



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 19-004

**9:30 a.m.
March 21, 2019
Council Chambers
Hamilton City Hall**

Present: Councillors C. Collins (Chair), M. Wilson (Vice-Chair), B. Johnson, M. Pearson, L. Ferguson, J. Partridge, and B. Clark

**Absent with
Regrets:** Councillor A. VanderBeek – City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

- 1. Report of the 2018 Remuneration and Expenses as Required under Section 284 of the *Municipal Act* (FCS19014) (City Wide) (Item 7.2)**

(Clark/Johnson)

That Report FCS19014 respecting the Report of the 2018 Remuneration and Expenses as Required under Section 284 of the *Municipal Act*, be received.

CARRIED

- 2. 2017 Audited Financial Statements for City of Hamilton Business Improvement Areas (BIAs) (FCS19018) (City Wide) (Item 7.3)**

(Clark/Johnson)

That Report FCS19018 respecting the 2017 Audited Financial Statements for City of Hamilton Business Improvement Areas (BIAs), be received.

CARRIED

- 3. Organizational Health Evaluation (HUR19002) (City Wide) (Item 7.4)**

(Clark/Johnson)

That Report HUR19002 respecting the Organizational Health Evaluation, be received.

CARRIED

4. Freedom of Information Quarterly Report (October 1 to December 31) (CL18003(c)) (City Wide) (Item 7.5)

(Clark/Johnson)

That Report CL18003(c) respecting the Freedom of Information Quarterly Report (October 1 to December 31), be received.

CARRIED

5. Employee Annual Attendance Report 2018 (HUR19003) (City Wide) (Item 9.1)

(Johnson/Ferguson)

That Report HUR19003 respecting the Employee Annual Attendance Report for 2018, be received.

CARRIED

6. Occupational Injury and Illness Annual Report 2018 (HUR19004) (City Wide) (Item 10.1)

(Pearson/Johnson)

That Report HUR19004 respecting the Occupational Injury and Illness Annual Report for 2018, be received.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda.

1. DELEGATION REQUESTS (Item 6)

- 6.1 Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting)
- 6.2 Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting)

2. PUBLIC HEARINGS/DELEGATIONS (Item 8)

- 8.1 Vince Dipietro, Angelica Homes, respecting a rental property's water bill
- 8.1(a) Supporting documentation respecting a rental property's water bill, for 98 East 31st Street, Hamilton

Approved January 17, 2019 and will be heard on April 4, 2019 as per the delegate's request.

3. STAFF PRESENTATIONS (Item 9)

- 9.2 Occupational Injury and Illness Annual Report 2018 (HUR19004)
(City Wide)

At the request of staff, Item 9.2 has been moved to Discussion Item 10.1.

(Clark/Partridge)

That the agenda for the March 21, 2019 Audit, Finance and Administration Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark
NOT PRESENT - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) February 21, 2019 (Item 4.1)

(Wilson/Pearson)

That the Minutes of the February 21, 2019 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark
NOT PRESENT - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson

(d) DELEGATION REQUESTS (Item 6)

(i) Delegation Requests (Added Items 6.1 and 6.2)

(Partridge/Johnson)

That the following delegation requests be approved for today's meeting:

- (1) Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 6.1)
- (2) Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 6.2)

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark
NOT PRESENT - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson

(e) CONSENT ITEMS (Item 7)

(i) Governance Review Sub-Committee - Clerk's Report 19-001 (Item 7.1)

(Clark/Johnson)

That Clerk's Report 19-001 for the Governance Review Sub-Committee, be received.

CARRIED

(f) PUBLIC HEARINGS / DELEGATIONS (Item 8)

(i) Michael Woloch, respecting hiring practices for Professional Engineers at the City of Hamilton (Approved February 21, 2019) (Item 8.2)

Michael Woloch, addressed the Committee respecting hiring practices for Professional Engineers at the City of Hamilton.

(Pearson/Johnson)

That the delegation from Michael Woloch, respecting hiring practices for Professional Engineers at the City of Hamilton, be received.

CARRIED

(ii) Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 8.3)

Stephanie Bass was not present when called upon. A copy of the written submission on International Day for the Elimination of Racial Discrimination has been included in the official record.

(Clark/Pearson)

That the written submission from Stephanie Bass, respecting the International Day for the Elimination of Racial Discrimination, be received and referred to the Committee Against Racism.

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark
NOT PRESENT - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson

A copy of the written submission is available on the City's website or through the Office of the City Clerk.

(iii) Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination (For today's meeting) (Added Item 8.4)

Shahzi Bokhari, addressed the Committee respecting the International Day for the Elimination of Racial Discrimination, with the aid of a presentation. A copy of the presentation on International Day for the Elimination of Racial Discrimination has been included in the official record.

(Clark/Pearson)

That the delegation from Shahzi Bokhari, respecting the International Day for the Elimination of Racial Discrimination, be received.

CARRIED

A copy of the presentation is available on the City's website or through the Office of the City Clerk.

(g) STAFF PRESENTATIONS (Item 9)

**(i) Employee Annual Attendance Report 2018 (HUR19003) (City Wide)
(Item 9.1)**

Lora Fontana, addressed the Committee respecting the Employee Annual Attendance Report for 2018, with the aid of a presentation. A copy of the presentation has been included in the official record.

(Partridge/Johnson)

That the presentation from staff respecting the Employee Annual Attendance Report for 2018, be received.

CARRIED

A copy of the presentation is available at www.hamilton.ca.

For further disposition of this matter, refer to Item 5.

(h) ADJOURNMENT (Item 15)

(Pearson/Partridge)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:39 a.m.

CARRIED

Respectfully submitted,

Councillor Collins, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk