



## City of Hamilton

# EMERGENCY & COMMUNITY SERVICES COMMITTEE REVISED

**Meeting #:** 19-010  
**Date:** September 5, 2019  
**Time:** 1:30 p.m.  
**Location:** Council Chambers, Hamilton City Hall  
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

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**1. CEREMONIAL ACTIVITIES**

**2. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**3. DECLARATIONS OF INTEREST**

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 August 15, 2019

**5. COMMUNICATIONS**

\*5.1 Correspondence from Chad Roglich, Wesley Community Homes Inc., respecting August 23, 2019 meeting with City staff

Recommendation: be received.

\*5.2 Correspondence from Shannon Fuller, Early Years and Child Care Division, Ministry of Education, respecting implementation of child care funding changes

Recommendation: be received.

**6. DELEGATION REQUESTS**

**7. CONSENT ITEMS**

7.1 Agreement with Rockton Lions Club for the Creation of a Community Hub at Beverly Community Centre (CES15030(a)) (Ward 13) (Outstanding Business List)

7.2 Seniors Advisory Committee Minutes

7.2.a May 3, 2019

7.2.b June 7, 2019

7.2.c July 5, 2019

7.3 Hamilton Veterans Committee Minutes

7.3.a August 28, 2018

7.3.b April 23, 2019

7.3.c May 28, 2019

7.3.d June 25, 2019

**8. PUBLIC HEARINGS / DELEGATIONS**

8.1 Antoinette Laffrenier, The King's Way Outreach Centre, respecting municipal support for the King's Way Outreach Centre (Approved August 16, 2019)

**9. STAFF PRESENTATIONS**

9.1 Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide)

\*9.1.a Presentation

**10. DISCUSSION ITEMS**

10.1 Change in Source of \$50,000 Funding for the YWCA 52 Ottawa Street North Affordable Housing Development Project (CES17036(a)) (Ward 4)

**11. MOTIONS**

**12. NOTICES OF MOTION**

## 13. GENERAL INFORMATION / OTHER BUSINESS

### 13.1 Amendments to the Outstanding Business List

#### 13.1.a Items Requiring a New Due Date

##### 13.1.a.a Home for Good (CES17042(a))

Item on OBL: F

Current Due Date: August 15, 2019

Proposed New Due Date: December 5, 2019

##### 13.1.a.b Opportunities and Flexibility of Existing Housing Programs

Item on OBL: I

Current Due Date: September 5, 2019

Proposed New Due Date: November 7, 2019

##### 13.1.a.c Hamilton Housing Benefits

Item on OBL: J

Current Due Date: August 15, 2019

Proposed New Due Date: November 7, 2019

##### 13.1.a.d All Seasons Soccer Facility

Item on OBL: K

Current Due Date: August 15, 2019

Proposed New Due Date: January 16, 2020

##### 13.1.a.e Expanding Housing and Support Services for Women

Item on OBL: L

Current Due Date: August 15, 2019

Proposed New Due Date: December 5, 2019

##### 13.1.a.f Ministry's continued support for critical housing investments and leveraging federal funding under the National Housing Strategy through new provincial investments and outlining the City of Hamilton's funding for housing and homelessness programs

as confirmed through the 2019 Ontario Budget

Item on OBL: O

Current Due Date: August 15, 2019

Proposed New Due Date: December 5, 2019

\*13.1.b Items to be Removed from the Outstanding Business List

\*13.1.b.a Agreement with HWDSB for Creation of Two Community Hubs  
(CES15030)

Item on OBL: A

Addressed as Item 7.1 on today's agenda

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



## **EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 19-009**

1:30 p.m.

Thursday, August 15, 2019  
Council Chambers  
Hamilton City Hall  
71 Main Street West

**Present:** Councillors S. Merulla (Chair), E. Pauls, B. Clark, T. Jackson, and N. Nann

**Absent with Regrets:** Councillor T. Whitehead (City Business)

**Also Present:** Councillor J. Farr

### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

1. **Local Impact of the Celebrate Ontario Fund on Festivities in Hamilton (PED19147) (City Wide) (Referred from the July 8, 2019 General Issues Committee meeting) (Item 7.1)**

**(Jackson/Pauls)**

That Report PED19147, respecting the Local Impact of the Celebrate Ontario Fund on Festivities in Hamilton, be received.

**CARRIED**

2. **Accessing Capital Repair Funds from the National Housing Strategy (HSC19048) (City Wide) (Item 7.2)**

**(Nann/Jackson)**

a) That the General Manager of Corporate Services, the General Manager of Healthy and Safe Communities, and the Chief Executive Officer of CityHousing Hamilton be directed to engage in discussions with the Canada Mortgage and Housing Corporation to:

- i) Negotiate funding principles and to determine the extent of the municipal contribution with respect to the CityHousing Hamilton

repair/renewal portfolio wide funding application under the National Housing Strategy – Co-investment Fund repair/renewal stream;

- (b) That staff report back to the Emergency and Community Services Committee with an update as soon as practical on the proposed funding agreement, expected municipal contribution and implementation strategy for CityHousing Hamilton repair/renewal funding application; and,
- (c) That staff apply any future year-end Alectra and/or Hamilton Utilities Corporation dividend surpluses to reduce the reliance on debt financing for Council approved Housing projects, and that staff report back on amended reliance on debt through future Tax Supported Capital Budget reports/presentations.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**3. Hamilton Housing Summit (HSC19037) (City Wide) (Outstanding Business List) (Item 10.1)**

**(Jackson/Clark)**

That Report HSC19037 be referred to the Government Relations Sub-Committee to further inform the development of a government relations strategy to address Hamilton's housing issues with a focus on increasing rental housing supply, particularly affordable rental housing, better meeting the needs of the aging population, and repairing the ageing social housing stock.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**4. Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042) (Ward 2) (Item 10.2)**

**(Nann/Clark)**

That Report HSC19042, respecting the Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative, be received.

**CARRIED**

**5. Asylum Seekers (HSC19044) (City Wide) (Item 10.3)**

**(Jackson/Nann)**

- (a) That the General Manager of the Healthy and Safe Communities Department or his designate be authorized to enter into and execute an Agreement with the Federal Ministry of Immigration, Refugees and Citizenship Canada to receive payments covering actual and forecasted costs of secondary migration of asylum seekers within Hamilton's homeless-serving system; and,
- (b) That the General Manager of Healthy and Safe Communities Department or his designate be authorized:
  - (i) To enter into and execute an Agreement with the Federal Ministry of Immigration, Refugees and Citizenship Canada or the City of Toronto to receive funds to accommodate a predetermined number of asylum-seeking households from Toronto to Hamilton; and,
  - (ii) To implement spending caps, benefit frequency limits, or other controls necessary to ensure costs are contained within the approved budgeted amount.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**6. Feasibility of Assisting Major Festivals (Shut Out of Celebrate Ontario Grant Funding) (HSC19045) (Wards 2, 3, and 12) (Item 10.4)**

**(Nann/Clark)**

That Report HSC19045, respecting the Feasibility of Assisting Major Festivals (Shut Out of Celebrate Ontario Grant Funding), be received.

**CARRIED**

**7. School-Based Child Care Capital Projects (HSC19049) (Wards 2, 6, 7, 11, 12, 13, 15) (Item 10.5)**

**(Jackson/Pauls)**

That Report HSC19049, respecting School-Based Child Care Capital Projects, be received.

**CARRIED**

**8. Changes to Provincial Funding – Long Term Care (HSC19047) (City Wide)  
(Added Item 10.6)**

**(Jackson/Pauls)**

That Report HSC19047, respecting Changes to Provincial Funding – Long Term Care, be received.

**CARRIED**

**(Jackson/Pauls)**

WHEREAS, the July 26, 2019 (further to the May 29, 2019 memo) announcement regarding the elimination of both the High Wage Transition Fund and the Structural Compliance Fund effective October 1, 2019 amount to an “in year” funding and an ongoing funding change, that reduces provincial funding (annualized at \$554,530); and,

WHEREAS, reducing provincial funding shifts the funding to the municipal tax payer, unless service level reductions are implemented;

THEREFORE, BE IT RESOLVED:

- (a) That the Mayor correspond with the Minister of Long-Term Care requesting that there is a dialogue with the Provincial Government (including our local Government MPP Skelly) to impress upon them to reconsider their decision not to proceed with the elimination of the High Wage Transition Fund and the Structural Compliance Fund;
- (b) If the Province intends to proceed with the elimination of these funding sources that the effective date be moved forward to April 1, 2020 to allow the City to better address this funding reduction through the 2020 budget process; and,
- (c) This resolution be circulated to ALL local MPPs.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**9. Deputy Fire Chief Appointment (HSC19005(a)) (City Wide) (Added Item 10.7)**

**(Jackson/Nann)**

That the By-law to Appoint a Deputy Fire Chief, attached as Appendix “A” to Report HSC19005(a), which has been prepared in a form satisfactory to the City Solicitor, be passed.



**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**10. Valley Park Tennis Courts (Ward 9) (Added Item 11.1)**

**(Clark/Jackson)**

WHEREAS, the 4 tennis courts located in Valley Park provide outdoor recreation opportunities for the residents of Upper Stoney Creek; and

WHEREAS, the community has requested that the City of Hamilton install wind screens on the fencing surrounding the tennis courts; and

WHEREAS, wind screens protect the courts from deteriorating and provide a better court atmosphere to play tennis;

THEREFORE, BE IT RESOLVED:

- (a) That the purchase and installation of the wind screens for the Valley Park Tennis Courts in the amount of \$ 4000.00 be funded from the Ward 9 Area Rating Reserve (108059) account.
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents in relation to funding the Valley Park Tennis Courts, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**11. Restorative Practices Council and Senior Leadership Team Workshop (Added Item 11.2)**

**(Merulla/Clark)**

WHEREAS, the city of Hamilton is committed to proactive civic engagement;

WHEREAS, the City of Hamilton is committed to the successful implementation of our Human Rights, Diversity and Inclusion Strategic plan;

WHEREAS, the City Council and Senior Leadership Team regularly meets and consults with a wide variety of residents, associations, stakeholders, and businesses;

WHEREAS, our communities are advising us that they are experiencing an increase in hateful, bigoted and oppressive activity;

WHEREAS, a key to any successful consultation or dialogue is the ability to see issues and concerns through the lenses of different communities and individual; and,

WHEREAS, the restorative practices circles have been tremendously successful in broadening the perspectives, understanding and active listening skills of participants;

**THEREFORE, BE IT RESOLVED**

- (a) That the City Manager be directed to organize a one-day Restorative Practices Council and Senior Leadership Team Workshop with two facilitators from the John Howard Society, Garth Bell and Ruth Greenspan; and,
- (b) That the City Manager be directed to formally include the use of restorative justice approach within the anti-hate strategy.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**1. DISCUSSION ITEMS (Item 10)**

- 10.6 Changes to Provincial Funding – Long Term Care (HSC19047) (City Wide)
- 10.7 Deputy Fire Chief Appointment (HSC19005(a)) (City Wide)

**2. NOTICES OF MOTION (Item 12)**

12.1 Valley Park Tennis Courts

12.2 Restorative Practices Council and Leadership Team Workshop

**(Clark/Nann)**

That the agenda for the August 15, 2019 Emergency and Community Services Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 NOT PRESENT - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) July 11, 2019 (Item 4.1)**

**(Nann/Jackson)**

That the Minutes of the July 11, 2019 meeting of the Emergency and Community Services Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 NOT PRESENT - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(d) DELEGATION REQUESTS (Item 6)**

**(Jackson/Clark)**

That the following Delegation requests, be approved:

- (i) Antoinette Laffrenier, The King's Way Outreach Centre, respecting municipal support for the King's Way Outreach Centre (for a future meeting) (Item 6.1)

- (ii) Robert Manley, respecting closing the Wesley Day Centre (for today's meeting) (Item 6.2)
- (iii) Chad Roglich, Wesley Community Homes Inc., respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North (for today's meeting) (Item 6.3)
- (iv) Cam Banach, Wesley Community Homes Inc., respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North (for today's meeting) (Item 6.4)
- (v) Brian Cheeseman, respecting Wesley Community Homes Inc. and Drop in Centre operated by Wesley Urban Ministries (for today's meeting) (Item 6.5)

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 NOT PRESENT - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(e) PUBLIC HEARINGS/DELEGATIONS (Item 8)**

**(i) Robert Manley, respecting closing the Wesley Day Centre (Item 8.1)**

Robert Manley was not present when called upon.

**(ii) Cam Banach, Wesley Community Homes Inc., respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North (Item 8.2)**

Cam Banach, Wesley Community Homes Inc., addressed the Committee respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North.

**(Pauls/Jackson)**

That the Delegation from Cam Banach, respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North, be received.

**CARRIED**

**(iii) Chad Roglich, Wesley Community Homes Inc., respecting the lease agreement between Wesley Community Homes Inc. and Wesley**

**Urban Ministries for the premises at 195 Ferguson Avenue North (Item 8.3)**

Chad Roglich, Wesley Community Homes Inc., addressed the Committee respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North.

**(Nann/Jackson)**

That the Delegation from Chad Roglich, respecting the lease agreement between Wesley Community Homes Inc. and Wesley Urban Ministries for the premises at 195 Ferguson Avenue North, be received.

**CARRIED**

**(iv) Brian Cheeseman, respecting Wesley Community Homes Inc. and Drop in Centre operated by Wesley Urban Ministries (Item 8.4)**

Brian Cheeseman addressed the Committee respecting Wesley Community Homes Inc. and Drop in Centre operated by Wesley Urban Ministries, with the aid of a handout.

The handout is available at [www.hamilton.ca](http://www.hamilton.ca) and through the Office of the City Clerk.

**(Clark /Pauls)**

That the Delegation from Brian Cheeseman, respecting Wesley Community Homes Inc. and Drop in Centre operated by Wesley Urban Ministries, be received.

**CARRIED**

**(f) DISCUSSION ITEMS**

**(i) Asylum Seekers (HSC19044) (City Wide) (Item 10.3)**

**(Clark/Nann)**

That staff report back to the Emergency and Community Services Committee regarding the 15 asylum-seeking households being received and resettled in Hamilton, and on the overall success of the program.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(g) NOTICES OF MOTION****(i) Valley Park Tennis Courts (Ward 9) (Added Item 12.1)**

Councillor Clark introduced a Notice of Motion respecting the Valley Park Tennis Courts.

**(Clark/Jackson)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting the Valley Park Tennis Courts.

**Result: Motion CARRIED by a 2/3 majority vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
YES - Councillor Tom Jackson  
YES - Councillor Esther Pauls  
YES - Chair Sam Merulla  
NOT PRESENT - Councillor Terry Whitehead  
YES - Councillor Brad Clark

For further disposition of this matter, refer to Item 10.

**(ii) Restorative Practices Council and Senior Leadership Team Workshop (Added Item 12.2)**

Councillor Merulla introduced a Notice of Motion respecting a Restorative Practices Council and Senior Leadership Team Workshop.

**(Merulla/Clark)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting a Restorative Practices Council and Senior Leadership Team Workshop.

**Result: Motion CARRIED by a 2/3 majority vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
YES - Councillor Tom Jackson  
YES - Councillor Esther Pauls  
YES - Chair Sam Merulla  
NOT PRESENT - Councillor Terry Whitehead  
YES - Councillor Brad Clark

For further disposition of this matter, refer to Item 11.

**(h) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) Changes to the Outstanding Business List (Item 13.1)**

**(Clark/Jackson)**

That the following amendments to the Emergency and Community Services Committee's Outstanding Business List, be approved:

**(a) Items to be Removed from the Outstanding Business List**

- (i) Heat Response Plan  
Item on OBL: D  
Addressed as Item 7.1 on the June 20, 2019 agenda.
- (ii) Hamilton Housing Summit  
Item on OBL: N  
Addressed as Item 10.1 on today's agenda.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
YES - Councillor Tom Jackson  
YES - Councillor Esther Pauls  
YES - Chair Sam Merulla  
NOT PRESENT - Councillor Terry Whitehead  
YES - Councillor Brad Clark

**(g) ADJOURNMENT (Item 15)**

**(Nann/Pauls)**

That there being no further business, the Emergency and Community Services Committee be adjourned at 4:17 p.m.

**CARRIED**

Respectfully submitted,

Councillor S. Merulla  
Chair, Emergency and Community Services  
Committee

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk

# Wesley Community Homes Inc.



195 Ferguson Avenue North  
Hamilton, Ontario L8L 8J1  
Phone: (905) 528-4136  
Fax: (905) 528-8848

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August 26<sup>th</sup>, 2019

Emergency and Community Services,  
Hamilton City Hall  
71 Main Street West  
Hamilton, Ontario  
L8P 4Y5

**Attention: Paul Johnson, General Manager**

Re: Wesley Community Homes Inc.  
Meeting held August 23, 2019

Dear Mr. Johnson

In response to the meeting held August 23, 2019 requested on short notice by Councillor Far to discuss the lease between Wesley Community Homes Inc. and Wesley Urban Ministries, we would like to note that the Wesley Community Homes Inc. Board of Directors worked very hard to have of their members attend the meeting. All Board members except one who was out of town on vacation attended. Some Board members attended despite being ill and having family commitments

We appreciate that Edward John, Brian Kreps, Michelle Baird attended in person and you by phone to present the agenda developed by City staff. Information was on the proposed Safe Consumption Site was provided by Michelle Baird from Public Health.

The Wesley Community Homes Board of Directors met in camera after the meeting with City staff and they continue to stand by the tenants of Wesley Community Homes Inc. not to use this site and their home for this type of use.

We value the on-going support from the City, and are confident the capable resources of its staff and council leadership can make this, or any other public service needed, a priority that is addressed accordingly.

Sincerely,  
WESLEY COMMUNITY HOMES INC.

Chad Roglich  
President

Cc Mr. Edward John  
Mr. Brian Kreps

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**From:** [Martinello, Lynn](#)  
**To:** [Bates, Tamara](#)  
**Subject:** FW: Implementation of child care funding changes / Mise en œuvre des modifications au financement des services de garde d'enfants  
**Date:** September 4, 2019 12:21:48 PM

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Can we add this as correspondence as well for tomorrow? We did not receive a formal letter, just this email.

Thank you,

Lynn Martinello  
Office of the General Manager  
Healthy and Safe Communities

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**From:** Szeto-Cox, Jennifer (EDU) <[Jennifer.Szeto-Cox@ontario.ca](mailto:Jennifer.Szeto-Cox@ontario.ca)> **On Behalf Of** Fuller, Shannon (EDU)  
**Sent:** August 28, 2019 4:11 PM  
**To:** Fuller, Shannon (EDU) <[Shannon.Fuller@ontario.ca](mailto:Shannon.Fuller@ontario.ca)>  
**Cc:** Dubrick, Jill M (EDU) <[Jill.Dubrick@ontario.ca](mailto:Jill.Dubrick@ontario.ca)>; Doyle, Becky (EDU) <[Becky.Doyle@ontario.ca](mailto:Becky.Doyle@ontario.ca)>; Paul, Joshua (EDU) <[Joshua.Paul@ontario.ca](mailto:Joshua.Paul@ontario.ca)>  
**Subject:** Implementation of child care funding changes / Mise en œuvre des modifications au financement des services de garde d'enfants

Dear Service System Managers,

As announced at the conference of the Association of Municipalities of Ontario, I am pleased to provide further details on the new approach to the implementation of child care funding changes.

In response to your feedback the funding changes will now be phased in over a three-year period starting in January 2020.

The phased implementation approach will be rolled out as follows:

- **On January 1, 2020**, Consolidated Municipal Service Managers (CMSM) and District Social Services Administration Boards (DSSAB) will be asked to cost-share Expansion Plan operating funding at a rate of 80/20 provincial/ municipal. Please note that while cost sharing continues to be encouraged, the ministry is committing to providing 80 percent of this funding regardless of the CMSM/DSSAB contribution.
- **The following year on January 1, 2021**, CMSMs/DSSABs will be asked to continue cost-sharing Expansion Plan operating funding at a rate of 80/20 and be required to cost share all administrative funding at a rate of 50/50; and finally
- **On January 1, 2022**, the threshold for allowable administrative funding CMSMs/DSSABs can spend on child care will be reduced from 10% to 5% in addition to the ongoing cost sharing requirements previously introduced.

We are actively working on the 2020 budget allocations for early years and child care, and hope to be able to release this information to service system managers in the fall of 2019. We are taking steps to align provincial funding decisions with municipal budget cycles to support our phased approach and future planning as well as seek opportunities to reduce red tape and administrative burden.

Further, on April 26, 2019, the ministry communicated through Memorandum 2019:EYCC3 the requirement to submit a joint confirmation to determine which child care capital projects can proceed to construction. To support these local decisions, I am pleased to inform you that the submission deadline for the *Joint Confirmation – Previously-Approved School-Based Child Care Capital Projects* form will be extended from August 30, 2019 to October 31, 2019.

And finally, I would like to provide you with an update on the previously-communicated Community-Based EarlyON Child and Family Centre Capital Program (CBEP), funded through the Canada Ontario Early Learning and Child Care Agreement. On March 4, 2019, the ministry issued Memorandum 2019: EYCC1, allocating \$8.6 million in CBEP funding across all 47 CMSMs and DSSABs. The embargo on communication, as outlined in this memo, has now been lifted. As a reminder, CMSMs and DSSABs are directed to adhere to the provincial communications protocol for community-based early years capital projects.

Your ongoing partnership is critical in providing child care and EarlyON programs across the province. I look forward to our continued collaborative work in supporting children and their families.

Sincerely,

Shannon Fuller  
Assistant Deputy Minister  
Early Years and Child Care Division  
Ministry of Education

.....

Chers gestionnaires de système de services,

Comme il a été annoncé lors de la conférence de l'Association des municipalités de l'Ontario, je suis heureuse de fournir des détails sur la nouvelle approche visant la mise en œuvre des modifications au financement des services de garde d'enfants.

En réponse à vos commentaires, les changements au financement seront désormais mis en place progressivement sur une période de trois ans dès janvier 2020.

Voici les étapes de la mise en œuvre progressive :

- **Le 1<sup>er</sup> janvier 2020**, les gestionnaires des services municipaux regroupés (GSMR) et les conseils d'administration de district des services sociaux (CADSS) devront

partager les coûts du financement de fonctionnement prévus dans le plan d'expansion selon un taux de 80 pour cent pour le gouvernement provincial, et 20 pour cent pour les administrations municipales. Veuillez noter que même si le partage des coûts continue d'être encouragé, le ministère s'engage à fournir 80 pour cent de ce financement, quelle que soit la contribution des GSMR et CADSS.

- **L'année suivante, le 1<sup>er</sup> janvier 2021**, les GSMR et les CADSS devront continuer à partager les coûts du financement de fonctionnement prévus dans le plan d'expansion selon un ratio de 80 pour 20, et devront partager tous les coûts du financement de l'administration en parts égales.
- **Finalement, le 1<sup>er</sup> janvier 2022**, le seuil pour le financement de l'administration admissible que les GSMR et les CADSS peuvent dépenser pour des services de garde d'enfants sera réduit et passera de 10 % à 5 %, tout en maintenant les exigences de partage des coûts mises en œuvre précédemment.

Nous travaillons activement sur les allocations budgétaires de 2020 pour la garde d'enfants et la petite enfance et espérons pouvoir communiquer cette information aux gestionnaires de système de services à l'automne 2019. Nous prenons des mesures afin d'harmoniser les décisions concernant le financement du gouvernement provincial avec les cycles budgétaires des administrations municipales afin de soutenir notre démarche de mise en œuvre progressive et la planification future, et nous cherchons des occasions de réduire les formalités et le fardeau administratifs.

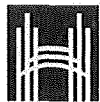
En outre, le 26 avril 2019, le ministère a indiqué, par l'entremise de la note de service 2019 : EYCC3, l'obligation de présenter une confirmation conjointe afin de déterminer les projets d'immobilisations pour la prestation de services de garde d'enfants qui peuvent procéder à la construction. Afin de soutenir ces décisions locales, je suis ravie de vous aviser que la date limite de soumission du formulaire *Confirmation conjointe – Projets d'immobilisations pour les services de garde d'enfants en milieu scolaire approuvés antérieurement* sera reportée du 30 août au 31 octobre 2019.

Enfin, j'aimerais faire le point sur le Programme d'immobilisations communautaires pour les Centres pour l'enfant et la famille ON y va (PICO), dont nous vous avons fait part précédemment et qui est financé par l'Entente Canada-Ontario sur l'apprentissage et la garde des jeunes enfants. Le 4 mars 2019, le ministère a publié la note de service 2019 : EYCC1, allouant 8,6 millions de dollars du PICO à l'ensemble des 47 GSMR et CADSS. L'embargo sur la communication, comme indiqué dans cette note, a maintenant été levé. À titre de rappel, il est demandé aux GSMR et aux CADSS d'adhérer au protocole de communication provincial applicable aux projets d'immobilisations communautaires pour la petite enfance.

Votre collaboration continue est essentielle dans la prestation des programmes pour la garde d'enfants et des programmes ON y va dans l'ensemble de la province. Je me réjouis de notre collaboration continue en vue de soutenir les enfants et leurs familles.


Cordialement,

Shannon Fuller  
Sous-ministre adjointe  
Division de la petite enfance et de la garde d'enfants  
Ministère de l'Éducation



Hamilton

**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Recreation Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	September 5, 2019
<b>SUBJECT/REPORT NO:</b>	Agreement with Rockton Lions Club for the Creation of a Community Hub at Beverly Community Centre (CES15030(a)) (Ward 13) <b>(Outstanding Business List Item)</b>
<b>WARD(S) AFFECTED:</b>	Ward 13
<b>PREPARED BY:</b>	Steve Sevor (905) 546-2424 Ext. 4645
<b>SUBMITTED BY:</b>	Chris Herstek Director, Recreation Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That the City of Hamilton be authorized to enter into a five year Licence Agreement with the Rockton Lions Club for the operation and maintenance of the Beverly Community Centre following the completion of construction;
- (b) That the City of Hamilton be authorized to enter into a five year Licence Agreement with the Rockton Lions Club for the priority use of the Beverly Community Hall Room in Beverly Arena;
- (c) That both Licence Agreements include a clause permitting up to two extensions, each up to five additional years at the discretion of the General Manager of the Healthy and Safe Communities Department; and,
- (d) That the General Manager of the Healthy and Safe Communities Department be authorized and directed to execute, on behalf of the City of Hamilton, these Licence Agreements, as well as any ancillary documents and extension agreements, all in a form satisfactory to the City Solicitor.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Agreement with HWDSB for Creation of Two Community Hubs  
(CES15030(a)) (Ward 13) - Page 2 of 4**

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**EXECUTIVE SUMMARY**

Over the last two years, City staff have successfully worked with staff from the Hamilton Wentworth District School Board (HWDSB) to execute a cost sharing agreement in addition to a joint development and construction agreement for the new Beverly School and Beverly Community Centre. The execution of these agreements provides an opportunity for the creation of a community hub located at the Beverly Community Centre. The Beverly School Project began construction in the spring of 2019 and is expected to be completed in 2020.

The City of Hamilton has enjoyed a long-standing relationship with the Rockton Lions Club. Both the City and the Club have worked together to ensure the needs of the community have been served. The Rockton Lions Club has been a steady presence in the community and they would like to continue to provide a supportive presence.

The Recreation Division believes that the community would be best served by entering into a Licence Agreement with the Rockton Lions Club for the priority use of the Beverly Community Hall Room and the operation and maintenance of the new community space in Beverly.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: There are no financial implications associated with Report CES15030(a).

Staffing: There are no staffing implications associated with Report CES15030(a).

Legal: Upon approval of the recommendation, staff from Legal Services will complete the process of negotiating and finalizing these agreements.

**HISTORICAL BACKGROUND**

The Rockton Lions Club has been a part of the community for over 50 years and was the driving force behind building the Beverly Community Arena. The Beverly Community Hall Room is where the members of Rockton Lions Club hold their meetings and display their achievements.

The arrangement that the Rockton Lions Club made to have priority use of the Beverly Community Hall Room before and after amalgamation continues to benefit the community and the City. They have worked tirelessly to build and improve the community and are willing to take on more responsibility to ensure continued growth and success of the community.

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**SUBJECT: Agreement with HWDSB for Creation of Two Community Hubs  
(CES15030(a)) (Ward 13) - Page 3 of 4**

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HWDSB conducted a review in 2013 to determine the long term needs in West Flamborough. A new school was approved to be constructed at the Beverly Community Centre site.

At the June 3, 2015 General Issues Committee meeting, Council directed staff to enter into negotiations with HWDSB to execute a cost sharing contribution agreement and any other necessary agreements, to construct a community space at Beverly Community Park, 6890 Highway 8, Rockton Ontario.

City staff approached the Rockton Lions Club with a proposal that the Club operate the new Beverly Community Centre and the Club accepted.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

None

**RELEVANT CONSULTATION**

Recreation staff initiated conversations with the Rockton Lions Club about operating the Beverly Community Centre. The Club is willing to take on the added responsibility of running recreational programming for the community. The Rockton Lions Club has indicated that it would like to continue to have priority use of the Beverly Community Hall Room and will formalize the arrangement by signing a licence agreement.

Legal Services has provided guidance and advice on the creation of a licence agreement and their comments have been incorporated into this report.

The Ward Councillor has been consulted and is supportive of a Licence Agreement for the priority use of the Beverly Community Hall Room and operation of the Beverly Community Centre.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

The City of Hamilton has enjoyed a long-standing relationship with the Rockton Lions Club and recognizes the contributions it has made to the community. Entering into a Licence Agreement with the Rockton Lions Club for the priority use of the Beverly Community Hall Room in the Beverly Arena will allow the Club to have a focal point for its operations and a home base where it can proudly share its achievements with the community. The room will also be available to book by any interested parties except on the dates pre-booked by the Club.

The Rockton Lions Club's relationship and commitment to the community make it the ideal candidate to operate the new Beverly Community Centre. As part of a mutually

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**SUBJECT: Agreement with HWDSB for Creation of Two Community Hubs  
(CES15030(a)) (Ward 13) - Page 4 of 4**

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beneficial partnership, the City will work with the Club to ensure that there are community programming and events at Beverly Community Centre.

The Recreation Division does not currently have the budget or the staffing capacity to support a fully run recreation centre on the site. Recreation staff will take an active part in supporting the Rockton Lions Clubs with the initial and continued programming at the Community Centre.

Allowing a Licence Agreement under these provisions allows the Rockton Lions Club to offer programs that satisfy the needs and requests of the community. All the funds collected will be used to support the local community by reinvesting the rental fees collected to further benefit the facility and the community.

### **ALTERNATIVES FOR CONSIDERATION**

None

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

#### **Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

#### **Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

### **APPENDICES AND SCHEDULES ATTACHED**

None

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Hamilton

**Minutes  
Seniors Advisory Committee  
Friday, May 3, 2019  
10:00am – 12:00pm  
Rooms 192/193, City Hall, 71 Main Street West**

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**In Attendance:** Bob Thomson (Chair), John Kennard, Barry Spinner, Ram Kamath, Dahlia Petgrave, Doug Stone, Margaret Cheyne, Mary Sinclair, Penelope Petrie, Karen Thomson, Carolann Fernandes, Jeanne Mayo.

**Absent with Regrets:** Paula Kilburn, Marjorie Wahlman

**Guests:**

Joe Pedulla, Hamilton Paramedic Services, Medical Information Sheet

Dave Broom, Community Member

**Also in Attendance:**

Jessica Bowen, Diversity and Inclusion

Lisa Maychak, Healthy and Safe Communities

Councillor Tom Jackson

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**1. Changes to the Agenda**

Addition of Item:

**7.2 Hamilton Community Foundation “Vital Signs” Update**

(P.Petrie/K.Thomson)

That the agenda of May 3, 2019 be approved as amended.

## **2. Approval of Minutes**

The following revisions were made:

- Item 5(d) amended and updated
- Item 5(i) changed the word “evictions” to “hoarding”
- Attendance for April 5, 2019 meeting and spelling correction of a committee members’ name.

(P.Petrie/R.Kamath)

That the minutes of April 4, 2019 be approved as amended.

## **3. Presentations**

**a) Joe Pedulla, Hamilton Paramedic Services, Medical Information Sheet**

J.Pedulla provided a presentation about the Medical Information Sheet used in Hamilton Paramedic Services. The project was developed by frontline Paramedics. The Medical Information Sheet enables First Responders to assess and deliver information in a timely way when in the field (i.e. so that they are aware of what medication a person is taking as well as what allergies they have). In situations where someone is unable to speak, there are difficulties in collecting relevant medical information. This information sheet can reduce delay and can provide information if the patient is unable to.

The medical information sheet should be filled out, put in a Ziploc bag and attached to the front of the fridge.

Some of the questions/comments that arose from the shared content included the following:

**Q:** Why not use “Vial of Life”?

**A:** There is no cost to the Medical Information sheet. We are not discouraging the use of Vial of Life, this is an alternative and cost-effective option.

**Q:** What is the experience with the Medic Alert bracelet?

**A:** The important piece of information that we can see immediately is the diagnosis. First responders have to look for the bracelet and then have to call Medic Alert, there can be a delay that is a bit of a disadvantage.

- HPS was invited to attend the Seniors Month Kick-off event on May 29, 2019 to share this information.
- It was also suggested that this information be disseminated in other venues such as temples, mosques, etcetera.

#### **4. Business / Discussion Items**

**a) Getting Around Hamilton Working Group to SAC (J.Mayo)**

J. Mayo brought forward the following motion to ensure continuity of the work that has been underway with the current Seniors Advisory Committee:

**Motion:**

In order to ensure the on-going work undertaken by SAC and its committees, be it resolved that a report from the previous SAC be presented at the first meeting of the new SAC and that this stipulation be incorporated into the Terms of Reference governing SAC.

(J.Mayo/R.Kamath)

**Carried**

## 5. Working Groups/Committees

### b) SAC – Housing Working Group (M. Sinclair)

M. Sinclair advised of a meeting that she recently attended concerning the Action Plan for Housing and Homelessness.

The Director of Social Housing is scheduled to be attending one of the first ACPD meetings. When that confirmation is received, an invitation will be extended to SAC to attend and hear the information.

### c) SAC – Getting Around Hamilton Working Group (J.Mayo)

J. Mayo advised that there has been ongoing discussion about snow removal throughout the City. There are concerns about a lack of enforcement of the bylaw. The perception is that there is no systematic campaign to enforce snow removal. GAHWG suggested that as a first step, a motion could be proposed to support enforcement of the bylaw.

(J. Mayo/ M. Cheyne)

#### **Motion:**

The Seniors Advisory Committee deplores the documented inadequate snow-clearing efforts and requests that better means be executed during the 2019-2020 winter season, including instructing all by-law officers to enforce the snow-clearing by-law and issue tickets when property owners are in contravention.

