



City of Hamilton

AUDIT, FINANCE AND ADMINISTRATION COMMITTEE ADDENDUM

Meeting #: 19-010
Date: July 11, 2019
Time: 9:30 a.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

6. DELEGATION REQUESTS

- *6.5 Kojo Damptey, Hamilton Centre for Civic Inclusion, respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016)& Human Rights, Diversity and Inclusion Strategic Plan Presentation Update(HUR19017) (For today's meeting)

9. STAFF PRESENTATIONS

- 9.1 Tax and Rate Operating Budget Variance Report as at April 30, 2019 - Budget Control Policy Transfers (FCS19055) (City Wide)
 - *9.1.a Staff Presentation

12. NOTICES OF MOTION

- *12.1 Virtual Reality Stations for the Canadian Warplane Heritage Museum
- *12.2 Invocation of the Residential Municipal Relief Assistance Program 2019

13. GENERAL INFORMATION / OTHER BUSINESS

*13.1 Amendments to the Outstanding Business List:

*13.1.a Proposed Due Dates:

Item: C

Outstanding Uncompleted Audit Recommendations (AF&A Report 16-006)

Proposed Due Date: August 2019

Item: E

Everyone Rides Initiative Pilot Project (PW16086)

Proposed Due Date: October 2019

Item: 19-A

Correspondence from the Federation of Canadian Municipalities (FCM) respecting the 2019-2020 Membership Invoice - Advocacy Fund Contribution along with Appendix A (AF&A Report 19-002 - Item 1)

Proposed Due Date: August 2019

Item: 19-E

Converting Contractual Positions to Permanent (GIC - Final Operating Budget Report 19-002 - Item (i)(3)(dd))

Proposed Due Date: October 2019

Item: 19-H

Academic and Student Residence Development Grant Program (AF&A Report 19-008 - Item 13)

Proposed Due Date: October 2019

Item: 19-I

Access By Design Policy (AF&A Report 19-009 - Item 11)

Proposed Due Date: Q3 2019

Added Item 6.5

Form: Request to Speak to Committee of Council

Submitted on Wednesday, July 10, 2019 - 9:43 am

==Committee Requested==

Committee: Audit, Finance & Administration

==Requestor Information==

Name of Individual: Kojo Dampsey

Name of Organization: Hamilton Centre for Civic Inclusion

Contact Number:

Email Address: kdampsey@hcci.ca

Mailing Address:

