



**City of Hamilton**  
**GENERAL ISSUES COMMITTEE REVISED**

**Meeting #:** 18-019  
**Date:** September 19, 2018  
**Time:** 9:30 a.m.  
**Location:** Council Chambers, Hamilton City Hall  
71 Main Street West

Stephanie Paparella, Legislative Coordinator (905) 546-2424 ext. 3993

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## 11. GENERAL INFORMATION / OTHER BUSINESS

### 11.1 Amendments to the Outstanding Business List:

#### 11.1.a Items to be removed:

##### 11.1.a.a Attracting Diversity During the Recruitment Process

(Addressed as Item 8.4 on today's agenda - Report HUR18017)

##### 11.1.a.b Hamilton Urban Fellowship Program

(Addressed as Items 8.7 and 8.8 on today's agenda - Reports HUR18015(a) and HUR18015)

## 12. PRIVATE AND CONFIDENTIAL

### 12.1 Closed Session Minutes - September 5, 2018

Pursuant to Section 8.1, Sub-sections (c), (e) and (f) of the City's Procedural By-law 18-270; and, Section 239(2), Sub-sections (c), (e), (f), (i) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes; litigation or potential litigation, including matters before administrative tribunals, affecting the City; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

### 12.2 Acquisition of Lands in Stoney Creek for Public Works Operations (PW18089) (Wards 10 and 11)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City purposes.

12.3 Disposition of City Owned Industrial Land (PED17206(a)) (Ward 11)

Pursuant to Section 8.1, Sub-section (c) of the City's Procedural By-law 18-270, and Section 239(2), Sub-section (c) of the *Ontario Municipal Act*, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City purposes.

\*12.4 Organizational Structure Changes in the Healthy and Safe Communities Department and the Strategic Partnerships and Communications Division, City Manager's Office (CM18021) (City Wide)

Pursuant to Section 8.1, Sub-sections (b) and (d) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (b) and (d) of the *Ontario Municipal Act*, 2001, as amended, as the subject matters pertain personal matters about an identifiable individual, including City employees; and, labour relations or employee negotiations.

**13. ADJOURNMENT**



## **GENERAL ISSUES COMMITTEE MINUTES 18-017**

9:30 a.m.

Wednesday, September 5, 2018

Council Chambers

Hamilton City Hall

71 Main Street West

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**Present:** Mayor F. Eisenberger, Deputy Mayor T. Whitehead (Chair)  
Councillors T. Anderson, T. Jackson, C. Collins, S. Merulla,  
M. Green, J. Farr, D. Conley, M. Pearson, B. Johnson, L. Ferguson,  
A. VanderBeek, J. Partridge

**Absent with  
Regrets:** Councillors A. Johnson, R. Pasuta – Personal

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### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

- 1. Downtown Hamilton Business Improvement Area (BIA) Revised Board of Management (PED16059(c)) (Ward 2) (Item 5.1)**

**(Pearson/Conley)**

That the following individual be appointed to the Downtown Hamilton Business Improvement Area (BIA) Board of Management:

- (i) Lisa LaRocca

**CARRIED**

- 2. Hamilton Community Heritage Fund Loan Program - 31-33 Melville Street, Dundas (PED18201) (Ward 13) (Item 5.2)**

**(Pearson/Conley)**

- (a) That a conditional loan commitment totalling \$20,340.00 for Margaret Ellen Boyce, the registered owner of the property at 31-33 Melville Street, Dundas, be authorized and approved, in accordance with the terms and conditions of the Hamilton Community Heritage Fund Loan Program;

- (b) That the property owner of 31-33 Melville Street, Dundas, and the City of Hamilton enter into a Heritage Conservation Easement Agreement;
- (c) That the Mayor and City Clerk be authorized and directed to execute a loan agreement together with any ancillary documentation required, to give effect to the conditional loan commitment totalling \$20,340.00 for Margaret Ellen Boyce, the registered owner of the property at 31-33 Melville Street, Dundas, in a form satisfactory to the City Solicitor;
- (d) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any loan amending agreements for 31-33 Melville Street, Dundas, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Hamilton Community Heritage Fund Loan Program are maintained, in a form satisfactory to the City Solicitor; and,
- (e) That a copy of Report PED18201, respecting Hamilton Community Heritage Fund Loan Program - 31-33 Melville Street, Dundas, be forwarded to the Hamilton Municipal Heritage Committee for information.

**CARRIED**

**3. Establishment of the City of Hamilton's Advisory (Volunteer) and Sub-Committees (CL18010) (City Wide) (Item 8.2)**

**(Jackson/Merulla)**

- (a) That the following Sub-Committees, be disbanded:
  - (i) NHL/AHL/OHL Proposal Sub-Committee;
  - (ii) Pan Am Stadium Precinct Sub-Committee;
  - (iii) Sesquicentennial Steering Committee;
  - (iv) Service Channel Integration Sub-Committee;
  - (v) Tow Truck Licensing Sub-Committee; and,
  - (vi) Hess Village Community Liaison Committee;
- (b) That the Advisory (Volunteer) Committees, outlined in Appendix "A" to Report CL18010, be established for the 2018-2022 term of Council; and,
- (c) That the Sub-Committees, outlined in Appendix "B" to Report CL18010, be established for the 2018-2022 term of Council.

**CARRIED**

**4. School Board Properties Sub-Committee Report 18-001, August 29, 2018  
(Item 8.3)****(B. Johnson/Pearson)****(a) Hamilton-Wentworth District School Board Property at 300 Albright Road, Hamilton (PED18175) (Ward 5) (Item 8.1)**

- (i) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board that the City of Hamilton has no interest in acquiring its property located at 300 Albright Road, as shown on Appendix "A" to School Board Properties Sub-Committee Report 18-001; and,
- (ii) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board of the City of Hamilton's site development requirements as identified in Appendix "B" to School Board Properties Sub-Committee Report 18-001.

**(b) Hamilton-Wentworth Catholic District School Board Property at 185 Kenilworth Avenue North, Hamilton (PED18207) (Ward 4) (Item 8.2)**

- (i) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth Catholic District School Board (HWCDSB) that the City of Hamilton has no interest in acquiring its property located at 185 Kenilworth Avenue North, Hamilton, (190 Britannia Avenue), as shown on Appendix "C" to School Board Properties Sub-Committee Report 18-001;
- (ii) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth Catholic District School Board (HWCDSB) of the City of Hamilton's site development requirements as identified in Appendix "D" to School Board Properties Sub-Committee Report 18-001; and,
- (iii) That the City supports the property located at 185 Kenilworth Avenue North (190 Britannia Avenue) becoming surplus and for public sale on the condition that the property is severed to have a Kenilworth Avenue North address to facilitate a sale of the property

for highest use and incentives that exist on Kenilworth Avenue North through the Barton Kenilworth study recommendations.

**(Anderson/Jackson)**

**(iv) That Item 3 to the School Board Property Sub-Committee Report 18-003, respecting Report PED18208, Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton, which reads as follows, be referred to the September 12, 2018 meeting of Council for consideration, pending additional information from staff at Council:**

**3. Hamilton-Wentworth District School Board Property at 4 Vickers Road, Hamilton (PED18208) (Ward 7) (Item 8.3)**

**(i) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board (HWDSB) that the City of Hamilton has no interest in acquiring its property located at 4 Vickers Road, as shown on Appendix "E" to School Board Properties Sub-Committee Report 18-001; and,**

**(ii) That the Real Estate Section of the Economic Development Division of the Planning and Economic Development Department be authorized and directed to advise the Hamilton-Wentworth District School Board (HWDSB) of the City of Hamilton's site development requirements as identified in Appendix "F" to School Board Properties Sub-Committee Report 18-001.**

**MOTION, AS AMENDED CARRIED**

**5. New Cellular Water Tower Licence at Binbrook Park, 3262 Binbrook Road, Hamilton (PED18177) (Ward 11) (Item 8.4)**

**(B. Johnson/Conley)**

**(a) That the lands designated as Part of Parts 1, 2 and 3, on Plan 62R-16049, forming part of 3262 Binbrook Road, Binbrook Park, Hamilton, being Part of PIN 17384-0650 (LT) having an area of approximately 60 sq. meters as shown in Appendix "A" to Report PED18177, be declared surplus to the requirements of the City of Hamilton in accordance with Procedural By-law 14-204 for the purposes of a temporary easement;**



- (b) That an Offer to Purchase (Easement) by Rogers Communications Inc., scheduled to close on or before October 1, 2018, for the temporary easement of land described in Recommendation (a) to Report PED18177, be approved and completed at the price of \$2 (excluding HST);
- (c) That a Licence with Rogers Communications Inc. over the land described as Part of Part 1, on Plan 62R-16049, substantially based on terms and conditions attached as Appendix “B” to Report PED18177, and any other terms and conditions deemed appropriate to the General Manager, Planning and Economic Development Department, be approved;
- (d) That a right-of-way for Rogers Communications Inc. over the land described as Part of Parts 1, 2 and 3, on Plan 62R-16049 to provide vehicular access to the tower compound area be approved;
- (e) That the license proceeds be credited to Account No. 48300-3301609611;
- (f) That any costs related to the license, including real estate and legal fees (\$7,700) be funded from Account No. 48300-3301609611 and credited to Account No. 45408-812036;
- (g) That the General Manager, Planning and Economic Development Department, or designate, acting on behalf of the City as landlord, be authorized to provide any consents, approvals and notices related to the License Agreement outlined herein;
- (h) That the Mayor and City Clerk be authorized and directed to execute the necessary documents, respecting the lands designated as Part of Parts 1, 2 and 3, on Plan 62R-16049, forming part of 3262 Binbrook Road, Binbrook Park, Hamilton, being Part of PIN 17384-0650 (LT) having an area of approximately 60 sq. meters as shown in Appendix “A” to Report PED18177 in a form satisfactory to the City Solicitor; and,
- (i) That Appendix “B” to Report PED18177, respecting the New Cellular Water Tower Licence at Binbrook Park, 3262 Binbrook Road, Hamilton, remain confidential until completion of the real estate transaction.

**CARRIED**

**6. New Cellular Ground Tower Lease at *Parkdale* Park, 1770 Main Street East, Hamilton (PED18178) (Ward 4) (Item 8.5)**

**(Merulla/Green)**

- (a) That the lands designated as Part 2 on Draft Plan #1815-199-00, forming part of 1770 Main Street East, *Parkdale* Park, Hamilton, being Part of PIN 17266-0107 (LT) having an area of approximately 350 sq. meters, as shown in Appendix “A” to Report PED18178, be declared surplus to the

requirements of the City of Hamilton in accordance with Procedural By-law 14-204 for the purposes of a temporary easement;

- (b) That an Offer to Purchase (Easement) by Rogers Communications Inc., scheduled to close on or before September 1, 2018, for the temporary easement of land described in Recommendation (a) to Report PED18178, be approved and completed at the price of \$2 (excluding HST);
- (c) That a Lease with Rogers Communications Inc., over the land described as Part 1, Draft Plan #1815-199-00 to erect a 30 meters high cell tower, a flagpole capable of co-sharing with another carrier, substantially based on terms and conditions attached as Appendix "B" to Report PED18178, and any other terms and conditions deemed appropriate to the General Manager, Planning and Economic Development Department, be approved, in a form satisfactory to the City Solicitor;
- (d) That a Right-of-Way for Rogers Communications Inc. over the land described as Part 2, Draft Plan #1815-199-00 to provide vehicular access to the tower compound area be approved;
- (e) That the Lease proceeds be credited to Account No. 48300-3301609604;
- (f) That any costs related to the Lease, including Real Estate and Legal Fees (\$7,700) be funded from Account No. 48300-3301609610 and credited to Account No. 45408-812036;
- (g) That the General Manager, Planning and Economic Development Department or designate, acting on behalf of the City as landlord, be authorized to provide any consents, approvals and notices related to the Licence Agreement outlined herein, in a form satisfactory to the City Solicitor;
- (h) That the Mayor and City Clerk be authorized and directed to execute the necessary documents, respecting the lands designated as Part 2 on Draft Plan #1815-199-00, forming part of 1770 Main Street East, **Parkdale** Park, Hamilton, being Part of PIN 17266-0107 (LT) having an area of approximately 350 sq. meters as shown in Appendix "A" to Report PED18178 in a form satisfactory to the City Solicitor; and,
- (i) That Appendix "B" to Report PED18178, respecting New Cellular Ground Tower Lease at **Parkdale** Park, 1770 Main Street East, Hamilton, remain confidential until completion of the real estate transaction.

**MOTION, AS AMENDED, CARRIED**

**7. Acquisition of 7 Third Private Road, Stoney Creek, Cherry Beach Land Assembly (PED18198) (Ward 10) (Item 8.6)****(Pearson/Conley)**

- (a) That an Option to Purchase between the City of Hamilton and John Doucette, scheduled to close on or before November 16, 2018, for the purchase of land described as Part of Lot 18, Broken Front Concession, former Township of Saltfleet, Municipally known as 7 Third Private Road, shown in Appendix "A" to Report PED18198, based substantially on the financial details set out in Appendix "B" of Report PED18198, and on such other terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, be approved and completed, in a form satisfactory to the City Solicitor;
- (b) That all costs related to the acquisition of the property be funded from Capital Account No. 4401356107, as outlined in Appendix "B" to Report PED18198, be approved;
- (c) That the City Solicitor be authorized and directed to complete the transaction on behalf of the City, including paying any necessary expenses, amending the closing, and other dates, and amending and waiving terms and conditions to such terms as considered reasonable;
- (d) That the Mayor and City Clerk be authorized to execute any necessary documents, respecting the Option to Purchase between the City of Hamilton and John Doucette, scheduled to close on or before November 16, 2018, for the purchase of land described as Part of Lot 18, Broken Front Concession, former Township of Saltfleet, municipally known as 7 Third Private Road, shown in Appendix "A" to Report PED18198, in a form satisfactory to the Solicitor; and,
- (e) That Appendix "B" to Report PED18198 respecting the Acquisition of 7 Third Private Road, Stoney Creek, Cherry Beach Land Assembly, remain confidential until final completion of the property transaction.

**CARRIED****8. Transfer of Responsibilities and FTE, Major Project Delivery (PED18187) (City Wide) (Item 8.7)****(Eisenberger/Pearson)**

- (a) That the recommendations, outlined in Appendix "A" to Report PED18187, respecting Transfer of Responsibilities and FTE, Major Project Delivery, be approved; and,

- (b) That the recommendations, outlined in Appendix “A” to Report PED18187, respecting Transfer of Responsibilities and FTE, Major Project Delivery, remain confidential until approved by Council.

**CARRIED**

**9. West Harbour Strategic Initiatives Pier 8 Capital Works Tenders (PW18079) (City Wide) (Item 8.8)**

**(Farr/Collins)**

That staff be authorized and directed to award tenders for 100% of the previously approved Capital works, in the amount of \$35.8M, on Pier 8 for the following projects in 2018:

- (a) Project ID 4411606105 - Pier 8 Shorewall Rehabilitation (Approved Budget \$13.1M);
- (b) Project ID 4411506103 - Pier 8 Sanitary Pumping Station (Approved Budget \$5.9M);
- (c) Project ID 4411706101 - Pier 8 Servicing (Approved Budget \$8.8M); and,
- (d) Project ID 4411606106 - Pier 8 Promenade Park (Approved Budget \$8M).

**CARRIED**

**10. Redevelopment / Reuse of the former King George School Site, at 77 Gage Avenue North, Hamilton (Item 9.1)**

**(Green/Farr)**

WHEREAS, the City has identified its interest in the former King George School property located at 77 Gage Avenue North, Hamilton, to repurpose the site as a potential location for a major educational institution and/or local hub for community groups;

WHEREAS, the City of Hamilton acquired the property known as former King George School property located at 77 Gage Avenue North, Hamilton on March 15, 2018;

WHEREAS, the Ministry of Education provided funding for a community-based Early Years Program including a EarlyON Centre and Child Care Centre, to be operational by December 2020;

WHEREAS, the Hamilton Public Library (HPL) has an interest in locating future branches strategically, in partnership with complementary institutions and services and the proximity of the site to the new secondary school presents a unique opportunity to support youth learning and engagement, and would provide a collaborative, creative space;

WHEREAS the HPL is interested in exploring which public library services are best suited to the surrounding community and this site; and

WHEREAS the Ontario College of Art and Design (OCAD) has expressed interest in establishing a presence in Hamilton related to skills development and continuing education targeted at youth in the arts and culture sector;

THEREFORE, BE IT RESOLVED:

- (a) That Public Works Facilities staff be directed to undertake a two-phased redevelopment study for the former King George School site, at 77 Gage Avenue North, Hamilton, which would include a general building condition assessment in the first phase, and a study of the improvements that would be required to the school to support the identified uses as well as an operating plan in the second phase and report back to the Public Works Committee;
- (b) That the funding for the two-phased redevelopment study, for the former King George School site, at 77 Gage Avenue North, Hamilton, to a maximum of \$250,000 be funded from the Ward 3 Special Capital Reinvestment Reserve #108053;
- (c) That staff from the Neighbourhood Development Section of the Healthy and Safe Communities Department and the Tourism and Culture Division of the Planning and Economic Development Department establish a Task Force to inform the development of the operating plan for a hub at the former King George School site, 77 Gage Avenue North, Hamilton, which would include educational skills development and continuing education, targeted at youth in the arts and culture sector;
- (d) That the Task Force include representatives from the Ontario College of Art and Design, the Hamilton Public Library, the Hamilton Community Foundation, representatives of the local arts and culture sector, and the appropriate City staff; and
- (e) That funding for the future implementation of a community hub at the former King George School at 77 Gage Avenue North, Hamilton, in the amount of \$750,000, be funded from the Ward 3 Special Capital Reinvestment Reserve #108053.

**CARRIED**

**11. Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA) (PED18200) (City Wide) (Item 12.2)****(B. Johnson/Ferguson)**

- (a) That the direction provided to staff in Closed Session, respecting Report PED18200, the Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA), be approved; and,
- (b) That Report PED18200, respecting the Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA), and its appendices, remain confidential.

**CARRIED****12. Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval (LS18052) (Ward 2) (Item 12.3)****(Farr/Collins)**

- (a) That the direction provided to staff in Closed Session, respecting Report LS18052, Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval, be approved; and,
- (b) That Report LS18052, Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval, remain confidential.

**CARRIED****13. Bell Municipal Access Agreement (LS14001(c)/PW14006(c)) (City Wide) (Item 12.4)****(Pearson/B. Johnson)**

- (a) That the direction provided to staff in Closed Session, respecting Report LS14001(c)/PW14006(c), Bell Municipal Access Agreement, be approved; and,
- (b) That Report LS14001(c)/PW14006(c), Bell Municipal Access Agreement, remain confidential.

**CARRIED****14. Waterfront Lease Update (LS18053) (Ward 2) (Item 12.5)****(Jackson/Collins)**

- (a) That the direction provided to staff in Closed Session, respecting Report LS18053, Waterfront Lease Update, be approved; and,

- (b) That Report LS18053, respecting the Waterfront Lease Update, and its appendix, remain confidential.

**CARRIED**

**15. DARTS 2018 Budget Mitigation (PW18078) (City Wide) (Item 12.6)**

**(Farr/Anderson)**

- (a) That the direction provided to staff in Closed Session, respecting Report PW18078, DARTS 2018 Budget Mitigation, be approved; and,
- (b) That Report PW18078, DARTS 2018 Budget Mitigation, remain confidential.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**1. DISCUSSION ITEMS (Item 8)**

- 8.4 New Cellular Water Tower Licence at Binbrook Park, 3262 Binbrook Road, Hamilton (PED18177) (Ward 11) (Item 8.4)

There is a typographical error on Page 2 of Report PED18177 and in the Appendix "B" to that report as well. On Page 2 under the Executive Summary, the compound area should read 60 sq. metres rather than 50 sq. meters as noted. The same error also occurs in Appendix "B" to that report. The official copies have been corrected.

- 8.8 West Harbour Strategic Initiatives Pier 8 Capital Works Tenders (PW18079) (City Wide)

Discussion of Appendix "A" to Report PW18079 in Closed Session would be pursuant to Section 239(2), Sub-sections (i) and (j) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a

person, group of persons, or organization; and, a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

As well, there is a typographical error in subsection (d) of Report PW18079; the word "Approved" was inadvertently omitted from the phrase "(Budget 8M). It should read "**(Approved** Budget 8M). This has been corrected in the official copy.

**(Partridge/Anderson)**

That the agenda for the September 5, 2018 General Issues Committee meeting be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 3)**

**(i) August 13, 2018 (Item 3.1)**

**(Pearson/Green)**

That the Minutes of the August 13, 2018 meeting of the General Issues Committee be approved, as presented.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 4)**

**(i) Clinton Younge, MMJ Canada / LOST Organization, respecting the legalization of cannabis and what's potentially to come with all the new applications and existing retail dispensaries. (Item 4.1)**

**(Partridge/Farr)**

That the delegation request, submitted by Clinton Younge, MMJ Canada / LOST Organization, respecting the legalization of cannabis and what's potentially to come with all the new applications and existing retail dispensaries, be approved to appear before the General Issues Committee on September 19, 2018.

**CARRIED**



(e) **DISCUSSION ITEMS (Item 8)**

**(Green/VanderBeek)**

That Item 8.1, being Report HUR18015 respecting a Hamilton Urban Fellowship Program, be deferred to the end of the Discussion Items on today's agenda to allow time for the appropriate staff to arrive.

**CARRIED**

(i) **Hamilton Urban Fellowship Program (HUR18015) (City Wide) (Item 8.1)**

**(Green/Eisenberger)**

That Report HUR18015, respecting the Hamilton Urban Fellowship Program, be TABLED to the September 19, 2018 General Issues Committee, pending additional information from staff respecting a Toronto model with costing.

**CARRIED**

(ii) **New Cellular Ground Tower Lease at Pat Quinn Park, 1770 Main Street East, Hamilton (PED18178) (Ward 4) (Item 8.5)**

**(Merulla/Green)**

That the report title and sub-sections (a) and (i) to Report PED18178, respecting a New Cellular Ground Tower Lease at Pat Quinn Park, 1770 Main Street East, Hamilton, be amended by deleting the words "Pat Quinn" and replacing them with the word "Parkdale" to properly reflect the name of the park, to read as follows:

**New Cellular Ground Tower Lease at ~~Pat Quinn~~ *Parkdale* Park, 1770 Main Street East, Hamilton (PED18178) (Ward 4) (Item 8.5)**

- (a) That the lands designated as Part 2 on Draft Plan #1815-199-00, forming part of 1770 Main Street East, ~~Pat Quinn~~ ***Parkdale*** Park, Hamilton, being Part of PIN 17266-0107 (LT) having an area of approximately 350 sq. m as shown in Appendix "A" to Report PED18178, be declared surplus to the requirements of the City of Hamilton in accordance with Procedural By-law 14-204 for the purposes of a temporary easement;
- (i) That Appendix "B" to Report PED18178, respecting the ground tower lease of part of 1770 Main Street East, ~~Pat Quinn~~ ***Parkdale*** Park remain confidential until completion of the real estate transaction.

**AMENDMENT CARRIED**

**(f) GENERAL INFORMATION / OTHER BUSINESS (Item 11)****(i) Amendments to the Outstanding Business List (Item 11.1)****(Farr/Green)**

That, as the matter respecting the Hamilton Urban Fellowship Program has been TABLED to the September 19, 2018 General Issues Committee, the matter remain on the Outstanding Business List.

**AMENDMENT CARRIED**

**(Farr/Green)**

That the following amendment to the General Issues Committee's Outstanding Business List, **as amended**, be approved:

**~~(a) Items to be removed:~~**

**~~(i) Hamilton Urban Fellowship Program  
(Addressed as Item 8.1 on today's agenda – HUR18015)~~**

**(b) Proposed New Due Dates:**

- (i) Cultural Plan Progress**  
Current Due Date: December 12, 2018  
Proposed New Due Date: March 20, 2019

**MOTION, AS AMENDED, CARRIED**

**(g) PRIVATE & CONFIDENTIAL (Item 12)****(i) Closed Session Minutes – August 13, 2018 (Item 12.1)**

Councillor Jackson advised that he was missing from the attendance of the Closed Session minutes.

The Clerk advised that those minutes would be corrected to reflect Councillor Jackson's attendance (for Items 12.5 and 12.6).

**(B. Johnson/Collins)**

- (a)** That the Closed Session Minutes of the August 13, 2018 General Issues Committee meeting, **as amended**, be approved; and,
- (b)** That the Closed Session Minutes of the August 13, 2018 General Issues Committee meeting, **as amended**, remain confidential.

**CARRIED**

**(Pearson/Merulla)**

That Committee move into Closed Session respecting Items 12.2 to 12.6, pursuant to Section 8.1, Sub-sections (c), (e) and (f) of the City's Procedural By-law 14-300; and, Section 239(2), Sub-sections (c), (e), (f), (i) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matters pertain to a proposed or pending acquisition or disposition of land for City purposes; litigation or potential litigation, including matters before administrative tribunals, affecting the City; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**CARRIED****(ii) Potential Development and Expansion Proposal at the John C. Munro International Airport (HIA) (PED18200) (City Wide) (Item 12.2)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 11.

**(iii) Pier 8 Development – LPAT Appeals of Zoning By-law Amendments 17-095/96 and Draft Plan of Subdivision Approval (LS18052) (Ward 2) (Item 12.3)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 12.

**(iv) Bell Municipal Access Agreement (LS14001(c)/PW14006(c)) (City Wide) (Item 12.4)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 13.

**(v) Waterfront Lease Update (LS18053) (Ward 2) (Item 12.5)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 14.

**(vi) DARTS 2018 Budget Mitigation (PW18078) (City Wide) (Item 12.6)**

Staff was provided with direction in Closed Session.

For further disposition of this matter, please refer to Item 15.

**(h) ADJOURNMENT (Item 13)**

**(Conley/VanderBeek)**

That there being no further business, the General Issues Committee be adjourned at 11:48 a.m.

Respectfully submitted,

T. Whitehead, Deputy Mayor  
Chair, General Issues Committee

Stephanie Paparella  
Legislative Coordinator  
Office of the City Clerk



## **SPECIAL GENERAL ISSUES COMMITTEE MINUTES 18-018**

9:30 a.m.

Tuesday, September 11, 2018

Council Chambers

Hamilton City Hall

71 Main Street West

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**Present:** Mayor F. Eisenberger, Deputy Mayor T. Whitehead (Chair)  
Councillors T. Anderson, C. Collins, S. Merulla, M. Green, J. Farr,  
M. Pearson, L. Ferguson, A. VanderBeek, J. Partridge

**Absent with  
Regrets:** Councillors A. Johnson, R. Pasuta, D. Conley, T. Jackson – Personal  
Councillor B. Johnson – Other City Business

---

### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

- 1. Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation (PW18064) (City Wide) (Item 7.1)**

**(VanderBeek/Pearson)**

That Report PW18064, respecting the Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation, be received.

**CARRIED**

- 2. Request for a Pilot Project for a Funding Formula Partnership with Province of Ontario, as it Relates to AODA Infrastructure Renewal Projects (Item 9.1)**

**(Merulla/Green)**

WHEREAS, the Federal government of Canada has established a 10-year Infrastructure Grant Program;

WHEREAS, the Province of Ontario would be required to identify *Accessibility for Ontarians with Disabilities Act* (AODA) infrastructure projects as a priority;

WHEREAS, AODA legislation requirements would cost the City of Hamilton \$157 million;

WHEREAS, the City of Hamilton is committed to implementing the AODA infrastructure renewal;

THEREFORE, BE IT RESOLVED:

- (a) That the City of Hamilton formally request that the Province of Ontario identify the *Accessibility for Ontarians with Disabilities Act* Infrastructure renewal as a priority; thereby, opening discussion for a funding partnership;
- (b) That the City of Hamilton be considered for a pilot project with respect to a funding formula partnership with the Province of Ontario, as it relates to AODA infrastructure renewal projects;
- (c) That the Federation of Canadian Municipalities (FCM) and the Association of Municipalities of Ontario (AMO) be copied with this resolution and be requested to formally endorse this resolution; and,
- (d) ***That staff be directed to report back to the General Issues Committee with an outline of the costs for the exclusions listed in Report PW18064, respecting the Implications of the Accessibility for Ontarians with Disabilities Act (AODA) Legislation.***

**MOTION, AS AMENDED, CARRIED**

**3. Guide to Finding Housing in Hamilton for People with Disabilities (HSC18046) (City Wide) (Item 8.1)**

**(Ferguson/Green)**

- (a) That the Guide to Finding Housing in Hamilton for People with Disabilities attached as Appendix "A" to Report HSC18046, be approved; and,
- (b) That the item respecting "A Guide to Finding Housing for Persons with Disabilities in the City of Hamilton" be removed from the Outstanding Business Item List.

**CARRIED**

**FOR INFORMATION:****(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

**(Pearson/Green)**

That the agenda for the September 11, 2018 Special General Issues Committee meeting be approved, as presented.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) STAFF PRESENTATIONS (Item 7)****(i) Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation (PW18064) (City Wide) (Item 7.1)****(VanderBeek/Pearson)**

That the presentation respecting Report PW18064, Implications of Accessibility for Ontarians with Disabilities Act (AODA) Legislation, be received.

**CARRIED**

**(d) MOTIONS (Item 9)****(i) Request for a Pilot Project for a Funding Formula Partnership with Province of Ontario, as it Relates to AODA Infrastructure Renewal Projects (Item 9.1)****(Green/Anderson)**

That the Motion respecting, a request for a pilot project for a funding formula partnership with Province of Ontario, as it Relates to AODA Infrastructure Renewal Projects, be amended by adding a sub-section (d) to read as follows:

**(d) *staff be directed to report back to the General Issues Committee with an outline of the costs for the exclusions listed in Report PW18064, respecting the Implications of the Accessibility for Ontarians with Disabilities Act (AODA) Legislation.***

**MOTION, AS AMENDED, CARRIED**

**(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**(i) Amendments to the Outstanding Business List (Item 11.1)**

**(Pearson/Farr)**

That the following amendment to the General Issues Committee's Outstanding Business List, be approved:

(1) Items to be removed:

- (aa) Implications of *Accessibility for Ontarians with Disabilities Act* (AODA) Legislation (Addressed on today's agenda as Item 7.1 – Report PW18064)

**CARRIED**

**(f) ADJOURNMENT (Item 13)**

**(Anderson/Collins)**

That there being no further business, the Special General Issues Committee be adjourned at 10:44 a.m.

**CARRIED**

Respectfully submitted,

T. Whitehead, Deputy Mayor  
Chair, General Issues Committee

Stephanie Paparella  
Legislative Coordinator  
Office of the City Clerk





**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
*Economic Development Division*

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	International Village Business Improvement Area (BIA) Revised Board of Management (PED16011(b)) (Wards 2 and 3)
<b>WARD(S) AFFECTED:</b>	Wards 2 and 3
<b>PREPARED BY:</b>	Julia Davis 905-546-2424 Ext. 2632
<b>SUBMITTED BY:</b>	Glen Norton Director, Economic Development Planning and Economic Development Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

That the following individual be appointed to the International Village Business Improvement Area (BIA) Board of Management:

Nadine Ubl

### EXECUTIVE SUMMARY

Appointment to the International Village Business Improvement Area (BIA) Board of Management.

### *Alternatives for Consideration – Not Applicable*

### FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: N/A

Staffing: N/A

Legal: The *Municipal Act 2001*, Sections 204-215 governs BIAs. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the

---

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

**SUBJECT: International Village Business Improvement Area (BIA) Revised Board of Management (PED16011(b)) (Wards 2 and 3) - Page 2 of 2**

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improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

**HISTORICAL BACKGROUND**

The Board of Management of the International Village BIA elected Nadine Ubl at its meeting held August 8, 2018. Should Council adopt the recommendation, Ms. Ubl would replace Ms. Julie Gordon who resigned from the Board.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

**RELEVANT CONSULTATION**

N/A

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

N/A

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Economic Prosperity and Growth**

*Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.*

**APPENDICES AND SCHEDULES ATTACHED**

N/A

JD:sd

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*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*



**City of Hamilton**  
**OPEN FOR BUSINESS SUB-COMMITTEE**  
**Clerk's Report 18-002**  
**2:00 p.m.**  
**Thursday, September 6, 2018**  
**Council Chambers**  
**Hamilton City Hall**  
**71 Main Street West**

---

Pursuant to Section 3.6(4) of the City of Hamilton's Procedural By-law 14-300 at 2:31 p.m. the Committee Clerk advised those in attendance that quorum had not been achieved within 30 minutes after the time set for the Open For Business Sub-Committee, therefore, the Clerk noted the names of those in attendance and the meeting stood adjourned.

Present:

Councillor M. Pearson (Chair)  
Councillor L. Ferguson  
Councillor J. Partridge

Respectfully submitted,

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk



# Hamilton

## **BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE**

### **MINUTES 18-007**

**8:00 a.m.**

**Tuesday, July 10, 2018**

**Room 264**

**Hamilton City Hall**

**71 Main Street West**

**Present:** Kerry Jarvi – Downtown Hamilton BIA (Acting Vice-Chair)  
Susie Braithwaite – International Village BIA  
Tracy MacKinnon - Westdale Village BIA and Stoney Creek BIA  
Susan Pennie – Waterdown BIA  
Cristina Geissler – Concession Street BIA  
Jennifer Mattern – Ancaster BIA  
Lisa Anderson – Dundas BIA  
Bender Chug – Main West Esplanade BIA  
Tony Greco – Locke Street BIA  
Maggie Burns – Ottawa Street BIA  
Anne Marie Bergen – King West BIA

**Absent:** Rachel Braithwaite – Barton Village BIA  
Councillor Matthew Green (Chair)

---

### **FOR INFORMATION:**

Judy Lam, Manager of Urban Renewal, was in attendance and introduced Julia Davis the new Business Development and Business Improvement Area Officer to the Committee.

#### **(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

#### **(Pennie/Geissler)**

That the agenda for the July 10, 2018 Business Improvement Area Advisory Committee meeting be approved, as presented.

**CARRIED**

#### **(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) June 12, 2018 (Item 3.1)**

**(Pennie/S. Braithwaite)**

That the June 12, 2018 Minutes of the Business Improvement Area Advisory Committee be approved, as presented.

**CARRIED**

**(d) DISCUSSION ITEMS (Item 8)**

**(i) Business Improvement Area Provincial Funding Update (Item 8.1)**

Judy Lam, Manager of Urban Renewal provided the Committee with an update on the Provincial Funding.

**(S. Braithwaite/Mattern)**

That the discussion respecting the Business Improvement Area Provincial Funding Update, be received.

**CARRIED**

**(ii) Pedestrian Kiosks (Item 8.2)**

**(a) General Discussion (Item 8.2(a))**

The Committee discussed Pedestrian Kiosks in the Business Improvement Areas and the need to provide City staff with feedback on the Business Improvement Area Maps to ensure they are useful to each Business Improvement Area.

**(Geissler/Chug)**

That the discussion respecting Pedestrian Kiosks, be received.

**CARRIED**

**(b) Update from Meredith Plant, Senior Landscape Architect (Item 8.2(b))**

Meredith Plant, Senior Landscape Architect, and Karol Murillo from Urban Planning, provided the Committee with an update on Pedestrian Kiosks, with the aid of speaking notes.

**(MacKinnon/Anderson)**

That the update from Meredith Plant, Senior Landscape Architect, and Karol Murillo, Urban Planning respecting Pedestrian Kiosks, be received.

**CARRIED**

A copy of the notes are available at [www.hamilton.ca](http://www.hamilton.ca).

**(e) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**(i) Update from Carlo Gorni, BIA Coordinator (Item 11.1)**

Carlo Gorni reminded the Committee to review their Procedural By-law to check the list of deadlines regarding the nomination of candidates for a position on the BIA Board of Management before setting a date for their Annual General Meetings as it is an election year.

Regarding calculation of how much funding each BIA will receive in 2018 from the Shared Parking Revenue Program, Carlo advised that he is awaiting information from City staff that will allow for this to take place. Once received, the BIAs will be informed of how much funding they will receive.

Carlo also welcomed Julia Davis, the new Business Development and Business Improvement Area Officer and expressed that he has enjoyed working with the Business Improvement Areas over the past three years. Carlo Gorni reminded the Committee to review their Procedural By-law to check the list of deadlines before setting a date for their Annual General Meetings as it is an election year.

**(S. Braithwaite/Mattern)**

That the update from Carlo Gorni, BIA Coordinator, be received.

**CARRIED**

**(ii) Statements by Members (Item 11.2)**

BIA Members used this opportunity to discuss matters of general interest.

**(Mattern/S. Braithwaite)**

That the updates from Committee Members, be received.

**CARRIED**

**(iii) Outstanding Business List (Item 11.3)**

That the following amendments to the Outstanding Business List, be approved:

**(Greco/S. Braithwaite)**

11.3(a) Items considered complete and needing removed:

Item A: That staff be directed to request that a representative from the Special Events Advisory Team (S.E.A.T.) attend an upcoming Business Improvement Area Advisory Committee meeting to speak to providing advanced notice of events that are located within Business Improvement Areas.  
Date Requested: February 13, 2018 BIA Advisory Committee Meeting

Completed: May 8, 2018 BIA Advisory Committee Meeting

**CARRIED**

**(f) ADJOURNMENT (Item 13)**

**(Anderson/Greco)**

That there being no further business, the Business Improvement Area Advisory Committee be adjourned at 8:48 a.m.

**CARRIED**

Respectfully submitted,

Kerry Jarvi, Acting Vice-Chair  
Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk



INFORMATION  
HAMILTON

*Connecting our Community*







INFORMATION  
HAMILTON

- Information and Referral centre
- Not-for-profit organization
- Since 1970



# Visit our product sites

- [foodaccessguide.ca](http://foodaccessguide.ca)
- [ypresourcetool.ca](http://ypresourcetool.ca)
- [hamiltonimmigration.ca](http://hamiltonimmigration.ca)
- [seniorshamilton.ca](http://seniorshamilton.ca)
- [ypcp.ca](http://ypcp.ca)
- [infospot.ca/dundas](http://infospot.ca/dundas)

Information & Referral organizations exist across North America to connect people to services like financial assistance, food, shelter, child care, jobs, and health supports.

We provide service by phone, in person, by email, by creating directories and online resources



- Database of community information
- Online and print
- 4,500 profiles of services and programs
- Online, print, by phone, in person

# There is no other complete source of community information in Hamilton

- Started as index cards in the 70s
- Purchased by dozens of organizations
- Online in the 90s
- Trusted
- Reliable
- “The Red Book is my bible”



# Complete and Comprehensive

4,500 profiles include:

- Contact information
- Description of service
- Eligibility
- Map and bus routes
- Hours of operation
- Indexing and taxonomy for searchability



# Community Asset

The Red Book is a directory of all community and government services in Hamilton.

It is a book for everyone.

Provides details on services and programs that people may need, use, and enjoy throughout their lives in Hamilton.



# Community Asset


Exploring options in The Red Book will empower people to make informed decisions, which will improve their likelihood of accessing appropriate services.

Encouraging its use and widespread availability will foster greater civic engagement and social participation.



# The Red Book

African Lion Safari Map Satellite

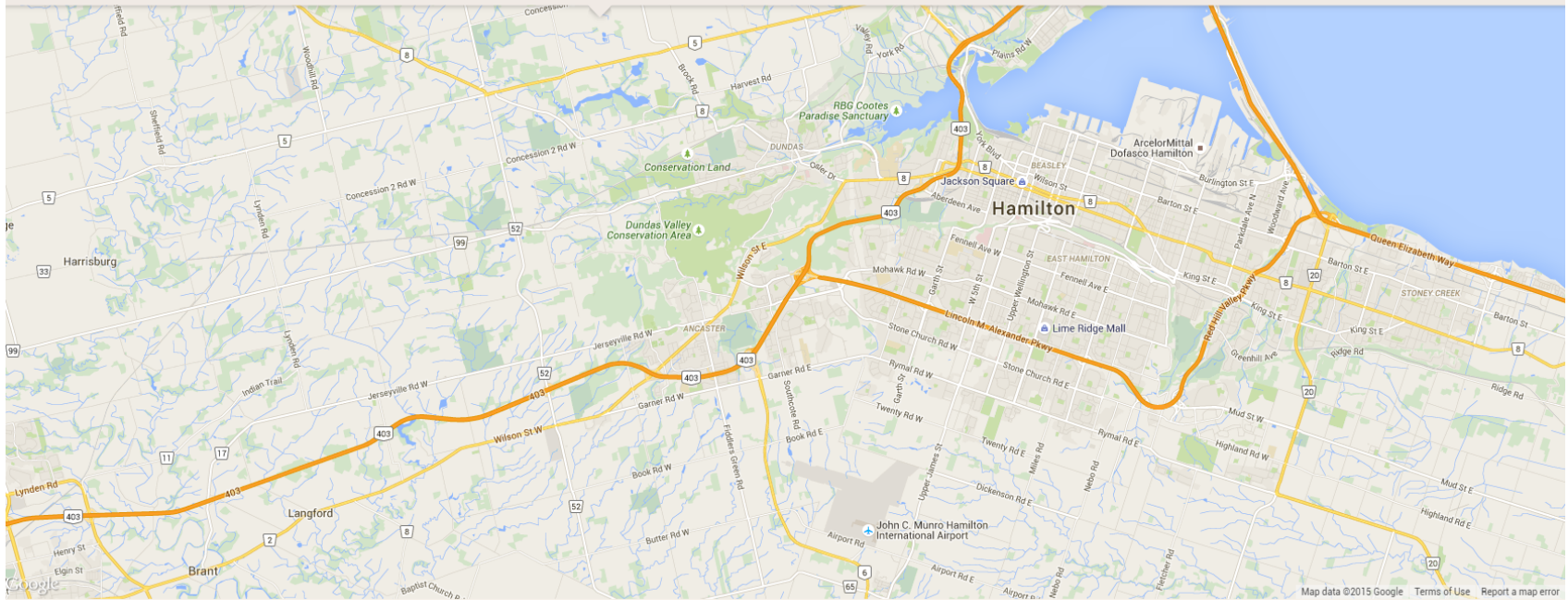


**The Red Book**  
of Hamilton  
Directory of Community Services

Search

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**Information Hamilton**  
55 York Blvd., Hamilton ON L8N 4E4  
informationhamilton.ca | support@informationhamilton.ca  
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**Other Community Information Centres**  
Community Information Brant, Halldimand & Norfolk  
Halton Information Providers  
Information Niagara  
Volunteer Centre of Guelph/Wellington



Community Information  
**Call 905-528-8127 or 211**  
Suggest an update  
Find a volunteer opportunity

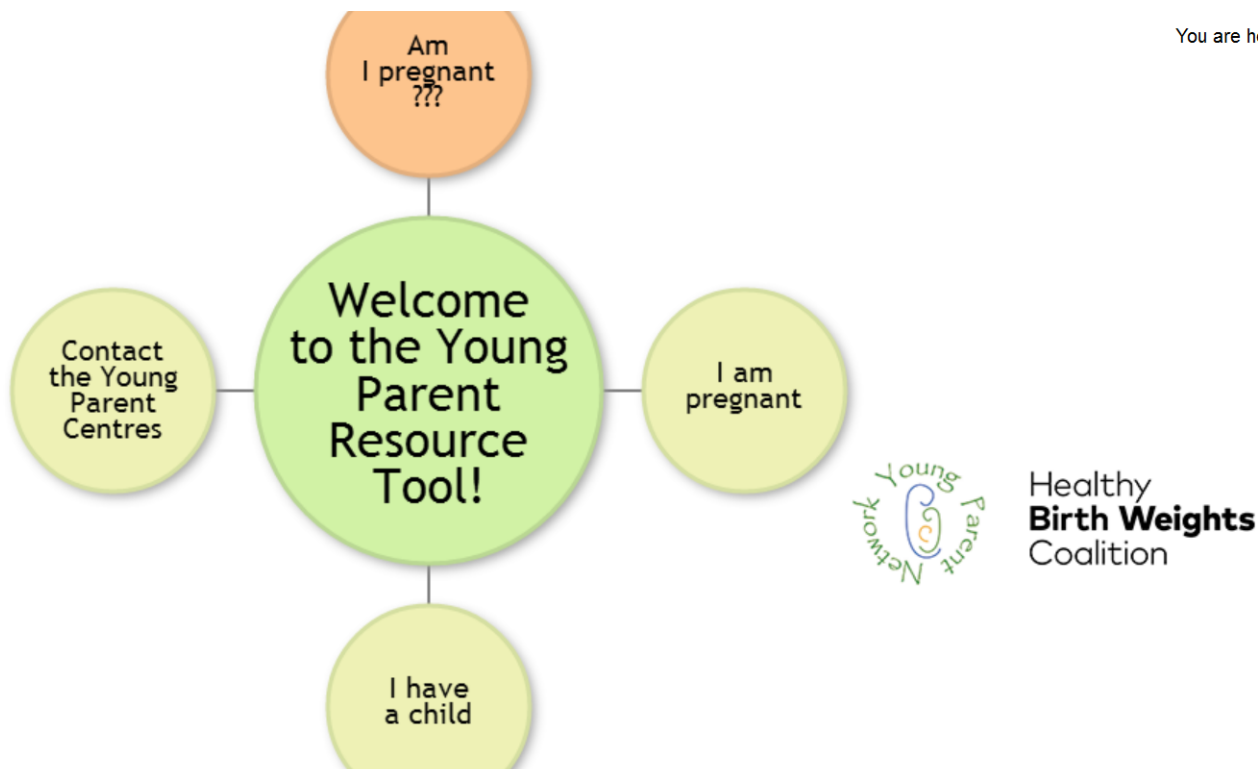
[redbookhamilton.ca](http://redbookhamilton.ca)



# Our Leading-Edge Software

- Software developed for information and referral
- Allows us to link our information to other systems
- Embed Red Book data into other's websites and applications
- Leverage the accurate and up-to-date data

# The Young Parent Resource Tool

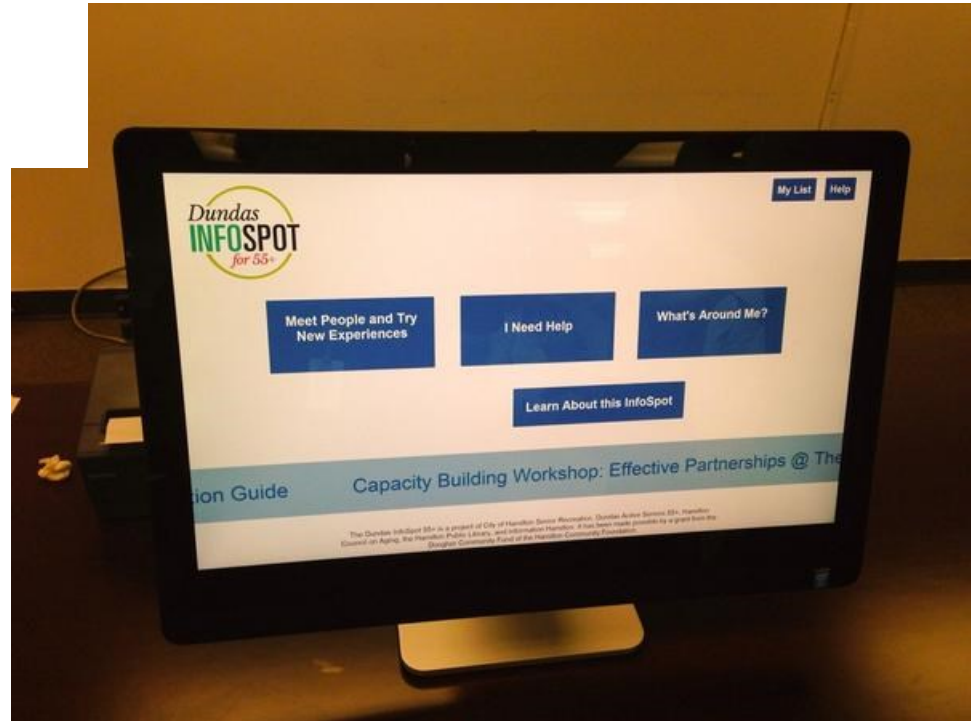


Not sure where to start? Call [Angela's Place](#), [Grace Haven](#), or [St. Martin's Manor](#). Tell us what you think: [take the survey](#)

[Young Parent Resource Tool](#)



# Dundas INFOSPOT for 55+



Google Calendar - Week x The Food Access Guide - x Paulina








Not secure | foodaccessguide.ca

Apps 18 Google Calendar https://webapps.nser Things-To-Know-Wall Introduction to Build InfoHam Video 2017: IH Trivia Night - Spor HPLnet Information Hamilton InformationHamilton The Red Book The Red Book login

# THE FOOD ACCESS GUIDE

Eating Well in the City of Hamilton

The Guide Download the Guide About the Guide Contact ↓

-  **Community Gardens**
-  **Community Kitchens**
-  **Congregate Dining**
-  **Community Meals**
-  **Food Banks**
-  **Food Cooperatives**
-  **Free Meals**

Windows taskbar: 5:42 PM 9/18/2018



# Associations and industry-standards

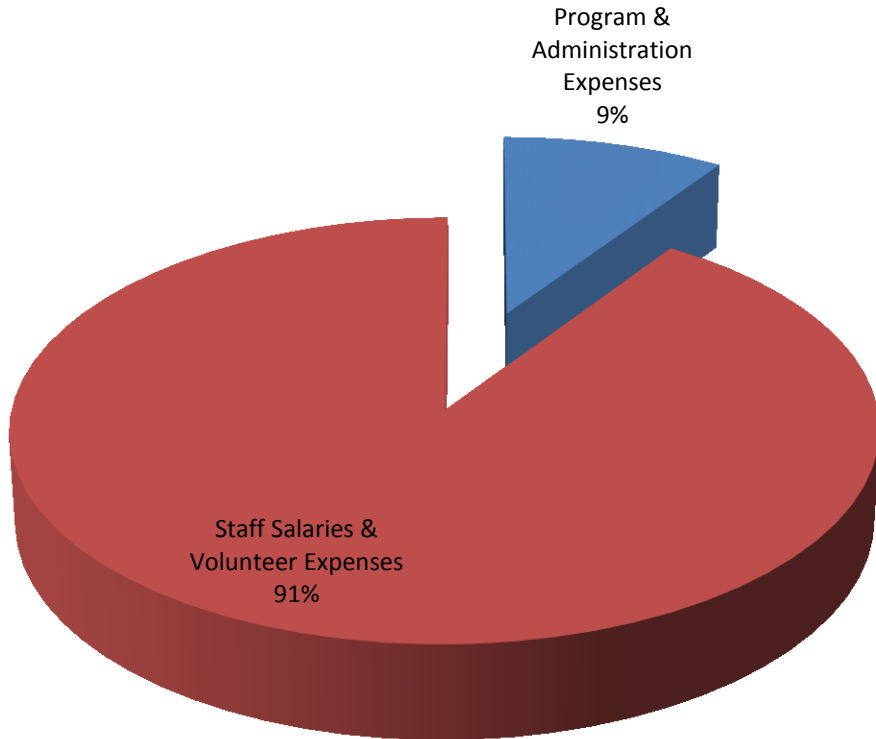


- Standards, training, certification, accreditation
- Public policy – the right to accurate, comprehensive, unbiased information and referral

# Information & Referral organizations' databases:

- Collect and organize community services information.
- Records are indexed with a North American-recognized taxonomy.
- Certified Resource Specialists ensure accuracy and consistency
- Indexing ensures correct search results of various queries.

