 for more information on the pilot communities).

In the circumstance of a joint plan, all municipalities involved must follow the same timeline to prepare and adopt their first CSWB plan (see Question #10 for more information on joint plans).

5) What are the main requirements for the CSWB planning process?

A CSWB plan must include the following core information:

- Local priority risk factors that have been identified based on community consultations and multiple sources of data, such as Statistics Canada and local sector-specific data;
- Evidence-based programs and strategies to address those priority risk factors; and
- Measurable outcomes with associated performance measures to ensure that the strategies are effective and outcomes are being achieved.

As part of the planning process, municipalities are required to establish an advisory committee inclusive of, but not limited to, representation from the local police service board, as well as the Local Health Integration Networks or health/mental health services, educational services, community/social services, community services to children/youth and custodial services to children/youth.

Further, municipalities are required to conduct consultations with the advisory committee, members of public, including youth, members of racialized groups and of First Nations, Métis and Inuit communities, as well as community organizations that represent these groups.

To learn more about CSWB planning, please refer to the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet. The booklet contains practical guidance on how to develop a plan, including a sample CSWB plan.

6) Who is responsible for developing a CSWB plan?

As per the PSA, the responsibility to prepare and adopt a CSWB plan applies to:

- Single-tier municipalities;
- Lower-tier municipalities in the County of Oxford and in counties; and
- Regional municipalities, other than the County of Oxford.

First Nations communities are also being encouraged to undertake the CSWB planning process but are not required to do so by the legislation.

7) Are the lower-tier municipalities within a region also required to develop a local CSWB plan?

In the case of regional municipalities, the obligation to prepare and adopt a CSWB plan applies to the regional municipality, not the lower-tier municipalities within the region. Further, the lower-tier municipalities are not required to formally adopt the regional plan (i.e., by resolution from their municipal council).

However, there is nothing that would prohibit any of the lower-tier municipalities within a region from developing and adopting their own CSWB plan, if they choose, but it would be outside the legislative requirements outlined in the PSA.

8) Why is the Government of Ontario mandating CSWB planning to the municipality?

CSWB planning is being mandated to municipalities to ensure a proactive and integrated approach to address local crime and complex social issues on a sustainable basis. Municipalities will have a leadership role in identifying their local priority risks in the community and addressing these risks through evidence-based programs and strategies, focusing on social development, prevention and risk intervention.

It is important to remember that while the municipality is designated the lead of CSWB planning, developing and implementing a CSWB plan requires engagement from all sectors.

9) If a band council decides to prepare a CSWB plan, do they have to follow all the steps outlined in legislation (e.g., establish an advisory body, conduct engagement sessions, publish, etc.)?

First Nations communities may choose to follow the process outlined in legislation regarding CSWB planning but are not required to do so.

10) Can municipalities create joint plans?

Yes, municipalities can create a joint plan with other municipalities and/or First Nation band councils. The same planning process must be followed when municipalities are developing a joint plan.

11) What is the benefit of creating a joint plan (i.e., more than one municipal council and/or band council) versus one plan per municipality?

It may be of value to collaborate with other municipalities and/or First Nations communities to create the most effective CSWB plan that meets the needs of the area. For example, if many frontline service providers deliver services across neighbouring municipalities or if limited resources are available within a municipality to complete the planning process, then municipalities may want to consider partnering to create a joint plan that will address the unique needs of their area. Additionally, it may be beneficial for smaller municipalities to work together with other municipal councils to more effectively monitor, evaluate and report on the impact of the plan.

12) When creating a joint plan, do all municipalities involved need to formally adopt the plan (i.e., resolution by council)?

Yes, as prescribed in legislation, every municipal council shall prepare, and by resolution, adopt a CSWB plan. The same process must be followed for a joint CSWB plan (i.e., every municipality involved must pass a resolution to adopt the joint plan).

13) What are the responsibilities of an advisory committee?

The main role of the advisory committee is to bring various sectors' perspectives together to provide strategic advice and direction to the municipality on the development and implementation of their CSWB plan.

Multi-sectoral collaboration is a key factor to successful CSWB planning, as it ensures an integrated approach to identifying and addressing local priorities. An ideal committee member should have enough knowledge about their respective sector to identify where potential gaps or duplication in services exist and where linkages could occur with other sectors. The committee member(s) should have knowledge and understanding of the other agencies and organizations within their sector, and be able to leverage their expertise if required.

14) Who is required to participate on the advisory committee?

As prescribed in legislation, an advisory committee, at a minimum, must include the following members:

- A person who represents
 - the local health integration network, or
 - an entity that provides physical or mental health services
- A person who represents an entity that provides educational services;
- A person who represents an entity that provides community or social services in the municipality, if there is such an entity;
- A person who represents an entity that provides community or social services to children or youth in the municipality, if there is such an entity;
- A person who represents an entity that provides custodial services to children or youth in the municipality, if there is such an entity;
- An employee of the municipality or a member of municipal council
- A representative of a police service board or, if there is no police service board, a detachment commander of the Ontario Provincial Police (or delegate)

As this is the minimum requirement, municipalities have the discretion to include additional representatives from key agencies/organizations on the advisory committee if needed.

Consideration must also be given to the diversity of the population in the municipality to ensure the advisory committee is reflective of the community.

As a first step to establishing the advisory committee, a municipality may want to explore leveraging existing committees or groups with similar multi-sectoral representation and mandates to develop the advisory committee or assist in the selection process.

15) Why isn't a representative of the police service required to participate on the advisory committee?

The requirement for a representative of the police service board to be part of the advisory committee is to ensure accountability and decision-making authority in regards to CSWB planning. However, under the legislation a police service board/detachment commander would have the local discretion to delegate a representative of the police service to take part in the advisory committee on their behalf.

In addition, the legislation outlines the minimum requirement for the membership of the advisory committee and therefore it is at the local discretion of the municipality to include additional members, such as police service representatives, should they decide.

16) What is meant by a representative of an entity that provides custodial services to children or youth?

In order to satisfy the requirement for membership on the advisory committee, the representative must be from an organization that directly provides custodial services to children/youth as defined under the *Youth Criminal Justice Act (YCJA)*. The definition of youth custody facility in the YCJA is as follows:

- *A facility designated under subsection 85(2) for the placement of young persons and, if so designated, includes a facility for the secure restraint of young persons, a community residential centre, a group home, a child care institution and a forest or wilderness camp. (lieu de garde)*

The member must represent the entity that operates the youth custodial facility, not just provide support services to youth who might be in custody.

It is also important to note that, under the legislation, if a municipality determines that there is no such entity within their jurisdiction, the requirement does not apply.

17) How does a member of the advisory committee get selected?

The municipal council is responsible for establishing the process to identify membership for the advisory committee and has discretion to determine what type of process they would like to follow to do so.

18) In creating a joint plan, do you need to establish more than one advisory committee?

No, regardless of whether the CSWB plan is being developed by one or more municipal councils/band councils, there should only be one corresponding advisory committee.

At a minimum, the advisory committee must include representation as prescribed in legislation (refer to Question #14 for more detail). In terms of creating a joint CSWB plan, it is up to the participating municipal councils and/or First Nation band councils to determine whether they want additional members on the advisory committee, including more than one representative from the prescribed sectors.

19) Who does a municipality have to consult with in the development of a CSWB plan? What sources of data do municipalities need to utilize to develop a CSWB plan?

In preparing a CSWB plan, municipal council(s) must, at a minimum, consult with the advisory committee and members of the public, including youth, members of racialized groups, First Nations, Inuit and Métis communities and community organizations that represent these groups.

To learn more about community engagement, refer to the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet which includes a tool on engaging the community. The booklet also includes resources which help to guide municipalities in their engagement with seniors, youth and Indigenous partners, as these groups are often identified as vulnerable.

In addition to community engagement sessions, data from Statistics Canada and local sector-specific data (e.g., police data, hospital data, education data, etc.) should also be utilized to assist in identifying local priorities. Municipalities and planning partners are encouraged to leverage resources that already exist in the community, including data from their multi-sectoral partners or existing local plans, strategies or initiatives that could inform their CSWB plan (e.g., Neighbourhood Studies, Community Vital Signs Reports, Public Safety Canada's Crime Prevention Inventory, etc.).

Further, the Ministry of Community Safety and Correctional Services also offers the Risk-driven Tracking Database free of charge to communities that have implemented multi-sectoral risk intervention models, such as Situation Tables. The Risk-driven Tracking Database provides a standardized means to collect data about local priorities and evolving trends, which can be used to help inform the CSWB planning process. To learn more about the Risk-driven Tracking Database, please contact SafetyPlanning@Ontario.ca.

20) What is the best way to get members of your community involved in the CSWB planning process?

There are a variety of ways community members can become involved in the planning process, including:

- Attending meetings to learn about CSWB planning and service delivery;
- Volunteering to support local initiatives that improve safety and well-being;
- Talking to family, friends and neighbours about how to make the community a better place;
- Sharing information with CSWB planners about risks that you have experienced, or are aware of in the community;
- Thinking about existing services and organizations that you know about in the community, and whether they are successfully providing for your/the community's needs;
- Identifying how your needs are being met by existing services, and letting CSWB planners know where there are gaps or opportunities for improvement;
- Sharing your awareness of available services, supports and resources with family, friends and neighbours to make sure people know where they can turn if they need help; and
- Thinking about the results you want to see in your community in the longer-term and sharing them with CSWB planners so they understand community priorities and expectations.

21) What happens if some sectors or agencies/organizations don't want to get involved?

Given that the advisory committee is comprised of multi-sectoral partners, as a first step, you may want to leverage their connections to different community agencies/organizations and service providers.

It is also important that local government and other senior public officials champion the cause and create awareness of the importance of undertaking the planning process to identify and address local priority risks.

Lastly, if after multiple unsuccessful attempts, it may be of value to reach out to ministry staff for suggestions or assistance at: SafetyPlanning@ontario.ca.

22) Are there requirements for municipalities to publish their CSWB plan?

The PSA includes regulatory requirements for municipalities related to the publication of their CSWB plans. These requirements include:

- Publishing a community safety and well-being plan on the Internet within 30 days after adopting it.
- Making a printed copy of the CSWB plan available for review by anyone who requests it.
- Publishing the plan in any other manner or form the municipality desires.

23) How often do municipalities need to review and update their CSWB plan?

A municipal council should review and, if necessary, update their plan to ensure that the plan continues to be reflective of the needs of the community. This will allow municipalities to assess the long-term outcomes and impacts of their strategies as well as effectiveness of the overall plan as a whole. Municipalities are encouraged to align their review of the plan with relevant local planning cycles and any other local plans (e.g., municipal strategic plans, police services' Strategic Plan, etc.). Requirements related to the reviewing and updating of CSWB plans may be outlined in regulation in the future.

24) How will municipalities know if their CSWB plan is effective?

As part of the CSWB planning process, municipalities must identify measurable outcomes that can be tracked throughout the duration of the plan. Short, intermediate and longer-term performance measures need to be identified and collected in order to evaluate how effective the plan has been in addressing the priority risks, and creating positive changes in the community.

In the planning stage, it is important to identify the intended outcomes of activities in order to measure progress towards addressing those pre-determined priority risks. This can be done through the development of a logic model and performance measurement framework. Some outcomes will be evident immediately after activities are implemented and some will take more time to achieve. The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet provides a resource on performance measurement, including how to develop a logic model.

Municipalities are required to regularly monitor and update their plan, as needed, in order to ensure it continues to be reflective of local needs and it is meeting the intended outcomes.

25) How will the ministry monitor the progress of a local CSWB plan?

New legislation identifies that a municipality is required to provide the Minister of Community Safety and Correctional Services with any prescribed information related to (upon request):

- The municipality's CSWB plan, including preparation, adoption or implementation of the plan;
- Any outcomes from the municipality's CSWB plan; and
- Any other prescribed matter related to the CSWB plan.

Additional requirements related to monitoring CSWB plans may be outlined in regulation in the future.

26) How does a municipality get started?

To get the CSWB planning process started, it is suggested that communities begin by following the steps outlined below:

a) Demonstrate Commitment at the Highest Level

- Demonstrate commitment from local government, senior public officials, and leadership within multi-sectoral agencies/organizations to help champion the process (i.e., through council resolution, assigning a CSWB planning coordinator, realigning resources, etc.).
- Establish a multi-sector advisory committee with, but not limited to, representation from the sectors prescribed by the legislation.
- Leverage existing partnerships, bodies and strategies within the community.

b) Establish Buy-In from Multi-sector Partners

- Develop targeted communication materials (e.g., email distribution, flyers, memos, etc.) to inform agencies/organizations and the broader public about the legislative requirement to develop a CSWB plan and the planning process, and to keep community partners engaged.
- Engage with partnering agencies/organizations to ensure that all partners understand their role in making the community a safe and healthy place to live.
- Distribute the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet to all those involved and interested in the planning process.

Once the advisory committee has been established and there is local buy-in, municipalities should begin engaging in community consultations and collecting multi-sectoral data to identify local priority risks. For more information on the CSWB planning process, please refer to the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet.

27) What happens if a municipality does not develop a CSWB plan?

Where a municipality intentionally and repeatedly fails to comply with its CSWB obligations under the legislation, the Minister of Community Safety and Correctional Services may appoint a CSWB planner at the expense of the municipality. The appointed planner has the right to exercise any powers of the municipal council that are required to prepare a CSWB plan that the municipality must adopt.

This measure will help ensure that local priorities are identified so that municipalities can begin addressing risks and create long-term positive changes in the community.

28) What if municipalities don't have the resources to undertake this exercise?

Where capacity and resources are limited, municipalities have the discretion and flexibility to create joint plans with other municipalities and First Nation band councils. By leveraging the assets and strengths across neighbouring municipalities/First Nations communities, municipalities can ensure the most effective CSWB plan is developed to meet the needs of the area.

CSWB planning is not about reinventing the wheel – but rather recognizing the work already being made within individual agencies and organizations and build from their progress. Specifically, CSWB planning is about utilizing existing resources in a more innovative, effective and efficient way. Municipalities are encouraged to use collaboration to do more with existing resources, experience and expertise. The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet provides a resource on asset mapping to help communities identify existing strengths and resources that could be leverage during the planning process.

In addition, the ministry offers a number of different grant programs that are mostly available to police services to support crime prevention and CSWB initiatives. Please visit the ministry's website for additional information on available grant programs:

<http://www.mcscs.jus.gov.on.ca/english/Policing/ProgramDevelopment/PSDGrantsandInitiatives.html>

Funding programs are also offered by the federal government's Public Safety department. For more information on their programs and eligibility, please visit <https://www.publicsafety.gc.ca/cnt/cntrng-crm/crm-prvntn/fndng-prgrms/index-en.aspx>.

29) How will the ministry support municipalities and First Nation band councils with CSWB planning?

As part of the work to develop a modernized approach to CSWB, the ministry has developed a series of booklets to share information and better support municipalities, First Nations communities and their partners with their local CSWB efforts.

Specifically, the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet consists of the CSWB Planning Framework as well as a toolkit of practical guidance documents to support communities and their partners in developing and implementing local plans. The booklet also includes resources that can guide municipalities on their engagement with vulnerable groups such as seniors, youth and Indigenous partners. This booklet can be accessed online at: <https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSOPanningFramework.html>.

The other two booklets developed as part of the series includes:

- **Crime Prevention in Ontario: A Framework for Action** – this booklet sets the stage for effective crime prevention and CSWB efforts through evidence and research – <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec157730.pdf>.
- **Community Safety and Well-Being in Ontario: A Snapshot of Local Voices** – this booklet shares learnings about CSWB challenges and promising practices from several communities across Ontario – <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec167634.pdf>.

Another resource that communities can utilize is the *Guidance on Information Sharing in Multi-sectoral Risk Intervention Models* document (available on the ministry website - <http://www.mcscs.jus.gov.on.ca/english/Publications/PSDGuidanceInformationSharingMultisectoralRiskInterventionModels.html>). This document was developed by the ministry and supports the CSWB Planning Framework by outlining best practices for professionals sharing information in multi-sectoral risk intervention models (e.g., Situation Tables).

Further, the ministry also offers the Risk-driven Tracking Database which provides a standardized means of gathering de-identified information on situations of elevated risk for communities implementing multi-sectoral risk intervention models, such as Situation Tables. It is one tool that can help communities collect data about local priorities and evolving trends to assist with the CSWB planning process.

Lastly, ministry staff are also available to provide direct support to communities in navigating the new legislation related to CSWB planning through interactive presentations and webinars. For more information on arranging CSWB planning presentations and webinars, please contact SafetyPlanning@ontario.ca.

For information on funding supports, please see Question #31.

30) What is the ministry doing to support Indigenous communities with CSWB planning?

Although First Nations communities are not required by legislation to develop CSWB plans, the ministry continues to encourage these communities to engage in this type of planning.

Recognizing the unique perspectives and needs of Indigenous communities, the ministry has worked with its Indigenous and community partners to develop an additional resource to assist municipalities in engaging with local Indigenous partners as part of their municipally-led CSWB planning process (refer to Appendix D of the *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet).

The ministry is also continuing to work with First Nations community partners to identify opportunities to better support First Nations communities in developing and implementing their own CSWB plans.

31) Will any provincial funding be made available to support local CSWB planning?

The ministry currently offers different grant programs that are mostly available to police services, in collaboration with community partners, which could be leveraged for implementing programs and strategies identified in a local CSWB plan.

The Government of Ontario is currently in the process of reviewing expenditures to inform service delivery planning as part of the multi-year planning process. In support of this work, the ministry is reviewing its grant programs to focus on outcomes-based initiatives that better address local CSWB needs, and provide municipalities, community and policing partners with the necessary tools and resources to ensure the safety of Ontario communities.

The ministry will continue to update municipal, community and policing partners regarding any changes to our grant programs.

32) What is Ontario's modernized approach to CSWB?

Over the past several years, the ministry has been working with its inter-ministerial, community and policing partners to develop a modernized approach to CSWB that addresses crime and complex social issues on a more sustainable basis. This process involved the following phases:

- Phase 1 – raising awareness, creating dialogue and promoting the benefits of CSWB to Ontario communities through the development of the ***Crime Prevention in Ontario: A Framework for Action*** booklet, which was released broadly in 2012. The booklet is available on the ministry's website: <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec157730.pdf>
- Phase 2 – the strategic engagement of various stakeholders across the province, including the public. This phase concluded in November 2014, with the release of the ***Community Safety and Well-Being in Ontario: A Snapshot of Local Voices*** booklet. This booklet highlights feedback from the engagement sessions regarding locally-identified CSWB challenges and promising practices. The Snapshot of Local Voices is also available on the ministry's website: <http://www.mcscs.jus.gov.on.ca/sites/default/files/content/mcscs/docs/ec167634.pdf>
- Phase 3 – the development of the third booklet entitled ***Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario***, which was released in November 2017. The booklet consists of the Community Safety and Well-Being Planning Framework (Framework) and toolkit of practical guidance documents to assist communities in developing and implementing local CSWB plans. The Framework encourages communities to work collaboratively across sectors to identify local priority risks to safety and well-being and implement evidence-based strategies to address these risks, with a focus on social development, prevention and risk intervention. The Framework also encourages communities to move towards preventative planning and making investments into social development, prevention and risk intervention in order to reduce the need for and investment in and sole reliance on emergency/incident response. This booklet is available on the ministry's website: <https://www.mcscs.jus.gov.on.ca/english/Publications/MCSCSSOPanningFramework.html>.

33) Was the CSWB planning process tested in advance of provincial release?

The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet was developed using evidence-based research, as well as practical feedback from the eight pilot communities that tested components of the Framework and toolkit prior to public release. Further, learnings from on-going community engagement sessions with various urban, rural, remote and Indigenous communities have also been incorporated. The booklet was also reviewed by the ministry's Inter-ministerial CSWB Working Group, which consists of 10 Ontario ministries and Public Safety Canada, to further incorporate multi-sectoral input and perspectives. As a result, this process helped to ensure that the booklet is a useful tool that can support communities as they move through the CSWB planning process.

34) What is a risk factor?

Risk factors are negative characteristics and/or conditions present in individuals, families, communities, or society that may increase social disorder, crime or fear of crime, or the likelihood of harm or victimization to persons or property in a community.

A few examples of risk factors include:

- Risk Factor: Missing School – truancy
 - Definition: has unexcused absences from school without parental knowledge
- Risk Factor: Poverty – person living in less than adequate financial situation
 - Definition: current financial situation makes meeting the day-to-day housing, clothing or nutritional needs, significantly difficult
- Risk Factor: Sexual Violence – person victim of sexual violence
 - Definition: has been the victim of sexual harassment, humiliation, exploitation, touching or forced sexual acts

Municipalities and First Nations communities have local discretion to address the risks that are most prevalent in their communities as part of their CSWB plans, which should be identified through consultation with the community and by utilizing/leveraging multiple sources of data.

The *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario* booklet includes a list of risk factors and their associated definitions to assist communities in identifying and prioritizing their local priority risks.

COMMUNITY SAFETY AND WELL-BEING PLANNING FRAMEWORK

A Shared Commitment in Ontario

Booklet 3, Version 2

Table of Contents

Message from the Minister of Community Safety and Correctional Services on Behalf of Cabinet	2
Message from the Deputy Minister of Community Safety on Behalf of the Deputy Ministers' Social Policy Committee	3
Section 1 - Introduction	4
Section 2 - The Community Safety and Well-Being Planning Framework.....	7
Section 3 - Critical Success Factors	11
Section 4 - Connecting the Framework to Practice	15
Section 5 - Ontario's Way Forward	18
Section 6 - Toolkit for Community Safety and Well-Being Planning	19
Tool 1 - Participants, Roles and Responsibilities	20
Tool 2 - Start-Up.....	24
Tool 3 - Asset Mapping	27
Tool 4 - Engagement	31
Tool 5 - Analyzing Community Risks	35
Tool 6 - Performance Measurement	38
Appendix A - Information Sharing	43
Appendix B - Engaging Youth	50
Appendix C - Engaging Seniors.....	53
Appendix D - Engaging Indigenous Partners.....	56
Appendix E - Definitions.....	59
Appendix F - Risk and Protective Factors.....	61
Appendix G - Community Safety and Well-Being Plan Sample	71

Message from the Minister of Community Safety and Correctional Services on Behalf of Cabinet



The safety and well-being of Ontarians is, and will always be, a top priority for our government.

That is why we have committed to providing our front-line police officers with the tools and resources they need to combat violence and increase public safety.

But fighting crime head-on is only one part of the equation. We also need to address the root causes of crime and complex social issues by focusing on social development, prevention and risk intervention.

Community safety and well-being cannot rest solely on the shoulders of the police. It is a shared responsibility by all members of the community and requires an integrated approach to bring municipalities, First Nations and community partners together to address a collective goal. Breaking down existing silos and encouraging multi-sectoral partnerships are essential in developing strategies, programs and services to help minimize risk factors and improve the overall well-being of our communities.

This booklet, which includes a framework and toolkit, is designed to support municipalities, First Nations and their partners – including the police – in this undertaking. We need to combat the cycle of crime from happening at all. We need to develop effective crime prevention methods that will improve the quality of life for all.

Our government is committed to fighting crime, victimization and violence on every front because each and every person deserves to live in a safe, secure community. On behalf of Cabinet, we are committed to supporting our local and provincial partners - to keep Ontario safe today, tomorrow and for future generations.

Honourable Sylvia Jones
Minister of Community Safety and Correctional Services

Message from the Deputy Minister of Community Safety on Behalf of the Deputy Ministers' Social Policy Committee



As ministry leaders, we are dedicated to promoting a coordinated, integrated sphere for the development and management of the human services system. We recognize the many benefits of community safety and well-being planning within Ontario communities, including the coordination of services. This booklet provides an excellent platform for communities to undertake collaborative planning, resulting in the development of local community safety and well-being plans.

We have been working hard at the provincial level to mirror the type of collaboration that is required for this type of planning at the municipal level, and we strongly encourage community agencies and organizations that partner with our respective ministries to become involved in the development and implementation of their local plans. Our hope is that this booklet will inspire Ontario communities to form and enhance multi-sectoral partnerships and align policies and programs in all sectors through the community safety and well-being planning process. By working together, we can more efficiently and effectively serve the people of Ontario.

I would like to thank those dedicated to ensuring the safety and well-being of Ontario communities for their involvement in local initiatives and continued support in the development of this booklet.

Mario Di Tommaso, Deputy Minister of Community Safety, on behalf of:

Deputy Minister of Correctional Services/Responsible for Anti-Racism
Deputy Minister of Training, Colleges and Universities
Deputy Attorney General
Deputy Minister Cabinet Office Communications and Intergovernmental Affairs
Deputy Minister Cabinet Office Policy and Delivery
Deputy Minister of Children, Community and Social Services/Responsible for Women's Issues
Deputy Minister of Education
Deputy Minister of Treasury Board Secretariat

Deputy Minister of Consumer Services/Responsible for ServiceOntario and Open Government
Deputy Minister of Finance
Deputy Minister of Francophone Affairs/Seniors and Accessibility
Deputy Minister of Health and Long-Term Care
Deputy Minister of Municipal Affairs and Housing
Deputy Minister of Indigenous Affairs
Deputy Minister of Labour
Deputy Minister of Tourism, Culture and Sport
Deputy Minister of Transportation/Infrastructure
Deputy Minister of Government Services

Section 1 – Introduction

Setting the Stage

The ministry has been working with multi-sectoral government partners and local community and policing stakeholders to develop the Provincial Approach to Community Safety and Well-Being.

As ministry staff travelled across our diverse province throughout 2013 to 2016, we listened closely to local voices that spoke about the need to change the way we look at service delivery in all sectors. The common goal for Ontarians is to get the services they need, when they need them, in an effective and efficient way. Police are often called upon to respond to complex situations that are non-criminal in nature as they operate on a 24/7 basis. We also know that many of these situations, such as an individual experiencing a mental health crisis, would be more appropriately managed through a collaborative service delivery model that leverages the strengths of partners in the community. After engaging Ontario communities on our way forward, we have affirmed that all sectors have a role in developing and implementing local community safety and well-being plans. By working collaboratively at the local level to address priority risks and needs of the community through strategic and holistic planning, we will be better prepared to meet current and future expectations of Ontarians.

This type of planning requires less dependence on reactionary, incident-driven responses and re-focusing efforts and investments towards the long-term benefits of social development, prevention, and in the short-term, mitigating acutely elevated risk. It necessitates local government leadership, meaningful multi-sectoral collaboration, and must include responses that are centred on the community, focused on outcomes and evidence-based (i.e., derived from or informed by the most current and valid empirical research or practice). It is important to note that although there is a need to rely less on reactionary, incident-driven responses, there continues to be a strong role for the police, including police services boards, in all parts of the planning process.

The ultimate goal of this type of community safety and well-being planning is to achieve sustainable communities where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression. The success of society is linked to the well-being of each and every individual.

Purpose

Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario is the third booklet in the series that outlines the Provincial Approach to Community Safety and Well-Being. It is a follow-up to community feedback highlighted in the *Community Safety and Well-Being in Ontario: A Snapshot of Local Voices*, released in 2014, and is grounded in research outlined in the first booklet, *Crime Prevention in Ontario: A Framework for Action*, released in 2012.



Communities across the province are at varying levels of readiness to develop and implement a community safety and well-being plan. As such, this booklet is intended to act as a resource to assist municipalities, First Nations and their partners at different stages of the planning process, with a focus on getting started. More specifically, it highlights the benefits of developing a plan, the community safety and well-being planning framework that supports a plan, critical success factors, and connects the framework to practice with a toolkit of practical guidance documents to assist in the development and implementation of a plan. It also incorporates advice from Ontario communities that have started the process of developing a plan that reflects their unique local needs, capacity and governance structures. Planning partners in Bancroft, Brantford, Chatham-Kent, Kenora, Rama, Sault Ste. Marie, Sudbury and Waterloo tested aspects of the community safety and well-being planning framework and the toolkit to ensure that they are as practical and helpful as possible.

Legislative Mandate

This booklet supports the legislative requirements related to mandating community safety and well-being planning under the *Police Services Act* (effective January 1, 2019). As part of legislation, municipalities are required to develop and adopt community safety and well-being plans working in partnership with a multi-sectoral advisory committee comprised of representation from the police service board and other local service providers in health/mental health, education, community/social services and children/youth services. Additional requirements are also outlined in legislation pertaining to conducting consultations, contents of the plan, and monitoring, evaluating, reporting and publishing the plan. This approach allows municipalities to take a leadership role in defining and addressing priority risks in the community through proactive, integrated strategies that ensure vulnerable populations receive the help they need from the providers best suited to support them.

Municipalities have the flexibility to engage in community safety and well-being planning individually, or in partnership with neighbouring municipalities and/or First Nation communities to develop a joint plan. When determining whether to develop an individual or joint plan, municipalities may wish to consider various factors, such as existing resources and boundaries for local service delivery. It is important to note that First Nation communities are also encouraged to undertake this type of planning, however, they are not required to do so by legislation.

Benefits

Through the ministry's engagement with communities that are developing a plan, local partners identified the benefits they are seeing, or expect to see, as a result of their work. The following benefits are wide-ranging, and impact individuals, the broader community, and participating partner agencies and organizations:

- enhanced communication and collaboration among sectors, agencies and organizations;
- stronger families and improved opportunities for healthy child development;
- healthier, more productive individuals that positively contribute to the community;
- increased understanding of and focus on priority risks, vulnerable groups and neighbourhoods;
- transformation of service delivery, including realignment of resources and responsibilities to better respond to priority risks and needs;
- increased engagement of community groups, residents and the private sector in local initiatives and networks;

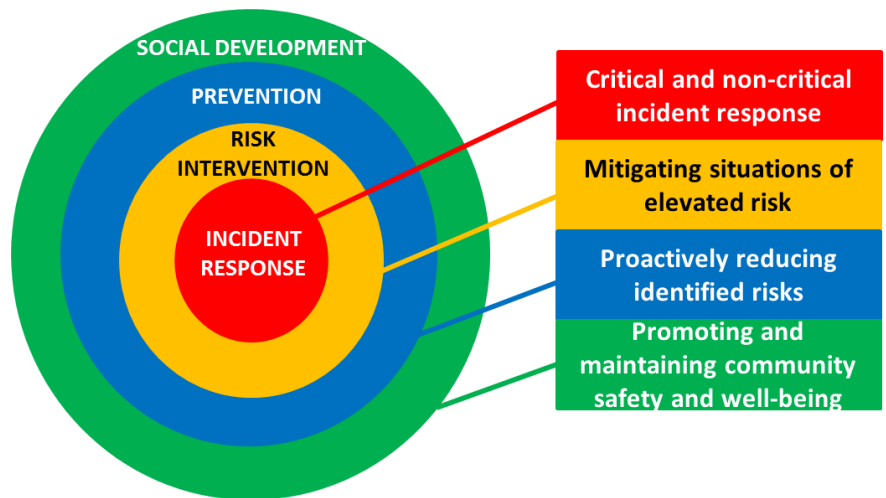
- enhanced feelings of safety and being cared for, creating an environment that will encourage newcomers to the community;
- increased awareness, coordination of and access to services for community members and vulnerable groups;
- more effective, seamless service delivery for individuals with complex needs;
- new opportunities to share multi-sectoral data and evidence to better understand the community through identifying trends, gaps, priorities and successes; and
- reduced investment in and reliance on incident response.

“I believe that community safety and well-being planning situates itself perfectly with many other strategic initiatives that the City is currently pursuing. It has allowed us to consider programs and activities that will produce synergistic impacts across various areas of strategic priority in our community such as poverty reduction, educational attainment and building stronger families. Planning for simultaneous wins is efficient public policy.” - Susan Evenden, City of Brantford

Section 2 – The Community Safety and Well-Being Planning Framework

The community safety and well-being planning framework outlined in this section will help to guide municipalities, First Nations communities and their partners as they develop their local plans. It is crucial for all members involved in the planning process to understand the following four areas to ensure local plans are as efficient and effective as possible in making communities safer and healthier:

1. Social Development;
2. Prevention;
3. Risk Intervention; and
4. Incident Response.



Social Development

Promoting and maintaining community safety and well-being

Social development requires long-term, multi-disciplinary efforts and investments to improve the social determinants of health (i.e., the conditions in which people are born, grow, work, live, and age such as education, early childhood development, food security, quality housing, etc.) and thereby reduce the probability of harm and victimization. Specifically, social development is where a wide range of sectors, agencies and organizations bring different perspectives and expertise to the table to address complex social issues, like poverty, from every angle. The key to successful social development initiatives is working together in ways that challenge conventional assumptions about institutional boundaries and organizational culture, with the goal of ensuring that individuals, families and communities are safe, healthy, educated, and have housing, employment and social networks that they can rely on. Social development relies on planning and establishing multi-sectoral partnerships. To work effectively in this area, all sectors need to share their long-term planning and performance data so they have a common understanding of local and systemic issues. Strategies need to be bolstered or put into place that target the root causes of these issues. Social development in action will be realized when all community members are aware of services available to them and can access those resources with ease. Knowing who to contact (community agency versus first-responder) and when to contact them (emerging risk versus crisis incident) allows communities to operate in an environment where the response matches the need. Communities that invest heavily in social development by establishing protective factors through improvements in things like health, employment and graduation rates, will experience the social benefits of addressing the root causes of crime and social disorder.

The municipality in Sault Ste. Marie has partnered with a local business owner, college and school board to develop the Superior Skills program. Superior Skills provides eight-week intensive skills training to individuals in receipt of social assistance. Skills training is provided based on identified market gaps in the community; such as sewing, light recycling, spin farming, etc. At the end of the training program, the local business owner incorporates a new company for program graduates to begin employment. The goal is to employ 60% of program graduates at the newly formed businesses.

Prevention

Proactively reducing identified risks

Planning in the area of prevention involves proactively implementing evidence-based situational measures, policies or programs to reduce locally-identified priority risks to community safety and well-being before they result in crime, victimization and/or harm. In this area, community members who are not specialists in “safety and well-being” may have to be enlisted depending on the priority risk, such as business owners, if the risk is retail theft, and property managers, if the risk is occurring in their building. Service providers, community agencies and organizations will need to share data and information about things like community assets, crime and disorder trends, vulnerable people and places, to identify priority risks within the community in order to plan and respond most effectively. Successful planning in this area may indicate whether people are participating more in risk-based programs, are feeling safe and less fearful, and that greater engagement makes people more confident in their own abilities to prevent harm. While planning in this area is important, municipalities, First Nations and their partners should be focusing their efforts on developing and/or enhancing strategies in the social development area to ensure that risks are mitigated before they become a priority that needs to be addressed through prevention.

Based on an identified priority risk within their community, Kenora has implemented Stop Now And Plan, which teaches children and their parents emotional regulation, self-control and problem-solving skills. Partners involved in this initiative include a local mental health agency, two school boards and the police. Additional information on this program, and others that could be used as strategies in the prevention area of the plan (e.g., Caring Dads and Triple P – Positive Parenting Program), can be found in the *Snapshot of Local Voices* booklet.

Risk Intervention

Mitigating situations of elevated risk

Planning in the risk intervention area involves multiple sectors working together to address situations where there is an elevated risk of harm - stopping something bad from happening, right before it is about to happen. Risk intervention is intended to be immediate and prevent an incident, whether it is a crime, victimization or harm, from occurring, while reducing the need for, and systemic reliance on, incident response. Collaboration and information sharing between agencies on things such as types of risk has been shown to create partnerships and allow for collective analysis of risk-based data, which can inform strategies in the prevention and social development areas. To determine the success of strategies in this area, performance metrics collected may demonstrate increased access to and confidence in social supports, decreased victimization rates and the number of emergency room visits. Municipalities, First Nations and their partners should be focusing their efforts on developing and/or enhancing strategies in the prevention area to ensure that individuals do not reach the point of requiring an immediate risk intervention.

Chatham-Kent has developed a Collaborative, Risk-Identified Situation Intervention Strategy, involving an agreement between local service providers to support a coordinated system of risk identification, assessment and customized interventions. Service providers bring situations of acutely elevated risk to a dedicated coordinator who facilitates a discussion between two or three agencies that are in a position to develop an intervention. The *Snapshot of Local Voices* booklet includes information on other risk intervention strategies like Situation Tables and threat management/awareness services in schools.

Incident Response

Critical and non-critical incident response

This area represents what is traditionally thought of when referring to crime and safety. It includes immediate and reactionary responses that may involve a sense of urgency like police, fire, emergency medical services, a child welfare organization taking a child out of their home, a person being apprehended under the *Mental Health Act*, or a school principal expelling a student. Many communities invest a significant amount of resources into incident response, and although it is important and necessary, it is reactive, and in some instances, enforcement-dominated. Planning should also be done in this area to better collaborate and share relevant information, such as types of occurrences and victimization, to ensure the most appropriate service provider is responding. Initiatives in this area alone cannot be relied upon to increase community safety and well-being.

Mental Health Crisis Intervention Teams provide an integrated, community-based response to individuals experiencing mental health and/or addictions issues. They aim to reduce the amount of time police officers spend dealing with calls that would be better handled by a trained mental health specialist, and divert individuals experiencing a mental health crisis from emergency rooms and the criminal justice system. Additional information on a local adaptation of these teams, the Community Outreach and Support Team, can be found in the *Snapshot of Local Voices* booklet.

Refocusing on Collaboration, Information Sharing and Performance Measurement

In order for local plans to be successful in making communities safer and healthier, municipalities, First Nations and their partners need to refocus existing efforts and resources in a more strategic and impactful way to enhance collaboration, information sharing and performance measurement. This can be done by identifying the sectors, agencies and organizations that need to be involved, the information and data required, and outcomes to measure the impacts of the plan. Different forms of collaboration, information sharing and performance measurement will be required in each of the planning areas (i.e., social development, prevention, risk intervention and incident response). Those involved in the plan should be thinking continuously about how their respective organizational strategic planning and budgeting activities could further support strategies in the plan.

Conclusion

Planning should occur in all four areas, however, the majority of investments, time and resources should be spent on developing and/or enhancing social development, prevention and risk intervention strategies to reduce the number of individuals, families and communities that reach the point of requiring an incident response. Developing strategies that are preventative as opposed to reactive will ensure efficiency,

effectiveness and sustainability of safety and well-being service delivery across Ontario. It is also important to explore more efficient and effective ways of delivering services, including front-line incident response, to ensure those in crisis are receiving the proper supports from the most appropriate service provider. Keeping in mind the focus on the community safety and well-being planning framework, the next section will highlight critical success factors for planning.

Section 3 – Critical Success Factors

The community safety and well-being planning framework is intended to get municipalities, First Nations and their partners thinking in new ways about local issues and potential solutions by exploring options to address risks through social development, prevention and risk intervention. While this may spark interest in beginning a local collaborative planning process, there are several factors that will be critical to the successful development and implementation of a plan.

The following critical success factors should be taken into consideration when developing a plan:

- Strength-Based;
- Risk-Focused;
- Awareness and Understanding;
- Highest Level Commitment;
- Effective Partnerships;
- Evidence and Evaluation; and
- Cultural Responsiveness.



Strength-Based

Community safety and well-being planning is not about reinventing the wheel – it’s about recognizing the great work already happening within individual agencies and organizations, and using collaboration to do more with local experience and expertise. Ontario communities are full of hard-working, knowledgeable and committed individuals who want to make their communities safe and healthy places, and it is important to leverage these individuals when developing a plan. Helpful information and guidance may also be found by talking to other communities in order to build on their successes and lessons learned.

“Community safety and well-being touches every resident and is important to all aspects of our community - from education to health to economic development. It is an area of community planning in which many community members are greatly interested and excited to be involved.” - Lianne Sauter, Town of Bancroft

Risk-Focused

Community safety and well-being planning is based on an idea that has been a focus of the health sector for many years – it is far more effective, efficient and beneficial to an individual’s quality of life to prevent something bad from happening rather than trying to find a “cure” after the fact. For that reason, local plans should focus on risks, not incidents, and should target the circumstances, people and places that are most

vulnerable to risk. As a long-term prevention strategy, it is more effective to focus on *why* something is happening (i.e., a student has undiagnosed Attention Deficit Disorder and challenges in the home) than on *what* is happening (e.g., a student is caught skipping school). Risks should be identified using the experiences, information and data of community members and partners to highlight the issues that are most significant and prevalent in the community. For example, many communities are engaging a wide range of local agencies and organizations to discuss which risks they come across most often, and are compiling available data to do additional analysis of trends and patterns of risk to focus on in their plan.

Awareness and Understanding

Community safety and well-being planning requires that each community member understands their role in making the community a safe and healthy place to live. It is important to engage individuals, groups, agencies, organizations and elected officials to work collaboratively and promote awareness and understanding of the purpose and benefits of a strategic, long-term plan to address community risks. For example, it may be more helpful to speak about outcomes related to improved quality of life in the community – like stronger families and neighbourhoods – rather than reduced crime. This is not just about preventing crime. This is about addressing the risks that lead individuals to crime, and taking a hard look at the social issues and inequalities that create risk in the first place. Potential partners will likely need to understand what they are getting into – and why – before they fully commit time and resources.

“I think it is important to change the conversation early on in the process. A social development approach to community safety and well-being is a marathon rather than a sprint.” - Susan Evenden, City of Brantford

Highest Level Commitment

As the municipality has the authority, resources, breadth of services and contact with the public to address risk factors and to facilitate community partnerships, Ontario communities confirmed that municipalities are best placed to lead the community safety and well-being planning process. In First Nations communities, obtaining buy-in from the Chief and Band Council will provide a strong voice in supporting community safety and well-being planning. This type of planning is a community-wide initiative that requires dedication and input from a wide range of sectors, agencies, organizations and groups. To ensure that all the right players are at the table, it is critical to get commitment from local political leadership, heads of agencies and organizations, as well as other key decision-makers who can champion the cause and ensure that their staff and resources are available to support the planning process.

Effective Partnerships

No single individual, agency or organization can fully own the planning exercise – a plan will only be as effective as the partnerships and multi-sector collaboration that exist among those developing and implementing the plan. Due to the complex nature of many of the issues that impact the safety and well-being of individuals, families and communities, including poverty, mental health issues, addictions, and domestic violence, a wide range of agencies, organizations and services need to be involved to create comprehensive, sustainable solutions. This may begin through **communication** between service providers, where information is exchanged to support meaningful relationships while maintaining separate objectives and programs. **Cooperation** between agencies and organizations is mutually beneficial because it means that they provide assistance to each other on respective activities. **Coordination** takes partnerships a step further

through joint planning and organization of activities and achievement of mutual objectives. **Collaboration** is when individuals, agencies or organizations are willing to compromise and work together in the interest of mutual gains or outcomes. Working in this way will be critical to the development of an effective, multi-sector plan. Many municipalities, First Nations and their partners that are developing local plans have found that having a dedicated coordinator is very helpful in supporting and facilitating collaboration among all the different partners involved in the development of the plan. As partners work together and find new and more effective ways of tackling common challenges, they may begin to operate in **convergence**, which involves the restructuring of services, programs, budgets, objectives and/or staff.

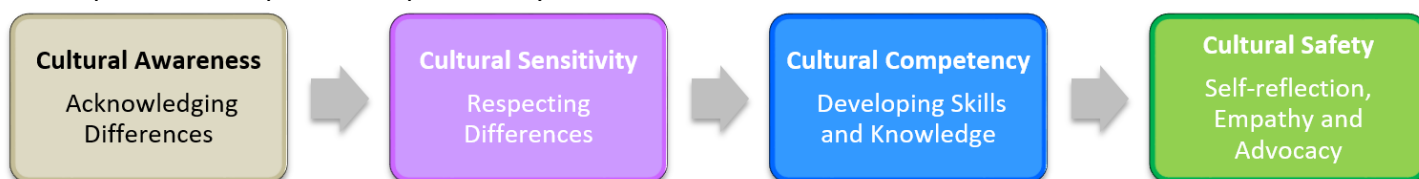
In Sault Ste. Marie, a local multi-agency service delivery model focuses on providing vital services and programs under one roof, and acts as a support to a specific neighbourhood through the Neighbourhood Resource Centre – a collaborative effort of 32 local agencies and groups.

Evidence and Evaluation

Before a plan can be developed, it will be important to gather information and evidence to paint a clear picture of what is happening in the community to support the identification of local priority risks. Some communities have already started to gather and analyze data from various sources, including Statistics Canada, police and crime data, as well as data on employment levels, educational attainment rates, social services and health care information. If gaps in service or programming are found in locally-identified areas of risk, research should be done to determine the most appropriate evidence-based response to be put into place. On the other hand, communities that already have evidenced-based strategies in place that directly respond to a local priority risk identified in their plan should review each strategy to ensure outcome measures are established and that they are showing a positive impact. Depending on these results, enhancing or expanding these strategies should be considered. Once a completed plan is implemented, data and information will be equally critical in order to evaluate how effective it has been in addressing the priority risks and creating positive changes in the community. The same data and information sources that indicated from the beginning that housing and homelessness, for example, was a priority risk in the community, should be revisited and reviewed to determine whether that risk has been reduced. Sharing evidence that the plan is creating better outcomes for community members will help to build trust and support for the implementing partner agencies and organizations, the planning process, and the plan itself.

Cultural Responsiveness

Cultural responsiveness is the ability to effectively interact with, and respond to, the needs of diverse groups of people in the community. Being culturally responsive is a process that begins with having an awareness and knowledge of different cultures and practices, as well as one's own cultural worldview. It involves being open to, and respectful of, cultural differences and developing skills and knowledge to build effective cross-cultural relationships. It also includes developing strategies and programs that consider social and historical contexts, systemic and interpersonal power imbalances, acknowledge the needs and worldviews of different groups, and respond to the specific inequities they face.



As part of the planning process, community safety and well-being plans should take into consideration, at a minimum, the following elements of diversity, as well as how these elements intersect and shape the experiences of individuals/groups (e.g., increasing risks to harm, victimization and crime):

- Ethnicity (e.g., racialized communities, Indigenous communities);
- Gender identity and sexual orientation (e.g., lesbian, gay, bisexual, transgender, transsexual, 2 spirited, intersex, queer and questioning);
- Religion;
- Socioeconomic status;
- Education;
- Age (e.g., seniors, youth);
- Living with a disability;
- Citizenship status (e.g., newcomers, immigrants, refugees); and/or
- Regional location (e.g., living in northern, rural, remote areas).

Communities should tailor programs and strategies to the unique needs and strengths of different groups, as well as to address the distinct risk factors they face. Planners should strive towards inclusion in their communities by proactively removing barriers to participation and engaging diverse groups in meaningful ways.

See Appendix B for Engaging Youth, Appendix C for Engaging Seniors, and Appendix D for Engaging Indigenous Partners.

Conclusion

Municipalities, First Nations and their partners should be considering the critical success factors throughout the process of developing, implementing, reviewing, evaluating and updating the plan. The next section will connect the community safety and well-being planning framework and critical success factors to practical advice and guidance when undergoing this planning process.

Section 4 – Connecting the Framework to Practice

This section is meant to connect the community safety and well-being planning framework and critical success factors of community safety and well-being planning with the operational practice of developing, implementing, reviewing, evaluating and updating the plan. There is no right or wrong first or last step. Communities have suggested that it can take anywhere between one to two years to develop a plan, and those with the municipality or Band Council in a lead role made the most headway. To provide additional operational support and resources, Section 6 includes a toolkit of guidance documents that builds on the following concepts and identifies specific tools in each area for consideration:

- Obtaining Collaborative Commitment;
- Creating Buy-In;
- Focusing on Risk;
- Assessing and Leveraging Community Strengths;
- Evidence and Evaluation; and
- Putting the Plan into Action.

Obtaining Collaborative Commitment

Demonstrated commitment from local governance, whether it is the municipality or Band Council, can have a significant impact on multi-sector buy-in, and is most effective if completed at the beginning of the planning process. This type of commitment can be demonstrated in various ways – through a council resolution, attending meetings, creating a coordinator position, realigning resources and/or creating awareness among staff. Collaboration exists in communities across Ontario, whether it is through strong bilateral partnerships or among multiple partners. The community safety and well-being planning process requires drawing on existing partnerships as well as creating new ones. This may involve leveraging an existing body, or creating a new structure to develop, refine or reaffirm outcomes, strategies and measures in social development, prevention, risk intervention and incident response. Commitment from multiple sectors will usually occur once they have an understanding of what community safety and well-being planning is meant to achieve and its benefits. Commitment may be solidified through agreeing upon goals, objectives, performance measurement and roles and responsibilities.

See Tool 1 for guidance on participants, roles and responsibilities, Tool 2 for guidance on start-up, and Tool 3 for guidance on asset mapping.

Creating Buy-In

In order to ensure that each community member, agency and organization understands what community safety and well-being planning is, and to begin to obtain buy-in and create partnerships, municipalities, First Nations and their partners may choose to start by developing targeted communication materials. They may also wish to meet with and/or bring together service providers or community members and take the time to explain the community safety and well-being planning framework and important concepts and/or get their feedback on local risks. Designing a visual identity and creating marketing and/or promotional material may also help to obtain multi-sectoral buy-in and allow community members to identify with the plan.

See Tool 4 for guidance on engagement.

Focusing on Risk

Engaging community members and service providers to document risks is the first step. The range of risks identified will be dependent on the sources of information, so it is important to engage through various methods, such as one-on-one interviews with multi-sectoral service providers, focus sessions with vulnerable groups, and/or surveys with public drop boxes. Risk identification and prioritization is the next task that should be done by looking at various sources of data and combining it with feedback from the community.

See Tool 4 for guidance on engagement and Tool 5 for analyzing community risks.

Assessing and Leveraging Community Strengths

Achieving a community that is safe and well is a journey; before partners involved in the development of a plan can map out where they want to go, and how they will get there, they need to have a clear understanding of their starting point. It is important that community members do not see community safety and well-being planning as just another planning exercise or creation of a body. It is about identifying local priority risks and examining current strategies through a holistic lens to determine if the right sectors, agencies and organizations are involved or if there are overlaps or gaps in service or programming. Some communities may find there is a lack of coordination of existing strategies. To address this they should look at existing bodies and strategies and see how they can support the development and implementation of the plan. Other communities may discover that there are gaps in service delivery, and should do their best to fill these gaps through, for example, the realignment of existing resources. As every community is different in terms of need and resources, it is recognized that some communities, such as some First Nations communities, may experience difficulties identifying existing strategies due to a lack of resources. It may be of value for some communities to collaborate with neighbouring municipalities and/or First Nations communities to create joint community safety and well-being plans. For example, where capacity and resources are limited, or many services are delivered across jurisdictions, communities can leverage the assets and strengths of neighbouring communities to create a joint plan that will address the needs of the area.

