



City of Hamilton

AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REVISED

Meeting #: 19-011
Date: August 15, 2019
Time: 9:30 a.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 July 11, 2019

5. COMMUNICATIONS

6. DELEGATION REQUESTS

*6.1 Jaideo Debie, ArcelorMittal Long Product Canada, respecting the Raw Water Station Pump Upgrade at Woodward Avenue (For today's meeting)

7. CONSENT ITEMS

7.1 Development Charges Reserves Status Report as of December 31, 2018 (FCS19064) (City Wide)

7.2 Whistleblower, Fraud & Waste Information Update for Q2 2019 (AUD19012) (City Wide)

8. PUBLIC HEARINGS / DELEGATIONS

- 8.1 Sean Ferris, Habitat for Humanity Hamilton, respecting reimbursement of specific fees paid to the City related to building permits for the construction of affordable housing (Approved July 11, 2019)
- *8.2 Jaideo Debie, ArcelorMittal Long Product Canada, respecting the Raw Water Station Pump Upgrade at Woodward Avenue

9. STAFF PRESENTATIONS

10. DISCUSSION ITEMS

- 10.1 2018 Reserve Report (FCS19062) (City Wide)
- Due to bulk, Appendix "A" to Report FCS19062 is only available online.**
- 10.2 Federation of Canadian Municipalities Voluntary Advocacy Fund Contribution (FCS19065) (City Wide) (Outstanding Business List Item)
- 10.3 Bill 108 "More Homes, More Choice Act, 2019" – Proposed Regulations Comment Submission Related to the Development Charges Act and Community Benefits Authority under the Planning Act (FCS19057(a) / LS19023(a)) (City Wide)
- 10.4 Management Update on Performance Audit Report 2015-02 - Claims Adjusters and Operations Efficiencies (Value for Money Audit) (FCS17016(a)) (City Wide)

*10.4.a THIS ITEM HAS BEEN WITHDRAWN

- *10.5 Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (CityWide)

Discussion of Confidential Appendix "A" to this report in Closed Session is subject to the following requirement(s) of the City of Hamilton's Procedural By-law and the *Ontario Municipal Act, 2001*:

- a proposed or pending acquisition or disposition of land for City purposes; and,
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

- *10.6 Audit and Accountability Fund Transfer Payment Agreement (FCS19059(a)) (City Wide)

11. MOTIONS

- 11.1 Restorative Practices Council and Senior Leadership Team Workshop

- *11.1.a THIS MOTION HAS BEEN WITHDRAWN

- 11.2 St. Joseph's Villa, Hospice Project SPA-17-205, Building Permit Application #18-137811-00R3 – Deferral Agreement

12. NOTICES OF MOTION

- *12.1 Transit Program Initiative

13. GENERAL INFORMATION / OTHER BUSINESS

- 13.1 Amendments to the Outstanding Business List:

- 13.1.a Items to be Removed:

- Correspondence from the Federation of Canadian Municipalities (FCM) respecting the 2019-2020 Membership Invoice - Advocacy Fund Contribution along with Appendix A
 - Item 10.2 on today's agenda
 - OBL Item: 19-A

14. PRIVATE AND CONFIDENTIAL

- 14.1 July 11, 2019 - Closed Minutes (Distributed under separate cover)

- Pursuant to Sub-sections (d) and (e) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (d) and (e) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

14.2 Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (CityWide) (Distributed under separate cover)

Pursuant to Sub-sections (c) and (i) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (c) and (i) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land by the municipality or local board; and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

*14.2.a MOVED TO ITEM 10.5

15. ADJOURNMENT



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 19-010

9:30 a.m.
July 11, 2019
Council Chambers
Hamilton City Hall

Present: Councillors C. Collins (Chair), M. Wilson, B. Clark, M. Pearson B. Johnson, L. Ferguson, A. VanderBeek and J. Partridge

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. **Professional and Consultant Services Roster 2017-2018 (PW19048 / PED19130 / FCS19052) (City Wide) (Item 7.1)**

(Clark/Wilson)

That Report PW19048 / PED19130 / FCS19052, respecting the Professional and Consultant Services Roster 2017-2018, be received.

CARRIED

2. **2019 First Quarter Request for Tenders and Proposals Report (FCS19041) (City Wide) (Item 7.2)**

(Clark/Wilson)

That Report FCS19041, respecting the 2019 First Quarter Request for Tenders and Proposals Report, be received.

CARRIED

3. **2019 First Quarter Emergency and Non-competitive Procurements Report (FCS19042) (City Wide) (Item 7.3)**

(Clark/Wilson)

That Report FCS19042, respecting the 2019 First Quarter Emergency and Non-competitive Procurements Report, be received.

CARRIED

4. **First Quarter Non-compliance with the Procurement Policy Report (FCS19043) (City Wide) (Item 7.4)**

(Clark/Wilson)

That Report FCS19043, respecting the First Quarter Non-compliance with the Procurement Policy Report, be received.

CARRIED

5. **Tax and Rate Operating Budget Variance Report as at April 30, 2019 – Budget Control Policy Transfers (FCS19055) (City Wide) (Item 9.1)**

(Pearson/Ferguson)

That, in accordance with the “Budgeted Complement Control Policy”, the 2019 complement transfer transferring complement from one department / division to another with no impact on the levy, as outlined in Appendix “C” to Report FCS19055, be approved.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
NOT PRESENT - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

6. **Fraud and Waste Hotline Launch (AUD19011) (City Wide) (Item 9.2)**

(Clark/Johnson)

- (a) That Report AUD19011 respecting the launch of the City of Hamilton’s Fraud and Waste Hotline be received;
- (b) That the name of the Audit Services Division be amended to the Office of the City Auditor in all corporate systems, so that the independent and objective nature of the work performed is more easily understood by the public and staff;
- (c) That the position Director of Audit Services be known as the City Auditor and this be updated in all corporate systems; and,
- (d) That the relevant By-laws be updated (By-law 12-073 and By-law 09-227) to reflect the change from Audit Services Division to Office of the City Auditor and Director of Audit Services to City Auditor.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
NOT PRESENT - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

7. Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017) (City Wide) (Item 9.3)

(Clark/Johnson)

That Report HUR19017, respecting the Human Rights, Diversity and Inclusion Strategic Plan Presentation Update, be received.

CARRIED

8. Diversity and Inclusion Strategic Plan Annual Report (HUR19016) (City Wide) (Item 10.1)

(Clark/Pearson)

That Report HUR19016, respecting the Diversity and Inclusion Strategic Plan Annual Report, be received.

CARRIED

9. 2018 City of Hamilton Financial Report and Audited Financial Statements (FCS19048) (City Wide) (Item 10.2)

(Pearson/VanderBeek)

That the 2018 City of Hamilton Financial Report and Audited Financial Statements, attached as Appendix "B" to Report FCS19048, be approved.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Chair Chad Collins
- YES - Councillor Judi Partridge
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

10. Audit Report - Housing Services Division: Capital (AUD19004) (City Wide) (Item 10.3)

(Pearson/Clark)

- (a) That the Management Responses as detailed in Appendix "A" of Report AUD19004 be approved; and,
- (b) That the General Manager of Healthy and Safe Communities be directed to instruct the appropriate staff to have the Management Responses (attached as Appendix "A" to Report AUD19004) implemented.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

**11. Virtual Reality Stations for the Canadian Warplane Heritage Museum
(Added Item 11.1)**

(Johnson/Partridge)

WHEREAS, the Canadian Warplane Heritage Museum is one of the premier tourist attractions in Hamilton with over 88,000 visitors annually;

WHEREAS, this Museum is developing both Virtual Reality (VR) and Augmented Reality (AR) program plans and are on the new threshold of “edutainment”;

WHEREAS, the Museum is currently offering a visitor experience through Virtual Reality technology;

WHEREAS, the Education and Youth Services program at the Museum provides specialized programming and instruction to over 20,000 students annually;

WHEREAS, in accordance with its stated mandate to “instruct and educate”, the Museum proposes to purchase 6 VR stations and related accessories at the cost of \$29,514; and,

WHEREAS, the John C. Munro Hamilton International Airport has offered to cover 50% of the total cost of the VR stations;

THEREFORE, BE IT RESOLVED:

That that the City of Hamilton fund the remaining 50% of the total cost of the Virtual Reality Stations for the Canadian Warplane Heritage Museum, in an amount not to exceed \$14,757, to be funded from Corporate Financials Dept ID 211090.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson

YES - Councillor Brad Clark

12. Invocation of the Residential Municipal Relief Assistance Program (Added Item 11.2)

(Collins/Partridge)

WHEREAS, the City of Hamilton invoked the Residential Relief Assistance Program for basement flooding from record Lake Ontario water levels in 2017;

WHEREAS, the 2019 Lake Ontario level surpassed the 2017 levels impacting municipal infrastructure and private properties in the Beach Neighbourhood; and

WHEREAS, the Beach Boulevard Community has been identified as particularly vulnerable to rising lake levels given its low lying elevation;

THEREFORE BE IT RESOLVED

- (a) That for the purpose of invoking the Residential Municipal Relief Assistance Program for basement flooding, City Council declare a disaster for the record lake levels of 2019 for all affected properties within the Beach Community;
- (b) That payment of claims be based on compassionate grounds only and not to be construed as an admission of liability on the part of the City of Hamilton;
- (c) That the eligibility criteria for the Residential Municipal Disaster Relief Assistance Program as previously approved in Report FCS06007 respecting the Proposed Residential Municipal Disaster Relief Assistance Program for Basement Flooding be applied;
- (d) That the costs associated with these claims be funded from the Storm Sewer Reserve 108010; and,
- (e) That staff be authorized, if required, to retain an independent adjuster for the administration of claims under the Residential Municipal Disaster Relief Assistance Program and that these administrative costs be funded from the Storm Sewer Reserve 108010.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

13. IBI Group Project Management Assignments (PW19066) (Ward 8) (Item 14.1)

(Pearson/Johnson)

That the contents of Report PW19066, respecting the IBI Group Project Management Assignments remain confidential.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Chair Chad Collins
- YES - Councillor Judi Partridge
- YES - Councillor Arlene VanderBeek
- NOT PRESENT - Councillor Lloyd Ferguson
- YES - Councillor Brenda Johnson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. DELEGATION REQUESTS (Item 6)

- 6.5 Kojo Dampthey, Hamilton Centre for Civic Inclusion, respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017) (For today's meeting)

2. NOTICES OF MOTION (Item 12)

- 12.1 Virtual Reality Stations for the Canadian Warplane Heritage Museum
- 12.2 Invocation of the Residential Municipal Relief Assistance Program

3. GENERAL INFORMATION / OTHER BUSINESS (Item 13)

- 13.1 Amendments to the Outstanding Business List

13.1(a) Proposed Due Dates:

- Item: C
- Outstanding Uncompleted Audit Recommendations (AF&A Report 16-006)
- Proposed Due Date: August 2019

Item: E
Everyone Rides Initiative Pilot Project (PW16086)
Proposed Due Date: October 2019

Item: 19-A
Correspondence from the Federation of Canadian Municipalities (FCM) respecting the 2019-2020 Membership Invoice - Advocacy Fund Contribution along with Appendix A (AF&A Report 19-002 - Item 1)
Proposed Due Date: August 2019

Item: 19-E
Converting Contractual Positions to Permanent (GIC - Final Operating Budget Report 19-002 - Item (i)(3)(dd))
Proposed Due Date: October 2019

Item: 19-H
Academic and Student Residence Development Grant Program (AF&A Report 19-008 - Item 13)
Proposed Due Date: October 2019

Item: 19-I
Access By Design Policy (AF&A Report 19-009 - Item 11)
Proposed Due Date: Q3 2019

(Pearson/Clark)

That the agenda for the July 11, 2019 Audit, Finance and Administration Committee meeting be approved, as amended.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

NOT PRESENT - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor Clark declared an interest in Item 6.4 a Delegation Request from Sean Ferris, Habitat for Humanity Hamilton, respecting reimbursement of specific fees paid to the City related to building permits for the construction of these homes, as he has a former professional relationship with Habitat for Humanity Hamilton.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) June 6, 2019 (Item 4.1)

(Ferguson/VanderBeek)

That the Minutes of the June 6, 2019 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 8 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(d) DELEGATION REQUESTS (Item 6)

(Johnson/Pearson)

(i) That the following Delegation Requests be approved for a future meeting:

- (1) Karin Dearness, Andy Stone, Philip Toms, and John Ariens respecting reimbursement of rezoning and development charges related to a laneway house at 390.5 Aberdeen Avenue, Hamilton (Ward 1) (For a future meeting) (Item 6.1)
- (2) Mark R McKenzie, Hamilton District Heavy Construction Association (HAND), respecting opposition to proposed Social Procurement initiative (For a future meeting) (Item 6.2)
- (3) Manuel Bastos, LIUNA 837, respecting a presentation on Social Procurement (For a future meeting) (Item 6.3)
- (4) Sean Ferris, Habitat for Humanity Hamilton, respecting reimbursement of specific fees paid to the City related to building permits for the construction of these homes (For a future meeting) (Item 6.4)

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson

YES - Councillor Maria Pearson
CONFLICT - Councillor Brad Clark

- (ii) **Kojo Dampthey, Hamilton Centre for Civic Inclusion, respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017) (For today's meeting) (Added Item 6.5)**

(Clark/Partridge)

That the delegation request from Kojo Dampthey, Hamilton Centre for Civic Inclusion, respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update(HUR19017), be approved for today's meeting.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(e) PUBLIC HEARINGS / DELEGATIONS (Item 8)

- (i) **Terry MacDougall, respecting an appeal to a water bill amount (Approved June 6, 2019) (Item 8.1)**

Terry MacDougall, addressed the Committee respecting an appeal to a water bill amount.

(VanderBeek/Partridge)

That the delegation from Terry MacDougall, respecting an appeal to a water bill amount, be received.

CARRIED

- (ii) **Supporting Documentation Provided by Staff respecting Terry MacDougall's water bill (Item 8.1(a))**

(Ferguson/Pearson)

That the supporting documentation provided by staff respecting Terry MacDougall's water bill, be received.

CARRIED

(iii) Kojo Damptey, Hamilton Centre for Civic Inclusion, respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017) (Added Item 8.2)

Kojo Damptey, Hamilton Centre for Civic Inclusion, addressed the Committee respecting the respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017), with the aid of a handout.

(Wilson/Pearson)

That the delegation from Kojo Damptey, Hamilton Centre for Civic Inclusion, respecting the Diversity and Inclusion Strategic Plan Annual Report (HUR19016) & Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017), be received.

CARRIED

A copy of the handout is available on the City's website at www.hamilton.ca or through the office of the City clerk.

For further disposition, refer to Items 7 and 8.

(f) STAFF PRESENTATIONS (Item 9)

(i) Tax and Rate Operating Budget Variance Report as at April 30, 2019 – Budget Control Policy Transfers (FCS19055) (City Wide) (Item 9.1)

Brian McMullen, Director Financial Planning Administration and Policy, addressed the Committee respecting Tax and Rate Operating Budget Variance Report as at April 30, 2019 - Budget Control Policy Transfers, with the aid of a presentation.

(Pearson/Ferguson)

That the presentation respecting Tax and Rate Operating Budget Variance Report as at April 30, 2019 - Budget Control Policy Transfers, be received.

CARRIED

A copy of the presentation is available on the City's website at www.hamilton.ca or through the office of the City Clerk.

For further disposition of this matter, refer to Item 5.

(ii) Fraud and Waste Hotline Launch (AUD19011) (City Wide) (Item 9.2)

Charles Brown, Director of Audit Services, and Brigitte Minard, Deputy City Auditor, addressed the Committee respecting the Fraud and Waste Hotline Launch, with the aid of a presentation.

(Johnson/Clark)

That the presentation respecting the Fraud and Waste Hotline Launch, be received.

CARRIED

A copy of the presentation is available on the City's website at www.hamilton.ca or through the office of the City Clerk.

For further disposition of this matter, refer to Item 6.

(iii) Human Rights, Diversity and Inclusion Strategic Plan Presentation Update (HUR19017) (City Wide) (Item 9.3)

Jodi Koch, Director of Talent and Diversity, addressed the Committee respecting the Human Rights, Diversity and Inclusion Strategic Plan Presentation Update, with the aid of a presentation.

(Clark/Pearson)

That the presentation respecting the Human Rights, Diversity and Inclusion Strategic Plan Presentation Update, be received.

CARRIED

A copy of the presentation is available on the City's website at www.hamilton.ca or through the office of the City Clerk.

For further disposition of this matter, refer to Item 7.

(g) NOTICES OF MOTION (Item 12)

(i) Virtual Reality Stations for the Canadian Warplane Heritage Museum (Added Item 12.1)

Councillor Johnson introduced her Notice of Motion respecting Virtual Reality Stations for the Canadian Warplane Heritage Museum.

(Johnson/Clark)

That the rules of order be waived to allow for the introduction of a Motion respecting Virtual Reality Stations for the Canadian Warplane Heritage Museum.

Result: Motion CARRIED by a 2/3 majority vote of 8 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson

YES - Councillor Maria Pearson
YES - Councillor Brad Clark

For further disposition of this matter, refer to Item 11.

Councillor Collins relinquished the Chair to introduce the following Notice of Motion.

**(ii) Invocation of the Residential Municipal Relief Assistance Program
(Added Item 12.2)**

Councillor Collins introduced his Notice of Motion respecting Invocation of the Residential Municipal Relief Assistance Program.

(Collins/Johnson)

That the rules of order be waived to allow for the introduction of a Motion respecting Invocation of the Residential Municipal Relief Assistance Program.

Result: Motion CARRIED by a 2/3 majority vote of 8 to 0, as follows::

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

For further disposition of this matter, refer to Item 12.

Councillor Collins assumed the Chair.

**(iii) Restorative Practices Council and Senior Leadership Team Workshop
(Added Item 12.3)**

Councillor Clark introduced the following Notice of Motion.

WHEREAS the city of Hamilton is committed to proactive civic engagement,

WHEREAS the City of Hamilton is committed to the successful implementation of our Human Rights, Diversity and Inclusion Strategic plan;

WHEREAS the City Council and Senior Leadership Team regularly meets and consults with a wide variety of residents, associations, stakeholders, and businesses;

WHEREAS our communities are advising us that they are experiencing an increase in hateful, bigoted and oppressive racism;

WHEREAS a key to any successful consultation or dialogue is the ability to see issues and concerns through the lenses of different communities and individual; and

WHEREAS the restorative practices circles have been tremendously successful in broadening the perspectives, understanding and active listening skills of participants

THEREFORE, BE IT RESOLVED

That the City Manager be directed to organize a one-day Restorative Practices Council and Senior Leadership Team Workshop with two facilitators from the John Howard Society, Garth Bell and Ruth Greenspan.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List:

(Pearson/VanderBeek)

That the following amendments to the Audit, Finance & Administration Committee's Outstanding Business List, be approved:

(a) Proposed Due Dates:

Item: C

Outstanding Uncompleted Audit Recommendations
(AF&A Report 16-006)
Proposed Due Date: August 2019

Item: E

Everyone Rides Initiative Pilot Project (PW16086)
Proposed Due Date: October 2019

Item: 19-A

Correspondence from the Federation of Canadian Municipalities (FCM) respecting the 2019-2020 Membership Invoice - Advocacy Fund Contribution along with Appendix A (AF&A Report 19-002 - Item 1)
Proposed Due Date: August 2019

Item: 19-E

Converting Contractual Positions to Permanent (GIC - Final Operating Budget Report 19-002 - Item (i)(3)(dd))
Proposed Due Date: October 2019

Item: 19-H

Academic and Student Residence Development Grant Program (AF&A Report 19-008 - Item 13)
Proposed Due Date: October 2019

Item: 19-1
Access By Design Policy (AF&A Report 19-009 - Item 11)
Proposed Due Date: Q3 2019

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(i) PRIVATE AND CONFIDENTIAL (Item 14)

(Pearson/Clark)

That Committee move into Closed Session respecting Item 14.1, pursuant to Sub-sections (d) and (e) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (d) and (e) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Chad Collins
YES - Councillor Judi Partridge
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Brenda Johnson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(i) IBI Group Project Management Assignments (PW19066) (Ward 8) (Item 14.1)

Staff were provided with direction in Closed Session.

For further disposition of this matter, refer to Item 13.

(j) **ADJOURNMENT (Item 15)**

(Pearson/Partridge)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 12:26 p.m.

CARRIED

Respectfully submitted,

Councillor Collins, Chair
Audit, Finance and Administration
Committee

Loren Kolar
Legislative Coordinator
Office of the City Clerk

Added Item 6.1

Form: Request to Speak to Committee of Council

Submitted on Tuesday, August 6, 2019 - 10:43 am

==Committee Requested==

Committee: Audit, Finance & Administration

==Requestor Information==

Name of Individual: Jaideo Debie

Name of Organization: ArcelorMittal Long Product Canada

Contact Number: +1(905) 528-9473 6903

Email Address: jaideo.debie1@arcelormittal.com

Mailing Address:

Complexe Hamilton East
690 Strathearne Ave. N.
Hamilton, Ontario L8H 7N8
905 528-9473

Reason(s) for delegation request: We would like to talk about the Raw Water Station Pump upgrade at Woodward Ave.; we would like to understand the City's scope of work on the electrical upgrade needed and its revised scope of work

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Development Charges Reserves Status Report as of December 31, 2018 (FCS19064) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Alicia Li (905) 546-2424 Ext. 1434
SUBMITTED BY:	Mike Zegarac General Manager, Finance and Corporate Services Corporate Services Department
SIGNATURE:	

RECOMMENDATIONS

- (a) That Report FCS19064 “Development Charges Reserves Status Report as of December 31, 2018” be received and made available to the public;
- (b) That Report FCS19064 “Development Charges Reserves Status Report as of December 31, 2018” be forwarded, if requested, to the Ministry of Municipal Affairs and Housing.

EXECUTIVE SUMMARY

As per the requirements of the *Development Charges Act, 1997*, as amended (DC Act), an annual report of Development Charge (DC) reserves activity must be provided to Council. The DC Reserves Status Report is the “Treasurer’s Statement” as outlined in the DC Act, as amended, which must be made available to the public and forwarded to the Ministry of Municipal Affairs and Housing, at their request.

The accounting balance of the 2018 DC Reserves balances has decreased \$30.85 M since 2017 to an overall balance of \$128.15 M. The decrease is due to increased direct capital funding in switching \$90.38 M of rates projects from DC debt funded to reserve funded as permitted by policy (FCS13035) offset by DCs collected in 2018. The balance of \$128.15 M reflects Public Sector Accounting Board (PSAB) standards which requires that any DC funds remain in (or are returned to) the DC reserves until the eligible capital project has expended the funds.

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**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 2 of 9**

Of note, while the accounting balance has decreased, the adjusted balance shown in Table 2, which considers cash and debt commitments from the DC Reserves, has increased \$62.99 M to a deficit of \$151.23 M in 2018 due to the net of collections and actual capital funding in 2018 exceeding the additional DC budget approvals in 2018.

Table 2 to Report FCS19064 shows that if all approved direct capital funding were allocated to the approved projects, the DC reserves balances would be reduced by \$104.72 M. Table 2 to Report FCS19064 also shows what the impacts on the reserves would be if amounts budgeted to be debt funded were to be cash funded from the reserves.

Per the City's Development Charges Reserve Policy (Report FCS13035), as long as the consolidated balance remains in excess of the outstanding DC Deferral Agreements (2018 - \$34.58 M), service specific DC Reserves may incur a negative balance with staff working on financing strategies to remedy said negative balance for the future. Municipalities require most growth infrastructure to be constructed prior to the development (e.g. subdivision, industrial park) being completed and therefore, DC collections lag expenditures. Significant negative balances can usually be mitigated by financing large projects over longer terms through debt financing.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The DC Reserves Status Report reflects balances in the City's audited financial statements and Schedule 61 of the Financial Information Return (FIR). The consolidated DC reserve balance in 2018 reflects the application of PSAB reporting requirements for obligatory reserve funds whereby funds collected remain in the DC reserves and are not transferred to capital projects until expenditures are incurred. The year-end consolidated DC reserve balance is \$128.15 M, as outlined in Table 1.

There are several DC Reserves in Table 1 which have negative balances. This is in part due to foregone DC revenues in the form of DC exemptions to incentivise development in areas such as industrial uses (non-residential) and also due to development not meeting the Province's "Places to Grow" development targets (i.e. non-residential development targets of 2 M to 2.3 M square feet annually versus actuals of approximately 1 M square feet).

**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 3 of 9**

**Table 1
Development Charge Service Specific Reserve
Balances as of December 31, 2018**

DC Service	Res (\$)	Non-Res (\$)	Total (\$)
Water Services	20,951,054	5,226,058	26,177,112
Wastewater Services	48,870,458	15,795,503	64,665,961
Linear Wastewater	7,432,854	-2,789,450	4,643,404
Storm Water Drainage	32,036,012	-8,050,073	23,985,939
Roads	25,137,237	-16,798,642	8,338,595
Public Wks and Roll Stock	2,630,520	67,999	2,698,519
Transit Services	-139,617	-2,418,396	-2,558,013
Airport	1,553,376	-316,062	1,237,314
Fire Protection	4,323,942	-2,396,485	1,927,456
Police Services	1,522,467	-1,551,000	-28,532
Ambulance Services	-255,373	-247,521	-502,894
Outdoor Recreation	-1,763,950	-459,074	-2,223,025
Indoor Recreation	2,002,186	-860,163	1,142,023
Library Services	-614,952	-256,185	-871,136
Admin Studies	1,376,906	-5,437,655	-4,060,750
Burlington Roads SAC	2,682,943	0	2,682,943
Homes for Aged	1,661,662	85,638	1,747,300
Health	506,121	0	506,121
Social and Child	584,624	13,355	597,979
Housing	2,524,775	0	2,524,775
Parking	2,376,981	440,371	2,817,352
Provincial Offences Act	163,991	21,375	185,366
Hamilton Conservation Authority	158,626	42,933	201,559
Binbrook SAC	-4,381	0	-4,381
Dundas / Waterdown SAC	-4,914,358	-2,771,062	-7,685,420
Total	150,804,104	-22,658,536	128,145,567

Note: Consolidated total may not match Appendix "A" due to rounding.

As at December 31, 2018, there was \$279.37 M in approved DC funding that has not been transferred to projects (including DC Debt that has not yet been issued). Table 2 provides the accounting DC reserve balance at December 31, 2018, the approved funding that has not yet been transferred to projects, the debt funding that has not yet been incurred and the adjusted DC reserve balances. The adjusted DC reserve balance illustrates that if all of the budgeted expenditures had occurred and budgeted DC funding was transferred from reserves (including DC Debt that has not yet been issued), the consolidated DC reserve balances would be in a deficit position of \$151.23 M.

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**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 4 of 9**

Of note, the funding commitments (including debt) are only included in the Capital Budgets to the extent that current (and future) DC collections can be expected to fund the commitments. Should development activity vary from the existing development forecasts, staff would ensure that future years' collections can meet existing commitments or undertake a review to determine which growth projects can be deferred.

Table 2

DC Service	Dec.31/18 Balance (\$)	Adjustments		Adjusted Balance (\$)
		Direct Capital Funding (\$)	DC Debt (\$)	
Water Service	26,177,112	-17,766,445	-40,086,000	-31,675,333
WWTP Services	64,665,961	0	0	64,665,961
Linear Wastewater	4,643,404	-7,567,347	-76,298,000	-79,221,943
Storm Water Drainage	23,985,939	-15,586,024	-22,725,000	-14,325,085
Roads	8,338,595	-42,648,538	-17,362,528	-51,672,471
Public Wks & Roll Stock	2,698,519	-1,228,717	0	1,469,802
Transit Services	-2,558,013	-3,564,410	-4,250,000	-10,372,423
Airport	1,237,314	0	0	1,237,314
Fire Protection	1,927,457	0	0	1,927,457
Police Services	-28,533	0	-3,000,000	-3,028,533
Ambulance Services	-502,894	0	0	-502,894
Outdoor Recreation	-2,223,024	-4,316,098	0	-6,539,122
Indoor Recreation	1,142,023	-3,696,781	-364,500	-2,919,258
Library Services	-871,137	0	-5,190,500	-6,061,637
Admin Studies	-4,060,749	-6,340,084	0	-10,400,833
Burlington Roads SAC	2,682,943	0	-5,380,000	-2,697,057
Homes for Aged	1,747,300	0	0	1,747,300
Health	506,121	-34,740	0	471,381
Social and Child	597,979	-1,045,800	0	-447,821
Housing	2,524,775	-920,500	0	1,604,275
Parking	2,817,352	0	0	2,817,352
Provincial Offences Act	185,366	0	0	185,366
Hamilton Conservation Authority	201,559	0	0	201,559
Binbrook SAC	-4,381	0	0	-4,381
Dundas / Waterdown SAC	-7,685,420	0	0	-7,685,420
Total	128,145,568	-104,715,484	-174,656,528	-151,226,444

Note: The DC Reserve Policy (Report FCS13035) permits the General Manager of Finance and Corporate Services to change approved DC funding from debt funded to reserve funded or from reserve funded to debt funded in order to maintain the sustainability of the DC reserves. Table 2 reflects current estimates under this authority by showing some reserve funding from the rates (water, linear wastewater, storm water) reserves and showing some debt funding from the roads, police, library and POA DC reserves.

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**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 5 of 9**

Staffing: None.

Legal: None.

HISTORICAL BACKGROUND

As per the requirements of the DC Act, as amended, an annual report of DC reserves activity must be provided to Council. The DC Reserves Status Report is the “Treasurer’s Statement” as outlined in the DC Act, as amended, which must be made available to the public and forwarded to the Ministry of Municipal Affairs and Housing, at their request.

Appendix “A” to Report FCS19064 summarizes the 2018 activity for each DC reserve. The DC revenues were collected through authorization of Municipal DC By-law 14-153, which was passed by Council in 2014. Collections under By-law 14-153 are deposited into DC reserves.

City By-law 11-174 – GO Transit Development Charges will remain in effect. The Province passed Ontario Regulation 468/16 and Ontario Regulation 469/16 which permits municipalities to collect GO Transit charges until December 31, 2019. During the extension period, the Ministry of Transportation is to undertake a broader review of the framework governing municipal contributions to GO Transit. To date, the City has not received communications regarding the future of GO Transit as it relates to DC collections.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The DC Reserves Status Report is the “Treasurer’s Statement” as required in Section 43 of the DC Act, which must be made available to the public and sent to the Ministry of Municipal Affairs and Housing, if requested.

Bill 108

On May 2, 2019, the Minister of Municipal Affairs and Housing announced the Province’s Housing Supply Action Plan and introduced Bill 108: *More Homes, More Choice Act* (Bill 108) in Legislature, which proposes to amend 13 different statutes. Schedule 3 of the Act makes amendments to the DC Act and Schedule 12 of the Act makes amendments to the *Planning Act*, R.S.O. 1990 c.P.13 (Planning Act).

The amendments resulting from Bill 108 are a significant departure from the current legislative framework. The most significant change it causes to DCs is the limitation on what services can be included in DCs. Specifically, for those services which capital costs must be reduced by 10%, or so called soft services, are no longer permitted to be included in the DC By-law. Instead, a new Planning Act tool, Community Benefits Charge (CBC) By-law is to replace the soft services component in DCs. Soft services make up almost 20% of the total DCs.

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**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 6 of 9**

Bill 108 received Royal Assent at the Ontario Legislature on June 6, 2019 and the Province released proposed regulation content and commenced the commenting period until August 21, 2019. The current DC Act applies until Bill 108 is proclaimed. Based on the information within the proposed regulation contact, it is anticipated that Bill 108 will be proclaimed into force between Augusts 21, 2019 and January 1, 2020. A separate report, FCS19057(a) / LS19023(a), provides additional information and comments related to the regulation proposals.

Hamilton Conservation Authority (HCA)

The Region of Halton DC By-law for 2012 was appealed by the Hamilton-Halton Home Builders' Association (HHHBA) on the grounds that the Region of Halton did not have the authority to include conservation authority capital costs in its DC By-law. Ontario Municipal Board, now the Local Planning Appeal Tribunal (LPAT), rendered a decision of the HHHBA's appeal to Region of Halton and the decision allowed HHHBA's appeal. This issue was also appealed by HHHBA on the same ground for the 2014 City of Hamilton DC By-law. Refunds of HCA DCs collected by the City will be issued once the settlement minutes have been executed by all parties.

RELEVANT CONSULTATION

Staff from the City's Planning and Economic Development Department confirmed that the City is in compliance with s.s. 59.1(1) of the DC Act, as amended, which states that a "municipality shall not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to development, except as permitted by this Act or another Act".

In their correspondence regarding the 2014 DC Background Study, the HHHBA requested that the City include a summary of the funding for all projects completed and closed in the period with the annual DC reserve report. Staff included Appendix "D" to Report FCS19064 in response to this request.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

As per the requirements of the DC Act, as amended, an annual report of DC reserves activity must be provided to Council. The report must be made available to the public and provided to the Minister of Municipal Affairs and Housing, if requested.

Appendices "A", "B" and "C" to Report FCS19064 contain the financial information required to meet the disclosure requirements as set out in Section 43 of the DC Act, as amended.

**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 7 of 9**

In addition to disclosing financial information, a municipality is required to confirm compliance with s.s. 59.1(1) of the DC Act, as amended, which states that a “municipality shall not impose, directly or indirectly, a charge related to a development or a requirement to construct a service related to development, except as permitted by this Act or another Act”. The City of Hamilton is in compliance with this requirement.

Report FCS19064 summarizes the changes in the DC reserves for the year ended December 31, 2018. The consolidated DC reserves balance as of December 31, 2018 was \$128.15 M. The decrease in the DC reserves balance of \$30.85 M is due to direct capital funding exceeding collections and other inflows, as reported in Table 3. The DC outflows have been controlled by delaying the issuance of DC debt until the project is substantially completed and delaying projects where the required draw on DC Reserves would jeopardize the sustainability of the future balance. Table 2 shows the required debt issuance based on approved DC projects spending the funding approved. The calculated deficit has decreased \$62.99 M to \$151.23 M since the 2017 report due to additional DC budget approvals being less than collections and exemption funding allocated to the DC reserves.

The DC reserves balance as at December 31, 2018 reflects the application of PSAB reporting requirements for obligatory reserve funds.

The PSAB reporting requirements require the City to only recognize DC revenue in capital projects once the expenses have been incurred. Therefore, the DC reserve balances are based on actual expenses to date and not the Council approved budgeted amounts. Table 2 shows the adjusted DC reserve balances if all Council approved budgeted amounts were to be cash funded.

Since project funding from DC reserves can only be allocated to capital projects after the expenses have been incurred, there is often a timing difference between when current budget contribution, other source funding and DC funding are allocated to the projects. For this reason, the current year funding to each project often does not reflect the funding ratios identified in the DC background study. Staff included Appendix “D” to Report FCS19064 to show the DC funded projects closed in the year and their final revenue funding from all sources.

DC collections in 2018 totalled \$62.19 M, \$5.60 M less than in 2017. Residential DC collections decreased to \$56.78 M in 2018 from \$58.40 M in 2017 and non-residential DC collections decreased to \$5.41 M in 2018 from \$9.39 M in 2017.

Any DC exemptions authorized by Council through By-law 14-153 (e.g. reduced industrial rate, stepped commercial rate) or through a Council meeting (i.e. exemptions for non-profits) are required to be recovered through other sources. Council has approved amounts in the Rates and Tax Capital Budgets to enable staff to recover a greater portion of these exemptions. A six-year (2013-2018) summary of the exemptions is included as Appendix “E” to Report FCS19064.

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**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 8 of 9**

Appendix “E” to Report FCS19064 shows that the total exemptions provided in 2018 has reduced \$7.56 M to \$18.38 M, from \$25.94 M in 2017. A significant portion of the decrease is due to reduced development in Downtown Hamilton CIPA in 2018 compared to 2017.

Table 3 provides a summary of inflows and outflows to the DC reserves in 2018 resulting in a consolidated balance of \$128.15 M.

Table 3 (\$Millions)	
Balance as of January 1, 2018	\$159.00
 Funding Inflows	
Interest	\$ 3.69
Collections	62.19
DC Exemption Funding	22.53
Internal Borrowing Repayment	0.48
Sub-total of Inflows	\$ 88.89
 Funding Outflows	
External Debt Payments	\$ 7.70
Other Transfers	0.42
Direct Capital Funding	111.62
Sub-total of Outflows	\$ 119.74
Balance as of December 31, 2018	\$128.15

Per the City’s Development Charges Reserve Policy (Report FCS13035), as long as the consolidated balance remains in excess of the outstanding DC Deferral Agreements (2018 - \$34.58 M), service specific DC Reserves may incur a negative balance with staff working on financing strategies to remedy said negative balance for the future. Municipalities require most growth infrastructure to be constructed prior to the development (e.g. subdivision, industrial park) being completed and therefore, DC collections lag expenditures. Significant negative balances can usually be mitigated by financing large projects over longer terms through debt financing.

ALTERNATIVES FOR CONSIDERATION

Not Applicable

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**SUBJECT: Development Charges Reserves Status Report as of December 31, 2018
(FCS19064) (City Wide) – Page 9 of 9**

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS19064 – Development Charges Reserve Funds for the period of January 1, 2018 to December 31, 2018

Appendix “B” to Report FCS19064 – Development Charges Funded Projects for the year ended December 31, 2018

Appendix “C” to Report FCS19064 – Development Charges Project Funding by Reserve for the year ended December 31, 2018

Appendix “D” to Report FCS19064 – Development Charges Capital Projects’ Closing Summary for the year ended December 31, 2018

Appendix “E” to Report FCS19064 – Six Year (2013 – 2018) Development Charges Exemption Summary

AL/dt

CITY OF HAMILTON
Development Charges Reserve Funds
For the period of Jan 1, 2018 to Dec 31, 2018

Positive values indicate a cash balance, negative values indicate deficit balances or withdrawals

DC Reserve #	Description	Balance as at Jan 1/18	Interest	Collections	External Debt	Other Transfers Note 1	Capital Financing	Balance as at Dec 31/18
		\$	\$	\$	\$	\$	\$	\$
110300	Water Services - Residential	26,774,993	672,480	6,646,948	(16,225)	1,378,176	(14,505,317)	20,951,054
110301	Water Services - Non Residential	9,104,764	217,362	283,774	(8,359)	1,382,225	(5,753,709)	5,226,058
110302	WWTP - Residential	45,395,309	1,158,025	5,910,145	-	1,201,220	(4,794,240)	48,870,458
110303	WWTP - Non Residential	16,479,549	367,292	757,186	-	661,236	(2,469,760)	15,795,503
110304	Storm Water Drainage - Res	33,633,267	875,608	10,218,789	(12,182)	1,911,265	(14,590,736)	32,036,012
110305	Storm Water Drainage - Non Res	(8,572,042)	(228,771)	439,308	(12,182)	406,230	(82,616)	(8,050,073)
110306	Roads - Residential	17,923,368	406,408	12,619,365	(3,130,333)	340,278	(3,021,848)	25,137,237
110307	Roads - Non Residential	(24,990,381)	(636,906)	2,679,499	(2,612,777)	11,470,483	(2,708,560)	(16,798,642)
110308	PW & Rolling Stock - Residential	2,203,368	54,982	484,854	-	15,051	(127,736)	2,630,520
110309	PW & Rolling Stock - Non Res	(109,626)	(4,181)	20,837	-	82,164	78,804	67,999
110310	Transit - Residential	1,550,558	35,469	750,114	-	24,604	(2,500,361)	(139,617)
110311	Transit - Non Residential	(1,435,080)	(39,777)	38,375	-	141,437	(1,123,351)	(2,418,396)
110312	Fire Protection - Residential ^{Note 2}	3,641,742	89,114	540,632	(555,162)	178,431	429,186	4,323,942
110313	Fire Protection - Non Residential	(2,465,354)	(64,510)	23,161	(202,173)	91,294	221,096	(2,396,485)
110314	Police Services - Residential	1,237,251	25,231	654,234	(413,260)	19,012	-	1,522,467
110315	Police Services - Non Residential	(1,423,842)	(40,136)	25,446	(212,891)	100,423	-	(1,551,000)
110316	Outdoor Rec - Residential	(2,619,735)	(72,923)	2,152,734	-	66,822	(1,290,849)	(1,763,950)
110317	Outdoor Rec - Non Residential	(442,094)	(12,013)	11,709	-	50,212	(66,887)	(459,074)
110320	Indoor Rec - Residential ^{Note 2}	347,601	8,753	3,305,386	-	425,968	(2,085,521)	2,002,186
110321	Indoor Rec - Non Residential	(819,298)	(21,571)	17,435	-	73,035	(109,764)	(860,163)
110322	Library - Residential	(1,349,327)	(32,202)	934,320	(281,493)	29,031	84,721	(614,952)
110323	Library - Non Residential	(272,067)	(6,961)	4,584	-	18,259	-	(256,185)
110324	Admin Studies - Residential	1,695,554	38,083	1,157,400	(47,613)	35,927	(1,502,445)	1,376,906
110325	Admin Studies - Non Residential	(4,879,356)	(127,564)	52,301	(22,565)	214,541	(675,012)	(5,437,655)
110326	Ambulance - Residential	(263,303)	(7,242)	56,935	(43,533)	1,771	-	(255,373)
110327	Ambulance - Non Residential	(233,127)	(6,257)	2,292	(19,558)	9,129	-	(247,521)
110329	OPA 28 Fee ^{Note 3}	2,922,080	-	268,164	-	-	(3,190,244)	-
110330	Burlington Roads SAC	2,223,316	56,181	403,446	-	-	-	2,682,943
110332	Homes for the Aged - Residential	1,326,465	33,312	374,956	-	11,650	(84,721)	1,661,662
110333	Homes for the Aged - Non Residential	61,277	1,531	4,570	-	18,259	-	85,638
110334	Health Services - Residential	451,967	11,560	41,289	-	1,305	-	506,121
110336	Social & Child - Residential	525,048	13,436	44,742	-	1,398	-	584,624
110337	Social & Child - Non Residential	13,061	282	11	-	-	-	13,355
110338	Housing - Residential ^{Note 2}	6,576,900	73,262	848,285	-	26,328	(5,000,000)	2,524,775
110340	Linear Wastewater - Residential	28,561,426	734,083	7,444,072	(75,169)	1,523,783	(30,755,341)	7,432,854
110341	Linear Wastewater - Non Residential	11,232,220	235,829	936,508	(38,723)	836,182	(15,991,464)	(2,789,450)
110342	Airport - Residential	1,132,165	29,396	380,025	-	11,789	-	1,553,376
110343	Airport - Non Residential	(396,144)	(10,395)	17,442	-	73,035	-	(316,062)
110344	Parking Services - Residential	1,781,572	46,122	532,744	-	16,542	-	2,376,981
110345	Parking Services - Non Residential	312,499	7,751	24,262	-	95,859	-	440,371
110346	Provincial Offences Administration - Residential	122,815	3,189	36,869	-	1,118	-	163,991
110347	Provincial Offences Administration - Non Residential	15,287	379	1,145	-	4,565	-	21,375
110348	Hamilton Conservation Authority - Residential	118,861	3,215	35,479	-	1,072	-	158,626
110349	Hamilton Conservation Authority - Non - Residential	30,752	762	2,290	-	9,129	-	42,933
Subtotal		167,124,258	3,887,689	61,184,060	(7,704,199)	22,960,237	(111,616,678)	135,835,367
GO Transit								
110328	GO Transit	-	4,234	366,908	-	(371,142)	-	-
Subtotal		-	4,234	366,908	-	371,142	-	-
Special Area Charges								
110210	DunWat SAC - Res	(5,152,162)	(125,611)	363,415	-	-	-	(4,914,358)
110211	DunWat SAC - NR	(2,758,750)	(68,780)	56,467	-	-	-	(2,771,062)
110216	Binbrook SAC	(217,232)	(3,414)	216,265	-	-	-	(4,381)
Subtotal		(8,128,144)	(197,804)	636,147	-	-	-	(7,689,800)
Grand Total		158,996,115	3,694,118	62,187,116	(7,704,199)	22,589,095	(111,616,678)	128,145,567

Note 1 Other Transfers include all internal borrowing transactions, DC Exemption funding, and transfers to operating.

Note 2 Borrowings from the DC Reserves for non-growth items:

\$6 million in non-growth funds related to the Mohawk Sports Park 4-pad Arena were borrowed from DC reserves 110320 and 110312 in 2005 to be repaid over 20 years with interest at 5.245%. The annual debt charges are recovered from the rental income from the Mohawk Sports Quad Pad Arena.

\$5M borrowed from 110338 Housing-Residential DC Reserve to subsidize the acquisition of 60 Caledon Avenue for Affordable Housing Purposes with a timing of repayment in 2020.

The following illustrates what the year end reserve balances would be without the borrowings and repayments.

Reserve #	110320	110312	110338
2018 year end balance	2,002,186	4,323,942	-
Borrowings	(4,000,000)	(2,000,000)	(5,000,000)
Repayments to date (principal)	2,280,275	1,140,137	-
Repayments to date (interest)	2,165,254	1,082,627	-
2018 year end balance adjusted for borrowings	<u>1,556,657</u>	<u>4,101,177</u>	<u>(5,000,000)</u>

Note 3 OPA 28 was previously classified as an obligatory DC reserve. A review of the 2002 Memorandum of Agreement (MOA) resulted in reclassification of the reserve based on the municipal requirements therein.

CITY OF HAMILTON
Development Charges Funded Projects
for the year ended December 31, 2018

PROJECT ID	DESCRIPTION	RES DEV. CHARGES YTD \$	NON RES DEV. CHARGES YTD \$	DEBT RES DEV. CHARGES YTD \$	DEBT NON RES DEV. CHARGES YTD \$	SUBSIDIES \$	OTHER REVENUES \$	CURRENT BUDGET CONTRIBUTION \$	DEBENTURE FINANCING \$	RESERVE FINANCING \$	TOTAL REVENUES \$
3381355301	14 DC Study & '15-18 Intensif	73,393.22	32,973.76	0.00	0.00	0.00	0.00	0.00	0.00	(25,500.00)	80,866.98
3381855301	Development Charges' Bylaw	417,012.21	187,353.30	0.00	0.00	0.00	0.00	65,000.00	0.00	25,500.00	694,865.51
3621507501	Cormorant Road Extension	1,504,095.34	963,871.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,467,967.10
4030680680	Springbrook Ave Urbanization	129,241.38	129,241.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	258,482.76
4030980984	Rymal-Up Centennial to Dartnal	0.00	(114,750.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(114,750.00)
4030980985	Copes Lane - Jones to 330m E	18,081.80	18,081.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,163.60
4031180180	Highland- Mt Albion-Pritchard	220,024.46	220,024.46	0.00	0.00	95,488.35	129,526.25	0.00	0.00	0.00	665,063.52
4031180195	Green Mt-First to Centennial	243,253.61	243,253.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	486,507.22
4031180582	2011 Developmnt Rd Urbanization	2.49	2.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4.98
4031280288	Mountain Brow Rd-Waterdown	61,830.01	61,830.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123,660.02
4031321350	Fleet Additions - Roads O&M	(12,403.47)	(6,886.53)	0.00	0.00	0.00	0.00	0.00	0.00	(10,710.00)	(30,000.00)
4031380377	Arvin - McNeilly to 350m W	12,109.38	12,109.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,218.76
4031380387	Roundabout@Isaac Brock & First	85,000.00	85,000.00	0.00	0.00	0.00	335,000.00	0.00	0.00	0.00	505,000.00
4031419101	Road Reconstruction 2014	1,005,000.00	1,005,000.00	0.00	0.00	3,133,000.00	51,623.91	567,000.00	0.00	0.00	5,761,623.91
4031480582	2014 Developmnt Rd Urbanization	2,844.05	2,844.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,688.10
4031580582	2015 Developmnt Rd Urbanization	89,092.85	89,092.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178,185.70
4031580585	Twenty Rd Extension Sched C EA	7,500.00	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00
4031580589	Rymal - Fletcher to Up Centenn	57,375.00	172,125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	229,500.00
4031611222	Annual New Sidewalk Program	(11,317.03)	(11,317.02)	0.00	0.00	0.00	0.00	0.00	0.00	(1,191.27)	(23,825.32)
4031711222	Annual New Sidewalk Program	81,406.90	81,406.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	162,813.80
4031721350	Fleet Additions - Roads O&M	86,975.47	44,805.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131,781.02
4031780180	Mohawk - Wilson to Hwy 403	25,627.75	25,627.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,255.50
4031780582	2017 Developmnt Rd Urbanization	95,462.23	95,462.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	190,924.46
4031780781	Hwy 8 Improvements Class EA	32,844.86	32,844.86	0.00	0.00	0.00	0.00	40,000.00	0.00	0.00	105,689.72
4031780789	RR 56 - Rymal to ROPA 9	36,604.28	0.00	0.00	0.00	0.00	385,000.00	0.00	0.00	0.00	421,604.28
4031821350	Fleet Additions - Roads O&M	4,781.24	2,463.07	0.00	0.00	0.00	0.00	107,000.00	0.00	0.00	114,244.31
4031880853	McClure-GarnerRd-200m Northrly	35,000.00	35,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	70,000.00
4031880883	Dickenson Road Class EA	7,500.00	7,500.00	0.00	0.00	0.00	0.00	60,000.00	0.00	0.00	75,000.00
4041514011	New Signals (2) - Parkside	45,396.70	45,396.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,793.40
4041710016	Annual Street Lighting	271,683.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	271,683.68
4140946108	Jackson Hghts Ph2 Roundabout	17,102.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,102.32
4141046103	Fall Fair Way Extension	46,502.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46,502.26
4141246102	Paradise Meadows - Phase 3	5,067.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,067.24
4141246108	Ancaster Glen- Phase 1	6,575.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,575.62
4141346101	Limestone Manor Ancaster	60,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00
4141346102	Glanbrook Hills - Phase 2	9,111.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,111.55
4141346105	Victory Ridge Phase 1	6,502.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,502.96
4141546100	City Share of Servicing Costs	2,164,942.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,164,942.01
4141546102	Summit Park Phase 8	10,178.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,178.29
4141646104	1187 Upper James	140,361.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140,361.16
4141646106	Winona Crossing	14,967.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,967.05
4141746105	Victory Ph 5A SWMP	74,904.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	74,904.42
4141746108	Kaleidoscope Phase 2	123,012.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123,012.33
4141846100	City Share of Servicing Costs	84,069.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84,069.46
4141846102	Caterini Subdivision - Phase 1	473,436.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	473,436.53
4141846104	Orlick Aeropark Ph 1 Watermain	78,645.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,645.03
4141846110	Summit Park Ph 10	2,019,130.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,019,130.43
4400756755	Joe Sams Park Phase 2 Develop	256,500.00	13,500.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00	0.00	330,000.00
4401256126	Shaver Neighbourhood Pk Dev	173,989.14	9,157.32	0.00	0.00	0.00	(0.00)	69,150.00	0.00	0.00	252,296.46

CITY OF HAMILTON
Development Charges Funded Projects
for the year ended December 31, 2018

PROJECT ID	DESCRIPTION	RES DEV. CHARGES YTD \$	NON RES DEV. CHARGES YTD \$	DEBT RES DEV. CHARGES YTD \$	DEBT NON RES DEV. CHARGES YTD \$	SUBSIDIES \$	OTHER REVENUES \$	CURRENT BUDGET CONTRIBUTION \$	DEBENTURE FINANCING \$	RESERVE FINANCING \$	TOTAL REVENUES \$
5181274800	Watercourse 5 and 6	693.24	693.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,386.48
5181280286	SWMP SCM9 - Summit Park Ph 7	123,011.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123,011.68
5181280287	Hannon Crk W Tribtry Drainage	3,236.96	3,236.96	0.00	0.00	0.00	0.00	0.00	0.00	0.01	6,473.93
5181280292	SWMP - A13 Springbrook Pond	680,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	680,000.00
5181280293	SWMP - A16 D'Amico Cimino Land	2,100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100,000.00
5181280297	SCUBE Master Drainage Plan EA	15,889.51	15,889.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,779.02
5181380090	2013 Annual Storm Water Mngmnt	2,422,958.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,422,958.88
5181380385	Watercourse 7 - Phase 2	4,579.21	4,579.21	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,158.42
5181480090	2014 Annual Storm Water Mngmnt	4,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000,000.00
5181480461	Parkside Urbanization - Ph1	3,604.19	3,604.19	0.00	0.00	0.00	82,049.77	0.00	0.00	0.00	89,258.15
5181555422	GRIDS II - Stormwater MP	8,399.57	8,399.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,799.14
5181572295	SERG - LEEDS Implementation	41,213.22	41,213.22	0.00	0.00	0.00	0.00	(590,000.00)	0.00	0.00	(507,573.56)
5181580090	2015 Annual Storm Water Mngmnt	4,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000,000.00
5181580586	SWMF H-24 (Mewburn Pond)	128,333.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128,333.00
5301785701	Transit Mtnc&Storage Facility	1,327,361.49	596,350.82	0.00	0.00	757,242.69	0.00	0.00	0.00	0.00	2,680,955.00
5301850810	Land Acqtn-Wntwrth Brant Shrmn	1,173,000.00	527,000.00	0.00	0.00	0.00	0.00	0.00	0.00	6,250,000.00	7,950,000.00
7100554707	Flamborough Twin Pad Arena	3,190,244.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,077,464.57	9,267,709.02
7101454202	Waterdown Memorial Pk Ice Loop	361,000.00	19,000.00	0.00	0.00	0.00	0.00	(40,000.00)	0.00	0.00	340,000.00
7101554506	Valley Park Community Ctr-Expn	17,347.00	913.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,260.00
7101554508	Public Use Feasibility Study	49,621.67	22,293.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71,915.46
7101558501	Parkdale Outdoor Pool Redev	176,151.68	9,271.13	0.00	0.00	0.00	0.00	802,000.00	0.00	0.00	987,422.81
7101654603	Beverly Rec Centre & School	26,256.54	1,381.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,638.46
7101654609	Greensville Rec Centre&School	34,703.77	1,826.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,530.28
7101654700	Pinky Lewis Expansion Project	1,144,909.10	60,258.37	0.00	0.00	0.00	0.00	500,000.00	0.00	0.00	1,705,167.47
7101654802	Wm Connell Park Washroom	339,840.33	17,886.33	0.00	0.00	0.00	0.00	103,980.00	0.00	449,520.00	911,226.66
7101754708	Waterdown Pool & RecCtr Fsbly	17,481.80	13,679.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,161.58
7101841800	Prks North Yrd at Bayfront Prk	38,441.97	19,803.44	0.00	0.00	0.00	0.00	1,514,000.00	0.00	0.00	1,572,245.41
7101854508	Public Use Feasibility Study	3,717.27	1,670.08	0.00	0.00	0.00	0.00	42,000.00	0.00	0.00	47,387.35
7400841805	Station #31 - Waterdown	(429,185.51)	(221,095.56)	0.00	0.00	0.00	0.00	0.00	0.00	(150,000.00)	(800,281.07)
7401755703	10Yr HFD Service Delivery Plan	55,153.33	24,779.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79,932.36
8101655600	2016 Comp Zoning By-Law	405,222.01	182,056.28	0.00	0.00	0.00	0.00	0.00	0.00	0.00	587,278.29
8120955900	Community Planning Studies	18,317.96	8,229.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,547.77
8121355605	Elfrida Expansion-Studies	114,606.38	51,489.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,096.20
8121655602	DC Study and Grids Update	29,814.77	13,395.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,209.81
8121755706	Plan & Zoning Growth Area	1,913.61	859.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,773.35
8140755700	Aggregate Resource Study	25,400.81	11,411.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36,812.77
8140855800	Official Plan-OMB Appeal	19,819.25	8,904.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28,723.55
8141155103	Zoning By-law LPAT&OMB Appeals	2,863.65	1,286.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,150.22
8141555600	Hamilton Growth Management Rev	199,281.50	89,532.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	288,813.77
8141655600	2016 CityWide Employmnt Survey	54,138.63	24,323.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,461.77
	Total	77,900,161.48	28,716,516.10	0.00	0.00	4,050,293.04	1,050,199.93	11,306,110.26	0.00	43,309,457.91	166,332,738.72

Reserve Borrowings: \$5M borrowed from 110338 Housing-Residential DC Reserve to subsidize the acquisition of 60 Caledon Avenue for Affordable Housing Purposes with a timing of repayment in 2020.

4401856801	60 Caledon CES17029(a)	5,000,000.00	0.00	0.00	0.00	0.00	3,146,950.00	0.00	0.00	0.00	8,146,950.00
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CITY OF HAMILTON
 Development Charges Project Funding by Reserve
 for the year ended December 31, 2018

Section 2: Outdoor Rec, Indoor Rec, Admin, Homes for the Aged, Library, Transit, Fire

PROJECT ID	DESCRIPTION	Outdoor Rec		Indoor Rec		Admin		Homes for the Aged		Library		Transit		Fire	
		RES DC YTD \$	NON RES DC YTD \$	RES DC YTD \$	NON RES DC YTD \$	RES DC YTD \$	NON RES DC YTD \$	RES DC YTD \$	NON RES DC YTD \$	RES DC YTD \$	NON RES DC YTD \$	RES DC YTD \$	NON RES DC YTD \$	RES DC YTD \$	NON RES DC YTD \$
8121355605	Elfrida Expansion-Studies					114,606.38	51,489.82								
8121655602	DC Study and Grids Update					29,814.77	13,395.04								
8121755706	Plan & Zoning Growth Area					1,913.61	859.74								
8140755700	Aggregate Resource Study					25,400.81	11,411.96								
8140855800	Official Plan-OMB Appeal					19,819.25	8,904.30								
8141155103	Zoning By-law LPAT&OMB Appeals					2,863.65	1,286.57								
8141555600	Hamilton Growth Management Rev					199,281.50	89,532.27								
8141655600	2016 CityWide Employmnt Survey					54,138.63	24,323.14								
TOTAL		1,290,848.56	66,887.09	2,085,521.07	109,764.24	1,502,445.42	675,011.69	84,720.59	0.00	(84,720.59)	0.00	2,500,361.49	1,123,350.82	(429,185.51)	(221,095.56)
COMBINED RES AND NR TOTAL			1,357,735.65		2,195,285.31		2,177,457.11		84,720.59		(84,720.59)		3,623,712.31		(650,281.07)

- Note 1 Amount incorrectly closed to storm reserve in FY2017 and correction was made in FY2018
- Note 2 DC funding adjustment for City share projects 2016-2017
- Note 3 Percentage allocation between Res and Non-res requires an adjustment which will be made in FY2019
- Note 4 DC funding adjustment from Water, PW, Outdoor reserves to Wastewater - Linear as per the project included in 2019 DC Background Study
- Note 5 Amount was reversed and corrected in FY2018 as per last report FCS18060

Reserve Borrowings: \$5M borrowed from 110338 Housing-Residential DC Reserve to subsidize the acquisition of 60 Caledon Avenue for Affordable Housing Purposes with a timing of repayment in 2020

	Social Housing	
	RES DC YTD \$	NON RES DC YTD \$
4401856801 60 Caledon CES17029(a)	5,000,000.00	0.00

CITY OF HAMILTON
Development Charges Capital Projects' Closing Summary
For the year ended December 31, 2018

Project ID	Description	Budget (\$)	Final Funding (\$)								Total	
			DC Reserve Funding	DC Debt Funding	Reserve Financing	Other Revenue	Federal Contribution	Provincial Contribution	Current Budget Contribution	Debt/Financing		
4031319101	Road Reconstruction Program - 2013	10,035,600.00	3,880,000.00					5,627,000.00	591,644.34	43,854.98		10,142,499.32
4031580586	RHBP-Stone - Pritchard to RHVP	750,000.00		750,000.00								750,000.00
4031611222	Annual New Sidewalk Program	480,000.00	365,066.67							22,808.73		387,875.40
4041514015	RR 56 Urban - Traffic Signals	780,000.00		436,382.44						40,000.00		476,382.44
4141346102	Glanbrook Hills - Phase 2	91,000.00	80,082.36									80,082.36
4400756103	Heritage Green Sports Park	3,253,200.00	1,609,000.00		1,032,781.04					611,354.11		3,253,135.15
4401156916	Freelton Community Park Dev	160,510.00	2,876.53		156,930.54							159,807.07
4401256516	Trillium Garden Park	102,900.00	92,613.66							10,290.41		102,904.07
4401256613	Ancaster Community Center Ball Diamond	578,305.00	50,000.00							508,221.61		558,221.61
4401456101	Perth Park- Grange School	589,845.00	222,420.08		192,563.53			71,263.00		159,715.29		645,961.90
4401456300	Parkside Hills	9,800.00	8,820.51							979.76		9,800.27
4401556516	Carpenter Park Redevelopment	515,810.00	312,259.10		100,000.00					103,550.00		515,809.10
5140795752	PD3 PS Hghlnd Grdns-W08	70,800,000.00	2,681,566.53							2,863,619.46		5,545,185.99
5140967950	ISF-672-Ferguson PS Upgrade	22,730,000.00	660,000.00					6,665,989.19	6,665,989.19	2,787,346.67	6,230,000.00	23,009,325.05
5141396351	Garner Watermain Trunk W09	530,000.00	171,794.88									171,794.88
5141596558	Greenhill Feedermain - King to Greenhill Tank	5,570,000.00	5,168,552.21							70,000.00		5,238,552.21
5141771740	Upper Sherman - Rymal to Stone	1,527,000.00	950,000.00							104,838.35		1,054,838.35
5160795784	Twenty PS & Forcemain - HC018	4,770,000.00	3,770,000.00								1,000,000.00	4,770,000.00
5160880883	Rymal - Dakota to Fletcher	2,402,420.00	1,992,566.87									1,992,566.87
5161055955	Annual I & I Studies & Control	450,000.00	450,000.00									450,000.00
5181280292	SWMP - A13 Springbrook Pond	680,000.00	680,000.00									680,000.00
5181672290	Storm Sewer Upgrades - 2016	1,214,000.00	100,000.00							281,000.00	252,726.70	633,726.70
7101041707	ISF-2425 Morgan Firestone Twin	10,275,000.00	3,425,000.00		108,567.98	3,394,450.82	3,394,450.82			11,702.42		10,334,172.04
7101254214	Freelton Park Building	2,780,000.00	2,400,000.00		100,000.00	150,000.00				103,269.21		2,753,269.21
7101354104	Ancaster Senior Centre Expand	1,920,560.00	250,000.00		100,000.00	500,000.00	500,001.00	250,000.00		414,758.60		2,014,759.60
7101554105	Park & Fieldhouse Retrofits	936,000.00	45,000.00							891,000.00		936,000.00
7400841805	Station 31 Waterdown	1,500,000.00	(650,281.07)	651,000.00								718.93
Total		145,431,950.00	28,717,338.33	1,837,382.44	1,790,843.09	4,044,450.82	16,258,704.01	7,507,633.53	9,028,309.60	7,482,726.70		76,667,388.52

Notes:

- [1]: Where a project was identified to be debt funded, but debt had not yet been issued for the project, the project was closed and the debt funding recorded in a holding account to be funded with the next City debt issuance
- [2]: This summary includes projects closed through the 2018 Capital Projects Closing Reports Reports (FCS18078, FCS18078(a), and FCS18078(b))
- [3]: Where excess funding was approved/identified through the closing report the budget has been adjusted on this schedule

CITY OF HAMILTON
Six Year Development Charges Exemption Summary

Six Year History

	2013	2014	2015	2016	2017	2018	6 Year Total
DC Exemptions By Area							
Hamilton	\$ 9,237,467	\$ 16,179,960	\$ 4,955,063	\$ 11,629,859	\$ 19,009,777	\$ 7,910,391	\$ 68,922,517
Stoney Creek	2,920,238	2,681,818	2,480,781	1,933,947	2,039,113	571,919	12,627,816
Flamborough	217,578	8,217,783	801,666	2,858,491	2,085,378	6,753,806	20,934,702
Ancaster	1,369,355	537,364	655,867	1,021,527	2,253,048	2,530,883	8,368,044
Glanbrook	60,617	1,811,077	4,533,314	431,516	378,343	483,534	7,698,401
Dundas	59,300	679,060	298,946	96,791	169,840	132,483	1,436,420
Total Exemptions By Area	\$ 13,864,555	\$ 30,107,062	\$ 13,725,637	\$ 17,972,132	\$ 25,935,498	\$ 18,383,016	\$ 119,987,900
DC Act Statutory Exemptions							
Residential Intensification	\$ 11,576	\$ 528,665	\$ 685,923	\$ 1,189,027	\$ 2,251,960	\$ 2,634,333	\$ 7,301,484
50% Industrial expansion	2,341,814	1,220,113	485,441	2,718,715	3,537,639	1,512,450	11,816,172
Subtotal DC Act Statutory Exemptions	\$ 2,353,390	\$ 1,748,778	\$ 1,171,363	\$ 3,907,742	\$ 5,789,599	\$ 4,146,783	\$ 19,117,656
Council Authorized Discretionary Exemptions							
Residential Exemptions							
Affordable Housing	\$ 56,190	\$ 414,023	\$ 283,720	\$ 36,113	\$ -	\$ 525,460	\$ 1,315,506
Farm Help Houses	-	-	-	-	53,730	-	53,730
Student Residence	-	-	115,070	103,570	2,050,125	-	2,268,765
Redevelopment for residential facility	-	-	-	-	17,089	-	17,089
Non-Residential Exemptions							
Industrial rate reduced from max	670,131	1,053,241	1,844,481	666,318	2,652,471	1,955,378	8,842,021
Stepped non-industrial rates	2,034,575	1,190,944	463,987	761,142	813,419	1,641,659	6,905,725
Non-industrial expansion	525,025	1,081,948	256,693	449,210	713,225	748,338	3,774,439
Academic ^[1]	4,289,403	325,912	-	3,176,896	2,114,952	1,407,708	11,314,871
Public Hospital	10,870	-	-	-	-	-	10,870
Agricultural Use	-	7,652,982	1,257,589	2,579,039	491,027	6,905,765	18,886,402
Place of Worship	-	614,436	161,318	84,509	24,407	115,043	999,712
Parking Structure	-	-	-	-	3,841,662	-	3,841,662
Covered Sports Field	-	-	-	-	-	-	-
Residential & Non-residential Exemptions							
Downtown Hamilton CIPA	2,814,787	11,095,535	1,118,464	4,891,965	5,820,647	493,249	26,234,647
Downtown Public Art	231,191	44,333	-	-	641,050	-	916,574
Heritage Building	-	-	-	-	337,372	-	337,372
Transition Policy	56,584	4,802,094	6,761,281	228,632	532,585	443,634	12,824,809
Council Granted	822,409	82,836	4,406	1,086,996	42,138	-	2,038,785
ERASE ^[2]	-	-	287,265	-	-	-	287,265
Subtotal Council Authorized Discretionary Exemptions	\$ 11,511,165	\$ 28,358,283	\$ 12,554,273	\$ 14,064,390	\$ 20,145,899	\$ 14,236,233	\$ 100,870,244
Total Exemptions By Development Type	\$ 13,864,555	\$ 30,107,062	\$ 13,725,637	\$ 17,972,132	\$ 25,935,498	\$ 18,383,016	\$ 119,987,900
DC Exemption Funding							
Exemptions funded from Rates Budget ^[3]	\$ 7,280,599	\$ 8,000,000	\$ 7,750,000	\$ 7,640,000	\$ 7,400,000	\$ 4,979,919	\$ 43,050,518
Exemptions funded from Tax Budget	-	-	-	3,000,000	3,000,000	5,000,000	11,000,000
Exemptions funded from Housing Reserve	-	-	-	-	-	525,460	525,460
Exemptions funded from Council (Rate portion)	-	-	-	-	18,895	-	18,895
Exemptions funded from Council (Tax portion)	-	-	-	-	23,243	-	23,243
Total DC Exemption Funding	\$ 7,280,599	\$ 8,000,000	\$ 7,750,000	\$ 10,640,000	\$ 10,442,138	\$ 10,505,379	\$ 54,618,116
Net total unfunded Exemptions	\$ 6,583,956	\$ 22,107,062	\$ 5,975,637	\$ 7,332,132	\$ 15,493,360	\$ 7,877,637	\$ 65,369,784
DC Exemption Funding in 2018 offsetting unfunded prior year exemptions							
2017 YE Surplus allocated to NR Roads Exemptions - Report FCS17060(b)						\$ 8,000,000	\$ 8,000,000
2018 Rates Exemption Funding Surplus ^[3]							4,020,081
Total DC Exemption Funding in 2018 offsetting unfunded prior year exemptions							\$ 12,020,081
Total unfunded Exemptions							\$ 53,349,703
Total unfunded Discretionary Exemptions							\$ 34,232,047

Notes:
 [1] Prior year amounts restated to exclude Board of Education Activity and a permit that had been double counted.
 [2] ERASE used to be grouped with other exemptions, now funding recovered through the future ERASE grant/future taxes.
 [3] 2018 Rates Budget funded \$9.00 M, only \$4.98 M applied to 2018 with remaining applied to previously unfunded Rates DC Exemptions.