Committee members advised that it might be useful to also have a communication campaign to support enforcement efforts.

### d) SAC – Communications Working Group (B. Thomson)

No update at this time.

- e)** Age Friendly Plan – Governance Committee (J. Mayo)  
No update at this time.
- f)** Older Adult Network (D. Stone)  
No update at this time.
- g)** International Day of Older Persons Committee (D. Stone)  
The committee will be meeting in the upcoming weeks to begin discussing the Fall 2019 event.
- h)** Seniors at Risk Community Collaboration (SARRC) (K. Thomson)  
No update at this time.
- i)** McMaster Institute for Research on Aging (B. Spinner)  
No update at this time.
- j)** Ontario Health Coalition (C. Fernandes)  
C. Fernandes advised that there are many changes occurring through the provincial government. She is sending out information through the staff liaison as it is received.
- k)** Our Future Hamilton Update (P. Petrie)  
No update at this time
- l)** Senior of the Year Award (P. Petrie)  
The Seniors Awards Event and Awards Ceremony is set to be held in June at Michelangelo's Event and Conference Centre. Tickets are \$30.

## **6. Other Business**

- a)** Update from Councillor Jackson

Councillor Jackson updated the Committee on the status of the City wide budget indicating that the process is complete and includes a 2.7% increase.

He advised committee members that the selection process for this term's Seniors Advisory Committee was still underway and applicants would be notified in the coming weeks.

## **7. Business / Discussion Items**

### **a) Defying Barriers Event**

Information about this event was distribution electronically and provided at the meeting.

### **b) Hamilton Community Foundation "Vital Signs" Update**

Information about this event was distributed at the meeting

## **8. Adjournment**

### **Next Meeting**

Friday, June 7, 2019



Hamilton

**Minutes  
Seniors Advisory Committee  
Friday, June 7, 2019  
10:00am – 12:00pm  
Rooms 192/193, City Hall, 71 Main Street West**

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**In Attendance:** Barry Spinner, Doug Stone, Penelope Petrie, Carolann Fernandes, Jeanne Mayo, Ann Elliott, Kamal Jain, Maureen McKeating, Vince Mercuri, Noor Nizam, Sarah Shallwani, Marian Toth, Sheryl Boblin.

**Absent with Regrets:** Dave Broom, Jim McColl, Marjorie Wahlman.

**Absent:** Aref Alshaikhahmed, John Kennard, Dahlia Petgrave

**Also in Attendance:**

Jessica Bowen, Diversity and Inclusion  
Councillor Tom Jackson  
Councillor Nrinder Nann

---

**Welcome and Introductions**

J.Bowen welcomed everyone to the first SAC committee meeting of the term. Members provided introductions to the committee.

**A: Appointment of Chair and Vice Chair**

The Committee elected Penelope Petrie as Chair and Ann Elliot as Vice Chair via secret ballot.

- On June 20, 2019 the Committee was advised of the following:

“Please be advised that the vote taken by ballot at your last Committee meeting to select your Chair and Vice Chair, is in violation of the Section 244 of the Municipal Act, 2001 and Section 3.13 (11) of the Procedural By-law 18-270.

‘No vote shall be taken by ballot or by any other method of secret voting and every vote so taken is of no effect, except where permitted by statute’

In this case, the ballot votes taken at the last Committee meeting, are null and void and will have to be retaken and voted on by show of hands.”

## **1. Changes to the Agenda**

(P.Petrie/J.Mayo)

That the agenda of June 7, 2019 be approved as presented.

## **2. Presentations**

a) Jessica Bowen, Staff Liaison, Diversity and Inclusion Office

- 3.1 Senior Advisory Committee Terms of Reference
- 3.2 Senior Advisory Committee Mandate
- 3.3 Roles, Responsibilities and Expectations of New Members

J.Bowen provided a presentation which outlined meeting procedures for Volunteer Advisory Committees as well as an overview of the roles, responsibilities and expectations of new members. An overview of the City of Hamilton’s Harassment and Discrimination Prevention Policies was also shared.

## **3. Discussion Items**

- 3.1 Meeting Schedule  
Typically, SAC does not meet during the summer months. The Committee agreed to schedule a July meeting in an effort to begin Advisory Committee work.

- 3.2 2019 Budget Review



Deferred to next meeting.

- 3.3 Equity Toolkit  
Deferred to next meeting
- 3.4 2019 Workplan  
Deferred to next meeting

#### **4. Adjournment**

(P.Petrie/J.Mayo)

#### **Next Meeting**

Friday, June 7, 2019



Hamilton

**Minutes**  
**Seniors Advisory Committee**  
**Friday, July 5, 2019**  
**10:00am – 12:00pm**  
**Rooms 192/193, City Hall, 71 Main Street West**

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**In Attendance:** Barry Spinner, Doug Stone, Penelope Petrie, Carolann Fernandes, Ann Elliott, Kamal Jain, Maureen McKeating, Vince Mercuri, Noor Nizam, Sarah Shallwani, Marian Toth, Sheryl Boblin, Aref Alshaikhahmed, John Kennard, Dahlia Petgrave, Jim McColl

**Absent with Regrets:** Councillor Tom Jackson, Councillor Nrinder Nann, Jeanne Mayo, David Broom.

**Also in Attendance:**

Betsy Pocop, Diversity and Inclusion Office  
Lisa Maychak, Healthy and Safe Communities

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**Welcome and Introductions**

B. Pocop welcomed everyone to the SAC committee. Members provided introductions to the committee.

**A: Appointment of Chair and Vice Chair**

The Committee elected Penelope Petrie as Chair and Ann Elliot as Vice Chair via show of hands.

**1. Changes to the Agenda**

Addition of items:

3.2 – Presentation by Dr. Denton (Age Friendly Plan)

4.5 – Land Acknowledgement

5.3 – McMaster University

(D. Stone/ J. McColl)

That the agenda of July 5, 2019 be approved as amended.

## **2. Approval of Minutes**

**May 3, 2019**

(D. Stone/J. McColl)

That the minutes of May 3, 2019 be accepted as presented.

**June 7, 2019**

- Meeting date to be corrected to June 7, 2019
- Next meeting date to be corrected to July 5, 2019

(S. Boblin /A. Elliot)

That the minutes of June 7, 2019 be accepted as amended.

## **3. Presentations**

### **3.1 OASIS Hamilton**

- Presented by Susanne Sinclair and Julie Richardson
- The focus of the program is resident engagement and creating a greater sense of community. The program looks at benefits, targets and outcomes.
- Members asked the presenters about the consideration being given to diverse faith, cultural and ethnic groups when developing programming and meal availability
- The committee requested a follow up presentation in one year's time

### **3.2 Hamilton's Age Friendly Plan**

- Presented by Dr. Margaret Denton

- The Plan is in partnership with the Seniors Advisory Committee and the City of Hamilton
- The Hamilton Council on Aging started the plan. Currently the plan is in the implementation phase, then the plan will be evaluated. Examples of initiatives that have taken place: Seniors Isolation Impact plan and the Older Adult Peer Connector Program.
- The new plan will be presented at Council in the late fall of 2019
- Committee members provided suggestions and feedback for the development of the next plan

#### **4. Discussion Items**

##### **4.1 2019 Budget Review**

Deferred to next meeting

##### **4.2 Equity Toolkit**

Deferred to next meeting

##### **4.3 2019 Workplan**

Deferred to next meeting

##### **4.4 Working Groups**

Deferred to next meeting

##### **4.5 Land Acknowledgement**

- The committee briefly discussed incorporating a land acknowledgement at future meetings.
- The City of Hamilton's land acknowledgement to be sent to members for review prior to the next meeting.

#### **5. Other Business**

##### **5.1 Update from Councillor Jackson**

- Councillor Jackson sent regrets

##### **5.2 Update from Councillor Nann**

- Councillor Nann sent regrets

##### **5.3 McMaster University**

- Deferred to next meeting

**6. Adjournment**

(C. Fernandes/S. Boblin)

**Next Meeting**

Friday, September 6, 2019



Hamilton

## MINUTES

Hamilton Veterans Committee

Tuesday, August 28<sup>th</sup>, 2018

Room 192 – City Hall

**Present:** Vice Chair: Ed Sculthorpe

**Members:**

**Absent with Regrets:** Geordie Elms, Councillor B. Johnson, Rod Paddon, (not a member anymore), Councillor Pasuta, Art Tompkins, Dan Muir, Bob Fyfe, Keven Ellis, Chair: Dave Steckham

**Also Present:** Mike Leatham, Brydie Huffman, Staff Liaison to HVC, Tourism and Culture Division Lee-Anne Dantzer, Admin Assistant, Tourism and Culture Division, (listed above)

*Did not have quorum*

1. **CHANGES TO AGENDA –**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING (/)**
4. **BUSINESS ARISING FROM THE MINUTES**
5. **STANDING ITEMS (includes all HVC hosted events)**

5.1 **Dieppe Memorial – Sunday, August 19, 2018**

Post event review – See attachment of email to Parks Department

- Email to Park Supervisor Karen Bunn- “Issues with Dieppe Park Service”. Cc’d Councillor Collins and Councillor Johnson. Also forwarded to Ian Ker-Wilson to follow-up.

- Suggestion for a Parks Checklist to go directly to the Parks Manager, rather than the Supervisor, for distribution. Request for Supervisor to sign off on checklist.
- Email sent to Linda Furdoch of the RHLI Veterans Association so she is aware of City Staff responsibilities in preparation for next year.

## 5.2 Remembrance Day

- Email from CWO Lawson of the Argylls – asked if there was anything special for armistice anniversary?
- Residents of an historic building in The Gore (opposite the Remembrance Day Ceremony) contacted HVC to see if there was anything special they could do. Possible art installation? Would like to engage youth for this project. Will speak to the Public Art Department to see if they wish to be involved.
- Budgeted for 2 large video screens to cover the Ceremony. Will look into if media could have a live feed on the screen?
- Navy band of the HMCS STAR usually is band for parade, should it be the regimental band this year?
- Important to have Girl Guides also involved in the Remembrance Day events as they have been asking for a few years
- Notice of Invitation- editing. Commander's Office may or may not be involved. Will ask Geordie to follow up as Brydie has not heard a response Will need Cadet's contact to send an invitation out before the summer break.

**Garrison Parade –**

**City Service –**

## 5.3 City of Hamilton Updates

### 6. NEW BUSINESS – HAMILTON VETERANS COMMITTEE

6.1 NO STONE LEFT ALONE- moved to September

7. ROUNDTABLE - HVC meeting dates for 2018

8. ADJOURNMENT

(/)

The meeting adjourned at \_\_\_ p.m.

Next Meeting: **September 25<sup>th</sup>, 2018**

4:00 p.m. to 6:00 p.m.

**Room 192, 1<sup>st</sup> floor, City Hall**

**From:** [Bunn, Kara](#)  
**To:** [Huffman, Brydie](#)  
**Cc:** [Johnson, Brenda](#); [Collins, Chad](#)  
**Subject:** FW: Issues with Dieppe Park service  
**Date:** August-21-18 3:45:24 PM

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Hello,

I must begin with an apology, the students drove through the soil and seed repair when collecting garbage and missed the sand and cigarette butts in the corner, we have spoken to them and let them know that substandard work is not acceptable.

Our lead hand was working down there that week, mulched all of the trees, trimmed all of the main hedges etc. The overgrown shrubs were left intact because cutting them back to the woody growth would have made them an eyesore. We will cut them back in the fall to expose the posts that are currently hidden.

Again we are sorry that this happened and the supervisory staff have been asked to do more due diligent checks on the work of our staff.