See Tool 3 for guidance on asset mapping.

Evidence and Evaluation

Once risks are prioritized, if gaps in service or programming are found in any or all areas of the plan, research should be done to determine the most appropriate evidence-based response to be put into place to address that risk, while considering local capacity and resources. Some may find after risk prioritization that they already have evidence-based strategies in place that directly respond to identified risks that will be addressed in their plan. At the planning stage, it is important to identify the intended outcomes of those activities in order to measure performance and progress towards addressing identified risks through the development of a logic model and performance measurement framework. Some outcomes will be evident immediately after activities are implemented and some will take more time to achieve. Whether planning for promoting and maintaining community safety and well-being through social development, working to reduce identified risks, or mitigating elevated risk situations or incident responses, it is equally important for planning partners to set and measure their efforts against predetermined outcomes.

See Tool 6 for guidance on performance measurement.

Putting the Plan into Action

It is important to ensure that strategies put into place in each area of the plan for each priority are achievable based on local capacity and resources. To achieve success, the right individuals, agencies and organizations need to be involved, outcomes benchmarked, and responsibilities for measurement identified. Developing an implementation plan will help municipalities, First Nations and their partners stay organized by outlining who is doing what and when, in each planning area, who is reporting to whom, and the timing of progress and final reports. The date of the next safety and well-being planning cycle should align with the other relevant planning cycles (e.g., municipal cycle) and budgeting activities to ensure alignment of partner resources and strategies. Once the plan is documented and agreed upon by multi-sector partners, it is then time to put it into action with regular monitoring, evaluation and updates to achieve community safety and well-being.

See Appendix G for a sample plan.

Conclusion

Municipalities, First Nations and their partners should consider these steps when planning for community safety and well-being. The most important considerations to remember when planning is that the framework is understood, the critical success factors exist in whole or in part, and that the plan responds to local needs in a systemic and holistic way.

Section 5 – Ontario’s Way Forward

Overall, this booklet responds to the most common challenge articulated by communities across the province – the need to change the way we look at service delivery in all sectors moving forward so that Ontarians can get the services they need, when they need them. To ensure that community safety and well-being planning achieves its intended outcomes, champions will need to continue to lead the way forward to address the root causes of crime and social disorder and increase community safety and well-being now and into the future.

This booklet strongly encourages municipalities, First Nations and their partners to undertake an ongoing holistic, proactive, collaborative planning process to address local needs in new and innovative ways. Developing local plans with multi-sectoral, risk-based strategies in social development, prevention and risk intervention will ensure that risk factors associated with crime and victimization are addressed from every angle. In the longer term, information and data gathered through the planning process will provide an opportunity for multi-sector partners at the local and provincial levels to evaluate and improve the underlying structures and systems through which services are delivered.

The ministry will continue to support Ontarians as they undertake community safety and well-being planning, implementation and evaluation, in collaboration with community, policing and inter-ministerial partners. To further support this shift at the provincial level, the ministry will be looking at smarter and better ways to do things in order to deliver services in a proactive, targeted manner. This will be done through the use of evidence and experience to improve outcomes, and continuing well-established partnerships that include police, education, health and social services, among others, to make Ontario communities safer and healthier.

Section 6 – Toolkit for Community Safety and Well-Being Planning

The ministry has prepared a toolkit to assist municipalities, First Nations and their partners in developing, implementing, reviewing, evaluating and updating a local plan. These tools have been tested by Ontario communities and include valuable feedback from local practitioners across the province. Overall learnings from these communities have been incorporated into the toolkit, including the processes undertaken to develop local plans.

The following toolkit includes:

- Tool 1 – Participants, Roles and Responsibilities
- Tool 2 – Start-Up
- Tool 3 – Asset Mapping
- Tool 4 – Engagement
- Tool 5 – Analyzing Community Risks
- Tool 6 – Performance Measurement
- Appendix A – Information Sharing
- Appendix B – Engaging Youth
- Appendix C – Engaging Seniors
- Appendix D – Engaging Indigenous Partners
- Appendix E – Definitions
- Appendix F – Risk and Protective Factors
- Appendix G – Community Safety and Well-Being Plan Sample

In addition, as part of the Provincial Approach to Community Safety and Well-Being, the ministry has developed other resources that are available to municipalities, First Nations and their partners to support local community safety and well-being planning. These include:

- Crime Prevention in Ontario: A Framework for Action
- Community Safety and Well-Being in Ontario: A Snapshot of Local Voices

Tool 1 – Participants, Roles and Responsibilities

The Champion and Coordinator(s)

Each community will approach community safety and well-being planning from a different perspective and starting point that is specific to their unique needs, resources and circumstances. Some communities may have champions and others may need to engage them to educate the public and serve as a face for the plan. In municipalities, the community safety and well-being planning process should be led by a clearly identifiable coordinator(s) that is from the municipality. In First Nations communities, the coordinator(s) may be from the Band Council or a relevant agency/organization.

Role of Champion(s)

Champions are public figures who express their commitment to community safety and well-being planning and rally support from the public and community agencies/organizations. It should be an individual or group who has the ability to motivate and mobilize others to participate, often because of their level of authority, responsibility or influence in the community. The more champions the better. In many communities this will be the mayor and council, or Chief and Band Council in a First Nations community.

A champion may also be a:

- Community Health Director;
- Local elected councillor at the neighbourhood level;
- Chief Medical Officer of Health;
- Municipal housing authority at the residential/building level; or
- School board at the school level.

Role of the Coordinator(s)

The coordinator(s) should be from an area that has knowledge of or authority over community safety and well-being, such as social services. As the coordinator(s) is responsible for the coordination/management of the plan, this should be someone who has working relationships with community members and agencies/organizations and is passionate about the community safety and well-being planning process.

Key Tasks of the Coordinator(s)

- The key tasks include recruiting the appropriate agencies/organizations and individuals to become members of an advisory committee. This should include multi-sectoral representation and people with knowledge and experience in responding to the needs of community members.

“The City of Brantford is best positioned in terms of resources, breadth of services and contact with the public to both address risk factors and to facilitate community partnerships. Specifically, the City can access a wide range of social services, housing, child care, parks and recreation and planning staff to come together to create frameworks that support community safety.” - Aaron Wallace, City of Brantford

Responsibilities of the Coordinator(s)

- Planning and coordinating advisory committee meetings.
- Participating on the advisory committee.
- Planning community engagement sessions.
- Ensuring the advisory committee decisions are acted upon.
- Preparing documents for the advisory committee (e.g., terms of reference, logic model(s), the plan).
- Receiving and responding to requests for information about the plan.
- Ensuring the plan is made publicly available.

See Appendix F for risk and protective factors, Tool 6 for guidance on performance measurement and Appendix G for a sample plan.

Advisory Committee

The advisory committee should be reflective of the community and include multi-sectoral representation. For example, a small community with fewer services may have seven members, and a larger community with a wide range of services may have 15 members. It may involve the creation of a new body or the utilization of an existing body. To ensure the commitment of the members of the advisory committee, a document should be developed and signed that outlines agreed upon principles, shared goals, roles and resources (e.g., terms of reference).

Members of the Advisory Committee

- Member agencies/organizations and community members recruited to the advisory committee should be reflective of the diverse make-up of the community and should have:
 - Knowledge/information about the risks and vulnerable populations in the community;
 - Lived experience with risk factors or part of a vulnerable group in the community;
 - Understanding of protective factors needed to address those risks;
 - Experience developing effective partnerships in the community;
 - Experience with ensuring equity, inclusion and accessibility in their initiatives; and
 - A proven track record advocating for the interests of vulnerable populations.
- Individual members will ideally have the authority to make decisions on behalf of their respective agencies/organizations regarding resources and priorities, or will be empowered to do so for the purposes of developing the plan.
- Advisory committees should, at a minimum, consist of the following representation:
 - An employee of the municipality or First Nations community;
 - A person who represents the education sector;
 - A person who represents the health/mental health sector;
 - A person who represents the community/social services sector;
 - A person who represents the children/youth services sector;
 - A person who represents an entity that provides custodial services to children/youth;
 - A person who represents the police service board or a Detachment Commander.

See Tool 2 for guidance on start-up and Tool 3 for guidance on asset mapping.

Responsibilities of the Advisory Committee

- Leading community engagement sessions to inform the development of the plan.
- Determining the priorities of the plan, including references to risk factors, vulnerable populations and protective factors.
- Ensuring outcomes are established and responsibilities for measurement are in place and approving performance measures by which the plan will be evaluated, as well as the schedule and processes used to implement them.
- Ensuring each section/activity under the plan, for each priority risk, is achievable.
- Ensuring the right agencies/organizations and participants are designated for each activity.
- Owning, evaluating and monitoring the plan.
- Aligning implementation and evaluation of the plan with the municipal planning cycle and other relevant sector specific planning and budgeting activities to ensure alignment of partner resources and strategies.
- Setting a future date for reviewing achievements and developing the next version of the plan.
- Thinking about ways in which the underlying structures and systems currently in place can be improved to better enable service delivery.

See Tool 4 for guidance on engagement and Tool 5 for analyzing community risks.

Key Tasks of the Advisory Committee

- Developing and undertaking a broad community engagement strategy to build on the members' awareness of local risks, vulnerable groups and protective factors.
- Developing and maintaining a dynamic data set, and ensuring its ongoing accuracy as new sources of information become available.
- Determining the priority risk(s) that the plan will focus on based on available data, evidence, community engagement feedback and capacity.
 - After priority risks have been identified, all actions going forward should be designed to reduce these risks, or at least protect the vulnerable groups from the risks.
- Based on community capacity, developing an implementation plan or selecting, recruiting and instructing a small number of key individuals to do so to address the selected priority risk(s) identified in the plan.

Implementation Teams

For each priority risk determined by the advisory committee, if possible and appropriate, an implementation team should be created or leveraged to implement strategies (e.g., programs or services) to reduce the risk. The need for implementation team(s) will depend on the size and capacity of the community and the risks identified. For example, a small community that has identified two priority risks that can be effectively addressed by the advisory committee may not require implementation teams. On the other hand, a large community with six priority risks may benefit from implementation teams to ensure each risk is addressed. They may also establish fewer teams that focus on more than one priority risk. If planning partners determine it is appropriate for them to have a new implementation team to ensure the commitment, a document should be developed and signed that outlines agreed upon principles, shared goals and roles.

"It's important to ensure that committee members want to be there and have a strong understanding of safety and well-being planning." - Dana Boldt, Rama Police Service

Members of Implementation Teams

Members of the implementation team(s) should be selected based on their knowledge of the risk factors and vulnerable groups associated with the priority, and have access to relevant information and data. They may also have lived experience with risk factors or be part of a vulnerable group in the community. Members of implementation teams should have:

- In-depth knowledge and experience in addressing the priority risks and which protective factors and strategies are needed to address those risks.
- A proven track record advocating for the interests of vulnerable populations related to the risk.
- The ability to identify the intended outcomes or benefits that strategies will have in relation to the priority risk(s) and suggest data that could be used to measure achievement of these outcomes.
- Experience developing effective stakeholder relations/ partnerships in the community.
- Experience ensuring equity, inclusion and accessibility in their initiatives.

See Tool 6 for guidance on performance measurement and Appendix G for a sample plan.

Responsibilities and Tasks of Implementation Teams

- Identify strategies, establish outcomes and performance measures for all four planning areas related to the priority risk, including promoting and maintaining community safety and well-being, reducing identified risks, mitigating elevated risk situations and immediate response to urgent incidents.
- Engage community members from the vulnerable populations relevant to the priority risk to inform the development of the strategies in each area.
- Establish an implementation plan for the strategies in each area which clearly identifies roles, responsibilities, timelines, reporting relationships and requirements.
- Monitor the actions identified in the implementation plan, whether it is the creation, expansion and/or coordination of programs, training, services, campaigns, etc.
- Report back to the advisory committee.

Tool 2 – Start-Up

Once partners involved in community safety and well-being planning have established an advisory committee or implementation team(s), they should document important information pertaining to each group, including background/context, goals/purpose, objectives and performance measures, membership, and roles and responsibilities. Making sure that everyone knows what they are trying to achieve will help the group(s) stay on track and identify successes of the plan.

For many planning partners, this will be done using a terms of reference. The following was created to guide the development of this type of document. Some planning partners may decide to develop a terms of reference for their advisory committee and each implementation team, while others may decide to develop one that includes information on each group; this will depend on a variety of factors such as the community's size, their number of risk factors and implementation team(s).

Background and Context

When developing a terms of reference, planning partners may wish to begin by providing the necessary background information, including how they have reached the point of developing an advisory committee or implementation team, and briefly describing the context within which they will operate. This should be brief, but include enough detail so that any new member will have the necessary information to understand the project's context.

Goals and Purpose

Planning partners may then wish to identify:

- the need for their advisory committee or implementation team (i.e., why the group was created and how its work will address an identified need); and
- the goal(s) of their group/project. A goal is a big-picture statement, about what planning partners want to achieve through their work – it is the change they want to make within the timeframe of their project.

Objectives and Performance Measures

If the planning partners' goal is **what** they plan to achieve through their work, then their objectives are **how** they will get there – the specific activities/tasks that must be performed to achieve each goal. It is important to ensure that goals and objectives are **Specific, Measurable, Achievable, Results-focused and Time-bound (SMART)** so that partners will know exactly what information to look at to tell if they have achieved them. Information and data that help planning partners monitor and evaluate the achievement of goals and objectives are called performance measures or performance indicators. See Section 5 of the toolkit for more information and guidance on performance measures.

For each goal identified, planning partners may list specific objectives/deliverables that will signify achievement of the goal when finished. For each objective/deliverable, they may list the measures that will be used to evaluate the success of the results achieved. To help planning partners stay organized, they may wish to create a chart such as the one below, which includes example goals/objectives and performance measures.

These may look different for the advisory committee and implementation team(s). For example, the goals/objectives of the advisory committee may relate to the development of the plan, where the goals/objectives of an implementation team may be related to reducing a specific risk identified in the plan through the expansion of an existing program. Planning partners should develop their own goals/objectives and performance measures depending on need, resources and capacity.

Goal/Objectives	Performance Measures
Goal: To engage a diverse range of stakeholders in the development and implementation of the plan Objective: Develop a community engagement/communications strategy	Number of engagement sessions held Number of different sectors engaged Number of community members and organizations that see their role in community safety and well-being planning Knowledge of what community safety and well-being planning means and association with the plan brand
Goal: To reduce youth homelessness Objective: To help youth without a home address find stable housing	Number of youth accessing emergency shelters Number of youth without a home address Number of youth living/sleeping on the streets Number of youth living in community housing
Goal: Increased educational attainment rates Objective: To prevent youth from leaving school and encourage higher education	Number of youth dropping out of high-school Number of youth graduating high-school Number of youth enrolling in post-secondary education Number of youth graduating from post-secondary education Number of education sessions held for post-secondary institutions Number of youth meeting with academic advisors

Membership

Planning partners' terms of reference should also identify the champion and coordinator(s) of their plan and members of the advisory committee or implementation team(s) by listing the names and agencies/organizations of each member in a chart (see example below). This will help to identify if there are any sectors or agencies/organizations missing and ensure each member is clear about what their involvement entails.

Notes:

- The champion is a public figure who expresses their commitment to developing and implementing a plan and rallies support from the public and community agencies/organizations. The coordinator(s), from the municipality or Band Council, should be responsible for the coordination/management of the plan and should be someone who has working relationships with community members and agencies/organizations and is passionate about the community safety and well-being planning process.
- Member agencies and organizations recruited to the advisory committee should have knowledge of and supporting data about the risks and vulnerable populations in the area to be covered under the plan, as well as have established stakeholder relations. Members must have the authority to make decisions on behalf of their respective agencies/organizations regarding resources and priorities, or will be empowered to do so for the purposes of developing the plan.
- Members of the implementation team(s) should be selected based on their knowledge about the risk factors and vulnerable groups associated with the priority, have access to more information about them,

have established stakeholder relations with the vulnerable groups to effectively carry out the project, experience with developing and implementing local strategies, and have the specialized knowledge and technical capacities to specify objectives, set benchmarks and measure outcomes.

- It is important to include community leaders/organizations that advocate for the interests of the vulnerable populations on both the advisory committee and implementation teams. It is also important to ensure representation from diverse communities and equity, inclusion and accessibility in the planning and implementation of initiatives.

Name	Organization	Role
Mayor John B.	City of X	Champion – advocates for the plan through public speaking engagements, etc.
Jane D.	City of X	Coordinator – coordinates meetings, assists in planning community engagement sessions, records meeting minutes, etc.
Shannon T.	Public Health Centre	Member – attends meetings, identifies potential opportunities for collaboration with organizations activities, etc.

Roles and Responsibilities

It will also be important for planning partners to define the specific functions of their advisory committee or implementation team(s) to ensure that its members understand what they are trying to achieve and ultimately what they are responsible for.

See pages 22 for examples of advisory committee responsibilities and page 23 for examples of implementation team responsibilities.

Logistics and Process

Planning partners should also document logistics for their advisory committee or implementation team(s) so that its members know how much of their time they are required to commit to the group and are able to plan in advance so they can attend meetings as required. This may include:

- membership (e.g., identifying and recruiting key stakeholders);
- frequency of meetings;
- quorum (how many members must be present to make and approve decisions);
- meeting location;
- agenda and materials;
- meeting minutes; and
- expectations of members.

Support and Sign-Off

Finally, after all members of the advisory committee or implementation team(s) agree to the information outlined above, in order to solidify their acceptance and commitment, each member should sign the terms of reference.

Tool 3 – Asset Mapping

Achieving community safety and well-being is a journey; before partners involved in the development of a plan can map out where they want to go, and how they will get there, they need to have a clear understanding of their starting point. Early in the planning process, they may wish to engage in asset mapping to help to:

- identify where there is already work underway in the community to address a specific issue and to avoid duplication;
- identify existing strengths and resources;
- determine where there may be gaps in services or required resources; and
- capture opportunities.

Mapping community assets involves reviewing existing bodies (i.e., groups/committees/ boards), analyzing social networks, and/or creating an inventory of strategies. This will help to ensure that planning is done as efficiently and effectively as possible.

Existing Body Inventory

When the community safety and well-being planning coordinator(s) from the municipality or Band Council is identifying members of their bodies to assist in the development and implementation of their plan, creating an inventory of existing bodies will help to determine if it is appropriate for them to take on these roles. Often there is repetition of the individuals who sit on committees, groups, boards, etc., and utilizing a body that already exists may reduce duplicative efforts and ultimately result in time savings.

Mapping existing bodies is also beneficial in order to make connections between a community’s plan and work already being done, revealing potential opportunities for further collaboration. The chart below outlines an example of how bodies may be mapped:

Existing Body	Purpose/Mandate	Members	Connection to Plan	Opportunities for Collaboration
Youth Homelessness Steering Committee	To address youth homelessness by increasing employment opportunities for youth and reducing waitlists for affordable housing	Municipality School Board Mental Health Agency Child Welfare Organization Employment Agency	Unemployment is a priority risk factor within the community that the plan will focus on addressing	A representative from the municipality sits on this committee as well as the advisory committee and will update on progress made
Mental Health Task Force	To ensure community members that are experiencing mental health issues are receiving the proper supports	Band Council Hospital Drop-in Health Clinic Mental Health Agency Child Welfare Organization Homeless Shelter	Mental health is a priority risk factor within the community that the plan will focus on addressing	This group will be used as an implementation team to develop and enhance strategies to address mental health in social development and prevention

Social Network Mapping

Social network mapping is used to capture and analyze relationships between agencies/organizations within the community to determine how frequently multi-sectoral partners are working together and sharing information, and to assess the level of integration of their work. This information may be collected through surveys and/or interviews with community agencies/organizations by asking questions such as: What agencies/organizations do you speak to most frequently to conduct your work? Do you share information? If yes, what types of information do you share? Do you deliver programs or services jointly? Do you depend on them for anything?

Relationships may be assessed on a continuum such as this:

Relationship	Description	Example
No relationship	No relationship of any kind	All sectors, agencies/organizations are working independently in silos
Communication	Exchanging information to maintain meaningful relationships, but individual programs, services or causes are separate	A school and hospital working together and sharing information only when it is required
Cooperation	Providing assistance to one another with respective activities	The police visiting a school as part of their annual career day
Coordination	Joint planning and organization of schedules, activities, goals and objectives	Community HUBs across Ontario – Various agencies housed under one structure to enhance service accessibility, with minimal interaction or information shared between services
Collaboration	Agencies/organizations, individuals or groups are willing to compromise and work together in the interest of mutual gains or outcomes	Situation Tables across Ontario – Representatives from multiple agencies/organizations meeting once or twice a week to discuss individuals facing acutely elevated risk of harm to reduce risk
Convergence	Relationships evolve from collaboration to actual restructuring of services, programs, memberships, budgets, missions, objectives and/or staff	Neighborhood Resource Center in Sault Ste. Marie – Agencies/organizations pool together resources for renting the space and each dedicate an individual from their agency to physically work in one office together to support wraparound needs

Collecting this information will allow planning partners to identify relationship gaps and opportunities. For example, through this exercise there may be one agency/organization that has consistently low levels of collaboration or convergence with others. In this case, the community safety and well-being planning coordinator(s) from the municipality or Band Council may wish to reach out to their local partners, including those represented on their advisory committee, to develop strategies for enhancing relationships with this agency/organization. If appropriate, this may involve inviting them to become involved in the advisory committee or implementation team(s).

Strategy Inventory

When deciding on strategies to address priority risks within a plan, it is important to have knowledge of strategies (e.g., programs, training, etc.) that are already being offered within the community. In some instances, a community may have several programs designed to reduce an identified risk, but there is a lack of coordination between services, resulting in a duplication of efforts. The community safety and well-being planning coordinator from the municipality or Band Council may then bring each agency/organization together to develop an approach to more efficiently deliver that strategy. Other planning partners may find that there are significant service gaps in relation to a specific area of risk, and that implementing a new strategy in order to close the gap may have a significant impact on the lives of the people experiencing that risk.

To assist with planning, it may be helpful to identify the risks addressed by each strategy, the area of the framework that the program falls under (i.e., social development, prevention, risk intervention and incident response), funding, and anticipated end dates. This will provide a sense of what strategies have limited resources and lifespans, as well as insight into which strategies may require support for sustainability.

When undertaking this exercise, planning partners may develop a template similar to this:

Strategy Name/Lead	Description	Key Risk Factors Addressed	Area of the Framework	Funding/Source	End-Date
Stop Now and Plan (SNAP) Children's Mental Health Agency	SNAP is a gender sensitive, cognitive behavioural family-focused program that provides a framework for effectively teaching children and their parents how to regulate emotions, exhibit self-control and use problem-solving skills.	Youth impulsivity, aggression, poor self-control and problem solving	Prevention	\$100,000/year Federal Grant	12/2018

Threat Management /Awareness Services Protocol School Board	Threat Management/Awareness Services aim to reduce violence, manage threats of violence and promote individual, school and community safety through early intervention, support and the sharing of information. It promotes the immediate sharing of information about a child or youth who pose a risk of violence to themselves or others.	Negative influences in the youth's life, sense of alienation and cultural norms supporting violence	Risk Intervention	\$100,000/year Provincial Grant	12/2018
Age-Friendly Community Plan Municipal Council	Age Friendly Community Plan aims to create a more inclusive, safe, healthy and accessible community for residents of all ages.	Sense of alienation, person does not have access to housing	Social Development	\$50,000/year Provincial Grant	03/2017

Tool 4 – Engagement

In the development of local plans, municipalities or Band Councils should conduct community engagement sessions to ensure a collaborative approach and inform the community safety and well-being planning process. Partners may want to create promotional and educational materials in order to gain public support for and encourage participation in the plan. They may want to collect information from the community to contribute to the plan (i.e., identifying and/or validating risks).

This section is intended to guide planning partners as they develop communication materials and organize community engagement; each section may be used for either purpose.

Introduction and Background

Planning partners may begin by providing the necessary background and briefly describing the context of community safety and well-being planning.

Purpose, Goals and Objectives

Planning partners may then wish to identify why communication materials are being developed and/or why the community is being engaged by asking themselves questions such as: What are the overall goals of the plan? What are the specific objectives of the communication materials and/or community engagement sessions?

Stakeholders

A plan is a community-wide initiative, so different audiences should be considered when encouraging involvement in its development/implementation. For a plan to be successful in enhancing community safety and well-being, a variety of diverse groups and sectors must be involved in the planning process.

This may include:

- community members with lived experiences and neighbourhood groups, including but not limited to individuals from vulnerable groups, community youth and seniors (see Appendix B for Engaging Youth and Appendix C for Engaging Seniors), faith groups, non-for-profit community based organizations and tenant associations;
- local First Nations, Métis and/or Inuit groups, on or off reserve, and urban Indigenous organizations (see Appendix D for Engaging Indigenous Partners);
- police, fire, emergency medical and other emergency services, such as sexual assault centres and shelters for abused women/children, to collect data on the occurrences they have responded to most frequently, as well as relevant locations and vulnerable groups;
- acute care agencies and organizations, including but not limited to child welfare and programs for at-risk youth, mental health, women's support, primary health care, addictions treatment, to collect information on the people they serve;
- health agencies and organizations, including but not limited to Public Health Units, Community Care Access Centres, Community Health Centres, Indigenous Health Access Centres, and Long-Term Care Homes;

- social development organizations, such as schools and school boards, social services, youth drop-in centres, parental support services, community support service agencies and Elderly Persons Centres, to collect information on the people they serve;
- cultural organizations serving new Canadians and/or ethnic minorities, including Francophone organizations; and
- private sector, including but not limited to bankers, realtors, insurers, service organizations, employers, local business improvement areas, local business leaders and owners, to collect information about the local economy.

“Develop an engagement strategy that is manageable and achievable given the resources available – you won’t be able to engage every single possible partner, so focus on a good variety of community organizations, agencies and individuals and look for patterns.” - Lianne Sauter, Town of Bancroft

Planning partners should consider keeping a record of the groups that they have reached through community engagement, as well as their identified concerns, to support the analysis of community risks for inclusion in their plan.

See Tool 5 for guidance on analyzing community risks.

Approach

In order to gain support and promote involvement, planning partners should think about how they can best communicate why they are developing a plan and what they want it to achieve. Some planning partners may do this through the development of specific communication tools for their plan. For example, one community that tested the framework and toolkit created a name and logo for the work undertaken as part of their plan – Safe Brantford – and put this on their community surveys, etc. This allows community members to recognize work being done under the plan and may encourage them to become involved.

Additionally, when planning for community engagement, partners involved in the plan should think about the different people, groups or agencies/organizations they plan to engage with, and the best way to engage them. They should ask themselves questions such as: what information do I want to get across or get from the community and what method of communication or community engagement would help me do this most effectively? For example, planning partners could have open town hall meetings, targeted focus groups by sector, one-on-one interviews with key people or agencies/organizations, or provide an email address to reach people who may be uncomfortable or unable to communicate in other ways. They may also distribute surveys and provide drop-boxes throughout the community. It is important to consider not only what planning partners want to get from engaging with community members, stakeholders and potential partners, but also what they might be hoping to learn or get from this process. As much as possible, partners to the plan should use these considerations to tailor their communication/community engagement approach based on the people/groups they are engaging.

See Appendix B for guidance on engaging youth and Appendix C for guidance on engaging seniors.

Materials and Messaging

Based on the type of engagement undertaken, planning partners may need to develop supporting materials to share information about their work and to guide their discussions. Materials should strive to focus the discussions to achieve the intended objectives of the engagement sessions, and may include some key messages about the community's work that they want people to hear and remember. Regardless of the audience, partners to the plan should develop basic, consistent information to share with everyone to ensure they understand what is being done, why they are a part of it, and what comes next. It will be important to ensure that materials and messages are developed in a way that manages the expectations of community members – be clear about what can be achieved and what is unachievable within the timeframe and resources.

With that, planning partners should ensure that all materials and messaging are accessible to a wide range of audiences, so that everyone is able to receive or provide information in a fair manner. For additional information, please refer to the *Accessibility for Ontarians with Disabilities Act, 2005*.

Logistics

When engaging the community, it will be important to have logistics sorted out so that the individuals/groups targeted are able to attend/participate. To do this, planning partners may want to consider the following:

- scheduling (e.g., How many community engagement sessions are being held? How far apart should they be scheduled? What time of day should they be scheduled?);
- finances (e.g., Is there a cost associated with the meeting space? Will there be snacks and refreshments?);
- travel accommodations (e.g., How will individuals get to the community engagement sessions? Is it being held in an accessible location? Will hotel arrangements be required?);
- administration (e.g., consider circulating an attendance list to get names and agency/organization and contact details, assign someone to take notes on what is being said at each session); and
- accessibility issues/barriers to accessibility (e.g., information or communication barriers, technology barriers and physical barriers).

Risks and Implications

While community engagement should be a key factor of local plans, some planning partners may encounter difficulties, such as resistance from certain individuals or groups. To overcome these challenges, they should anticipate as many risks as possible, identify their implications and develop mitigation strategies to minimize the impact of each risk. This exercise should also be done when developing communication materials, including identifying potential risks to certain messaging. This may be done by using a chart such as the one below.

Risk	Implication	Mitigation Strategy
Organizations from various sectors do not see their role in community safety and well-being planning	Risks are not being properly addressed using a collaborative, multi-sector approach	Reach out to multi-sector organizations and develop clear communication materials so they are able to clearly see their role
Individuals experiencing risk will not attend or feel comfortable speaking about their experiences	Information collected will not reflect those with lived experience	Engage vulnerable groups through organizations that they may be involved with (e.g., senior's groups, homeless shelters, etc.)
Outspoken individuals who do not believe in planning for community safety and well-being in attendance	Opinions of everyone else in attendance may be negatively impacted	Assign a strong, neutral individual who holds clout and feels comfortable taking control to lead the engagement session

Community Engagement Questions

Whether planning partners are engaging individual agencies/organizations one-on-one or through town hall meetings, they should come prepared to ask questions that will allow them to effectively communicate what they want to get across or information they want to receive. Questions asked may vary depending on the audience. For example, a neighbourhood-wide town hall session might include only a few open-ended questions that initiate a broad discussion about a range of safety and well-being concerns. A more focused community engagement session with a specific organization or sector might include questions that dive deeper into a specific risk, challenges in addressing that risk, and potential strategies to be actioned through the plan to mitigate those risks.

Timelines

To ensure all required tasks are completed on time or prior to engagement, planning partners may wish to develop a work plan that clearly identifies all of the tasks that need to be completed in advance.

This may be done using a chart such as this:

Activity/Task	Lead(s)	Timelines
Prepare a presentation with discussion questions	Kate T. (municipality) and Shannon F. (public health)	Two weeks in advance of engagement session
Reach out to community organizations that work with vulnerable groups for assistance in getting them to the sessions	Fionne P. (municipality) and Emily G. (education)	Twelve weeks in advance of engagement session

Tool 5 – Analyzing Community Risks

One of the ways partners involved in planning may choose to identify or validate local risks is through town hall meetings, where agencies/organizations and community members are provided with an opportunity to talk about their experiences with risk. Others may decide to have one-on-one meetings with community agencies/organizations or focus groups to discuss risks that are most common among those they serve.

This section is intended to assist planning partners in capturing the results of their community engagement, including who was engaged, what risks were identified, and how those risks can be analyzed and prioritized. This process will be crucial as they move towards developing risk-based approaches to safety and well-being.

Summary of Community Engagement Sessions

Planning partners may begin by writing a summary of their community engagement sessions, including the time period in which they were conducted, types of outreach or communication used, successes, challenges and findings, and any other key pieces of information or lessons learned. They may then record the people, agencies/organizations and sectors that were engaged and participated in their community engagement sessions in a chart similar to the one below, in order to show the diverse perspectives that have fed into their plan, and to help assess whether there are any other groups or sectors that still need to be engaged.

Sector/Vulnerable Group	Organization/Affiliation
Health	Hospital Public Health Unit Community Care Access Centre
Education	School Board High School Principal Alternative Education Provider
Housing	Community Housing Office Landlords
Emergency responders	Police service/Ontario Provincial Police Fire Department Ambulance
Social services	Employment Centre Family/Parenting Support Services Community Recreation Centre Women’s Shelters Local Indigenous Agencies
Mental health and addictions	Treatment/Rehabilitation Centre Mental Health Advocacy Addiction Support Group
Indigenous peoples	Band/Tribal Councils Local Indigenous community organizations (e.g., local Métis Councils) Local Indigenous service providers (e.g., Indigenous Friendship Centres)

At-risk youth	Youth from the Drop-in Centre
Seniors	Elder Abuse Response Team Community Support Service Agencies

Identified Risks

Planning partners will then want to capture the risks identified through their community engagement, and indicate who has identified those risks. If a risk has been identified by many different sectors and agencies/organizations, it will demonstrate how widely the community is impacted by that risk, and will also indicate the range of partners that need to be engaged to address the risk. Examples of this kind of information are included in the table below.

Risk	Identifying Sectors/Organizations/Groups
Missing school – chronic absenteeism	principal, school board, police, parents in the community
Physical violence – physical violence in the home	women’s shelter, police services, hospital, school, child welfare agency
Housing – person does not have access to appropriate housing	emergency shelter, police, mental health service provider, citizens

Priority Risk Analysis

Once planning partners have compiled the risks identified through their community engagement, it is likely that some will stand out because they were referenced often and by many people, agencies/organizations. These risks should be considered for inclusion in the priority risks that will be addressed in the plan. The number of risks planning partners choose to focus on in their plan will vary between communities and will depend on the number of risks identified and their capacity to address each risk. For example, planning partners from larger communities where multiple risks have been identified may choose to have five priority risks in their plan. On the other hand, planning partners from smaller communities with multiple risks identified may choose to address three priority risks. Partners should not include more risks than they have the resources and capacity to address.

“There are some priorities that seem to affect many sectors on different levels through preliminary discussion. Data reports and community engagement sessions will assist in the overall identification of prioritized risks for initial focus within the plan.” - Melissa Ceglie, City of Sault Ste. Marie

Additionally, planning partners should refer to local research to support and/or add to priority risks identified during their community engagement. This is important as in order for plans to effectively increase a community’s safety and well-being, they should focus on risks that **experience and evidence** show are prevalent. When analyzing the identified risks to determine which ones will be priorities, and how they would be addressed in the plan, planning partners may wish to walk through and answer the following questions for each risk:

- **What is the risk?**
 - For example, is the risk identified the real problem, or is it a symptom of something bigger? As with the above example of the risk of poor school attendance, planning partners might think about what is causing students to miss school, and consider whether that is a bigger issue worth addressing.
 - Which community members, agencies/organizations identified this risk, and how did they describe it (i.e., did different groups perceive the risk in a different way)?

- **What evidence is there about the risk – what is happening now?**
 - How is this risk impacting the community right now? What has been heard through community engagement?
 - Is there specific information or data about each risk available?
 - How serious is the risk right now? What will happen if the risk is not addressed?

- **What approach does the community use to address what is happening now?**
 - Incident response or enforcement after an occurrence;
 - Rapid intervention to stop something from happening;
 - Implement activities to reduce/change the circumstances that lead to the risk; or
 - Ensure that people have the supports they need to deal with the risk if it arises.

- **How could all of the approaches above be used to create a comprehensive strategy to address each priority risk that:**
 - Ensures all community members have the information or resources they need to avoid this risk;
 - Targets vulnerable people/groups that are more likely to experience this risk and provide them with support to prevent or reduce the likelihood or impact of this risk;
 - Ensures all relevant service providers work together to address shared high-risk clients in a quick and coordinated way; and
 - Provides rapid responses to incidents using the most appropriate resources/agencies?

- **Where will the most work need to be done to create a comprehensive strategy to address the risk? Who will be needed to help address any existing service gaps?**

Risk-driven Tracking Database

Many communities have already started implementing strategies in the four planning areas of the Framework to address their local risks. In support of the planning process, the ministry initiated the Risk-driven Tracking Database to provide a standardized means of gathering de-identified information on situations of elevated risk of harm in the community.

The Risk-driven Tracking Database is one tool that can be used by communities to collect information about local priorities (i.e., risks, vulnerable groups and protective factors) and evolving trends to help inform the community safety and well-being planning process. It is recommended that this data be used in conjunction with other local data sources from various sectors.

For additional information on the Risk-driven Tracking Database, please contact SafetyPlanning@Ontario.ca.

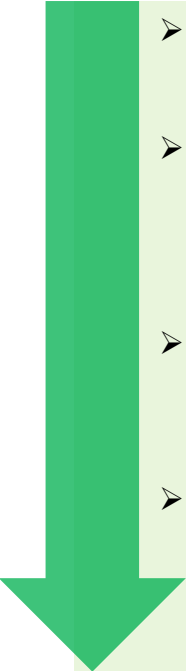
Tool 6 – Performance Measurement

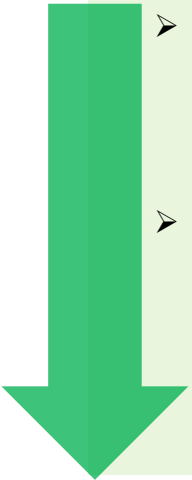
In the development stage of a plan, it is necessary to identify and understand the key risks and problems in the community and then to explore what can be done to address them.

In order to choose the best strategies and activities for the specific risk or problem at hand, partners involved in planning should seek out evidence of what works by conducting research or engaging others with experience and expertise in that area. Leverage the strengths of existing programs, services or agencies/organizations in the community and beyond to implement activities that are proven to achieve results and improve the lives of those they serve.

At the planning stage, it is also important to identify the intended outcomes of those activities in order to measure performance and progress made towards addressing identified problems. **Outcomes** are the positive impacts or changes activities are expected to make in a community. Some outcomes will be evident immediately after activities are implemented and some will take more time to achieve. Whether planning for incident response, mitigating elevated risk situations, working to reduce identified risks, or promoting and maintaining community safety and well-being through social development, it is equally important for planning partners to set and measure their efforts against predetermined outcomes.

When performance measurement focuses on outcomes, rather than completion of planned activities, it presents opportunities for ongoing learning and adaptation to proven good practice. Performance measurement can be incorporated into the planning process through a logical step-by-step approach that enables planning partners to consider all the components needed to achieve their long-term outcome, as outlined below.

- 
- **Inputs:** financial, human, material and information resources dedicated to the initiative/program (e.g., grant funding, dedicated coordinator, partners, analysts, evaluators, laptop, etc.).
 - **Activities:** actions taken or work performed through which inputs are used to create outputs (e.g., creation of an advisory committee and/or implementation team(s), development, enhancement or review of strategies in social development, prevention, risk intervention or incident response, etc.).
 - **Outputs:** direct products or services resulting from the implementation of activities (e.g., multi-sector collaboration, clients connected to service, development of a plan, completion of a program, etc.).
 - **Immediate Outcomes:** change that is directly attributable to activities and outputs in a short time frame. Immediate outcomes usually reflect increased awareness, skills or access for the target group (e.g., increased awareness among partners and the community about the plan and its benefits, increased protective factors as a result of a program being implemented like increased self-esteem, problem solving skills, etc.).

- 
- Intermediate Outcomes: Change that is logically expected to occur once one or more immediate outcomes have been achieved. These outcomes will take more time to achieve and usually reflect changes in behaviour or practice of the target group (e.g., increased capacity of service providers, improved service delivery, reduction of priority risks, etc.).
 - Long-term Outcome: The highest-level change that can reasonably be attributed to the initiative/program as a consequence of achievement of one or more intermediate outcomes. Usually represents the primary reason the initiative/program was created, and reflects a positive, sustainable change in the state for the target group (e.g., improved community safety and well-being among individuals, families and communities, reduced costs associated with and reliance on incident responses, etc.).

When choosing which outcomes to measure, it is important for planning partners to be realistic about what measurable impact their activities can be expected to have in the given timeframe. For example, their project goal might be to reduce the number of domestic violence incidents in the community. This would require sustainable changes in behaviour and it may take years before long-term trends show a measurable reduction. It may be easier to measure immediate to intermediate level outcomes such as increased speed of intervention in situations of high-risk for domestic violence, or increased use of support networks by victims or vulnerable groups.

A logic model should be completed during the planning phase of the plan in order to map out the above components for each identified risk or problem that will be addressed. Please see below for a logic model sample.

Following the identification of outcomes, corresponding indicators should be developed. An **indicator** is an observable, measurable piece of information about a particular outcome, which shows to what extent the outcome has been achieved. The following criteria should be considered when selecting indicators:

- relevance to the outcome that the indicator is intended to measure;
- understandability of what is being measured and reported within an organization and for partners;
- span of influence or control of activities on the indicator;
- feasibility of collecting reasonably valid data on the indicator;
- cost of collecting the indicator data;
- uniqueness of the indicator in relation to other indicators;
- objectivity of the data that will be collected on the indicator; and
- comprehensiveness of the set of indicators (per outcome) in the identification of all possible effects.

Outcomes, indicators and other information about the collection of indicator data should be mapped out early on in order to ensure that performance measurement is done consistently throughout the implementation of activities, and beyond, if necessary. This information forms the **performance measurement framework (PMF)** of the plan (or for each risk-based component of the plan). Please see below for a sample PMF template where this information may be captured.

A PMF should be completed to correspond with a logic model, as follows:

1. Specify the geographical **location**; a bounded geographical area or designated neighbourhood.
2. From the Logic Model, list the identified **outcomes** at the immediate, intermediate and long-term level, as well as the **outputs**. It is important to measure both outputs and outcomes – output indicators show that planning partners are doing the activities they set out to do, and outcome indicators show that their activities and outputs are having the desired impact or benefit on the community or target group.
3. Develop key performance **indicators**;
 - a. Quantitative indicators – these are numeric or statistical measures that are often expressed in terms of unit of analysis (the number of, the frequency of, the percentage of, the ratio of, the variance with, etc.).
 - b. Qualitative indicators – qualitative indicators are judgment or perception measures. For example, this could include the level of satisfaction from program participants and other feedback.
4. Record the **baseline data**; information captured initially in order to establish the starting level of information against which to measure the achievement of the outputs or outcomes.
5. Forecast the achievable **targets**; the “goal” used as a point of reference against which planning partners will measure and compare their actual results against.
6. Research available and current **data sources**; third party organizations that collect and provide data for distribution. Sources of information may include project staff, other agencies/organizations, participants and their families, members of the public and the media.
7. List the **data collection methods**; where, how and when planning partners will collect the information to document their indicators (i.e., survey, focus group).
8. Indicate data collection **frequency**; how often the performance information will be collected.
9. Identify who has **responsibility**; the person or persons who are responsible for providing and/or gathering the performance information and data.

Sample Logic Model:

PRIORITY/RISKS: poor school performance, low literacy, low graduation rates

VULNERABLE/TARGET GROUP: youth and new immigrants

LONG-TERM OUTCOME

Increased Community Safety and Well-Being

INTERMEDIATE OUTCOME

Increased Educational Attainment

IMMEDIATE OUTCOMES

- Community is better informed of issues faced related to community safety and well-being (education specifically)
- Impacts of not graduating from high-school communicated to students, community members and service providers
- Increased access to education for students in receipt of social assistance
- Expansion of lunch-time and after-school reading programs in schools

OUTPUTS

- Forty-seven youth and youth service providers engaged in the plan
- Awareness of evidence-based strategies to increase graduation
- Partnerships created between local university, college, social services
- Twenty-five students from low income neighbourhoods provided access to free summer tutoring

ACTIVITIES

- Distribution of engagement survey
- Community engagement sessions
- One-on-one meetings with local university, college and social services
- Broker partnerships between social services, neighbourhood hubs, library and school boards

INPUTS

- Over 1,000 hours of the community safety and well-being planning coordinator's time
- Two thousand copies of an engagement survey
- Refreshment and transportation costs for engagement sessions
- Five hundred hours of the manager of strategic planning and community development's time
- Five hours of time dedicated by representatives of the local college, university, social service center, school board and library



Sample Performance Measurement Framework:

Expected Outcomes	Indicators	Baseline Data	Targets	Data Sources	Data Collection Methods	Frequency	Responsibility
Long-Term Outcomes Use outcome from Logic Model - e.g., Increased community safety and well-being	# of people employed	employment rate from the year the plan starts	5% increase	municipality	collect from municipality	every 2 years (the plan is for 4 years)	municipality
Intermediate Outcomes Use outcomes from Logic Model - e.g., Increased educational attainment	# of students graduated from high-school	graduation rate from the year the plan starts	5% increase	school board(s)	collect from school boards	at the end of every school year	school board
Immediate Outcomes Use outcomes from Logic Model - e.g., Community is better informed of issues faced related to community safety and well-being (education specifically)	# of community members that have attended engagement sessions	no comparison - would start from "0"	200 people	municipal community safety and well-being planning coordinator	collect attendance sheets at the end of every session	at the end of the first year of planning	municipal community safety and well-being planning coordinator
Outputs Use outputs from Logic Model - e.g., 25 students from low income neighbourhoods provided access to free tutoring	# of students that have completed the tutoring program	no comparison - would start from "0"	100% completion	social service tutors	collect attendance sheets	each year at the end of summer	social services manager running the program

Appendix A – Information Sharing

There are many different types of activities that may be used to address priority risks in each of the four planning areas. Collaborative, multi-sectoral risk intervention models, such as Situation Tables, are one example of initiatives that are widely used across the province in risk intervention. They involve multi-sector service providers assisting individuals, families, groups and places facing acutely elevated risk of harm by connecting them to resources in the community within 24 to 48 hours. As information sharing has been identified by many communities as a barrier to the success of these models, this section was developed to provide guidance. In addition to the information sharing guidance below, the Risk-driven Tracking Database is another tool available to support communities implementing their multi-sectoral risk intervention models (see Tool 5 – Analyzing Community Risks).

While the following speaks specifically to multi-sectoral risk intervention models, the importance of sharing information in each of the four planning areas cannot be understated. In order for planning to be effective, multi-sector agencies and organizations must work together, including sharing information in social development on long-term planning and performance data between sectors, in prevention on aggregate data and trends to inform priority risks, in risk intervention on risks facing individuals, families, groups and places and in incident response on a situation at hand.

Guidance on Information Sharing in Multi-Sectoral Risk Intervention Models

Please note that not all aspects of the information sharing principles and Four Filter Approach outlined below are prescribed in legislation and many may not be mandatory for your specific agency or organization. Together, they form a framework intended to guide professionals (e.g., police officers, educators from the school boards, mental health service providers, etc.) that are engaged in multi-sectoral risk intervention models (e.g., Situation Tables) that involve sharing information.

The sharing of personal information and personal health information (“personal information”) requires compliance with the Freedom of Information and Protection of Privacy Act (FIPPA), Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), the Personal Health Information Protection Act (PHIPA), and/or other pieces of legislation by which professionals are bound (e.g., the Youth Criminal Justice Act). With that, before engaging in a multi-sectoral risk intervention model, all professionals should familiarize themselves with the applicable legislation, non-disclosure and information sharing agreements and professional codes of conduct or policies that apply to their respective agency or organization.

Considerations should also be made for undergoing a Privacy Impact Assessment (PIA) and entering into a confidentiality agreement. Conducting a PIA and entering into information sharing agreements is recommended to ensure that adequate standards for the protection of personal information are followed.

For information on PIAs, refer to the “Planning for Success: Privacy Impact Assessment Guide” and “Privacy Impact Assessment Guidelines for the Ontario Personal Health Information Protection Act” which are available on the Information and Privacy Commissioner of Ontario website.

Once the decision has been made to participate in a multi-sectoral risk intervention model, such as a Situation Table, agencies/organizations should also ensure transparency by making information about their participation publicly available, including the contact information of an individual who can provide further information or receive a complaint about the agency/organization's involvement.

*Note: Information contained below should not be construed as legal advice.

Information Sharing Principles for Multi-Sectoral Risk Intervention Models

Information sharing is critical to the success of collaborative, multi-sectoral risk intervention models and partnerships that aim to mitigate risk and enhance the safety and well-being of Ontario communities. Professionals from a wide range of sectors, agencies and organizations are involved in the delivery of services that address risks faced by vulnerable individuals and groups. These professionals are well-placed to notice when an individual(s) is at an acutely elevated risk (see definition outlined on page 46) of harm, and collaboration among these professionals is vital to harm reduction.

Recognizing that a holistic, client-centered approach to service delivery is likely to have the most effective and sustainable impact on improving and saving lives, professionals involved in this approach, who are from different sectors and governed by different privacy legislation and policy, should consider the following common set of principles. It is important to note that definitive rules for the collection, use and disclosure of information are identified in legislation, and the following principles highlight the need for professional judgment and situational responses to apply relevant legislation and policy for the greatest benefit of individual(s) at risk.

Consent

Whenever possible, the ideal way to share personal information about an individual is by first obtaining that individual's consent. While this consent may be conveyed by the individual verbally or in writing, professionals should document the consent, including with respect to the date of the consent, what information will be shared, with which organizations, for what purpose(s), and whether the consent comes with any restrictions or exceptions.

When a professional is engaged with an individual(s) that they believe is at an acutely elevated risk of harm, and would benefit from the services of other agencies/ organizations, they may have the opportunity to ask that individual(s) for consent to share their personal information. However, in some serious, time-sensitive situations, there may not be an opportunity to obtain consent. In these instances, professionals should refer to pieces of legislation, including privacy legislation, which may allow for the sharing of personal information absent consent.

With or without consent, professionals may only collect, use or disclose information in a manner that is consistent with legislation (i.e., FIPPA, MFIPPA, PHIPA and/or other applicable legislation to which the agency/organization is bound), and they must always respect applicable legal and policy provisions.

Professional Codes of Conduct

It is the responsibility of all professionals to consider and adhere to their relevant professional codes of conduct and standards of practice. As in all aspects of professional work, any decision to share information must be executed under appropriate professional discipline. This presumes the highest standards of care, ethics, and professional practice (e.g., adherence to the policies and procedures upheld by the profession) will be applied if and when personal information is shared. Decisions about disclosing personal information must also consider the professional, ethical and moral integrity of the individuals and agencies/organizations that will receive the information. The decision to share information must only be made if the professional is first satisfied that the recipient of the information will also protect and act upon that information in accordance with established professional and community standards and legal requirements. As this relates to collaborative community safety and well-being practices, this principle reinforces the need to establish solid planning frameworks and carefully structured processes.