# Information Hamilton Staff



- Rigorous process of collecting information
- Accuracy
- Ensuring the integrity of the database
- All day, every day

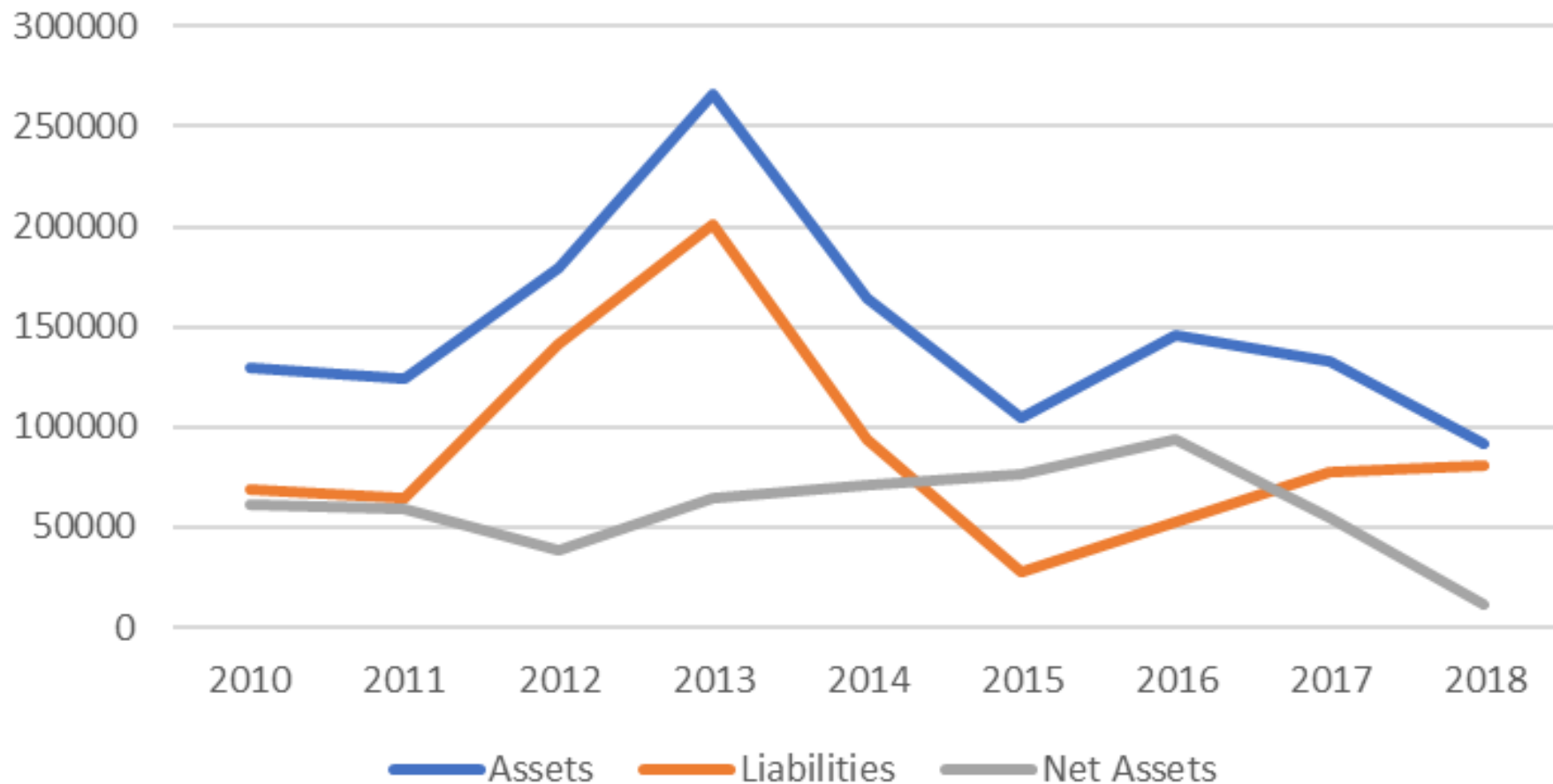


# Our valuable and fundamental community asset needs:

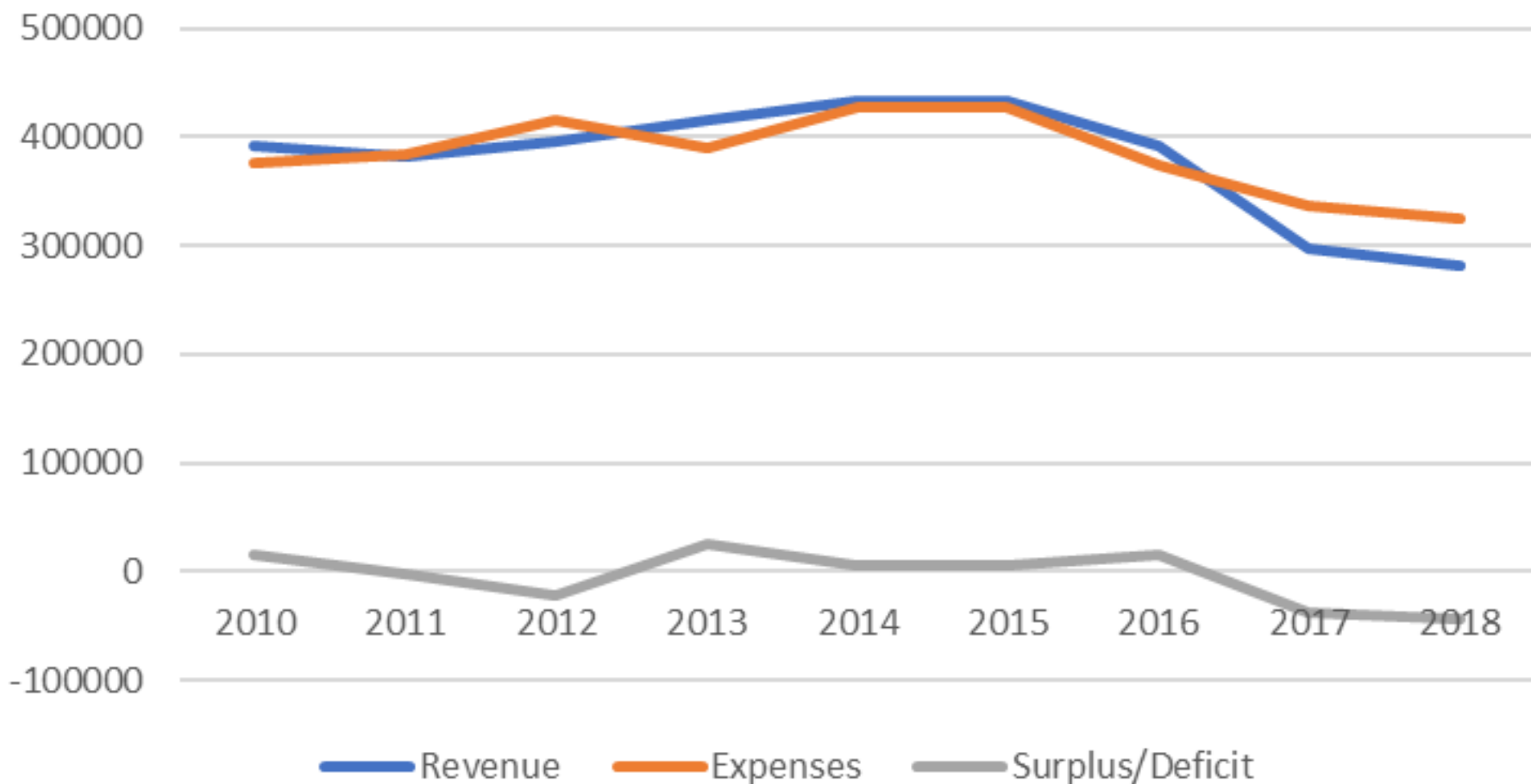
- The capacity to endure
- Stability
- Continuous improvement
- Greater effectiveness of our information
- Creative outcomes
- The ability to influence change



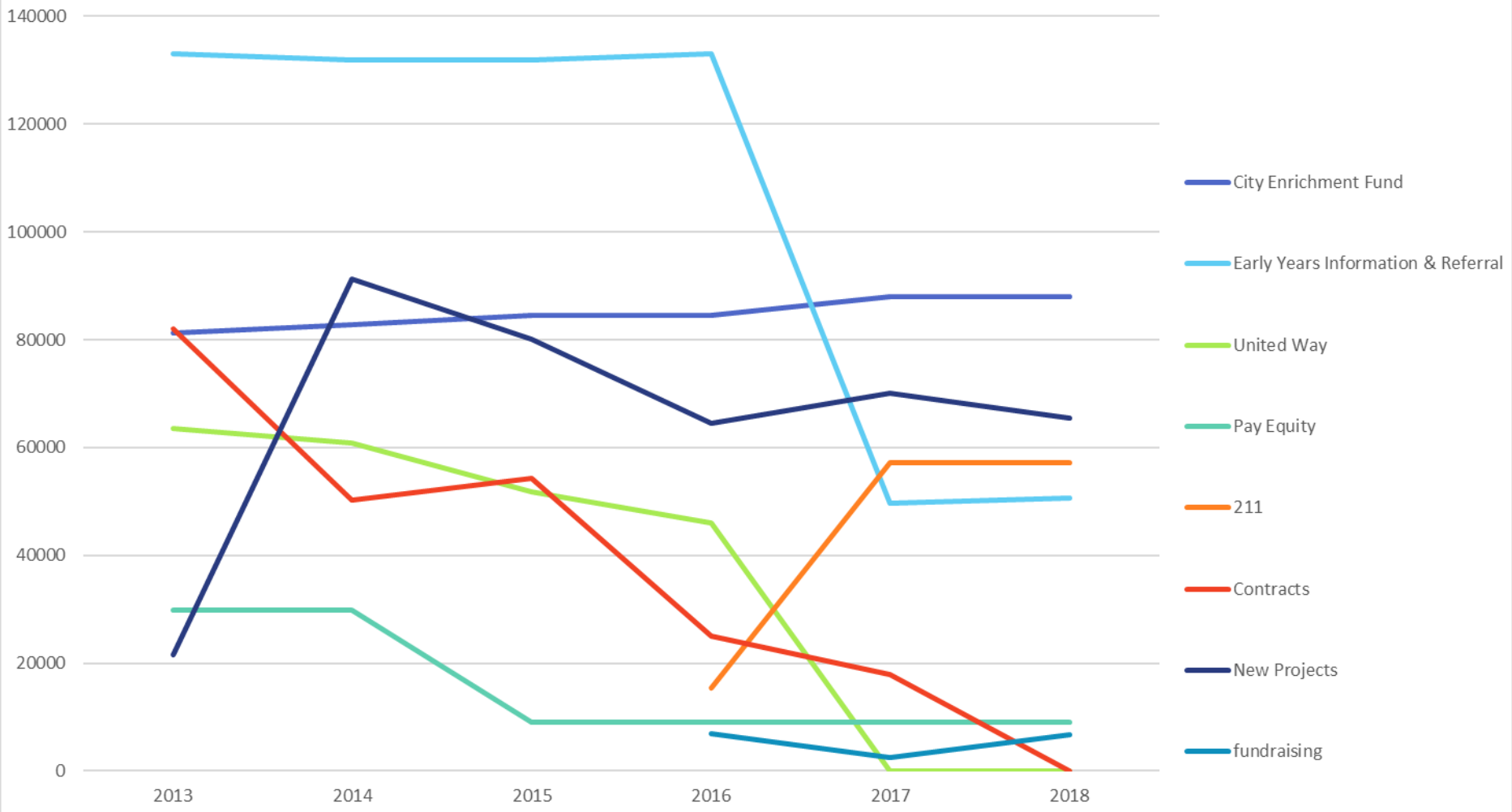
## Information Hamilton's Balance Sheet at-a-glance



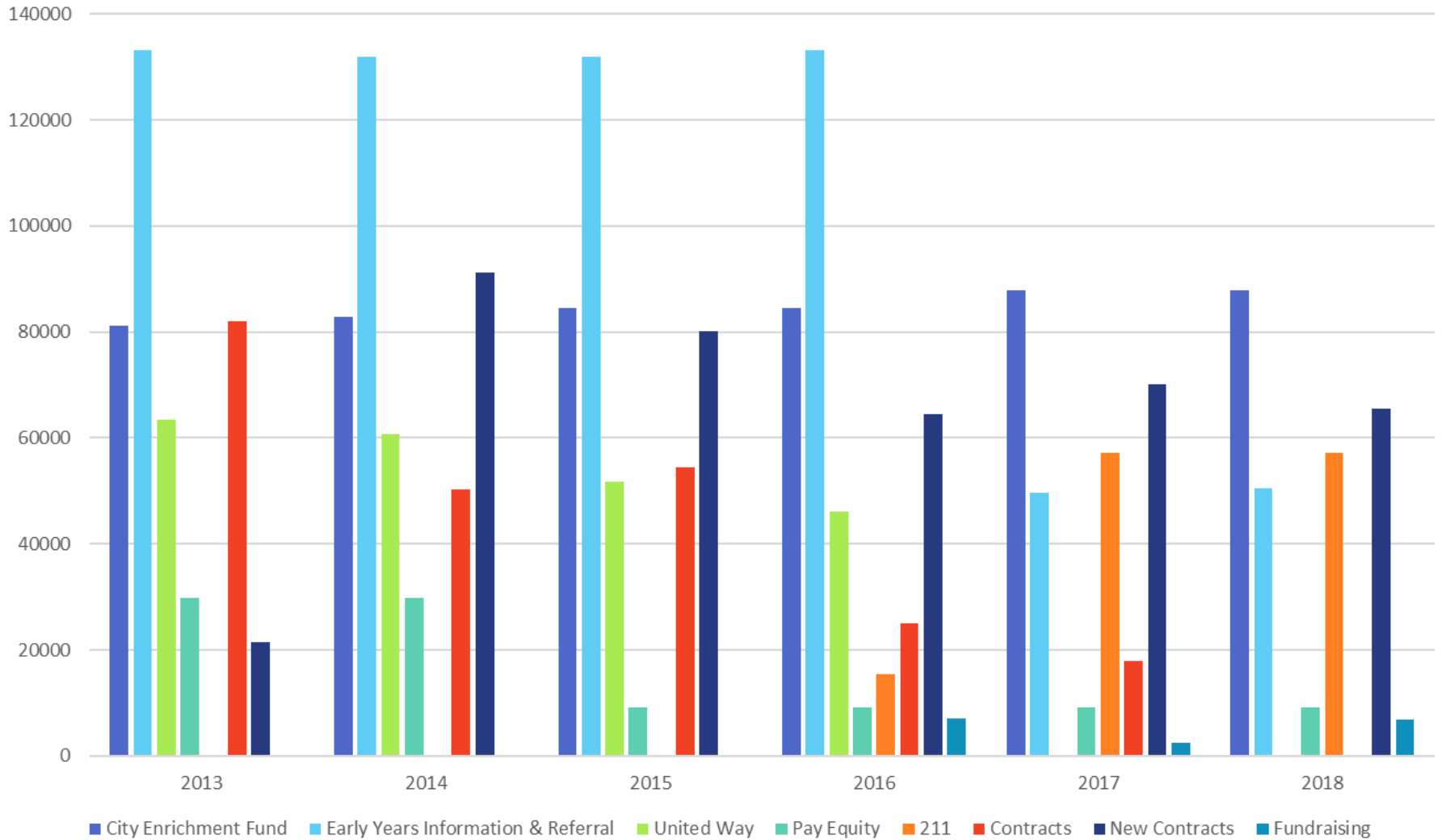
## Information Hamilton's Income Statement at a glance