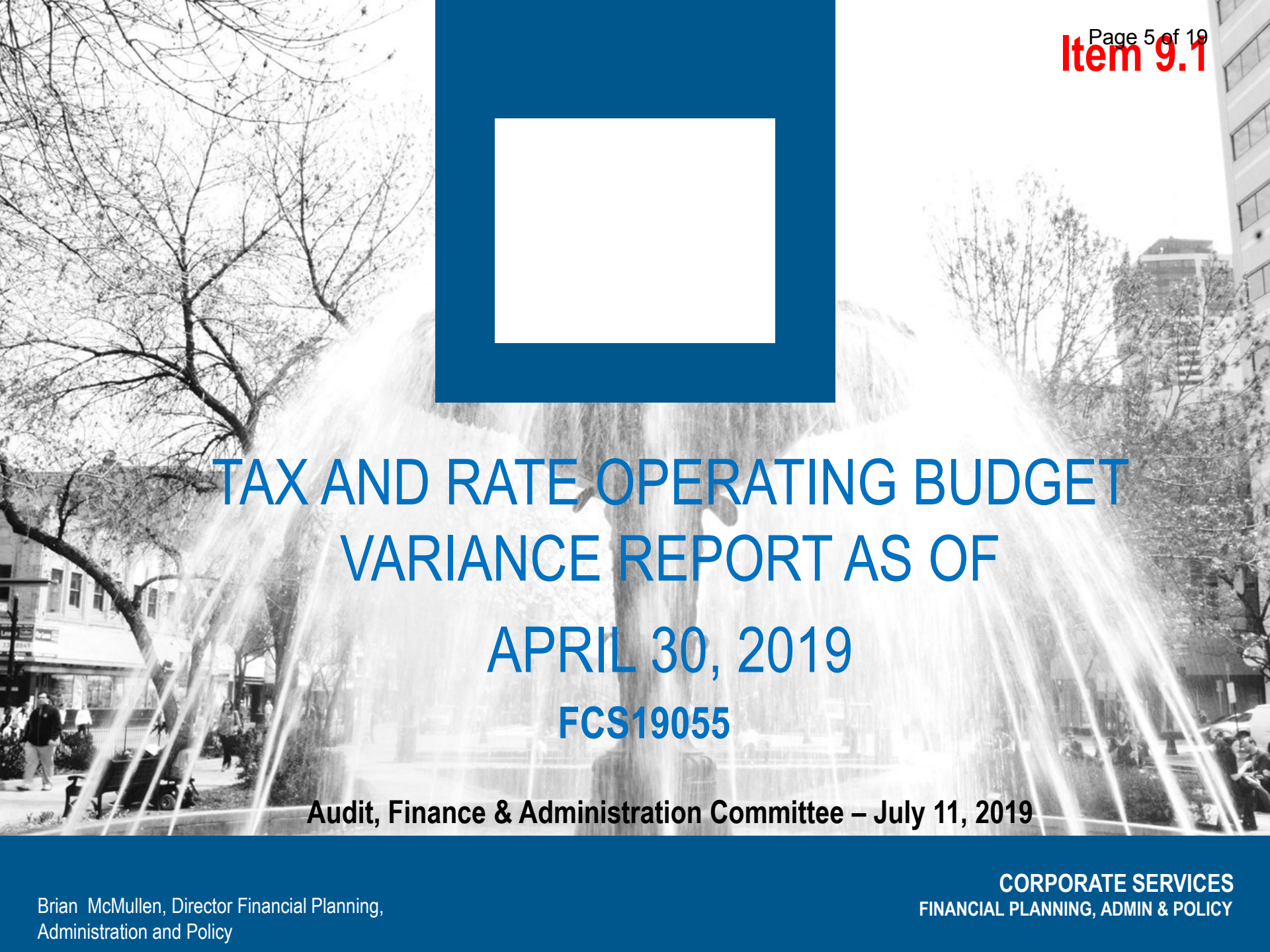
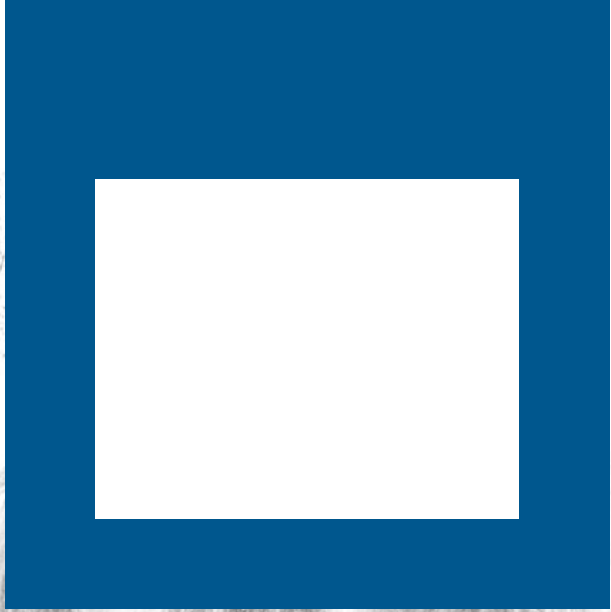
423 King Street East

Hamilton

Reason(s) for delegation request: Response and questions related to the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017).