Do No Harm

First and foremost, this principle requires that professionals operate to the best of their ability in ways that will more positively than negatively impact those who may be at an acutely elevated risk of harm. Decisions to share information in support of an intervention must always be made by weighing out the benefits that can be achieved for the well-being of the individual(s) in question against any reasonably foreseeable negative impact associated with the disclosure of personal information. This principle highlights what professionals contemplate about the disclosure of information about an individual(s) in order to mitigate an evident, imminent risk of harm or victimization. This principle ensures that the interests of the individual(s) will remain a priority consideration at all times for all involved.

Duty of Care

Public officials across the spectrum of human services assume within their roles a high degree of professional responsibility – a duty of care – to protect individuals, families and communities from harm. For example, the first principle behind legislated child protection provisions across Canada is the duty to report, collaborate, and share information as necessary to ensure the protection of children. Professionals who assume a duty of care are encouraged to be mindful of this responsibility when considering whether or not to share information.

Due Diligence and Evolving Responsible Practice

The Office of the Information and Privacy Commissioner of Ontario (IPC) is available and willing to provide general privacy guidance to assist institutions and health information custodians in understanding their obligations under FIPPA, MFIPPA and PHIPA. These professionals are encouraged to first seek any clarifications they may require from within their respective organizations, as well as to document, evaluate and share their information sharing-related decisions in a de-identified manner, with a view to building a stronger and broader base of privacy compliant practices, as well as evidence of the impact and effectiveness of information sharing. The IPC may be contacted by email at info@ipc.on.ca, or by telephone (Toronto Area: 416-326-3333, Long Distance: 1-800-387-0073 (within Ontario), TDD/TTY: 416-325-7539). Note that FIPPA,

MFIPPA and PHIPA provide civil immunity for any decision to disclose or not to disclose made reasonably in the circumstances and in good faith.

Acutely Elevated Risk

For the purposes of the following Four Filter Approach, “acutely elevated risk” refers to any situation negatively affecting the health or safety of an individual, family, or specific group of people, where professionals are permitted in legislation to share personal information in order to eliminate or reduce imminent harm to an individual or others.

For example, under section 42(1)(h) of FIPPA, section 32(h) of MFIPPA and section 40(1) of PHIPA, the following permissions are available.

Section 42(1)(h) of FIPPA and section 32(h) of MFIPPA read:

An institution shall not disclose personal information in its custody or under its control except, in compelling circumstances affecting the health or safety of an individual if upon disclosure notification is mailed to the last known address of the individual to whom the information relates.

*Note: written notification may be made through methods other than mail to the last known address. The individual should be provided with a card or document listing the names and contact information of the agencies/organizations to whom their personal information was disclosed at filters three and four, at or shortly after the time they are provided information on the proposed intervention.

Section 40(1) of PHIPA reads:

A health information custodian may disclose personal health information about an individual if the custodian believes on reasonable grounds that the disclosure is necessary for the purpose of eliminating or reducing a significant risk of serious bodily harm to a person or group of persons.

“Significant risk of serious bodily harm” includes a significant risk of both serious physical as well as serious psychological harm. Like other provisions of PHIPA, section 40(1) is subject to the mandatory data minimization requirements set out in section 30 of PHIPA.

Four Filter Approach to Information Sharing

In many multi-sectoral risk intervention models, such as Situation Tables, the discussions may include sharing limited personal information about an individual(s) such that their identity is revealed. For that reason, the Ministry encourages professionals to obtain express consent of the individual(s) before the collection, use and disclosure of personal information. If express consent is obtained to disclose personal information to specific agencies/organizations involved in a multi-sectoral risk intervention model for the purpose of harm reduction, the disclosing professional may only rely on consent to disclose personal information and collaborate with the specific agencies/organizations and only for that purpose.

If it is not possible to obtain express consent and it is still believed that disclosure is required, professionals in collaborative, multi-sectoral risk intervention models are encouraged to comply with the Four Filter Approach outlined below.

Under the Four Filter Approach, the disclosing agency/organization must have the authority to disclose and each recipient agency/organization must have the authority to collect the information. The question of whether an agency/organization “needs-to-know” depends on the circumstances of each individual case.

Filter One: Initial Agency/Organization Screening

The first filter is the screening process by the professional that is considering engaging partners in a multi-sectoral intervention. Professionals must only bring forward situations where they believe that the subject individual(s) is at an acutely elevated risk of harm as defined above. The professional must be unable to eliminate or reduce the risk without bringing the situation forward to the group. This means that each situation must involve risk factors beyond the agency/organization’s own scope or usual practice, and thus represents a situation that could only be effectively addressed in a multi-sectoral manner. Professionals must therefore examine each situation carefully and determine whether the risks posed require the involvement of multi-sectoral partners. Criteria that should be taken into account at this stage include:

- The intensity of the presenting risk factors, as in: Is the presenting risk of such concern that the individual’s privacy intrusion may be justified by bringing the situation forward for multi-sectoral discussion?
- Is there a significant and imminent risk of serious bodily harm if nothing is done?
- Would that harm constitute substantial interference with the health or well-being of a person and not mere inconvenience to the individual or a service provider?
- Did the agency/organization do all it could to mitigate the risks before bringing forward the situation?
- Do the risks presented in this situation apply to the mandates of multiple agencies/organizations?
- Do multiple agencies/organizations have the mandate to intervene or assist in this situation?
- Is it reasonable to believe that disclosure to multi-sectoral partners will help eliminate or reduce the anticipated harm?

Before bringing a case forward, professionals should identify in advance the relevant agencies or organizations that are reasonably likely to have a role to play in the development and implementation of the harm reduction strategy.

Filter Two: De-identified Discussion with Partner Agencies/Organizations

At this stage, it must be reasonable for the professional to believe that disclosing information to other agencies/organizations will eliminate or reduce the risk posed to, or by, the individual(s). The professional then presents the situation to the group in a de-identified format, disclosing only descriptive information that is reasonably necessary. Caution should be exercised even when disclosing de-identified information about the risks facing an individual(s), to ensure that later identification of the individual(s) will not inadvertently result in disclosure beyond that which is necessary at filter three. This disclosure should focus on the information necessary to determine whether the situation as presented appears to meet, by consensus of the table, both the threshold of acutely elevated risk, outlined above, and the need for or benefit from a multi-agency intervention, before any identifying personal information is disclosed.

The wide range of sectors included in the discussion is the ideal setting for making a decision as to whether acutely elevated risk factors across a range of professionals are indeed present. If the circumstances do not meet this threshold, no personal information may be disclosed and no further discussion of the situation should occur. However, if at this point the presenting agency/organization decides that, based on the input and consensus of the table, disclosing limited personal information (e.g., the individual's name and address) to the group is necessary to help eliminate or reduce an acutely elevated risk of harm to an individual(s), the parties may agree to limited disclosure of such information to those agencies/organizations at filter three.

Filter Three: Limited Identifiable Information Shared

If the group concludes that the threshold of acutely elevated risk is met, they should determine which agencies/organizations are reasonably necessary to plan and implement the intervention. Additionally, the presenting agency should inform the table of whether the individual has consented to the disclosure of his or her personal information to any specific agencies/organizations. All those agencies/organizations that have not been identified as reasonably necessary to planning and implementing the intervention must then leave the discussion until dialogue about the situation is complete. The only agencies/organizations that should remain are those to whom the individual has expressly consented to the disclosure of his or her personal information, as well as those that the presenting agency reasonably believes require the information in order to eliminate or reduce the acutely elevated risk(s) of harm at issue.

Identifying information may then be shared with the agencies/organizations that have been identified as reasonably necessary to plan and implement the intervention at filter four.

Any notes captured by any professionals that will not be involved in filter four must be deleted. Consistency with respect to this "need-to-know" approach should be supported in advance by way of an information sharing agreement that binds all the involved agencies/organizations.

*Note: It is important that the agencies/organizations involved in multi-sectoral risk intervention models be reviewed on a regular basis. Agencies/organizations that are rarely involved in interventions should be removed from the table and contacted only when it is determined that their services are required.

Filter Four: Full Discussion Among Intervening Agencies/Organizations Only

At this final filter, only agencies/organizations that have been identified as having a direct role to play in an intervention will meet separately to discuss limited personal information required in order to inform planning for the intervention. Disclosure of personal information in such discussions shall remain limited to the personal information that is deemed necessary to assess the situation and to determine appropriate actions. Sharing of information at this level should only happen to enhance care.

After that group is assembled, if it becomes clear that a further agency/organization should be involved, then professionals could involve that party bearing in mind the necessary authorities for the collection, use and disclosure of the relevant personal information.

If at any point in the above sequence it becomes evident that resources are already being provided as required in the circumstances, and the professionals involved are confident that elevated risk is already being mitigated, there shall be no further discussion by the professionals other than among those already engaged in mitigating the risk.

The Intervention

Following the completion of filter four, an intervention should take place to address the needs of the individual, family, or specific group of people and to eliminate or mitigate their risk of harm. In many multi-sectoral risk intervention models, the intervention may involve a “door knock” where the individual is informed about or directly connected to a service(s) in their community. In all cases, if consent was not already provided prior to the case being brought forward (e.g., to a Situation Table), obtaining consent to permit any further sharing of personal information in support of providing services must be a priority of the combined agencies/organizations responding to the situation. If upon mounting the intervention, the individual(s) being offered the services declines, no further action (including further information sharing) will be taken.

It is important to note that institutions such as school boards, municipalities, hospitals, and police services are required to provide written notice to individuals following the disclosure of their personal information under section 42(1)(h) of FIPPA and section 32(h) of MFIPPA (see note on page 46). Even where this practice is not required, we recommend that all individuals be provided with written notice of the disclosure of their personal information. This should generally be done when the intervention is being conducted. In the context of multi-sectoral risk intervention models, such written notices should indicate the names and contact information of all agencies to whom the personal information was disclosed at filters three and four, whether verbally or in writing.

Report Back

This “report back” phase involves professionals receiving express consent from the individual(s) to provide an update regarding their intervention to the group, including to those who did not participate in the intervention. This may involve reporting back, in a de-identified manner, on pertinent information about the risk factors, protective factors and agency/organization roles that transpired through the intervention. In the absence of express consent of the individual(s), the report back must be limited to the date of closure and an indication that the file can be closed or whether the intervening agencies need to discuss further action. If the file is being closed, limited information may be shared regarding the reason for closure (e.g., connected to service).

Appendix B – Engaging Youth

Many communities that tested the framework and toolkit identified youth as a priority group for their plan, facing risk factors such as coming from a single parent family, leaving care, unsupervised children, etc. There is also significant research literature that supports the active participation and inclusion of youth in decision-making as a way of addressing exclusion and marginalization. This section was developed for adults in communities that are undertaking the community safety and well-being planning process to help them understand a youth perspective and how to meaningfully engage youth.

Benefits of Youth Engagement

The following are some of the benefits to engaging youth in the community safety and well-being planning process:

- opportunity for new understanding of the lived reality of youth;
- opportunity to inform broader community safety and well-being plans, and other initiatives that may be developed to address identified risk areas;
- opportunity to breakdown stereotypes/assumptions about young people. In particular, assumptions related to risk areas that may involve youth;
- long-term opportunity for creation of on-the-ground community policies and programs that are increasingly responsive to the needs of youth;
- shared learning of current issues as youth often raise questions that have not been thought of by adults;
- new ideas, energy and knowledge;
- creates healthy and positive community connections between youth and adults, leading to social cohesion; and
- opportunity to ask what youth are traditionally excluded from and offers an opportunity to get them to the table.

Additionally, the following are benefits that youth engagement can have on the youth themselves:

- build pride/self-esteem for being contributors to a larger purpose (i.e., local plans with a youth perspective);
- opportunities to build skills, for example:
 - **communication** – opportunities for youth to assist in the creation of material (i.e., advertisement, pamphlets, etc.);
 - **analytical** – opportunities to analyze and interpret information that is gathered to inform the plan from a different perspective;
- connection to positive adult(s); and
- inclusion and a voice into what is happening in the community.

Practical Tips

The following are some practical tips for engaging youth during the community safety and well-being planning process.

Explaining the Project

- Create youth-friendly materials about community safety and well-being planning – posters, postcards and social media, such as Facebook, Twitter, etc.
- Work with youth to define how they will participate by allowing the youth to help co-create the purpose of their engagement and their role in planning.
- When young people are able to design and manage projects, they feel some sense of ownership in the project. Involvement fosters motivation, which fosters competence, which in turn fosters motivation for future projects.
- Explain upfront what their role will be. Try and negotiate roles honestly while ensuring any promises made are kept.
- Try for a meaningful role, not just token involvement, such as one-off consultation with no follow-up.

Collaboration

- Adults should collaborate with youth and not take over.
- Provide youth with support and training (e.g., work with existing community agencies to host consultation sessions, ask youth allies and leaders from communities to facilitate consultation, recruit youth from communities to act as facilitators and offer support and training, etc.).
- Partner with grassroots organizations, schools and other youth organizations. By reaching out to a variety of organizations, it is possible to gather a wider range of youth perspectives.
- Provide youth with opportunities to learn and develop skills from the participation experience. For example, an opportunity to conduct a focus group provides youth with the opportunity to gain skills in facilitation and interviewing.

Assets

- Look at youth in terms of what they have to offer to the community and their capacities – not just needs and deficits.
- Understand that working with youth who are at different ages and stages will help adults to recognize how different youth have strengths and capacities.
- Ask youth to help map what they see as community assets and community strengths.

Equity and Diversity

- Identify diverse groups of youth that are not normally included (e.g., LGBTQ (Lesbian, gay, bi-sexual, two-spirited, transgendered, questioning, queer), racialized youth, Indigenous youth, Francophone youth, youth with disabilities, immigrant youth, etc.).
- Proactively reach out to youth and seek the help of adults that the youth know and already trust.
- When working with diverse communities, find people that can relate to youth and their customs, cultures, traditions, language and practices.
- Understand and be able to explain why you are engaging with particular groups of youth and what you will do with the information that you gather.

Forming an Advisory Group

One way of gathering youth perspectives is to form a youth advisory group.

- Look for a diversity of participants from wide variety of diverse backgrounds. For example, put a call out to local youth-serving organizations, schools, etc.
- Spend time letting the youth get to know each other and building a safe space to create a dialogue.
- Depending on the level of participation, have youth and/or their parents/guardians sign a consent form to participate in the project.
- Keep parents/guardians of the youth involved and up-to-date on progress.
- Find different ways for youth to share their perspectives as not all youth are ‘talkers’. Engage youth through arts, music and taking photos.
- An advisory group provides a good opportunity for youth to socialize with peers in a positive environment and to work as a team.

Recognition and Compensation

- Youth advisory group members can be volunteers, but try to compensate through small honorariums and by offering food and covering transportation costs where possible. This will support youth that might not traditionally be able to get involved.
- Recognition does not have to be monetary. For example, meaningful recognition of the youth’s participation can include letters for community service hours or a letter that can be included in a work portfolio that describes in detail their role in the initiative.

Appendix C – Engaging Seniors

There are many reasons to engage seniors (those aged 65 and over) in the development of local plans. For example, encouraging youth and providing them with opportunities to form relationships with seniors may help to reduce intergenerational gaps. Demographic aging is also impacting many Ontario communities as older persons increasingly make up greater portions of the population. The importance of safety and security for older Ontarians has been recognized under Ontario’s Action Plan for Seniors and a growing number of initiatives present opportunities to connect community safety and well-being planning to seniors and their service providers. This section was developed to assist partners involved in the community safety and well-being planning process to identify opportunities to engage seniors and create linkages with other activities that are already underway.

Benefits of Seniors’ Engagement

Engaging seniors in the community safety and well-being planning process is a natural extension of the roles that they already play in their communities, as employees, volunteers, or members of various agencies/organizations. It may involve direct engagement with seniors themselves, senior’s agencies/organizations or service providers, and provide an:

- opportunity for new understanding of the lived reality of seniors;
- opportunity to breakdown stereotypes/assumptions about older people and the contributions they can make to their communities;
- long-term opportunity for creation of on-the-ground community policies and programs that are increasingly responsive to the needs of seniors and the shared benefits these may have for people of all ages;
- source for new ideas, energy, knowledge and experience; and
- opportunity to create healthy and positive community connections between people of all ages, leading to social cohesion.

Additionally, the following are benefits that engagement can have on the seniors themselves:

- provide opportunities to apply skills and share knowledge with other generations;
- maintain or enhance social connections; and
- build a sense of inclusion and voice into what is happening in the community as a contributor to a larger community purpose.

Building Connections

The following are some opportunities and considerations for engaging seniors during the community safety and well-being planning process.

Seniors Organizations

Seniors are members of many local agencies/organizations and a number of large senior's agencies/organizations have local chapters across the province. Partnering with a variety of these groups will allow for a wide range of seniors' perspectives and access to the diverse strengths and capacities of seniors from different ages and lived experience. For more information on seniors agencies/organizations that may be active in your community, please refer to the Ontario Seniors' Secretariat website.

When reaching out to seniors, planning partners are encouraged to consider the following approaches to ensure diversity and equity:

- identify diverse groups of seniors (e.g., LGBTQ, Indigenous seniors and elders, older adults with disabilities, immigrant or newcomer seniors);
- identify individuals/groups that can relate to seniors and their customs, cultures, traditions, language and practices; and
- when forming advisory groups with seniors' representation, consider compensation options such as small honorariums or offering food and covering transportation costs where possible (this will support seniors that might not traditionally be able to get involved).

Service Providers

When forming an advisory group or other engagement approaches that include service provider perspectives, consider reaching out to agencies/organizations that are familiar with the needs of older adults, including:

- Community Care Access Centres;
- Long Term Care Homes, Retirement Homes, or seniors housing providers;
- police services, including those with Seniors Liaison Officers and Crimes against Seniors Units;
- Elderly Person Centres;
- community support service agencies (funded by Local Health Integration Networks to provide adult day programs, meal delivery, personal care, homemaking, transportation, congregate dining, etc.);
- Municipal Recreation and Health and Social Service Departments; and
- Social Planning Councils and Councils on Aging.

Local Linkages

Existing local engagement and planning mechanisms may be leveraged to help connect seniors and service providers throughout the community safety and well-being planning process. By making these linkages, synergies and efficiencies may be achieved. Some of these mechanisms may include:

- Seniors/Older Adult Advisory Committees
 - Established by local governments to seek citizen and stakeholder input into the planning and delivery of municipal services that impact older adults.

- Local Elder Abuse Prevention Networks
 - There are over 50 local networks across the province that help address the needs of vulnerable seniors and the complex nature of elder abuse. They link health, social services and justice agencies/organizations to improve local responses to elder abuse and help deliver public education, training, and facilitate cross-sectoral knowledge exchange between front-line staff, often including advice on managing elder abuse cases. Contact information for local elder abuse prevention networks can be found on the Elder Abuse Ontario website.
- Age-Friendly Community (AFC) Planning Committees
 - Based on the World Health Organization’s eight dimension framework, the AFC concept highlights the importance of safe and secure environments, social participation and inclusion, all of which are aligned with senior’s participation in the community safety and well-being planning process.
 - Many communities are developing AFC plans to help create social and physical environments that allow people of all ages, including seniors, to participate fully in their communities. Local AFC planning committees are being established to lead the completion of needs assessments and multi-sectoral planning. To support planning, the Ontario Seniors’ Secretariat has created an AFC Planning Guide and an AFC Planning Grant Program. More information about AFCs and local activity underway can be found on the Ministry of Seniors Affairs website.
- Accessibility Advisory Committees
 - Under the *Ontarians with Disabilities Act, 2001*, municipalities with more than 10,000 residents have to establish local accessibility advisory committees. Most of the members of these committees are people with disabilities, including seniors.
 - Over 150 Ontario municipalities have set up local accessibility advisory committees. The committees work with their local councils to identify and break down barriers for people with disabilities.
 - Engaging accessibility advisory committees in community safety and well-being planning would contribute to the development of inclusive policies and programs that serve all members of a community. For more information about Accessibility Laws, please visit the Government of Ontario accessibility laws web page.

Appendix D – Engaging Indigenous Partners

Engaging and collaborating with Indigenous partners, including those who are First Nations, Inuit and Métis, is an important part of local community safety and well-being efforts. Ontario has the largest Indigenous population in Canada, with 85 per cent of Indigenous peoples in Ontario living in urban and rural areas.¹ Indigenous peoples are also the youngest, most diverse and rapidly growing population² in Canada and continue to present unparalleled opportunities through their values, innovative practices and approaches that can enhance the lives of all Canadians.

Cultural responsiveness is crucial to the community safety and well-being planning process and should be captured in the development of strategies and programs that are identified in local plans. By including community specific culture and identity as part of planning, it will enable the development of sustainable and strategic programming at the local level. Communities should acknowledge that effective planning involves understanding and responding to the unique factors and inequalities that different groups face. For example, Indigenous peoples may face specific risk factors due to the impact of historical events, such as colonialism and assimilation policies. In addition, social emergencies that overwhelm services in Indigenous communities can also impact services delivered by surrounding municipalities.

Building relationships with Indigenous partners early in the planning process can help ensure that local plans incorporate the strengths, perspectives, contributions and needs of Indigenous peoples, organizations and communities. By respecting each other's priorities and perspectives, municipalities can build trust with Indigenous partners. This can also help to develop relationships, respond to potentially challenging issues and work collaboratively to achieve social and economic well-being for all community members.

This section has been developed as a guide for municipalities that are undertaking the community safety and well-being planning process in understanding how to meaningfully engage and collaborate with Indigenous partners.

Outcomes of Indigenous Engagement

The following are some of the positive outcomes that can be realized by working with Indigenous partners as part of the community safety and well-being planning process:

- Creating and supporting communities where Indigenous peoples feel safe, have a sense of belonging, and are seen as equal contributors to the decisions that affect community safety and well-being;
- Establishing partnerships and positive relationships founded in mutual respect;
- Gaining an understanding of, and better responding to, the lived realities of Indigenous peoples and the intergenerational trauma that they face;
- Acknowledging and addressing systemic biases within existing systems and breaking down stereotypes impacting Indigenous peoples;
- Co-developing culturally relevant solutions to meet the unique and diverse needs of Indigenous peoples;

¹ Statistics Canada, 2016 Census

² Statistics Canada, 2016 Census

- Creating new or supporting existing grassroots community strategies that are well-grounded in cultural recognition, led by Indigenous peoples and communities, and have shared, long-term benefits for all community members.

Key Principles for Engagement

When engaging with Indigenous partners, there is not a one-size fits all approach, as each partner offers a unique perspective and may have specific governance structures, engagement processes or protocols that should be respected.

The following are some key principles to consider when engaging and collaborating with Indigenous partners during the community safety and well-being planning process:

- **Take time to build trust and understanding:** When engaging with Indigenous partners, it may take several meetings to build a strong connection, due to factors such as historical events, cultural protocols and availability of resources. Successful engagement occurs in the context of effective working relationships, which are developed over time and built on respect and trust. Be willing to develop lasting relationships.
- **Know the history:** Before you enter the conversation, you should have some understanding of the relationships between Indigenous and non-Indigenous communities. Learn from local Indigenous community members, political/organizations' leadership, provincial Indigenous organizations, Elders, youth and others, to understand the historical and present day circumstances. The Report and Calls to Action from the Truth and Reconciliation Commission of Canada can also be a useful resource to guide discussions.
- **Understand the impact of lived experiences:** Recognize that many Indigenous peoples, communities and organizations are dealing with the intergenerational and on-going impact of colonization. Indigenous partners may be at different stages in reconnecting and reclaiming their cultural traditions and teachings and therefore engagement and collaboration may have different outcomes for everyone involved. Consideration of additional diversities that exist within and between Indigenous peoples and communities will also strengthen the outcomes of this work.
- **Be prepared for the conversation:** Step into your conversations with a good sense of what you can bring to a partnership and establish clear expectations. Invest in your staff to be ready for the conversation, for example a starting point could include participating in Indigenous cultural competency training. Further, knowledge of protocol creates a stable foundation of mutual respect, and sets the tone for the engagement. It is common practice when meeting with Indigenous partners to acknowledge the territory and follow any cultural protocol to start new relationships in a positive way.
- **Identify shared priorities and objectives:** Engagement is an opportunity to collaborate with Indigenous partners. When determining objectives for engagement, a best practice is to work with Indigenous partners to develop an engagement process that works for everyone. Be open to creating a joint agenda of issues and priorities and work together to develop initiatives and strategies.
- **Engage early and often:** Indigenous partners are often engaged at the end of a project's development when there is little opportunity to provide meaningful input. Engage Indigenous partners early on in a project's development and work together to determine the best approach for engagement. Ask Indigenous partners how they would like to be involved and develop clear roles and responsibilities that will support and strengthen mutual accountability. For example, invite Indigenous community representatives or organizations to participate on the advisory committee as part of the community safety and well-being planning process.

- **Have reasonable timelines and create safe spaces for engagement:** Effective planning requires you to build in adequate timelines for partners to respond to requests for engagement. Recognize that different Indigenous partners may have unique circumstances which impact their ability to participate in engagement sessions. Engagement should be culturally safe and accessible for all who want to participate.

As a starting point for engagement, reach out and ask if and how Indigenous partners may wish to be involved. Municipalities may look to engage members and/or leadership of urban Indigenous communities within the municipality, neighbouring First Nation communities (e.g., Band/Tribal Councils), First Nation police services, local Indigenous community organizations (e.g., local Métis Councils), provincial Indigenous organizations (e.g., Tungasuvvingat Inuit) and local Indigenous service providers (e.g., Indigenous Friendship Centres).

For additional guidance, municipalities should refer to Ontario's Urban Indigenous Action Plan, which has been co-developed by the Government of Ontario, the Ontario Federation of Indigenous Friendship Centres, the Métis Nation of Ontario and the Ontario Native Women's Association. It is a resource and guide that supports the development of responsive, inclusive policies, programs and evaluations with, and that meet the needs of, urban Indigenous communities.

Appendix E – Definitions

Acutely elevated risk: a situation negatively affecting the health or safety of an individual, family, or specific group of people where there is a high probability of imminent and significant harm to self or others (e.g., offending or being victimized, lapsing on a treatment plan, overt mental health crisis situation, etc.). In these situations, agencies and organizations may be permitted in legislation to share personal information in order to prevent imminent harm. This often involves circumstances that indicate an extremely high probability of the occurrence of victimization from crime or social disorder, where left unattended, such situations will require targeted enforcement or other emergency, incident response.

Collaboration: individuals, agencies or organizations, working together for a common purpose; acknowledging shared responsibility for reaching consensus in the interest of mutual outcomes; contributing complementary capabilities; willing to learn from each other; and benefiting from diverse perspectives, methods and approaches to common problems.

Community engagement: the process of inviting, encouraging and supporting individuals, human services agencies, community-based organizations and government offices and services to collaborate in achieving community safety and well-being.

Community safety and well-being: the ideal state of a sustainable community where everyone is safe, has a sense of belonging, opportunities to participate, and where individuals and families are able to meet their needs for education, health care, food, housing, income, and social and cultural expression.

Crime prevention: the anticipation, recognition and appraisal of a crime risk and the actions taken – including the integrated community leadership required – to remove or reduce it.

Evidence-based: policies, programs and/or initiatives that are derived from or informed by the most current and valid empirical research or practice that is supported by data and measurement.

Partners: agencies, organizations, individuals from all sectors, and government which agree to a common association toward mutual goals of betterment through shared responsibilities, complementary capabilities, transparent relationships, and joint decision-making.

Protective factors: positive characteristics or conditions that can moderate the negative effects of risk factors and foster healthier individuals, families and communities, thereby increasing personal and/or community safety and well-being.

Risk factors: negative characteristics or conditions in individuals, families, communities or society that may increase social disorder, crime or fear of crime, or the likelihood of harms or victimization to persons or property.

Social determinants of health: the conditions in which people are born, grow, work, live, and age, and the wider set of forces and systems shaping the conditions of daily life. These are protective factors of health and well-being including access to income, education, employment and job security, safe and healthy working conditions, early childhood development, food security, quality housing, social inclusion, cohesive social safety network, health services, and equal access to all of the qualities, conditions and benefits of life without regard to any socio-demographic differences. The social determinants of health are the same factors which affect individual, family and community safety and well-being.

Appendix F – Risk and Protective Factors

The following definitions were adopted, created and/or refined by the ministry in consultation with its community and provincial partners. They are complementary to the risk and protective factors identified in the *Crime Prevention in Ontario: A Framework for Action* booklet, and are also consistent with the Risk-driven Tracking Database. They are intended to guide partners involved in the community safety and well-being planning process as they identify local risks to safety and well-being and develop programs and strategies to address those risks. These risk and protective factors are commonly used by communities across the province that have implemented multi-sectoral risk intervention models.

Risk Factors

Antisocial/Problematic Behaviour (Non-criminal)

Risk Factor	Definition
Antisocial/Negative Behaviour - antisocial/negative behaviour within the home	resides where there is a lack of consideration for others, resulting in damage to other individuals or the community (i.e., obnoxious/disruptive behaviour)
Antisocial/Negative Behaviour - person exhibiting antisocial/negative behaviour	is engaged in behaviour that lacks consideration of others, which leads to damages to other individuals or the community (i.e., obnoxious/disruptive behaviour)
Basic Needs - person neglecting others' basic needs	has failed to meet the physical, nutritional or medical needs of others under their care
Basic Needs - person unable to meet own basic needs	cannot independently meet their own physical, nutritional or other needs
Elder Abuse - person perpetrator of elder abuse	has knowingly or unknowingly caused intentional or unintentional harm upon older individuals because of their physical, mental or situational vulnerabilities associated with the aging process
Gambling - chronic gambling by person	regular and/or excessive gambling; no harm caused
Gambling - chronic gambling causes harm to others	regular and/or excessive gambling that causes harm to others
Gambling - chronic gambling causing harm to self	regular and/or excessive gambling; resulting in self-harm
Housing - person transient but has access to appropriate housing	has access to appropriate housing but is continuously moving around to different housing arrangements (i.e., couch surfing)
Missing - person has history of being reported to police as missing	has a history of being reported to police as missing and in the past has been entered in the Canadian Police Information Centre (CPIC) as a missing person

Risk Factor	Definition
Missing - person reported to police as missing	has been reported to the police and entered in CPIC as a missing person
Missing - runaway with parents' knowledge of whereabouts	has run away from home with guardian's knowledge but guardian is indifferent
Missing - runaway without parents knowledge of whereabouts	has run away and guardian has no knowledge of whereabouts
Physical Violence - person perpetrator of physical violence	has instigated or caused physical violence to another person (i.e., hitting, pushing)
Sexual Violence - person perpetrator of sexual violence	has been the perpetrator of sexual harassment, humiliation, exploitation, touching or forced sexual acts
Threat to Public Health and Safety - person's behaviour is a threat to public health and safety	is currently engaged in behaviour that represents danger to the health and safety of the community (i.e., unsafe property, intentionally spreading disease, putting others at risk)

Criminal Involvement

Risk Factor	Definition
Criminal Involvement - animal cruelty	has been suspected, charged, arrested or convicted of animal cruelty
Criminal Involvement - arson	has been suspected, charged, arrested or convicted of arson
Criminal Involvement - assault	has been suspected, charged, arrested or convicted of assault
Criminal Involvement - break and enter	has been suspected, charged, arrested or convicted of break and enter
Criminal Involvement - damage to property	has been suspected, charged, arrested or convicted of damage to property
Criminal Involvement - drug trafficking	has been suspected, charged, arrested or convicted of drug trafficking
Criminal Involvement - homicide	has been suspected, charged, arrested or convicted of the unlawful death of a person
Criminal Involvement - other	has been suspected, charged, arrested or convicted of other crimes
Criminal Involvement - possession of weapons	has been suspected, charged, arrested or convicted of possession of weapons
Criminal Involvement - robbery	has been suspected, charged, arrested or convicted of robbery (which is theft with violence or threat of violence)
Criminal Involvement - sexual assault	has been suspected, charged, arrested or convicted of sexual assault
Criminal Involvement - theft	has been suspected, charged, arrested or convicted of theft
Criminal Involvement - threat	has been suspected, charged, arrested or convicted of uttering threats

Education/Employment

Risk Factor	Definition
Missing School - chronic absenteeism	has unexcused absences from school without parental knowledge, that exceed the commonly acceptable norm for school absenteeism
Missing School - truancy	has unexcused absences from school without parental knowledge
Unemployment - person chronically unemployed	persistently without paid work
Unemployment - person temporarily unemployed	without paid work for the time being

Emotional Violence

Risk Factor	Definition
Emotional Violence - emotional violence in the home	resides with a person who exhibits controlling behaviour, name-calling, yelling, belittling, bullying, intentional ignoring, etc.
Emotional Violence - person affected by emotional violence	has been affected by others falling victim to controlling behaviour, name-calling, yelling, belittling, bullying, intentional ignoring, etc.
Emotional Violence - person perpetrator of emotional violence	has emotionally harmed others by controlling their behaviour, name-calling, yelling, belittling, bullying, intentionally ignoring them, etc.
Emotional Violence - person victim of emotional violence	has been emotionally harmed by others who have controlled their behaviour, name-called, yelled, belittled, bullied, intentionally ignored them, etc.

Family Circumstances

Risk Factor	Definition
Parenting - parent-child conflict	ongoing disagreement and argument between guardian and child that affects the functionality of their relationship and communication between the two parties
Parenting - person not providing proper parenting	is not providing a stable, nurturing home environment that includes positive role models and concern for the total development of the child
Parenting - person not receiving proper parenting	is not receiving a stable, nurturing home environment that includes positive role models and concern for the total development of the child
Physical Violence - physical violence in the home	lives with threatened or real physical violence in the home (i.e., between others)
Sexual Violence - sexual violence in the home	resides in a home where sexual harassment, humiliation, exploitation, touching, or forced sexual acts occur

Risk Factor	Definition
Supervision - person not properly supervised	has not been provided with adequate supervision
Supervision - person not providing proper supervision	has failed to provide adequate supervision to a dependant person (i.e., child, elder, disabled)
Unemployment - caregivers chronically unemployed	caregivers are persistently without paid work
Unemployment - caregivers temporarily unemployed	caregivers are without paid work for the time being

Gang Issues

Risk Factor	Definition
Gangs - gang association	social circle involves known or supported gang members but is not a gang member
Gangs - gang member	is known to be a member of a gang
Gangs - threatened by gang	has received a statement of intention to be injured or have pain inflicted by gang members

Housing

Risk Factor	Definition
Housing - person doesn't have access to appropriate housing	is living in inappropriate housing conditions or none at all (i.e., condemned building, street)

Mental Health and Cognitive Functioning

Risk Factor	Definition
Cognitive Functioning - diagnosed cognitive impairment/limitation	has a professionally diagnosed cognitive impairment/limitation
Cognitive Functioning - suspected cognitive impairment/limitation	suspected of having a cognitive impairment/limitation (no diagnosis)
Cognitive Functioning - self-reported cognitive impairment/limitation	has reported to others to have a cognitive impairment/limitation
Mental Health - diagnosed mental health problem	has a professionally diagnosed mental health problem
Mental Health - grief	experiencing deep sorrow, sadness or distress caused by loss
Mental Health - mental health problem in the home	residing in a residence where there are mental health problems
Mental Health - not following prescribed treatment	not following treatment prescribed by a mental health professional; resulting in risk to self and/or others

Risk Factor	Definition
Mental Health - self-reported mental health problem	has reported to others to have a mental health problem(s)
Mental Health - suspected mental health problem	suspected of having a mental health problem (no diagnosis)
Mental Health - witnessed traumatic event	has witnessed an event that has caused them emotional or physical trauma
Self-Harm - person has engaged in self-harm	has engaged in the deliberate non-suicidal injuring of their own body
Self-Harm - person threatens self-harm	has stated that they intend to cause non-suicidal injury to their own body
Suicide - affected by suicide	has experienced loss due to suicide
Suicide - person current suicide risk	currently at risk to take their own life
Suicide - person previous suicide risk	has in the past, been at risk of taking their own life

Neighbourhood

Risk Factor	Definition
Poverty - person living in less than adequate financial situation	current financial situation makes meeting the day-to-day housing, clothing or nutritional needs, significantly difficult
Social Environment - frequents negative locations	is regularly present at locations known to potentially entice negative behaviour or increase the risks of an individual to be exposed to or directly involved in other social harms
Social Environment - negative neighbourhood	lives in a neighbourhood that has the potential to entice negative behaviour or increase the risks of an individual to be exposed to or directly involved in other social harms

Peers

Risk Factor	Definition
Negative Peers - person associating with negative peers	is associating with people who negatively affect their thoughts, actions or decisions
Negative Peers - person serving as a negative peer to others	is having a negative impact on the thoughts, actions or decision of others

Physical Health

Risk Factor	Defintion
Basic Needs - person unwilling to have basic needs met	person is unwilling to meet or receive support in having their own basic physical, nutritional or other needs met
Physical Health - chronic disease	suffers from a disease that requires continuous treatment over a long period of time

Risk Factor	Defintion
Physical Health - general health issue	has a general health issue which requires attention by a medical health professional
Physical Health - not following prescribed treatment	not following treatment prescribed by a health professional; resulting in risk
Physical Health - nutritional deficit	suffers from insufficient nutrition, causing harm to their health
Physical Health - physical disability	suffers from a physical impairment
Physical Health - pregnant	pregnant
Physical Health - terminal illness	suffers from a disease that cannot be cured and that will soon result in death

Substance Abuse Issues

Risk Factor	Definition
Alcohol - alcohol abuse by person	known to excessively consume alcohol; causing self-harm
Alcohol - alcohol abuse in home	living at a residence where alcohol has been consumed excessively and often
Alcohol - alcohol use by person	known to consume alcohol; no major harm caused
Alcohol - harm caused by alcohol abuse in home	has suffered mental, physical or emotional harm or neglect due to alcohol abuse in the home
Alcohol - history of alcohol abuse in home	excessive consumption of alcohol in the home has been a problem in the past
Drugs - drug abuse by person	known to excessively use illegal/prescription drugs; causing self-harm
Drugs - drug abuse in home	living at a residence where illegal (or misused prescription drugs) have been consumed excessively and often
Drugs - drug use by person	known to use illegal drugs (or misuse prescription drugs); no major harm caused
Drugs - harm caused by drug abuse in home	has suffered mental, physical or emotional harm or neglect due to drug abuse in the home
Drugs - history of drug abuse in home	excessive consumption of drugs in the home has been a problem in the past

Victimization

Risk Factor	Definition
Basic Needs - person being neglected by others	basic physical, nutritional or medical needs are not being met
Crime Victimization - arson	has been reported to police to be the victim of arson
Crime Victimization - assault	has been reported to police to be the victim of assault (i.e., hitting, stabbing, kicking, etc.)

Risk Factor	Definition
Crime Victimization - break and enter	has been reported to police to be the victim of break and enter (someone broke into their premises)
Crime Victimization - damage to property	has been reported to police to be the victim of someone damaging their property
Crime Victimization - other	has been reported to police to be the victim of other crime not mentioned above or below
Crime Victimization - robbery	has been reported to police to be the victim of robbery (someone threatened/used violence against them to get something from them)
Crime Victimization - sexual assault	has been reported to police to be the victim of sexual assault (i.e., touching, rape)
Crime Victimization - theft	has been reported to police to be the victim of theft (someone stole from them)
Crime Victimization - threat	has been reported to police to be the victim of someone uttering threats to them
Elder Abuse - person victim of elder abuse	has knowingly or unknowingly suffered from intentional or unintentional harm because of their physical, mental or situational vulnerabilities associated with the aging process
Gambling - person affected by the gambling of others	is negatively affected by the gambling of others
Gangs - victimized by gang	has been attacked, injured, assaulted or harmed by a gang in the past
Physical Violence - person affected by physical violence	has been affected by others falling victim to physical violence (i.e., witnessing; having knowledge of)
Physical Violence - person victim of physical violence	has experienced physical violence from another person (i.e., hitting, pushing)
Sexual Violence - person affected by sexual violence	has been affected by others falling victim to sexual harassment, humiliation, exploitation, touching or forced sexual acts (i.e., witnessing; having knowledge of)
Sexual Violence - person victim of sexual violence	has been the victim of sexual harassment, humiliation, exploitation, touching or forced sexual acts

Protective Factors

Education

Protective Factor	Definition
Academic achievement	successful at school (i.e., obtains good grades)
Access to/availability of cultural education	availability of programming and/or curriculum that includes cultural diversity, including First Nations, Francophone, etc.
Adequate level of education	has obtained at least their high school diploma

Protective Factor	Definition
Caring school environment	attends a school that demonstrates a strong interest in the safety and well-being of its students
Involvement in extracurricular activities	engaged in sports, school committees, etc., that provide stability and positive school experience
Positive school experiences	enjoys/enjoyed attending school and generally has/had a positive social experience while at school
School activities involving the family	school and family supports are connected through activities

Family Supports

Protective Factor	Definition
Adequate parental supervision	caregivers are actively involved in ensuring safety and well-being
Both parents involved in childcare	two parents that are both strong, positive figures in their life
Family life is integrated into the life of the community	family life is integrated into the life of the community, creating strong social bonds
Open communication among family members	communication among family members allows for open and honest dialogue to discuss problems
Parental level of education	parents have at least received their high school diplomas
Positive relationship with spouse	relationship with spouse is positive and their spouse positively affects their thoughts, actions or decisions
Positive support within the family	positive and supportive caregivers/relatives whom they can rely on
Single parent family with a strong father or mother figure	although they are from a single parent family, they have one strong, positive father or mother figure
Stability of the family unit	consistent family environment
Strong family bond	relationships with parents and/or other family members based on bond which may prevent them from engaging in delinquent behaviour
Strong parenting skills	strong parental monitoring, discipline, clear standards and/or limits set with child/youth

Financial Security and Employment

Protective Factor	Definition
Financial stability	financially stable and able to provide the necessities of life
Ongoing financial supplement	receiving a financial supplement which provides a regular non-taxable benefit (e.g., housing subsidy, Guaranteed Income Supplement, Old Age Security, Ontario Disability Support Program, etc.)

Protective Factor	Definition
Positive work environment	working in an environment that is safe, supportive and free of harassment/discrimination
Stable employment	steady paid employment
Temporary financial support	receiving a financial supplement on a short or fixed-term basis in order to overcome a temporary obstacle (e.g., Ontario Works, etc.)
Work life balance	positive use of time; employment schedule includes adequate down-time and time to pursue personal interests

Housing and Neighbourhood

Protective Factor	Definition
Access to/availability of resources, professional services and social supports	access to/availability of resources, professional services and social supports
Access to stable housing	stable housing is available that they may access at any time
Appropriate, sustainable housing	lives in appropriate, sustainable housing, in which they are reasonably expected to remain
Housing in close proximity to services	lives in close proximity to resources, professional services and social supports
Positive, cohesive community	resides in a community that promotes positive thoughts and/or behaviour and has a reasonable level of social cohesion
Relationships established with neighbours	relationships with neighbours assist in providing a strong network of support

Mental Health

Protective Factor	Definition
Accessing resources/services related to mental health	currently accessing resources and/or services (i.e., involved in counselling, seeing a psychologist, addictions counselling, etc.)
Adaptability	ability and willingness to adjust to different situations while communicating and building relationships
Personal coping strategies	the ability to solve/minimize personal and interpersonal problems related to stress or conflict
Self-efficacy	belief in their own ability to complete tasks and reach goals; self-motivated
Self esteem	positive perceptions of his/her self-worth
Taking prescribed medication	taking prescribed medication for a mental health disorder in accordance with doctor's instructions

Physical Health

Protective Factor	Definition
Accessing consistent resources/services to improve on-going physical health issue	established and ongoing medical support for a chronic health issue through a consistent service provider
Accessing resources/services to improve a temporary physical health issue	accessing resources and/or services to treat a short-term illness or injury
Demonstrates commitment to maintaining good physical health	exercises regularly, eats a balanced diet
Positive physical health	appears to be in good physical health
Primary care physician	has a family doctor

Pro-social/Positive Behaviour

Protective Factor	Definition
Optimism and positive expectations for future	has a positive expectation for their future which could lead to positive decisions/behaviour
Positive interpersonal skills	the ability to interact positively and work effectively with others
Positive pro-social behaviours	engages in activities/behaviours that positively impact others prompted by empathy, moral values, sense of personal responsibility (e.g., sharing, volunteering, etc.)
Sense of responsibility	takes responsibility for their own actions
Strong engagement/affiliation in community, spiritual and/or cultural activities	involved in positive activities with cultural, religious, spiritual and/or social groups that strengthen community ties and social support
Strong problem-solving skills	the ability to address issues and solve day-to-day problems in an effective, calm manner

Social Support Network

Protective Factor	Definition
Close friendships with positive peers	associates with people who positively affect their thoughts, actions or decisions
High level of trust in community support services	believes community support services are willing/able to help/influence them in a positive way
High level of trust in police	believes the police are willing/able to help them in a positive way
Positive role models/relationship with adult	engagement with a positive role model/adult who they receive support from and can look up to

Appendix G – Community Safety and Well-Being Plan Sample

The following is an example of what a plan may look like. It is intended to guide local partners involved in the community safety and well-being planning process as they summarize work undertaken in the development of their plan. While planning partners should include information in their plan related to the headings below (i.e., members of their advisory committee and implementation team(s), overview of community engagement, risks, activities and outcomes, etc.) it is left up to local discretion.

A plan is meant to be a living document, and should be updated as communities move forward in their work. While the plan itself will be important for planning partners to stay organized and inform the community of the way forward, the most valuable outcomes from this process will be improved coordination of services, collaboration, information sharing and partnerships between local government, agencies and organizations and an improved quality of life for community members.

Municipality/First Nation: Municipality of Grassland

Coordinator(s):

Coordinator: Claudia T., Social Services, Municipality of Grassland

Co-Coordinator: Steffie A., Department Head, Grassland Catholic School Board

Grassland Community Safety and Well-Being Planning Committee Members (Advisory Committee):

- Claudia T., Municipality of Grassland (Social Services)
- Silvana B., Municipality of Grassland (Communications)
- Steffie A., Grassland Catholic School Board
- James L., Grassland Public School Board
- Morgan T., Community Elder
- Fionne Y., Children’s Mental Health Centre
- Yoko I., Grassland Hospital
- Stephanie L., Social Services
- Shannon C., Ontario Works
- Ram T., Ontario Disability Support Program
- Emily J., Grassland Police Services Board
- Nicole P., Grassland Police Service
- Sheniz K., Grassland Probation and Parole
- Stephen W., Local Indigenous Agency
- Oscar M., University of Grassland, Data Analytics

Community Background:

The Grassland community has a population of 64,900, with approximately 40% made up of those between the ages of 15 and 29. There are 54% males and 46% females in the community. The majority of residents living in Grassland were born in Grassland, with only 20% coming from another community, province or country. As a result, most of the population is English speaking; however, there are some smaller neighbourhoods with a strong presence of French-speaking individuals. Most residents of Grassland are single, with 30% of the population being married or in a common-law relationship; there is also a high presence of single-parent households. Most of the land is residential, with several retail businesses in the downtown core. Households living in Grassland have an average annual income of \$65,000.

Community Engagement:

To support the identification of local risks, partners involved in the development of Grassland's community safety and well-being plan hosted two community engagement sessions at the community centre. The first session had 25 participants, and the second session had 53 participants. Each of these sessions were open to the public, and included representation from a variety of agencies/organizations from a wide range of sectors, including but not limited to local elementary and secondary schools, university, hospital, community agencies, private businesses, addictions support centres, mental health centres, long-term care homes, retirement homes and child welfare organizations. Members of the public and vulnerable groups also attended, including youth and seniors themselves. A number of open-ended questions were posed at the engagement sessions to encourage and facilitate discussion, such as: What is the Grassland community doing well to ensure the safety and well-being of its residents? What are challenges/issues in the Grassland community and opportunities for improvement?

To receive more specific information regarding risks, planning partners conducted 14 one-on-one meetings with community agencies/organizations (some attended the town-hall meeting and some did not). These meetings were initiated by the municipal coordinator, as she grew up in the community and already had a strong working relationship with many of these agencies/organizations. Questions were asked such as: What are the barriers to success that you see in your organization? What are the risks most often faced by the individuals and families that you serve? Agencies/organizations that were engaged during this phase include:

- Grassland Catholic School Board
- Employment Centre
- Children's Mental Health Centre
- Grassland Hospital
- Ontario Works
- Grassland Police Service
- Grassland Senior's Association
- Local Homeless Shelter
- Organization that works with offenders
- Addictions Centre
- Women's Shelter
- Local First Nations and Métis Organization
- Francophone Organization
- LGBTQ Service Organization

Priority Risks:

The following risks were selected by the planning committee as priorities to be focused on in their four year plan:

- Low Educational Attainment Rates
 - At the town-hall community engagement sessions, members of the public and the local school boards identified a lack of educational attainment in Grassland. Statistics provided by Ontario Works also indicated that Grassland has an above-average number of individuals being financially supported by their services that have not obtained their high-school diploma. The local school boards have noticed a significant increase in the number of individuals dropping out before they reach grade 12 in the past two years. This was supported by statistics received from Statistics Canada, which show Grassland having a significantly high number of people that have not completed high-school compared to other municipalities of a similar size.
- Mental Health
 - Mental health was identified most frequently (12 out of 14) by the agencies/organizations that were engaged on a one-on-one basis as being a risk faced by many of the individuals and families they serve.
- Domestic Violence
 - Statistics provided by the Grassland Police Service indicate that they respond to more calls related to domestic violence than any other type of incident. Grassland also has the largest women's shelter within the region; it is often over-populated with women having to be referred to services outside of the municipality.

