



Hamilton

**MINUTES 19-002**  
**GOVERNANCE REVIEW SUB-COMMITTEE**  
**Monday, March 25, 2019**  
**2:00 pm, Room 264**  
**Hamilton City Hall**

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**Present:** Councillors T. Whitehead (Chair), M. Wilson (Vice-Chair), A. VanderBeek, M. Pearson, B. Clark, and L. Ferguson  
Mayor F. Eisenberger

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**THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:**

**1. Appointment of Chair and Vice-Chair (Item 1.1)**

**(Pearson/Clark)**

- (a) That Councillor Whitehead be appointed as Chair of the Governance Review Sub-Committee for the 2018 – 2022 term.

**CARRIED**

**(Clark/Eisenberger)**

- (b) That Councillor Wilson be appointed as Vice-Chair of the Governance Review Sub-Committee for the 2018 – 2022 term.

**CARRIED**

**2. Board of Health Self-Evaluation Results (BOH18011(a)) (City Wide) (Referred to Governance Review Sub-Committee at September 26, 2018 Council) (Item 10.1)**

**(VanderBeek/Pearson)**

That Report BOH18011(a), respecting the Board of Health Self-Evaluation Results, be received.

**CARRIED**

**(Eisenberger/Clark)**

- (a) That the Board of Health appoint a Vice-Chair for the Term of Council; and
- (b) That By-law 18-270, A By-law to Govern the Proceedings of Council and Committees of Council, be amended to reflect the term of appointment for the Board of Health's Vice-Chair.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised that there were no changes to the agenda.

**(Wilson/Pearson)**

That the March 25, 2019 Agenda of the Governance Review Sub-Committee be approved, as presented.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES (Item 4)**

**(i) August 29, 2018 (Item 4.1)**

**(Pearson/Clark)**

That the Minutes of the August 29, 2018 meeting of the Governance Review Sub-Committee be approved, as presented.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 6)**

**(i) Cameron Kroetsch, respecting changes to the Procedural By-law 18-270 during the upcoming term of Council (For today's meeting) (Item 6.1)**

**(Wilson/Eisenberger)**

That the delegation request from Cameron Kroetsch, respecting changes to the Procedural By-law 18-270 during the upcoming term of Council, be approved for today's meeting.

**CARRIED**

**(e) PUBLIC HEARINGS/DELEGATIONS (Item 8)**

**(i) Cameron Kroetsch, respecting changes to the Procedural By-law 18-270 during the upcoming term of Council (Added Item 8.1)**

Cameron Kroetsch addressed the Committee respecting changes to the Procedural By-law 18-270 during the upcoming term of Council, with the aid of a presentation.

**(VanderBeek/Pearson)**

That the delegation from Cameron Kroetsch respecting changes to the Procedural By-law 18-270 during the upcoming term of Council, be received.

**CARRIED**

A copy of the presentation is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca) or through the Office of the City Clerk.

**(VanderBeek/Wilson)**

(a) That staff be directed to consider Mr. Kroetsch's suggested amendments respecting By-law 18-270 during the review of the By-law; and,

(b) That staff be directed to perform a review of the By-law to Govern the Proceedings of Council and Committees of Council on an annual basis.

**CARRIED**

**(Eisenberger/Wilson)**

That staff be directed to report back to the Governance Review Sub-Committee on best practices in other municipalities and in consultation with senior leadership and Human Resources, with respect to Breaks and Adjournments.

**CARRIED**

**(f) ADJOURNMENT (Item 15)**

**(Pearson/Wilson)**

That, there being no further business, the Governance Review Sub-Committee meeting be adjourned at 3:09 p.m.

**CARRIED**

Respectfully submitted,

Councillor T. Whitehead, Chair  
Governance Review Sub-Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk