



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES

Meeting #: 19-009
Date: October 8, 2019
Time: 4:00 p.m.
Location: Room 192 and 193, City Hall
71 Main Street West

Alicia Davenport, Legislative Coordinator (905) 546-2424 ext. 2729

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 September 10, 2019

5. COMMUNICATIONS

5.1 Correspondence from Martin Brousseau respecting Accessible Pedestrian Signals in Quebec City

Recommendation: Be received.

5.2 Correspondence from Edward Soldo, Transportation Operations & Maintenance Division, respecting Follow-Up to the Committee's Feedback on the Accessible Pedestrian Signals Video

Recommendation: Be received.

6. DELEGATION REQUESTS

- 6.1 Tiffany Kummer, Complex Regional Pain Syndrome (CRPS) / Reflex Sympathetic Dystrophy (RSD) Foundation, respecting Various Accessibility Concerns related to Bus Stops, Roads, Sidewalks, Parks, Schools, and Food Banks (for today's meeting)
- 6.2 Leanne Mione, Contact Hamilton for Children and Developmental Services, respecting Housing and Transitions for People with Developmental Disabilities (for today's meeting)

7. CONSENT ITEMS

- 7.1 Built Environment Working Group Update (no copy)
- 7.2 Housing Issues Working Group Update (no copy)
- 7.3 Outreach Working Group Update (no copy)
- 7.4 Transportation Working Group Update
 - 7.4.a Transportation Working Group Meeting Notes - September 24, 2019
- 7.5 Wheelchair and Scooter Safety Working Group Update (no copy)
- 7.6 Disability Justice and Climate Crisis Working Group Update (no copy)
- 7.7 Community Safety Working Group Update (no copy)

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

- 9.1 Reimagine Our Museums Process and the Hamilton Civic Museum Strategy (no copy)

10. DISCUSSION ITEMS

- 10.1 2020 Budget Submission for the Advisory Committee for Persons with Disabilities

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

13.1 Accessibility Complaints to the City of Hamilton (no copy)

13.2 Accessibility for Ontario with Disabilities Act (AODA) Update (no copy)

13.3 Presenters List for the Advisory Committee for Persons with Disabilities
(no copy)

13.4 Innovative Accessibility Projects Showcase Webinar Review (no copy)

13.5 General Meeting Procedures Update (no copy)

13.6 Review of Advisory Committee for Persons with Disabilities Outstanding
Business List

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

Minutes 19-008

4:00 p.m.

Tuesday, September 10, 2019

Rooms 192 and 193, City Hall

71 Main Street West

Present: A. Mallet (Chair), J. Cardno (Vice-Chair), S. Aaron, L. Dingman, A. Frisina, J. Hawker, C. McBride, M. McNeil, T. Murphy, K. Nolan, T. Nolan and A. Wilson

**Absent
with regrets:** S. Geffros

Also Present: J. Bowen, Supervisor, Diversity and Inclusion

**THE FOLLOWING ITEMS WERE REFERRED TO THE
GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Installation of Urban Braille along Cannon Street East at the Intersections of Wellington Street North, Catherine Street North, and John Street North (Item 7.1)**

(Cardno/Hawker)

WHEREAS, the reconstruction of Cannon Street between James Street North and Sherman Avenue North

commenced in May 2019 and involves road resurfacing, Cycle Track improvements, and improvements to pedestrian safety measures;

WHEREAS, Urban Braille is a system of tactile information serving the needs of the visually impaired and blind by using both colour and texture contrast to provide warning signals and clues related to orientation;

WHEREAS, Mike Becke, Senior Project Manager, Public Works, attended the Built Environment Working Group meeting of November 6, 2018 and provided an update respecting the City of Hamilton's Urban Braille system;

WHEREAS, the Built Environment Working Group Meeting Notes of November 6, 2018, were received by the Advisory Committee for Persons with Disabilities on January 15, 2019 (Item (e)(i) of Advisory Committee for Persons with Disabilities Report 19-001), but no Motion was made to request the inclusion of Urban Braille objectives in the plans for the Cannon Street reconstruction;

WHEREAS, a number of people with disabilities live in the Cannon Street area (especially with visual limitations); and,

WHEREAS, Urban Braille was not installed at three dangerous intersections along Cannon Street East;

THEREFORE, BE IT RESOLVED:

- (a) That Public Works staff be requested to examine and report back to the Advisory Committee for Persons with Disabilities on the feasibility of installing Urban Braille on Cannon Street East at the intersections of

Wellington Street North, Catherine Street North, and John Street North; and,

- (b) That there be uniformity/continuity in the maintenance of major intersections, in accordance with *Accessibility for Ontarians with Disabilities Act, 2005*, standards (as at the intersection of Rymal Road West and West 5th Street, Hamilton).

