



City of Hamilton

EMERGENCY & COMMUNITY SERVICES COMMITTEE REVISED

Meeting #: 19-007
Date: June 20, 2019
Time: 1:30 p.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 June 6, 2019

5. COMMUNICATIONS

*5.1 Correspondence from Jill Dubrick and Becky Doyle, Early Years and Child Care Division, Ministry of Education,

respecting 2019 Child Care Allocations (revised), Child Care Transfer Payment Agreement Amendments and Updated Funding Guidelines for Child Care and EarlyON Child and Family Centre Programs

*5.2 Correspondence from Glenn Fletcher, respecting Wesley Community Homes and Wesley Day Centre

6. DELEGATION REQUESTS

*6.1 Roger Deschamps, respecting the proposed closure of the Wesley Day Centre (for today's meeting)

- *6.2 Tim O'Shea and Jill Wiwcharuk, Shelter Health Network, respecting the closure of the Wesley Day Centre (for today's meeting)
- *6.3 Joanne Santucci, Hamilton Food Share, respecting the closure of the Wesley Day Centre (for today's meeting)

7. CONSENT ITEMS

- 7.1 Heat Response Plan Initiative (HSC19020) (City Wide) (Outstanding Business List Item)
- 7.2 Group Purchasing of Electric Beds (HSC19028) (Wards 7 and 13)
- 7.3 Encampment Response (HSC19029) (City Wide)
- *7.4 Seniors Advisory Committee Minutes - April 5, 2019

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

- 9.1 Hamilton Urban Indigenous Strategy (HSC19030) (City Wide)

10. DISCUSSION ITEMS

- 10.1 Affordable Housing Demonstration Project (HSC19034) (Ward 4)
- *10.2 Ministry of Health and Long-Term Care Funding for Neonatal Intensive Care (NICU) Transport Ambulance (HSC19021) (City Wide)

11. MOTIONS

12. NOTICES OF MOTION

- *12.1 CityHousing Hamilton's Third Annual Community Health Fair

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 19-006

1:30 p.m.

Thursday, June 6, 2019

Council Chambers

Hamilton City Hall

71 Main Street West

Present: Councillors S. Merulla (Chair), E. Pauls (Vice-Chair), B. Clark, T. Jackson, and N. Nann

Absent with

Regrets: Councillor T. Whitehead (City Business)

Also Present: Councillors M. Pearson and A. VanderBeek

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. **Addiction Services Initiative (HSC19027) (City Wide) (Item 7.1)**

(Jackson/Nann)

That Report HSC19027, respecting the Addiction Services Initiative, be received. **CARRIED**

(Jackson/Pauls)

That the Emergency and Community Services Committee support the application for the three-month extension offered by the Province of Ontario to provide continued support to help transition current participants in the Addiction Services Initiative.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Ninder Nann

YES - Councillor Tom Jackson

YES - Councillor Esther Pauls

YES - Chair Sam Merulla

NOT PRESENT - Councillor Terry Whitehead

YES - Councillor Brad Clark

- 2. Youth with Developmental Disabilities Turning 18, Being Discharged and Cut from Services and Funding from our Province, Requesting for the City of Hamilton's Support, in Noah and Gregory's Bill "Insuring that Supports Continue with No Gap in Services upon a Child's 18th Birthday." (Item 8.2)**

(Clark/Nann)

That staff be directed to draft a letter in support of Noah and Gregory's Bill;

- (a) To ask for hearings at the Legislative Assembly Standing Committee; and
- (b) To encourage the Ontario Government to provide transitional funding for Autism Services for persons over 18 years of age.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Councillor Nrinder Nann
 NOT PRESENT - Councillor Tom Jackson
 YES - Councillor Esther Pauls
 YES - Chair Sam Merulla
 NOT PRESENT - Councillor Terry Whitehead
 YES - Councillor Brad Clark

- 3. Hamilton Fire Department Service Delivery Plan (2019-2028) (HSC19026) (City Wide) (Item 9.1)**

(Jackson/Nann)

- (a) That the Hamilton Fire Department Service Delivery Plan (2019 - 2028) attached as Appendix A to Report HSC19026, with no financial impact to the 2019 budget, be approved; and,
- (b) That staff be directed to submit capital and/or operating budget requirements, to support the Hamilton Fire Department Service Delivery Plan (2019-2028) to the appropriate budget process(es) for consideration, as required.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Nrinder Nann
 YES - Councillor Tom Jackson
 YES - Councillor Esther Pauls
 YES - Chair Sam Merulla
 NOT PRESENT - Councillor Terry Whitehead
 YES - Councillor Brad Clark

4. Poverty Reduction Investment Plan Update (CES16043(c)) (City Wide) (Item 10.1)

(Clark/Pauls)

That Report CES16043(c), respecting the Poverty Reduction Investment Plan Update, be received.

CARRIED

5. Installation of Fencing Around CityHousing Hamilton Waste Bins at 44 Montcalm Drive, Hamilton (Ward 8) (Item 11.1)

(Pauls/Jackson)

WHEREAS, residents of CityHousing Hamilton properties deserve dignified and safe, affordable housing; and,

WHEREAS, improvements to the exteriors of CityHousing Hamilton are needed to store and improve waste collection;

THEREFORE, BE IT RESOLVED:

- (a) That \$3,150 be provided to CityHousing Hamilton to help fence waste bins from the Ward 8 Area Rating Reserve 108058; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Nrinder Nann
 YES - Councillor Tom Jackson
 YES - Councillor Esther Pauls
 YES - Chair Sam Merulla
 NOT PRESENT - Councillor Terry Whitehead
 YES - Councillor Brad Clark

6. Pride Hamilton Funding (Added Item 11.2)

(Nann/Jackson)

That the annual Pride celebration at Gage Park be funded from the Ward 3 Cellular Tower Revenue (3301609603) in the amount of \$3,000.00 to help with the cost of the large event and to celebrate the lives of 2SLGBTQIA residents in Hamilton.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Nrinder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Brad Clark

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. DELEGATION REQUESTS (Item 6)

6.1. Sheryl Green, Hamilton Regional Indian Centre, respecting Housing First for Youth Project at the Hamilton Regional Indian Centre (for a future meeting)

2. NOTICES OF MOTION (Item 12)

12.1 Pride Hamilton Funding

(Nann/Pauls)

That the agenda for the June 6, 2019 Emergency and Community Services Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Nrinder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Brad Clark

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**(i) May 16, 2019 (Item 4.1)****(Clark/Jackson)**

That the Minutes of the May 16, 2019 meeting of the Emergency and Community Services Committee be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Nrinder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Brad Clark

(d) DELEGATION REQUESTS (Item 6)**(i) Sheryl Green, Hamilton Regional Indian Centre, respecting Housing First for Youth Project at the Hamilton Regional Indian Centre (for a future meeting) (Added Item 6.1)****(Nann/Clark)**

That the delegation request, submitted by Sheryl Green, Hamilton Regional Indian Centre, respecting Housing First for Youth Project at the Hamilton Regional Indian Centre, be approved for a future meeting.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Nrinder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Brad Clark

(e) PUBLIC HEARINGS/DELEGATIONS (Item 8)**(i) Ruth Greenspan, John Howard Society of Hamilton, Burlington & Area, respecting the Hamilton Restorative Justice Collaboration Initiative (Item 8.1)**

Ruth Greenspan addressed the Committee respecting the Hamilton Restorative Justice Collaboration Initiative, with the aid of a handout.

(Jackson/Nann)

That the presentation from Ruth Greenspan and respecting the Hamilton Restorative Justice Collaboration Initiative, be received.

CARRIED

The handout is available at www.hamilton.ca and through the Office of the City Clerk.

- (ii) **Angela Pugliese, respecting Youth with Developmental Disabilities Turning 18, Being Discharged and Cut from Services and Funding from our Province, Requesting for the City of Hamilton's Support, in Noah and Gregory's Bill "Insuring that Supports Continue with No Gap in Services upon a Child's 18th Birthday" (Item 8.2)**

Angela Pugliese addressed the Committee respecting Youth with Developmental Disabilities Turning 18, Being Discharged and Cut from Services and Funding from our Province, Requesting for the City of Hamilton's Support, in Noah and Gregory's Bill "Insuring that Supports Continue with No Gap in Services upon a Child's 18th Birthday."

(Clark/Nann)

That the presentation from Angela Pugliese respecting Youth with Developmental Disabilities Turning 18, Being Discharged and Cut from Services and Funding from our Province, Requesting for the City of Hamilton's Support, in Noah and Gregory's Bill "Insuring that Supports Continue with No Gap in Services upon a Child's 18th Birthday," be received.

CARRIED

For further disposition of this matter, refer to Item 2.

(f) STAFF PRESENTATIONS

- (i) **Hamilton Fire Department Service Delivery Plan (2019-2028) (HSC19026) (City Wide) (Item 9.1)**

David Cunliffe presented the report to the Committee with the aid of a presentation.

(Jackson/Pauls)

That the presentation, respecting the Hamilton Fire Department Service Delivery Plan (2019-2028), be received.

CARRIED

The presentation is available at www.hamilton.ca and through the Office of the City Clerk.

For further disposition of this matter, refer to Item 3.

(g) NOTICES OF MOTION (Item 12)**(i) Pride Hamilton Funding (Item 12.1)**

Councillor Nann introduced a Notice of Motion respecting Pride Hamilton Funding.

(Nann/Jackson)

That the Rules of Order be waived to allow for the introduction of a Motion respecting Pride Hamilton Funding.

Result: Motion CARRIED by a 2/3 majority vote of 5 to 0, as follows:

YES - Councillor Ninder Nann
YES - Councillor Tom Jackson
YES - Councillor Esther Pauls
YES - Chair Sam Merulla
NOT PRESENT - Councillor Terry Whitehead
YES - Councillor Brad Clark

For further disposition of this matter, refer to Item 6.

(h) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**(i) Amendments to the Outstanding Business List (Item 13.1)****(Jackson/Nann)**

That the following amendments to the Emergency and Community Services Committee's Outstanding Business List, be approved:

- (a) Items Requiring a New Due Date:
- (i) Fire Services 10-Year Plan/Hazard Identification and Risk Assessment
Item on OBL: C
Current Due Date: May 2, 2019
Proposed New Due Date: June 6, 2019
 - (ii) Heat Responsive Plan Initiative
Item on OBL: E
Current Due Date: May 2, 2019
Proposed New Due Date: June 20, 2019
 - (iii) Hamilton Youth Engagement Collaboration (CES15056(b))
Item on OBL: G
Current Due Date: May 2, 2019
Proposed New Due Date: December 5, 2019

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- (iv) Home for Good (CES17042(a))
Item on OBL: H
Current Due Date: December 5, 2019
Proposed New Due Date: June 20, 2019
- (v) Funding Requests from Agencies
Item on OBL: I
Current Due Date: March 21, 2019
Proposed New Due Date: September 5, 2019
- (vi) Opportunities and Flexibility of Existing Housing Programs
Item on OBL: K
Current Due Date: April 4, 2019
Proposed New Due Date: September 6, 2019
- (vii) Hamilton Housing Benefits
Item on OBL: L
Current Due Date: June 6, 2019
Proposed New Due Date: September 5, 2019
- (viii) All Seasons Soccer Facility
Item on OBL: M
Current Due Date: May 2, 2019
Proposed New Due Date: August 15, 2019
- (ix) Establishing a Gender and Equity Lens on Housing Services
Item on OBL: N
Current Due Date: None
Proposed New Due Date: June 20, 2019
- (x) Hamilton Housing Summit
Item on OBL: O
Current Due Date: None
Proposed New Due Date: August 15, 2019
- (xi) Expanding Housing and Support Services for Women
Item on OBL: P
Current Due Date: None
Proposed New Due Date: August 15, 2019
- (xii) Community Hub Proposal/Multi-Sport Indoor Facility
Development
Item on OBL: Q
Current Due Date: None
Proposed New Due Date: October 3, 2019

- (b) Items considered complete and needing to be removed:
 - (i) Fire Services 10-Year Plan/Hazard Identification and Risk Assessment
Addressed as Item 10.1 on today's agenda – Report HSC19026
Item on OBL: C

Result: Motion CARRIED by a vote of 5 to 0, as follows:

- YES - Councillor Nrinder Nann
- YES - Councillor Tom Jackson
- YES - Councillor Esther Pauls
- YES - Chair Sam Merulla
- NOT PRESENT - Councillor Terry Whitehead
- YES - Councillor Brad Clark

(i) ADJOURNMENT (Item 15)

(Clark/Nann)

That there being no further business, the Emergency and Community Services Committee be adjourned at 4:30 p.m.

CARRIED

Respectfully submitted,

Councillor S. Merulla
Chair, Emergency and Community Services
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk

Ministry of Education
Early Years and Child Care
Division
315 Front Street West, 11th floor
Toronto ON M7A 0B8

Ministère de l'Éducation
Division de la petite enfance et de la
garde d'enfants
315, rue Front Ouest, 11^e étage
Toronto ON M7A 0B8



2019: EYCC05

MEMORANDUM TO: Chief Administrative Officers, CMSMs and DSSABs
Directors and/or General Managers, CMSMs and
DSSABs

FROM: Jill Dubrick
Director, Early Years and Child Care Programs and
Service Integration Branch
Early Years and Child Care Division
Ministry of Education

Becky Doyle
Director, Financial Accountability & Data Analysis
Branch
Early Years and Child Care Division
Ministry of Education

DATE: June 7, 2019

SUBJECT: **2019 Child Care Allocations (revised), Child Care
Transfer Payment Agreement Amendments and
Updated Funding Guidelines for Child Care and
EarlyON Child and Family Centre Programs**

Further to the Premier's announcement on May 27, 2019, I am pleased to provide the revised 2019 child care allocations (please see appendix A: 2019 Child Care Allocations). The changes to municipal cost-sharing and administration threshold amounts that were announced in child care and early years memo: EYCC02 released on April 18th, 2019 are deferred until January 1st, 2020. This decision

will give municipal partners additional time to plan accordingly and find savings and efficiencies prior to those adjustments coming into effect. This is in addition to the opportunities for administrative burden reduction that the Ministry of Education will implement in 2019.

In 2019, the Ministry of Education will be investing more than \$1.8 billion in child care and early years programs. Of the \$1.8 billion, \$1.69 billion will be invested in child care including:

- \$1.07B in general allocation;
- \$270M to support child care expansion;
- \$26M in base funding for licensed home child care;
- \$100M in Canada-Ontario Early Learning and Child Care funding; and
- \$208M for Wage Enhancement/Home Child Care Enhancement Grant funding.

Additional investments in child care and early years include:

- \$141.5 million is being invested for early years programming.
- \$35 million is being invested to support off reserve Indigenous-led child care and early years programming in 2019.

Moving forward, Ministries, agencies and transfer-payment partners are all expected to think differently about how programs and services can be delivered in an improved and sustainable manner that drives efficiencies and maximizes value for money. The government is focused on moving to an efficient, transparent and accountable transfer payment system that will enable evidence-based decision making and reduce costs and administrative burden. As the province is taking steps to modernize and transform its own operations, it expects service delivery partners to do the same – to identify and realize opportunities for efficiencies, improved service delivery, and better client/user outcomes. We look forward to collaborating with our partners to find efficiencies that will make life easier for families and respect taxpayers.

To support the 2019 child care and early years investments please find the following attachments included:

- 2019 Child Care Allocations (Appendix A)
- 2019 budget schedule and corresponding amendments to the multi-year child care transfer payment agreement schedules
- 2019 Ontario Child Care Service Management and Funding Guideline (“Child Care Guideline”)
- Summary of key changes to the Child Care guideline (Appendix B)

- 2019 EarlyON Child and Family Centre Business Practices and Funding Guideline for Service System Managers (“EarlyON Guideline”)
- Summary of key changes to the EarlyON guideline (Appendix C)
- Communications Protocol Requirements (Appendix D)
- Select 2018 Licensed Child Care Survey data (Appendix E)
- French Language Services Plan Template as applicable (Separate template)
- 2018 Child Care & EarlyON Child and Family Centres Financial Statements Reporting

Important Changes for 2019:

Ontario Child Care Access and Relief from Expenses (CARE) tax credit

As announced in the 2019 Budget, the province is introducing the new Ontario Child Care Access and Relief from Expenses (CARE) tax credit. The new CARE tax credit will provide about 300,000 families with up to 75 per cent of their eligible child care expenses, and allow families to access a broad range of child care options, including care in centres, homes and camps. Ontarians will be able to claim the CARE tax credit when they file their tax returns, starting with the 2019 tax year. Starting with the 2021 tax year, Ontario will give families the choice to apply for and receive more timely support through regular advance payments during the year. More information about the CARE tax credit will be provided as it becomes available.

New Child Care Plan and Updates to the Child Care Funding Formula

Further, the province is working on a new child care plan that meets family’s needs and makes life easier for them by making child care more affordable, increasing choice and availability of child care, reducing red tape and administrative burden, and improving quality and delivering high standards of care.

In response to feedback from the sector and to align with the new child care plan, in 2019 the ministry will also be considering updates to the Child Care Funding Formula to address sector feedback and reduce administrative burden. These updates would help to ensure a more equitable, predictable, transparent and responsive distribution of child care funding across Ontario.

Service System Planning Extension

The Ministry is postponing the June 30, 2019, deadline to submit child care and early years service system plans until further notice. CMSMs and DSSABs will not be required to submit plans to the Ministry in 2019. Service system planning requirements will be reviewed as part of the broader mandated five-year review of the Child Care and Early Years Act, 2014.

The Ministry is aware that some CMSMs and DSSABs have already completed plans and as such would be interested in receiving these plans on a voluntary basis. Plans can be submitted at any time to serviceplans@ontario.ca.

Updates to the Ontario Child Care Management System (OCCMS) and Transfer Payment Agreement system

In 2019 the ministry will also be exploring updating the existing Ontario Child Care Management System (OCCMS) to support administrative burden reduction and overall accountability and efficiency of program operations.

The ministry is also planning to move to a new online system for developing and distributing transfer payment agreements (TPAs), in alignment with broader government efficiency efforts mentioned above. Information regarding this transition will be provided in the coming weeks.

We look forward to sharing more details of these exciting initiatives and our new child care plan with our partners as they become available.

Updates to the Child Care and Early Years Service Packages

Changes to child care service packages:

- A.** Updates to Child Care Funding Formula Data Elements
- B.** Changes to Fee Stabilization Support Funding
- C.** Updates to Contractual Service Targets
- D.** Wage Enhancement Funding and Administrative Burden Reduction
- E.** Base Funding for Licensed Home Child Care and Updated Data
- F.** Changes related to Non-Profit Prioritization

A. Updates to Child Care Funding Formula Data Elements

The current Child Care Funding Formula (CCFF) is comprised of various data components. In 2019 the CCFF has been updated with the 2016 census data from Statistics Canada (i.e., Low Income Cut-Off (LICO), Land Area, Education Level) and data from the Ministry of Finance (i.e., child population projections, Rural and Small Community Data). These updated data elements will result in corresponding changes to CMSM/DSSAB 2019 child care allocations.

B. Changes to Fee Stabilization Support Funding

Funding for Fee Stabilization Support was a one-time transition allocation to address increases to parent fees as a result of the increase to the minimum wage requirement.

As of March 31st, 2019, the commitment for FSS funding has ended. This will help focus funding towards the child directly and help maintain affordable, accessible child care for families across the province.

FSS allocation and cash flow have been provided for the period of January to March 2019 as part of the 2019 Child Care allocations. Reporting requirements associated with FSS will also be related to the period of January to March 2019. FSS funding flowed to CMSMs/DSSABs after March 31, 2019 will be recovered.

C. Updates to Contractual Service Targets

To support the timely execution of service agreements and payment disbursement, an amended approach to contractual service targets was implemented in 2018 whereby service targets were assigned by the ministry based on previously negotiated targets established by the ministry and CMSMs/DSSABs. This approach will continue in 2019 and all service targets are included at the end of Schedule C of the transfer payment agreement.

This year's approach will maintain the benefits of the reduced administrative burden realized with the 2018 approach, but will take into account changes to funding allocations, as a result of the introduction of new data, to ensure that the revised targets are reflective of the realities on the ground.

As previously indicated, this year the Child Care Funding Formula has been updated with 2016 census data from Statistics Canada and the Ministry of Finance. General Allocation Targets are based on 2018 targets and adjusted up or down proportionally, according to the % change in General Allocation as compared to 2018 (less TWOMO and SWW).

Expansion Plan and ELCC Targets are based on targets as indicated in executed 2018 final child care transfer payment agreements.

The ministry will consider changes to the approach to contractual service targets to align with any proposed changes that result from the review of the Child Care Funding Formula and looks forward to providing further information about the new approach at a later date.

Please refer to the guideline for additional information.

D. Wage Enhancement Funding and Administrative Burden Reduction

In 2019, wage enhancement funding will continue to be funded at current funding levels. Additionally, in 2019, the requirement for CMSMs/DSSABs to follow the ministry determined application process for the wage enhancement/home child care enhancement grant will be removed. CMSMs/DSSABs will be responsible for determining wage enhancement/home child care enhancement grant entitlement as per their local policies and processes. These changes align with government wide administrative burden reduction efforts and increase the overall flexibility of service system managers in the provision of the wage enhancement/home child care enhancement grant. Please refer to the guideline for additional information.

E. Base Funding for Licensed Home Child Care and Updated Data

In 2018 operating funding was increased to support a base funding model for licensed home child care (LHCC) agencies to support the provision of stable, predictable funding and assist agencies with forecasting, planning, and actively recruiting more providers. This funding will continue under the 2019 budget allocation. There are no changes to the licensed home child care base funding allocation methodology in 2019. The LHCC allocations continue to be based on the existing funding benchmark of \$6,900 per number of active homes for home child care agencies.

The 2017 licensed child care survey data was used as the basis for determining licensed home child care (LHCC) base funding allocations in 2018. As this survey is updated annually, the data from the 2018 survey has been used to determine 2019 allocations.

Based on sector feedback, the ministry is pleased to make select 2018 licensed child care survey data available to all service system managers.

Please see Appendix E for select 2018 licensed child care survey data.

F. Changes related to Non-Profit Prioritization

In September 2018 the for-profit maximum threshold used to support CMSMs/DSSABs with maintaining expenditure levels to for-profit entities to 2015 levels was removed. In keeping with this direction, we have also removed prioritization of non-profit operators in other funding lines, including:

- Community based capital funding associated with ELCC and Indigenous-led Child Care and Child and Family Programs (formerly the Journey Together);
- Capacity funding; and
- Transformation funding.

Local service system managers will be able to direct child care funding to licensed providers that are best positioned to meet local needs and priorities. Service system managers can continue to have discretion about the providers with which they enter into purchase of service agreements.

Changes to EarlyON Child and Family Centres

Changes to EarlyON Child and Family Centres include:

G. Changes to EarlyON Child and Family Centres' staffing requirements

H. Respite child care in EarlyON Child and Family Centres

I. Updates to Early ON Guideline

The ministry is committed to supporting EarlyON Child and Family Centres to ensure that children, parents and caregivers have access to free, play-based drop-in programs and information about relevant community and specialized services. To help support service system managers in meeting the needs of their communities, changes to staffing requirements and rules around the provision of respite child care in EarlyON Centres are being made for 2019.

G. Changes to EarlyON Staffing Requirements

Effective immediately, the transition period for ensuring EarlyON Child and Family Centres employ at least one RECE at every centre will increase from three to five years. This means that all EarlyON Child and Family Centres must have at least one RECE by January 1, 2023.

In addition to an extension to the transition period noted above, the Ministry is introducing a provision to support the retention of long-tenured child and family program staff. CMSMs and DSSABs may now grant an exemption from the RECE requirement for EarlyON Centres employing a staff person to oversee mandatory core services who is not an RECE but who has at least 10 years of experience working in a child and family program setting as of January 1, 2019.