Regards,

**Kara Bunn**

Manager of Parks and Cemeteries

Public Works, Environmental Services, City of Hamilton

Hamilton City Centre, 77 James St. N, 4th Floor

905-546-2424, Ext. 4334

----- Original message -----

From: "Huffman, Brydie" <[Brydie.Huffman@hamilton.ca](mailto:Brydie.Huffman@hamilton.ca)>

Date: 2018-08-20 6:57 PM (GMT-05:00)

To: "Hasselman, Steve" <[Steve.Hasselman@hamilton.ca](mailto:Steve.Hasselman@hamilton.ca)>

Cc: "Johnson, Brenda" <[Brenda.Johnson@hamilton.ca](mailto:Brenda.Johnson@hamilton.ca)>, "Collins, Chad" <[Chad.Collins@hamilton.ca](mailto:Chad.Collins@hamilton.ca)>

Subject: Issues with Dieppe Park service

Hi Steve,

I need to bring to your attention some disappointing issues we had with Dieppe Park this past weekend for the Veterans Service held on the 19<sup>th</sup>.

In the weeks leading up, I had coordinated with Parks staff regarding the usual clean-up of the area. As this is the one day a year the Dieppe monument has federal eyes and media focused on the space, we expected the list of requests made to parks staff previously to be honoured. Upon arrival, we sadly encountered the following:

- Back hedges lining the path where parade marches, had overgrown so much that you could not even see the posts underneath
- Car/tire tracks in mud flanking the walkways (which are now in all the photos for the event)
- Weeds and general lack of care to the ramps and walkways leading up to the monument



- The cenotaph had sand, glass and cigarette butts left behind, which hung underneath the quilts displayed by families of veterans

I felt I had been flexible in accommodating the filling of water barrels early (which cost the veterans 2 days of barrel rentals) and having to meet Parks staff myself to retrieve keys for the power box to ensure staff did not have to work the overtime on a Sunday. In exchange, I expected the requests of making the park look it's best to be met. As the only City staff on site that day, it was embarrassing to have to justify the shortfalls of another department. I have attached photos to this email to show examples of the issues. Members of council asked that I write this email and make sure they are copied on this as they were also disappointed in the lack of effort for a Veteran's service.

In lieu of the Hamilton Veterans Committee sending a formal letter, I told them I would send an email first as Parks is usually very attentive to these matters. I explained there must have been miscommunications somewhere along the line. They would like to have confirmation this will not be repeated for the services in future years. Let me know if you need to discuss the matter further,

Brydie

**Brydie Huffman**

*Heritage Presentation Coordinator | Veterans Liaison,  
Planning & Economic Development, City of Hamilton  
(905) 546-2424 Ext.4122*

Cell: 905-973-2610



Hamilton Veterans Committee – City of Hamilton  
28 James Street North – Lister Block, 2<sup>nd</sup> Floor  
Hamilton, ON

## NOTICE OF INVITATION

### **ATTN: Cadet Corps and Leaders in Greater Hamilton**

The Hamilton Veterans Committee proudly invites you to attend the **2019 Decoration Day services** in the City of Hamilton in honour of 100 years of this solemn event in Hamilton.

In 2018, local cadet corps were invited to assist the Hamilton Veterans Committee in a return to the traditional beginnings of the service. This included the decorating of all military graves in cemeteries, marching on parade and taking a lead in coordinating the event.

Decoration Day is a Canadian tradition that began in Hamilton to mark the sacrifice of Canadian Militia members killed at the Battle of Ridgeway during the Fenian Raids of 1866. Families would gather and place living floral tributes on veterans' graves and on war memorials, as a symbol of respect and hope.

In 1931, the Government of Canada proclaimed November 11 as the national 'Remembrance Day'. The tradition of Decoration Day - Canada's first day of remembrance - has been maintained in our city thanks to the efforts of the Hamilton Veterans Committee, local branches of the Royal Canadian Legion and local veterans' organizations.

We would like to invite your corps to **save the date of June 2 2019**. Further communication on the event will be distributed at a later date.

Please RSVP to:

**Lee Dantzer**

Administrative Secretary- Heritage Resource Management  
Tourism and Culture Division  
905-546-2424 x7068

28 James St. N (Lister Block), 2nd Floor  
(Mailing Address: P.O Box 2040 Hamilton, ON L8P 4Y5)  
[lee-anne.dantzer@hamilton.ca](mailto:lee-anne.dantzer@hamilton.ca)



Hamilton

## MINUTES

Hamilton Veterans Committee

Tuesday, April 23, 2019

Room 264 – City Hall

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**Present:** Dave Steckham, Ed Sculthorpe, Rod Paddon, Bill Cumming, Olga Miller, Mike Leatham, Bob Fyfe

**Also Present:** Rachael Berney, Staff Liaison to HVC, Tourism and Culture Division Lee-Anne Dantzer, Admin Assistant, Tourism and Culture Division

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1. **CHANGES TO AGENDA**
2. **DECLARATION OF INTEREST**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**  
(/)

*Did not have quorum*

4. **BUSINESS ARISING FROM THE MINUTES**

- Will add to the September 2019 Agenda to review November 2018 Minutes
- Honorarium for Scouts 2018 Remembrance Day will go back into the budget.

5. **STANDING ITEMS (includes all HVC hosted events)**

- 5.1 **Decoration Day**– Sunday, June 9, 2019 ~ Hamilton Cemetery

- Special Guest- Bob Cumming, Cadets
  - Will need an official invite from the City for Decoration Day
  - Plan to eventually hand over parade to the Cadets. Bob will talk Terry
  - Terry has invited the General of the Army, waiting for a response
  - We will use the Cadet Piper and Bugler again this year
  - Permanent location will be at the Cenotaph
  - Veterans Committee will address Cadets at Decoration Day
  - Would like to place a notice in the paper to include the public at the ceremony
  - Ask a senior Cadet to emcee
  - Bring a singer in to sing O Canada
  - Parking lot is booked at Dundurn for Decoration Day
  - Would like a Veterans Committee liaison on the Cadet Committee
  - Dundas Concert Band? Or Cadet Band. Bob will talk with his people and Rachael to check that there is no agreement with Dundas Concert Band
  - Bob will speak to Terry to begin the paperwork for a Padre
  - March will be the same as last year (not York St.)
  - Request for 2 police, 2 buses- emphasis on where the pick-ups are, and 2 tents
  - Cadets to decide if locations alternate? Advise as needed
  - Reach out to media
  - Cadets will receive a pass for Hamilton Military Museum
  - Cadet to attend with each person who lays a wreath. Podium off to the side so access to wreath laying. Turn podium to face cadets?
  - Walk on site for next meeting
  - Prepare a letter for Councillors to attend

## **5.2 Dieppe Memorial – Sunday, August 18, 2019**

## **5.3 Remembrance Day**

**Garrison Parade** – Sunday parade

**City Service** – Monday parade

- Send out letters that there are two parades

#### **5.4 BUDGET Review**

- Review
- n/a

### **6. NEW BUSINESS – HAMILTON VETERANS COMMITTEE**

- There are to be nine voting members. How many resource members? Rachael will look into this. Message to all who have applied but not chosen to be a resource member.
- Ed- Can we extend an honorary membership?
- Would like to provide support to other clubs.

### **7. ROUNDTABLE - HVC meeting dates for 2019**

- April 23
- May 28
- June 25
- July 30
- August 27
- September 24
- October 22
- November 26
- December TBD

### **8. ADJOURNMENT**

*(/)*

The meeting adjourned at 6 p.m.

Next Meeting:

**May 28, 2019**

4:00 p.m. to 6:00 p.m.

**Room 264, 2<sup>ND</sup> floor, City Hall**



# Hamilton

## **MINUTES**

**Hamilton Veterans Committee**

**Tuesday, May 28, 2019**

**Room 264, 2<sup>ND</sup> floor, City Hall**

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Present: David Baldry, Michael Rehill, Robert Fyfe, Don Jackson, Tibor Bocz,

Regrets: David Steckham, Ed Sculthorpe, Nicole Barrett, Steven Waldron

Also Present: Terry Ryan, Bill Cumming, Rod Paddon, Meghann Haggerty, Brydie Huffman, Rachael Berney, Staff Liaisons to HVC, Tourism and Culture Division Lee-Anne Dantzer, Admin Assistant, Tourism and Culture Division

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**1. CHANGES TO AGENDA –**

**2. DECLARATION OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING** (*Did not have quorum at last meeting*)  
(/)

**4. BUSINESS ARISING FROM THE MINUTES**

**5. STANDING ITEMS (includes all HVC hosted events)**

**5.1 Decoration Day– Sunday, June 9, 2019**

Logistics

- Cadets- Bob Cumming- see outline in the last minutes.

- 9 am Sunday morning cadets to flag and flower graves
- Special grave site locations to be determined
- Parade after decoration
- Cadet emcee this year will need a script. Would like a veteran to be with her for cuing?
- There will be a Cadet Piper and Bugler and Cadet singer for O Canada
- March back to pizza tent after service
- Depending on the weather Cadets may go in short sleeve order
- Service begins at about 11 am
- RHLI Padre will be present- we will provide an honorarium
- Need for garbage cans and portable toilets
- Free museum passes for cadets
- Programme
  - Will have to decide which programme order to follow moving forward
  - The programme order is:
    - Wreath Laying
    - Last Post
    - Two Minutes Silence
    - The Rouse
    - Veterans' Prayer
    - Lament
    - God Save the Queen
    - Benediction
  - Assignment needed for Veterans Prayer.

## 5.2 Dieppe Memorial – Monday, August 19, 2019

- New flags for all the flag poles
- Meeting closer to the date at RHLI. We will liaise with RHLI



### **5.3 Remembrance Day**

- Falls on a Monday so there will be two days of events
- Argyles are taking the lead
- Will begin planning in August and September
- Letters to Silver Cross should go out soon

**Garrison Parade –**

**City Service –**

## **6. NEW BUSINESS – HAMILTON VETERANS COMMITTEE**

## **7. ROUNDTABLE - HVC meeting dates for 2019**

- April 23
- May 28
- June 25
- July 30
- August 27
- September 24
- October 22
- November 26
- December TBD

## **8. ADJOURNMENT**

**(Fyfe/Rehill)**

The meeting adjourned at 6 p.m.

Next Meeting: **June 25<sup>th</sup>, 2019**

4:00 p.m. to 6:00 p.m.

**Room 264, 2<sup>ND</sup> floor, City Hall**



Hamilton

## Minutes

Hamilton Veterans Committee

Tuesday June 25, 2019

Room 264, 2<sup>ND</sup> floor, City Hall

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Present: David Steckham, Ed Sculthorpe, Michael Rehill, Steven Waldron, Bob Fyfe, Don Jackson, Councillor B. Johnson

Regrets: David Baldry, Tibor Bocz, Nicole Barrett

Also Present: Meghann Haggerty, Staff Liaison to HVC, Tourism and Culture Division

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### 1. APPOINTMENT OF CHAIR AND VICE CHAIR

- Chair position to be held until late 2022/early 2023
- Chair nominations
  - i. David Steckham nominated Ed Sculthorpe
    - 1. Nomination was seconded and confirmed by committee members present.
- Vice-Chair nominations
  - i. Ed Sculthorpe nominated David Steckham but David declined.
  - ii. Don Jackson volunteered for the position and was confirmed by committee members

### 2. CHANGES TO AGENDA

### 3. DECLARATION OF INTEREST

### 4. APPROVAL OF MINUTES OF PREVIOUS MEETING

(Fyfe/Steckham)

That the Hamilton Veterans Committee Meeting Minutes, dated May 28<sup>th</sup> 2019 be approved as presented

(Carried)

## 5. BUSINESS ARISING FROM THE MINUTES

- Clarification of order of service
  - i. During previous meeting, there was a discussion regarding the order of service; specifically, about the moment of silence and The Last Post/The Rouse.
  - ii. Michael Rehill brought in copies of the drill manual as well as order of service provided by the Royal Canadian Legion. As per the drill manual, order of service is bugle, silence, bugle but the RCL does it differently. Michael suggested that the committee consider which order to use and commit to using it consistently for all future events.
  - iii. David Steckham indicated that the committee can make adjustments and does not have to as rigid when it comes to the order.