CARRIED

2. Background Information and Past Activities of the Outreach Working Group (Item 7.3)

(Murphy/Dingman)

WHEREAS, the Outreach Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of Paula Kilburn, Tom Manzuk, and Terri Wallis;

THEREFORE, BE IT RESOLVED:

That Paula Kilburn, Tom Manzuk, Terri Wallis, be invited to attend a future meeting of the Outreach Working Group of the Advisory Committee for Persons with Disabilities to provide background information on the Outreach Working Group's mandate and past activities.

CARRIED

3. Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities (Added Item 11.1)

(Aaron/McNeil)

WHEREAS, the Transportation Working Group believes that it would be beneficial for the Advisory Committee for

Persons with Disabilities to investigate the Light Rail Transit (LRT) Systems in neighbouring municipalities like Kitchener;

THEREFORE, BE IT RESOLVED:

- (a) That the following Members of the Advisory Committee for Persons with Disabilities be approved to travel to neighbouring municipalities to investigate and compare Light Rail Transit (LRT) systems, with the transportation costs to be funded from the Advisory Committee for Persons with Disabilities 2018 approved budget for conferences and related travel expenses, to an upset limit of **\$1,000**:

- (i) ***Shahan Aaron***
- (ii) ***Jayne Cardno***
- (iii) ***Anthony Frisina***
- (iv) ***John Hawker***
- (v) ***Aznive Mallet***
- (vi) ***Mark McNeil***

Main Motion, as amended, CARRIED

4. Implementation and Use of Accessible Signage on City Transit (Added Item 11.2)

(Aaron/Dingman)

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of the Manager of Customer Experience and Innovation (Transit Division), or their designate;

THEREFORE, BE IT RESOLVED:

That the Manager of Customer Experience and Innovation (Transit Division), or their designate, be invited to attend a

future meeting of the Transportation Working Group of the Advisory Committee for Persons with Disabilities to discuss the current implementation and use of signage ***that would encourage sensitivity towards all persons with disabilities, including those that use mobility devices,*** on City transit.

Main Motion, as amended, CARRIED

5. Accessible Taxi Cab Incentive Program Update (Added Item 11.3)

(Aaron/McNeil)

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of the Manager of Licensing and By-law Services, or their designate;

THEREFORE, BE IT RESOLVED:

That the Manager of Licensing and By-law Services, or their designate, be invited to attend a future meeting of the Transportation Working Group of the Advisory Committee for Persons with Disabilities to provide an update on the accessible taxi cab incentive program.

CARRIED

6. Advance/Pre-Pay System for DARTS Fares (Added Item 11.4)

(Aaron/Cardno)

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of the Executive Director of DARTS, or their designate, ***and the Manager, Customer Experience and Innovation (Transit Division), or their designate;***

THEREFORE, BE IT RESOLVED:

That the Executive Director of DARTS, or their designate, ***and the Manager, Customer Experience and Innovation (Transit Division), or their designate***, be invited to attend a future meeting of the Transportation Working Group of the Advisory Committee for Persons with Disabilities to discuss an advance/pre-pay system for DARTS fares.

Main Motion, as amended, CARRIED

7. Current Accessibility Challenges of Public Transit in the City of Hamilton (Added Item 11.5)

(Aaron/McNeil)

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of Terri Wallis;

THEREFORE, BE IT RESOLVED:

That Terri Wallis be invited to attend a future meeting of the Transportation Working Group of the Advisory Committee for Persons with Disabilities to discuss the current accessibility challenges of public transit in the City of Hamilton.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

1. CONSENT ITEMS (Item 7)

7.4(a) Transportation Working Group Meeting Notes -
August 27, 2019

7.7(a) Community Safety Working Group Meeting
Notes - September 3, 2019

2. NOTICES OF MOTION (Item 12)

12.1 Investigation of Light Rail Transit (LRT) Systems
in Neighbouring Municipalities by Members of
the Advisory Committee for Persons with
Disabilities

12.2 Implementation and Use of Accessible Signage
on City Transit

12.3 Accessible Taxi Cab Incentive Program Update

12.4 Advance/Pre-Pay System for DARTS Fares

12.5 Current Accessibility Challenges of Public
Transit in the City of Hamilton

3. DISCUSSION ITEMS (Item 10)

10.1 2020 Budget Submission for the Advisory
Committee for Persons with Disabilities

4. GENERAL INFORMATION / OTHER BUSINESS (Item 13)

13.1 Presenters List for the Advisory Committee for
Persons with Disabilities

(Wilson/K. Nolan)

That the agenda for the September 10, 2019 meeting of the Advisory Committee for Persons with Disabilities be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) August 13, 2019 (Item 4.1)

(Dingman/McNeil)

That the minutes of the August 13, 2019 meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED

(d) CONSENT ITEMS (Item 7)

(i) Built Environment Working Group Update (Item 7.1)

J. Cardno indicated that quorum was not achieved at the Built Environment Working Group meeting scheduled on September 3, 2019.