# Detailed Breakdown of Operating Revenue

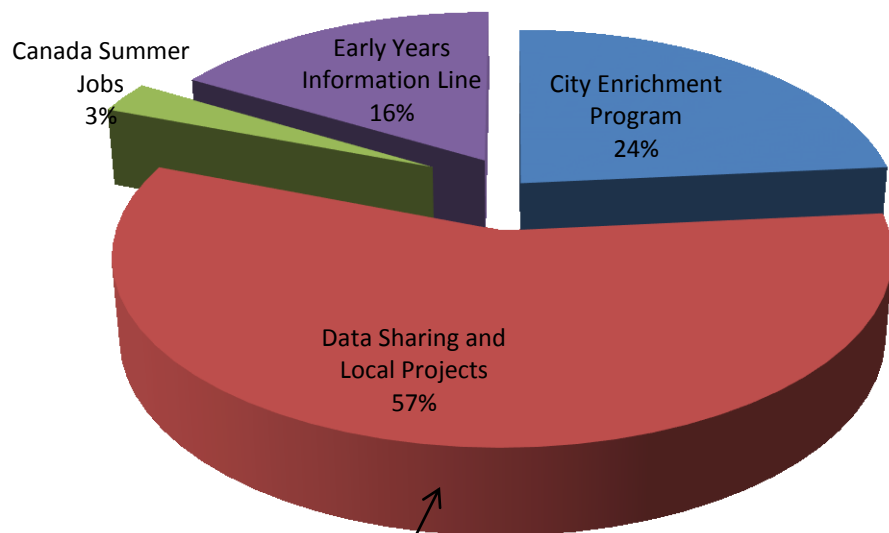


### Detailed Breakdown of Operating Revenue



# Heavy reliance on earned income

58 to 77% of charities engage in earned income-generating activities and the monies account for, on average, 31% of total revenues



Our income-generating activities account for **57% of revenues**

# Who uses our data and design?

- Hamilton Immigration Partnership Council
- Public Health Services
- Age Friendly Hamilton
- Bed Bug Action Group
- Sexual Assault Centre (SACHA)
- Aging in Community and Health Research Unit, McMaster University

# Who's using us?

- 800 inquiries plus 450 early years inquiries
- 2244 Twitter followers
- 916 Facebook likes
- 345 Instagram followers
- 554 subscribers to Flash announcements
- Caller since 1979 says she's never had a bad experience and is grateful that we go above and beyond



# Request

- Our Annual Budget is \$350,000
- In 2014, we were receiving \$217,000 from the city with decades-old contracts. This was cut to \$136,000
- We request base (not CEF) funding of \$250,000 (\$88,000 + \$162,00) each year for 2-4 years, starting 2019
- This request assumes sustained early years I&R funding
- We request a comparative report on Information & Referral organizations in other Ontario cities - structure and funding and per capita comparison, in consultation with Information Hamilton
- We hope this report will inform future directions for the organization in its service to Hamilton

# Why now?

- Lost provincial funding in mid 90s
- Hamilton's focus moved to developing a province-wide database software
- Sought funding for database developments rather than core operations which were supported by city and United Way

# Value to the City

- Our accountability to the city, rather than fee-for-service partners will ensure sustainability
- Reduce duplication of community information
- Reliable data for use in other systems
- Growth for community engagement, front door or concierge for service delivery, improved data management

# Value to the City

- Ease of access to service
- Extra help for those who need it
- Support to service providers in Hamilton
- More cohesive network of service
- Values-based, people-oriented approach
- Ready for changes within the I&R sector

# Value to the City

- Showcase Hamilton's local, innovative I&R service and database software
- Standards-driven Information & Referral
- Certified I&R Specialists
- Certified Resource Database Specialists
- Accreditation in 2020



INFORMATION  
HAMILTON



# Thank You

**Pauline Kajiura**

Executive Director

[pkajiura@hpl.ca](mailto:pkajiura@hpl.ca)

Information Hamilton

905-528-8127



## Letter to GIC Re: Cannabis Legislation

September 19, 2018

Dear Members of Committee,

I represent MMJ Canada which is a medical cannabis retailer in this city and across Canada.

Currently medical cannabis is a legal product in Canada whose distribution is controlled by the Federal government through the mail system. Because of the inadequacy of this system in meeting patient needs, dispensaries have proliferated across the country. Hamilton is no exception.

On October 17, through Federal legislation, recreational cannabis will become a legal product in Canada. Again, through Federal mandate, all Canadian provinces have been given the responsibility of deciding on a retail protocol in their jurisdiction.

Ontario will soon table a framework that will guide how the recreational industry will develop in the city.

The city of Hamilton, like other Ontario jurisdictions, will have some hard choices to make. Will these cities decide to enlist the pioneers in the industry to assist on the road to legalization? Or will they embark on a path of conflict and legal challenges which will create an expensive legal gridlock for the municipality?

We at MMJ Canada have national and international experience in the evolution of this industry and offer our expertise to the City of Hamilton.

We are aware that as we transition to legality for medical dispensaries (and recreational dispensaries) challenges will emerge.

It is my belief that if the province and any municipality deal harshly and unfairly with our industry, the industry will have no option but to challenge strong-arm tactics through the courts.



On the other hand if the municipality and the province show some flexibility, we will assist the city in transitioning to legality which will see the following:

1. A great reduction in dispensaries across the city including the prevention of existing brands from applying for legal status.
2. A fair taxation regime for the industry which will see much needed tax revenue accrue to the community.
3. A zoning protocol which will see licensed dispensaries appropriately sited in the city avoiding vulnerable areas of the community.
4. Licensed, regulated dispensaries which adhere to the highest standards of service for the community.
5. Continuing service to patients of medical cannabis much needed to relieve the myriad issues that the product is used for.

In order to achieve the above objectives the industry as it exists needs to be treated as partners in this endeavour and not as problems for the city to deal with. Either the courts or good common sense will see our industry achieve positive results for all. It is in your power to shape how this process will play out.

Thank you.

Sincerely,

Clint Younge

MMJ Canada



# INFORMATION REPORT

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Term of Council Accomplishments (CM18019) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jacqueline Durlov 905-546-2424 Ext. 2221
<b>SUBMITTED BY:</b>	Mike Zegarac Interim City Manager
<b>SIGNATURE:</b>	

## Council Direction:

Not Applicable

## Information:

As we near the end of the 2014 – 2018 Term of Council, it is important to highlight specific accomplishments that have been achieved under the direction of this Council. Each and every day City of Hamilton employees undertake work that strives to fulfil Our Vision “*To be the best place to raise a child and age successfully*” and there have been significant accomplishments in alignment with the Priorities of the City’s 2016 – 2025 Strategic Plan.

## Highlights of the 2014 – 2018 Term of Council Accomplishments, by Strategic Plan Priority:

### Community Engagement & Participation

- Our Citizen Survey
- Hamilton Engagement Charter
- Our Future Hamilton
- “Hamilton Summit”, “Hamilton Steel Summit”, “Hamilton Air Summit”
- Expansion of the City’s Open Data Program
- Implemented Lobbyist Registry By-law
- Completed a Ward Boundary Review
- Upgrades to Hamilton City Council Chambers
- GIS Mapping software upgrade
- Youth Strategy implementation

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*OUR Vision: To be the best place to raise a child and age successfully.*

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**SUBJECT: Term of Council Accomplishments (CM18019) (City Wide) Page 2 of 4**

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- Age Friendly Hamilton program
- Initiated the First Urban Indigenous Strategy
- City Enrichment fund
- Participation in the Hamilton Anchor Institution Leadership Table (HAIL)

**Economic Prosperity & Growth**

- New / expanded non-residential development
- Open for Business program success
- Building permits construction value of 3.5 billion dollars, processing over \$1B in building permits 5-years in a row
- More than 3,550 consultations through the Small Business Enterprise Centre, leading to 519 new businesses
- Completed U.S. Steel land review around alternative uses for the land
- Approval of 555 hectares of employment lands in the Airport Employment Growth District (AEGD)
- Submission to Amazon for consideration of Hamilton in their quest for a new HQ2
- City of Hamilton's 2016-2020 Economic Development Action Plan
- Mayor's Blue Ribbon Task Force on Workforce Development
- CityLab partnership with the Mohawk and McMaster

**Healthy & Safe Communities**

- Mayor's Advisory Committee on Syrian Newcomers
- Eliminated the wait list for Child Care Fee Subsidy (from 598 children to 0)
- Hamilton Immigration Partnership Council Immigration Strategy
- Implemented 55+ "It's Your Day!" programming in recreation centres
- Hamilton Community Bed Bug Strategy
- Healthy Kids Community Challenge
- Opioid Response
- Installed epinephrine auto injectors (epi pens) and trained staff in all recreation facilities and Hamilton Fire trucks
- Maintained 300+ Public Access Defibrillators in public buildings
- Rabies response
- Affordable housing strategies and investments
- Focus on strategies for the eradication of Poverty and Homelessness

**Clean & Green**

- Upgrades to Glanbrook Landfill site to Silver certification with the Wildlife Habitat Council
- Greening of HSR Fleet
- Woodward Wastewater Treatment Plant upgrades

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**SUBJECT: Term of Council Accomplishments (CM18019) (City Wide) Page 3 of 4**

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- Emerald Ash Borer (EAB) Management Plan
- Randle Reef Remediation Project
- Bay Area Climate Change Office & Bay Area Climate Change Model
- Cootes to Escarpment Plan

**Built Environment & Infrastructure**

- Pedestrian crossovers installations (24)
- Road rehabilitation projects as part of the ongoing Asset Preservation
- Increased cycling infrastructure
- New multi-use trails (includes East Mountain Brow Trail)
- New & improved sewer & road infrastructure
- New recreation facilities constructed
- New Parks & Park Improvements
- Recreation facilities received major renovations
- Facilities made more energy efficient
- Lodges received major renovations
- Light Rail Transit
- West Harbour GO station
- 10 Year Local Transit Strategy
- Public Transit Infrastructure Fund (PTIF)

**Culture Diversity**

- A welcome and open community that recognizes, welcomes and embraces culture and diversity
- Hosted many events such as, Winterfest, Fall Mum & Garden show, Spring Tide Bulb Show, Canada Day Fireworks, Free Films, Hamilton Arts Awards, Canadian Pacific Holiday Train, Christmas Tree of Hope Lighting and Concert, Seven Sundays, Remembrance Day Celebrations, Pan Am Games, Juno Awards, North American Indigenous Games, Canadian Country Music Week
- On-street patio program
- Award winning Annual NOSH Event
- Downtown core revitalization continues
- Hamilton Farmer's Market Improvements
- Continued implementation of the Cultural Plan
- Public Art Master Plan

**Our People & Performance**

- Trust & Confidence Report
- Citizen Dashboard
- Multi-year Business Planning & Budgets

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**SUBJECT: Term of Council Accomplishments (CM18019) (City Wide) Page 4 of 4**

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- Continuous Improvement Program
- Introduction of Results Based Accountability
- Our People & Performance Plan
- Our People Survey (65% response rate)
- Corporate Recognition program
- Regular leadership meetings (Extended Management Team (EMT), Corporate Leadership Team (CLT), Senior Leadership Team (SLT))
- Established a Corporate Security Office
- Finding alternate revenue sources
- Smart City Challenge
- The average tax increase for Hamilton has been one of the lowest amongst the municipal comparator groups
- Currently a AA+ Credit rating

With the Strategic Plan as a guide for our work and decision-making, we continue to demonstrate that results are key to building the public's trust and confidence in our ability to deliver quality public services and programs and improve the quality of life for our residents.

**Appendices and Schedules**

Not Applicable

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*OUR Vision: To be the best place to raise a child and age successfully.*

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Hamilton

# CITY ACCOMPLISHMENTS

## 2014-2018

September 19, 2018

# OUR PEOPLE AND PERFORMANCE PLAN



## CITY OF HAMILTON STRATEGIC PLAN 2016-2025

### Our Vision

To be the best place to raise a child and age successfully.

### Our Mission

To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

### Our Culture

Collective Ownership	Steadfast Integrity	Courageous Change	Sensational Service	Engaged Empowered Employees
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# Our Priorities



Community Engagement & Participation



Economic Prosperity & Growth



Healthy & Safe Communities



Clean & Green



Built Environment & Infrastructure



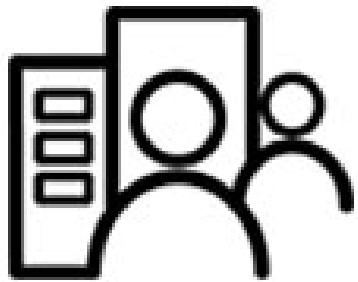
Culture Diversity



Our People & Performance



# Community Engagement & Participation



*Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.*

# Community Engagement & Participation

## Building Trust & Confidence in City Government



**our Citizen Survey**  
Your thoughts. Our Action.  
January 15 – February 4, 2018



**HAMILTON  
SUMMIT 2018**



Community Partners Engaged for Input on  
**Our Future Hamilton**  
Community Vision

# Community Engagement & Participation

## Open, Transparent & Accessible Communication

### Social Media presence continues to expand

- Twitter: 63.7k Followers
- Instagram: 1700 Followers
- Corporate LinkedIn: 9,952 Followers



### Launch of the City of Hamilton App (2018)

- 1,737 downloads (iOS & Android)
- 1,370 monthly users
- 501 weekly users
- 120 daily users

### Audio Visual system upgrade at City Hall (2018)



# Community Engagement & Participation

## The best place to raise a child and age successfully



**Youth Strategy**



**Age Friendly**

# Community Engagement & Participation

## Our Community

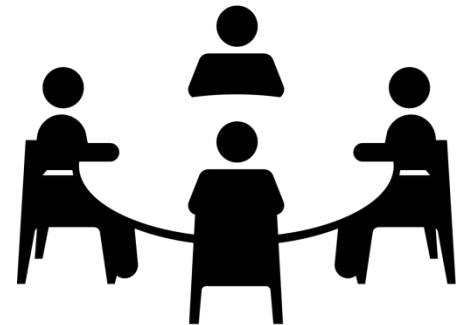


- **First Urban Indigenous Strategy (2017)**
- 41 Indigenous community members and partners attended a **community conversation on reconciliation**
- 100+ community members, students and residents attended **KAIROS Blanket Exercise**
- **Use of Indigenous Medicines Policy & Procedure**

### Hamilton Anchor Institution Leadership Table (HAIL)

City's major Institutions began to meet 3x per year to discuss how to integrate efforts and maximize opportunities that are important to the City.

City Enrichment Fund  
\$6 million across  
300 + programs



# Economic Prosperity and Growth



*Hamilton has a prosperous and diverse local economy where all people have opportunities to grow and develop.*

# Economic Prosperity and Growth

## Open for Business



**\$3.5B**

Building permits construction value



**\$1B**

building permits, 6 consecutive years.

More than **25,000** issued

Reviewed nearly **3,500** planning applications

**1,477**

new residential units in the Urban Growth Center



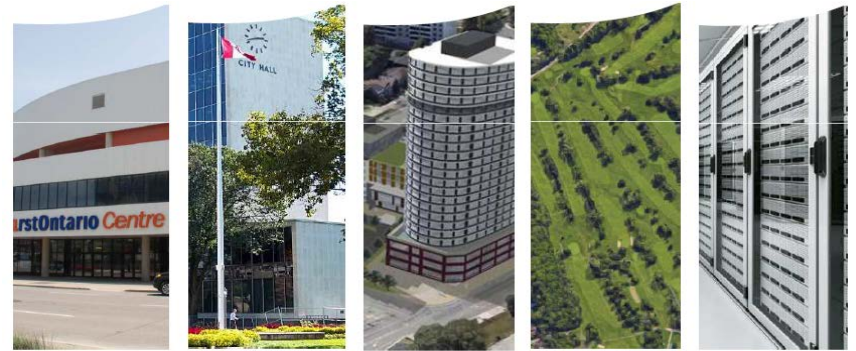
**519**

NEW BUSINESSES

# Economic Prosperity and Growth

## Diversifying the City's Economy

### STELCO LANDS STRATEGY





# Economic Prosperity and Growth

## Supporting Skill Development

### **Mayor's Blue Ribbon Task Force on Workforce Development**

Created to address Hamilton's shortage of skilled trades and an aging workforce with limited succession plans (2015)



# Healthy & Safe Communities



*Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.*

# Healthy & Safe Communities

## A Healthy and Supportive Community



# Healthy & Safe Communities

Implement Poverty Reduction Plan, including new affordable housing investment, quality of social housing stock and Indigenous poverty reduction.