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes



**TAX AND RATE OPERATING BUDGET
VARIANCE REPORT AS OF
APRIL 30, 2019
FCS19055**

Audit, Finance & Administration Committee – July 11, 2019

- 1. Summary of Tax and Rate Operating Budget Variance Forecasts**
- 2. Tax Supported Operating Budget Variance Forecast**
- 3. Rate Supported Operating Budget Variance Forecast**

2019 PROJECTED YEAR END OPERATING BUDGET VARIANCES (\$000's)

	2019 Approved Budget	2019 Year-End Forecast	2019 Variance (Forecast vs Budget)	
			\$	%
<u>TAX SUPPORTED</u>				
PLANNING & ECONOMIC DEVELOPMENT	29,672	29,046	626	2.1%
HEALTHY & SAFE COMMUNITIES	245,134	246,176	(1,042)	(0.4%)
PUBLIC WORKS	242,414	242,302	112	0.0%
LEGISLATIVE	5,019	5,019	0	0.0%
CITY MANAGER	11,759	11,549	210	1.8%
CORPORATE SERVICES	30,207	30,138	70	0.2%
CORP FINANCIALS/ NON PROG REVENUES	(25,500)	(25,379)	(121)	(0.5%)
HAMILTON ENTERTAINMENT FACILITIES	3,912	3,912	0	0.0%
TOTAL CITY DEPARTMENTS	542,617	542,763	(146)	(0.0%)
TOTAL BOARDS & AGENCIES	214,201	216,737	(2,536)	(1.2%)
CAPITAL FINANCING	129,969	125,114	4,855	3.7%
TOTAL TAX SUPPORTED	886,787	884,614	2,173	0.2%
TOTAL RATE SUPPORTED	0	(4,566)	4,566	2.1%

() Denotes unfavourable variance

Tax Supported Operating Budget Variance Forecast

CITY DEPARTMENT VARIANCES

(\$000's)

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5

DEPARTMENT VARIANCES EXPLANATION

SUMMARY

Main Drivers for Variance:

Planning and Economic Development:

\$626 K departmental surplus

- \$440 K favourable projected in Transportation Planning & Parking division attributed to revenue
- \$100 K favourable projected in Planning division due mainly to gapping

Healthy and Safe Communities:

(\$1.0 M) departmental deficit

- (\$1.6 M) unfavourable Hamilton Paramedics Service variance
 - Relates to shortfall in Ministry funding and various operating costs. Offset partially by a favourable variance due to employee related costs
- (\$460 K) deficit in the Long Term Care division due to discontinuation of Ministry funding
- (\$390 K) unfavourable Hamilton Fire Department variance as a result of settled contract pressures and facilities costs
- \$1.0 M favourable Housing Services variance due to prior year reconciliations (AIRs), gapping and housing allowances and rent supplements
- \$280 K favourable in Recreation division

DEPARTMENT VARIANCES EXPLANATION

SUMMARY

Public Works:

\$112 K departmental surplus

- \$1.2 M favourable Transportation Operations & Maintenance variance
 - \$1.0 M gapping savings
 - \$200 K attributed to Street Lighting review and Evaluation Fees
- \$880 K favourable Environmental Services variance due to \$1.5 M gapping savings partially offset by contractual obligations
- (\$1.5 M) unfavourable in Transit
 - Unfavourable gapping of (\$3.0 M) and various other unfavourable variances
 - Partially offset by \$1.5 M in transit fare revenue due to continued ridership uptake and positive fuel costs
- (\$460 K) unfavourable variance in Energy Fleet and Facilities due to gapping and the cost of holding (unbudgeted) vacant buildings

City Manager's Office:

\$210 K departmental surplus

- Favourable variance primarily related to gapping

DEPARTMENT VARIANCES EXPLANATION

SUMMARY

Corporate Services:

\$70 K departmental surplus

- \$241 K favourable Financial Services variance mainly due to gapping and Taxation revenues
- (\$140 K) unfavourable Information Technology variance due to additional software support and unfavourable gapping
- (\$30 K) unfavourable variance in Customer Service and POA division
 - Call Handling loan repayment of (\$100 K) partially offset by gapping and savings in lease and service contracts

Corporate Financials / Non Program Revenues:

(\$121 K) departmental deficit

- (\$220 K) unfavourable variance (Corporate Financials)
 - Mainly due to unbudgeted legal expenses that have been incurred
- \$100 K favourable variance (Non Program Revenues)
 - Favourable variance expected in Tax Remissions and Write Offs as a result of rebates being lower than anticipated, partially offset by a projected unanticipated Alectra/HUC dividend administration fee

OTHER NON-DEPARTMENTAL VARIANCES (\$000's)