J. Cardno advised the Committee that the Built Environment Working Group workplan includes, but is not limited to, the following:

- Review of accessibility features at various City facilities (i.e. Bernie Morelli Recreation Centre);

- Review of accessibility features on Locke Street, between Main Street West and Stanley Avenue, as reconstruction work is completed;
- Review of accessibility features at John Rebecca Park upon completion of construction;
- Seasonal maintenance of sidewalks, bike paths, curb cuts, metal plates on sidewalks and walkways, bus stops and shelters;
- Recognizing local area restaurants with accessible entranceways and washrooms via a certificate program; and,
- Inclusion of facility accessibility features in the annual publications of various City arts facilities.

(Hawker/Dingman)

That the verbal update from J. Cardno, respecting the Built Environment Working Group, be received.

CARRIED

For further disposition of this matter, see Item 1.

(ii) Housing Issues Working Group Update (Item 7.2)

The Committee considered merging the Housing Issues Working Group together with the Built Environment Working Group. The Housing Issues Working Group will now meet on the 1st Tuesday of each month from 3:30p.m. – 4:00p.m., immediately preceding the Built Environment Working Group meeting.

(iii) Outreach Working Group Update (Item 7.3)

For disposition of this matter, see Item 2.

(iv) Transportation Working Group Update (Item 7.4)

(McNeil/Dingman)

That the Transportation Working Group Meeting Notes of August 27, 2019 (Added Item 7.4(a)), be received.

CARRIED

For further disposition of this matter, see Items 3, 4, 5, 6, and 7.

(v) Wheelchair and Scooter Safety Working Group Update (Item 7.5)

No update.

(vi) Disability Justice and Climate Crisis Working Group Update (Item 7.6)

A. Wilson indicated that the meeting schedule for the Disability Justice and Climate Crisis Working Group is being finalized and preliminary discussions respecting the Working Group's scope and workplan have taken place. The scope of Disability Justice and Climate Crisis Working Group includes assessing the impact of climate emergencies, such as extreme weather events, on persons with disabilities and evaluating the City of Hamilton's emergency preparedness and response plans to ensure that they are inclusive of persons with disabilities.

The workplan includes, but is not limited to, the following:

- Review of relevant City policies and bylaws (i.e. Adequate Heat By-law);

- Host a community forum/engagement event to identify the concerns of disabled Hamiltonians regarding extreme weather events and climate change; and,
- Develop partnerships with community organizations and stakeholders, such as Environment Hamilton and the Disability Justice Network of Ontario.

(Dingman/K. Nolan)

That the verbal update from A. Wilson, respecting the Disability Justice and Climate Crisis Working Group, be received.

CARRIED

(vii) Community Safety Working Group Update (Item 7.7)

(Wilson/McNeil)

That the Community Safety Working Group Meeting Notes of September 3, 2019 (Added Item 7.7(a)), be received.

CARRIED

(e) DISCUSSION ITEMS (Item 10)

(i) 2020 Budget Submission for the Advisory Committee for Persons with Disabilities (Added Item 10.1)

J. Bowen, Supervisor, Diversity and Inclusion, provided the Committee with a draft 2020 Budget Submission for the Advisory Committee for Persons with Disabilities.

Committee members were asked to consider their budget requirements for 2020 at the next meeting.

(Hawker/Dingman)

That the verbal update from J. Bowen, Supervisor, Diversity and Inclusion, respecting the 2020 Budget Submission for the Advisory Committee for Persons with Disabilities, be received.

CARRIED

(Hawker/Dingman)

That the 2020 Budget Submission for the Advisory Committee for Persons with Disabilities be included on the October 8, 2019 meeting agenda for consideration.