- Affordable Housing Strategies and Investments (\$50M)
- Rehabilitating our affordable housing stock/properties
- Focus on strategies for the eradication of Poverty and Homelessness



First ambulance service in Province to complete **Road To Mental Readiness (R2MR)** training for all paramedics



**Hamilton Food Strategy** created to support a healthy, sustainable and just food system for all



Protocol for **Gender Identity and Gender Expression; Transgender and Gender Non-Conforming Persons**



Realization of the **McQuestan Urban Farm**

# Clean and Green



*Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.*

## Environmental Sustainability



- Glanbrook Landfill site to Silver certification
- Randle Reef Remediation Project
- Cootes to Escarpment Plan
- Bay Area Climate Change Office & Model

# 15,000

street lights converted to LED from HPS

Emerald Ash Borer (EAB) Management Plan

# 15,424

trees removed to date

### Greening of HSR Fleet



CNG conversion from 23.5% of fleet to 45%

# 40

lights

installed completely off the grid on the Mountain Brow

# Clean & Green



**4465** tonnes of **FREE** compost  
**FREE** woodchips to residents

## Parks



**4,300** acres of municipal park

shared school park and open space at **520** sites

## Horticulture

**314** floral traffic islands

**113** perennial medians

**107** medians/boulevards/laybys

**72** roundabouts

**78** civic properties

**701** hanging baskets



**42.4%** of all collected waste was **RECYCLED** and diverted from the landfill

## BikeShare Program

**20,000** members

**130** stations

**825** bikes

**959,000** trips



# Built Environment & Infrastructure



*Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.*



## Built Environment & Infrastructure



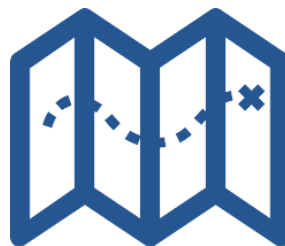
**24** pedestrian crossovers

**80** lane km of road replacement complete

**40 km** of new road worth **\$150M**

**473 lane km** of road rehabilitation as part of the ongoing Asset Preservation

**62 km** of cycling infrastructure



**5 km** of new multi-use trails (includes East Mountain Brow Trail)

# Built Environment & Infrastructure

## New & Improved Sewer & Road Infrastructure



Centennial Sewer Trunk



Wilson Street



Upper Sherman



York Boulevard



Dartnall Road Culvert



Bell Road Culvert Replacement



Sherman Access West



Montgomery Drive <sup>21</sup>

# Built Environment & Infrastructure

## New Recreation Facilities constructed

Green Acres Pool (W9)  
 Waterdown Library and Flamborough Seniors Centre (W15)  
 Gage Park Family Skills Pump Track (W3)  
 Winona Recreation and Community Centre (W11)  
 Birge Pool (W3)  
 Waterdown Rotary Memorial Park Outdoor Ice Skating Loop (W15)  
 Freelton Outdoor Ice Facility (W14)  
 Bernie Morelli Recreation Centre (W3)

## New Parks & Park Improvements

New Rail Trail Dog Park/Improvements to Borer Dog Park and Cathedral Dog Park (W 1, 2, 13)  
 Gore Park redesign (W2)  
 Play Structure in Gage Park (W3)  
 Lucy Day Park Extreme Makeover/North Central Park Extreme makeover (W3)  
 Mini makeover at Pinky Lewis Parkette (W3)  
 Gage Park Tropical House, Fall 2018 completion (W3)  
 Vincent Massey Park (W6)  
 William McCulloch Park (W8)  
 William Connell (W8)  
 Carpenter Neighbourhood Park Redevelopment (W8)  
 Ancaster's Heritage Green Park Upgrades (W12)  
 Johnson Tew Park – 150 trees planted for Canada's 150 Birthday (W14)  
 DeLottinville Park (W14)

## Recreation facilities that received major renovations

Dalewood Recreation Centre (W1)  
 Sir Wilfrid Laurier Recreation Centre (W4)  
 Ancaster Aquatic Centre (W12)  
 Huntington Park Recreation Centre (W6)  
 J.L. Grightmire Arena (W13)

## Energy Efficient Facilities

Converted First Ontario Centre Ice Surface Lighting to LED  
 Macassa & Wentworth Lodge lighting  
 Arenas LED lighting upgrade  
 Parking Garages LED upgrade  
 Hamilton City Hall Mezzanine LED upgrade

## Lodges that received major renovations

Macassa Lodge major renovation to kitchen and 11 dining rooms (W6)



# Built Environment & Infrastructure

## Transit Improvements



Year **3/10** of  
Local Transit  
Strategy  
implemented

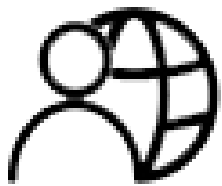
**\$72M** in Public Transit  
Infrastructure Fund projects  
(**\$36M** Council investment)



West  
Harbour GO  
Station

Confederation GO Station  
construction begins (operational  
2019)

# Culture & Diversity



*Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.*

# Culture & Diversity

## Thriving Vibrant Place for Arts, Culture and Heritage



NORTH AMERICAN  
INDIGENOUS  
GAMES 2017  
TORONTO · ONTARIO



2017 JEUX  
AUTOCHTONES  
DE L'AMÉRIQUE DU NORD  
TORONTO · ONTARIO



Hamilton  
Civic  
Museums

Owned and operated  
by the City of Hamilton



CITY OF HAMILTON  
ARTS AWARDS



AWARDS 2015

25

## Our Cultural Community

### Downtown core revitalization continues

### Public Art Master Plan

### Continued implementation of the Cultural Plan



Improved financial performance and reduced levy support from the City

Incubator for young entrepreneurs

New vibrancy and expanded mix of vendors

# Our People & Performance



*Hamiltonians have a high level of trust and confidence in their City government*



# Our People & Performance

## Transparency & Accountability



 HAMILTON FIRE DEPARTMENT	 FOOD SAFETY	 ONTARIO WORKS	 WASTE COLLECTION & DIVERSION PROGRAMS
 WATER SUPPLY & DISTRIBUTION	 CITY FINANCES	 BUILDING - ONTARIO BUILDING CODE ADMINISTRATION & ENFORCEMENT	 HSR TRANSIT
 HOUSING SERVICES	 LOCAL ECONOMY & ECONOMIC DEVELOPMENT		



# 2018 - 2021 BUSINESS PLANS



# Our People & Performance

## Our Staff

**OUR PEOPLE AND  
PERFORMANCE PLAN**



### Regularly meet with Leadership

- Extended Management Team (EMT) Meetings (2x/year – Supervisors & above)
- Corporate Leadership Team (CLT) Meetings (3x/year – Directors & above)
- Senior Leadership Team (SLT) Meetings (bi-weekly)

### City Manager Awards

to recognize and celebrate nominated groups and individuals for their outstanding contributions to City-wide programs and exemplary leadership



# Our People & Performance

Operational Reviews

Established a Corporate Security Office

Finding Alternate Revenue Sources

Smart City Challenge

Tax Competiveness

Credit Rating

Reserves

Yearly Average Inflationary Tax Increase (Avg. 2.3%)

Overall Average Tax increase and How We Compare

30



Hamilton

THANK YOU



Hamilton

**FACILITY NAMING SUB-COMMITTEE  
REPORT 18-003**

**Wednesday, August 15, 2018**

**4:00 p.m.**

**Room 192, Hamilton City Hall  
71 Main Street West**

**Loren Kolar  
Legislative Coordinator**

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**Present:** Councillor M. Pearson (Chair),  
Councillors J. Farr, S. Merulla, L. Ferguson and J. Partridge

**Absent with  
Regrets:** Councillor T. Whitehead – Personal

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**THE FACILITY NAMING SUB-COMMITTEE PRESENTS REPORT 18-003, AND  
RESPECTFULLY RECOMMENDS:**

**1. Renaming of A.M. Cunningham Parkette to Crown Point East Parkette  
(PW18068) (Ward 4) (Item 8.1)**

That the request to rename A.M. Cunningham Parkette, 300 Roxborough Avenue, to Crown Point East Parkette, attached hereto as Appendix “A”, be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

**2. Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park  
(PW18069/HSC18039) (Ward 6) (Item 8.2)**

That the request to name the track and field complex at Mohawk Sports Park The Ray Lewis Track & Field Centre, attached hereto as Appendix “B”, be approved, as this request meets the guidelines set out in the City of Hamilton’s Municipal Property and Building Naming Policy.

**3. Renaming of Pier 8 Promenade Park to "Cops Pier" (PW18070) (Ward 2) (Item 8.3)**

That the request to rename Pier 8 Promenade Park, 47 Discovery Drive, to "Cops Pier", attached hereto as Appendix "C", be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Clerk advised the Committee of the following change to the agenda:

**1. ADDED NOTICE OF MOTION (Item 10)**

**10.1 Proposed Renaming of Skyway Park to Jimmy Howard Park**

The agenda for the August 15, 2018 meeting of the Facility Naming Sub-Committee, was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) May 15, 2018 (Item 3.1)**

The Minutes of the May 15, 2018 Facility Naming Sub-Committee were approved as presented.

**(d) DISCUSSION ITEM (Item 8)**

**(i) Municipal Property & Building Naming Application - Red-D-Arc Bridge (Item 8.4)**

The Municipal Property & Building Naming Application - Red-D-Arc Bridge, was received.

**(e) MOTION (Item 9)**

**(i) Proposed Renaming of Skyway Park to Jimmy Howard Park (Added Item 9.1)**

Staff were directed to investigate renaming Skyway Park, located at 80 Beach Blvd., Hamilton, to Jimmy Howard Park, with a report back to a future Facility Naming Sub-Committee meeting.

**(f) NOTICE OF MOTION (Item 10)**

**(i) Proposed Renaming of Skyway Park to Jimmy Howard Park (Added Item 10.1)**

Councillor Farr introduced a Notice of Motion respecting the Proposed Renaming of Skyway Park to Jimmy Howard Park.

The Rules of Order were waived to allow for the introduction of a motion respecting the Proposed Renaming of Skyway Park to Jimmy Howard Park.

For further disposition of this matter, refer to Item (e)(i)

**(g) GENERAL INFORMATION (Item 11)**

**(i) Amendments to the Outstanding Business List (Item 11.1)**

The following items were marked as completed and removed from the Outstanding Business List:

Item A - Copps Family Naming Opportunities (Revised from Victor K. Copps naming opportunities)

June 9, 2015

Addressed in Item 8.3 on this agenda

Item M - Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex

May 3, 2018

Addressed in Item 8.2 on this agenda

Item N - A. M. Cunningham Parkette (Ward 4)

May 3, 2018

Addressed in Item 8.1 on this agenda

Item L - Naming of the "Margaret Koropatnicki Softball Complex" at  
Rosedale Park (Ward 5)  
Addressed in Item 8.1 of the May 3, 2018 meeting

**(h) ADJOURNMENT (Item 13)**

There being no further business, the Facility Naming Sub-Committee adjourned  
at 4:21 p.m.

Respectfully submitted,

Councillor M. Pearson, Chair  
Facility Naming Sub-Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk





**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
*Roads & Traffic and Environmental Services Divisions*

<b>TO:</b>	Chair and Members Facility Naming Sub-Committee
<b>COMMITTEE DATE:</b>	August 15, 2018
<b>SUBJECT/REPORT NO:</b>	Renaming of A.M. Cunningham Parkette to Crown Point East Parkette (PW18068) (Ward 4) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	Ward 4
<b>PREPARED BY:</b>	Sarah Linfoot-Fusina (905) 546-2424 ext. 5516  Cynthia Graham (905) 546-2424 ext. 2337
<b>SUBMITTED BY:</b>	Betty Matthews-Malone, P.Eng. Director, Roads & Traffic Public Works  Craig Murdoch, B.Sc. Director, Environmental Services Public Works
<b>SIGNATURE:</b>	

## RECOMMENDATION

- (a) That the request to rename A.M. Cunningham Parkette, 300 Roxborough Avenue, to Crown Point East Parkette be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy;
- (b) That the Outstanding Business List Item A.M. Cunningham Parkette (Ward 4) be identified as completed and removed from the list.

## EXECUTIVE SUMMARY

This report responds to a motion made at the May 3, 2018 Facility Naming Sub-Committee meeting;

*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

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**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette  
(PW18068) (Ward 4) – Page 2 of 5**

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That staff be directed to provide the Committee with the historical background and confirmation of the naming of A.M. Cunningham Park, and A.M. Cunningham Parkette, both located in Ward 4.

There are two parks in Hamilton's Ward 4 that have been named after Alexander McKenzie (A.M.) Cunningham, a well-known photographer and Hamilton Board of Education trustee. The park, located at 100 Wexford Avenue South, is adjacent to an elementary school that bears the same name. The parkette, located at 300 Roxborough Avenue, is situated along the Pipeline Trail between Huxley Avenue and Wexford Avenue.

The renaming request was initiated by the Ward 4 Councillor. The request meets the criteria set out in the City of Hamilton Municipal Property and Building Naming Policy.

***Alternatives for Consideration – See Page 4***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS (for recommendation(s) only)**

Financial: The cost to fabricate and install signage to identify Crown Point East Parkette. The costs range from \$200 to \$1,500 depending on the style and size. Signage will be finalized with the Ward 4 Councillor and undertaken as part of the redevelopment of the parkette.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND (Chronology of events)**

Discussion at the May 3, 2018 Facility Naming Sub-Committee meeting and subsequent consultation with the Ward Councillor confirmed that the intent of the above motion was to seek a renaming opportunity for A.M. Cunningham Parkette to distinguish it from A.M. Cunningham Park (which is also located nearby). The Ward Councillor confirmed direction for staff to investigate Crown Point East Parkette as a suitable renaming option.

**Alexander McKenzie Cunningham**

Alexander McKenzie Cunningham, nicknamed A.M., was born in 1863 in Uxbridge, Ontario. He moved to Hamilton in 1886 to pursue a career as a photographer. In 1917, Cunningham became a trustee for the Hamilton Board of Education. After being elected trustee, he acted as a liaison to the Ontario Department of Education. He lobbied for standardized school buildings to reduce costs and advocated for teacher exchanges to facilitate professional development. He also devoted a considerable amount of his time to overseeing the completion of Delta Secondary School in 1924. Bringing his passion for education and photography together, Cunningham photographed every school, class and

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**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette  
(PW18068) (Ward 4) – Page 3 of 5**

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staff member in the board. His photos form part of a collection at the Board's Educational Archives and Heritage Centre.

Cunningham died suddenly in 1926. As a way of honouring him and his contribution to the community, the Board opened a new school in 1929 in Delta East and called it A.M. Cunningham Elementary School. Cunningham is buried at Hamilton Cemetery.

- A.M. Cunningham Park, 100 Wexford Avenue South

A.M. Cunningham Park is a park located in Ward 4. The park, adjacent to Hamilton Wentworth District School Board's A.M. Cunningham Elementary School, is situated on 0.30 hectares (0.07 acres) of land and includes an accessible creative play structure that is scheduled to undergo redevelopment this summer.

- A.M. Cunningham Parkette, 300 Roxborough Avenue

A.M. Cunningham Parkette is a small park located in Ward 4 in the Crown Point East neighbourhood. The park is situated along the Pipeline Trail at Roxborough Avenue, between Huxley Avenue and Wexford Avenue on 0.94 hectares (0.23 acres) of land. The parkette contains a playground that was installed in 2001 and a multi-use path that runs through the parkette. The parkette is scheduled to undergo redevelopment this fall.

- Crown Point East

Crown Point East is a neighbourhood in east Hamilton (Ward 4) that is bordered by Gage Avenue, Kenilworth Avenue, the Niagara Escarpment and Lake Ontario. Significant landmarks in this neighbourhood include: Delta Secondary School, the Ottawa Street shopping district, the Centre on Barton and ArcelorMittal Dofasco.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

This naming request meets the required guidelines as set out in Section 4(b)(ii) of the City of Hamilton Municipal Property and Building Naming Policy and as detailed in the Analysis and Rationale for Recommendation section of this report.

## **RELEVANT CONSULTATION**

The Ward 4 Councillor proposed and endorses the report recommendation.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

At the January 20, 2016 meeting, Council approved Report PW05142b to the Facility Naming Sub-Committee regarding the City of Hamilton Municipal Property and Building

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**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette  
(PW18068) (Ward 4) – Page 4 of 5**

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Naming Policy. The policy serves to establish guidelines and regulations for naming property and buildings owned by the City of Hamilton.

The City of Hamilton Municipal Property and Building Naming Policy has the following property listing categories from which proposed names for municipal properties and buildings may be selected: geographic, historic, and prominent individuals/ organizations (listed in priority order).

Section 4(b)(i) of the policy details the ‘Geographic’ category. It includes, in part, eligibility for names having a geographic affiliation which may include, but is not limited to:

- A neighbourhood, community, or subdivision reference

The parkette resides in the Crown Point East neighbourhood. Therefore, the proposed naming meets the City of Hamilton Municipal Property and Building Naming Policy.

### **ALTERNATIVES FOR CONSIDERATION**

Council may decide not to approve the proposed renaming of A.M. Cunningham Parkette. Staff does not recommend this alternative as it does not address the intent of the motion and desire to distinguish the parkette from nearby A.M. Cunningham Park.

Council may also decide to consider another renaming opportunity that would distinguish A.M. Cunningham Parkette from A.M. Cunningham Park. Staff would not recommend this alternative as it does not address the intent of the motion to rename the parkette Crown Point East Parkette in recognition of the location of the parkette in the Crown Point neighbourhood.