In order to qualify a staff person must have been employed for a total of 10 or more years, as of January 1, 2019 in one or more of the following child and family programs:

- Ontario Early Years Centres
- Parenting and Family Literacy Centres
- Child Care Resource Centres
- Better Beginnings, Better Futures

Please note that staff may only be grand-parented in the centre in which they are employed or were previously employed in and are returning to. This provision does not apply to new hiring for positions that will oversee the delivery of mandatory core services related to supporting early learning and development, or to persons that have been members of the College of Early Childhood Educators in the past, but have had their membership suspended, cancelled or revoked, or who have resigned or let their membership lapse. Further, this exemption does not apply to those who have satisfied the educational requirements to be registered as members of the College but have not become members.

H. Respite Child Care in EarlyON Child and Family Centres

Effective immediately, CMSMs/DSSABs have the option of continuing to work with service providers to offer respite child care, as a customized community connection, in EarlyON Child and Family Centres. Respite child care services are intended to support parents who require short-term or occasional care for their children.

CMSMs and DSSABs who choose to exercise this option would determine which locations would offer and be funded for respite child care based on local service plans and community needs. Respite child care must be offered within the existing framework for unlicensed child care and meet the legislative and regulatory requirements of the Child Care and Early Years Act, 2014 and associated regulations.

Further information on these changes can be found in the 2019 EarlyON Child and Family Centres Business Practices and Funding Guideline.

I. Updated EarlyON Guidelines

To help support service system managers in meeting the needs of their communities, the ministry is releasing a 2019 update to the *EarlyON Child and Family Business Practices and Funding Guideline for Service System Managers*. As indicated in the EYCC02 Memo: 2019 Child Care and Early Years Allocations updates include:

- The provision of respite child care; and
- Changes to the Registered Early Childhood Educator (RECE) staffing requirements

Updates have also been made to the following:

New “Supporting Programs and Services” section

The EarlyON Guideline now includes a new section called “Supporting Programs and Services” that provides information on programs, services and networks that support the delivery of EarlyON Child and Family Centre programs in communities across Ontario.

New EFIS data Reporting Element

CMSMs/DSSABs are now required to report on the number of new EarlyON Child and Family Centre sites in their EFIS interim report and financial statement submissions. For further information on these updates please consult the 2019 EarlyON Guideline.

Funding for Indigenous-led Child Care and Child and Family Programs (formerly the Journey Together)

Funding for Indigenous-led Child Care and Child and Family Programs will now be reflected in 2019 budget schedules as well as the 2019 Child Care and the EarlyON Guideline.

Where applicable, 2019 funding allocations for Indigenous-led Child Care and Child and Family Programs are confirmed and found in schedule D1 (or were previously received through 2018-19 EarlyON agreements). CMSMs and DSSABs with capital funding transferred into 2019 from 2018 will see this transfer reflected in the 2019 Schedule D1.

CMSMs/DSSABs who have received funding for Indigenous-led Child and Family Programs can now find supporting information on operating and Community Based Capital funding, funding flexibility, and reporting requirements in the EarlyON Guideline.

2019 Amendments to Child Care Transfer Payment Agreements

In 2018 the ministry provided multi-year agreements with an annual budgeting process to simplify the TPA process and reduce administration. Last year, municipalities signed and returned their multi-year TPAs. In 2019, no further signatures are required.

This year, the Ministry of Education is providing amended agreement schedules*, including:

- Schedule B: updated with new maximum funds amount and any required changes to contact information
- Schedule C: updated with new program-specific information
- Schedule D: updated with 2019 child care allocations and where required Indigenous-led child care and child and family program funding
- Schedule E: Payment Plan updated with 2019 payment dates
- Schedule F: Reports updated to remove estimates and provide 2019 reporting due dates

**The Ministry will work with CMSMs and DSSABs on issues or concerns arising from amendments to the TPAs. If, however, a CMSM or DSSAB does not agree with all or any New Schedules, they may terminate the Agreement by giving Notice to the Province within 30 days of the Province providing the New Schedules.*

French Language Services Plan Template

In areas designated under the French Language Services Act (FLSA), CMSMs and DSSABs are required to meet the specific requirements outlined in their service agreements. For these applicable CMSMs and DSSABs, the 2019 French Language Services Plan template is attached as a separate template to this package.

Monthly Cash Flow Child Care and Early Years

Child Care

Monthly cash flow for child care operating funding will be updated based on the revised 2019 budget schedule in multi-year Child Care Transfer Payment Agreement once the 30 day time period within which the CMSM or DSSAB has the right to terminate the Agreement has passed.

EarlyON

The Ontario Early Years Child and Family Centre transfer payment agreement that was distributed in September 2017 and its subsequent amending agreements are multi-year agreements that include approved funding allocations for 2018 and 2019. The 2019 allocations remain in effect and will continue to be dispersed as per the payment plan detailed in the transfer payment agreement.

Early Years Advisors and Financial Analysts are the ministry contacts for child care and EarlyON programs, therefore please direct any questions or concerns to them; the contact list is available on the [Financial Analysis and Accountability Branch Website](#).

2018 Child Care & EarlyON Child and Family Centres Financial Statements Reporting

The deadline for completing your Financial Statements submissions is July 15, 2019. Included in the financial statement instructions is information on:

- Instructions to access and submit the 2018 Financial Statements forms
- EFIS materials to forward to the Ministry
- Summary of Child Care changes in the 2018 Financial Statements forms

In addition to the above EFIS documents, CMSMs and DSSABs are required to submit the following information, as outlined on the Ontario Child Care Service Management and Funding Guideline 2018 & Ontario Early Years Child and Family Centres: Business Practices and Funding Guideline for Service System Managers 2018, as soon as it becomes available:

- Audited Financial Statements, including auditors' report and the notes to the financial statements.
- Post-Audit Management letter issued by external auditors. If such a letter is not available, confirmation in writing of the rationale is required.
- Special purpose audit report (review or audit engagement report) that includes the breakdown of expenditures and other restrictions prepared in accordance with the Ministry's modified accrual basis of accounting. To assist CMSMs and DSSABs in completing the required review engagement report for Child Care & EarlyON Child and Family Centres, an Excel template will be provided by your Financial Analyst.

DSSABs are also required to submit the following documentation to support the Territory Without Municipal Organization (TWOMO) reimbursement. Note that this requirement is not applicable to CMSMs. DSSABs may submit the following in either electronic or hardcopy form:

- Approved 2018 DSSAB budget (not applicable for CMSMs); and
- 2018 Levy Apportionment details (not applicable for CMSMs)

Please send the above required documentation to:

childcarefunding@ontario.ca

Policy for Late Filing

In the event that the Financial Statements submission is not received by the Ministry within 30 days after the July 15, 2019 due date, funding may be withheld from the CMSMs/DSSABs regular cash flow in accordance with the late filing policy outlined in Schedule F of your 2018 Child Care & EarlyON Child and Family Centres Service Agreements.

Upon submission of the Financial Statements, the Ministry will revert back to the normal monthly payment process and will include the withheld amount in the next monthly payment.

If you are unable to submit your Financial Statements by July 15, 2019 due to extenuating circumstances or should you have any questions regarding the completion of the submission or reporting process, please advise your Financial Analyst.

Your ongoing partnership is critical in providing child care and EarlyON programs across the province. We look forward to our continued collaborative work in supporting children and their families.

Sincerely,

Original signed by

Jill Dubrick
Director, Early Years and Child Care
Programs and Service Integration
Branch
Ministry of Education

Becky Doyle
Director, Financial Accountability
& Data Analysis Branch
Ministry of Education

Cc: Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

Appendix A: 2019 Child Care Allocations

CMSM/DSSAB	General Allocation	Expansion Plan	Base Funding for LHCC	ELCC	Fee Stabilization Support (Jan - Mar)	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	2019 Total Funding
Corporation of the City of Brantford	8,050,691	2,210,874	276,000	814,224	107,268	1,693,976	75,430	13,228,463
City of Cornwall	7,438,929	2,133,757	82,800	774,265	61,351	923,745	57,375	11,472,222
City of Greater Sudbury	15,758,252	3,556,618	82,800	1,272,900	162,698	2,453,982	148,453	23,435,703
The City of Hamilton	46,281,946	12,513,432	1,062,600	4,532,030	500,458	8,043,346	346,488	73,280,300
Corporation of the City of Kawartha Lakes	4,973,037	1,280,953	-	508,148	42,677	782,322	25,574	7,612,711
Corporation of the City of Kingston	8,539,169	2,184,244	124,200	862,094	141,362	2,051,745	97,938	14,000,752
Corporation of the City of London	31,988,227	8,127,938	503,700	3,045,232	441,831	7,433,193	277,075	51,817,196
City of Ottawa	78,583,288	18,668,940	5,637,300	6,978,626	1,093,714	17,315,818	855,325	129,133,011
Corporation of the City of Peterborough	8,318,638	2,179,542	420,900	792,960	100,750	1,617,246	70,933	13,500,969
Corporation of the City of St. Thomas	6,117,219	1,862,961	124,200	612,468	66,439	1,039,792	46,967	9,870,046
Corporation of the City of Stratford	4,243,950	1,202,454	55,200	403,390	37,242	574,255	32,599	6,549,090
City of Toronto	303,999,271	74,966,213	5,927,100	28,671,036	2,767,542	42,629,943	2,052,797	461,013,902
Corporation of the City of Windsor	29,841,037	7,885,795	255,300	2,898,295	303,507	5,132,145	241,025	46,557,104
Corporation of the County of Bruce	3,808,885	1,066,304	165,600	367,754	48,582	813,338	39,763	6,310,226
Corporation of the County of Dufferin	3,365,643	802,189	69,000	312,808	42,970	793,783	30,164	5,416,557
Corporation of the County of Grey	5,346,974	1,513,209	262,200	524,127	72,802	1,241,082	53,706	9,014,100
Corporation of the County of Hastings	8,692,028	2,149,236	289,800	850,081	81,460	1,457,072	61,269	13,580,946
Corporation of the County of Huron	3,498,900	844,339	103,500	331,673	46,085	639,342	28,193	5,492,032
Corporation of the County of Lambton	12,128,518	2,284,822	262,200	785,434	107,396	1,596,663	79,696	17,244,729
County of Lanark	3,945,963	1,241,907	269,100	415,906	49,422	825,900	38,769	6,786,967
County of Lennox & Addington	3,386,778	978,455	138,000	356,493	31,149	481,237	24,826	5,396,938
County of Northumberland	4,436,779	1,048,836	62,100	413,322	42,813	821,020	32,196	6,857,066
County of Oxford	5,836,593	1,596,105	110,400	583,299	49,193	683,980	50,916	8,910,486
County of Renfrew	5,655,309	1,586,183	110,400	553,768	60,036	946,049	40,313	8,952,058
County of Simcoe	26,310,475	7,066,672	434,700	2,516,655	344,022	5,737,618	259,095	42,669,237
County of Wellington	13,179,475	3,606,201	262,200	1,144,194	131,205	2,269,753	95,414	20,688,442
District Municipality of Muskoka	3,613,535	1,035,745	103,500	364,130	28,908	487,107	25,863	5,658,788
Corporation of the Municipality of Chatham-Kent	11,656,480	2,099,531	-	753,654	74,881	1,272,777	55,617	15,912,940
The Corporation of Norfolk County	5,748,005	1,959,385	103,500	595,908	50,287	813,007	29,046	9,299,138
Regional Municipality of Durham	40,130,367	10,767,897	565,800	3,557,033	658,632	11,384,624	412,006	67,476,359

CMSM/DSSAB	General Allocation	Expansion Plan	Base Funding for LHCC	ELCC	Fee Stabilization Support (Jan - Mar)	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	2019 Total Funding
Regional Municipality of Halton	33,427,657	7,639,674	552,000	2,696,403	764,792	11,771,714	529,295	57,381,535
Regional Municipality of Niagara	28,386,259	6,444,910	476,100	2,526,240	298,700	4,648,461	250,340	43,031,010
Regional Municipality of Peel	110,855,003	28,437,720	2,277,000	10,816,011	1,226,691	18,953,608	716,945	173,282,978
Regional Municipality of Waterloo	34,634,839	8,066,693	2,566,800	3,058,723	473,368	6,625,142	337,660	55,763,225
Regional Municipality of York	82,359,508	20,031,887	662,400	7,766,486	1,383,653	23,694,245	954,147	136,852,326
United Counties of Leeds & Grenville	5,240,665	1,369,386	75,900	521,362	77,802	1,241,599	55,179	8,581,893
United Counties of Prescott & Russell	5,915,305	1,758,511	186,300	593,348	105,422	1,439,107	67,580	10,065,573
Algoma District Services Administration Board	4,152,821	1,099,316	-	353,961	24,453	383,196	28,600	6,042,347
District of Cochrane Social Service Administration Board	7,813,960	2,101,479	117,300	746,570	56,148	905,394	48,863	11,789,714
District of Nipissing Social Services Administration Board	7,311,604	2,083,124	248,400	727,364	102,492	1,444,375	63,383	11,980,742
District of Parry Sound Social Services Administration Board	4,202,823	1,032,082	165,600	407,842	16,323	220,112	20,716	6,065,498
District of Sault Ste Marie Social Services Administration Board	5,620,175	1,487,555	165,600	527,757	57,650	869,126	41,342	8,769,205
District of Timiskaming Social Services Administration Board	5,722,465	1,121,386	131,100	441,638	39,080	604,506	25,358	8,085,533
Kenora District Services Board	5,646,169	1,645,135	-	494,973	14,433	192,051	29,869	8,022,630
Manitoulin-Sudbury District Social Services Administration Board	4,566,275	1,494,215	27,600	420,859	21,852	341,882	13,534	6,886,217
Rainy River District Social Services Administration Board	2,628,188	665,457	-	262,983	11,130	182,358	6,115	3,756,231
District of Thunder Bay Social Services Administration Board	11,144,747	2,839,274	82,800	1,045,572	81,384	1,218,236	69,410	16,481,423
PROVINCIAL TOTAL	1,074,502,824	269,738,541	25,599,000	100,000,000	12,502,055	198,690,972	8,943,167	1,689,976,558

Appendix B: Changes to 2019 Ontario Child Care Service Management and Funding Guideline

Please note: The table below reflects the significant changes made to the 2019 Ontario Child Care Service Management and Funding Guideline, and is not meant to capture all changes.

SECTION	DESCRIPTION	CHANGES MADE	PAGE
Section 1: Introduction	Introduction	<ul style="list-style-type: none"> (NEW) Purpose of guideline and note that guideline does not reflect proposed regulatory amendments posted to the Ontario Regulatory Registry from April 4 through May 19th, 2019. Specific Section for Child Care and Early Years Act removed and replaced with summarized language on the Act. 	8 8
	French Language Services	<ul style="list-style-type: none"> Due date updated for 2019 French Language Service plans. 	9
	Child Care Funding Formula	<ul style="list-style-type: none"> Moved to Ministry Business Practices Section (including funding flexibility chart). 	N/A
Section 2: Ministry Business Practice Requirements	Financial Reporting Cycle	<ul style="list-style-type: none"> Removal of Estimates Updated financial reporting cycle: Revised Estimates is now called Interim Report, and due dates on required submissions are updated. 	11 11
	In-Year Funding Adjustments	<ul style="list-style-type: none"> (NEW) Addition of policy to no longer process agreements if they are not signed and received within the calendar year they are issued (i.e. a year after the effective date). Note: As there is no requirement to sign agreement amendments in 2019, policy not applicable in 2019. 	11-12
	Policy for Late Filing	<ul style="list-style-type: none"> Removal of late filing penalties for TPA in 2019 as signatures are not required. 	12-13
	Service Targets	<ul style="list-style-type: none"> Updated approach for targets added for General Allocation, Expansion and ELCC. 	13-17
	Payment	<ul style="list-style-type: none"> Addition of new language regarding when payment will take place. 	20
	Inadmissible expenditures	<ul style="list-style-type: none"> Language regarding inadmissible expenses from non-arm's length agencies was moved from specific expense sections of the guideline and added to the Business Practices section as it is applicable to all funding. 	22
	Child Care Funding Formula	<ul style="list-style-type: none"> (NEW) Section created to describe the child care funding formula, including reference to the intention to review the Child Care Funding Formula in 2019. 	24
	Financial Flexibility	<ul style="list-style-type: none"> (NEW) Section created for financial flexibility, including the flexibility chart removed from the Introduction and an explanation of the flexibility chart. 	24-27

SECTION	DESCRIPTION	CHANGES MADE	PAGE
Section 3: Child Care Expansion Plan	Purpose	<ul style="list-style-type: none"> Updated to reflect 2019 funding components. 	29
	Carry Forward Provision	<ul style="list-style-type: none"> Section removed as all funds are required to be spent within the year. 	N/A
	Accountability Mechanisms	<ul style="list-style-type: none"> Approach to targets for 2019 updated. 	30-31
Section 4: The Canada-Ontario Early Learning and Child Care Agreement	Priorities (and throughout the guideline)	<ul style="list-style-type: none"> Removal of requirement of non-profit status of projects/operators. 	34
	Carry Forward of Funds	<ul style="list-style-type: none"> Carry Forward provision removed for 2019. 	37
	Accountability Mechanisms	<ul style="list-style-type: none"> Approach to targets for 2019 updated. 	37-39
Section 5: Indigenous-Led Child Care and Child and Family Programs	Purpose	<ul style="list-style-type: none"> Program is renamed as Indigenous-Led Child Care and Child and Family Programs (formerly the Journey Together). 	42
	Eligibility Criteria	<ul style="list-style-type: none"> Clarification provided on how operating and capital funding can be expensed and where there is flexibility within each funding envelope. 	42-43
Section 6: Fee Stabilization Support	Fee Stabilization Support	<ul style="list-style-type: none"> Updates to funding included. At the end of fiscal 2018-19 (March 31, 2019) the funding commitment for Fee Stabilization Funding has ended. 	45
	Funding Methodology	<ul style="list-style-type: none"> Recovery process updated. Fee stabilization support funding flowed to CMSMs/DSSABs after March 31, 2019 will be recovered through future cash flow. 	45
	Reporting Requirements	<ul style="list-style-type: none"> Removal of reporting on average percentage of fee increase avoidance. 	45

SECTION	DESCRIPTION	CHANGES MADE	PAGE
Section 7: Core Service Delivery	Verification of Income	<ul style="list-style-type: none"> Updates to align with federal tax credit name change. 	53
	Camps and Children’s Recreation Programs (and throughout guideline)	<ul style="list-style-type: none"> Updated name to “children’s recreation” from “authorized recreation” as per O. Reg 138/15. 	59
	General Operating Expense: Eligibility Criteria	<ul style="list-style-type: none"> Removal of priority of non-profit sector. 	63
	Licensed Home Child Care Base Funding	<ul style="list-style-type: none"> Addition of link to 2018 Licensed Child Care Survey data. Clarification added regarding discretion of CMSMs/DSSABs to enter into new purchase of service agreements with licensed home child care agencies. 	64 65
	Inadmissible Expenses	<ul style="list-style-type: none"> Removal of some inadmissible expenditures that were moved to Business Practices Section. 	66
	Implementation	<ul style="list-style-type: none"> Clarity provided regarding the development of policies for the equitable allocation of general operating funding to licensees in their community. 	67
Section 9: Wage Enhancement/Home Child Care Enhancement Grants (HCCG)	Eligibility	<ul style="list-style-type: none"> The Wage Cap was updated to reflect the 2019 Wage Cap which aligns with the top of the existing school board Educator Salary Matrix for RECEs working in Full Day Kindergarten. 	93
	Application process	<ul style="list-style-type: none"> Updated with new approach to application for wage enhancement. 	95
Child Care Funding Formula: Technical Paper 2019	Description	<ul style="list-style-type: none"> Various changes related to updates in 2019. 	Appendix D

Appendix C – Changes to the 2019 EarlyON Child and Family Centre Business Practices and Funding Guideline

SECTION	DESCRIPTION	CHANGES MADE	PAGE
SECTION 1: INTRODUCTION	Branding, Communications, and Website	<ul style="list-style-type: none"> • Inclusion of sections on branding, website and communications with the sector. 	4
SECTION 1: INTRODUCTION	French Language Services	<ul style="list-style-type: none"> • Moved to: Section 3: Framework for EarlyON Child and Family Centres 	16
SECTION 1: INTRODUCTION	Regional French Language Networks	<ul style="list-style-type: none"> • Moved to: Section 4: Supporting Programs and Services 	20
SECTION 1: INTRODUCTION	Indigenous Programs and Services	<ul style="list-style-type: none"> • Re-named: Indigenous-led Child and Family Programs • Moved to: Section 4: Supporting Programs and Services • Addition of information on: community based capital funding, funding flexibility, and reporting requirements 	18
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Mandatory Core Services	<ul style="list-style-type: none"> • Reordering of mandatory core service priorities 	8
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Engaging Parents and Caregivers	<ul style="list-style-type: none"> • Revisions to language on fulfilling the mandatory core service 	8
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Making Connections for Families	<ul style="list-style-type: none"> • Revisions to language on fulfilling the mandatory core service 	9
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Schools First Approach	<ul style="list-style-type: none"> • Removal of language regarding the application process for community based capital funding 	10

SECTION	DESCRIPTION	CHANGES MADE	PAGE
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Respite Child Care	<ul style="list-style-type: none"> • Inclusion of a section on the provision of respite child care 	12
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Registered Early Childhood Educator Staff Requirements	<ul style="list-style-type: none"> • Revisions to the language on fulfilling the requirement • Updates to the RECE Exemption • Inclusion of a grand-parenting provision 	13
SECTION 3: FRAMEWORK FOR EARLYON CHILD AND FAMILY CENTRES	Qualifications Upgrade Program	<ul style="list-style-type: none"> • Revisions to the language for the program 	15
SECTION 4: SUPPORTING PROGRAMS AND SERVICES	Supporting Programs and Services	<ul style="list-style-type: none"> • Inclusion of a new section on supporting programs and services that provides information on programs, services and networks that support the delivery of EarlyON Child and Family Centre programs • New sections include information on: the Community-Based Early Years and Child Care Capital Program, the Community-Based EarlyON Child and Family Centre Capital Program, Indigenous-led Child and Family Programs, Regional French Language Networks, and Centres of Excellence 	18
SECTION 7: DATA REPORTING	EFIS Data Reporting	<ul style="list-style-type: none"> • Inclusion of new EFIS data reporting elements for new centre sites and the grand-parenting provision 	37
APPENDIX A	Total Number of New EarlyON Child and Family Centre Sites	<ul style="list-style-type: none"> • Inclusion of a definition for new EarlyON Child and Family Centre Sites 	39

Appendix D: Communications Protocol Requirements

All public announcements regarding provincial and federal investments in Ontario's child care and early years system are potential joint communication opportunities for the provincial government, federal government, school boards, the Consolidated Municipal Service Manager/District Social Services Administration Board (CMSM/DSSAB), municipalities and community partners.

Public Communications

Municipalities, school boards, CMSMs and DSSABs, and community partners should not issue a news release or any other public communication directed at media regarding major child care and early years investments, without:

- I. First contacting the Ministry of Education through EYCCinvestments@ontario.ca about your plan to publicly communicate these major child care and early years investments; and
- II. Publicly recognizing the Ministry of Education's role in providing funding; and
- III. Inviting the Minister of Education to attend any events related to your investment announcement.

The Ministry of Education may also choose to issue its own news release and/or hold events about investments in child care and early years projects, in addition to those prepared by municipalities, school boards, CMSMs and DSSABs, and community partners.

The intent of this protocol is to promote the role of both the Ministry of Education and stakeholders in bringing new child care and early years projects to local communities.