CARRIED

(f) MOTIONS (Item 11)

(i) Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities (Added Item 11.1)

(Aaron/McNeil)

That the upset limit in recommendation (a) be increased from \$500 to \$1,000, as follows:

- (a) That the following Members of the Advisory Committee for Persons with Disabilities be approved to travel to neighbouring municipalities to investigate and compare Light Rail Transit (LRT) systems, with the transportation costs to be funded from the Advisory Committee for Persons with Disabilities 2018 approved budget for conferences and related travel expenses, to an upset limit of ~~\$500~~ **\$1,000**:

- (i) To be determined
- (ii) To be determined
- (iii) To be determined
- (iv) To be determined

Amendment CARRIED

(Aaron/McNeil)

That recommendation (a) be further amended to add the names of the Advisory Committee for Persons with Disabilities members, as follows:

- (i) ~~To be determined~~ **Shahan Aaron**
- (ii) ~~To be determined~~ **Jayne Cardno**
- (iii) ~~To be determined~~ **Anthony Frisina**
- (iv) ~~To be determined~~ **John Hawker**
- (v) **Aznive Mallet**
- (vi) **Mark McNeil**

Amendment CARRIED

For further disposition of this matter, refer to Item 3.

(ii) Implementation and Use of Accessible Signage on City Transit (Added Item 11.2)

(Aaron/Dingman)

That the recommendation be amended to provide clarity to the resolution, as follows:

That the Manager of Customer Experience and Innovation (Transit Division), or their designate, be invited to attend a future meeting of the Transportation Working Group of the Advisory Committee for Persons with Disabilities to discuss the current implementation and use of ~~accessible~~ signage **that would encourage**

sensitivity towards all persons with disabilities, including those that use mobility devices, on City transit.

Amendment CARRIED

For further disposition of this matter, refer to Item 4.

(iii) Advance/Pre-Pay System for DARTS Fares (Added Item 11.4)

(Aaron/Cardno)

That the whereas statement and recommendation be amended to include the Manager, Customer Experience and Innovation (Transit Division), or their designate, as follows:

WHEREAS, the Transportation Working Group of the Advisory Committee for Persons with Disabilities will benefit from the expertise of the Executive Director of DARTS, or their designate, ***and the Manager, Customer Experience and Innovation (Transit Division), or their designate;***

THEREFORE, BE IT RESOLVED:

That the Executive Director of DARTS, or their designate, ***and the Manager, Customer Experience and Innovation (Transit Division), or their designate,*** be invited to attend a future meeting of the Transportation Working Group of the Advisory Committee for Persons with Disabilities to discuss an advance/pre-pay system for DARTS fares.

Amendment CARRIED

For further disposition of this matter, refer to Item 6.

(g) NOTICES OF MOTION (Item 12)

(i) Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities (Added Item 12.1)

S. Aaron introduced a Motion respecting the Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities.

For further disposition of this matter, refer to Items (f)(i) and 3.

(ii) Implementation and Use of Accessible Signage on City Transit (Added Item 12.2)

S. Aaron introduced a Motion respecting the Implementation and Use of Accessible Signage on City Transit.

For further disposition of this matter, refer to Items (f)(ii) and 4.

(iii) Accessible Taxi Cab Incentive Program Update (Added Item 12.3)

S. Aaron introduced a Motion respecting an Accessible Taxi Cab Incentive Program Update.

For further disposition of this matter, refer to Item 5.

(iv) Advance/Pre-Pay System for DARTS Fares (Added Item 12.4)

S. Aaron introduced a Motion respecting an Advance/Pre-Pay System for DARTS Fares.

For further disposition of this matter, refer to Items (f)(iii) and 6.

(v) Current Accessibility Challenges of Public Transit in the City of Hamilton (Added Item 12.5)

S. Aaron introduced a Motion respecting Current Accessibility Challenges of Public Transit in the City of Hamilton.

For further disposition of this matter, refer to Item 7.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Presenters List for the Advisory Committee for Persons with Disabilities (Added Item 13.1)

J. Bowen, Supervisor, Diversity and Inclusion, advised that the Committee has invited the following presenters to attend future meeting of the Advisory Committee for Persons with Disabilities:

- A representative of Community Living Hamilton
- A representative of Community Para-Med
- A representative of LHIN Home and Community Care (formerly Community Care Access Centre Hamilton)
- Sarah Jama, Hamilton Centre for Civic Inclusion
- Director of Housing Services
- Emergency Management Staff
- Donna Skelly, MPP Flamborough-Glanbrook

(Hawker/Cardno)

WHEREAS, the Advisory Committee for Persons with Disabilities will benefit from the expertise of Paula Kilburn, Tom Manzuk, Mary Sinclair, and Robert Semkow;

THEREFORE, BE IT RESOLVED:

That Paula Kilburn, Tom Manzuk, Mary Sinclair, and Robert Semkow be invited to attend a future meeting of the Advisory Committee for Persons with Disabilities to provide an overview of the Committee's past activities.