INFORMATION REPORT

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Whistleblower, Fraud & Waste Information Update for Q2 2019 (AUD19012) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Brigitte Minard CPA, CA, CIA, CGAP (905) 546-2424 Ext. 3107
SUBMITTED BY:	Charles Brown CPA, CA, CPA (Illinois) City Auditor Office of the City Auditor
SIGNATURE:	

COUNCIL DIRECTION

By-law 19-181 (Whistleblower By-law), Section 19 – Responsibility of the City Auditor requires a quarterly report for, in the aggregate, on the number, nature and outcome of disclosures of serious wrongdoing made under this By-law.

On June 27, 2018, Council directed the City Auditor to implement a Fraud and Waste Hotline with intake performed by an independent third party as part of a three-year pilot project.

INFORMATION

This Information Report contains information about the number, nature and outcome of disclosures relating to By-law 19-181 for Q2 2019 (April – June 2019), along with historical information.

On June 27, 2018, Council directed the City Auditor to implement a Fraud and Waste Hotline. After this direction was received, it received some media coverage and there was an increase in the volume of items reported by both staff and citizens. To capture this volume, additional categories were added starting in Q3 2018 to this report and will continue to be included on a go-forward basis. This report is a Whistleblower, Fraud and Waste Information Update.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Whistleblower, Fraud & Waste Information Update for Q2 2019
(AUD19012) (City Wide) - Page 2 of 4**

The City of Hamilton's Fraud and Waste Hotline was formally launched in early July 2019. This report does not contain volume information related to the launch, the next Whistleblower, Fraud and Waste Information Update for Q3 2019 will include this information.

Number and Nature of Disclosures/Investigations in 2019

Timeline	Categories				Total Volume
	Staff Inquiry/ Report	Whistle-blower	External Inquiry/ Citizen Complaint	Sourced from Audit Findings	
Q1 (Jan - Mar)	2	0	6	0	8
Q2 (Apr - Jun)	3	1	2	0	6
2019 (Jan – Jun)	5	1	8	0	14

Total Volume in 2019 (January to March): 14

Nature and Outcomes

Timeline	Open	Closed	Total Volume
Q1 (Jan - Mar)	3	5	8
Q2 (Apr - Jun)	2	4	6
2019 (Jan – Jun)	5	9	14

Q1:

Five cases from 2019 are closed and three are ongoing. The items related to fraud, financial management, misconduct, accountability and theft.

Q2:

There were six cases assessed and/or investigated in Q2. The items related to fraud, financial management, misconduct, theft and service complaints. Four of the items are closed and two are ongoing.

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**SUBJECT: Whistleblower, Fraud & Waste Information Update for Q2 2019
(AUD19012) (City Wide) - Page 3 of 4**

Number and Nature of Disclosures from 2010 – 2019

Year	Categories				Total Volume
	Staff Inquiry	Whistle-blower	External Inquiry/Citizen Complaint*	Sourced from Audit Findings*	
2010	0	2	1	*	3
2011	1	2	0	*	3
2012	1	1	1	*	3
2013	2	2	0	*	4
2014	3	2	0	*	5
2015	1	1	1	*	3
2016	1	3	1	*	5
2017	1	0	1	*	2
2018	5	0	6	1	12
2019 (Jan-Jun)	5	1	8	0	14
Total	20	14	19	1	54

* Citizen Complaints and investigations resulting from Audit Findings were not included in this report from 2010-2017. Due to the approval by Council to implement a Fraud and Waste Hotline, this information has been included from 2018 onwards.

The total volume from 2010 – 2019 is 54 items. These sustained low volumes for an organization the size of the City of Hamilton, with almost 8,000 employees, in comparison with other cities indicated a need for further action to ensure employees are comfortable with reporting concerns.

Fraud and Waste Hotline

In 2018, action was taken. On June 27, 2018, Council approved the implementation of a Fraud and Waste Hotline with intake performed by an independent third party as part of a three-year pilot project.

A competitive procurement for an external vendor to provide 24/7 telephone and online hotline intake services occurred via a Request for Proposal (RFP). The RFP closed in March 2019, and the hotline launched in early July 2019.

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**SUBJECT: Whistleblower, Fraud & Waste Information Update for Q2 2019
(AUD19012) (City Wide) - Page 4 of 4**

Submit a Report

The Fraud and Waste Hotline is now available for the public, employees, and vendors that do business with the City of Hamilton.

The Fraud and Waste Hotline accepts reports via the following methods:

- **Online:** www.hamilton.ca/fraud there is a button that links through to the third-party vendor page
- **Email:** cityofhamilton@integritycounts.ca
- **Phone:** 1-888-390-0393
- **Mail:** PO Box 91880, West Vancouver, BC V7V 4S4
- **Fax:** 1-604-926-5668

If any reports are received directly by the Office of the City Auditor via telephone, email, fax, mail, or the web-based suggestions form (www.hamilton.ca/audit) these complaints will be entered directly into the case management system for the Hotline and assessed similar to any other report.

APPENDICES AND SCHEDULES ATTACHED

None.

Form: Request to Speak to Committee of Council

Submitted on Wednesday, June 26, 2019 - 4:18 pm

==Committee Requested==

Committee: Audit, Finance & Administration

==Requestor Information==

Name of Individual: Sean Ferris

Name of Organization: Habitat for Humanity Hamilton

Contact Number: 9055606707 x108

Email Address: sean@habithamilton.ca

Mailing Address:

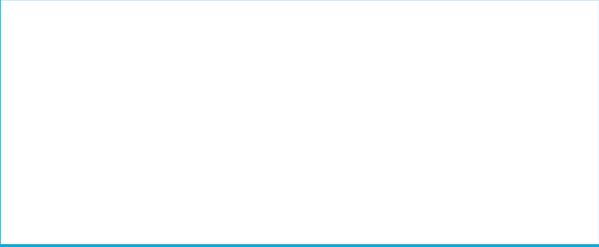
285 Nash Road North

Unit 1

Reason(s) for delegation request: As a charitable organization, Habitat Hamilton is building five homes this year to help build strength, stability and self-reliance for five local families in need of affordable housing. This delegation request is to petition Committee for reimbursement of specific fees paid to the City related to building permits for the construction of these homes.

Will you be requesting funds from the City? Yes

Will you be submitting a formal presentation? Yes



Habitat for Humanity Hamilton



Agenda

- About Habitat Hamilton
- Overview of our development model
- The Hamilton ReStore
- Current & upcoming builds
- Societal benefits
- Our request for reimbursement
- Q&A

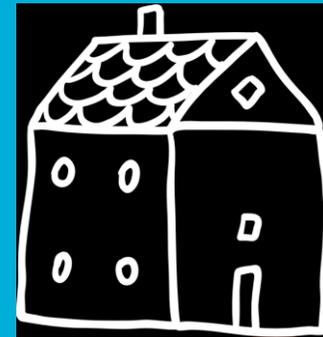
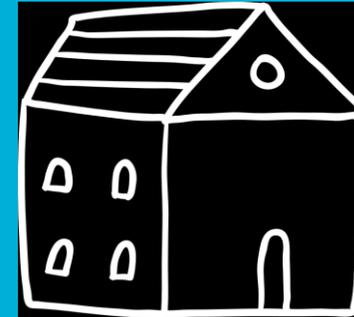


Our Mission & Vision

Habitat for Humanity Hamilton is an independent, not-for-profit charity that **builds affordable housing** and promotes homeownership.

We bring communities together to help families **build strength, stability and self-reliance through shelter.**

Our vision is a world where everyone has a safe and decent place to live.





Home Build Program

- We build affordable housing (via monetary donations, GIK donations and pro-bono support)
- We never give away homes
- We provide interest-free and geared-to-income mortgages, with no money down
- Future Habitat homeowners must meet several eligibility requirements, including 500 hours of volunteer support
- Mortgage payments are reinvested into the **Fund for Humanity**
- We provide **experiential learning opportunities** to secondary students via our Youth Build Program





The Hamilton ReStore



- It's a **social enterprise** with a social mission to support the work of Habitat Hamilton
- It's a **home improvement retail store** that offers new and used affordable merchandise to the general public
- Revenue generated from the Hamilton ReStore **fund administrative and operational costs** for Habitat Hamilton



Recently Completed Build: Steel City Home Build





Current Build: Waterdown Townhome Build

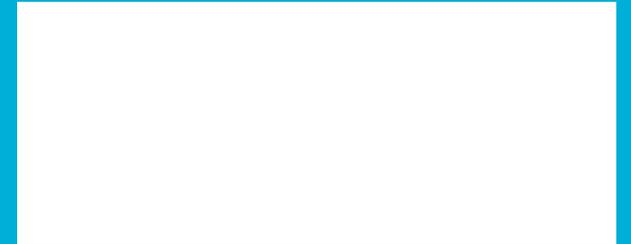


Upcoming
Build: The
Legacy Build





Upcoming Build: Beach Community Build





Upcoming
Build: Sherman
Avenue

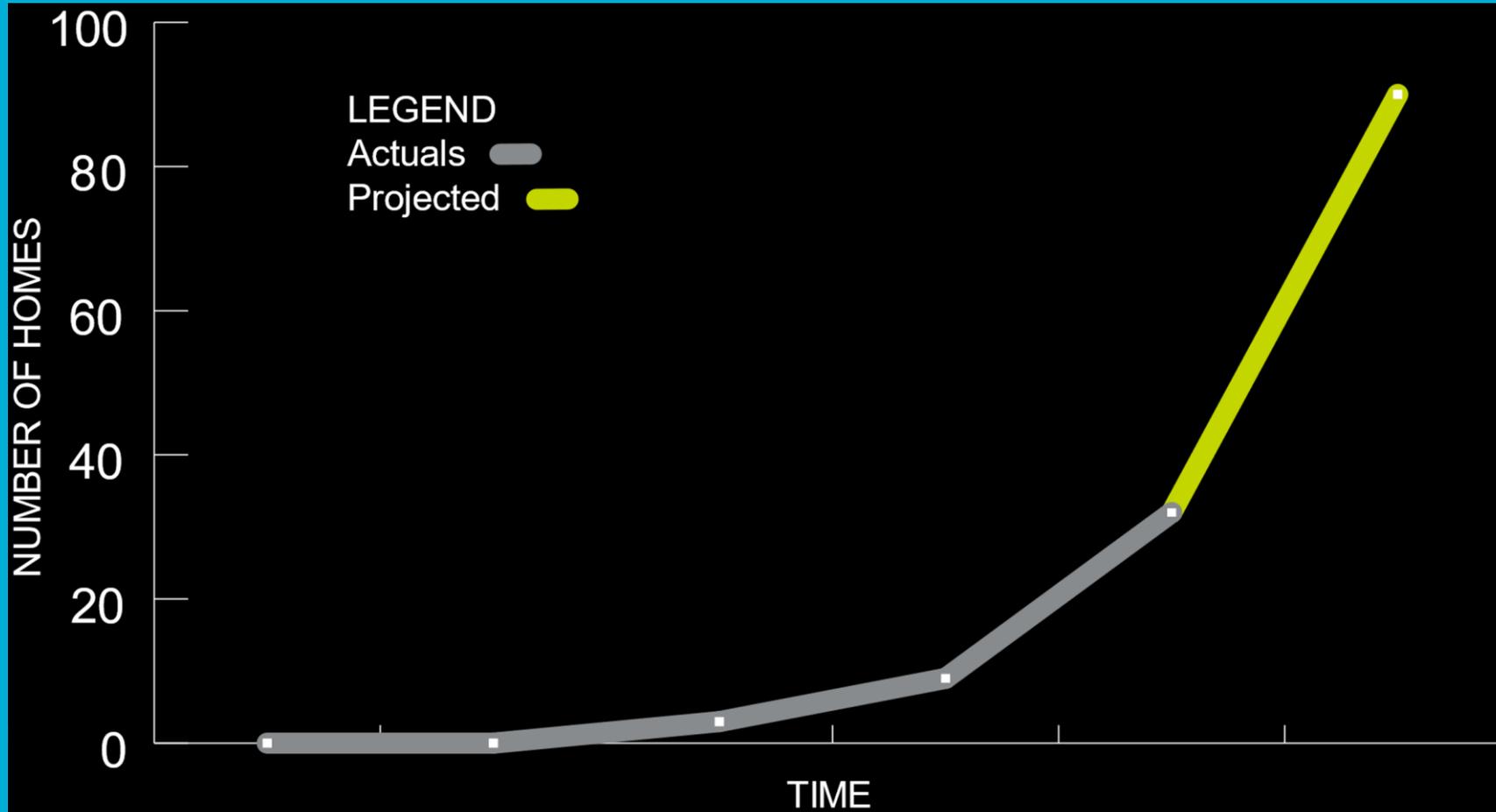




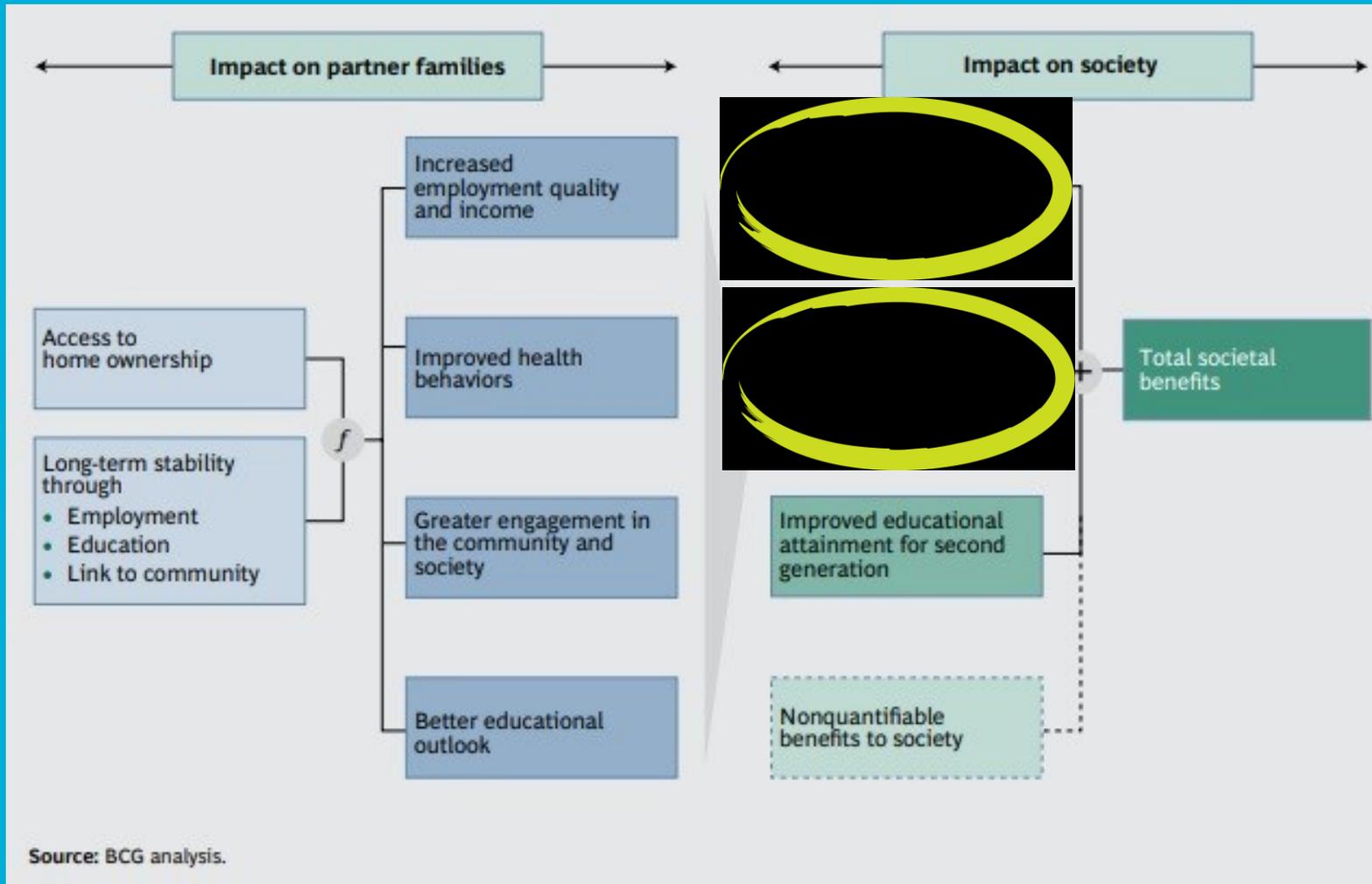
Upcoming Build: Pier 8



We're scaling our impact

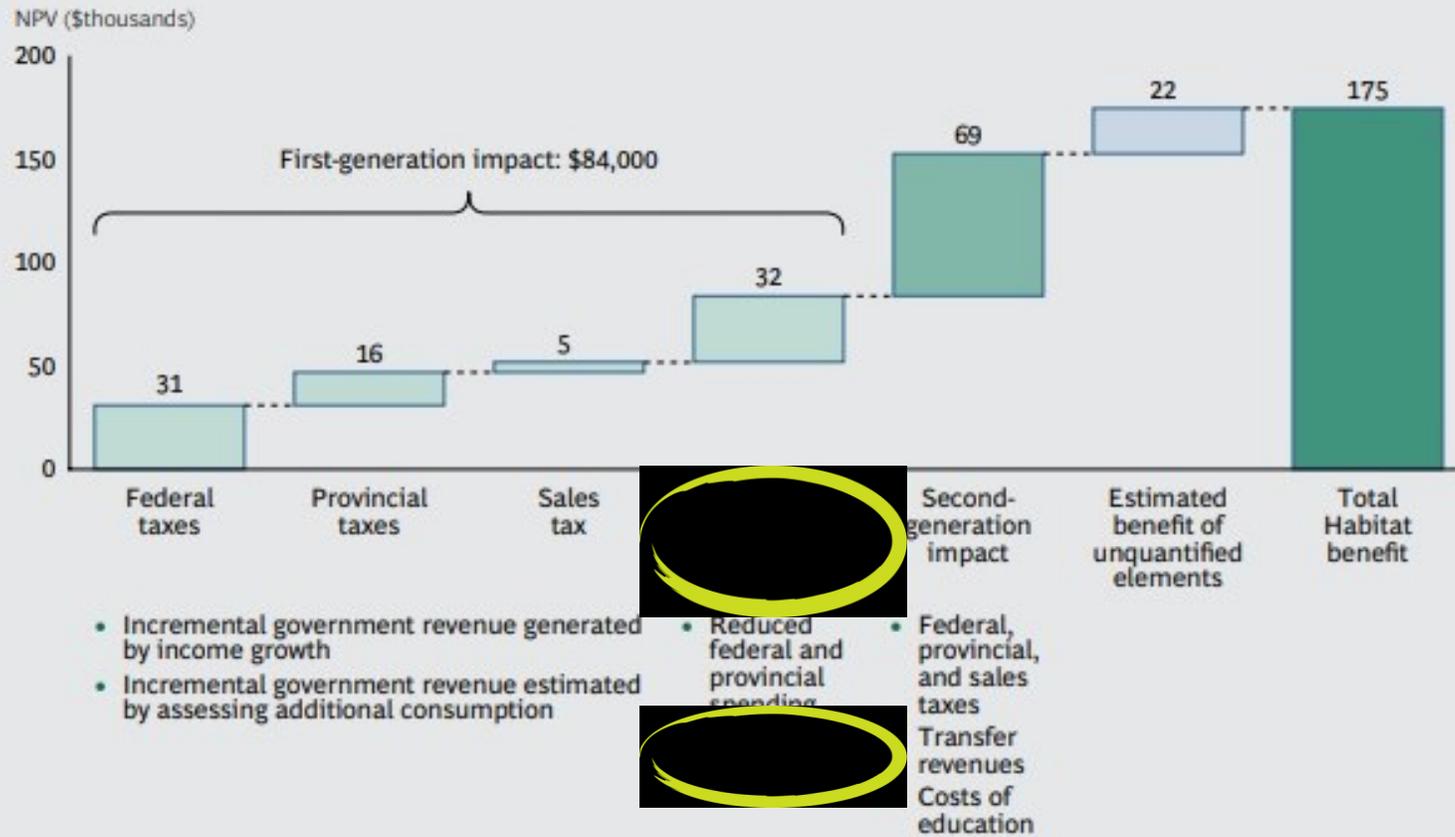


Our Social Return on Investment



Source: BCG analysis.

Our Social Return on Investment



Sources: Habitat for Humanity Canada homeowner survey; IPSOS survey; BCG analysis.

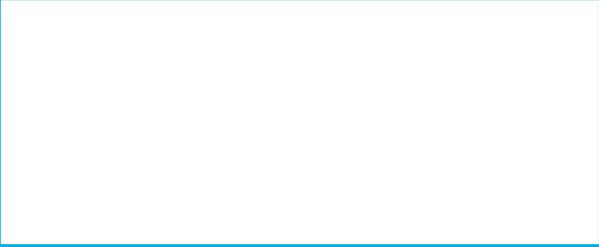
Note: NPV = net present value. First-generation impact was calculated for a period of 25 years; second-generation impact was calculated for a period of 45 years. A discount rate of 3.6 percent was employed, which was equivalent to the ten-year average return on a 30-year Canadian bond.

We're asking for your support!

Habitat for Humanity Hamilton is requesting **reimbursement of city fees in the amount of \$100,000** for the year 2023.

Reimbursement will help us scale our operations, ensure financial stability and self-reliance through the next year and beyond for our communities.





Breakdown of expenses

HOME BUILDS

	STEEL CITY	WATERDOWN	BEACH	TOTALS
ADDITIONAL BUILDING PERMIT FEE		\$78.00		\$78.00
WATER AND SEWER PERMIT FEE		\$459.00		\$459.00
CITY DEVELOPMENT CHARGE	\$9,292.25	\$83,035.00	\$38,318.00	\$130,645.25
CASH IN LIEU OF PARKLAND DEDICATION	\$5,000.00		\$7,500.00	\$12,500.00
SPECIAL AREA CHARGE		\$3,441.00		\$3,441.00
GPA 28		\$4,341.00		\$4,341.00
TOTALS	\$14,292.25	\$91,854.00	\$45,818.00	\$152,464.25



ArcelorMittal

Audit, Finance and Administration Committee

ArcelorMittal Long Products Canada (AMLPC)

August 15th 2019



Requirements

- Support and collaboration from the City to revise the Scope Of Work (SOW) and avoid overdesigning by ~30 times the Raw Water Pumping Station (“RW PS”) electrical upgrade.

Designed (2016 – without validation)	AMLPC estimates
30 000 gpm	<1000 gpm (5 years +)
1200 hp	100 hp
6000 kVA	225 kVA
Cost of 500 mcm cable and installation: 405 000 \$	Cost of same 500 mcm cable and installation: 54 000 \$ (based on two quotes)

- Support and collaboration from the City to help negotiate supply raw water and easement agreement by Dec 31st and Dec 2nd, 2019, respectively.

Important involvement

- In order to answer the City's questions and speed up any processes between parties, AMLPC has put together the following team to expedite any discussions with the City to achieve all stakeholders needs:

NAME	TITLE	ROLES
Gilles Quenneville	VP HR and Legal	Direct communication with Board
Charles Fréchette	GM Wire Group	Project Lead
Nadia Thibault	Principal Lawyer	Legal Council
Jaideo Debie	Director Hamilton	Coordinator of Plant
Guillermo Jorquera	Manager Hamilton	Plant specifications
Nicolas Bedard	Electrical Engineer	Engineering specification
Luc Chabot	Director Environment	Environmental specification
Jean-Francois Moisan	Director Special Project	Procurement specification



Roadblocks

- **No transparency** (timelines/schedule and penalty, precise SOW) from City's team
 - Requests made verbally : May. 28, Jul. 17, Jul. 29. *No info provided.*
 - Requests made by written : Jul. 24, Jul. 25, Aug. 1st. *No info provided.*
- **No effort** from City's team to implement updated AMLPC SOW based on actual needs even if City's representant confirmed its technical feasibility (requires less equipment, less investment and consequently less future maintenance).
- **Undue pressure** from City's representative to finalize the water supply and easement agreement before the official December 2019 deadline. This hampers other discussions, which puts at risk our operations, our workers and stops efforts to find a mutually beneficial solution.
- **No acknowledgment** from City's representative to our communication of Aug. 1, 2019 confirming our decision to keep sourcing with the existing RW PS.



Next Suggested Steps

- **Aug. 22nd: Confirmation by City that the existing electrical system at the raw water pumping station (“RW PS”) will be upgraded with the proper revised SOW as established in collaboration with AMLPC.**
- Work sessions:
 - Aug. 22nd: Engineering teams to review scope of work
 - Aug. 22nd: Set timelines (aiming to not impede with City’s other upgrades)
 - Oct. 15th: (aligned with actual City timeline for the pulling of cables) :
Installation of upgraded and revised electrical system at RW PS
 - Dec. 1st: Closing of all agreements

If not possible...

- AMLPC will have no choice but to take legal action in order to mitigate cost and secure license to operate.



Quick Facts and Key Dates

- **June 12 2018 letter:** the City clearly states that “the scheduled upgrades for the electrical feeds to the Raw Water Pumping Station have been cancelled by the City”. Surprisingly, on July 29th conference call, Mr. Winters confirmed a existing planned schedule for October 2019 but confirmed that to date, no equipment was purchased specifically for this related work.
- **August 15, 2018 and February 7, 2019 :** Audit, Finance, Administration Committee (Report 18-011 and Report 19-002) :
Council approval of deadline December 1st, 2019 for the closing of a Raw water Supply and Easement Agreement
- **June 12 2019 email communication from the City :**
Requested “AMLPC to advise the City of its decision respecting the location of the Pumping Station by no later than August 6, 2019”.
- **July 24th 2019 and July 25th 2019 AMPLC’s correspondences.**
AMPLC shared its adequate electrical upgrade scope needs.
- **July 29, 2019 conference call :**
City’s representants confirmed the technical feasibility of the revised work scope proposed by AMPLC, which significantly requires less equipment, less investment and consequently less associated costs for future repair and maintenance.
- **July 31, 2019 City’s correspondence :**
City categorically refuses to team with AMPLC to resolve the situation and refuses to share on a voluntarily basis the supporting documentation of its project.
- **August 1, 2019 AMLPC’s correspondence :**
AMLPC confirmed “its needs to be supply with raw water thought the City’s current existing pumping station and reiterates its willingness to work with the City to define the scope of work required by AMPLC for the electrical upgrade to the existing pumping station.”
- **August 12, 2019 City’s correspondence :**
Affirms “that AMLPC has not confirmed by the requested August 6, 2019 date, its intention to continue to receive raw water supply from the City [...]. Accordingly staff will report to Committee and Council with a recommendation that the City discontinue the supply of raw water to 690 Strathearne Avenue North as of January 1, 2020. The Report will be considered by the City’s Audit, Finance & Administration Committee on September 5, 2019.”



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	2018 Reserve Report (FCS19062) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Marcel Cerminara (905) 546-2424 Ext. 4371
SUBMITTED BY:	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That the 2018 Reserve Report and the 2018 Reserves Detail Report, with 2017 Comparative figures and 2019-2021 Projections, attached as Appendix "A" to Report FCS19062, be approved;
- (b) That the reserves listed in Appendix "B" to Report FCS19062 be closed;
- (c) That a Climate Change Reserve #108062 be established with a sustainable funding source identified through the 2020 Budget process.

EXECUTIVE SUMMARY

The purpose of Report FCS19062 is to present Council with a summary of the City's 2018 Reserves' Status and the 2018 Reserves' Detail with 2017 Comparative figures and 2019-2021 Projection. The 2019-2021 forecast is based on budgeted transfers to and from the reserves, as well as, other known requirements, anticipated income and investment activities.

The City's reserve position continues to ensure that the City remains in a strong net creditor financial position, as demonstrated by the City's "AA+" (stable) Credit Rating, which provides the financial flexibility to address the capital infrastructure needs and limit the impact of unexpected events.

SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 2 of 12

Table 1 summarizes the overall reserve positions as at December 31, 2017 and 2018 and projected balances for December 31, 2019, 2020 and 2021.

Reserves, Obligatory Reserves and Reserve Funds-Future Fund at December 31, 2018, totalled \$946.1 M, a \$48.3 M or 4.9% decrease over the 2017 balance of \$994.4 M. A significant portion of this decrease is as a result of 2018 DC Capital financing exceeding DC collection by \$50.4 M. A further contributing factor to the decrease is a \$19.4 M Roads Rehabilitation Loan from the Investment Stabilization Reserve approved by Council as part of the 2018 Budget.

The overall reserve balance for 2019 is forecasted to decrease by \$154.8 M or 16.4% from \$946.1 M in 2018 to \$791.3 M in 2019. The following highlights some of the transactions which contribute to the forecasted \$154.8 M decrease in 2019:

- \$102.3 M from reserves for capital requirements from DC Reserves to fund growth
- \$60.4 M from reserves for Wastewater Treatment Plant upgrades
- \$57.0 M from reserves for capital requirements such as roads from Federal Gas Tax
- \$15.2 M from reserves for DC Debt repayment
- \$14.7 M from reserves for Public Transit vehicle replacement
- \$10.1 M from reserves for Fire vehicle purchase
- \$7.2 M from reserves for Public Works vehicle purchase
- \$6.0 M from reserves for Service and Expansion of the Red Hill Business Park

TABLE 1

Overall Reserve Position	Balance	Forecast	Forecast	Forecast	Forecast
	Dec 31, 2017	Dec 31, 2018	Dec 31, 2019	Dec 31, 2020	Dec 31, 2021
	\$	\$	\$	\$	
Tax Supported Reserves	436,977,023	405,063,307	368,190,599	383,726,270	406,526,063
Rate Supported Reserves	260,982,698	255,316,835	171,932,532	123,878,402	98,004,670
Total Non Obligatory	697,959,722	660,380,142	540,123,131	507,604,672	504,530,733
Obligatory Reserves	252,126,422	237,055,288	198,194,277	192,951,067	203,069,754
Sub-total before Future Fund	950,086,143	897,435,430	738,317,408	700,555,739	707,600,487
Reserve Funds-Future Fund	44,322,301	48,634,530	52,950,286	56,821,456	60,994,366
Total Reserves	994,408,444	946,069,960	791,267,694	757,377,195	768,594,853

*Note: Anomalies due to rounding

Forecasts do not include the potential impact of Bill 108 *“More Homes, More Choice Act”*. Refer to Report FCS19057(a) / LS19023(a) for further details.

A Climate Change Reserve is being established as per Council at its meeting on May 23, 2018 through General Issues Committee Report 18-011. A funding source will be identified during the 2020 Budget Process with the assistance of the City’s Corporate Climate Change Task Force.

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Alternatives for Consideration – Not Applicable**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: N/A

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND**Importance of Reserves**

Prudent fiscal management of reserves is imperative. Reserves provide flexibility against uncertainties which inevitably arise in today's changing municipal environment. Over the years, the use of Hamilton's reserves has met several financial objectives. They have been used to moderate tax and rate increases, to fund or expand Hamilton's capital program and to reduce long-term debt. The appropriate use of reserves will reduce financial risks to taxpayers and ratepayers in the future. Further, maintaining reserves at adequate levels will provide the City of Hamilton with financial flexibility while forming a cornerstone of its financial integrity.

Capital Markets and Credit Rating

Responsible fiscal management translates into an ability to borrow in financial markets at attractive interest rates. Credit rating agencies consider reserve policies, along with other financial policies including short-term financial planning and long-term financial planning (i.e. operating and capital budgets), when determining the credit rating of a local government.

On November 8, 2018, S&P's Global Rating Services affirmed its AA+ (stable) credit rating for the City of Hamilton for long-term issuer credit and senior unsecured debt. The high rating is due to the City's exceptional liquidity, very strong economy and very predictable and well-balanced local and regional government framework. In S&P's report, they viewed Hamilton's solid management as well as the City's high and increasing operating surpluses, modest deficits after capital spending, large internal liquidity levels and low debt burden as contributing factors to its rating.

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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 4 of 12

Debt Indicators

As at December 31, 2018, the City had total debt outstanding of \$429 M (excluding Mortgages and Lease Purchase Agreements). This number is expected to increase substantially with forecasts showing potential approved debt outstanding of \$723 M in 2019 and \$896 M in 2020. The amount of actual debt outstanding may be less because of timing of debenture issues, delay in project closings, projects deferrals, etc. The increase can be attributable to substantial investment in the City's Water, Wastewater, and Storm Infrastructure, Social Housing Infrastructure, West Harbor Initiatives, Transit Infrastructure, as well as significant Development Charge supported debt to fund both Rate and Tax related growth infrastructure needs.

Development Charge debt is funded from DC reserves. Staff monitor DC reserves with a focus on deferring growth infrastructure until the risk of non-sustainable DC revenue is minimized.

Selected financial indicators related to potential outstanding debt forecasts can be found in Table 2.

TABLE 2

Selected Financial Indicators					
	Fiscal Year End December 31				
	2016	2017	2018	2019^(f)	2020^(f)
Operating Revenues (\$M's)*	1,526	1,575	1,624	1,680	1,739
Reserve Balances (\$M's)	903	994	946	791	757
2016 Census Population	536,917	536,917	536,917	536,917	536,917
Approved Debt Outstanding**	404	356	429	723	896
Debt as % of Operating Revenues	26%	23%	26%	43%	52%
Debt per Capita (\$'s)	752.44	663.04	799.01	1,346.58	1,668.79
Debt to Reserve Balance	45%	36%	45%	91%	118%

Notes:

*Operating Revenues based on S&P methodology and forecasts

** Debt excludes mortgages and lease purchase agreements

^(f) - Forecast

Monitoring of Reserve Program

A formal Performance Audit Report (2017-01) was conducted on the reserve program in early 2017 resulting in 13 recommendations through Report AUD17-011. Staff has made a conscious effort to act on those 13 recommendations.

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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 5 of 12

Staff continues to work toward reviewing and creating policies for all reserves, including developing target balances for key reserves. Staff continues to rationalize existing reserves, looking for opportunities to consolidate or close reserves which lack a defined corporate purpose. The goal of the reduction in total reserves is to increase effectiveness and efficiency of reserve and administration activity.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The 2018 Reserve Report (Report FCS19062) is prepared in accordance with City of Hamilton Reserve Policy – Administration of Financial Reserves and Reserve Funds as well as relevant legislation and agreements (i.e. the *Municipal Act*, *Development Charges Act*, *Building Code Act* and Federal Gas Tax Fund).

RELEVANT CONSULTATION

Staff from all City Departments, including staff from the Hamilton Police Service and Hamilton Public Library, have reviewed and provided information for the preparation of the 2018 Reserve Report, the 2018 Reserves Detail Report, attached as Appendix “A” to Report FCS19062, as well as reserves recommended for closure attached as Appendix “B” Report FCS19062.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**2018 Actual Activities**

The overall reserve position decreased by \$48.3 M or 4.9% from \$994.4 M in 2017 to \$946.1 M in 2018. The decrease is a result of the 2018 transfers from reserve (\$361.3 M) exceeding transfers to reserve (\$313.0 M) by \$48.3 M. Table 3 summarizes the 2018 reserve transactions by category.

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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 6 of 12**TABLE 3**

Overall Reserve Position - 2018 Activity by Reserve Group (\$Millions)					
	Tax Supported Reserves	Rate Supported Reserves	Obligatory Reserves	Future Fund Reserves	Total Reserves
Balance - January 1, 2018	\$437.0	\$261.0	\$252.1	\$44.3	\$994.4
Add:					
Interest Earned	10.4	5.9	6.2	1.2	23.7
Collections / Recoveries	9.8	2.6	91.8	0.0	104.2
provisions for Reserve	27.9	0.0	0.0	0.0	27.9
Gas Tax Revenues	0.0	0.0	44.5	0.0	44.5
Repayments of Internal Debt	4.2	0.5	1.0	8.7	14.4
Program / Capital Surpluses	31.5	16.5	1.1	0.0	49.1
Fees / Donations / Sales	17.0	0.0	0.0	0.0	17.0
Special Levy-Ward Infrastructure Investment	13.4	0.0	0.0	0.0	13.4
Other Revenues	10.9	7.0	0.9	0.0	18.8
Sub-total	125.1	32.5	145.5	9.9	313.0
Less:					
Capital Program Funding	65.8	31.2	141.9	4.0	242.9
Vehicle and Equipment Funding	22.5	0.0	0.0	0.0	22.5
To Operating Fund	12.9	7.0	10.9	0.0	30.8
Inter Reserve Transfers	20.5	0.0	0.0	0.0	20.5
Program Phase-ins / Pilot Programs / Grants / Reviews	2.6	0.0	0.0	1.6	4.2
Borrowings to be Repaid	23.0	0.0	7.7	0.0	30.7
Property Purchases	8.6	0.0	0.0	0.0	8.6
Other Expenditures	1.2	0.0	0.0	0.0	1.1
Sub-total	157.1	38.2	160.5	5.6	361.3
Balance - December 31, 2018	\$405.0	\$255.3	\$237.1	\$48.6	\$946.1

Reserve Closings

As part of the annual Reserve Report process and consistent with Recommendation 4 of Appendix "A" to Report AUD17011 Performance Audit, reserves are reviewed for potential closure. There are several reasons that reserves are recommended for closure and they are as follows:

- Reserves which are set-up with limited funds, to be used for a specific purpose, are recommended for closure once the funds are depleted.
- The original purpose of the reserve is no longer valid. Thus, the reserve is recommended for closure and the remaining funds are reallocated to other uses.
- Council recommends that the remaining funds in a specific reserve be reallocated for uses in other areas.
- Low activity, low balance reserves are consolidated within larger reserves to increase effectiveness and efficiency of reserve and administrative activity.

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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 7 of 12

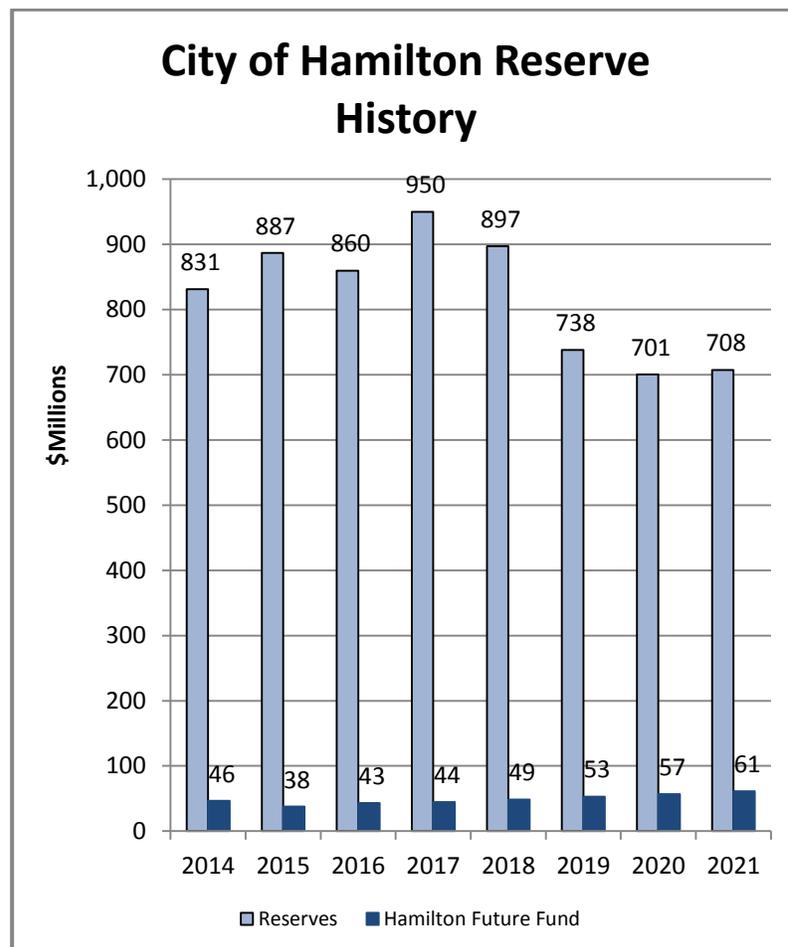
At the time Report AUD17011 was submitted to Council in the spring of 2017, the City had 158 active reserves. Since then, 18 reserves have been closed with eight new reserves opened. Report FCS19062 recommends closing a further five reserves while opening one reserve. Staff will continue to monitor the number of reserves, looking to close or consolidate, where possible. The goal of the reduction in total reserves is to increase effectiveness and efficiency of reserves and administration activity.

Appendix “B” to Report FCS19062 lists the reserves recommended for closure and the reason for closure.

Reserve Balances

Graph 1 shows a five-year reserve history and 2019-2021 reserve projections for the City of Hamilton.

Graph 1



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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 8 of 12

Over the last five years, the reserve balances have increased from \$831M in 2014 to a peak of \$950 M in 2017, to current balances of \$897 M at December 31, 2018 (for tax supported, rate supported and obligatory reserves). The increase is primarily the result of the addition of the Dedicated Wastewater Treatment Plant Reserve of \$100 M in 2010 as well as the change in accounting treatment of DC Reserves increasing DC balances by over \$100 M from 2011 to 2015. Staff is forecasting a decrease in the reserve balances of over \$100 M in the next two years, primarily due to completion of the Woodward Wastewater Treatment, funding of Federal Gas Tax projects and clearing parkland dedication liabilities.

Rate Supported reserves are being used to fund a substantial portion of the Woodward Wastewater Treatment Plant upgrade as well as the Biosolids Project. Both projects combined will be drawing over \$150 M from Rate Reserves within the next three years.

Obligatory Reserve balances will decrease by over \$30 M over the next three years as a result of over \$300 M being spent on capital infrastructure construction and debt repayment related to growth as well as the aforementioned parkland dedication liability and Federal Gas Tax project funding.

The DC reserves of the Obligatory Reserves are a function of development activity and capital infrastructure construction. Where capital infrastructure is required in advance of the development, debt issuances will be closely monitored to reduce the risk of DC reserve non-sustainability. Soft services have more flexibility and can often come online after a significant amount of the development and related collections have been completed. Therefore, soft services typically require fewer debt issuances.

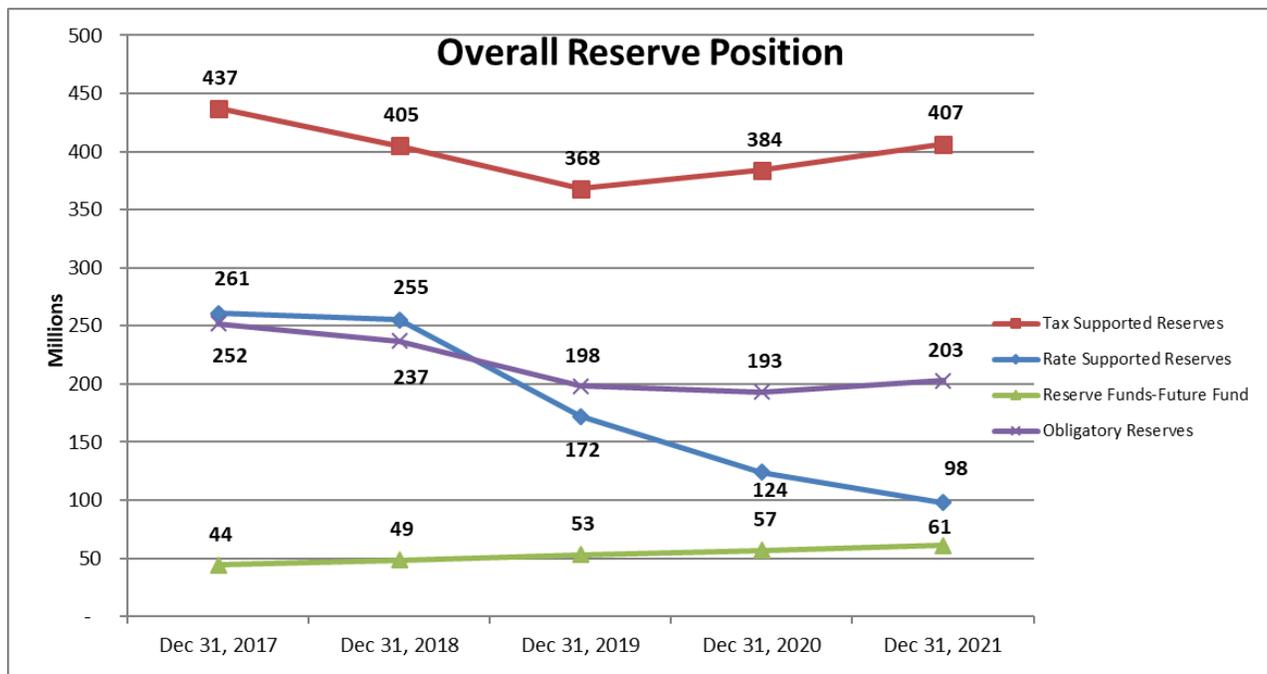
Tax Supported Reserves are forecasted to decrease by over \$30 M as a result of initiatives such as the Downtown Office Accommodation Strategy, future capital budget funding and vehicle purchases.

Graph 2 shows reserve history for 2017 and 2018 and reserve projections for 2019 to 2021 by reserve group.

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Graph 2

Sustainability of Reserves

The 2018 Reserves' Detail Report, attached as Appendix "A" to Report FCS19062, indicates whether the reserves are sustainable. The criteria used to determine sustainability is as follows:

- If the annual contributions are sufficient to off-set future requirements;
- If there are committed contributions to the reserve; and
- If there is a financial plan in place to ensure target levels are met and maintained.

The following list shows the reserves which are determined to be non-sustainable as of June 2019:

100033	Hamilton Paramedic Service – Equipment Replacement Reserve
110021	Hamilton Fire Department – Vehicle Replacement Reserve
108020	Unallocated Capital Reserve
110046	Tax Stabilization Reserve
110044	Ontario Works Stabilization Reserve
110041	Social Housing Stabilization Reserve
112205	Winter Control Reserve
104060	Golf Course Improvement Reserve

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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 10 of 12

112203	Red Light Camera Reserve
999998	Developer Recoveries Reserve
112035	Sick Leave Liability- General Reserve
112270	Waste Management Recycling Reserve

Outstanding Liabilities

The City provides certain employee benefits that require funding in future years which are currently estimated at \$373.2 M as at December 31, 2018. The City has established reserves to provide for some of these liabilities while other amounts, such as accrued vacation, have been recorded as liabilities. The amounts in the reserves to provide for the liabilities total \$90.4 M thus leaving net employee-related liabilities to be recovered in the future from either reserves or the operating fund at \$282.8 M.

These liabilities are only 24.2% funded and currently there is no Public Sector Accounting Board (PSAB) requirement to provide funding for the net unfunded liability portion of these employee benefits of \$282.8 M either from reserves or taxation. These unfunded liabilities can be funded as they occur in future years, either from the operating budget or from dedicated reserves after consultation with Council either through a report or through the Budget process. Consistent with Recommendation 2 of Appendix “A” to Report AUD17011 Performance Audit, Corporate Services will continue to monitor these liabilities to ensure a funding source is available as they come due.

The City owns and operates one open landfill and maintains 12 closed landfills. The open Glanbrook site is estimated to reach capacity and close in 2055. The estimated liability for future costs associated with the operational site and post-closure care of the closed sites is estimated at \$70.4 M net of provisions in the reserves. This liability amount is a significant increase from the 2017 amount primarily as a result of two factors; resetting the post period monitoring of closed landfills to 50 years; and the addition of internal staff costs being added to the landfill liability calculation. It is important to note that this is an estimated amount and will be funded on an as-needed basis as future landfill liabilities come due.

Including the landfill site, total liabilities to be recovered in the future, are estimated at \$353.2 M. Table 4 summarizes the estimated future liabilities by category.

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TABLE 4**Estimate of Outstanding Liabilities (\$000's)**

	2018	2017
Employee Benefits and Future Obligations	\$	\$
Sick Leave Benefit Plan	57,470	55,982
Long-Term Disability Plan	27,869	26,687
Workplace Safety & Insurance Board (WSIB) Liabilities	93,436	88,537
Vacation Benefits	26,906	27,478
Retirement Benefits	151,311	146,547
Pension Benefit Plans	9,917	9,132
Net Unamortized Actuarial Gain (Loss)	6,268	13,224
	<u>373,177</u>	<u>367,587</u>
Less:		
Provisions in Reserves and Balance Sheet	-90,418	-89,929
Employee Related Liabilities to be Recovered in the Future	282,759	277,658
Waste Management Facilities Liabilities		
Open and Closed Landfill Sites	71,559	24,174
Less:		
Provisions in Reserves	-1,134	-1,080
Waste Management Liabilities to be Recovered in the Future	70,425	23,094
 Total Liabilities to be Recovered in the Future	 <u>353,184</u>	 <u>300,752</u>

Outstanding Internal Loans

Consistent with Recommendation 10 of Appendix “A” to Report AUD17011 Performance Audit, Corporate Services began reporting in 2017 the outstanding internal loan balances from reserves as well as annual internal repayments to ensure transparency in the reporting process. As at December 31, 2018, the total principal outstanding was \$32.1 M with annual repayments of \$5.0 M. Twenty-nine internal loans are currently outstanding with maturities ranging from 2019 to 2032.

The outstanding principal on internal loans from reserves was significantly increased by \$21.4 M through the 2018 budget process. The \$21.4 M was loaned out of Investment Stabilization Reserve (112300) for Emergency Roads Rehabilitation and the Ancaster Arts Centre. Appendix “C” to Report FCS19062 provides a detailed summary of all outstanding internal loans from reserves.

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SUBJECT: 2018 Reserve Report (FCS19062) (City Wide) – Page 12 of 12

Climate Change Reserve and Action Plan

A Climate Change Reserve is being established as per Council at its meeting on May 23, 2018 through General Issues Committee Report 18-011. A funding source will be identified during the 2020 Budget Process with the assistance of the City's Corporate Climate Change Task Force.