Major Announcements and Events

Important: For all major child care investments the Minister of Education must be invited as early as possible to the event. Invitations can be sent to EYCCinvestments@ontario.ca with a copy sent to your ministry Early Years Advisor. Municipalities, school boards, CMSMs and DSSABs, and community partners will be notified at least four to six weeks in advance of their opening event as to the Minister's attendance. If the date of your event changes at any time after the

Minister has received the invitation, please confirm the change at the email address above.

If the Minister of Education is unavailable, the invitation may be shared with a government representative who will contact your municipality, school board, CMSM or DSSAB, or community partner to coordinate the details (e.g. joint announcement). Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay their announcements to accommodate the Minister or a Member of Provincial Parliament (MPP); the primary goal is to make sure that the Minister is aware of the announcement opportunity.

Other Events

For all other media-focused public communications opportunities, such as sod turnings for example, an invitation to your local event must be sent to the Minister of Education by email (EYCCinvestments@ontario.ca) with at least three weeks' notice. Again, please send a copy to your ministry Early Years Advisor. Please note that if the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay these "other" events to accommodate the Minister. Only an invitation needs to be sent; a response is not mandatory to proceed.

This communications protocol does not replace our stakeholders' existing partnerships with the Ministry of Education. Regional early years advisors and regional child care licensing staff should still be regarded as primary points of contact for events and should be given updates in accordance with existing processes.

Acknowledgement of Support

The support of the Government of Ontario must be acknowledged in media-focused communications of any kind, written or oral, relating to new investments. Similarly, CMSMs and DSSABs announcements related to funding received through the ELCC must clearly acknowledge that the contributions were made by the Province of Ontario and the Government of Canada. This acknowledgment could include but is not limited to, any report, announcement, speech, advertisement, publicity, promotional material, brochure, audio-visual material, web communications or any

other public communications. For minor interactions on social media, or within social media such as Twitter, etc. where there is a limited restriction on content, municipalities, school boards, CMSMs and DSSABs, and community partners are not required to include government acknowledgement. In addition, when engaged in reactive communications (e.g., media calls) municipalities, school boards, CMSMs and DSSABs, and community partners do not have to acknowledge government funding; however, if possible, such an acknowledgement is appreciated.

Appendix E: Number of Active Homes Affiliated with Licensed Home Child Care Agencies, as of March 31, 2018

Data Source: 2018 Licensed Child Care Survey (CMSMs & DSSABs)

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
City of Brantford	Tartan Day Care Services Inc.	Wee Watch Enriched Home Child Care - Brantford	40
City of Brantford Total			40
City of Cornwall	City of Cornwall/Ville de Cornwall	City of Cornwall Private Home Daycare	12
City of Cornwall Total			12
City of Greater Sudbury	Jubilee Heritage Family Resources	Jubilee Heritage Family Resources - Village Home Child Care	12
City of Greater Sudbury Total			12
City of Hamilton	Galbraith Day Care Services Inc.	Wee Watch Enriched Home Child Care - Stoney Creek	23
City of Hamilton	Today's Family - Caring for Your Child	Today's Family Private Home Day Care	90
City of Hamilton	Golfwood Day Care Services Inc.	Wee Watch Enriched Home Child Care - Hamilton	41
City of Hamilton Total			154
City of Kingston	Limestone Advisory for Child Care Programs	Kid's Care Network Private Home Day Care	9
City of Kingston	Cataraqui Valley Day Care Services Inc.	Wee Watch Enriched Home Child Care	9
City of Kingston Total			18
City of London	London Smiles Daycare Services Inc.O/A WeeWatchPrivate Home Day Care-London East	WEE WATCH ENRICHED HOME CHILD CARE - LONDON EAST	14
City of London	Dream Weavers Day Care Inc. - O/A Wee Watch Enriched Home Child Care-London West	Dream Weavers Day Care Inc. - O/A Wee Watch Enriched Home Child Care-London West	14
City of London	London Children's Connection Inc.	COMMUNITY HOME CHILD CARE	45
City of London Total			73
City of Ottawa	Rural Family Connections Inc.	Metcalfe Home Day Care	49
City of Ottawa	Glebe Parents' Day Care Centre	Parents' Home Child Care of Ottawa	16
City of Ottawa	Children's Village of Ottawa-Carleton	Children's Village of Ottawa-Carleton Home Child Care Program	93
City of Ottawa	Weslock Day Care Services Inc	Wee Watch Private Home Daycare - Kanata / Hunt Club	65

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
City of Ottawa	Patricia Harrison Day Care Services Inc.	Wee Watch Nepean	45
City of Ottawa	CentrepoinTE Child Care Corporation	CentrepoinTE Home Care Agency	61
City of Ottawa	Community Child Care of Ottawa	Community Child Care of Ottawa	34
City of Ottawa	CITY VIEW CENTRE FOR CHILD & FAMILY SERVICES	CITY VIEW CENTRE FOR CHILD & FAMILY SERVICES - HOME CARE	39
City of Ottawa	Les services à l'enfance Grandir Ensemble	Agence de garde "La Maisonnée"	79
City of Ottawa	Canadian Mothercraft of Ottawa-Carleton	Mothercraft Ottawa Private Home Day Care	55
City of Ottawa	ODAWA Native Friendship Centre	ODAWA Sweetgrass Home Child Care	10
City of Ottawa	Global Child Care Services/Services globaux pour enfants	Global Home Child Care	105
City of Ottawa	Bilberry Daycare Services Inc.	Wee Watch Private Home Day Care-East	33
City of Ottawa	Andrew Fleck Child Care Services	Andrew Fleck Home Child Care	103
City of Ottawa	Alison Baroudi	TotLot Licensed Childcare Inc.	30
City of Ottawa Total			817
City of Peterborough	Compass Early Learning and Care	Kawartha Child Care Services - Home Child Care Program	40
City of Peterborough	Wentworth Day Care Services Inc.	Wee Watch Private Home Day Care - Peterborough	21
City of Peterborough Total			61
City of St. Thomas	St. Thomas Early Learning Centre	EARLY LEARNING CENTRE - ELGIN HOME CHILD CARE PROGRAM	18
City of St. Thomas Total			18
City of Stratford	Perth County Advisory Group for Family Services	PERTH CARE FOR KIDS LICENCED HOME CHILD CARE SERVICE	8
City of Stratford Total			8
City of Toronto	744990 Ontario Limited (Circles In the Sun Child Care Services)	Circles In The Sun Day Care Services (PHDC)	8
City of Toronto	Day Care Connection (Toronto) Inc.	Day Care Connection - PHDC	39
City of Toronto	FAMILY DAY CARE SERVICES	Family Day Care Services - Home Child Care (PHDC)	215
City of Toronto	Heritage Home Child Care Services	Heritage Home Child Care Services	27

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
City of Toronto	Kathy Gamblen Day Care Services Inc. (Wee Watch Franchise)	Kathy Gamblen Day Care Services Inc. (Wee Watch Franchise)	6
City of Toronto	Margaret Ann Todd Day Care Services Inc. (Wee Watch Franchise)	Margaret Ann Todd Day Care Services Inc. (Wee Watch Franchise)	20
City of Toronto	Morna Day Care Services/Wee Watch Franchise	Morna Day Care Services - PHDC	15
City of Toronto	There's no Place Like Home Inc. (Muppets)	Muppets Private Home Day Care Agency, 1492 Victoria Park Avenue	24
City of Toronto	Rexdale Home Child Care Agency	Rexdale Home Child Care Agency (PHDC)	41
City of Toronto	Valleywood Drive Day Care Services Inc. (Wee Watch Franchise)	Valleywood Drive Day Care Services Inc. (Wee Watch Franchise)	2
City of Toronto	Humber Day Care Services Inc. (Wee Watch Franchise)(PHDC)	Humber Day Care Services Inc. (PHDC)	6
City of Toronto	Network Child Care Services	Network Child Care Services - PHDC	67
City of Toronto	Swirling Leaves Day Care Services Inc. (Wee Watch Franchises Inc.)	Swirling Leaves Day Care Services Inc. (Wee Watch Franchise PHDC)	19
City of Toronto	McKay Crescent Day Care Services Inc.	McKay Crescent Day Care Services Inc.	17
City of Toronto	Twinkle Stars Private Home Day Care	Twinkle Stars Private Home Day Care	71
City of Toronto	Plato Adult Education Centre (West End Home Child Care Services)	Plato Adult Education Centre (West End Home Child Care Services) (PHDC)	44
City of Toronto	Macaulay Child Development Centre (The)	Macaulay Child Development Centre (The) (PHDC)	110
City of Toronto	CITY OF TORONTO	Toronto Home Child Care Agency (#0000415) (City of Toronto)	193
City of Toronto Total			924
City of Windsor	LaSalle Day Care Services Inc.	LaSalle Day Care Services Inc. (Wee Watch)	11
City of Windsor	Windsor East Day Care Services Inc.	Windsor East Day Care Services Inc. (Wee Watch)	12
City of Windsor	Great Beginnings Child Centered Co-operative Inc.	Great Beginnings Child Centered Co-operative Inc - Home Child Care Program	14
City of Windsor Total			37
County of Bruce	COUNTY OF BRUCE	Corporation of the County of Bruce - Private Home Day Care	24

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
County of Bruce Total			24
County of Dufferin	904758 Ontario Inc.	Kreative Kids PHDC	10
County of Dufferin Total			10
County of Grey	COUNTY OF GREY	Corporation of the County of Grey - Private Home Day Care	38
County of Grey Total			38
County of Hastings	Family Space Quinte Incorporated	Family Space Home Child Care	31
County of Hastings	TRENTON MILITARY FAMILY RESOURCE CENTRE	Trenton Military Family Resource Centre	0
County of Hastings	Kristina Schwartz	Little Lambs Home Daycare	11
County of Hastings Total			42
County of Huron	COUNTY OF HURON	HURON COUNTY COMMUNITY HOME CHILD CARE	15
County of Huron Total			15
County of Lambton	MAPLE STREET DAY CARE SERVICES INC.	WEE WATCH ENRICHED HOME CHILD CARE	15
County of Lambton	Lambton Rural Child Care	LAMBTON RURAL CHILD CARE - HOME CHILD CARE	23
County of Lambton Total			38
County of Lanark	Children's Resources on Wheels Inc.	Children's Resources on Wheels	14
County of Lanark	2463968 Ontario Inc.	Natural Connections Childcare	25
County of Lanark Total			39
County of Lennox & Addington	The Hub Child & Family Centre	Prince Edward Child Care Services Home Child Care	4
County of Lennox & Addington	Lennox & Addington Resources For Children	Lennox and Addington Resources for Children Home Child Care	16
County of Lennox & Addington Total			20
County of Northumberland	Northumberland Day Care Services Inc.	Wee Watch Private Home Day Care - Northumberland	6
County of Northumberland	Cook's School Day Care Inc.	Cooks Home Child Care Agency	3
County of Northumberland Total			9
County of Oxford	Oxford Community Child Care Inc.	OXFORD COMMUNITY CHILD CARE	16
County of Oxford Total			16
County of Renfrew	County of Renfrew	County of Renfrew Licensed Home Child Care	5

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
County of Renfrew	Petawawa Military Family Resource Centre Incorporated	Petawawa Military Family Resource Centre Private Home Day Care	11
County of Renfrew Total			16
County of Simcoe	Arlene Willson Day Care Services Inc. - Wee Watch Enriched Home Ch Care (Barrie)	Arlene Willson Day Care Services Inc. - Wee Watch Enriched Home Child Care	23
County of Simcoe	655561 Ontario Ltd. - Simcare Private Home Day Care Agency	655561 Ontario Ltd. - Simcare Private Home Day Care	24
County of Simcoe	Jemcare Day Care Services Inc. - Wee Watch Orillia/Midland	Jemcare Day Care Services Inc. - Wee Watch Enriched Home Childcare	16
County of Simcoe Total			63
County of Wellington	The Corporation of the County of Wellington	The Corporation of the County of Wellington - Wellington Home Child Care	38
County of Wellington Total			38
District Municipality of Muskoka	The District Municipality of Muskoka	Muskoka Home Child Care Agency	15
District Municipality of Muskoka Total			15
District of Cochrane Social Services Administration Board	Corporation of the Town of Hearst	Hearst Family Care Agency	2
District of Cochrane Social Services Administration Board	DISTRICT OF COCHRANE SOCIAL SERVICES ADMINISTRATION BOARD	Northern Treasures Licensed Home Child Care Program	15
District of Cochrane Social Services Administration Board Total			17
District of Nipissing Social Services Administration Board	YMCA of Northeastern Ontario	YMCA, Home Child Care Services	13
District of Nipissing Social Services Administration Board	Melanie Ross	Friends Forever Childcare	18
District of Nipissing Social Services Administration Board	Corporation des services de garde d'enfants de Nipissing Ouest/WNCC Corp.	WNCCC - Service de garde - Home Child Care	5
District of Nipissing Social Services Administration Board Total			36
District of Parry Sound Social Services Administration Board	Parry Sound District Social Services Administration Board	Child Care Resources - Home Child Care	24

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
District of Parry Sound Social Services Administration Board Total			24
District of Sault Ste Marie Social Services Administration Board	Child Care Algoma	Child Care Algoma - Home Child Care	24
District of Sault Ste Marie Social Services Administration Board Total			24
District of Timiskaming Social Services Administrations Board	CENTRE POUR ENFANTS TIMISKAMING CHILD CARE	Centre pour enfants Timiskaming Home Child Care	19
District of Timiskaming Social Services Administrations Board Total			19
Manitoulin-Sudbury District Services Board	MANITOULIN FAMILY RESOURCES INC	Manitoulin Family Resources - Manitoulin Child Care	4
Manitoulin-Sudbury District Services Board Total			4
Norfolk County	Haldimand-Norfolk Resource Education and Counselling Help (H-N R.E.A.C.H.)	Haldimand-Norfolk REACH - Private Home Day Care	15
Norfolk County Total			15
Regional Municipality of Durham	Susan McLeod Day Care Services Incorporated	Wee Watch Private Home Day Care - Pickering	22
Regional Municipality of Durham	Kathy Powell Day Care Services Inc.	Wee Watch Private Home Day Care - Whitby	43
Regional Municipality of Durham	Tisha Etherington Day Care Services Inc.	Wee Watch - Oshawa/Bowmanville	17
Regional Municipality of Durham Total			82
Regional Municipality of Halton	974938 Ontario Inc.	Little Leaders PHDC	34
Regional Municipality of Halton	Cathy Halovanic	A Child's Place P.H.D.C.	8
Regional Municipality of Halton	Halton Day Care Services Inc.	Halton Day Care Services	19
Regional Municipality of Halton	MILTON COMMUNITY RESOURCE CENTRE	Cherish Private Home Day Care	8
Regional Municipality of Halton Total			69
Regional Municipality of Niagara	Arsenault & Fityck Day Care Services Inc.	Wee Watch Enriched Home Child Care - Niagara	33
Regional Municipality of Niagara	REGIONAL MUNICIPALITY OF NIAGARA	Regional Niagara Home Child Care	36
Regional Municipality of Niagara Total			69
Regional Municipality of Peel	Maverine Guerreiro	Childspec Licensed Home Daycare Services	10
Regional Municipality of Peel	Marian Fountain Day Care Services Inc.	Wee Watch Private Home Day Care - Paulins	20
Regional Municipality of Peel	Paradise Home Day Care Services Inc.	Wee Watch - Milton	10
Regional Municipality of Peel	Melanie DiMarco Day Care Services Inc.	Wee Watch Enriched Child Care - Brampton	106

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
Regional Municipality of Peel	For Kid's Sake Day Care Services Inc.	For Kid's Sake Day Care Services Inc.	48
Regional Municipality of Peel	Kids Kare Home Day Care Agency Ltd.	Kids Kare Home Day Care Agency Ltd.	32
Regional Municipality of Peel	Friendly Faces Day Care Services Inc. o/a Wee Watch	Friendly Faces Day Care Services Inc.	6
Regional Municipality of Peel	Caring for Kids Non-Profit Private Home Day Care	Caring for Kids Non-Profit Private Home Day Care	33
Regional Municipality of Peel	Bronte Day Care Services Inc.	Wee Watch - Oakville	6
Regional Municipality of Peel Total			271
Regional Municipality of Waterloo	Galt Day Care Services Inc.	Wee Watch Enriched Home Child Care Cambridge	16
Regional Municipality of Waterloo	REGIONAL MUNICIPALITY OF WATERLOO	Home Child Care Program	328
Regional Municipality of Waterloo	Reid Day Care Services Inc.	WEE WATCH- Waterloo and Central Kitchener	13
Regional Municipality of Waterloo	Kinder Day Care Services Inc.	Wee Watch - Kitchener	15
Regional Municipality of Waterloo Total			372
Regional Municipality of York	Hand in Hand Home Child Care Services Inc. - PHDC	Hand in Hand Home Child Care Services - PHDC	8
Regional Municipality of York	Aurora Day Care Services Inc.	Aurora Day Care Services Inc.	7
Regional Municipality of York	Hopscotch Daycare Services Ltd	Hopscotch Daycare Services Ltd.	8
Regional Municipality of York	HOPEFORYOU INC	HOPEFORYOU INC	1
Regional Municipality of York	The York Region Day Care Hotline Inc - Wee Watch Private Home Day Care	The York Region Day Care Hotline Inc - Markham Wee Watch PHDC	19
Regional Municipality of York	York Professional Care & Education Inc.	York Professional Care & Education - PHDC	4
Regional Municipality of York	Trothen Circle Day Care Services Inc. - Wee Watch	Richmond Hill - Wee Watch Private Home Day Care	10
Regional Municipality of York	Main Street Day Care Services Inc. - Wee Watch Enriched Home Child Care	Main Street Day Care Services Inc. - Wee Watch Enriched Home Child Care	18
Regional Municipality of York	FAMILY DAY CARE SERVICES	Family Day Care Services - Private Home Day Care	6
Regional Municipality of York	Terrace Woods Day Care Services Inc.	Terrace Woods Day Care Services Inc. - PHDC	20

CMSM/DSSAB	Licensee Name	Home Child Care Agency	Number of Active Homes
Regional Municipality of York Total			101
Thunder Bay District Social Services Administration Board	CITY OF THUNDER BAY	City of Thunder Bay Private Home Child Care Program	12
Thunder Bay District Social Services Administration Board Total			12
United Counties of Leeds & Grenville	Brockville and Area YMCA	Brockville YM/YWCA Private Home Day Care	11
United Counties of Leeds & Grenville Total			11
United Counties of Prescott and Russell	Comtés unis de Prescott et Russell/United Counties of Prescott and Russell	Agence de garde familiale agréée de Prescott-Russell Home Child Care Agency	27
United Counties of Prescott and Russell Total			27
Grand Total			3710

Bates, Tamara

From: Glenn
Sent: June 18, 2019 11:40 PM
To: Bates, Tamara
Subject: Wesley Community Homes and Wesley Day Centre

Dear Ms Bates and members of the Emergency & Community Services Committee

- Councillor Sam Merulla
- Councillor Nrinder Nann
- Councillor Tom Jackson
- Councillor Terry Whitehead
- Councillor Esther Pauls
- Councillor Brad Clark

I was dismayed to learn last week of Wesley Community Homes has decided to discontinue providing (renting) space to Wesley Urban Ministries for use of the Wesley Day Centre programs. These two organizations, which were originally one, but split due to provincial regulations on community housing, have much in common in their mandate and people they serve. People in that area rely on the services of both organizations. It has been reported that Wesley Community Homes has not provided a reason for failing to renew the rental agreement, involving space that was specially developed for the Wesley Day Centre programs. In 2014-2017 the city stepped in to appoint an "operational adviser" for Wesley Community Homes as there were issues of oversight and failing infrastructure, and I assume the committee is therefore very familiar with the operation. This suggests the city is well aware of both organizations and the valuable work they do. It is extremely unfortunate for those in real need in Hamilton will suffer due to the short-sighted decision and inability of the organizations to work for a common goal. I urge the Emergency & Community Services Committee on behalf of the city to help find a solution so that the Wesley Day Centre can continue to provide care for this community. As an initial step, I would urge attempts at mediation to really find out what the problem with continuing the longstanding rental arrangement that has existed since 1996. Wesley Community Homes says they want to build more apartment units in the space, but the additional number is only 5 or 6 units and to me just does not make sense. Additionally, there is a high likelihood that many of the current residents in the housing project make use of the services provided by the Day Centre programs, and I have not heard of any survey of the residents suggesting they are supportive of this decision.

You may wish to view a story in the Hamilton Spectator <https://www.thespec.com/news-story/9432571-wesley-day-centre-calls-mount-to-save-downtown-hamilton-community-hub-services/> from June 13 that describes some of the programs and difficulties the decision to close the Day Center will cause.

It has been reported that a modified meal program will be located at City Housing project, but will only serve those people residing in that building, not the broader community, and is not a good long-term solution.

Sincerely,

Glenn Fletcher

6.1

Form: Request to Speak to Committee of Council

Submitted on Thursday, June 13, 2019 - 10:29 am

==Committee Requested==

Committee: Emergency and Community Services Committee
(Previously Healthy & Safe Communities)

==Requestor Information==

Name of Individual: Roger Deschamps

Name of Organization:

Contact Number:

Email Address:

Mailing Address:

Reason(s) for delegation request: I will be addressing the proposed closure of the Wesley Day Centre

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes

6.2

Form: Request to Speak to Committee of Council

Submitted on Monday, June 17, 2019 - 1:31 pm

==Committee Requested==

Committee: Emergency and Community Services Committee
(Previously Healthy & Safe Communities)

==Requestor Information==

Name of Individual: Tim O'Shea, Jill Wiwcharuk

Name of Organization: Shelter Health Network

Contact Number:

Email Address:

Mailing Address:

Reason(s) for delegation request: We will speak to the closure of the Wesley Day Centre

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes

6.3**Form: Request to Speak to Committee of Council**

Submitted on Monday, June 17, 2019 - 3:37 pm

==Committee Requested==

Committee: Emergency and Community Services Committee
(Previously Healthy & Safe Communities)

==Requestor Information==

Name of Individual: Joanne Santucci**Name of Organization:** Hamilton Food Share**Contact Number:** 905-6649065**Email Address:** joanne@hamiltonfoodshare.org**Mailing Address:**339 Barton Street.
Stoney Creek, ON
L8E 2L2**Reason(s) for delegation request:** Voicing concern about Wesley Day Center closing its doors as we know it, and asking the City to investigate a permanent solution to their move for the most marginal and challenging target group served in Hamilton.**Will you be requesting funds from the City?** No**Will you be submitting a formal presentation?** No



Hamilton

INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 20, 2019
SUBJECT/REPORT NO:	Heat Response Plan Initiative (HSC19020) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Meredith Mandryk-Kelly (905) 546-2424 Ext. 2182
SUBMITTED BY:	Bonnie Elder Director, Ontario Works Division Healthy and Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

On May 24, 2017, Council approved the following motion:

“That staff in Community and Emergency Services, in consultation with Public Health Services, be directed to investigate the feasibility and evidence associated with providing identified low-income citizens in the City of Hamilton with air-conditioners and report back to the Emergency & Community Services Committee detailing the implications of such an initiative”.

INFORMATION

The City of Hamilton's Public Health Services, along with partner municipal and provincial health agencies, have identified extreme heat as a health problem. Those most at risk include very young children, the elderly and individuals with illnesses or taking certain prescription medications. Individuals experiencing low incomes are at a higher risk of heat impacts, often due to poorer quality housing, limited access to air-conditioning and the increased likelihood that they suffer from pre-existing illness.