DEFEATED

(i) ADJOURNMENT (Item 15)

(Murphy/Hawker)

That there being no further business, the Advisory Committee for Persons with Disabilities be adjourned at 6:08 p.m.

CARRIED

Respectfully submitted,

A. Mallet, Chair
Advisory Committee for
Persons with Disabilities

Alicia Davenport
Legislative Coordinator
Office of the City Clerk


From: martin brousseau [REDACTED]
Sent: September 13, 2019 11:26 PM
To: Davenport, Alicia <Alicia.Davenport@hamilton.ca>
Subject: Cross walk buttons

For your information and consideration.

Of my attendance during your regularly scheduled committee meeting of 13, August a new training video was played for our viewing of a new button or options therein, of which I had given my input of concerns or issues some elderly may have with the duration required to hold a button, with as a potential solutions.

Of my travels, I would like to present the following as a best case scenario and option, however the expense and work involved may be deemed unreasonable,
The following I found in Quebec City, of which I'm sure a committee member from the city of Hamilton can contact an official with the city of Quebec should this be an option for a trail bases or of specific effected areas, I'm certain the city of Quebec could help you further should this be an option your group wish to consider.



After I'd taken this picture, I thought of and tried scanning a city bus  transfer slip, as a means to effect a change in cross walk light, which was an effective means to change the light by way of a paper slip, Which leads me to think any object such as a walking cane or similar items could solve many such related concerns by your committee.

P.S. please look for my other related email of my 13, August attendance.

Thank you.
Martin Brousseau

Sent from my iPhone

From: [Soldo, Edward](#)
To: [Davenport, Alicia](#)
Cc: [Csordas, Cindy](#); [Recine, Jen](#); [Wunderlich, Nancy](#); [Field, Mike](#)
Subject: Council Follow-up from ACPD Meeting
Date: October 1, 2019 4:28:51 PM

Good Afternoon,

Regarding Council Follow-up Notice from the Advisory Committee for Persons with Disabilities (ACPD) Meeting of August 13th, 2019 – Council Follow-up dated September 27th, 2019.

Feedback #1

Reduction of background traffic noise and music throughout the video to enhance the audibility of the speaker's voice

Action #1

Cindy has reduced the background noise and music which has enhanced the speaker's audibility.

Feedback #2

Utilization of a professional voice-over recording for narration, as opposed to having the speaker narrate directly in front of the camera.

Action #2

With the background noise reduction we feel this has made the narration more clear – Jeff Cornwell did a great job, and do not feel that the voice-over is required.

Feedback #3

Addition of closed captions to the video.

Action #3

YouTube will have the closed caption option which will address this issue – a script will be provided for upload to YouTube

Feedback #4

Addition of overlay text throughout the video to highlight important information

Action #4

The closed captioning will highlight the important information through the narrators dialogue – also the website information has been added to the closing slide.

We have incorporated all changes into the video and it is ready for publication.

A big thank you to Cindy for her work on creating this awesome video!

Alicia, please stay tuned about attendance at the Built Environment Working Group of the Advisory Committee for Persons with Disabilities.

Thank you,

Edward Soldo, P.Eng.
Director, Transportation Operations & Maintenance
Public Works Department
City of Hamilton

6.1

Form: Request to Speak to Committee of Council

Submitted on Wednesday, September 18, 2019 - 6:10 pm

==Committee Requested==

Committee: Advisory/Sub-Committee

Name of Sub-Committee: Advisory Committee for People with Disabilities

==Requestor Information==

Name of Individual: Tiffany Kummer

Name of Organization: CRPS/RSD FOUNDATION

Contact Number: [REDACTED]

Email Address: tiffany.crpsr sdfoundation@gmail.com

Mailing Address: [REDACTED]

Reason(s) for delegation request:

accessibilities concerns related to bus stops, roads, sidewalks, parks, schools, and food banks

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No

6.2

Form: Request to Speak to Committee of Council

Submitted on Thursday, September 19, 2019 - 10:34 am

==Committee Requested==

Committee: Advisory Committee for Persons with Disabilities

==Requestor Information==

Name of Individual: Leanne Mione

Name of Organization: Contact Hamilton for Children and Developmental Services

Contact Number: 905 297 5604

Email Address: leanne.mione@dsohnr.ca

Mailing Address:

140 King Street East, Suite 4
Hamilton, ON L8N 1B2

Reason(s) for delegation request:

I would love to present to any committee that feels the information my program has to offer would be relevant and of interest to City of Hamilton employees. Last year, I had the pleasure of meeting Mary Sinclair a member of the Advisory Committee of Persons with Disabilities (ACPD). I would appreciate it if our Housing and Transitions for People with Developmental Disabilities presentation could be considered as a potential agenda item for the ACPD.