Staff will look to include a climate change component, where possible, to capital projects and programs approved through the annual capital budget. Council will receive an annual report outlining how much of the City's budget was used for climate change initiatives or capital projects.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report FCS19062 – 2018 Reserves Detail Report, with 2017 Comparative figures and 2019-2021 Projections

Appendix "B" to Report FCS19062 – Reserves Recommended for Closure

Appendix "C" to Report FCS19062 – Internal Loan from Reserves Summary

MC/dt



Hamilton

2018 Reserves - Detail Report

With 2017 Comparative figures
and 2019-2021 Projections

***City of Hamilton
71 Main St. West
Hamilton, Ontario
L8P 4Y5***

**CITY OF HAMILTON
2018 RESERVE REPORT**

TABLE OF CONTENTS

RESERVES' SUMMARY	1		
TAX - SUPPORTED RESERVES			
VEHICLE & EQUIPMENT RESERVES' SUMMARY	13	CAPITAL RESERVES-TAX SUPPORTED Con't	
Equipment Replacement Reserves		Councillor's Infrastructure Program	
100031 Hamilton Fire Department - Equipment Replacement	14	108051 Ward 1 Special Capital Re-investment	44
100032 Radio Communication System-Upgrades	15	108052 Ward 2 Special Capital Re-investment	45
100033 Hamilton Paramedic Service - Equipment Replacement	16	108053 Ward 3 Special Capital Re-investment	46
100034 Small Equipment Environmental Services	17	108054 Ward 4 Special Capital Re-investment	47
108023 Information Technology Capital Reserve	18	108055 Ward 5 Special Capital Re-investment	48
110005 Hamilton Beach Rescue	19	108056 Ward 6 Special Capital Re-investment	49
110015 Computer Replacement Program	20	108057 Ward 7 Special Capital Re-investment	50
110035 Survey Equipment Replacement	21	108058 Ward 8 Special Capital Re-investment	51
110040 Equipment Replacement - Operations	22	108059 Ward 9 Special Capital Re-investment	52
		108064 Ward 14 Special Capital Re-investment	53
		108070 Ward 10 Special Capital Re-investment	54
Vehicle Replacement Reserves			
110020 Vehicle Replacement - Police	23	EMPLOYEE RELATED RESERVES' SUMMARY	57
110021 Hamilton Fire Department - Vehicle Replacement	24	Pension/Retirement Reserves	
110022 Hamilton Paramedic Service - Vehicle Replacement	25	112065 Pension Deficiency Reserve	58
110023 Vehicle Replacement - DARTS	26		
110025 Vehicle Replacement - Central Garage	27	Benefits' Reserves	
110030 Vehicle Replacement - Transit	28	112015 Long Term Disability Reserve	59
		112020 Unreported Claims Reserve	60
CAPITAL RESERVES' SUMMARY	31	112025 Claims Fluctuation Reserve-Health/Dental	61
Capital Reserves		112026 Claims Fluctuations - Health/Dental (Police)	62
108020 Unallocated Capital Levy	32	Sick Leave Reserves	
108022 Council Strategic Projects	34	112030 Sick Leave Liability - Police	63
108024 Investing in Ontario Subsidy Reserve	35	112035 Sick Leave Liability - General	64
108050 Parkland Acquisition Reserve	36		
Former Municipalities-Capital Reserves		Workplace Health & Safety Reserves	
108030 Capital Projects - Ancaster	37	112040 Workplace Safety & Insurance Board	65
108031 Capital Projects - Dundas	38		
108032 Capital Projects - Flamborough	39	STABILIZATION RESERVES' SUMMARY	69
108033 Capital Projects - Glanbrook	40	110043 Commodity (Fuel) Stabilization Reserve	70
108034 Capital Projects -Stoney Creek	41	110046 Tax Stabilization Reserve	71
108035 Capital Projects - Hamilton	42	110048 Grants & Subsidy Reserve	73
117036 Compensation Royalties (Terrapure Landfill)	43		

**CITY OF HAMILTON
2018 RESERVE REPORT**

TABLE OF CONTENTS

OPERATING RESERVES' SUMMARY	77		
Productivity Enhancement Reserves		PROGRAM SPECIFIC RESERVES Con't	
112243 Enterprise Fund Reserve	78	Public Health Reserves' Summary	113
		112207 Upwind & Downwind Conference	114
		112219 Public Health Services Reserves	115
Working Fund Reserves		Library Reserves' Summary	119
110080 Debenture Issuance Expense	79	106005 Reserve For Mobile Equipment	120
112206 Election Expense Reserve	80	106006 Library Collections	121
112212 Volunteer Committee Reserve	81	106007 Library General Development	122
112230 City Enrichment Fund	82	106008 Library Major Capital Projects	123
112300 Investment Stabilization Reserve	83	106009 Summer Reading Program	124
112400 Working Fund-General	84	106011 Redeployment & Training Fund	125
		106012 Youth Programming Reserve	126
PROGRAM SPECIFIC RESERVES' SUMMARY	87	106013 Accessibility, Renewal, Health & Safety Reserve	127
Healthy & Safe Community Reserves' Summary	93	106014 Library-Computer Reserve Fund	128
Housing Reserves		106015 Library Donations Reserve	129
102045 Emergency Repair Program-HHERP	94	106110 Special Gift Fund	130
110041 Social Housing Stabilization Reserve	95	106130 K McLaren Memorial Fund	131
110052 Revolving Loan Fund Reserve-Ontario Renovates Program	96	106152 Waterdown Library Fund	132
112009 Municipal Down Payment Assistance Program	97	Planning & Development Reserves' Summary	135
112239 Federal Housing Initiatives	98	Airport Reserves	
112244 Social Housing Transition Reserve	99	108043 Airport Capital Reserve	136
112248 Social Housing Capital Reserve	100	112217 Airport Joint Marketing Reserve Fund	137
112252 Supplement/Housing Allowance Reserve	101	Culture Reserves	
112254 Revolving Home Ownership Reserve	102	100036 Auchmar Estates - Repairs	138
112256 Affordable Housing Property Reserve	103	104080 Reserve For Various Museums	139
Lodges		108044 Public Art Reserve	140
110042 Lodges Infrastructure Reserve	104	108049 Downtown Public Art Reserve	141
Recreation Reserves		Development Related Reserves	
104060 Golf Course Improvement	105	100045 Services for New Subdivisions	142
108038 Four Pad Arena Capital Reserve	106	108042 Red Hill Business Park Reserve	143
110049 Four Pad Stabilization Reserve	107	110060 Shovel Ready Industrial Land Reserve	144
Social Services		110086 Development Fees Stabilization	145
110044 OW Stabilization Reserve	108	117012 Developer Deposits - Roads (SC)	146
112214 Social Services Initiative Fund	109		
112218 Early Years System Reserve	110		

**CITY OF HAMILTON
2018 RESERVE REPORT**

TABLE OF CONTENTS

PROGRAM SPECIFIC RESERVES Con't		Facilities	
Downtown/BIA's/Heritage Reserves		108012 Tim Hortons Field Capital Reserve	185
		108039 General Facility Capital Reserve	186
100005 Revolving Fund-Historic Properties	147	108046 RCMP Lease-Capital Replacement	187
102047 Community Heritage Program	148	108048 YMCA & Turner Library Capital Reserve	188
102048 Main Street Program Reserve	149	112209 47 Guise St Reserve	189
102049 Hamilton Community Heritage Fund	150	112223 Ivor Wynne Community Fund	190
108036 Downtown Hamilton Capital Program	151		
112006 LACAC Publications Reserve	152	Greenspace/Parks Reserves	
112211 Heritage Studies Reserve	153	108037 Hamilton Beach Park Reserve	191
112229 Commercial Property Improvement Grant	154	112201 General Park, Marina and Waterfront Reserve	192
		112202 Leash Free Park Reserve	193
Economic Development		112224 Waterpark Operations Reserve	194
108060 Hamilton Technology Center-Capital Repairs	155		
112221 Economic Development Investment Fund	156	Public Works-Other Reserves	
112231 Conventions/Sports Events Reserve	157	108041 Roads, Bridges & Traffic Capital Reserve	195
		112203 Red Light Camera Project	196
Planning-Other Reserves		112205 Winter Control	197
100035 Property Purchases	158	112272 Energy Conservation Initiative Reserve	198
100051 OPA 28 Fee Collections	159		
108021 Parking Capital Reserve	160	Transit Reserves	
115085 HMPS Cash in Lieu of Parking Reserve	161	108019 Transit Shelter Capital Reserve	199
		108025 Transit Capital Reserve	200
H.E.F. Summary	165	108027 Province of Ontario Transit Capital Grant	201
100025 H.E.F. - Capital Projects	166	108045 Federal Public Transit Funds	202
102025 First Ontario Concert Hall Reserve	167	108047 Rapid Transit Capital Reserve	203
Police Reserves' Summary	171	Waste Management Reserves	
104055 Tax Stabilization-Police	172	110062 Closed Landfill Reserve	204
104056 ISD (Investigative Service Division) Reserve	173	112270 Waste Management Recycling	205
110065 Police Capital Expenditures	174	112271 WM Facilities-Replace\Upgrade Reserve	206
112029 Provision for Vacation Liability	175		
112225 Police Rewards	176	RATE SUPPORTED RESERVES' SUMMARY	209
Farmers Mark Reserves' Summary	179	Capital/Working Fund Reserves	
104006 Hamilton Farmers Market Reserve	180	108005 Sanitary Sewer Capital	210
		108006 Wastewater Improvement Subsidy	211
Public Works Reserves' Summary	183	108010 Storm Sewer Capital	212
		108015 Waterworks Capital	213
Cemeteries' Reserves		Equipment Replacement Reserves	
104105 Cemetery Building Fund - Niches	184	110010 Meter Replacement	214

**CITY OF HAMILTON
2018 RESERVE REPORT**

TABLE OF CONTENTS

OBLIGATORY RESERVES' SUMMARY	217		
		Development Charge Reserves	
Planning & Development Reserves			
104050 Building Permit Fees Revolving Fund	218	999999 Development Charges Reserve	223
104051 Main Street Revitalization Reserve	219	Subdividers' Contributions	
Gas Tax Reserves		999998 Developer Recoveries	224
112204 Transit Gas Tax Reserve	220	HAMILTON FUTURE FUND SUMMARY	227
112213 Federal Gas Tax Reserve	221		
		112246 Hamilton Future Fund A	228
Parkland Dedication Reserves		112247 Hamilton Future Fund B	229
104090 5% Parkland Dedication Reserve	222	Reserve Policies	233
		Index By Reserve Number	236

RESERVES' SUMMARY

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
 2018 Reserve Report
 Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>TAX SUPPORTED RESERVES</u>						
<u>VEHICLE & EQUIPMENT RESERVES</u>						
<u>Equipment Replacement Reserves</u>						
100031- Hamilton Fire Department - Equipment Replacement Reserve	386,486	609,020	98,750	620,443	989,487	Yes
100032- Corporate Trunked Radio Communication System	5,015,868	5,337,606	5,677,869	5,953,707	6,366,791	Yes
100033- Hamilton Paramedic Service - Equipment Replacement Reserve	947,275	1,281,669	938,911	-812,497	-148,500	No
100034- Small Equipment Environmental Services	530,045	574,183	617,998	602,130	641,529	Yes
108023- Information Technology Capital Reserve	273,307	194,851	452,207	715,483	984,814	Yes
110005- Hamilton Beach Rescue	292,792	393,219	427,318	445,410	447,734	Yes
110015- Computer Replacement Program	8,214,914	8,690,053	5,750,280	6,255,333	6,365,025	Yes
110035- Survey Equipment Replacement	217,064	247,539	278,520	310,214	342,636	Yes
110040- Equipment Replacement - Operations	130,922	156,076	181,402	207,312	233,817	Yes
Sub-total Equipment Replacement Reserves	16,008,672	17,484,216	14,423,255	14,297,533	16,223,334	
<u>Vehicle Replacement Reserves</u>						
110020- Vehicle Replacement - Police	1,263,370	148,646	212,754	468,500	730,127	Yes
110021- Hamilton Fire Department - Vehicle Replacement Reserve	6,213,259	8,821,519	2,153,795	80,073	-929,990	No
110022- Hamilton Paramedic Service - Vehicle Replacement Reserve	1,619,217	1,767,965	1,712,274	1,542,681	799,679	Yes
110023- Vehicle Replacement - DARTS	6,603,289	3,919,849	4,010,006	4,102,236	4,196,587	Yes
110025- Vehicle Replacement - Central Garage	8,839,989	9,359,253	11,578,473	12,977,211	13,976,846	Yes
110030- Vehicle Replacement - Transit	13,657,767	14,910,907	19,271,972	28,464,544	27,846,150	Yes
Sub-total Vehicle Replacement Reserves	38,196,892	38,928,139	38,939,274	47,635,244	46,619,399	
VEHICLE & EQUIPMENT RESERVES	54,205,564	56,412,355	53,362,529	61,932,778	62,842,733	
<u>CAPITAL RESERVES-TAX SUPPORTED</u>						
<u>Capital Reserves</u>						
108020- Unallocated Capital Levy	25,827,530	39,400,203	33,417,435	32,455,079	33,998,996	No
108022- Council Strategic Projects	254,030	0	0	0	0	CLOSED
108024- Investing in Ontario Subsidy Reserve	646,873	0	0	0	0	CLOSED
108050- Parkland Acquisition Reserve	9,391,310	9,888,631	10,822,495	9,048,413	10,773,776	Yes
Sub-total Capital Reserves	36,119,743	49,288,834	44,239,931	41,503,492	44,772,772	
<u>Former Municipalities-Capital Reserves</u>						
108030- Capital Projects - Ancaster	520,598	73,325	75,011	76,736	78,501	One-Time
108031- Capital Projects - Dundas	-33,694	0	0	0	0	One-Time
108032- Capital Projects - Flamborough	55,368	1,876	348,281	356,291	364,486	One-Time
108033- Capital Projects - Glanbrook	3,679	3,771	3,858	3,947	4,038	One-Time
108034- Capital Projects -Stoney Creek	-1,000	1,007,348	585,457	598,923	612,698	One-Time
108035- Capital Projects - Hamilton	65,063	66,704	68,239	69,808	71,414	One-Time

City of Hamilton 2018 Reserve Report Reserve Balances

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
117036- S.C. Compensation Royalties (Terrapure Landfill)	-267,149	1,209,992	1,224,257	1,537,382	1,857,708	Yes
Sub-total Former Municipalities-Capital Reserves	342,865	2,363,017	2,305,103	2,643,086	2,988,844	
<u>Councillor's Infrastructure Program</u>						
108051- Ward 1 Special Capital Re-investment	546,760	491,283	1,935,157	3,446,763	4,993,136	Yes
108052- Ward 2 Special Capital Re-investment	1,561,956	1,617,939	1,464,325	2,942,085	4,453,833	Yes
108053- Ward 3 Special Capital Re-investment	3,407,373	317,742	1,460,403	2,690,026	3,947,929	Yes
108054- Ward 4 Special Capital Re-investment	-1,123,798	163,485	637,774	1,973,423	3,542,091	Yes
108055- Ward 5 Special Capital Re-investment	378,192	121,590	1,433,398	2,850,854	4,300,911	Yes
108056- Ward 6 Special Capital Re-investment	1,075,618	679,628	2,054,177	1,492,107	2,940,110	Yes
108057- Ward 7 Special Capital Re-investment	4,000,887	1,144,941	2,670,180	4,544,298	6,461,521	Yes
108058- Ward 8 Special Capital Re-investment	378,075	117,038	1,646,210	3,045,185	4,476,337	Yes
108059- Ward 9 Special Capital Re-investment	0	0	27,985	48,267	69,016	Yes
108064- Ward 14 Special Capital Re-investment	0	0	1,095,484	2,260,890	3,453,101	Yes
108070- Ward 10 Special Capital Re-investment	0	0	12,655	24,719	37,060	Yes
Sub-total Councillor's Infrastructure Program	10,225,063	4,653,646	14,437,747	25,318,616	38,675,046	
CAPITAL RESERVES-TAX SUPPORTED	46,687,671	56,305,496	60,982,781	69,465,195	86,436,662	
<u>EMPLOYEE RELATED RESERVES</u>						
<u>Pension/Retirement Reserves</u>						
112065- Pension Deficiency Reserve	3,178,191	3,258,357	2,284,070	5,521,109	4,659,594	Yes
Sub-total Pension/Retirement Reserves	3,178,191	3,258,357	2,284,070	5,521,109	4,659,594	
<u>Benefits' Reserves</u>						
112015- Long Term Disability Reserve	16,394,387	15,813,696	15,146,254	14,242,298	14,569,871	Yes
112020- Unreported Claims Reserve	3,519,608	3,608,576	3,691,574	3,776,480	3,863,339	Yes
112025- Claims Fluctuation Reserve-Health/Dental	19,792,623	21,428,878	22,774,444	23,298,256	23,834,116	Yes
112026- Claims Fluctuations - Health/Dental (Police)	6,201,902	6,165,647	6,097,129	6,237,363	6,380,822	Yes
Sub-total Benefits' Reserves	45,908,520	47,016,798	47,709,400	47,554,397	48,648,148	
<u>Sick Leave Reserves</u>						
112030- Sick Leave Liability - Police	6,247,735	6,405,326	6,552,649	6,703,360	6,857,537	Yes
112035- Sick Leave Liability - General	1,707,357	1,663,854	1,297,522	922,765	539,389	No
Sub-total Sick Leave Reserves	7,955,092	8,069,180	7,850,171	7,626,125	7,396,926	
<u>Workplace Health & Safety Reserves</u>						
112040- Workplace Safety & Insurance Board	40,172,106	40,651,896	37,970,576	36,227,451	35,443,864	Yes
Sub-total Workplace Health & Safety Reserves	40,172,106	40,651,896	37,970,576	36,227,451	35,443,864	
EMPLOYEE RELATED RESERVES	97,213,909	98,996,230	95,814,218	96,929,082	96,148,533	
<u>STABILIZATION RESERVES</u>						
110043- Commodity (Fuel) Stabilization Reserve	874,420	896,476	917,095	938,188	959,766	Yes
110046- Tax Stabilization Reserve	35,685,998	23,214,522	5,250,568	1,660,138	1,527,378	No

**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
110048- Grants & Subsidy Reserve	947,448	971,346	993,687	0	0	One-Time
STABILIZATION RESERVES	37,507,865	25,082,343	7,161,350	2,598,326	2,487,145	
<u>OPERATING RESERVES</u>						
112243- Enterprise Fund Reserve	-300,656	-568,550	220,353	804,419	1,401,918	One-Time
<u>Working Fund Reserves</u>						
110080- Debenture Issuance Expense	557,858	0	0	0	0	CLOSED
112206- Election Expense Reserve	980,080	-24,828	455,064	945,993	1,448,213	Yes
112212- Volunteer Committee Reserve	178,553	200,600	203,059	207,730	212,508	Yes
112230- City Enrichment Fund	334,337	126,651	19,600	20,051	20,512	Yes
112300- Investment Stabilization Reserve	58,690,808	40,389,614	41,778,975	44,616,392	47,519,069	Yes
112400- Working Fund-General	31,794,269	25,350,561	22,625,686	23,146,077	23,678,437	Yes
Sub-total Working Fund Reserves	92,535,905	66,042,599	65,082,385	68,936,243	72,878,739	
OPERATING RESERVES	92,235,250	65,474,050	65,302,738	69,740,661	74,280,657	
<u>PROGRAM SPECIFIC RESERVES</u>						
<u>Healthy and Safe Communities</u>						
<u>Housing Reserves</u>						
102045- Emergency Repair Program-HHERP	167,135	170,865	73,645	0	0	One-Time
110041- Social Housing Stabilization Reserve	2,098,822	1,626,302	261,693	0	0	No
110052- Revolving Loan Fund Reserve-Ontario Renovates Program	271,234	280,074	337,090	16,106	67,051	Yes
112009- Municipal Down Payment Assistance Program	366,293	375,532	384,169	393,005	402,044	One-Time
112239- Federal Housing Initiatives	358,836	367,887	14,231	14,559	14,894	One-Time
112244- Social Housing Transition Reserve	107,991	110,715	62,687	29,551	30,231	One-Time
112248- Social Housing Capital Reserve	799,520	898,894	0	0	0	One-Time
112252- Supplement/Housing Allowance Reserve	450,321	461,680	472,298	483,161	494,274	One-Time
112254- Revolving Home Ownership Reserve	1,024,588	637,492	702,729	364,867	69,809	Yes
112256- Affordable Housing Property Reserve	0	0	3,439,100	3,012,449	3,081,736	Yes
Sub-total Housing Reserves	5,644,740	4,929,441	5,747,644	4,313,698	4,160,038	
<u>Lodges</u>						
110042- Lodges Infrastructure Reserve	356,163	198,792	97,157	97,368	4,527	Yes
Sub-total Lodges	356,163	198,792	97,157	97,368	4,527	
<u>Recreation Reserves</u>						
104060- Golf Course Improvement	-47,021	0	0	0	0	No
108038- Four Pad Arena Capital Reserve	688,112	728,576	765,559	803,393	842,097	Yes
110049- Four Pad Stabilization Reserve	282,109	289,225	295,877	302,682	309,644	Yes
Sub-total Recreation Reserves	923,201	1,017,801	1,061,436	1,106,075	1,151,741	
<u>Social Services</u>						
110044- Ontario Works Stabilization Reserve	1,227,626	1,258,575	1,287,523	1,317,136	1,348,086	No
112214- Social Services Initiative Fund	16,838	17,263	17,660	0	0	One-Time

City of Hamilton 2018 Reserve Report Reserve Balances

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
112218- Early Years System Reserve	3,322,586	3,295,158	709,690	0	0	One-Time
Sub-total Social Services	4,567,051	4,570,997	2,014,873	1,317,136	1,348,086	
Sub-total Healthy and Safe Communities	11,491,155	10,717,030	8,921,110	6,834,277	6,664,392	
<u>Public Health</u>						
112207- Upwind & Downwind Conference	23,687	28,800	29,462	30,140	30,833	Yes
112219- Public Health Services Reserves	264,611	271,285	277,525	0	0	One-Time
Sub-total Public Health	288,298	300,085	306,987	30,140	30,833	
<u>Library Reserves</u>						
106005- Reserve For Mobile Equipment	562,187	539,383	582,134	625,868	164,858	Yes
106006- Library Collections	1,016,570	1,011,193	990,966	933,344	980,098	Yes
106007- Library General Development	1,279,883	916,690	885,682	895,937	532,174	Yes
106008- Library Major Capital Projects	2,020,044	1,829,814	1,051,573	326,238	145,602	Yes
106009- Summer Reading Program	596,707	507,913	458,905	469,460	480,257	Yes
106011- Redeployment & Training Fund	513,932	394,982	224,020	229,172	234,443	Yes
106012- Youth Programming Reserve	80,868	82,908	70,191	71,805	73,457	Yes
106013- Accessibility, Renewal and Health & Safety Reserve	890,990	974,122	1,097,677	495,794	608,347	Yes
106014- Library-Computer Reserve Fund	482,514	642,308	396,114	551,892	711,253	Yes
106015- Library Donations Reserve	21,275	23,779	24,326	24,885	25,458	Yes
106110- Special Gift Fund	2,271,234	1,900,425	1,895,446	1,965,218	2,038,479	One- Time
106130- K McLaren Memorial Fund	48,472	42,095	43,063	44,054	45,067	One- Time
106152- Waterdown Library Fund	47,503	48,701	49,821	50,967	52,139	One- Time
Sub-total Library Reserves	9,832,177	8,914,313	7,769,917	6,684,634	6,091,633	
<u>Planning & Development Reserves</u>						
<u>Airport Reserves</u>						
108043- Airport Capital Reserve	443,595	789,980	808,542	948,518	1,091,714	Yes
112217- Airport Joint Marketing Reserve Fund	239,428	380,664	378,086	436,139	596,678	Yes
Sub-total Airport Reserves	683,023	1,170,644	1,186,628	1,384,658	1,688,392	
<u>Culture Reserve</u>						
100036- Auchmar Estates - Repairs	9,535	0	0	0	0	CLOSED
104080- Reserve For Various Museums	287,902	326,701	349,388	372,596	396,338	Yes
108044- Public Art Reserve	965,257	1,177,480	1,377,528	1,582,178	1,791,534	Yes
108049- Downtown Public Art	828,765	56,576	7,303	7,471	7,642	Yes
Sub-total Culture Reserve	2,091,460	1,560,757	1,734,219	1,962,245	2,195,515	
<u>Development Related Reserves</u>						
100045- Services for New Subdivisions	3,691,250	3,784,357	3,871,397	3,960,439	4,051,529	Yes
108042- Red Hill Business Park Reserve	6,758,048	6,827,671	875,863	896,008	916,616	One-Time
110060- Shovel Ready Industrial Land Reserve	4,219,698	4,326,134	4,425,635	4,527,425	4,631,556	One-Time
110086- Development Fees Stabilization	6,812,948	8,333,308	8,090,029	8,276,100	8,466,450	Yes

**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
117012- Developer Deposits - Roads (SC)	938,990	962,675	0	0	0	One- Time
Sub-total Development Related Reserves	22,420,933	24,234,146	17,262,924	17,659,972	18,066,151	
<u>Downtown/BIA's/Heritage Reserves</u>						
100005- Revolving Fund-Historic Properties	427,631	438,418	448,501	458,817	469,370	Yes
102047- Community Heritage Program Reserve	138,021	129,565	107,257	79,379	50,860	One-Time
102048- Main Street Program Reserve	1,218,092	1,248,817	1,075,240	240,195	0	Yes
102049- Hamilton Community Heritage Fund	103,894	102,467	44,134	35,034	25,725	Yes
108036- Downtown Hamilton Capital Program	1,121,623	1,169,400	872,617	821,882	739,635	Yes
112006- LACAC Publications Reserve	16,082	0	0	0	0	CLOSED
112211- Heritage Studies Reserve	43,621	0	0	0	0	CLOSED
112229- Commercial Property Improvement Grant (C.P.I.G.) Reserve	310,864	318,705	245,115	169,833	92,819	Yes
Sub-total Downtown/BIA's/Heritage Reserves	3,379,828	3,407,371	2,792,864	1,805,139	1,378,408	
<u>Economic Development</u>						
108060- Hamilton Technology Centre-Capital Repairs	3,972	0	0	0	0	CLOSED
112221- Economic Development Investment Reserve	1,749,156	1,443,270	1,182,047	855,209	824,304	Yes
112231- Conventions/Sports Events Reserve	275,278	442,948	475,895	472,173	473,424	Yes
Sub-total Economic Development	2,028,406	1,886,218	1,657,942	1,327,383	1,297,728	
<u>Planning-Other Reserves</u>						
100035- Property Purchases	1,666,376	8,715,160	7,142,290	7,901,537	8,187,976	Yes
100051- OPA 28 Fee Reserve	0	-2,734,445	-2,291,587	-1,838,544	-1,375,080	One- Time
108021- Parking Capital Reserve	6,082,438	5,648,095	7,288,705	7,572,668	7,984,542	Yes
115085- HMPS Cash in Lieu of Parking Reserve	487,503	640,200	654,925	669,988	685,398	Yes
Sub-total Planning-Other Reserves	8,236,318	12,269,010	12,794,332	14,305,649	15,482,835	
Sub-total Planning & Development Reserves	38,839,968	44,528,146	37,428,909	38,445,046	40,109,030	
<u>H.E.F. Reserves</u>						
100025- H.E.F. - Capital Projects	1,203,529	494,256	1,001,937	1,253,930	1,511,718	Yes
102025- First Ontario Concert Hall Reserve	185,666	393,220	503,414	616,143	630,314	Yes
Sub-total H.E.F. Reserves	1,389,195	887,477	1,505,351	1,870,072	2,142,032	
<u>Police Reserves</u>						
104055- Tax Stabilization-Police	940,954	1,405,921	1,438,257	1,471,337	1,505,178	Yes
104056- ISD (Investigative Services Division) Capital Reserve	6,789,385	152,797	0	0	0	One-Time
110065- Police Capital Expenditures	1,125,069	489,387	500,643	512,158	523,938	Yes
112029- Provision for Vacation Liability	1,500,099	1,537,937	1,573,310	1,609,496	1,646,514	Yes
112225- Police Rewards	185,613	200,316	204,924	209,637	214,458	Yes
Sub-total Police Reserves	10,541,120	3,786,358	3,717,133	3,802,627	3,890,088	
<u>Farmers Market</u>						
104006- Hamilton Farmers Market Reserve	0	75,687	120,434	126,238	132,176	Yes
Sub-total Farmers Market	0	75,687	120,434	126,238	132,176	

**City of Hamilton
2018 Reserve Report
Reserve Balances**

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	\$	\$	\$	\$	\$	
<u>Public Works Reserves</u>						
<u>Cemeteries' Reserves</u>						
104105- Cemetery Niche Reserve	123,311	149,632	137,647	108,379	168,274	Yes
Sub-total Cemeteries' Reserves	123,311	149,632	137,647	108,379	168,274	
<u>Facilities</u>						
108012- Tim Hortons Field Capital Reserve	0	29,872	53,318	54,544	55,799	Yes
108039- General Facility Capital Reserve	38,470	114,395	117,026	119,717	122,471	Yes
108046- RCMP Lease-Capital Replacement	1,040,989	1,123,001	1,205,777	1,290,457	1,377,085	Yes
108048- YMCA & Turner Library Capital Renewal Reserve	367,826	433,783	499,795	567,325	636,409	Yes
112209- 47 Guise St Reserve	156,248	169,689	183,202	197,024	211,165	Yes
112223- Ivor Wynne Community Fund	29,137	0	0	0	0	CLOSED
Sub-total Facilities	1,632,671	1,870,740	2,059,118	2,229,069	2,402,930	
<u>Greenspace/Parks Reserves</u>						
108037- Hamilton Beach Park Reserve	-143,538	208,432	385,181	596,340	610,055	Yes
112201- General Park, Marina and Waterfront Reserve	548,255	828,158	872,493	993,710	1,188,521	Yes
112202- Leash Free Park Reserve	205,736	169,683	132,144	93,741	54,455	Yes
112224- Waterpark Operations Reserve	1,179,151	1,464,294	1,800,960	1,665,370	1,526,661	Yes
Sub-total Greenspace/Parks Reserves	1,789,605	2,670,566	3,190,777	3,349,160	3,379,691	
<u>Public Works-Other Reserves</u>						
108041- Roads, Bridges & Traffic Capital Reserve	1,755,056	1,800,179	1,841,583	1,883,939	1,927,270	One-Time
112203- Red Light Camera Project	7,860,995	6,083,035	3,973,742	2,896,399	1,883,789	No
112205- Winter Control	3,231,489	3,312,999	3,389,198	3,467,149	3,546,894	No
112272- Energy Conservation Initiative Reserve	3,792,042	4,730,017	4,246,283	4,906,486	5,573,367	Yes
Sub-total Public Works-Other Reserves	16,639,582	15,926,230	13,450,806	13,153,974	12,931,320	
<u>Transit Reserves</u>						
108019- Transit Shelter Capital Reserve	172,203	176,547	0	0	0	One-Time
108025- Transit Capital Reserve	221,599	279,978	205,497	311,374	419,685	Yes
108027- Province of Ontario Transit Capital Grant	2,963,178	0	0	0	0	One-Time
108045- Federal Public Transit Funds	45,652	61,098	62,503	63,941	65,411	One-Time
108047- Rapid Transit Capital Reserve	4,530,317	3,183,015	747,704	764,901	782,494	One-Time
Sub-total Transit Reserves	7,932,949	3,700,637	1,015,704	1,140,216	1,267,591	
<u>Waste Management Reserves</u>						
110062- Closed Landfill Reserve	1,080,401	1,133,552	1,186,674	1,242,426	1,299,461	Yes
112270- Waste Management Recycling	4,555,980	4,858,399	2,516,748	1,752,790	1,477,010	No
112271- WM Facilities-Replace/Upgrade Reserve	2,990,354	3,273,981	2,239,667	2,291,179	2,343,876	Yes
Sub-total Waste Management Reserves	8,626,734	9,265,932	5,943,089	5,286,395	5,120,347	
Sub-total Public Works Reserves	36,744,852	33,583,737	25,797,141	25,267,194	25,270,152	
PROGRAM SPECIFIC RESERVES	109,126,764	102,792,833	85,566,982	83,060,229	84,330,335	
TOTAL TAX SUPPORTED RESERVES	436,977,023	405,063,307	368,190,598	383,726,270	406,526,063	

**City of Hamilton
 2018 Reserve Report
 Reserve Balances**

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	\$	\$	\$	\$	\$	
<u>RATE SUPPORTED RESERVES</u>						
<u>Capital/Working Fund Reserves</u>						
108005- Sanitary Sewer Capital	112,023,609	94,427,316	75,914,849	44,499,597	35,484,137	Yes
108006- Wastewater Improvement Subsidy	116,009,412	112,706,155	56,443,257	22,670,253	0	One-Time
108010- Storm Sewer Capital	14,892,718	15,273,755	11,781,384	11,946,796	12,227,642	Yes
108015- Waterworks Capital	12,331,480	27,694,511	23,105,356	40,613,612	46,696,702	Yes
Sub-total Capital/Working Fund Reserves	255,257,220	250,101,737	167,244,846	119,730,259	94,408,480	
<u>Equipment Replacement Reserves</u>						
110010- Meter Replacement	5,725,479	5,215,099	4,687,686	4,148,143	3,596,190	One-Time
Sub-total Equipment Replacement Reserves	5,725,479	5,215,099	4,687,686	4,148,143	3,596,190	
TOTAL RATE SUPPORTED RESERVES	260,982,698	255,316,835	171,932,532	123,878,402	98,004,670	
<u>OBLIGATORY RESERVES</u>						
<u>Planning & Development Reserves</u>						
104050- Building Permit Fees Revolving Fund	19,284,428	20,699,920	21,428,893	20,859,683	20,277,381	Yes
104051- Main Street Revitalization Reserve	0	509,877	10,797	0	0	One Time
Sub-total Planning & Development Reserves	19,284,428	21,209,797	21,439,690	20,859,683	20,277,381	
<u>Gas Tax Reserves</u>						
112204- Transit Gas Tax Reserve	16,691,838	17,332,309	17,097,980	18,625,803	20,541,374	Yes
112213- Federal Gas Tax Reserve	21,919,028	27,604,375	4,487,126	4,727,304	4,973,246	Yes
Sub-total Gas Tax Reserves	38,610,866	44,936,684	21,585,106	23,353,107	25,514,621	
<u>Parkland Dedication Reserves</u>						
104090- 5% Parkland Dedication Reserve	35,235,013	42,763,240	29,066,546	35,449,371	31,984,352	Yes
Sub-total Parkland Dedication Reserves	35,235,013	42,763,240	29,066,546	35,449,371	31,984,352	
<u>Development Charge Reserves</u>						
999999- Development Charges Reserve	167,124,257	135,835,367	133,312,965	119,994,999	131,470,571	Yes
Sub-total Development Charge Reserves	167,124,257	135,835,367	133,312,965	119,994,999	131,470,571	
<u>Subdividers' Contributions</u>						
999998- Developer Recoveries	-8,128,143	-7,689,800	-7,210,030	-6,706,093	-6,177,170	No
Sub-total Subdividers' Contributions	-8,128,143	-7,689,800	-7,210,030	-6,706,093	-6,177,170	
TOTAL OBLIGATORY RESERVES	252,126,422	237,055,288	198,194,277	192,951,067	203,069,754	
<u>HAMILTON FUTURE FUND RESERVES</u>						
112246- Hamilton Future Fund A	39,641,128	45,405,684	50,254,078	54,670,135	59,400,464	Yes
112247- Hamilton Future Fund B	4,681,173	3,228,845	2,696,209	2,151,321	1,593,902	Yes
TOTAL HAMILTON FUTURE FUND RESERVES	44,322,301	48,634,530	52,950,286	56,821,456	60,994,366	
GRAND TOTAL RESERVES	994,408,444	946,069,960	791,267,694	757,377,195	768,594,853	

TAX SUPPORTED RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



VEHICLE & EQUIPMENT REPLACEMENT RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>VEHICLE & EQUIPMENT RESERVES</u>						
<u>Equipment Replacement Reserves</u>						
100031- Hamilton Fire Department - Equipment Replacement Reserve	386,486	609,020	98,750	620,443	989,487	Yes
100032- Corporate Trunked Radio Communication System	5,015,868	5,337,606	5,677,869	5,953,707	6,366,791	Yes
100033- Hamilton Paramedic Service - Equipment Replacement Reserve	947,275	1,281,669	938,911	-812,497	-148,500	No
100034- Small Equipment Environmental Services	530,045	574,183	617,998	602,130	641,529	Yes
108023- Information Technology Capital Reserve	273,307	194,851	452,207	715,483	984,814	Yes
110005- Hamilton Beach Rescue	292,792	393,219	427,318	445,410	447,734	Yes
110015- Computer Replacement Program	8,214,914	8,690,053	5,750,280	6,255,333	6,365,025	Yes
110035- Survey Equipment Replacement	217,064	247,539	278,520	310,214	342,636	Yes
110040- Equipment Replacement - Operations	130,922	156,076	181,402	207,312	233,817	Yes
Sub-total Equipment Replacement Reserves	16,008,672	17,484,216	14,423,255	14,297,533	16,223,334	
<u>Vehicle Replacement Reserves</u>						
110020- Vehicle Replacement - Police	1,263,370	148,646	212,754	468,500	730,127	Yes
110021- Hamilton Fire Department - Vehicle Replacement Reserve	6,213,259	8,821,519	2,153,795	80,073	-929,990	No
110022- Hamilton Paramedic Service - Vehicle Replacement Reserve	1,619,217	1,767,965	1,712,274	1,542,681	799,679	Yes
110023- Vehicle Replacement - DARTS	6,603,289	3,919,849	4,010,006	4,102,236	4,196,587	Yes
110025- Vehicle Replacement - Central Garage	8,839,989	9,359,253	11,578,473	12,977,211	13,976,846	Yes
110030- Vehicle Replacement - Transit	13,657,767	14,910,907	19,271,972	28,464,544	27,846,150	Yes
Sub-total Vehicle Replacement Reserves	38,196,892	38,928,139	38,939,274	47,635,244	46,619,399	
VEHICLE & EQUIPMENT RESERVES	54,205,564	56,412,355	53,362,529	61,932,778	62,842,733	

City of Hamilton 2018 Reserve Report

Reserve Name: 100031- Hamilton Fire Department - Equipment Replacement Reserve
Reserve Number: 100031
Date Established: 2001
Source of Funds: Contributions from operating budget
Purpose: To fund various fire protective equipment based on life cycle replacement schedules
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		673,105	386,486	609,020	98,750	620,443
Add						
Interest Earned		21,836	18,761	8,047	8,177	18,304
Provision for Future Replacement	Operating Budget	675,000	675,000	980,000	1,080,000	1,180,000
Sale of Equipment		11,350	2,522	0	0	0
		708,186	696,283	988,047	1,088,177	1,198,304
Less						
Equipment Purchases	Capital Budget	994,806	473,750	1,498,316	566,484	829,260
		994,806	473,750	1,498,316	566,484	829,260
Ending Balance		386,486	609,020	98,750	620,443	989,487

City of Hamilton 2018 Reserve Report

Reserve Name: 100032- Corporate Trunked Radio Communication System
Reserve Number: 100032
Date Established: 2001
Source of Funds: Contributions from operating budget.
Purpose: To fund corporate trunked radio communication system including system upgrades, replacement, and cell tower sites minor capital needs
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		4,733,973	5,015,868	5,337,606	5,677,869	5,953,707
Add						
Interest Earned		129,575	135,928	125,238	132,242	140,075
Provision for Future Replacement	Operating Budget	1,494,810	1,494,810	1,494,810	1,494,810	1,494,810
		1,624,385	1,630,738	1,620,048	1,627,052	1,634,885
Less						
Debt Repayment	CS13034	1,342,490	1,308,999	1,279,785	1,251,215	1,221,800
Cell Tower Sites		0	0	0	100,000	0
		1,342,490	1,308,999	1,279,785	1,351,215	1,221,800
Ending Balance		5,015,868	5,337,606	5,677,869	5,953,707	6,366,791

City of Hamilton 2018 Reserve Report

Reserve Name: 100033- Hamilton Paramedic Service - Equipment Replacement Reserve

Reserve Number: 100033

Date Established: 2004

Source of Funds: Contributions from operating budget.

Purpose: To fund life-cycle sustainment/replacement of durable Paramedic Service equipment including ruggedized operational computers, patient carriage equipment, defibrillators, and simulation and training devices.

Target Balance: To Be Reviewed

Comments:

Sustainable: No

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		560,187	947,275	1,281,669	938,911	-812,497
Add						
Interest Earned		11,341	21,453	25,246	1,437	-10,926
Provision For Future Replacement	Operating Budget	497,270	559,430	629,359	708,029	796,532
		508,611	580,883	654,605	709,466	785,606
Less						
Equipment Purchases	Capital Budget	121,523	246,489	997,364	2,460,874	121,609
		121,523	246,489	997,364	2,460,874	121,609
Ending Balance		947,275	1,281,669	938,911	-812,497	-148,500

City of Hamilton 2018 Reserve Report

Reserve Name: 100034- Small Equipment Environmental Services
Reserve Number: 100034
Date Established: 2006
Source of Funds: Contributions from Operating Fund
Purpose: To fund the replacement of small equipment such as lawn mowers, which have exceeded their life cycle and are no longer economically feasible to maintain in service.
Target Balance: \$500K
Comments: This reserve was segregated from the Fleet Central garage reserve-110025 in 2006 based on the Implementation of the TMC Fleet Operational Review.
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		557,342	530,045	574,183	617,998	602,130
Add						
Interest Earned		11,942	13,879	13,554	13,872	14,139
Provision For Replacement	Operating Budget	105,260	105,260	105,260	105,260	105,260
Sale of Equipment		0	0	5,000	5,000	0
		117,202	119,139	123,814	124,132	119,399
Less						
Equipment Purchase	Capital Budget	144,500	75,000	80,000	140,000	80,000
		144,500	75,000	80,000	140,000	80,000
Ending Balance		530,045	574,183	617,998	602,130	641,529

City of Hamilton 2018 Reserve Report

Reserve Name: 108023- Information Technology Capital Reserve
Reserve Number: 108023
Date Established: Sept 10, 2008 FCS08079
Source of Funds: Contribution from Operating fund
Purpose: This reserve is utilized to fund capital programs supported by the Information Technology Division of Corporate Services.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		390,905	273,307	194,851	452,207	715,483
Add						
Interest Earned		9,767	3,804	7,357	13,276	19,331
Provision for Replacement	Operating Budget	250,000	250,000	250,000	250,000	250,000
Project Closings	Closing Report	14,994	7,740	0	0	0
		274,760	261,544	257,357	263,276	269,331
Less						
Capital Program	Capital Budget	376,000	340,000	0	0	0
To Operating		6,020	0	0	0	0
Project Closings	Closing Report	10,339	0	0	0	0
		392,359	340,000	0	0	0
Ending Balance		273,307	194,851	452,207	715,483	984,814

City of Hamilton 2018 Reserve Report

Reserve Name: 110005- Hamilton Beach Rescue
Reserve Number: 110005
Date Established: 1988
Source of Funds: Contribution from Current Budget -Grant
Purpose: This reserve was established in 1988 to smooth the impacts of capital funding requests from the Hamilton Beach Rescue Unit.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		311,825	292,792	393,219	427,318	445,410
Add						
Interest Earned		6,542	6,824	9,329	9,922	10,154
Capital Grant		19,425	66,770	66,770	66,770	66,770
Unused Capital Funds	Capital Closing	0	68,833	0	0	0
		25,967	142,427	76,099	76,692	76,924
Less						
Capital Requirements	Capital Budget	45,000	42,000	42,000	58,600	74,600
		45,000	42,000	42,000	58,600	74,600
Ending Balance		292,792	393,219	427,318	445,410	447,734

City of Hamilton 2018 Reserve Report

Reserve Name: 110015- Computer Replacement Program

Reserve Number: 110015

Date Established: 2002

Source of Funds: Contributions from Operating Fund (Lease Payments)

Purpose: This reserve was established to provide funds for the replacement of computer workstations. This will eliminate fluctuations in Operating Budgets as equipment is replaced. Contributions to the reserve are based on the life expectancy and cost of equipment.

Target Balance: To Be Reviewed

Comments: "On February 22,2012 Council approved the following changes to the lifecycle replacement period through report FCS11022(a):

A 5 year replacement lifecycle for standard computers (from 3 years) and a 4 year replacement lifecycle for high capacity computers and the lifecycle for ruggedized mobile computers be established at 4 years for a 12 month trial period"

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		7,888,086	8,214,914	8,690,053	5,750,280	6,255,333
Add						
Interest Earned		177,648	207,215	164,176	136,495	143,484
Lease Payments	Operating Budget	1,950,258	2,056,773	2,253,620	3,320,746	3,353,279
Lease Payments/Servers	Operating Budget	698,997	668,528	578,019	578,019	578,019
Project Closing	Closing Report	0	425	0	0	0
		2,826,903	2,932,940	2,995,815	4,035,260	4,074,782
Less						
Equipment Purchases	Operating Budget	1,019,379	2,457,801	2,552,391	391,989	876,872
Server Equipment Purchases	Operating Budget	558,435	0	700,000	700,000	650,000
Software Purchases	Operating Budget	859,261	0	2,437,948	2,438,218	2,438,218
Security for Android and IOS	2017 Capital	63,000	0	0	0	0
Retro Strategy		0	0	245,249	0	0
		2,500,075	2,457,801	5,935,588	3,530,207	3,965,090
Ending Balance		8,214,914	8,690,053	5,750,280	6,255,333	6,365,025

City of Hamilton 2018 Reserve Report

Reserve Name: 110035- Survey Equipment Replacement
Reserve Number: 110035
Date Established: 1999
Source of Funds: Contributions from Operating Fund
Purpose: This reserve was established to provide funds for the replacement of survey equipment every 10 years.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	187,817	217,064	247,539	278,520	310,214
Add					
Interest Earned	4,247	5,475	5,981	6,693	7,422
Provision For Replacement	25,000	25,000	25,000	25,000	25,000
	29,247	30,475	30,981	31,693	32,422
Ending Balance	217,064	247,539	278,520	310,214	342,636

City of Hamilton 2018 Reserve Report

Reserve Name: 110040- Equipment Replacement - Operations
Reserve Number: 110040
Date Established: 1974
Source of Funds: Contributions from Operating Fund
Purpose: To fund the replacement of small equipment such as concrete saws, generators, mowers which have exceeded their life cycle and are no longer economically feasible to maintain in service.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		105,677	130,922	156,076	181,402	207,312
Add						
Interest Earned		2,645	3,664	3,837	4,419	5,015
Provision for Equipment Replacement	Operating Budget	72,600	71,490	71,490	71,490	71,490
		75,245	75,154	75,327	75,909	76,505
Less						
Equipment Purchases	Capital Budget	50,000	50,000	50,000	50,000	50,000
		50,000	50,000	50,000	50,000	50,000
Ending Balance		130,922	156,076	181,402	207,312	233,817

City of Hamilton 2018 Reserve Report

Reserve Name: 110020- Vehicle Replacement - Police

Reserve Number: 110020

Date Established: 1974

Source of Funds: Contributions to this reserve are through provisions in the annual operating budget, as well as sale of used vehicles.

Purpose: The reserve was established to fund the lifecycle replacement of the Service's fleet of vehicles and related equipment. The projections of contributions to and withdrawals from this reserve fund are made with the objective of mitigating the impact on the annual operating budget.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		1,601,502	1,263,370	148,646	212,754	468,500
Add						
Interest Income		43,861	68,206	4,109	7,745	13,627
Provision for Future Replacement	Police Budget	1,702,600	1,652,100	1,914,000	1,943,000	1,974,000
Sale of Vehicles		0	0	60,000	60,000	60,000
		1,746,461	1,720,306	1,978,109	2,010,745	2,047,627
Less						
Vehicle Purchases	Police Budget	2,084,593	2,835,031	1,487,000	1,516,000	1,547,000
Vehicle Upfitting	Police Budget	0	0	427,000	239,000	239,000
		2,084,593	2,835,031	1,914,000	1,755,000	1,786,000
Ending Balance		1,263,370	148,646	212,754	468,500	730,127

City of Hamilton 2018 Reserve Report

Reserve Name: 110021- Hamilton Fire Department - Vehicle Replacement Reserve
Reserve Number: 110021
Date Established: 2001
Source of Funds: Contributions from operating budget
Purpose: To fund replacement and overhaul of fire apparatus based on long term life cycle renewal program
Target Balance: To Be Reviewed
Comments:
Sustainable: No

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		9,815,887	6,213,259	8,821,519	2,153,795	80,073
Add						
Interest Earned		226,644	207,462	124,781	25,397	-9,663
Provision for Future Replacement	Operating Budget	2,420,000	2,420,000	2,560,000	2,816,000	3,097,600
Vehicle Sales		54,080	23,746	0	0	0
2018 Operating Budget Surplus from Tax Stabilizaiton	FCS18057(b)	0	0	725,345	0	0
		2,700,724	2,651,208	3,410,126	2,841,397	3,087,937
Less						
Vehicle Purchases	Capital Budget	6,303,352	42,947	10,077,850	4,915,120	4,098,000
		6,303,352	42,947	10,077,850	4,915,120	4,098,000
Ending Balance		6,213,259	8,821,519	2,153,795	80,073	-929,990

City of Hamilton 2018 Reserve Report

Reserve Name: 110022- Hamilton Paramedic Service - Vehicle Replacement Reserve
Reserve Number: 110022
Date Established: 2001
Source of Funds: Contributions from operating budget
Purpose: To fund the life-cycle replacement, conversion and fit-up of Paramedic Service operational vehicles including Ambulances, Emergency Response Vehicles and specialized Emergency Support Vehicles
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		1,283,871	1,619,217	1,767,965	1,712,274	1,542,681
Add						
Interest Earned		22,395	32,079	39,568	37,006	26,631
Provision for Future Replacement	Operating Budget	1,026,570	1,094,270	1,177,679	1,207,121	1,237,299
Vehicle Sales		0	9,387	0	0	0
		1,048,965	2,754,953	1,217,247	1,244,127	1,263,930
Less						
Vehicle Purchases	Capital Budget	713,619	986,988	1,272,938	1,413,720	2,006,932
		713,619	986,988	1,272,938	1,413,720	2,006,932
Ending Balance		1,619,217	1,767,965	1,712,274	1,542,681	799,679

City of Hamilton 2018 Reserve Report

Reserve Name: 110023- Vehicle Replacement - DARTS
Reserve Number: 110023
Date Established: 1999
Source of Funds: Contributions from Operating Fund
Purpose: This reserve was established to provide funds for the replacement or mechanical overhaul of ATS vehicles.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	8,830,023	6,603,289	3,919,849	4,010,006	4,102,236
Add					
Interest Earned	187,766	166,560	90,157	92,230	94,351
	187,766	166,560	90,157	92,230	94,351
Less					
MSF Land Acquisition	1,368,500	0	0	0	0
MSF Land Acquisition Admin Fees	46,000	0	0	0	0
DARTS Operating Shortfall	1,000,000	2,850,000	0	0	0
	2,414,500	2,850,000	0	0	0
Ending Balance	6,603,289	3,919,849	4,010,006	4,102,236	4,196,587

City of Hamilton 2018 Reserve Report

Reserve Name: 110025- Vehicle Replacement - Central Garage

Reserve Number: 110025

Date Established: 2001

Source of Funds: Provision for reserve contribution from the City Operating Budget.
Net revenues received from the sale of vehicles.
Investment income earned on the reserve's balance as per policies and procedures.

Purpose: To ensure the long-term viability of the City's central fleet assets excluding Transit, Police, Fire and Paramedics.

Target Balance: 100% (\$11M 2018) of the City's annual central garage vehicle fleet replacement value

Comments: Policy updated as part of FCS18080

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		10,165,986	8,839,989	9,359,253	11,578,473	12,977,211
Add						
Interest Earned		246,736	255,444	238,046	279,180	306,448
Provision for Future Replacement	Operating Budget	7,298,916	7,709,215	9,231,750	9,503,920	9,809,492
Sale of Vehicles (8% of purchases)		677,222	309,266	570,130	573,250	685,440
Vehicle Transfers		0	12,000	0	0	0
Inflationary Increase at 3%	Operating Budget	0	0	0	285,118	294,285
		8,222,874	8,285,925	10,039,926	10,641,468	11,095,664
Less						
Equipment Purchases	Capital Budget	8,964,376	6,331,718	6,148,866	8,399,940	9,230,000
Street Sweeper Rebuild Program	Capital Budget	0	699,242	730,000	0	0
Shop Equipment Replacement	Capital Budget	0	95,681	286,700	168,000	171,000
Fund Fleet Acquisition Team	Operating Budget	584,495	640,020	655,140	674,790	695,030
		9,548,871	7,766,661	7,820,706	9,242,730	10,096,030
Ending Balance		8,839,989	9,359,253	11,578,473	12,977,211	13,976,846

City of Hamilton 2018 Reserve Report

Reserve Name: 110030- Vehicle Replacement - Transit

Reserve Number: 110030

Date Established: 1995

Source of Funds: Contributions from Operating Fund

Purpose: This reserve was established to provide a source of funding for the replacement of revenue producing vehicles and equipment for HSR.

Target Balance: To Be Reviewed

Comments: This reserve is unsustainable at its current funding level as an expansion purchase in 2009 did not include an increase in the operating contribution to replace the new buses. This reserve will continue to maintain the 12 year bus replacement program due to \$3,000,000 in Federal GasTax Funding.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		5,768,443	13,657,767	14,910,907	19,271,972	28,464,544
Add						
Interest Earned		246,828	380,289	490,074	644,169	748,796
Provision for Future Replacement-Buses	Operating Budget	6,313,840	7,386,240	8,306,240	8,922,360	8,922,360
Annual Contribution Increase/Decrease	Operating Budget	450,000	0	450,000	0	450,000
Increase Contribution to Reserve - Inflation	Operating Budget	127,400	0	166,120	0	178,450
Increase Contribution to Reserve - Fleet Expansion	Operating Budget	495,000	920,000	0	0	0
From Non-Transit Operating		700,000	700,000	700,000	0	700,000
Sale of Scrap/Vehicles		0	0	59,500	59,500	59,500
From Fed Gas Tax		0	0	6,000,000	0	3,000,000
From Prov Gas Tax		0	0	3,500,000	0	0
		8,333,068	9,386,529	19,671,935	9,626,030	14,059,107
Less						
Equipment Purchases	Capital Budget	180,925	0	0	0	0
Vehicle Replacement Capital Costs	Capital Budget	0	7,792,330	14,659,900	0	14,608,500
Battery/ Hoist Replacement	Capital Budget	0	70,091	210,000	0	0
Non-Revenue Vehicle Purchases	Capital Budget	-8,152	0	170,000	162,500	69,000
Repayment of FCM Loan	Operating Budget	270,970	270,969	270,970	270,957	0
		443,744	8,133,390	15,310,870	433,457	14,677,500
Ending Balance		13,657,767	14,910,907	19,271,972	28,464,544	27,846,150

CAPITAL RESERVES TAX- SUPPORTED

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>CAPITAL RESERVES-TAX SUPPORTED</u>						
<u>Capital Reserves</u>						
108020- Unallocated Capital Levy	25,827,530	39,400,203	33,417,435	32,455,079	33,998,996	No
108022- Council Strategic Projects	254,030	0	0	0	0	CLOSED
108024- Investing in Ontario Subsidy Reserve	646,873	0	0	0	0	CLOSED
108050- Parkland Acquisition Reserve	9,391,310	9,888,631	10,822,495	9,048,413	10,773,776	Yes
Sub-total Capital Reserves	36,119,743	49,288,834	44,239,931	41,503,492	44,772,772	
<u>Former Municipalities-Capital Reserves</u>						
108030- Capital Projects - Ancaster	520,598	73,325	75,011	76,736	78,501	One-Time
108031- Capital Projects - Dundas	-33,694	0	0	0	0	One-Time
108032- Capital Projects - Flamborough	55,368	1,876	348,281	356,291	364,486	One-Time
108033- Capital Projects - Glanbrook	3,679	3,771	3,858	3,947	4,038	One-Time
108034- Capital Projects -Stoney Creek	-1,000	1,007,348	585,457	598,923	612,698	One-Time
108035- Capital Projects - Hamilton	65,063	66,704	68,239	69,808	71,414	One-Time
117036- S.C. Compensation Royalties (Terrapure Landfill)	-267,149	1,209,992	1,224,257	1,537,382	1,857,708	Yes
Sub-total Former Municipalities-Capital Reserves	342,865	2,363,017	2,305,103	2,643,086	2,988,844	
<u>Councillor's Infrastructure Program</u>						
108051- Ward 1 Special Capital Re-investment	546,760	491,283	1,935,157	3,446,763	4,993,136	Yes
108052- Ward 2 Special Capital Re-investment	1,561,956	1,617,939	1,464,325	2,942,085	4,453,833	Yes
108053- Ward 3 Special Capital Re-investment	3,407,373	317,742	1,460,403	2,690,026	3,947,929	Yes
108054- Ward 4 Special Capital Re-investment	-1,123,798	163,485	637,774	1,973,423	3,542,091	Yes
108055- Ward 5 Special Capital Re-investment	378,192	121,590	1,433,398	2,850,854	4,300,911	Yes
108056- Ward 6 Special Capital Re-investment	1,075,618	679,628	2,054,177	1,492,107	2,940,110	Yes
108057- Ward 7 Special Capital Re-investment	4,000,887	1,144,941	2,670,180	4,544,298	6,461,521	Yes
108058- Ward 8 Special Capital Re-investment	378,075	117,038	1,646,210	3,045,185	4,476,337	Yes
108059- Ward 9 Special Capital Re-investment	0	0	27,985	48,267	69,016	Yes
108064- Ward 14 Special Capital Re-investment	0	0	1,095,484	2,260,890	3,453,101	Yes
108070- Ward 10 Special Capital Re-investment	0	0	12,655	24,719	37,060	Yes
Sub-total Councillor's Infrastructure Program	10,225,063	4,653,646	14,437,747	25,318,616	38,675,046	
CAPITAL RESERVES-TAX SUPPORTED	46,687,671	56,305,496	60,982,781	69,465,195	86,436,662	

City of Hamilton 2018 Reserve Report

Reserve Name: 108020- Unallocated Capital Levy
Reserve Number: 108020
Date Established: 1976
Source of Funds: Deferred Capital Financing. Repayment of Capital Advances.
Purpose: This reserve is being utilized to fund capital programs supported by the General Levy Tax Base.
Target Balance: 10% of the five year average Tax Supported Capital Budget for expenditures. (\$26 million)
Comments:
Sustainable: No

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		25,006,404	25,827,530	39,400,203	33,417,435	32,455,079
Add						
Interest Earned		461,766	804,996	827,882	748,921	755,533
External Debt Surplus - Deferred Capital Financing	GIC 16-033	4,131,513	5,199,891	2,000,000	2,000,000	2,000,000
HRPI Dividend Payment		30,757	51,529	53,485	56,270	56,270
Debt Repayments		821,833	898,264	796,917	732,452	732,114
WIP Savings for PTIF Debt	Motion Dec 9/16	1,129,000	0	0	0	0
2016 Operating Budget Surplus from Tax Stabilization	FCS16058(b)	5,514,131	0	0	0	0
2017 Operating Budget Surplus from Tax Stabilization	FCS17060(b)	0	11,586,334	0	0	0
From 108024 Reserve Closure	FCS18064	0	13,873	0	0	0
Surplus From Closings		0	104,502	0	0	0
2018 Operating Budget Surplus from Tax Stabilization	FCS18067(b)	0	0	5,085,049	0	0
		12,089,000	18,659,389	8,763,333	3,537,643	3,543,917
Less						
Capital Requests		2,904,081	0	5,000,000	2,000,000	2,000,000
Waterdown Municipal Service Centre	PW100074	503,119	0	0	0	0
HRPI Dividend-Prior year reallocation		250,000	0	0	0	0
Golf Cart Purchases	PW16021	685,673	0	0	0	0
For Neighborhood Roads & Sidewalks - CUP Sale	PW 14-010	6,600,000	0	0	0	0
Westoby Arena Roof	2017 Capital Budget	200,000	0	0	0	0
Fallen Firefighters Memorial	2017 Council Referred	125,000	0	0	0	0
Main St W. Road Resurfacing	Council Feb 28/18	0	475,000	0	0	0
Ancaster Tennis Bubble	(PW17089(a))	0	60,000	0	0	0
Ancaster Fire Station No. 20	PW16002	0	407,805	0	0	0
Transfer to First Ontario Concert Hall Reserve "Make Good" Payment		0	100,000	0	0	0
HCA Capital Project Funding	FCS17099	0	1,850,000	0	0	0
Parkland Dedication Fees 148 George St	PED 17-020	0	11,440	0	0	0
Waterdown Seniors Rec Centre	2018 Capital Budget	0	220,000	0	0	0
Paramedic Vehicle Purchase	2018 Capital Budget	0	250,000	0	0	0
Emergency Shoreline Measures	PW 18-006	0	1,515,000	0	0	0
PED Vehicle Purchase	FCS18009(a)	0	47,471	0	0	0
Dundas Lawn Bowling Club Improvements	PW18-01	0	150,000	0	0	0
2017 Surplus Allocated to Future Capital Budgets	FCS17060(b)	0	0	2,500,000	2,500,000	0
Binbrook Memorial Hall Sewer Connection	Motion March 27/19	0	0	400,000	0	0
Confidential Expense	Confidential	0	0	3,620,000	0	0

City of Hamilton
2018 Reserve Report

Confidential Settlement	Confidential	0	0	1,669,000	0	0
Valley Park Lifecycle Renewal	Motion March 22/19	0	0	1,900,000	0	0
Golf Cart Buyback	PW16021	0	0	-342,900	0	0
		11,267,873	5,086,716	14,746,100	4,500,000	2,000,000
Ending Balance		25,827,530	39,400,203	33,417,435	32,455,079	33,998,996

City of Hamilton 2018 Reserve Report

Reserve Name: 108022- Council Strategic Projects
Reserve Number: 108022
Date Established: Dec 12,2007 BSC 07-01
Source of Funds: Contribution From the Capital Fund
Purpose: To Fund projects initiated through Council Strategic planning sessions.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	412,566	254,030	0	0	0
Add					
Interest Earned	10,046	0	0	0	0
Project Closings	73,418	0	0	0	0
	83,464	0	0	0	0
Less					
WIP Savings for PTIF Debt	242,000	0	0	0	0
Reserve Closure to 108050	0	254,030	0	0	0
	242,000	254,030	0	0	0
Ending Balance	254,030	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108024- Investing in Ontario Subsidy Reserve
Reserve Number: 108024
Date Established: Dec 10, 2008 COW 08-037
Source of Funds: Provincial Subsidy received under the Investing in Ontario Act.
Purpose: Funds may be used for any type of capital work. Municipalities will be required to report on how funds were used.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	632,570	646,873	0	0	0
Add					
Interest Earned	14,303	0	0	0	0
	14,303	0	0	0	0
Less					
First Ontario Centre Vertical Transportation	0	537,000	0	0	0
Corporate KRONOS	0	96,000	0	0	0
Reserve Closure to 108020	0	13,873	0	0	0
	0	646,873	0	0	0
Ending Balance	646,873	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108050- Parkland Acquisition Reserve
Reserve Number: 108050
Date Established: Oct 9th, 2013, FCS13061
Source of Funds: Annual Capital Budget contributions
Purpose: Assist with the purchase of Parkland when opportunities arise.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		9,183,655	9,391,310	9,888,631	10,822,495	9,048,413
Add						
Interest Earned		207,655	243,292	235,470	225,917	225,364
Contribution to Parkland Reserve	Capital Budget	0	0	1,500,000	1,500,000	1,500,000
From 108022 Reserve Closure	FCS18064	0	254,030	0	0	0
Return overcontribution related to 50 Albright	PED16249	0	0	198,394	0	0
		207,655	497,322	1,933,864	1,725,917	1,725,364
Less						
Stadium Precinct- Lloyd Street		0	0	1,000,000	0	0
Broughton East Park		0	0	0	3,500,000	0
		0	0	1,000,000	3,500,000	0
Ending Balance		9,391,310	9,888,631	10,822,495	9,048,413	10,773,776

City of Hamilton 2018 Reserve Report

Reserve Name: 108030- Capital Projects - Ancaster

Reserve Number: 108030

Date Established: November 27, 2001

Source of Funds: Combining Former Town of Ancaster Capital and Non Specific Reserves

Purpose: This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Town of Ancaster.

Target Balance: N/A - One-Time Funding

Comments:

Sustainable: One-Time

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		195,982	520,598	73,325	75,011	76,736
Add						
Interest Earned		10,414	2,727	1,686	1,725	1,765
Sale of 1276 Sandhill Dr	PED15147	297,834	0	0	0	0
Reserve Closing Surplus	FCS17070	16,368	0	0	0	0
		324,616	2,727	1,686	1,725	1,765
Less						
Ancaster Memorial Arts & Culture	16/18 Capital	0	450,000	0	0	0
		0	450,000	0	0	0
Ending Balance		520,598	73,325	75,011	76,736	78,501

City of Hamilton 2018 Reserve Report

Reserve Name: 108031- Capital Projects - Dundas
Reserve Number: 108031
Date Established: November 27, 2001
Source of Funds: Combining Former Town of Dundas Capital and Non Specific Reserves
Purpose: This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Town of Dundas.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	-159,489	-33,694	0	0	0
Add					
Interest Earned	-2,613	2,613	0	0	0
Mobile Lease Agreements-Executed	132,935	31,081	0	0	0
	130,322	33,694	0	0	0
Less					
Real Estate Admin Fees Related to Bell Mobility	4,527	0	0	0	0
	4,527	0	0	0	0
Ending Balance	-33,694	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108032- Capital Projects - Flamborough
Reserve Number: 108032
Date Established: November 27, 2001
Source of Funds: Combining Former Town of Flamborough Capital and Non Specific Reserves
Purpose: This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Town of Flamborough.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: One-Time

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		162,928	55,368	1,876	348,281	356,291
Add						
Interest Earned		2,440	1,249	43	8,010	8,195
2017 Slot Surplus from Tax Stabilization	FCS17060(b)	0	272,000	0	0	0
2018 Slot Surplus from Tax Stabilization	FCS18067(b)	0	0	346,362	0	0
		2,440	273,249	346,405	8,010	8,195
Less						
Beverly Recreation Centre/School	2017 Capital Budget	110,000	0	0	0	0
WiFi at Waterdown Memorial Park	GIC 18-011 Item 10.5	0	13,741	0	0	0
Waterdown Memorial Parking Lot	Council June 13/18	0	313,000	0	0	0
		110,000	326,741	0	0	0
Ending Balance		55,368	1,876	348,281	356,291	364,486

City of Hamilton 2018 Reserve Report

Reserve Name: 108033- Capital Projects - Glanbrook
Reserve Number: 108033
Date Established: November 27, 2001
Source of Funds: Combining Former Township of Glanbrook Capital and Non Specific Reserves
Purpose: This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former Township of Glanbrook.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: One-Time

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	3,597	3,679	3,771	3,858	3,947	
Add						
Interest Earned	81	93	87	89	91	
	81	93	87	89	91	
Ending Balance	3,679	3,771	3,858	3,947	4,038	

City of Hamilton 2018 Reserve Report

Reserve Name: 108034- Capital Projects -Stoney Creek
Reserve Number: 108034
Date Established: November 27, 2001
Source of Funds: Combining Former City of Stoney Creek Capital and Non Specific Reserves
Purpose: This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former City of Stoney Creek.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	-66,281	-1,000	1,007,348	585,457	598,923
Add					
Interest Earned	-999	16,643	18,109	13,466	13,775
Cell Tower Revenues	66,280	0	0	0	0
Net Proceeds for Sale of 2874, 2880 and 2900 King St E Nov 1/17 GIC	0	991,706	0	0	0
	65,281	1,008,348	18,109	13,466	13,775
Less					
Battlefield Barn Restoration		FCS18097	0	0	500,000
New Traffic Signal - Rymal Rd Closing		2016 Tax Capital/ 2018 Dec Closing Report	0	0	-60,000
	0	0	440,000	0	0
Ending Balance	-1,000	1,007,348	585,457	598,923	612,698

City of Hamilton 2018 Reserve Report

Reserve Name: 108035- Capital Projects - Hamilton

Reserve Number: 108035

Date Established: November 27, 2001

Source of Funds: Combining Former City of Hamilton Capital and Non Specific Reserves

Purpose: This reserve was established by combining capital reserves and reserves that could not be tied to specific municipal assets or services and used to finance capital projects related to programs which are area rated i.e. Parks, Fire in the Former City of Hamilton.