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SUBJECT: Heat Response Plan Initiative (HSC19020) (City Wide) - Page 2 of 5

Community Heat Response Plan

The City of Hamilton, in consultation with community partners, coordinates the Community Heat Response Plan to help individuals cope with intense heat events. The plan alerts the public that hot weather conditions are imminent or occurring, and outlines services that will be provided to citizens to help them cope with the hot weather.

The plan includes seasonal monitoring with three escalating levels of response from May to September. Weather forecasts are monitored, including humidex, for conditions that can increase health risks. A chart outlining Hamilton's heat events from 2013 to 2018 is attached as Appendix "A" to Report HSC19020.

The goals of the plan are to provide support and information for those most at-risk of heat related illness, and rally community agencies and neighbours to check on vulnerable individuals during intense heat events.

Resources for Residents to Cool Off

In accordance with the Community Heat Response Plan, the City utilizes cool places as locations in the community where the public can find short-term relief from the heat. Depending on the level and duration of the event, the sites and hours may vary. While many of these cool places are City facilities, many are also operated by community partners.

Cool places can include recreational centres; indoor and outdoor pools; spray pads; wading pools; public libraries; Municipal Service Centres; other municipal office locations and community sites such as health centres, senior centres and ministries. Cool places are available in every ward within the City of Hamilton.

Free bottled water is distributed by The Salvation Army in Gore Park during heat events.

Ontario Works Special Supports

The Special Supports program in the Ontario Works Division of the Healthy and Safe Communities Department administers funding for a variety of benefits, including an air-conditioner benefit. This benefit is a discretionary, one-time benefit, issued to recipients of Ontario Works (OW) and the Ontario Disability Support Program (ODSP) who live independently within the community, to aid with providing relief from the heat and/or humid weather conditions. The intent of the program is to assist eligible individuals who have a severe medical condition and where, without an air-conditioner, the symptoms of the medical condition are likely to deteriorate, increase, become episodic or cause hospitalization.

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SUBJECT: Heat Response Plan Initiative (HSC19020) (City Wide) - Page 3 of 5

The current air-conditioner program is funded under the discretionary benefits program, which is a capped Ministry of Children, Community and Social Services funding envelope for OW and ODSP recipients. The assistance provided covers the cost of the air-conditioner and does not allow for additional related costs such as hydro, installation and storage. Special Supports does not cover the cost of air-conditioners for low-income residents, including seniors, unless they are in receipt of OW or ODSP.

Program data indicates that an average of 54 air-conditioners per year have been provided to eligible individuals on OW and ODSP over the past five years. Most of the air-conditioners have been provided to residents in Wards 2 through 5 with the majority assisting residents in Wards 2 and 3. A summary of the number of air-conditioners provided by Ward is attached as Appendix "B" to Report HSC19020.

Heat Vulnerability Mapping Project

Public Health Services is currently undertaking a heat vulnerability mapping project with the objective of creating awareness and facilitating program decision-making. The mapping project includes multiple sources of information to help spatially understand heat vulnerability in the City of Hamilton and the placement of resources to help those most impacted by heat.

Social Housing

Funding for new affordable rental construction projects involving the assignment and awarding of federal and provincial money is typically awarded through a Request For Proposals (RFP) process. A number of environmental considerations pertaining to heating and cooling systems such as energy efficiency, utility costs, environmental quality and comfort for the occupants, are built into the RFP process related to new builds and are important evaluation criteria. In recent projects, all of these factors have been dramatically improved through passive house construction. Future RFP's will require that these new standards be met.

Landlord Obligations and Rental Units

Although landlords everywhere in the Province of Ontario must provide working heating equipment, there are currently no specific rules about cooling. Usually a tenant is entitled to air-conditioning only if their rental agreement includes it.

Ontario Building Code

While it is noted that the installation of air-conditioning systems is not a mandatory requirement in the Ontario Building Code (OBC) it is noted that for multiple dwellings considered Part 3 buildings (i.e. buildings with an area over 600 m² or more than 4-storeys), Part 6 of the OBC applies. Under these circumstances, the ventilation shall be

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SUBJECT: Heat Response Plan Initiative (HSC19020) (City Wide) - Page 4 of 5

provided by means of mechanical ventilation according to Sentence 6.2.2.2. (1) of Part 6. Further, self-contained mechanical ventilation systems serving an individual dwelling unit are permitted and shall conform to the mechanical ventilation requirement in OBC Part 6 or Subsection 9.32.3. As such, it is considered that under current building code requirements, sufficient ventilation and air circulation will more effectively deal with rising summer temperatures for newly constructed residential buildings.

Ontario Renovates

Ontario Renovates is a program administered by the City of Hamilton as part of the federally and provincially funded new Ontario Priorities Housing Program, as well as its predecessor, the Investment in Affordable Housing Program-Extension and its predecessor programs. It funds basic health and safety repairs to the homes of low-income homeowners and to affordable rental units. Current Ontario Renovates guidelines allow for the funding to support 'heating systems' but not 'heating/cooling systems'.

FEASIBILITY OF PROVIDING ADDITIONAL AIR-CONDITIONING SUPPORTS**Cost Analysis**

Costs to purchase an air-conditioning unit vary based on the style and capacity of the unit. Typically, the air-conditioning units provided through the Special Supports program have been horizontal window units with an 8,000 BTU capacity. An 8,000 BTU unit is sufficient to cool up to 350 square feet; or a space approximately 17 feet x 20 feet in size. The amount approved for the cost of an air-conditioning unit in 2018 through the Special Supports program was \$350.00. This represents current pricing in the Hamilton area for this type of unit.

Additional costs for installation, liability insurance, operating costs (i.e. hydro) and storage fees are not included in the existing program, however, it should be noted that individuals will incur additional ongoing costs as the result of being assisted with the one-time purchase price of an air-conditioning unit.

The following table represents the estimated number of individuals and estimated cost of providing one-time air-conditioners for each sub-population in the City of Hamilton and does not include additional costs.

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SUBJECT: Heat Response Plan Initiative (HSC19020) (City Wide) - Page 5 of 5

Population (Hamilton)	Number of Households	Estimated Cost of Benefit
Low-income households	39,370	\$13,779,500
Low-income households with members age 0-17	22,175	\$7,761,250
Low-income households with members age 18-64	48,630	\$17,020,500
Low-income households with members age 65+	10,110	\$3,538,500
Low-income households with a member aged 35+ diagnosed with Chronic Obstructive Pulmonary Disease	4,753	\$1,663,550
Low-income households with a member aged 12+ diagnosed with Asthma	9,455	\$3,309,250
Low-income households with a member aged 12+ diagnosed with Heart Disease	4,890	\$1,711,500

Number of low-income Hamiltonians (LIM-AT measure), 2016 census

Low-income defined as:

1-person household = <\$23,023; 2-person household = <\$32,560; 3-person household = <\$39,877; 4-person household = <\$46,046

The costs associated with providing air conditioners to low-income individuals, other than individuals on OW or ODSP, would require the reduction or elimination of existing low-income benefits or would require additional net levy funding as Special Supports low-income budget is 100% net levy dollars. Benefits available to low-income individuals include items such as: funerals and burials/cremations, vision care for adults, mobility aids and repairs, emergency adult dental services, dentures, orthotics, bath equipment, hospital beds, incontinence/ostomy/colostomy supplies, transportation assistance and hearing aids.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report HSC19020: Hamilton Heat Events 2013 to 2018

Appendix "B" to Report HSC19020: Summary of Air Conditioners Provided 2013 to 2018

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Hamilton Heat Events 2013 to 2018

Year	Total # of Heat Events	Total # of Heat Event Days	Heat Event Days
2013	2	9	July 15 to 20; September 10 to 12
2014	3	3	July 1; August 26; September 5
2015*	4	17	July 17 to 20; July 27 to 30; August 16 to 18; September 4 to 9
2016	8	26	June 19 to 21; July 5 to 8; July 12 to 15; July 21 to 24; August 4 to 6; August 9 to 14; August 25; September 5
2017	2	8	June 11 to 13; September 23 to 27
2018	6	27	June 16 to 19; June 29 to July 6; July 15 to 17; August 5 to 7; August 27 to 30; September 2 to 6

*Note: Triggers changed by the Province for Pan Am Games in 2015

The data that Public Health Services collects for heat events appears, at first glance, to have a significant increase in 2015. However, Public Health Services adopted the provincial standard adopted by most public health agencies and triggered by the Pan Am games.

Heat Advisory:

- **One day** with a forecasted temperature greater than or equal to 31°C **and** humidex of 40°C or greater.

Heat Warnings:

- **Two or more consecutive days** forecasted with daytime highs greater than or equal to 31°C and night time lows greater than or equal to 21°C, or a humidex of 40°C or greater.

Extended Heat Warnings:

- Three or more consecutive days observed with daytime highs greater than or equal to 31°C and night time lows greater than or equal to 20°C, or a humidex of 40°C or greater.

Summary of Air Conditioners Provided 2013 to 2018

Year	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Ward 11	Ward 12	Ward 13	Ward 14	Ward 15	Total by Year
2013	11	20	21	11	14	7	3	2		1		1				91
2014	2	16	8	6	8		2	1	1							44
2015	4	15	8	9		2		1	1			2	1		1	44
2016	5	20	15	7	11		3	2	1			1				65
2017	1	9	12	4	2	4	3		1				1	1		38
2018	4	20	21	9	7	1	9	3			1			2		77
Total by Ward	27	100	85	46	42	14	20	9	4	1	1	4	2	3	1	



Hamilton

CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Long Term Care

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 20, 2019
SUBJECT/REPORT NO:	Group Purchasing of Electric Beds (HSC19028) (Wards 7 and 13)
WARD(S) AFFECTED:	Wards 7 and 13
PREPARED BY:	Holly Odoardi (905) 546-2424 Ext. 1906
SUBMITTED BY:	Paul Johnson General Manager Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That Complete Purchasing Services Inc. be approved as the single source purchasing agent for group purchasing services for electric beds, replacement parts and accessories manufactured by Span Medical Products Canada Incorporated for use at Macassa and Wentworth Lodges for a period of five years; and,
- (b) That the General Manager, Healthy and Safe Communities Department or his designate be authorized to negotiate, enter into and execute any required contract and any ancillary documents required to give effect thereto with Complete Purchasing Services or Span Medical Products Canada Incorporated., in a form satisfactory to the City Solicitor.

EXECUTIVE SUMMARY

Macassa and Wentworth Lodges have satisfactorily been using Complete Purchasing Services Inc., a group purchasing service, to procure food and supplies for their food services departments over the past eighteen years. In addition to food and related services, more recently, the Healthy and Safe Communities Department's Lodges Building Services, Recreation Division and Children's Services and Neighbourhood Development Division - Red Hill Family Centre, also began to procure items through

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**SUBJECT: Group Purchasing of Electric Beds (HSC19028) (Wards 7 and 13) -
Page 2 of 4**

Complete Purchasing Services Inc. This has been a cost effective and efficient arrangement for the City of Hamilton. Complete Purchasing Services Inc. has a Canada-wide purchasing power of over \$850 million dollars which benefits the Lodges in obtaining competitive pricing. Value-added services that are provided at no cost include a risk management program, electronic ordering and inventory systems, and a variety of educational resources for staff training.

Complete Purchasing Services Inc. is the endorsed purchasing group of AdvantAge Ontario, formerly Ontario Association of Non-Profit Homes and Services for Seniors and is used by 63% (136 sites) of its municipal members.

Staff recommends leveraging the Canada wide purchasing power of Complete Purchasing Services Inc. as the single source purchasing agent for procuring the electric beds, replacements parts and accessories for Macassa and Wentworth Lodges for the next five years as this would be a cost effective and efficient strategy.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Funding is available through both the Lodge Reserve and the operational budget. Complete Purchasing Inc. has waived the membership fees for the Lodges.

Staffing: There are no staffing implications associated with Report HSC19028.

Legal: All contracts and ancillary documents required to give effect thereto with Complete Purchasing Services will be in a form satisfactory to the City Solicitor

HISTORICAL BACKGROUND

In 2018, a considerable amount of work was invested to determine the electric bed frame and accessories that the Lodges would choose to invest in for the safety and quality of life for our residents. The items inclusive of high low electric beds, mattresses and accessories were researched. Staff had recommended the standardization of Span Medical electric beds to maintain consistency in bed inventory, to ensure user familiarity of all staff that work at both Lodges, and to reduce risk to both residents and staff.

Electric bed systems, inclusive of accessory items such as bed rails and mattresses, should be Span Medical Canada Incorporated manufactured. It was noted that this company had a proven track record of dedicated efforts to resolve MOHLTC driven concerns (e.g. wound care, falls management, bed entrapment, bed rails, etc.), and was a recognized leader in healthcare and safety.

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**SUBJECT: Group Purchasing of Electric Beds (HSC19028) (Wards 7 and 13) -
Page 3 of 4**

In June 2018, Council approved the Standardization of Resident Electric Beds (Lodges) Report HSC18027. During the process of finalizing the RFP and going out to competitive process, it was discovered that only one company is now selling the electric bed that was approved in that Report, therefore, the Lodges are no longer able to proceed with a competitive process.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The recommendations in Report HSC19028 comply with the City of Hamilton's Procurement Policy, Policy #14 Standardization and the recommended beds comply with relevant Ministry of Health and Long-Term Care standards.

RELEVANT CONSULTATION

Staff consulted with the Procurement Section in the Corporate Services Department for which they have supported the recommendation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Staff recommends leveraging the Canada wide purchasing power of Complete Purchasing Services Inc. (CPS) as the single source purchasing agent for procuring the electric beds, replacements parts and accessories for Macassa and Wentworth Lodges for the next five years as this would be a cost effective and efficient strategy.

The Lodges have an obligation under both health and safety legislation and the *Long-Term Care Homes Act 2007 (2010)* to ensure the safety of residents and staff. Where risk can be clearly identified, all reasonable mitigation must be applied in order to reduce liability should an injury occur as the result of an error.

The Homes are required to provide equipment to meet legislated standards. Beds and mattresses need to be compatible to reduce the risk of entrapment. Consistency of a fleet of equipment helps the Homes to maintain the equipment, establish training programs and meet compliance.

ALTERNATIVES FOR CONSIDERATION

None

**SUBJECT: Group Purchasing of Electric Beds (HSC19028) (Wards 7 and 13) -
Page 4 of 4**

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

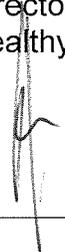
None

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Hamilton

INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 20, 2019
SUBJECT/REPORT NO:	Encampment Response (HSC19029) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Rob Mastroianni (905) 546-2424 Ext. 8035
SUBMITTED BY:	Edward John Director, Housing Services Division Healthy & Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

Not Applicable

INFORMATION

Encampments of street involved or homeless individuals have been increasingly visible in the community over the past several months. Encampments are a complex issue, with multiple factors contributing to individuals staying outdoors. On an ongoing basis, City and homelessness serving agency staff work to engage with individuals experiencing outdoor homelessness in order to refer and make connections to support and appropriate resources.

In order to respond through an integrated and collaborative approach, representatives from various City departments have been meeting on a regular basis since June 2018. This group is co-chaired by Housing Services Division and Public Health Services and includes representatives from Municipal Law Enforcement, Hamilton Paramedic Service, Hamilton Police Service (including Social Navigation Program), Waste Collections, and Parks & Cemeteries. The group also ensures collaboration and connection to community agencies which provide direct housing, emergency response, social, and mental health supports to those experiencing outdoor homelessness.

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SUBJECT: Encampment Response (HSC19029) (City Wide) - Page 2 of 2

The goal of this ongoing group is to ensure active encampment sites are known in a timely manner, allowing for person-centred engagement opportunities and individualized housing plans. This also provides an opportunity to identify gaps in response efforts and assess risk level of the encampment to determine steps that may need to be taken based on City of Hamilton By-Laws.

If Councillors or the internal City departments noted above become aware of someone they believe is homeless and requires assistance, they can send an e-mail to MHSOP@hamilton.ca. The general public can also be directed to call Intensive Case Management Access Coordination (IntAc) at 905-528-0683. All reports will be followed up on, however due to the complexity and needs of individuals, it often takes time and multiple engagement efforts to determine appropriate options.

APPENDICES AND SCHEDULES ATTACHED

None



Hamilton

**Minutes
Seniors Advisory Committee
Friday, April 5, 2019
10:00am – 12:00pm
Rooms 192/193, City Hall, 71 Main Street West**

In Attendance: Bob Thomson (Chair), Jeanne Mayo, Carolann Fernandes, Mary Sinclair, Doug Stone, Margaret Cheyne, Penelope Petrie, Ram Kamath, Barry Spinner, John Kennard, Karen Thomson.

Absent with Regrets: Paula Kilburn, Marjorie Wahlman.

Guests: Tina Sousa, DARTS

Also in Attendance:
Nadia Olivieri, Human Resources

Welcome and Introductions

1. Changes to the Agenda

(C.Fernandes/M.Cheyne)

That the agenda April 1, 2019 agenda be approved as presented.

Carried

2. Approval of Minutes

(B. Spinner/C.Fernandes)

That the minutes of March 1, 2019 be accepted as amended.

- i. K. Thomson provided regrets for last meeting and was not in attendance for Seniors at Risk Collaboration (SARRC). Liz Conti updated on SARRC

3. Presentations

4. Business / Discussion Items Arising from minutes

- a) 2019 SAC contributions/donations in support of senior activities (Address at item 5 h)
- b) Proposed Resolution from Getting Around Hamilton Working Group (addressed at item 5 d)

5. Working Groups/Committees

- c) SAC – Housing Working Group (M. Sinclair)
M. Sinclair advised that the group is in the final stages of updating the application.

Not having affordable housing for Seniors with assistive needs is a form of abuse. Affordable housing need to take all needs into consideration. The group will be inviting Edward Johns from Housing Services to speak about Social Housing.

C. Fernandes advised of a cohousing concept “Symbiosis Max” involves seniors living with students in low cost housing. There is a meeting on this topic on Tuesday, April 16, 2019 from 6:00pm-8:00pm at First Unitarian Church

M. Sinclair advised that the next housing group meeting is on April 16, 2018 and the group will discuss whether to invite n Edward Johns to come and meet with ACPD or SAC.

d) SAC – Getting Around Hamilton Working Group (J.Mayo)

J. Mayo provided the group with a proposed resolution regarding the Vision Zero Action Plan.

Proposed resolution**Information**

The City of Hamilton and Hamilton Police Services launched a new education campaign targeting fast drivers, part of the Vision Zero Action Plan.

During the month of March, several actions were undertaken to encourage drivers to reduce their speed, be cautious at intersections, be careful at certain times of day when visibility is reduced, be courteous to pedestrians and slow down for older pedestrians who need more time to cross the road, all under the slogan “There is no such thing as speeding a little—speeding is speeding”.

Resolution

The Seniors Advisory Committee would like to commend the City of Hamilton and Hamilton Police Services for the education campaign targeting fast drivers, “There is no such thing as speeding a little—speeding is speeding”, as part of Vision Zero Action Plan.

The Seniors Advisory Committee has long been concerned about older adults safety by creating a video and organizing pedestrian safety workshops.

The Seniors Advisory Committee encourages the City of Hamilton and Hamilton Police Services to continue to take actions, including the installation of Red Light cameras, under the Vision Zero Action Plan and offers its support for future actions.

(J.Mayo/P.Petrie)

The Committee supports the resolution as presented

Carried

Council has a committee to study the issue of area rating - the fact that the taxpayers outside of the urban boundary do not contribute to the HSR and therefore have no access to public transportation.

In order to prepare a submission to this committee, GAHWG met with 3 the executive directors of 3 community groups— Ancaster/Flamborough/ Binbrook. However, just before the meeting, it was announced that the Committee of Council to study area rating had been suspended. We decided to go ahead with the meeting with the community groups and we learned that despite offering transportation services to seniors to grocery stores, pharmacy, etcetera, since 2009, no more funding will be available after December 31, 2019. This is a crisis situation and it was decided to pursue this matter with HSR to see if a creative solution could be found. A meeting with HSR is scheduled for May 1.

Following up on the snow removal discussions at previous meetings, GAHWG has put this back on their working list and is hoping to come back with some suggestions. It was noted that the majority of letters to the editor about snow removal did not favour the City taking over the task of snow removal from sidewalks.

The next meeting of GAHWG is April 16, 2019.

- e) SAC – Communications Working Group (B. Thomson)
B. Thomson advised that there is a two-part kick-off to Senior's Month – a day program and dance. B. Thomson inquired if the Committee should get a table and share with Age Friendly. The event is on Wednesday, May 29, 2019, if

committee members want to support a booth/table, they can advise the committee Chair.

f) Age Friendly Plan – Governance Committee (J. Mayo)

The Age Friendly Forum was held on April 2, 2019. At the event they reported back on study Part 1 of the plan and a kick off to the second part of the plan. Table groups at the forum provided comments that will be incorporated for the second part of the plan which will be ready for 2020.

J. Mayo advised that it would be good for the new committee to review the statistical profile of older Adults in Hamilton. Committee members provided feedback on the infographic indicating that the font used is difficult to read and the use of cursive style, despite font size, is difficult to read.

C. Fernandes advised that the infographic is missing the statistic on addiction and suicide.

g) Older Adult Network (D. Stone)

D. Stone advised that the kick off at the end of May for Seniors month in June is well on its way. There is going to be Dine and Dance in the evening at a cost of \$45.00/person and \$75 per couple.

h) International Day of Older Persons Committee (D. Stone)

The committee will be meeting in the upcoming weeks to confirm the date of the event in the fall of 2019

i) Seniors at Risk Community Collaboration (SARRC) (K. Thomson)

The main topic of the past few meetings has been focused on food/hunger situation within the City. At the May meeting, there was discussion about hoarding happening in large apartment buildings.

There are several subcommittees in this group and they are all trying to collect information related to specific themes.

Their focus is to address high level issues and working with the 30-plus communities that support the seniors group.

j) McMaster Institute for Research on Aging [MIRA] (B. Spinner)

B. Spinner advised that there needs to be more than subjects for MIRA. B. Spinner encouraged all committee members to be the eyes and ears of their senior cohort and to think in a broad sense to ask MIRA what to focus on. For example, DARTS, the City operates this services and the committee could ask that MIRA look at this resource and determine how it addresses needs,

Motion: (B. Spinner / P.Petrie)

Request that SAC invite the McMaster Office of Community Engagement to come and speak to the Committee.

Carried

k) Ontario Health Coalition (C. Fernandes)

C. Fernandes advised that there is a rally on April 30, 2019 at Queen's Park at 12:00pm. There is a bus leaving Hamilton earlier in the day, committee members can contact Janina Lebon if they would like to join (flyer distributed at the meeting).

l) Our Future Hamilton Update (P.Petrie)

m) Senior of the Year Award (P. Petrie)

The nomination period is closed. There were thirty-one candidates received and a judging panel has been chosen.

The event is scheduled for June 24, 2019 and the cost is \$30.00 per ticket

Motion: That SAC subsidize the cost of the tickets purchased by a committee member by \$10.00 for each member purchased ticket

(P.Petrie/ R.Kamath)

Carried

6. Other Business

2019 Budget expenditures

(P.Petrie/ J.Mayo)

To approve the spending of up to \$1,200 for the following upcoming event

- Sponsorship donation by Sac to: Senior Award Day (\$325); Senior Month sponsorship (\$625); International Day of the Older Person sponsorship of (\$250)

7. Business / Discussion Items

7.1 DARTS Board Application (B.Thomson)

DARTS is recruiting Board Members. The application is currently available. The Board meets on the fourth Thursday of every month (except summer and December). From 3:00pm to 4:30pm in room 224 – Audit and Risk management and Community Relations Committee

7.2 Information Sharing

B. Spinner advised that there is a production of “Ball Passing” a choreographed routine of passing a ball at the Burlington Performing Arts.

