



City of Hamilton

AUDIT, FINANCE AND ADMINISTRATION COMMITTEE

Meeting #: 19-014

Date: October 3, 2019

Time: 9:30 a.m.

Location: Council Chambers, Hamilton City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 September 19, 2019

5. COMMUNICATIONS

5.1 Correspondence from the Hamilton Waterfront Trust respecting their December 31, 2018 Audited Financial Statements

Recommendation: Be received.

6. DELEGATION REQUESTS

7. CONSENT ITEMS

7.1 2019 Second Quarter Request for Tenders and Proposals Report (FCS19041(a)) (City Wide)

7.2 2019 Second Quarter Emergency and Non-competitive Procurements Report (FCS19042(a)) (City Wide)

- 7.3 Second Quarter Non-compliance with the Procurement Policy Report (FCS19043(a)) (City Wide)
- 7.4 Semi-Annual Employee Attendance Report 2019 (HUR19020) (City Wide)
- 7.5 Semi-Annual Occupational Injury and Illness Claims 2019 (HUR19021) (City Wide)
- 7.6 Hamilton Aboriginal Advisory Committee Minutes - June 19, 2019

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

10. DISCUSSION ITEMS

- 10.1 Reporting Process for Office of the City Auditor Audit Assurance Reports (AUD19006) (City Wide)
- 10.2 Employee Code of Conduct Updates (HUR19022 / AUD19009) (City Wide)
- 10.3 Parkland Dedication Reserve Status Report as of December 31, 2018 (FCS19072) (City Wide)

11. MOTIONS

- 11.1 Water Service Line Replacement to Allow for Meter Replacement at 226 Beach Blvd., Hamilton

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

- 14.1 September 19, 2019 - Closed Minutes

Pursuant to Section 8.1, Sub-section (k) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

- 14.2 City-Wide Cash Handling Policy and Guideline Revisions (FCS19067) (City Wide)
(Distributed under separate cover)

Pursuant to Section 8.1, Sub-section (a) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (a) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the municipality or local board.

- 14.3 Appeals of the Development Charge By-laws 19-141 and 19-142 (LS19034 / FCS19071) (City Wide)

Pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (e) and (f) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

15. ADJOURNMENT