## 6. STANDING ITEMS (includes all HVC hosted events)

### 6.2 Decoration Day – Debrief

- The event went well and was well attended
- The placement of the cadets around the cenotaph was a nice touch
- The cadet MC did a great job
- Cadets said they had a band which led to some confusion when the Pipe Band from Branch 58 arrived. In the end, cadets did not use their band.
- Recommendations for next year
  - Provide breakfast/snacks for the cadets in the morning. If food cannot be provided, reminders need to be sent out to cadets that they must eat before arriving at the cemetery
    - Don Jackson said he see what the Northwall Riders can do to provide food in the morning
  - More instructions on the roles of committee members during events
    - Michael Rehill volunteered to create a manual for event duties that could then be distributed to all members.
- 2020 date will be Sunday June 14

## 5.2 Dieppe Memorial – Monday August 19, 2019

- Meghann to ensure the park area is cleaned well in advance and to check the flags
- North Wall Riders will be flying in Ken Curry
- North Wall Riders will be hosting a candle light vigil on Sunday August 18<sup>th</sup> and will try to a cleanup crew ready as well
- Committee disappointed with City staff turnout at these City sponsored events
- More updates at next meeting as it's closer to the event

## 5.3 Remembrance Day

**Garrison Parade** – Sunday November 10<sup>th</sup>

**City Service** – Monday November 11<sup>th</sup>

- Ceremonies will be discussed at the next meeting so that procedures can go into the new manual
  - Any changes to the route need to be well in advance as it affects road closures/police availability etc.
  - In agreement that there will be no flag lowering
  - Programs to be created for both
- Meghann will contact silver cross wearers early
- The 2-sided screens were a great addition. Don Jackson looked into screens but does not have any 2-sided screens.
- Parade host duties rotate between Rileys and Argylls but they are told the format by the committee

## 7. NEW BUSINESS – HAMILTON VETERANS COMMITTEE

- Ed Sculthorpe has been selected to receive a volunteer service medal
  - Would like to see Ed properly recognized through the committee
  - Propose to send a letter to the Mayor asking for him to present Ed with the medal
- Creation of a sub-committee: Veterans Related Awards
  - Research into what awards exist and are available to the community
  - Can be presented to both individuals and organizations (such as North Wall Riders/RHLI clubs etc)
  - Michael Rehill willing to chair sub-committee, David Steckham to join.
  - Will bring preliminary research to next meeting
- Purpose of Committee
  - Beyond providing 3 memorial service events, how does the committee help veterans? Are there other ways the committee could be in service of veterans?
  - Michael Rehill to look into what other services exist within the Hamilton community in order to create a resource document
    - St. Matthews, Family Resource Centre, Johnny Bower Foundation (Bob Fyfe to look into how foundation works)
  - Need to ensure that we stay within the mandate of the committee/City
    - Housing in municipal but health is federal
    - Can't be seen to be granting funds as that's outside the mandate
  - Identify the issues first, then invite speakers to attend future meetings
    - Possible guests could include Veterans Affairs, Tom Hunter with City Housing
    - Councillor Johnson to extend invitation to Tom Hunter once committee is ready to move forward with meetings

**7. ROUNDTABLE - HVC meeting dates for 2019**

- April 23
- May 28
- June 25
- July 30
- August 27
- September 24
- October 22
- November 26
- December TBD

**8. ADJOURNMENT**

(/)

The meeting adjourned at 6:00 p.m.

Next Meeting: **July 30<sup>th</sup>, 2019**


4:00 p.m. to 6:00 p.m.

**Room 264, 2<sup>ND</sup> floor, City Hall**



Hamilton

**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	September 5, 2019
<b>SUBJECT/REPORT NO:</b>	Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Greg Witt (905) 546-2424 Ext. 4818 Kamba Ankunda (905) 546-2424 Ext. 4557 Kirstin Maxwell (905) 546-2424 Ext. 3846
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That the General Manager of the Healthy and Safe Communities Department or his designate be authorized and directed to deliver and administer the Canada-Ontario Community Housing Initiative ("COCHI") and Ontario Priorities Housing Initiative ("OPHI") programs;
- (b) That the General Manager of the Healthy and Safe Communities Department ("GM") be authorized and directed to execute all ancillary agreements and documents as may be required to deliver the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs, with content satisfactory to the GM and in a form satisfactory to the City Solicitor;
- (c) That the Investment Plan attached as Appendix "A" to Report HSC19042(a) be approved;
- (d) That the General Manager of the Healthy and Safe Communities Department be authorized and directed to approve and revise any municipal program guidelines, approve any exceptions to the municipal program guidelines as special or unanticipated circumstances arise, and update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide) - Page 2 of 9**

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Initiative and the Ontario Priorities Housing Initiative in accordance with all Provincial requirements;

- (e) That Appendix “B” to Report HSC19042(a), being a By-law to authorize the City to enter into the “Transfer Payment Agreement - Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative” and to authorize the General Manager of the Healthy and Safe Communities Department to execute the aforesaid agreement, which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council;
- (f) That all Canada-Ontario Community Housing Initiative funds received from the Ministry of Municipal Affairs and Housing be deposited into Account #23195; and that appropriate capital project IDs be created and operating dept IDs for the program and administrative components of Canada-Ontario Community Housing Initiative funds; and,
- (g) That all Ontario Priorities Housing Initiative funds received from the Ministry of Municipal Affairs and Housing be deposited into Account #23194; and that appropriate capital project IDs and operating dept IDs be created for the program and administrative components of Ontario Priorities Housing Initiative funds.

**EXECUTIVE SUMMARY**

In April 2019, the Province released the Canada-Ontario Community Housing Initiative (“COCHI”) and the Ontario Priorities Housing Initiative (“OPHI”) which will provide \$16.17 M over three years in federal and provincial funding to Hamilton for a suite of housing programs which include the development and repair of affordable housing and rent subsidies.

OPHI is a rebranding of the former Investment in Affordable Housing Program Extension (“IAH-E”) with an increased scope. The OPHI funding commitment is for three years from April 1, 2019 to March 31, 2022. COCHI’s guidelines state its objective is to, “protect tenants in projects with expiring operating agreements and to begin to stabilize the supply of community housing through repair renovations and operating support.” Its funding may only be used for social housing and prioritizes projects that have or will reach their end of operating agreements.

The amount of funding allocated to Hamilton through both COCHI and OPHI is substantially less than that received through previous programs over the last three years as detailed in Report HSC19042. The reduction in funding, if not offset by other funding sources, will reduce the ability of Hamilton to meet the housing needs of its vulnerable citizens. There will be greater challenges concerning the amount of people the City will be able to house from the Access to Housing Centralized Wait List and By-Name Priority List of active chronically homeless individuals and will increase the difficulty in securing

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide) - Page 3 of 9**

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the ambitious targets outlined in Hamilton's 10-year Housing and Homelessness Action Plan. The smaller funding envelopes would also potentially see reduced funding directed towards the City's 14,600 social housing units, frustrating the City's ability to meet its legislated service level standards. That said, this federal and provincial investment in affordable housing in Hamilton is timely and welcome.

The Investment Plan (attached to Report HSC19042(a)) details how the City's COCHI and OPHI funding is proposed to be allocated through March 31, 2022. Staff propose using OPHI to prioritize the development of new affordable rental housing. The proposed Investment Plan enables the City to issue two Requests for Proposals for the development of new affordable rental housing and develop a new and innovative approach to increase affordable rental supply in the secondary rental market.

Staff propose using COCHI funding to prioritize capital repairs for social housing, assessing the viability of federal social housing providers once operating agreements end, updating building condition assessments for all social housing providers, and providing rent supplements. The capital repair funding and rent supplements will be tied to new agreements with providers to continue to provide deeply affordable housing once their operating agreements expire.

Both the Investment Plan and the signed Transfer Payment Agreement must be submitted to the Province by September 15.

The City is required to submit a Sustainability Plan detailing how the investments made through COCHI will improve the projects' longevity and affordability. The Sustainability Plan will be brought to the Emergency and Community Services Committee in 2020, once the recipients of funding have been identified.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:**

As noted in Report HSC10942, Hamilton has been allocated \$16.17 M over three years through COCHI and OPHI for a suite of housing programs. After three years, OPHI will end but COCHI will continue, with funding increasing in proportion to the subsidy lost as federally-funded housing providers reach the end of their operating agreements.

This is a substantial decrease in funding, which means that unless the loss is offset by other sources, there will be a reduction in programs administered by the City, including programs for new affordable rental construction, the Ontario Renovates Program, rent subsidies, and social housing capital repairs. It is expected that that Canada-Ontario Housing Benefit, which is to start April 1, 2020 will offset at least some of the loss of rent subsidy funds, but no details are known at this time. The CMHC Co-Investment Fund

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide) - Page 4 of 9**

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(CIF) programs are expected to provide funds for new affordable rental construction and social housing capital repairs, but implementation of these programs to date has been slow and challenging, and the amounts of funding Hamilton will receive is uncertain.

**Staffing:**

The reduced amount of funding for COCHI and OPHI also means a reduction in funds available to the City for administration costs. The Investment Plan allocates the 5% maximum allowable proportion of the City's funding allocation to program administration, to be dedicated to staff resources to administer the programs. Administration funds must now be spent within the year they are allocated, reducing the City's ability to manage staff resources. It must be noted that a need remains to provide municipal support to projects applying for and receiving Co-investment funds from CMHC. Additionally, the City bears monitoring and reporting burdens associated with previous provincial/federal funding programs even once administration funding has been expended. To address these competing needs, a review will be undertaken to determine the best approach to meeting these various obligations within available resources.

**Legal:**

Legal Services staff has reviewed the report recommendations and the Transfer Payment Agreement. Legal staff noted a number concerns with the Transfer Payment Agreement, including but not limited to:

- The powers of the Province to require certain matters or actions are broad, vague and entirely within the discretion of the Province;
- There is little or no ability for the City to question the Province's actions under the Agreement; and,
- Provisions in the Agreement will require the City to pass on additional risks to the successful funding recipients in the community.

Housing Services Division staff consulted with the Ministry of Municipal Affairs and Housing who responded in writing that there is no opportunity for negotiation of the terms of the Transfer Payment Agreement. Accordingly, if the City wishes to receive OPHI/COCHI funding, it be required to sign the Agreement as is.

To ensure that the City complies with the terms of the Transfer Payment Agreement and risks to the City are mitigated to the extent possible, Legal Services staff will be involved in the review and drafting of any ancillary agreements as may be required to deliver the COCHI and OPHI programs.

**HISTORICAL BACKGROUND**

In April 2019, the Province of Ontario announced the Canada-Ontario Community Housing Initiative ("COCHI") and the Ontario Priorities Housing Initiative ("OPHI"), typically referred to as COCHI/OPHI, as well as the City's three-year funding allocations.

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities  
Housing Initiative (HSC19042(a)) (City Wide) - Page 5 of 9**

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The signed Transfer Payment Agreement with the Province and the City's initial Investment Plan must be submitted to the province by September 15, 2019.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

With the enactment of the *Social Housing Reform Act (2000)*, the City of Hamilton assumed program funding, administration and oversight responsibilities for 42 public housing and social housing providers (now referred to as community housing) devolved from the Province in 2001. The City is obligated by the *Housing Service Act (2011)*, to maintain a service level standard of 9,257 rent-geared-to-income units for individuals and families with low incomes. This obligation is ongoing even though federal funding for community housing has and continues to decline with the end of operating agreements and mortgages.