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes

7.4(a)

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
Transportation Working Group
Tuesday, September 24, 2019
Room 193, City Hall

Attendance: Tim Murphy, Kim Nolan, Anthony Frisina, Shahan Aaron, Tim Nolan

Also Present: Jayne Cardno

Regrets: Aznive Mallet, Mark McNeil

AGENDA ITEMS:

1. WELCOME & INTRODUCTION / APPROVAL OF AGENDA

The Transportation Working Group approved the agenda as presented.

2. PRESENTATIONS

David Nevin – Banned from using HSR

David Nevin advised the Working Group that he was banned from using HSR by HSR under the provisions of the *Trespass to Property Act*, R.S.O. 1990, Chapter T.21 for a period of 1 year.

Following the presentation, the Working Group noted that this matter was not within their purview and would therefore be informing Mr. Nevin to contact the Clerk's Office in order to determine his next steps.

3. PREVIOUS MEETING NOTES

The Transportation Working Group approved their Meeting Notes from August 27, 2019, which were distributed to members for review via email.

4. DISCUSSION ITEMS

(a) Turning Prioritized Items into Action Items

- (i) Customer Service Policy Review
 - (a) DARTS Transit
 - (b) HSR

The Transportation Working Group requested that staff provide them with copies of these policies for review at a future meeting.

- (ii) Training Process of Customer Services
 - (a) DARTS Transit
 - (b) HSR

The Transportation Working Group request that the HSR Trainer be invited to a future meeting to present the training material being utilized by the HSR respecting customer service.

(b) Administrative Support

The Transportation Working Group will based on accommodation requirements, be requesting administrative support from City Council for all Working Groups, which could be considered as part of the proposed ACPD 2020 budget.

(c) Passenger Bills of Rights

The Transportation Working Group will be researching Passenger Bills of Rights in Hamilton and other municipalities including Canada and USA.

Potential avenues to obtain information respecting Passenger Bills of Rights:

- AODA Customer Service Guidelines
- AODA Alliance – David Lepofsky – Customer bills of rights
- Working Group Reports

5. OTHER BUSINESS**(a) Member Attendance Matter**

The Transportation Working Group was advised that Tim Murphy as of October 2019, will not be available to attend meetings for a few months due to a medical procedure.

(b) Refreshments for Working Groups

The Transportation Working Group requested that refreshments be ordered for all Working Groups (Coffee, Tea, Water, Juices, Sandwiches (plus Vegetarian option)), for 5-6 members at this time.

(c) Transportation Working Group Terms of Reference

The Transportation Working Group is to develop their Terms of Reference, including the Working Group's Mandate at a future meeting.

6. AGENDA ITEMS FOR NEXT MEETING

- Response for communication request – determine the process for presenting at ACPD and/or any of the Working Groups
- City Clerk guidelines for ACPD and TWG – determine the extent of the Office of the City Clerk’s role in supporting ACPD and TWG

7. ADJOURNMENT

There being no further business, the Transportation Working Group adjourned at 6:00 p.m.

10.1

**CITY OF
HAMILTON**

2020

ADVISORY COMMITTEES

BUDGET SUBMISSION

Advisory Committee For People With Disabilities (ACPD)

PART A: General Information

ADVISORY COMMITTEE MEMBERS:

Shahan Aaron	Elizabeth (Jayne) Cardno
Lance Dingman	Sophie Geffros
Aznive Mallett	John Hawker
Tim Murphy	Anthony Frisina
Tim Nolan	Kim Nolan
Corbin McBride	Mark McNeil
Mark McNeil	Alex Wilson

MANDATE:

The Advisory Committee for Persons with Disabilities recommends to the City of Hamilton policies, procedures and guidelines that address the needs and concerns of persons with disabilities.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

Terms of Reference

1. To advise Council annually about the preparation, implementation, and effectiveness of its accessibility plan required pursuant to the Ontarians with Disabilities Act, the Accessibility for Ontarians with Disabilities Act, and related regulations.
2. To provide advice and recommendations to City Council and staff with respect to the implementation of Provincial standards, and policies, procedures and guidelines that address the needs and concerns of persons with disabilities.
3. To ensure that the right of access for persons with disabilities to programs and services provided by the City is sustained, maintained, and/or improved in accordance with Provincial legislation, regulations and City standards.
4. To review and comment to Council and other levels of government on pertinent reports, proposed legislation and studies which affect all persons with disabilities, where appropriate.
5. To provide a forum where persons with disabilities and service representatives can express their concerns, share information and recommend improvements to the existing level of City services for persons with disabilities.
6. To educate and increase awareness of the City on issues which affect people with disabilities.
7. To support the work of the committee through sub-committees and working groups, as required, and specifically related to the Provincial standards, including Customer Service, Transportation, Employment, Built Environment, and Information and Communications.
8. To maintain knowledge of the work of the committee through attendance at meetings and review of agendas and supporting materials.
9. To regularly review the progress and measure the success of the committee and its activities.

