



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Meeting #: 19-006
Date: July 9, 2019
Time: 4:00 p.m.
Location: Room 192 and 193, City Hall
71 Main Street West

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

1. APPOINTMENT OF CHAIR AND VICE-CHAIR

Please be advised that the vote taken by ballot at the last Committee meeting to select the Chair and Vice-Chair was in violation of the Section 244 of the *Municipal Act, 2001* and Section 3.13 (11) of the Procedural By-law 18-270.

“No vote shall be taken by ballot or by any other method of secret voting and every vote so taken is of no effect, except where permitted by statute”

In this case, the ballot votes taken at the last Committee meeting, are null and void and will have to be retaken and voted on by show of hands.

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 June 11, 2019

5. COMMUNICATIONS

6. DELEGATION REQUESTS

7. **CONSENT ITEMS**
8. **PUBLIC HEARINGS / DELEGATIONS**
9. **STAFF PRESENTATIONS**
10. **DISCUSSION ITEMS**
 - 10.1 Establishment of Working Group Memberships (deferred from the June 11, 2019 meeting) (no copy)

Committees can create working groups or task forces to assist in the research or review of a given item and it reports its findings back to the Committee. A working group is normally comprised of Committee Members, however, when required, volunteers may be called upon for their expertise to assist a working group by providing required information. Working groups operate by consensus and formal motions are not required. Administrative support shall not be available to working groups and consequently, the preparation of agendas, minutes and meeting requirements shall be the responsibility of the working group, if required. Support staff shall not be required to attend working group meetings (excerpt from the Advisory Committee Handbook, September 2018 edition).

 - 10.1.a Built Environment Working Group
 - 10.1.b Housing Issues Working Group
 - 10.1.c Outreach Working Group
 - 10.1.d Transportation Working Group
 - 10.1.e Wheelchair and Scooter Safety Working Group
 - 10.2 Advisory Committee for Persons with Disabilities Budget (deferred from the June 11, 2019 meeting) (no copy)
 - 10.3 Appointment of Greater Toronto and Hamilton Area Accessibility Advisory Committee (GTHA AAC) Representative (deferred from the June 11, 2019 meeting) (no copy)

10.4 Notice of Ministry Training Webinar for Municipal Accessibility Advisory Committees (deferred from the June 11, 2019 meeting)

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Minutes 19-005

4:00 p.m.

Tuesday, June 11, 2019

Rooms 192 and 193, City Hall

71 Main Street West

Present: S. Aaron, J. Cardno, L. Dingman, A. Frisina, S. Geffros,
A. Mallet, C. McBride, M. McNeil, T. Murphy, K. Nolan,
T. Nolan, A. Wilson

Absent
with regrets: J. Hawker

Also Present: J. Bowen, Supervisor, Diversity and Inclusion
Sergeant S. Moore, Hamilton Police Service

FOR INFORMATION:

(a) APPOINTMENT OF CHAIR AND VICE-CHAIR (Item 1)

The vote to select a Chair and Vice-Chair was taken by ballot, in violation of the Section 244 of the Municipal Act, 2001 and Section 3.13 (11) of the Procedural By-law 18-270. As such, the ballot votes taken at the Committee meeting are null and void and will be retaken and voted on by show of hands at the July 9, 2019 meeting.

(b) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. STAFF PRESENTATIONS

9.2. Media Best Practices

Staff requested to be moved up on the agenda to be considered immediately following Item 4.1.

2. DISCUSSION ITEMS

10.4. Notice of Ministry Training Webinar for Municipal Accessibility Advisory Committees

(Cardno/McNeil)

That the agenda for the June 11, 2019 meeting of the Advisory Committee for Persons with Disabilities be approved, as amended.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES (Item 4)

(i) May 14, 2019 (Item 4.1)

(T. Nolan/Cardno)

That the minutes of the May 14, 2019 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED

(e) STAFF PRESENTATIONS (Item 9)

(i) Media Best Practices (Item 9.2)

Jacqueline Durlov, Communications Officer, addressed the Committee respecting Media Best Practices, with the aid of a presentation.

(T. Nolan/Dingman)

That the presentation, respecting Media Best Practices, be received.