Implementation Teams and Members:

- Increasing Educational Attainment Working Group
 - **Purpose:** to increase educational attainment in Grassland by creating awareness about the impacts of dropping out of school and ensuring youth receive the support they need to graduate.
 - **Membership:** this group includes representation from the planning committee as well as organizations that were engaged during community engagement whose mandate aligns with this group's purpose. Specifically, membership consists of:
 - Julie M., Grassland Catholic School Board
 - Ray A., Grassland Public School Board
 - Shannon C., Ontario Works
 - Ram T., Ontario Disability Support Program
 - Claudia T., Municipality of Grassland (Social Services)
 - Sam S., Employment Centre
 - Stephen W., Local Indigenous Agency
 - Allan R., youth living in the community
- Mental Health Task Force
 - **Purpose:** to ensure Grassland community members who are experiencing mental health issues are properly diagnosed and have access to the most appropriate service provider who can assist in addressing their needs.
 - **Membership:** this group has been in place for the past two years and was identified after completing an asset mapping exercise of existing bodies as a body that could be responsible for coordinating/developing strategies related to mental health. Existing members will continue to be on this implementation team and include:

- Mary M., Municipality of Grassland (Social Services)
- Fionne Y., Children’s Mental Health Centre
- James Y., Grassland Hospital
- Susan B., Addictions Centre
- Todd S., Grassland Catholic School Board
- Lynn W., Grassland Public School Board
- Morgan T., Community Elder
- Domestic Violence Prevention Working Group
 - **Purpose:** to ensure victims of domestic violence are receiving the proper supports from the most appropriate service provider and are provided with assistance in leaving their abusive relationships.
 - **Membership:** this group includes representation from the planning committee as well as organizations that were engaged during community engagement whose mandate aligns with this group’s purpose. Specifically, membership consists of:
 - Emily J., Grassland Police Service
 - Aiesha Z., Women’s Shelter
 - Stephanie L., Social Services
 - Lisah G., Social Services
 - Kail L., Grassland Hospital
 - Frank C., Victim Services
 - Sean D., Local Indigenous Agency

Plans to Address Priority Risk

Priority Risk #1: Low Educational Attainment

Approximately 20% of the population of Grassland has not obtained their high school diploma. As a result, employment opportunities for these individuals are limited and the average household income is much lower than the provincial average. This has resulted in an increase in property crime in the past several years as these individuals strive to provide for themselves and their families.

Vulnerable Group: youth between the ages of 12-17

Risk Factors: missing school – chronic absenteeism, truancy, low literacy, low educational attainment, learning difficulties, behavioural problems

Protective Factors: positive school experiences, optimism and positive expectations for future, self-esteem, positive support within the family

Activities:

- Broker partnerships between social services, neighbourhood hubs, library and school boards (social development) – this will be done collectively by the Increasing Educational Attainment Working Group
- Community engagement sessions involving youth (prevention) – this will be done at the onset by the planning committee
- One-on-one meetings with local university, college and social services (prevention) – this will be done at the onset by the planning committee

- Review outcomes of lunch-time and after-school reading programs in schools to consider enhancement and expansion (prevention)
- Implement the Violent Threat Risk Assessment Protocol (risk intervention) – this will be a joint effort of the Grassland Catholic and Public School Boards

Immediate Outcomes:

- Community is better informed of issues faced related to community safety and well-being (education specifically)
- Impacts of not graduating from high-school communicated to students, community members and service providers
- Increased access to education for students in receipt of social assistance
- Expansion of lunch-time and after-school reading programs in schools
- A coordinated approach to supporting youth who pose a risk of violence to themselves or others
- Better school experiences for troubled youth

Intermediate Outcomes:

- Increase graduations rates

Long-Term Outcomes:

- Increase community safety and well-being through an increase in employment rates and income levels

Priority Risk #2: Mental Health

More than 50% of the Grassland Police Services’ social disorder calls are responding to those with a mental health issue. This has created tension within the community as the police are not properly equipped to handle these types of situations. These individuals are becoming involved in the criminal justice system, rather than receiving the support that they require.

Vulnerable Group: individuals between the ages of 15 and 45

Risk Factors: poor mental health, learning difficulties, low self-esteem, impulsivity, mistreatment during childhood, neglect

Protective Factors: self-esteem, adaptability, housing in close proximity to services, access to/availability of resources, professional services and social supports

Activities:

- Broker partnerships between mental health service providers (social development) – this will be done collectively by the Mental Health Task Force
- Community engagement sessions (prevention) – this will be done at the onset by the Planning Committee
- One-on-one meetings with local mental health service providers (prevention) – this will be done at the onset by the planning committee and additional meetings will also be arranged by the Mental Health Task Force
- Broker partnerships with private sector building development companies with the aim of increasing housing opportunities in priority neighbourhoods (prevention) – this will be done by the Mental Health Task Force

- Implementation of the Youth Outreach Under 18 Response Service to eliminate service gaps for youth on waitlists by providing them with short-term support until other services may be accessed (risk intervention) – this will be led by the Children’s Mental Health Centre
- Implementation of an evidence-based collaborative model of police and mental health workers responding to mental health calls together (e.g., COAST) (incident response)

Immediate Outcomes:

- Mental health service providers interacting to reduce a duplication of services
- Individuals experiencing mental health issues receiving support from the most appropriate service provider
- Individuals in the community are aware and more sensitive to those experiencing mental health issues
- Individuals experiencing mental health issues are connected to stable housing that is in close proximity to services
- Development of relationship with private sector building companies

Intermediate Outcomes:

- The level of mental health service availability meets the needs of the population

Long-Term Outcomes:

- Increase community safety and well-being through availability of affordable housing in areas of need due to partnership between the municipality and private sector building company

Priority Risk #3: Domestic Violence

There are a significant number of women (as well as some men) in Grassland in violent relationships. While the severity varies between cases, many of these victims continue to return to their spouses after the police have been involved. As a result, there are a significant number of children being taken away from their families and being put into foster care.

Vulnerable Group: women and children in the community

Risk Factors: physical violence in the home, emotional violence in the home, mistreatment during childhood, parent’s own abuse/neglect as a child, unsupportive/abusive spouses, young mothers

Protective Factors: self-esteem, positive relationship with spouse, strong family bond, positive support within the family, stability of the family unit

Activities:

- Engage women’s shelters, local hospital and police to create an anti-relationship-violence campaign (social development) – this will be done collectively by the Domestic Violence Prevention Working Group with support from the municipality
- Engagement of victims in community engagement (prevention) – this will be done at the onset by the planning committee and additional meetings will also be arranged by the Domestic Violence Prevention Working Group
- Implementation of a healthy relationships program (prevention) – this will be a joint effort of the local Women’s Shelter and Grassland Hospital

- Implementation of a Situation Table to ensure individuals at risk of victimization and/or harm are connected to a service provider before an incident occurs (risk intervention) – this will be led by the municipality with participation from all planning committee members and other agencies/organizations who were engaged one-on-one

Immediate Outcomes:

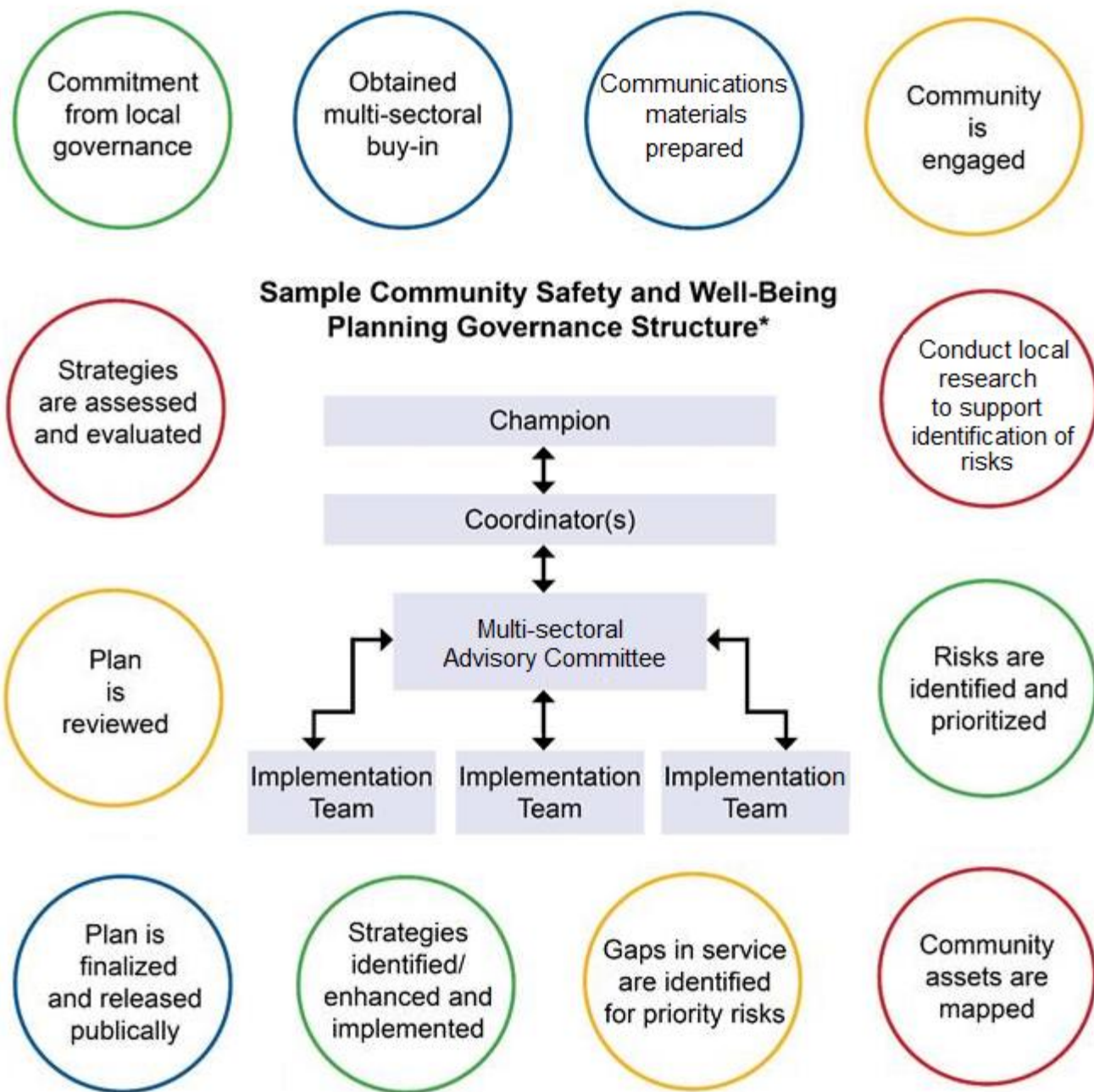
- Increase victim’s awareness of services in the community
- Awareness of the impact of domestic violence on children
- Enrolment in a healthy relationships program for those who have been arrested for domestic-violence related offences
- Connecting individuals with acutely elevate risk to service

Intermediate Outcomes:

- Victims of domestic violence are provided with the support they require to leave their situation and/or victims and perpetrators are provided with the support they require to improve their situation

Long-Term Outcomes:

- Increase community safety and well-being



***Note: governance structures may look different in each community**

This diagram includes an example of a governance structure for the community safety and well-being planning process. The roles and responsibilities of the participants represented in this diagram are highlighted in Tool 1: Participants, Roles and Responsibilities. The diagram also highlights different steps to the community safety and well-being planning process that are described throughout this document. As community safety and well-being planning may look different in each community, the different steps can be flexible and adaptable for each community across Ontario.

Thank you for your commitment to community safety and well-being planning. The ministry welcomes your thoughts, comments and input on this booklet. Please send your comments to SafetyPlanning@Ontario.ca.

In addition, the ministry would also like to thank our inter-ministerial, policing and community partners who participated in the development of this booklet, including the pilot communities who tested components of the community safety and well-being planning framework and toolkit. Thank you for your ongoing support and feedback throughout this process.

Ministry Contributors:

Stephen Waldie, Director, External Relations Branch, Public Safety Division,
Oscar Mosquera, Senior Manager, External Relations Branch, Public Safety Division
Shannon Ciarallo (Christofides), External Relations Branch, Public Safety Division
Stephanie Leonard (Sutherland), External Relations Branch, Public Safety Division
Morgan Terry, External Relations Branch, Public Safety Division
Steffie Anastasopoulos, External Relations Branch, Public Safety Division
Nicole Peckham, External Relations Branch, Public Safety Division
Emily Jefferson, External Relations Branch, Public Safety Division
Tiana Biordi, External Relations Branch, Public Safety Division
Jwan Aziz, External Relations Branch, Public Safety Division

Upper West Side

LANDOWNERS GROUP

5.7

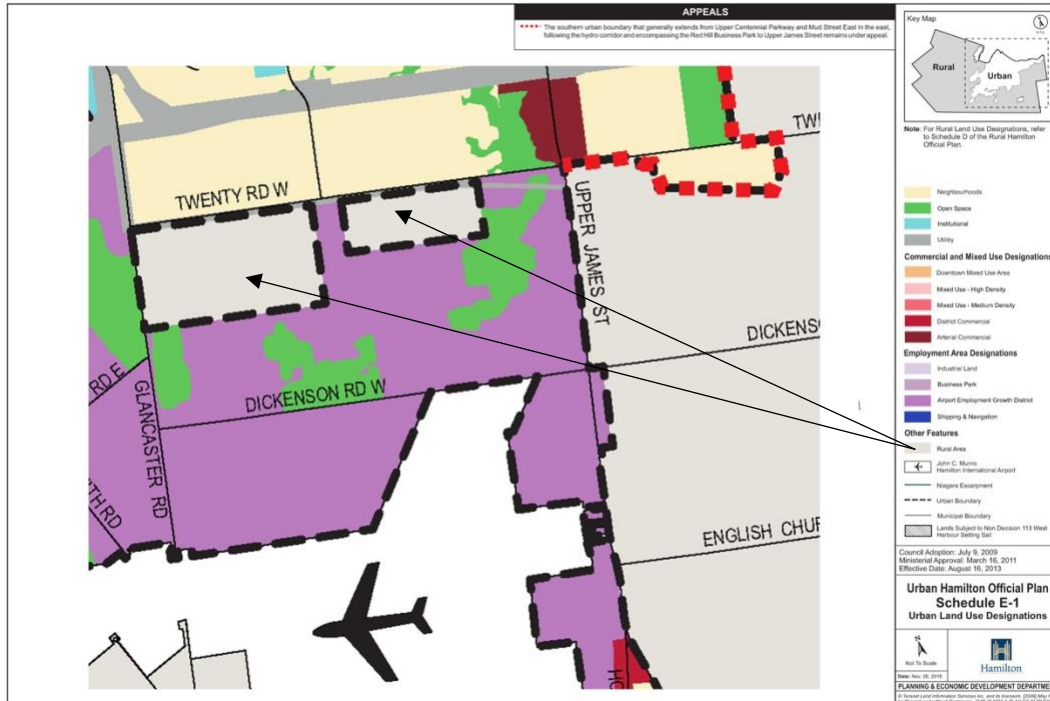
Monday February 25, 2019

Mayor and Members of City Council
City of Hamilton
71 Main St West
Hamilton ON L8P 4Y5

Mayor Eisenberger and Members of City Council:

PROJECT BACKGROUND:

As many of you are aware, the Upper West Side Landowners Group (UWSLG), are the owners of the lands south of Twenty Road West between Upper James and Glancaster. The southerly portion of the block along with the Garth Street corridor is located in the Airport Employment Growth District (AEGD). There are two areas, east and west of the Garth Street corridor that are currently outside of the urban area and are not part of the AEGD. As was discussed at Planning Committee on February 19th, these two small infill remnant areas are fully surrounded by the urban boundaries as shown in the attached figure from the current Urban Hamilton Official Plan (UHOP):



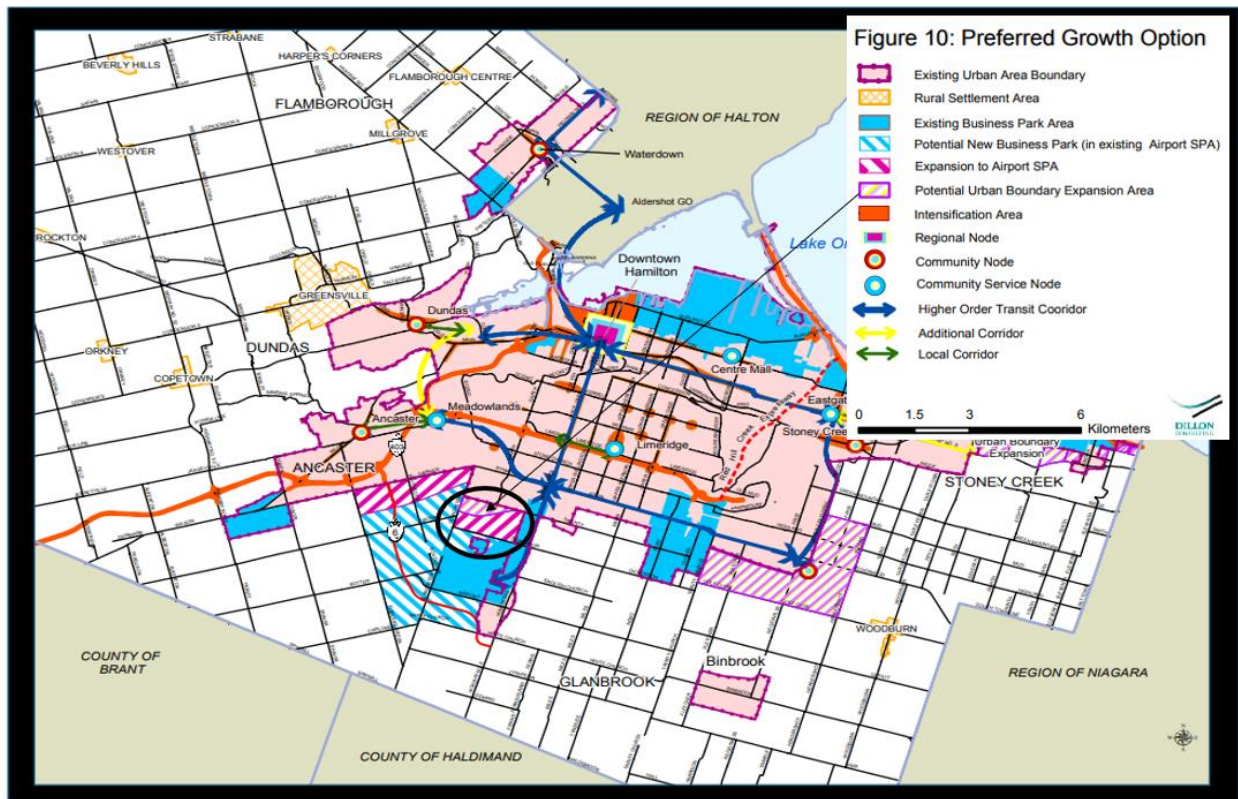
Upper West Side

LANDOWNERS GROUP

It is important for Council to appreciate that there are four important matters arising in the Planning Committee discussion and questions of staff that require clarification as follows:

1. TWENTY ROAD WEST WAS IDENTIFIED FOR URBAN EXPANSION IN GRIDS:

Based on the discussion during the Planning Committee meeting, there appeared to be a lack of understanding of what the City actually approved in the Growth Related Integrated Development Strategy (GRIDS) (2006). GRIDS recommended Elfrida and Twenty Road West as potential growth areas. Here is the figure from the approved GRIDS report and the applicable text referencing Twenty Road West. Twenty Road West is identified with the exact same preferred growth option status as Elfrida – Potential Urban Boundary Expansion Area.



GRIDS – Figure 10 (p 72, 2006)

Upper West Side

LANDOWNERS GROUP

In addition, the accompanying text of GRIDS clarifies the status of our lands as “infilling” in nature. In GRIDS, “infill” is defined as “small-scale development or redevelopment on vacant or underused land within built-up areas of existing communities, where infrastructure is already in place”. The UWSLG has completed the studies to determine that servicing is already available and has further had the rural areas analyzed by an accredited agricultural consultant to determine if the quality of soil and land location is suitable for agriculture – which it is not.

Moreover, GRIDS clarifies that infill development has always been a potential outcome for the Twenty Road West growth area, as it:

Explored opportunities to reshape the employment area around the airport (Deferral 11 Area, Greenbelt and Highway 6 area) to provide more continuous development while providing appropriate residential/employment area separators (p 65).

Further, GRIDS stated that for the proposed urban boundary expansion area identified on Figure 10 above, Twenty Road West is considered a:

Small expansion to round out existing neighbourhoods between the airport employment area and existing residential area (95 net hectares) south of Twenty Road and east of Glanaster Road in the Deferral 11 area of the Regional Official Plan (p.75).

2. TWENTY ROAD WEST WAS EXCLUDED FROM THE EMPLOYMENT AREA – IT WAS NOT INCLUDED IN THE AEGD AREA OF 555 HA FOR EMPLOYMENT

The AEGD study area comprised an area of roughly 1200 ha around the John C. Munro Airport. In the AEGD proceedings, it was determined that 555 ha of employment lands were required for the AEGD. The final land areas to accommodate that 555 ha requirement were then resolved through a resolution of the AEGD secondary plan appeals. The Twenty Road West lands were excluded from the required employment lands. Our group submitted a consultant’s report from Malone Given Parsons detailing the critical deficiencies of the Twenty Road West lands for substantial employment uses, given among other things, the adjacent sensitive residential uses on the north side of Twenty Road and other qualitative factors. It was therefore established the Twenty Road West lands were not suitable or required for employment uses in the AEGD secondary plan.

Upper West Side

LANDOWNERS GROUP

3. A PREFERRED URBAN BOUNDARY EXPANSION AREA WAS NEVER FINALLY APPROVED AS AN OUTCOME OF GRIDS:

The Province did not approve any defined area for urban boundary expansion as an outcome of GRIDS. In fact, the Province specifically removed all references to the “Elfrida” area in the official plan amendment that implemented GRIDS. At this point “Elfrida” does not enjoy any additional planning status relative to the other optional growth areas including the UWS area. Despite this fact, the City continues to extensively fund planning and infrastructure studies to develop a secondary plan for Elfrida. On the other hand, our land ownership group has fully funded planning and infrastructure studies necessary to support urban boundary expansion and a secondary plan.

4. TWENTY ROAD WEST HAS NO SUBSTANTIVE PRIME AGRICULTURAL LAND AND HAS PROPOSED A NATURAL HERITAGE SYSTEM CONSISTENT WITH PROVINCIAL MAPPING.

Provincial Policy requires that Prime Agricultural lands shall be used for urban settlement expansion only where no other options are available that utilize less capable lands. The attached maps show that the UWS lands have no significant Prime Agricultural lands. Provincial mapping recently released in 2018 demonstrates that other candidate expansion lands, notably Elfrida, have significant Prime Agricultural Resources that need to be protected. Also, the following Provincial mapping for Natural Heritage systems is consistent with our proposal for the UWS area (which was based on a comprehensive Environmental Study).

Upper West Side

LANDOWNERS GROUP

PROJECT STATUS

The UWSLG is an active participant in the current Municipal Comprehensive Review (MCR) process. However, the timing has been unduly burdensome for the UWSLG as these landowners have been trying to bring their community plan into fruition since as early as 2006 when GRIDS identified the potential urban boundary expansion and when it was recognized in Official Plan policy that lands outside of the airport employment area would be considered for urban expansion. Since then the landowners have been cooperating and informing City Staff of the current development conditions of the Twenty Road West area.

This development will provide an immediate financial benefit to the City of Hamilton as follows:

- Building Permit Revenue: \$25.8 million
- Development Charge Revenue: \$257.1 million
- Annual Tax Revenue: \$35.9 million per year
- Delivery of the Garth Street Extension: 8.7 million (exclusive of design and administration costs)

Further, the lands are immediately serviceable, not located on prime agricultural soil, and the landowners are assisting City Staff with the Dickenson Road Environmental Assessment process, to further the infrastructure needs of Hamilton.

Even with all the necessary completed studies and due diligence completed, the City has provided assistance to the Elfrida growth area to complete the Watershed Study and have land locked the rural “whitebelt” areas along Twenty Road West until the MCR completion, which has been postponed numerous times. The current MCR completion has now been extended to the end of 2021 and beginning of 2022. If this timeline continues then the current UWSLG will have been needlessly deadlocked for years despite our immediate ability to aid the city in its current housing crisis and support the John. C Munro Airport along with other infrastructure.

Upper West Side

LANDOWNERS GROUP

PROVINCIAL POLICY STATEMENT (2014)

As the province is amending the Growth Plan (2017), the province has provided policies in their provincial Policy Statement (PPS) that should be adhered to, such as the following:

“1.1.1 Managing and Directing Land Use to Achieve Efficient and Resilient Development and Land Use Patterns

- a) *promoting **efficient development** and land use patterns which sustain the financial well-being of the Province and municipalities over the long term;*
- b) *accommodating an appropriate range and **mix of residential** (including second units, affordable housing and housing for older persons), **employment** (including industrial and commercial), institutional (including places of worship, cemeteries, long-term care homes), recreation, park and open space, and other uses to meet long-term needs;*
- c) *avoiding development and land use patterns which may cause environmental or public health and safety concerns;*
- d) ***avoiding development and land use patterns that would prevent the efficient expansion or settlement areas in those areas which are adjacent or close to settlement areas;***
- e) *promoting cost-effective development patterns and standards to **minimize** land consumption and **servicing costs;***
- f) *improving accessibility for persons with disabilities and older persons by identifying, preventing and removing land use barriers which restrict their full participation in society;*
- g) *ensuring that **necessary infrastructure**, electricity generation facilities and transmission and distribution systems, and public service facilities are or will be available to meet current and projected needs; and,*
- h) *promoting development and land use patterns that conserve biodiversity and consider the impacts of a changing climate.”*

According to subsection 1.1.1 above, the Twenty Road West (UWS) growth area complies with the PPS as it will provide efficient and congruent infill development, with a range of residential, mixed use and employment combined, adjacent to existing residential development and other built forms, will provide the necessary extension to Dickenson Road as desired in the AEGD Secondary Plan and will maintain the Natural Heritage System as defined by the City.

Upper West Side

LANDOWNERS GROUP

CONCLUSIONS

To conclude, the Province, through the proposed Growth Plan Amendments, is now considering establishing new policies that would help municipalities address critical housing needs through enabling modest urban boundary expansions or boundary adjustments where there is a clear and compelling planning rationale as is the case with the UWS area. Accordingly, we are asking City Council to retain these proposed Growth Plan changes in your response to the province.

We would therefore ask Council to delete recommendations (d) (iii),(iv),(v),(vi),(vii) and (viii) as these proposed Growth Plan policy amendments provide valuable tools for the City of Hamilton to make smart and timely growth decisions.

Sincerely,

The Upper West Side Landowners Group



February 25, 2019

RE: Schedule 5 of Bill 66 – Restoring Ontario’s Competitiveness Act

Dear Mayor Eisenberger and Members of City Council,

I am writing to you on behalf of Environment Hamilton to urge you to take a formal position in opposition to Schedule 5 of the Ford Government’s proposed *Bill 66 – Restoring Ontario’s Competitiveness Act*. Schedule 5 proposes the repeal of Ontario’s *Toxics Reduction Act* and all associated regulations. We believe that repealing the *Toxics Reduction Act* is not in the best interests of any Ontario community, especially a community with an industrial base like Hamilton.

Hamilton is a city with a heavy industrial core and an extensive base of manufacturing facilities. Environment Hamilton has worked for many years to see these facilities make improvements to reduce their emissions to air, land and water. This has included pushing for greater openness and transparency so that Hamiltonians living in neighbourhoods near the industrial core have information about what their industrial neighbours are doing, what risks and challenges are associated with these activities and, most importantly, what efforts are underway at these facilities to minimize and, ideally, eliminate any environmental impacts from these operations. Ontario’s *Toxics Reduction Act* and associated regulations represents an important piece of legislation in the on-going effort to increase openness and transparency and realize progress in reducing and/or eliminating the use and release of harmful substances from industry wherever possible. The reductions and eliminations supported by this legislation are also incredibly beneficial for workers – creating safer work environments by reducing or eliminating exposures to harmful substances in the workplace. **Environment Hamilton strongly opposes Schedule 5 of Bill 66 to repeal the *Toxics Reduction Act* and all associated regulations**

The Canadian Environmental Law Association (CELA) has also expressed deep concern about the proposal to repeal the *Toxics Reduction Act*. As CELA so effectively points out:

(T)he purpose of the TRA (*Toxics Reduction Act*) is to prevent pollution and protect human health and the environment by reducing the use and creation of toxic substances and informing Ontarians about toxic substances. Pre-TRA legislation in Ontario (e.g. *Environmental Protection Act*, *Ontario Water Resources Act*) focused on, and continues to focus on, pollution abatement, not pollution prevention. **This problem explained, and continues to explain, why Ontario’s emissions of toxic substances to air, land, and water are some of the highest in North America (*emphasis added*).**

We note, too, that other Ontario municipal councils are speaking out against Schedule 5 by passing resolutions in order to let the provincial government know that they do not support the proposed repeal. In fact, Item 5.3 on the February 27th Hamilton City Council Meeting Agenda

is 'Correspondence from the City of Toronto respecting Protecting the City of Toronto against potential impacts of the Government of Ontario's Bill 66'. City of Toronto Council passed a resolution that includes opposing Schedule 5. Here is the reasoning for Toronto City Council's opposition:

Schedule 5 repeals the Toxics Reduction Act, 2009, and associated regulations that require Ontario companies to publicly report on their use and release of toxic substances and develop feasible reduction plans. Taking away the responsibility to inform the public and reduce harmful chemicals found in our workplaces, consumer products and local communities puts human health and the environment at risk.

We are asking Hamilton City Council to do the same – please express opposition to Schedule 5 of Bill 66. Losing the Toxics Reduction Act will take us backwards on the public transparency front, in our efforts to create safer workplaces for Ontario workers, and in our efforts to reduce the load of toxic substances to Ontario's air, land and water.

Thank you in advance for your consideration of this important matter!

Yours truly,



Lynda M. Lukasik, PhD
Executive Director
Environment Hamilton

TEL: (905) 549-0900

EMAIL: llukasik@environmenthamilton.org

cc Environment Hamilton Board of Directors

Pilon, Janet

Subject: Amalatterra Proposal

From: Greg Atkinson

Date: Wed., Feb. 27, 2019, 08:17

Subject: RE: Amalatterra Proposal

To: <maureen.wilson@hamilton.ca>, <john-paul.danko@hamilton.ca>, <

CC: Councillor Danko

CC: Jodi Formosi (email obtained via WHOIS records)

CC: Bill Kelly

Dear Councillor Wilson,

I am a constituent of your ward (42 Purvis Drive, Hamilton, ON). I am aware of the ongoing issues with recycling as a result of China's decision to halt incoming shipments of recycling (project "National Sword"). The implications for Hamilton and municipalities across North America is dire, and I applaud Ms. Formosi for her attempts at bringing creativity and innovation to this challenge.

I encourage elected officials to approach this project with restraint and caution.

1. Having listened to Ms. Formosi's interview on the Bill Kelly show, at no point did she speak to the energy inputs required for this waste conversion process. A fundamental law of physics is that you do not get more energy out of a system than you put in. What are the total emission costs of this activity, in consideration of the recoverable energy?
2. There is a general lack of information available to constituents about this process.
 1. Amalatterra's unprofessional, amateur website does not instill confidence in them as a company, the only email contact I could find is: [REDACTED]
 2. There are no citations or links to scholarly articles to back-up Ms. Formosi's claims. Bradham Energy's website provided little additional information.
 3. The EPA provides details on this process that are not reassuring: <https://www.epa.gov/smm/energy-recovery-combustion-municipal-solid-waste-msw>
3. Councillor Danko is fundamentally correct in his approach to this issue. The problem isn't what to do with non-recyclable waste, it's that we produce such waste in the first place. The City of Hamilton, through our legislative bodies, has the power and opportunity to participate in changing consumer behaviours that drive this trend. The important discussion isn't "should we burn or bury the plastic" rather it's "how do we reduce our dependence on single-use, non-recyclable materials?" This is a challenge I hope you're not afraid of, because it's big and it will pit you against powerful financial interests.
4. Despite Councillor Danko's position, reality is that we will continue to produce non-recyclable waste for some time; his is the ideal long-term solution. What do we do in the interim?

I implore you to make use of the academic resources at your doorstep to evaluate the claims laid forth by Ms. Formosi. I do not claim them as bogus or inaccurate, I believe that she believes wholeheartedly in the claims, but I'm not comfortable with her proposal (right now). Burning waste is not a new idea, and it has proven to be dangerous and expensive. Perhaps Ms. Formosi has the magic recipe, but faith alone is not enough here. We need to make evidence-based decisions when our environmental well-being is at stake. This is obviously a catch-22 for a small business: how do you prove a new technology without a willing partner?

Here's the good news: you have Canada's most research intensive institution in your west end. Why is this a debate among non-experts and industry salespeople? You can bring environmental, engineering and public policy experts to the table. Maybe the city and McMaster can jointly participate in a study to evaluate the efficacy of the systems

being proposed? https://milo.mcmaster.ca/industry/industry_sponsor Perhaps these studies have already been conducted? If so, SHARE THEM!!

PS - My sincere gratitude to Bill Kelly for his interview, thank you for continuing to keep Hamilton's voters informed and connected to issues at city hall.

Best regards,

Greg Atkinson



CITY MANAGER RECRUITMENT STEERING COMMITTEE REPORT 19-002

8:30 a.m.

Saturday, February 9, 2019
White Oaks Conference Centre
253 Taylor Road
Niagara-on-the-Lake

Present: Mayor Eisenberger; Councillors Collins, Merulla, Pearson and Ferguson.

Also Present: Councillors Danko and Wilson

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 2)

The Acting City Clerk advised that there were no changes to the agenda.

The agenda for the February 9, 2019 City Manager Recruitment Steering Committee meeting was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The minutes of the February 1, 2019 City Manager Recruitment Steering Committee, were approved as presented.

(d) PRIVATE & CONFIDENTIAL (Item 4)

(i) Closed Session Minutes – February 1, 2019 (Item 4.1)

- (a) The Closed Session Minutes of the February 1, 2019 City Manager Recruitment Steering Committee meeting, as presented, were approved; and,

- (b) The Closed Session Minutes of the February 1, 2019 City Manager Recruitment Steering Committee meeting, as presented, shall remain confidential.

The Committee move into Closed Session respecting Item 4.2, pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees.

(ii) Candidate Interviews (Item 4.2)

Staff were provided with direction in Closed Session.

(d) ADJOURNMENT (Item 5)

There being no further business, the City Manager Recruitment Steering Committee, was adjourned at 4:41 p.m.

Respectfully submitted,

Mayor Eisenberger, Chair
City Manager Recruitment
Steering Committee

Janet Pilon
Acting City Clerk



Hamilton

**SELECTION COMMITTEE
REPORT 19-003
1:00 p.m.
Monday, February 11, 2019
Room 192, Hamilton City Hall
71 Main Street West**

Present: Councillor B. Johnson (Chair)
Councillors J. Farr, N. Nann, S. Merulla, C. Collins, L. Ferguson, B. Clark, M. Pearson, T. Whitehead

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 2)

The Clerk advised that there were no changes to the agenda.

The agenda for the February 11, 2019 meeting of the Selection Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor Clark declared an interest in a section of Item 4.3, as he has a pre-existing professional relationship with an applicant for CityHousing Board of Directors, and the Development Charges Sub-Committee.

(c) PRIVATE & CONFIDENTIAL (Item 4)

(i) Closed Session Minutes – January 22, 2019 (Item 4.1)

- (a) The Closed Session Minutes of the January 22, 2019 Selection Committee meeting, be approved, as presented; and,
- (b) The Closed Session Minutes of the January 22, 2019 Selection Committee meeting remain confidential.

(ii) Closed Session Minutes – February 1, 2019 (Item 4.2)

- (a) The Closed Session Minutes of the February 1, 2019 Selection Committee meeting, were approved, as presented; and,
- (b) The Closed Session Minutes of the February 1, 2019 Selection Committee meeting remain confidential.

The Committee moved into Closed Session for Item 4.3 respecting a Review of Applications received for the various City of Hamilton Agencies, Boards and Committees, pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees

(iii) Review of Applications received for the various City of Hamilton Agencies, Boards and Committees (Item 4.3)

Staff were provided with direction in Closed Session.

(d) ADJOURNMENT (Item 6)

There being no further business, the Selection Committee adjourned at 2:30 p.m. a.m.

Respectfully submitted,

Councillor B. Johnson, Chair
Selection Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk



Hamilton

**SELECTION COMMITTEE
REPORT 19-004
1:00 p.m.
Tuesday, February 12, 2019
Room 192, Hamilton City Hall
71 Main Street West**

Present: Councillor N. Nann (Vice-Chair)
Councillors J. Farr, S. Merulla, C. Collins, L. Ferguson, B. Clark, M. Pearson, T. Whitehead

**Absent
with Regrets:** Councillor B. Johnson – City Business

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 2)

The Clerk advised that there were no changes to the agenda.

The agenda for the February 12, 2019 meeting of the Selection Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no Declarations of Interest

(c) PRIVATE & CONFIDENTIAL (Item 4)

The Committee moved into Closed Session for Item 4.1 respecting a Review of Applications received for the various City of Hamilton Agencies, Boards and Committees, pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees

(i) Review of Applications received for the various City of Hamilton Agencies, Boards and Committees (Item 4.1)

Staff were provided with direction in Closed Session.

(d) ADJOURNMENT (Item 6)

There being no further business, the Selection Committee adjourned at 2:10 p.m. a.m.

Respectfully submitted,

Councillor N. Nann, Vice-Chair
Selection Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk



Hamilton

SELECTION COMMITTEE REPORT 19-005

11:00 a.m.

**Wednesday, February 13, 2019
Room 192, Hamilton City Hall
71 Main Street West**

Present: Councillor B. Johnson (Chair)
Councillors J. Farr, S. Merulla, C. Collins, L. Ferguson, B. Clark, M. Pearson

**Absent with
Regrets:** Councillors N. Nann and T. Whitehead – Personal

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 2)

The Clerk distributed an application that was missing from the print copy of the Applicant binder.

The agenda for the February 13, 2019 meeting of the Selection Committee was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor Clark declared an interest in a section of Item 4.1, as he has a pre-existing professional relationship with an applicant for CityHousing Board of Directors, and the Development Charges Sub-Committee.

Councillor Merulla declared an interest in a section of Item 4.1, Rental Housing Sub-Committee, as he is the owner of a rental property.

Councillor Pearson declared an interest in a section of Item 4.1, Rental Housing Sub-Committee, as she is the owner of a rental property.

(c) PRIVATE & CONFIDENTIAL (Item 4)

The Committee moved into Closed Session for Item 4.3 respecting a Review of Applications received for the various City of Hamilton Agencies, Boards and Committees, pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees

(iii) Review of Applications received for the various City of Hamilton Agencies, Boards and Committees (Item 4.1)

Staff were provided with direction in Closed Session.

(d) ADJOURNMENT (Item 6)

There being no further business, the Selection Committee adjourned at 11:44 a.m.

Respectfully submitted,

Councillor B. Johnson, Chair
Selection Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk



PLANNING COMMITTEE

REPORT 19-003

9:30 a.m.

Tuesday, February 19, 2019

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors M. Pearson (Chair), M. Wilson, J. Farr (1st Vice Chair), C. Collins, J.P. Danko, B. Clark, B. Johnson (2nd Vice Chair), T. Whitehead, J. Partridge

Also Present: Councillors L. Ferguson and A. VanderBeek

THE PLANNING COMMITTEE PRESENTS REPORT 19-003 AND RESPECTFULLY RECOMMENDS:

1. Changes to the On-Street Patio Program (PED16119(b)) (Wards 1, 2, 3, 4, 6, 7, 8, 9, 11, 12, 13 and 15) (Item 7.1)

That Report PED16119(b) respecting Changes to the On-Street Patio Program, be received.

2. Payday Loan Licences (PED16039(b)) (City Wide) (Outstanding Business List item) (Item 7.2)

That Report PED16039(b) respecting Payday Loan Licences, be received.

3. Terrapure Stoney Creek Regional Facility Environmental Assessment – Final Environmental Assessment, January 2019 (PED16184(c)) (Ward 9) (Item 7.3)

(a) That the City of Hamilton remain opposed to the expansion and reconfiguration of the Terrapure Stoney Creek Regional Facility landfill; and,

(b) That Council endorse, authorize and direct the Director, Planning and Chief Planner to forward a Letter of Comment, attached as Appendix “A” to Planning Committee Report 19-003, to the Ministry of Environment, Conservation and Parks (MECP) outlining the City’s comments respecting

the “Stoney Creek Regional Facility Environmental Assessment – Final Environmental Assessment, January 2019”.

4. Applications to Amend the Urban Hamilton Official Plan and Town of Dundas Zoning By-law No. 3581-86 for Lands Located at 264 Governor’s Road (PED19029) (City Wide) (Item 8.2)

- (a) That Amended Urban Hamilton Official Plan Amendment Application UHOPA-17-040 by Intero Development Group Inc. (c/o Donald Newman) on behalf of Barbara Wilk-Ridge, Power of Attorney for Helmut and Anna Wilk, Owner, to establish a Site Specific Policy to permit a 29 townhouse dwelling unit development with a minimum net residential density of 48 units per hectare on lands located at 264 Governor’s Road, Dundas, as shown on Appendix “A” to Report PED19041, be APPROVED, on the following basis:
- (i) That the draft Official Plan Amendment, attached as Appendix “B” to Report PED19041, which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council; and,
 - (ii) That the proposed Official Plan Amendment is consistent with the Provincial Policy Statement (2014) and conforms to the Growth Plan for the Greater Golden Horseshoe.
- (b) That Amended Zoning By-law Amendment Application ZAC-17-088 by Intero Development Group Inc. (c/o Donald Newman) on behalf of Barbara Wilk-Ridge, Power of Attorney for Helmut and Anna Wilk, Owner, for a change in zoning from Urban Reserve Zone (UR) to Low to Medium Density Multiple Dwelling Zone - Holding (H-RM1/S-139) to permit 29 townhouse dwellings on lands located at 264 Governor’s Road, Dundas, as shown on Appendix “A” to Report PED19041, be APPROVED, on the following basis:
- (i) That the draft By-law, attached as Appendix “C” to Report PED19041 which has been prepared in a form satisfactory to the City Solicitor, be enacted by City Council;
 - (ii) That the amending By-law apply the Holding Provisions of Section 36(1) of the *Planning Act, R.S.O. 1990* to the subject property by introducing the Holding Symbol ‘H’ to the proposed (RM1/S-139) Zone.

The “H” symbol may be removed at such time as the following has been satisfied:

- (i) That the owner / applicant provide a revised Documentation and Salvage Report to further detail their approach for removing, labelling, storing, and if required, reassembly of material salvaged from the buildings on-site and how the salvaged materials are to be incorporated on-site, to the satisfaction of the Director of Planning and Chief Planner.

- (iii) That the amending By-law, attached as Appendix “C” to Report PED19041, be added to Schedule “H” of the Town of Dundas Zoning By-law No. 3581-86; and,
 - (iv) That this By-law is in conformity with the Urban Hamilton Official Plan, upon approval of Urban Hamilton Official Plan Amendment No. XX.
 - (c) That the public submissions received did not affect the decision.
- 5. Growth Plan for the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones (PED19033) (City Wide) (Item 9.1)**
- (a) That the City of Hamilton supports the Province’s general directions of the revised Growth Plan for the Greater Golden Horseshoe, to manage growth by strengthening the economy and population base through complete communities, strong transportation and infrastructure systems, and protecting agricultural lands and natural heritage systems.
 - (b) That the City of Hamilton is concerned that certain changes in Amendment No. 1, particularly in regards to the permission for settlement area boundary expansions and employment land conversions to proceed in advance of a completed Municipal Comprehensive Review (MCR), represents a shift to an incremental planning approach which could undermine the City’s long-term planning, create uncertainty in the local market, and require the reallocation of resources from strategic growth management projects to respond to short term growth pressures.
 - (c) That the Province of Ontario be advised that the City of Hamilton is supportive of the following proposed key changes to the Growth Plan:
 - (i) Introduction of Provincially Significant Employment Zones, with additions and modifications, which are employment areas that are given special protection to prohibit any employment land conversions from occurring in advance of the MCR;
 - (ii) Removal of the requirement to complete an Employment Strategy and to identify a singular density target for all employment areas;
 - (iii) Added flexibility on the requirement to complete watershed planning as part of review of future expansion areas, while maintaining the requirement to protect the water resource system;
 - (iv) Revision to the built-up area policies to allow all municipalities to request an alternative intensification target for any portion of the planning horizon period;
 - (v) That the City’s position is to retain the density target of 80 pjh.

- (vi) Removal of the requirement to complete a Housing Strategy as part of the MCR;
 - (vii) Allowance for a Major Trip Generator within a defined Major Transit Station Area (MTSA) to be included as a justification for a reduced density target for MTSAs;
 - (viii) Clarification that Agricultural System mapping and Natural Heritage System mapping does not apply until such time as it is implemented in the Official Plan;
 - (ix) Amended Rural Settlement definition to clarify that rural settlement areas do not form part of the Designated Greenfield Area (DGA); and,
 - (x) Amended definition of Major Trip Generator to add recreational facilities, parks and post-secondary institution uses.
- (d) That the Province of Ontario be advised that the City of Hamilton does not support the following proposed changes, additions and deletions to the Growth Plan:
- (i) Introduction of new and amended definitions that are different than definitions in the Provincial Policy Statement (PPS). The consistency of wording between the PPS and the Provincial Plans is an important step for implementing provincial documents;
 - (ii) Introduction of a policy to allow sensitive land uses in conjunction with major retail or office uses in employment areas, which has the potential to put pressure on employment areas for a mix of land uses that are not compatible with industrial uses and could occupy lands that should be for manufacturing, research and development, and other similar uses. This proposed policy should be deleted;
 - (iii) Addition of a policy to allow employment land conversions to proceed in advance of the MCR (proposed policy 2.2.5.10). This proposed policy should be deleted;
 - (iv) Removal of the concept of prime employment areas from the Growth Plan and the opportunity for municipalities to identify these areas in Official Plans;
 - (v) Revision to the definition of 'office parks' to remove the requirement for office parks to be located within employment areas, which could result in the Urban Growth Centre being classified as an office park;
 - (vi) Addition of a policy to allow for adjustments to a settlement area boundary outside of the MCR process (proposed policy 2.2.8.4). This proposed policy should be deleted;

- (vii) Addition of new policies to allow for settlement area boundary expansions, up to a maximum area of 40 ha, to occur in advance of the MCR (proposed policies 2.2.8.5 and 2.2.8.6). These proposed policies should be deleted;
 - (viii) Increased intensification target from 50% to 60% between the completion of the MCR to 2031, whereas the current plan has a gradual increase in the intensification target from 50% between completion of the MCR to 2031 to 60% between 2031 and 2041. The policies of the 2017 Growth Plan should be maintained which allow for a graduated target increase, provided that the opportunity to apply for an alternative target is maintained;
 - (ix) Deletion of policy 2.2.4.4 (a)(ii) from the Growth Plan 2017 which recognized that planning for the minimum density target for some MTSA's may be premature based on the existing built form and the potential for redevelopment. This existing policy should not be deleted and should be maintained in the Growth Plan; and,
 - (x) Addition of a policy (policy 2.2.9.7) to allow for adjustments of the boundaries of rural settlement areas outside of the MCR process. This proposed policy should be deleted.
- (e) That the Province of Ontario be advised that the City of Hamilton provides the following suggestions / revisions regarding the revised Plan / policies:
- (i) Amend the proposed boundaries of the lands identified in Hamilton as Provincially Significant Employment Zones as follows:
 - (aa) Hamilton Portland's – Employment lands along the QEW. The proposed description is incorrect and includes two different areas. This area should be renamed to Hamilton North (Bayfront Area and employment lands along the QEW);
 - (bb) Hamilton Central – only a portion of the Red Hill North Park has been included. The entirety of the Park should be included; and,
 - (cc) Hamilton Airport – this area should be renamed to Hamilton Airport Employment Growth District and follow the boundaries of the Airport Employment Growth District.
 - (ii) Add the following employment areas to the lands identified as Provincially Significant Employment Zones:
 - (aa) Ancaster Business Park;
 - (bb) Red Hill South and the eastern half of Red Hill North Business Park;

- (cc) The West Hamilton Innovation District; and,
 - (dd) Flamborough Business Park
 - (iii) Provincially Significant Employment Zones should be identified on a Schedule to the Growth Plan to protect them for the long term;
 - (iv) Add a policy to the implementation section to address existing non-complying uses in the rural area similar to the policies of the Greenbelt Plan.
- (f) If the Province of Ontario does not make the changes requested by the City of Hamilton in recommendations (b) and (d) above, the following are suggested revisions to clarify and improve the policies:
- (i) Amend proposed policy 2.2.5.10 regarding employment land conversions in advance of the MCR as follows, in order to ensure that the City has an opportunity to complete the Employment Land Conversion Review and Land Needs Assessment in advance of any requests for employment land conversion:

“Notwithstanding policy 2.2.5.9, lands within existing *employment areas* may be converted to a designation that permits non-employment uses prior to the completion of the *municipal comprehensive review*, provided that:

 - a) the municipality completes a comprehensive Employment Land Conversion Review in accordance with the requirements of policy 2.2.5.9 and a Land Needs Assessment; and,
 - b) upon the completion of the Employment Land Conversion Review and Land Needs Assessment, the Council of the municipality passes a resolution identifying lands which may be converted to a non-employment use;”
 - (ii) If proposed policy 2.2.5.10 is not amended as per recommendation (f)(i) above, the Growth Plan should be revised to provide clarity as to what constitutes a “significant number of jobs”.
 - (iii) If proposed policy 2.2.8.5, which will allow for interim urban boundary expansions and which is not supported by the City of Hamilton, is maintained, the policy should be revised to clarify that only a one time expansion is permitted in advance of the next MCR which is the conformity exercise for the 2017 Growth Plan and to require that such an expansion must be municipally initiated.