ALIGNMENT WITH CORPORATE GOALS:

Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	X
7) Our People & Performance	X		

PART C: Budget Request

INCIDENTAL COSTS:

Monthly Meetings Expenses (photocopying, refreshments, advertising, postage, etc.)	\$300.00
Administrative Assistance (note-taking) for special meetings such as Roundtable.	
Refreshments:	
<ul style="list-style-type: none"> • Advisory Committee for People with Disabilities \$1500.00 • Built Environment Working Group \$750.00 • Transportation Working Group \$850.00 • Housing Working Group \$600.00 • Outreach Working Group \$600.00 • Wheelchair and Scooter Safety Committee • Disability Justice and Climate Crisis Working Group • Community Safety Working Group 	\$4300.00
SUB TOTAL	\$4,600.00

SPECIAL EVENT/PROJECT COSTS:

Conferences and related travel expenses	\$1500.00
SUB TOTAL	\$1500.00

TOTAL COSTS	\$ 6100.00
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Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	\$ N/A
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TOTAL 2019 BUDGET REQUEST (net of reserve funding)	\$ 6100.00
PREVIOUS YEAR (2018) APPROVED BUDGET (2018 Request \$ 6100.00)	\$ 6100.00

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: **Aznive Mallett**

Signature:

Date:

Telephone # :

	Issue	Date Action Initiated	Lead Dept/Div	Status	
2016-A	Update of the 2006 Barrier Free Design Guidelines	June 14, 2016 (Item 8.2)		That financial and administrative resources be put forward by Public Works, in consultation with CityHousing Hamilton, to update the 2006 Barrier Free Design Guidelines and that those guidelines include updated requirements for accessible housing within City owned and operated housing facilities.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2016-B	Housing Services and City of Hamilton's Barrier Free Design Guidelines	September 13, 2016 Item 4(i)		That Housing Services staff be directed to adhere to the City of Hamilton's Barrier Free Design Guidelines and consult with the Advisory Committee for Persons with Disabilities for any future housing renovations and new construction projects.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2016-C	Request for an Accessibility Audit Update from Housing Services	September 13, 2016 Item 4 (ii)		That staff be directed to prepare an update to the Advisory Committee on Persons with Disabilities,	Ongoing – Jessica Bowen to follow-up.

	Issue	Date Action Initiated	Lead Dept/Div	Status	
				on all accessibility audits completed to date by ACPD, including City Hall, MacNab Street Terminal, Stoney Creek Recreation Centre, Battlefield House and Park, Westmount Recreation Centre, Waterdown Civic Centre, 690 Stone Church Road West and Tim Horton's Field, with dates, outcomes and outstanding items found in each audit.	
2017-A	Locations of Accessible Washrooms in City Owned Facilities	August 8, 2017 17-007 (Item 5.2)		That staff be directed to provide an inventory of accessible public washrooms in City owned facilities, to be made available to the public	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2017-B	Smoke Free Policy for Social Housing	Dec. 12, 2017 (Added Item 9.1)	Public Health Services	That Public Health Services staff be directed to investigate the feasibility of establishing a smoke-free policy for all social housing in Hamilton	Ongoing – An update has been requested from relevant Staff. Awaiting response.

	Issue	Date Action Initiated	Lead Dept/Div	Status	
2018-A	Snow Removal Processes and Policies	Feb.13/18 18-002 (Item 7.2)		That staff be directed to work on a solution for snow clearing and work with members of the Advisory Committee for Persons with Disabilities to develop a plan for the Winter 2018/2019.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2018-B	Review of Snow and Ice By-law No. 03-296	April 10, 2018 18-004 (Added Item 11.5)		(a) That appropriate staff be invited to come to a meeting of the Advisory Committee for Persons with Disabilities to discuss the Snow and Ice By-law No. 03-296 By-law; and (b) That a copy of the current Snow and Ice By-law No. 03-296 be distributed to members of the Advisory Committee for Persons with Disabilities for review and discussion with staff.	Ongoing – An update has been requested from relevant Staff. Awaiting response.