CARRIED

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

(f) COMMUNICATIONS (Item 5)

(i) Correspondence from Jamie McGarvey, AMO President, in Response to the Mayor's Letter respecting Council's Resolution Requesting Support for a Pilot Program for the City of Hamilton to Meet AODA Requirements and to Prioritize Accessibility Priorities in Canada and Ontario Infrastructure Programs (referred from Council – May 8 & 9, 2019) (Item 5.1)

(Cardno/K. Nolan)

That the correspondence from Jamie McGarvey, AMO President, in Response to the Mayor's Letter respecting Council's Resolution Requesting Support for a Pilot Program for the City of Hamilton to Meet AODA Requirements and to Prioritize Accessibility Priorities in Canada and Ontario Infrastructure Programs, be received.

CARRIED

(g) CONSENT ITEMS (Item 7)

- (i) Transportation Working Group Meeting Notes - April 30, 2019 (Item 7.1)**

(K. Nolan/McNeil)

That the Transportation Working Group Notes of April 30, 2019, be received.

CARRIED

(h) STAFF PRESENTATIONS – CONTINUED (Item 9)

- (i) Orientation for the Advisory Committee for Persons with Disabilities (Item 9.1)**

A training video for City of Hamilton Committee Members was shown. The video can be accessed via the following link: <https://youtu.be/X-o4EeOxFE0>

Jessica Bowen, Supervisor, Diversity and Inclusion, addressed the Committee respecting the City's Harassment and Discrimination Prevention Policy and the Accessibility for Ontarians with Disabilities Act (AODA), with the aid of a presentation.

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

(K. Nolan/McNeil)

That the training video and presentation, respecting an Orientation for the Advisory Committee for Persons with Disabilities, be received.

CARRIED

(i) DISCUSSION ITEMS (Item 10)

(T. Nolan/Wilson)

That the following discussion items be deferred to the July 9, 2019 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (i) Establishment of Working Group Memberships (Item 10.1)
- (ii) Advisory Committee for Persons with Disabilities Budget (Item 10.2)
- (iii) Appointment of Greater Toronto and Hamilton Area Accessibility Advisory Committee (GTHA AAC) Representative (Item 10.3)
- (iv) Notice of Ministry Training Webinar for Municipal Accessibility Advisory Committees (Item 10.4)

(j) ADJOURNMENT (Item 15)

(Geffros/Wilson)

That there being no further business, the Advisory Committee for Persons with Disabilities be adjourned at 5:59 p.m.

CARRIED

Respectfully submitted,

Alicia Davenport
Legislative Coordinator
Office of the City Clerk

Subject: Notice of Webinar for Municipal AACs/Avis de webinaire à l'intention des CCA

From: Ministry for Seniors and Accessibility <aoda.events@ontario.ca>

Sent: June 6, 2019 3:44 PM

To: clerk@hamilton.ca

Subject: Notice of Webinar for Municipal AACs/Avis de webinaire à l'intention des CCA

Le message en français suit le message en anglais

Attn: Municipal Clerk

Please distribute this information to your AAC committee members.

RE: Notice of Ministry Training Webinar for Municipal Accessibility Advisory Committees

As a continuation of our Accessibility Advisory Committee (AAC) outreach strategy, the Ministry for Seniors and Accessibility is pleased to offer the second webinar series intended to provide an overview of the province's Design of Public Spaces Standards, as well as review best practices regarding site planning for AAC members. These webinars are tailored for Ontario's AAC members, Municipal Clerks, and other interested municipal staff.

The webinars are scheduled for:

- **June 27, 2019 (2p.m. to 3p.m.)**
- **July 4, 2019 (1p.m. to 2p.m.)**

The webinars will last 1 hour each and will include a short overview of the Integrated Accessibility Standards Regulation's "Design of Public Spaces Standards," followed by a presentation by a guest speaker involved in the process of municipal site planning.