Target Balance: N/A - One-Time Funding

Comments:

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	62,928	65,063	66,704	68,239	69,808
Add					
Interest Earned	1,459	1,641	1,534	1,569	1,606
Project Closings-Surplus Funds	4,676	0	0	0	0
	6,136	1,641	1,534	1,569	1,606
Less					
WIP Savings for PTIF Debt	4,000	0	0	0	0
	4,000	0	0	0	0
Ending Balance	65,063	66,704	68,239	69,808	71,414

City of Hamilton 2018 Reserve Report

Reserve Name: 117036- S.C. Compensation Royalties (Terrapure Landfill)
Reserve Number: 117036
Date Established: 1996
Source of Funds: Royalty Fee of \$1.00 per tonne of refuse deposited at the Terrapure (formerly Taro and Newalta) landfill site.
Purpose: To fund projects that benefit the former City of Stoney Creek.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		320,834	-267,149	1,209,992	1,224,257	1,537,382
Add						
Interest Earned		1,092	16,230	27,676	31,398	38,600
Receipts		302,199	281,726	281,726	281,726	281,726
Net Proceeds for Sale of 2874, 2880 and 2900 King St E (Confidential)	Nov 1/17 GIC	0	1,850,000	0	0	0
Closing Project	Capital Closing Report	0	34,638	108,277	0	0
Additional Receipts- 2018 Royalty		0	0	140,863	0	0
		303,291	2,182,595	558,542	313,124	320,326
Less						
Saturdays in the Creek 2015-2017	Council Sept 9/15	2,000	0	0	0	0
Stoney Creek Parade 2015-2017	Council Sept 9/15	5,000	0	0	0	0
Devil's Punch Bowl Land Acquisition	Motion Sept 10,2014	500,000	500,000	0	0	0
Annual Audit-Cost Share		3,164	6,554	3,277	0	0
Councillor Requests	Motion 7.4 June 14/17	381,110	0	0	0	0
Stoney Creek Tennis Club	GIC May16/17	0	70,000	0	0	0
Tree Planting at Eramosa Karst	GIC May16/17	0	20,000	0	0	0
Heritage Green Community Fireworks-Canada Day	Motion 8.5 Council May 24th	0	5,000	0	0	0
Service Signs	Motion 8.6 Council Sept 12th	0	3,900	0	0	0
Skatepark Facility - Recreation study implementation	2018 Capital	0	100,000	0	0	0
Valley Park Refurbishment	Motion Mar 27/19	0	0	500,000	0	0
Concrete Pad for Transit Shelter	Motion 8.7 Council Sept 12th	0	0	1,000	0	0
Electric Charging Stations (Ward 5)	Planning June 4	0	0	25,000	0	0
Community Fireworks at Kingsview Church (Ward 9)	Council June 12, 2019	0	0	5,000	0	0
Traffic Calming (Ward 5)		0	0	10,000	0	0
		891,274	705,454	544,277	0	0
Ending Balance		-267,149	1,209,992	1,224,257	1,537,382	1,857,708

City of Hamilton 2018 Reserve Report

Reserve Name: 108051- Ward 1 Special Capital Re-investment

Reserve Number: 108051

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner. Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		1,512,793	546,760	491,283	1,935,157	3,446,763
Add						
Interest Earned		27,172	9,086	27,587	61,188	95,955
Special Levy	FCS19006	1,678,609	1,678,609	1,550,418	1,550,418	1,550,418
Project Closings	Closing Report	48,185	324,828	0	0	0
Ward Boundary Re-allocation	FCS19006	0	0	10,869	0	0
		1,753,966	2,012,523	1,588,874	1,611,606	1,646,373
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		1,760,000	1,317,000	0	0	0
Upgrades to Dow Parkette	Council March 29/17	180,000	0	0	0	0
Prince Phillip School	Council March 29/17	480,000	300,000	0	0	0
Victoria Park Resurfacing	PW 17-003	40,000	0	0	0	0
Dow Parkette	PW August 17,2017 Item 9.4	60,000	0	0	0	0
Locke Street Library	GIC September 27, 2017 Item 9.2	100,000	30,000	0	0	0
Water Refilling Station	GIC 18-016 August 13th/18 Item 10.1	0	96,000	0	0	0
Victoria Park Community Gardens	GIC 18-016 August 13th/18 Item 10.1	0	135,000	0	0	0
Cootes Paradise Floating Bridge	GIC 18-016 August 13th/18 Item 10.1	0	45,000	0	0	0
Strathcona Cycling Improvements	GIC 18-016 August 13th/18 Item 10.1	0	45,000	0	0	0
Commitments		0	0	45,000	0	0
		2,720,000	2,068,000	145,000	100,000	100,000
Ending Balance		546,760	491,283	1,935,157	3,446,763	4,993,136

City of Hamilton 2018 Reserve Report

Reserve Name: 108052- Ward 2 Special Capital Re-investment

Reserve Number: 108052

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.
 Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		715,098	1,561,956	1,617,939	1,464,325	2,942,085
Add						
Interest Earned		26,118	31,156	35,043	50,098	84,086
Special Levy	FCS19006	1,678,609	1,678,609	1,527,662	1,527,662	1,527,662
Closed Projects	Closing Report	225,131	551,837	189,973	0	0
Ward Re-Allocation	FCS19006	0	0	-112,989	0	0
		1,929,858	2,261,602	1,639,689	1,577,760	1,611,748
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		820,000	1,814,619	0	0	0
Funding Adjustments for PY Projects		100,000	253,000	0	0	0
Leonardo Sciascia Statue	GIC 17-005 March 1st	15,000	0	0	0	0
Delineated Bike Lane Claremont	PW16003(a)	25,000	0	0	0	0
Traffic Island Beautification	Motion 9.1 June 19/17	23,000	0	0	0	0
22 Patrick St Watermain		0	35,000	0	0	0
Bill Simone Hall- Fridge		0	3,000	0	0	0
Robinson Speed Humps	Council Feb 27/ PW Feb 22	0	0	60,000	0	0
Vanier Towers	PW Feb 22/19	0	0	150,000	0	0
Councillor Request	PW April 10th/19	0	0	1,227,850	0	0
226 Rebecca Gazebo	Council May 8	0	0	5,452	0	0
Summers Lane Reconstruction	2019 Capital Budget	0	0	250,000	0	0
		1,083,000	2,205,619	1,793,302	100,000	100,000
Ending Balance		1,561,956	1,617,939	1,464,325	2,942,085	4,453,833

City of Hamilton 2018 Reserve Report

Reserve Name: 108053- Ward 3 Special Capital Re-investment

Reserve Number: 108053

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner. Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		3,258,868	3,407,373	317,742	1,460,403	2,690,026
Add						
Interest Earned		74,017	52,481	20,216	47,187	75,469
Special Levy	FCS19006	1,678,609	1,678,609	1,282,435	1,282,435	1,282,435
Closed Projects	Closing Report	0	17,280	37,891	0	0
Ward Re-Allocation	FCS19006	0	0	102,119	0	0
		1,752,626	1,748,370	1,442,661	1,329,622	1,357,904
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		1,040,000	2,233,000	0	0	0
Delineated Bike Lane Claremont	PW16003(a)	25,000	0	0	0	0
Wentworth Stairs	PW Aug 17,2017 Item 9.5	89,033	0	0	0	0
Closed Projects	Closing Report	30,089	0	0	0	0
Memorial School Playground	Council Sept 13/17	150,000	0	0	0	0
Hoodless School Playground	Council Sept 13/17	150,000	0	0	0	0
77 Gage Ave Feasibility Study	PED17148(b)	20,000	0	0	0	0
Victoria and Copeland Signage	Council July 13/18 7.10	0	75,000	0	0	0
City Housing- First Place/30 Sanford	Council August 17/18 Motion 8.6	0	200,000	0	0	0
Century Street Parkette	Council August 17/18 Motion 7.9	0	75,000	0	0	0
Cycling Projects	Council August 17/18 Motion 8.1	0	320,000	0	0	0
Royal Oak Affordable Housing	Council August 17/18 8.5	0	275,000	0	0	0
Composting Project	Council July 13/18 7.11	0	35,000	0	0	0
430 Cumberland Playground	Council July 13/18 7.12	0	75,000	0	0	0
Century Parkette Public Art	Council July 13/18 7.12	0	150,000	0	0	0
77 Gage Redevelopment Study	GIC September 5/18 Item 9.1	0	250,000	0	0	0
77 Gage Community Hub	GIC September 5/18 Item 9.1	0	750,000	0	0	0
Children's Museum	Council Motion 8.4- Sept 26/18	0	300,000	0	0	0
Commitments		0	0	200,000	0	0
		1,604,122	4,838,000	300,000	100,000	100,000
Ending Balance		3,407,373	317,742	1,460,403	2,690,026	3,947,929

City of Hamilton 2018 Reserve Report

Reserve Name: 108054- Ward 4 Special Capital Re-investment

Reserve Number: 108054

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner. Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		-2,056,720	-1,123,798	163,485	637,774	1,973,423
Add						
Interest Earned		-34,860	-9,194	9,110	29,687	62,707
Special Levy	FCS19006	1,678,609	1,678,609	1,605,961	1,605,961	1,605,961
City Motor Hotel Sale		0	2,461,271	0	0	0
Ward Re-Allocation	FCS19006	0	0	10,196	0	0
Closed Projects	Closing Report	0	0	539,368	0	0
		1,643,749	4,130,686	2,164,635	1,635,648	1,668,668
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		366,000	2,498,000	1,330,000	200,000	0
Kenilworth Wreaths	GIC 17-020 Oct 4	0	0	15,345	0	0
Parkdale Landing Affordable Housing Project	Council Sept 13	145,125	0	0	0	0
Kenilworth Wreaths	GIC 17-020 Oct 4	14,797	0	0	0	0
Parkdale Landing Affordable Housing Project	Council Sept 13	0	145,125	0	0	0
Closed Projects	Closing Report	84,905	278	0	0	0
Sidewalks	Council 18-015 July 13/2018	0	100,000	0	0	0
Commitments		0	0	200,000	0	0
Kenilworth Fountains	PW Jan 14/19	0	0	45,000	0	0
		710,827	2,843,403	1,690,345	300,000	100,000
Ending Balance		-1,123,798	163,485	637,774	1,973,423	3,542,091

City of Hamilton 2018 Reserve Report

Reserve Name: 108055- Ward 5 Special Capital Re-investment

Reserve Number: 108055

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner. Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		239,307	378,192	121,590	1,433,398	2,850,854
Add						
Interest Earned		5,029	419	17,679	48,709	81,310
Special Levy	FCS19006	1,678,609	1,678,609	1,468,747	1,468,747	1,468,747
Project Closings	Closing Report	384,463	79,403	96,450	0	0
Ward Re-Allocation	FCS19006	0	0	-11,068	0	0
		2,068,101	1,758,431	1,571,808	1,517,456	1,550,057
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		564,000	370,000	0	0	0
Funding Adj Prev Projects		465,215	0	0	0	0
Road Work on Mount Albion	PW June 5/17	800,000	0	0	0	0
Mountable Curbs	PW April 16/18	0	411,000	0	0	0
Davis Creek Neighbourhood Roads	PW April 30/18	0	430,000	0	0	0
Veevers House	PW April 30/18	0	9,033	0	0	0
Red Hill Valley Environmental Monitoring		0	25,000	0	0	0
Commitments		0	670,000	0	0	0
Sidewalks	PW April 1/19 Item 11.3	0	0	160,000	0	0
		1,929,215	2,015,033	260,000	100,000	100,000
Ending Balance		378,192	121,590	1,433,398	2,850,854	4,300,911

City of Hamilton 2018 Reserve Report

Reserve Name: 108056- Ward 6 Special Capital Re-investment

Reserve Number: 108056

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner.
Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		2,591,520	1,075,618	679,628	2,054,177	1,492,107
Add						
Interest Earned		48,762	12,352	31,081	40,319	50,391
Special Levy	FCS19006	1,678,609	1,678,609	1,497,612	1,497,612	1,497,612
Project Closings	Closing Report	57,578	343,050	0	0	0
Ward Re-Allocation	FCS19006	0	0	-22,145	0	0
		1,784,948	2,034,010	1,506,548	1,537,931	1,548,003
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		3,000,850	2,010,000	0	0	0
Mohawk Track Refurbishment	E&CS 17-002	200,000	0	0	0	0
Fay Park Redevelopment	PW June 4th/18	0	50,000	0	0	0
East 45th Street and Mohawk Road East	Council May 9th/18	0	250,000	0	0	0
Temporary Speed Humps Trial	Council Sept 26/18	0	20,000	0	0	0
Commitments		0	0	32,000	0	0
Broughton East Park		0	0	0	2,000,000	0
		3,300,850	2,430,000	132,000	2,100,000	100,000
Ending Balance		1,075,618	679,628	2,054,177	1,492,107	2,940,110

City of Hamilton 2018 Reserve Report

Reserve Name: 108057- Ward 7 Special Capital Re-investment

Reserve Number: 108057

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner. Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		2,998,961	4,000,887	1,144,941	2,670,180	4,544,298
Add						
Interest Earned		76,598	50,044	43,375	82,023	125,128
Special Levy	FCS19006	1,678,609	1,678,609	1,892,095	1,892,095	1,892,095
Project Closings	Closing Report	0	175,400	0	0	0
Ward Re-Allocation	FCS19006	0	0	-270,231	0	0
		1,755,206	1,904,053	1,665,239	1,974,118	2,017,223
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		39,550	1,900,000	0	0	0
Project Closings	Closing Report	19,698	0	0	0	0
Bruce Park Spray Pad	PW June 5/17	530,000	0	0	0	0
Wentworth Stairs Maintenance	PW August 17,2017 Item 9.5	64,033	0	0	0	0
Upper Sherman Resurfacing	Council April 11/18	0	1,370,000	0	0	0
Sam Lawrence Park	Email May 1/PW July 12/18	0	250,000	0	0	0
Bruce Park	Council Sept 13/18	0	140,000	0	0	0
Asset Preservation - Bruleville Neighbourhood (North Section)	Capital Budget 2017	0	1,000,000	0	0	0
Hill Park Pickle Court	E&CS Feb 21/19 Motion 11.3	0	0	40,000	0	0
		753,280	4,760,000	140,000	100,000	100,000
Ending Balance		4,000,887	1,144,941	2,670,180	4,544,298	6,461,521

City of Hamilton 2018 Reserve Report

Reserve Name: 108058- Ward 8 Special Capital Re-investment

Reserve Number: 108058

Date Established: Sept 2011 FCS11068

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council on February 22, 2012 through Report FCS12024 Appendix A approved Special Capital Investment Policy to ensure that the Area Rating Special Capital Re-Investment is managed in a transparent and effective manner. Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		3,336,176	378,075	117,038	1,646,210	3,045,185
Add						
Interest Earned		55,044	354	20,047	53,338	85,514
Special Levy	FCS19006	1,678,609	1,678,609	1,445,638	1,445,638	1,445,638
Project Closings	Closing Report	0	115,000	2,294	0	0
Ward Re-Allocation	FCS19006	0	0	274,343	0	0
		1,733,653	1,793,963	1,742,322	1,498,976	1,531,152
Less						
Capital Reinvestment Unallocated Funding	Capital Budget	100,000	100,000	100,000	100,000	100,000
Investment in Infrastructure Improvements		4,372,600	1,275,000	0	0	0
Capital Funding		50,000	0	0	0	0
Delineated Bike Lane Claremont	PW16003(a)	25,000	0	0	0	0
Project Closings	Closing Report	144,153	0	0	0	0
Land Acquisition Study	PED16254	0	250,000	0	0	0
William Connell Fieldhouse	PW18086	0	330,000	0	0	0
Commitments		0	100,000	113,150	0	0
		4,691,753	2,055,000	213,150	100,000	100,000
Ending Balance		378,075	117,038	1,646,210	3,045,185	4,476,337

City of Hamilton 2018 Reserve Report

Reserve Name: 108059- Ward 9 Special Capital Re-investment

Reserve Number: 108059

Date Established: Feb 2019 FCS19006

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes. This Reserve was established as a result of a portion of the ward falling within the boundaries of the old City Of Hamilton.

Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		0	0	0	27,985	48,267
Add						
Interest Earned		0	0	318	867	1,333
Special Levy	FCS19006	0	0	19,415	19,415	19,415
Ward Re-allocation	FCS19006	0	0	8,252	0	0
		0	0	27,985	20,282	20,748
Ending Balance		0	0	27,985	48,267	69,016

City of Hamilton 2018 Reserve Report

Reserve Name: 108064- Ward 14 Special Capital Re-investment

Reserve Number: 108064

Date Established: Feb 2019 FCS19006

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes. This Reserve was established as a result of a portion of the ward falling within the boundaries of the old City Of Hamilton.

Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		0	0	0	1,095,484	2,260,890
Add						
Interest Earned		0	0	12,455	38,159	64,964
Special Levy	FCS19006	0	0	1,127,247	1,127,247	1,127,247
Ward Re-allocation	FCS19006	0	0	9,782	0	0
		0	0	1,149,484	1,165,406	1,192,211
Less						
Mountable Curbs	PW April 16th Motion 7.4	0	0	54,000	0	0
		0	0	54,000	0	0
Ending Balance		0	0	1,095,484	2,260,890	3,453,101

City of Hamilton 2018 Reserve Report

Reserve Name: 108070- Ward 10 Special Capital Re-investment

Reserve Number: 108070

Date Established: Feb 2019 FCS19006

Source of Funds: Tax shift variance resulting from amendments to the area rating methodology constituting an Urban /Rural Model. The Tax shift variance is to be re-invested into the Former City of Hamilton to address its infrastructure deficit.

Purpose: To fund infrastructure projects and/or to provide one-time funding of a principally capital nature to address the infrastructure deficit/shortfall in the affected Ward.

Target Balance: To Be Reviewed

Comments: Council through FCS19006 approved a new Special Levy Funding split as a result of Ward boundary changes. This Reserve was established as a result of a portion of the ward falling within the boundaries of the old City Of Hamilton.

Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	0	0	0	12,655	24,719
Add					
Interest Earned	0	0	144	425	702
Special Levy					
FCS19006	0	0	11,639	11,639	11,639
Ward Re-allocation					
FCS19006	0	0	872	0	0
	0	0	12,655	12,064	12,341
Ending Balance	0	0	12,655	24,719	37,060

EMPLOYEE RELATED RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	Reserve <u>Sustainable</u>
	\$	\$	\$	\$	\$	
<u>EMPLOYEE RELATED RESERVES</u>						
<u>Pension/Retirement Reserves</u>						
112065- Pension Deficiency Reserve	3,178,191	3,258,357	2,284,070	5,521,109	4,659,594	Yes
Sub-total Pension/Retirement Reserves	3,178,191	3,258,357	2,284,070	5,521,109	4,659,594	
<u>Benefits' Reserves</u>						
112015- Long Term Disability Reserve	16,394,387	15,813,696	15,146,254	14,242,298	14,569,871	Yes
112020- Unreported Claims Reserve	3,519,608	3,608,576	3,691,574	3,776,480	3,863,339	Yes
112025- Claims Fluctuation Reserve-Health/Dental	19,792,623	21,428,878	22,774,444	23,298,256	23,834,116	Yes
112026- Claims Fluctuations - Health/Dental (Police)	6,201,902	6,165,647	6,097,129	6,237,363	6,380,822	Yes
Sub-total Benefits' Reserves	45,908,520	47,016,798	47,709,400	47,554,397	48,648,148	
<u>Sick Leave Reserves</u>						
112030- Sick Leave Liability - Police	6,247,735	6,405,326	6,552,649	6,703,360	6,857,537	Yes
112035- Sick Leave Liability - General	1,707,357	1,663,854	1,297,522	922,765	539,389	No
Sub-total Sick Leave Reserves	7,955,092	8,069,180	7,850,171	7,626,125	7,396,926	
<u>Workplace Health & Safety Reserves</u>						
112040- Workplace Safety & Insurance Board	40,172,106	40,651,896	37,970,576	36,227,451	35,443,864	Yes
Sub-total Workplace Health & Safety Reserves	40,172,106	40,651,896	37,970,576	36,227,451	35,443,864	
EMPLOYEE RELATED RESERVES	97,213,909	98,996,230	95,814,218	96,929,082	96,148,533	

City of Hamilton 2018 Reserve Report

Reserve Name: 112065- Pension Deficiency Reserve

Reserve Number: 112065

Date Established: 1992

Source of Funds: From the Operating Fund
From Other Reserves

Purpose: This reserve was established in 1992 to reclassify HWRF Actuarial Deficiency provision which was originally categorized as a liability. The balance of the Uncommitted Pension / Benefits reserve (112060) was transferred to this reserve. The reserve is currently be used to fund both HSR and HWRF pension deficits as approved by FCS12002.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		2,976,548	3,178,191	3,258,357	2,284,070	5,521,109
Add						
Interest Earned		70,615	80,166	63,013	88,739	138,486
Operating Fund Unused Pension Funds	FSC14082	143,028	0	0	3,148,300	0
		213,643	80,166	63,013	3,237,039	138,486
Less						
Pension Deficit Funding	FCS06085	12,000	0	1,037,300	0	1,000,000
		12,000	0	1,037,300	0	1,000,000
Ending Balance		3,178,191	3,258,357	2,284,070	5,521,109	4,659,594

City of Hamilton 2018 Reserve Report

Reserve Name: 112015- Long Term Disability Reserve

Reserve Number: 112015

Date Established: February, 1988

Source of Funds: Contributions from the Operating Fund.

Purpose: This reserve is for the purpose of maintaining the necessary level of funding for the Disabled Life Reserve as required by the LTD carrier. This fund should hold adequate funds to pay for both previous and current LTD claimants' long term disability claims now and into the future. This fund must also adequately fund the LTD claims fluctuation monies required to smooth benefit rate variances. Sufficient funding of the Long Term Disability IBNR (incurred but not reported) required by the carrier must also be held in this reserve. In addition, payments to LTD claimants as a result of annual vacation payouts, legal fees, settlements and/or severance will also be funded from this reserve.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	16,629,021	16,394,387	15,813,696	15,146,254	14,242,298
Add					
Interest Earned	376,005	413,528	351,992	334,126	327,573
Unrestricted Deposit Account Payment	930,989	0	0	0	0
	1,306,994	413,528	351,992	334,126	327,573
Less					
LTD Deficit	1,541,627	994,219	1,019,434	1,238,082	0
	1,541,627	994,219	1,019,434	1,238,082	0
Ending Balance	16,394,387	15,813,696	15,146,254	14,242,298	14,569,871

City of Hamilton 2018 Reserve Report

Reserve Name: 112020- Unreported Claims Reserve

Reserve Number: 112020

Date Established: January, 1991

Source of Funds: Contributions from Operating Fund

Purpose: This reserve was established to fund claims made in the current year relating to both Health/dental and Life insurance claims carried out in the previous year. It is customary for some lag time to occur between the date that the actual procedure or claim is undertaken and the date that the payments are made.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	3,441,306	3,519,608	3,608,576	3,691,574	3,776,480
Add					
Interest Earned	77,813	88,778	82,997	84,906	86,859
Program Surplus	490	191	0	0	0
	78,302	88,968	82,997	84,906	86,859
Ending Balance	3,519,608	3,608,576	3,691,574	3,776,480	3,863,339

City of Hamilton 2018 Reserve Report

Reserve Name: 112025- Claims Fluctuation Reserve-Health/Dental

Reserve Number: 112025

Date Established: January, 1991

Source of Funds: Contributions from Operating Fund

Purpose: This reserve must adequately fund the Health/dental Claims fluctuation monies required to smooth any health/dental benefit variances that may occur. This reserve will be used to fund any accumulated deficits in claims for any given year. Surpluses and/or deficits are generated when the claims and administration expenses paid versus the amount budgeted for in that year are not equal.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	19,364,935	19,792,623	21,428,878	22,774,444	23,298,256
Add					
Interest Earned	427,688	487,306	502,559	523,812	535,860
Program Administration Recovery	1,090,625	1,108,695	1,295,180	1,291,958	1,291,958
Health/Dental Liability Surplus	0	1,148,949	814,453	0	0
	1,518,313	2,744,950	2,612,192	1,815,771	1,827,818
Less					
Program Administration	1,090,625	1,108,695	1,266,626	1,291,958	1,291,958
	1,090,625	1,108,695	1,266,626	1,291,958	1,291,958
Ending Balance	19,792,623	21,428,878	22,774,444	23,298,256	23,834,116

City of Hamilton 2018 Reserve Report

Reserve Name: 112026- Claims Fluctuations - Health/Dental (Police)

Reserve Number: 112026

Date Established: January 1991

Source of Funds: Contributions from Operating Fund

Purpose: This reserve must adequately fund the Health/dental Claims fluctuation monies required to smooth any health/dental benefit variances that may occur. This reserve will be used to fund any accumulated deficits in claims for any given year. Surpluses and/or deficits are generated when the claims and administration expenses paid versus the amount budgeted for in that year are not equal.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	6,082,420	6,201,902	6,165,647	6,097,129	6,237,363
Add					
Interest Earned	137,532	156,435	139,419	140,234	143,459
	<u>137,532</u>	<u>156,435</u>	<u>139,419</u>	<u>140,234</u>	<u>143,459</u>
Less					
Program Administration	18,050	0	0	0	0
Deficit Recovery	0	192,690	207,937	0	0
	<u>18,050</u>	<u>192,690</u>	<u>207,937</u>	<u>0</u>	<u>0</u>
Ending Balance	<u><u>6,201,902</u></u>	<u><u>6,165,647</u></u>	<u><u>6,097,129</u></u>	<u><u>6,237,363</u></u>	<u><u>6,380,822</u></u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112030- Sick Leave Liability - Police

Reserve Number: 112030

Date Established: Prior to 1986

Source of Funds: Contributions to this reserve are made through annual year-end surplus related to sick leave liability of the Service per Board approved resolutions.

Purpose: Per the Police Collective Agreement, unused sick leave accumulates in an employee's sick bank and members may be entitled to the cash payment upon the cessation of employment from the Service.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	6,109,589	6,247,735	6,405,326	6,552,649	6,703,360
Add					
Interest Earned	138,146	157,591	147,323	150,711	154,177
	<u>138,146</u>	<u>157,591</u>	<u>147,323</u>	<u>150,711</u>	<u>154,177</u>
Ending Balance	<u>6,247,735</u>	<u>6,405,326</u>	<u>6,552,649</u>	<u>6,703,360</u>	<u>6,857,537</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112035- Sick Leave Liability - General
Reserve Number: 112035
Date Established: Prior to 1986
Source of Funds: Contributions from Operating Fund
Purpose: Under the old Sick Leave Benefit Plan, unused sick leave was accumulated. Employees who were part of the old plan are entitled to cash payment when they leave the City's employment, for the time accumulated under the old plan.
Target Balance: To Be Reviewed
Comments:
Sustainable: No

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	696,448	1,707,357	1,663,854	1,297,522	922,765
Add					
Interest Earned	12,531	32,455	33,669	25,243	16,624
To Fund Sick Leave Reserve	1,109,228	1,200,000	1,350,000	1,350,000	1,350,000
	1,121,759	1,232,455	1,383,669	1,375,243	1,366,624
Less					
Sick Leave Payments	110,849	1,275,958	1,750,000	1,750,000	1,750,000
	110,849	1,275,958	1,750,000	1,750,000	1,750,000
Ending Balance	1,707,357	1,663,854	1,297,522	922,765	539,389

City of Hamilton 2018 Reserve Report

Reserve Name: 112040- Workplace Safety & Insurance Board

Reserve Number: 112040

Date Established: February, 1974

Source of Funds: Contributions from Operating Fund

Purpose: The City has a Schedule 2 agreement with the Workplace Safety & Insurance Board (WSIB) to self insure based on the actual claims which are submitted to the Board by City employees. In order to stabilize the impact of these claims, this reserve was created.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	41,240,036	40,172,106	40,651,896	37,970,576	36,227,451
Add					
Interest Earned	927,466	1,007,839	893,879	843,576	814,849
	927,466	1,007,839	893,879	843,576	814,849
Less					
WSIB Administration	532,679	528,049	575,198	586,702	598,436
WSIB Payments-Shortfall	1,218,251	0	3,000,000	2,000,000	1,000,000
WSIB Payout	244,466	0	0	0	0
	1,995,396	528,049	3,575,198	2,586,702	1,598,436
Ending Balance	40,172,106	40,651,896	37,970,576	36,227,451	35,443,864

STABILIZATION RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



City of Hamilton
2018 Reserve Report
Reserve Balances

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	Reserve <u>Sustainable</u>
	\$	\$	\$	\$	\$	
<u>STABILIZATION RESERVES</u>						
110043- Commodity (Fuel) Stabilization Reserve	874,420	896,476	917,095	938,188	959,766	Yes
110046- Tax Stabilization Reserve	35,685,998	23,214,522	5,250,568	1,660,138	1,527,378	No
110048- Grants & Subsidy Reserve	947,448	971,346	993,687	0	0	One-Time
STABILIZATION RESERVES	37,507,865	25,082,343	7,161,350	2,598,326	2,487,145	

City of Hamilton 2018 Reserve Report

Reserve Name: 110043- Commodity (Fuel) Stabilization Reserve
Reserve Number: 110043
Date Established: April 27,2011 FCS11032
Source of Funds: Year end Surplus.
Purpose: To provide a contingency towards significant spike in fuel prices.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	855,085	874,420	896,476	917,095	938,188
Add					
Interest Earned	19,335	22,056	20,619	21,093	21,578
	<u>19,335</u>	<u>22,056</u>	<u>20,619</u>	<u>21,093</u>	<u>21,578</u>
Ending Balance	<u>874,420</u>	<u>896,476</u>	<u>917,095</u>	<u>938,188</u>	<u>959,766</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 110046- Tax Stabilization Reserve

Reserve Number: 110046

Date Established: April 1998

Source of Funds: Operating Budget Surpluses

Purpose: To provide sufficient flexibility and protection for unforeseen events. To offset service cost increases due to fluctuations in the economy.

Target Balance: 5% of the previous year's net tax levy(excluding Police and Library) for City purposes. (\$35.8 million based on 2019 Tax Levy)

Comments:

Sustainable: No

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		16,645,577	35,685,998	23,214,522	5,250,568	1,660,138
Add						
Interest Earned		373,129	560,736	321,738	78,570	36,240
Sesquicentennial 150 Events Surplus	Council May 10/2017	6,000	0	0	0	0
2017 Operating Budget Transfer	2017 Operating Budget	1,000,000	0	0	0	0
2017 Corporate Budget Surplus	FCS17060(b)	24,190,636	0	0	0	0
Reserve Closings		8,015	0	0	0	0
2018 Operating Budget Transfer	2018 Operating Budget	0	1,000,000	0	0	0
2018 Corporate Budget Surplus	FCS18067(b)	0	7,199,228	0	0	0
From 110080 Reserve Closure	FCS18064	0	531,022	0	0	0
Hamilton Housing Benefits	HSC19002	0	2,000,000	0	0	0
Project Closings	Closing Report	0	58,883	166,118	0	0
		25,577,781	11,349,869	487,856	78,570	36,240
Less						
Animal Service - Project Manager 2 yr. cost	PED15115	1,572	0	0	0	0
New Noise By-law officer	2015 Operating	43,109	0	0	0	0
Licensing By-law Review - 2 years	2015 Operating	229,709	0	0	0	0
Audit Services-Performance Auditors	GIC Feb 29/2012/AUD14012	170,110	0	0	0	0
Ward Boundary Review	LS17015	152,079	0	0	0	0
Illegal Dumping Surveillance	Planning 16-012 Item 9	95,167	111,069	100,000	0	0
2016 Surplus to Unallocated Capital Reserve	FCS16058(b)	5,514,131	0	0	0	0
Canadian Country Music Week Event	PED16117	250,000	0	0	0	0
Committee Against Racism	Motion 9.2 Nov 1/16	1,140	0	0	0	0
Anti-Racism Resource Centre	Motion - Nov 18 2015	50,000	100,000	100,000	0	0
Binbrook Little Theater Fee Waiver	Council 17-015 Item 8.4	7,100	0	0	0	0
DC Exemption Mountain Plaza Mall	FCS17008	23,243	0	481,757	0	0
Ancaster Community Centre Sign	PW18007	0	3,911	0	0	0
Option to Purchase 500 Acres of Former US Steel Lands	Council 17-023	0	50,001	0	0	0
Accessible Tax Cab Pilot	PED18082	0	20,000	0	0	0
Hess Village Paid Duty Policing	PED18081	0	29,972	0	0	0
Replacement of Hamilton Conservation Authority Storage Facility	GIC 16-003 Item 7.2	0	200,000	0	0	0
Additional Ambulance Staff	Council 17-011	0	229,590	0	0	0

**City of Hamilton
2018 Reserve Report**

2017 Farmers Market Surplus to Market Reserve	18-001	0	71,589	0	0	0
Legal Fees		0	42,143	0	0	0
Retention of Emails	CM14001	0	25,000	0	0	0
Graffiti Management Strategy	PW17078	0	109,053	114,100	0	0
Purchase of Municipal Law Enforcement Vehicle	PW17078	0	26,683	0	0	0
Gypsy Moth Spray Program	PW Motion Nov 13/17	0	1,950,000	550,000	0	0
Future Event Funding	Confidential	0	550,000	0	0	0
Future Event Funding	Confidential	0	444,000	0	0	0
Transfer to Unallocated Capital Reserve	FCS17060(b)	0	6,586,334	0	0	0
Transfer to Unallocated Capital Reserve for 2019 and 2020 Capital	FCS17060(b)	0	5,000,000	0	0	0
Transfer to Flamborough Capital Reserve (Slot Revenue)	FCS17060(b)	0	272,000	0	0	0
Transfer to Non Res Roads DC Reserve	FCS17060(b)	0	8,000,000	0	0	0
Red Hill Judicial Review	LS19017	0	0	3,500,000	3,500,000	0
Land Purchase	Confidential	0	0	356,725	0	0
Hamilton Portable Housing Benefits	HSC19002	0	0	2,000,000	0	0
Staffing Costs	Confidential	0	0	139,000	139,000	139,000
Conservation Authority Payment		0	0	2,530,000	0	0
Transfer to Unallocated Reserve	FCS18067(b)	0	0	5,085,049	0	0
Transfer to Flamborough Capital Reserve (Slot Revenue)	FCS18067(b)	0	0	346,362	0	0
Transfer to Non Res Roads DC Reserve	FCS18067(b)	0	0	538,630	0	0
Transfer to HEF Reserve	FCS18067(b)	0	0	464,325	0	0
Transfer to Farmers Market Reserve	FCS18067(b)	0	0	39,517	0	0
Transfer to Fire Vehicle Replacement Reserve	FCS18067(b)	0	0	725,345	0	0
Fraud and Waste Hotline	AUD18007	0	0	30,000	30,000	30,000
Bil 139 Resources		0	0	430,000	0	0
DC Exemption Centre on Barton	FCS16084	0	0	921,000	0	0
		6,537,359	23,821,345	18,451,810	3,669,000	169,000
Ending Balance		35,685,998	23,214,522	5,250,568	1,660,138	1,527,378

City of Hamilton 2018 Reserve Report

Reserve Name: 110048- Grants & Subsidy Reserve
Reserve Number: 110048
Date Established: 2003
Source of Funds: Grant & Subsidy Adjustments
Purpose: To offset potential subsidy adjustments stemming from year end issues with respect to cash flow & settlements of grants & subsidies resulting from the Provinces completion of their year end of March 31 which differs from the City's year end of December 31.
Target Balance: To Be Reviewed
Comments: Mitigation option to assist with Provincial Funding shortfalls
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	926,498	947,448	971,346	993,687	0
Add					
Interest Earned	20,949	23,898	22,341	11,297	0
	<u>20,949</u>	<u>23,898</u>	<u>22,341</u>	<u>11,297</u>	<u>0</u>
Less					
Mitigation option to assist with Provincial Funding shortfalls	0	0	0	1,004,984	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,004,984</u>	<u>0</u>
Ending Balance	<u>947,448</u>	<u>971,346</u>	<u>993,687</u>	<u>0</u>	<u>0</u>

OPERATING RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
 2018 Reserve Report
 Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>OPERATING RESERVES</u>						
112243- Enterprise Fund Reserve	-300,656	-568,550	220,353	804,419	1,401,918	One-Time
<u>Working Fund Reserves</u>						
110080- Debenture Issuance Expense	557,858	0	0	0	0	CLOSED
112206- Election Expense Reserve	980,080	-24,828	455,064	945,993	1,448,213	Yes
112212- Volunteer Committee Reserve	178,553	200,600	203,059	207,730	212,508	Yes
112230- City Enrichment Fund	334,337	126,651	19,600	20,051	20,512	Yes
112300- Investment Stabilization Reserve	58,690,808	40,389,614	41,778,975	44,616,392	47,519,069	Yes
112400- Working Fund-General	31,794,269	25,350,561	22,625,686	23,146,077	23,678,437	Yes
Sub-total Working Fund Reserves	92,535,905	66,042,599	65,082,385	68,936,243	72,878,739	
OPERATING RESERVES	92,235,250	65,474,050	65,302,738	69,740,661	74,280,657	

City of Hamilton 2018 Reserve Report

Reserve Name: 112243- Enterprise Fund Reserve

Reserve Number: 112243

Date Established: June, 1999

Source of Funds: One-Time Provincial Grant
Repayment of Efficiency related initiatives

Purpose: The Reserve was established to fund one-time costs associated with innovative ventures and alternative service delivery that yield ongoing operating savings. (FIN 99-046). The operating savings are then used to repay the initial investment, thus ensuring funds for future cost saving measures.

Target Balance: N/A - One-Time Funding

Comments:

Sustainable: One-Time

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		1,241,264	-300,656	-568,550	220,353	804,419
Add						
Interest Earned		31,558	-8,377	-3,959	11,651	25,084
Debt Repayments	PW10099	231,598	51,464	51,464	0	0
Return Call Handling Surplus		552,000	0	0	0	0
Energy Efficiency Projects- Sackville Repay	PW16074	0	6,000	6,000	6,000	6,000
Repay Call Handling Project	FCS13098	0	110,000	100,000	100,000	100,000
Return Project Surplus		0	2,374	168,982	0	0
Energy Efficiency Projects Repay		0	0	466,415	466,415	466,415
		815,155	161,461	788,903	584,066	597,499
Less						
Energy Efficiency Projects- Hamilton Place	PW16074	590,000	0	0	0	0
Energy Efficiency Projects- First Ontario Centre	PW16074	530,000	0	0	0	0
Energy Efficiency Projects- Ice Arena	PW16074	1,212,075	0	0	0	0
Energy Efficiency Projects- Sackville	PW16074	25,000	0	0	0	0
Lodges LED Light Upgrades	PW16056	0	429,355	0	0	0
		2,357,075	429,355	0	0	0
Ending Balance		-300,656	-568,550	220,353	804,419	1,401,918

City of Hamilton 2018 Reserve Report

Reserve Name: 110080- Debenture Issuance Expense
Reserve Number: 110080
Date Established: December, 1982
Source of Funds: Contributions from Operating Fund
Purpose: This reserve was established to equalize future debenture issues and related expenses.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	564,838	557,858	0	0	0
Add					
Interest Earned	12,772	0	0	0	0
	<u>12,772</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Less					
Debt Issue & Credit Rating Costs	19,752	0	0	0	0
Reserve Closure to 110046	0	557,858	0	0	0
	<u>19,752</u>	<u>557,858</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>557,858</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112206- Election Expense Reserve
Reserve Number: 112206
Date Established: 1985
Source of Funds: Contributions from Operating Fund
Purpose: To eliminate the fluctuations of the annual tax operating budget (formerly mill rate) resulting from election expenditures every fourth year.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		Projected	Projected	Projected		
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		550,100	980,080	-24,828	455,064	945,993
Add						
Interest Earned		12,439	24,721	4,891	15,929	27,220
Annual Contribution	Operating Budget	475,000	475,000	475,000	475,000	475,000
		487,439	499,721	479,891	490,929	502,220
Less						
Election Costs	Operating Budget	57,458	1,504,629	0	0	0
		57,458	1,504,629	0	0	0
Ending Balance		980,080	-24,828	455,064	945,993	1,448,213

City of Hamilton 2018 Reserve Report

Reserve Name: 112212- Volunteer Committee Reserve

Reserve Number: 112212

Date Established: Oct 25,2005 FCS05114

Source of Funds: Unused annual Operating Funds of the individual Volunteer's Committees, subject to an overall Corporate Surplus.

Purpose: To provide a source of funding for Volunteer Committees in excess of their approved annual budget.

Target Balance: The individual Volunteer's Committee Reserve balance is not to exceed double their annual operating budget.

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	160,998	178,553	200,600	203,059	207,730
Add					
Interest Earned	3,633	4,453	4,589	4,670	4,778
Unspent Funds	23,516	26,594	0	0	0
	27,149	31,047	4,589	4,670	4,778
Less					
Payments	5,593	9,000	2,130	0	0
Kids of Kaga	4,000	0	0	0	0
	9,593	9,000	2,130	0	0
Ending Balance	178,553	200,600	203,059	207,730	212,508

City of Hamilton 2018 Reserve Report

Reserve Name: 112230- City Enrichment Fund
Reserve Number: 112230
Date Established: Est. in 1989 2014 FCS14024 changed reserve name
Source of Funds: Year-end Administrative operating budget surplus.
Unused funds returned by grant recipients.
Uncollected funds where applicant is awarded a grant but fails to collect by stated deadline.
Purpose: To fund extraordinary and unforeseen expenditures, providing one-time funding to grant recipients.
Target Balance: 5% of the annual program budget \$301K (2018 Budget)
Comments: 2014 FCS14024 changed name from Community Partnership Fund to City Enrichment Fund.
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		490,050	334,337	126,651	19,600	20,051
Add						
Interest Earned		9,827	7,806	1,663	451	461
Grants' Surplus	GRA 18002	63,766	82,778	0	0	0
		73,593	90,584	1,663	451	461
Less						
One Time Grant Payment		147,306	298,270	108,714	0	0
YWCA Transitional Living	AF&A 17-011	60,000	0	0	0	0
Historic Waterdown Arts and Events	AF&A 17-008	22,000	0	0	0	0
		229,306	298,270	108,714	0	0
Ending Balance		334,337	126,651	19,600	20,051	20,512

City of Hamilton 2018 Reserve Report

Reserve Name: 112300- Investment Stabilization Reserve
Reserve Number: 112300
Date Established: 2005
Source of Funds: Capital Gains
Purpose: To mitigate the operating budget impact of reducing the interest income allocation to the operating budget in future years.
Target Balance: To Be Reviewed
Comments: This reserve was previously known as the Portfolio Valuation Reserve and the scope of this reserve was changed through Report FCS05068.
Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		55,954,200	58,690,808	40,389,614	41,778,975	44,616,392
Add						
Interest Earned		1,275,539	1,107,117	912,861	960,916	1,026,177
Realized from Capital Gains		758,145	115,189	0	0	0
Repayment High Wattage Borrowing		572,001	0	0	0	0
ISF Project Closings		130,922	0	0	0	0
Repayment Roads Rehab	2018 Capital Budget	0	1,640,000	1,640,000	1,640,000	1,640,000
Repayment Ancaster Arts Centre	GIC 18-003	0	236,500	236,500	236,500	236,500
		2,736,608	3,098,806	2,789,361	2,837,416	2,902,677
Less						
Ancaster Memorial Arts Centre Area Rating Loan	GIC 18-003	0	2,000,000	0	0	0
Roads Rehab Loan	2018 Capital Budget	0	19,400,000	0	0	0
Land Acquisition	Confidential	0	0	1,400,000	0	0
		0	21,400,000	1,400,000	0	0
Ending Balance		58,690,808	40,389,614	41,778,975	44,616,392	47,519,069

City of Hamilton 2018 Reserve Report

Reserve Name: 112400- Working Fund-General
Reserve Number: 112400
Date Established: March, 1974
Source of Funds: Recoveries from the operating fund
 Debt Repayments
Purpose: This reserve was established to provide positive cash balances during times when cash flows are low. The reserve is also used to fund unbudgeted deficits in various programs.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	31,091,253	31,794,269	25,350,561	22,625,686	23,146,077
Add					
Interest Earned	703,015	719,018	545,454	520,391	532,360
	703,015	719,018	545,454	520,391	532,360
Less					
Land Acquisition	0	6,250,000	0	0	0
Erosion Leachate- Rennie	0	912,725	0	0	0
Red Hill Parkway Project Closing	0	0	3,270,329	0	0
	0	7,162,725	3,270,329	0	0
Ending Balance	31,794,269	25,350,561	22,625,686	23,146,077	23,678,437

PROGRAM SPECIFIC RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>PROGRAM SPECIFIC RESERVES</u>						
<u>Healthy and Safe Communities</u>						
<u>Housing Reserves</u>						
102045- Emergency Repair Program-HHERP	167,135	170,865	73,645	0	0	One-Time
110041- Social Housing Stabilization Reserve	2,098,822	1,626,302	261,693	0	0	No
110052- Revolving Loan Fund Reserve-Ontario Renovates Program	271,234	280,074	337,090	16,106	67,051	Yes
112009- Municipal Down Payment Assistance Program	366,293	375,532	384,169	393,005	402,044	One-Time
112239- Federal Housing Initiatives	358,836	367,887	14,231	14,559	14,894	One-Time
112244- Social Housing Transition Reserve	107,991	110,715	62,687	29,551	30,231	One-Time
112248- Social Housing Capital Reserve	799,520	898,894	0	0	0	One-Time
112252- Supplement/Housing Allowance Reserve	450,321	461,680	472,298	483,161	494,274	One-Time
112254- Revolving Home Ownership Reserve	1,024,588	637,492	702,729	364,867	69,809	Yes
112256- Affordable Housing Property Reserve	0	0	3,439,100	3,012,449	3,081,736	Yes
Sub-total Housing Reserves	5,644,740	4,929,441	5,747,644	4,313,698	4,160,038	
<u>Lodges</u>						
110042- Lodges Infrastructure Reserve	356,163	198,792	97,157	97,368	4,527	Yes
Sub-total Lodges	356,163	198,792	97,157	97,368	4,527	
<u>Recreation Reserves</u>						
104060- Golf Course Improvement	-47,021	0	0	0	0	No
108038- Four Pad Arena Capital Reserve	688,112	728,576	765,559	803,393	842,097	Yes
110049- Four Pad Stabilization Reserve	282,109	289,225	295,877	302,682	309,644	Yes
Sub-total Recreation Reserves	923,201	1,017,801	1,061,436	1,106,075	1,151,741	
<u>Social Services</u>						
110044- Ontario Works Stabilization Reserve	1,227,626	1,258,575	1,287,523	1,317,136	1,348,086	No
112214- Social Services Initiative Fund	16,838	17,263	17,660	0	0	One-Time
112218- Early Years System Reserve	3,322,586	3,295,158	709,690	0	0	One-Time
Sub-total Social Services	4,567,051	4,570,997	2,014,873	1,317,136	1,348,086	
Sub-total Healthy and Safe Communities	11,491,155	10,717,030	8,921,110	6,834,277	6,664,392	
<u>Public Health</u>						
112207- Upwind & Downwind Conference	23,687	28,800	29,462	30,140	30,833	Yes
112219- Public Health Services Reserves	264,611	271,285	277,525	0	0	One-Time
Sub-total Public Health	288,298	300,085	306,987	30,140	30,833	
<u>Library Reserves</u>						
106005- Reserve For Mobile Equipment	562,187	539,383	582,134	625,868	164,858	Yes
106006- Library Collections	1,016,570	1,011,193	990,966	933,344	980,098	Yes
106007- Library General Development	1,279,883	916,690	885,682	895,937	532,174	Yes
106008- Library Major Capital Projects	2,020,044	1,829,814	1,051,573	326,238	145,602	Yes
106009- Summer Reading Program	596,707	507,913	458,905	469,460	480,257	Yes
106011- Redeployment & Training Fund	513,932	394,982	224,020	229,172	234,443	Yes

**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
106012- Youth Programming Reserve	80,868	82,908	70,191	71,805	73,457	Yes
106013- Accessibility, Renewal and Health & Safety Reserve	890,990	974,122	1,097,677	495,794	608,347	Yes
106014- Library-Computer Reserve Fund	482,514	642,308	396,114	551,892	711,253	Yes
106015- Library Donations Reserve	21,275	23,779	24,326	24,885	25,458	Yes
106110- Special Gift Fund	2,271,234	1,900,425	1,895,446	1,965,218	2,038,479	One- Time
106130- K McLaren Memorial Fund	48,472	42,095	43,063	44,054	45,067	One- Time
106152- Waterdown Library Fund	47,503	48,701	49,821	50,967	52,139	One- Time
Sub-total Library Reserves	9,832,177	8,914,313	7,769,917	6,684,634	6,091,633	
<u>Planning & Development Reserves</u>						
<u>Airport Reserves</u>						
108043- Airport Capital Reserve	443,595	789,980	808,542	948,518	1,091,714	Yes
112217- Airport Joint Marketing Reserve Fund	239,428	380,664	378,086	436,139	596,678	Yes
Sub-total Airport Reserves	683,023	1,170,644	1,186,628	1,384,658	1,688,392	
<u>Culture Reserve</u>						
100036- Auchmar Estates - Repairs	9,535	0	0	0	0	CLOSED
104080- Reserve For Various Museums	287,902	326,701	349,388	372,596	396,338	Yes
108044- Public Art Reserve	965,257	1,177,480	1,377,528	1,582,178	1,791,534	Yes
108049- Downtown Public Art	828,765	56,576	7,303	7,471	7,642	Yes
Sub-total Culture Reserve	2,091,460	1,560,757	1,734,219	1,962,245	2,195,515	
<u>Development Related Reserves</u>						
100045- Services for New Subdivisions	3,691,250	3,784,357	3,871,397	3,960,439	4,051,529	Yes
108042- Red Hill Business Park Reserve	6,758,048	6,827,671	875,863	896,008	916,616	One-Time
110060- Shovel Ready Industrial Land Reserve	4,219,698	4,326,134	4,425,635	4,527,425	4,631,556	One-Time
110086- Development Fees Stabilization	6,812,948	8,333,308	8,090,029	8,276,100	8,466,450	Yes
117012- Developer Deposits - Roads (SC)	938,990	962,675	0	0	0	One- Time
Sub-total Development Related Reserves	22,420,933	24,234,146	17,262,924	17,659,972	18,066,151	
<u>Downtown/BIA's/Heritage Reserves</u>						
100005- Revolving Fund-Historic Properties	427,631	438,418	448,501	458,817	469,370	Yes
102047- Community Heritage Program Reserve	138,021	129,565	107,257	79,379	50,860	One-Time
102048- Main Street Program Reserve	1,218,092	1,248,817	1,075,240	240,195	0	Yes
102049- Hamilton Community Heritage Fund	103,894	102,467	44,134	35,034	25,725	Yes
108036- Downtown Hamilton Capital Program	1,121,623	1,169,400	872,617	821,882	739,635	Yes
112006- LACAC Publications Reserve	16,082	0	0	0	0	CLOSED
112211- Heritage Studies Reserve	43,621	0	0	0	0	CLOSED
112229- Commercial Property Improvement Grant (C.P.I.G.) Reserve	310,864	318,705	245,115	169,833	92,819	Yes
Sub-total Downtown/BIA's/Heritage Reserves	3,379,828	3,407,371	2,792,864	1,805,139	1,378,408	
<u>Economic Development</u>						
108060- Hamilton Technology Centre-Capital Repairs	3,972	0	0	0	0	CLOSED
112221- Economic Development Investment Reserve	1,749,156	1,443,270	1,182,047	855,209	824,304	Yes
112231- Conventions/Sports Events Reserve	275,278	442,948	475,895	472,173	473,424	Yes

**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
Sub-total Economic Development	2,028,406	1,886,218	1,657,942	1,327,383	1,297,728	
<u>Planning-Other Reserves</u>						
100035- Property Purchases	1,666,376	8,715,160	7,142,290	7,901,537	8,187,976	Yes
100051- OPA 28 Fee Reserve	0	-2,734,445	-2,291,587	-1,838,544	-1,375,080	One- Time
108021- Parking Capital Reserve	6,082,438	5,648,095	7,288,705	7,572,668	7,984,542	Yes
115085- HMPS Cash in Lieu of Parking Reserve	487,503	640,200	654,925	669,988	685,398	Yes
Sub-total Planning-Other Reserves	8,236,318	12,269,010	12,794,332	14,305,649	15,482,835	
Sub-total Planning & Development Reserves	38,839,968	44,528,146	37,428,909	38,445,046	40,109,030	
<u>H.E.F. Reserves</u>						
100025- H.E.F. - Capital Projects	1,203,529	494,256	1,001,937	1,253,930	1,511,718	Yes
102025- First Ontario Concert Hall Reserve	185,666	393,220	503,414	616,143	630,314	Yes
Sub-total H.E.F. Reserves	1,389,195	887,477	1,505,351	1,870,072	2,142,032	
<u>Police Reserves</u>						
104055- Tax Stabilization-Police	940,954	1,405,921	1,438,257	1,471,337	1,505,178	Yes
104056- ISD (Investigative Services Division) Capital Reserve	6,789,385	152,797	0	0	0	One-Time
110065- Police Capital Expenditures	1,125,069	489,387	500,643	512,158	523,938	Yes
112029- Provision for Vacation Liability	1,500,099	1,537,937	1,573,310	1,609,496	1,646,514	Yes
112225- Police Rewards	185,613	200,316	204,924	209,637	214,458	Yes
Sub-total Police Reserves	10,541,120	3,786,358	3,717,133	3,802,627	3,890,088	
<u>Farmers Market</u>						
104006- Hamilton Farmers Market Reserve	0	75,687	120,434	126,238	132,176	Yes
Sub-total Farmers Market	0	75,687	120,434	126,238	132,176	
<u>Public Works Reserves</u>						
<u>Cemeteries' Reserves</u>						
104105- Cemetery Niche Reserve	123,311	149,632	137,647	108,379	168,274	Yes
Sub-total Cemeteries' Reserves	123,311	149,632	137,647	108,379	168,274	
<u>Facilities</u>						
108012- Tim Hortons Field Capital Reserve	0	29,872	53,318	54,544	55,799	Yes
108039- General Facility Capital Reserve	38,470	114,395	117,026	119,717	122,471	Yes
108046- RCMP Lease-Capital Replacement	1,040,989	1,123,001	1,205,777	1,290,457	1,377,085	Yes
108048- YMCA & Turner Library Capital Renewal Reserve	367,826	433,783	499,795	567,325	636,409	Yes
112209- 47 Guise St Reserve	156,248	169,689	183,202	197,024	211,165	Yes
112223- Ivor Wynne Community Fund	29,137	0	0	0	0	CLOSED
Sub-total Facilities	1,632,671	1,870,740	2,059,118	2,229,069	2,402,930	
<u>Greenspace/Parks Reserves</u>						
108037- Hamilton Beach Park Reserve	-143,538	208,432	385,181	596,340	610,055	Yes
112201- General Park, Marina and Waterfront Reserve	548,255	828,158	872,493	993,710	1,188,521	Yes
112202- Leash Free Park Reserve	205,736	169,683	132,144	93,741	54,455	Yes

**City of Hamilton
 2018 Reserve Report
 Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
112224- Waterpark Operations Reserve	1,179,151	1,464,294	1,800,960	1,665,370	1,526,661	Yes
Sub-total Greenspace/Parks Reserves	1,789,605	2,670,566	3,190,777	3,349,160	3,379,691	
<u>Public Works-Other Reserves</u>						
108041- Roads, Bridges & Traffic Capital Reserve	1,755,056	1,800,179	1,841,583	1,883,939	1,927,270	One-Time
112203- Red Light Camera Project	7,860,995	6,083,035	3,973,742	2,896,399	1,883,789	No
112205- Winter Control	3,231,489	3,312,999	3,389,198	3,467,149	3,546,894	No
112272- Energy Conservation Initiative Reserve	3,792,042	4,730,017	4,246,283	4,906,486	5,573,367	Yes
Sub-total Public Works-Other Reserves	16,639,582	15,926,230	13,450,806	13,153,974	12,931,320	
<u>Transit Reserves</u>						
108019- Transit Shelter Capital Reserve	172,203	176,547	0	0	0	One-Time
108025- Transit Capital Reserve	221,599	279,978	205,497	311,374	419,685	Yes
108027- Province of Ontario Transit Capital Grant	2,963,178	0	0	0	0	One- Time
108045- Federal Public Transit Funds	45,652	61,098	62,503	63,941	65,411	One-Time
108047- Rapid Transit Capital Reserve	4,530,317	3,183,015	747,704	764,901	782,494	One-Time
Sub-total Transit Reserves	7,932,949	3,700,637	1,015,704	1,140,216	1,267,591	
<u>Waste Management Reserves</u>						
110062- Closed Landfill Reserve	1,080,401	1,133,552	1,186,674	1,242,426	1,299,461	Yes
112270- Waste Management Recycling	4,555,980	4,858,399	2,516,748	1,752,790	1,477,010	No
112271- WM Facilities-Replace\Upgrade Reserve	2,990,354	3,273,981	2,239,667	2,291,179	2,343,876	Yes
Sub-total Waste Management Reserves	8,626,734	9,265,932	5,943,089	5,286,395	5,120,347	
Sub-total Public Works Reserves	36,744,852	33,583,737	25,797,141	25,267,194	25,270,152	
PROGRAM SPECIFIC RESERVES	109,126,764	102,792,833	85,566,982	83,060,229	84,330,335	

HEALTHY & SAFE COMMUNITIES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Healthy and Safe Communities</u>						
<u>Housing Reserves</u>						
102045- Emergency Repair Program-HHERP	167,135	170,865	73,645	0	0	One-Time
110041- Social Housing Stabilization Reserve	2,098,822	1,626,302	261,693	0	0	No
110052- Revolving Loan Fund Reserve-Ontario Renovates Program	271,234	280,074	337,090	16,106	67,051	Yes
112009- Municipal Down Payment Assistance Program	366,293	375,532	384,169	393,005	402,044	One-Time
112239- Federal Housing Initiatives	358,836	367,887	14,231	14,559	14,894	One-Time
112244- Social Housing Transition Reserve	107,991	110,715	62,687	29,551	30,231	One-Time
112248- Social Housing Capital Reserve	799,520	898,894	0	0	0	One-Time
112252- Supplement/Housing Allowance Reserve	450,321	461,680	472,298	483,161	494,274	One-Time
112254- Revolving Home Ownership Reserve	1,024,588	637,492	702,729	364,867	69,809	Yes
112256- Affordable Housing Property Reserve	0	0	3,439,100	3,012,449	3,081,736	Yes
Sub-total Housing Reserves	5,644,740	4,929,441	5,747,644	4,313,698	4,160,038	
<u>Lodges</u>						
110042- Lodges Infrastructure Reserve	356,163	198,792	97,157	97,368	4,527	Yes
Sub-total Lodges	356,163	198,792	97,157	97,368	4,527	
<u>Recreation Reserves</u>						
104060- Golf Course Improvement	-47,021	0	0	0	0	No
108038- Four Pad Arena Capital Reserve	688,112	728,576	765,559	803,393	842,097	Yes
110049- Four Pad Stabilization Reserve	282,109	289,225	295,877	302,682	309,644	Yes
Sub-total Recreation Reserves	923,201	1,017,801	1,061,436	1,106,075	1,151,741	
<u>Social Services</u>						
110044- Ontario Works Stabilization Reserve	1,227,626	1,258,575	1,287,523	1,317,136	1,348,086	No
112214- Social Services Initiative Fund	16,838	17,263	17,660	0	0	One-Time
112218- Early Years System Reserve	3,322,586	3,295,158	709,690	0	0	One-Time
Sub-total Social Services	4,567,051	4,570,997	2,014,873	1,317,136	1,348,086	
Sub-total Healthy and Safe Communities	11,491,155	10,717,030	8,921,110	6,834,277	6,664,392	

City of Hamilton 2018 Reserve Report

Reserve Name: 102045- Emergency Repair Program-HHERP

Reserve Number: 102045

Date Established: 2001

Source of Funds: From the consolidation of the Hamilton Assistance Rehabilitation Program (HARP)

Purpose: Provide emergency funding for repairs for housing located in urban areas.

Target Balance: N/A - One-Time Funding

Comments: This reserve was initially approved by Council in 2001 for emergency repairs for housing located in urban areas. The program was not implemented and since that time had been gathering interest.

The June 9, 2014 Emergency and Community Services Committee approved (Report CS11017(d)) that funding in this reserve be used for emergency home repairs of up to \$5,000 for Ontario Works and Ontario Disability Support Program (ODSP) homeowners. This program is a component of the City's Ontario Renovates Program and was launched in November 2015.

January 17 2019, Council approved Report HSC19001 to add accessibility modifications for low income homeowners as required in accordance with current community needs, current repair costs, and the funds available for the program to the Emergency Repair Program, as well as increasing the maximum grant amount to \$10,000.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	210,423	167,135	170,865	73,645	0
Add					
Interest Earned	4,363	3,730	2,780	837	0
	4,363	3,730	2,780	837	0
Less					
Emergency Home Repairs	47,651	0	0	0	0
Emergency Home Repairs	0	0	100,000	74,483	0
	47,651	0	100,000	74,483	0
Ending Balance	167,135	170,865	73,645	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 110041- Social Housing Stabilization Reserve
Reserve Number: 110041
Date Established: April 22, 2015 FCS14047(b)
Source of Funds: Year end Operating Surpluses in Social Housing Program
Purpose: To provide development charge exemptions for affordable housing.
Target Balance: N/A
Comments: Purpose revised as part of FCS17060(b)
Sustainable: No

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	0	2,098,822	1,626,302	261,693	0
Add					
Interest Earned	0	52,940	21,465	2,975	0
Program Operating Surplus	2,098,822	0	0	0	0
	2,098,822	52,940	21,465	2,975	0
Less					
2018 Recover DC Exemptions (Project Id-2051580510)	0	525,460	0	0	0
2019 Recover DC Exemptions (Project Id-2051580510)	0	0	1,386,074	0	0
2020 Recover DC Exemptions (Project Id-2051580510)	0	0	0	264,669	0
	0	525,460	1,386,074	264,669	0
Ending Balance	2,098,822	1,626,302	261,693	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 110052- Revolving Loan Fund Reserve-Ontario Renovates Program

Reserve Number: 110052

Date Established: May 27th, 2015 - CES15019

Source of Funds: Conditional Loan Repayments

Purpose: As per the Administration Agreement with the Province, repayments made through the Ontario Renovates Program are to be reinvested into new Ontario Renovates projects unless otherwise directed by the Ministry of Municipal Affairs & Housing. As such, the Ministry has requested the creation and maintenance of a dedicated reserve account, established from repayments from recipients of the Ontario Renovates program who are required to pay back the loan. The funds from this account are to be used to fund future Ontario Renovates projects.

Target Balance: N/A

Comments: Must be used for the Ontario Renovates Program.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	65,412	271,234	280,074	337,090	16,106
Add					
Interest Earned	2,862	6,864	7,017	4,016	945
Loan Repayments	202,960	1,975	50,000	50,000	50,000
	205,822	8,839	57,017	54,016	50,945
Less					
To maintain programming with reduced Fed/Prov funding	0	0	0	375,000	0
	0	0	0	375,000	0
Ending Balance	271,234	280,074	337,090	16,106	67,051

City of Hamilton 2018 Reserve Report

Reserve Name: 112009- Municipal Down Payment Assistance Program

Reserve Number: 112009

Date Established: May 24th, 2006 SSC06012

Source of Funds: The program is sustainable through repayments which are reinvested into a revolving loan fund to be used to provide down payment assistance for other eligible households.

Purpose: To deliver a Municipal Down Payment Assistance Program, identical to the IAH-E Home ownership Component, and administered in accordance with the program guidelines.

Target Balance: N/A - One-Time Funding

Comments: In August 2018, the reserve was repurposed into a Municipal Down Payment Assistance Program identical to the IAH-E program, and shares the pool of eligible applicants. Assistance is provided in the form of a 20-year forgivable loan in the maximum amount of 10% of the purchase price. If the participant no longer meets the program requirements prior to 20 years, the loan is repaid to the City of Hamilton along with a percentage of the capital gains. These funds are deposited back into the Revolving Loan Fund to provide assistance for other eligible households. With changes in the housing market it is recommended that the General Manager of Healthy and Safe Communities Department be authorized to review and amend the maximum purchase price and maximum household income level or the MDPAP a minimum of every three years. The reserve was not spent in 2018 for the Municipal Down Payment Assistance Program due to housing market conditions relative to the program criteria. Prefer to hold longer to enable down payment assistance for qualifying households purchasing social housing single detached units being sold as part of long term strategic portfolio management.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	358,193	366,293	375,532	384,169	393,005
Add					
Interest Earned	8,099	9,239	8,637	8,836	9,039
	8,099	9,239	8,637	8,836	9,039
Ending Balance	366,293	375,532	384,169	393,005	402,044

City of Hamilton 2018 Reserve Report

Reserve Name: 112239- Federal Housing Initiatives

Reserve Number: 112239

Date Established: April 25, 2007 FCS07050

Source of Funds: One-time unconditional Federal Affordable Housing Funds that are flowing through the Province of Ontario

Purpose: Initially the Province stated that the funds were to be used for Affordable Housing which includes a broad range of housing and homelessness programming based on local need.

Target Balance: N/A - One-Time Funding

Comments: Under Bill C 48, the Federal Government released financial commitments relating to affordable housing and transit to the Provinces. The 2007 provincial Budget, announced the commitment to Ontario municipalities (DOORS). Report (ECS08007) transferred half of the \$6,580,000 to Emergency Capital (112248) and the remainder to be used for housing and homelessness related programs. Report ECS08007 delegated responsibility for approving DOOR funding to the General Manager of Community Services. The funding has been directed to the implementation of the Blueprint for Emergency Shelter Services per Report CS09015(a). Report CS09015(b) will use the funds on an interim basis for Emergency Shelter Services. Report CS13017(a) approved one-time funding in 2014 for the food banks and the YWCA Transitional Housing Program. The remaining balance was held in reserve for 2015 pending decisions regarding the 2015 Community Homelessness Prevention Initiative (CHPI) allocations. At the January 19, 2015 Emergency and Community Services Committee meeting, a recommendation was approved for \$757,950 in one-time transitional funding for 6 programs from April 1, 2015 to March 31, 2016. At the May 25, 2015 Emergency and Community Services Committee meeting, the recommendation was approved to cover the cost of 15 additional temporary beds and mobile case management in the women's shelter system through provincial (CHPI) funding. Cost will be confirmed in the fall of 2015 after completing a Call for Applications for the service. Further, CS13051(b) directed staff to conduct a CFA for mobile case management and temporary emergency shelter services for single women. These were to be funded from Reserve Account 112239 and the Community Homelessness Prevention Initiative. Consistent with the reserve's purpose, remaining funds in this reserve can be used to cover any potential overspending in the CHPI and related Housing Stability Benefit component of CHPI. HSC18050 Rapid Re-Housing Program (Hotel) Housing Allowances was approved and funding for this program is in the amount of \$358K.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	350,902	358,836	367,887	14,231	14,559
Add					
Interest Earned	7,934	9,051	4,344	327	335
	7,934	9,051	4,344	327	335
Less					
Delivery of Rapid Re-Housing	0	0	358,000	0	0
	0	0	358,000	0	0
Ending Balance	358,836	367,887	14,231	14,559	14,894

City of Hamilton 2018 Reserve Report

Reserve Name: 112244- Social Housing Transition Reserve

Reserve Number: 112244

Date Established: 2001

Source of Funds: Federal Government Contribution

Purpose: To cover costs associated with the download of housing to Service Manager. It is to cover equipment purchase, office space, supplies and other administrative costs incurred.