- (g) That the City of Hamilton request that further revisions to the Growth Plan for the Greater Golden Horseshoe be undertaken based on implementation issues that have arisen in the 2017 Growth Plan and previous requests by the City of Hamilton in 2016 and 2017 for changes as part of the Coordinated Provincial Plan review:
 - (i) Section 2.2.4 – Transit Corridors and Station Areas, or the definition of Major Transit Station Area, should be amended to clarify that MTSAAs do not need to include established low density neighbourhoods;
 - (ii) Amend Schedule 5 (Moving People – Transit) of the Growth Plan to extend the Priority Transit Corridor in Hamilton to include planned Parkdale, Nash and Eastgate LRT stops;
 - (iii) Revise the built boundary to include developed “greenfield areas”, since they are more appropriate to be included within the built-up area;
 - (iv) The Growth Plan forecasts should be developed with a range, and not one definitive number and the forecasts should be updated every 10 years as part of the Plan review;
 - (v) Amend Policy 4.2.6.2. to add “or a LEAR study previously approved by the Province” after the reference to “in accordance with mapping identified by the Province” which would allow the municipality to use their own accurate and consistent mapping of prime agricultural areas; and,
 - (h) That the City request the province to increase the commenting period for any changes to Provincial Plans, the *Planning Act* or Provincial Policy statement from 45 days to 90 days to allow municipalities sufficient time to assess and comment on any proposed changes;
 - (i) That the City Clerk’s Office be requested to forward Report PED19033 to the Ministry of Municipal Affairs and this Report is considered the City of Hamilton’s formal comments on Amendment No. 1 to the Growth Plan and the Provincially Significant Employment Zones; and,
 - (j) That climate change is an important issue and previously identified targets should be incorporated in any Provincial Growth Plans.
- 6. Demolition Permit 255 Wellington Street North (PED19044) (Ward 2) (Item 10.1)**

That the Chief Building Official be authorized and directed to issue a demolition permit for 255 Wellington Street North in accordance with By-law 09-208, as amended by By-law 13-185, pursuant to Section 33 of The Planning Act, subject to the following conditions:

- (a) That the applicant applies for, receives a building permit for and erects a replacement building(s) on this property;
- (b) That the said building permit specifies that if the replacement building is not erected within four years of the demolition of the existing building on the property, the City be paid the sum of \$20,000 which sum:
 - (i) the City Clerk is authorized to enter on the collector's roll and collect in like manner as municipal taxes;
 - (ii) is a lien or charge on the property until paid;
- (c) That the applicant be required to register on title to the subject property (prior to issuance of the said demolition permit), notice of these conditions in a form satisfactory to the Chief Building Official and the City Solicitor.

7. Demolition Permit 257 Wellington Street North (PED19045) (Ward 2) (Item 10.2)

That the Chief Building Official be authorized and directed to issue a demolition permit for 257 Wellington Street North in accordance with By-law 09-208, as amended by By-law 13-185, pursuant to Section 33 of The Planning Act, subject to the following conditions:

- (a) That the applicant applies for, receives a building permit for and erects a replacement building(s) on this property;
- (b) That the said building permit specifies that if the replacement building is not erected within four years of the demolition of the existing building on the property, the City be paid the sum of \$20,000 which sum:
 - (i) the City Clerk is authorized to enter on the collector's roll and collect in like manner as municipal taxes;
 - (ii) is a lien or charge on the property until paid;
- (c) That the applicant be required to register on title to the subject property (prior to issuance of the said demolition permit), notice of these conditions in a form satisfactory to the Chief Building Official and the City Solicitor.

8. Amendments to By-law 18-199 Being a By-law to Prohibit Driving School Instructing in the Restricted Areas (PED17179(b)) (Ward 5) (Item 10.3)

That the amending By-law attached as Appendix "A" to Report PED17179(b), being a By-law to amend By-law 18-199, a By-law to Prohibit Driving School Instructing in the Restricted Areas, which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council.

9. On Street Parking Permits – Wellington Street North (Item 11.1)

WHEREAS, residents on the west side of Wellington Street North between Robert Street and Barton Street have long desired to be afforded the opportunity to park adjacent to their homes;

WHEREAS, on-street parking that currently exists in the area is often consumed by General Hospital staff and visitors; and,

WHEREAS, Wellington Street North is four lanes, one-way Southbound where traffic volumes have dramatically decreased over time.

THEREFORE BE IT RESOLVED:

That the appropriate staff from Parking investigate options to improve parking for residents on Wellington Street North between Robert Street and Barton Street, including but not limited to, adding additional parking on the west side.

10. Puddicombe Cider Company Connection to Municipal Water System (Added Item 11.2)

WHEREAS, The Puddicombe Cider Company is proposing to construct a new one storey Cidery having a gross floor area of 2,601m² at 1438 Highway No. 8 which is proposed to connect to the existing 200mm water main on Highway No. 8;

WHEREAS, for business planning and operational reasons the Cidery cannot connect to the Puddicombe Winery's existing services which includes a connection to the existing water main on Highway No. 8; and,

WHEREAS, the adjacent properties are currently connected to the existing water main;

THEREFORE BE IT RESOLVED:

That The Puddicombe Cider Company be permitted to connect to the municipal water system, at their cost, in a manner acceptable to the City of Hamilton.

11. 46-50 King Street East and 11 Hughson Street South (Canada Trust Building) – Registered Building (Added Item 11.3)

WHEREAS, the building consisting of the municipal addresses 46 to 50 King Street East and 11 Hughson Street South, known as the Canada Trust Building, is included on the Municipal Heritage Register as a non-designated building;

WHEREAS, a non-designated building included on the Municipal Heritage Register cannot be demolished unless the owner provides Council at least 60

days notice in writing of the owner's intention to demolish in accordance with the Ontario Heritage Act, R.S.O. 1990, C. O.18;

WHEREAS, Cultural Heritage Staff reported on the results of the DHBI in March 2014 (PED14039) which included a classification of the properties as a 'Character-Supporting Resource' but the report did not recommend the inclusion of the properties in the Register;

WHEREAS, Site Plan application SPA-15-110 for the construction of two additional storeys on the existing building and a curtain wall on three sides of the building was approved but due to structural issues involved with building the additional storeys on top of the existing building cannot be supported by the existing foundations and the proposed demolition and development meets the intent of the approved Site Plan application SPA-15-100;

THEREFORE BE IT RESOLVED:

That the City of Hamilton take no action with respect to the demolition permit application for 46 to 50 King Street East and 11 Hughson Street South as there is no intention to proceed with the designation of the building.

12. To Waive Road Widening Requirement for 541 Stone Church Road West, Hamilton (Added Item 11.4)

WHEREAS, the Urban Hamilton Official Plan states that the basic maximum right-of-way widths for urban collector roads shall be 26.213 metres, unless specifically described otherwise; and

WHEREAS, the Urban Hamilton Official Plan states that the City shall require the conveyance of property for appropriate daylighting triangles on existing roads at such times as the property is to be developed or redeveloped; and

WHEREAS, an application for land severance (HM/B-17:108) have been submitted for 541 Stone Church, Hamilton, to create a new residential lot;

WHEREAS, a 3 metre dedication along the Courtland Avenue frontage of the severed lot and applicable daylighting triangles have been identified; and,

WHEREAS, Courtland Avenue is a mature street and not identified for significant changes;

THEREFORE, BE IT RESOLVED:

That staff be directed to reduce the requirement for road widening along Courtland Avenue from 3 metres to 1 metre along with a reduced daylighting triangle.

13. Local Planning Appeal Tribunal appeals by The Green Organic Dutchman Holdings Limited (PL180732 and PL180818) – settlement proposal (LS19006) (Item 14.1)

- (a) That the direction provided to staff in Closed Session be approved; and,
- (b) That Report LS19006 respecting Local Planning Appeal Tribunal appeals by The Green Organic Dutchman Holdings Limited (PL180732 and PL180818) – settlement proposal, and its recommendations remain confidential.

FOR INFORMATION:

(a) APPROVAL OF THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. DELEGATION REQUESTS (Item 6)

- 6.3 Lynda Lukasik, Environment Hamilton, respecting the Growth Plan for the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones (Item 9.1) (For today's meeting)
- 6.4 Carol Moffatt, respecting 264 Governor's Road (Item 8.2) (For today's meeting)
- 6.5 David Moffatt, respecting 264 Governor's Road (Item 8.2) (For today's meeting)

2. PUBLIC HEARINGS / DELEGATIONS (Item 8)

- 8.3.a Written comments from Terri Johns, T. Johns Consulting

3. STAFF PRESENTATIONS (Item 9)

- 9.1.b Written comments from John Corbett, Corbett Land Strategies Inc.

4. NOTICES OF MOTION (Item 12)

- 12.1 Puddicombe Cider Company Connection to Municipal Water System

- 12.2 46-50 King Street East and 11 Hughson Street South (Canada Trust Building) – Registered Building
- 12.3 To Waive Road Widening Requirement for 541 Stone Church Road West, Hamilton

The agenda for the February 19, 2019 meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor Clark declared an interest with Item 7.3 as he has a pre-existing professional relationship with, and was a client of, Terrapure.

(c) APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) February 5, 2019 (Item 4.1)

The Minutes of the February 5, 2019 meeting were approved, as presented.

Items 10.1, respecting Demolition Permit 255 Wellington Street North (PED19044), and 10.2, respecting Demolition Permit 257 Wellington Street North (PED19045), were moved up in the agenda to be heard at this time.

(d) DISCUSSION ITEMS (Item 10)

(i) Demolition Permit 255 Wellington Street North (PED19044) (Ward 2) (Item 10.1)

The Chief Building Official was authorized and directed to issue a demolition permit for 255 Wellington Street North in accordance with By-law 09-208, as amended by By-law 13-185, pursuant to Section 33 of *The Planning Act*, subject to the following conditions:

- (a) That the applicant has applied for and received a building permit for a replacement building on this property;
- (b) That the said building permit specifies that if the replacement building is not erected within two years of the demolition of the existing building on the property, the City be paid the sum of \$20,000 which sum:
 - (i) the City Clerk is authorized to enter on the collector's roll and collect in like manner as municipal taxes;
 - (ii) is a lien or charge on the property until paid;

- (c) That the applicant be required to register on title to the subject property (prior to issuance of the said demolition permit), notice of these conditions in a form satisfactory to the Chief Building Official and the City Solicitor.

For disposition of this matter, refer to Item (f)(i) and 6.

(ii) Demolition Permit 257 Wellington Street North (PED19045) (Ward 2) (Item 10.2)

The Chief Building Official was authorized and directed to issue a demolition permit for 257 Wellington Street North in accordance with By-law 09-208, as amended by By-law 13-185, pursuant to Section 33 of *The Planning Act*, subject to the following conditions:

- (a) That the applicant has applied for and received a building permit for a replacement building on this property;
- (b) That the said building permit specifies that if the replacement building is not erected within two years of the demolition of the existing building on the property, the City be paid the sum of \$20,000 which sum:
 - (i) the City Clerk is authorized to enter on the collector's roll and collect in like manner as municipal taxes;
 - (ii) is a lien or charge on the property until paid;
- (c) That the applicant be required to register on title to the subject property (prior to issuance of the said demolition permit), notice of these conditions in a form satisfactory to the Chief Building Official and the City Solicitor.

For disposition of this matter, refer to Item (f)(i) and 7.

(e) DELEGATION REQUESTS (Item 8)

(i) Delegation Requests for February 19, 2019 (Items 6.1 – 6.5)

The following Delegation Requests were approved for the February 19, 2019 meeting:

- 6.1 Blair Shoniker, GHD, respecting Terrapure Stoney Creek Regional Facility Environmental Assessment (Item 7.3)
- 6.2 Michael Jovanovic, Terrapure Environmental, respecting Terrapure Stoney Creek Regional Facility Environmental Assessment (Item 7.3)

- 6.3 Lynda Lukasik, Environment Hamilton, respecting the Growth Plan for the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones (Item 9.1) (For today's meeting)
- 6.4 Carol Moffatt, respecting 264 Governor's Road (Item 8.2) (For today's meeting)
- 6.5 David Moffatt, respecting 264 Governor's Road (Item 8.2) (For today's meeting)

(f) **DISCUSSION ITEMS (Item 10)**

- (i) **Demolition Permit 255 Wellington Street North (PED19044) (Ward 2) (Item 10.1)**

and

Demolition Permit 257 Wellington Street North (PED19045) (Ward 2) (Item 10.2)

The Planning Committee's decisions made on Items 10.1 and 10.2, were reconsidered.

Demolition Permit 255 Wellington Street North (PED19044) (Ward 2) (Item 10.1)

The recommendations of Report PED19044, respecting Demolition Permit 255 Wellington Street North, were **amended** as follows:

That the Chief Building Official be authorized and directed to issue a demolition permit for 255 Wellington Street North in accordance with By-law 09-208, as amended by By-law 13-185, pursuant to Section 33 of The Planning Act, subject to the following conditions:

~~(a) That the applicant has applied for and received a building permit for a replacement building on this property;~~

(a) That the applicant applies for, receives a building permit for and erects a replacement building(s) on this property;

(b) That the said building permit specifies that if the replacement building is not erected within ~~two~~ **four** years of the demolition of the existing building on the property, the City be paid the sum of \$20,000 which sum:

(i) the City Clerk is authorized to enter on the collector's roll and collect in like manner as municipal taxes;

(ii) is a lien or charge on the property until paid;

- (c) That the applicant be required to register on title to the subject property (prior to issuance of the said demolition permit), notice of these conditions in a form satisfactory to the Chief Building Official and the City Solicitor.

For disposition of this matter, refer to Item 6.

Demolition Permit 257 Wellington Street North (PED19045) (Ward 2) (Item 10.2)

The recommendations of Report PED19045, respecting Demolition Permit 257 Wellington Street North, were **amended** as follows:

That the Chief Building Official be authorized and directed to issue a demolition permit for 257 Wellington Street North in accordance with By-law 09-208, as amended by By-law 13-185, pursuant to Section 33 of The Planning Act, subject to the following conditions:

~~(a) That the applicant has applied for and received a building permit for a replacement building on this property;~~

(a) That the applicant applies for, receives a building permit for and erects a replacement building(s) on this property;

(b) That the said building permit specifies that if the replacement building is not erected within ~~two~~ **four** years of the demolition of the existing building on the property, the City be paid the sum of \$20,000 which sum:

- (i) the City Clerk is authorized to enter on the collector's roll and collect in like manner as municipal taxes;
- (ii) is a lien or charge on the property until paid;

(c) That the applicant be required to register on title to the subject property (prior to issuance of the said demolition permit), notice of these conditions in a form satisfactory to the Chief Building Official and the City Solicitor.

For disposition of this matter, refer to Item 7.

(g) PUBLIC HEARINGS/DELEGATIONS (Item 8)

(i) The Delegation Requests from Blair Shoniker, GHD, and Michael Jovanovic, Terrapure Environmental, respecting Terrapure Stoney Creek Regional Facility Environmental Assessment, were moved up in the agenda to be heard before Item 7.3.

(ii) Blair Shoniker, GHD, respecting the Terrapure Stoney Creek Regional Facility Environmental Assessment (Added Item 8.4)

Blair Shoniker, GHD, addressed the Committee respecting the Terrapure Stoney Creek Regional Facility Environmental Assessment with the aid of a PowerPoint Presentation. A copy of the presentation is available online at www.hamilton.ca.

The delegation from Blair Shoniker, respecting the Terrapure Stoney Creek Regional Facility Environmental Assessment, was received.

(iii) Michael Jovanovic, Terrapure Environment, respecting the Terrapure Stoney Creek Regional Facility Environmental Assessment (Added Item 8.5)

Michael Jovanovic, Terrapure Environment, addressed the Committee respecting the Terrapure Stoney Creek Regional Facility Environmental Assessment with the aid of a PowerPoint Presentation. A copy of the presentation is available online at www.hamilton.ca.

The delegation from Michael Jovanovic, respecting the Terrapure Stoney Creek Regional Facility Environmental Assessment, was received.

(h) CONSENT ITEMS (Item 7)

(i) Terrapure Stoney Creek Regional Facility Environmental Assessment – Final Environmental Assessment, January 2019 (PED16184(c)) (Ward 9) (Item 7.3)

Jennifer Roth, Planner, addressed the Committee with a PowerPoint presentation. A copy of the presentation is available online at www.hamilton.ca.

The presentation from Jennifer Roth respecting Terrapure Stoney Creek Regional Facility Environmental Assessment – Final Environmental Assessment, January 2019, was received.

(a) That Council endorse, authorize and direct the Director, Planning and Chief Planner to forward a Letter of Comment, attached as Appendix “A” to Report PED16184(c), to the Ministry of Environment, Conservation and Parks (MECP) outlining the City’s comments respecting the “Stoney Creek Regional Facility Environmental Assessment – Final Environmental Assessment, January 2019”;

(b) That Report PED16184(c) be adopted as the City of Hamilton’s formal comments on the “Stoney Creek Regional Facility

Environmental Assessment – Final Environmental Assessment, January 2019”;

- (c) As a result of the previously identified concerns, as they relate to the Approved and Amended Terms of Reference being principally addressed, Council no longer oppose the expansion and reconfiguration of the Stoney Creek Regional Facility,
- (d) That Planning Division staff be directed to continue to monitor this matter and advise Council as to any events and decisions made by the MECP;
- (e) That the City Clerk be authorized and directed to forward Report PED16184(c) to the MECP.

For disposition of this matter, refer to Item 3.

(i) DELEGATIONS/PUBLIC HEARING (Item 8)

(i) University Plaza Area Residents Association Incorporated respecting Development at University Plaza (Approved at the February 5, 2019 meeting) (Item 8.1)

Abby Murray Wark, University Plaza Area Residents Association Incorporated, addressed the Committee respecting Development at University Plaza.

The delegation from Abby Murray Wark on behalf of the University Plaza Area Residents Association Incorporated respecting Development at University Plaza, was received.

(ii) Applications to Amend the Urban Hamilton Official Plan and Town of Dundas Zoning By-law No. 3581-86 for Lands Located at 264 Governor’s Road (PED19029) (City Wide) (Item 8.2)

In accordance with the provisions of the *Planning Act*, Chair Pearson advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council makes a decision regarding the Zoning By-law Amendment the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Local Planning Appeal Tribunal, and the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Shannon McKie, Senior Project Manager, addressed the Committee with the aid of a PowerPoint presentation. A copy of the presentation is available online at www.hamilton.ca.

The staff presentation was received.

Matt Johnston, Urban Solutions, agent for the applicant was in attendance and indicated that the applicant is in agreement with the staff report. Matt Johnston addressed the Committee with the aid of a PowerPoint presentation. A copy of the presentation is available online at www.hamilton.ca.

The presentation from Matt Johnston, Urban Solutions, was received.

Registered Speakers:

1. Carol Moffatt, 9 Lynndale Drive

Carol Moffatt addressed the Committee and expressed concern with the proposed development.

2. David Moffatt, 9 Lynndale Drive

David Moffatt addressed the Committee and expressed concern with the proposed development.

The delegations were received.

The public meeting was closed.

That the recommendations be amended by adding the following subsection (c):

(c) That the public submissions received did not affect the decision.

For disposition of this matter, refer to Item 4.

(iii) Modifications and Updates to the City of Hamilton Zoning By-law No. 05-200 (PED19029) (City Wide) (Item 8.3)

In accordance with the provisions of the *Planning Act*, Chair Pearson advised those in attendance that if a person or public body does not make oral submissions at a public meeting or make written submissions to the Council of the City of Hamilton before Council makes a decision regarding the Zoning By-law Amendment the person or public body is not entitled to appeal the decision of the Council of the City of Hamilton to the Local Planning Appeal Tribunal, and the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal

Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

The public meeting was closed.

Timothy Lee, Senior Planner, addressed Committee with the aid of a PowerPoint presentation. A copy of the presentation is available online at www.hamilton.ca.

The staff presentation was received.

Written Comments

8.3(a) Terri Johns, T. Johns Consulting

Staff was directed to:

- (a) Amend Zoning By-law No. 05-200 for the lands zoned Arterial Commercial (C7) Zone and located in the area west of Mason Drive to Shaver Road and north and south of Wilson Street West, on the following basis:
 - (i) Notwithstanding Sub-section 10.7.3 a), the Minimum Building Setback from a Street line for a Warehouse or Self Storage Facility shall be 250.00 m.

Staff were directed to prepare an Information Report, including maps, indicating where self storage facilities are located and permitted, and report back to the Planning Committee.

Report PED19029 respecting Modifications and Updates to the City of Hamilton Zoning By-law No. 05-200 was deferred to the March 19, 2019 Planning Committee meeting.

The Planning Committee's decision to close the Public Meeting respecting Modifications and Updates to the City of Hamilton Zoning By-law No. 05-200 (PED19029), was reconsidered to allow for a Delegation.

Delegation

Savan Chandaria, Tibro Developments addressed the Committee and expressed concerns with the proposed by-law amendments.

The delegation was received.

- (a) That the public meeting be closed;

- (b) That staff be directed to meet with Planning Committee Councillors to provide more information on the proposed amendments;
- (c) That the written comments from Terri Johns, T. Johns Consulting, be received; and,
- (d) That Staff be directed to meet with Savan Chandaria to discuss his concerns with the Zoning By-law amendments.

Staff was directed to meet with Councillor VanderBeek to consider her request for a City Initiated review of Zoning with a site specific amendment for the subject property 336-338 King Street, Dundas, and report back to the Planning Committee.

(j) STAFF PRESENTATIONS (Item 9)

(i) Growth Plan for the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones (PED19033) (City Wide) (Item 9.1)

Heather Travis, Senior Project Manager, addressed Committee with the aid of a PowerPoint presentation. A copy of the presentation is available online at www.hamilton.ca.

The presentation from Heather Travis respecting Growth Plan for the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones, was received.

Lynda Lukasik, Environment Hamilton, respecting the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones (Added Item 8.4)

Lynda Lukasik, Environment Hamilton, addressed the Committee respecting the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones.

The delegation from Lynda Lukasik, Environment Hamilton, respecting the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones, was received.

Paul Parente, addressed the Committee respecting the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones.

The delegation from Paul Parente, respecting the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones, was received.

The written comments from John Corbett, Corbett Land Strategies, (Item 9.1.b), were received.

Report PED19033, respecting Growth Plan for the Greater Golden Horseshoe – Amendment No. 1 and Provincially Significant Employment Zones, recommendation (c) (v), was amended as follows:

~~(v) — Reduction of the minimum density target from 80 pjh to 60 pjh, and applicability of the target to the entirety of the designated greenfield area~~

(v) That the City's position is to retain the density target of 80 pjh.

The following sub-section was added as (j):

(j) That climate change is an important issue and previously identified targets should be incorporated in any Provincial Growth Plans.

Councillor Clark wished to be recorded as OPPOSED to sections (c) (viii), (d) (iii), (iv), (v) (viii), and (g) (v) of the recommendations.

Councillor Johnson wished to be recorded as OPPOSED to sections (c) (viii) and (g) (v) of the recommendations.

Councillor Wilson wished to be recorded as OPPOSED to sections (d) (viii) of the recommendations.

Councillor Whitehead wished to be recorded as OPPOSED to sections (d) (vi), (vii) and (viii) of the recommendations.
For disposition of this matter, refer to Item 5.

(k) MOTIONS (Item 11)

(i) On Street Parking Permits – Wellington Street North (Item 11.1)

That the Motion respecting On Street Parking Permits – Wellington Street North be amended by deleting the recommendation and replacing it with the following wording:

WHEREAS, residents on the west side of Wellington Street North between Robert Street and Barton Street have long desired to be afforded the opportunity to park adjacent to their homes;

WHEREAS, on-street parking that currently exists in the area is often consumed by General Hospital staff and visitors; and,

WHEREAS, Wellington Street North is four lanes, one-way Southbound where traffic volumes have dramatically decreased over time.

THEREFORE BE IT RESOLVED:

~~That the appropriate staff from Parking be requested to notify residents, by letter, of the opportunity for west side Wellington Street North on-street permit parking between Robert Street and Barton Street, Hamilton.~~

That the appropriate staff from Parking investigate options to improve parking for residents on Wellington Street North between Robert Street and Barton Street, including but not limited to, adding additional parking on the west side.

For disposition of this matter, refer to Item 9.

(I) NOTICES OF MOTION (Item 12)

Councillor Pearson relinquished the Chair to Councillor Farr.

(i) Puddicombe Cider Company Connection to Municipal Water System (Added Item 12.1)

Councillor Pearson introduced a Notice of Motion respecting Puddicombe Cider Company Connection to Municipal Water System.

The Rules of Order were waived in order to allow for the introduction of a Motion respecting Puddicombe Cider Company Connection to Municipal Water System.

For disposition of this matter, refer to Item 10.

Councillor Pearson assumed the Chair.

(ii) 46-50 King Street East and 11 Hughson Street South (Canada Trust Building) – Registered Building (Added Item 12.2)

Councillor Farr introduced a Notice of Motion respecting 46-50 King Street East and 11 Hughson Street South (Canada Trust Building) – Registered Building.

The Rules of Order were waived in order to allow for the introduction of a Motion respecting 46-50 King Street East and 11 Hughson Street South (Canada Trust Building) – Registered Building.

For disposition of this matter, refer to Item 11.

(iii) To Waive Road Widening Requirement for 541 Stone Church Road West, Hamilton (Added Item 12.3)

Councillor Whitehead introduced a Notice of Motion To Waive Road Widening Requirement for 541 Stone Church Road West, Hamilton.

The Rules of Order were waived in order to allow for the introduction of a Motion To Waive Road Widening Requirement for 541 Stone Church Road West, Hamilton.

For disposition of this matter, refer to Item 12.

(m) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Outstanding Business List (Item 13.1)

(a) The following Items were identified as completed and removed:

Item M - Limiting Development Charges reductions, Parkland Dedication fee reductions or CIP Incentives re Height restrictions (Addressed at Audit, Finance & Administration Committee meeting June 11, 2018)

Item BB - Terrapure Stoney Creek Facility EA - Compensation Agreement (Addressed as Item 10.3 on the February 5, 2019 agenda)

Item KK - Amendments to By-law 18-199 - Prohibiting Driving School Instructing in the Restricted Areas (Deferred from the January 15, 2019 meeting and addressed as Item 10.3 on this agenda)

(b) The following new due dates were approved:

Item G - Feasibility of By-law to ensure that Tree Removal Contractors have a City Business Licence
Proposed New Due Date: March 19, 2019
Current Due Date: February 19, 2019

(n) PRIVATE AND CONFIDENTIAL (Item 14)

(i) Local Planning Appeal Tribunal appeals by the Green Organic Dutchman Holdings Limited (PL180732 and PL180818) – settlement proposal (LS19006) (Item 14.1)

Committee moved into Closed Session respecting Item 14.1, pursuant to Section 8.1, Sub-section (e) and (f) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to litigation or

potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

For disposition of the matter refer to Item 13.

(o) ADJOURNMENT (Item 15)

There being no further business, the Planning Committee adjourned at 5:42 p.m.

Respectfully submitted,

Councillor M. Pearson
Chair, Planning Committee

Lisa Chamberlain
Legislative Coordinator
Office of the City Clerk



Hamilton

Mailing Address:
71 Main Street West
Hamilton, Ontario
Canada L8P 4Y5
www.hamilton.ca

Planning and Economic Development Department
Planning Division
71 Main Street West, 5th Floor, Hamilton ON L8P 4Y5
Phone: 905-546-2424, Ext. 1221 Fax: 905-540-5611

SENT BY E-MAIL

Jennie.weller@ontario.ca

February 19, 2019

Ministry of the Environment, Conservation and Parks (MECP)
Jennie Weller
Project Officer
135 St. Clair West, 7th Floor
Toronto, ON M4V 1P5

RE: Comments on the Terrapure Stoney Creek Regional Facility Final Environmental Assessment

In response to the submission of the Terrapure Stoney Creek Regional Facility Final Environmental Assessment, please find attached the consolidated comments from City of Hamilton staff. Please note that these comments are technical in nature.

Previous comments on the Preliminary Draft EA discussed in the City's letter to GHD, dated August 31, 2018, were brought to the City's Planning Committee on September 18, 2018 and Council on September 26, 2018. Additional technical comments from staff, were forwarded to GHD on October 22, 2018 in response to a request for comment on the Draft EA.

The following Final EA reports have minor outstanding matters as a result of comments by City of Hamilton staff (Attachment):

- Design & Operations Detailed Impact Assessment Report, prepared by GHD, dated January 2019
- Geology and Hydrogeology Impact Assessment Report, prepared by GHD, dated January 2019
- Land Use and Economic Detailed Impact Assessment Report, prepared by GHD, dated January 2019
- Noise Detailed Impact Assessment Report, prepared by GHD, dated January 2019

- Traffic Detailed Impact Assessment Report, prepared by GHD, dated January 2019

In summary, City of Hamilton staff had previously identified several gaps and issues that have generally been addressed in the SCRF Final Environmental Assessment Reports. Several minor outstanding comments remain and are outlined in the Attachment.

We thank you for the opportunity to comment on the Final Environmental Assessment Report. Should you have questions or comments, please contact Jennifer Roth at 905-546-2424 Ext. 2058 or via email at Jennifer.Roth@hamilton.ca.

Regards,

Steve Robichaud, *MCIP, RPP*
Director of Planning and Chief Planner, Planning Division
Planning and Economic Development Department
City of Hamilton

SR:jr
Attachment

cc:
Brad Clark, Councillor Ward 9
Maria Pearson, Councillor Ward 10
Chad Collins, Councillor Ward 5
Dan McKinnon, General Manager, Public Works
Angela Storey, Manager of Recycling and Waste Disposal Operations
Tony Sergi, Senior Director, Growth Management
Joanne Hickey-Evans, Manager Policy Planning & Zoning By-law Reform
Christine Newbold, Manager Community Planning & GIS
Anita Fabac, Manager Development Planning, Heritage & Design
Matt Lawson, Manager, Public Health Services
Justyna Hidalgo, Solicitor
Debbie Edwards, Deputy City Solicitor
Samantha Blackley, Capital Budgets
Udo Ehrenberg, Manager Hamilton Water
Jennie Weller, Project Officer, Ministry of Environment, Conservation and Parks
(jennie.weller@ontario.ca)
GHD Consulting, Blair Shoniker, Senior Waste & Environmental Planner, 65 Sunray Street, Whitby, ON L1N 8Y3

Terrapure Stoney Creek Regional Facility Environmental Assessment
City of Hamilton Staff Comments - Table 1

Section/Department	Staff Comments
<p>Planning and Economic Development Department, Planning Division</p>	<p>With regards to the Noise Detailed Impact Assessment Report, prepared by GHD, dated January 2019, the following comments and questions should be addressed:</p> <ul style="list-style-type: none"> • Based on the findings of the noise study, noise levels resulting from the revised landfill footprint will not exceed noise limits at any sensitive receptors during any phases of the landfill operation, based on the phasing plan outlined in the report. • Note that the phasing plan identifies Phase 3 of the landfill operations commencing in 2023. Should this phasing plan change, additional noise impact review would be required
<p>Public Works Department, Source Water Protection</p>	<p>The following comments are provided regarding the Geology and Hydrogeology Impact Assessment Report and the Design & Operations Detailed Impact Assessment, both prepared by GHD, dated January 2019:</p> <ul style="list-style-type: none"> • GHD should provide a discussion of the corrections applied to the field permeameter testing pertaining to clay liner compatibility analysis. • The effective consolidation pressure used for the lab permeameter analyses was 18 to 25 kPa, the author should discuss the relevance of the effective consolidation pressure applied during testing to the anticipated consolidation pressures of the liner once the landfill is at capacity. • There was no leachate interaction / compatibility discussion or mineralogical assessment of the clay to identify its swelling potential, where smectite or illite clay minerals are predominant, additional conductivity analyses may be warranted using synthetic leachate. The author should discuss the clay compatibility with respect to the anticipated leachate water quality. • Due to the potential for groundwater impacts off-site, Hamilton Water recommends that a cursory review of any available domestic water quality from the proximal private wells be completed. An attempt should be made to re-establish a relationship with those residents

Section/Department	Staff Comments
	<p>who have historically refused to participate in the monitoring program. An attempt should also be made to locate and include Private Well 1 into the monitoring program (if this well has not yet been decommissioned).</p> <ul style="list-style-type: none"> • GHD should provide greater discussion on the likelihood of onsite operations affecting downgradient groundwater quality onto neighbouring private property. Monitoring and mitigation of potential impacts should be incorporated into this discussion. Future development on downgradient property (and the subsequent need for potential dewatering for land development) increases groundwater quality risks to these downgradient properties.
<p>Public Works Department, Infrastructure Planning & System Design</p>	<p>The following comment is provided regarding both the Geology and Hydrogeology Detailed Impact Assessment Report and Surface Water Detailed Impact Assessment Report, completed by GHD, dated January 2019:</p> <ul style="list-style-type: none"> • Staff have stated that the limited capacity of the downstream sanitary sewer will dictate the release rate of any flows from the property.
<p>Planning and Economic Development Department, Transportation Planning Division</p>	<p>The following comments are provided regarding the Traffic Detailed Impact Assessment Report, prepared by GHD, dated January 2019:</p> <ul style="list-style-type: none"> • The Transportation Planning Section reiterates that SCRF vehicles will not be authorized to use Green Mountain Road as it is not the most direct delivery route and not identified on the truck route map and is therefore subject to enforcement. • In addition, a Truck Operations Monitoring Framework should be created and maintained. The framework should include driver training and awareness strategies as well as monitoring and evaluation strategies on an annual and/or semi-annual basis. • Driver training and awareness strategies to improve driver sense of responsibility may include: <ul style="list-style-type: none"> ○ Reporting of vehicle safety and driver training certificates

Section/Department	Staff Comments
	<ul style="list-style-type: none"> ○ To adhere to safety requirements when operating heavy vehicles, keep the truck under positive control at all times, and observe all established traffic regulations (may include vehicle performance reviews); ○ To be courteous to others - abide by the rules of the road, do not exceed the maximum posted or safe operating speed, and share the road with all road users (may include driver performance reviews); ○ To drive defensively - monitor actions of other road users, changing the weather and road conditions, and maintain appropriate following distance in all driving conditions; and ○ To be a good neighbour - adopt a designated truck route, avoid intrusion to the residential neighbourhoods, and unnecessary use of engine brakes near residential land-uses. ● Monitoring and evaluation strategies may include: <ul style="list-style-type: none"> ○ Community complaint logs; ○ Monitor and evaluate driver operational performance in alignment with MTO’s safety guidelines for Commercial Vehicles Operators Registration (CVOR); ○ Introduce technological measures to monitor the driving behaviour of the truck operators concerning their interaction with other road users and in accordance to road and weather condition; ○ Create a frequent screening policy concerning vehicles exhaust system to alleviate the noise pollution and detect illegally modified mufflers; and, ○ Incorporate GPS tracking technologies to: <ul style="list-style-type: none"> ▪ trace and embrace efficient routing; ▪ monitor truck route compliance;

Section/Department	Staff Comments
	<ul style="list-style-type: none"> ▪ reduce transportation costs; ▪ improve operational service levels; ▪ identify deficiencies and act responsibly; and ▪ collect data to support and simplify business improvement and decision-making processes.
<p>Healthy and Safe Communities Department, Public Health Services</p>	<p>At this point Public Health Services staff has no formal detailed comments as it deals with the environmental technical reports. Public Health Services staff do not require a modified Human Health Risk Assessment.</p> <p>Further, Public Health Services staff requested the inclusion of a Pest Control Plan in the Final Environmental Assessment. A Pest Control Plan was provided at the Draft Environmental Assessment stage and was subsequently approved by staff.</p>
<p>Corporate Services Department, Legal Services</p>	<p>Legal and Finance staff are presenting two reports to Planning Committee on February 5, 2019 (Reports LS18045 / FCS18072 and LS18045(a) / FCS18072(a)) to seek further direction on negotiating updated terms to the compensation agreement with Terrapure. Provided that Council is supportive of the recommendations made in the report, and negotiations ultimately prove fruitful, staff will seek to have the new negotiated terms form part of the conditions of approval.</p>
<p>Planning and Economic Development Department, Economic Development Division, Real Estate Section</p>	<p>The following comments are provided regarding the Land Use and Economic Detailed Impact Assessment Report, prepared by GHD, dated January 2019:</p> <ul style="list-style-type: none"> • Valuation Methodology proposed by RIAS Inc. was approved by the City of Hamilton in November 2018, which included an assessment of transaction prices and / or CVA pre- and post- 1996. At this time, this assessment has not been provided. • Provision of an assessment of transaction prices and / or CVA pre- and post- 1996 or an explanation to be provided as to why the pre- and post- 1996 analysis was not completed by RIAS Inc.



GENERAL ISSUES COMMITTEE REPORT 19-004

9:30 a.m.

Wednesday, February 20, 2019

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Mayor F. Eisenberger, Deputy Mayor C. Collins (Chair)
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, T. Jackson,
E. Pauls, J. P. Danko, M. Pearson, L. Ferguson, A. VanderBeek,
T. Whitehead, J. Partridge

Absent: Councillors B. Clark and B. Johnson - NPCA

THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 19-004 AND RESPECTFULLY RECOMMENDS:

1. Barton Village Business Improvement Area (BIA) Revised Board of Management (PED19037) (Wards 2 and 3) (Item 7.1)

That the following individuals be appointed to the Barton Village Business Improvement Area (BIA) Board of Management:

- (i) Peter Mokrycke; and,
- (ii) Philip Green.

2. Residential Special Event Parking Plan for the 2019 Canadian Open Golf Tournament (PED19047) (Ward 12) (Item 7.2)

(a) That a residential Special Event Parking Plan be adopted for the 2019 Canadian Open Golf Tournament:

- (i) That temporary “Special Event Permit Parking” signs be erected on residential streets within the defined boundaries, as outlined in Appendix “A” to Report 19-004, to restrict parking to permit holders from the following dates and times:

- (1) Monday, June 3, 2019 to Thursday, June 6, 2019 from 7:00 a.m. to 7:00 p.m.;
 - (2) Friday, June 7, 2019 to Saturday, June 8, 2019 from 7:00 a.m. to 12:00 a.m. (midnight); and,
 - (3) Sunday, June 9, 2019 from 7:00 a.m. to 7:00 p.m., inclusive;
- (ii) That “Special Event Parking Permits” be issued to area residents in accordance with the guidelines outlined in Appendix “B” attached to Report PED19047; and,
- (b) That the amendment to the Parking By-law 01-218, attached as Appendix “C” to Report PED19047, which has been prepared in a form satisfactory to the City Solicitor, be approved.

3. Public Art Master Plan 2016 Annual Update (PED19053) (City Wide) (Item 7.3)

That Report PED19053, respecting the Public Art Master Plan 2016 Annual Update, be received.

4. 2019 Electric City Annual Event – Fee Waiver (Item 8.1)

That staff be directed to waive the fees, for the Nikola Tesla Educational Corporation’s 2019 Electric City annual event at the Hamilton Museum of Steam and Technology.

5. 2018 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED19036) (City Wide) (Item 9.1)

That Report PED19036, respecting the 2018 Annual Report on the 2016-2020 Economic Development Action Plan Progress, be received.

6. Capital Projects Work-in-Progress Sub-Committee Report 19-001, January 28, 2019 (Item 10.1)

(a) Appointment of Chair and Vice-Chair (Item 1)

- (1) That Councillor Pearson be appointed as Chair of the Capital Projects Work-In-Progress Sub-Committee for the 2018 - 2022 term; and,

- (2) That Councillor Danko be appointed as Vice Chair of the Capital Projects Work-In-Progress Sub-Committee for the 2018 - 2022 term.

(b) Capital Projects Status Report (Excluding Public Works) as of June 30, 2018 (FCS18079) (City Wide) (Item 10.1)

That the Capital Projects Status Report (excluding Public Works), as of June 30, 2018, attached as Appendix "A" to Report FCS18079, be received.

(c) Capital Projects Closing Report as of September 30, 2018 (FCS18079) (City Wide) (Item 10.2) (Attached as Appendix 'A' to Report FCS18079)

- (1) That the Acting General Manager of Finance and Corporate Services be authorized to transfer a combined \$272,401.00 from the Unallocated Capital Levy Reserve (108020) and other Program Specific Reserves to the capital projects, as outlined in Appendix "B" to Report 19-004;
- (2) That the Acting General Manager of Finance and Corporate Services be directed to close the completed and/or cancelled capital projects listed in Appendix "C" to Report 19-004, in accordance with the Capital Closing Policy;
- (3) That Appendix "C" to Report FCS18078(a), Capital Projects Budget Appropriations for the period covering July 1, 2018 through September 30, 2018, be received for information; and,
- (4) That Appendix "D" to Report 19-004, Capital Projects Budget to be merged for the period covering July 1, 2018 through September 30, 2018 totalling \$311,171.60, be approved.

(d) Capital Projects Status Report (Excluding Public Works) as of September 30, 2018 (FCS18079(a)) (City Wide) (Item 10.3)

That the Capital Projects Status Report (excluding Public Works), as of September 30, 2018, attached as Appendix "A" to Report FCS18079(a), be received.

- 7. Capital Projects Work-in-Progress Sub-Committee Report 19-002, February 4, 2019 (Item 10.2)**
 - (a) Public Works - Capital Projects Status Report as of September 30, 2018 (FCS18077(a)) (City Wide) (Item 10.1)**
 - (i) That the Capital Projects Status Report, Public Works Tax Supported Projects, as of September 30, 2018, attached as Appendix "A" to Report FCS18077(a), be received; and,
 - (ii) That the Capital Projects Status Report, Public Works Rate Supported Projects, as of September 30, 2018, attached as Appendix "B" to Report FCS18077(a), be received.

- 8. Utilization of the Hamilton Amazon Bid Package (PED19017) (City Wide) (Item 10.3)**
 - (a) That Report PED19017 on the use of the Hamilton Amazon bid assets, be received;
 - (b) That the requirement to report back annually on the usage of the Hamilton Amazon bid no longer be required; and,

- 9. Ottawa Street Business Improvement Area (BIA) Proposed Budget and Schedule of Payment (PED19038) (Wards 3 and 4) (Item 10.4)**
 - (a) That the 2019 Operating Budget for the Ottawa Street Business Improvement Area, attached as Appendix "E" to Report 19-004, in the amount of \$133K, be approved;
 - (b) That the levy portion of the Operating Budget for the Ottawa Street Business Improvement Area in the amount of \$133K, be approved;
 - (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law, pursuant to Section 208, The *Municipal Act, 2001*, to levy the 2019 Budget as referenced in Recommendation (b) of Report PED19038; and,
 - (d) That the following schedule of payments for 2019 be approved:
 - (i) February \$66,500
 - (ii) June \$66,500

10. Ontario's Main Street Revitalization Initiative Program Update (PED19039/PW19017) (City Wide) (Item 10.5)

- (a) That staff be authorized to release the Ontario's Main Street Revitalization Initiative Program Funding from Reserve Account No. 104051 to Department ID No. 815010;
- (b) That staff be directed to apply the \$294,574 of the \$504,574 in funding made available through the Ontario's Main Street Revitalization Initiative (OMSRI) for the following purposes:
 - (i) \$20 K allocated to each of the 13 existing Business Improvement Area for projects to be approved by staff that are in scope of the eligible expenditures of the Ontario's Main Street Revitalization Initiative Project description (\$260 K total);
 - (ii) \$34,574 allocated to the execution of a marketing campaign to bring awareness and promotion to the "One City. Spend It Here" brand with the goal of driving business to all Business Improvement Areas;
- (c) That staff satisfy and execute all the program requirements of the Ontario's Main Street Revitalization Initiative Guide to the Municipal Funding Agreement found in Appendix "A" to Report PED19039/PW19017 and the elements of the Municipal Funding Agreement Ontario's Main Street Revitalization Initiative, as outlined in Appendix "B" to Report PED19039/PW19017; and,
- (d) That the item related to Utilization of the Main Street Revitalization Funds be identified as complete and removed from the General Issues Committee Outstanding Business List.

11. Temporary Delegated Authority-Financial Incentive Programs Administered by the Urban Renewal Section and Real Estate Transactions (PED18135(a)) (City Wide) (Outstanding Business List Item) (Item 10.6)

That Report PED18135(a), respecting the Temporary Delegated Authority-Financial Incentive Programs Administered by the Urban Renewal Section and Real Estate Transactions, be received.

12. Proposed Amalgamation of Hamilton Port Authority and Oshawa Port Authority (PED19065) (City Wide) (Item 10.7)

- (a) That the Mayor be directed, on behalf of the City of Hamilton, to request a meeting with the federal Minister of Transport to discuss this proposed amalgamation, of the Hamilton Port Authority and the Oshawa Port Authority, and outline the City of Hamilton's objectives and concerns;
- (b) That Transport Canada be requested to provide to the City of Hamilton, the draft Letters Patent proposed for the newly amalgamated port authority for the City's review and input prior to finalization;
- (c) That the Mayor be directed, on behalf of the City of Hamilton, to make written representations to the Minister of Transport regarding the amalgamation of the Hamilton Port Authority and the Oshawa Port Authority respectfully requesting that the:
 - (i) Corporate name of the amalgamated port authority be known as the 'Hamilton Port Authority' and have its registered offices located in Hamilton, Ontario;
 - (ii) Board of Directors of the amalgamated port authority have no more than seven members and that the Cities of Hamilton be granted the authority to appoint two members and Oshawa be granted the authority to appoint one member; and,
 - (iii) Newly amalgamated port authority be directed to continue the close working relationship established between the Hamilton Port Authority and the City of Hamilton, its citizens and stakeholders particularly with respect to the transparency of port operations, project reviews, development planning, site plan approvals and the issuance of building permits.

13. Bill 66 - Restoring Ontario's *Competitiveness Act*, 2018 (LS19011) (City Wide) (Item 10.8)

That Report LS19011, respecting Bill 66 - Restoring Ontario's *Competitiveness Act*, 2018, be forwarded to the Minister of Economic Development as the City of Hamilton's comments on Bill 66, with the exception of Schedule 10, which was addressed in Report PED19027.

15. Waterfront Lease Update (LS18053(a)) (Ward 2) (Item 14.2)

That Report LS18053(a), and its Appendix, respecting the Waterfront Lease Update, remain confidential.

16. Bill 66: Schedule 9 'Non-Construction Employer' (LS19011(a)) (City Wide) (Item 14.3)

That Report LS19011(a), respecting Bill 66: Schedule 9 'Non-Construction Employer', remain confidential.

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 1)

Vic Djurdjevic – Tesla Medal Awarded by the Tesla Science Foundation United States to the City of Hamilton in Recognition of the City's Support and Recognition of Nikola Tesla (Item 1.1)

Vic Djurdjevic, of the Nikola Tesla Educational Corporation, provided two awards: one to the City of Hamilton and one to Councillor M. Pearson, on behalf of the Tesla Science Foundation (United States) in recognition of the City's support and recognition of Nikola Tesla.

(b) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. DISCUSSION ITEMS (Item 10)

10.5 Ontario's Main Street Revitalization Initiative Program Update (PED19039/PW19017) – there is a typographical error under Recommendation (b), sub-section (ii). The dollar amount should read \$34,5**74** rather than \$34,547.

10.7 Proposed Amalgamation of Hamilton Port Authority and Oshawa Port Authority (PED19065) (City Wide)

10.8 Bill 66 - Restoring Ontario's *Competitiveness Act*, 2018 (LS19011) (City Wide)

2. PRIVATE & CONFIDENTIAL (Item 14)

14.3 Bill 66: Schedule 9 “Non Construction Employer” (LS19011(a)) (City Wide)

Pursuant to Section 8.1, Sub-sections (d) and (f) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (d) and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to labour relations or employee negotiations; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The agenda for the February 20, 2019 General Issues Committee agenda, was approved, as amended.

(c) DECLARATIONS OF INTEREST (Item 2)

There were no declarations of interest.

(d) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

Councillors VanderBeek and Partridge noted an error in the electronic vote that was copied into the minutes for Item (i)(ii). The Committee Clerk advised that the error would be corrected in the official record.

(i) February 6, 2019 (Item 4.1)

The Minutes of the February 6, 2019 meeting of the General Issues Committee were approved, as amended.

(e) DELEGATION REQUESTS (Item 6)

(i) Tim Potocic, Supercrawl, to outline the Current Impact of the Festival to the City of Hamilton (For the March 20, 2019 GIC) (Item 6.1)

The delegation request, submitted by Tim Potocic, Supercrawl, respecting the current impact of the Festival to the City of Hamilton, was approved to appear before the General Issues Committee on March 20, 2019.

- (ii) **Ed Smith, A Better Niagara, respecting the Niagara Peninsula Conservation Authority (NPCA) (For the March 20, 2019 GIC) (Item 6.2)**

The delegation request, submitted by Ed Smith, A Better Niagara, respecting the Niagara Peninsula Conservation Authority (NPCA), was approved to appear before the General Issues Committee on March 20, 2019.

(f) PUBLIC HEARINGS / DELEGATIONS (Item 8)

- (i) **Vic Djurdjevic, Nikola Tesla Educational Corporation, respecting the Tesla Educational Corporation Events and Activities (Item 8.1)**

Vic Djurdjevic, Nikola Tesla Educational Corporation, addressed Committee respecting the Tesla Educational Corporation Events and Activities.

The presentation provided by Vic Djurdjevic, Nikola Tesla Educational Corporation, respecting the Tesla Educational Corporation Events and Activities, was received.

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

Tourism & Culture staff be directed to explore participation in the 2025 AIPH (International Association of Horticultural Producers) Horticultural Expo, and report back to the General Issues Committee.

For further disposition of this matter, please refer to Item 4.

(g) STAFF PRESENTATIONS (Item 9)

- (i) **2018 Annual Report on the 2016-2020 Economic Development Action Plan Progress (PED19036) (Outstanding Business List Item) (City Wide) (Item 9.1)**

Glen Norton, Director of Economic Development, addressed Committee and provided a PowerPoint overview respecting Report PED19036 - 2018 Annual Report on the 2016-2020 Economic Development Action Plan Progress.

The presentation, respecting Report PED19036 - 2018 Annual Report on the 2016-2020 Economic Development Action Plan Progress, was received.

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

For disposition of this matter, please refer to Item 5.