The Housing and Homelessness Action Plan, endorsed by Council in 2013 has just undergone a five-year review. The draft revised plan has been sent to the Province for staff comment and will be brought forward to Council for endorsement in the fall. Both the original and draft revised plan set targets for community housing repairs, maintaining the stock of community and affordable housing, development of new affordable rental housing, and rental subsidies.

The City must submit both its initial Investment Plan and an executed Transfer Payment Agreement to the Province by September 15, 2019. COCHI and OPHI funding is conditional upon the City and the Province executing the Transfer Payment Agreement. Under the terms of the Transfer Payment Agreement, the City is responsible to administer, deliver, and report on the programs in accordance with the Transfer Payment Agreement which includes the program guidelines.

**RELEVANT CONSULTATION**

Staff consulted the Legal Services and Financial Planning & Policy on this Report and their comments were incorporated. In addition, the following stakeholder groups were consulted regarding COCHI and OPHI:

- Housing and Homelessness Action Plan Planning Group;
- Housing and Homelessness Advisory Committee;
- Social housing providers; and,
- Stakeholders from the affordable housing development community.

**ANALYSIS AND RATIONALE FOR RECOMMENDATIONS**

A. Canada-Ontario Community Housing Initiative (COCHI)

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide) - Page 6 of 9**

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COCHI funding is an investment to offset the ongoing decline of federal funding for social housing. It provides an opportunity for Service Managers and housing providers to address the challenges associated with projects reaching the end of their operating agreements and/or mortgage maturity as well as much needed capital repairs. The Province recognizes the significant challenges that Service Managers face in maintaining this important supply of social housing.

Much of Hamilton's social housing stock is at high risk of becoming uninhabitable and requiring costly emergency repairs. Despite the recent investments through the various levels of government including the provincial (SHAIP, SHARP, SHIP), federal/provincial (Social Infrastructure Fund), and City's (Poverty Reduction Investment Fund), the cost of needed capital repairs continues to rise and currently stands at \$220 M.

In addition, the City continues to experience increasing demand for rent-geared-to-income ("RGI") housing, with over 6,700 households currently on the Centralized Wait List. While federal housing providers do not generally take tenants from the Centralized Waitlist, they are an important source for rent-geared-to-income housing that is threatened as projects reach the end of operating agreements.

The COCHI funding will help the City protect RGI tenants in non-profit and co-operative housing projects with expiring operating agreements/mortgages; preserve social housing supply through repairs and renovations, including urban native housing; and support social housing providers that can demonstrate their potential for long-term sustainability with transitional operating funding. COCHI funding cannot be used to offset municipal social housing subsidy expenditures.

**B. Ontario Priorities Housing Initiative (OPHI)**

OPHI is a rebranding of the former Investment in Affordable Housing Program Extension ("IAH-E") with an increased scope to add the options to fund social housing repairs, emergency shelter repairs, and supports in addition to the four IAH-E program streams of new rental construction, home and affordable rental repairs, rent subsidies, and down payment assistance.

In the Investment Plan, staff propose prioritizing OPHI funding for the development of new and retention and repair of existing affordable rental housing supply by funding traditional affordable rental construction, but also by supporting the development of new second units and capital repairs.

**a) New Affordable Rental Construction**

The absence of newly developed rental housing stock over the last 20 years has constrained supply and led to increasing rents. While the number of new units that can be funded with OPHI is limited and development is expensive, it is important to continue

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide) - Page 7 of 9**

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to build new supply. The addition of new program requirements and criteria will ensure that multiple priorities are met by the new development, such as addressing inequities, providing deeply affordable housing, reducing the Centralized Wait List, housing those experiencing chronic homelessness from the By-Name Priority List, increasing the long-term sustainability of community housing providers, and increasing the accessibility and environmental sustainability of Hamilton's affordable rental housing.

Allocating a significant portion of the OPHI funds to new affordable rental development is recommended for the following reasons:

1. New units can help moderate the increasing negative impacts of the lack of affordable rental supply.
2. There is very little municipally-controlled funding for the development of new affordable rental housing. There are moderate funds in the Poverty Reduction Fund New Rental Construction Stream, but this has been almost fully allocated to specific projects. There is also potential for limited funds through the sale of City-owned properties.

OPHI funds are needed to support the known projects that are currently in pre-development.

3. It enables leveraging much larger amounts of funding through CMHC's Co-Investment Fund (CIF). In spite of challenges, the CIF is the primary funding source available for creating new affordable rental housing in Canada. To access CIF dollars, proponents must demonstrate that they have secured provincial or municipal contributions, which can include OPHI funds.
4. To maintain the development capacity of non-profit housing providers in Hamilton. There is limited but growing capacity for new development amongst Hamilton's non-profit housing providers. If development projects are not supported for a significant period of time, these providers could turn their attention exclusively to other municipalities in which they are receiving support.
5. Several non-profit and social housing providers have development projects in the pre-development stage that will require more funds than are available through the CIF.
6. New development projects can meet goals that are not possible or are more difficult in the existing housing stock. These include but are not limited to:
  - increased accessibility;
  - a broader mix of incomes with the potential to increase provider sustainability;

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**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative (HSC19042(a)) (City Wide) - Page 8 of 9**

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- freeing up needed family-sized units by providing additional one-bedroom units that over-housed tenants want to move into;
- substantially increased environmental sustainability and energy efficiency using new building technologies; and,
- creating units that will not require substantial capital investment for the next 35 years.

b) New Focus for Ontario Renovates

While the majority of OPHI funding is proposed to be dedicated to the development of new deeply affordable rental housing supply, the draft revised Housing and Homelessness Action Plan (2019) recommends that Hamilton take a broader and more innovative approach to reach its supply and quality targets. To this end, staff recommend investing a portion of OPHI funding into various aspects of Ontario Renovates (OR).

Funding through OR can be used for a number of purposes: basic health and safety repairs to the homes of low income homeowners; basic health and safety repairs to affordable private market rental and community housing, including single rooms; and the creation of new second units (but not the legalization of existing second units).

It has long been permissible to fund capital repairs to shelters for survivors of domestic violence, but OPHI expands this permission to repairs of all emergency shelters. There are no other sources of funding for these types of capital repairs, either due to program requirements or the need to direct limited funding to services rather than capital works. Thus, critical components of Hamilton's housing system are in need of capital repairs. The secondary rental market comprises a large proportion of Hamilton's rental stock, including some of the most affordable private sector rental units. In 2016, CMHC estimated that 46% of renters live in Hamilton's approximately 42,000 secondary units. Secondary suites (granny flats, accessory apartments, laneway homes, basement apartments) also cost less to create than new units in multi-residential buildings.

Forthcoming new residential zoning is expected to make it easier to create secondary suites, while the expected Rental Licensing By-Law Pilot Program in Wards 1 and 8 could reduce their number. A program to create new affordable secondary units is a timely and strategic approach which synchronizes housing investments with these initiatives.

c) Rent Subsidies

A portion of OPHI funds are recommended to be allocated to support legacy rent subsidy (rent supplement and housing allowance) programs which have demonstrated success and meets ongoing need. Funding for housing allowances is needed to support Housing First programs for residents experiencing chronic homelessness if Hamilton is to reach its target of ending chronic homelessness by 2025.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Canada-Ontario Community Housing Initiative and Ontario Priorities  
Housing Initiative (HSC19042(a)) (City Wide) - Page 9 of 9**

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d) Other Programs

No OPHI funding is recommended to be directed to the Down Payment Assistance Program (DPAP) which provides eligible renter households with a forgivable loan to purchase an affordable home. Housing Services has successfully maintained a revolving loan fund which has been replenishing to a level that enables the DPAP to continue with no additional funding. Additionally, the housing market is such that the maximum home price and household income needed to run the program means the program is not focused on Hamilton's most vulnerable households. The fund cannot be used for other purposes, but down payment assistance models that meet the requirements of the revolving loan fund and help those with lower incomes are being explored.

While eligible, no additional OPHI funding is recommended to be directed towards support services. Funding for housing support services primarily comes from the Community Homelessness Prevention Initiative (CHPI). Housing Services staff recommend that inadequate funding levels for support services be addressed through advocating for increased funding to Hamilton's CHPI envelope, not through re-allocating already scarce funding from other housing priorities.

**ALTERNATIVES FOR CONSIDERATION**

None applicable

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report HSC19042(a) – Investment Plan

Appendix "B" to Report HSC19042(a) – BY-LAW NO. XX-XXX

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APPENDIX "A"  
Report HSC19042(a)

**Canada-Ontario Community Housing Initiative**  
**and**  
**Ontario Priorities Housing Initiative**  
**"Investment Plan"**

**Planned Financial Commitments By Year**

Complete the following table to indicate how much of your annual allocation you plan to commit to each program component in each year of COCHI and OPHI. Documentation required for a commitment is outlined in the Program Guidelines.

Enter the full amount of funding to be committed in the year in which you plan to make the commitment.

Enter the amount to be used as administration fees for each year. Administration fees cannot exceed 5% of your annual funding allocation.

COCHI		OPHI/COCHI Planned Financial Commitment - \$			TOTAL	
		YEAR 1 2019-20	YEAR 2 2020-21	YEAR 3 2021-22		
SM allocation for each fiscal year		\$ 1,231,970.00	\$ 1,430,467.00	\$ 2,784,874.00	\$ 5,447,311.00	
<b>Capital Components</b>						
New Build					\$ -	
Repair		\$ 920,371			\$ 920,371.00	
<b>Operating Components</b>						
Rent Supplement		\$ 250,000	\$ 1,008,944	\$ 1,775,635	\$ 3,034,579.00	
Transitional Operating Funding			\$ 350,000	\$ 870,000	\$ 1,220,000.00	
<b>SM Administration Fees</b>		<b>% of Allocation</b>				
SM Administration Fees		5%	\$ 61,599	\$ 71,523	\$ 139,239	\$ 272,361.00
<b>Total COCHI</b>			\$ 1,231,970	\$ 1,430,467	\$ 2,784,874	\$ 5,447,311
<b>OPHI</b>						
SM allocation for each fiscal year			\$ 4,611,100	\$ 2,388,900	\$ 3,719,100	\$ 10,719,100
<b>Capital Components</b>						
Rental Housing			\$ 4,380,545		\$ 2,280,525	\$ 6,661,070
Homeownership			\$ -	\$ -	\$ -	\$ -
Ontario Renovates			\$ -	\$ 1,619,475	\$ 602,620	\$ 2,222,095
<b>Operating Components</b>						
Rental Assistance						
Rent Supplement			\$ -	\$ -	\$ -	\$ -
Housing Allowance - Direct Delivery			\$ -	\$ 650,000	\$ 650,000	\$ 1,300,000
Housing Allowance - Shared Delivery			\$ -	\$ -	\$ -	\$ -
Housing Support Services			\$ -	\$ -	\$ -	\$ -
<b>SM Administration Fees</b>		<b>% of Allocation</b>				
SM Administration Fees		5%	\$ 230,555	\$ 119,425	\$ 185,955	\$ 535,935
<b>Total OPHI</b>			\$ 4,611,100	\$ 2,388,900	\$ 3,719,100	\$ 10,719,100
<b>TOTAL PROGRAM ALLOCATION</b>			\$ 5,843,070	\$ 3,819,367	\$ 6,503,974	\$ 16,166,411



## Appendix "B" to Report HSC19042(a)

Page 1 of 2

**Authority:** Item XX, Emergency & Community Services Committee  
Report XXX  
CM: XXX

## CITY OF HAMILTON

## BY-LAW NO. XX-XXX

**To Authorize the Execution of the Ontario Transfer Payment Agreement for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario to Receive Funding Under the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative**

**WHEREAS** the City is the Service Manager under the *Housing Services Act, 2011* and is authorized to operate and manage housing, including establishing, administering and funding programs for the provision of residential accommodation in its service area;

**AND WHEREAS** the Ministry of Municipal Affairs and Housing has allocated three years of funding to the City of Hamilton under the Canada-Ontario Community Housing Initiative to repair, regenerate and expand community housing, and to protect affordability support for tenants, and the Ontario Priorities Housing Initiative to address local priorities in the areas of housing supply and affordability, including affordable rental construction, community housing repair, rental assistance, tenant supports, and affordable homeownership, in its service area;

**AND WHEREAS** at its meeting on September X, 2019, the Council of the City of Hamilton also authorised the signing of a Transfer Payment Agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario to receive funding under the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative;

**AND WHEREAS** at its meeting on September X, 2019, the Council of the City of Hamilton also authorised the allocation of funding amongst the programs under the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative;

**NOW THEREFORE** Council of the City of Hamilton enacts as follows:

1. The General Manager of the Healthy and Safe Communities Department is authorized and directed to enter into and sign a Transfer Payment Agreement between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of

Ontario to receive funding under the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative;

2. This By-Law shall come into effect upon its passing.

**PASSED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

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F. Eisenberger  
Mayor

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A. Holland  
City Clerk

APPENDIX "A"  
Report HSC19042(a)

**Canada-Ontario Community Housing Initiative**  
**and**  
**Ontario Priorities Housing Initiative**  
**"Investment Plan"**

**Planned Financial Commitments By Year**

Complete the following table to indicate how much of your annual allocation you plan to commit to each program component in each year of COCHI and OPHI. Documentation required for a commitment is outlined in the Program Guidelines.

