



City of Hamilton
ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
COMMITTEE

Meeting #: 19-004
Date: May 14, 2019
Time: 4:00 p.m.
Location: Room 192 and 193, City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

1. CEREMONIAL ACTIVITIES
2. APPROVAL OF AGENDA
(Added Items, if applicable, will be noted with *)
3. DECLARATIONS OF INTEREST
4. APPROVAL OF MINUTES OF PREVIOUS MEETING
 - 4.1 April 9, 2019
5. COMMUNICATIONS
6. DELEGATION REQUESTS
7. CONSENT ITEMS
 - 7.1 Built Environment Working Group Update
 - 7.2 Housing Issues Working Group Update
 - 7.3 Outreach Working Group Update

7.4 Transportation Working Group Update

7.4.a Transportation Working Group Notes - March 26, 2019

7.5 Wheelchair and Scooter Safety Working Group Update

8. **PUBLIC HEARINGS / DELEGATIONS**
9. **STAFF PRESENTATIONS**
10. **DISCUSSION ITEMS**
11. **MOTIONS**
12. **NOTICES OF MOTION**
13. **GENERAL INFORMATION / OTHER BUSINESS**
14. **PRIVATE AND CONFIDENTIAL**
15. **ADJOURNMENT**



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Minutes 19-003

4:00 p.m.

Tuesday, April 9, 2019

Rooms 192 and 193, City Hall

71 Main Street West

Present: P. Kilburn (Vice-Chair)
P. Cameron, J. Cardno, P. Lynes, T. Manzuk, T. Murphy, A. Nicolls, K. Nolan, T. Nolan, B. Semkow, M. Sinclair and T. Wallis

Absent

with regrets: Councillor T. Whitehead – City Business, A. Mallet (Chair)

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 1)

Staff Sergeant J. Savoie was presented with a card of thanks for her work with the Advisory Committee for Persons with Disabilities.

Sergeant S. Moore was introduced to the Committee. He will be attending future meetings, as his schedule allows.

(b) CHANGES TO THE AGENDA (Item 2)

The Clerk advised the Committee that there was a change to the agenda:

(Wallis/Murphy)

That the agenda for the April 9, 2019 meeting of the Advisory Committee for Persons with Disabilities be approved, as presented.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES (Item 4)

(i) March 12, 2018 (Item 4.1)

(T. Nolan/K. Nolan)

That the minutes of the March 12, 2018 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED

(e) DELEGATION REQUESTS (Item 6)

- (i) Cameron Kroetsch and Sheri Selway, respecting the work the committee has done to advocate for safer and more accessible sidewalks and to speak to the committee about some of the data we have collected in support of this work (for today's meeting)**

(Wallis/Lynes)

That the delegation request from Cameron Kroetsch and Sheri Selway, respecting safer and accessible sidewalks, be approved, for today's meeting.

CARRIED

(f) CONSENT ITEMS (Item 7)

- (i) Built Environment Working Group Notes – February 5, 2019
(Item 7.1(a))**

(Wallis/Cameron)

That the Built Environment Working Group Meeting Notes of February 5, be received.

CARRIED

- (ii) Housing Issues Working Group Notes (Item 7.2)**

1. December 18, 2018 (Item 7.2(a))

(Nicolls/T. Nolan)

That the Housing Issues Working Group Meeting Notes of December 18, 2018, be received.

CARRIED

2. February 19, 2019 (Item 7.2(b))

(T. Nolan/Cameron)

That the Housing Issues Working Group Meeting Notes of February 19, 2019, be received.

CARRIED

- (iii) Transportation Working Group Notes – February 26, 2019 (Item 7.3)**

(Wallis/K. Nolan)

That the Transportation Working Group Notes of February 26, 2019, be received.

CARRIED

- (iv) Wheelchair and Scooter Safety Working Group Update (Item 7.4)**

No update.

(e) DELEGATIONS (Item 8)

- (i) Cameron Kroetsch and Sheri Selway, respecting the work the committee has done to advocate for safer and more accessible sidewalks and to speak to the committee about some of the data we have collected in support of this work (Added Item 8.1)**

Cameron Kroetsch and Sheri Selway, addressed the Committee respecting he work the committee has done to advocate for safer and more accessible sidewalks and to speak to the committee about some of the data we have collected in support of this work.

(Wallis/Cameron)

- (a) That Cameron Kroetsch and Sheri Selway be invited to attend the next meeting of the Built Environment Working Group; and,
- (b) That the Built Environment Working Group report back to the Advisory Committee for Person with Disabilities with a list of sidewalk issues within the city of Hamilton, including photos.

CARRIED

(Wallis/Cameron)

That the delegation from Cameron Kroetsch and Sheri Selway, addressed the Committee respecting he work the committee has done to advocate for safer and more accessible sidewalks and to speak to the committee about some of the data we have collected in support of this work, be received.

CARRIED

(f) DISCUSSION ITEM (Item 10)

- (i) Correspondence to a Member of Provincial Parliament respecting Listening to Ontarians with Disabilities: Report of the Third Review of the Accessibility for Ontarians with Disabilities Act, 2005 (deferred from the March 12, 2019 meeting) (Item 10.1)**

(T. Nolan/Murphy)

That staff prepare correspondence to a Member of Provincial Parliament respecting Listening to Ontarians with Disabilities: Report

of the Third Review of the Accessibility for Ontarians with Disabilities Act, 2005, for the Chair's signature.