(h) **DISCUSSION ITEMS (Item 10)**

(i) **Proposed Amalgamation of Hamilton Port Authority and Oshawa Port Authority (PED19065) (City Wide) (Item 10.7)**

Sub-section (c)(ii), of Report PED19065 - Proposed Amalgamation of Hamilton Port Authority and Oshawa and Port Authority, was amended by deleting the words "Burlington" and "each"; and, by adding the words "**be granted the authority to appoint two members**" after the word "Hamilton", to read as follows:

- (ii) Board of Directors of the amalgamated port authority have no more than seven members and that the Cities of ~~Burlington~~, Hamilton **be granted the authority to appoint two members** and Oshawa ~~each~~ be granted the authority to appoint one member; and,

Sub-section (c)(i), of Report PED19065 - Proposed Amalgamation of Hamilton Port Authority and Oshawa and Port Authority, was amended by deleting the word "- Oshawa", to read as follows:

- (i) Corporate name of the amalgamated port authority be known as the 'Hamilton-Oshawa Port Authority' and have its registered offices located in Hamilton, Ontario;

For further disposition of this matter, please refer to Item 12.

(i) MOTIONS (Item 11)

The following Motion was not addressed; therefore, it will be placed on the March 20, 2019 General Issues Committee agenda:

14. Protocol for Public Release of Information as it relates to Bids for Any International, National, Provincial Games, Award Shows, Musical Concerts, Conventions, Conference, Trade Shows, and Partisan Political Conventions (Item 11.1)

That staff be directed to apply the following protocol to all future City initiated, private for profit, not for profit and any municipal/ third party shared bids for any international, national, provincial games, award shows, musical concerts, conventions, conference, trade shows, and partisan political conventions:

- (i) That the City of Hamilton release the negotiated upset limit for staff time, grants, loans, policy exemptions and in-kind contributions 24 hours, prior to the submission of the bid;
- (ii) That the actual bid document for any third party, proprietary bids remain confidential; and,
- (iii) That the actual bid document for any City of Hamilton initiated bid be made public 24 hours after the bid decision is released.

(j) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

Councillor Pauls spoke to the winter walk that she and Councillors Danko and Whitehead took through Wards 7, 8 and 14.

(k) PRIVATE & CONFIDENTIAL (Item 14)

(i) Closed Session Minutes – February 6, 2019 (Item 14.1)

- (a) The Closed Session Minutes of the February 6, 2019 General Issues Committee meeting were approved, as presented; and,
- (b) That the Closed Session Minutes of the February 6, 2019 General Issues Committee meeting, shall remain confidential.

Item 14.3, respecting Report LS19011(a) – Bill 66: Schedule 9 “Non Construction Employer”, was moved up on the agenda to be discussed before Item 14.2 in Closed Session.

Committee moved into Closed Session, respecting Items 14.2 and 14.3, pursuant to Section 8.1, Sub-sections (d), (e) and (f) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (d), (e), and (f) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain to labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the City; and, the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

(ii) Waterfront Lease Update (LS18053(a)) (Ward 2) (Item 14.2)

Staff were provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 15.

(I) ADJOURNMENT (Item 13)

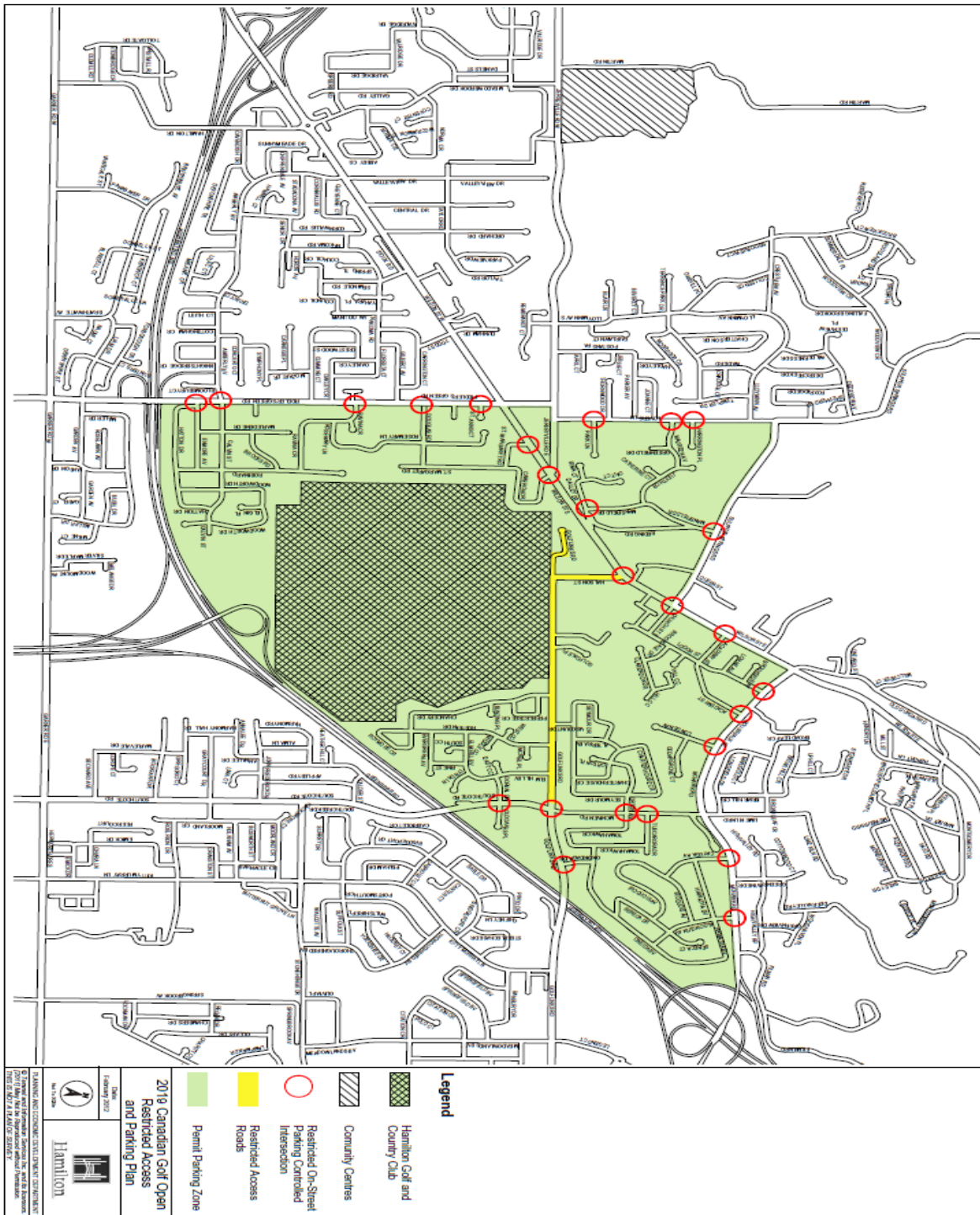
There being no further business, the General Issues Committee adjourned at 2:05 p.m.

Respectfully submitted,

C. Collins, Deputy Mayor
Chair, General Issues Committee

Stephanie Paparella
Legislative Coordinator
Office of the City Clerk

Special Event Permit Parking Map



City of Hamilton Capital Project Closings As of September 30, 2018 Projects impacting the Unallocated Capital Levy Reserve & Other Reserves					
Year Approved	ProjectID	Description	Surplus/ (Deficit) (\$)	Reserve	Description
Projects requiring funds					
2015	4031518347	Bridge 347 - Carlisle Rd, 355 m w/o Wildberry Way	2,979.42	108020	Unalloc Capital Levy
2015	7201558503	Battlefield Gage House Interior - Hall and Upper Room	0.51	108020	Unalloc Capital Levy
2016	4031611222	New Sidewalk Program - 2016	1,191.27	108020	Unalloc Capital Levy
2017	7401751701	VFD Protective Eqp Uniform	105,672.90	108020	Unalloc Capital Levy
2018	4401856807	Glanbrook Hills Phase 2	30.99	108020	Unalloc Capital Levy
			109,875.09		
Projects returning funds			\$		
2012	5181260240	Shrewsbury Drainage & Ped Path	(306.18)	108020	Unalloc Capital Levy
2015	5161555640	Non-Trunk Flow Monitoring	(63.54)	108020	Unalloc Capital Levy
2016	4401656610	Turner Park Ball Field Irrigation	(762.10)	108020	Unalloc Capital Levy
			(1,131.82)		
Net impact to the Unallocated Capital Levy Reserve			108,743.27		
Projects requiring funds			\$		
2005	5140566508	Lynden Water Supply – Land&EA	(258,129.81)	5169309324	Unalloc Current Funds-Sanitary
2013	4241309205	Central Memorial Rec Centre - Patio	(15.30)	108052	Ward 2-Capital Infrastructure
2014	2861451700	HBRU Renos & Equip Purchase	(1,767.00)	110005	Hamilton Beach Rescue
2015	5161555640	Non-Trunk Flow Monitoring	(63.54)	110340/110341	LinearWW-RE/LinearWW-NR
2015	5311584501	PASS SUS&CERT Software Modules	(12,160.97)	108025	Transit Capital Reserve
2016	5141655420	Freelton Water Meter Accuracy	(68,955.40)	5169309324	Unalloc Current Funds-Sanitary
2017	4241709370	Wentworth Stairs	(440.67)	108052/108057	Ward 2 & 7-Capital Infrastructure
2017	5141755010	Water System Planning	(39,611.58)	5169309324	Unalloc Current Funds-Sanitary
Net impact to Other Reserves			(381,144.27)		
Total Net impact to the Unallocated Capital Levy Reserve & Other Reserves			(272,401.00)		

CITY OF HAMILTON CAPITAL PROJECTS' CLOSING SCHEDULE AS OF SEPTEMBER 30, 2018							
YEAR APPROVED	PROJECT ID	DESCRIPTION	APPROVED BUDGET (\$)	REVENUES (\$)	EXPENDITURES (\$)	PROJECT SURPLUS/ (DEFICIT) (\$)	% SPENT
			a	b	c	d = b - c	e = c/a
UNALLOCATED CAPITAL LEVY RESERVE							
2012	5181260240	Shrewsbury Drainage & Ped Path	90,000.00	90,000.00	90,306.18	(306.18)	100%
2015	4031518347	Bridge 347 - Carlisle Rd. 355 m w/o Wildberry Way	100,000.00	71,239.63	68,260.21	2,979.42	68%
2015	5161555640	Non-Trunk Flow Monitoring	440,000.00	440,063.54	440,127.08	(63.54)	100%
2015	7201558503	Battlefield Gage House Interior - Hall and Upper Rooms	76,300.00	76,279.30	76,278.79	0.51	100%
2016	4031611222	New Sidewalk Program - 2016	480,000.00	389,066.67	387,875.40	1,191.27	81%
2016	4401656610	Turner Park Ball Field Irrigation	100,000.00	100,000.00	100,762.10	(762.10)	101%
2017	7401751701	VFD Protective Eqp Uniform	500,000.00	500,000.00	394,327.10	105,672.90	79%
2018	4401856807	Glanbrook Hills Phase 2	100,000.00	100,000.00	99,969.01	30.99	100%
TOTAL FUNDS FROM UNALLOCATED CAPITAL LEVY (8)			1,886,300.00	1,766,649.14	1,657,905.87	108,743.27	88%
OTHER PROGRAM SPECIFIC RESERVES							
2005	5140566508	Lynden Water Supply – Land&EA	1,790,000	1,790,000.00	2,048,129.81	(258,129.81)	114%
2013	4241309205	Central Memorial Rec Centre - Patio	11,000.00	11,000.00	11,015.30	(15.30)	100%
2014	2861451700	HBRU Renos & Equip Purchase	25,000.00	25,000.00	26,767.00	(1,767.00)	107%
2015	5161555640	Non-Trunk Flow Monitoring	440,000.00	440,063.54	440,127.08	(63.54)	100%
2015	5311584501	PASS SUS&CERT Software Modules	197,000.00	197,000.00	209,160.97	(12,160.97)	106%
2016	5141655420	Freelton Water Meter Accuracy	110,000.00	110,000.00	178,955.40	(68,955.40)	163%
2017	4241709370	Wentworth Stairs	153,065.00	153,065.00	153,505.67	(440.67)	100%
2017	5141755010	Water System Planning	300,000.00	300,000.00	339,611.58	(39,611.58)	113%
TOTAL FUNDS FROM PROGRAM SPECIFIC RESERVES (8)			3,026,065.00	3,026,128.54	3,407,272.81	(381,144.27)	113%
DELAYED/CANCELLED PROJECTS							
2012	5161261240	WSI-Leeds-Burl E Gate Removal	300,000.00	265,772.36	265,772.36	0.00	89%
2016	2861651700	HBRU Renovations & Equipment	68,000.00	0.00	0.00	0.00	0%
2016	4661617725	Claremont Access Bike Lanes	0.00	0.00	0.00	0.00	0%
2017	4401718002	Pedestrian Bridge Repl&Repair	0.00	0.00	0.00	0.00	0%
2017	5141767422	New PD2 Water PS	500,000.00	0.00	0.00	0.00	0%
2018	4401849008	Extreme Park Makeover Program	0.00	0.00	0.00	0.00	0%
TOTAL DELAYED/CANCELLED PROJECTS (6)			868,000.00	265,772.36	265,772.36	0.00	31%
COMPLETED PROJECTS							
CITY MANAGER DEPARTMENT							
City Manager Program							
2016	3381657504	Service Delivery Improvements	132,250.00	132,250.28	132,250.28	0.00	100%
CORPORATE SERVICE DEPARTMENT							
Transition Program & One Time Projects							
2001	2110155011	HR Transition Projects	144,430.00	143,810.92	143,810.92	0.00	100%
PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT(TAX BUDGET)							
Tourism & Culture							
2015	7101558510	Public Art - Waterdown Memorial Hall Mural	15,000.00	15,000.00	15,000.00	0.00	100%
Growth Management							
2014	4141446107	DiCenzo Gardens Ph 10	17,070.00	17,066.32	17,066.32	0.00	100%
2014	4141446101	Paramount Subdivision	94,590.00	94,586.79	94,586.79	0.00	100%
Economic Development							
2017	8121741301	HTC Bldg Maintenance	49,161.31	49,161.31	49,161.31	0.00	100%

CITY OF HAMILTON CAPITAL PROJECTS' CLOSING SCHEDULE AS OF SEPTEMBER 30, 2018			Appendix "B" to Report FCS18078(a) Page 2 of 3				
YEAR APPROVED	PROJECT ID	DESCRIPTION	APPROVED BUDGET (\$)	REVENUES (\$)	EXPENDITURES (\$)	PROJECT SURPLUS/ (DEFICIT) (\$)	% SPENT
			a	b	c	d = b - c	e = c/a
Recreation Facilities							
2005	7100554707	Flamborough Twin Pad Arena	18,820,170.00	22,182,372.19	22,182,372.19	0.00	118%
Transportation Program							
2017	4661717726	Bay Street - Bike Lanes	600,000.00	495,516.31	495,516.31	0.00	83%
COMMUNITY AND EMERGENCY SERVICES DEPARTMENT (TAX BUDGET)							
Public Health							
Long Term Care Homes							
2016	6301651603	ML & WL Lighting Replacement	1,096,000.00	963,355.04	963,355.04	0.00	88%
2017	6301709701	Heritage Courtyard Project	20,560.00	20,560.00	20,560.00	0.00	100%
Housing							
2014	6731441302	Social Housing Capital Repairs	486,800.00	486,759.83	486,759.83	0.00	100%
2016	6731641606	Domestic Violence Survi-housing	1,200,000.00	372,970.35	372,970.35	0.00	31%
Hamilton Fire Department							
2017	7401751700	Fire Equipment Replacement	680,000.00	648,628.35	648,628.35	0.00	95%
OTHER BOARDS AND AGENCIES							
Hamilton Police Department							
2014	3761457403	Time and Attendance System	300,000.00	300,000.00	300,000.00	0.00	100%
Hamilton Beach Rescue							
2015	2861551700	HBRU Renovations & Equipment	77,000.00	74,400.00	74,400.00	0.00	97%
PUBLIC WORKS (TAX BUDGET)							
Parks & Cemeteries (Tax Budget)							
2014	4401453100	Cemetery Software Replacement	50,000.00	50,000.00	50,000.00	0.00	100%
2015	4401549503	Cemetery Development	166,520.00	166,518.78	166,518.78	0.00	100%
2016	4241609104	Victoria Park Playground	80,000.00	61,590.87	61,590.87	0.00	77%
2016	4401641001	Cemetery Building Repairs	63,600.00	63,590.30	63,590.30	0.00	100%
2017	4401749008	Extreme Park Makeover	19,900.00	19,836.38	19,836.38	0.00	100%
2017	4401751501	Sportsfield Irrigation System	23,050.00	23,050.15	23,050.15	0.00	100%
2017	4401756711	Felker Park Play Structure	95,000.00	74,111.95	74,111.95	0.00	78%
Open Space & Development (Tax Budget)							
2012	4401256516	Trillium Garden Park	102,900.00	102,904.07	102,904.07	0.00	100%
2012	4401256892	Crown Point E Property-Acquisition-new park	845,000.00	844,996.39	844,996.39	0.00	100%
2014	4401456300	Parkside Hills	9,800.00	9,800.27	9,800.27	0.00	100%
2015	4401556802	Beach Park Dev Program	100,000.00	32,193.17	32,193.17	0.00	32%
Energy Initiatives							
2014	7901448403	Low E Ceilings-Arenas	118,940.00	101,699.00	101,699.00	0.00	86%
2016	7901641603	Parkdale Firestone Ceiling	98,000.00	98,000.00	98,000.00	0.00	100%
Fleet							
2016	4941651004	Street Sweeper Purchase	1,282,400.00	1,282,402.74	1,282,402.74	0.00	100%
Recreation (Tax Budget)							
2012	4241209208	Beasley Banner installation	8,000.00	7,835.54	7,835.54	0.00	98%

CITY OF HAMILTON				Appendix "B" to Report FCS18078(a)			
CAPITAL PROJECTS' CLOSING SCHEDULE				Page 3 of 3			
AS OF SEPTEMBER 30, 2018							
YEAR	PROJECT ID	DESCRIPTION	APPROVED BUDGET (\$)	REVENUES (\$)	EXPENDITURES (\$)	PROJECT SURPLUS/ (DEFICIT) (\$)	% SPENT
APPROVED			a	b	c	d = b - c	e = c/a
Waste (Tax Budget)							
2015	5121551700	MRF Equipment Upgrades	1,784,012.80	1,734,006.48	1,734,006.48	0.00	97%
Transit (Tax Budget)							
2004	5300483400	ATS Master Plan-Policy Revise	900,000.00	755,371.08	755,371.08	0.00	84%
2008	5300855100	Rapid Transit Studies	11,203,390.00	10,785,674.01	10,785,674.01	0.00	96%
2015	5301555501	Transit Priority Measures	130,000.00	99,216.18	99,216.18	0.00	76%
2015	5301584505	Transit Passenger Count System	500,000.00	493,187.91	493,187.91	0.00	99%
Roads (Tax Budget)							
2015	4241509114	Cromwell Cres Roads & Sidewalk	300,000.00	264,937.18	264,937.18	0.00	88%
2016	4031619669	Winterberry - LINC to Old Mud	190,000.00	190,000.00	190,000.00	0.00	100%
2016	4241609601	Mohawk - Up Sherman to Up Gage	680,000.00	513,811.20	513,811.20	0.00	76%
2016	4241609602	Mohawk - Up Gage to Up Ottawa	880,000.00	620,417.21	620,417.21	0.00	71%
2017	4031711224	Sidewalk Rehabilitation Program - 2017	700,000.00	700,000.00	700,000.00	0.00	100%
PUBLIC WORKS (RATE BUDGET)							
Water (Rate Budget)							
2006	5140667650	Carlisle Communal Well Upgrade	4,840,000.00	4,693,711.46	4,693,711.46	0.00	97%
2009	5140967951	ISF-714-Hillcrest Reservoir	13,400,000.00	12,777,268.03	12,777,268.03	0.00	95%
2013	5161366360	Flares at Biogas Facility	3,280,000	3,109,667.19	3,109,667.19	0.00	95%
2015	5141567576	Low Lift PS Upgrades Phase 2	221,000.00	144,460.69	144,460.69	0.00	65%
2017	5141711101	Road Restoration Program - 2017	5,400,000.00	5,400,000.00	5,400,000.00	0.00	100%
2017	5141762078	Substandard Water Service Replacement Program - 2017	4,000,000.00	4,000,000.00	4,000,000.00	0.00	100%
Wastewater (Rate Budget)							
2015	5161562542	Binbrook Wastewater System	280,000.00	257,505.87	257,505.87	0.00	92%
2016	5161655010	Wastewater Systems Planning	300,000.00	280,915.56	280,915.56	0.00	94%
StormWater (Rate Budget)							
2017	5181717458	Catch Basin Replacement/Rehabilitation Program - 2017	500,000.00	500,000.00	500,000.00	0.00	100%
TOTAL COMPLETED PROJECTS (49)			76,284,544.11	76,255,117.35	76,255,117.35	0.00	100%
GRAND TOTAL COMPLETED/CANCELLED PROJECTS (71)			82,064,909.11	81,313,667.39	81,586,068.39	(272,401.00)	99%

CITY OF HAMILTON CAPITAL PROJECTS TO BE MERGED/ADJUSTED FOR THE PERIOD COVERING JUNE 30, 2018 to SEPTEMBER 30, 2018					
Recommendations					
Appropriated From	Description	Appropriated To	Description	Amount (\$)	LongDescr
Planning & Economic Development					
<i>Transit Program</i>					
4031655940	2016-Transportation Tomorrow Survey	4031755940	2017 Trans Tomorrow Survey	165,740.00	Transfer surplus funds to annual project for closure
Planning & Economic Development Total				\$ 165,740.00	
Public Works (Tax)					
<i>Transit</i>					
5301555500	Mtnc & Storage Facility Expn Study	5301641500	Transit Storage Facility	145,431.60	Merge Projects to consolidate accounts
Public Works (Tax) Total				\$ 145,431.60	
Project Totals				\$ 311,171.60	

**OTTAWA STREET
BUSINESS IMPROVEMENT AREA (BIA)
PROPOSED 2019 OPERATING BUDGET**

Revenue	
BIA Levy	\$133,000
Total Revenues	\$133,000
Expenses	
Insurance	\$3,500
Office Facilities	\$28,500
Contract Workers	\$40,000
Administrative Expenses	\$5,000
Beautification	\$16,500
Marketing/Events	\$23,500
Events/Operational	\$15,000
Office Improvements	\$1,000
Total Expenses	\$133,000



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 19-003

9:30 a.m.

February 21, 2019
Council Chambers
Hamilton City Hall

Present: Councillors C. Collins (Chair), M. Wilson (Vice-Chair), B. Johnson, M. Pearson, L. Ferguson, J. Partridge, A. VanderBeek, and B. Clark

THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 19-003 AND RESPECTFULLY RECOMMENDS:

1. **Development Charges Stakeholders Sub-Committee Report 19-002 (Item 10.1)**
 - (a) **Development Charges By-law Policy – 2019 Development Charges Agriculture / Farm Land Comparators (FCS18062(b)) (City Wide) (Item 7.1)**
 - (i) That Report FCS18062(b) respecting Development Charges By-law Policy – 2019 Development Charges Agriculture / Farm Land Comparators, be received; and,
 - (ii) That the Agricultural / Farm Land Development Charge remain at 100% exempt.
 - (b) **2019 Development Charges By-law Policy (FCS18062(a)) (City Wide) (Item 10.1)**
 1. That staff be directed to include the policy, as outlined below, in the draft DC By-law to be included in the 2019 Development Charges (DC) Background Study:
 - (i) Parking Structures

That the 2019 Development Charges By-law not provide an exemption for commercial parking.

(ii) Covered Sports Field

That the 2019 Development Charges By-law not provide an exemption for covered sports fields.

(iii) Small Industrial Rate

That the 2019 Development Charges By-law not provide a lower rate for small industrial developments.

(iv) Academic – Post Secondary / Not-for-Profit
Elementary/Secondary

(a) That the 2019 Development Charges By-law not provide an Academic Space exemption; and,

(b) That the 2019 Development Charges By-law require documentation from developers to support the mandatory exemption as a Crown agent.

(v) Affordable Housing

That the 2019 Development Charges By-law not provide an exemption for affordable housing.

(vi) Places of Worship

That the 2019 Development Charges By-law provide an exemption for Places of Worship, with clarification that revenue generating space is not exempt.

(vii) Public Hospitals

That the 2019 Development Charges By-law not provide exemptions for public hospitals.

(viii) Downtown Public Art Reserve Voluntary Contributions

That the 2019 Development Charges By-law maintain the current exemption for Downtown Public Art Reserve Voluntary Contributions, with an annual limit of \$250,000 on the contributions that will be accepted by the City under this program.

(ix) Heritage Buildings

That the 2019 Development Charges By-law maintain the current exemption within the existing building envelope

except for sections that are not covered by the Heritage designation.

(x) Redevelopment for Residential Facility

That the 2019 Development Charges By-law maintain the exemption for Redevelopment for Residential Facility.

(xi) Industrial Rate

That the 2019 Development Charges By-law maintain the current exemption, and continue with a 39% reduction, by charging 100% of the water and wastewater charges, and adjusting the percentage charged for services related to a highway component to achieve a combined reduction of 39%.

(xii) Expansion of an Existing Industrial Development

That the 2019 Development Charges By-law maintain the 50% Industrial expansion exemption as written in the 2014 Development Charges By-law, as amended.

(xiii) Transition Policy

That the 2019 Development Charges By-law maintain the Transition Policy tied to building permit applications.

(xiv) Student Residences

That the exemption for Student Residences be maintained in the 2019 Development Charges By-law until June 30, 2020.

(xv) Agriculture

During discussion of Item 7.1, the Committee passed a Motion "That the Agricultural / Farm Land Development Charge remain at 100% exempt", which relates to paragraph 3 of the staff recommendation.

That the 2019 Development Charges By-law redefine the agriculture definition to exclude cannabis growing and processing, and charge the industrial Development Charge rate.

(a) That the 2019 Development Charges By-law not provide an exemption for farm help houses; and,

(b) That the 2019 Development Charges By-law require proof of a farm business registration number to

receive the agriculture Development Charge exemption.

(xvi) New Non-Industrial (Commercial/Institutional) Stepped Rates

That the 2019 Development Charges By-law continue stepped rates for office, excluding medical office; continue stepped rates within the City's CIPA (Community Improvement Plan Areas) and BIA's (Business Improvement Areas); and, remove stepped rates for all other development.

(xvii) Expansion of Existing Non-Industrial (Commercial/Institutional)

That the 2019 Development Charges By-law only provide a 5,000 square feet exemption for office, excluding medical office; and, remove the exemption for all other non-industrial development.

(xviii) Downtown Hamilton CIPA

(a) That the 2019 Development Charges By-law continue to provide a 70% CIPA exemption for major office developments (Class A – greater than 20,000 square feet gross floor area), whether or not the development is a standalone office;

(b) That for other development within the Downtown Hamilton CIPA:

July 6, 2019 – July 5, 2020 exemption	60%
July 6, 2020 – July 5, 2021 exemption	50%
July 6, 2021 – July 5, 2022 exemption	40%
July 6, 2022 – July 5, 2023 exemption	40%
July 6, 2023 – July 5, 2024 exemption	40%

(c) That the 2019 Development Charges By-law maintain the same height limits on exemption use; and,

(d) That the 2019 Development Charges By-law add clarity that the Downtown Hamilton CIPA exemption

cannot be combined/stacked with other Development Charge exemptions and that the Downtown Hamilton CIPA exemption will not be applied if other exemptions result in a lower amount payable.

(xix) Laneway Housing

That the 2019 Development Charges By-law exempt laneway housing.

(xx) Non-industrial Uses Charged Industrial Rate

(a) That the 2019 Development Charges By-law not provide the industrial rate for self storage facilities or hotels; and,

(b) That the 2019 Development Charges By-law provide the industrial rate for film, production and artists' studios.

(xxi) Other Development Charges Policies

(a) That the 2019 Development Charges By-law maintain the ability to offset Development Charges with an ERASE (Environmental Remediation and Site Enhancement Redevelopment Program) grant, and require security through a Development Charge Deferral Agreement; and,

(b) That the 2019 Development Charges By-law, respecting Deferral Agreements, maintain the existing policy and add:

(i) That staff be authorized to negotiate extensions of Development Charges Deferral Agreements of up to two years;

(ii) That staff be authorized to enter into Development Charges Deferral Agreements related to Podium Developments to delay timing and applicable rate of Development Charge payment to the issuance of each structure permit (no time limit); and,

(iii) That staff be authorized to enter into zero interest Development Charge Deferral Agreements where a developer is applying their ERASE grant to offset the Development Charges (no time limit).

2. That the anticipated cost of providing the exemption policy be supported through the Rate and Tax Capital Budgets as well as through allocations from the City's annual operating budget surplus;
3. That staff be directed to prepare the necessary reports and draft by-laws to amend the City's GO Transit By-law 11-174 to be consistent with the policy as outlined in sub-section (a);
4. That the "Meeting with downtown developers regarding the proposed Downtown Community Improvement Project Area Development Charge Exemption" be considered complete and removed from the Outstanding Business List;
5. That "Laneway Housing DC Policy" be considered complete and removed from the Outstanding Business List;
6. That "Review of Downtown and Community Renewal Improvement Program" be considered complete and removed from the Outstanding Business List;
7. That "Including Affordable Housing in the Development Charges Policy Review" be considered complete and removed from the Development Charges Stakeholders Subcommittee Outstanding Business List; and,
8. That "Revise Agriculture Definition in the City's DC By-law" be considered complete and removed from the Outstanding Business List.

2. Grants Sub-Committee Report (Added Item 10.3)

(a) Appointment of Chair and Vice Chair (Item A)

- (i) That Councillor B. Johnson, be appointed as Chair of the Grants Sub-Committee for the 2018-2022 term of Council; and,
- (ii) That Councillor N. Nann, be appointed as Vice Chair of the Grants Sub-Committee for the 2018-2022 term of Council.

(b) 2018 City Enrichment Fund Update (GRA19001) (City Wide) (Item 6.1)

That the overall 2018 City Enrichment Fund surplus (attached as Appendix "A" to the Audit, Finance and Administration Report 19-003), in the amount of \$82,778 be transferred to the City Enrichment Fund Reserve # 112230.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

Council – February 27, 2019

1. DISCUSSION ITEMS - WITHDRAWN

10.2 Governance Review Sub-Committee Report 19-001

This item was withdrawn from the agenda.

2. DISCUSSION ITEMS

10.3 Grants Sub-Committee Report 19-001

The agenda for the February 21, 2019 Audit, Finance and Administration Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) February 7, 2019 (Item 4.1)

The Minutes of the February 7, 2019 meeting of the Audit, Finance and Administration Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

(i) Michael Woloch, respecting hiring practices for Professional Engineers at the City of Hamilton (For a future meeting) (Item 6.1)

The delegation request from Michael Woloch, respecting hiring practices for Professional Engineers at the City of Hamilton, was approved for a future meeting.

(e) PUBLIC HEARINGS / DELEGATIONS (Item 8)

(i) Voislav Bjelajac, respecting a Vacancy Rebate for 2016 (Approved February 7, 2019) (Item 8.1)

Voislav Bjelajac and James Hartl, addressed the Committee respecting a vacancy rebate for 2016, with the aid of a speaking notes. A copy of the speaking notes have been included in the official record.

The delegation from Voislav Bjelajac and James Hartl, respecting a vacancy rebate for 2016, was received.

A copy of the speaking notes are available on the City's website or through the Office of the City Clerk.

Voislav Bjelajac and James Hartl were permitted to address the Committee again, in order to address staff comments.

The subsequent delegation from Voislav Bjelajac and James Hartl, respecting a vacancy rebate for 2016, was received.

That staff be directed to contact the Municipal Property Assessment Corporation (MPAC) to determine what documents were submitted to MPAC from Voislav Bjelajac and James Hartl regarding the property, and report back to the Audit, Finance and Administration Committee.

(f) PRIVATE & CONFIDENTIAL (Item 14)

(i) Closed Session Minutes – February 7, 2019 (Item 14.1)

- (a) The Closed Session Minutes of the February 7, 2019 Audit, Finance and Administration meeting, were approved as presented; and,
- (b) The Closed Session Minutes of the February 7, 2019 Audit, Finance and Administration meeting, remain confidential.

(g) ADJOURNMENT (Item 15)

There being no further business, the Audit, Finance and Administration Committee, adjourned at 10:14 a.m.

Respectfully submitted,

Councillor Collins, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

2018 City Enrichment Fund SUMMARY

Category	No. of Apps	2018 Total Funds Available	2018 Total Payments	Variance
Community Services Total	96	\$ 2,158,510	\$ 2,334,938	-\$ 176,428
Agriculture Total	20	\$ 139,820	\$ 144,361	-\$ 4,541
Environment Total	10	\$ 146,390	\$ 130,813	\$ 15,577
Sport and Active Lifestyles Total	40	\$ 274,120	\$ 290,607	-\$ 16,487
Arts Total	85	\$ 2,725,060	\$ 2,774,757	-\$ 49,697
CCH Total	62	\$ 528,790	\$ 595,484	-\$ 66,694
Total Traditional Grant Requests	313	\$ 5,972,690	\$ 6,270,960	-\$ 298,270
CEF - One time Reserve Funding		298,270		\$ 298,270
Unallocated Balances ¹				
CEF Administration		\$ 50,000	\$ 8,017	\$ 41,983
2018 Uncollected Grants		\$ -	-\$ 36,593	-\$ 36,593
2017 Returned Grants		\$ -	-\$ 4,202	-\$ 4,202
Total City Enrichment Fund		\$ 6,320,960	\$ 6,238,182	\$ 82,778

¹ Refer to Appendix "B" to GRA19001 for line item details.



EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 19-001

1:30 p.m.

Thursday, February 21, 2019

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors S. Merulla (Chair), E. Pauls (Vice-Chair), T. Jackson, N. Nann, and T. Whitehead

**Absent with
Regrets:** Councillor B. Clark – City Business

Also Present: Councillors C. Collins and M. Wilson

THE EMERGENCY & COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 19-001 AND RESPECTFULLY RECOMMENDS:

1. **Fire Department Establishing & Regulating By-Law and Appointments of Fire Chief, Deputy Chiefs, and Provincial Fire Co-ordinator (HSC19005) (City Wide) (Item 7.1)**
 - (a) That Appendix “A” attached to Emergency and Community Services Committee Report 19-001 respecting Hamilton Fire Department Establishing and Regulating By-Law be approved;
 - (b) That By-law No. 68-34 of The Corporation of the City of Hamilton, By-law No. 1915-85 of The Corporation of the City of Stoney Creek, By-law No. 2023, as amended, of The Corporation of the Town of Ancaster, By-law No. 4341-97 of The Corporation of the Town of Dundas, By-law No. 77-89-F of The Township of Flamborough and By-law No. 341-87, as amended, of The Township of Glanbrook be repealed; and,
 - (c) That Appendix “B” attached to Emergency and Community Services Committee Report 19-001 respecting Appointments of Fire Chief, Deputy Chiefs, and Provincial Fire Co-ordinator By-law be approved.

2. Reaching Home: Canada's Homelessness Strategy (HSC19008) (City Wide) (Item 7.2)

That Report HSC19008, respecting Reaching Home: Canada's Homelessness Strategy, be received.

3. National Housing Strategy – Co-Investment Fund (HSC19006) (City Wide) (Item 10.1)

That Report HSC19006, respecting the National Housing Strategy – Co-Investment Fund, be received.

4. Renewal of the Licence Agreement with the Copetown Lions Club for Copetown Hall (HSC19009) (Ward 12) (Item 10.2)

- (a) That the City of Hamilton enter into a five (5) year Licence Agreement with the Copetown Lions Club (CLC) effective March 1, 2019 which permits the CLC to continue to maintain and operate the Copetown Community Hall and surrounding sports fields as a banquet and event facility at the nominal rate of \$1 per year;
- (b) That the Licence Agreement include a clause permitting up to two (2) extensions, each up to five (5) additional years at the discretion of the General Manager of Healthy and Safe Communities Department; and,
- (c) That the General Manager of Healthy and Safe Communities Department be authorized to execute, on behalf of the City of Hamilton, this Licence Agreement, as well as any ancillary and extension agreements, in a form satisfactory to the City Solicitor.

5. Seniors' Use of Food Banks (HSC19012) (City Wide) (Item 10.3)

That Report HSC19012, respecting Seniors' Use of Food Banks, be received.

6. Social Infrastructure Funding for 30 Sanford Avenue Computer Lab and Classes (Item 11.1)

WHEREAS, there is an ongoing need for Ward 3 senior residents living in CityHousing at 30 Sanford Avenue to provide access to technology and equipment to upgrade their skills;

WHEREAS, the tenants have partnered with Hamilton Association for Residential and Recreational Redevelopment Programs (HARRRP) to extend training opportunities to senior residents throughout Ward 3; and,

WHEREAS, the upgrade and repair of a 9-laptop computer lab, printer and software has been costed out to \$5,000;

THEREFORE, BE IT RESOLVED:

- (a) That \$5,000 for the upgrade and repair of a 9-laptop computer lab, printer and software for the Ward 3 senior residents living in CityHousing at 30 Sanford Avenue, to be funded from the Ward 3 Area Rating Discretionary Account-Social Infrastructure 3301809300, be approved; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

7. Establishing a Gender and Equity Lens on Housing Services (Item 11.2)

WHEREAS, the Federal Government uses a Gender and Equity Based Analysis (GBA+) to inform the flow of federal housing dollars and has mandated that 25% of National Housing Strategy Investments, or \$10B of a total of \$40B will specifically fund housing initiatives which meet the unique needs of Women and their families;

WHEREAS, the experience of homelessness and precarious housing in Hamilton is different for women and the need to increase stock and space for a continuum of Women's housing options are both well documented;

WHEREAS, the General Manager of Healthy and Safe Communities stated at General Issues Committee on Jan 18, 2019, that "the pressure on the shelter providers for women is more acute than men's and we need to reflect on how we better respond to this than hotels";

WHEREAS, the City does not have a consistent gender and equity lens on housing and shelter services. But there is measurable benefit in applying one given the difference in experience and added vulnerability of homelessness for women, transwomen and non-binary people;

WHEREAS, women are a fast-growing homeless population;

WHEREAS, the City has a current waitlist for housing of 6,139, and we may presume that near half are women;

WHEREAS, the absence of a gendered lens may impact our ability as a city to secure federal funding in the future; and,

WHEREAS, the YWCA Ottawa Street Proposal to the City of Hamilton for Investment in Affordable Housing Program was approved by Hamilton City

Council, supported by the Ward 4 East Hamilton Community and recommended to the Ministry of Housing for funding;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to develop and integrate a consistent gender & equity framework, inclusive of evaluative tools, to the City's Housing & Homelessness Strategy and service delivery; and,
- (b) That staff identify projects, both existing and new, which fit the GBA+ requirements of the National Housing Strategy Investment program, to ensure that the City of Hamilton is serving gendered and equity seeking populations adequately, and to increase Hamilton's opportunities to receive investment from the Federal Fund.
- (c) That staff report back to the Emergency & Community Services Committee on what the City of Hamilton has done to contribute to, inform, design, and coordinate housing solutions for women in Hamilton.

8. Hill Park Pickleball Courts Renovation (Item 11.3)

WHEREAS, Pickleball is one of the fastest growing sports among adults and seniors in North America;

WHEREAS, the City of Hamilton converted two tennis courts at the Hill Park Recreation Centre into Pickleball courts for a one year trial in 2015;

WHEREAS, the Pickleball courts at the Hill Park Recreation Centre are well used and are home to Pickleball Hamilton; and,

WHEREAS, the Pickleball courts are in need of renovations for them to remain safe for play in 2019;

THEREFORE, BE IT RESOLVED:

- (a) That funding for the renovations of the Hill Park Recreation Centre Pickleball courts in the amount of \$40,000 be funded from the Ward 7 Area Rating Reserve account (#108057).
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

9. Hamilton Housing Summit (Added Item 11.4)

WHEREAS, the City of Hamilton's rental and ownership housing market has experienced tremendous change over the last decade;

WHEREAS, rising housing costs have created serious challenges for individuals and families, whether they rent or own their own homes;
WHEREAS, the City of Hamilton is committed to being the best place to raise a child and age successfully;

WHEREAS, the City of Hamilton is committed to finding innovative and creative ways to address affordable housing; and,

WHEREAS, the City of Hamilton wants to engage community partners and subject matter experts to participate in the conversation to proactively address these matters;

THEREFORE, BE IT RESOLVED:

- (a) That the General Manager of the Healthy and Safe Communities Department be directed to plan and execute a Hamilton Housing Summit through which members of Council and the public can hear directly from Community partners and subject matter experts on the challenges being faced in the housing sector, and any efforts that governments of all levels can make to support the housing industry, to be held no later than June 28, 2019;
- (b) That staff in the Housing Services Division and Clerks Office work with the Mayor and the Chair of the Emergency and Community Services Committee to finalize the format and agenda for the Summit;
- (c) That the Mayor write to Hamilton's MPs, and MPPs, to invite them to attend the Summit;
- (d) That the Summit be open to members of the public who wish to make delegations;
- (e) That the costs associated with the Hamilton Housing Summit be funded from the Housing Services Division, up to a maximum of \$5,000; and,
- (f) That staff be directed to report to the Emergency and Community Services Committee with a summary of the Hamilton Housing Summit, along with recommendations for a longer term Engagement Strategy with the Federal and Provincial governments, by September 30, 2019.

10. Church of the Nativity Community Garden (Ward 4) (Added Item 11.5)

- (a) That \$5,000 be funded from the Ward 4 Discretionary account (#3301809400), to cover the costs associated with building a community garden at 1831 King Street East be approved; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

11. Expanding Housing and Support Services for Women (Added Item 11.6)

WHEREAS, the City of Hamilton's rental housing market has experienced significant change over the last decade;

WHEREAS, the local demand for affordable housing and supportive housing has grown at a faster pace than supply;

WHEREAS, Hamilton's limited housing supply and long Social Housing Waitlist are contributing factors to the increased need for shelter services;

WHEREAS, women's shelters in the City of Hamilton regularly exceed capacity, forcing them to turn away women on a frequent basis;

WHEREAS, it is well documented that abuse and domestic violence are the primary causes of homelessness for women;

WHEREAS, it is estimated that one third of homeless women have been physically and/or sexually assaulted while living on the street;

WHEREAS, members of the LGBTQ2 community are estimated to be over-represented among the homeless, with transgendered women being particularly over-represented as a result of exclusion; and,

WHEREAS, Intersections of identities such as race, sexual orientation, and gender expression create unique experiences of housing instability and homelessness. As a result, transgender youth and adults, who identify as or express a gender that is different from their birth sex, can experience difficulties in obtaining adequate and safe shelter;

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton investigate increasing the capacity of local women's housing and support services to fulfill the short, medium and long term need for increased services for women;

- (b) That City staff report back on the feasibility of implementing non discrimination policies and practices in emergency shelters that protects people on the basis of gender identity or expression;
- (c) That a Sub-Committee of Council (Expanding Housing and Support Services for Women Sub-Committee) be formed to address the supply and provision of women’s housing and support services; and,
- (d) That the Sub-Committee report back to the Emergency and Community Services Committee prior to the 2020 Capital and Operating Budget processes with recommendations that seek to address service level shortfalls.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. DELEGATION REQUESTS (Items 6.2 to 6.5)

- 6.2 Medora Uppal and Amy Deschamps, YWCA Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting)
- 6.3 Tessa Mcfadzean, Good Shepherd Centres, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting)
- 6.4 Sara Mayo, Social Planning and Research Council of Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting)
- 6.5 Katherine Kalinowski, Women's Housing Planning Collaborative, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting). Katherine Kalinowski was not able to be in attendance, but has provided a video entitled “Invisible”

2. CONSENT ITEMS (Item 7.2)

- 7.2 Reaching Home: Canada's Homelessness Strategy (HSC19008) (City Wide)

3. NOTICES OF MOTION (Items 12.1 & 12.2)

- 12.1 Hamilton Housing Summit

12.2 Church of the Nativity Community Garden (Ward 4)

12.3 Expanding Housing and Support Services for Women

The agenda for the February 21, 2019 Emergency and Community Services Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) January 17, 2019 (Item 4.1)

The Minutes of the January 17, 2019 meeting of the Healthy and Safe Communities Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

(i) Raven Bridges, respecting Housing Issues Crisis (for a future meeting) (Item 6.1)

The delegation request, submitted by Raven Bridges, respecting a Housing Issues Crisis, was approved for a future meeting.

(ii) Medora Uppal and Amy Deschamps, YWCA Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting) (Added Item 6.2)

The delegation request, submitted by Medora Uppal and Amy Deschamps, YWCA Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was approved for today's meeting.

(iii) Tessa Mcfadzean, Good Shepherd Centres, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting) (Added Item 6.3)

The delegation request, submitted by Tessa Mcfadzean, Good Shepherd Centres, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was approved for today's meeting.

- (iv) **Sara Mayo, Social Planning and Research Council of Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting) (Added Item 6.4)**

The delegation request, submitted by Sara Mayo, Social Planning and Research Council of Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was approved for today's meeting.

- (v) **Katherine Kalinowski, Women's Housing Planning Collaborative, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (for today's meeting) (Added Item 6.5)**

The delegation request, submitted by Katherine Kalinowski, Women's Housing Planning Collaborative, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was approved for today's meeting.

(e) PUBLIC HEARINGS/DELEGATIONS (Item 8)

- (i) **Kevin Gonci, Hamilton Collaborative Partnership Group (HCPG), respecting a Community Hub Proposal/Multi-Sport Indoor Facility Development (Approved by the Healthy & Safe Communities Committee on December 17, 2018) (Item 8.1)**

Kevin Gonci, Hamilton Collaborative Partnership Group (HCPG), addressed the Committee respecting a Community Hub Proposal/Multi-Sport Indoor Facility Development, with the aid of a presentation and handouts. The presentation and handouts have been included in the official record.

The presentation and handouts from Kevin Gonci, Hamilton Collaborative Partnership Group (HCPG), respecting a Community Hub Proposal/Multi-Sport Indoor Facility Development, were received.

A copy of the presentation and handouts are available on the City's website or through the Office of the City Clerk.

WHEREAS, the Hamilton Collaborative Partnership Group have completed a feasibility study and business for the design and construction of a new 275, 000 square foot Multi-Sport Indoor Facility in Hamilton;

WHEREAS, the new facility will be comprised of an indoor 200 metre track, 6-8 multi –court areas, high performance training space, community meeting rooms and office and retail spaces;

WHEREAS, the new facility is intended to support many sports organizations and community groups with a state of the art sports facility;

WHEREAS, the Hamilton Collaborative Partnership Group are in the process to formalize community partnerships in an effort to move this project forward; and,

WHEREAS, the Hamilton Collaborative Partnership Group has requested that the City of Hamilton become a partner for the development of this project;

THEREFORE, BE IT RESOLVED:

That staff be directed to meet the Hamilton Collaborative Partnership Group and report back to the Emergency and Community Services Committee with any and all options being explored including the feasibility of the City of Hamilton partnering with this group.

(ii) Medora Uppal and Amy Deschamps, YWCA Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (Approved by the Emergency and Community Services Committee on February 21, 2019) (Added Item 8.2)

Medora Uppal and Amy Deschamps, YWCA Hamilton, addressed the Committee respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services.

The Delegation from Medora Uppal and Amy Deschamps, YWCA Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was received.

For disposition of this matter, refer to Item 7 and (f)(i).

(iii) Tessa Mcfadzean, Good Shepherd Centres, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (Approved by the Emergency and Community Services Committee on February 21, 2019) (Added Item 8.3)

Tessa Mcfadzean, Good Shepherd Centres, addressed the Committee respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services.

The Delegation from Tessa Mcfadzean, Good Shepherd Centres, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was received.

For disposition of this matter, refer to Item 7 and (f)(i).

- (iv) **Sara Mayo, Social Planning and Research Council of Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (Approved by the Emergency and Community Services Committee on February 21, 2019) (Added Item 8.3)**

Sara Mayo, Social Planning and Research Council of Hamilton, addressed the Committee respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, with the aid of a presentation and handouts. The presentation and handouts have been included in the official record.

The presentation and handouts from Sara Mayo, Social Planning and Research Council of Hamilton, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, were received.

A copy of the presentation and handouts are available on the City's website or through the Office of the City Clerk.

For disposition of this matter, refer to Item 7 and (f)(i).

- (v) **Katherine Kalinowski, Women's Housing Planning Collaborative, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services (Approved by the Emergency and Community Services Committee on February 21, 2019) (Added Item 8.3)**

Katherine Kalinowski, Women's Housing Planning Collaborative, was not able to be in attendance and submitted a video entitled "Invisible". The video can be accessed via the following link: <https://vimeo.com/247279536/f377a68e50>

The video submission from Katherine Kalinowski, Women's Housing Planning Collaborative, respecting Item 11.2 - Establishing a Gender and Equity Lens on Housing Services, was received.

For disposition of this matter, refer to Item 7 and (f)(i).

(f) MOTIONS (Item 11)

- (i) **Establishing a Gender and Equity Lens on Housing Services (Item 11.2)**

WHEREAS, the Federal Government uses a Gender and Equity Based Analysis (GBA+) to inform the flow of federal housing dollars and has mandated that 25% of National Housing Strategy Investments, or \$10B of a total of \$40B will specifically fund housing initiatives which meet the unique needs of Women and their families;

WHEREAS, the experience of homelessness and precarious housing in Hamilton is different for women and the need to increase stock and space for a continuum of Women's housing options are both well documented;

WHEREAS, the General Manager of Healthy and Safe Communities stated at General Issues Committee on Jan 18, 2019, that "the pressure on the shelter providers for women is more acute than men's and we need to reflect on how we better respond to this than hotels";

WHEREAS, the City does not have a consistent gender and equity lens on housing and shelter services. But there is measurable benefit in applying one given the difference in experience and added vulnerability of homelessness for women, transwomen and non-binary people;

WHEREAS, women are a fast-growing homeless population;

WHEREAS, the City has a current waitlist for housing of 6,139, and we may presume that near half are women;

WHEREAS, the absence of a gendered lens may impact our ability as a city to secure federal funding in the future; and,
WHEREAS, a winning model in Hamilton, led by YWCA Hamilton was recently awarded \$10M in funding for affordable housing for women-led households and women with developmental disabilities;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to develop and integrate a consistent gender & equity framework, inclusive of evaluative tools, to the City's Housing & Homelessness Strategy and service delivery; and,
- (b) That staff identify projects, both existing and new, which fit the GBA+ requirements of the National Housing Strategy Investment program, to ensure that the City of Hamilton is serving gendered and equity seeking populations adequately, and to increase Hamilton's opportunities to receive investment from the Federal Fund.