8. Adjournment

Meeting adjourned at 12:10 pm

Next Meeting
Friday, May 3, 2019



Hamilton

INFORMATION REPORT

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 6, 2019
SUBJECT/REPORT NO:	Hamilton Urban Indigenous Strategy (HSC19030) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Nicole Jones (905) 546-2424 Ext. 7552 Jessica Chase (905) 546-2424 Ext. 1234
SUBMITTED BY:	Grace Mater Director, Children's Services and Neighbourhood Development Division Healthy and Safe Communities Department
SIGNATURE:	

COUNCIL DIRECTION

On March 30, 2015, Council approved the following:

That the City of Hamilton initiate an Indigenous Justice Strategy, consisting of:

- (i) A commitment by the Mayor, the City Manager, available senior staff, and any available Councillors to meet on an occasional basis with Hamilton area Indigenous leaders, at least twice per year, to discuss topics of concern to Indigenous people, with appropriate follow-up by City staff based on what is heard;
- (ii) Arrangements for training that creates awareness of the unique issues and circumstance faced by Indigenous persons be provided to City public servants who occasionally interact with Indigenous citizens;
- (iii) An official, symbolic commemoration by Council of the coming of the Witness Blanket to Hamilton;
- (iv) A letter sent by the Mayor of Hamilton to the Office of the Prime Minister, expressing Hamilton Council's desire that the Prime Minister take significant

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SUBJECT: Hamilton Urban Indigenous Strategy (HSC19030) (City Wide) - Page 2 of 6

action on the issue of missing and murdered Indigenous girls and women, so as to create greater justice and protection for Indigenous girls and women in Hamilton and across Canada; and,

- (v) That up to \$5,000 be provided to bring the Witness Blanket to Hamilton Central Library to be funded from the Tax Stabilization Reserve.

INFORMATION

In December 2016, the City of Hamilton began work on developing the Urban Indigenous Strategy to identify actions and strengthen the City's relationship with the Indigenous community. The strategy is also intended to demonstrate respect for Indigenous knowledge and cultures and promote a better understanding among all residents about Indigenous histories, cultures, experiences and contributions.

The key objectives of the Hamilton Urban Indigenous Strategy (attached as Appendix "A" to Report HSC19030) include:

- Identify actions within municipal jurisdiction and capacity arising from the 2015 Truth and Reconciliation Commission (TRC) of Canada's Final Report.
- Celebrate and honour Indigenous people, cultures and traditions.
- Promote a greater understanding among all Hamiltonians through public education on the histories and contributions of Indigenous peoples.
- Create opportunities for education and internal collaboration among city staff to strengthen the relationship with the Indigenous community and service providers.

The strategy was developed in three phases:

1. **"Plant the strategy"**: focused on establishing the governance structure, guiding principles, and raising awareness of this new work with both the Indigenous community and all Hamilton residents
2. **"Cultivate the strategy"**: focused on engaging Indigenous and non-Indigenous residents in a variety of ways about the needs and priorities for the strategy
3. **"Harvest the strategy"**: involved finalizing and sharing the findings and recommendations

The development of the strategy was guided by two collaborative Circles.

1. The **Coordinating Circle** was created to lead the strategy with membership comprised of Indigenous community partners and City staff. It has acted as a planning table and has carried out its work based on principles that honour the Seven Grandfather Teachers of the Anishinaabek and Haudenosaunee teachings of Ga nigohi:yo.

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SUBJECT: Hamilton Urban Indigenous Strategy (HSC19030) (City Wide) - Page 3 of 6

2. An internal **Staff Circle on Indigenous Relations** was also established and is comprised of management from all City departments. Its purpose is to champion relationship building, share information and best practices, and identify opportunities for improved engagement with Indigenous peoples.

Community Engagement

Over 500 Indigenous and non-Indigenous residents were consulted and engaged in the development of the strategy through a variety of mechanisms including:

- Community outreach through participation and partnership on a variety of community events
- The Urban Indigenous Strategy Survey
- Community conversation events
- Youth workshops and participation in youth conferences
- Information fairs
- Research conducted in partnership with McMaster University

The community consultations not only informed the strategic themes and actions, but also provided a snapshot of the negative experiences and frequency of discrimination that many Indigenous community members have had when accessing City services or in the broader community. Community engagement has shown that community members are seeking concrete actions that the City can take to contribute to eliminating discrimination and increasing respect for Indigenous peoples.

Strategic Themes and Actions

The Urban Indigenous Strategy uses the strategic themes of Land, People and Spirit to understand how the identified actions connect to an Indigenous understanding of the relationships people have to land, to each other, and to spirituality.

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SUBJECT: Hamilton Urban Indigenous Strategy (HSC19030) (City Wide) - Page 4 of 6

Strategic Theme	Key Directions
Land	<ul style="list-style-type: none"> • The City should adopt the United Nations Declaration on the Rights of Indigenous Peoples ('UNDRIP') as the framework to move forward with reconciliation • Indigenous peoples must be involved in decision-making in municipal activities that affect them. • Consultation with urban Indigenous peoples and with local First Nations communities must be meaningful. • Urban Indigenous peoples need a space outdoors for gathering, practicing sacred ceremonies and sharing teachings. • Care for the environment, including the land and water, are important. Respecting Indigenous ecological knowledge will benefit environmental restoration and preservation in Hamilton. • Acknowledgement of traditional Indigenous territory in Hamilton should be practised across the city. The city needs to demonstrate this acknowledgement beyond words.
Spirit	<ul style="list-style-type: none"> • The City of Hamilton can do more to visually represent the historic and continuing presence of Indigenous peoples. • Indigenous art in public spaces is needed to honour historic and contemporary contributions. • Increase support for Indigenous artists and art programming. • Indigenous cultures and traditions need to be respected and seen as more than a performance. • Indigenous stories and languages need to be seen as part of Hamilton's heritage. • More can be done to celebrate National Indigenous History Month in Hamilton.
People	<ul style="list-style-type: none"> • Use public education to increase understanding and break down stereotypes and racism. • The City of Hamilton should become a leader for other corporations and institutions in increasing employment opportunities for Indigenous people. • City employees should be mandated to have a cultural understanding. • Be creative about how to deliver mainstream services to Indigenous peoples in culturally appropriate ways.

Each strategic theme also includes specific actions. In total, there are 40 strategic actions grouped into the three themes. Examples of these actions include:

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**SUBJECT: Hamilton Urban Indigenous Strategy (HSC19030) (City Wide) - Page 5
of 6**

- Work with the Indigenous community to establish and maintain a piece of land that the community can use for ceremonial, spiritual and other activities.
- Establish an Indigenous Cultural Centre that offers interpretive programming, provides a gathering space for Indigenous peoples to practice their ceremonies and hold cultural events.
- Raise local Indigenous flags permanently at City Hall.
- Expand the promotion and celebration of Indigenous History Month at City Hall and across Hamilton.
- Bring together partners to offer public education to all residents about the history of Indigenous peoples and current topics that will contribute to reconciliation. This public education program should include highlighting local Indigenous resources and museums and promote awareness of national holidays such as National Indigenous Peoples Day and the National Day for Truth and Reconciliation.
- Provide education to all city staff about Indigenous peoples, Indigenous-settler history, treaties, the United Nations Declaration on the Rights of Indigenous Peoples. This education should also cover the urban Indigenous community in Hamilton and the history of traditional territory in the Hamilton area.
- Increase the number of Indigenous employees at the City and support networking and mentorship opportunities for Indigenous staff.

Key Accomplishments

Over the past three years, significant progress has been made to begin to strengthen the relationship between the City and Indigenous residents. Examples of key accomplishments include:

- Development of a revised traditional land acknowledgement statement that acknowledges the traditional Indigenous territory in Hamilton that has been cared for by many nations. The new statement attached as Appendix “B” to Report HSC19030 will replace the former statement effective July 1, 2019. It has been developed in consultation with both Six Nations Elected Council and Mississaugas of the Credit First Nation.
- Development of a Use of Indigenous Medicines Policy and Procedure, one of the first such policies for a Canadian municipality. This policy confirms the City’s commitment to supporting Indigenous peoples to use sacred medicines in ceremonies such as smudging or prayer pipe ceremonies in municipal facilities.
- Hosting a KAIROS Blanket Exercise for over 100 participants which built awareness and engaged residents in a conversation on reconciliation.
- Launch of an Indigenous Cultural Competency Training pilot for 50 city staff, which will inform the roll-out of corporate-wide training for all staff.

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SUBJECT: Hamilton Urban Indigenous Strategy (HSC19030) (City Wide) - Page 6 of 6

- “Bringing the City to the Community” Information Fair which brought over 20 different City of Hamilton programs and initiatives to Indigenous community members.
- Launch of two lunch and learn documentary series viewings for City staff to build awareness and engage in conversations about reconciliation.
- Celebration of National Indigenous History Month, which included panel displays and Indigenous artefacts being on display at City Hall for the month of June (2018 and 2019).
- Raising Indigenous flags at City Hall to commemorate National Indigenous History Month, with the intent of moving towards a permanent installation of the flags.

Next Steps

The Urban Indigenous Strategy charts out the path to reconciliation and will require the ongoing commitment and engagement of City staff across the corporation. Staff will work across City departments to share the recommendations and develop an implementation plan which will be shared with the community and Council by the end of 2019. The implementation plan will identify timelines, roles, specific actions, and any budgetary impacts to address the recommendations of the Urban Indigenous Strategy. The Coordinating Circle and Staff Circle on Indigenous Relations will continue to guide and inform the implementation plan as we move forward.

The City is also committed to continuing to consult with the Indigenous community through a variety of mechanisms such as community presentations and talking circles. The City will be accountable to the community by measuring our progress along the way and providing annual updates.

The City of Hamilton is committed to strengthening its relationship with the Indigenous community. Work has already begun on some of the recommendations in the Urban Indigenous Strategy; however, there is recognition that we are still early in a long journey towards reconciliation.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report HSC19030: Hamilton Urban Indigenous Strategy

Appendix “B” to Report HSC19030: Traditional Land Acknowledgement for the City of Hamilton

Hamilton **URBAN INDIGENOUS STRATEGY**



Hamilton

June 2019



THE BEADS AND LEATHER STRAND

The beads and leather strand represents the journey of the Urban Indigenous Strategy. The strand represents the number of individuals who participated in the development of the Urban Indigenous Strategy through consultation and various events. The beads represent the connections that were made throughout the development of the strategy. The bead strand was brought to all Urban Indigenous Strategy events where participants had the opportunity to add on a bead. The strand will continue to grow as we continue with community consultation during the implementation phase.



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“Encourage everyone to understand the traditional territory on which they stand.”



WELCOME MESSAGE

The City of Hamilton is situated upon the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas. This land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. We further acknowledge that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation.

Today, the City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and we recognize that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

The City of Hamilton together with Indigenous and non-Indigenous residents is embarking on a journey to reconciliation that will honour the history, knowledge, rights, languages and cultures of the First Peoples of Canada. The Urban Indigenous Strategy for the City of Hamilton responds to the Truth and Reconciliation Commission of Canada: Calls to Action (2015) and the voices of our community members.

The Urban Indigenous Strategy (UIS) was developed and informed through various events including community conversations, youth art projects and the UIS survey. Our journey to reconciliation must be forged together with Indigenous and non-Indigenous allies who can collectively champion the United Nations Declaration on the Rights of Indigenous Peoples as a framework for reconciliation.

We are hopeful that Hamilton's Urban Indigenous Strategy will inspire individuals, community agencies, companies and industries in Hamilton to reflect on their operations and delivery of service and how those activities intersect with the themes of land, people and spirit as outlined in the Strategy. Our success will be achieved by working together with many partners.

We honour the UIS Coordinating Circle members who volunteered their time and shared their knowledge over the past three years:

- Monique Lavallee,** President,
Hamilton Executive Directors Aboriginal Coalition
- Josh Dockstator,** Former Vice-President,
Hamilton Executive Directors Aboriginal Coalition
- Susan Barberstock,** Former Executive Director,
Hamilton Regional Indian Centre
- Lyndon George,** Indigenous Justice Coordinator,
Hamilton Community Legal Clinic
- Cat Cayuga,** Community Legal Worker,
Hamilton Community Legal Clinic
- Marilyn Wright,** Chair, *Hamilton Aboriginal Advisory Committee*
- Micheal Forrest,** Youth Representative
- John Ariyo,** Manager, *Community Initiatives, City of Hamilton*
- Jessica Chase,** Manager, *Community Strategies, City of Hamilton*
- Shylo Elmayan,** Former Sr. Project Manager,
Urban Indigenous Strategy, City of Hamilton
- Paul Johnson,** General Manager,
*Healthy and Safe Communities Department,
City of Hamilton*
- Nicole Jones,** Project Manager,
Indigenous Initiatives, City of Hamilton
- Joe-Anne Priel,** Former General Manager,
*Community and Emergency Services Department,
City of Hamilton*

Miigwetch,

Monique Lavallee,
First Speaker, Urban Indigenous Strategy Coordinating Circle

“Help non-Indigenous people to understand the history of Canadian government actions and how it impacts the lives of Indigenous peoples.”



**“We need land for ceremony,
particularly a space that is
protected, safe from racism.”**



GUIDING PRINCIPLES

These guiding principles are presented as a foundation on which the City of Hamilton will carry out the actions of the Urban Indigenous Strategy. They will also guide the City during future projects and programs that have a great impact on Indigenous residents in Hamilton. The City commits to these principles and views them as important steps towards building trust and respectful relationships with First Nations, Métis and Inuit people in our City and beyond.

COMMITMENT

The City of Hamilton is committed to having a trusting relationship with Indigenous communities where we communicate and work together appropriately to address the unique needs and issues of Indigenous people.

ACCOUNTABILITY

The City of Hamilton will provide a clear picture of what goes on “behind the scenes” and answer for the decisions and actions that are taken.

CONSULTATION

The City of Hamilton will consult Indigenous communities with integrity and in good faith. Meaningful consultation occurs when concerns are responded to and when there is clear communication that both parties understand.

RECIPROCITY

Both the City of Hamilton and the Indigenous community have mutual responsibilities when partnering and collaborating with each other. Reciprocity is about mutual exchanges that honours what each other brings to the partnership.

INCLUSION

First Nations, Métis and Inuit perspectives, protocols and traditions are appreciated and included. Indigenous people carry diverse knowledge which can inform and advise a wide range of programs and services.



RECOGNITION

We recognize that Indigenous people have occupied this territory for many generations and continue to make many diverse, social and economic contributions to the whole community. We seek actions to show this recognition.

COMMEMORATION

Commemoration means the City will support efforts to educate and reflect on the difficult parts of our shared history in Canada including the legacy of Indian residential schools and child welfare policies, and treatment in the criminal justice system. We should not forget and must learn to move forward together.

ALLYSHIP

Being an ally is acknowledging the ongoing and historical oppression that Indigenous peoples encounter daily and take action on supporting Indigenous peoples rights and history. Acknowledging that Indigenous people face many unique barriers in health, poverty, justice, employment and intergenerational trauma, and acknowledging that Indigenous people have close relationships to the land and their traditional knowledge.

“Help promote the language and this will strengthen the self-esteem of youth.”

LOGO

A logo was designed to reflect the lessons learned in the process of developing the Urban Indigenous Strategy. The logo includes a green braid that symbolizes a braid of sweetgrass. Sweetgrass is a sacred medicine among many Indigenous nations, including the Anishinaabek.

Sweetgrass carries many teachings but there is one that represents this work. One blade of grass can be easily broken; but when many are braided together, it is much harder to break. We cannot do this work alone and our partners and residents must be part of the braid.



“Our city could learn a lot from Aboriginal teachings, from respect for Elders to honouring women and Mother Earth.”



BACKGROUND

In the spring of 2015, Hamilton City Council committed to develop an Urban Indigenous Strategy that would identify actions and strengthen the City's relationship with the Indigenous community. City staff began by reaching out to community partners to co-develop this strategy. Staff worked with Indigenous community partners and agreed to learn and follow principles that honour traditional knowledge, teachings and reciprocity. The key objectives of the Hamilton Urban Indigenous Strategy are to:

- Identify actions within municipal jurisdiction and capacity arising from the 2015 Truth and Reconciliation Commission (TRC) of Canada's Final Report.
- Celebrate and honour Indigenous people, cultures and traditions.
- Promote a greater understanding among all Hamiltonians through public education on the histories and contributions of Indigenous peoples.
- Create opportunities for education and internal collaboration among City staff to strengthen the relationship with the Indigenous community and service providers.

The strategy is the result of two years of working together on a process that went through three phases. **Phase One:** "plant the strategy" (December 2016–December 2017) was focused on establishing the governance structure, guiding principles, and raising awareness of this new work among the Indigenous community and all Hamilton residents. **Phase Two,** "cultivate the strategy" (January 2018–August 2018) focused on engaging Indigenous and non-Indigenous residents in a variety of ways about the needs and priorities for the strategy. **Phase Three:** "harvest the strategy" (September 2018–December 2018) involved finalizing and sharing the findings and recommendations from the first two phases.

RESEARCH ON BEST PRACTICES

During Phase One of the strategy development, research was completed to see how reconciliation is happening locally and across Canada. How Canadian municipalities are responding to the Truth and Reconciliation Commission (TRC) Report and how they are developing their own urban Indigenous strategies was first researched. This research found that municipalities across Canada are engaged in a number of activities, such as: cultural awareness training for staff; youth employment initiatives; creating information guides for Indigenous residents; renaming of facilities and infrastructure in Indigenous languages; and, establishing awards for local efforts in reconciliation.

Additional research conducted by McMaster students looked at how Indigenous services providers in Hamilton are addressing the TRC Calls to Action. In this report, two main opportunities were identified. First, the Calls to Action can help direct the future growth of the Indigenous agencies of Hamilton. The Calls to Action provide a framework for supporting capacity-building within the Indigenous community as well as guiding the development of strategic partnerships and collaborative programming. The second opportunity identified that Hamilton's non-Indigenous agencies should take action to address discrimination and racism by providing their staff with cultural awareness and safety training. Training and education are seen as key to developing changes at the service level, and to assist agencies with better recruitment, service, and support for Indigenous clients and employees.

The research findings were backed up by the community engagement completed during Phase Two. The voices of residents reinforced the importance of collaboration, education, and helping Indigenous individuals and families to become healthy and feel respected.

CIRCLES TO DEVELOP THE STRATEGY

The development of the Urban Indigenous Strategy was a collaboration involving City staff, elected officials and members of the Indigenous community. To keep the process informed and on track, two working groups were established.

A Coordinating Circle was created to lead the strategy with membership comprised of Indigenous community partners and City staff. The Coordinating Circle has acted as a planning table and carried out its work based on principles that honour traditional Indigenous knowledge and teachings including the Seven Grandfather Teachings of the Anishinaabek and Haudenosaunee teachings of *ga nigohi:yo*. One of its key tasks was to review the 94 Calls to Action from the 2015 Truth and Reconciliation Commission Report and identify those that will be addressed within the strategy.

An internal Staff Circle on Indigenous Relations was also established and is comprised of management from all City departments. Its mandate has been to champion relationship building, share information and best practices, and identify opportunities for improved engagement with Indigenous peoples.

TRUTH AND RECONCILIATION COMMISSION CALLS TO ACTION

One objective of the Urban Indigenous Strategy is to identify municipal actions arising from the 2015 Truth and Reconciliation Commission (TRC) of Canada's Final Report. The Coordinating Circle spent time reviewing the Calls to Action to identify which of the 94 should be included. In all, 17 Calls to Action were identified and then explored through Phase Two of the strategy development. Although some of the 17 Calls to Action may be directed at another level of government, or another institution, the Coordinating Circle members agreed that there would be actions the City of Hamilton could take to align with the spirit of the Calls to Action.

The identified Calls to Action are: 12, 17, 22, 23, 43, 44, 47, 57, 75, 77, 78, 79, 80, 87, 88, 92, and 93. A full description of those Calls to Action grouped by themes is found in Appendix A.

“Truly listen when working and consulting the Indigenous community.”



COMMUNITY ENGAGEMENT

To develop the Urban Indigenous Strategy, the journey has been as important as the destination. It was critical to make sure that the community, including both Indigenous and non-Indigenous residents, feel that they have been part of the journey. Likewise, we hoped to help City staff to see how their work is connected to our objectives and know that they will be involved moving forward. The following summarizes the many ways that community members and City staff have come together.

COMMUNITY PARTNERS AND COLLABORATION

Partnerships and collaboration were successful ways to raise awareness and establish a presence in the community. Collaboration was achieved in the following areas.

- **Community Outreach:**

Outreach and relationship building activities were conducted through participation and partnership on community events. Examples include a Haudenosaunee Legal Principles workshop, a photo exhibit, the 12th Annual Celebration of Growth, the Soaring Spirits Festival, and an Ally=Action event. Hundreds of Indigenous partners, residents and staff attended these events.

- **Staff Engagement:**

The Staff Circle on Indigenous Relations has sought out learning opportunities to increase knowledge about the Indigenous community in Hamilton and increase an understanding of what City staff need to learn before moving ahead with reconciliation. These opportunities included listening to residential school survivors at the Woodland Cultural Centre and getting together with the Professional Aboriginal Advocacy and Networking Group to listen to traditional teachings. The Corporate Leadership Team welcomed Amos Key Jr., Mohawk Nation,

Turtle Clan, to speak about the legacy of Indian residential schools. Additional learning opportunities for staff included a Summer Doc Series and tours of the Chedoke Collection of Inuit Art at the Art Gallery of Hamilton.

- **Policy Development:**

A separate staff working group also worked collaboratively to develop a Use of Indigenous Medicines Policy and Procedure. This policy is one the first such policies for a Canadian municipality.

EVENTS

- **Indigenous Community Conversation:**

The Coordinating Circle held a community conversation on reconciliation with Indigenous community members on December 13, 2017 at the Hamilton Regional Indian Centre. 41 participants came and shared their experiences and views on what reconciliation means to them and what should happen in Hamilton. Educating City staff and the general public about Indigenous history and intergenerational trauma was a major recommendation.

- **Community Conversation featuring the KAIROS Blanket Exercise:**

The Coordinating Circle hosted a KAIROS Blanket Exercise on March 19, 2018 which invited residents and staff to build their awareness and become engaged in a conversation on reconciliation. Over 100 people participated in the exercise, and comments shared about their experience revealed the public good that comes from education.

- **“Bringing the City to the Community” Information Fair:**

Indigenous community members stated that the City of Hamilton needs to do better to get out in the community. Holding an Information Fair for the community provided the opportunity to learn through action. This one day event brought over 20 different City of Hamilton programs and initiatives to Indigenous community members. The key learnings from the event were the benefits of staff-community interaction in a relaxed environment; having multiple services and programs involved; and the importance of proactive engagement with the community.

YOUTH

In order to fully address reconciliation now and into the future, it is important to listen to the voices of youth. The Urban Indigenous Strategy has engaged youth in all gatherings and events to share their feedback. During Phase Two, a workshop titled “Youth Shaping Spirit in Hamilton” brought young Indigenous people together to provide their thoughts on activities that support the strategic theme of Spirit (described on page 24).

In February 2018, the youth representatives of the Coordinating Circle, Nicole Jones and Micheal Forrest, attended the Canadian Roots Youth Reconciliation Conference in Sudbury, Ontario. The conference hosted over 250 youth participants, who aim to facilitate sharing between Indigenous and non-Indigenous youth, encourage youth to engage in interactive dialogues on the significance of solidarity and reconciliation, and challenge negative stereotypes that divide communities. Micheal and Nicole facilitated a workshop about looking at the Truth and Reconciliation’s Commissions Call to Actions in relation to the teachings of the Anishinabek Medicine Wheel.