Target Balance: N/A - One-Time Funding

Comments: In the past, the funds have been used to fund the administration of Social Housing Projects In Difficulty, such as First Place. In April 2013, the Province allocated \$208,425 in unbudgeted funding for housing related costs at the discretion of the municipality. This funding was transferred to this reserve. Council approved the development and purchase of a software program for social housing (CS13033), in collaboration with other Municipal Service Managers. The reserve will be closed after disbursement of funds.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	147,607	107,991	110,715	62,687	29,551
Add					
Interest Earned	2,786	2,724	1,971	1,049	680
	2,786	2,724	1,971	1,049	680
Less					
Housing Collaborative Initiative	42,402	0	50,000	34,184	0
	42,402	0	50,000	34,184	0
Ending Balance	107,991	110,715	62,687	29,551	30,231

City of Hamilton 2018 Reserve Report

Reserve Name: 112248- Social Housing Capital Reserve
Reserve Number: 112248
Date Established: 2001
Source of Funds: Federal Government Contribution
Purpose: Funding from the Federal Government to fund capital needs for social housing.
Target Balance: N/A - One-Time Funding
Comments: Social housing providers may request a grant when they require funding for emergency capital repairs or in exceptional situations for their social housing stock when there are inadequate financial resources to cover the cost. The reserve may also be accessed for building reviews for social housing stock that is in financial difficulty. A new procedure for accessing this reserve was approved by Council per Report CS10094(a) on March 9, 2011. As this reserve is accessed on an emergency basis and on the approval of Council, in-year expenditures cannot be forecast.
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	781,842	799,520	898,894	0	0
Add					
Interest Earned	17,679	21,153	10,220	0	0
	17,679	21,153	10,220	0	0
Less					
Halam Park	0	-50,000	0	0	0
405 York Blvd	0	-28,220	0	0	0
Co-ordinated Access System for Social Housing	0	0	909,113	0	0
	0	-78,220	909,113	0	0
Ending Balance	799,520	898,894	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 112252- Supplement/Housing Allowance Reserve

Reserve Number: 112252

Date Established: March 11,2009 CS09023

Source of Funds: Federal Funding and the Hamilton Future Fund.

Purpose: To provide rent supplement or housing allowances for low income households. This reserve was one time funding for a five year period commencing October 2008 and ending October 2013.

Target Balance: N/A - One-Time Funding

Comments: From 2013-2018, the rent supplement and housing allowance program will be funded through the federal/provincial investment in Affordable Housing (IAH) Program. The remaining funding in this reserve is being used to increase the number of households receiving rent supplements (OCHAP and Commercial) and housing allowances initially from 450 to 475 households in 2014.

At the June 9, 2014 Emergency and Community Services Committee (Report CS11017(d)), it was approved that the balance of the unallocated funding be utilized to support housing allowances for Housing First initiatives, to transition over housed social housing tenants to move into units more appropriate to their needs, emergency situations where there are spikes in homelessness which require rapid housing response and to cover any pressures to existing rent supplement/housing allowance programs.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	593,277	450,321	461,680	472,298	483,161
Add					
Interest Earned	13,415	11,359	10,619	10,863	11,113
	13,415	11,359	10,619	10,863	11,113
Less					
Rent Supplements	156,371	0	0	0	0
	156,371	0	0	0	0
Ending Balance	450,321	461,680	472,298	483,161	494,274

City of Hamilton 2018 Reserve Report

Reserve Name: 112254- Revolving Home Ownership Reserve

Reserve Number: 112254

Date Established: Sept 16,2009 CS09060(d)

Source of Funds: Provincial and Federal governments

Purpose: Funds are to be used to offer down payment assistance to qualified first time buyers of residential homes. The criteria is outlined in the Canada Ontario Affordable Housing Program Home Ownership Program and the Investment in Affordable Housing (IAH) Home Ownership Program.

Target Balance: \$200,000 Excess funds used for down payment assistance program.

Comments: This is a revolving plan and is dependent upon funding from the repayment of existing loans where the property is sold before the 20 year forgiveness window is reached. The reserve funding will be reinvested in down payment assistance opportunities for new applicants to the program. Staff will review the existing program guidelines with a view to adjusting eligibility criteria relating to income thresholds, house price threshold, and whether any geographic targeting is warranted. Launch of program for new applicants is anticipated in 2018.

\$746,000 was spent between January 1, 2018 and March 31, 2019 for another iteration of the Down Payment Assistance Program. Prefer to hold longer to enable down payment assistance for qualifying households purchasing social housing single detached units being sold as part of long term strategic portfolio management.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	563,559	1,024,588	637,492	702,729	364,867
Add					
Interest Earned	17,955	21,605	15,237	12,138	4,942
Repayment of loans by participants	443,075	267,929	250,000	250,000	300,000
	461,029	289,534	265,237	262,138	304,942
Less					
Down Payment Assistance	0	676,630	200,000	600,000	600,000
	0	676,630	200,000	600,000	600,000
Ending Balance	1,024,588	637,492	702,729	364,867	69,809

City of Hamilton 2018 Reserve Report

Reserve Name: 112256- Affordable Housing Property Reserve
Reserve Number: 112256
Date Established: May 13, 2019 (PED17219)
Source of Funds: Net proceeds from sale of properties identified for affordable housing.
Purpose: For use exclusively for new affordable housing development purposes, and all costs related to due diligence, and implementing strategies outlined.
Target Balance: N/A
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	0	0	0	3,439,100	3,012,449
Add					
Interest Earned	0	0	39,100	73,349	69,286
Sale of Lands	0	0	3,500,000	1,500,000	2,500,000
	0	0	3,539,100	1,573,349	2,569,286
Less					
Disposition Implementation Costs	0	0	100,000	2,000,000	2,500,000
	0	0	100,000	2,000,000	2,500,000
Ending Balance	0	0	3,439,100	3,012,449	3,081,736

City of Hamilton 2018 Reserve Report

Reserve Name: 110042- Lodges Infrastructure Reserve
Reserve Number: 110042
Date Established: April 8, 2015 GIC 15-004
Source of Funds: Annual Contribution from Operating Budget
Purpose: Infrastructure replacement and improvements for both Wentworth and Macassa Lodges.
Target Balance: To be Determined
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		255,426	356,163	198,792	97,157	97,368
Add						
Interest Earned		9,565	10,256	3,365	2,212	1,158
From Operating Budget	Operating Budget	750,000	750,000	750,000	750,000	750,000
Capital Closing		7,172	0	0	0	0
Transfer from ML - Call Bell System (6301551508)		0	2,374	0	0	0
		766,737	762,629	753,365	752,212	751,158
Less						
Wentworth Lodge – Replacement of Tub & Shower facilities	CES17023	517,000	0	0	0	0
Wentworth Lodge – Tub Room Renovations		3,000	0	0	0	0
Wentworth Lodge – Exterior Walls – Batten Repair	2018 Capital	110,000	470,000	0	0	0
Macassa Lodge – Chiller Energy Efficiency Upgrade	2018 Capital	36,000	166,000	0	0	0
Wentworth Lodge – 1989 Wing Roof Replacement	2018 Capital	0	70,000	332,000	0	0
Macassa Lodge - Roof Replacement	2018 Capital	0	70,000	253,000	0	0
Wentworth Lodge – Bed Replacement	2018 Capital	0	34,000	0	0	0
ML & WL - Annual Resident Care Equipment Replacement	2018 Capital	0	110,000	80,000	60,000	155,000
WL - Main Entrance Redesign	2019 Capital	0	0	50,000	0	0
ML - D wing refurbishment	2019 Capital	0	0	60,000	0	0
WL - Exhaust & Supply (Dish Room/Physio & Salon)	2019 Capital	0	0	25,000	193,000	0
WL - Served Retrofit (Cabinet&Counter Replacement)	2019 Capital	0	0	30,000	198,000	0
WL - Radiant Heating Panel/Thermostat Controls	2019 Capital	0	0	25,000	132,000	0
ML - Security system		0	0	0	99,000	0
ML - Building components study		0	0	0	60,000	0
ML - Circulation pumps		0	0	0	10,000	399,000
ML & WL - Parking Lot Resurfacing		0	0	0	0	15,000
ML - carpet removal		0	0	0	0	275,000
		666,000	920,000	855,000	752,000	844,000
Ending Balance		356,163	198,792	97,157	97,368	4,527

City of Hamilton 2018 Reserve Report

Reserve Name: 104060- Golf Course Improvement

Reserve Number: 104060

Date Established: 1998

Source of Funds: Golf Courses' operating budget surpluses.

Purpose: This reserve is for the golf course capital improvements. The capital work is centered on the clubhouses, irrigation improvements that would allow the courses to be removed from city water for irrigation and general maintenance to improve the golf courses. The golf business plan's goal is to be self-sustaining with no financial impact on the tax levy.

Target Balance: To Be Reviewed

Comments: Golf Operating were moved from Public Works to Healthy and Safe Communities(HSC) in 2019. HSC has recommended this Reserve for closure.

Sustainable: No

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	-45,981	-47,021	0	0	0
Add					
Interest Earned	-1,040	-1,186	0	0	0
Provision For Golf Courses	0	48,207	0	0	0
	-1,040	47,021	0	0	0
Ending Balance	-47,021	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108038- Four Pad Arena Capital Reserve
Reserve Number: 108038
Date Established: 2005
Source of Funds: Contributions from Operating Fund
Purpose: To fund capital repairs at the Four Pad Arena
Target Balance: To Be Reviewed
Comments: Annual contributions were initially set at \$75,000 per year, increased to \$100,000 per year effective in 2009. Further increased to \$125,000 for 2011 and onward per agreement with Hamilton Arena Partners (HAP). Annual contribution amount was reviewed in 2016 by the Facility Management Review Team (FMRT) and was deemed to be sufficient at the time.
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	628,424	688,112	728,576	765,559	803,393
Add					
Interest Earned	14,349	17,918	16,987	17,838	18,708
Provision for Capital Replacement	125,000	99,996	99,996	99,996	99,996
	139,349	117,914	116,983	117,834	118,704
Less					
Capital Expenditures	79,660	77,450	80,000	80,000	80,000
	79,660	77,450	80,000	80,000	80,000
Ending Balance	688,112	728,576	765,559	803,393	842,097

City of Hamilton 2018 Reserve Report

Reserve Name: 110049- Four Pad Stabilization Reserve
Reserve Number: 110049
Date Established: 2005
Source of Funds: Annual Surpluses from Quad Pad Operations
Purpose: To Offset future budget shortfalls
Target Balance: \$250,000 plus accumulated interest.
Comments:
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	275,871	282,109	289,225	295,877	302,682
Add					
Interest Earned	6,238	7,116	6,652	6,805	6,962
	<u>6,238</u>	<u>7,116</u>	<u>6,652</u>	<u>6,805</u>	<u>6,962</u>
Ending Balance	<u>282,109</u>	<u>289,225</u>	<u>295,877</u>	<u>302,682</u>	<u>309,644</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 110044- Ontario Works Stabilization Reserve

Reserve Number: 110044

Date Established: 2004 (FCS04053)

Source of Funds: Provincial Grant Payments Variances

Purpose: To provide sufficient flexibility and protection against recession driven caseload fluctuations and related additional administrative costs and any subsidy adjustments for prior periods not covered in the annual approved budgets.

Target Balance: To Be Reviewed

Comments:

Sustainable: No

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	1,310,239	1,227,626	1,258,575	1,287,523	1,317,136
Add					
Interest Earned	21,537	30,949	28,947	29,613	30,950
	21,537	30,949	28,947	29,613	30,950
Less					
Additions Services Initiative CS10086a	5,696	0	0	0	0
OW Caseload Contingency plan Phase 2 & 3 CS09021f/g	98,454	0	0	0	0
	104,150	0	0	0	0
Ending Balance	1,227,626	1,258,575	1,287,523	1,317,136	1,348,086

City of Hamilton 2018 Reserve Report

Reserve Name: 112214- Social Services Initiative Fund
Reserve Number: 112214
Date Established: 2006
Source of Funds: Seed funding from Provincial One-time Grant
Purpose: To fund urgent temporary/finite program requirements (e.g.. Emergency Shelter) and recommendations from Poverty Roundtable.
Target Balance: N/A - One-Time Funding
Comments: Mitigation option to assist with Provincial Funding shortfalls
Sustainable: One-Time

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		16,467	16,838	17,263	17,660	0
Add						
Interest Earned		914	425	397	201	0
From Downtown Housing Reserve Closure	FCS17070	23,958	0	0	0	0
		24,872	425	397	201	0
Less						
YMCA Traditional Living Program	CES17027	24,500	0	0	0	0
Mitigation option to assist with Provincial Funding shortfalls		0	0	0	17,861	0
		24,500	0	0	17,861	0
Ending Balance		16,838	17,263	17,660	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 112218- Early Years System Reserve

Reserve Number: 112218

Date Established: July 11th, 2007 (ESC07055)

Source of Funds: Provincial Best Start Funding (2005/06)

Purpose: The Early Years System Reserve (previously titled the Best Start Initiative Reserve) will support the transition of the early years system from the previous Best Start Initiative to the new Ontario Early Years Child and Family Centre (OEYCFC) system. It will sustain and build upon the momentum developed by the Hamilton Best Start Network, with a specific focus on the priorities established in the Early Years Community Plan and the priorities that will support the new OEYCFC system.

Target Balance: To Be Reviewed

Comments:

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	4,103,527	3,322,586	3,295,158	709,690	0
Add					
Interest Earned	83,233	82,239	45,532	8,069	0
	83,233	82,239	45,532	8,069	0
Less					
Fund Best Start Initiatives	864,174	109,667	0	0	0
785 Britannia Ave Purchase	0	0	2,131,000	0	0
Ancaster Arts Centre Children's Space	0	0	500,000	0	0
Mitigation option to assist with Provincial Funding shortfalls	0	0	0	717,759	0
	864,174	109,667	2,631,000	717,759	0
Ending Balance	3,322,586	3,295,158	709,690	0	0

PUBLIC HEALTH SERVICES

***2018 Reserve Report With
2019- 2021 Projections***



City of Hamilton
2018 Reserve Report
Reserve Balances

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	Reserve <u>Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Public Health</u>						
112207- Upwind & Downwind Conference	23,687	28,800	29,462	30,140	30,833	Yes
112219- Public Health Services Reserves	264,611	271,285	277,525	0	0	One-Time
Sub-total Public Health	288,298	300,085	306,987	30,140	30,833	

City of Hamilton 2018 Reserve Report

Reserve Name: 112207- Upwind & Downwind Conference
Reserve Number: 112207
Date Established: Dec 15, 2004
Source of Funds: Surplus funds from the Ministry of Environment, Environment Canada and from sponsorships & registrations.
Purpose: Residual funds from the Upwind/Downwind Conference to be used to offset costs for future conferences.
Target Balance: N/A
Comments: Conference is held every 2 years. The next Conference will be held in the spring of 2020.
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	23,163	23,687	28,800	29,462	30,140
Add					
Interest Earned	524	597	662	678	693
Surplus funds from Conferences	0	4,516	0	0	0
	<u>524</u>	<u>5,113</u>	<u>662</u>	<u>678</u>	<u>693</u>
Ending Balance	<u>23,687</u>	<u>28,800</u>	<u>29,462</u>	<u>30,140</u>	<u>30,833</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112219- Public Health Services Reserves

Reserve Number: 112219

Date Established: Oct 24, 2007 BOH07051

Source of Funds: None

Previously funded from surpluses of the Enhanced Hepatitis Strain Surveillance System Program. The program ended June 30, 2012.

Purpose: Public Health Services is primarily funded through the Ministry of Health and Long-Term Care at either 75% or 100% up to March 31, 2019. Funding of 70% to April 2021, and 60% thereafter. These annual budgets are capped and any excess expenditure is not subsidized. The availability of reserve funds will ensure PHS is able to provide public health programming if required outside of the traditional funding envelopes while reducing financial risks to taxpayers in the future.

Target Balance: One-Time Funding

Comments:

Sustainable: One-Time

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		258,760	264,611	271,285	277,525	0
Add						
Interest Earned		5,851	6,674	6,240	3,155	0
		5,851	6,674	6,240	3,155	0
Less						
2019 Provincial Budget Funding Shortfall		0	0	0	280,680	0
		0	0	0	280,680	0
Ending Balance		264,611	271,285	277,525	0	0

LIBRARY SERVICES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
 2018 Reserve Report
 Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Library Reserves</u>						
106005- Reserve For Mobile Equipment	562,187	539,383	582,134	625,868	164,858	Yes
106006- Library Collections	1,016,570	1,011,193	990,966	933,344	980,098	Yes
106007- Library General Development	1,279,883	916,690	885,682	895,937	532,174	Yes
106008- Library Major Capital Projects	2,020,044	1,829,814	1,051,573	326,238	145,602	Yes
106009- Summer Reading Program	596,707	507,913	458,905	469,460	480,257	Yes
106011- Redeployment & Training Fund	513,932	394,982	224,020	229,172	234,443	Yes
106012- Youth Programming Reserve	80,868	82,908	70,191	71,805	73,457	Yes
106013- Accessibility, Renewal and Health & Safety Reserve	890,990	974,122	1,097,677	495,794	608,347	Yes
106014- Library-Computer Reserve Fund	482,514	642,308	396,114	551,892	711,253	Yes
106015- Library Donations Reserve	21,275	23,779	24,326	24,885	25,458	Yes
106110- Special Gift Fund	2,271,234	1,900,425	1,895,446	1,965,218	2,038,479	One- Time
106130- K McLaren Memorial Fund	48,472	42,095	43,063	44,054	45,067	One- Time
106152- Waterdown Library Fund	47,503	48,701	49,821	50,967	52,139	One- Time
Sub-total Library Reserves	9,832,177	8,914,313	7,769,917	6,684,634	6,091,633	

City of Hamilton 2018 Reserve Report

Reserve Name: 106005- Reserve For Mobile Equipment
Reserve Number: 106005
Date Established: Nov 21, 2001
Source of Funds: Contributions from Operating Fund
Purpose: To Purchase Mobile Equipment including the Bookmobile.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	500,188	562,187	539,383	582,134	625,868
Add					
Interest Earned	11,413	13,644	12,751	13,734	8,990
Provision for Mobile Equipment	30,000	30,000	30,000	30,000	30,000
Repay Energy Retrofit from Savings	14,537	14,948	0	0	0
Capital Closing	6,049	0	0	0	0
	61,998	58,592	42,751	43,734	38,990
Less					
Courier Van	0	81,396	0	0	0
Vehicle & Bookmobile Purchases	0	0	0	0	500,000
	0	81,396	0	0	500,000
Ending Balance	562,187	539,383	582,134	625,868	164,858

City of Hamilton 2018 Reserve Report

Reserve Name: 106006- Library Collections
Reserve Number: 106006
Date Established: Nov 21, 2001
Source of Funds: Contributions from Operating Fund
Purpose: To smooth out the impact of Library collections purchases on the operating budget.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	909,793	1,016,570	1,011,193	990,966	933,344
Add					
Interest Earned	20,875	25,399	22,763	21,878	21,754
RFID Provision	25,000	25,000	25,000	25,000	25,000
Repay Energy Retrofit from Savings	43,006	44,224	0	0	0
Capital Closing	17,896	0	0	0	0
	106,777	94,623	47,763	46,878	46,754
Less					
Library Materials Purchases	0	100,000	0	0	0
Binbrook Materials	0	0	67,990	0	0
Valley Park Materials	0	0	0	104,500	0
	0	100,000	67,990	104,500	0
Ending Balance	1,016,570	1,011,193	990,966	933,344	980,098

City of Hamilton 2018 Reserve Report

Reserve Name: 106007- Library General Development
Reserve Number: 106007
Date Established: Nov 21, 2001
Source of Funds: Contributions from Operating Fund
Purpose: To smooth out the impact of General Development costs on the operating budget.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	1,703,334	1,279,883	916,690	885,682	895,937
Add					
Interest Earned	32,201	19,524	20,492	20,256	16,237
Printer revenue, mobile equipment and grounds provision	138,159	160,136	150,000	150,000	150,000
Repay Energy Retrofit from Savings	15,197	0	0	0	0
From Operating Surplus	166,820	37,146	0	0	0
Capital Closing	21,171	0	0	0	0
	373,549	216,807	170,492	170,256	166,237
Less					
Dundas Renovation	348,000	0	0	0	0
Central Windows	300,000	0	0	0	0
Library Facilities Furniture	149,000	0	0	0	0
Greenville Branch	0	200,000	0	0	0
Printing Solution	0	170,000	0	0	0
Valley Park Construction	0	210,000	0	160,000	0
Binbrook Furniture	0	0	21,500	0	0
Logo Brand Implement	0	0	80,000	0	0
Digitize Project Equipment	0	0	100,000	0	0
Funds Earmarked for Saltfleet	0	0	0	0	530,000
	797,000	580,000	201,500	160,000	530,000
Ending Balance	1,279,883	916,690	885,682	895,937	532,174

City of Hamilton 2018 Reserve Report

Reserve Name: 106008- Library Major Capital Projects
Reserve Number: 106008
Date Established: Nov 21, 2001
Source of Funds: Contributions from Operating Fund
Purpose: Provision for Library Capital Projects
Target Balance: To Be Reviewed
Comments: A portion of the proceeds from the sale of land were allocated for future capital projects.
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	1,332,165	2,020,044	1,829,814	1,051,573	326,238
Add					
Interest Earned	25,074	50,770	32,759	15,665	5,364
Provision for Grounds Repair	9,000	9,000	9,000	9,000	0
Land Sale	1,000,000	0	0	0	0
Capital Closing	76,876	0	0	0	0
	1,110,950	59,770	41,759	24,665	5,364
Less					
Library Facilities Update (Furniture) Board Dec 2011	101,000	0	0	0	0
Local Branch Improvements Board Feb 2017	287,071	0	0	0	0
Rural Service Model Project Board Mar 2017	35,000	0	0	0	0
Valley Park Library Expansion Board Sept 2016	0	200,000	0	0	0
Carlisle Branch Expansion Board Mar 2018	0	50,000	200,000	750,000	0
New Library Greensville Board Sept 2016	0	0	150,000	0	0
Binbrook Library Branch Board Sept 2013	0	0	470,000	0	0
Funds Earmarked for Sherwood	0	0	0	0	186,000
	423,071	250,000	820,000	750,000	186,000
Ending Balance	2,020,044	1,829,814	1,051,573	326,238	145,602

City of Hamilton 2018 Reserve Report

Reserve Name: 106009- Summer Reading Program
Reserve Number: 106009
Date Established: Nov 21, 2001
Source of Funds: Contributions from Operating Fund
Purpose: Used as a Working fund for the Summer Reading Program
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	532,936	596,707	507,913	458,905	469,460
Add					
Interest Earned	12,307	13,835	10,992	10,555	10,798
Capital Closing	15,122	0	0	0	0
Repay Energy Retrofit from Savings	36,342	37,371	0	0	0
	63,771	51,206	10,992	10,555	10,798
Less					
Children's Computer Replacement	0	140,000	0	0	0
Emergent Readers Project	0	0	60,000	0	0
	0	140,000	60,000	0	0
Ending Balance	596,707	507,913	458,905	469,460	480,257

City of Hamilton 2018 Reserve Report

Reserve Name: 106011- Redeployment & Training Fund
Reserve Number: 106011
Date Established: Nov 21, 2001
Source of Funds: OMERS Contribution Holiday Savings
Purpose: Created to offset employee related restructuring costs due to amalgamation
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	528,038	513,932	394,982	224,020	229,172
Add					
Interest Earned	11,505	11,050	7,038	5,152	5,271
	11,505	11,050	7,038	5,152	5,271
Less					
Project Closing	25,612	0	0	0	0
Staff Scheduling Project	0	65,000	0	0	0
Events Management Software	0	65,000	0	0	0
RedBook HPL Transition	0	0	178,000	0	0
	25,612	130,000	178,000	0	0
Ending Balance	513,932	394,982	224,020	229,172	234,443

City of Hamilton 2018 Reserve Report

Reserve Name: 106012- Youth Programming Reserve
Reserve Number: 106012
Date Established: 2004
Source of Funds: Unexpended year end balances that were received by way of donation or grant for the Youth Program.
Purpose: Fund youth programs subject to the terms specified by the said donation or grant.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	91,151	80,868	82,908	70,191	71,805
Add					
Interest Earned	2,061	2,040	1,741	1,614	1,652
	<u>2,061</u>	<u>2,040</u>	<u>1,741</u>	<u>1,614</u>	<u>1,652</u>
Less					
Youth Services Renewal					
Board Dec 2015	12,344	0	14,458	0	0
	<u>12,344</u>	<u>0</u>	<u>14,458</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>80,868</u>	<u>82,908</u>	<u>70,191</u>	<u>71,805</u>	<u>73,457</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 106013- Accessibility, Renewal and Health & Safety Reserve
Reserve Number: 106013
Date Established: November 15, 2006 - HPL Board
Source of Funds: Annual Contribution From The Operating Budget
Purpose: Fund Renovations To Branches Related To Accessibility, Renewal Or Health & Safety Issues.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	871,289	890,990	974,122	1,097,677	495,794
Add					
Interest Earned	19,701	22,474	23,555	18,117	12,553
Provision for AODA	0	60,658	100,000	100,000	100,000
	<u>19,701</u>	<u>83,133</u>	<u>123,555</u>	<u>118,117</u>	<u>112,553</u>
Less					
Valley Park Construction	0	0	0	720,000	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>720,000</u>	<u>0</u>
Ending Balance	<u>890,990</u>	<u>974,122</u>	<u>1,097,677</u>	<u>495,794</u>	<u>608,347</u>

Board Sept 2016

City of Hamilton 2018 Reserve Report

Reserve Name: 106014- Library-Computer Reserve Fund
Reserve Number: 106014
Date Established: Dec 8, 2010 Hamilton Public Library Board
Source of Funds: Unused Operating Funds for Computer Purchases. Annual contribution from Operating Budget.
Purpose: To Maximize the Libraries ability to keep up with changes in Technology and Usage by being flexible in the replacement schedule and replacing equipment at the end of its useful life rather than a fixed replacement schedule.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	301,812	482,514	642,308	396,114	551,892
Add					
Interest Earned	6,831	12,171	11,806	10,778	14,361
Capital Closing	1,381	0	0	0	0
Provision for Computers	172,489	147,624	145,000	145,000	145,000
	180,701	159,795	156,806	155,778	159,361
Less					
Digitization-Online Access		Board Oct 2013	0	0	13,000
Radio Frequency Identification		Board Apr 2015	0	0	390,000
	0	0	403,000	0	0
Ending Balance	482,514	642,308	396,114	551,892	711,253

City of Hamilton 2018 Reserve Report

Reserve Name: 106015- Library Donations Reserve
Reserve Number: 106015
Date Established: December 21, 2016 (HPL Board)
Source of Funds: Undesignated donations received annually
Purpose: The establishment of a donations reserve fund will enable the Library to better manage the way it utilizes cash donations.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		4,233	21,275	23,779	24,326	24,885
Add						
Interest Earned		354	537	547	559	572
Donations		16,689	1,967	0	0	0
		<u>17,043</u>	<u>2,503</u>	<u>547</u>	<u>559</u>	<u>572</u>
Ending Balance		<u>21,275</u>	<u>23,779</u>	<u>24,326</u>	<u>24,885</u>	<u>25,458</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 106110- Special Gift Fund
Reserve Number: 106110
Date Established: 2017
Source of Funds: Donations
Purpose: Branch Improvements
Target Balance:
Comments: This Reserve was previously classified as a Trust, but did not meet the definition of a Trust under PSAB definition. This Reserve was set up as a result of external audit recommendation.
Sustainable: One- Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	0	2,271,234	1,900,425	1,895,446	1,965,218
Add					
Interest Earned	0	99,165	95,021	94,772	98,261
Transfer of Trust Funds	2,271,234	0	0	0	0
	2,271,234	99,165	95,021	94,772	98,261
Less					
HCF Administration Fees	0	24,895	25,000	25,000	25,000
Accounting Adjustment - Cost Reporting	0	445,079	0	0	0
Dundas Renovations	0	0	75,000	0	0
	0	469,974	100,000	25,000	25,000
Ending Balance	2,271,234	1,900,425	1,895,446	1,965,218	2,038,479

Board Sept 2014

City of Hamilton 2018 Reserve Report

Reserve Name: 106130- K McLaren Memorial Fund
Reserve Number: 106130
Date Established: 2017
Source of Funds: Donations
Purpose: Staff training and development
Target Balance:
Comments: This Reserve was previously classified as a Trust, but did not meet the definition of a Trust under PSAB definition. This Reserve was set up as a result of external audit recommendation.
Sustainable: One- Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	0	48,472	42,095	43,063	44,054
Add					
Interest Earned	0	2,771	968	990	1,013
Transfer of Trust Funds	48,472	0	0	0	0
	48,472	2,771	968	990	1,013
Less					
HCF Admin Fees	0	271	0	0	0
Accounting Adjustment - Cost Reporting	0	8,877	0	0	0
	0	9,148	0	0	0
Ending Balance	48,472	42,095	43,063	44,054	45,067

City of Hamilton 2018 Reserve Report

Reserve Name: 106152- Waterdown Library Fund
Reserve Number: 106152
Date Established: 2017
Source of Funds: Donations
Purpose: Waterdown branch improvements
Target Balance:
Comments: This Reserve was previously classified as a Trust, but did not meet the definition of a Trust under PSAB definition. This Reserve was set up as a result of external audit recommendation.
Sustainable: One- Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	0	47,503	48,701	49,821	50,967
Add					
Interest Earned	0	1,198	1,120	1,146	1,172
Transfer of Trust Funds	47,503	0	0	0	0
	47,503	1,198	1,120	1,146	1,172
Ending Balance	47,503	48,701	49,821	50,967	52,139

PLANNING & DEVELOPMENT

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Planning & Development Reserves</u>						
<u>Airport Reserves</u>						
108043- Airport Capital Reserve	443,595	789,980	808,542	948,518	1,091,714	Yes
112217- Airport Joint Marketing Reserve Fund	239,428	380,664	378,086	436,139	596,678	Yes
Sub-total Airport Reserves	683,023	1,170,644	1,186,628	1,384,658	1,688,392	
<u>Culture Reserve</u>						
100036- Auchmar Estates - Repairs	9,535	0	0	0	0	CLOSED
104080- Reserve For Various Museums	287,902	326,701	349,388	372,596	396,338	Yes
108044- Public Art Reserve	965,257	1,177,480	1,377,528	1,582,178	1,791,534	Yes
108049- Downtown Public Art	828,765	56,576	7,303	7,471	7,642	Yes
Sub-total Culture Reserve	2,091,460	1,560,757	1,734,219	1,962,245	2,195,515	
<u>Development Related Reserves</u>						
100045- Services for New Subdivisions	3,691,250	3,784,357	3,871,397	3,960,439	4,051,529	Yes
108042- Red Hill Business Park Reserve	6,758,048	6,827,671	875,863	896,008	916,616	One-Time
110060- Shovel Ready Industrial Land Reserve	4,219,698	4,326,134	4,425,635	4,527,425	4,631,556	One-Time
110086- Development Fees Stabilization	6,812,948	8,333,308	8,090,029	8,276,100	8,466,450	Yes
117012- Developer Deposits - Roads (SC)	938,990	962,675	0	0	0	One- Time
Sub-total Development Related Reserves	22,420,933	24,234,146	17,262,924	17,659,972	18,066,151	
<u>Downtown/BIA's/Heritage Reserves</u>						
100005- Revolving Fund-Historic Properties	427,631	438,418	448,501	458,817	469,370	Yes
102047- Community Heritage Program Reserve	138,021	129,565	107,257	79,379	50,860	One-Time
102048- Main Street Program Reserve	1,218,092	1,248,817	1,075,240	240,195	0	Yes
102049- Hamilton Community Heritage Fund	103,894	102,467	44,134	35,034	25,725	Yes
108036- Downtown Hamilton Capital Program	1,121,623	1,169,400	872,617	821,882	739,635	Yes
112006- LACAC Publications Reserve	16,082	0	0	0	0	CLOSED
112211- Heritage Studies Reserve	43,621	0	0	0	0	CLOSED
112229- Commercial Property Improvement Grant (C.P.I.G.) Reserve	310,864	318,705	245,115	169,833	92,819	Yes
Sub-total Downtown/BIA's/Heritage Reserves	3,379,828	3,407,371	2,792,864	1,805,139	1,378,408	
<u>Economic Development</u>						
108060- Hamilton Technology Centre-Capital Repairs	3,972	0	0	0	0	CLOSED
112221- Economic Development Investment Reserve	1,749,156	1,443,270	1,182,047	855,209	824,304	Yes
112231- Conventions/Sports Events Reserve	275,278	442,948	475,895	472,173	473,424	Yes
Sub-total Economic Development	2,028,406	1,886,218	1,657,942	1,327,383	1,297,728	
<u>Planning-Other Reserves</u>						
100035- Property Purchases	1,666,376	8,715,160	7,142,290	7,901,537	8,187,976	Yes
100051- OPA 28 Fee Reserve	0	-2,734,445	-2,291,587	-1,838,544	-1,375,080	One- Time
108021- Parking Capital Reserve	6,082,438	5,648,095	7,288,705	7,572,668	7,984,542	Yes
115085- HMPS Cash in Lieu of Parking Reserve	487,503	640,200	654,925	669,988	685,398	Yes
Sub-total Planning-Other Reserves	8,236,318	12,269,010	12,794,332	14,305,649	15,482,835	
Sub-total Planning & Development Reserves	38,839,968	44,528,146	37,428,909	38,445,046	40,109,030	

City of Hamilton 2018 Reserve Report

Reserve Name: 108043- Airport Capital Reserve
Reserve Number: 108043
Date Established: Feb 28, 2007 PED07077
Source of Funds: City's percentage of revenues collected from the John C. Munro Hamilton International Airport (HIA) as per Section 4.04 of the City of Hamilton/Tradeport Airport Lease Agreement.
Purpose: Offset City's share of Airport Capital Costs that are cost shared as required as part of City of Hamilton/Tradeport Airport Lease Agreement.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	350,424	443,595	789,980	808,542	948,518
Add					
Interest Earned	9,033	13,425	18,174	19,976	23,196
Rental Revenue HIA (25% OF Previous Year's Rent)	84,137	132,960	0	0	0
Surplus Money in Lieu of Property Taxes	0	200,000	0	0	0
Rental Revenue HIA (75% OF Previous Year's Rent)	0	0	446,388	300,000	300,000
	93,171	346,385	464,562	319,976	323,196
Less					
Forecasted Project Funding	0	0	180,000	180,000	180,000
Capital Project Funding	0	0	266,000	0	0
	0	0	446,000	180,000	180,000
Ending Balance	443,595	789,980	808,542	948,518	1,091,714

City of Hamilton 2018 Reserve Report

Reserve Name: 112217- Airport Joint Marketing Reserve Fund
Reserve Number: 112217
Date Established: Feb 28, 2007 PED07077
Source of Funds: City's percentage of revenues collected from the John C. Munro Hamilton International Airport (HIA) as per Section 4.04 of the City of Hamilton/Tradeport Airport Lease Agreement.
Purpose: Offset the City's Share of Marketing Costs related to Airport Promotion.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	251,220	239,428	380,664	378,086	436,139
Add					
Interest Earned	5,831	8,275	8,626	9,257	11,742
Rental Revenue HIA	84,137	132,960	148,796	148,796	148,796
	89,969	141,235	157,422	158,053	160,538
Less					
Joint Marketing Initiatives-2016/2017	101,760	0	0	0	0
Joint Marketing Initiatives- 2018	0	0	160,000	0	0
Joint Marketing Initiatives- 2020	0	0	0	100,000	0
	101,760	0	160,000	100,000	0
Ending Balance	239,428	380,664	378,086	436,139	596,678

City of Hamilton 2018 Reserve Report

Reserve Name: 100036- Auchmar Estates - Repairs
Reserve Number: 100036
Date Established: 2003
Source of Funds: Net rental revenues and donations.
Purpose: To fund Auchmar Estate Repairs.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	9,324	9,535	0	0	0
Add					
Interest Earned	211	0	0	0	0
	211	0	0	0	0
Less					
Reserve Closure to 104080		9,535			
FCS18064	0	9,535	0	0	0
	0	9,535	0	0	0
Ending Balance	9,535	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 104080- Reserve For Various Museums
Reserve Number: 104080
Date Established: 1996
Source of Funds: Donations
Purpose: Monitor activity for all Museums in one reserve.
Target Balance: To Be Reviewed
Comments: The funds in this reserve represent donations for designated purposes.
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	389,075	287,902	326,701	349,388	372,596
Add					
Interest Earned	6,489	7,612	7,687	8,208	8,742
Museum Revenues/Donations	22,338	21,652	15,000	15,000	15,000
Reserve Closure #100036	0	9,535	0	0	0
	28,828	38,799	22,687	23,208	23,742
Less					
Fieldcote Memorial Expansion	130,000	0	0	0	0
	130,000	0	0	0	0
Ending Balance	287,902	326,701	349,388	372,596	396,338

City of Hamilton 2018 Reserve Report

Reserve Name: 108044- Public Art Reserve
Reserve Number: 108044
Date Established: April 24, 2006 ECS07008
Source of Funds: Budgeted annual contribution from the Operating Budget.
Initial investment came from existing downtown projects.
Purpose: Budgeted contribution is allocated annually to capital projects for public art expenditures.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	765,088	965,257	1,177,480	1,377,528	1,582,178
Add					
Interest Earned	19,930	28,685	29,049	33,650	38,357
From Operating	171,000	171,000	171,000	171,000	171,000
Project Closings	9,240	32,538	0	0	0
	200,169	232,223	200,049	204,650	209,357
Less					
Waterdown Memorial Park Skating Loop	0	20,000	0	0	0
	0	20,000	0	0	0
Ending Balance	965,257	1,177,480	1,377,528	1,582,178	1,791,534

City of Hamilton 2018 Reserve Report

Reserve Name: 108049- Downtown Public Art

Reserve Number: 108049

Date Established: Feb 22, 2012 FCS12015

Source of Funds: The new expanded Downtown Hamilton Community Improvement Project Area (CIPA) is exempted dollar for dollar (up to a max of 10% of the calculated Development Charge(DC), with an annual limit of \$250K) from DC's, with the exemption being applied after any and all other credits and exemptions have been applied.

Purpose:

Target Balance: Reserve Ceiling \$1 million.

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	439,932	828,765	56,576	7,303	7,471
Add					
Interest Earned	5,435	-3,093	726	168	172
From Development Charges-Deferral Agreements	490,442	167,254	0	0	0
	495,877	164,161	726	168	172
Less					
King William Art Walk	100,000	0	0	0	0
Graffiti Management Initiative	7,043	0	0	0	0
Capital Projects	0	936,350	0	0	0
Summers Lane Reconstruction	0	0	50,000	0	0
	107,043	936,350	50,000	0	0
Ending Balance	828,765	56,576	7,303	7,471	7,642

City of Hamilton 2018 Reserve Report

Reserve Name: 100045- Services for New Subdivisions
Reserve Number: 100045
Date Established: 1964
Source of Funds: Sale of 1 foot (0.3 metres) reserves.
Purpose: To finance City's share of services in subdivisions for installation of roads, catch basins, curbs and walks, fencing , trees, street lighting.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	3,609,631	3,691,250	3,784,357	3,871,397	3,960,439	3,960,439
Add						
Interest Earned	81,619	93,107	87,040	89,042	91,090	
	81,619	93,107	87,040	89,042	91,090	
Ending Balance	3,691,250	3,784,357	3,871,397	3,960,439	4,051,529	

City of Hamilton 2018 Reserve Report

Reserve Name: 108042- Red Hill Business Park Reserve
Reserve Number: 108042
Date Established: May 24, 2006 FCS06042
Source of Funds: Provincial Contribution of \$20 million in 2006
Contribution from Development Charges
Purpose: To facilitate servicing and expansion of the Red Hill Business Park. Opens up 690 acres for development.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	4,684,136	6,758,048	6,827,671	875,863	896,008
Add					
Interest Earned	138,734	169,624	87,583	20,145	20,608
Capital Closing	1,935,006	0	0	0	0
From Redhill Creek Valley Reserve Closure	171	0	0	0	0
	2,073,911	169,624	87,583	20,145	20,608
Less					
Land Acquisition	0	100,000	2,738,750	0	0
Land Acquisition	0	0	1,330,781	0	0
Land Acquisition	0	0	407,551	0	0
Future Funding of Upper RHVP, Rymal, Dickenson, Dartnall	0	0	1,562,310	0	0
	0	100,000	6,039,392	0	0
Ending Balance	6,758,048	6,827,671	875,863	896,008	916,616

City of Hamilton 2018 Reserve Report

Reserve Name: 110060- Shovel Ready Industrial Land Reserve

Reserve Number: 110060

Date Established: October, 1990

Source of Funds: Sale of Industrial Lands

Purpose: That the goal for the City is to acquire a 10 year supply of industrial land, and that this amount be determined by the City's annual absorption rate based on a 10 year trend.

Target Balance: N/A - One-Time Funding

Comments: That the initial targeted areas for property acquisition in the short term be focused to the Red Hill Business Park; for use in the development of other industrial parks.

Sustainable: One-Time

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	4,083,934	4,219,698	4,326,134	4,425,635	4,527,425
Add					
Interest Earned	93,067	106,437	99,501	101,790	104,131
Capital Closing	42,696	0	0	0	0
	135,764	106,437	99,501	101,790	104,131
Ending Balance	4,219,698	4,326,134	4,425,635	4,527,425	4,631,556

City of Hamilton 2018 Reserve Report

Reserve Name: 110086- Development Fees Stabilization
Reserve Number: 110086
Date Established: Nov 21, 2001
Source of Funds: Annual operating surplus from the Planning Department, Development Engineering Division
Purpose: This reserve was established in order to minimize the impact of development fee fluctuations due to changes in economy and construction activity.
Target Balance: To Be Reviewed
Comments: In the past few years there has been approval via program enhancements items to hire and fund new temporary positions (2 years) from this reserve.
Sustainable: Yes

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	5,011,380	6,812,948	8,333,308	8,090,029	8,276,100
Add					
Interest Earned	113,243	171,848	186,721	186,071	190,350
Operating Surplus	1,688,325	1,348,512	0	0	0
	1,801,568	1,520,360	186,721	186,071	190,350
Less					
Fund LPAT Outside Consultants	0	0	430,000	0	0
	0	0	430,000	0	0
Ending Balance	6,812,948	8,333,308	8,090,029	8,276,100	8,466,450

City of Hamilton 2018 Reserve Report

Reserve Name: 117012- Developer Deposits - Roads (SC)
Reserve Number: 117012
Date Established: Unknown
Source of Funds: Deposits from Developers
Purpose: To bring roads up to standard in order to accommodate new development in the former City of Stoney Creek.
Target Balance: To Be Reviewed
Comments:
Sustainable: One- Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	918,228	938,990	962,675	0	0
Add					
Interest Earned	20,762	23,685	10,945	0	0
	<u>20,762</u>	<u>23,685</u>	<u>10,945</u>	<u>0</u>	<u>0</u>
Less					
Arvin Avenue	0	0	973,620	0	0
	<u>0</u>	<u>0</u>	<u>973,620</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>938,990</u>	<u>962,675</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 100005- Revolving Fund-Historic Properties

Reserve Number: 100005

Date Established: December 1980

Source of Funds: Land Sales. Initially funded from the Sale of "Sandy Place" in the amount of \$100,000 as per items 13/14 of the 1st Report of the Finance Committee approved by Council December 9th, 1990.

Purpose: Originally the reserve was set up to acquire Historical Properties in accordance with an agreement dated June 25, 1976 between the Ontario Heritage Foundation and the City of Hamilton. Recently approved Real Estate Management Plan calls for a revolving fund for heritage properties with the primary purpose of maintaining City -owned heritage buildings only during municipal ownership and to provide funding for special requirements established in the protocol for the disposition and conservation management of heritage properties.

Target Balance: \$3 million plus \$1 million (to be used for recycling infrastructure improvements and/or projects)

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		418,176	427,631	438,418	448,501	458,817
Add						
Interest Earned		9,456	10,786	10,084	10,316	10,553
		9,456	10,786	10,084	10,316	10,553
Ending Balance		427,631	438,418	448,501	458,817	469,370

City of Hamilton 2018 Reserve Report

Reserve Name: 102047- Community Heritage Program Reserve

Reserve Number: 102047

Date Established: 2001

Source of Funds: Unspent grant monies approved via 2004 & 2005 annual capital budget process. In 2007 additional funding of \$120K was approved for 2007 grant program.

Purpose: To act as a source of funding for Hamilton Heritage Conservation grants as per report PED14055 Hamilton Heritage Conservation Grant Program.

Target Balance: N/A - One-Time Funding

Comments: Hamilton Heritage Conservation grants of up a maximum of \$ 5,000 to be funded from this reserve.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	178,650	138,021	129,565	107,257	79,379
Add					
Interest Earned	3,671	3,380	2,692	2,122	1,481
	3,671	3,380	2,692	2,122	1,481
Less					
Fund Approved grants	44,299	11,836	25,000	30,000	30,000
	44,299	11,836	25,000	30,000	30,000
Ending Balance	138,021	129,565	107,257	79,379	50,860

City of Hamilton 2018 Reserve Report

Reserve Name: 102048- Main Street Program Reserve

Reserve Number: 102048

Date Established: 2001 renamed in 2006

Source of Funds: From the consolidation of the Commercial Property Improvement Loan Program and Hamilton Residential Loan Program (29313-102020)

Purpose: To fund initiatives in Downtown Hamilton, Business Improvement Areas, Community Downtowns and main street corridors. Council approved (PED07123(b)/FCS07068) detailing new programs and initiatives.

Target Balance: To Be Reviewed

Comments: "Proposed work under the Commercial Corridor Housing Loan and Grant Program to commence within one year of the General Manager, Planning and Economic Development's approval of the loan/grant. A one year extension may be authorized by the General Manager."

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	1,094,585	1,218,092	1,248,817	1,075,240	240,195
Add					
Interest Earned	26,036	30,725	26,423	14,956	2,731
Project Closings-Unused Funds	97,471	0	0	0	0
	123,507	30,725	26,423	14,956	2,731
Less					
Improvement Grants	0	0	200,000	850,000	242,926
	0	0	200,000	850,000	242,926
Ending Balance	1,218,092	1,248,817	1,075,240	240,195	0

City of Hamilton 2018 Reserve Report

Reserve Name: 102049- Hamilton Community Heritage Fund

Reserve Number: 102049

Date Established: 2005

Source of Funds: Transfer from old City Loan Program Reserve - Community Heritage ((CHFP) 29310-102020)

Purpose: Change/update of existing loan program in which owners will now be eligible for a loan up to a max \$50k previously was max. of \$20k for heritage property designated under the Ontario Heritage Act. Loans are repayable over a period of up to 10 years.

Target Balance: To Be Reviewed

Comments: Approved HCHF Loans are paid out of Balance sheet accounts and repayments are recorded in the same accounts as well. The interest on outstanding balance during the year is charge to Operating Fund as an opportunity cost.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	104,782	103,894	102,467	44,134	35,034
Add					
Interest Earned	2,334	2,575	1,667	900	691
	2,334	2,575	1,667	900	691
Less					
Interest Cost (Opportunity Cost)	3,222	4,001	10,000	10,000	10,000
Transfer to Hamilton Heritage Property Grant Program Capital Account	0	0	50,000	0	0
	3,222	4,001	60,000	10,000	10,000
Ending Balance	103,894	102,467	44,134	35,034	25,725

City of Hamilton 2018 Reserve Report

Reserve Name: 108036- Downtown Hamilton Capital Program
Reserve Number: 108036
Date Established: Sept 25, 2002
Source of Funds: Surplus arising from budgeted interest costs in Downtown Hamilton Residential Loan Program.
Purpose: This reserve was created to help fund the Downtown Capital Projects
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	1,061,252	1,121,623	1,169,400	872,617	821,882
Add					
Interest Earned	23,996	28,292	23,216	19,265	17,753
Surplus Interest	36,375	0	30,000	30,000	0
Contribution from Current to Reserve	0	19,486	0	0	0
	60,371	47,778	53,216	49,265	17,753
Less					
Interest Cost Subsidy	0	0	100,000	100,000	100,000
Transfer to Hamilton Heritage Property Grant Program <small>PED18162</small> Capital Account	0	0	250,000	0	0
	0	0	350,000	100,000	100,000
Ending Balance	1,121,623	1,169,400	872,617	821,882	739,635

City of Hamilton 2018 Reserve Report

Reserve Name: 112006- LACAC Publications Reserve
Reserve Number: 112006
Date Established: April 12, 2006 PED06101
Source of Funds: Merchandise Sales and Sale of Publications
Purpose: Revolving Fund For the purchase and sale of merchandise.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	15,727	16,082	0	0	0
Add					
Interest Earned	356	0	0	0	0
	<u>356</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Less					
To PID 8121255620 for closure		FCS18064 16,082	0	0	0
	<u>0</u>	<u>16,082</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>16,082</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112211- Heritage Studies Reserve
Reserve Number: 112211
Date Established: 2005
Source of Funds: Surplus funds transferred from Heritage Studies capital project.
Purpose: To provide funds for future heritage studies required as a result of requests for heritage designations under the Ontario Heritage Act.. In addition, under the approved Real Estate Management Plan the City acts as principle for the protection of cultural heritage properties whether the property is publicly or privately owned.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	42,656	43,621	0	0	0
Add					
Interest Earned	965	0	0	0	0
	<u>965</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Less					
To PID 8121255620 for closure		FCS18064 43,621	0	0	0
	<u>0</u>	<u>43,621</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>43,621</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112229- Commercial Property Improvement Grant (C.P.I.G.) Reserve

Reserve Number: 112229

Date Established: Feb 27, 2008 PED08045

Source of Funds: Unallocated grant monies that result from taxes not being paid or applicants not proceeding with the renovation of their properties.

Purpose: "The General Manager, Planning and Economic Development has delegated authority to approve grants under the Commercial Property Improvement Grant Program.

Proposed work to be completed within one calendar year from the date the General Manager, Planning and Economic Development awards the grant. A one year extension can be authorized by the Manager of Urban Renewal. Applications are accepted throughout the year. Payments are issued once project completed and all program terms have been met."

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	303,990	310,864	318,705	245,115	169,833
Add					
Interest Earned	6,874	7,841	6,410	4,718	2,986
	6,874	7,841	6,410	4,718	2,986
Less					
Grant Payments	0	0	80,000	80,000	80,000
	0	0	80,000	80,000	80,000
Ending Balance	310,864	318,705	245,115	169,833	92,819

City of Hamilton 2018 Reserve Report

Reserve Name: 108060- Hamilton Technology Centre-Capital Repairs
Reserve Number: 108060
Date Established: Jan 29,2014 PED14005
Source of Funds: Surpluses generated by the Hamilton Technology Centre.
Purpose: To fund capital improvements and maintenance for the Hamilton Technology Centre.
Target Balance: CLOSED
Comments: CLOSED as part of FCS18064
Sustainable: CLOSED

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	3,884	3,972	0	0	0
Add					
Interest Earned	88	0	0	0	0
	<u>88</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Less					
To 104080 for Reserve Closure		FCS18064 3,972	0	0	0
	<u>0</u>	<u>3,972</u>	<u>0</u>	<u>0</u>	<u>0</u>
Ending Balance	<u>3,972</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112221- Economic Development Investment Reserve

Reserve Number: 112221

Date Established: Dec 12, 2007 PED07306

Source of Funds: Initial contribution of \$1.124 million represents the unused balance from the 2008 Budget of \$1.5 million.
Balances not used through the annual \$1.5 million Operating Budget will be transferred to this reserve to be used for future Strategic Council priorities related to Economic Development.

Purpose: To implement the future strategic Council priorities related to economic development.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		1,621,338	1,749,156	1,443,270	1,182,047	855,209
Add						
Interest Earned		36,949	40,857	29,848	23,162	19,095
Program Surplus		125,843	49,285	0	0	0
Capital Closing		23,955	0	0	0	0
Reserve Closure #108060	FCS18064	0	3,972	0	0	0
		186,747	94,114	29,848	23,162	19,095
Less						
Fashion Incubator Case Study		0	0	41,071	0	0
Innovation Factory Funding	GIC13-008	50,000	50,000	50,000	50,000	50,000
City of Hamilton Music Strategy	2018 Capital	0	50,000	0	0	0
Event Funding	Confidential	0	200,000	0	0	0
Fashion Incubator Case Study		8,929	0	0	0	0
Phase III Tourism Enhancement		0	100,000	0	0	0
Hamilton Heritage Grants Capital		0	0	200,000	0	0
Event Funding	Confidential	0	0	0	300,000	0
		58,929	400,000	291,071	350,000	50,000
Ending Balance		1,749,156	1,443,270	1,182,047	855,209	824,304

City of Hamilton 2018 Reserve Report

Reserve Name: 112231- Conventions/Sports Events Reserve
Reserve Number: 112231
Date Established: July 13, 2005 GRA05005 (COW)
Source of Funds: Annual Operating Surpluses in the Conventions Grants Budget.
Purpose: Fund costs associated with securing and servicing Conventions and Sporting Events.
Target Balance: To Be Reviewed
Comments: Effective 2005,this reserve has been segregated from the Community Grants reserve - 112230
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		201,062	275,278	442,948	475,895	472,173
Add						
Interest Earned		4,546	5,998	10,447	10,779	10,751
Operating Surplus		69,670	0	0	0	0
Operating Surplus	COW Report GRA05005	0	86,672	153,000	103,000	80,500
Phase III Tourism Enhancement - (PED 18056) Bid attraction	GIC Report 18-003(j)	0	100,000	0	0	0
2018 Canadian Country Music Awards	PED18106	0	50,000	0	0	0
		74,216	242,670	163,447	113,779	91,251
Less						
Canadian Country Music Awards	PED18106	0	50,000	0	50,000	0
Event Funding	Confidential	0	25,000	0	0	0
Confidential Bids (2019)		0	0	53,000	0	0
Rogers Hometown Hockey	June 5/19 Motion	0	0	60,000	0	0
Confirmed Various Bids		0	0	17,500	32,500	40,000
Pending Potential Bids		0	0	0	35,000	50,000
		0	75,000	130,500	117,500	90,000
Ending Balance		275,278	442,948	475,895	472,173	473,424

City of Hamilton 2018 Reserve Report

Reserve Name: 100035- Property Purchases

Reserve Number: 100035

Date Established: 1961

Source of Funds: Net proceeds (after Real Estate recovery fees) from sale or lease of lands and buildings vested in the City of Hamilton. Year-end operating budget surplus, subject to final approval of the City Administration's report by Council.

Purpose: To fund the acquisition of properties for civic purposes and to offset capital expenditures (i.e. surveying, due diligence, appraisal reports, site preparation and interim property management, etc.) associated with the sale and purchase of properties.

Target Balance: 100% of Annual Real Estate Operating Budget Costs (\$1M for 2018) plus \$2M for a total of \$3M

Comments: The Reserve should be retained as directed under the approved Portfolio Management strategy plan and administered by the Development & Real Estate Division of P & ED Dept.

Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		3,002,922	1,666,376	8,715,160	7,142,290	7,901,537
Add						
Interest Earned		51,271	43,584	180,287	171,037	182,926
Repay Purchase - 205 Berko Avenue, 1139 Greenhill Avenue		237,345	237,345	237,345	237,345	0
Project Closing Variance		39,199	129,520	0	0	0
Repay Purchase 605 Hwy. 8		247,353	247,353	247,353	247,353	0
Repay Purchase Ancaster Memorial School		0	103,513	103,513	103,513	103,513
Land Sale Proceeds		0	8,437,670	0	0	0
		575,168	9,198,985	768,498	759,248	286,439
Less						
Adaptive Community Re-use 125 Barton W.	GIC 17-015	300,000	0	0	0	0
Property Purchases-PW06108	PW06108	94,128	0	0	0	0
Purchase Ancaster Memorial School	FCS16071(B)	605,924	0	0	0	0
Consultant Expense		180,275	0	0	0	0
PTIF WIP Savings Identified as part of 2017 Capital	GIC16-031	39,000	0	0	0	0
Purchase 605 Hwy. 8	FCS16071(B)	692,387	0	0	0	0
Acquisition of 18 Sinclair Avenue	PW17006	0	562,000	0	0	0
Property Purchase	Confidential	0	83,672	0	0	0
John Rebecca Park Project	Council April 25, 2018	0	750,000	0	0	0
Property Purchase	Confidential	0	335,000	0	0	0
Property Purchases	Confidential	0	419,529	0	0	0
Property Purchase	Confidential	0	0	91,369	0	0
Property Purchase	Confidential	0	0	1,000,000	0	0
Property Purchase	Confidential	0	0	1,250,000	0	0
		1,911,714	2,150,201	2,341,369	0	0
Ending Balance		1,666,376	8,715,160	7,142,290	7,901,537	8,187,976

City of Hamilton 2018 Reserve Report

Reserve Name: 100051- OPA 28 Fee Reserve

Reserve Number: 100051

Date Established: July 2018

Source of Funds: OPA 28 Fee Collections

Purpose: The OPA 28 charge is part of a signed agreement (Province, former Flamborough and the City of Burlington - Minutes of Settlement) and is in recognition of the fact that residential development growth revenues do not cover the full cost of growth (refer to former Flamborough CN Watson study). This Reserve is to be used for the benefit of the Flamborough area.

Target Balance: N/A
Status changed from Obligatory (999999) to Non Obligatory as per Forecasted Accounting Review in September 2018. The Reserve is in a deficit as a result of funding the Harry Howell Arena. Foretasted future collections show the Reserve balance to reach 0 in 2024.

Comments:

Sustainable: One- Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	0	0	-2,734,445	-2,291,587	-1,838,544
Add					
Interest Earned	0	27,002	-57,142	-46,957	-36,537
Transfer from Obligatory OPA 28 Fee Reserve	0	3,190,244	0	0	0
OPA 28 Fee Collections	0	125,773	500,000	500,000	500,000
	0	3,343,020	442,858	453,043	463,463
Less					
Fund Harry Howell Arena		FCS10052/FCS18078 (b) 6,077,465	0	0	0
	0	6,077,465	0	0	0
Ending Balance	0	-2,734,445	-2,291,587	-1,838,544	-1,375,080

City of Hamilton 2018 Reserve Report

Reserve Name: 108021- Parking Capital Reserve

Reserve Number: 108021

Date Established: Prior to 1964

Source of Funds: Contributions from Operating Fund via surplus revenues from plate denials.

Purpose: To provide sustainable funds for the Hamilton Municipal Parking System Capital Program.

Target Balance: To Be Reviewed

Comments: The current contributions to this reserve are not sufficient to sustain the needed capital improvements for HMPS. To ensure sustainability of the Capital Program, the operating fund contribution to the reserve needs to increase by \$25k annually beginning in 2015. Requests for the annual increases will be part of future annual operating budgets.

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		3,940,011	6,082,438	5,648,095	7,288,705	7,572,668
Add						
Interest Earned		92,001	122,218	147,082	168,963	176,874
Provision for Capital Replacement	FCS12072	590,000	615,000	665,000	715,000	785,000
Parking Surplus		1,106,826	0	0	0	0
Plate Denial Revenues	PED06391	277,428	0	0	0	0
Off Street Parking Revenue Increase	PED16065	251,906	0	0	0	0
Sale of Parking Lots		0	1,960,330	2,700,000	0	0
Off Street Parking Revenue Increase	PED16065	0	246,021	200,000	200,000	200,000
		2,318,162	2,943,568	3,712,082	1,083,963	1,161,874
Less						
Council Approved Capital		175,734	0	0	0	0
John Rebecca Park Construction		0	750,000	0	0	0
Parking Payment Equipment	2018 Capital	0	400,000	0	0	0
Fence Replacement - Municipal Carparks	2018 Capital	0	100,000	0	0	0
Elevator Replacement-York Parkade	2018 Capital	0	400,000	0	0	0
Summers Lane Reconstruction	2018/2019 Capital	0	500,000	100,000	0	0
Prior Years' unallocated funding		0	1,227,912	806,199	0	0
Monetary Penalty - New Process	2014 Capital	0	0	87,272	0	0
Parking Master Plan Consultant	2019 Capital	0	0	65,000	0	0
Expansion Joint Replacement Commonwealth Square	2019 Capital	0	0	83,000	0	0
Pay-on-Foot System Replacement	2019 Capital	0	0	550,000	0	0
Parking Control Squad Room	2019 Capital	0	0	30,000	0	0
Online Parking Permitting Module		0	0	100,000	0	0
Parking Lots - Surface Repairs	2019 Capital	0	0	100,000	0	0
Waterproofing Membrane Replacement	2019 Capital	0	0	50,000	0	0
Parking Payment Equipment	2019 Capital	0	0	100,000	0	0
Future Capital Projects		0	0	0	800,000	750,000
		175,734	3,377,912	2,071,471	800,000	750,000
Ending Balance		6,082,438	5,648,095	7,288,705	7,572,668	7,984,542

City of Hamilton 2018 Reserve Report

Reserve Name: 115085- HMPS Cash in Lieu of Parking Reserve
Reserve Number: 115085
Date Established: Oct 16th, 1989
Source of Funds: Received via through application process of Subdivision and Site Plan Agreements.
Purpose: To provide funds for the provision of Parking Facilities.
Target Balance: To Be Reviewed
Comments: The cash-in-lieu policy has been underutilized for many years. Parking policy is being reviewed as part of the zoning by-law review which includes the cash-in-lieu requirements.
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	212,105	487,503	640,200	654,925	669,988
Add					
Interest Earned	9,798	12,297	14,725	15,063	15,410
Cash in Lieu agreement funds	0	140,400	0	0	0
Cash in Lieu- William Thomas Building	265,600	0	0	0	0
	275,398	152,697	14,725	15,063	15,410
Ending Balance	487,503	640,200	654,925	669,988	685,398

HAMILTON ENTERTAINMENT FACILITIES(H.E.F.)