The Motion, respecting Establishing a Gender and Equity Lens on Housing Services, was amended by adding sub-section (c) to the recommendations and deleting the last WHEREAS statement in its entirety and replacing it to read as follows:

WHEREAS, the Federal Government uses a Gender and Equity Based Analysis (GBA+) to inform the flow of federal housing dollars and has mandated that 25% of National Housing Strategy Investments, or \$10B of

a total of \$40B will specifically fund housing initiatives which meet the unique needs of Women and their families;

WHEREAS, the experience of homelessness and precarious housing in Hamilton is different for women and the need to increase stock and space for a continuum of Women's housing options are both well documented;

WHEREAS, the General Manager of Healthy and Safe Communities stated at General Issues Committee on Jan 18, 2019, that "the pressure on the shelter providers for women is more acute than men's and we need to reflect on how we better respond to this than hotels";

WHEREAS, the City does not have a consistent gender and equity lens on housing and shelter services. But there is measurable benefit in applying one given the difference in experience and added vulnerability of homelessness for women, transwomen and non-binary people;

WHEREAS, women are a fast-growing homeless population;

WHEREAS, the City has a current waitlist for housing of 6,139, and we may presume that near half are women;

WHEREAS, the absence of a gendered lens may impact our ability as a city to secure federal funding in the future; and,

~~WHEREAS, a winning model in Hamilton, led by YWCA Hamilton was recently awarded \$10M in funding for affordable housing for women-led households and women with developmental disabilities~~

WHEREAS, the YWCA Ottawa Street Proposal to the City of Hamilton for Investment in Affordable Housing Program was approved by Hamilton City Council, supported by the Ward 4 East Hamilton Community and recommended to the Ministry of Housing for funding;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to develop and integrate a consistent gender & equity framework, inclusive of evaluative tools, to the City's Housing & Homelessness Strategy and service delivery; and,
- (b) That staff identify projects, both existing and new, which fit the GBA+ requirements of the National Housing Strategy Investment program, to ensure that the City of Hamilton is serving gendered and equity seeking populations adequately, and to increase Hamilton's opportunities to receive investment from the Federal Fund.

- (c) *That staff report back to the Emergency & Community Services Committee on what the City of Hamilton has done to contribute to, inform, design, and coordinate housing solutions for women in Hamilton.*

For disposition of this matter, refer to Item 7.

(g) NOTICES OF MOTION (Item 12)

Councillor Merulla relinquished the Chair to introduce three Notices of Motion.

(i) Hamilton Housing Summit (Added Item 12.1)

Councillor Merulla introduced a Notice of Motion respecting a Hamilton Housing Summit.

The Rules of Order were waived to allow for the introduction of a Motion respecting a Hamilton Housing Summit.

For disposition of this matter, refer to Item 9.

(ii) Church of the Nativity Community Garden (Ward 4) (Added Item 12.2)

Councillor Merulla introduced a Notice of Motion respecting a Church of the Nativity Community Garden (Ward 4).

The Rules of Order were waived to allow for the introduction of a Motion respecting a Church of the Nativity Community Garden (Ward 4).

For disposition of this matter, refer to Item 10.

(iii) Expanding Housing and Support Services for Women (Added Item 12.3)

Councillor Merulla introduced a Notice of Motion respecting Expanding Housing and Support Services for Women.

The Rules of Order were waived to allow for the introduction of a Motion respecting Expanding Housing and Support Services for Women.

For disposition of this matter, refer to Item 11.

Councillor Merulla assumed the Chair.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

The following amendments to the Emergency and Community Services Committee's Outstanding Business List, were approved:

(a) Items to be added:

- (i) Requiring the City of Hamilton to be More Accessible to the Hearing Impaired (Motion)

As per Item (j)(i)(c) of H&SC Report 18-010, this Item was referred to the Public Works Committee. It is recommended that this item remain under the purview of the Emergency & Community Services Committee and that the Department responsible for preparing the report back to Committee be updated instead.

(b) Items requiring a new due date:

- (i) Endorsement of Report "The Right to an Adequate Standard of Living: An Update to the 2006 Report" to the United Nations Committee on Economic, Social and Cultural Rights in Geneva (Delegation)

Item on OBL: Y

Current Due Date: Q4 2017

Proposed New Due Date: March 21, 2019

- (ii) Hamilton Youth Engagement Collaboration (CES15056(b))

Item on OBL: UU

Current Due Date: March 21, 2019

Proposed New Due Date: May 2, 2019

- (iii) Funding Requests from Agencies

Item on OBL: CCC

Current Due Date: February 7, 2019

Proposed New Due Date: March 21, 2019

- (iv) Senior's Increased Use of Food Banks

Item on OBL: LLL

Current Due Date: January 17, 2019

Proposed New Due Date: February 21, 2019

(c) Items to be removed:

- (i) Senior's Increased Use of Food Banks

Item 10.3 on today's agenda - Report HSC19012

Item on OBL: LLL

Council – February 27, 2019

(i) ADJOURNMENT (Item 15)

There being no further business, the Emergency and Community Services Committee adjourned at 4:33 p.m.

Respectfully submitted,

Councillor S. Merulla
Chair, Healthy and Safe Communities Committee

Alicia Davenport
Legislative Coordinator
Office of the City Clerk

Authority: Item
Report
CM:
Ward: City Wide

Bill No.

**CITY OF HAMILTON
BY-LAW NO.**

**To Establish, Maintain and Operate Hamilton Fire Department
and to Repeal:**

**By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook.**

WHEREAS pursuant to section 5 of the Fire Protection and Prevention Act, 1997, the City of Hamilton may establish, maintain and operate a fire department.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

Definitions

1. In this By-law:

"Act" means the Fire Protection and Prevention Act, 1997 as may be amended from time to time, and includes any successor legislation and any regulations made thereunder including the Ontario Fire Code;

"City" means the municipal corporation of the City of Hamilton or the geographic area of the City of Hamilton as the context requires;

"City Manager" means the City Manager of the City of Hamilton;

"Council" means the council of the City of Hamilton;

"Deputy Fire Chief" means the person or persons appointed as a Deputy Fire Chief by Council and who may act on behalf of the Fire Chief in the case of an absence or vacancy in the office of Fire Chief;

"Division" means a division of Hamilton Fire Department as provided for in this By-law;

"Fire Chief" means the person appointed by Council as Fire Chief for the City under the Act;

To Establish, Maintain and Operate Hamilton Fire Department
and to Repeal:

By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook.

"Fire Department" means the City of Hamilton Fire Department;

"fire protection services" includes:

- (a) fire suppression, fire prevention, fire safety education;
- (b) rescue and hazardous materials response;
- (c) emergency first response services in accordance with the tiered-response agreement with Hamilton Paramedic Services.
- (d) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels;
- (e) communication in respect of any matter described in (a)-(d);
- (f) training of persons involved in the provision of any services described in (a)-(e) in accordance with National Fire Protection Association (NFPA) standards; and
- (g) delivery of all of those services described in (a)-(f) above.

"member" means a person employed in or appointed to the Fire Department and assigned to undertake fire protection services and includes full-time and volunteer firefighters;

"officer" means the Fire Chief, Deputy Fire Chief(s), Assistant Deputy Chief(s), Platoon Chief(s), and Divisional Chief(s);

"volunteer firefighter" means a member who provides fire protection services and who are paid on an on-call basis.

Establishment

2. The Fire Department is established under the direction of the Fire Chief to provide fire protection services.
Composition

3. The Fire Department shall consist of the Fire Chief and such officers, members and administrative support staff as considered necessary by Council to perform fire protection services.

Organization

4. Hamilton Fire Department shall be organized into the following Divisions:
 - (a) Administration;

To Establish, Maintain and Operate Hamilton Fire Department
and to Repeal:

By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook.

- (b) Communications;
 - (c) Fire Operations – Full Time and Volunteer;
 - (d) Fire Prevention;
 - (e) Training;
 - (f) Mechanical; and,
 - (g) Emergency Management.
5. The Fire Chief, with the prior written approval of the City Manager, may reorganize or eliminate Divisions or establish other Divisions or may do any or all of these matters or any combination thereof as may be required to ensure the proper administration and operation of Hamilton Fire Department.
6. (a) Each Division of the Fire Department is the responsibility of the Fire Chief and is under the direction of the Fire Chief or an officer designated by the Fire Chief.
- (b) Officers shall report to the Fire Chief on activities within the Division under their supervision and shall carry out all orders of the Fire Chief.
7. Where the Fire Chief designates a member to act in place of an officer in the Fire Department, such member, when so acting, shall have all of the powers and shall perform all duties of the officer replaced.

Responsibilities of the Fire Chief

8. The Fire Chief shall have all the rights, powers and duties assigned to a Fire Chief under the Act and shall ensure compliance with the Act.
9. The Fire Chief is responsible for the proper administration and operation of the Fire Department.
10. The Fire Chief shall be authorized to make such general orders, policies, procedures, rules and regulations and to take such other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department and the effective management of fire protection services for the City and for the prevention, control and extinguishment of fires, the protection of life and property and the management of emergencies and without restricting the generality of the foregoing;

To Establish, Maintain and Operate Hamilton Fire Department
and to Repeal:

By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook.

- (a) For the care and protection of all property belonging to the City that are utilized by the Fire Department;
 - (b) For arranging for the provision and allotment of strategic staffing and facilities, apparatus, equipment, materials, services and supplies for the Fire Department;
 - (c) For the development and implementation of automatic aid, mutual aid and other fire protection and emergency service agreements within the City's borders and/or within the municipal borders of adjoining municipalities upon the approval of Council;
 - (d) For determining and establishing the qualifications and criteria for employment or appointment, and the duties of, all members of the Fire Department;
 - (e) For the conduct and the discipline of members of the Fire Department;
 - (f) For preparing, and upon approval by Council, implementing and maintaining a departmental fire service plan and program for the Corporation;
 - (g) For keeping an accurate record of all fires, rescues and emergencies responded to by the Fire Department and reporting of same to the Office of the Fire Marshal and the public as required by the Act;
 - (h) For keeping such other records as may be required by Council, the City, and the Act;
 - (i) For preparing and presenting an annual report of the Fire Department to Council;
 - (j) For preparing and submitting to Council the annual budget estimates for the Fire Department for its approval; and
 - (k) For exercising control over the budget approved by Council for the Fire Department.
11. The Fire Chief shall regularly review and update the standard operating procedures and guidelines, general orders and rules referred to in section 10 as required.

Authority to Leave City Limits

12. The Fire Department shall not respond to calls with respect to a fire or emergency outside of the limits of the City except with respect to a fire or emergency:
- (a) that in the opinion of the Fire Chief or designate threatens property situated outside the City that is owned or occupied by the City;
 - (b) in a municipality with which an approval agreement has been entered into to provide fire protection services which include automatic aid;

To Establish, Maintain and Operate Hamilton Fire Department
and to Repeal:

By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook.

- (c) on property where an approved agreement has been entered into with any person or corporation to provide fire protection services;
- (d) in a municipality authorized to participate in the Province of Ontario Mutual Aid Plan and mutual aid program or any other similar reciprocal plan or program; or
- (e) in the opinion of the Fire Chief or designate requires immediate action to preserve and protect life or property and the appropriate fire department is notified to respond and assume command or to establish alternative measures acceptable to the Fire Chief or designate.

Short Title

13. This By-law may be referred to as the "Hamilton Fire Department Establishing and Regulating By-law".

Repeal and Enactment

14. By-law No. 68-34, as amended, of The Corporation of the City of Hamilton, By-law No. 1915-85 of The Corporation of the City of Stoney Creek, By-law No. 2023, as amended, of The Corporation of the Town of Ancaster, By-law No. 4341-97 of The Corporation of the Town of Dundas, By-law No. 77-89-F of The Township of Flamborough and By-law No. 341-87, as amended, of The Township of Glanbrook are repealed.
15. This By-law comes into force on the date of its passing.

PASSED this _____, _____, _____

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Authority: Item
Report:
CM:
Ward: City Wide

Bill No.

**CITY OF HAMILTON
BY-LAW NO.**

**Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire
Co-ordinator pursuant to the Hamilton Fire Department Establishing and
Regulating By-law No. XXX**

WHEREAS pursuant to Subsection 6(1) of the *Fire Protection and Prevention Act, 1997* the Council of the City of Hamilton shall appoint a Fire Chief for the Fire Department;

WHEREAS the Council of the City of Hamilton passed the Hamilton Fire Department Establishing and Regulating By-law No. XX at its meeting held on XXX;

WHEREAS Council wishes to appoint certain persons as Fire Chief and Deputy Fire Chief pursuant to the *Fire Protection and Prevention Act, 1997* and the Hamilton Fire Department Establishing and Regulating By-law No. XX; and,

WHEREAS Council authorizes the Hamilton Fire Department to participate in the Province of Ontario Mutual Aid Plan and endorses the Fire Chief and Deputy Fire Chief(s) being appointed as fire co-ordinator and alternate fire co-ordinator(s) under the authority of the *Fire Protection and Prevention Act, 1997* by the Ontario Fire Marshal.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. The person listed in Schedule "A" is appointed as the Fire Chief for the City of Hamilton until such time as that appointment is terminated or a successor is appointed;
2. The person(s) listed in Schedule "B" is appointed as the Deputy Fire Chief for the City of Hamilton until such time as that appointment is terminated or a successor is appointed;
3. Schedules "A" and "B" form part of this By-law.

Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire Co-ordinator pursuant to the Hamilton Fire Department Establishing and Regulating By-law No. XXX

PASSED this _____, 2019

F. Eisenberger
Mayor

Janet Pilon
Acting City Clerk

Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire Co-ordinator pursuant to the Hamilton Fire Department Establishing and Regulating By-law No. XXX

FIRE CHIEF

Cunliffe, David R.

SCHEDULE "B"

Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire Co-ordinator pursuant to the Hamilton Fire Department Establishing and Regulating By-law No. XXX

DEPUTY FIRE CHIEF

Moss, Randy

Verbeek, John



PUBLIC WORKS COMMITTEE REPORT 19-003

9:30 a.m.

Friday, February 22, 2019

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors L. Ferguson (Chair), J.P. Danko (Vice-Chair), C. Collins, J. Farr, T. Jackson, S. Merulla, N. Nann, E. Pauls, M. Pearson, A. VanderBeek, and T. Whitehead

THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 19-003 AND RESPECTFULLY RECOMMENDS:

1. Intersection Control List (PW19001) (Wards 2, 3, 8, 9, 10, and 12) (Item 7.1)

That the appropriate By-law be presented to Council to provide traffic control as follows:

Intersection		Stop Control Direction		Class	Comments / Petition	Ward
Street 1	Street 2	Existing	Requested			
Section "A" Ancaster						
(a)	Amberly Boulevard	Concerto Court	SB	All	A	Converting to all-way stop – Cllr approved 12
Section "D" Glanbrook						
(b)	Pinehill Drive	Hyslop Avenue	NB	EB/WB	B	Converting to all-way stop – Cllr approved 9
Section "E" Hamilton						
(c)	Murray Street	Catharine Street	NB/SB	ALL	A	Converting to all-way stop – Cllr approved 2
(d)	MacNab Street	Vine Street	EB/WB	ALL	A	Converting to all-way stop – Cllr approved 2
(e)	Dunsmure Road	Belview Avenue	EB/WB	ALL	A	Converting to all-way stop – Cllr approved 3

Intersection		Stop Control Direction		Class	Comments / Petition	Ward	
Street 1	Street 2	Existing	Requested				
(f)	Hudson Court	Columbia Drive	NC	SB	A	Housekeeping – missing t-type stop sign	8
Section “F” Stoney Creek							
(g)	Sunvale Place	Waterford Crescent	NB/SB	ALL	A	Converting to all-way stop – Cllr approved	10

Legend

No Control Existing (New Subdivision) - **NC**

Intersection Class: **A** - Local/Local **B** - Local/Collector **C** - Collector/Collector

2. Proposed Permanent Closure and Sale of a Portion of Public Unassumed Alley Abutting 46 Ferguson Avenue South, Hamilton (PW19016) (Ward 2) (Item 8.2)

That the application of the owner of 46 Ferguson Avenue South, Hamilton, to permanently close and purchase a portion of the unassumed alleyway running East/West and abutting the North side of 46 Ferguson Avenue, Hamilton, (“Subject Lands”), as shown on Appendix "A" and Appendix “B” to Public Works Committee Report 19-003, be approved, subject to the following conditions:

- (a) That the applicant makes an application to the Ontario Superior Court of Justice, under Section 88 of the Registry Act, for an order to permanently close the Subject Lands, if required by the City, subject to:
 - (i) The General Manager of Public Works, or designate, signing the appropriate documentation to obtain any required court order; and
 - (ii) The documentation regarding any required application to the Ontario Superior Court of Justice being prepared by the applicant, to the satisfaction of the City Solicitor;
- (b) That the applicant be fully responsible for the deposit of a reference plan in the proper land registry office, and that said plan be prepared by an Ontario Land Surveyor, to the satisfaction of the Manager, Geomatics and Corridor Management Section, and that the applicant also deposit a reproducible copy of said plan with the Manager, Geomatics and Corridor Management Section;
- (c) That, subject to any required application to the Ontario Superior Court of Justice to permanently close the Subject Lands being approved:

- (i) The City Solicitor be authorized and directed to prepare all necessary by-laws to permanently close and sell the alleyway, for enactment by Council;
- (ii) The Real Estate Section of the Planning and Economic Development Department be authorized and directed to sell the closed alleyway to the owners of 46 Ferguson Avenue South, Hamilton, as described in Report PW19016, in accordance with the City of Hamilton Sale of Land Policy By-law 14-204;
- (iii) The City Solicitor be authorized to complete the transfer of the Subject Lands to the owners of 46 Ferguson Avenue South, Hamilton, pursuant to an Agreement of Purchase and Sale or Offer to Purchase as negotiated by the Real Estate Section of the Planning and Economic Development Department;
- (iv) The City Solicitor be authorized and directed to register a certified copy of the by-laws permanently closing and selling the alleyway in the proper land registry office;
- (v) The Public Works Department publish any required notice of the City's intention to pass the by-laws and/or permanently sell the closed alleyway pursuant to City of Hamilton Sale of Land Policy By-law 14-204;
- (d) That the applicant enters into agreements with any Public Utility requiring easement protection;
- (e) That the applicant enters into private agreements with those property owners abutting the Subject Lands, to allow those property owners unobstructed access to their properties over the Subject Lands; and,
- (f) That the City of Hamilton retain any necessary road widenings to the satisfaction of the Manager, Geomatics and Corridor Management in accordance with the City of Hamilton Official Plan, which according to the City of Hamilton Official Plan, the necessary widening shall be 2.591 meters.

3. Proposed Permanent Closure and Sale of a Portion of Vansitmart Avenue, Hamilton (PW19018) (Ward 4) (Item 8.3)

That the application from Vanpark Imported Automobiles Inc. ("Applicant"), to permanently close and purchase a portion of Vansitmart Avenue, Hamilton ("Subject Lands"), as shown on Appendix "C" and Appendix "D" to Public Works Committee Report 19-003, be approved, subject to the following conditions:

- (a) That the City Solicitor be authorized and directed to prepare all necessary by-laws to permanently close and sell the highway, for enactment by Council;
- (b) That the Real Estate Section of the Planning and Economic Development Department be authorized and directed to sell the closed highway to the Applicant, in accordance with the City of Hamilton Sale of Land Policy By-law 14-204;
- (c) The City Solicitor be authorized to complete the transfer of the Subject Lands to the Applicant pursuant to an Agreement of Purchase and Sale or Offer to Purchase as negotiated by the Real Estate Section of the Planning and Economic Development Department;
- (d) That the City Solicitor be authorized and directed to register a certified copy of the by-law(s) permanently closing and selling the highway in the proper land registry office;
- (e) That the Public Works Department publish any required notice of the City's intention to pass the by-laws and/or permanently sell the closed highway pursuant to the City of Hamilton Sale of Land Policy By-law 14-204;
- (f) That the Applicant enters into agreements with any Public Utility requiring easement protection;
- (g) That the Applicant be fully responsible for the deposit of a reference plan in the proper land registry office, and that said plan be prepared by an Ontario Land Surveyor to the satisfaction of the Manager, Geomatics and Corridor Management Section, and that the applicant also deposit a reproducible copy of said plan with the Manager, Geomatics and Corridor Management Section; and,
- (h) That the City of Hamilton retain any necessary road widenings to the satisfaction of the Manager, Geomatics and Corridor Management Section in accordance with the City of Hamilton's Official Plan.

4. Blue Box Recyclable Materials Alternate Technologies (Added Item 8.4)

WHEREAS, the City of Hamilton (City) is preparing to issue a Request for Proposals (RFP) for the recycling of blue box recyclables within the next month;

WHEREAS, recyclable material alternative technology providers have expressed an interest in bidding on the City's blue box processing needs;

WHEREAS, it takes a minimum of 6 months to evaluate alternative technologies for the processing of blue box recyclables; and,

WHEREAS, there is a requirement to issue the RFP to avoid service interruptions to City residents;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to issue a RFP for the processing of blue box recyclables as intended but that the term not exceed two years plus up to three optional one year contracts, and;
- (b) That staff immediately start the process of developing and issuing a Request for Expression of Interest (RFI) for alternative technology providers to submit their interest in processing the City's blue box recyclables that would potentially lead to another procurement process and contract to commence at the conclusion of the 2 year plus up to three optional one year contracts, subject to Council approval.

5. Appropriation Transfer of Funds for Parkdale Ave N & Steel City Court -2019 Reconstruction Project (PW19019) (Ward 4) (Item 10.1)

- (a) That the General Manager of Public Works be authorized and directed to proceed with the tender and award of C15-13-18 (HW) to Deso Construction Limited in the amount of \$4,773,280.66 (not including Contingency and Non-Refundable HST) as identified in Appendix "E" to Public Works Committee Report 19-003;
- (b) That an appropriation adjustment be approved to increase Capital Project ID 4031919117 (Parkdale – Burlington to north end & Steel City Court) by \$873,000 from \$2,450,000 to \$3,323,000 and that this increase be funded by a transfer from Project ID 4031711016 (2017 Asset Preservation program); and,
- (c) That Capital Project ID 5141971310 (Parkdale – Burlington to north end & Steel City Court) be increased by \$292,000 from \$1,130,000 to \$1,422,000 and that this increase be funded by a transfer from Project ID 5141371301 (2013 Watermain Replacement Coordinated with Road program).

6. New All-way Stop Controls – Simcoe Street East at Catharine Street North and Simcoe Street East at Mary Street (Ward 2) (Item 11.1)

WHEREAS, the City of Hamilton is committed to creating safe neighbourhoods and vibrant communities; and,

WHEREAS, ensuring the safety of both pedestrians and motorists is a priority;

THEREFORE, BE IT RESOLVED:

Council – February 27, 2019

- (a) That staff be directed to take the required steps to install new all-way stop controls at the intersections of Simcoe Street East at Catharine Street North and Simcoe Street East at Mary Street; and,
- (b) That the necessary By-law authorizing staff to install all-way stop controls at the intersections Simcoe Street East at Catharine Street North and Simcoe Street East at Mary Street, be prepared.

7. Additional Report on Vision Zero (Item 11.2)

WHEREAS, Vision Zero uses a data-based approach to road safety with the goal of reducing traffic-related serious injuries and fatalities towards the goal of zero;

WHEREAS, Report PW19015 identifies a number of specific action priorities;

WHEREAS, Appendix B of Report PW19015 includes an extensive list of Vision Zero action plan performance measures along with new, enhanced or maintained actions and an assessment of effectiveness;

WHEREAS, Appendix C of Report PW19015 includes a list of potential safety countermeasures which may be funded from a wide range of potential funding sources;

WHEREAS, Direction to the Director of Transportation Services in the motion approved at the January 22, 2016 General Issues Committee (Budget) included item (vi), a regular reporting mechanism and track progress; and,

WHEREAS, the City of Hamilton has a long-standing commitment to improving road safety;

THEREFORE, BE IT RESOLVED:

That staff be directed to prepare an additional report on Vision Zero and report back to the Public Works Committee within six months on the following:

- (a) Comprehensive report on Vision Zero efforts, including and outline of vehicular traffic safety improvements to date, pedestrian safety initiatives, cycling initiatives, and seniors initiatives;
- (b) A summary and estimation of cost of all 2019 traffic safety initiatives that may have been financed through the capital budget, operating budget, Ward area rating budget, or other available funding sources;
- (c) Details of neighborhood outreach programs that have been conducted;
- (d) An analysis of evaluations, which are incorporated as part of the Vision Zero Plan; and,

- (e) Identification of additional improvements that could be made, including Capital, operating and funding implications.

8. Speed Cushions on Robinson St. (between Hess St. S. & Caroline St. S.) and Guise St. E. (between James St. N. & John St. N.) and a Type B Pedestrian Crossover at the Intersection of Charlton Ave. W. & Park St. S. (Ward 2) (Item 11.3)

WHEREAS, Ward 2 residents along Robinson Street, between Hess Street South and Caroline Street South, submitted a petition for the installation of speed cushions and have identified safety concerns related to vehicle speeds;

WHEREAS, a number of residents have submitted requests for the installation of speed cushions on Guise Street East, between James Street North and John Street North, to reduce vehicle speeds;

WHEREAS, Transportation Operations and Maintenance does not recommend the placement of speed cushions on Robinson Street or Guise Street East but have no objections to their placement;

WHEREAS, the Durand Neighbourhood Association has submitted a request for a Pedestrian Crossover at the intersection of Charlton Avenue West and Park Street South to provide a safer crossing for pedestrians; and,

WHEREAS, Transportation Operations and Maintenance has determined that a Type B Pedestrian Crossover is required based on industry standards;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to implement speed cushions on Robinson Street between Hess Street South and Caroline Street South;
- (b) That staff be directed to implement speed cushions on Guise Street East between James Street North and John Street North;
- (c) That staff be directed to install a Type B Pedestrian Crossover at the intersection of Charlton Avenue West and Park Street South;
- (d) That the installation costs be funded from the Ward 2 Area Rating Reserve account (#108052) to an upset limit of \$60,000; and,
- (e) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

9. Vanier Towers Social Enterprise Kitchen Project Funding (Ward 2) (Added Item 11.4)

WHEREAS, an exciting kitchen partnership project that will support the development of a community social enterprise designed to build employment opportunities for residents and participants of Vanier Towers is contemplated by the staff, residents and Board of Directors of City Housing Hamilton;

WHEREAS, this innovative kitchen project is in partnership with Wesley Urban Ministries who has private benefactors financially supporting a back area community hydroponic container garden that will grow fruits and vegetables to be integrated in to the meal preparation and overall food security strategy;

WHEREAS, approximately \$50,000 of in-kind dollars have been donated to this effort;

WHEREAS, City Housing Hamilton (CHH) resident engagement and empowerment is a priority for the City Housing Board of Directors and the approximate 15,000 residents; and,

WHEREAS, the Annual Capital budget for CHH is 8 Million dollars yet at the same time, capital needs exceed 15 million annually and therefore CHH has regularly welcomed additional funding from other capital sources like Area Rating Ward Funds;

THEREFORE, BE IT RESOLVED:

- (a) That funding in the amount of \$150,000 from the Ward 2 Area Rating Reserve (#108052) be dedicated toward the Vanier Towers Social Enterprise kitchen project; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

10. Appointments to the Hamilton Cycling Committee (Added Item 14.1)

That the recommendation be released publicly following approval by Council.

11. Appointments to the Keep Hamilton Clean and Green Committee (Added Item 14.2)

That the recommendation be released publicly following approval by Council.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. CONSENT ITEMS (Items 7.1 and 7.1)

7.1 Intersection Control List (PW19001) (Wards 2, 3, 8, 9, 10, 12, and 15) (Item 7.1) – Amended to remove one of the proposed all way stop controls from the listing

7.2 Interview Sub-Committee to the Public Works Committee Minutes - February 15, 2019

2. NOTICES OF MOTION (Item 12.1)

12.1 Vanier Towers Social Enterprise Kitchen Project Funding (Ward 2)

3. PRIVATE & CONFIDENTIAL (Items 14.1 and 14.2)

14.1 Appointments to the Hamilton Cycling Committee (distributed under separate cover)

14.2 Appointments to the Keep Hamilton Clean and Green Committee (distributed under separate cover)

The agenda for the February 22, 2019 Public Works Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) February 4, 2019 (Item 4.1)

The Minutes of the February 4, 2019 meeting of the Public Works Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

- (i) Peter Burroughs, respecting South Service Rd. Between Belgraden Ave. and Dewitt Rd. Being a Dangerous Road without Proper Signage (For a future meeting) (Item 6.1)**

The delegation request, submitted by Peter Burroughs, respecting South Service Rd. Between Belgraden Ave. and Dewitt Rd. Being a Dangerous Road without Proper Signage, was approved for a future meeting.

- (ii) Jodi Formosi and Michael Miscio, Amalattera Inc., respecting an Alternative Waste Management Approach and Technology in Respect of the Pending RFP for the Materials Recycling Facility (For today's meeting) (Item 6.2)**

The delegation request, submitted by Jodi Formosi and Michael Miscio, Amalattera Inc., respecting an Alternative Waste Management Approach and Technology in Respect of the Pending RFP for the Materials Recycling Facility, was approved for today's meeting.

(e) CONSENT ITEMS (Item 7)

- (i) Interview Sub-Committee to the Public Works Committee Minutes - February 15, 2019 (Added Item 7.2)**

The Minutes of the February 15, 2019 meeting of the Interview Sub-Committee to the Public Works Committee were received, as presented.

(f) PUBLIC HEARINGS/DELEGATIONS (Item 8)

- (i) Ken Rayner, Infrastructure Health & Safety Association (IHSA), respecting the Certificate of Recognition (COR™) Program (Approved by the Public Works Committee on February 4, 2019) (Item 8.1)**

Ken Rayner, Infrastructure Health & Safety Association (IHSA), addressed the Committee respecting the Certificate of Recognition (COR™) Program, with the aid of a presentation and handouts. The presentation and handouts have been included in the official record.

That Ken Rayner, Infrastructure Health & Safety Association (IHSA), was permitted to address the Committee for an additional 5 minutes in order to complete his presentation.

The presentation and handouts from Ken Rayner, respecting the Certificate of Recognition (COR™) Program, were received.

A copy of the presentation and handouts are available on the City's website or through the Office of the City Clerk.

Staff were directed to review the presentation and handouts from Ken Rayner, Infrastructure Health & Safety Association (IHSA), respecting the Certificate of Recognition (COR™) Program, and report back to the Public Works Committee, including a recommendation regarding the City of Hamilton's involvement in the Program.

(ii) Proposed Permanent Closure and Sale of a Portion of Public Unassumed Alley Abutting 46 Ferguson Avenue South, Hamilton (PW19016) (Ward 2) (Item 8.2)

Chair Ferguson advised that notice of the Proposed Permanent Closure and Sale of a Portion of Public Unassumed Alley Abutting 46 Ferguson Avenue South, Hamilton (PW19016) (Ward 2) was given as required under the City's By-law #14-204 – the Sale of Land Policy By-law.

The Committee Clerk advised that there were no registered speakers.

The Chair asked three times if there were any members of the public in attendance who wished to come forward to speak to the matter. No individuals came forward.

The public meeting was closed.

For disposition of this matter, refer to Item 2.

(iii) Proposed Permanent Closure and Sale of a Portion of Vansitmart Avenue, Hamilton (PW19018) (Ward 4) (Item 8.3)

Chair Ferguson advised that notice of the Proposed Permanent Closure and Sale of a Portion of Vansitmart Avenue, Hamilton (PW19018) (Ward 4) was given as required under the City's By-law #14-204 – the Sale of Land Policy By-law.

The Committee Clerk advised that there were no registered speakers.

The Chair asked three times if there were any members of the public in attendance who wished to come forward to speak to the matter. No individuals came forward.

The public meeting was closed.

For disposition of this matter, refer to Item 3.

(iv) Jodi Formosi and Michael Miscio, Amalatterra Inc., respecting an Alternative Waste Management Approach and Technology in Respect of the Pending RFP for the Materials Recycling Facility (Approved by the Public Works Committee on February 22, 2019) (Added Item 8.4)

Jodi Formosi and Michael Miscio, Amalatterra Inc., addressed the Committee respecting an Alternative Waste Management Approach and Technology in Respect of the Pending RFP for the Materials Recycling Facility, with the aid of a presentation and handouts. The presentation and handouts have been included in the official record.

That Jodi Formosi and Michael Miscio, Amalatterra Inc., were permitted to address the Committee for an additional 10 minutes in order to complete their presentation.

The presentation and handouts from Jodi Formosi and Michael Miscio, Amalatterra Inc., respecting an Alternative Waste Management Approach and Technology in Respect of the Pending RFP for the Materials Recycling Facility, were received.

A copy of the presentation and handouts are available on the City's website or through the Office of the City Clerk.

WHEREAS, the City of Hamilton (City) is preparing to issue a Request for Proposals (RFP) for the recycling of blue box recyclables within the next month;

WHEREAS, recyclable material alternative technology providers have expressed an interest in bidding on the City's blue box processing needs;

WHEREAS, it takes a minimum of 6 months to evaluate alternative technologies for the processing of blue box recyclables; and,

WHEREAS, there is a requirement to issue the RFP to avoid service interruptions to City residents;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to issue a RFP for the processing of blue box recyclables as intended but that the term not exceed two years plus one optional year, and;
- (b) That staff immediately start the process of developing and issuing a Request for Expression of Interest (RFI) for alternative technology

providers to submit their interest in processing the City's blue box recyclables that would potentially lead to another procurement process and contract to commence at the conclusion of the 2 year plus one optional year contract, subject to Council approval.

Sub-sections (a) and (b), respecting Blue Box Recyclable Materials Alternate Technologies, were amended to read as follows:

- (a) That staff be directed to issue a RFP for the processing of blue box recyclables as intended but that the term not exceed two years plus **one up to three** optional **one** year **contracts**, and;
- (b) That staff immediately start the process of developing and issuing a Request for Expression of Interest (RFI) for alternative technology providers to submit their interest in processing the City's blue box recyclables that would potentially lead to another procurement process and contract to commence at the conclusion of the 2 year plus **one up to three** optional **one** year **contracts**, subject to Council approval.

For disposition of this matter, refer to Item 4.

(g) STAFF PRESENTATIONS (Item 9)

(i) Annual Presentation from the Hamilton Cycling Committee (Item 9.1)

Ms. Ann McKay and Ms. Kate Berry, Members of the Hamilton Cycling Committee, made their annual presentation to the Committee. The presentation has been included in the official record.

The presentation from the Hamilton Cycling Committee, was received.

A copy of the presentation is available on the City's website or through the Office of the City Clerk.

(h) NOTICES OF MOTION (Item 12)

(i) Vanier Towers Social Enterprise Kitchen Project Funding (Ward 2) (Added Item 12.1)

Councillor Farr introduced a Notice of Motion respecting Vanier Towers Social Enterprise Kitchen Project Funding (Ward 2).

The Rules of Order were waived to allow for the introduction of a Motion respecting Vanier Towers Social Enterprise Kitchen Project Funding (Ward 2).

For disposition of this matter, refer to Item 9.

(i) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

The following amendments to the Public Works Committee's Outstanding Business List, were approved:

- (a) Items requiring a new due date:
 - (i) Full Review of Aberdeen Ave. from Queen to Longwood
Item on OBL: B
Current Due Date: Q1 2019
Proposed New Due Date: April 15, 2019
 - (ii) Making Upper James Street More Pedestrian Friendly
Item on OBL: E
Current Due Date: Q4 2018
Proposed New Due Date: March 18, 2019
 - (iii) Inclusion of the Claremont access in HSR Route Rationalization Study
Item on OBL: G
Current Due Date: September 17, 2018
Proposed New Due Date: April 29, 2019
 - (iv) Annual Clean and Green Strategy Progress Update
Item on OBL: H
Current Due Date: September 17, 2018
Proposed New Due Date: September 16, 2019
 - (v) Waste Management System Development – Public Engagement Strategy Results and Preliminary Waste Management System Alternatives
Item on OBL: I
Current Due Date: Q1 2019
Proposed New Due Date: June 17, 2019

- (vi) Functional Traffic Study for Kenilworth Avenue from Main Street to Barton Street
Item on OBL: J
Current Due Date: Q1 2018
Proposed New Due Date: August 14, 2019
 - (vii) PRESTO Operating Agreement
Item on OBL: N
Current Due Date: January 1, 2019
Proposed New Due Date: April 15, 2019
 - (viii) Sackville Hill Seniors Recreation Centre's Expansion
Item on OBL: Q
Current Due Date: April 1, 2019
Proposed New Due Date: September 30, 2019
 - (ix) Emergency Shoreline Protection Works
Item on OBL: R
Current Due Date: April 1, 2019
Proposed New Due Date: July 10, 2019
 - (x) Hamilton's Beaches
Item on OBL: S
Current Due Date: January 14, 2019
Proposed New Due Date: June 17, 2019
 - (xi) Hamilton-Halton Homebuilders' Association (HHHBA)
Delegation on Water Main Approval Issues and
Recommendations for Masterwater/wastewater Servicing
Studies
Item on OBL: T
Current Due Date: March 18, 2019
Proposed New Due Date: May 13, 2019
 - (xii) Red Hill Valley Project Integrated Environmental Monitoring
Program
Item on OBL: Z
Current Due Date: February 22, 2019
Proposed New Due Date: April 15, 2019
- (b) Items to be removed:
- (i) Strategic Energy Initiatives: Hydro One
Item on OBL: D

(j) PRIVATE AND CONFIDENTIAL (Item 14)

As Committee determined that discussion of Items 14.1 and 14.2 was not required in Closed Session; those items were addressed in Open Session, as follows:

(i) Appointments to the Hamilton Cycling Committee (Added Item 14.1)

For disposition of this matter, refer to Item 10.

(ii) Appointments to the Keep Hamilton Clean and Green Committee (Added Item 14.2)

For disposition of this matter, refer to Item 11.

(k) ADJOURNMENT (Item 15)

There being no further business, the Public Works Committee was adjourned at 1:03 p.m.

Respectfully submitted,

Councillor L. Ferguson
Chair, Public Works Committee

Alicia Davenport
Legislative Coordinator
Office of the City Clerk

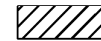


Hamilton

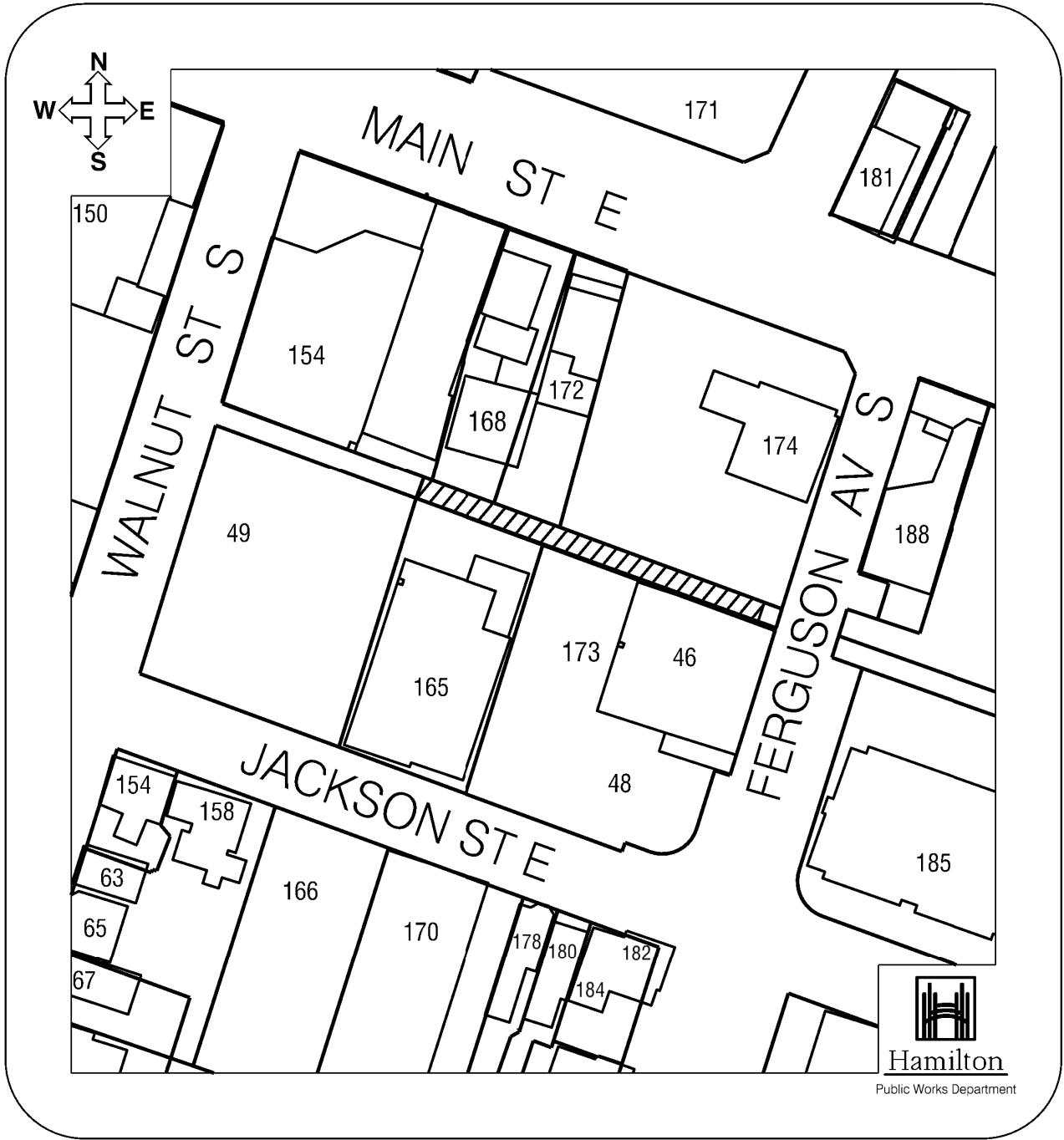
PROPOSED CLOSURE OF PORTION OF UNASSUMED ALLEY
AT 46 FERGUSON AVE S

Geomatics & Corridor Management Section
Public Works Department

LEGEND

 Lands to be Closed

NTS
06/26/2018
Sketch By: SC



LOCATION PLAN

PROPOSED CLOSURE OF
 UNASSUMED ALLEY AT

46 FERGUSON AVE S

CITY OF HAMILTON
 PUBLIC WORKS DEPARTMENT

LEGEND

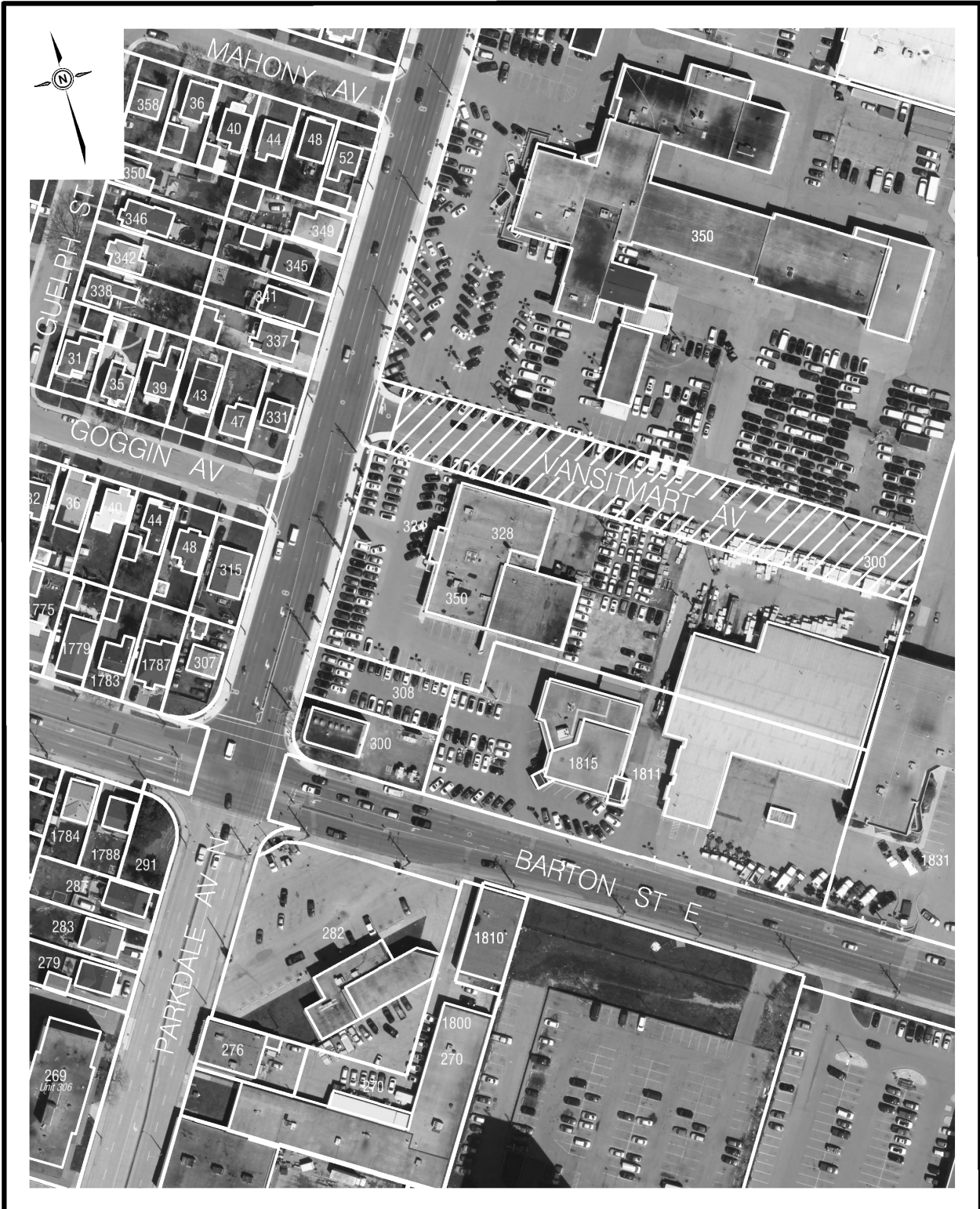


SUBJECT LANDS

DATE: JUNE 26 2018

Not to Scale

REFERENCE FILE NO : PW17__

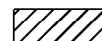


Hamilton

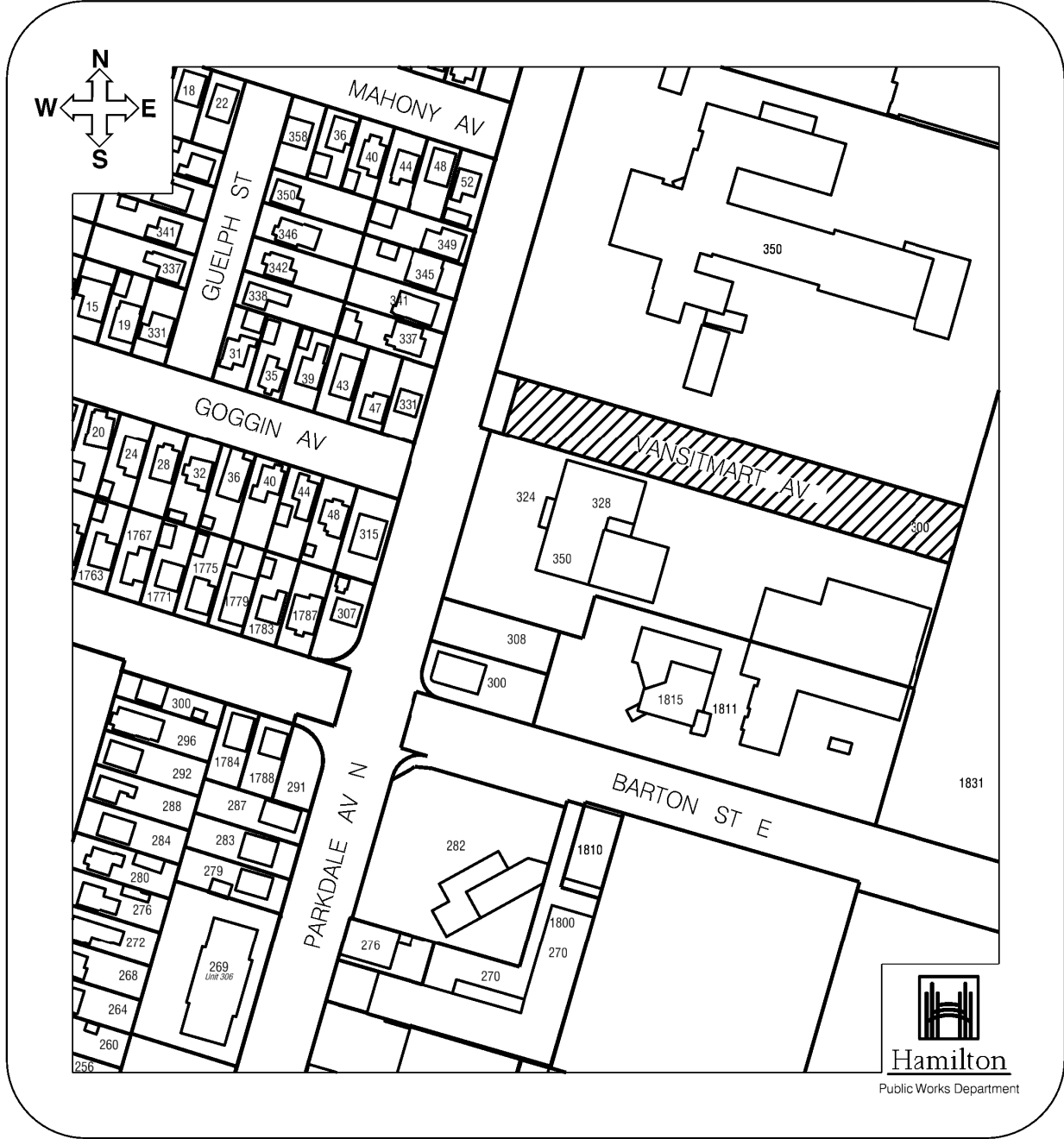
**PROPOSED CLOSURE OF PORTION OF
VANSITMART AVENUE**

Geomatics & Corridor Management Section
Public Works Department

LEGEND



Lands to be Closed



LOCATION PLAN

PROPOSED CLOSURE OF PORTION OF
VANSITMART AVENUE

CITY OF HAMILTON
 PUBLIC WORKS DEPARTMENT

LEGEND



SUBJECT LANDS

DATE: JUNE 15, 2018

Not to Scale

REFERENCE FILE NO : PW19_

**Public Works Department
SCHEDULE A - TENDER INFORMATION SUMMARY**

CONTRACT NUMBER: C15-13-18 (HW)
Description: Parkdale Avenue North Reconstruction

	LIST OF BIDDERS	BIDS (NOT INCLUDING HST & CONTINGENCY)	CONTINGENCY	13%HST	TOTAL AWARD INCL 13%HST & CONTINGENCY	LOCATION AND TYPE OF WORK	TOTAL EST'D COST (INCL ENG, ETC.)	2017 APPROPRIATION IN BUDGET	APPROPRIATION ADJUSTMENT REQUIRED	COMMENTS
1.	Deso Construction Limited (Caledonia)	\$ 4,773,280.66	715,000.00	713,476.49	\$ 6,201,757.15	<u>Section A,C,D,G (Road)</u> <u>Location:</u> Parkdale Ave N. from Burlington Street E. to The North End, and Steel City Court from Parkdale Ave N. to 400m Easterly <u>Description:</u> Road Reconstruction, Temporary Road and Access Road Construction, Sidewalk Installation and Associated Works Project ID: 403 1919117				
2.	Coco Paving Inc. (Hannon)	4,910,046.50				<u>Section C (Road 50-50)</u> <u>Location:</u> Parkdale Ave N. from Burlington Street E. to The North End, and Steel City Court from Parkdale Ave N. to 400m Easterly <u>Description:</u> Road Reconstruction, Temporary Road & Access Road Construction, Sidewalk Installation & Associated Works (50/50) Project ID: 514 1970010	\$3,103,000	\$2,230,000		Shortage (\$873,000)
3.	New-Alliance Ltd. (Burlington)	5,218,085.00				<u>Section B (Watermain)</u> <u>Location:</u> Parkdale Ave N. from Burlington Street E. to The North End, and Steel City Court from Parkdale Ave N. to 400m Easterly <u>Description:</u> Watermain Installation/Replacement and Associated Works Project ID: 514 1971310	\$881,000	\$890,000		Surplus Available \$9,000
4.	Dufferin Construction Company (Oakville)	5,691,520.00				<u>Section E (Street Lighting)</u> <u>Location:</u> Steel City Court from Parkdale Ave N. to 400m Easterly <u>Description:</u> Street Lighting and Associated Works Project ID: 404 1810017	\$1,272,000	\$980,000		Shortage (\$292,000)
5.	Defaveri Construction (Stoney Creek)	6,026,922.25				<u>Section F (Traffic)</u> <u>Location:</u> Parkdale Ave N. from Burlington Street E. to The North End, and Steel City Court from Parkdale Ave N. to 400m Easterly <u>Description:</u> Traffic and Associated Works Project ID: 466 1920540	\$8,000	\$8,000		
6.	Navacon Construction Inc. (Brantford)	6,967,215.00				<u>Section H (Management of Materials)</u> <u>Location:</u> Parkdale Ave N. from Burlington Street E. to The North End, and Steel City Court from Parkdale Ave N. to 400m Easterly <u>Description:</u> Management of Contaminates Soils/Materials and Associated Works Project ID: 403 1614405	\$232,000	\$232,000		
7.	Rankin Construction Inc. (Hamilton)	7,461,185.00					\$92,000	\$92,000		



**BOARD OF HEALTH
REPORT 19-002
1:30 p.m.
Friday, February 22, 2019
Council Chambers
Hamilton City Hall**

Present: Mayor F. Eisenberger (Chair)
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, C. Collins, T. Jackson, E. Pauls, J.P. Danko, B. Clark, M. Pearson, L. Ferguson, A. VanderBeek, T. Whitehead and J. Partridge

**Absent with
Regrets:** Councillor B. Johnson – City Business

**THE BOARD OF HEALTH PRESENTS REPORT 19-002 AND RESPECTFULLY
RECOMMENDS:**

1. Stock Epinephrine Auto Injector Expansion in Restaurants (BOH13040(e)) (City Wide) (Item 7.1)

That Report BOH13040(e) respecting Stock Epinephrine Auto Injector Expansion in Restaurants, be received.