URBAN INDIGENOUS STRATEGY SURVEY

The Urban Indigenous Strategy Survey was conducted to gather community input to identify action items that the Strategy should

focus on over the next 2 to 5 years to strengthen its relationship with Indigenous community members. The survey was available online between May 1, 2018 and June 30, 2018. Paper copies of the survey were also distributed at various events in the Indigenous community including, for example, the Celebration of Growth on May 17, 2018, and the Soaring Spirits Festival on June 22-24, 2018. In total, 513 fully or partially completed surveys were collected.

The survey provided rich information that has greatly shaped the actions identified in the Urban Indigenous Strategy. The survey findings, along with the input gathered at community events have been organized in three strategic themes; Land, People and Spirit. When asked to rank a number of activities that match the themes of Land, People and Spirit, survey participants were clear to indicate that all activities were equally important and must be moved on by the City. In addition, meaningful consultation and involvement of Indigenous people in decision-making was shown to be a key priority. Other common recommendations revealed that the City should play a role in public education, involve more Elders in services like health care and restore Indigenous place names on street signs, parks, and maps.

An important snapshot of the negative experiences that many Indigenous community members have had was gathered. Indigenous participants were asked to report the frequency of discrimination they experienced in the last two years and if the frequency has changed at all in that time. The majority of Indigenous participants in this survey reported experiences of discrimination based on their Indigenous identity. These experiences more often occurred in the broader community, as opposed to when accessing City services. Nevertheless, the amount of discrimination experienced is enough of a call to action for the City of Hamilton. The findings of the Urban Indigenous Strategy have shown that the City of Hamilton has a major role to play in truth and reconciliation at the local level. Community members are looking for concrete actions that contribute to eliminating discrimination and increasing respect.

STRATEGIC THEMES & ACTIONS

As a way of understanding how the Truth and Reconciliation Commission Calls to Action and community input fit together, the Urban Indigenous Strategy will use the strategic themes of Land, People and Spirit. These themes were chosen as a way to take a municipal action plan and connect it to an Indigenous understanding of the relationships humans have to land, to each other, and spirituality.

Having completed this process, the Coordinating Circle is confident that the identified strategic actions are needed to build and maintain respectful relationships with Indigenous people. There are some examples where the City of Hamilton has already begun to take action and these examples will provide lessons and leadership to the actions that will soon begin.

LAND

The Land theme is about acknowledging and respecting the spiritual, mental, physical and emotional connections that Indigenous people have to land. This connection extends into Indigenous knowledge, governance, language, and relationships with non-Indigenous organizations. It recognizes that the first relationships between Indigenous and non-Indigenous peoples in Canada were focused on the sharing, use, and stewardship of land.

Key Directions:

- The City of Hamilton should adopt the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) as the framework to move forward with reconciliation.
- Indigenous people must be involved in decision-making in municipal activities that affect them.
- Consultation with urban Indigenous people and with local First Nations communities must be meaningful.

- Urban Indigenous people need a space outdoors for gathering, practicing sacred ceremonies and sharing teachings.
- Care for the environment, including the land and water, are important. Respecting Indigenous ecological knowledge will benefit environmental restoration and preservation in Hamilton.
- Acknowledgment of traditional Indigenous territory in Hamilton should be practised across the city. The City needs to demonstrate this acknowledgement beyond words.



“We need to understand what stories and messages are important to the Indigenous community and their ancestors.”

LAND THEME ACTIONS

	ACTION	TIME FRAME
1	Develop guidance and policy tools for senior leaders and staff about the United Nations Declaration on the Rights of Indigenous Peoples.	Short Term (1-2 years)
2	Raise awareness and strengthen the role of the Hamilton Aboriginal Advisory Committee.	Short Term (1-2 years)
3	Improve meaningful consultation with urban Indigenous residents and First Nations communities on municipal projects, plans and approvals.	Medium Term (3-5 years)
4	Include and listen to Indigenous Elders on key initiatives and partnerships between the City of Hamilton and the Indigenous community.	Short Term (1-2 years)
5	Show respect for traditional ecological knowledge (TEK) by including Indigenous voices in environmental leadership and incorporating TEK in municipal practises.	Short Term (1-2 years)
6	Work with the Indigenous community to establish and maintain a piece of land that the community can use for ceremonial, spiritual and other activities.	Short Term (1-2 years)
7	Work with Indigenous communities to provide education to staff and residents about acknowledging traditional territories in Hamilton.	Short Term (1-2 years)
8	Understand how concepts such as the Doctrine of Discovery affect municipal decision making and develop tools to reform those processes.	Short Term (1-2 years)
9	Create more opportunities to access traditional foods.	Medium Term (3-5 years)
10	Increase outreach to Indigenous residents to access conservation areas.	Short Term (1-2 years)

SPIRIT

The Spirit theme embodies how Indigenous contributions and experiences, including the Indian residential school system, are honoured and commemorated. This may involve exploring archives to shed light on untold histories and how Indigenous people and histories are visibly represented in the City.

Key Directions:

- The City of Hamilton can do more to visually represent the historic and continuing presence of Indigenous peoples.
- Indigenous art in public spaces is needed to honour historic and contemporary contributions.
- Increase support for Indigenous artists and art programming.
- Indigenous cultures and traditions need to be respected and seen as more than a performance.
- Indigenous stories and languages need to be seen as part of Hamilton’s heritage.
- More can be done to celebrate National Indigenous History Month in Hamilton.

SPIRIT THEME ACTIONS

	ACTION	TIME FRAME
11	Incorporate more Indigenous stories and voices into the City of Hamilton’s culture and heritage plans.	Medium Term (3-5 years)
12	Use markers and signs to restore Indigenous names and identify significant Indigenous landmarks in Hamilton. This could include street names, trails, and parks.	Short Term (1-2 years)
13	Create opportunities for public art by Indigenous artists.	Short Term (1-2 years)

	ACTION	TIME FRAME
14	Establish an Indigenous Cultural Centre that offers interpretive programming, provides a gathering space for Indigenous peoples to practice their ceremonies and hold cultural events.	Medium Term (3-5 years)
15	Update the City's grant programs to provide small grants to residents and community groups who are making a difference in reconciliation.	Short Term (1-2 years)
16	Raise local Indigenous flags permanently at City Hall.	Short Term (1-2 years)
17	Bring together Indigenous artists with youth to create a mural or other forms of street art.	Short Term (1-2 years)
18	Ensure that Indigenous stories and local Indigenous history are included in official archives across Hamilton.	Medium Term (3-5 years)
19	Continue to improve how the City works with First Nations when conducting archaeology. This will include identifying how to educate the public on the rich archaeological history in Hamilton.	Short Term (1-2 years)
20	Expand the promotion and celebration of Indigenous History Month at City Hall and across Hamilton.	Short Term (1-2 years)
21	Identify or create ways to support Indigenous artists.	Short Term (1-2 years)
22	Commission public art in a prominent location that honours mutual respect and the spirit of reconciliation.	Medium Term (3-5 years)

PEOPLE

The People theme embodies how Indigenous and non-Indigenous peoples build mutually respectful relationships in every day settings. This can include how services are provided and are accessible to Indigenous people, housing, employment, and support for Indigenous people in the workplace.

Key Directions:

- Use public education to increase understanding and break down stereotypes and racism.
- The City of Hamilton should become a leader for other corporations and institutions in increasing employment opportunities for Indigenous people.
- City employees should be mandated to have a cultural understanding.
- Be creative about how to deliver mainstream services to Indigenous peoples in culturally appropriate ways.

PEOPLE THEMED ACTIONS

	ACTION	TIME FRAME
23	Bring together partners to offer public education to all residents about the history of Indigenous people and current topics that will contribute to reconciliation. This public education program should include highlighting local Indigenous resources and museums and promote awareness of national holidays such as National Indigenous Peoples Day and the National Day for Truth and Reconciliation.	Short Term (1-2 years)
24	Enable City staff to deliver City services in a culturally-appropriate way.	Short Term (1-2 years)
25	Launch a program for Indigenous youth to gain employment and training experience at the City.	Short Term (1-2 years)

	ACTION	TIME FRAME
26	Identify and eliminate municipal barriers that prevent Indigenous people from carrying out ceremonial practises in public spaces.	Short Term (1-2 years)
27	Support the expansion of Indigenous early childhood education.	Short Term (1-2 years)
28	Increase access to recreation for Indigenous children, youth and families.	Medium Term (3-5 years)
29	Provide education to all City staff about Indigenous people, Indigenous-settler history, treaties, the United Nations Declaration on the Rights of Indigenous Peoples. This education should also cover the urban Indigenous community in Hamilton and the history of traditional territory in the Hamilton area.	Short Term (1-2 years)
30	Ensure Public Health programs respect Indigenous medicines and healing practices.	Short Term (1-2 years)
31	Increase the number Indigenous health-care professionals in Hamilton.	Long Term (6+ years)
32	Support Indigenous people to have more access to Elders and spiritual teachings.	Medium Term (3-5 years)
33	Create opportunities for young Indigenous athletes to develop their skills.	Medium Term (3-5 years)
34	Increase opportunities for Indigenous and non-Indigenous residents to play Indigenous sports and recreation activities.	Long Term (6+ years)
35	Work with local Indigenous communities to host major sports events for Indigenous athletes.	Long Term (6+ years)

	ACTION	TIME FRAME
36	Increase the number of Indigenous employees at the City and support networking and mentorship opportunities for Indigenous staff.	Short Term (1-2 years)
37	Use the City's Age-Friendly Plan to support Indigenous seniors with accessing health and community services.	Medium Term (3-5 years)
38	Identify how to increase accessible and affordable housing for Indigenous people through the Housing and Homelessness Action Plan.	Short Term (1-2 years)
39	Require social housing providers and boards to be educated on Indigenous peoples and history, colonialism, treaties, the United Nations Declaration on the Rights of Indigenous Peoples. This education should also include information on the Indigenous community in Hamilton.	Short Term (1-2 years)
40	Provide opportunities for Indigenous people to understand their rights as tenants.	Short Term (1-2 years)



IMPLEMENTATION

The path to reconciliation is long and comes with understanding that some of our successes will not be seen by us but by future generations. Nevertheless, to keep the momentum going and the commitment strong, it is necessary to measure our progress along the way. The City of Hamilton will be accountable to the community by providing annual updates on our collective progress. Conducting follow up surveys will also help us to measure progress.

The City is also committed to continuing to consult with the Indigenous community as we move into the implementation phase. Community presentations and talking circles will continue to allow everyone to have a voice and be part of the journey towards reconciliation.

It is also important to note that the success of the Urban Indigenous Strategy depends on the commitment and engagement of staff across the corporation, as the recommendations involve action by all City departments. As such, staff have begun the process of reaching out to various City departments to share the recommendations and begin the development of an implementation plan. The implementation plan, which will be shared back with the community and Council by the end of 2019, will identify timelines, roles, and specific actions to address the recommendations of the Urban Indigenous Strategy.

The City of Hamilton is committed to the strengthening its relationship with the Indigenous community. Work has already begun on some of the recommendations in the Urban Indigenous Strategy, however there is a recognition that we are still early in a long journey towards reconciliation.

“Provide training to City employees, police, and child welfare that is led by Indigenous trainers and addresses topics such as implicit bias, systemic racism and colonialism.”



GRATITUDE AND ACKNOWLEDGEMENT

The development of the Urban Indigenous Strategy would not have been possible without the support, encouragement and contributions made by the following individuals and organizations:

- Hamilton Executive Directors Aboriginal Coalition
- Hamilton Aboriginal Advisory Committee
- Hamilton Public Library
- Art Gallery of Hamilton
- McMaster University, Equity and Inclusion Office
- Professional Aboriginal Advocacy and Networking Group
- Hamilton Regional Indian Centre
- Native Women's Centre
- Niagara Peninsula Aboriginal Area Management Board
- Branches of Native Development
- Niwasa Kendaaswin Teg
- Hamilton Community Legal Clinic
- De dwa da dehs nye>s Aboriginal Health Centre
- Mayor and Members of Council
- Hamilton's Youth Strategy
- Our Future Hamilton
- Staff Circle on Indigenous Relations members
- Hamilton Street Railway (HSR)
- Ontario Works
- Human Resources–Talent and Diversity
- Public Health

GRATITUDE AND ACKNOWLEDGEMENT

- McQuesten Urban Farm
- Housing Services
- Fire Prevention Office
- Age-Friendly Strategy
- Heritage, Tourism & Culture
- Red Hill Valley Joint Stewardship Board
- Recreation
- Early Years System
- Experience Annex
- Matthew Green
- Aidan Johnson
- Hamilton Water
- Senior Leadership Team
- Michelle Williams
- Viola Mueller
- Andy Zimmerman
- Jodi Koch
- Betsy Pocop
- Rick Hill
- Elaine Lee
- Cher Obediah
- Shane Pennells
- Jasmin Glaw
- Valerie King
- Young Ogichidaa Singers
- Val Kerr
- Nicky Bomberry
- Selby Harris
- Eulene Victoria Bomberry
- Bernadette Arthur
- Jackie Labonte
- Rene Thomas-Hill
- Kelly Johnathan
- Bryce Kanbara
- Wilamina McGrimmond
- Rod Nettagog and Bradlee Henry
- Vanessa Henry
- Gage Park Diner

“Highlight profiles of Indigenous people in Hamilton making a positive influence in their communities as a way of combating stereotypes and stigmas.”



“Incorporate Indigenous stewardship principles and respect traditional ecological knowledge; more Indigenous leadership and management of lands.”



APPENDIX A: TRUTH AND RECONCILIATION COMMISSION CALLS TO ACTION

The following are the Truth and Reconciliation Commission Report's Calls to Action that are being addressed through the Hamilton Urban Indigenous Strategy.

For the purposes of developing the Hamilton Urban Indigenous Strategy, the Calls to Action have been grouped into strategic themes of Land, People and Spirit.

The Land - this theme includes Calls to Action that acknowledge Indigenous peoples as the original nations of this land and who have knowledge, governance structures and rights to live peacefully in this territory.

43 We call upon federal, provincial, territorial, and municipal governments to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation.

44 We call upon the Government of Canada to develop a national action plan, strategies, and any other concrete measures to achieve the goals of the United Nations Declaration on the Rights of Indigenous Peoples.

47 We call upon federal, provincial, territorial, and municipal governments to repudiate concepts used to justify European sovereignty over Indigenous peoples and lands, such as the Doctrine of Discovery and terra nullius, and to reform those laws, government policies, and litigation strategies that continue to rely on such concepts.

The Land

92 We call upon the corporate sector in Canada to adopt the United Nations Declaration of the Rights of Indigenous Peoples as a reconciliation framework and to apply its principles, norms, and standards to corporate policy and core operational activities involving Indigenous peoples and their lands and resources. This would include, but not be limited to, the following:

- i. Commit to meaningful consultation, building respectful relationships, and obtaining the free, prior and informed consent of Indigenous peoples before proceeding with economic development projects.

93 We call upon the federal government, in collaboration with the national Aboriginal organizations, to revise the information kit for newcomers to Canada and its citizenship test to reflect a more inclusive history of the diverse Aboriginal Peoples of Canada, information about the Treaties and the history of residential schools.

The People - this theme includes Calls to Action that look after the people, whether it is in providing services to residents, employment and education of people.

12 We call upon the federal, provincial, territorial and Aboriginal governments to develop culturally appropriate early childhood education programs for Aboriginal families.

17 We call upon all levels of government to enable residential school survivors and their families to reclaim names changed by the residential school system by waiving administrative costs for a period of five-years for the name change process and the revision of identity documents, such as birth certificates, passports, driver's licences, health cards, status cards, and social insurance numbers.

The People

22 We call upon those who can effect change within the Canadian health care system to recognize the value of Aboriginal healing practices and use them in the treatment of Aboriginal patients in collaboration with Aboriginal healers and Elders where requested by Aboriginal patients.

23 We call upon all levels of government to:

- i. Increase the number of Aboriginal professionals working in the health care field.
- ii. Ensure the retention of Aboriginal health care providers in Aboriginal communities.
- iii. Provide cultural competency training for all health care professionals.

57 We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal-Crown relations. This will require skills based training in intercultural competency, conflict resolution, human rights, and anti-racism.

88 We call upon all levels of government to take action to ensure long-term Aboriginal athlete development and growth, and continued support for the North American Indigenous Games, including funding to host the games and for provincial and territorial team preparation and travel.

The Spirit - this theme includes Calls to Actions that honour the history and the spirit of the survivors and ancestors.

- 75

We call upon the federal government to work with provincial, territorial, and municipal governments, churches, Aboriginal communities, former residential school students, and current landowners to develop and implement strategies and procedures for the ongoing identification, documentation, maintenance, commemoration, and protection of residential school cemeteries or other sites at which residential school children were buried. This is to include the provision of appropriate memorial ceremonies and commemorative markers to honour the deceased children.
- 77

We call upon provincial, territorial, municipal, and community archives to work collaboratively with the National Centre for Truth and Reconciliation to identify and collect copies of all records relevant to the history and legacy of the residential school system, and to provide these to the National Centre for Truth and Reconciliation.
- 78

We call upon the Government of Canada to commit to making a funding contribution of \$10 million over seven years to the National Centre for Truth and Reconciliation, plus an additional amount to assist communities to research and produce histories of their own residential school experience and their involvement of truth, healing and reconciliation.
- 79

We call upon the Federal Government, in collaboration with survivors, Aboriginal Organizations, and the arts community, to develop a reconciliation framework for Canadian heritage and commemoration.
- 80

We call upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to honour survivors, their families, and communities, and ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process.
- 87

We call upon all levels of government, in collaboration with Aboriginal peoples, sports halls of fame, and other relevant organizations, to provide public education that tells the national story of Aboriginal athletes in history.

“More recognition and celebration of Indigenous Peoples Day/Month.”





Traditional Land Acknowledgement for the City of Hamilton

“The City of Hamilton is situated upon the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas. This land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. We further acknowledge that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation.

Today, the City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and we recognize that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.”



URBAN INDIGENOUS STRATEGY

June 20, 2019

Beginning of a Journey

In December 2016, the City of Hamilton began work on developing the Urban Indigenous Strategy to identify actions and strengthen the City's relationship with the Indigenous community.

The strategy was developed in collaboration with Indigenous community partners and guided by principles that honour traditional knowledge, teachings and reciprocity.

The work has been guided by the Coordinating Circle and the Staff Circle on Indigenous Relations.



Phases of the Journey

Phase One:
Plant the
Strategy

(Dec. 2016 –
Dec. 2017)

Phase Two:
Cultivate the
Strategy

(Jan. 2018 –
Aug. 2018)

Phase Three:
Harvest the
Strategy

(Sep. 2018 –
Dec. 2018)

Community Engagement

Over 500 Indigenous and non-Indigenous residents were engaged in the development of the strategy through a variety of mechanisms. One of the most significant mechanisms was to conduct a survey.



Urban Indigenous Strategy Survey

The Urban Indigenous Strategy survey was conducted from May to June 2018 to collect community input on what actions the City of Hamilton can take in the development of the Urban Indigenous Strategy.

At a Hamilton Urban Indigenous Strategy presentation on December 3, 2018, City staff and community partners presented the findings and key directions from the survey to the community. Feedback that was given by the community to City staff during the presentation has been incorporated in the final report of the Hamilton Urban Indigenous Strategy.



Strategic Themes and Actions

The Urban Indigenous Strategy uses the strategic themes of Land, People and Spirit to understand how the identified actions connect to an Indigenous understanding of the relationships people have to land, to each other, and to spirituality.

In total, there are 40 strategic actions grouped into the three themes.



- The City should adopt the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) as the framework to move forward with reconciliation.
- Indigenous peoples must be involved in decision-making in municipal activities that affect them.
- Consultation with urban Indigenous peoples and with local First Nations communities must be meaningful.
- Urban Indigenous peoples need a space outdoors for gathering, practicing sacred ceremonies and sharing teachings.
- Care for the environment, including the land and water, are important. Respecting Indigenous ecological knowledge will benefit environmental restoration and preservation in Hamilton.
- Acknowledgement of traditional Indigenous territory in Hamilton should be practised across the city. The City needs to demonstrate this acknowledgement beyond words.

Spirit Theme

- The City of Hamilton can do more to visually represent the historic and continuing presence of Indigenous peoples.
- Indigenous art in public spaces is needed to honour historic and contemporary contributions.
- Increase support for Indigenous artists and art programming.
- Indigenous cultures and traditions need to be respected and seen as more than a performance.



- Indigenous stories and languages need to be seen as part of Hamilton's heritage.
- More can be done to celebrate National Indigenous History Month in Hamilton.

People Theme

- Use public education to increase understanding and break down stereotypes and racism.
- The City of Hamilton should become a leader for other corporations and institutions in increasing employment opportunities for Indigenous people.
- City employees should be mandated to have a cultural understanding.
- Be creative about how to deliver mainstream services to Indigenous peoples in culturally appropriate ways.



Key Accomplishments on the Journey

- Development of a Use of Indigenous Medicines Policy and Procedure.
- Hosting a KAIROS Blanket Exercise to build awareness and engage residents in a conversation on reconciliation.
- Launch of an Indigenous Cultural Competency Training pilot.
- “Bringing the City to the Community” Information Fair.
- Launch of two lunch and learn documentary series viewings for City staff.
- Celebration of National Indigenous History Month, including display panels and artifacts.
- Raising Indigenous flags at City Hall to commemorate National Indigenous History Month.
- Development of a revised traditional land acknowledgement statement.



Revised Traditional Land Acknowledgement

“The City of Hamilton is situated upon the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas. This land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. We further acknowledge that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation.

Today, the City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and we recognize that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.”

The Urban Indigenous Strategy charts out the path to reconciliation and will require the ongoing commitment and engagement of City staff across the corporation. Staff will:

- Share the recommendations and develop an implementation plan.
- Continue to consult with and report back to the Indigenous community.
- Continue to engage with both the Coordinating Circle and Staff Circle on Indigenous Relations to guide the implementation of the strategy.

The City of Hamilton is committed to strengthening its relationship with the Indigenous community. Work has already begun on some of the recommendations in the Urban Indigenous Strategy; however, there is recognition that we are still early in a long journey towards reconciliation.



Hamilton

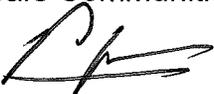
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MIIGWETCH
THANK YOU

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Hamilton

CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Housing Services Division

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 20, 2019
SUBJECT/REPORT NO:	Affordable Housing Demonstration Project (HSC19034) (Ward 4)
WARD(S) AFFECTED:	Ward 4
PREPARED BY:	Edward John (905) 546-2424 Ext. 4860
SUBMITTED BY:	Paul Johnson General Manager Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That Report HSC19034 respecting the proposed Roxborough demonstration project be received;
- (b) That Council, in its capacity as Service Manager under the Housing Services Act, 2011, approve the request of CityHousing Hamilton (CHH) for the following:
 - (i) The transfer of 18 (eighteen) existing Rent Gear to Income subsidies to a separate Housing Provider selected by the Housing Services Division to offer new units to households on the centralized waitlist;
 - (ii) The sale of an approximate 7-acre portion of the Lang-Hayes-Reid lands;
 - (iii) The relocation and transition plan to accommodate the residents during the redevelopment of the Lang-Hayes-Reid lands;
- (c) That staff be directed to bring forward the recommended draft program description to the Roxborough Community Improvement Plan Area (CIPA), as contained in Appendix "A" to Report HSC19034, to the Planning Committee for a statutory public meeting in accordance with Section 17 (15) (d) of the *Planning Act*;

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- (d) That the additional annual operating impact, estimated at \$400,000, related to CityHousing Hamilton's Roxborough housing units be included in the City's 2021 operating budget;
- (e) That an annual operating budget enhancement of \$2.09 M be included in the City's 2021 operating budget for the Housing Services Division to fund the cost of development charges loan/grant programs to be offered through the Roxborough Community Improvement Plan Area, estimated at \$10.47 M over 5 years;
- (f) That the General Manager of Finance and Corporate Services be directed to establish a Roxborough Community Improvement Plan Area Reserve; and,
- (g) That any unspent funds budgeted through the annual operating budget for the cost of development charges loan/grant programs to be offered through the Roxborough Community Improvement Plan Area (CIPA), be allocated to the Roxborough CIPA Reserve at the end of each year.