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<b>TOTAL PROGRAM ALLOCATION</b>			\$ 5,843,070	\$ 3,819,367	\$ 6,503,974	\$ 16,166,411

## Appendix "B" to Report HSC19042(a)

Page 1 of 2

**Authority:** Item XX, Emergency & Community Services Committee  
Report XXX  
CM: XXX

**CITY OF HAMILTON****BY-LAW NO. XX-XXX**

**To Authorize the Execution of the Ontario Transfer Payment Agreement for the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative between the City of Hamilton and Her Majesty the Queen in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario to Receive Funding Under the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative**

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**Appendix "B" to Report HSC19042(a)**

**Page 2 of 2**

Ontario to receive funding under the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative;

2. This By-Law shall come into effect upon its passing.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
F. Eisenberger  
Mayor

\_\_\_\_\_  
A. Holland  
City Clerk

9.1



Hamilton

Canada-Ontario Community  
Housing Initiative (COCHI)

&

Ontario Priorities  
Housing Initiative (OPHI)

Emergency and Community Services Committee

September 5, 2019

HEALTHY AND SAFE COMMUNITIES DEPARTMENT  
HOUSING SERVICES DIVISION

# WHAT ARE COCHI & OPHI?

## Canada-Ontario Community Housing Initiative (COCHI)

- Protect affordability for households in social housing
- Support the repair and renewal of social housing
- Expand the supply of community housing over time
- Preserve urban indigenous housing

## Ontario Priorities Housing Initiative (OPHI)

- Address local housing priorities including:
  - New construction
  - Affordability
  - Repair

# COMPARATIVE FUNDING

2016/17 – 2018/19		2019/20 – 2021/22	
<b>Total Historical Funding/Year</b>	\$21.3 M	<b>Total Funding/Year</b>	\$5.8 M
<ul style="list-style-type: none"> <li>• IAH-E</li> <li>• SHAIP</li> <li>• SHARP</li> <li>• SIF</li> </ul>		<ul style="list-style-type: none"> <li>• COCHI</li> <li>• OPHI</li> </ul>	

- **Difference = \$15.5 M/Year**
- **Individual projects may submit applications directly to National Housing Co-Investment Fund**



# INVESTMENT PLAN: COCHI

2019 - 2020	2020 - 2021	2021 - 2022
<ul style="list-style-type: none"> <li>• <b>Social Housing Repairs (\$900 K)</b></li> <li>• <b>Rent Supplements (\$250 K)</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Rent Supplements (\$1 M)</b></li> <li>• <b>Operating Funding (\$350 K)</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Rent Supplements (\$1.7 M)</b></li> <li>• <b>Operating Funding (\$350 K)</b></li> </ul>

# INVESTMENT PLAN: OPHI

2019 - 2020	2020 - 2021	2021 - 2022
<ul style="list-style-type: none"> <li>New Deeply Affordable Rental Housing (\$4.6 M)</li> </ul>	<ul style="list-style-type: none"> <li>Ont. Renovates - repairs + for 2<sup>nd</sup> units (\$1.6 M)</li> <li>Housing Allowances (\$650 K)</li> </ul>	<ul style="list-style-type: none"> <li>New Deeply Affordable Rental Housing (\$2.3 M)</li> <li>Ont. Renovates for 2<sup>nd</sup> Units (\$600 K)</li> <li>Housing Allowances (\$650 K)</li> </ul>

# KEY DATES

Date	Milestone
<b>August 23</b>	Request For Proposals (RFP) issued for New Deeply Affordable Rental Housing (OPHI)
<b>September 6</b>	Call for Applications (CFA) issued for COCHI
<b>September 15</b>	Deadline to submit Investment Plan and to enter into Transfer Payment Agreement with Province
<b>December 31</b>	Deadline for signing agreements with successful proponents for RFP
<b>March 31, 2020</b>	Deadline for spending year 1 funds

6




THANK YOU



Hamilton

**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	September 5, 2019
<b>SUBJECT/REPORT NO:</b>	Change in Source of \$50,000 Funding for the YWCA 52 Ottawa Street North Affordable Housing Development Project (CES17036(a)) (Ward 4)
<b>WARD(S) AFFECTED:</b>	Ward 4
<b>PREPARED BY:</b>	Kirstin Maxwell (905) 546-2424 Ext. 4836 Caridad Malebranche (905) 546-2424 Ext. 6251
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That the funding source for \$50,000 of the \$2.75 M forgivable loan for the Young Women's Christian Association 52 Ottawa Street North affordable housing development project be changed from the Investment in Affordable Housing Program - Extension (IAH-E) to the IAH-Extension Administration fund; and,
- (b) That the General Manager of the Healthy and Safe Communities Department or his designate be authorized and directed to enter into a loan agreement with content satisfactory to the General Manager and in a form satisfactory to the City Solicitor.

**EXECUTIVE SUMMARY**

The YWCA new affordable rental construction project at 52 Ottawa Street North was awarded funding from both the Investment in Affordable Housing Program Extension – New Rental Housing Component (IAH-E) (\$2.75 M) and the Social Infrastructure Fund (SIF) (\$2.5 M). The number of units constructed relative to each of the two separate funding sources must be specified and due to reporting requirements cannot represent partial payments or exceed \$150,000 per unit.

**SUBJECT: Change in the Source of \$50,000 Funding for the YWCA 52 Ottawa Street North Affordable Housing Development Project (CES17036(a)) (Ward 4) - Page 2 of 4**

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As a result, given the proposed unit count, when assigning specific units to each funding allocation, the maximum \$150,000 per unit funding amount would have been exceeded for one unit. This means that \$50,000 of the funding awarded cannot be sourced from IAH-Extension – Rental Housing Project ID 6731541505. To overcome these program limitations, staff recommend that the funds instead be sourced from Project ID 6731541504 IAH-Extension Administration. The City would in turn retain and reallocate the use of the \$50,000 in IAH-E program funds, by transferring them into the Ontario Renovates Program.

**Alternatives for Consideration –Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: There is no change in the overall amount of funding (\$5.25 M) the YWCA project will be provided; however, rather than all of those funds being sourced from the IAH-Extension – Rental Housing Project ID 6731541505, \$50,000 is proposed to be sourced from IAH-Extension Administration Project ID 6731541504. This change results in \$50,000 of IAH-E program funds being made available to the City for other IAH-E Year 5 capital projects. These funds will be transferred to the Ontario Renovates Program, the only option under the Program Guidelines.

Staffing: There are no staffing implications to Report CES17036(a).

Legal: There are no legal implications to Report CES17036(a).

**HISTORICAL BACKGROUND**

Through approval of Report CES17036, Council recommended approval of the Hamilton YWCA 52–64 Ottawa Street North, affordable rental housing development project for funding of \$2.75 M under the Investment in Affordable Housing Program Extension – New Rental Housing Component (IAH-E) and for funding of \$2.5 M under the Social Infrastructure Fund (SIF). The Province accepted Council's recommendation and approved the funding for the project.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

None

**RELEVANT CONSULTATION**

Legal Services staff reviewed and commented on this report, and their comments have been incorporated.

**SUBJECT: Change in the Source of \$50,000 Funding for the YWCA 52 Ottawa Street North Affordable Housing Development Project (CES17036(a)) (Ward 4) - Page 3 of 4**

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Financial Planning & Policy staff reviewed this report and their comments have been incorporated.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Since approval of the YWCA 52–64 Ottawa Street North, affordable rental housing development project for funding of \$2.75 M from IAH-E and \$2.5 M from SIF, the project has been awarded \$3.7 M in grant (contribution) and \$7.108 M in low interest loan from the CMHC Co-Investment Fund. The contribution agreement between CMHC and the YWCA is currently being prepared by CMHC.

As the YWCA new affordable rental housing project was awarded funding from two separate programs (IAH-E and SIF), two separate agreements were required and it was necessary to divide the project proportionately to the two funding amounts. Doing so in this case would have required dividing a unit ( $1/3 - 2/3$ ), however, the provincial reporting system does not allow for reporting on partial units. Further, awarding funding to only whole units would result in the per unit funding exceeding the \$150,000 maximum per unit amount under the program by \$50,000.

This means that \$50,000 of the funding awarded cannot be sourced from IAH-E program funds. Staff therefore recommends that \$50,000 be allocated from IAH-Extension Administration Project ID 6731541504 dependent upon approval of Report HSC19042(a). Staff from the Ministry of Municipal Affairs and Housing have confirmed in writing that this is an acceptable solution. There are no procurement considerations as the overall amount of funding for the project remains the same.

To reduce administration, and because \$5.2 M is already registered on title of the property to ensure project completion, long-term program compliance, affordability of the units, and that other City, Provincial and Federal governments' interests are protected, staff recommend that the \$50,000 be provided as 10-year "forgivable loan", secured by a promissory note which requires that the funds be returned if the project is not completed. Not registering the loan on title increases the risk of losing the funds in the event of a default under the agreement, but given the administrative complications caused by the multiple funding sources and respective mortgages already expected to be registered on title, staff do not recommend registering another charge. The YWCA will be required to enter into a separate loan agreement for the \$50,000 secured by a promissory note. The promissory note shall be reviewed by both the City's legal services and Corporate Finance and Administration staff prior to enactment.

**SUBJECT: Change in the Source of \$50,000 Funding for the YWCA 52 Ottawa Street North Affordable Housing Development Project (CES17036(a)) (Ward 4) - Page 4 of 4**

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Below is a summary of the YWCA project at 52 – 64 Ottawa Street North:

- 35 self-contained units for women and women and children who are experiencing homelessness; 19 one-bedroom units, 10 two-bedroom units, and 6 three-bedroom units;
- Rents set at 25% lower than average market rent, including utilities;
- The units will remain affordable for a minimum of 50 years, expected to be permanently affordable;
- Basement and ground floor will contain a variety of amenities and space for community programs; and,
- Project will include an additional 15 units at 80% at or below median market rent for persons with developmental disabilities who will receive supports through the Supported Independent Living program currently run by the YWCA.

**ALTERNATIVES FOR CONSIDERATION**

None

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**APPENDICES AND SCHEDULES ATTACHED**

None