***2018 Reserve Report With
2019- 2021 Projections***



City of Hamilton
2018 Reserve Report
Reserve Balances

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	Reserve <u>Sustainable</u>
	\$	\$	\$	\$	\$	
<u>H.E.F. Reserves</u>						
100025- H.E.F. - Capital Projects	1,203,529	494,256	1,001,937	1,253,930	1,511,718	Yes
102025- First Ontario Concert Hall Reserve	185,666	393,220	503,414	616,143	630,314	Yes
Sub-total H.E.F. Reserves	1,389,195	887,477	1,505,351	1,870,072	2,142,032	

City of Hamilton 2018 Reserve Report

Reserve Name: 100025- H.E.F. - Capital Projects
Reserve Number: 100025
Date Established: 1985
Source of Funds: Receipts from Patron Surcharges, operating surplus from H.E.F. interest earned, provision for capital replacement.
Purpose: To finance various capital projects of the Hamilton Convention Centre, the First Ontario Concert Hall and First Ontario Centre/Arena.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	953,142	1,203,529	494,256	1,001,937	1,253,930
Add					
Interest Earned	21,607	14,382	17,011	25,648	31,443
Capital Improvements Fund (CIF)	226,345	226,345	226,345	226,345	226,345
From Special Events Reserve Closure	2,436	0	0	0	0
2018 HEF Budget Surplus from Tax Stabilization	0	0	464,325	0	0
	250,387	240,727	707,681	251,993	257,788
Less					
First Ontario Centre Vertical Transportation	0	950,000	0	0	0
Sports, Entertainment and Convention Review	0	0	200,000	0	0
	0	950,000	200,000	0	0
Ending Balance	1,203,529	494,256	1,001,937	1,253,930	1,511,718

City of Hamilton 2018 Reserve Report

Reserve Name: 102025- First Ontario Concert Hall Reserve
Reserve Number: 102025
Date Established: 1998
Source of Funds: Donations from the Ron Joyce Foundation and First Ontario Partnership.
Purpose: Major maintenance of and/or major improvements to the First Ontario Concert Hall at Hamilton Place.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	181,282	185,666	393,220	503,414	616,143
Add					
Interest Earned	4,384	7,554	10,194	12,729	14,171
First Ontario Sponsorship	0	200,000	100,000	100,000	0
	<u>4,384</u>	<u>207,554</u>	<u>110,194</u>	<u>112,729</u>	<u>14,171</u>
Ending Balance	<u>185,666</u>	<u>393,220</u>	<u>503,414</u>	<u>616,143</u>	<u>630,314</u>

POLICE

***2018 Reserve Report With
2019- 2021 Projections***



City of Hamilton
2018 Reserve Report
Reserve Balances

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Police Reserves</u>						
104055- Tax Stabilization-Police	940,954	1,405,921	1,438,257	1,471,337	1,505,178	Yes
104056- ISD (Investigative Services Division) Capital Reserve	6,789,385	152,797	0	0	0	One-Time
110065- Police Capital Expenditures	1,125,069	489,387	500,643	512,158	523,938	Yes
112029- Provision for Vacation Liability	1,500,099	1,537,937	1,573,310	1,609,496	1,646,514	Yes
112225- Police Rewards	185,613	200,316	204,924	209,637	214,458	Yes
Sub-total Police Reserves	10,541,120	3,786,358	3,717,133	3,802,627	3,890,088	

City of Hamilton 2018 Reserve Report

Reserve Name: 104055- Tax Stabilization-Police

Reserve Number: 104055

Date Established: 2002

Source of Funds: Between period of August 1999 and December 2003, the source of funding was through OMERS Contribution Holiday. Contributions to this reserve are now mainly through any annual year-end surplus of the Service per Board approved resolutions.

Purpose: The reserve was established to ensure the ongoing financial stability and fiscal health of the Police Service. This reserve accumulates operating surpluses that can be used to offset Police Service costs, annual budget increases and potentially mitigate the increases due to budgetary fluctuations.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		490,755	940,954	1,405,921	1,438,257	1,471,337
Add						
Interest Earned		16,422	21,163	32,336	33,080	33,841
Operating Surplus	Disposition Report	611,711	1,055,515	0	0	0
From Reserve Closings	FCS17070	373,339	0	0	0	0
		1,001,471	1,076,678	32,336	33,080	33,841
Less						
Legal Expenditures	PSB17-095	551,272	0	0	0	0
Naloxane	PSB 18-082	0	23,000	0	0	0
Intelligence Investigation	PSB 18-082	0	394,000	0	0	0
Carbines	PSB 18-082	0	90,000	0	0	0
ION Scanner	PSB 18-082	0	45,300	0	0	0
BriefCam Video Analyzer	PSB 18-082	0	22,000	0	0	0
Police - Capital Expenses Reserve	PSB 18-082	0	37,411	0	0	0
		551,272	611,711	0	0	0
Ending Balance		940,954	1,405,921	1,438,257	1,471,337	1,505,178

City of Hamilton 2018 Reserve Report

Reserve Name: 104056- ISD (Investigative Services Division) Capital Reserve

Reserve Number: 104056

Date Established: April 23, 2015 PSB15-053

Source of Funds: Contributions to this reserve are made through annual year-end surplus per Board approved resolutions.

Purpose: This reserve was established to provide a source of funding towards the Investigative Service Division Headquarters construction costs.

Target Balance: N/A- One Time

Comments: This Reserve is recommended for closure as all funds have been exhausted for its one time purpose.

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	6,639,262	6,789,385	152,797	0	0
Add					
Interest Earned	150,123	152,797	583	0	0
	150,123	152,797	583	0	0
Less					
Police ISD Funding	0	6,789,385	153,380	0	0
	0	6,789,385	153,380	0	0
Ending Balance	6,789,385	152,797	0	0	0

GIC Sept 21/16

City of Hamilton 2018 Reserve Report

Reserve Name: 110065- Police Capital Expenditures
Reserve Number: 110065
Date Established: November, 1988
Source of Funds: Contributions to this reserve are made through provision in the annual operating budget and/or any annual year-end surplus per Board approved resolutions.
Purpose: The reserve was established to provide a source of funding for any major future capital expenditures, including major repair and building improvements.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		1,100,192	1,125,069	489,387	500,643	512,158
Add						
Interest Earned		24,877	25,812	11,256	11,515	11,780
Project Closing	Closing Report	0	51,095	0	0	0
From Police - Tax Stabilization Reserve	PSB 18-082	0	37,411	0	0	0
		24,877	114,318	11,256	11,515	11,780
Less						
Police Hardware Acquisition - Server/Storage	PSB 17-122	0	400,000	0	0	0
Police Video Infrastructure	PSB 17-122	0	150,000	0	0	0
Police Radio Room Recording Upgrade	PSB 17-122	0	200,000	0	0	0
		0	750,000	0	0	0
Ending Balance		1,125,069	489,387	500,643	512,158	523,938

City of Hamilton 2018 Reserve Report

Reserve Name: 112029- Provision for Vacation Liability

Reserve Number: 112029

Date Established: April 18th, 2005

Source of Funds: Contributions to this reserve are made through annual year-end surplus related to vacation liability of the Service per Board approved resolutions.

Purpose: This reserve was established to track the liability of vacation that an employee has earned/owed upon the cessation of employment from the Service, as per the Police Collective Agreement.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance		1,466,930	1,500,099	1,537,937	1,573,310	1,609,496
Add						
Interest Earned		33,169	37,838	35,373	36,186	37,018
		<u>33,169</u>	<u>37,838</u>	<u>35,373</u>	<u>36,186</u>	<u>37,018</u>
Ending Balance		<u>1,500,099</u>	<u>1,537,937</u>	<u>1,573,310</u>	<u>1,609,496</u>	<u>1,646,514</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112225- Police Rewards

Reserve Number: 112225

Date Established: 1979

Source of Funds: Contributions to this reserve are made through transfers from the Service's operating budget per Board approved resolutions.

Purpose: This reserve was established so that the Police Service can offer monetary rewards to the public for information on unsolved cases that lead to arrest and prosecution.

Target Balance: To Be Reviewed

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	181,509	185,613	200,316	204,924	209,637
Add					
Interest Earned	4,104	4,703	4,607	4,713	4,822
Unsolved Homicide	0	10,000	0	0	0
	4,104	14,703	4,607	4,713	4,822
Ending Balance	185,613	200,316	204,924	209,637	214,458

PSB 18-104

HAMILTON FARMERS MARKET

***2018 Reserve Report With
2019- 2021 Projections***



City of Hamilton
2018 Reserve Report
Reserve Balances

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	Reserve <u>Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Farmers Market</u>						
104006- Hamilton Farmers Market Reserve	0	75,687	120,434	126,238	132,176	Yes
Sub-total Farmers Market	0	75,687	120,434	126,238	132,176	

City of Hamilton 2018 Reserve Report

Reserve Name: 104006- Hamilton Farmers Market Reserve

Reserve Number: 104006

Date Established: 2018 (March 5, 2018 Market Board Resolution)

Source of Funds: Year-end Market operating budget surplus, subject to final approval of the City Administration's report by Council.
Repayment of principal plus interest for any internal borrowings from the reserve as per policies and procedures.
Remaining balances in operating reserves approved for closure.
Investment income earned on the reserve's balance as per policies and procedures.
One time unexpected sources of operating revenues.

Purpose: To smooth significant fluctuations in operating budget variances in future years and to help the Market manage its cash flow by providing a source of funding to offset extraordinary and unforeseen expenditures, to fund one-time expenditures, to offset revenue shortfalls and to provide for various contingent and potential future liabilities.
The Hamilton Farmers Market Reserve is not intended to be a long term funding source for general operations.

Target Balance: \$400K

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		0	0	75,687	120,434	126,238
Add						
Interest Earned		0	1,098	2,230	2,804	2,938
2017 Budget Surplus	2017 Disposition Report	0	71,589	0	0	0
2018 Budget Surplus from Tax Stabilization	FCS18067(b)	0	0	39,517	0	0
Transfer to reserve		0	3,000	3,000	3,000	3,000
		0	75,687	44,747	5,804	5,938
Ending Balance		0	75,687	120,434	126,238	132,176

PUBLIC WORKS

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>Public Works Reserves</u>						
<u>Cemeteries' Reserves</u>						
104105- Cemetery Niche Reserve	123,311	149,632	137,647	108,379	168,274	Yes
Sub-total Cemeteries' Reserves	123,311	149,632	137,647	108,379	168,274	
<u>Facilities</u>						
108012- Tim Hortons Field Capital Reserve	0	29,872	53,318	54,544	55,799	Yes
108039- General Facility Capital Reserve	38,470	114,395	117,026	119,717	122,471	Yes
108046- RCMP Lease-Capital Replacement	1,040,989	1,123,001	1,205,777	1,290,457	1,377,085	Yes
108048- YMCA & Turner Library Capital Renewal Reserve	367,826	433,783	499,795	567,325	636,409	Yes
112209- 47 Guise St Reserve	156,248	169,689	183,202	197,024	211,165	Yes
112223- Ivor Wynne Community Fund	29,137	0	0	0	0	CLOSED
Sub-total Facilities	1,632,671	1,870,740	2,059,118	2,229,069	2,402,930	
<u>Greenspace/Parks Reserves</u>						
108037- Hamilton Beach Park Reserve	-143,538	208,432	385,181	596,340	610,055	Yes
112201- General Park, Marina and Waterfront Reserve	548,255	828,158	872,493	993,710	1,188,521	Yes
112202- Leash Free Park Reserve	205,736	169,683	132,144	93,741	54,455	Yes
112224- Waterpark Operations Reserve	1,179,151	1,464,294	1,800,960	1,665,370	1,526,661	Yes
Sub-total Greenspace/Parks Reserves	1,789,605	2,670,566	3,190,777	3,349,160	3,379,691	
<u>Public Works-Other Reserves</u>						
108041- Roads, Bridges & Traffic Capital Reserve	1,755,056	1,800,179	1,841,583	1,883,939	1,927,270	One-Time
112203- Red Light Camera Project	7,860,995	6,083,035	3,973,742	2,896,399	1,883,789	No
112205- Winter Control	3,231,489	3,312,999	3,389,198	3,467,149	3,546,894	No
112272- Energy Conservation Initiative Reserve	3,792,042	4,730,017	4,246,283	4,906,486	5,573,367	Yes
Sub-total Public Works-Other Reserves	16,639,582	15,926,230	13,450,806	13,153,974	12,931,320	
<u>Transit Reserves</u>						
108019- Transit Shelter Capital Reserve	172,203	176,547	0	0	0	One-Time
108025- Transit Capital Reserve	221,599	279,978	205,497	311,374	419,685	Yes
108027- Province of Ontario Transit Capital Grant	2,963,178	0	0	0	0	One-Time
108045- Federal Public Transit Funds	45,652	61,098	62,503	63,941	65,411	One-Time
108047- Rapid Transit Capital Reserve	4,530,317	3,183,015	747,704	764,901	782,494	One-Time
Sub-total Transit Reserves	7,932,949	3,700,637	1,015,704	1,140,216	1,267,591	
<u>Waste Management Reserves</u>						
110062- Closed Landfill Reserve	1,080,401	1,133,552	1,186,674	1,242,426	1,299,461	Yes
112270- Waste Management Recycling	4,555,980	4,858,399	2,516,748	1,752,790	1,477,010	No
112271- WM Facilities-Replace/Upgrade Reserve	2,990,354	3,273,981	2,239,667	2,291,179	2,343,876	Yes
Sub-total Waste Management Reserves	8,626,734	9,265,932	5,943,089	5,286,395	5,120,347	
Sub-total Public Works Reserves	36,744,852	33,583,737	25,797,141	25,267,194	25,270,152	

City of Hamilton 2018 Reserve Report

Reserve Name: 104105- Cemetery Niche Reserve

Reserve Number: 104105

Date Established: 1992

Source of Funds: Revenue received from the sale of niches. Revenues from user fees and land leases.

Purpose: To fund the development of columbarium units in various municipal cemeteries throughout the City of Hamilton. A source of funds to promote cemetery growth that is funded through revenue generation and not the City Capital Budget.

Target Balance: \$100K

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	105,283	123,311	149,632	137,647	108,379
Add					
Interest Earned	2,514	2,891	3,266	2,797	3,145
Sale of Niches	65,514	73,431	49,748	52,936	56,749
Sale of Cemetery Items	0	0	5,000	5,000	0
	68,027	76,322	58,014	60,733	59,895
Less					
Construction of Columbariums					
Capital Budget	50,000	50,000	70,000	90,000	0
	50,000	50,000	70,000	90,000	0
Ending Balance	123,311	149,632	137,647	108,379	168,274

City of Hamilton 2018 Reserve Report

Reserve Name: 108012- Tim Hortons Field Capital Reserve

Reserve Number: 108012

Date Established: July 2018

Source of Funds: Net concession revenues subject to the approval of the Director, Energy, Fleet and Facilities Management. Investment income earned on the reserve's balance as per policies and procedures.

Purpose: To ensure the long-term viability of capital assets at Tim Hortons Field. The Reserve provides Council and Administration with the opportunity to replace, improve, and / or maintain assets where funding from the City's capital budget or other sources, including funding from senior levels of government, is insufficient.

Target Balance: The balance in the Reserve has a target level of 2% (\$3M 2018) of the capital replacement cost of Tim Hortons Field.

Comments: Re-purposed from Ivor Wynne Community Fund Reserve as part of FCS18080. Status changed from Obligatory to Non-Obligatory in September 2018 resulting in a new Reserve number being created.

Sustainable: Yes

			Projected	Projected	Projected	
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		0	0	29,872	53,318	54,544
Add						
Interest Earned		0	735	946	1,226	1,255
From Ivor Wynne Community Fund Reserve	FCS18080	0	29,137	0	0	0
Concession Revenue	FCS18080	0	0	22,500	0	0
		0	29,872	23,446	1,226	1,255
Ending Balance		0	29,872	53,318	54,544	55,799

City of Hamilton 2018 Reserve Report

Reserve Name: 108039- General Facility Capital Reserve

Reserve Number: 108039

Date Established: September 2018

Source of Funds: Provision for reserve contribution from the City Operating Budget, subject to final approval from the General Manager of Finance and Corporate Services.
Investment income earned on the reserve's balance as per policies and procedures.

Purpose: To ensure the long-term viability of the City's capital assets which fall under the Facilities portfolio.

Target Balance: 2% (\$30M 2018) of the City's facilities asset replacement value less the City's annual facilities block allocation in the City's Capital Budget Plan

Comments: McMaster University's Continuing Education Program vacated 50 Main St E in 2015 in preparation for the City's POA operations moving to the building. Reserve re purposed as part of FCS18080.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	1,019,194	38,470	114,395	117,026	119,717
Add					
Interest Earned	19,277	1,595	2,631	2,692	2,754
Rental Income	0	74,329	0	0	0
	19,277	75,924	2,631	2,692	2,754
Less					
POA Accommodation Report	1,000,000	0	0	0	0
	1,000,000	0	0	0	0
Ending Balance	38,470	114,395	117,026	119,717	122,471

City of Hamilton 2018 Reserve Report

Reserve Name: 108046- RCMP Lease-Capital Replacement
Reserve Number: 108046
Date Established: Sept 26, 2007 FCS07079
Source of Funds: A portion of the Lease payments from the rental of the former Stoney Creek City Hall to the RCMP.
Purpose: To fund life cycle replacement of building and grounds components of the former Stoney Creek City Hall, which is now leased to the RCMP.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	816,343	1,040,989	1,123,001	1,205,777	1,290,457
Add					
Interest Earned	22,646	25,712	26,476	28,380	30,328
Provision for Capital Replacement	202,000	266,300	266,300	266,300	266,300
	224,646	292,012	292,776	294,680	296,628
Less					
Capital Replacement	0	210,000	210,000	210,000	210,000
	0	210,000	210,000	210,000	210,000
Ending Balance	1,040,989	1,123,001	1,205,777	1,290,457	1,377,085

City of Hamilton 2018 Reserve Report

Reserve Name: 108048- YMCA & Turner Library Capital Renewal Reserve
Reserve Number: 108048
Date Established: 2009 Sch. A Turner Park Community Centre Agreement
Source of Funds: Annual contribution from YMCA and Library based on Rentable Area (cents/ft2)
Purpose: Capital replacement and improvements for common areas such as roof.
Target Balance: N/A Revenues from external Sources
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	304,397	367,826	433,783	499,795	567,325
Add					
Interest Earned	8,031	10,559	10,614	12,132	13,686
Provision For Replacement	55,398	55,398	55,398	55,398	55,398
	63,429	65,957	66,012	67,530	69,084
Ending Balance	367,826	433,783	499,795	567,325	636,409

City of Hamilton 2018 Reserve Report

Reserve Name: 112209- 47 Guise St Reserve
Reserve Number: 112209
Date Established: Dec 15, 2004 PW04134/PD04322
Source of Funds: All revenues generated from the lease of the Property Former HPA Boating School now Hamilton Waterfront Trust & Williams Pub.
Purpose: To fund capital systems replacement and operating contingency expenditures.
Target Balance: \$250K
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	133,968	156,248	169,689	183,202	197,024
Add					
Interest Earned	3,280	3,941	4,012	4,323	4,641
Provision for Capital Replacement	19,000	9,500	9,500	9,500	9,500
	22,280	13,441	13,512	13,823	14,141
Ending Balance	156,248	169,689	183,202	197,024	211,165

City of Hamilton 2018 Reserve Report

Reserve Name: 112223- Ivor Wynne Community Fund
Reserve Number: 112223
Date Established: Jan 31, 2011 MOU Ti Cats Agreement
Source of Funds:
Purpose: The City intends to establish a fund, tentatively known as the Ivor Wynne Community Fund for the purpose of developing community projects within the Stadium neighborhood.
Target Balance: CLOSED
Comments: Closed as part of FCS18080. Balance transferred to 108012.
Sustainable: CLOSED

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	28,493	0	0	0	0
Add					
Interest Earned	644	0	0	0	0
	644	0	0	0	0
Ending Balance	29,137	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108037- Hamilton Beach Park Reserve
Reserve Number: 108037
Date Established: 2004
Source of Funds: Proceeds of Sale of Hamilton Beach properties in excess of \$1 million.
Purpose: Assist with the funding for the development of Hamilton Beach Parks.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	1,698,778	-143,538	208,432	385,181	596,340
Add					
Interest Earned	12,023	-409	6,749	11,159	13,716
Beach Property Sales (Net)	1,599,337	632,286	200,000	200,000	0
	1,611,360	631,877	206,749	211,159	13,716
Less					
Beach Park Development Program	100,000	129,907	0	0	0
2017 Capital Budget Request	160,000	0	0	0	0
Closing Report- Additional Funding	193,676	0	0	0	0
Confederation Park Redevelopment	3,000,000	0	0	0	0
Confederation Park Facility Assessment	0	150,000	0	0	0
2 Electric Charging Stations	0	0	30,000	0	0
	3,453,676	279,907	30,000	0	0
Ending Balance	-143,538	208,432	385,181	596,340	610,055

City of Hamilton 2018 Reserve Report

Reserve Name: 112201- General Park, Marina and Waterfront Reserve
Reserve Number: 112201
Date Established: August 13th, 2003
Source of Funds: Marina rentals, revenues, agreements and other waterfront revenues.
Purpose: To fund capital improvements at the Hamilton Waterfront managed by the Environmental Services Division. The Reserve provides staff the opportunity to replace additional assets where the Capital Budget funding is insufficient.
Target Balance: \$200K
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	174,873	548,255	828,158	872,493	993,710
Add					
Interest Earned	3,954	15,105	19,335	21,217	24,810
Marina Rental Revenue	369,428	264,798	110,000	110,000	110,000
Donations	0	0	60,000	60,000	60,000
Other Revenues	0	0	30,000	30,000	0
Security Deposit for Victory Subdivision Phase 3	0	0	25,000	0	0
	373,382	279,903	244,335	221,217	194,810
Less					
Park Improvements		2019 & 2020 Capital	0	0	0
	0	0	200,000	100,000	0
Ending Balance	548,255	828,158	872,493	993,710	1,188,521

City of Hamilton 2018 Reserve Report

Reserve Name: 112202- Leash Free Park Reserve
Reserve Number: 112202
Date Established: December 5, 2014
Source of Funds: \$1 per dog license tag sold
Purpose: To fund capital improvements in existing leash free areas and to fund the development of new leash free areas. The Reserve provides staff the opportunity to replace additional assets where the Capital Budget funding is insufficient.
Target Balance: \$100K
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	241,721	205,736	169,683	132,144	93,741
Add					
Interest Earned	4,986	4,327	3,432	2,568	1,685
License Fees and Donations	39,029	39,620	39,029	39,029	39,029
	44,015	43,947	42,461	41,597	40,714
Less					
Leashfree Park Program					
Capital Budget	80,000	80,000	80,000	80,000	80,000
	80,000	80,000	80,000	80,000	80,000
Ending Balance	205,736	169,683	132,144	93,741	54,455

City of Hamilton 2018 Reserve Report

Reserve Name: 112224- Waterpark Operations Reserve

Reserve Number: 112224

Date Established: Dec 9, 2015 (PW11005(c)/FCS15090)

Source of Funds: Annual Commercial Operations (within CBP) operating budget surpluses (if realized).
One time unexpected revenue sources.
Unused funds returned from Waterpark capital projects.

Purpose: To fund capital improvements at the Waterpark in Confederation Beach Park (CBP), as approved by the City of Hamilton in consultation with the Waterpark operators and as one component of a comprehensive 10-year capital plan as outlined in Report PW11005(c) / FCS15090.

To offset future operating budget deficits realized by the Waterpark operators.

To provide a source of funds to offset extraordinary and unforeseen expenditures for the Waterpark.

Target Balance: \$300K minimum Target Balance

Comments:

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	0	1,179,151	1,464,294	1,800,960	1,665,370
Add					
Interest Earned	16,770	30,812	31,666	39,410	36,291
2015 Operating Surplus	381,615	0	0	0	0
2016 Operating Surplus	780,766	0	0	0	0
2017 Operating Surplus	0	254,331	0	0	0
2018 Operating Surplus	0	0	480,000	0	0
	1,179,151	285,143	511,666	39,410	36,291
Less					
Minor Capital Rehab/Maintenance	0	0	175,000	175,000	175,000
	0	0	175,000	175,000	175,000
Ending Balance	1,179,151	1,464,294	1,800,960	1,665,370	1,526,661

City of Hamilton 2018 Reserve Report

Reserve Name: 108041- Roads, Bridges & Traffic Capital Reserve
Reserve Number: 108041
Date Established: May 24, 2006 FCS06042
Source of Funds: Provincial Contribution
Purpose: Improving Roads and Bridges
Target Balance: N/A - One-Time Funding
Comments: The City of Hamilton received a one-time grant at the end of March 2006 in the amount of \$20,834,975 from the Province of Ontario under the Move Ontario Improving Roads and Bridges Budget Initiative. In 2008, the City received an additional \$8,806,309 from the Province under the 2008 Municipal Road and Bridge Infrastructure Investment Program.
Sustainable: One-Time

		Projected	Projected	Projected		
		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance		2,326,889	1,755,056	1,800,179	1,841,583	1,883,939
Add						
Interest Earned		35,087	44,283	41,404	42,356	43,331
Capital Closing	Closing Report	493,081	840	0	0	0
		528,168	45,123	41,404	42,356	43,331
Less						
Claremont Access Repair	Jan 25/17 Motion	1,100,000	0	0	0	0
		1,100,000	0	0	0	0
Ending Balance		1,755,056	1,800,179	1,841,583	1,883,939	1,927,270

City of Hamilton 2018 Reserve Report

Reserve Name: 112203- Red Light Camera Project
Reserve Number: 112203
Date Established: 2004 PW03150 (a)\PW07116 (Revised)
Source of Funds: Surplus in Red light Camera Project

Purpose: To Provide funds for the future expansion of the Red Light Camera Program.

Revised 2007: That all excess Red Light Camera program fine revenues not required to build, operate or maintain existing or future Red Light Camera sites, be allocated to road safety initiatives, as supported by the Hamilton Strategic Road Safety Program, subject to maintaining a minimum balance of \$100,000 in the Red Light Camera Reserve 112203.

Target Balance: To Be Reviewed

Comments:

Sustainable: No

		2017	2018	Projected 2019	Projected 2020	Projected 2021
Beginning Balance		8,648,331	7,860,995	6,083,035	3,973,742	2,896,399
Add						
Interest Earned		195,031	175,321	114,338	78,108	54,347
Red Light Camera Revenues		3,833,975	4,381,143	4,530,111	4,696,659	4,847,193
		4,029,006	4,556,464	4,644,449	4,774,767	4,901,540
Less						
POA Costs including collection costs		1,024,589	0	0	0	0
PW Costs (DeptID 461010)		776,807	0	0	0	0
Safety Initiatives (DeptID 461011)		2,402,197	0	0	0	0
Safety Initiatives -Transfer to Operating	Operating Budget	0	886,350	1,850,000	1,700,000	1,700,000
Annual Plastic Marking Rehabilitation (4661720720)		0	200,000	200,000	0	0
Annual Plastic Marking Rehabilitation (4661720720)		100,000	0	0	0	0
Partially fund 2 FTEs	2011 Operating	200,000	0	0	0	0
Wentworth Trail IPS (4661720723)	PW Feb 13/17	200,000	0	0	0	0
Delineated Bicycle Lane Claremont Access (4661617725)	PW 16003(a)	100,000	0	0	0	0
POA Collection Costs (461010)		0	39,938	51,224	52,250	53,300
POA Cost Allocation (461010)		0	1,176,895	1,275,500	1,375,000	1,402,500
Street Lighting Evans Road	Council June 28/17 Motion 7.7	12,749	0	0	0	0
RCL Operating Costs (461010)		0	1,496,445	1,229,618	1,254,210	1,279,290
5 FTEs (461006 / 461007)	PW11048/PW16027	0	200,000	412,400	420,650	429,060
Pedestrian Crossovers	Capital Budget	0	400,000	300,000	300,000	300,000
RHVP Rehabilitation (4031811015)- Cats Eyes	Capital Budget	0	250,000	250,000	0	0
Road & Sidewalk Reconstruction - Buchanan Area	PW17045	0	73,653	0	0	0
Queen Street Two-way Conversion (4661820810)		0	1,100,000	0	0	0
Bike Lanes Bay Street (excl MTO Grant)	2017 Capital Budget	0	287,816	0	0	0
Vehicles (2)	CASP1304	0	223,327	0	0	0
Traffic Calming		0	0	350,000	350,000	350,000
Neighbourhood Speed Limit Reductions		0	0	400,000	400,000	400,000
RHVP Enhanced Enforcement	Motion June 20/19	0	0	285,000	0	0
Truck Route Master Plan Review		0	0	100,000	0	0
North End Traffic Management Plan (NETMP)		0	0	50,000	0	0
		4,816,342	6,334,424	6,753,742	5,852,110	5,914,150
Ending Balance		7,860,995	6,083,035	3,973,742	2,896,399	1,883,789

City of Hamilton 2018 Reserve Report

Reserve Name: 112205- Winter Control
Reserve Number: 112205
Date Established: January, 1987
Source of Funds: Contributions from Operating Fund
Purpose: To minimize the erratic impacts on the annual operating budget due to higher than budgeted snow removal cost resulting from unusually inclement weather.
Target Balance: 25% of the 5 year average actual expenditures for Winter Control (\$6.4M)
Comments:
Sustainable: No

			Projected	Projected	Projected
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Beginning Balance	3,160,036	3,231,489	3,312,999	3,389,198	3,467,149
Add					
Interest Earned	71,453	81,510	76,199	77,952	79,744
	<u>71,453</u>	<u>81,510</u>	<u>76,199</u>	<u>77,952</u>	<u>79,744</u>
Ending Balance	<u>3,231,489</u>	<u>3,312,999</u>	<u>3,389,198</u>	<u>3,467,149</u>	<u>3,546,894</u>

City of Hamilton 2018 Reserve Report

Reserve Name: 112272- Energy Conservation Initiative Reserve

Reserve Number: 112272

Date Established: Nov 14, 2007 PW07127

Source of Funds: Sources of funds for the Energy Conservation Initiative Reserve include billing recoveries, project incentives as well as current and future savings identified through projects managed by the Energy Office.

Purpose: To fund initiatives related to energy conservation and demand management as well as the Office of Energy Initiatives (OEI)

Target Balance: Cost of OEI for following year

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		3,668,647	3,792,042	4,730,017	4,246,283	4,906,486
Add						
Interest Earned		81,881	110,238	102,054	102,723	118,442
Capital Closing Surplus PID 3541351006	Closing Report	269,175	8,520	0	0	0
Utility Recoveries		136,745	145,496	0	0	0
Embedded Energy Manager		3,448	66,667	0	0	0
Energy Efficiencies		606,100	468,290	468,290	468,290	468,290
2010 Capital Project (Payback to Reserve)	PW10099	28,000	64,775	64,775	116,245	116,245
Incentives & Rebates		52,490	207,604	0	0	0
2014 Capital Project (Savings pay back to reserve)		173,181	0	0	0	0
2014 Capital Project (Savings pay back to reserve)	PW14097	0	258,409	296,743	546,744	546,744
2016 Capital Project - Incentives Revenue	PW16074	4,797	112,595	274,415	0	0
790201 - BPU Operations Transfer		0	465,454	0	0	0
Capital Closing Surplus PID 3541541510	Closing Report	0	728,015	0	0	0
2016 Capital Project - (Payback to Reserve)	PW16074	0	0	90,147	115,898	75,129
2019 Capital Project - (Payback to Reserve)		0	0	0	95,200	62,100
2019 Capital Project - Incentives Revenue		0	0	0	22,392	0
		1,355,817	2,636,064	1,296,424	1,467,493	1,386,951
Less						
Fund Energy Office		1,019,569	925,665	661,230	639,190	651,970
2014 Capital Project - Fund Capital Proposal	PW14097	46,632	94,340	217,823	0	0
2016 Capital Project - Fund Capital Proposal	PW16074	166,221	229,464	252,385	0	0
CUP Operations		0	448,620	248,620	100,000	0
Commodity Hedging - Agent Energy Advisors	FCS13046 (a)/PW13034(a)	0	0	36,420	36,420	36,420
Commodity Hedging - Energy Mangement Tool System	FCS13046 (a)/PW13034(a)	0	0	31,680	31,680	31,680
2019 Capital Project - Fund Capital Proposal	FCS18097	0	0	332,000	0	0
		1,232,422	1,698,089	1,780,158	807,290	720,070
Ending Balance		3,792,042	4,730,017	4,246,283	4,906,486	5,573,367

City of Hamilton 2018 Reserve Report

Reserve Name: 108019- Transit Shelter Capital Reserve
Reserve Number: 108019
Date Established: Sept 29, 2010 TOE01061(b)
Source of Funds: One-time compensation of \$175,000 from CBS Outdoor Advertising to offset Capital adjustments.
Purpose: To be utilized to fund the addition, removal, relocation or installation of transit shelters and to replace shelter glass walls as deemed necessary from time to time.
Target Balance: N/A - One-Time Funding
Comments: Funds to be applied to transit shelters as required
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	170,530	172,203	176,547	0	0
Add					
Interest Earned	3,832	4,344	2,007	0	0
	3,832	4,344	2,007	0	0
Less					
Bus Shelter/Bench Refurbishment & Replacement Program	2,159	0	178,554	0	0
	2,159	0	178,554	0	0
Ending Balance	172,203	176,547	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108025- Transit Capital Reserve
Reserve Number: 108025
Date Established: 2001
Source of Funds: Originally - a contribution from HSR Working Funds.
Annual contribution from operating
Purpose: To provide sustainable funds for the Transit Capital Program.
Target Balance: To Be Reviewed
Comments: Yearly contributions budgeted at \$200K
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		286,935	221,599	279,978	205,497	311,374
Add						
Interest Earned		7,129	10,616	5,519	5,876	8,312
Transfer From Operating - Cont to Reserve	Operating Budget	200,000	0	100,000	100,000	100,000
Project Closing Unused Funds	Closing Report	0	88,543	0	0	0
		207,129	99,159	105,519	105,876	108,312
Less						
Master Plan Update		11,506	584	0	0	0
PASS SUS/CERT Computer Software		78,687	17,054	0	0	0
ATS Rebranding\Marketing		12,272	0	0	0	0
Transportation Demand Management	2015 Capital	120,000	0	0	0	0
Rapid Ready 10 Year Strategy	2017 Capital	50,000	0	0	0	0
Mobility Programs		0	23,143	0	0	0
MTC-CNG - Facility Upgrades	2016 Capital	0	0	180,000	0	0
		272,465	40,780	180,000	0	0
Ending Balance		221,599	279,978	205,497	311,374	419,685

City of Hamilton 2018 Reserve Report

Reserve Name: 108027- Province of Ontario Transit Capital Grant

Reserve Number: 108027

Date Established: March 5th,2008 PW08030

Source of Funds: Province of Ontario grant of \$7,522,653

Purpose: To fund Transit Capital expansion to help improve accessibility for people with disabilities, manage congestion, support the environment and improve the movement of both people and goods.

Target Balance:

Comments: Reserve has been exhausted for its one time purpose and is recommended for closure.

Sustainable: One- Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	3,010,730	2,963,178	0	0	0
Add					
Interest Earned	66,148	73,354	0	0	0
	66,148	73,354	0	0	0
Less					
Facility Upgrades MTC	113,700	0	0	0	0
HSR Conventional Fleet Replacement	0	2,706,188	0	0	0
Transit EAM Fleet Management	0	330,344	0	0	0
	113,700	3,036,532	0	0	0
Ending Balance	2,963,178	0	0	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108045- Federal Public Transit Funds

Reserve Number: 108045

Date Established: April 25, 2007 FCS07050

Source of Funds: Under Bill C 48, the Federal Government released previous financial commitments relating to affordable housing and transit to the Provinces. The 2007 Province of Ontario Budget, announced the forwarding of these commitments to Ontario municipalities. For Hamilton, this meant \$6,580,000 for affordable housing and \$11,147,927.39 for transit.

Purpose: While the Province did, in fact, make these payments as unconditional grants, in order to flow the funds to the City, it is very clear from the various communications received that there is an expectation the funds will be used for Public Transit.

Target Balance: N/A - One-Time Funding

Comments:

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	386,447	45,652	61,098	62,503	63,941
Add					
Interest Earned	4,613	1,211	1,405	1,438	1,471
Project Closings	0	14,235	0	0	0
	4,613	15,446	1,405	1,438	1,471
Less					
Passenger Count System	61,957	0	0	0	0
Transit Priority Measures	283,451	0	0	0	0
	345,408	0	0	0	0
Ending Balance	45,652	61,098	62,503	63,941	65,411

City of Hamilton 2018 Reserve Report

Reserve Name: 108047- Rapid Transit Capital Reserve
Reserve Number: 108047
Date Established: April 23, 2008 FCS08021
Source of Funds: Provincial and Metrolinx contributions
Purpose: Funds to be used for the municipal capital expenditures relating to vehicles and infrastructure to support:
1) B-Line improvements King-Main Corridor
2) A-Line improvements James Upper James Corridor.
Target Balance: N/A - One-Time Funding
Comments:
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	4,575,900	4,530,317	3,183,015	747,704	764,901
Add					
Interest Earned	103,467	105,113	44,689	17,197	17,593
	103,467	105,113	44,689	17,197	17,593
Less					
Quick Wins Projects	149,050	1,452,416	0	0	0
Limeridge Mall Terminal	0	0	2,480,000	0	0
	149,050	1,452,416	2,480,000	0	0
Ending Balance	4,530,317	3,183,015	747,704	764,901	782,494

City of Hamilton 2018 Reserve Report

Reserve Name: 110062- Closed Landfill Reserve
Reserve Number: 110062
Date Established: March 9th, 2011 FCS11002
Source of Funds: A portion of Hamilton Renewable Power Inc. (HRPI) regular and special dividends
Purpose: To offset the future closure costs for the existing open landfill site and to offset the existing and future costs for maintaining the existing 12 closed landfill sites.
Target Balance: \$1M
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	1,041,388	1,080,401	1,133,552	1,186,674	1,242,426
Add					
Interest Earned	23,634	27,387	26,379	27,617	28,899
Hamilton Renewable Power Inc. Dividend	15,379	25,764	26,743	28,135	28,135
	39,013	53,151	53,122	55,752	57,034
Ending Balance	1,080,401	1,133,552	1,186,674	1,242,426	1,299,461

City of Hamilton 2018 Reserve Report

Reserve Name: 112270- Waste Management Recycling

Reserve Number: 112270

Date Established: 1992

Source of Funds: Contributions from Operating Fund

Purpose: This reserve was established exclusively for the Recycling Program to fund recycling program deficits, fund recycling program improvements, such as, pilot programs and one-time capital expenditures, and to fund recycling infrastructure capital projects.

Target Balance: \$4 Million (based on 5 year rolling average of revenue shortfalls of \$3 million plus \$1 million to be used for recycling infrastructure improvements and/or projects)

Comments: Council on May 14th,2014 approved a reserve policy specific to this Reserve establishing a Target balance of \$4 million. Report FCS14028

Sustainable: No

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	4,271,886	4,555,980	4,858,399	2,516,748	1,752,790
Add					
Interest Earned	96,593	114,919	83,850	48,541	36,720
Provision for Recycling Services	187,500	187,500	187,500	187,500	187,500
	284,093	302,419	271,350	236,041	224,220
Less					
Program Deficit	0	0	2,613,000	1,000,000	500,000
	0	0	2,613,000	1,000,000	500,000
Ending Balance	4,555,980	4,858,399	2,516,748	1,752,790	1,477,010

City of Hamilton 2018 Reserve Report

Reserve Name: 112271- WM Facilities-Replace\Upgrade Reserve
Reserve Number: 112271
Date Established: Nov 28, 2007 PW07149
Source of Funds: Fifty percent (50%) of the financial benefit generated from the Source Separated Organic (SSO) processing contract from other municipalities.
Purpose: To upgrade and /or replace the waste diversion facilities and equipment.
Target Balance: To Be Reviewed
Comments:
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	2,330,666	2,990,354	3,273,981	2,239,667	2,291,179
Add					
Interest Earned	56,653	78,021	62,686	51,512	52,697
Source Separated Organic Waste, (SSO) Revenue	603,034	205,606	0	0	0
	659,687	283,627	62,686	51,512	52,697
Less					
CCF Rolling Stock Replacement	0	0	1,097,000	0	0
	0	0	1,097,000	0	0
Ending Balance	2,990,354	3,273,981	2,239,667	2,291,179	2,343,876

RATE SUPPORTED RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>RATE SUPPORTED RESERVES</u>						
<u>Capital/Working Fund Reserves</u>						
108005- Sanitary Sewer Capital	112,023,609	94,427,316	75,914,849	44,499,597	35,484,137	Yes
108006- Wastewater Improvement Subsidy	116,009,412	112,706,155	56,443,257	22,670,253	0	One-Time
108010- Storm Sewer Capital	14,892,718	15,273,755	11,781,384	11,946,796	12,227,642	Yes
108015- Waterworks Capital	12,331,480	27,694,511	23,105,356	40,613,612	46,696,702	Yes
Sub-total Capital/Working Fund Reserves	255,257,220	250,101,737	167,244,846	119,730,259	94,408,480	
<u>Equipment Replacement Reserves</u>						
110010- Meter Replacement	5,725,479	5,215,099	4,687,686	4,148,143	3,596,190	One-Time
Sub-total Equipment Replacement Reserves	5,725,479	5,215,099	4,687,686	4,148,143	3,596,190	
TOTAL RATE SUPPORTED RESERVES	260,982,698	255,316,835	171,932,532	123,878,402	98,004,670	

City of Hamilton 2018 Reserve Report

Reserve Name: 108005- Sanitary Sewer Capital
Reserve Number: 108005
Date Established: March, 1975
Source of Funds: Surplus from Sanitary Sewer Current Budget
Excess Funds on Closing of Capital Works
Repayment of Borrowings by Property Owners
Purpose: This reserve was established to fund Capital Works and to be used as a Working Fund reserve for the Sanitary Sewer Program. As such operating surpluses/deficits are transferred to/from this Reserve.
Target Balance: 0.5% to 2% of Asset Replacement Value (\$27- \$108M)
Comments:
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		83,580,349	112,023,609	94,427,316	75,914,849	44,499,597
Add						
Interest Earned		2,164,497	2,364,104	1,936,663	1,369,022	909,355
Local Improvement Commutations		101,736	128,006	180,189	169,286	177,168
Repayment Four Pad Arena Loan		484,967	484,967	484,967	484,967	484,967
Hamilton Renewable Power Inc . Regular Dividend		15,379	25,764	26,743	28,135	28,135
2017 Operating Surplus	FCS17060(b)	7,771,462	0	0	0	0
Capital Budget Financing Plan - Trfr from Operating	Rate Budget	18,917,000	0	5,110,363	0	0
2018 Operating Surplus	FCS18067(b)	0	8,464,624	0	0	0
Sewer Use Bylaw Settlement	Confidential	0	2,500,000	0	0	0
		29,455,040	13,967,464	7,738,924	2,051,410	1,599,625
Less						
Project Closings		1,105	0	0	0	0
DC Exemption Mountain Plaza Mall	FCS17008	10,676	0	0	0	0
Call Handling Project	FCS17104	250,000	0	0	0	0
Capital Budget Financing - Trfr. To Operating	Rate Budget	0	6,982,758	0	16,920,298	4,939,085
Biosolids payment	FCS16079	750,000	3,580,000	0	11,140,000	0
Woodward WWTP - Clean Harbour	Rate Capital Budget	0	18,000,000	16,324,000	5,000,000	5,676,000
Pier 8 Sanitary PS & Forcemain	2018 Rate Capital	0	3,001,000	0	0	0
DC Exemption McMaster Innovation Park	FCS10051(b)	0	0	422,652	406,364	0
DC Exemption Centre on Barton	FCS16084	0	0	423,000	0	0
DC Exemption Mountain Plaza Mall	FCS17008	0	0	221,324	0	0
Woodward WWTP - South Secondary Clarifiers	FCS18087	0	0	4,000,000	0	0
Combined Sewer Overflow Backflow Prevention	FCS19038	0	0	315,000	0	0
Land Acquisition	2019 Rate Capital Budget	0	0	1,644,000	0	0
Flooding Disaster Relief	FCS06007(a-d)	0	0	201,415	0	0
Transfer to Rate DC Reserve	FCS18067(b)	0	0	2,700,000	0	0
		1,011,781	31,563,758	26,251,391	33,466,662	10,615,085
Ending Balance		112,023,609	94,427,316	75,914,849	44,499,597	35,484,137

City of Hamilton 2018 Reserve Report

Reserve Name: 108006- Wastewater Improvement Subsidy

Reserve Number: 108006

Date Established: June 2010

Source of Funds: Provincial Grant

Purpose: This Reserve was established with a contribution from the Province of \$100M in 2010 for the Woodward Avenue Wastewater Treatment Plant Upgrades. Upgrades consist of new tertiary membrane treatment plant, a new chlorine contact tank, new tertiary effluent outfall and upgrades to Red Hill Creek, power supply, electrical distribution system and standby power upgrades.

Target Balance: N/A

Comments: Reserve expected to be exhausted by 2021

Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	116,438,756	116,009,412	112,706,155	56,443,257	22,670,253
Add					
Interest Earned	2,570,656	2,696,742	1,923,103	899,462	257,744
	2,570,656	2,696,742	1,923,103	899,462	257,744
Less					
WWTP - Clean Harbour	3,000,000	6,000,000	2,000,000	7,120,465	6,665,997
WWTP - Clean Harbour	0	0	56,186,000	27,552,000	16,262,000
	3,000,000	6,000,000	58,186,000	34,672,465	22,927,997
Ending Balance	116,009,412	112,706,155	56,443,257	22,670,253	0

City of Hamilton 2018 Reserve Report

Reserve Name: 108010- Storm Sewer Capital
Reserve Number: 108010
Date Established: March, 1975
Source of Funds: Surplus from Storm Sewer Current Budget
Purpose: This reserve was established to fund Capital Works and to be used as a Working Fund reserve for the Storm Sewer Program. As such operating surpluses/deficits are transferred to/from this Reserve.
Target Balance: 0.5% to 2% of Asset Replacement Value (\$7M- \$29M)
Comments: Effective in 2005, this reserve became part of the Rate Program.
Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		14,036,531	14,892,718	15,273,755	11,781,384	11,946,796
Add						
Interest Earned		295,951	375,650	307,597	269,772	274,845
Local Improvement Commutations		6,936	5,387	6,000	6,000	6,000
2017 Operating Surplus	FCS17060(b)	1,631,193	0	0	0	0
		1,934,079	381,037	313,597	275,772	280,845
Less						
Clean Harbour Outreach Program	PW16054	75,000	0	0	0	0
5181672650 Juggernaut	FCS16079	1,000,000	0	0	0	0
DC Exemption Mountain Plaza Mall	FCS17008	2,892	0	60,108	0	0
Flooding Disaster Relief	FCS06007(d)	0	0	201,415	0	0
Cross Road Culvert Program	FCS18087	0	0	1,000,000	0	0
Stormwater Computer Model	FCS18087	0	0	1,080,000	0	0
SWM Facility Maintenance Program	FCS18087	0	0	700,000	0	0
Lower Davis Creek - Flood Control Facility	FCS18087	0	0	220,000	0	0
Combined Sewer Overflow Backflow Prevention	FCS19038	0	0	315,000	0	0
DC Exemption Centre on Barton	FCS16084	0	0	115,000	0	0
DC Exemption McMaster Innovation Park	FCS10051(b)	0	0	114,445	110,360	0
		1,077,892	0	3,805,968	110,360	0
Ending Balance		14,892,718	15,273,755	11,781,384	11,946,796	12,227,642

City of Hamilton 2018 Reserve Report

Reserve Name: 108015- Waterworks Capital

Reserve Number: 108015

Date Established: March, 1975

Source of Funds: Surplus from Waterworks Current Budget
Excess Funds on Closing of Capital Works
Repayment of Borrowings by property owners

Purpose: This reserve was established to fund Capital Works and to be used as a Working Fund reserve for the Waterworks Program. As such operating surpluses/deficits are transferred to/from this Reserve.

Target Balance: 0.5% to 2% of Asset Replacement Value (\$16M- \$64M)

Comments:

Sustainable: Yes

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		21,839,521	12,331,480	27,694,511	23,105,356	40,613,612
Add						
Interest Earned		217,957	311,046	577,557	724,437	992,653
Capital Budget Financing Plan -Trfr from Operating	Rate Budget	0	7,028,476	0	17,086,574	5,090,437
Local Improvement Commutations		1,104	20,931	0	0	0
2017 Operating Surplus	FCS17060(b)	8,698,579	0	0	0	0
2018 Operating Surplus	FCS18087	0	8,002,578	0	0	0
		8,917,639	15,363,031	577,557	17,811,011	6,083,090
Less						
Capital Budget Financing Plan -Trfr to Operating	Rate Budget	18,135,250	0	4,745,039	0	0
Frozen Pipes- Compassion Grants	PW15044	120,103	0	0	0	0
DC Exemption Mountain Plaza Mall	FCS17008	5,327	0	110,673	0	0
Common Address Database	2017 Capital	165,000	0	0	0	0
DC Exemption Centre on Barton	FCS16084	0	0	211,000	0	0
Hamilton Lead Awareness Program - Temp Staffing	PW16055	0	0	100,000	100,000	0
DC Exemption McMaster Innovation Park	FCS10051(b)	0	0	0	202,754	0
		18,425,680	0	5,166,712	302,754	0
Ending Balance		12,331,480	27,694,511	23,105,356	40,613,612	46,696,702

City of Hamilton 2018 Reserve Report

Reserve Name: 110010- Meter Replacement
Reserve Number: 110010
Date Established: January, 1990
Source of Funds: Contributions from Operating Fund
Purpose: This reserve was established to provide a replacement fund for water meters which are outdated. Any Surplus/Deficit in the budget for annual meter replacement may be transferred to/from this reserve.
Target Balance: To Be Reviewed
Comments: Reserve will be applied to Meter Replacement Project in the Rate Capital Budget and depleted over a 10 year period (2018 -2027)
Sustainable: One-Time

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	5,598,880	5,725,479	5,215,099	4,687,686	4,148,143
Add					
Interest Earned	126,598	129,620	112,587	100,457	88,047
	126,598	129,620	112,587	100,457	88,047
Less					
Water Meter Replacement Program	0	640,000	640,000	640,000	640,000
	0	640,000	640,000	640,000	640,000
Ending Balance	5,725,479	5,215,099	4,687,686	4,148,143	3,596,190

OBLIGATORY RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



**City of Hamilton
2018 Reserve Report
Reserve Balances**

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>	<u>Reserve Sustainable</u>
	\$	\$	\$	\$	\$	
<u>OBLIGATORY RESERVES</u>						
<u>Planning & Development Reserves</u>						
104050- Building Permit Fees Revolving Fund	19,284,428	20,699,920	21,428,893	20,859,683	20,277,381	Yes
104051- Main Street Revitalization Reserve	0	509,877	10,797	0	0	One Time
Sub-total Planning & Development Reserves	19,284,428	21,209,797	21,439,690	20,859,683	20,277,381	
<u>Gas Tax Reserves</u>						
112204- Transit Gas Tax Reserve	16,691,838	17,332,309	17,097,980	18,625,803	20,541,374	Yes
112213- Federal Gas Tax Reserve	21,919,028	27,604,375	4,487,126	4,727,304	4,973,246	Yes
Sub-total Gas Tax Reserves	38,610,866	44,936,684	21,585,106	23,353,107	25,514,621	
<u>Parkland Dedication Reserves</u>						
104090- 5% Parkland Dedication Reserve	35,235,013	42,763,240	29,066,546	35,449,371	31,984,352	Yes
Sub-total Parkland Dedication Reserves	35,235,013	42,763,240	29,066,546	35,449,371	31,984,352	
<u>Development Charge Reserves</u>						
999999- Development Charges Reserve	167,124,257	135,835,367	133,312,965	119,994,999	131,470,571	Yes
Sub-total Development Charge Reserves	167,124,257	135,835,367	133,312,965	119,994,999	131,470,571	
<u>Subdividers' Contributions</u>						
999998- Developer Recoveries	-8,128,143	-7,689,800	-7,210,030	-6,706,093	-6,177,170	No
Sub-total Subdividers' Contributions	-8,128,143	-7,689,800	-7,210,030	-6,706,093	-6,177,170	
TOTAL OBLIGATORY RESERVES	252,126,422	237,055,288	198,194,277	192,951,067	203,069,754	

City of Hamilton 2018 Reserve Report

Reserve Name: 104050- Building Permit Fees Revolving Fund

Reserve Number: 104050

Date Established: 1993

Source of Funds: Excess Building permit revenues

Purpose: The Building Permit Fee Reserve is an obligatory reserve fund established for the direct and indirect costs of administration and enforcement of the Building Code Act. This Reserve also provides a source of funding to offset extraordinary and unforeseen expenditures for one-time expenditures, for permit fee revenue shortfalls and for various contingent and potential future liabilities. Operating budget surpluses in the Building Enterprise Zone Program cannot be used to fund general City expenditures and will be transferred to this Reserve. Operating budget deficits in this program will be funded from the Building Permit Fee Reserve and not for other City funds. This Reserve is not intended to be a long term funding source for general operations.

Target Balance: 2.0 times operating costs

Comments: If the reserves exceeds 2.0 times the operating costs, it will be capped. Any revenues in excess of the cap would be returned to the users through a permit fee reduction.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	17,670,656	19,284,428	20,699,920	21,428,893	20,859,683
Add					
Interest Earned	399,369	484,324	478,973	480,790	467,698
Building Permit Department Surplus	1,518,455	1,056,168	250,000	250,000	250,000
	1,917,824	1,540,492	728,973	730,790	717,698
Less					
Call Handling Project	137,000	0	0	0	0
Common Address Database	142,000	0	0	0	0
Building Renovations City Hall	25,052	0	0	0	0
Digitalize Microfiche Records	0	125,000	0	1,300,000	1,300,000
	304,052	125,000	0	1,300,000	1,300,000
Ending Balance	19,284,428	20,699,920	21,428,893	20,859,683	20,277,381

City of Hamilton 2018 Reserve Report

Reserve Name: 104051- Main Street Revitalization Reserve
Reserve Number: 104051
Date Established: 2018 (FCS18045)
Source of Funds: Provincial Government
Purpose: To support capital improvements for energy efficiency, accessibility, aesthetics, and marketability of small businesses within main street areas, and encourage strategic public investments in businesses.
Target Balance: One Time
Comments:
Sustainable: One Time

		<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance		0	0	509,877	10,797	0
Add						
Interest Earned		0	5,303	5,920	123	0
AMO Contribution	FCS18045	0	504,574	0	0	0
		0	509,877	5,920	123	0
Less						
Ancaster Village BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Barton Village BIA Infrastratucture Project	PED19039/PW19017	0	0	20,000	0	0
Concession Street BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Downtown Dundas BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Downtown Hamilton BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
International Village BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
King Street West BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Locke Street BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Main West Esplanade BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Ottawa Street BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Stoney Creek BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Waterdown BIA Infrastrcuture Project	PED19039/PW19017	0	0	20,000	0	0
Signal Controller Box Wraps Project	PED19039/PW19017	0	0	75,000	0	0
Westdale Village BIA Infrastructure Project	PED19039/PW19017	0	0	20,000	0	0
Public Space & Special Event Containers	PED19039/PW19017	0	0	70,000	0	0
Cigarette Litter Prevention Program	PED19039/PW19017	0	0	65,000	0	0
Spend It Here Marketing Campaign	PED19039/PW19017	0	0	35,000	0	0
Residual Spend TBD		0	0	0	10,919	0
		0	0	505,000	10,919	0
Ending Balance		0	509,877	10,797	0	0

City of Hamilton 2018 Reserve Report

Reserve Name: 112204- Transit Gas Tax Reserve
Reserve Number: 112204
Date Established: Jan 2005
Source of Funds: Provincial Gas Tax Revenues
Purpose: Fund the expansion of public transportation, capital infrastructure and levels of service.
Target Balance: To Be Reviewed
Comments: Provincial Gas Tax currently funds \$10.9M in operating costs on an annual basis
Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	18,774,196	16,691,838	17,332,309	17,097,980	18,625,803
Add					
Interest Earned	358,434	332,255	391,447	406,153	445,302
Gas Tax Revenue	11,062,086	11,352,668	11,681,895	12,020,670	12,369,270
	11,420,520	11,684,923	12,073,342	12,426,823	12,814,571
Less					
To Transit Operating Fund	10,899,000	10,899,000	10,899,000	10,899,000	10,899,000
Bus Shelter Expansion	569,857	0	0	0	0
Capital Requirements	2,034,020	145,452	1,408,672	0	0
	13,502,877	11,044,452	12,307,672	10,899,000	10,899,000
Ending Balance	16,691,838	17,332,309	17,097,980	18,625,803	20,541,374

City of Hamilton 2018 Reserve Report

Reserve Name: 112213- Federal Gas Tax Reserve

Reserve Number: 112213

Date Established: 2005

Source of Funds: Federal Gas Tax Revenues

Purpose: With the new funding agreement entered into on June 2014, there are now 17 eligible categories: local roads and bridges (including active transportation), short-sea shipping, short-line rail, regional and local airports, broadband connectivity, public transit, drinking water, wastewater, solid waste, community energy systems, Brownfield redevelopment, sports, recreation, culture, tourism, disaster mitigation and capacity building). Health infrastructure, such as long term care homes are not eligible (including energy retrofits to these facilities)

Target Balance: To Be Reviewed

Comments: Municipalities have up to 5 years after the year the money was received to spend the funds.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	16,265,473	21,919,028	27,604,375	4,487,126	4,727,304
Add					
Interest Earned	566,548	731,072	771,104	240,178	245,942
Gas Tax Revenue	31,616,211	33,121,745	33,121,745	33,121,745	33,121,745
Federal Gas Tax Legacy Payment	559,713	0	0	0	0
	32,742,471	33,852,817	33,892,848	33,361,923	33,367,687
Less					
Capital Budget	25,253,684	27,211,423	33,121,745	33,121,745	33,121,745
December 31, 2016 Closed Projects	228,810	0	0	0	0
June 30, 2016 Closed projects	1,606,423	0	0	0	0
Low-Wattage Street Lighting LED Replacement	0	1,800,000	0	0	0
2018 Closed Projects	0	326,047	0	0	0
Federal Gas Tax Over Contribution reduction	0	-1,170,000	0	0	0
Unspent Approved Funds	0	0	23,888,353	0	0
	27,088,916	28,167,470	57,010,097	33,121,745	33,121,745
Ending Balance	21,919,028	27,604,375	4,487,126	4,727,304	4,973,246

City of Hamilton 2018 Reserve Report

Reserve Name: 104090- 5% Parkland Dedication Reserve

Reserve Number: 104090

Date Established: Prior to 1964

Source of Funds: i) 5% lands, or cash-in-lieu conveyed by developer.
ii) Sale of land, originally acquired for parks as recreation purposes, but no longer required.
iii) Rental of parkland.

Purpose: To finance the acquisition and development, etc. of parkland under the Planning Act, R.S.O. 1980, Chapter 379. Section 25, Subsection (1) and Section 50, Subsection (12) of The Planning Act -1983.

Target Balance: To Be Reviewed

Comments: Stated 2018 year-end balance includes liabilities for over dedication of land by developers. The over dedication is currently estimated at \$22.336 M dependent on future build out density and the ability to develop the subject lands.

Sustainable: Yes

		Projected	Projected	Projected		
		2017	2018	2019	2020	2021
Beginning Balance		32,492,902	35,235,013	42,763,240	29,066,546	35,449,371
Add						
Interest Earned		762,235	971,775	816,651	733,498	766,671
5% Dedication Fee		9,407,799	7,469,845	7,469,845	7,469,845	7,469,845
Repay Property Purchases		498,010	498,010	454,482	454,482	98,465
Capital Closings		727,017	413,359	0	0	0
Return over contribution related to Bishop Ryan	PED16249	0	0	198,394	0	0
		11,395,062	9,352,989	8,939,372	8,657,825	8,334,981
Less						
Fruitland/Winona Parkland	Council 17-014, Motion 7.1 See also PED17014/LS17004	8,652,950	0	0	0	0
John & Rebecca Park	2018 Capital	0	1,550,000	0	0	7,000,000
Summit Park		0	274,762	0	0	0
Parkland Dedication - Official Plan Policies	2016 Capital	0	0	60,000	0	0
Eastmount Park Elementary-155 East 26th	PED15127(a)	0	0	240,000	0	0
Potential Liability Resulting from Over Dedication	FCS18061	0	0	22,336,066	0	0
Broughton East Park		0	0	0	2,275,000	0
Crown Pt East-108 Province/ 103 Graham	PW15002	0	0	0	0	1,000,000
Fruitland/Winona Parkland	Council 17-014, Motion 7.1 See also PED17014/LS17004	0	0	0	0	3,800,000
		8,652,950	1,824,762	22,636,066	2,275,000	11,800,000
Ending Balance		35,235,013	42,763,240	29,066,546	35,449,371	31,984,352

City of Hamilton 2018 Reserve Report

Reserve Name: 999999- Development Charges Reserve

Reserve Number: 999999

Date Established: June, 1990

Source of Funds: Development Charge Collections on a net New Development

Purpose: Under the Development Charges Act a municipality can impose a capital levy on new residential and non-residential developments to finance growth related Capital expenditures. The City approved Development Charges By-law 14-153 as by By-Law 11-174 (as amended) to impose development charges.

Target Balance: None – function of development activity (FCS-DC1)

Comments: A separate yearly Development Charge Status Report is presented to Council. This report will include more detail.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>
Beginning Balance	127,961,316	167,124,258	135,835,367	133,312,965	119,994,999
Add					
Interest Earned	2,614,389	3,887,689	3,847,212	5,437,778	7,270,304
Collections(NET)	66,803,457	61,184,060	90,862,150	93,090,996	95,364,887
Recovery for DC Exemptions-(Net in Capital Requirements)	10,442,138	22,534,056	20,000,000	20,000,000	20,000,000
Debt Repayment-Four Pad(net debt repayments)	484,967	484,967	484,967	484,967	484,967
	80,344,951	88,090,772	115,194,329	119,013,740	123,120,157
Less					
Capital Financing	31,555,921	111,627,176	102,274,000	107,108,000	66,309,000
Debt Repayment Tax	9,539,204	7,704,199	15,242,730	30,023,706	45,135,585
Other Transfers	86,885	48,288	200,001	-4,800,000	200,001
	41,182,010	119,379,663	117,716,731	132,331,706	111,644,586
Ending Balance	167,124,257	135,835,367	133,312,965	119,994,999	131,470,571

City of Hamilton 2018 Reserve Report

Reserve Name: 999998- Developer Recoveries
Reserve Number: 999998
Date Established: 2001
Source of Funds: Development Charge Collections (Special Area Charges)
Purpose: Special Area Development Charges imposed on new developments in Binbrook, Dundas and Waterdown and related to Financing agreements entered into with front-ending development to recover costs associated with infrastructure provided by developer. D.C. by-law 14-153 and by-law 11-174 (as amended) provides authority to Levy Special Area Charges.
Target Balance: None – function of development activity (FCS-DC1)
Comments: As per Report FCS17049, payment to developers was made in the amount of \$8,729,615 for project agreement with Con- Drain Company Limited.
Sustainable: No

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	-2,428	-8,128,143	-7,689,800	-7,210,030	-6,706,093
Add					
Interest Earned	360	-197,804	-169,400	-158,216	-146,473
Collections	603,540	636,147	649,170	662,153	675,396
	603,900	438,343	479,770	503,937	528,923
Less					
Payments to Developers	8,729,615	0	0	0	0
	8,729,615	0	0	0	0
Ending Balance	-8,128,143	-7,689,800	-7,210,030	-6,706,093	-6,177,170

HAMILTON FUTURE FUNDS RESERVES

***2018 Reserve Report With
2019- 2021 Projections***



City of Hamilton
2018 Reserve Report
Reserve Balances

	<u>2017</u>	<u>2018</u>	Projected <u>2019</u>	Projected <u>2020</u>	Projected <u>2021</u>	Reserve <u>Sustainable</u>
	\$	\$	\$	\$	\$	
<u>HAMILTON FUTURE FUND RESERVES</u>						
112246- Hamilton Future Fund A	39,641,128	45,405,684	50,254,078	54,670,135	59,400,464	Yes
112247- Hamilton Future Fund B	4,681,173	3,228,845	2,696,209	2,151,321	1,593,902	Yes
TOTAL HAMILTON FUTURE FUND RESERVES	44,322,301	48,634,530	52,950,286	56,821,456	60,994,366	

City of Hamilton 2018 Reserve Report

Reserve Name: 112246- Hamilton Future Fund A

Reserve Number: 112246

Date Established: 2002

Source of Funds: Special Dividend from Hamilton Hydro

Purpose: Fund Projects that create and protect a permanent legacy for current and future generations of Hamiltonians to enjoy economic prosperity and improved quality of life.

