



City of Hamilton

HAMILTON MUNICIPAL HERITAGE COMMITTEE ADDENDUM

Meeting #: 19-004
Date: June 20, 2019
Time: 12:00 p.m.
Location: Room 264, 2nd Floor, City Hall
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

5. COMMUNICATIONS

- *5.1 Correspondence from Environment and Land Tribunals Ontario, Local Planning Appeal Tribunal, respecting the Withdrawal of an appeal by St. James No. 1 Inc.

Recommendation: Be received.

6. DELEGATION REQUESTS

- *6.2 Susan O'Rourke, respecting 745 Crooks Hollow Road, Dundas (for a future meeting)

10. DISCUSSION ITEMS

- *10.3 Review of Terms of Reference for the Hamilton Municipal Heritage Committee

Form: Request to Speak to Committee of Council
Submitted on Monday, June 17, 2019 - 10:18 am

==Committee Requested==

Committee: Advisory/Sub-Committee

Name of Sub-Committee: Hamilton Municipal Heritage
Committee

==Requestor Information==

Name of Individual: Susan O'Rourke

Name of Organization:

Contact Number: [REDACTED]

Email Address: [REDACTED]

Mailing Address: [REDACTED]

Reason(s) for delegation request: Designation of Property
at 745 Crooks Hollow Road, Dundas.

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No

10.3

Hamilton Municipal Heritage Committee Proposed Meeting Dates for the Remainder of 2019

The Clerk's Office proposes a change in the date and location of the Hamilton Municipal Heritage Committee meetings to Council Chambers, for improved webstreaming and audio quality of the recordings.

Location: Council Chambers

Dates in 2019:

Friday, July 25, 2019 at noon
Friday, August 23, 2019 at noon
Friday, September 20, 2019 at noon
Friday, October 25, 2019 at noon
Friday, November 22, 2019 at noon
Friday, December 20, 2019 at noon

Proposed Change to the Terms of Reference, to change the meeting date for the rest of the 2018-2022 term:

Meeting Schedule: Monthly – ~~3rd Thursday~~
12:00 Noon
Meetings are held at City Hall

HAMILTON MUNICIPAL HERITAGE COMMITTEE**Mandate:**

- (a) To advise and assist City staff and Council on all matters relating to the designation of property, the review of heritage permit applications and other cultural heritage conservation measures under Parts IV and V of the Ontario Heritage Act, R.S.O. 1990, c.O.18.
- (b) To advise and assist City staff and Council in the preparation, evaluation and maintenance of a list of properties and areas worthy of conservation.
- (c) To advise and assist City staff and Council on any other matters relating to the conservation of listed properties or areas of cultural heritage value or interest.
- (d) To advise City staff and Council on programs and activities to increase public awareness and knowledge of heritage conservation issues.
- (e) To prepare, by the 31st day of January each year, an annual report of the previous year's activities.
- (f) To participate, where possible, on at least one of the following Working Groups of the Hamilton Municipal Heritage Committee:
 - Inventory and Research (Meets monthly for minimum of 2 hours)
 - Policy and Design (Meets monthly, or as needed, for a minimum of 2 hours)
 - Education and Communication (Meets monthly or as needed, for a minimum of 2 hours)
 - Heritage Permit Review Sub-Committee (Meets monthly for a minimum of 2 hours). Membership includes selected members of HMHC, but is completed through a separate application process
- (g) To participate, where possible in other external groups and/or stakeholder committees.
- (h) To participate, where possible in heritage events and activities, such as the Annual Hamilton Municipal Heritage Recognition Awards.

Composition:

3 members of Council

11 citizens: 1 resident of the former Town of Ancaster
 1 resident of the former Town of Dundas
 1 resident of the former Town of Flamborough
 1 resident of the former Town of Glanbrook
 1 resident of the former Town of Stoney Creek
 4 residents of the former City of Hamilton
 2 citizens at large

**Approved at September 12, 2018 Council
Planning Report 18-013 Item 11**

Duration: To expire with the 2014-2018 term of Council or until such time as successors are appointed.

Reporting to: Planning Committee

Stipend: No

Meeting Schedule: Monthly – 3rd Thursday
12:00 Noon
Meetings are held at City Hall

Contact: Loren Kolar, Legislative Coordinator (x2604)