	2019 Approved Budget	2019 Year-End Forecast	Variance (2019 Forecast vs Budget)	
			\$	%
POLICE	164,290	164,290	0	0.0%
LIBRARY	30,700	30,700	0	0.0%
OTHER BOARDS & AGENCIES	13,095	15,631	(2,536)	(19.4%)
CITY ENRICHMENT FUND	6,116	6,116	0	0.0%
TOTAL BOARDS & AGENCIES	214,201	216,738	(2,536)	(1.2%)
CAPITAL FINANCING	129,969	125,114	4,855	3.7%
TOTAL OTHER NON- DEPARTMENTAL	344,170	341,852	2,319	0.7%

* Anomalies due to rounding

() Denotes unfavourable variance

Rate Supported Operating Budget Variance Forecast

2019 RATE OPERATING BUDGET PROJECTED YEAR-END VARIANCE (\$000's)

	2019 Approved Budget	2019 Projected To Year End	2019 Projected Variance	
			\$	%
TOTAL EXPENDITURES	222,259	217,593	4,666	2.1%
TOTAL REVENUES	(222,259)	(222,159)	(100)	0.0%
NET	-	(4,566)	4,566	2.1%

* Anomalies due to rounding

() Denotes unfavourable variance



THANK YOU

CITY OF HAMILTON NOTICE OF MOTION

Audit, Finance & Administration Committee: July 11, 2019

MOVED BY COUCILLOR JOHNSON

Virtual Reality Stations for the Canadian Warplane Heritage Museum

WHEREAS, the Canadian Warplane Heritage Museum is one of the premier tourist attractions in Hamilton with over 88,000 visitors annually;

WHEREAS, this Museum is developing both Virtual Reality (VR) and Augmented Reality (AR) program plans and are on the new threshold of “edutainment”;

WHEREAS, the Museum is currently offering a visitor experience through Virtual Reality technology;

WHEREAS, the Education and Youth Services program at the Museum provides specialized programming and instruction to over 20,000 students annually;

WHEREAS, in accordance with its stated mandate to “instruct and educate”, the Museum proposes to purchase 6 VR stations and related accessories at the cost of \$29,514; and,

WHEREAS, the John C. Munro Hamilton International Airport has offered to cover 50% of the total cost of the VR stations;

THEREFORE, BE IT RESOLVED:

That that the City of Hamilton fund the remaining 50% of the total cost of the Virtual Reality Stations for the Canadian Warplane Heritage Museum, in an amount not to exceed \$14,757, to be funded from Corporate Financials Dept ID 211090.

12.2

CITY OF HAMILTON NOTICE OF MOTION

Audit Finance & Administration: July 11, 2019

MOVED BY COUNCILLOR C. COLLINS
SECONDED BY COUNCILLOR

Invocation of the Residential Municipal Relief Assistance Program 2019

WHEREAS the City of Hamilton invoked the Residential Relief Assistance Program for basement flooding from record Lake Ontario water levels in 2017,

WHEREAS the 2019 Lake Ontario level surpassed the 2017 levels impacting municipal infrastructure and private properties in the Beach Neighbourhood,

WHEREAS the Beach Boulevard Community has been identified as particularly vulnerable to rising lake levels given its low lying elevation;

THEREFORE BE IT RESOLVED

- (a) That for the purpose of invoking the Residential Municipal Relief Assistance Program for basement flooding, City Council declare a disaster for the record lake levels of 2019 for all affected properties within the Beach Community;
- (b) That payment of claims be based on compassionate grounds only and not to be construed as an admission of liability on the part of the City of Hamilton;
- (c) That the eligibility criteria for the Residential Municipal Disaster Relief Assistance Program as previously approved in Report FCS06007 respecting the Proposed Residential Municipal Disaster Relief Assistance Program for Basement Flooding be applied;
- (d) That the costs associated with these claims be funded from the Storm Sewer Reserve 108010; and
- (e) That staff be authorized, if required, to retain an independent adjuster for the administration of claims under the Residential Municipal Disaster Relief Assistance Program and that these administrative costs be funded from the Storm Sewer Reserve 108010.