CARRIED

(g) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Accessibility Complaints to the City of Hamilton Update (Item 13.1)

No update.

(ii) Accessibility for Ontarians with Disabilities Act (AODA) Update (Item 13.2)

No update.

(iii) Presenters List for the Advisory Committee for Persons with Disabilities (Added Item 13.3)

No update.

(g) ADJOURNMENT (Item 15)

(Murphy/Semkow)

That there being no further business, the Advisory Committee for Persons with Disabilities be adjourned at 6:05 p.m.

CARRIED

Respectfully submitted,

A. Mallet, Chair
Advisory Committee for Persons
with Disabilities

Loren Kolar
Legislative Coordinator
Office of the City Clerk

Transportation Working Group
 Advisory Committee for Persons with Disabilities
 Tuesday, March 26, 2019
 Room 193, City Hall

Members in Attendance:

Paula Kilburn (Chair), Aznive Mallett, Tom Manzuk, Tim Murphy, Alan Nicolls, Kim Nolan, Tim Nolan, Robert Semkow

Also Present:

Peter Wobschall, Owen Quinn, Mark Mindorff, Jennifer Knight

Regrets/Absent:

Terri Wallis (Vice-Chair), Elizabeth (Jane) Cardno

MEETING NOTES:

1. **Welcome & Introduction / Approval of Agenda**
2. **Review of Meeting Notes – February 26th – approved**
3. **HSR Service**
 - a) HSR Operator Training
 - Jennifer Knight, HSR Instructor, attended meeting (she has worked for HSR for 13 years with 6 years as an instructor); she answered questions from members regarding HSR service and duties of operators

Seatbelts

- Seatbelts are mandatory depending on bus model; 11 & 12 series seatbelt mandatory in rear wheelchair area while 15 to 18 series, seatbelt is mandatory in both wheelchair areas (to prevent tipping)
- HSR policy to secure wheelchair, so wheelchair should have own seatbelt
- Members had concerns that person is not being secured to wheelchair; Jennifer will discuss this issue with HSR management

Loading

- It is easier for person with wheelchair to load at back of bus; members noted that scooters are easier to back onto bus
- HSR policy notes persons using wheelchairs or scooters must remain in their devices, they should not leave device unattended and move to seat
- Jennifer noted HSR offers training for persons with mobility devices on how to board/deboard (alight) buses; requests can be sent to HSR (contact information will be distributed to members)

Training

- Training for HSR Operators is 28 days in total (in-class and on-road) and includes AODA requirements; 3 day refresher available for operators
- HSR currently has 4 full-time instructors, but are short-staffed at moment

Other

- Operators should ask persons to vacate seats in wheelchair area if person with mobility device requires this space
- Every time person with mobility device boards bus then operator should record this information in terminal (Ranger); Jennifer can provide data on number of boardings on HSR buses for persons using mobility devices
- If operator passes by person with mobility device at bus stop because no space on bus, then operator should communicate this to passenger
- Operators are not trained in First Aid/CPR (liability for HSR)

b) Re(envison) Survey

- Peter gave information handout on HSR Re(envison) survey
- Survey is to obtain feedback on current service and future needs; includes questions on income status and preference for transit
- Goal was to get 2,500 completed surveys; 5,000 received to date
- Members had concerns with accessibility of survey; ATS will discuss with Jay Adams, Senior Project Manager, who is coordinating survey

4. **DARTS Service**

a) On Board Times

- Mark noted 2% of trips passenger on board vehicle more than 60 minutes

b) Late Pick-ups

- DARTS on-time for 92% of trips (within pick-up window)

c) Complaints

- Mark noted DARTS has about 1.2 complaints per 1,000 trips while ATS noted about 2.07 complaints per 1,000 trips; ATS-DARTS will review

5. **Accessible Transit Services Review**

- Mark noted new ATS Review Subcommittee has not been set-up yet

6. **Taxi Scrip Program**

- Owen circulated samples of current Taxi Scrip coupon books; members had following comments:

- \$5 coupons can be mistaken for order form by persons with visual impairments so suggestion to either remove one corner or have 3 holes punched in \$5 coupon
- Taxi drivers are supposed to complete required information on back of each coupon; members noted most drivers don't do this and some drivers (Blue Line Taxi) use coupons to pay for gas
- Taxi Scrip coupon books have serial number which is assigned to a registered ATS passenger at time of purchase by City sales agent (books can be tracked as to which passenger purchased them)

7. **AODA Integrated Accessibility Standards** – no discussion

8. **ATS-DARTS Policy Review**

a) No Show & Cancellation Policy

- Peter noted revised policy based on original policy approved by Council
- ATS-DARTS will start with an educational approach including letter to remind passengers of policy and it will be enforced
- DARTS will use various communication tools to introduce revised policy including website, phone message, posters
- Mark noted long-term goal is to have automated phone calls to passengers as letters cost \$1 each to mail
- Members noted their support for the revised policy

b) City Lab Project

- Peter noted City Lab has request for McMaster University and Mohawk College students who are interested in study for service animals on transit

9. **Other Business**

a) Metrolinx Accessibility Advisory Committee

- Paula noted ACPD members can apply to Metrolinx if they want to join Committee; perhaps ACPD could nominate a member

10. **Next Meeting** – April 30, 2019