EXECUTIVE SUMMARY

The 'Roxborough Park' development is a mixed income and mixed tenure development on lands which contained the former Roxborough Park School (currently owned by Roxborough Park Inc. (RPI)) and adjacent lands (currently owned by CityHousing Hamilton (CHH)). The demonstration project is the result of a comprehensive and co-ordinated effort to deliver community revitalization in a meaningful and equitable manner, one that seeks to ensure the re-developed community is not only desirable to live within but available to all future residents regardless of income and household size.

The development is intended to satisfy a number of planning, environmental and social policy objectives. In order to facilitate this development and future neighbourhood revitalization, staff has created a new Community Improvement Plan Area (CIPA). Staff are proposing a package of incentives, consisting of forgivable loans to cover Development Charges (DC) and Parkland Dedication waivers applicable to affordable housing and neighbourhood revitalisation, as well as, recommending financial support to assist with the operational payments required for the new CHH building.

The CIPA, through the recommended program provisions, will facilitate the re-development of the lands in a manner which secures a number of important housing outcomes; achieving a comprehensive residential environment that contains a variety of built form, tenure and affordability options. The increased intensification will also result in significant tax assessment uplift, particularly given that the lands under CHH ownership are currently tax exempt.

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Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The cost of a development charge (DC) loan/grant program is expected to cost the City \$10.47 M based on the proposed July 2019 DC rates, as published at time of writing, and the current development plans for the site.

The impact of the Cash-in-lieu for Parkland waivers would be approximately 3.9 M.

Staffing: Administration of the new CIP program can be accommodated by staff in the Housing Services Division.

Legal: Subsection 28 (7) of *The Planning Act* permits a municipality in accordance with a Community Improvement Plan, to make loans and grants which would otherwise be prohibited under Sub-section 106(2) of *The Municipal Act*, to the registered owners, assessed owners, tenants, or their respective assignees, of lands and buildings within the designated Community Improvement Project Areas.

Implications regarding the introduction of Bill 108, More Homes, More Choice Act, 2019 have not been addressed in this Report as the regulations have not been released at the time of writing. Staff will continue to monitor Bill 108 and will report back on implications to this program as needed.

HISTORICAL BACKGROUND

The demonstration project is located within the McQueston Neighbourhood. This neighbourhood is bounded by the Red Hill Valley to the east, Queenston to the south, Parkdale to the west and the railroad tracks between Barton and Burlington Streets to the north. It is home to over 7,000 residents.

Studies by the Social Planning Research Council have profiled the neighbourhood, with findings suggesting that the social and economic vulnerability of its population is more significant than other neighbourhoods. This vulnerability is particularly acute in young families and elderly people.

The proposed community revitalization would in part, address this vulnerability through providing additional housing options for a variety of economic needs. The development would also result in the renovation and revitalisation of existing social housing units in

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need of significant capital repair and serve as a catalyst for neighbourhood renewal in a sustainable and inclusive manner.

The subject lands include the site of the former Roxborough Park School, which has been closed since June 2015 and which was demolished in 2017. The school site was purchased by Roxborough Park Inc. (RPI), with the intent of developing a residential development.

The re-development of the subject lands for residential purposes is considered both appropriate and desirable as it is situated within an existing residential neighbourhood, adjacent Roxborough Park and serviced by higher order transportation network, including but not limited to the Red Hill Parkway and the future GO Station at Queen Elizabeth Way (QEW) and Centennial Parkway (Confederation Station) and in proximity to a stop on the proposed Light Rail Transit (LRT) route.

The inclusion of additional lands owned by CityHousing Hamilton (CHH) resulted following discussions with RPI and which has since created a proposed demonstration project that includes mixed income, mixed tenure units, and re-development of existing housing stock that is at the end of its intended lifecycle and requiring significant Capital expenditure in order to repair. This was discussed in detail at the CHH Portfolio Committee on September 16, 2016. At that meeting the following motion was made and unanimously approved:

“That staff continue discussions with Roxborough Park Inc. representatives and report back to a future committee with the result of those conversations.”

On this premise, staff has coordinated work within several divisions including Planning, Economic Development, Housing Services, CHH and the proponents to determine a comprehensive plan for delivery of an affordable housing demonstration project. One key determinant to the success of the development would be the availability of financial assistance from the City to ensure a meaningful spectrum of affordable housing is created and secured.

Report PED16236 which was presented to the General Issues Committee (GIC) in December 2016, highlighted the options available for consideration in order to facilitate the demonstration project. The Report previously recommended that further investigation be conducted to determine the most appropriate approach. This review was presented in the subsequent Report PED16236(a) in which the CIPA approach was approved, given that it was considered the most appropriate in order to achieve the desired outcome and to be in a position to potentially replicate this approach in other suitable locations. The CIPA approach, much like the current Downtown CIPA, would be used as a catalyst to spur investment and redevelopment, but unlike the Downtown CIPA, the incentives would intentionally be designed to foster mixed income and mixed tenure in order to reduce pressure on displacement of existing residents and further, to

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avoid significant income disparities with respect to the wealth distribution of future and existing residents.

Report PED16236(b) formally created the CIPA boundary with the intent to have specific program details established once the sale of the lands and cost of the building was approved by the CHH Board.

With respect to the CHH Board, discussions between the proponents and CHH have been on-going since this time and which have proceeded to the approval in principle to the land transaction and commitment to fund the newly proposed CHH Building. This approval is contingent on the approval of the recommendations contained within this Report.

In terms of chronology, a Report providing options for the disposition of the lands and the re-development of units for CHH was presented in-camera on October 24, 2017 to the CHH Portfolio Committee. The following recommendation was issued:

- (i) The Board of Directors approve in principle the sale and purchase of the Lang-Hayes-Reid site to Roxborough Park Inc. (RPI), contingent on continued negotiations with RPI towards finalizing the proposed development opportunity as described in this Report, provided it is confirmed to be in alignment with the goals and mission of the organization and accompanied with detailed legal and financial commitments including but not limited to the following:
 - (a) Companion agreements securing housing affordability is achieved throughout the balance of the site to the satisfaction of the CHH Board of Directors and the City of Hamilton;
 - (b) That an independent appraisal, sourced and selected by the City of Hamilton, and paid for by RPI, is provided for the lands to be sold to ensure fair market value is received;
 - (c) That a purchase and sale agreement be prepared, including, but not limited to construction costs and construction details regarding the 95-unit CHH building to be developed, all to the satisfaction of the CHH Board of Directors;
 - (d) That a Transition Plan and Communication Plan be submitted and approved to ensure that all residents are appropriately engaged and provided with current information, to the satisfaction of CHH Board of Directors and the City of Hamilton; and,

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- (e) That innovative design and construction measures are incorporated within the proposed 95-unit CHH building to ensure the ongoing commitment of CHH to secure economic and social sustainability.

Following approval of this recommendation, City staff and RPI worked with the community and CHH representatives to address the matters identified above. This culminated in the CHH Report submitted and approved by the CHH Board on June 10, 2019.

The applicant has also submitted and received approval of the requisite formal *Planning Act* applications to re-zone and re-designate the subject lands. These applications were approved and are in full force and effect.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Housing Services Act, 2011

The *Housing Services Act, 2011* (Act) requires housing providers to obtain Service Manager consent prior to any transfers of social housing units. On January 1, 2017, the Ministry of Municipal Affairs and Housing issued a Directive to Service Managers that the net financial proceeds generated from the sale be used to support either the delivery of another transferred housing program (i.e. subject to the Act) or in furtherance of another housing-related purpose contemplated in the Service Manager's housing and homelessness plan.

Urban Hamilton Official Plan

The following Urban Hamilton Official Plan (UHOP) goals and policies strive to increase the supply of affordable housing in Hamilton:

Goals:

- B.3.2.1.3 Increase Hamilton's stock of affordable housing of all types, particularly in areas of the City with low levels of affordable housing.
- B.3.2.1.4 Increase Hamilton's stock of housing for those whose needs are inadequately met by existing housing forms or tenure, affordability or support options.

Policies:

- B.3.2.3 Many households in Hamilton cannot obtain housing that is affordable or appropriate to their needs. Households and individuals may be at risk of

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homelessness because of economic and/or personal circumstances where a level of support is required to live independently. Hamilton's aging and diversifying population has new and unique housing needs that cannot solely be met through current housing options. The City recognizes the importance of affordable housing and housing with supports in meeting the housing needs of those without the resources to participate in the private housing market.

B.3.2.3.2 Where appropriate, assistance shall be provided, either by the City and/or by senior governments, to encourage the development of affordable housing, with priority given to projects in areas of the City that are lacking in affordable housing. City assistance may include selling or leasing of surplus City land or financial assistance.

B.3.2.3.6 Investment in new affordable housing shall be encouraged by a coordinated effort from all levels of government through implementation of a range of strategies, including effective taxation, regulatory and administrative policies and incentives.

Housing and Homelessness Action Plan

In December 2013, Council approved the City's 10-year Housing and Homelessness Action Plan which is a strategic and implementation plan to address affordable housing and homelessness in Hamilton (Report CS11017(c)). The development of the Action Plan was informed by extensive community engagement and a comprehensive needs analysis and provides a framework to inform decisions about housing resource allocation in Hamilton.

The Action Plan is currently in the process of its 5-year review however, the following strategies remain fundamental considerations. These current strategies set out several considerations which are designed to address the supply, affordability and quality of Hamilton's affordable housing stock:

Strategy 1.2: Explore the potential for new incentive and funding programs and expand and promote more broadly existing City incentive programs to increase the supply of affordable housing (e.g., capital grants/loans, tax deferrals, waived development and other charges, etc.).

Strategy 1.5: Explore the feasibility/further promote opportunities that exist in the Urban Hamilton Official Plan for density bonusing and use of Community Improvement Plans to offer other incentives for affordable housing.

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- Strategy 2.1 (a): Encourage mixed housing and mixed income development in all urban neighbourhoods by increasing opportunities for rental, social and affordable housing in areas that currently offer limited opportunities.
- Strategy 2.1 (c): Encourage mixed housing and mixed income development in all urban neighbourhoods by exploring opportunities for social housing communities to redevelop to include a mix of new housing options.
- Strategy 2.3: Increase homeownership opportunities for renters, including social housing tenants.
- Strategy 2.8: Explore options that ensure social housing applicants and tenants have as much choice as possible.
- Strategy 4.6: Increase the number of rental units that meet the needs of larger families.

It is considered that the proposed Roxborough Park Demonstration project would secure these strategies.

RELEVANT CONSULTATION

- Financial Planning, Administration and Policy Division, Corporate Services Department; and,
- Economic Development, Planning and Economic Development Department.

ANALYSIS AND RATIONALE FOR RECOMMENDATIONS

The project consists of developing upwards of 600 residential units, in the form of townhouses (including street/stacked/back-to-back), with three proposed rental multiple dwellings (10 storeys in height) sited in proximity to Queenston Road.

Currently, the lands include the former Roxborough School (now demolished) on the lands owned by RPI and 91 Rent Geared to Income townhouses and 16 market apartments (one bedroom) on the lands owned by CHH.

The Roxborough development is an ideal candidate for an incentive demonstration project. It is a large (approximately 4.5 ac) contiguous piece of property that when combined with the existing CHH lands (approximately 8 ac), would enable the revitalisation of existing subsidized units at the end of their lifecycle within a larger mixed income development. The lands are currently underutilized and

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appropriately suited to take advantage of intensification. The lands are serviced by existing and future transportation infrastructure and are designated for residential development within the UHOP.

The lands are also adjacent to Roxborough Park immediately to the north, and which is also planned for redevelopment in co-ordination with this development and in part financed by contributions of the developer (RPI). Such coordination of development would not only result in public realm improvements for the wider area, but also create more enhanced amenity space that could foster increased community interaction.

Additionally, work is underway on the development of the former St. Helen's School site also located within the McQueston Neighbourhood. Council Motion of February 14, 2018 sought to purchase the site and make it available in the long-term for community use. While this is a separate process and still in the development stage, future uses may provide important community supports for the residents of the Roxborough development, creating a more sustainable and complete community. As detailed within previous Reports, the CIPA boundary extends to include these lands and as a result also assist future redevelopment of the former St. Helen's School.

As there are current residents in the existing units, transition planning has been a central consideration. Throughout the process staff have engaged the existing residents, informing them of the on-going proposal as well as seeking inputs on design and other desired outcomes which have been introduced into the development.

The proposed 103-unit CHH building will be the first building constructed on site. This phasing of development is considered to be the least impactful upon existing residents. It would allow many of the residents to stay within their existing accommodations during the construction of the proposed new CHH building, avoiding the need for subsequent moves and transitional accommodations for those residents who wish to reside in the new multiple dwelling. These transition details have been assessed and developed through resident consultation and ultimately determined through the transition plan that forms part of Recommendation (b) (ii) of this Report.

Core Principles for Re-development

Through initial discussions regarding this demonstration project, a number of core principles were developed by staff in order to ensure the development satisfied current policy requirements, and demonstrated a meaningful approach to sustainable, inclusive community building that prioritizes affordable housing. These core principles (and how they were secured) are as follows:

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- Maintain Current Service Level Standards

103 of the existing 107 units on site would be replaced within the proposed development. Of those 103 units, 70% (73 units approx.) would be RGI units and the remainder 30% (30 units) would be Affordable Market Rental (AMR). In order to ensure current service levels are maintained, it is proposed that 18 RGI units be transferred to a new housing provider. In this instance, the intended recipient is to be Indwell who require equivalent rental subsidies to in part make the proposed 45 units at the Royal Oak Dairy site viable. Approval for this forms part of Recommendation (b)(i) of this Report.

- Net increase in the Number of Units (both affordable and market)

The site would be intensified from 107 units and a former school site to 600+ units. The development would also result in over 300+ units falling within the affordable housing spectrum. This would include the 103 rental units owned and operated by CHH (73 deep subsidy (RGI) and 30 rental units at 125% AMR); over 200 market rental units, and over 300 ownership units with 200 units that would be approximately 10% below market.

- Achieve Income Mix

The intent has always been to deliver a re-imagined community that contains a spectrum of units that provides a range of housing options for all community members, including households with incomes below the 40th income percentile (i.e. deeper affordability). It is considered that this graduated income approach fosters greater social cohesion and reduced stigmatization particularly in contrast to alternative mixed income approaches that provide deep affordable units in conjunction with true market units.

- Tenure Mix

Hamilton is experiencing significant constraints in the availability of rental units. The approach for Roxborough was therefore to ensure both ownership and rental units, ensuring a mix of housing options; this is important both in terms of choice but in also delivering affordability in the form of new rental stock.

- Quality and Environmental Design

The goal was to create a seamless array of housing forms, both market and affordable defined by a consistently high quality of design; the CHH building will also be built to Passive House standard – delivering significant environmental improvements above and beyond the existing inventory.

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- Mix of Unit Sizes

Unlike typical market buildings, the CHH building will be able to accommodate a variety of household sizes with the following unit breakdown: 46 one-bedroom units, 9 two-bedroom units, 28 three-bedroom units and 20 four-bedroom units. This in addition to the variation in form across the balance of the lands will ensure a range of housing needs are met through a variety of unit sizes and built forms, including for larger households.

- Accessibility

The new CHH building will have over 20% of the units satisfying enhanced accessibility standards in order to satisfy funding requirements.

- Length of Affordability

The project will reset the lifecycle of the CHH units to ensure affordability is maintained over the long term.

- Capacity Building

The opportunity to include community supports with the housing will be investigated and secured on an on-going basis through co-ordination with housing services and other external agencies.

Whereas the above principles are responding to the specific needs of the subject lands, it is considered that in general, this approach to mixed income development, particularly when it involves sites that currently accommodate subsidized units, would be applicable on a broader City-wide basis.

To facilitate delivery of the above principles and the demonstration project in general, staff prepared a development strategy. The strategy has been divided into several separate but related plans and processes.

Roxborough Development Strategy

CityHousing Hamilton Lands Acquisition

Staff has coordinated work with CHH and RPI to finalize the conditions and outcomes necessary to facilitate the re-development of the CHH and RPI lands with the intent of creating an inclusive mixed income community.

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Incentive Package

As detailed within this Report, the potential range of incentives available will be applied through consideration of this as a 'Demonstration Project' intended to stimulate a mixed income mixed tenure development that provides neighbourhood revitalization in a balanced and inclusive manner.

Phasing Plan

One of the more significant opportunities with the RPI proposal is the ability to phase development in order to facilitate a logical and less disruptive transition of existing residents. A phasing plan has been developed and integrated into the requirements of the transition plan.

Transition Plan

Staff have co-ordinated work with CHH and RPI to determine the timing and next steps of this process. Much of this has been contingent on finalizing the other matters listed above.

Communications Plan

Tenant involvement and engagement has been comprehensive, with staff meeting with the residents on a regular basis to provide updates and seek input each month on matters including design and transition. Public engagement as part of the *Planning Act* has also be completed and statutory requirements for adoption of the CIPA program provisions will be addressed as part of Recommendation (c) of this Report.

Park Enhancement

The demonstration project provides the opportunity to co-ordinate park enhancements. The current park immediately adjacent to the subject lands is in need of enhancement. A park masterplan and design process is currently underway and in the early planning stages and as mentioned within this Report, would provide a significant opportunity to foster community integration.

Re-zoning/Official Plan Amendment/Draft Plan of Subdivision/Site Plan

The residential intensification of the lands is one envisioned and encouraged in the UHOP. These applications have been approved and the development is currently under Site Plan Approval.

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Affordable Housing Demonstration Project

The demonstration project is intended to highlight how re-development can achieve numerous social, environmental and economic goals. In particular, it should be noted that the following would be secured through this process:

Inclusiveness

Seamless design – quality in design material and built form will be consistent across the site. Visually this will connect the development and remove any visual cues that may otherwise indicate variation across economic income of the future residents of the development.

Interconnected park and trail system – intended to physically and socially link people within and through the development.

Openness – fosters a community design that will improve natural surveillance, sense of ownership and community feel.

Accessibility – emphasis on exceeding the amount and quality of accessible units, particularly understanding how affordability issues are further compounded if combined with accessibility needs.

Environmental

The CHH building will be constructed to Passive House design, not only will this ensure significant utility savings and reduction in Greenhouse gases but also creates substantial improvements to the indoor climate of the residents improving physical and social health.

Affordable Home Ownership

The ability to partner with RPI and through the creation of a CIPA, it is proposed that over 200 of the 300 proposed grade related units could be provided at approximately 10% below market for new construction. The units would be able to achieve this through a combination of forgivable loans to cover Development Charges (DC) and Parkland waivers. The DC and Parkland combined reduction would represent approximately 10% of the market value. Unlike DC waivers currently available in the Downtown CIPA, these reductions will be taken advantage of by the end user as opposed to the developer, resulting in the purchase price being reduced below market value as opposed to the construction price.

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Within the program specifications, an agreement will be entered into with the Developer to ensure the end user (i.e. the individual purchasing the below market unit) will be of moderate income and would not own any other residential property. The program details while still in draft form, will be reviewed and finalized with legal prior to enactment in order to ensure the administration of the program achieves this overall intent.

Market

The intent for this project has been to demonstrate how a mixed tenure, mixed income development is not only compatible, but if integrated appropriately, could foster greater acceptance, tolerance and inclusivity. The mixture of market and affordable units was also intended to allow for some of the affordable housing costs to be shared across the market units.

Rental

As detailed within this Report, it has been recognized that the development of rental units has been significantly affected since the creation of the *Condominium Act*, which has witnessed significant reductions in the construction of new rental buildings. This has resulted in the existing rental options primarily being of an older stock, limited availability and often in need of significant capital repair. The absence of this type of tenure on the market has resulted in steadily rising market rental rates further compounding the affordability of housing options within the City.

The proposed development would assist with this much needed product on the market, not only providing choice within the market but also adding to the inclusiveness and completeness of this new proposed community through the provision of approximately 200 market rental units. As per the proposed program details, agreements on title of the property will be entered into in order to ensure the property remains rental and within 175% AMR for a period of not less than 10 years. Any subsequent violation would result in a return of the provided incentives on a pro-rated basis.

Affordable Rental

In terms of social housing, the delivery of a 103-unit building within social housing to be owned and operated by CHH would represent the preservation of a significant component of those units. A significant portion of these units intended to be large (three and four bedrooms) in order to accommodate larger households. The rental market is increasingly under pressure to reduce the number and availability of larger family sized units.

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The proposed CHH building would also introduce affordable rental units within the building. This provides not only additional economic sustainability in the operation of the building but provides social sustainability through provision of a mixture of affordability.

Innovative Affordable Housing Options

While not forming a requirement of the development, negotiations with the developer continue regarding the aspect of securing additional affordable rents within the market rental building, identifying up to 10 rent-to-own grade related units and the option of 'roughed in' secondary units within the end-unit town homes. It is considered that this form of innovation creates greater housing affordability and provides the opportunity to test the success of these emerging housing trends.

Provincial and Federal Funding

Of most significance with this project is the understanding that, unlike previous affordable housing projects, it represents a significant development that relies solely on Municipal contribution based on an innovative use of incentives and funding leveraged against increased tax assessment. This level of commitment by the municipality potentially however can still benefit from additional funding from other levels of government in order to create even greater affordability.

On this matter, the new federal First-Time Home Buyer Incentive delivered through Canada Mortgage and Housing Corporation (CMHC) could be stacked with the incentives provided through this demonstration project. Similar in terms of targeted populations, the ground related units could be carefully targeted to help younger Canadians having trouble affording home ownership. The program is capped at \$1.25 B over three years. The incentive will be limited to households with a maximum combined income of \$120,000 and total borrowing is limited to four times income.

CMHC would offer qualified first-time home buyers a 10% shared equity mortgage for a newly constructed home. The 2019 Federal Budget also proposes to increase the Home Buyers' Plan withdrawal limit from \$25,000 to \$35,000, providing first-time home buyers with greater access to their Registered Retirement Savings Plan savings to buy a home. On this basis, it is feasible for new ground related units to be sold in the Roxborough development for approx. \$360,000, a significant reduction from the average house price in Hamilton of \$478,000.

Servicing Improvements

The proposed development would also address larger community issues with respect to servicing and in particular addressing the combined sewer matter that has in part resulted in the repeated issue of flooded basements throughout the community.

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**SUBJECT: Affordable Housing Demonstration Project (HSC19034) (Ward 4) -
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Through approval of the Planning Act applications (OPA, rezoning and subdivision) comprehensive servicing and creek controls would serve to functionally lower the issue of flooding throughout the neighbourhood.

Community Improvement Plan

Report PED16236(a) approved the Roxborough CIPA boundary which consists of the proposed development site as well as other lands that are either institutionally designated or owned by CHH, recognizing that beyond just the provision of affordable housing (attached as Appendix "B" to Report HSC19034), areas such as these could provide the opportunity for creation of a development catalyst, stimulating investment in an area that has seen limited development in recent years.

Proposed CIP Incentives

Development Charges (DC) – the proposed program would offer grants equivalent to DC Charges (not including education) for units defined as affordable and for as well as rental units.

Parkland Dedication – similar to that of DC's, the proposed CIP program would seek to waive applicable Cash-in-lieu Parkland Dedication requirements for units defined both as affordable, as well as, for rental units. The current cash-in-lieu of Parkland payment of the development of all units would be 3.9 M. As noted, the area would benefit from the enhancement of the existing Roxborough Park which is in part being separately funded by the developer.