Target Balance: To Be Reviewed

Comments: In 2009, Council approved using \$60M as a grant to fund the Pan Am Games Stadium. In 2017, Council approved a Poverty Reduction Investment Plan with contributions of \$4M per year over five years.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	37,911,922	39,641,128	45,405,684	50,254,078	54,670,135
Add					
Interest Earned	975,051	1,130,706	1,106,443	1,207,057	1,306,329
Loan Repayments	7,990,768	8,646,623	8,741,950	8,209,000	7,424,000
	8,965,819	9,777,329	9,848,393	9,416,057	8,730,329
Less					
Capital Loan Advances	2,773,758	12,772	1,000,000	1,000,000	0
Poverty Reduction Investment	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Project Closings	462,855	0	0		0
	7,236,613	4,012,772	5,000,000	5,000,000	4,000,000
Ending Balance	39,641,128	45,405,684	50,254,078	54,670,135	59,400,464

City of Hamilton 2018 Reserve Report

Reserve Name: 112247- Hamilton Future Fund B

Reserve Number: 112247

Date Established: 2002

Source of Funds: Special Dividend from Hamilton Hydro

Purpose: Fund Projects that create and protect a permanent legacy for current and future generations of Hamiltonians to enjoy economic prosperity and improved quality of life.

Target Balance: To Be Reviewed

Comments: This reserve is intended to be strategically invested in projects over 5 years.

Sustainable: Yes

	<u>2017</u>	<u>2018</u>	<u>Projected 2019</u>	<u>Projected 2020</u>	<u>Projected 2021</u>
Beginning Balance	5,167,460	4,681,173	3,228,845	2,696,209	2,151,321
Add					
Interest Earned	121,760	101,172	67,363	55,113	42,580
	121,760	101,172	67,363	55,113	42,580
Less					
Project Funding	608,047	1,553,500	600,000	600,000	600,000
	608,047	1,553,500	600,000	600,000	600,000
Ending Balance	4,681,173	3,228,845	2,696,209	2,151,321	1,593,902

RESERVE POLICIES

***2018 Reserve Report With
2019- 2021 Projections***



List of Approved Reserve Policies

Reserve	Approval
112205- Winter Control Reserve.....	PW11014
999999- DC Reserves.....	FCS13035
General Reserve Policy.....	FCS14028
108020- Unallocated Capital Reserve.....	FCS14028
110046- Tax Stabilization Reserve.....	FCS14028
112270- Waste Recycling Reserve.....	FCS14028
112243- Enterprise Fund Reserve.....	FCS14028
General Police Reserve Policy.....	PSB 15-059
104055- Police Stabilization Reserve Policy.....	PSB 15-059
106015- Library Donations Reserve.....	Board Dec. 16, 2016
108015- Water Reserve.....	FCS16056
108005- Wastewater Reserve.....	FCS16056
108010- Storm Reserve.....	FCS16056
104050- Building Permit Reserve.....	FCS18004
104006- Farmers Market Reserve.....	GIC 18-001
100035- Property Purchases.....	FCS18065
112224- Waterpark Operations Reserve.....	FCS18065
104105- Cemetery Niche Reserve.....	FCS18065
112201- Park Marina and Waterfront Reserve.....	FCS18065
112202- Leash Free Park Reserve.....	FCS18065
112209- 47 Guise Street Reserve.....	FCS18065
112230- City Enrichment Fund.....	FCS18065
112223- Tim Hortons Field Capital Reserve.....	FCS18080
110025- Vehicle Replacement Central Garage.....	FCS18080
108039- General Facility Capital Reserve.....	FCS18080

INDEX

***2018 Reserve Report With
2019- 2021 Projections***



**CITY OF HAMILTON
2018 RESERVE REPORT
INDEX BY RESERVE NUMBER**

100005- Revolving Fund-Historic Properties.....	147
100025- H.E.F. - Capital Projects.....	166
100031- Fire Equipment And Protective.....	14
100032- Radio Communication System-Upgrades/Replacement.....	15
100033- Paramedic Service-Equipment Reserves.....	16
100034- Small Equipment Environmental Services.....	17
100035- Property Purchases.....	158
100036- Auchmar Estates - Repairs.....	138
100045- Services for New Subdivisions.....	142
100051- OPA 28 Fee Reserve.....	159
102025- First Ontario Concert Hall Reserve.....	167
102045- Emergency Repair Program-HHERP.....	94
102047- Community Heritage Program Reserve.....	148
102048- Main Street Program Reserve.....	149
102049- Hamilton Community Heritage Fund.....	150
104006- Hamilton Farmers Market Reserve.....	180
104050- Building Permit Fees Revolving Fund.....	218
104051- Main Street Revitalization Reserve.....	219
104055- Tax Stabilization-Police.....	172
104056- ISD (Investigative Services Division) Capital Reserve.....	173
104060- Golf Course Improvement.....	105
104080- Reserve For Various Museums.....	139
104090- 5% Parkland Dedication Reserve.....	222
104105- Cemetery Building Fund - Niches.....	184
106005- Reserve For Mobile Equipment.....	120
106006- Library Collections.....	121
106007- Library General Development.....	122
106008- Library Major Capital Projects.....	123
106009- Summer Reading Program.....	124
106011- Redeployment & Training Fund.....	125
106012- Youth Programming Reserve.....	126
106013- Accessibility, Renewal and Health & Safety Reserve.....	127
106014- Library-Computer Reserve Fund.....	128
106015- Library Donations Reserve.....	129
106110- Special Gift Fund.....	130
106130- K McLaren Memorial Fund.....	131
106152- Waterdown Library Fund.....	132
108005- Sanitary Sewer Capital.....	210
108006- Wastewater Improvement Subsidy.....	211
108010- Storm Sewer Capital.....	212
108012- Tim Hortons Field Capital Reserve.....	185
108015- Waterworks Capital.....	213
108019- Transit Shelter Capital Reserve.....	199
108020- Unallocated Capital Levy.....	32

**CITY OF HAMILTON
2018 RESERVE REPORT
INDEX BY RESERVE NUMBER**

108021- Parking Capital Reserve.....	160
108022- Council Strategic Projects.....	34
108023- Information Technology Capital Reserve.....	18
108024- Investing in Ontario Subsidy Reserve.....	35
108025- Transit Capital Reserve.....	200
108027- Province of Ontario Transit Capital Grant.....	201
108030- Capital Projects - Ancaster.....	37
108031- Capital Projects - Dundas.....	38
108032- Capital Projects - Flamborough.....	39
108033- Capital Projects - Glanbrook.....	40
108034- Capital Projects -Stoney Creek.....	41
108035- Capital Projects - Hamilton.....	42
108036- Downtown Hamilton Capital Program.....	151
108037- Hamilton Beach Park Reserve.....	191
108038- Four Pad Arena Capital Reserve.....	106
108039- General Facility Capital Reserve.....	186
108041- Roads, Bridges & Traffic Capital Reserve.....	195
108042- Red Hill Business Park Reserve.....	143
108043- Airport Capital Reserve.....	136
108044- Public Art Reserve.....	140
108045- Federal Public Transit Funds.....	202
108046- RCMP Lease-Capital Replacement.....	187
108047- Rapid Transit Capital Reserve.....	203
108048- YMCA & Turner Library Capital Renewal Reserve.....	188
108049- Downtown Public Art.....	141
108050- Parkland Acquisition Reserve.....	36
108051- Ward 1 Special Capital Re-investment.....	44
108052- Ward 2 Special Capital Re-investment.....	45
108053- Ward 3 Special Capital Re-investment.....	46
108054- Ward 4 Special Capital Re-investment.....	47
108055- Ward 5 Special Capital Re-investment.....	48
108056- Ward 6 Special Capital Re-investment.....	49
108057- Ward 7 Special Capital Re-investment.....	50
108058- Ward 8 Special Capital Re-investment.....	51
108059- Ward 9 Special Capital Re-investment.....	52
108060- Hamilton Technology Centre-Capital Repairs.....	155
108064- Ward 14 Special Capital Re-investment.....	53
108070- Ward 10 Special Capital Re-investment.....	54
110005- Hamilton Beach Rescue.....	19
110010- Meter Replacement.....	214
110015- Computer Replacement Program.....	20
110020- Vehicle Replacement - Police.....	23
110021- Vehicle Replacement - Fire.....	24
110022- Vehicle Replacement - Paramedic Service.....	25

**CITY OF HAMILTON
2018 RESERVE REPORT
INDEX BY RESERVE NUMBER**

110023- Vehicle Replacement - DARTS.....	26
110025- Vehicle Replacement - Central Garage.....	27
110030- Vehicle Replacement - Transit.....	28
110035- Survey Equipment Replacement.....	21
110040- Equipment Replacement - Operations.....	22
110041- Social Housing Stabilization Reserve.....	95
110042- Lodges Infrastructure Reserve.....	104
110043- Commodity (Fuel) Stabilization Reserve.....	70
110044- Ontario Works Stabilization Reserve.....	108
110046- Tax Stabilization Reserve.....	71
110048- Grants & Subsidy Reserve.....	73
110049- Four Pad Stabilization Reserve.....	107
110052- Revolving Loan Fund Reserve-Ontario Renovates Program.....	96
110060- Shovel Ready Industrial Land Reserve.....	144
110062- Closed Landfill Reserve.....	204
110065- Police Capital Expenditures.....	174
110080- Debenture Issuance Expense.....	79
110086- Development Fees Stabilization.....	145
112006- LACAC Publications Reserve.....	152
112009- Municipal Down Payment Assistance Program.....	97
112015- Long Term Disability Reserve.....	59
112020- Unreported Claims Reserve.....	60
112025- Claims Fluctuation Reserve-Health/Dental.....	61
112026- Claims Fluctuations - Health/Dental (Police).....	62
112029- Provision for Vacation Liability.....	175
112030- Sick Leave Liability - Police.....	63
112035- Sick Leave Liability - General.....	64
112040- Workplace Safety & Insurance Board.....	65
112065- Pension Deficiency Reserve.....	58
112201- General Park, Marina and Waterfront Reserve.....	192
112202- Leash Free Park Reserve.....	193
112203- Red Light Camera Project.....	196
112204- Transit Gas Tax Reserve.....	220
112205- Winter Control.....	197
112206- Election Expense Reserve.....	80
112207- Upwind & Downwind Conference.....	114
112209- 47 Guise St Reserve.....	189
112211- Heritage Studies Reserve.....	153
112212- Volunteer Committee Reserve.....	81
112213- Federal Gas Tax Reserve.....	221
112214- Social Services Initiative Fund.....	109
112217- Airport Joint Marketing Reserve Fund.....	137
112218- Early Years System Reserve.....	110
112219- Public Health Services Reserves.....	115

**CITY OF HAMILTON
2018 RESERVE REPORT
INDEX BY RESERVE NUMBER**

112221- Economic Development Investment Reserve.....	156
112223- Ivor Wynne Community Fund.....	190
112224- Waterpark Operations Reserve.....	194
112225- Police Rewards.....	176
112229- Commercial Property Improvement Grant (C.P.I.G.) Reserve.....	154
112230- City Enrichment Fund.....	82
112231- Conventions/Sports Events Reserve.....	157
112239- Federal Housing Initiatives.....	98
112243- Enterprise Fund Reserve.....	78
112244- Social Housing Transition Reserve.....	99
112246- Hamilton Future Fund A.....	228
112247- Hamilton Future Fund B.....	229
112248- Social Housing Capital Reserve.....	100
112252- Supplement/Housing Allowance Reserve.....	101
112254- Revolving Home Ownership Reserve.....	102
112256- Affordable Housing Property Reserve.....	103
112270- Waste Management Recycling.....	205
112271- WM Facilities-Replace\Upgrade Reserve.....	206
112272- Energy Conservation Initiative Reserve.....	198
112300- Investment Stabilization Reserve.....	83
112400- Working Fund-General.....	84
115085- HMPS Cash in Lieu of Parking Reserve.....	161
117012- Developer Deposits - Roads (SC).....	146
117036- S.C. Compensation Royalties (Terrapure Landfill).....	43
999998- Developer Recoveries.....	224
999999- Development Charges Reserve.....	223

**2018 RESERVE REPORT
RESERVES RECOMMENDED FOR CLOSURE**

<u>Reserve #</u>	<u>Description</u>	<u>Balance Dec 31/2018</u> \$	<u>Projected Balance Dec 31/2019</u> \$	<u>Transfer to Reserve #/ Project #</u>	<u>Description</u>	<u>Reason for Closure</u>
<u>Healthy and Safe Community Reserves</u>						
104060	Golf Course Improvement Reserve	0	0	N/A	N/A	In 2018, the golf program was transferred from Public Works to Healthy and Safe Communities. After review of the golf program, staff in Healthy and Safe Communities Department has recommended this reserve for closure. Currently, the program does not run a surplus. Therefore, there is no dedicated funding source to maintain reserve sustainability. In years past, there has been minimal activity in this reserve. Closure of this reserve is consistent with Recommendation 4 of Appendix "A" to Report AUD17011 which recommends closure of low balance low activity reserves.
<u>Police Reserves</u>						
104056	Investigative Services Division (ISD) Reserve	152,797	0	N/A	N/A	This one-time reserve was established through year end police budget surpluses to act as a funding source for the ISD Building. Construction on the ISD building is well underway and the reserve has been fully utilized, with all funds transferred to the ISD project ID. Given the one-time reserve has served its purpose, it is recommended for closure.
<u>Transit Reserves</u>						
108027	Province of Ontario Transit Capital Grant	0	0	N/A	N/A	This one time reserve was established through PW08030 as a result of a grant from the Province in order to fund transit capital expansion and improve accessibility. As of 2018, all funds in this one time reserve have been spent. The reserve is recommended for closure.

**2018 RESERVE REPORT
RESERVES RECOMMENDED FOR CLOSURE**

<u>Reserve #</u>	<u>Description</u>	<u>Balance Dec 31/2018</u> \$	<u>Projected Balance Dec 31/2019</u> \$	<u>Transfer to Reserve #/ Project #</u>	<u>Description</u>	<u>Reason for Closure</u>
<u>Development Charge Reserves</u>						
110216	Special Area Charge Binbrook	4,381	0	N/A	N/A	The City has fully recovered the remaining outstanding Binbrook SAC balance (Phase 1) and the SAC is no longer collected. This one-time reserve has fulfilled its purpose and is recommended for closure. NOTE: For reporting purposes, this reserve as well as other Development Charge Reserves are "rolled up" under 999998 Developer Recoveries Reserves in the Reserve Book.
<u>Stabilization Reserves</u>						
110043	Commodity (Fuel) Stabilization Reserve	896,476	917,095	110046	Tax Stabilization Reserve	The Commodity Reserve was established in 2011 (Report FCS11032, GIC meeting of April 11, 2011) for the purpose of providing a contingency towards spikes in fuel prices being seen in 2011. Despite fluctuations in energy prices, the City departments have absorbed surpluses and deficits on an annual basis and have not used this reserve. Closure of this reserve is consistent with Recommendation 4 of Appendix "A" to Report AUD17011 which recommends closure of low balance low activity reserves.

Internal Loans from Reserves Summary

Name	Authorization	Reserve Borrowed From	Original Loan Amount (\$)	Principal Outstanding as at December 31, 2018 (\$)	Future Annual Repayment (\$)	Year Payback Completed
Golf Cart Purchase^	PW 16031	108020	397,690	251,986	53,264	2019
Golf Cart Purchase^	PW 16031	108020	287,983	177,507	40,200	2019
Convention Centre Lighting	PW10099	112243	282,269	53,996	51,464	2019
605 Highway 8 Purchase	Motion 20/01/2010	100035	917,089	473,113	247,353	2020
Verne Ames & Greenhill Purchase	GIC 10/12/2008	100035	1,977,846	423,116	237,345	2020
Verne Ames & Greenhill Purchase	GIC 10/12/2008	104090	3,000,000	673,510	356,017	2020
Benetto EE Lighting	PW 14097	112272	35,731	14,439	11,109	2020
Central Memorial EE Lighting	PW 14097	112272	31,311	12,597	9,762	2020
Dundas EE Lighting	PW 14097	112272	33,390	13,561	10,347	2020
Hillpark EE Lighting	PW 14097	112272	24,440	10,008	7,533	2020
Huntington EE Lighting	PW 14097	112272	48,255	19,976	14,766	2020
Riverdale EE Lighting	PW 14097	112272	27,769	11,358	8,566	2020
Ryerson EE Lighting	PW 14097	112272	27,966	11,393	8,649	2020
Sir Winston Churchill EE Lighting	PW 14097	112272	28,408	11,497	8,823	2020
Power Assisted Stretchers*	CS15026	108020	1,412,991	967,187	319,000	2021
Sackville Lighting	PW 16074	112243	22,626	17,169	6,000	2021
Convention Centre Parking Garage Lighting	PW 14097	112272	265,682	162,787	56,612	2021
Transit Centre EE Lighting	PW 14097	112272	321,400	243,885	85,228	2021
York Parkdale LED Lighting	PW 14097	112272	173,705	106,432	37,014	2021
2555 Creekside Purchase	GIC 12028	108020	1,031,158	450,514	119,662	2022
Confederation Park	FCS 15090	108020	1,699,015	585,061	165,685	2022
Memorial School Purchase	FCS 14040	100035	811,780	530,781	103,513	2024
Four Pad Arena	FCS04147	110320	4,000,000	1,719,725	323,311	2025
Four Pad Arena	FCS04147	110312	2,000,000	859,863	161,656	2025
Four Pad Arena	FCS04147	108005	6,000,000	2,579,588	484,967	2025
Call Handling Repayment*	FCS13098	112243	948,000	838,000	110,000	2026
155 Macassa Purchase	GIC 11018	104090	1,094,416	736,884	98,465	2027
Ancaster Arts Centre	GIC 18003	112300	2,000,000	1,826,900	236,500	2027
2018 Roads Rehab	Motion 02/03/2018	112300	19,400,000	18,361,400	1,640,000	2032
			48,300,920	32,144,237	5,012,811	

^Assumes sale of golf carts for \$342,900 in 2019 to pay off loan

*Repayment fluctuates annually to match savings



INFORMATION REPORT

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Federation of Canadian Municipalities Voluntary Advocacy Fund Contribution (FCS19065) (City Wide) (Outstanding Business List Item)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Katie Black (905) 546-2424 Ext. 4169 Tom Hewitson (905) 546-2424 Ext. 4149
SUBMITTED BY:	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

COUNCIL DIRECTION

Council, at its meeting of February 13, 2019, through Item 1, Report 12-002 of the Audit, Finance and Administration Committee (AF&A), directed staff to report back to the AF&A Committee with the number of municipalities that participate in the Voluntary Outstanding Advocacy Fund Contribution to determine the level of funding, if any, the City of Hamilton should contribute of the requested \$45,200.

INFORMATION

Background

The Federation of Canadian Municipalities (FCM) has been the national voice of municipal governments for over one hundred years. Their focus is to advocate for municipalities to ensure citizens' needs are reflected in federal policies and programs.

As a member of FCM, the City receives an annual invoice for membership fees. In 2018, the City received FCM's invoice with an option to contribute to their Legal Defence Fund in the amount of \$14 K. Council approved the funding from the Legislative budget at the April 11, 2018 Council meeting.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Federation of Canadian Municipalities Voluntary Advocacy Fund Contribution (FCS19065) (City Wide) - Page 2 of 3

At its Audit, Finance and Administration Committee meeting on February 7, 2019, Council was presented with Appendix "A" to Report FCS19065, FCM's annual invoice for 2019-2020 membership fees. The invoice includes an optional Advocacy Fund Contribution request totalling \$45,200. As this is voluntary, staff was asked to report back with a list of other municipalities who intend to contribute to determine what level, if any, the City of Hamilton should contribute of the \$45,200 requested. The remainder of the invoice, about \$93,000, has been paid.

Further correspondence with FCM has revealed that, in the future, there will not be a call for special contributions for predictable expenses such as the Legal Defence Fund or future federal election campaigns. Instead these expenses will be incorporated into the long-term financial planning and will be rolled into the membership fees.

Staff reached out to FCM and, at the time of writing Report FCS19065, the following list of paid and committed contributors to the Special Advocacy Fund was provided:

- Vancouver, BC
- Surrey, BC
- Burnaby, BC
- Most municipalities in the Vancouver lower mainland
- Edmonton, AB
- Calgary, AB
- Saskatoon, SK
- Winnipeg, MB
- Kitchener-Waterloo, ON
- London, ON
- Windsor, ON
- Mississauga, ON
- Gatineau, QC
- Halifax, NS
- St John's, NL

FCM indicated that they do not provide the full list of participants and amounts contributed. However, they indicated that this is a representative sample.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The 2019 Legislative budget includes \$15 K for FCM's Legal Defence Fund. As this contribution has been rolled into the regular membership fees moving forward, the \$15 K could be reallocated, if desired, to the Voluntary Advocacy Fund. Any contribution to the Voluntary Advocacy Fund beyond \$15,000 will create a variance.

**SUBJECT: Federation of Canadian Municipalities Voluntary Advocacy Fund
Contribution (FCS19065) (City Wide) - Page 3 of 3**

Staffing: There are no staffing implications in respect of Report FCS19065.

Legal: There are no legal implications in respect of Report FCS19065.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report FCS19065 – City of Hamilton Federation of Canadian Municipalities 2019-2020 Membership Invoice

KB/dt



FEDERATION
 OF CANADIAN
 MUNICIPALITIES

FÉDÉRATION
 CANADIENNE DES
 MUNICIPALITÉS

Membership Invoice
2019-2020
Facture d'adhésion

24, rue Clarence Street
 Ottawa, Ontario K1N 5P3
 T. 613-241-5221
 F. 613-241-7440

Zegarac, Mike
City of Hamilton
71 Main Street West
Hamilton, Ontario L8P 4Y5
Canada

INVOICE / FACTURE: INV-14227-W2N3Y5
DATE: 11/02/2018
ACCOUNT / COMPTE: 47
DUE DATE / DATE LIMIT: 04/01/2019

<u>ITEM / DESCRIPTION</u>	<u>QTY / QTE</u>	<u>RATE / TAUX</u>	<u>SUB-TOTAL / SOUS-TOTAL</u>	<u>HST / TVH</u>	<u>TOTAL</u>	
Base fee per your population/ Taux de base selon votre population	1	\$370.00	\$370.00	\$48.10	\$418.10	
Per capita dues calculated per your population/Frais de cotisation calculés selon votre population	536,917	\$0.1524	\$81,826.15	\$10,637.40	\$92,463.55	
Outstanding Advocacy Fund Contribution (voluntary) / Solde de la contribution au fonds spécial de représentation (volontaire)	1	\$40,000.00	\$40,000.00	\$5,200.00	\$45,200.00	
			TOTAL	\$122,196.15	\$15,885.50	\$138,081.65

PAID AMOUNT / MONTANT PAYÉ: \$0.00
BALANCE DUE / MONTANT DÛ: \$138,081.65

PAYMENT / PAIEMENT

By cheque payable to / Par chèque à l'ordre de
Federation of Canadian Municipalities
Fédération canadienne des municipalités

By Electronic Funds Transfer /
Par transfert électronique de fonds

Royal Bank of Canada (RBC)
 90 Sparks St, Ottawa, ON K1P 5T7
 Transit Number/Numéro de transit: 00006
 Account Number/Numéro de compte: 1006063

HST # / No. de TVH: 11891 3938 RT0001
 QST # / No. de TVQ: 1202728231 TQ 0001

accountsreceivable@fcm.ca/comptesrecevables@fcm.ca
Ref No. / No. de référence : 47

Learn all about FCM's Special Advocacy Fund
<https://fcm.ca/advocacyfund>

Apprenez en plus à propos du Fonds spécial de
 représentation de la FCM
<https://fcm.ca/fondsrepresentation>

Seizing Our Moment, Securing Our Future

FCM's Special Advocacy Fund

Appendix A to Item 5.2



Dear Members

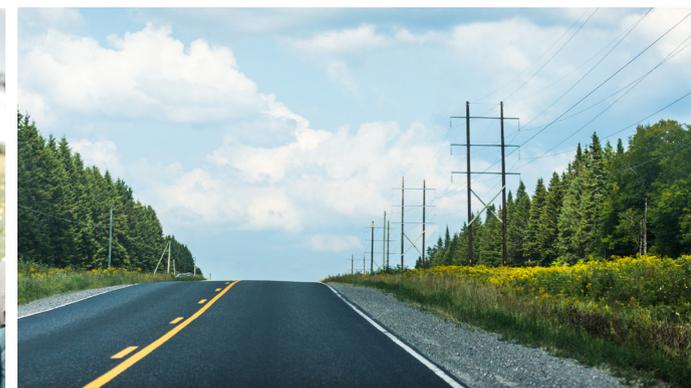
Your FCM Board of Directors is taking steps to propel local governments to new heights through Federal Election 2019, and the crucial months following. This needs to be our biggest effort ever. That's why, in March, your Board approved a Special Advocacy Fund to help make that happen.

As you know, FCM has a long track-record of delivering gains for municipalities, like the permanent Gas Tax Fund. Starting with Election 2015, we've shaped game-changing investments in local priorities like never before, and we've achieved new levels of influence for local governments. Now more than ever, all federal parties understand that local solutions tackle national challenges.

Our Election 2015 breakthrough has created new opportunities, and new expectations. To seize this moment — and to build on our historic gains — we need the right tools. We can't risk seeing federal parties move on from local priorities. Election 2019 is our vital opportunity to make municipal progress "the new normal," and to keep our priorities front-and-centre for years to come.

As the order of government closest to daily life, Canadians count on us to build more vibrant and livable communities. This is our moment. Together, we can continue to deliver.

JENNY GERBASI
FCM President



FCM delivers for municipalities

Starting with our Election 2015 breakthrough, FCM's hard work and influence has significantly shaped historic gains for local governments, including:

- ▶ The **Investing in Canada infrastructure plan** — a 12-year, \$180 billion federal investment in local infrastructure, from public transit to wastewater system upgrades.
- ▶ Canada's first-ever **national housing strategy**, including key commitments to repair and build affordable housing across the country.
- ▶ A strengthened **seat at the table**, including through unprecedented engagement with federal, provincial and territorial ministers, as well as with opposition leaders and the Prime Minister.
- ▶ A **predictable federal allocation model** for transit expansions that put municipalities in the driver's seat.
- ▶ A \$2 billion **rural and northern infrastructure fund** — the biggest investment of its kind in a generation.
- ▶ Better access to **high-speed broadband** through the federal Connect to Innovate program and the CRTC decision to mandate universal broadband access.
- ▶ New **capacity-building programs** on asset management and climate change — led by FCM — as well as a new \$125 million capital investment in FCM's Green Municipal Fund.

Now we need to take the next step

▶ What is the **Special Advocacy Fund**?

The last federal election was a turning point that propelled municipal priorities onto the national agenda like never before. The next election is a vital opportunity to build on those gains. To ensure we have the right tools to seize this moment, FCM's Board of Directors has approved a 2-year Special Advocacy Fund. This fund is supported by FCM members using a fee structure similar to how membership fees are determined.

▶ What will the fund be used for?

The Special Advocacy Fund will drive FCM's largest and most ambitious campaign ever, reaching out to every federal party. It means an intensive, multi-faceted strategy that integrates polling, detailed platform development, sustained outreach, and an innovative communications and media plan. It means an extended campaign that keeps municipal priorities front-and-centre heading into Election 2019, as well as in the crucial first months of a new government.

▶ Is the fund **mandatory**?

The Special Advocacy Fund is voluntary, and not tied to FCM membership. However, it's a vital opportunity for municipalities to take our historic progress to new heights and to continue to deliver for Canadians the same way we always have — together.



"Our choice in the next federal election is simple: either we continue to move forward as local governments, or we fall back. If we get this right, we'll see federal parties competing to support municipal priorities. We'll see a federal government that understands why full partnership with municipalities is the only way forward. Election 2019 is our opportunity to make that happen. We can't leave anything to chance."

Don Iveson
Mayor, Edmonton, AB



"FCM has proven that it can deliver for communities of all sizes. We saw this in the last election, when our work put local issues on the federal map. We've seen it since then through the unprecedented federal investments that FCM has helped secure. Now we need to take this advocacy to the next level, to build our local priorities into the heart of the next government's mandate."

Ray Orb
Reeve, Rural Municipality of Cupar No. 218, SK

To learn more about FCM's Special Advocacy Fund, visit fcm.ca/advocacyfund



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division
and
Legal and Risk Management Services Division

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Bill 108 " <i>More Homes, More Choice Act, 2019</i> " - Proposed Regulations Comment Submission related to the <i>Development Charges Act</i> and Community Benefits Authority under the <i>Planning Act</i> (FCS19057(a) / LS19023(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Lindsay Gillies (905) 546-2424 Ext. 2790 Michael Kovacevic (905) 546-2424 Ext. 4641
SUBMITTED BY:	Mike Zegarac General Manager, Finance and Corporate Services Corporate Services Department
SIGNATURE:	
SUBMITTED BY:	Nicole Auty City Solicitor, Legal and Risk Management Services Corporate Services Department
SIGNATURE:	

RECOMMENDATIONS

- (a) That Council endorse the comments, recommendations and requests contained within Appendix "A" attached to Report FCS19057(a) / LS19023(a) related to the Province's proposed changes to O. Reg. 82/98 under the *Development Charges Act* related to Schedule 3 of the *More Homes, More Choice Act, 2019*;
- (b) That the General Manager of Finance and Corporate Services be authorized and directed to submit to the Province, the letter attached as Appendix "A" to Report FCS19057(a) / LS19023(a), as the City's official comments related to the Province's proposed changes to O. Reg. 82/98 under the *Development Charges Act* related to Schedule 3 of the *More Homes, More Choice Act, 2019*;

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Bill 108 "More Homes, More Choice Act, 2019" - Proposed Regulations Comment Submission related to the *Development Charges Act* and *Community Benefits Authority* under the *Planning Act* (FCS19057(a) / LS19023(a) (City Wide) – Page 2 of 8

- (c) That Council endorse the comments, recommendations and requests contained within Appendix "B" attached to Report FCS19057(a) / LS19023(a) related to the Province's proposed new regulation pertaining to the community benefits authority under the *Planning Act*;
- (d) That the General Manager of Finance and Corporate Services be authorized and directed to submit to the Province, the letter attached as Appendix "B" to Report FCS19057(a) / LS19023(a), as the City's official comments related to the Province's proposed new regulation pertaining to the community benefits authority under the *Planning Act*;
- (e) That the General Manager of Finance and Corporate Services, in consultation with the City Solicitor, be authorized to make submissions on *Bill 108, More Homes, More Choice Act, 2019* and any associated regulations consistent with the concerns raised in Report FCS19057(a) / LS19023(a) and Appendix "A" and Appendix "B" to Report FCS19057(a) / LS19023(a);
- (f) That the City Clerk forward this report to the Ministry of Municipal Affairs and Housing, the Ministry of Environment, Conservation and Parks, Hamilton's Members of Provincial Parliament (Donna Skelly - Flamborough—Glanbrook, Andrea Horwath - Hamilton Centre, Paul Miller - Hamilton East—Stoney Creek, Monique Taylor - Hamilton Mountain and Sandy Shaw - Hamilton West—Ancaster—Dundas) and the Association of Municipalities Ontario.

EXECUTIVE SUMMARY

On May 2, 2019, Bill 108, *More Homes, More Choice Act, 2019*, (the Act) was introduced at the Ontario Legislature. The Act received Royal Assent on June 6, 2019. Schedule 3 of the Act makes amendments to the *Development Charges Act, 1997*, S.O. 1997 c.27 (DC Act) and Schedule 12 of the Act makes amendments to the *Planning Act*, R.S.O. 1990 c.P.13 (Planning Act). For the purposes of Report FCS19057(a) /LS19023(a), the relevant amendments to the Planning Act are to section 37 (Community Benefits Charges (CBCs)) and section 42 (Parkland Dedication).

On June 21, 2019 a description of the proposed changes (the Proposal) to O. Reg. 82/98 under the DC Act related to Schedule 3 of the Act and a description of new regulations and changed regulations under the Planning Act (collectively referred to as the Regulations) were released by the Province and posted on the Environmental Registry of Ontario for commenting. The commenting period, provided by the Province of Ontario, for the proposed regulation content closes on August 21, 2019.

SUBJECT: Bill 108 "More Homes, More Choice Act, 2019" - Proposed Regulations Comment Submission related to the *Development Charges Act* and *Community Benefits Authority* under the *Planning Act* (FCS19057(a) / LS19023(a) (City Wide) – Page 3 of 8

The purpose of Report FCS19057(a) / LS19023(a) is to recommend to Council that it endorse and provide to the Province the comments, concerns and requests, in regard to the Regulations, set out in the letters attached as Appendices "A" and "B" to Report FCS19057(a) / LS19023(a).

The Province has released proposed regulation content but has not released full draft regulations. The first request, in both letters is that the Province release full draft regulations for consultation.

The concerns and requests to the Province raised in Appendices "A" and "B" to Report FCS19057(a) / LS19023(a) are consistent with the comments endorsed by Council through Report FCS19057 / LS19023 related to the initial Bill 108 consultation.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: There are no financial implications related to the endorsement and submission of comments which is what Report FCS19057(a) / LS19023(a) recommends.

Related to the amendments that the Act makes to the DC Act and the associated proposed regulation content, the impacts are under review and will be reported back to Committee once the full regulation details are released by the Province or earlier, as appropriate. Specifically, once the calculation methodology related to a CBC calculation has been released.

Staffing: There are no staffing implications related to the endorsement and submission of comments which is what Report FCS19057(a) / LS19023(a) recommends.

Related to the amendments that the Act makes to the DC Act, it is expected that additional administration support, in the form of full-time equivalent positions (FTEs), will be required to support the effective implementation and management of the amendments made by the Act. The specific details on these costs are under review and will be impacted by the content contained within the final regulations. The impacts will be presented through a staff report later this year or as part of the 2020 budget process.

SUBJECT: Bill 108 "*More Homes, More Choice Act, 2019*" - Proposed Regulations Comment Submission related to the *Development Charges Act* and *Community Benefits Authority* under the *Planning Act* (FCS19057(a) / LS19023(a) (City Wide) – Page 4 of 8

Legal: There are no legal implications related to the endorsement and submission of comments which is what Report FCS19057(a) / LS19023(a) recommends.

The comments contained within Appendix "A" attached to Report FCS19057(a) / LS19023(a) raises concerns around a legal risk that the proposed legislation will impose on municipalities. Specifically, the legislation does not provide a municipality with a tool to notify purchasers of deferred development charges (DCs). This inability to place notice on title poses a risk when a property is sold prior to full collection of the legislated DC instalment plans.

Legal Services and the Financial Planning, Administration and Policy Division will continue to monitor the status of the regulations associated with the Act and report back, as necessary.

HISTORICAL BACKGROUND

May 2, 2019	Bill 108, <i>More Homes, More Choice Act, 2019</i> , (Bill 108) was introduced at the Ontario Legislature.
May 29, 2019	The City of Hamilton's draft comments on Bill 108 were submitted to the Province.
May 29, 2019	Bill 108 completed its second reading at the Ontario Legislature.
June 1, 2019	The Provincial deadline to submit comments on Bill 108.
June 6, 2019	The City's Audit, Finance and Administration Committee endorsed the City's draft comments as the City's official comments. Council ratified this decision at the June 12, 2019 Council meeting.
June 6, 2019	Bill 108 completed its third reading at the Ontario Legislature.
June 6, 2019	Bill 108 received Royal Assent at the Ontario Legislature.
June 21, 2019	The Province released proposed regulation content.
August 21, 2019	The last day the Province will receive submissions regarding consultation on the proposed regulation content.

SUBJECT: Bill 108 "More Homes, More Choice Act, 2019" - Proposed Regulations Comment Submission related to the *Development Charges Act* and *Community Benefits Authority* under the *Planning Act* (FCS19057(a) / LS19023(a) (City Wide) – Page 5 of 8

Based on the information contained within the proposed regulation content, it is anticipated that the Act will be proclaimed into force by January 1, 2020.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

There are no policy implications or legislative requirements related to the endorsement and submission of comments attached as Appendices "A" and "B" to Report FCS19057(a) / LS19023(a) which is what Report FCS19057(a) / LS19023(a) recommends.

The City is undertaking a cross-departmental approach in reviewing the impacts of the legislation as information is released to determine how to support the effective implementation and management of the changes arising through the Act.

RELEVANT CONSULTATION

- Planning and Economic Development Department
- Healthy and Safe Communities Department
- Public Works Department

As additional information related to the Act and the regulations is released, further cross-departmental reviews and assessments will be required in order to assess and quantify the impacts of the proposed changes.

ANALYSIS AND RATIONALE FOR RECOMMENDATIONS

The amendments resulting from the Act are a significant departure from the current legislative framework. Staff comments and concerns are detailed in the recommended comments and requests to the Province, attached as Appendices "A" and "B" to Report FCS19057(a) / LS19023(a).

The most significant change the Act makes to DCs is the limitation on what services can be included in DCs. Services that were the subject of a 10% discount in DCs, so called soft services, are no longer permitted to be included in DCs. Waste diversion and ambulance are no longer considered soft services and will remain as eligible services in the DC Act. The Act provides the ability to enact a CBC By-law. One intent of a CBC is to replace the soft services component of DCs. One impact of a CBC by-law is that once a CBC By-law is in place, any current parkland dedication By-law would have no force or effect. Therefore, to maintain revenue neutrality as indicated as an intent by the Province, a CBC By-law would also replace the parkland dedication revenues.

SUBJECT: Bill 108 "More Homes, More Choice Act, 2019" - Proposed Regulations Comment Submission related to the *Development Charges Act* and *Community Benefits Authority* under the *Planning Act* (FCS19057(a) / LS19023(a) (City Wide) – Page 6 of 8

The Act requires that before passing a CBC a municipality must prepare a strategy that complies with prescribed requirements. There is no content in the Proposal relating to the strategy or how CBC calculations will need to be carried out. In addition, the percentage of land value that will function as the CBC cap has also not been released by the Province. This detail is required in order to attempt to estimate the potential future cash flow from a CBC compared to the cash flow from the existing municipal tools.

The Proposals do provide for the following amendments to the DC Act Regulations:

- (1) A prescribed date of January 1, 2021, after which soft service DCs can no longer be collected. In other words, if the City has not passed a CBC By-law prior to January 1, 2021 it will no longer be able to collect DCs for soft services.
- (2) Definitions of the types of development that will have DC payment delayed through instalments, with the initial payment occurring at occupancy.
- (3) The amount of a DC would be set at the time of receipt of a site plan application, or if a site plan is not submitted, at the time of receipt of an application for a zoning amendment (the status quo would apply for developments requiring neither of these applications). The development charge would be frozen until two years from the date the site plan application is approved, or in the absence of the site plan application, two years from the date the zoning application was approved.
- (4) That the Province will not be prescribing a maximum interest rate that can be charged on frozen rates and instalment payments.
- (5) More, but incomplete, detail related to the types of secondary suites that will be statutorily exempt from DCs.

The Proposals do provide for the following new regulation content under the Planning Act relating to Community Benefits Charges (CBCs):

- (1) A prescribed date of January 1, 2021, after which soft service DCs can no longer be collected. In other words, if the City has not passed a CBC By-law prior to January 1, 2021 it will no longer be able to collect DCs for soft services.
- (2) That reporting requirements will be similar to existing DC and parkland reporting requirements.
- (3) That parkland dedication reporting requirements, for those with parkland special accounts, will be similar to existing parkland reporting requirements.

**SUBJECT: Bill 108 "More Homes, More Choice Act, 2019" - Proposed Regulations
Comment Submission related to the *Development Charges Act* and
Community Benefits Authority under the *Planning Act* (FCS19057(a) /
LS19023(a) (City Wide) – Page 7 of 8**

- (4) That the following types of development will be exempt from a CBC:
- Long-term care homes,
 - Retirement homes,
 - Universities and colleges,
 - Memorial homes, clubhouses or athletic grounds of the Royal Canadian, Legion
 - Hospices, and
 - Non-profit housing.
- (5) A request for input on the percentage of land that should be used as the cap for a CBC.
- (6) The timelines for the appraisal process in the event of a CBC paid under protest.
- (7) Services that cannot be included in a CBC calculation, which are consistent with the exclusions in the current DC Act.
- (8) That a CBC By-law cannot be imposed in an area where a community planning permit system is in effect.

Appendices "A" and "B" to Report FCS19057(a) / LS19023(a) explore each of the above items and provide comments, concerns and requests for each.

The risk to a municipality of non-payment when a development is sold between building permit issuance and the final DC instalment payment has not been addressed through the Proposals. The Province has not provided municipalities with a tool to register notice of deferred DCs on title. The comments and requests raised in Appendices "A" and "B" to Report FCS19057(a) / LS19023(a) highlight this risk and request that the Province take steps to eliminate the risk.

The Province has stated that an intent of the Act is to maintain revenue neutrality while consolidating parkland dedication and the DC soft services into one community benefits charge. At the same time, the proposed regulation content requires mandatory exemptions from the new CBC tool for a variety of development types which are currently subject to DCs and parkland. The Province has not yet released the CBC calculation methodology and, therefore, staff is unable to assess if revenue neutrality is expected for the City of Hamilton. If the Act does not maintain full revenue neutrality, the changes resulting from its implementation will impact the methods available to finance growth projects. In addition, the Act adds significant administrative requirements and delays the cash flow of DCs. These costs and the cost of financing capital projects will ultimately be passed on through either the DC or the CBC, as able, or property taxes.

SUBJECT: Bill 108 "More Homes, More Choice Act, 2019" - Proposed Regulations Comment Submission related to the *Development Charges Act* and *Community Benefits Authority* under the *Planning Act* (FCS19057(a) / LS19023(a) (City Wide) – Page 8 of 8

The concerns and requests to the Province raised in Appendices “A” and “B” to Report FCS19057(a) / LS19023(a) are consistent with the comments endorsed by Council through Report FCS19057 / LS19023 related to the initial Bill 108 consultation.

ALTERNATIVE FOR CONSIDERATION

None

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS19057(a) / LS19023(a) – City of Hamilton Submission on Proposed changes to O. Reg. 82/98 under the *Development Charges Act* related to Schedule 3 of the *More Homes, More Choice Act, 2019*

Appendix “B” to Report FCS19057(a) / LS19023(a) – City of Hamilton Submission on Proposed new regulation pertaining to the community benefits authority under the *Planning Act*

LG/MK/dt

Appendix "A" to Report FCS19057(a) / LS19023(a)
Page 1 of 9

City of Hamilton
City Hall, 71 Main Street West
Hamilton, Ontario
Canada L8P 4Y5
www.hamilton.ca

Corporate Services Department
Physical Address: 71 Main Street West
Phone: 905.546.2424 x6150 Fax: 905.546.2584
Email: Mike.Zegarac@hamilton.ca

August 19, 2019

ERO Number: 019-0184

John Ballantine, Manager
Municipal Finance Policy Branch
Municipal Affairs and Housing
13th Floor, 777 Bay Street
Toronto, ON MSG 2E5

Dear Mr. Ballantine:

Subject: City of Hamilton Submission on Proposed changes to O. Reg. 82/98 under the Development Charges Act related to Schedule 3 of the *More Homes, More Choice Act, 2019*

Thank you for the opportunity to provide comments on the above-referenced proposal (the Proposal) under the *Development Charges Act* related to Bill 108 - *More Homes, More Choice Act, 2019* (the Act). Please accept the following comments for consideration.

First and foremost, the City requests the Province to release the full draft regulations for consultation. The proposed changes to O. Reg. 82/98 posted on the Environmental Registry have been provided in general terms and the full impact of the Proposal is not capable of being fully understood and assessed without the official language that will appear as written in the regulation. The City of Hamilton's (the City's) comments have been prepared based on a general interpretation of the Proposal. The City requests that once any draft regulations are completed they be posted and be subject to comments from all stakeholders.

Among all of the City's comments and requests below, there is one request so significant that the City implores the Province to review the risk to municipalities and work on a strategy to eliminate the risk. The risk being referred to is the risk of a development being sold between building permit issuance and the final DC instalment payment. The Province has not provided municipalities with a tool to ensure that an instrument can be registered on title notifying property purchasers that development on a property was subject to DCs payable through instalments and that instalments remain outstanding. Without such a tool, municipalities will face challenges related to any DC or instalments of a DC due after a sale.

For ease of review, the City's comments respond to the same five categories set out in the Proposal.

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 2 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

1. Transition

The Proposal provides that the prescribed date by which a municipality must adopt a community benefits charges (CBC) by-law will be January 1, 2021, after which point, a development charge (DC) for soft services may no longer be imposed. However, despite content in Schedule 12 of the Act which indicates a municipality will be required to prepare a strategy before passing a CBC by-law pursuant to prescribed requirements, no such requirements have been described in the Proposal or in the description of the regulation pertaining to the community benefits authority under the Planning Act (ERO Number 019-0183).

The City comments that without a full understanding of what is required in a CBC By-law the timeline proposed may be unachievable. For example, the City commenced the 2019 DC Background Study in January 2018 and it was adopted 17 months later in June 2019. If a similar calculation process is required, or a calculation process is proposed for which existing data is not readily available, there is a concern that the proposed timeline will not be achievable. Municipalities that have recently dedicated resources to a soft service DC calculation will again be required to dedicate resources to the CBC calculation. The cost of undertaking studies and the use of consultants (if necessary) are passed through the DCs, or presumably the CBC and thus, act counter to the Province's goals of reducing costs of development.

The City requests that the prescribed date be set at January 1, 2024 to recognize the cost and efforts spent on recently updated DC studies and allow municipalities to plan for the cost and effort of a CBC calculation at a time that would somewhat align with the next scheduled cycle of DC By-law updates.

2. Scope of Types of Development Subject to Development Charges Deferral

The Proposal contains definitions for non-profit housing, institutional development, industrial development and commercial development.

Non-Profit Housing

The Proposal appears to be attempting to align the payments of DCs for non-profit housing developments with affordable housing programs but currently there appear to be significant gaps that expose municipalities to risk.

The definition and *Development Charges Act, 1997*, S.O. c1997 c.27 (DC Act) do not appear to contemplate dwellings developed and then sold by non-profit corporations. In other words, what happens if the development is sold by the non-profit corporation prior to the payment of all DC instalments?

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 3 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

There is no ability to register an instrument on title in order to notify and bind future purchasers in respect of unpaid DC instalments or restrict the sale of a property until unpaid DC instalments are paid.

It is unclear who is legally obligated to pay the DC, the developer or the purchaser? Subsections 26.1(1), (2), (3) as added by the Act to the DC Act do not refer to an identified person as having to pay, rather, they provide that the DC is payable in instalments for certain developments. Section 2 of the DC Act imposes the DC on the land and not a person. So, the question becomes who is the “person” legally obligated to pay the DC? If the DC applies to the land, then the ability to register an instrument on title providing notice of DCs payable by instalments should be provided to municipalities.

In the above case of a dwelling developed and sold by a non-profit, if the non-profit corporation is responsible for the instalments then there is a risk of non-payment without any security as the asset is no longer owned. Through the Act, any unpaid instalments shall be added to the tax roll which suggests that the current owner of the property is responsible for instalments. However, under the Act, the DC Act, and the Proposal, an owner is under no obligation to notify the City of a sale or a purchaser of remaining DC instalments. If the current owner is responsible for the instalments, then a purchaser may be required to pay DC instalments without previous notice.

As stated above, the Act does not provide for any type of DC notice to be registered on the property. There is a risk that a purchaser could be unaware of DCs deferred and not have budgeted accordingly. This situation could be counter to the goal of increasing the affordability of housing as it will be a payment required in addition to a mortgage and property taxes at an interest rate that the individual purchaser was not able to negotiate, for a term that may be less than their mortgage term.

The City requests the Province define “person”, e.g. the person required to pay a DC and the person required to provide notice of occupancy.

The City requests the Province provide a tool to allow municipalities to register notice of deferred DCs on title, prior to issuance of the building permit and require full payment of any unpaid DCs, including interest, prior to any sale.

The City requests the Province to further define non-profit housing to apply only to developments that are receiving construction or on-going operating funding through a government housing affordability program.

Institutional Development

The Proposal has defined institutional development with terms that require further definition.

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 4 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

Long-term Care Homes

The City requests that the Province define “long-term care home” as “a long-term care home as defined in the *Long-Term Care Homes Act, 2007*, S.O. 2007, c.8”.

Retirement Homes

The City comments that there is a wide spectrum of developments that can fall under this general term and it can sometimes include 55+ buildings that essentially are just luxury condos for a specific age group but function and have impacts just like any other condo building. An example from downtown Burlington can be reviewed at the following link: <https://www.pearlandpineretirement.com/>.

The City requests that the Province define “retirement home” as “a retirement home as defined in the *Retirement Homes Act, 2010*, S.O. 2010, c. 11”.

Universities and Colleges

The Proposal includes “universities and colleges” as “Institutional Development”.

The City comments that “universities and colleges” appears to be a broad category without any guidance provided as to the scope of the intent of the meaning of “universities and colleges”. Are the following included within the meaning of “universities and colleges”: privately funded colleges and universities, developments which are public-private partnerships, i.e., university / college partnerships with private developers, developments owned by others but used by a university or college? Is the meaning of “universities and colleges” restricted to certain types of development such as academic facilities, research facilities, student residences or facilities which have mix of the foregoing?

The City comments that the courts have confirmed that colleges established under the *Ministry of Colleges and Universities Act, R.S.O. 1990, c. M.19* are crown agents and unless explicitly stated in legislation, they are not bound by it. The Planning Act and the amendments thereto found in the Act do not appear to expressly bind colleges, the Crown or any Crown agents and therefore, colleges would not be obligated to pay a DC. Accordingly, it is unclear why colleges are listed as exempt.

The City requests that the Province define “universities and colleges” and that it only apply to developments solely owned by such organizations for the specific uses that the Act intends to include.

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 5 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

Memorial Homes, Clubhouses or Athletic Grounds of the Royal Canadian Legion

The City comments that it is unclear if memorial home and clubhouses by groups other than the Royal Canadian Legion are intended to be included in the definition. It is unclear what a memorial home or clubhouse is.

The City requests that the Province define and provide clarity for “memorial homes, clubhouses, or athletic grounds of the Royal Canadian Legion”.

Hospices

The City requests that the Province define “hospice”.

Industrial Development

The City comments that the definition of industrial development differs from the existing definition of “existing industrial building” contained within O. Reg. 82/98. Two definitions related to industrial within the same Act may be confusing to the development community and municipalities. The definition of industrial development within the Proposal excludes storage and distribution compared to the existing definition of “existing industrial building” contained within O. Reg. 82/98. The City is supportive of storage and distribution buildings being excluded from the definition.

The City requests that the definition of “existing industrial building” contained within O. Reg. 82/98 be updated to align with the proposed definition of “Industrial development”.

Commercial Development

The Proposal has defined commercial development to include only office buildings and shopping centres as defined in specific sections of O. Reg 282/98 under the *Assessment Act*.

The City comments that the office building class and the shopping centre class of O. Reg 282/98 under the *Assessment Act* only apply to the portion of a building in excess of 25,000 square feet but the proposed change to O. Reg 82/98 appears to refer to the entire building.

The City comments that shopping centres follow the population, meaning that once there is sufficient population to support the business, shopping centres will be constructed. Shopping centres do not require DCs to be deferred.

The City requests the Province to edit the definition of office development within the definition of “commercial development” to only include the portion of an office building in excess of 25,000 square feet.

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 6 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

The City requests the Province remove shopping centres from the definition of commercial development.

Rental Housing

The Proposal has not defined rental housing which is another use that the Act requires DCs to be paid through six annual instalments.

The City comments that a definition is required to determine if condominium buildings wherein all units are owned by one entity or related entities and which are built for rental purposes would fall into the definition of rental housing. This situation is common with new rental construction and allows the owner to easily sell off units or convert the building to ownership with little control from the City.

The City comments that where a project may be converted to a condominium occurs after building permit issuance, meaning that a developer may proceed with a “rental” project and effectively defer DCs until a condominium conversion occurs.

The City requests the Province to define “rental housing” to exclude any project which is subject of an application for approval of a condominium, or that is registered as a condominium, and to provide a punitive tool for developments that identified themselves as rentals and later register as a condominium.

Other Comments Related to Instalment Payments

The City comments that the provision for the payment of DCs by instalments for each of industrial, institutional and commercial development has not appeared to contemplate developments that are sold between building permit issuance and the final DC instalment due date.

The City comments that the administration of DC instalments plans will be an additional function and cost that will be required of municipalities. This cost will need to be covered by existing taxpayers since general administration is an ineligible cost under the DC Act. This additional cost through property taxes is inconsistent with the goal of increasing housing affordability.

The City requests the Province define “person”, e.g. the person required to pay a DC and the person required to provide notice of occupancy.

The City requests the Province provide a tool to allow municipalities to register notice of deferred DCs on title, prior to issuance of the building permit and require full payment of any unpaid DCs, including interest, prior to any sale of the building.

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 7 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

3. Period of Time for Which the Development Charge Freeze Would be in Place

The Proposal provides that DCs would be frozen at the later of site plan or zoning application date for two years after the approval of said application.

The City comments that the majority of proposed developments within the City move from approval to building permit in under a year. In order to meet the goal of encouraging developments to proceed to building permit stage faster than they are currently developing, the time period that the rates are frozen must be less than the time period currently experienced.

The City comments that the time between site plan or zoning application and approval of that application is not entirely within the control of municipalities. A municipality's tools are limited in respect of enforcing developers to proceed in a timely manner to the approval stage. This creates a risk for municipalities. An applicant may rush submitting their application pre-maturely in order to “lock in” the DC rate, despite not being ready to finalize their plans and proceed to building. There is then no impetus on the applicant to move quickly to satisfy any conditions of approval. In fact, it may be in the applicant's best interest to delay approval, so that the two-year post-approval clock does not start ticking.

For example, a developer may know they want to build something in five years, so they apply for a zoning now and that sets the DC at today's rate. As the City requests information or additional studies in order to be in a position to approve the zoning application, a developer could be non-responsive for a couple of years because they don't actually want approval yet. Municipalities will be faced with a choice of allowing this to continue indefinitely or proceeding with a refusal to Council in order to protect the City's financial interests and such refusal would be appealable to LPAT.

To address this concern, the City requests a number of changes.

The City requests that the Province define the application date for site plan and zoning amendment as the date that the application is deemed a complete application.

The City requests that the Province prescribe the period that DC rates would be frozen as nine months from site plan or zoning approval to encourage developments to move through the building permit state faster while providing the predictability of costs.

The City comments that the concept of holding provisions, site plan amendments and minor variances in relation to the approval date has not been addressed in the Proposal. The City requests that the Province clarify that the approval date is the first date of approval and that the lifting of holding provisions, site plan amendments or minor variance requests have no impact on the approval date.

The City requests the Province to close the loop-hole that could promote application for site plan or zoning years before a project is realistically ready to proceed through the development process by either amending the DC Act or by the Planning Act. For example,

Appendix “A” to Report FCS19057(a) / LS19023(a)
Page 8 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

prescribe a maximum period of time (one year) that can elapse between site plan / zoning application date and Building Permit approval before triggering an adjustment to the DC rate or provide for the expiration of applications if they are not finalized within a prescribed period of time.

4. Interest Rate During Deferral and Freeze of Development Charges

The Proposal specifies that no maximum interest rate will be prescribed.

The City comments that the flexibility to establish an appropriate interest rate is a reasonable and desired approach.

5. Additional Dwelling Units

The Proposal provides that the “exception relating to the creation of additional dwelling units” in O. Reg 82/98 be amended:

- so that units could also be created within ancillary structures to these existing dwellings without triggering a development charge (subject to the same rules / restrictions).
- so that one additional unit in a new single-detached dwelling, semi-detached dwelling and row dwelling, including in a structure ancillary to one of these dwellings, would be exempt from development charges.
- so that within other existing residential buildings, the creation of additional units comprising 1% of existing units would be exempt from development charges.

The City comments that previously, through the comments to Schedule 3 of the Act, the City requested that the regulation expressly:

- (1) limit the number and size of additional / secondary dwelling units; and
- (2) limit the classes of housing types that they can be located in; and
- (3) prevent unintended units from qualifying (e.g. ensuring that stacked townhouses continue to be charged per dwelling and are not captured in the “one additional dwelling per row dwelling” statutory exemption category). Without the full draft regulation, the City is not assured that this request has been met.

The City comments that additional statutory exemptions do not reduce the costs necessary to provide infrastructure. If municipalities are not able to collect for DC eligible growth infrastructure on a “growth pay for growth” basis, the cost that cannot be collected through the DC will be added to property taxes or service levels will decrease. An increase in property taxes is counter to the goal of increasing housing affordability.

The City requests the Province to release the full draft Regulation for consultation.

The City requests the Province permit a DC to be charged when a lot is severed after having received a DC exemption for a dwelling unit ancillary to another dwelling. This

Appendix "A" to Report FCS19057(a) / LS19023(a)
Page 9 of 9

Letter to Municipal Affairs and Housing

August 19, 2019

request is to address the risk that a lot which is developed with two dwellings which will ultimately be on their own lots is not able to benefit from the statutory additional dwellings exemption.

The City requests the Province to clarify how stacked townhouses and back-to-back townhouses will be dealt with in the regulation regarding additional dwelling units.

The City requests the Province to permit statutory exemptions to be adjusted for through the calculation of the per-unit DC.

Notwithstanding the above and to reiterate the City's opening comment, the Province has not yet released full draft regulations. The City's comments have been prepared based on limited interpretations of the proposed regulation content. The full impact of the Proposal cannot be understood and assessed without the official language that will appear as written in the regulation. The City requests further consultation to provide feedback on the full draft regulations.

The City remains concerned with changes imposed by the Act and submits that at this point, absent the release of the draft regulations, the Act and Proposal do not ensure the promise of revenue neutrality. The changes are a significant departure from the current legislative framework and undermine an effective tool for creating vibrant communities. Reducing development charges will not make housing more affordable. Restricting cost recovery tools does not guarantee lower house prices. House prices are set by the market. The changes through the Act will require extensive administration, delay cash flow needed to install infrastructure and expose municipalities to collection risks. If more municipal operating revenues are needed to cover the cost of growth, it will be at the expense of maintaining existing capital assets, levels of services or current property tax rates.

For greater emphasis, the City submits that purchase price is only one element of affordability. Property tax rates factor into the carrying costs of a property and hence, its affordability. The changes proposed by the Province may result in increased property taxes, making it less affordable for residents to live in their homes or for businesses / industries to stay in their locations or expand their operations.

Thank you again for the opportunity to provide meaningful input into this review. The City looks forward to further review and consultation towards the development of the final Regulations. City of Hamilton staff would be pleased to meet with you to discuss these comments in greater detail.

Yours truly,

Mike Zegarac
General Manager
Corporate Services Department

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 1 of 8



City of Hamilton
City Hall, 71 Main Street West
Hamilton, Ontario
Canada L8P 4Y5
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Corporate Services Department
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Phone: 905.546.2424 x6150 Fax: 905.546.2584
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August 19, 2019

ERO Number: 019-0183

John Ballantine, Manager
Municipal Finance Policy Branch
Municipal Affairs and Housing
13th Floor, 777 Bay Street
Toronto, ON MSG 2E5

Dear Mr. Ballantine:

Subject: City of Hamilton Submission on Proposed New Regulation Pertaining to the Community Benefits Authority under the Planning Act

Thank you for the opportunity to provide comments on the above-referenced proposal (the Proposal) relating to the *More Homes, More Choice Act, 2019* (the Act). Please accept the following comments for consideration.

First and foremost, the City requests the Province to release the full draft Regulation for consultation. The Proposal is a description provided in general terms. The full impact of the Proposal is not capable of being understood or assessed without the official language that will appear as written in the Regulation. The City of Hamilton's (the City's) comments have been prepared based on a general interpretation of the Proposal. The City requests that once any draft regulations are completed, they be posted and be subject to comments from all stakeholders.

For ease of review, the City's comments respond to the same eight categories set out in Proposal.

1. Transition

The Proposal provides that the prescribed date by which a municipality must adopt a community benefits charges (CBC) by-law by will be January 1, 2021, after which point, a development charge (DC) for soft services may no longer be imposed.

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 2 of 8

Letter to Municipal Affairs and Housing
2019

August 19,

The City comments that, without a full understanding of what is required in a CBC By-law, the prescribed date by which one has to be passed may be unachievable. For example, the City commenced the 2019 DC Background Study in January 2018 and it was adopted 17 months later in June 2019. If a similar calculation process is required, or a calculation process is proposed for which existing data is not readily available, there is a concern that the proposed timeline will not be achievable. Municipalities that have recently dedicated resources to a soft service DC calculation will again be required to dedicate resources to the CBC calculation. The cost of undertaking studies and the use of consultants (if necessary) are passed through the DCs, or presumably the CBC, thus acting counter to the Provincial goals of reducing costs of development. Furthermore, other Bills, such as Bill 6, are already requiring substantial municipal resources which are limited.

The City requests that the prescribed date be set at January 1, 2024 to recognize the cost and efforts spent on recently updated DC studies and allow municipalities to plan for the cost and effort of a CBC calculation at a time that would somewhat align with the next scheduled cycle of DC by-law updates.

2. Reporting on Community Benefits

The Proposal provides that annual reporting requirements would be similar to the existing reporting requirements for development charges and parkland under section 42 of the *Planning Act*.

The City comments that annual reporting of detail as described is appropriate and is consistent with the City's priorities and culture statements embedded in the City's 2016-2025 Strategic Plan.

The City comments, that since a draft regulation has not been released, a complete and detailed comment on this portion of the Proposal cannot be made.

The City requests the Province to release the full draft regulation for consultation and comment.

3. Reporting on Parkland

The Proposal provides that annual reporting requirements would be prescribed for municipalities with parkland special accounts.

The City comments that annual reporting of detail as described is appropriate and is consistent with the City's priorities and culture statements embedded in the City's 2016-2025 Strategic Plan.

The City comments, that since a draft regulation has not been released, a complete and detailed comment on this portion of the Proposal cannot be made.

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 3 of 8

Letter to Municipal Affairs and Housing

August 19, 2019

The City requests the Province to release the full regulation for consultation and comment.

4. Exemptions from Community Benefits

The Proposal has identified six forms of development that would be exempt from community benefits charges.

The City comments that the Province has listed types of development without clear definitions of the terms. The lack of the provision of definitions raises a number of general concerns including:

- (a) the scope and breath of the interpretation of the categories;
- (b) if left undefined, disputes are likely to arise as to their interpretation; and
- (c) if they are defined in the forthcoming regulations the City will not have been provided the opportunity to comment on the definitions.

More specifically, the proposed exemptions include “universities and colleges”. This appears to be a broad category without any guidance provided as to the scope of the intent of the meaning of “universities and colleges”. Are the following included within the meaning of “universities and colleges”: privately funded colleges and universities, developments which are public-private partnerships i.e. university / college partnerships with private developers, developments owned by others but used by a university or college? Is the meaning of “universities and colleges” restricted to certain types of development such as academic facilities, research facilities, student residences or facilities which have mix of the foregoing?