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

#### **Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

### **APPENDICES AND SCHEDULES ATTACHED**

Appendix A: Map of Proposed Crown Point East Parkette

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*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

**SUBJECT: Renaming of A.M. Cunningham Parkette to Crown Point East Parkette  
(PW18068) (Ward 4) – Page 5 of 5**

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**Map of A.M. Cunningham Parkette  
Proposed Naming Crown Point East Parkette**

300 Roxborough Avenue, Hamilton (Ward 4)



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**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Roads & Traffic Division**

and  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Recreation Division**

<b>TO:</b>	Chair and Members Facility Naming Sub-Committee
<b>COMMITTEE DATE:</b>	August 15, 2018
<b>SUBJECT/REPORT NO:</b>	Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park (PW18069/HSC18039) (Ward 6) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	Ward 6
<b>PREPARED BY:</b>	Sarah Linfoot-Fusina (905) 546-2424, Extension 5516  Steve Sevor (905) 546-2424, Extension 4645
<b>SUBMITTED BY:</b>	Betty Matthews-Malone, P.Eng. Director, Roads & Traffic Public Works Department
<b>SIGNATURE:</b>	
<b>SIGNATURE:</b>	Chris Herstek Director, Recreation Healthy and Safe Communities Department

### RECOMMENDATION

- (a) That the request to name the track and field complex at Mohawk Sports Park The Ray Lewis Track & Field Centre be approved, as this request meets the guidelines set out in the City of Hamilton's Municipal Property and Building Naming Policy;
- (b) That the Outstanding Business List Item Municipal Property & Building Naming Application - Mohawk Sports Park Outdoor Track & Field Complex be identified as completed and removed from the list.

### EXECUTIVE SUMMARY

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park  
(PW18069/HSC18039) (Ward 6) – Page 2 of 6**

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This report responds to a motion made at the May 3, 2018 Facility Naming Sub-Committee meeting:

That staff work with the Hamilton Olympic Club to consider their request to rename the track area of the Mohawk Sports Park Outdoor Track & Field Complex as outlined in the application, with a report back to the Facility Naming Sub-Committee.

Born and raised in Hamilton, Ray Lewis was a Canadian track and field athlete who made history in 1932 when he became the first Canadian-born black athlete to win a medal at the Olympics. Lewis faced significant racial prejudice throughout his years as an athlete, but did not let his colour define his success. In later life, Lewis was recognized for his contribution to his community and to the sport of track and field. He was awarded the Order of Canada in 2001. In 2005, the Hamilton-Wentworth District School Board named an elementary school on the Hamilton mountain after Lewis and in 2010 he was inducted into the Hamilton Sports Hall of Fame. In 2013, the first “Ray Lewis Relays” for high school students were held in Ontario. Lewis died in 2003 in Hamilton at the age of 93.

***Alternatives for Consideration – See Page 5***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Final selection of the sign will be done in consultation with the requestors (Hamilton Olympic Club) and Ward 6 Councillor. The Hamilton Olympic Club will be funding the full costs to fabricate and install signage to the track.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

❖ Mohawk Sports Park, 1100 Mohawk Road East, Hamilton

Mohawk Sports Park, bordered by Mohawk Road East, Mountain Brow Boulevard, Limeridge Road East and Upper Kenilworth Avenue, is a large park that is situated on 57.32 hectares (141.63 acres) of land in Ward 6. The park boasts several facilities, including: baseball and fastball diamonds, soccer, rugby and football fields, a playground, a skateboard ramp and a running track. In 1970, Hamilton’s civic baseball stadium was relocated to this site (when Ivor Wynne Stadium was renovated to accommodate football only) and named Bernie Arbour after a former police sergeant who was the director of Hamilton youth baseball. The east side of the park is a large natural area and a portion of the Escarpment Rail Trail runs through the park. Formerly part of the Upper King’s Forest Park sports area known as Commonwealth Park, this site became known as Mohawk Sports Park in 1971 when it was renamed to commemorate the old Mohawk Trail which had once been part of the property.

❖ Track and Field Complex, 100 Mohawk Road East, Hamilton

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park  
(PW18069/HSC18039) (Ward 6) – Page 3 of 6**

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The track surface was recently renovated in 2017 through support from the Capital budget process, Ward 6 area rated funds and local contributions from the Golden Horseshoe Track & Field Council. The track at Mohawk Sports Park is the City's only municipal all-weather track and field venue. The track is an impermeable polyurethane sandwich system that is compliant to International Association of Athletics Federation's (IAAF) competition requirements. The track and field facility consists of a 400-meter track with two 100 meter straightaways, amenities for pole vault, an area for throwing events, and an area for jump events. The track and field complex at Mohawk Sports Park is home to a number of community track and field programs, including the Hamilton Olympic Club, Monte Cristo Track & Field Club, HEAT Athletics, Hamilton Special Olympics, Ontario Wheelchair Sports Association, Hamilton Accessible Sports Council, SportHamilton, Hamilton Wildcats, Stoney Creek Athletics and CANUSA Games Hamilton. Hamilton Olympic Club recently celebrated their 90 year anniversary and is the oldest track and field club in Canada; Ray Lewis was a member of the club.

❖ Ray Lewis

Ray Lewis, nicknamed "Rapid Ray" for his lightning fast speed, was a Canadian track and field athlete and the first Canadian-born black Olympic medallist. The great-grandson of escaped slaves, he was born in Hamilton in 1910 to Cornelius Lewis and Emma Green. Lewis showed great promise as a young athlete, excelling at 100, 200, 400 and 800 metre distances. While a student at Hamilton's Central Collegiate, Lewis won 17 national high school championships and set a record for winning four championships in one single day.

Lewis competed in the 400 metre trials for the 1928 Olympic Games but was ultimately not chosen. He decided to accept a scholarship to Milwaukee's Marquette University but returned home after a semester and began working at Canadian Pacific Railway (CPR) as a porter – a job that he would hold for 22 years. Not ready to give up on his dream of being a sprinter, Lewis continued training, running alongside the train tracks during stopovers in the Canadian Prairies. Despite significant racial prejudice, Lewis persevered. He joined Canada's Olympic team and competed at the 1932 Olympic Games in Los Angeles. Lewis made history when he won a bronze medal in the 4 x 400 metre relay.

In 1934, Lewis competed at the British Empire Games (now the Commonwealth Games), winning a silver medal in the mile relay, 4 x 440 yards. Narrowly missing the cut for Canada's 1936 Olympic team, he ran for two more years until he was forced to retire after a bout with shin splints.

Lewis married Vivienne Jones in 1941 and within a few years, they adopted two sons, Larry and Tony. He retired from CPR and started his own cleaning company in 1952. Lewis was honoured with the Order of Canada in 2001 for "being an inspiration to young people in the community, reminding them that dedication and commitment are values to be cherished." In 2005, the Hamilton-Wentworth District School Board named an elementary school after Lewis and he was inducted into the Hamilton Sports Hall of Fame in 2010. In 2013, the first Ray Lewis Relays for high school students were held in Ontario. Lewis died in 2003 in Hamilton at the age of 93.

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park  
(PW18069/HSC18039) (Ward 6) – Page 4 of 6**

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Lewis overcame unthinkable odds. He broke racial barriers by demonstrating to the world that colour would not define his success. As he got older, Lewis often spoke to school groups about racism and discrimination. He was hopeful for a better future. Lewis was a role model and mentor to many students and young athletes throughout his life. The City of Hamilton honours his achievements and contribution to the Hamilton Sport Community through the annual City of Hamilton Sport Volunteer Appreciation Dinner. The Ray Lewis Community Service Award is presented in the adult category to an outstanding Hamilton athlete who has excelled in sport at the national and/or international level and has made a significant contribution to the Hamilton Community.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

This naming request meets the required guidelines as set out in Section 4(b)(ii) of the City of Hamilton Municipal Property and Building Naming Policy.

**RELEVANT CONSULTATION**

Ward 6 Councillor has been consulted and endorses the report recommendation.

Environmental Services has been consulted in the development of this report and report recommendations.

The niece of Ray Lewis supports the proposed naming by Hamilton Olympic Club.

Letters in support of the recommendation have been received from 91<sup>st</sup> Highlanders Athletic Association, Hamilton Accessible Sports Council, Hamilton Elite Athletic Team, Hamilton Olympic Club, Monte Cristo Track and Field Club, Special Olympics Hamilton, and Sport Hamilton who are among the users of the facility.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

At the January 20, 2016 meeting, Council approved Report PW05142(b) to the Facility Naming Sub-Committee regarding the “City of Hamilton Municipal Property and Building Naming Policy.” The policy serves to establish guidelines and regulations for naming property and buildings owned by the City of Hamilton.

The City of Hamilton Municipal Property and Building Naming Policy has the following Property Listing categories from which proposed names for municipal properties and buildings may be selected: geographic, historic, and prominent individuals/ organizations (listed in priority order).

Section 4(b)(ii) of the policy details the ‘Prominent’ category. It includes, in part, eligibility for names affiliated with individuals who have made a significant contribution to the community/city in one or more of the following areas:

- Service in a voluntary or philanthropic capacity or having made a significant contribution in the following areas: environment, agriculture, arts, co-operatives, education, business or industry, journalism, medicine, politics, religion, science, public service, recreation or sports on a local, national, or international scale.

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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park  
(PW18069/HSC18039) (Ward 6) – Page 5 of 6**

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There has not been any other request for naming of the track that Recreation is aware of. With the overwhelming support from all the track and field entities, along with the inclusion of the Ray Lewis award as noted within, there appears to be no negative issues with the proposed name.

As Ray Lewis made a significant contribution to his community and to sports on the local and international level, the proposed naming meets the City of Hamilton Municipal Property and Building Naming Policy.

**ALTERNATIVES FOR CONSIDERATION**

Council may decide not to approve the proposed naming of the track at Mohawk Sports Park. Staff does not recommend this alternative as it does not address the intent of the motion and desire to recognize Ray Lewis' contribution to the community and to the sport of track and field.

Council may also decide to consider another naming opportunity that would recognize Ray Lewis' contribution to the community and to the sport of track and field. Staff would not recommend this alternative as it does not address the intent of the motion.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix A: Map of Proposed The Ray Lewis Track & Field Centre at Mohawk Sports Park

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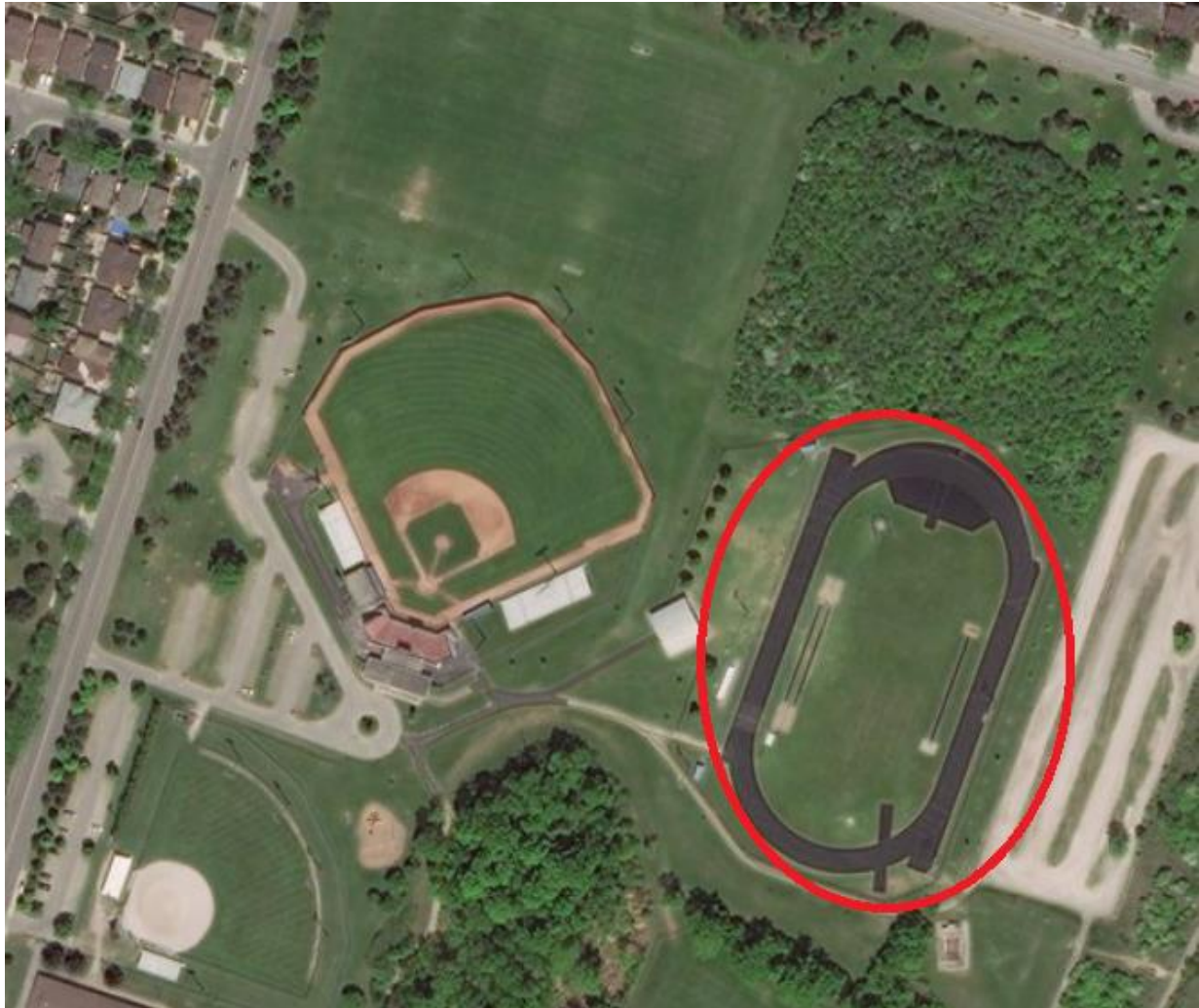
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**SUBJECT: Naming of The Ray Lewis Track & Field Centre at Mohawk Sports Park  
(PW18069/HSC18039) (Ward 6) – Page 6 of 6**

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**Map of Proposed “The Ray Lewis Track & Field Centre” at Mohawk Sports Park**

1100 Mohawk Road East, Hamilton (Ward 6)



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**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
*Roads & Traffic Division*  
*and*  
*Engineering Services Division*

<b>TO:</b>	Chair and Members Facility Naming Sub-Committee
<b>COMMITTEE DATE:</b>	August 15, 2018
<b>SUBJECT/REPORT NO:</b>	Renaming of Pier 8 Promenade Park to "Copps Pier" (PW18070) (Ward 2) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	Ward 2
<b>PREPARED BY:</b>	Sarah Linfoot-Fusina (905) 546-2424, Extension 5516  Gavin Norman (905)546-2424, Extension 4812
<b>SUBMITTED BY:</b>	Betty Matthews-Malone, P.Eng. Director, Roads & Traffic Public Works Department
<b>SIGNATURE:</b>	
<b>SIGNATURE:</b>	Gord McGuire, O.L.S Director, Engineering Services Public Works Department

### RECOMMENDATION

That the request to rename Pier 8 Promenade Park, 47 Discovery Drive, to "Copps Pier" be approved, as this request meets the guidelines set out in the City of Hamilton Municipal Property and Building Naming Policy.

### EXECUTIVE SUMMARY

This report responds to a motion made at the June 9, 2015 Facility Naming Sub-Committee Meeting:

- (a) That staff be directed to prepare a report to the Facility Naming Sub-Committee respecting the renaming of the park land and building on 47 Discovery Drive,

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**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"  
(PW18070) (Ward 2) – Page 2 of 6**

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Hamilton, known as Pier 8 (Waterfront Trust Centre) in the name of the Copps Family;

- (b) That a Member of the Facility Naming Sub-committee and staff meet with the Copps family for their input on the renaming of the park land on 47 Discovery Drive.

An additional motion was passed at the January 25, 2017 Hamilton City Council meeting, approving the renaming of the Pipeline Trail Parkette to the "Geraldine Copps Parkette."

At the February 2, 2017 Facility Naming Sub-Committee meeting, the committee discussed the renaming of "Geraldine Copps Parkette" and its relationship to Outstanding Business List Item A: Copps Facility Naming Opportunities. Staff were directed to continue to work with the Chair of the Facility Naming Sub-Committee and members of the Copps family for an additional suitable Copps family naming opportunity as per the original motion.

Staff consulted the Chair and members of the Copps family and determined that the renaming of Pier 8 Promenade Park to "Copps Pier" reflected the intent of the motions and was a fitting way to honour the Copps family and their commitment to the waterfront. Former Hamilton mayor, Victor Kennedy Copps, former Ward 4 Councillor Geraldine Copps and the Honourable Sheila Copps, all worked to improve water quality and enable public access to the waterfront.

The request meets the criteria set out in the City of Hamilton Municipal Property and Building Naming Policy.

***Alternatives for Consideration – See Page 5***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The cost to fabricate and install signage to identify and commemorate "Copps Pier." The selection of signage will be finalized with the Copps Family and Waterfront Development Office. Funding for the signage is being provided through the Capital Project Budget for the park.

**Staffing:** N/A

**Legal:** N/A

**HISTORICAL BACKGROUND**

- Pier 8, 47 Discovery Drive, Hamilton

Pier 8 is located in Ward 2, north-east of Bayfront and Pier 4 Parks. It is situated on 12 hectares (30 acres) of land. Once fully developed, Pier 8 will be a vibrant urban waterfront community. It will include approximately 1,500 residential units and 13,000 square metres of commercial and institutional space.