	Issue	Date Action Initiated	Lead Dept/Div	Status	
2018-C	Note-taker for ACPD meetings	April 10, 2018 18-004		Staff were directed to investigate the feasibility and criteria for hiring a note-taker for the working groups of the Advisory Committee for Persons with Disabilities.	Item considered complete. To be removed. Advisory Committee for Persons with Disabilities members agreed to make an effort to perform administrative tasks on their own, and connect with Jessica Bowen to launch an accommodation process if they encounter difficulties.
2018-D	Automated Pre-Boarding Announcements on HSR Vehicles	June 12, 2018 18-006 (Added Item 9.1)		That staff be directed to take steps to ensure that system is fully operational on all HSR vehicles as is required by AODA regulations.	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2018-E	Draft Proposal from DARTS respecting Stranded Wheelchairs	July 10, 2018 18-007 (Item 5.5(a))		That the Draft Proposal from DARTS respecting Stranded Wheelchairs be referred to the Wheelchair and Scooter Safety Working Group with a report back to the Advisory Committee for Persons with Disabilities.	Item considered complete. To be removed. The Wheelchair and Scooter Safety Working Group reported back to the Advisory Committee for Persons with Disabilities on July 26, 2018 via email.
2018-F	Accessibility Review of City Hall Outstanding Items	September 11, 2018 18-009 (Item 5.1)		The following accessibility improvements be made at City Hall:	Ongoing – An update has been requested from relevant Staff. Awaiting response.

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				<ul style="list-style-type: none"> • push locks in the accessible washrooms at City Hall. The current locking mechanism requires a person to have the strength and dexterity to physically turn the lock to ensure privacy. In addition, the door and locking mechanism are not in alignment with the bathroom wall requiring the individual to position themselves, reach and lean forward to secure the lock such that it places them in a precarious position and at risk of falling; • installation of a tactile (warning) strip at the top of the second-floor stairs at City Hall; • Inclusion of decals with a higher colour contrast on all glass doors at City Hall; and	

	Issue	Date Action Initiated	Lead Dept/Div	Status	
				<ul style="list-style-type: none"> • Reflective tape on the railing from Main Street into the City Hall Forecourt 	
2019-A	Hamilton Street Railway Bus Transfers	March 12, 2019 19-002 Item 11.1		Hamilton Street Railway Bus Transfers ACPD requests City Council to direct staff to investigate the feasibility of HSR extending the duration of HSR bus transfers for persons with disabilities including consultation with ACPD on this process	Ongoing – An update has been requested from relevant Staff. Awaiting response.
2019-B	City's Commitment to the Lives of Persons with Disabilities in the City of Hamilton	March 12, 2019 19-002 Added Item 11.2		That the Mayor and Council be invited to attend and speak to the Advisory Committee for Persons with Disabilities respecting the City's commitment to the betterment of the lives of persons with disabilities in the City of Hamilton.	Item considered complete. To be removed.
2019-C	Correspondence to a Member of Provincial Parliament respecting Listening	March 12, 2019 19-002 Added Item 13.5		That staff prepare a letter for the Chair's signature, to be sent to the General Issues Committee & Council for	Ongoing – Jessica Bowen to follow-up.

	Issue	Date Action Initiated	Lead Dept/Div	Status	
	to Ontarians with Disabilities: Report of the Third Review of the Accessibility for Ontarians with Disabilities Act, 2005			approval.	
2019-D	Feasibility of a Document Sharing Portal	August 13, 2019 Report 19-007, Item (d)(iv)	Diversity and Inclusion Staff	That Diversity and Inclusion Staff be requested to investigate and report back to the Advisory Committee for Persons with Disabilities on the feasibility of a document sharing portal or similar technology to serve as an online workspace and centralized document repository for Working Groups of the Advisory Committee for Persons with Disabilities, enabling members to work on projects more effectively.	Ongoing – Incident 200385 logged with the IT Service Desk on September 30, 2019.
2019-E	Installation of Urban Braille along Cannon Street East at the Intersections	September 10, 2019 Report 19-008, Item 1		(a) That Public Works staff be requested to examine and report back to the Advisory	Ongoing – To be approved by the General Issues Committee (on October 2 nd) and ratified by Council (on October 9 th) before

	Issue	Date Action Initiated	Lead Dept/Div	Status	
	of Wellington Street North, Catherine Street North, and John Street North			Committee for Persons with Disabilities on the feasibility of installing Urban Braille on Cannon Street East at the intersections of Wellington Street North, Catherine Street North, and John Street North.	action can be initiated.