Tax Waivers – were considered but were not recommended given that the tax assessment uplift is an integral consideration of the positive development outcomes and are intended to fund the investment in affordable housing.

Planning Fee Reductions – the demonstration project has benefitted from Planning Fee waivers as they were submitted on behalf of CHH.

As detailed in Recommendation (c) of this Report, staff will work with Legal Services to finalize the draft program details and bring forward a By-law to enact the CIP to Planning Committee at a future date.

Additional Financial Implications

The proposed development would provide a new Passive House designed CHH building (attached as Appendix "C" to Report HSC19034), resetting the capital deficit for the site and stemming the accumulation of approximately \$268,363 annually in identified capital investment for the Lang-Hayes-Reid site (given a 10-year outlook).

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**SUBJECT: Affordable Housing Demonstration Project (HSC19034) (Ward 4) -
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The consolidation of grade related units into a single multiple dwelling building provides maintenance savings. Using a benchmark of \$203,000 annually from the average cost over the past three years, savings are calculated from an estimated cost of \$750 per unit moving forward for the first five years to be of approximately \$130,000. Subsequently these savings are normalized to the average cost for a new build of \$1,000 per unit providing approximately \$100,000 in savings from year six on. In addition, given the commitment to Passive House design, considerable utility savings over the existing condition are also expected.

On a typical development pro forma, the building would operate with a cash flow surplus. However, it is noted that this surplus is achieved by reducing expenses through adding back in the value of three items: principal payments, the reduced maintenance amount, and the average capital reinvestment. Although these are areas of value for the proposed development, they do not reduce cash flow requirements, so there remains an actual cash flow shortfall of approximately \$400,000. CHH cannot absorb a loss in cash flow from this project and therefore an increase to annual subsidy equal to the cash flow shortfall is requested from the City of Hamilton. This request is contained Recommendation (d) of this Report.

Potential Funding Sources

Given that a grant would be required to cover the DC's, the cost of the program based on the proposed development would be approximately 10.47 M (based on proposed rates in which may increase after July 2019). Additionally, as detailed above, operational investment into the CHH building would be of a cost of approx. \$400,000 annually over the 35-year mortgage.

Tax Assessment Increases

It is noted that through the intensification of the lands, the program and operational costs that would be used to incentivise the development could be offset through the increased tax assessment. The significant intensification and re-development of the subject lands would result in considerable tax assessment increases, particularly given that CHH housing is exempt from municipal taxation. Each new townhouse would be expected to pay approximately \$4,000-\$4,500 annually, whereas the tax income from the proposed apartment buildings would be approximately \$550,000 annually (excluding the CHH building which as mentioned is exempt). This would generate between \$2.3 – 2.5 M per year in tax assessment growth.

On this basis, it is feasible to consider that the proposed CIP incentives, which total approx. 10.47 M for full build out (based on proposed rates in July 2019) of the proposed development would be achieved through tax assessment growth after 4-5 years.

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Additionally, a proportion of the increased tax assessment would also be utilised to facilitate the operational delta created in the CHH building – thereby ensuring that the land sold for development not only would provide a range and variety of affordable housing in and by itself but would also facilitate and fund deeper affordability within the lands retained by CHH. This model of sustainability and balanced neighbourhood renewal will be tested through the demonstration project and assessed as to the replicability in other locations throughout the City supported through the research and direction contained within the Housing and Homelessness Action Plan.

Conclusion

The consideration of incentives to encourage the development of affordable housing projects through the creation of a CIPA would be consistent and conform to the relevant policies detailed above. The comprehensive re-development would likely provide a catalyst for further investment within the area, increase the existing tax assessment base and replace subsidized units in need of significant Capital repairs.

It is considered that whilst this will be developed as a demonstration project, the information and outcomes can be replicated and enhanced through development of similar CIPAs in areas in need of similar revitalization.

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

**SUBJECT: Affordable Housing Demonstration Project (HSC19034) (Ward 4) -
Page 19 of 19**

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report HSC19034 – Draft CIPA Program Details

Appendix "B" to Report HSC19034 – Proposed CIPA Boundary

Appendix "C" to Report HSC19034 – Concept Plan and Building Perspectives

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ROXBOROUGH HOUSING INCENTIVE PILOT PROGRAM**Program Guidelines****Background**

Located in the McQueston Neighbourhood, the Roxborough Community Improvement Project Area (CIPA), is intended to encourage revitalization initiatives and stimulate development in what has been identified as a vulnerable area with acute housing needs. The CIPA allows municipalities to provide incentives to assist in the revitalization of lands and/or building within the defined Community Improvement Project Area.

Through Community Improvement Plans, municipalities can:

- focus public attention on local priorities and municipal initiatives
- target areas in transition or in need of repair, rehabilitation and redevelopment
- facilitate and encourage community change in a co-ordinated manner
- stimulate private sector investment through municipal incentive-based programs

The goal of the Roxborough Housing Incentive Pilot Program is to minimize the financial barriers to create affordable housing in the existing Roxborough CIPA by introducing incentives in the form of providing exemptions in the forms of forgivable loans for development charges and parkland dedication fees. The intent of this Pilot project is to demonstrate how a mixed tenure, mixed income development can produce positive outcomes and be used as a model for future incentive programs to promote the development of affordable housing across Hamilton including outside of the downtown.

1. Program Details

The Roxborough Housing Incentive Program (the “RHIPP”) is available to property owners within the Roxborough CIPA. It allows developers of affordable rental or ownership housing units to receive exemptions of the City of Hamilton’s development charges and parkland dedication fees for 10 years after the issuance of a building permit.

Developers of rental units will be required to enter into an agreement with the City, registered on Title, to maintain that unit prices and rents meet the City’s definition of affordable for a minimum period of 10 years.

Developers of affordable homeownership units will be required to enter into an agreement with the City stating that the funding will be provided to off-set development charges and parkland dedication fees. This funding is then converted by housing providers/developers into reductions in the purchase price of newly created units. The program is modelled after the existing federal/provincial down payment assistance program so that funds can potentially be combined for even deeper affordability.

2. Program Terms & Criteria

Approval is at the absolute discretion of the City and subject to the availability of funds

Appendix “A” to Report HSC19034
Page 2 of 4

Eligibility Criteria

All projects must meet these minimum requirements:

- have primary use as residential
- be located in the Roxborough CIPA
- For rental units, not exceed 175% of the average market rent, by unit size in the applicable rental market zone
- For affordable homeownership units, exemptions provided the homes are sold for a minimum 20% below average sale price of new construction and individual purchasers have demonstrated moderate to low income and do not own any other residential property.

2.1 – Unit Price Thresholds

Rental

175% - Average Market Rent (2018)

Unit Size	175% AMR
Bachelor	\$1,337
1 Bedroom	\$1,617
2 Bedroom	\$1,904
3+ Bedroom	\$2,401

Affordable Homeownership

10% Below Median Sale Price of new construction, Homes Sold, Hamilton (2019)

Year	10% Below Median Sale Price
2019	\$397,000*

*to be indexed annually

2.2.- Affordability Period

Rental Units

The development charge and parkland dedication fee exemptions will act as a forgivable loan provided rents remain affordable for 10 years after the issuance of a building permit. The loan is secured on Title throughout the affordability period ensuring rents remain affordable for the full period regardless of a transfer of property ownership.

Affordable Homeownership

Funding will be provided to off-set development charges and parkland dedication fees. This funding is then converted by housing providers/developers into down payment

assistance loans to make the homes more affordable for eligible purchasers.

2.3 – Eligible Proponents

The RHIPP is open to:

- community housing providers (i.e. public or private non-profit housing organizations or rental co-operatives)
- municipalities
- Indigenous groups and organizations
- private sector organizations

2.4 - Location

Developments shall be located within the City of Hamilton, Roxborough CIPA Map (attached as Appendix "B" to Report HSC19034)

3. Maximum Grant Amount

Grants are up to a total maximum of 100% of the municipal development charge and parkland dedication fees. Educational development charges are out of scope as part of this program and will be due at the time of building permit issuance.

4. Repayment Terms

Repayment of the loan is not required unless there is a violation of any program terms and conditions.

5. Application Process and Approvals

Developers will complete the application package, submit the completed package to the Housing Services Division in advance of obtaining a building permit. The full amount of the development charge and parkland dedication fee will be exempted at the time of payment of the initial building permit. Agreements securing the exemptions will be signed with the City in advance of permit issuance.

6. Documentation Required for Records

The Housing Services Division is responsible for retaining the following documents seven years beyond the life of the program:

- Signed application package, including all required accompanying documentation
- Letter of approval to proponent from City of Hamilton
- All invoices and internal journals for all eligible expenditures
- Records of all payments and defaults
- Copies of rent rolls, unit information
- For affordable homeownership units, personal information about prospective unit owners confirming income, age, ability to pay and confirmation purchasers do not own other residential property. This information is gathered through a supplemental application package completed by the prospective home buyer.

7. Remedies

In the event there is a violation of the terms of the pilot program at any point during the affordability period, the value of the development charge incentive and parkland fees are due to the City on a pro-rated basis. The City has the authority to collect debts through a variety of measures including adding outstanding accounts to the tax roll of the property and collect them in the same manner as municipal taxes.

For Rental Units

The property owner must provide an annual statement and information package to the City confirming that each unit remains affordable. Rents may increase annually in accordance with market prices as long as they continue to meet the City's definition of affordable.

The 10-year affordability period is secured on Title ensuring rents remain affordable regardless of a transfer of property ownership. If at any point during the 10-year affordability period, the units are no longer deemed affordable by the City or the developer fails to meet program criteria, the developer or subsequent property owner will be required to pay the City development charges and parkland fees.

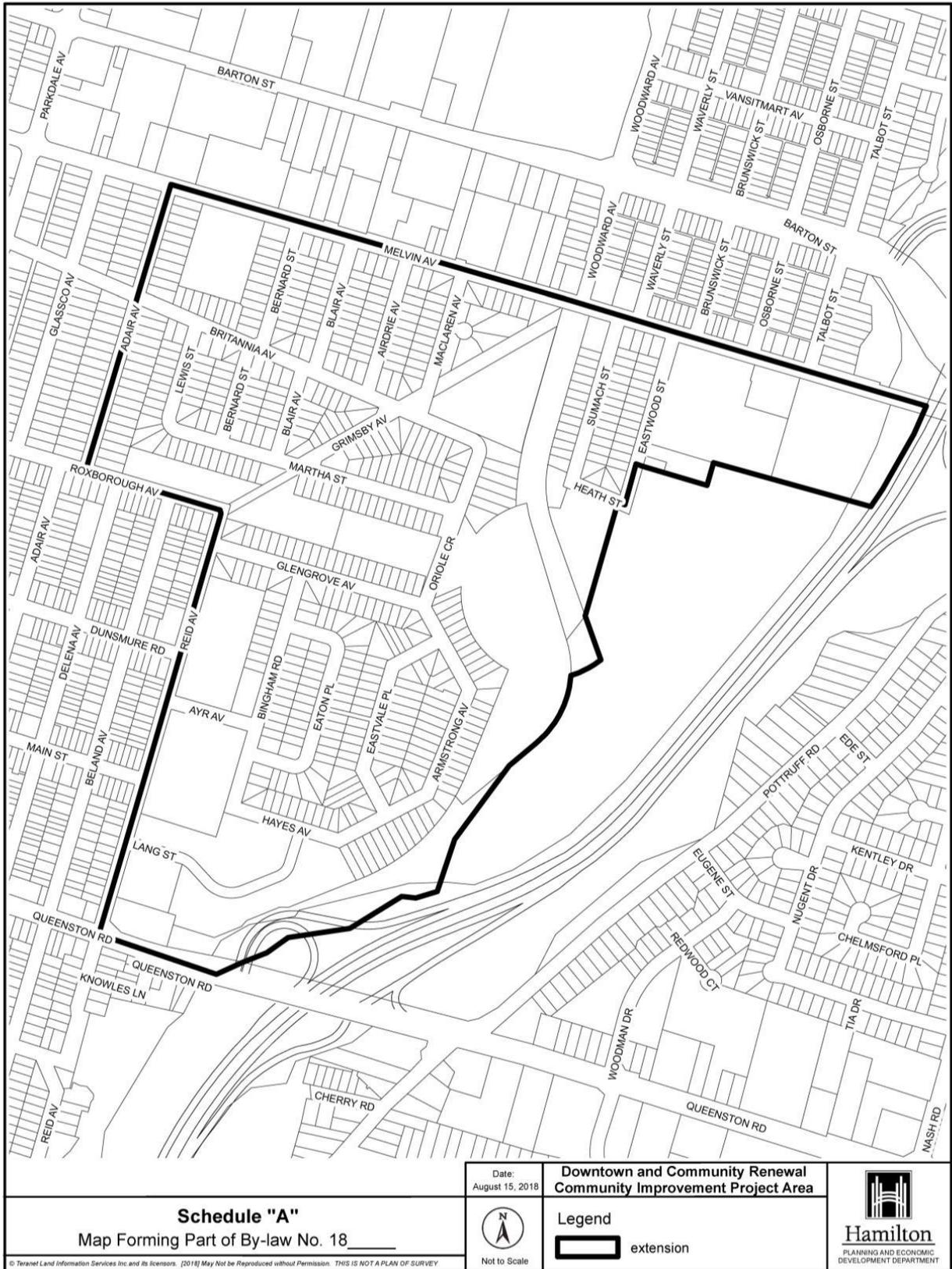
Proportional expiry – for each year the rental property conforms to the affordability requirements of the plan the cost of violation is reduced by 10% of the original investment.

For Homeownership

The development charges and parkland waivers will be secured through an agreement between the City and the Developer. This agreement will ensure the following eligibility of future purchasers is secured prior to final purchase and sale:

- The purchaser is of moderate to low income;
- The purchaser shall not own any other residential property; and,
- The purchaser is not a business or entity.

Appendix "B" to Report HSC19034
Page 1 of 1



Schedule "A"
 Map Forming Part of By-law No. 18

Date:
 August 15, 2018

**Downtown and Community Renewal
 Community Improvement Project Area**



Not to Scale

Legend



extension



Hamilton
 PLANNING AND ECONOMIC
 DEVELOPMENT DEPARTMENT

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Perspective of CHH Building



Site Plan of CHH Building



- LEGEND**
- ◀ APARTMENT PRINCIPAL ENTRY
 - ◀ APARTMENT EXIT DOOR
 - ◀ UTILITY DOOR
 - ◀ SIDE DOOR
 - DEPRESSION CURB
 - LANDSCAPE
 - ⚡ HYDRANT
 - ⚡ GROUND CONNECTION
 - ♿ PRINTED BARRED FREE PARKING SYMBOL, AS PER MUNICIPAL STANDARDS
 - ⊞ TRANSFORMER

SURVEY INFORMATION TAKEN FROM
DRAFT PLAN OF CONSTRUCTION
PART OF LOT 5 & 6
CITY OF HAMILTON
PREPARED BY HNSC
REV 28 2017

Roxborough Park
Reid Avenue
Hamilton, ON





Hamilton

CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
Hamilton Paramedic Service

TO:	Chair and Members Emergency and Community Services Committee
COMMITTEE DATE:	June 20, 2019
SUBJECT/REPORT NO:	Ministry of Health and Long-Term Care Funding for Neonatal Intensive Care (NICU) Transport Ambulance (HSC19021) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Michael Sanderson (905) 546-2424 Ext.7741
SUBMITTED BY:	Paul Johnson General Manager Healthy and Safe Communities Department
SIGNATURE:	

RECOMMENDATION

- (a) That the General Manager of the Healthy and Safe Communities Department, or his designate, be authorized and directed to execute an Inter-Facility Transport Funding Agreement and any ancillary and/or renewal agreements between the City of Hamilton and the Ministry of Health and Long-Term Care, in a form satisfactory to the City Solicitor;
- (b) That the General Manager of the Healthy and Safe Communities Department, or his designate, be authorized to accept one-time funding from the Ministry of Health and Long-Term Care:
- i. Funding in the amount of up to \$272,345 to cover 100% of the purchase costs of one (1) additional ambulance, including all related and ancillary equipment, for the operation of a dedicated inter-facility transport ambulance;
 - ii. One-time funding in the amount of up to \$1,133,677 to cover 100% of all staffing wage and benefit costs of a dedicated inter-facility transport ambulance for the period January 1 through December 31, 2019; and,
- (c) That the Hamilton Paramedic Service (HPS) complement be increased by 10.0 full-time equivalent paramedic positions to cover all staffing and absence backfill requirements for the dedicated inter-facility transport ambulance.

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SUBJECT: Ministry of Health and Long-Term Care Funding for Neonatal Intensive Care (NICU) Transport Ambulance (HSC19021) (City Wide) - Page 2 of 5

EXECUTIVE SUMMARY

The Ministry of Health and Long-Term Care (MOHLTC), in conjunction with McMaster Children's Hospital, has requested that the Hamilton Paramedic Service, operated by the City of Hamilton, provide a dedicated ambulance resource to support their neo-natal intensive care medical outreach team.

The MOHLTC, through an Inter-Facility Transfer funding agreement proposes to fund 100% of the required capital equipment and staffing costs of this dedicated ambulance resource, with such agreement to be extended from year to year as mutually agreed.

Alternatives for Consideration – Not Applicable**FINANCIAL – STAFFING – LEGAL IMPLICATIONS****Financial:**

Financial staff were involved in the development and costing of all aspects of a preliminary 2018 proposal and the November 2019 operating proposal.

The MOHLTC is providing 100% funding for the capital and staffing costs of the dedicated transport vehicle. There is no net levy impact.

Staffing:

The equivalent of ten (10) full time staff are required to provide the dedicated ambulance coverage 24 hours per day, 7 days per week, 52 weeks of the year, inclusive of all related backfill costs.

Legal:

The proposed agreement as received from the MOHLTC has been reviewed by legal staff and is in a form satisfactory to the City Solicitor.

HISTORICAL BACKGROUND

The Hamilton Health Sciences McMaster Children's Hospital (MCH) operates a 47 bed, tertiary level, Neonatal Intensive Care Unit (NICU). This NICU is the referral centre for a catchment area of 2.2 million and 27,000 births. The closest adjoining similar NICU programs are located in London and in Toronto. An outreach program, and medical transport team, is operated by the MCH to enable the highest level of assessment, stabilization, and treatment at various outlying hospitals and to then provide care of the patient during transport by ambulance from the referring hospital back to MCH.

The process for several years when an outreach is required for the MCH transport team and related equipment to be transported from MCH to the referring hospital, to stabilize

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SUBJECT: Ministry of Health and Long-Term Care Funding for Neonatal Intensive Care (NICU) Transport Ambulance (HSC19021) (City Wide) - Page 3 of 5

the patient at the referring hospital, and when the patient is ready for transport back to MCH is for a local ambulance to be assigned to bring the medical team, equipment, and patient back to MCH for a higher level of care.

In accordance with the *Ambulance Act*, the core legislated operating responsibility for the City of Hamilton is to provide the required resources for the provision of emergency land ambulance service to meet the needs of the residents and visitors to the City of Hamilton. Accordingly, our ambulance deployment plan, and our current staffing level, has not provided HPS resources at City of Hamilton expense to pick up a medical team and equipment at MCH, take them to an out of town referring hospital, wait for the medical team at the referring hospital, or to return the medical team, equipment and patient from the out of town referring hospital back to MCH. Such purpose is outside the core funding responsibility of the City of Hamilton.

With an interest on the part of MCH and the MOHLTC to improve the operational capacity of the MCH medical team, the HPS has been contacted several times over the past few years to discuss options for the provision of a dedicated land ambulance resource, operated by the City of Hamilton, for the purpose of transporting medical teams and equipment to the sending hospitals, await the team and patient readiness to return to MCH, and to then transport the patient, team, and equipment back to MCH.

Our expressed position with the MOHLTC and MCH has been that provision of a dedicated ambulance resource to support the MCH operations, and in support of various referral hospital needs, would require 100% funding from either MCH or the MOHLTC.

On October 11, 2018, the MOHLTC convened a teleconference to discuss the potential for implementation of a dedicated ambulance resource in support of the NICU needs.

Subsequent to the October teleconference on November 19 a request for an implementation plan was received from the MOHLTC South West Field Office. An implementation plan was provided in response to this request providing for the addition of one ambulance and the required paramedic staff to provide Neonatal Intensive Care Unit Transport Team transport support 24 hours per day, 365 days of the year.

The proposed implementation of the program for the 2019 calendar year included a one-time capital support in the amount of approximately \$272,345 and staffing wage and benefit costs in the amount of \$1,133,677. For the operating years after 2019 inflationary wage cost increases will be required.

The MOHLTC responded to this on April 5, 2019, with a confidential and embargoed agreement for the provision of the requested dedicated inter-facility transport ambulance in support of the MCH NICU outreach program. That embargo has now been lifted and we are able to bring this report forward for approval. Initiation of the project is possible

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SUBJECT: Ministry of Health and Long-Term Care Funding for Neonatal Intensive Care (NICU) Transport Ambulance (HSC19021) (City Wide) - Page 4 of 5

within four to six weeks of confirmation of available funding and agreement on the operational aspects of this additional resource

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Pursuant to the *Ambulance Act* (the Act) the City of Hamilton is the “Designated Delivery Agent (DDA) for all land ambulance services provided in the City of Hamilton. This service is known, and operated under Certificate 718, as the Hamilton Paramedic Service (HPS). The HPS is the sole ambulance provider for the entire City of Hamilton, an area of approximately 1,117 square kilometres and a population of approximately 537,000 people.

In accordance with the Act, the Regulations pursuant to the Act, and the various Directives and Standards pursuant to both the Act and the Regulations, the City of Hamilton, in part;

- Determines the level of land ambulance service required to provide an appropriate level of service to the public within the City of Hamilton; and
- Funds the cost of land ambulance service required to meet the needs of the public; and
- Receives a conditional grant from the Province of Ontario as subsidy for the cost of provision of land ambulance service; and
- Ensures their provision of land ambulance service meets the standards required by the Province of Ontario to achieve and to maintain certification; and
- Ensures the plan provided to the Ministry of Health and Long-Term Care (MOHLTC) Central Ambulance Communications Centre (CACC) for the deployment of the land ambulance resources it provides is approved in the manner designated by the MOHLTC.

RELEVANT CONSULTATION

Consultation has occurred with McMaster Children’s Hospital and with the Ministry of Health and Long-Term Care over the past 20 months to identify their needs and to develop a solution.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The need to support the MCH outreach team activities in responding to out of town referral hospitals and returning these critical patients to a higher level of care is apparent. The proposed agreement provides the capacity to support these needs without negatively impacting City of Hamilton taxpayers.

ALTERNATIVES FOR CONSIDERATION

None applicable

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SUBJECT: Ministry of Health and Long-Term Care Funding for Neonatal Intensive Care (NICU) Transport Ambulance (HSC19021) (City Wide) - Page 5 of 5

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

None

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CITY OF HAMILTON

NOTICE OF MOTION

Emergency & Community Services Committee: June 20, 2019

MOVED BY COUNCILLOR MERULLA.

CityHousing Hamilton's 3rd Annual Community Health Fair

WHEREAS, CityHousing Hamilton's 3rd Annual Community Health Fair is scheduled on Thursday, August 15, 2019; and,

WHEREAS, this free event will host over 20 health care professionals, organizations, and vendors with the goal of familiarizing the community with the services available to them;

THEREFORE, BE IT RESOLVED:

- (a) That \$1,500 from the Ward 2 Cell Tower Fund, project number 3301609602, be used to fund CityHousing Hamilton's 3rd Annual Community Health Fair; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents in relation to funding CityHousing Hamilton's 3rd Annual Community Health Fair, with such terms and conditions in a form satisfactory to the City Solicitor.