As before, we encourage AAC members and municipal staff to access the "Making Accessibility Happen – Your guide to serving on the Municipal Accessibility Advisory Committee" for more information relevant to the roles and responsibilities of committee members. You can access an html version of the guide at: [How to serve on a municipal accessibility advisory committee: Guide.](#)

We would like to ensure that every individual that is interested in learning about these topics has an opportunity to do so. With this in mind, and due to software limitations regarding the number of attendees, we encourage your cooperation in gathering interested participants in one room and logging in using a **single Adobe Connect account**.

Please register yourself or your group using the following Eventbrite link:

<https://www.eventbrite.ca/e/accessibility-advisory-committee-101-design-of-public-spaces-and-site-planning-tickets-62014949383>

Registered participants will receive an Adobe Connect meeting link in advance of the session. Webinar materials will be available in both French and English and can be requested following the completion of the webinar series.

If you have any questions, have accommodation needs, or require materials in an alternate format, please feel free to reach out to the ministry directly by contacting Tea Pesheva at tea.pesheva@ontario.ca.

Thank you and we look forward to your participation!

Confidentiality Warning: This e-mail contains information intended only for the use of the individual named above. If you have received this e-mail in error, we would appreciate it if you could advise us by responding to this e-mail, and please destroy all copies of this message. Thank you.

À l'attention de : Greffiers municipaux

Veillez distribuer ces renseignements aux membres de votre comité consultatif de l'accessibilité (CCA)

Objet : Avis de webinaire de formation du ministère à l'intention des comités consultatifs de l'accessibilité municipaux

Dans la continuité de sa stratégie d'information à l'intention des comités consultatifs de l'accessibilité (CCA), le ministère des Services aux aînés et de l'Accessibilité est heureux d'offrir la deuxième série de webinaires visant à fournir un aperçu des normes pour la conception des espaces publics de la province, ainsi qu'un examen des pratiques exemplaires concernant la planification de sites pour les membres des CCA. Ces webinaires sont conçus pour les membres des CCA de l'Ontario, les greffiers municipaux et d'autres employés municipaux intéressés.

Les webinaires auront lieu:

- **le 27 juin 2019 (14 h 00 à 15 h 00)**
- **le 4 juillet 2019 (13 h 00 à 14 h 00)**

Les webinaires dureront une heure chacun et incluront un bref aperçu des « Normes pour la conception des espaces publics » du Règlement sur les normes d'accessibilité intégrées, suivis d'une présentation d'un conférencier invité participant au processus de la planification des sites municipaux.

Comme auparavant, nous encourageons les membres des CCA et les employés municipaux à accéder au guide « Franchir l'accessibilité – Votre guide pour siéger à un comité consultatif de l'accessibilité municipal » pour de plus amples renseignements concernant les rôles et responsabilités des membres de ces comités. Vous pouvez également avoir accès à une version HTML du guide à l'adresse : [Comment siéger à un comité consultatif de l'accessibilité municipal: Guide.](#)

Nous voulons nous assurer que chaque personne qui désire se renseigner sur ces sujets ait l'occasion de le faire. Dans cette optique, et en raison des limitations logicielles concernant le

nombre de participants, nous demandons votre collaboration afin de réunir les participants intéressés dans une même pièce et d'ouvrir une session à l'aide d'un **compte unique Adobe Connect**.

Veillez vous inscrire, vous ou votre groupe, à l'aide du lien Eventbrite suivant: <https://www.eventbrite.ca/e/accessibility-advisory-committee-101-design-of-public-spaces-and-site-planning-tickets-62014949383>

Les participants inscrits recevront un lien Adobe Connect pour la réunion avant la session. La documentation du webinaire sera offerte en français et en anglais, et vous pouvez la demander après avoir participé à la série de webinaires.

Si vous avez des questions ou si vous avez besoin de mesures d'adaptation ou de documentation sur un support de substitution, n'hésitez pas à communiquer directement avec le ministère en écrivant à Tea Pesheva à l'adresse tea.pesheva@ontario.ca.

Nous vous remercions et nous nous réjouissons de votre participation!

Avis de confidentialité – Le présent courriel renferme des renseignements destinés exclusivement aux personnes dont le nom figure ci-dessus. S'il vous a été envoyé par erreur, nous vous prions de nous en aviser en y répondant. Nous vous prions aussi de détruire ce message et toute copie de celui-ci. Merci