2. Population Health Assessment and Health Priorities (BOH19005) (City Wide) (Item 9.1)

That Report BOH19005 respecting a Population Health Assessment and Health Priorities, be received.

3. 2019 Annual Service Plan and Budget (BOH19006) (City Wide) (Item 10.1)

That Appendix "A" attached to Report BOH19006 respecting the 2019 Annual Service Plan and Budget be approved, for submission to the Ministry of Health and Long-Term Care.

Note: Due to bulk, Appendix "A" is not attached to Board of Health Report 19-002, but is available at www.hamilton.ca and through the Office of the City Clerk

4. Appointments to the Food Advisory Committee (Added Item 14.1)

That the recommendation respecting Appointments to the Food Advisory Committee, be released publicly following approval by Council.

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 1)

There were no ceremonial activities.

(b) CHANGES TO THE AGENDA (Item 2)

The Clerk advised the Board of the following changes to the agenda:

1. DELEGATION REQUESTS (Item 6)

6.2 Delegation request from Alexander Kinkade, respecting fentanyl overdose prevention initiatives (for a future meeting)

2. CONSENT ITEMS (Item 7)

7.2 Minutes of the Interview Sub-Committee to the Board of Health - February 15, 2019

3. PRIVATE AND CONFIDENTIAL (Item 14)

14.1 Appointments to the Food Advisory Committee (distributed under separate cover)

The agenda for the February 22, 2019 Board of Health was approved, as amended.

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) January 14, 2019 (Item 4.1)

The Minutes of the January 14, 2019 meeting of the Board of Health were approved, as presented.

(e) DELEGATION REQUESTS (Item 6)

- (i) Juliet Ehlert Gordon, respecting research on the effects of electro magnetic fields on human health and the environment (for a future meeting) (Item 6.1)**

The delegation request from Juliet Ehlert Gordon, respecting research on the effects of electro magnetic fields on human health and the environment, was approved for a future meeting.

- (ii) Alexander Kinkade, respecting fentanyl overdose prevention initiatives (for a future meeting) (Added Item 6.2)**

The delegation request from Alexander Kinkade, respecting fentanyl overdose prevention initiatives, was approved for a future meeting.

(f) CONSENT ITEMS (Item 7)

- (i) Minutes of the Interview Sub-Committee to the Board of Health – February 15, 2019 (Added Item 7.2)**

The Minutes of the Interview Sub-Committee to the Board of Health for February 15, 2019, were received.

(g) STAFF PRESENTATIONS (Item 9)

- (i) Population Health Assessment and Health Priorities (BOH19005) (City Wide) (Item 9.1), and 2019 Annual Service Plan and Budget (BOH19006) (Item 10.1)**

Dr. E. Richardson, Medical Officer of Health addressed the Board with a presentation respecting Population Health Assessment and Health Priorities (BOH19005), and 2019 Annual Service Plan and Budget (BOH19006), with the aid of a PowerPoint presentation. A copy of the presentation has been included in the official record.

The presentation respecting Population Health Assessment and Health Priorities (BOH19005), and 2019 Annual Service Plan and Budget (BOH19006) was received.

For disposition of this matter, refer to Items 2 and 3

The presentation is available at www.hamilton.ca, and through the Office of the City Clerk.

(h) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (no copy)

1. Revised due date required (Item 13.1(a)):

The following due date was revised:

Item 2015-A – Review of the City of Hamilton's Pest Control By-law
(November 16, 2015, Item 9.1)

Due Date: February 2019

Revised Due Date: May 2019

2. To be removed from Outstanding Business List (Item 13.1(b)):

Item 2018-D – Stock Epinephrine Auto Injector Expansion in
Restaurants

Original date: June 19, 2017, 17-005, Item 7.1

Placed back on OBL: December 10, 2018, 18-009, Item 13.1

(a) An update will be provided in three months time respecting the
Stock Epinephrine Auto Injector Expansion in Restaurants
project; and

(b) The item will remain on the Outstanding Business List for the
Board of Health until the update is provided.

(i) PRIVATE AND CONFIDENTIAL (Item 14)

The Board determined that discussion of Item 14.1 respecting the Appointments to the Food Advisory Committee was not required in Closed Session, so the matter was addressed in Open Session.

(i) Appointments to the Food Advisory Committee (Added Item 14.1)

For disposition of this matter, refer to Item 4.

(j) ADJOURNMENT (Item 15)

There being no further business, the Board of Health adjourned at 2:44 p.m.

CARRIED

Respectfully submitted,

Mayor F. Eisenberger
Chair, Board of Health

Loren Kolar
Legislative Coordinator
Office of the City Clerk



CITY MANAGER RECRUITMENT STEERING COMMITTEE REPORT (19-003)

9:00 a.m.
Saturday, February 23, 2019
White Oaks Conference Centre
253 Taylor Road
Niagara-on-the-Lake

Present: Mayor Eisenberger; Councillors Collins, Merulla, Pearson and Ferguson.

Also Present: Councillors Danko and Wilson

FOR THE INFORMATION OF COUNCIL:

(a) CHANGES TO THE AGENDA (Item 2)

The Acting City Clerk advised that there were no changes to the agenda.

The agenda for the February 23, 2019 City Manager Recruitment Steering Committee meeting was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS

The minutes of the February 9, 2019 City Manager Recruitment Steering Committee, were approved as presented.

(d) PRIVATE & CONFIDENTIAL (Item 4)

(i) Closed Session Minutes – February 9, 2019 (Item 4.1)

- (a) The Closed Session Minutes of the February 9, 2019 City Manager Recruitment Steering Committee meeting, as presented, were approved; and,
- (b) The Closed Session Minutes of the February 9, 2019 City Manager Recruitment Steering Committee meeting, as presented, shall remain confidential.

The Committee moved into Closed Session respecting Item 4.2, pursuant to Section 8.1, Sub-section (b) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City employees.

(ii) Candidate Interviews (Item 4.2)

Staff were provided with direction in Closed Session.

(d) ADJOURNMENT (Item 5)

There being no further business, the City Manager Recruitment Steering Committee, was adjourned at 4:57 p.m.

Respectfully submitted,

Mayor Eisenberger, Chair
City Manager Recruitment
Steering Committee

Janet Pilon
Acting City Clerk

CITY OF HAMILTON

MOTION

Council: February 27, 2019

MOVED BY COUNCILLOR L. FERGUSON.....

SECONDED BY COUNCILLOR.....

Changing the Time of Council Meetings

WHEREAS, Council does feel at present that the Council meetings held at 5:00 p.m., should be moved to an earlier time;

WHEREAS, an amendment to the time of Council meetings would constitute an amendment to the By-law to Govern the Proceedings of Council and Committees of Council;

WHEREAS, an amendment to the By-law to Govern the Proceedings of Council and Committees of Council requires that public notice be placed in the newspaper a minimum of 14 days prior to the Committee meeting; and

WHEREAS, Council has mandated the Governance Review Sub-Committee the task of making recommendations on matters pertaining to governance structure and the governing proceedings of Council and its' committees.

THEREFORE, BE IT RESOLVED:

That the following motion be referred to the Governance Review Sub-Committee for consideration:

- (a) That Section 3.2 of the By-law to Govern the Proceedings of Council and Committees of Council **be amended** to reflect a **9:30 a.m.** start time as follows:

3.2 Regular Council Meeting Times

- (1) Unless otherwise decided by Council, Regular Council meetings shall be held:

- (a) in January:

on the fourth Wednesday of the month, commencing at **9:30 a.m.** unless such day is a public or civic holiday, in which case Council shall set an alternate day and time;

(b) in February, April, May, June, September, October and November:

every second and fourth Wednesday of each month, commencing at **9:30 a.m.**, unless such day is a public or civic holiday, in which case Council shall set an alternate day and time;

(c) in March:

on the fourth Wednesday of the month, commencing at **9:30 a.m.** unless such day is a public or civic holiday, in which case Council shall set an alternate day and time;

(d) in July and August:

on a Friday of each month (one meeting per month), commencing at 9:30 a.m., unless such a day is a public or civic holiday, in which case Council shall set an alternate day and time;

(e) in December:

on the second Wednesday of the month, commencing a 9:30 a.m., unless such a day is a public or civic holiday, in which case Council shall set an alternative day and time; or

(f) in accordance with the schedule approved by Council.

(b) That the regular meetings of the City Council for the remainder of 2019, be held at 9:30 a.m.;

(c) That, from time to time, there may be a need for Special Council Meeting at 5:00 p.m. to accommodate a Ceremonial Activity where the individuals being recognized are unable to attend a meeting during the day; and

(d) That the required notice be placed in the newspaper a minimum of 14 days prior to the Audit, Finance & Administration Committee meeting when the amendment is to be considered.

CITY OF HAMILTON

NOTICE OF MOTION

Council: February 27, 2019

MOVED BY COUNCILLOR J.P. DANKO.....

Proposals for Waste Management

WHEREAS, the mandate of the Waste Management Advisory Committee shall be to: give overall guidance and direction during the preparation of the City’s long-term Solid Waste Management Master Plan and advise Council through the Public Works Committee of the study progress and to receive feedback, advice and direction as appropriate.

THEREFORE BE IT RESOLVED

That all proposals for waste management including diversion, conventional treatment, thermal treatments or alternative technologies from companies or individuals interested in doing business with the City of Hamilton or modifying or creating waste management policy be referred to the Waste Management Advisory Committee for consideration.

Authority: Item 9, Public Works Committee
Report 07-016 (PW07153)
CM: December 12, 2007
Ward: 11, 15

Bill No. 030

CITY OF HAMILTON

BY-LAW NO. 19-

To Amend By-law No. 01-215 Being a By-law To Regulate Traffic

WHEREAS sections 8, 9 and 10 of the Municipal Act, 2001, S.O. 2001, c. 25, authorize the City of Hamilton to pass by-laws as necessary or desirable for the public and municipal purposes, and in particular paragraphs 4 through 8 of subsection 10(2) authorize by-laws respecting: assets of the municipality, the economic, social and environmental well-being of the municipality; health, safety and well-being of persons; the provision of any service or thing that it considers necessary or desirable for the public; and the protection of persons and property;

AND WHEREAS on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-215 to regulate traffic;

AND WHEREAS it is necessary to amend By-law No. 01-215.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. Schedule 2 (Speed Limits) of By-law No. 01-215, as amended, is hereby further amended by removing from Section "C" (Flamborough) thereof the following items, namely:

10 th Concession East	Highway 6	Centre Road	60
----------------------------------	-----------	-------------	----

And by adding to section "C" (Flamborough) thereof the following items, namely;

10 th Concession East	Highway 6	A point 150 m west of Centre Road	60
----------------------------------	-----------	-----------------------------------	----

To Amend By-law No. 01-215
Being a By-law to Regulate Traffic

Page 2 of 2

And by removing from section "D" (Glanbrook) thereof the following items, namely;

Chippewa Road East	Glancaster Road	A point 100 m east of Miles Road	60
Chippewa Road East	A point 100 m east of Miles Road	Tisdale Road	80
Chippewa Road East	Tisdale Road	Trinity Church Road	60

And by adding to section "D" (Glanbrook) thereof the following items, namely;

Chippewa Road East	Glancaster Road	Trinity Church Road	60
--------------------	-----------------	---------------------	----

- Schedule 3 (Flashing School Zones – Reduced Speed Limit) of By-law No. 01-215, as amended, is hereby further amended by adding to Section "C" (Flamborough) thereof the following item, namely:

10 th Concession East	Centre Road	A point 400 m east of Centre Road	8:30 a.m. to 9:15 a.m. 3:10 p.m. to 3:50 p.m.
----------------------------------	-------------	-----------------------------------	--

- Subject to the amendments made in this By-law, in all other respects, By-law No. 01-215, including all Schedules thereto, as amended, is hereby confirmed unchanged.
- This By-law shall come into force and take effect on the date of its passing and enactment.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Authority: Item 14, Committee of the Whole
Report 01-003 (FCS01007)
CM: February 6, 2001
Ward: 1,2,3,7,8,12

Bill No. 031

CITY OF HAMILTON

BY-LAW NO. 19-

To Amend By-law No. 01-218, as amended, Being a By-law To Regulate On-Street Parking

WHEREAS *Section 11(1)1 of the Municipal Act, S.O. 2001, Chapter 25*, as amended, confers upon the councils of all municipalities the power to enact by-laws for regulating parking and traffic on highways subject to the *Highway Traffic Act*,

AND WHEREAS on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-218 to regulate on-street parking;

AND WHEREAS it is necessary to amend By-law No. 01-218, as amended.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. By-law No. 01-218, as amended, is hereby further amended by adding/deleting from the identified Schedules and Sections noted in the table below as follows:

Schedule	Section	Highway	Side	Location	Duration	Times	Days	Adding/ Deleting
6 – Time Limit	<i>E</i>	Robert St.	North	36m east of James St. to 13m easterly	15 min	Anytime	Anyday	Adding

To Amend By-law No. 01-218, as amended,
Being a By-law to Regulate On-Street Parking

Schedule	Section	Highway	Side	Location	Times	Adding/ Deleting
8 – No Parking	<i>A</i>	Stadacona St.	North & West	20m north of Senior Dr. to 30m northwest	Anytime	Adding
8 – No Parking	<i>E</i>	Robert	North	101 feet east of James to 65 feet easterly	Anytime	Deleting
8 – No Parking	<i>E</i>	Summerberry Way	South & West	Sabrina Blvd. to Hazelton Ave.	Anytime	Adding
Schedule	Section	Highway	Location	NPA from 8am on 1st day, to 11pm on 15th day of each month AND Dec-Mar	NPA from 8am on 16th day, to 11pm on last day of each month Apr-Nov	Adding/ Deleting
10 – Alt. Side (Apr-Nov)	<i>E</i>	East 32nd St.	Queensdale Ave. to Brucedale Ave.	East	West	Adding
10 – Alt. Side (Apr-Nov)	<i>E</i>	Summerberry Way	Sabrina Blvd. to Hazelton Ave.	North	South	Deleting
Schedule	Section	Highway	Side	Location	Times	Adding/ Deleting
12 – Permit	<i>E</i>	Locke St. N	East	13m north of Florence St to 6m northerly	Anytime	Adding
12 – Permit	<i>E</i>	Carrick Ave.	West	60m north of Dunsmure Rd. to 6m northerly	Anytime	Adding
12 – Permit	<i>E</i>	Carrick Ave.	East	70m north of Dunsmure Rd. to 6m northerly	Anytime	Adding

To Amend By-law No. 01-218, as amended,
Being a By-law to Regulate On-Street Parking

Schedule	Section	Highway	Side	Location	Times	Adding/ Deleting
14 – Wheelchair LZ	<i>E</i>	Case	South	from 102.1m east of Barnesdale to 6m easterly	8:00 a.m. to 4:00 p.m. Monday to Friday	Deleting
14 – Wheelchair LZ	<i>E</i>	Case St.	South	from 102.1m east of Barnesdale to 6m easterly	Anytime	Adding

2. Subject to the amendments made in this By-law, in all other respects, By-law No. 01-218, including all Schedules thereto, as amended, is hereby confirmed unchanged.
3. This By-law shall come into force and take effect on the date of its passing and enactment.

PASSED this 27th day of February 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

CITY OF HAMILTON

BY-LAW NO. 19-

**To Amend By-law No. 01-218, as amended,
Being a By-law To Regulate On-Street Parking**

WHEREAS *Section 11(1)1 of the Municipal Act, S.O. 2001, Chapter 25*, as amended, confers upon the councils of all municipalities the power to enact by-laws for regulating parking and traffic on highways subject to the *Highway Traffic Act*,

AND WHEREAS on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-218 to regulate on-street parking;

AND WHEREAS it is necessary to amend By-law No. 01-218, as amended.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. Schedule 4 (Special Event Parking Zones) of By-law No. 01-218, as amended, is hereby further amended by adding to Section "A" thereof the following items, namely:

Cait Crt.	End to End
Catherine Crt.	End to End
Dalley Dr.	End to End
Greenfield Dr.	End to End
Harrington Pl.	End to End
Irma Crt.	End to End
Judith Cres.	End to End
Mansfield Dr.	End to End
Maureen Av.	End to End
Park Lane	End to End
Reding Rd.	End to End
Academy St.	End to End
Alterra Blvd.	End to End
Brookdale Dr.	End to End
Brookside Dr.	End to End
Cedar Grove Crt.	End to End

Charterhouse Cres.	End to End
Church St.	End to End
Clarendon Dr.	End to End
Hill Crest	End to End
Lodor Lane	End to End
Lodor St.	End to End
Lorne Ave.	End to End
Lowden Av.	End to End
Orton Av.	End to End
Orton Pl.	End to End
Seymour Dr.	End to End
Cameron Dr.	End to End
Douglas Rd.	End to End
St. Anns Crt.	End to End
St. Margarets Rd.	End to End
Brooks Rd.	End to End
Calvin St.	End to End
Elgin Pl.	End to End
Enmore Av.	End to End
Hatton Dr.	End to End
Mapledene Dr.	End to End
Ravina Crt.	End to End
Ravina Cres.	End to End
Robina Rd.	End to End
Woodworth Dr.	End to End
Rosemary Lane	End to End
Algonquin Av.	End to End
Cayuga Av.	End to End
Hiawatha Av.	End to End
Iroquois Av.	End to End
Oneida Blvd.	End to End
Onondaga Dr.	End to End

Seneca Dr.	End to End
Seneca Crt.	End to End
Tomahawk Cres.	End to End
Tuscarora Dr.	End to End
Bunting Pl.	End to End
Chancery Dr.	End to End
Dorval Dr.	End to End
East Crest	End to End
Elm Hill Blvd.	End to End
Evergreen Av.	End to End
Hostein Dr.	End to End
Lynda Lane	End to End
McNeil Pl.	End to End
Middle Crest	End to End
Old Oakes Pl.	End to End
Peppertree Cres.	End to End
Pine St.	End to End
Roymor Cres.	End to End
South Crest	End to End
West Crest	End to End
Southcote Road	Highway 403 to Golf Links Road
MicNiven Road	End to End
Golf Links Road	Southcote/McNiven to west end
Golfdale Place	End to End
Halsen Street	End to End
Sulphur Springs Road	Lover's Lane to Wilson Street
Jerseyville Road	Fiddler's Green to Wilson Street
Rousseaux Street	End to End
Mohawk Road	Rousseaux Street to McNiven Road"

2. Subject to the amendments made in this By-law, in all other respects, By-law No.01-218, including all Schedules thereto, as amended, is hereby confirmed unchanged.

3. This By-law shall come into force and take effect at 1:00 a.m. on the 3rd day of June, 2019, and shall be repealed and no longer in force and effect at 1:00 a.m. on the 10th day of June, 2019.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Authority: Item 8, Planning Committee
Report 19-003 (PED17179(b))
CM: February 27, 2019
Ward: 4, 5

Bill No. 033

CITY OF HAMILTON

BY-LAW NO. 19-

A By-law to Amend By-law No. 18-199, being a By-law to Prohibit Driving School Instructing in the Restricted Areas

1. The Whereas Clauses are hereby deleted and the following substituted:

WHEREAS subsection 10.(2) of the Municipal Act, 2001 permits a single-tier municipality to pass by-laws respecting the health, safety and well-being of persons and the protection of persons and property; and

WHEREAS pursuant to section 9 of the Municipal Act, 2001, the municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Municipal Act or any other Act; and

WHEREAS pursuant to subsection 8.(1) of the Municipal Act, 2001, the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and

WHEREAS Council for the City of Hamilton considers it desirable to regulate and govern the training of persons by a Driving School Instructor in designated restricted areas;

2. Section 1 is hereby amended by deleting the following definitions:

"Driving School Permit" means a valid driving school licence issued by the Province of Ontario pursuant to the Highway Traffic Act;

"DriveTest Examiner" means a person employed by a DriveTest Centre who evaluates individual driving skills on Ministry of Transportation approved routes and provides a pass/fail report; and

"Residential Local Road" means an Urban Residential Local Road as described in the City's Transportation Master Plan;

3. Section 1 is hereby amended by deleting the definition of Restricted Area and the following is substituted:

"Restricted Area" means the streets highlighted in Appendix 1 to this By-law.

4. Section 2 is hereby deleted and the following substituted:

2.(1) No Driving School Instructor providing driving lessons shall operate or permit the operation of a Driving School Motor Vehicle on any Highway listed in Appendix 1 and located within a Restricted Area.

2.(2) No Driving School Operator shall cause or permit the operation of a Driving School Motor Vehicle providing driving lessons on any Highway listed in Appendix 1 and located within a Restricted Area.

2.(3) Notwithstanding Sections 2(1) and 2(2) a Driving School Motor Vehicle used by a Driving School Instructor for providing driving lessons may be operated on a Highway listed in Appendix 1 and located within the Restricted Area provided that:

- (a) the student to whom Driving School instruction is being provided lives within the Restricted Area; and
- (b) while in the "Restricted Area" the student carries proof of residence; and
- (c) the Driving School Instructor proceeds to and from the student's residence using the most direct route to and from the closest area outside the Restricted Area.

2.(4) Notwithstanding Section 2(1) and 2(2) a Driving School Motor Vehicle used for providing driving lessons by a Driving School Instructor who lives within the Restricted Area may be operated on a Highway listed in Appendix 1 providing no instruction of a student is being performed within the Restricted Area.

5. Section 4 is hereby deleted and the following substituted:

4.(1) Every person who contravenes any of the provisions of this By-law, and every director of a corporation who concurs in such contravention by the corporation is guilty of an offence and on conviction liable to a fine not exceeding \$25,000 for a first offence and \$50,000 for any subsequent offence.

4.(2) Where a corporation is convicted of an offence under this By-law, the maximum penalty is \$50,000 for a first offence and \$100,000 for any subsequent offence.

6. Appendix 1 is hereby deleted and substituted with Appendix 1 as attached hereto.

7. Appendix 2 is hereby deleted and substituted with Appendix 2 as attached hereto.

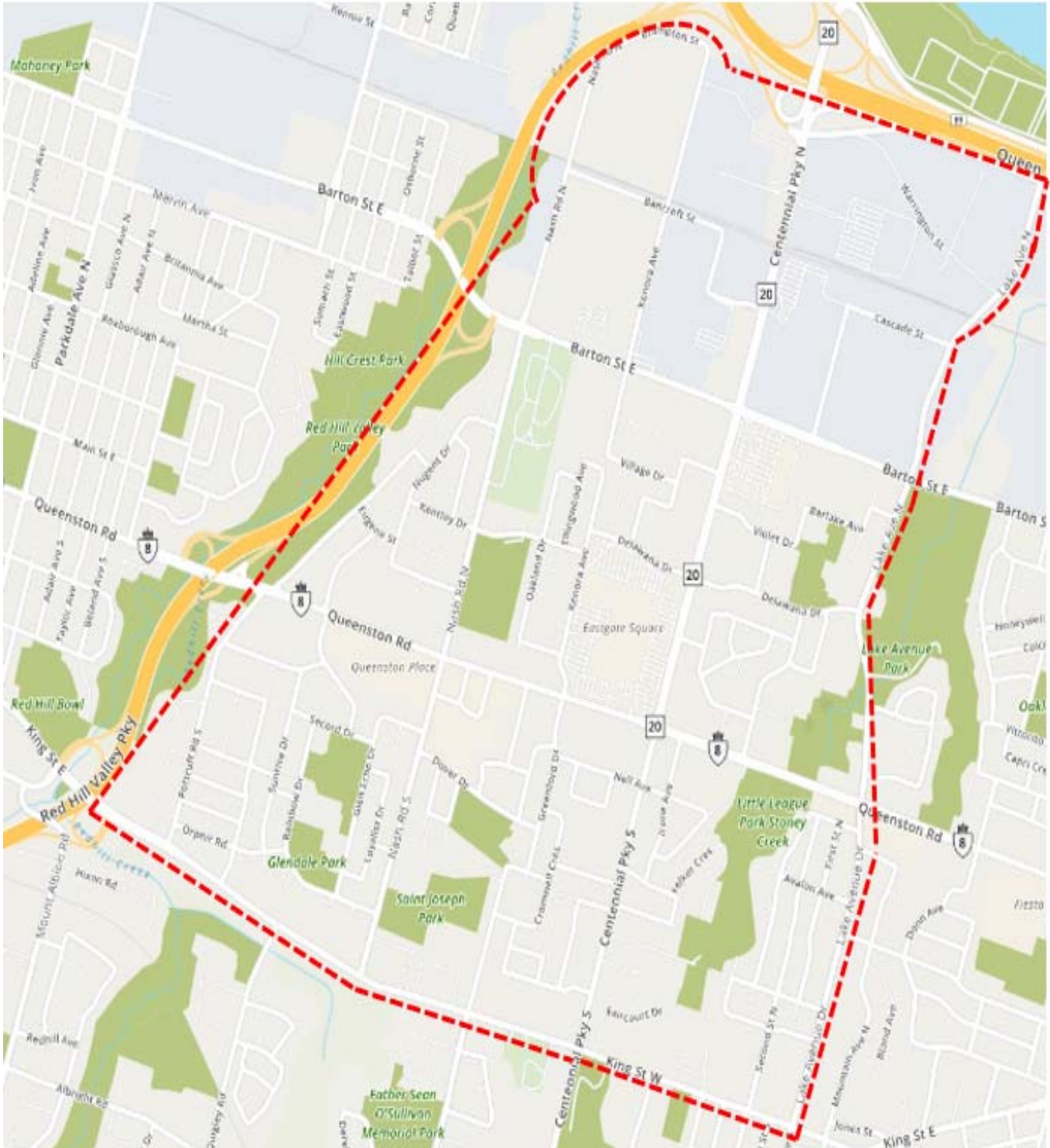
PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Appendix "1"

Ward 5 Restricted Area



Appendix “2”

Ward 5 DriveTest Restricted Areas

1. Subdivision, inclusive of all streets between Red Hill Valley Pkwy and Barton St and Nicola Tesla Blvd and Kenilworth Ave N.
2. Subdivision, inclusive of all streets between Barton St, Red Hill Valley Pkwy, Nash Rd and Queenston Rd.
3. Subdivision, inclusive of all streets between Barton St, Nash Rd, Queenston Rd and Centennial Pkwy N.
4. Subdivision, inclusive of all streets between Barton St, Centennial Pkwy N, Queenston Rd and Lake Ave.
5. Subdivision, inclusive of all streets between Nash Rd, Queenston Rd, Red Hill Valley Pkwy and King St.
6. Subdivision, inclusive of all streets between Nash Rd, King St, Queenston Rd and Centennial Pkwy S.
7. Subdivision, inclusive of all streets between Red Hill Valley Pkwy, King St, Greenhill Ave and all side streets on the left/ right side of Greenhill Ave.

Ward 4 DriveTest Exam Areas

8. Subdivision, inclusive of all streets between Red Hill Valley Pkwy, Lawrence Rd, Kenilworth Ave and King St.
9. Subdivision, inclusive of all streets between Red Hill Valley Pkwy and Barton St and Kenilworth Ave N and Main St/Queenston Rd.

Authority: Item 1, Emergency & Community
Services Committee
Report 19-001 (HSC19005)
CM: February 27, 2019
Ward: City Wide

Bill No. 034

CITY OF HAMILTON

BY-LAW NO. 19-

**To Establish, Maintain and Operate Hamilton Fire Department
and to Repeal:**

**By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook**

WHEREAS pursuant to section 5 of the Fire Protection and Prevention Act, 1997, the City of Hamilton may establish, maintain and operate a fire department.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

Definitions

1. In this By-law:

“Act” means the Fire Protection and Prevention Act, 1997 as may be amended from time to time, and includes any successor legislation and any regulations made thereunder including the Ontario Fire Code;

“City” means the municipal corporation of the City of Hamilton or the geographic area of the City of Hamilton as the context requires;

“City Manager” means the City Manager of the City of Hamilton;

“Council” means the council of the City of Hamilton;

“Deputy Fire Chief” means the person or persons appointed as a Deputy Fire Chief by Council and who may act on behalf of the Fire Chief in the case of an absence or vacancy in the office of Fire Chief;

“Division” means a division of Hamilton Fire Department as provided for in this By-law;

“Fire Chief” means the person appointed by Council as Fire Chief for the City under the Act;

“Fire Department” means the City of Hamilton Fire Department;

To Establish, Maintain and Operate Hamilton Fire Department and to Repeal:
By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook

Page 2 of 5

“fire protection services” includes:

- (a) fire suppression, fire prevention, fire safety education;
- (b) rescue and hazardous materials response;
- (c) emergency first response services in accordance with the tiered-response agreement with Hamilton Paramedic Services.
- (d) mitigation and prevention of the risk created by the presence of unsafe levels of carbon monoxide and safety education related to the presence of those levels;
- (e) communication in respect of any matter described in (a)-(d);
- (f) training of persons involved in the provision of any services described in (a)-(e) in accordance with National Fire Protection Association (NFPA) standards; and
- (g) delivery of all of those services described in (a)-(f) above.

“member” means a person employed in or appointed to the Fire Department and assigned to undertake fire protection services and includes full-time and volunteer firefighters;

“officer” means the Fire Chief, Deputy Fire Chief(s), Assistant Deputy Chief(s), Platoon Chief(s), and Divisional Chief(s);

“volunteer firefighter” means a member who provides fire protection services and who are paid on an on-call basis.

Establishment

2. The Fire Department is established under the direction of the Fire Chief to provide fire protection services.

Composition

3. The Fire Department shall consist of the Fire Chief and such officers, members and administrative support staff as considered necessary by Council to perform fire protection services.

Organization

4. Hamilton Fire Department shall be organized into the following Divisions:
 - (a) Administration;
 - (b) Communications;
 - (c) Fire Operations – Full Time and Volunteer;
 - (d) Fire Prevention;
 - (e) Training;
 - (f) Mechanical; and,

To Establish, Maintain and Operate Hamilton Fire Department and to Repeal:
By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook

Page 3 of 5

- (g) Emergency Management.
5. The Fire Chief, with the prior written approval of the City Manager, may reorganize or eliminate Divisions or establish other Divisions or may do any or all of these matters or any combination thereof as may be required to ensure the proper administration and operation of Hamilton Fire Department.
 6.
 - (a) Each Division of the Fire Department is the responsibility of the Fire Chief and is under the direction of the Fire Chief or an officer designated by the Fire Chief.
 - (b) Officers shall report to the Fire Chief on activities within the Division under their supervision and shall carry out all orders of the Fire Chief.
 7. Where the Fire Chief designates a member to act in place of an officer in the Fire Department, such member, when so acting, shall have all of the powers and shall perform all duties of the officer replaced.

Responsibilities of the Fire Chief

8. The Fire Chief shall have all the rights, powers and duties assigned to a Fire Chief under the Act and shall ensure compliance with the Act.
9. The Fire Chief is responsible for the proper administration and operation of the Fire Department.
10. The Fire Chief shall be authorized to make such general orders, policies, procedures, rules and regulations and to take such other measures as the Fire Chief may consider necessary for the proper administration and efficient operation of the Fire Department and the effective management of fire protection services for the City and for the prevention, control and extinguishment of fires, the protection of life and property and the management of emergencies and without restricting the generality of the foregoing;
 - (a) For the care and protection of all property belonging to the City that are utilized by the Fire Department;
 - (b) For arranging for the provision and allotment of strategic staffing and facilities, apparatus, equipment, materials, services and supplies for the Fire Department;
 - (c) For the development and implementation of automatic aid, mutual aid and other fire protection and emergency service agreements within the City's borders and/or within the municipal borders of adjoining municipalities upon the approval of Council;

To Establish, Maintain and Operate Hamilton Fire Department and to Repeal:
By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook

Page 4 of 5

- (d) For determining and establishing the qualifications and criteria for employment or appointment, and the duties of, all members of the Fire Department;
 - (e) For the conduct and the discipline of members of the Fire Department;
 - (f) For preparing, and upon approval by Council, implementing and maintaining a departmental fire service plan and program for the Corporation;
 - (g) For keeping an accurate record of all fires, rescues and emergencies responded to by the Fire Department and reporting of same to the Office of the Fire Marshal and the public as required by the Act;
 - (h) For keeping such other records as may be required by Council, the City, and the Act;
 - (i) For preparing and presenting an annual report of the Fire Department to Council;
 - (j) For preparing and submitting to Council the annual budget estimates for the Fire Department for its approval; and
 - (k) For exercising control over the budget approved by Council for the Fire Department.
11. The Fire Chief shall regularly review and update the standard operating procedures and guidelines, general orders and rules referred to in section 10 as required.

Authority to Leave City Limits

12. The Fire Department shall not respond to calls with respect to a fire or emergency outside of the limits of the City except with respect to a fire or emergency:
- (a) that in the opinion of the Fire Chief or designate threatens property situated outside the City that is owned or occupied by the City;
 - (b) in a municipality with which an approval agreement has been entered into to provide fire protection services which include automatic aid;
 - (c) on property where an approved agreement has been entered into with any person or corporation to provide fire protection services;
 - (d) in a municipality authorized to participate in the Province of Ontario Mutual Aid Plan and mutual aid program or any other similar reciprocal plan or program; or
 - (e) in the opinion of the Fire Chief or designate requires immediate action to preserve and protect life or property and the appropriate fire department is notified to respond and assume command or to establish alternative measures acceptable to the Fire Chief or designate.

Short Title

To Establish, Maintain and Operate Hamilton Fire Department and to Repeal:
By-law No. 68-34, as amended, of The Corporation of the City of Hamilton;
By-law No. 1915-85 of The Corporation of the City of Stoney Creek;
By-law No. 2023, as amended, of The Corporation of the Town of Ancaster;
By-law No. 4341-97 of The Corporation of the Town of Dundas;
By-law No. 77-89-F of The Township of Flamborough; and
By-law No. 341-87, as amended, of The Township of Glanbrook

Page 5 of 5

13. This By-law may be referred to as the “Hamilton Fire Department Establishing and Regulating By-law”.

Repeal and Enactment

14. By-law No. 68-34, as amended, of The Corporation of the City of Hamilton, By-law No. 1915-85 of The Corporation of the City of Stoney Creek, By-law No. 2023, as amended, of The Corporation of the Town of Ancaster, By-law No. 4341-97 of The Corporation of the Town of Dundas, By-law No. 77-89-F of The Township of Flamborough and By-law No. 341-87, as amended, of The Township of Glanbrook are repealed.
15. This By-law comes into force on the date of its passing.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Authority: Item 1, Emergency & Community
Services Committee Report 19-
001 (HSC19005)
CM: February 27, 2019
Ward: City Wide
Bill No. 035

**CITY OF HAMILTON
BY-LAW NO. 19-**

**Being a By-law to Appoint a Fire Chief, Deputy Fire Chief, and Provincial Fire
Co-ordinator pursuant to the Hamilton Fire Department Establishing and
Regulating By-law No. 19-034**

WHEREAS pursuant to Subsection 6(1) of the *Fire Protection and Prevention Act, 1997* the Council of the City of Hamilton shall appoint a Fire Chief for the Fire Department;

WHEREAS the Council of the City of Hamilton passed the Hamilton Fire Department Establishing and Regulating By-law No. 19-034 at its meeting held on February 27, 2019;

WHEREAS Council wishes to appoint certain persons as Fire Chief and Deputy Fire Chief pursuant to the *Fire Protection and Prevention Act, 1997* and the Hamilton Fire Department Establishing and Regulating By-law No. 19-034; and,

WHEREAS Council authorizes the Hamilton Fire Department to participate in the Province of Ontario Mutual Aid Plan and endorses the Fire Chief and Deputy Fire Chief(s) being appointed as fire co-ordinator and alternate fire co-ordinator(s) under the authority of the *Fire Protection and Prevention Act, 1997* by the Ontario Fire Marshal.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. The person listed in Schedule "A" is appointed as the Fire Chief for the City of Hamilton until such time as that appointment is terminated or a successor is appointed;
2. The person(s) listed in Schedule "B" is appointed as the Deputy Fire Chief for the City of Hamilton until such time as that appointment is terminated or a successor is appointed;
3. Schedules "A" and "B" form part of this By-law.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

SCHEDULE "A"

FIRE CHIEF

Cunliffe, David R.

SCHEDULE "B"

DEPUTY FIRE CHIEF

Moss, Randy

Verbeek, John

Authority: Item 4, General Issues Committee
Report 16-023 (FCS16083)
CM: October 12, 2016
Ward: City Wide

Bill No. 036

CITY OF HAMILTON

BY-LAW NO. 19-

Being a By-law to Amend By-law No. 17-120, Authorizing the Execution of the Public Transit Infrastructure Fund Phase One (Ontario) Transfer Payment Agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario, as represented by the Minister of Transportation for the Province of Ontario to Receive Funding Under the Public Transit Infrastructure Fund

WHEREAS on October 12, 2016, the Council of the City of Hamilton approved Item 4 of General Issues Committee Report 16-023, as amended, and authorized the City of Hamilton to apply to receive funding for projects under the Public Transit Infrastructure Fund;

AND WHEREAS at its meeting on October 12, 2016, the Council of the City of Hamilton also authorized the signing of all necessary documentation, including the Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation, to receive funding for the approved projects under the Public Transit Infrastructure Fund;

AND WHEREAS on June 14, 2017, the Council of the City of Hamilton passed By-law No. 17-120, authorizing the execution of the Public Transit Infrastructure Fund Phase One (Ontario) Transfer Payment Agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for the Province of Ontario to Receive Funding Under the Public Transit Infrastructure Fund, which by-law came into force on June 14, 2017;

AND WHEREAS at the Public Transit Infrastructure Fund Agreement was executed by the City of Hamilton on February 15, 2018 and Her Majesty the Queen in right of Ontario on March 7, 2018;

AND WHEREAS the Parties to the Public Transit Infrastructure Fund Agreement now seek to amend it to, among other things, extend timelines, update eligibility requirements and update project lists for the program, where necessary;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. Section 3 of By-law 17-120 is deleted and replaced with the following new Section 3:
 3. The Mayor and Clerk are authorized and directed, on behalf of the City of Hamilton, to execute all necessary documentation, including Funding Agreements, to receive funding under the Public Transit Infrastructure Fund, in a form satisfactory to the City Solicitor.
2. This by-law shall come into force on the day it is passed.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting Clerk

Authority: Item 1, Public Works Committee
Report 19-003 (PW19001)
CM: February 27, 2019
Wards: 2, 3, 8, 9, 10, 12

Bill No. 037

CITY OF HAMILTON

BY-LAW NO. 19-

**To Amend By-law No. 01-215
Being a By-law To Regulate Traffic**

WHEREAS sections 8, 9 and 10 of the Municipal Act, 2001, S.O. 2001, c. 25, authorize the City of Hamilton to pass by-laws as necessary or desirable for the public and municipal purposes, and in particular paragraphs 4 through 8 of subsection 10(2) authorize by-laws respecting: assets of the municipality, the economic, social and environmental well-being of the municipality; health, safety and well-being of persons; the provision of any service or thing that it considers necessary or desirable for the public; and the protection of persons and property;

AND WHEREAS on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-215 to regulate traffic;

AND WHEREAS it is necessary to amend By-law No. 01-215.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. Schedule 5 (Stop Control) of By-law No. 01-215, as amended, is hereby further amended by removing from Section "A" (Ancaster) thereof the following item, namely;

Amberly Boulevard	Eastbound / Westbound	Concerto Court
-------------------	-----------------------	----------------

And by adding to Section "A" (Ancaster) thereof the following item, namely;

Concerto Court	Southbound	Amberly Boulevard
----------------	------------	-------------------

Amberly Boulevard	Eastbound / Westbound	Concerto Court
-------------------	-----------------------	----------------

To Amend By-law No. 01-215
Being a By-law to Regulate Traffic

Page 2 of 2

And by adding to Section "D" (Glanbrook) thereof the following items, namely;

Pinehill Drive	Eastbound / Westbound	Hyslop Avenue
----------------	-----------------------	---------------

And by adding to Section "E" (Hamilton) thereof the following items, namely;

Murray Street	Eastbound / Westbound	Catharine Street
MacNab Street	Northbound / Southbound	Vine Street
Dunsmure Road	Eastbound / Westbound	Belview Avenue
Hudson Court	Southbound	Columbia Drive

And by adding to Section "F" (Stoney Creek) thereof the following items, namely;

Sunvale Place	Eastbound / Westbound	Waterford Crescent
---------------	-----------------------	--------------------

2. Subject to the amendments made in this By-law, in all other respects, By-law No. 01-215, including all Schedules thereto, as amended, is hereby confirmed unchanged.
3. This By-law shall come into force and take effect on the date of its passing and enactment.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Authority: Item 6, Public Works Committee
Report 19-003
CM: February 27, 2019
Ward: 2

Bill No. 038

CITY OF HAMILTON

BY-LAW NO. 19-

To Amend By-law No. 01-215 Being a By-law To Regulate Traffic

WHEREAS sections 8, 9 and 10 of the Municipal Act, 2001, S.O. 2001, c. 25, authorize the City of Hamilton to pass by-laws as necessary or desirable for the public and municipal purposes, and in particular paragraphs 4 through 8 of subsection 10(2) authorize by-laws respecting: assets of the municipality, the economic, social and environmental well-being of the municipality; health, safety and well-being of persons; the provision of any service or thing that it considers necessary or desirable for the public; and the protection of persons and property;

AND WHEREAS on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-215 to regulate traffic;

AND WHEREAS it is necessary to amend By-law No. 01-215.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. Schedule 5 (Stop Control) of By-law No. 01-215, as amended, is hereby further amended by adding to Section "E" (Hamilton) thereof the following items, namely;

Simcoe Street East	Eastbound / Westbound	Catharine Street North
Mary Street	Northbound / Southbound	Simcoe Street East

2. Subject to the amendments made in this By-law, in all other respects, By-law No. 01-215, including all Schedules thereto, as amended, is hereby confirmed unchanged.

This By-law shall come into force and take effect on the date of its passing and enactment.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

Authority: Item 14, Planning Committee
Report 19-003 (PED19029)
CM: February 27, 2019
Ward: 12

Bill No. 039

CITY OF HAMILTON

BY-LAW NO. 19-

To Amend Hamilton Zoning By-law No. 05-200 for additional setback requirements for Warehouses in Duff's Corner, Ancaster

WHEREAS the City of Hamilton has in force several Zoning By-laws which apply to the different areas incorporated into the City by virtue of the City of Hamilton Act, 1999, Statutes of Ontario, 1999 Chap. 14;

WHEREAS the City of Hamilton is the lawful successor to the former Municipalities identified in Section 1.7 of By-law No. 05-200;

WHEREAS the first stage of the new Zoning By law, being By-law No. 05-200, came into force on the 25th day of May, 2005;

WHEREAS the Council of the City of Hamilton, in adopting Item 8.3 of Report 19-003 of the Planning Committee, at its meeting held on the 19th day of February, 2019 which recommended that Zoning By-law No. 05-200 be amended as hereinafter provided; and,

WHEREAS this By-law is in conformity with the Urban Hamilton Official Plan.

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. That SCHEDULE "C" – Special Exceptions of Hamilton Zoning By-law No. 05-200 is hereby amended by adding Subsection d)vi) to Special Exception No. 341 with the following provisions:
 - vi) Notwithstanding Section 10.7.3a), the Minimum Building Setback from a Street Line for a Warehouse shall be 250.0 metres.
2. That SCHEDULE "C" – Special Exceptions of Hamilton Zoning By-law No. 05-200 is hereby amended by adding Subsection d)vi) to Special Exception No. 650 with the following provisions:
 - b) Notwithstanding Section 10.7.3a), the Minimum Building Setback from a Street Line for a Warehouse shall be 250.0 metres.

3. That the Clerk is hereby authorized and directed to proceed with the giving of notice of passing of this By-law in accordance with the Planning Act.
4. That for the purposes of the Building Code, this by-law or any part of it is not made until it has come into force as provided by sections 34 of the *Planning Act*.
5. That this By-law comes into force in accordance with sections 34 of the Planning Act.

PASSED this 27th day of February, 2019

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk

CI-18-J

CITY OF HAMILTON

BY-LAW NO. 19-

To Confirm the Proceedings of City Council at its meeting held on February 27, 2019.

**THE COUNCIL OF THE
CITY OF HAMILTON
ENACTS AS FOLLOWS:**

1. The Action of City Council at its meeting held on the 27th day of February, 2019, in respect of each recommendation contained in

City Manager Recruitment Steering Committee Report 19-002 – February 9, 2019,
Selection Committee Report 19-003 – February 11, 2019,
Selection Committee Report 19-004 – February 12, 2019,
Selection Committee Report 19-005 – February 13, 2019,
Planning Committee Report 19-003 – February 19, 2019,
General Issues Committee Report 19-004 – February 20, 2019,
Audit, Finance and Administration Committee Report 19-003 – February 21, 2019
Emergency and Community Services Committee Report 19-001 – February 21, 2019,
Public Works Committee Report 19-002 – February 4, 2019,
Board of Health Report 19-002 – February 22, 2019,
and
City Manager Recruitment Steering Committee Report 19-003 – February 23, 2019

considered by City of Hamilton Council at the said meeting, and in respect of each motion, resolution and other action passed and taken by the City Council at its said meeting is hereby adopted, ratified and confirmed.

2. The Mayor of the City of Hamilton and the proper officials of the City of Hamilton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the City Clerk are hereby directed to execute all documents necessary in that behalf, and the City Clerk is hereby authorized and directed to affix the Corporate Seal of the Corporation to all such documents.

PASSED this 27th day of February, 2019.

F. Eisenberger
Mayor

J. Pilon
Acting City Clerk