The courts have confirmed that colleges established under the *Ministry of Colleges and Universities Act*, R.S.O. 1990, c. M.19 are crown agents and unless explicitly stated in legislation, they are not bound by it. The *Planning Act* and the amendments thereto found in the Act do not appear to expressly bind colleges, the Crown or any Crown agents and therefore, colleges would not be obligated to pay a DC. Accordingly, it is unclear why colleges are listed as exempt.

It is unclear if memorial home and clubhouses by groups other than the Royal Canadian Legion are intended to be included in the definition. It is unclear what a memorial home or clubhouse is.

The City requests the Province definition each use and to release the full Regulation for consultation.

The City requests that the Province define “long-term care home” as “a long-term care home as defined in the *Long-Term Care Homes Act, 2007*, S.O. 2007, c.8”.

The City requests that the Province define “retirement home” as “a retirement home as defined in the *Retirement Homes Act, 2010*, S.O. 2010, c. 11”.

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 4 of 8

Letter to Municipal Affairs and Housing
2019

August 19,

The City requests that the Province define “universities and colleges” and that it only apply to developments solely owned by such organizations for the specific uses that the Act intends to include.

The City requests that the Province define and provide clarity for “memorial homes, clubhouses or athletic grounds of the Royal Canadian Legion”.

The City requests that the Province define “hospice”.

The City requests the Province to define “non-profit housing” to apply only to developments that are receiving construction or on-going operating funding through a government housing affordability program.

5. Community Benefits Formula

The Proposal has requested input on varying percentages to use for land values to maintain the historical municipal revenues. The Proposal has also provided that further consultation will occur later this summer.

The City comments that land values vary significantly across the Province and within each municipality which is presumably part of the reason varying percentages are being considered. Construction values, however, vary less across the Province than land values. This concern was included in the City’s comments respecting Bill 108 and the same concern was echoed by the submission of other municipalities in regard to Bill 108. The City understands that the intent of a CBC is to cover the costs of growth-related projects such as parks, recreation facilities, libraries, etc. All of these have a land purchase component and a construction component when being undertaken by a municipality. A CBC calculation methodology should reflect both components.

The City comments that there may be cases where a municipality may experience a need for additional ‘soft services’ in a specific section of the City and a CBC calculation methodology should permit municipalities to factor this need in to the calculation by permitting area-specific calculations of CBCs.

The Proposal only seeks for input on percentages of land value. While the City has undertaken some analysis to provide input, the City is not supportive of a methodology based on land values due to a disconnection between land values and the services that would be funded with a CBC. Services are provided based on population which is reflected in the current DC methodology.

There can be significant differences in land values due to location, density, land size and land use. Within the City, the value per acre is between \$400,000 per acre to \$12,000,000 per acre when adjusting for each of the factors. This variance still exists, but to a lesser extent, if the land use is taken into consideration:

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 5 of 8

Letter to Municipal Affairs and Housing

August 19, 2019

Residential* - \$750,000 to \$12,000,000 per acre

- Low density residential - \$750,000 to \$1,200,000 per acre
- Medium density residential - \$800,000 to \$3,000,000 per acre
- High density residential, downtown – \$4,000,000 to \$12,000,000 per acre
- High density residential, not downtown - \$1,250,000 to \$7,000,000 per acre

Industrial - \$400,000 to \$1,500,000 per acre

Commercial - \$750,000 to \$3,000,000 per acre

** Excludes single-detached dwelling building lots, which can vary from \$5,000 to \$11,000 per front foot*

The City comments that based on a review of sample projects, the parkland dedication cash-in-lieu and soft service DCs made up between 9% - 75% of the percentage of land value. This is based on a limited sample and the City will be undertaking further analysis to contribute to additional consultation.

The City comments that, while the methodology of cap based on land value is flawed, the flaw is even more pronounced when considering expansions of existing developments and redevelopment of land. The land value encompasses the entire site and may discourage expansions of existing non-residential developments or redevelopments of residential land if the existing and former uses are not factored into the calculation and cap. These outcomes are counter to the goals of increasing housing supply and would encourage sprawl over redevelopment of underutilized lands. In order to encourage redevelopment, the existing land use needs to be considered in a CBC calculation and cap.

The City requests the Province consider different land use categories, residential densities and land sizes when exploring options for establishing the cap of a CBC as a percentage of land value during the consultation this summer explicitly.

The City requests the Province consider a two-step CBC calculation methodology. The first being a land-based component and the second being a construction-based component. A two-step calculation would reflect the notion of construction costs being relatively stable across the province while land values can vary significantly.

The City requests the Province allow for area-specific CBC calculations within a municipality.

The City requests the Province establish a CBC calculation and cap that adjusts for any existing, legally established, use of the land.

The City requests the Province establish a CBC calculation methodology that connects the services being funded from a CBC to the development that is driving the need for increases in those services. The existing DC methodology, without the 10% statutory deduction and adjusted for the uses that the Province is mandating as exempt, is one option to consider.

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 6 of 8

Letter to Municipal Affairs and Housing
2019

August 19,

The City is not making any specific percentage requests related to this matter, at this time, due to the limited information provided through the Proposal and will look forward to further consultation this summer.

6. Appraisals for Community Benefits

The Proposal describes a process by which a community benefit charge can be challenged and which involves up to three land appraisals.

The City comments that the current cost of an appraisal is estimated at a minimum \$6,000 per appraisal. The proposed process will be administratively onerous and expensive for the developer and the municipality. It is unclear whether the costs appraisals can be recovered through the CBC calculation.

The City comments that not all developments utilize the land at the highest and best use. A land valuation considers the highest and best use. An express statement should be provided that appraisals, through the payment in protest process, are to consider the highest and best use, not the specific development being constructed.

The City comments that the Province has not provided a clear indication of when each time period starts. For appraisals required after the initial appraisal, will the prescribed time period commence from the CBC payment date or from the date of receipt of the preceding appraisal?

The City requests the Province to provide that municipal appraisal costs can be included in the determination of a CBC and also requests clarity on the date that each prescribed amount of time is measured from.

The City requests the Province to provide an express statement that appraisals, through the payment in protest process, are to consider the highest and best use of the land, not the specific development being constructed.

7. Excluded Services for Community Benefits

The Proposal provides that several services be excluded from community benefits. The excluded services align with the excluded services list in the *Development Charges Act*, 1997, S.O. 1997, c.27 (DC Act) as amended by the Act.

The City comments that the effort to retain the ability to collect for the same services collected for under the existing DC Act and parkland dedication tool is appreciated. However, there are services that municipalities are not able to collect for through the existing DC Act which are the services listed as being excluded from a community benefits charge.

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 7 of 8

Letter to Municipal Affairs and Housing

August 19, 2019

The City comments that the DC Act explicitly listed library collection materials as eligible. Library collection materials are not specifically identified in the Proposal.

The City comments that all costs associated with servicing future growth should be eligible for consideration in a community benefit charge calculation. There should not be any excluded services unless it can be demonstrated that there are environmental benefits or other “greater-good” benefits to excluding such service. The City agrees that landfill sites and services and facilities for the treatment of waste is reasonable to be excluded from a community benefits charges.

The City requests the Province to only list “landfill sites and services” and “facilities for the treatment of waste” in the list of services excluded for community benefits.

The City requests the Province to clarify that library collection materials are eligible for funding from a CBC.

8. Community Planning Permit System

The Proposal provides that a community benefits charges by-law would not be available for use in areas within a municipality where a community planning permit system is in effect.

The City comments that the intent to prevent a doubling up of fees between a community planning permit system and a CBC is noted.

The City comments that while community planning permit systems are not currently in use, the option of a community planning permit system for future growth is being considered.

The City comments that without understanding how a CBC is to be calculated, it is unclear whether revenue neutrality can be achieved when comparing value obtained through a community planning permit system with the value collected through a CBC.

The City requests the Province release the full CBC calculation methodology and full regulations for comment.

Notwithstanding the above, and to reiterate the City’s opening comment, the Province has not yet released full draft regulations. The City’s comments have been prepared based on general interpretations of the Proposal. The full impact of the Proposal cannot be determined without disclosure of the actual draft regulation. The City requests further consultation to provide feedback on the complete draft regulations.

The City remains concerned with changes imposed by the Act and submits that at this point, absent the release of the draft regulations, the Act and Proposal do not ensure the promise of revenue neutrality. The changes are a significant departure from the current legislative framework and undermine an effective tool for creating vibrant communities.

Appendix “B” to Report FCS19057(a) / LS19023(a)
Page 8 of 8

Letter to Municipal Affairs and Housing
2019

August 19,

Reducing development charges will not make housing more affordable. Restricting cost recovery tools does not guarantee lower house prices. House prices are set by the market.

The changes through the Act will require extensive administration, delay cash flow needed to install infrastructure and expose municipalities to collection risks. If more municipal operating revenues are needed to cover the cost of growth, it will be at the expense of maintaining existing capital assets, levels of services, or current property tax rates. For greater emphasis, the City submits that purchase price is only one element of affordability. Property taxation rates factor into the carrying costs of a property and hence its affordability. The changes proposed by the Province may result in increased property taxes making it less affordable for residents to live in their homes or for businesses / industries to stay in their locations or expand their operations.

Thank you again for the opportunity to provide meaningful input into this review. The City looks forward to further review and consultation towards the development of the final Regulations. City of Hamilton staff would be pleased to meet with you to discuss these comments in greater detail.

Yours truly,

Mike Zegarac
General Manager
Corporate Services Department



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Legal and Risk Management Services Division

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Management Update on Performance Audit Report 2015-02 - Claims Adjusters and Operations Efficiencies (Value for Money Audit) (FCS 17016(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	John McLennan (905) 546-2424 Ext. 5736
SUBMITTED BY:	Nicole Auty City Solicitor Legal and Risk Management Services
SIGNATURE:	

RECOMMENDATION(S)

That the temporary contract position of Risk Management Assistant (1 FTE) within the Risk Management Services Section, created through the approval of Performance Audit Report 2015-02 – Claims Adjusters and Operational Efficiencies (Value for Money Audit)(AUD15018), be made permanent and be funded through the Corporate Services Operating Budget at a cost of \$80,000 annually.

EXECUTIVE SUMMARY

Performance Audit Report 2015-02 contained seven primary recommendations and six secondary recommendations for Risk Management Services (RMS), with a common theme of exploring opportunities for cost savings by reassigning work to internal adjusters, building capacity, and developing expertise of internal staff.

Council approval was required for the most significant of the recommendations - that RMS reallocate non-adjusting activities (e.g. data entry, copying, filing, etc.) to a new full time administrative function.

Council originally approved the creation of a Risk Management Assistant posting under

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Management Update on Performance Audit Report 2015-02 - Claims Adjusters and Operations Efficiencies (Value for Money Audit) (FCS 17016(a)) (City Wide) - Page 2 of 5

an 18 month contract in 2015 to determine if savings could be realized by unencumbering RMS claims staff from clerical functions, which occupied 30% of their collective time. The reference for approval comes from Council approving Audit, Finance and Administration Committee Report 15-006, Items 11(a), (b), and (c), which stated:

- (a) That the Management Action Plans, as detailed in Private and Confidential Appendix "A" of Report AUD15018, be approved;
- (b) That the General Manager of Finance and Corporate Services be directed to instruct the appropriate staff to have the Management Action Plans (attached as Private and Confidential Appendix "A" to Report AUD15018 implemented; and,
- (c) That Appendix "A" to Report AUD15018, respecting Performance Audit Report 2015-02 – Claims Adjusters and Operational Efficiencies (Value for Money Audit) remain confidential.

Significant savings were realized, and as a result, the Risk Assistant contract was extended a further 18 months by Council in 2017 and also extended a further 6 months to this point by the City Solicitor through Director authority. The 36 month contract has established that the establishment of the Risk Assistant position created not only financial savings but also operational efficiencies within the Risk Management Services Section. As such, designating the Risk Assistant position as permanent is well supported and reasonable.

Alternatives for Consideration – See Page 6 or Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The establishment and continued development of the Risk Assistant position within RMS, as recommended within Performance Audit Report 2015-02, has resulted in cost savings through a reduction in the volume of claims assigned to external adjusting service providers, a reduction in RMS staff overtime, and a reduction of total risk exposure to the City of Hamilton (City).

Staffing: One FTE added to the current RMS complement of 9 FTE's.

Legal: Not applicable

HISTORICAL BACKGROUND

OUR Vision: To be the best place to raise a child and age successfully.
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.
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SUBJECT: Management Update on Performance Audit Report 2015-02 - Claims Adjusters and Operations Efficiencies (Value for Money Audit) (FCS 17016(a)) (City Wide) - Page 3 of 5

RMS exists first and foremost to protect the financial and material assets of the City against accidental loss. The loss exposures facing large municipalities are significant and far-ranging. The objective of protecting the City against these exposures is accomplished by way of a sophisticated, multi-faceted approach facilitated by RMS staff and founded on the pillars of claims management, insurance procurement, and enterprise risk management.

Performance Audit Report 2015-02 was scheduled as part of the 2013 Performance Audit Work Plan approved by Council. The audit fieldwork was completed in March 2015. RMS has been incorporating all 13 recommendations within Performance Audit Report 2015-02 since the completion of the Report. The creation of the Risk Assistant position was the most significant of the recommendations and the only recommendation, in and of itself, which required the approval of Council. The position has now been through two complete 18 month contracts and results indicate that the designation of the position as permanent would be financially and operationally prudent.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

Municipal and private sector risk management/insurance/claims professionals, Pearson Dunn Insurance (City's Broker of Record), Jardine Lloyd Thompson Canada (City's Insurance Program Manager), Public Works Department, Legal Services Division

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

ALTERNATIVES FOR CONSIDERATION

It costs the City \$43.66 - \$65.18 per hour for internal RMS employees to handle claims. On average, these rates are 32% to 39% lower than hourly adjusting fees paid to the two primary external claims adjusting service providers. An opportunity for significant cost reduction exists through decreasing reliance on these service providers. The reliance will only be reduced if:

- Certain capacity constraints are consistently addressed;
- Staff expertise for handling bodily injury claims is enhanced; and,
- Timeliness and equity in the claims handling process is improved.

SUBJECT: Management Update on Performance Audit Report 2015-02 - Claims Adjusters and Operations Efficiencies (Value for Money Audit) (FCS 17016(a)) (City Wide) - Page 4 of 5

The above three concerns can only be addressed if capacity can be created within the claims handling staff of RMS. Internal Audit determined that sufficient capacity could be created if claims handling staff were unencumbered of clerical functions (data entry, scanning, photocopying, form letters, invoice processing, etc.) which were found to occupy approximately 30% of their cumulative work load.

Internal Audit, in their Primary Recommendation #1, proposed that the creation of a Risk Management Assistant position, responsible for the bulk of clerical and receptionist functions at RMS, would serve to create capacity space among the claims handling staff of RMS.

In response to Primary Recommendation #1, RMS created a job description for a Risk Assistant and the position was filled in December 2015. The statistics have been very positive throughout the existence of the Risk Assistant position, particularly in the lowering of the percentage of assignments out to contracted adjusting services. In the two years (2014-2015) previous to Risk Assistant placement, approximately 30% of all claim investigations were assigned to outside adjusters. In the three years (2016-2018) since the establishment of the Risk Assistant position the percentage of claim investigation assigned to outside adjusters has been reduced by nearly half to 16%. The following chart illustrates the positive trend:

RMS Claim Assignments Statistics - 2014-2019 (end June)					
Year	Risk Assistant	Total Claims Received	Claims Assigned to Outside Adjusters	Claims Kept At RMS	% of Total Claims Kept At RMS
2014	No	2439	854	1585	65
2015	No	2034	567	1467	72
2016	Yes	1831	248	1583	86
2017	Yes	2324	223	2101	90
2018	Yes	2538	631	1907	75
2019 (end June)	Yes	965	167	798	83

It is important to note that the positive trend would be even better had it not been for the anomalous pothole claims experience (400 claims higher than average) in 2018. The sheer volume of pothole claims necessitated a heavy reliance on outside adjusters to satisfy the RMS mandate of expedience in claims handling.

SUBJECT: Management Update on Performance Audit Report 2015-02 - Claims Adjusters and Operations Efficiencies (Value for Money Audit) (FCS 17016(a)) (City Wide) - Page 5 of 5

The average outside adjusting cost per assignment since 2014 is \$1,100. Had the outside assignment percentage remained at 30% the additional expense to the City, with an additional 1027 claims being assigned out, would have been \$1,129,700. The creation of the Risk Assistant position has clearly provided positive financial results for the City.

Another positive trend which continues since the creation of the Risk Assistant position is the virtual elimination of RMS staff overtime. While some staff overtime is necessitated by high volume claim cycles, it is being limited to small amounts of banked time which allow claims staff to cover the Christmas shutdown period.

In light of the continued positive financial and operational trends relative to the second extension of the Risk Assistant contract it is recommended that the position be made permanent.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Our People and Performance

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APPENDICES AND SCHEDULES ATTACHED

NA/JM



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Chair and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Marcin Zukowski (905) 546-2424 Ext. 2162 Brian McMullen (905) 546-2424 Ext 4549
SUBMITTED BY:	Mike Zegarac General Manager, Finance and Corporate Services Corporate Services Department
SIGNATURE:	

Discussion of this Confidential Appendix “A” to this Report in Closed Session is subject to the following requirement(s) of the City of Hamilton’s Procedural By-law and the *Ontario Municipal Act, 2001*:

- a proposed or pending acquisition or disposition of land for City purposes; and,
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

RECOMMENDATION(S)

- (a) That the General Manager, Finance and Corporate Services, be authorized to enter into and execute any necessary agreements, including any agreements with Infrastructure Ontario’s Loan Program, to secure the capital funding required for CityHousing Hamilton Corporation (CHH) projects as attached in Appendix “A” to Report FCS19068;

SUBJECT: Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (City Wide) – Page 2 of 7

- (b) That the General Manager, Finance and Corporate Services, be authorized and directed to enter into and execute any necessary agreements to engage the services of all required persons, agencies and companies to negotiate and confirm the terms and issuance of all necessary debenture issue(s) including, but not limited to, external legal counsel, fiscal agents and financial professionals, to secure the capital funding required for CityHousing Hamilton Corporation (CHH) projects as attached in Appendix “A” to Report FCS19068;
- (c) That the General Manager, Finance and Corporate Services, be authorized to negotiate and confirm the terms and placement of all debenture issue(s), and / or private placement debenture issue(s), in either a public or private market and / or bank loan agreements and debenture issue(s) and / or variable interest rate bank loan agreements and debenture issue(s), in an amount not to exceed \$24,741,020 Canadian currency of CityHousing Hamilton for projects as attached in Appendix “A” to Report FCS19068;
- (d) That the Mayor and City Clerk be authorized and directed to enter into and / or execute, on behalf of the City of Hamilton, all agreements and necessary ancillary documents required for CityHousing Hamilton Corporation (CHH) projects as attached in Appendix “A” to Report FCS19068 including those required to secure and confirm the terms and issuance of any required debenture issue(s), with content acceptable to the General Manager, Finance and Corporate Services, and in a form satisfactory to the City Solicitor;
- (e) That staff be directed to prepare all necessary By-Law(s) to authorize and implement CityHousing Hamilton Corporation (CHH) projects as attached in Appendix “A” to Report FCS19068 including those By-laws necessary to negotiate, place and secure all required capital funding;
- (f) That confidential Appendix “A” to Report FCS19068, respecting Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects, remain confidential and not be released as a public document until the completion of the negotiation of the construction contracts and the completion of the purchase and sale agreement for projects as attached in Appendix “A” to Report FCS19068.

EXECUTIVE SUMMARY

The Board of Directors of CityHousing Hamilton Corporation (CHH) have passed resolutions for debt financing of \$24,741,020 for CityHousing Hamilton Corporation (CHH) projects as attached in Appendix “A” to Report FCS19068 as follows:

- CHH Board meeting of June 10, 2019 through Confidential report CHH Report #17029(d) respecting Roxborough Park Development Project
- CHH Board meeting of July 18, 2019 through Confidential report CHH Report #18012(c) respecting 500 MacNab Tower Renewal Update

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SUBJECT: Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (City Wide) – Page 3 of 7

The purpose of Report FCS19068 is to:

- request the authority to negotiate, secure and guarantee debenture issues, where required, for CHH debt of \$24,741,020;
- provide Council with an updated Annual Debt Repayment Limit as required by Ontario Regulation 403/02 of the *Municipal Act*, and
- provide Council with the debt-related financial indicators of the City Debt Management and Lease Financing Policy.

The City of Hamilton issues or secures debt instruments (debentures or loans) when the need exists and market conditions are right to attain funds to finance Capital Projects in accordance with the City's Debt Management Policy and Lease Financing Policy (Report FCS13074).

The Provincial Government of Ontario establishes an Annual Repayment Limit (ARL) representing the maximum amount which a municipality can commit to payments for debt obligations. Before authorizing any capital project or class of work or any increase in expenditure for a previously authorized capital project or class of work that would require a long-term debt or financial obligation, the municipal Treasurer shall calculate an updated repayment limit.

Since the last Annual Repayment Limit (ARL) update, adjustments have been made to the City of Hamilton's debt including debt maturity and annual debt payments. The City's adjusted ARL is \$220,254,135 in annual debt charge which corresponds to total debt of \$2,286,162,606. In comparison, the City's Debt Policy limit is \$1,376,882,730. The City's total consolidated municipal and housing corporation outstanding debt as at December 31, 2018 was \$484,891,359 which is far below the two mandated limits.

Council approved a Debt Management Policy and Lease Financing Policy (Report FCS13074) in October 2013, which contains the City-internal goals on debt levels, statutory limits on debt and financial ratios related to debt. Collectively, these financial indicators for the past five years (2014 to 2018) and estimates for 2019 are provided in Appendix "C" to Report FCS19068. With new debt issues over several years, these financial ratios will generally increase but remain well within the affordability range and acceptable levels of prudent financial management.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The City's Capital Financing Plan takes into account borrowing to finance municipal capital projects with the associated debt charges included in the Tax Supported Operating Budget and the Rate Supported Water, Wastewater, Stormwater Operating Budget.

SUBJECT: Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (City Wide) – Page 4 of 7

The City's total consolidated municipal and housing corporation (CHH) outstanding debt as at December 31, 2018 was \$484,891,359 which is below the statutory limits of \$2,286,162,606 and City of Hamilton debt limit of \$1,376,882,730.

Negotiating, securing and guaranteeing debenture issues, where required, for CHH debt of \$24,741,020 does not impact the City's Tax Supported or Rate Supported Operating Budgets as the debt and related debt servicing costs will be reported by CHH. Financial details on CHH's development strategy were approved at the CHH Board meeting of June 10, 2019 (confidential report CHH Report #17029(d)) and CHH Board meeting of July 18, 2019 (confidential report CHH Report #18012(c)).

Staffing: N/A

Legal: Outside legal counsel is required in order to execute the issuance of debentures.

HISTORICAL BACKGROUND

Council approval is required to authorize the issuance of debentures in accordance with the City's Debt Management Policy and Lease Financing Policy (Report FCS13074).

On March 27, 2018, the Board of Directors of CHH passed resolutions through confidential Report #17021(b) requesting CHH debt of \$24,539,000 for a Development Strategy to renovate, rebuild and build new social and affordable housing.

On April 11, 2018, Council approved CHH debt of \$24,539,000 through Report FCS18011 respecting Authority to Negotiate and Place a Debenture(s) in Audit, Finance and Administration Committee Report 18-004 which included debt for the following locations:

- \$9,750,000 500 MacNab
- \$8,533,000 Bay-Cannon
- \$1,656,000 Wellington-King William
- \$4,600,000 Macassa

On June 10, 2019, the Board of Directors of CHH passed resolutions through Confidential Report#17029(d), as an update to Report #17029(c), respecting Roxborough Park Development Opportunity.

On July 18, 2019, the Board of Directors of CHH passed resolutions through confidential Report #18012(c) respecting 500 MacNab Tower Renewal Update.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Report FCS19068 meets the requirements of the City of Hamilton's Debt Policy, whereby Council authority is required to issue debt.

RELEVANT CONSULTATION

Legal and Risk Management Services Division, Corporate Services Department

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

The Recommendations in Report FCS19068 will allow the General Manager, Finance and Corporate Services, to negotiate the terms and issuance of a debenture(s) up to \$24,741,020 over several years to finance CityHousing Hamilton Corporation (CHH) projects as attached in Appendix "A" to Report FCS19068.

The Provincial Government of Ontario establishes an Annual Repayment Limit representing the maximum amount which a municipality can commit to payments for debt obligations. Before authorizing any capital project or class of work or any increase in expenditure for a previously authorized capital project or class of work that would require a long-term debt or financial obligation, the municipal treasurer shall calculate an updated limit.

Since the last Annual Repayment Limit (ARL) update, adjustments have been made to the City of Hamilton's debt including debt maturity and annual debt payments. The City's adjusted ARL is \$220,254,135 in annual debt charge which corresponds to total debt of \$2,286,162,606. In comparison, the City's Debt Policy limit is \$1,376,882,730. The City's total consolidated municipal and housing corporation outstanding debt as at December 31, 2018 was \$484,891,359 which is far below the two mandated limits.

The City of Hamilton's updated ARL is attached as Appendix "B" to Report FCS19068.

When new debt is being considered, a number of financial ratios are calculated and a comparison of some financial ratios to other municipalities is provided during the budget process. The City-internal goals on debt levels, statutory limits on debt and financial ratios related to debt were approved by Council at its meeting in October 2013 in the Debt Management Policy and Lease Financing Policy (Report FCS13074). Collectively, these financial indicators for the past five years (2014 to 2018) and estimates for 2019 are provided in Appendix "C" to Report FCS19068.

The debt-related financial indicators include the following items:

I. City-internal Goals on Debt Levels

1. Total tax and rate-supported debt as a percentage of City Own Source Revenues, not to exceed 60%, unless approved by Council. The City's debt ratios of 23.2% in 2017, 29.4% in 2018 and forecasted 24.4% for 2019 are well within the limit of 60%.

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SUBJECT: Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (City Wide) – Page 6 of 7

2. Total Development Charge (DC) supported debt as a percentage of the total DC Eligible Costs for the forecast period of the latest DC Background Study, not to exceed 25%, unless approved by Council.

The City considers the limit of 25% to be an appropriate balance between two competing uses of revenues generated by development charges:

- i) to sustain and ensure adequate infrastructure (capital), services and resources to support the City's growth plans, and
- ii) to repay the debt issued for development.

The City's debt ratios of 2% in 2017, 1.4% in 2018 and forecasted 1.1% for 2019 are well within the limit of 25%

II. Statutory Limits

1. The annual debt and financial obligation limit for the City is calculated in accordance with Section 3 of Ontario Regulation 403/02 as amended. The City's debt service charges as a percentage of City Own Source Revenue of 5.1% in 2017, 4.2% in 2018 and forecasted 4.8% for 2019 are well within the limit of 25%.
2. Outstanding variable interest rate bank loan agreements and variable interest rate debentures, in total, cannot exceed 15% of the total outstanding debt of the City as set out in Ont. Reg. 276/02, s(2). The City's debt ratios are below the limit at 6.1% in 2017, 4.7% in 2018 and forecasted 4.7% for 2019 are well within the limit of 15%.

III. Financial Ratios

The debt related financial ratios will remain well within the affordability range and acceptable levels of prudent financial management. Appendix "B" to Report FCS19068 provides the results of the following ratios:

- Debt and debt service charges per capita;
- Debt service charges as a percentage of City Own Source Revenue;
- Debt service charges as a percentage of the municipal levy;
- Debt to operating revenues;
- Debt to reserves and reserve funds; and
- Cash and liquid assets to debt service; cash and liquid assets minus debt.

ALTERNATIVES FOR CONSIDERATION

N/A

SUBJECT: Authority to Negotiate and Place a Debenture Issue(s) for CityHousing Hamilton Corporation (CHH) Projects (FCS19068) (City Wide) – Page 7 of 7

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS19068 – CityHousing Hamilton Projects Recommended for Debt Financing

Appendix “B” to Report FCS19068 – City of Hamilton Treasurer's Updated 2019 Annual Repayment Limit

Appendix “C” to Report FCS19068 – City of Hamilton Debt Policy: Ratios

MZ/dt

City of Hamilton Treasurer's Updated 2019 Annual Repayment Limit

Annual Repayment Limit - <i>effective January 1, 2019, as calculated by the Ministry of Municipal Affairs, based on 2017 Financial Information Return</i>	\$266,191,448
Annual debt service charges on total City Municipal Debt approved to date 2019 and prior years but not yet issued (\$468.0 M at 5% for 15 year term)	-\$45,088,191
Annual debt service charges on City Housing Hamilton debt approved but not yet issued and guaranteed by City of Hamilton (\$24.539 M at 5% for 30 year term)	-\$1,596,297
Annual debt service charges in 2019 resulting from 2018 debenture issue of \$110.820 M	-\$10,756,928
Annual debt service charges on debentures discharged in 2017 and 2018	\$11,802,452
Adjustment for annual debt service charges on existing City Housing Hamilton mortgages and City of Hamilton Tangible Capital Leases	-\$298,349
Updated 2019 Annual Repayment Limit	\$220,254,135
<i>(A calculation by the Treasurer representing an estimate of the maximum amount available to commit to annual debt service charges.)</i>	
Debenture amount at 5% interest rate for 15 year term (amortizer) corresponding to the annual debt service charges of \$220,254,135	\$2,286,162,606

Note: The annual debt service charges related to CHH debt in Report FCS19068 of \$24,741,020 are estimated at \$1,275,614 assuming an interest rate of 3.72% and term of 35 years.

City of Hamilton Debt Policy: Ratios

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019 Estimate</u>
<u>Affordability:</u>						
Debt Per Capita	\$803.33	\$710.04	\$850.86	\$742.07	\$848.78	\$746.95
Debt Per Capita Year Over Year (% Change)	14.5%	-11.6%	19.8%	-12.8%	14.4%	-12.0%
Debt Per Household	\$1,984.55	\$1,747.00	\$2,085.23	\$1,812.52	\$2,066.38	\$1,812.72
Debt Per Household Year Over Year (% Change)	14.0%	-12.0%	19.4%	-13.1%	14.0%	-12.3%
Debt Service Charges Per Capita	\$97.50	\$112.08	\$109.93	\$120.86	\$99.34	\$114.72
Debt Service Charges Per Capita Year Over Year (% Change)	-13.8%	15.0%	-1.9%	9.9%	-17.8%	15.5%
<u>Sustainability:</u>						
Debt Service Charges(Net) As A % of City Own Source Revenue	4.4%	4.8%	4.7%	5.1%	4.2%	4.8%
Debt Service Charges(Net) As A % of the Municipal Levy	7.0%	7.7%	7.4%	8.2%	6.6%	7.5%
Debt to City Own-Source Revenue	36.0%	30.4%	36.0%	31.3%	35.9%	31.2%
Debt to Operating Revenue (Standard & Poor's)	31.0%	26.0%	31.0%	26.6%	29.3%	24.9%
Debt to Total Reserves and Reserve Funds	0.50	0.42	0.52	0.42	0.51	0.55
Cash & Liquid Assets to Debt Service Charges	1461%	1029%	1282%	1173%	1509%	1355%
Cash & Liquid Assets minus Debt	\$338,993,554	\$243,877,069	\$310,305,423	\$380,434,530	\$371,700,147	\$467,570,859
<u>Goals:</u>						
Tax & Rate Supported Debt as a % of City Own-Source Revenue <i>Maximum (60%)</i>	24.0%	20.1%	26.7%	23.2%	29.4%	24.4%
DC Supported Debt as a % of Total DC Eligible Costs <i>Maximum (25%)</i>	2.9%	2.6%	2.3%	2.0%	1.4%	1.1%
<u>Statutory Limits:</u>						
Debt Service Charges as a % of City Own-Source Revenue (ARL) <i>Limit (25%)</i>	4.4%	4.8%	4.7%	5.1%	4.2%	4.8%
Total Variable Rate Debt as a % of Outstanding Total Debt <i>Limit (15%)</i>	9.5%	9.3%	6.5%	6.1%	4.7%	4.7%



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Mayor and Members Audit, Finance and Administration Committee
COMMITTEE DATE:	August 15, 2019
SUBJECT/REPORT NO:	Audit and Accountability Fund Transfer Payment Agreement (FCS19059(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	John Savoia (905) 546-2424 Ext. 7298
SUBMITTED BY:	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That the Mayor and City Clerk be authorized and directed to sign a Transfer Payment Agreement substantially in the form and content attached as Appendix "A" to Report FCS19059(a) between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the transfer of funds from the Audit and Accountability Fund, together with all necessary associated documents, in a form satisfactory to the City Solicitor and with content acceptable to the General Manager of Finance and Corporate Services;
- (b) That the By-law to Authorize the Signing of the Transfer Payment Agreement for the transfer of funds from the Audit and Accountability Fund between the Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing and the City of Hamilton, attached as Appendix "B" to Report FCS19059(a), be approved;
- (c) That a certified copy of the approved by-law authorizing the signing of the Transfer Payment Agreement be forwarded to the Ministry of Municipal Affairs and Housing upon Council approval.

**SUBJECT: Audit and Accountability Fund Transfer Payment Agreement
(FCS19059(a)) (City Wide) – Page 2 of 4**

EXECUTIVE SUMMARY

Council, at its June 12, 2019 meeting, directed staff to provide options for potential application to the Audit and Accountability Fund (Fund), that fall within the criteria of the program guidelines, with an associated cost of up to \$250,000.

The Province announced, on May 21, 2019, the creation of the \$7.35 M Fund for large urban municipalities and school boards in Ontario “to help municipalities become more efficient and modernize service delivery while protecting front line jobs.” The Fund is a conditional grant program available to 39 large urban municipalities and 10 school boards across the province.

To be eligible for this funding, the Province expects a review of municipal expenditures to find efficiencies. The Province has outlined three forms a review project could take including:

- A line-by-line review of the municipality’s entire budget;
- A review of service delivery and modernization opportunities;
- A review of administrative processes to reduce costs.

Given the parameters / options of the program, on June 26, 2019, Council approved that the City explore an Expression of Interest under “a review of service delivery and modernization opportunities” stream specifically, a third-party review of the City’s use of external consultants and contractors. The Review will examine feasible and innovative service delivery options where external consultants and contractors are utilized extensively. The Review will focus on the overall service performance in relation to approved service standards. The outcome of the Review will be to identify sustainable long-term service delivery efficiencies and associated cost savings.

The reporting requirement of this Fund is extremely short with a final report by the third-party to be posted publicly by November 30, 2019 and therefore, the City will need to single source a third-party consultant to complete this work to meet the provincial timelines.

On August 8, 2019, the City was notified that it will receive funding of up to \$250 K towards the Review of Use of External Contractors and Consultants (refer to Appendix “C” to Report FCS19059(a)). A condition of the Fund is for the City to enter into a Transfer Payment Agreement (refer to Appendix “A” to Report FCS19059(a)) and the enactment of a by-law authorizing it to sign a Transfer Funding Agreement (TPA) with the Ministry of Municipal Affairs and Housing (refer to Appendix “B” to Report FCS19059(a)).

Alternatives for Consideration – N/A

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**SUBJECT: Audit and Accountability Fund Transfer Payment Agreement
(FCS19059(a)) (City Wide) – Page 3 of 4**

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Execution of the TPA will allow the City to become eligible to receive up to \$250 K in funding from the Audit and Accountability Fund.

Staffing: The Review will be conducted by a third-party consultant with the assistance of City staff, where required. It is not expected to dedicate staff for this purpose.

Legal: The attached by-law (Appendix “B” to Report FCS19059(a)) authorizing the signing of the TPA, along with a signed copy of the TPA, is required to be submitted to the Ministry of Municipal Affairs and Housing for the City to receive funds under the TPA.

HISTORICAL BACKGROUND

On May 21, 2019, the Premier announced the creation of the Audit and Accountability Fund (Fund) for the 39 large urban municipalities and 10 school boards in Ontario. The City received a follow up letter on May 29 from Laurie LeBlanc, Deputy Minister in Municipal Affairs and Housing with the program eligibility and requirements for next steps.

The Fund is a conditional grant program under which large urban municipalities can apply to undertake expenditure reviews with the goal of finding efficiencies. For a municipality to be eligible for funding under the Fund, the proposed review project must:

1. Review municipal expenditures to find efficiencies. The review project could take a number of forms including:
 - A line-by-line review of the municipality’s entire budget;
 - A review of service delivery and modernization opportunities;
 - A review of administrative processes to reduce costs.
2. Result in a final report by the independent third-party reviewer that provides specific and actionable recommendations for cost savings and improved efficiencies.
3. Be completed by November 30, 2019. Municipal applicants will be required to post publicly the independent third-party report that outlines the analysis, findings and actionable recommendations by November 30, 2019.

On June 27, 2019, staff submitted an Expression of Interest to the Ministry of Municipal Affairs and Housing as required in the Fund’s guidelines after receiving Council approval on June 26, 2019.

**SUBJECT: Audit and Accountability Fund Transfer Payment Agreement
(FCS19059(a)) (City Wide) – Page 4 of 4**

On August 8, 2019, the City was notified by the Ministry of Municipal Affairs and Housing that it will receive funding of up to \$250 K towards the Review of Use of External Contractors and Consultants (refer to Appendix “C” to Report FCS19059(a)). A condition of the Fund is for the City to enter into a Transfer Payment Agreement (refer to Appendix “A” to Report FCS19059(a)) and the enactment of a by-law authorizing it to sign a Transfer Funding Agreement (TPA) with the Ministry of Municipal Affairs and Housing (refer to Appendix “B” to Report FCS19059(a)).

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

N/A

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

N/A

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Our People and Performance**

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APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS19059(a) – Ontario Transfer (Audit and Accountability Fund) Transfer Payment Agreement

Appendix “B” to Report FCS19059(a) – City of Hamilton By-law To Authorize the Signing of a Transfer Payment Agreement for the Transfer of Audit and Accountability Funds

Appendix “C” to Report FCS19059(a) – August 8, 2019 Letter from Minister of Municipal Affairs and Housing

JS/dt

ONTARIO TRANSFER PAYMENT AGREEMENT

THE AGREEMENT is effective as of the _____ day of _____, 20____

B E T W E E N :

**Her Majesty the Queen in right of Ontario
as represented by the Minister of Municipal Affairs and
Housing**

(the “**Province**”)

- and -

City of Hamilton

(the “**Recipient**”)

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 The agreement, together with:

Schedule “A” - General Terms and Conditions
Schedule “B” - Project Specific Information and Additional Provisions
Schedule “C” - Project
Schedule “D” - Budget
Schedule “E” - Payment Plan
Schedule “F” - Reports, and
any amending agreement entered into as provided for in section 4.1,

constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

- (a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and
- (b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 The Agreement may only be amended by a written agreement duly executed by the Parties.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

- (a) by receiving Funds it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario, including the *Broader Public Sector Accountability Act, 2010* (Ontario), the *Public Sector Salary Disclosure Act, 1996* (Ontario), and the *Auditor General Act* (Ontario);
- (b) Her Majesty the Queen in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act, 2010* (Ontario);
- (c) the Funds are:
 - (i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;
 - (ii) funding for the purposes of the *Public Sector Salary Disclosure Act, 1996* (Ontario);
- (d) the Province is not responsible for carrying out the Project; and

- (e) the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

The Parties have executed the Agreement on the dates set out below.

**HER MAJESTY THE QUEEN IN RIGHT OF
ONTARIO as represented by Minister of Municipal
Affairs and Housing**

Date

Name: The Honourable Steve Clark
Title: Minister of Municipal Affairs and Housing

City of Hamilton

Date

Name:
Title:

I have authority to bind the Recipient.

Date

Name:
Title:

I have authority to bind the Recipient.

SCHEDULE "A" GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 **Interpretation.** For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency will be in Canadian dollars and currency; and
- (e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 **Definitions.** In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means the terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A13.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and

- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means Her Majesty the Queen in right of Ontario, Her ministers, agents, appointees, and employees.

"Maximum Funds" means the maximum Funds set out in Schedule "B".

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A13.3(b), and includes any such period or periods of time by which the Province extends that time in accordance with section A13.4.

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Project" means the undertaking described in Schedule "C".

"Reports" means the reports described in Schedule "F".

A2.0 REPRESENTATIONS, WARRANTIES, AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

- (a) it has, and will continue to have, the experience and expertise necessary to carry out the Project;
- (b) it is in compliance with, and will continue to comply with, all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and
- (c) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

- (a) the full power and authority to enter into the Agreement; and

- (b) taken all necessary actions to authorize the execution of the Agreement, including passing a municipal by-law authorizing the Recipient to enter into the Agreement.

A2.3 **Governance.** The Recipient represents, warrants, and covenants that it has, will maintain in writing, and will follow:

- (a) procedures to enable the Recipient to manage Funds prudently and effectively;
- (b) procedures to enable the Recipient to complete the Project successfully;
- (c) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;
- (d) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and
- (e) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 **Supporting Proof.** Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 **Term.** The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0, Article A12.0, or Article A13.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 **Funds Provided.** The Province will:

- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
- (b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and
- (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides evidence satisfactory to the Province that the Recipient's council has authorized the execution of this Agreement by the Recipient by municipal by-law;
- (b) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof as the Province may request pursuant to section A10.2;
- (c) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
- (d) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.1; or
- (e) if, pursuant to the *Financial Administration Act (Ontario)*, the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section A12.1.

A4.3 Use of Funds and Carry Out the Project. The Recipient will do all of the following:

- (a) carry out the Project in accordance with the Agreement;
- (b) use the Funds only for the purpose of carrying out the Project;
- (c) spend the Funds only in accordance with the Budget;
- (d) not use the Funds to cover any cost that has or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may:

- (a) deduct an amount equal to the interest from any further instalments of Funds; or
- (b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 **Rebates, Credits, and Refunds.** The Ministry will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 **RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS**

A5.1 **Acquisition.** If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 **Disposal.** The Recipient will not, without the Province's prior written consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as provided for in Schedule "B" at the time of purchase.

A6.0 **CONFLICT OF INTEREST**

A6.1 **No Conflict of Interest.** The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest.

A6.2 **Conflict of Interest Includes.** For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions,

has outside commitments, relationships, or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.3 **Disclosure to Province.** The Recipient will:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as an actual, potential, or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

A7.0 REPORTS, ACCOUNTING, AND REVIEW

A7.1 Preparation and Submission. The Recipient will:

- (a) submit to the Province at the address referred to in section A17.1, all Reports in accordance with the timelines and content requirements as provided for in Schedule "F", or in a form as specified by the Province from time to time;
- (b) submit to the Province at the address referred to in section A17.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

A7.2 Record Maintenance. The Recipient will keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

A7.3 Inspection. The Province, any authorized representative, or any independent auditor identified by the Province may, at the Province's expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's allocation and expenditure of the Funds and, for these purposes, the Province, any authorized representative, or any independent auditor identified by the Province may take one or more of the following actions:

- (a) inspect and copy the records and documents referred to in section A7.2;
- (b) remove any copies made pursuant to section A7.3(a) from the Recipient's premises; and
- (c) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds, the Project, or both.

A7.4 Disclosure. To assist in respect of the rights provided for in section A7.3, the Recipient will disclose any information requested by the Province, any authorized representatives, or any independent auditor identified by the Province, and will do so in the form requested by the Province, any authorized

representative, or any independent auditor identified by the Province, as the case may be.

A7.5 **No Control of Records.** No provision of the Agreement will be construed so as to give the Province any control whatsoever over the Recipient's records.

A7.6 **Auditor General.** The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient will:

- (a) acknowledge the support of the Province for the Project; and
- (b) ensure that the acknowledgement referred to in section A8.1(a) is in a form and manner as directed by the Province.

A8.2 **Publication.** The Recipient will indicate, in any of its Project-related publications, whether written, oral, or visual, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

A9.0 INDEMNITY

A9.1 **Indemnification.** The Recipient will indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages, and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits, or other proceedings, by whomever made, sustained, incurred, brought, or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 **Recipient's Insurance.** The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount provided for in Schedule "B" per occurrence. The insurance policy will include the following:

- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under,

or otherwise in connection with, the Agreement;

- (b) a cross-liability clause;
- (c) contractual liability coverage; and
- (d) a 30-day written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will:

- (a) provide to the Province, either:
 - (i) certificates of insurance that confirm the insurance coverage as provided for in section A10.1; or
 - (ii) other proof that confirms the insurance coverage as provided for in section A10.1; and
- (b) upon the request of the Province, provide to the Province a copy of any insurance policy.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. The Province may terminate the Agreement at any time without liability, penalty, or costs upon giving at least 30 days' Notice to the Recipient.

A11.2 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project, and do either or both of the following:
 - (i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b); and
 - (ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 TERMINATION WHERE NO APPROPRIATION

A12.1 Termination Where No Appropriation. If, as provided for in section A4.2(e), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the

Agreement, the Province may terminate the Agreement immediately without liability, penalty, or costs by giving Notice to the Recipient.

A12.2 Consequences of Termination Where No Appropriation. If the Province terminates the Agreement pursuant to section A12.1, the Province may take one or more of the following actions:

- (a) cancel further instalments of Funds;
- (b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and
- (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing pursuant to section A12.2(b).

A12.3 No Additional Funds. If, pursuant to section A12.2(c), the Province determines that the costs to wind down the Project exceed the Funds remaining in the possession or under the control of the Recipient, the Province will not provide additional Funds to the Recipient.

A13.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A13.1 Events of Default. Each of the following events will constitute an Event of Default:

- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; or
 - (iii) provide, in accordance with section A7.1, Reports or such other reports as may have been requested pursuant to section A7.1(b);
- (b) the Recipient's operations, its financial condition, or its organizational structure, changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;
- (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver; or

- (d) the Recipient ceases to operate.

A13.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
- (b) provide the Recipient with an opportunity to remedy the Event of Default;
- (c) suspend the payment of Funds for such period as the Province determines appropriate;
- (d) reduce the amount of the Funds;
- (e) cancel further instalments of Funds;
- (f) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient; and
- (i) terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province upon giving Notice to the Recipient.

A13.3 **Opportunity to Remedy.** If, in accordance with section A13.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

A13.4 **Recipient not Remediating.** If the Province provided the Recipient with an opportunity to remedy the Event of Default pursuant to section A13.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or

- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A13.2(a), (c), (d), (e), (f), (g), (h), and (i).

A13.5 When Termination Effective. Termination under Article will take effect as provided for in the Notice.

A14.0 FUNDS AT THE END OF A FUNDING YEAR

A14.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A13.0, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may take one or both of the following actions:

- (a) demand from the Recipient payment of the unspent Funds; and
- (b) adjust the amount of any further instalments of Funds accordingly.

A15.0 FUNDS UPON EXPIRY

A15.1 Funds Upon Expiry. The Recipient will, upon expiry of the Agreement, pay to the Province any Funds remaining in its possession or under its control.

A16.0 DEBT DUE AND PAYMENT

A16.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

- (a) deduct an amount equal to the excess Funds from any further instalments of Funds; or
- (b) demand that the Recipient pay an amount equal to the excess Funds to the Province.

A16.2 Debt Due. If, pursuant to the Agreement:

- (a) the Province demands from the Recipient the payment of any Funds or an amount equal to any Funds; or
- (b) the Recipient owes any Funds or an amount equal to any Funds to the Province, whether or not the Province has demanded their payment,

such Funds or other amount will be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient will pay the amount to the Province immediately, unless the Province directs otherwise.

- A16.3 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.
- A16.4 **Payment of Money to Province.** The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province as provided for in Schedule "B".
- A16.5 **Fails to Pay.** Without limiting the application of section 43 of the *Financial Administration Act* (Ontario), if the Recipient fails to pay any amount owing under the Agreement, Her Majesty the Queen in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by Her Majesty the Queen in right of Ontario.

A17.0 NOTICE

- A17.1 **Notice in Writing and Addressed.** Notice will be in writing and will be delivered by email, postage-prepaid mail, personal delivery, or fax, and will be addressed to the Province and the Recipient respectively as provided for Schedule "B", or as either Party later designates to the other by Notice.
- A17.2 **Notice Given.** Notice will be deemed to have been given:
- (a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or
 - (b) in the case of email, personal delivery, or fax, one Business Day after the Notice is delivered.
- A17.3 **Postal Disruption.** Despite section A17.2(a), in the event of a postal disruption:
- (a) Notice by postage-prepaid mail will not be deemed to be given; and
 - (b) the Party giving Notice will give Notice by email, personal delivery, or fax.

A18.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

- A18.1 **Consent.** When the Province provides its consent pursuant to the Agreement, it may impose any terms and conditions on such consent and the Recipient will comply with such terms and conditions.

A19.0 SEVERABILITY OF PROVISIONS

- A19.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision will be deemed to be severed.

A20.0 WAIVER

A20.1 **Waiver Request.** Either Party may, in accordance with the Notice provision set out in Article A17.0, ask the other Party to waive an obligation under the Agreement.

A20.2 **Waiver Applies.** Any waiver a Party grants in response to a request made pursuant to section A20.1 will:

- (a) be valid only if the Party granting the waiver provides it in writing; and
- (b) apply only to the specific obligation referred to in the waiver.

A21.0 INDEPENDENT PARTIES

A21.1 **Parties Independent.** The Recipient is not an agent, joint venturer, partner, or employee of the Province, and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is, or take any actions that could establish or imply such a relationship.

A22.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A22.1 **No Assignment.** The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A22.2 **Agreement Binding.** All rights and obligations contained in the Agreement will extend to and be binding on the Parties' respective heirs, executors, administrators, successors, and permitted assigns.

A23.0 GOVERNING LAW

A23.1 **Governing Law.** The Agreement and the rights, obligations, and relations of the Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A24.0 FURTHER ASSURANCES

A24.1 **Agreement into Effect.** The Recipient will provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains, and will otherwise do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A25.0 JOINT AND SEVERAL LIABILITY

A25.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A26.0 RIGHTS AND REMEDIES CUMULATIVE

A26.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A27.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A27.1 **Other Agreements.** If the Recipient:

- (a) has failed to comply with any term, condition, or obligation under any other agreement with Her Majesty the Queen in right of Ontario or one of Her agencies (a "**Failure**");
- (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
- (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
- (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A28.0 SURVIVAL

A28.1 **Survival.** The following Articles and sections, and all applicable cross-referenced sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 3.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.2(e), A4.5, section A5.2, section A7.1 (to the extent that the Recipient has not provided the Reports or other reports as may have been requested to the satisfaction of the Province), sections A7.2, A7.3, A7.4, A7.5, A7.6, Article A8.0, Article A9.0, section A11.2, sections A12.2, A12.3, sections A13.1, A13.2(d), (e), (f), (g) and (h), Article A15.0, Article A16.0, Article A17.0, Article A19.0, section A22.2, Article A23.0, Article A25.0, Article A26.0, Article A27.0 and Article A28.0.

- END OF GENERAL TERMS AND CONDITIONS -

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	\$250,000.00
Expiry Date	January 31, 2020
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	\$5,000.00
Insurance	\$ 2,000,000
Contact information for the purposes of Notice to the Province	<p>Name: Helen Collins</p> <p>Position: Manager, Municipal Programs and Outreach Unit</p> <p>Address: 777 Bay Street, Toronto, Ontario M5G 2E5, 16th Floor</p> <p>Fax: 416-585-7292</p> <p>Email: helen.collins@ontario.ca</p>
Contact information for the purposes of Notice to the Recipient	<p>Name:</p> <p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	<p>Name:</p> <p>Position:</p> <p>Address:</p> <p>Fax:</p> <p>Email:</p>

Additional Provisions:

B1 Section 4.3 of Schedule "A" is amended by adding the following sections:

- (e) use the Funds only for the purpose of reimbursement for the actual

amount paid to the independent third-party reviewer in accordance with the Project; and,

- (f) Not use the Funds for the purpose of paying the salaries of the Recipient's employees.

**SCHEDULE "C"
PROJECT**

Objectives
The objective of the Project is to evaluate the Recipient's reliance on external consultants and contractors, assess knowledge transfer to Recipient staff, and identify service delivery alternatives and efficiency opportunities.
Description
<p>The Recipient will retain an independent third-party reviewer to analyze financial and performance related data on the Recipient's use of external consultants and contractors. The review will examine feasible and innovative service delivery options where external consultants and contractors are utilized extensively. The review will focus on the overall service performance in relation to approved service standards.</p> <p>Areas identified for specific review include:</p> <ul style="list-style-type: none">• Development Charge Process• Growth Management• Hamilton Water <p><u>Independent Third-Party Reviewer's Report</u></p> <p>The Recipient will retain the independent third-party reviewer to compile the findings and recommendations in the Independent Third-Party Reviewer's Report. The Recipient will submit the report to the Province and publish the report on the Recipient's publicly accessible website by November 30, 2019.</p> <p>The report will summarize the reviewer's findings and identify specific, actionable recommendations based on the analysis and findings that aim to identify cost savings and improved efficiencies.</p>

SCHEDULE "D"
BUDGET

Item	Amount
Reimbursement for payments to independent third-party reviewer	Up to \$250,000

SCHEDULE "E"
PAYMENT PLAN

Milestone	Scheduled Payment
<ul style="list-style-type: none">• Submission of Independent Third-Party Reviewer's Report to the Province• Publishing of Independent Third-Party Reviewer's Report• Submission of Final Report to the Province	Up to \$250,000 no more than thirty (30) days after the Province's approval of the Final Report

**SCHEDULE "F"
REPORTS**

Name of Report	Reporting Due Date
1. Final Report	December 13, 2019

Report Details

1. Final Report

The Recipient will submit a Final Report to the Province by December 13, 2019.

The Final Report will set out the Recipient's actual expenditures for the independent third-party reviewer for the project. Supporting documentation, such as invoices or receipts, showing actual costs incurred will be included as part of the Final Report.

The Final Report will include a statement indicating the percentage of the service delivery expenditures reviewed under the project which were identified as potential cost savings in the Independent Third-Party Reviewer's Report, which will be the performance measure for the Project.

The Recipient will use the reporting template provided by the Province prior to the reporting deadline in order to submit the Final Report to the Province.

Authority: Item , Audit, Finance and
Administration Committee
Report
CM: Date

Bill No.

CITY OF HAMILTON

BY-LAW NO. 19-

**To Authorize the Signing of a Transfer Payment Agreement for the Transfer of
Audit and Accountability Funds between Her Majesty the
Queen in right of Ontario as represented by the Minister of Municipal Affairs and
Housing and the City of Hamilton and the City of Hamilton**

WHEREAS the Council of the City of Hamilton wishes to enter into a Transfer Payment Agreement in order to participate in the Audit and Accountability Fund;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. The Mayor and City Clerk are hereby authorized to execute a Transfer Payment Agreement for the Transfer of Audit and Accountability Funds between Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing and the City of Hamilton, in a form satisfactory to the City Solicitor and with content acceptable to the General Manager of Finance and Corporate Services.
2. This by-law shall come into force on the day it is passed.

PASSED this day of , 2019.

F. Eisenberger
MAYOR

A. Holland
CLERK

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000



Ontario

MIN-2019-003914

August 8, 2019

Your Worship
Mayor Fred Eisenberger
City of Hamilton
mayor@hamilton.ca

Dear Mayor Fred Eisenberger,

Thank you for your submission to the *Audit and Accountability Fund* and for your commitment to demonstrating value for money.

I am pleased to inform you that the Government of Ontario will provide funding of up to \$250,000.00 towards the Review of Use of External Contractors and Consultants for the cost of an independent third-party reviewer to deliver a final report with specific and actionable recommendations for cost-savings by November 30, 2019.

In the 2019 Ontario Budget, *Protecting What Matters Most*, our government put forward a plan to achieve savings of four cents on the dollar to set Ontario on the path to a sustainable government. As an important part of this plan, our government is committed to assisting large urban municipalities in doing their part to become more efficient. The work the *Audit and Accountability Fund* will support in your municipality is an important step toward achieving that goal.

A transfer payment agreement is required to provide funding for this work. I have enclosed a transfer payment agreement for this project for your review and signing.

Ministry staff will work with your staff to finalize the transfer payment agreement and work through details of funding implementation. Should you have any questions, please feel free to contact Marcia Wallace, Assistant Deputy Minister at marcia.wallace@ontario.ca.

I would like to offer my congratulations on this funding approval under the *Audit and Accountability Fund* and extend my best wishes as you work to improve service delivery and administrative efficiency in your municipality.

Sincerely,



Steve Clark
Minister

c. Janette Smith
City Manager, City of Hamilton

11.1

CITY OF HAMILTON MOTION

Audit Finance & Administration Committee: August 15, 2019

MOVED BY COUNCILLOR B. CLARK

SECONDED BY COUNCILLOR

Restorative Practices Council and Senior Leadership Team Workshop

WHEREAS the city of Hamilton is committed to proactive civic engagement;

WHEREAS the City of Hamilton is committed to the successful implementation of our Human Rights, Diversity and Inclusion Strategic plan;

WHEREAS the City Council and Senior Leadership Team regularly meets and consults with a wide variety of residents, associations, stakeholders, and businesses;

WHEREAS our communities are advising us that they are experiencing an increase in hateful, bigoted and oppressive racism;

WHEREAS a key to any successful consultation or dialogue is the ability to see issues and concerns through the lenses of different communities and individual; and,

WHEREAS the restorative practices circles have been tremendously successful in broadening the perspectives, understanding and active listening skills of participants;

THEREFORE, BE IT RESOLVED

That the City Manager be directed to organize a one-day Restorative Practices Council and Senior Leadership Team Workshop with two facilitators from the John Howard Society, Garth Bell and Ruth Greenspan.

CITY OF HAMILTON MOTION

Audit Finance & Administration Committee: August 15, 2019

MOVED BY COUNCILLOR A. VANDERBEEK.....

SECONDED BY COUNCILLOR

St. Joseph’s Villa, Hospice Project SPA-17-205, Building Permit Application #18-137811-00R3 – Deferral Agreement

WHEREAS, St. Joseph’s Villa Dundas in their letter dated July 24, 2019 (attached hereto as Appendix ‘A’) are asking for the City’s assistance with regards to their Municipal Development Charge Liability of \$237,350.20 for their 10-bed hospice development;

WHEREAS, City staff have received from the VP and CFO of St. Joseph’s Villa Dundas a letter dated July 26, 2019 (attached hereto as Appendix ‘B’) confirming that the Hospice will be located on St. Joseph’s Villa land at 56 Governor’s Rd., Dundas; and that St. Joseph’s Villa will be the sole owner and operator of the Hospice with no commercial enterprise involved;

WHEREAS, City staff also received a Registered Charity Information Return confirming Non-Profit Status for St. Joseph’s Villa Dundas for 2018; and,

WHEREAS, St. Joseph’s Villa Dundas is a registered Non-Profit Charity; and, therefore, excluded from the City’s policy regarding Development Charge Deferral Agreement Total Dollar Value Capacity Limits and *Municipal Act* Provisions regarding bonusing of For-Profit Commercial entities and, as such, is eligible for the Deferral Program;

THEREFORE, BE IT RESOLVED:

That the General Manager of Finance and Corporate Services be authorized and directed to enter into a 5-year Development Charge Deferral Agreement at Zero (0%) percent interest with St. Joseph’s Villa Dundas for the Hospice Development, in the amount of \$237,350.20, in a form satisfactory to the City Solicitor.



056 Governor's Road, Dundas, Ontario Canada, L9H 5G7
 Visit our Web Site at www.sjv.on.ca

Telephone (905) 627-3541 Fax (905) 628-0825
 A MEMBER OF ST. JOSEPH'S HEALTH SYSTEM

Janet Pilon
 Acting City Clerk
 Hamilton City Hall
 71 Main Street West, 1st Floor
 Hamilton, ON L8P 4Y5

July 24, 2019

RE: Request for 50% Exemption of the Development Charges for St. Joseph's Villa (170 Ogilvie St. , Dundas) Hospice Project -- SPA-17-205; Building Permit Application # 18-137811-00R3

Dear Ms. Pilon,

St. Joseph's Villa, in planning for the upcoming 10-bed hospice, ensured that the design and program focused on how to sustain the highest quality of life for our patients, their families and those that support them. The planning process cleared every level of review from the City and all conditions have been satisfied and approved. All that remains outstanding, prior to issuing a building permit, is payment of the Development Charges in the amount per below:

City Development Charges	\$237,350.20	
Go Transit	\$820.00	
Public School	\$13,901.27	
Separate School	\$11,911.11	
Total	\$263,982.58	50% = \$131,991.29

Our application for building permit for this project was submitted on September 28, 2018 which included payment of the \$67,642 application fee. All correspondence regarding the Development Charges for the Hospice occurred with City staff well before the new By-laws 19 -142 and 11-174 came into effect on June 13, 2019. In addition, conversations with the Mayor and our Councillor on this matter began almost 18 months ago.

We were fully expecting to receive a 50% exemption, per By-law 14-153 in effect at the time and this was worked into the costing for this project. Given the date that the application was filed, the Development charges at the 50% exemption rate should be applied to this project per the previous By-law.

Over 90% of the funding for this project is coming from the donations of generous Hamiltonians and the need for the exemption by the City for this very important and special project for the citizens of Hamilton is very much needed.

St. Joseph's Villa is responding to a shortage of hospice and palliative respite beds within the region and we are asking for your help in making this a success. Please let us know if you require any additional information.

Respectfully,

Melissa Farrell
 President, St. Joseph's Healthcare Hamilton

Carolyn Gosse
 President, St. Joseph's Villa

Copy: Fred Eisenberger, Mayor
 Arlene VanderBeek, Councillor Ward 13
 Mike Zegarac, General Manager Finance
 Don Davidson, CEO and President St. Joseph's Villa Foundation



56 Governor's Road, Dundas, Ontario L9H 5G7
905-627-9011

July 26, 2019

Arlene VanderBeek
Councillor
Ward 13 – Communities of Dundas and Flamborough

Sent via email: arlene.vanderbeek@hamilton.ca

Dear Ms. VanderBeek,

This is to confirm that Margaret's Place (the Hospice) will be located on St. Joseph's Villa land and St. Joseph's Villa will be the sole owner and operator of the Hospice. The Hospice will operate as a registered charity and a not-for-profit organization. For greater clarity, I wish to confirm that there will be no commercial enterprise involved in the operation of the Hospice.

If you have any questions or require any additional information, please don't hesitate to contact our office at 905-522-1155, ext. 33884.

Thank you,

A handwritten signature in black ink that reads "Susan C. Hollis".

Susan Hollis
VP & CFO
St. Joseph's Health System

CITY OF HAMILTON

NOTICE OF MOTION

Audit, Finance & Administration Committee: August 15, 2019

MOVED BY COUNCILLOR B. CLARK.....

Transit Program Initiative

WHEREAS, the City of Hamilton has experienced extraordinary price increases for new buses while participating through the Transit Program Initiative, a program of Metrolinx; and,

WHEREAS, the City's transit strategy calls for an expansion of the transit fleet in support of the BLAST network;

THEREFORE, BE IT RESOLVED:

That staff be directed to report back on the quantitative and qualitative benefits, as well as deficiencies/short-comings of participating in the Transit Program Initiative.

CITY OF HAMILTON

NOTICE OF MOTION

Audit, Finance & Administration Committee: August 15, 2019

MOVED BY COUNCILLOR B. CLARK.....

Transit Program Initiative

WHEREAS, the City of Hamilton has experienced extraordinary price increases for new buses while participating through the Transit Program Initiative, a program of Metrolinx.

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