- The Waterfront Redevelopment Project

In 2005, Council adopted *Setting Sail: Secondary Plan for West Harbour*. The plan established a framework for public improvements and private development to promote

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**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"  
(PW18070) (Ward 2) – Page 3 of 6**

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season-long and year-round enjoyment and appreciation of the waterfront. It was developed in response to the gradual disappearance of heavy industry and movement of commercial port authority activity at the waterfront, in addition to the creation of Bayfront Park, Pier 4 Park and the Waterfront Trail.

A requirement of the Secondary Plan and adopted by Council in April 2010, The West Harbour Waterfront Recreation Master Plan (2010) was initiated following Council's adoption of *Setting Sail*. The aim of the West Harbour Waterfront Recreation Master Plan was to define and clarify planning design guidelines that would guide and shape the development of buildings and landscapes of the west harbour.

Also, as a requirement of *Setting Sail*, Council adopted the Pier 7 & 8 Urban Design Study in May 2016. It stated:

“Pier 8 will become a vibrant urban waterfront neighbourhood to be enjoyed by all residents of the City. The vitality of Hamilton's urban waterfront will be supported by a mix of residential, commercial, community and cultural uses. The character of Pier 8 will be designed to be compatible with Pier 7 and to create a strong connection between this exciting new community and the rest of the Western Waterfront.”

In April 2017, the City of Hamilton launched a design competition for ‘Pier 8 Promenade Park.’ Request for Proposals were accepted from shortlisted design competition participants from May until August. Design proposals were then evaluated by a volunteer jury of local experts in landscape architecture and urban design. The proposals were also reviewed by members of the public. On September 22, 2017, landscape architect, Forrec Ltd. was announced as the design winner for their proposal called: “Hammer City.”

Construction on the park is expected to begin in the fall of 2018 with completion scheduled for the spring/summer of 2019.

➤ The Copps family and their connection to Hamilton's waterfront

Victor Kennedy Copps was born in 1919 and moved to Hamilton in 1945 to take a job with CHML radio. He ran for political office in 1960 and became the City's Controller. He was elected mayor in 1962 and remained Hamilton's mayor until 1976.

Victor Copps was mayor at a pivotal time in Hamilton's history. City planners had long recommended the need for Hamilton to diversify its economy and make physical improvements to the City that would signify that Hamilton was more than just a “steel town.” Copps supported the redevelopment of Hamilton's downtown to include recreational and cultural activities and facilities for the City's increasingly white-collar workforce.<sup>1</sup>

The waterfront was particularly controversial during his years as Mayor. Dumping was a significant issue at the waterfront, causing many residents to lobby local politicians, calling for an end to polluting the waterfront. Copps worked to reach an agreement with the

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<sup>1</sup> S. High, L. MacKinnon and A. Perchand, *The Deindustrialized World: Confronting Ruination in Postindustrial Places* (Vancouver: UBC Press, 2017), 199.

**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"  
(PW18070) (Ward 2) – Page 4 of 6**

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Harbour Commission and in 1971 supported an agreement between the Harbour Commission and Hamilton's two major steel producers, Stelco and Dofasco, in securing 127 hectares of land along the Beach Strip, 71 hectares of those to be set aside for a public park.<sup>2</sup>

Geraldine ("Gerry") Copps was wife to the late Victor Copps and mother to Mary, Sheila, Brenda and Kevin. Copps served as a citizen court judge from 1976 to 1985 and as Ward 4 Councillor for Hamilton City Council from 1985 to 2000. She was known for being committed to environmental and social issues. Copps was particularly interested in the safety of Hamilton's water and called on the Federal Government to fund the clean-up of Hamilton Harbour.<sup>3</sup>

Following in the footsteps of her parents, Sheila Maureen Copps, daughter of Victor and Geraldine Copps, chose a career in politics. In 1984, she was elected Liberal MP for the Province of Ontario and remained in office for the next 20 years. Copps also served as Deputy Prime Minister of Canada from 1993-1997. As Minister of Canadian Heritage, Copps struck an historic agreement between the City of Hamilton and the Harbour Commission in 2000 that would return ownership of the open land around the harbour to the City and be the first step towards making the waterfront accessible for public access and enjoyment. Copps believed that Hamilton harbour could be "Canada's Boston." She said, "we will be able to start building public access to all the parts of the harbour that have been closed off to everyone. [The agreement] opens up extraordinary potential for Hamilton Harbour to be both an economic dynamo and a recreational oasis."<sup>4</sup>

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

This naming request meets the required guidelines as set out in Section 4(b)(ii) of the City of Hamilton Municipal Property and Building Naming Policy and as detailed in the *Analysis and Rationale for Recommendation* section of this report.

### **RELEVANT CONSULTATION**

The Ward 10 Councillor, Chair of the Facility Naming Sub-Committee, has been consulted and supports the report recommendation.

The Ward 2 Councillor, has been consulted and supports the report recommendation.

The Ward 4 Councillor, mover of the motion, has been consulted and is in support of the report recommendation.

A Copps family member has been consulted and supports the report recommendation.

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<sup>2</sup> N. Bouchier and K. Cruikshank, *The People and the Bay: A Social and Environmental History of Hamilton Harbour* (Vancouver: UBC Press, 2016), 184.

<sup>3</sup> Nolan, D. (2016, October 18). Matriarch of Copps political family dies. *The Hamilton Spectator*, A1.

<sup>4</sup> Kilpatrick, K. (2000, June 29). Hamilton waterfront gets cash injection in revitalization bid. *The Globe and Mail*. Retrieved from [www.theglobeandmail.com](http://www.theglobeandmail.com)

**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"  
(PW18070) (Ward 2) – Page 5 of 6**

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**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

At the January 20, 2016 meeting, Council approved Report PW05142b to the Facility Naming Sub-Committee regarding the “City of Hamilton Municipal Property and Building Naming Policy.” The policy serves to establish guidelines and regulations for naming property and buildings owned by the City of Hamilton.

The City of Hamilton Municipal Property and Building Naming Policy has the following Property Listing categories from which proposed names for municipal properties and buildings may be selected: geographic, historic, and prominent individuals/ organizations (listed in priority order).

Section 4(b)(iii) of the policy details the ‘Prominent’ category. It includes, in part, eligibility for names affiliated with individuals who have made a significant contribution to the community/city in one or more of the following areas:

- a) Individuals or families having an historical connection to a site
- b) Individuals or organizations having made a significant contribution to the community / City in one or more of the following areas;
  - Service as an elected official to the municipal, provincial or federal government for at least 2 terms

**ALTERNATIVES FOR CONSIDERATION**

Council may decide not to approve the proposed naming. This geographical area along Hamilton Harbour could remain known as Pier 8 Promenade Park. Alternatively, another name could be considered by the Facility Naming Sub-Committee. Staff does not recommend these alternatives as it does not address the intent of the motion and desire to recognize the Copps family for their public service to Hamilton and their commitment to improve water quality and enable public access to the waterfront.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix A – Map of Proposed “Copps Pier”

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**SUBJECT: Renaming of Pier 8 Promenade Park to "Copps Pier"  
(PW18070) (Ward 2) – Page 6 of 6**

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**Map of Proposed "Copps Pier"**  
47 Discovery Drive, Hamilton (Ward 2)



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**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
 Economic Development Division

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13)
<b>WARD(S) AFFECTED:</b>	Ward 13
<b>PREPARED BY:</b>	Karol Murillo (905) 546-2424 Ext. 7859
<b>SUBMITTED BY:</b>	Glen Norton Director, Economic Development Planning and Economic Development Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That the maximum amount of the Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant ERG-10-02 approved for 2142929 Ontario Inc. and 2156600 Ontario Inc. (Steve Pocrnic), owners of the property at 133, 135 and 153 King Street West, Dundas, be increased to \$367,183 from \$140 K and be made payable to 2142929 Ontario Inc. and 2156600 Ontario Inc., jointly, over a maximum of ten years, be authorized and approved in accordance with the terms and conditions of the ERASE Redevelopment Grant Program provided for in the approved ERASE Community Improvement Plan;
- (b) That the City enter into an ERASE Redevelopment Grant Agreement and that the Mayor and City Clerk be authorized and directed to execute said Agreement together with any ancillary documentation required, to effect recommendation (a) of Report PED10214, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized to approve and execute any grant amending agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the ERASE Redevelopment Grant ERG-10-02, as approved by City Council on September 28, 2010 are maintained.

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 2 of 7**

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## **EXECUTIVE SUMMARY**

An Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant was submitted by 2142929 Ontario Inc. and 2156600 Ontario Inc. for redevelopment of the properties at 133, 135 and 153 King Street West, Dundas, see map attached as Appendix “A” to Report PED10214(a) and approved by Council on September 28, 2010 (PED10214). This application was approved for an ERASE Redevelopment Grant as a result of required environmental site remediation in order to permit construction of a two-storey commercial building with a gross floor area of 29,706 sq ft - the ground floor being a Shopper’s Drug Mart (19,503 sq ft) and the second storey being medical offices (10,203 sq ft).

Following the completion of the project, the applicant informed staff the remediation costs (including soil removal, environmental consulting fees, risk assessment and related measures) had significantly increased.

This report provides a summary of the increase in eligible environmental site remediation costs of \$367,218 which includes the original approved total of \$140 K. Staff is seeking approval to increase the maximum amount of the grant as per the ERASE Community Improvement Plan.

### ***Alternatives for Consideration – Not Applicable***

## **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** As per the ERASE Redevelopment Grant Program, the City will provide the applicant with a grant equivalent to 80% of the increase in municipal taxes up to the total eligible cost figure of \$367,218. At that time, the City will begin to collect and retain the full municipal portion of the tax increment.

The City will retain 20% of the municipal tax increment, approximately \$18,737.25 a year for ten years, up to an amount not to exceed 20% of the total estimated clean up costs. These monies will be deposited into the Brownfield Pilot Project account to be used by the City for its Municipal Acquisition and Partnership Program (MAPP). This program, as approved in the ERASE Community Improvement Plan (CIP), involves the City acquiring key brownfield sites, cleaning up and redeveloping property it already owns, or participating in public/private partnerships to redevelop brownfield properties.

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 3 of 7**

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**Staffing:** Administration of this Application under the terms of the program can be accommodated by staff of the Economic Development Department, Real Estate Division and the Corporate Services Department.

**Legal:** The provision of ERASE Redevelopment Grants is authorized in the ERASE CIP recently adopted and approved in 2018. The ERASE Redevelopment Agreement and any necessary associated documents will specify the obligations of the City and the applicant. The Redevelopment Agreement will all be prepared in a form satisfactory to City Solicitor.

### **HISTORICAL BACKGROUND**

An ERASE Redevelopment Grant application was submitted by 2142929 Ontario Inc. and 2156600 Ontario Inc. for redevelopment of the properties at 133, 135 and 153 King Street West, Dundas (see map attached as Appendix “A” to Report PED10214(a)) was submitted on August 6, 2010 and approved by City Council on September 28, 2010 (PED10214) for a maximum grant amount of \$140 K.

This application was approved for an ERASE Redevelopment Grant as a result of required environmental site remediation in order to permit construction of a two-storey commercial building with a gross floor area of 29,706 sq ft - the ground floor being a Shopper’s Drug Mart (19,503 sq ft) and the second storey being medical offices (10,203 sq ft).

The list below highlights the events leading up to the construction of the Shoppers Drug Mart, and provides a summary for events and works between 2010-2014 that illustrate the increase of the remediation costs and lengthy process taken to complete the project:

- (1) Exterior Works Agreement for the proposed Shoppers Drug Mart property was executed on June 23, 2010;
- (2) A “Shell Only” Building Permit for the Shoppers Drug Mart was issued on August 16, 2010 and was cleared on February 7, 2011;
- (3) Environmental Consultation process to meet the environmental requirements of Section 3. (y) of the Approval of Site Plan Application #DA-09-095, which included the following:
  - (a) A Phase Two Environmental Site Assessment, prepared by Premier Environmental Services Inc., dated December 31, 2009;

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 4 of 7**

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- (b) Supplemental Phase Two Environmental Site Assessment, prepared by Premier Environmental Services Inc., dated August 30, 2010;
- (c) Implementation of a Remedial Action Plan (RAP) for the property, which was reported under the cover letter of “Excavation of Contaminated Soil, 153 King Street West, Dundas, Ontario”, prepared by Premier Environmental Services Inc., dated June 1, 2011;
- (d) Phase Two Environmental Site Assessment updated report, prepared by Premier Environmental Services Inc., dated October 11, 2012;
- (e) Completion of a Site-Specific Risk Assessment (SSRA) for the property, which was reported under the cover letter “Risk Assessment, 153 King Street West, Dundas, Ontario”, prepared by Premier Environmental Services Inc., dated November 29, 2012; and,
- (f) Acceptance of the SSRA and the issuance of a Certificate of Property Use (CPU) for the property by the Ministry of the Environment and Climate Change (MOECC CPU No. 8835-9GBSQ8, dated October 1, 2014)

These additional activities (noted above (3) a-f) demonstrated the process undertaken to comply with the reporting requirements from the Record of Site Conditions (RSC) by the Ministry of the Environment and Climate Change (MOECC) which included newly added requirements, investigations and administrative revisions throughout the environmental consultation process. In addition, new soil and groundwater standards came into effect in 2011 which resulted in additional assessment work and scrutiny of the previous assessment activities.

All of this led to the unexpected lengthy environmental consultation timeframe with a considerable amount of additional expenditures throughout the process. The complexity of the brownfield redevelopment property in terms of the actual contaminating activities, as well as the combination of site remediation works and Site-Specific Risk Assessment (SSRA) activities involved in gaining MOECC signoff was not anticipated. All the final costs were required to satisfy (i.e. report on the control measures in place for the Site) and receive the final Certificate of Property Use issued by the MOECC.

Staff have reviewed the above reports and detailed invoices to ensure accuracy.

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 5 of 7**

<b>Revised Eligible Costs</b>	<b>2010 Costs</b>	<b>2015 Revised Costs</b>
Soil Removal, environmental consulting fees, and risk assessment and related measures.	<b>\$140 K</b>	<b>\$367,183</b> <i>(Includes 2010 Costs)</i>

Staff reviewed the proposed works against the eligibility criteria contained in the ERASE Community Improvement Plan (CIP) – Appendix “B”, and conclude all costs that have been applied for under the grant are eligible. Therefore, staff recommends approval of the maximum amount of the grant.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Report PED10214(a) relates to the processing of an application under the ERASE Redevelopment Grant Program (ERG) which was contained within the City’s approved ERASE CIP (2010). Since that time, the ERASE CIP was revised and amended in 2018. For the purposes of this report, all criteria used to evaluate this request was based on the City’s approved ERASE CIP (2010).

### **RELEVANT CONSULTATION**

- Corporate Services Department, Taxation Division; and,
- City Manager’s Office, Legal Services Division

### **Departmental Comments**

#### **Taxation Division:**

The total 2010 assessed value for 133,135, and 153 King Street West is \$1,424,500 and the property is classed as the Commercial property class (CT and GT). Property taxes are paid in full. Taxes for 2010 on this property total \$53,993.91 (see breakdown).

The MPAC 2012 reassessment is broken down below:

	<b>2010 Report (PED10214)</b>	<b>MPAC 2012 Figures</b>
Municipal Levy	\$31,982.52	\$125,668.78
Education Levy	\$22,011.39	\$74,443.05
Tax Cap Adjustment	\$0	\$0
Total (approximately)	\$53,993.91	\$200,111.83

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE) Redevelopment Grant Application 2192929 Ontario Inc. and 2156600 Ontario Inc. – 133, 135 and 153 King Street West, Dundas (PED10214(a)) (Ward 13) Page 6 of 7**

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**Legal Services Division:**

The Owner and the City shall enter into an appropriate ERASE Redevelopment Agreement as a condition of this grant in accordance with the provisions of the ERASE CIP.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The post development property tax (2012) Municipal Value Assessment (MVA) for 133, 135, and 153 King Street West is \$5,882,000 classed as Commercial (XT, ZT and GT).

Municipal Levy	\$125,668.78
Education Levy	\$74,443.05
Tax Cap Adjustment	\$0
Total (approximately)	\$200,111.83

The 2010 property taxes were approximately \$53,993.91.

Property taxes are current and paid in full.

The 2012 MVA of \$5,882,000 was significantly higher than the estimated assessment value of \$3,825,000. The new municipal taxes levied on this property starting in 2012 were approximately \$125,668.78, with the remaining dollars going to the Province for education taxes.

The Application met the eligibility criteria and requirements of the program and was approved in 2010. This report addresses the increase for the maximum amount of the grant due to the increase in actual remediation costs (including soil removal, environmental consulting fees, risk assessment and related measures) that was not originally anticipated.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Economic Prosperity and Growth**

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**SUBJECT: Environmental Remediation and Site Enhancement (ERASE)  
Redevelopment Grant Application 2192929 Ontario Inc. and 2156600  
Ontario Inc. – 133, 135 and 153 King Street West, Dundas  
(PED10214(a)) (Ward 13) Page 7 of 7**

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**Healthy and Safe Communities**

*Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.*

**Clean and Green**

*Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.*

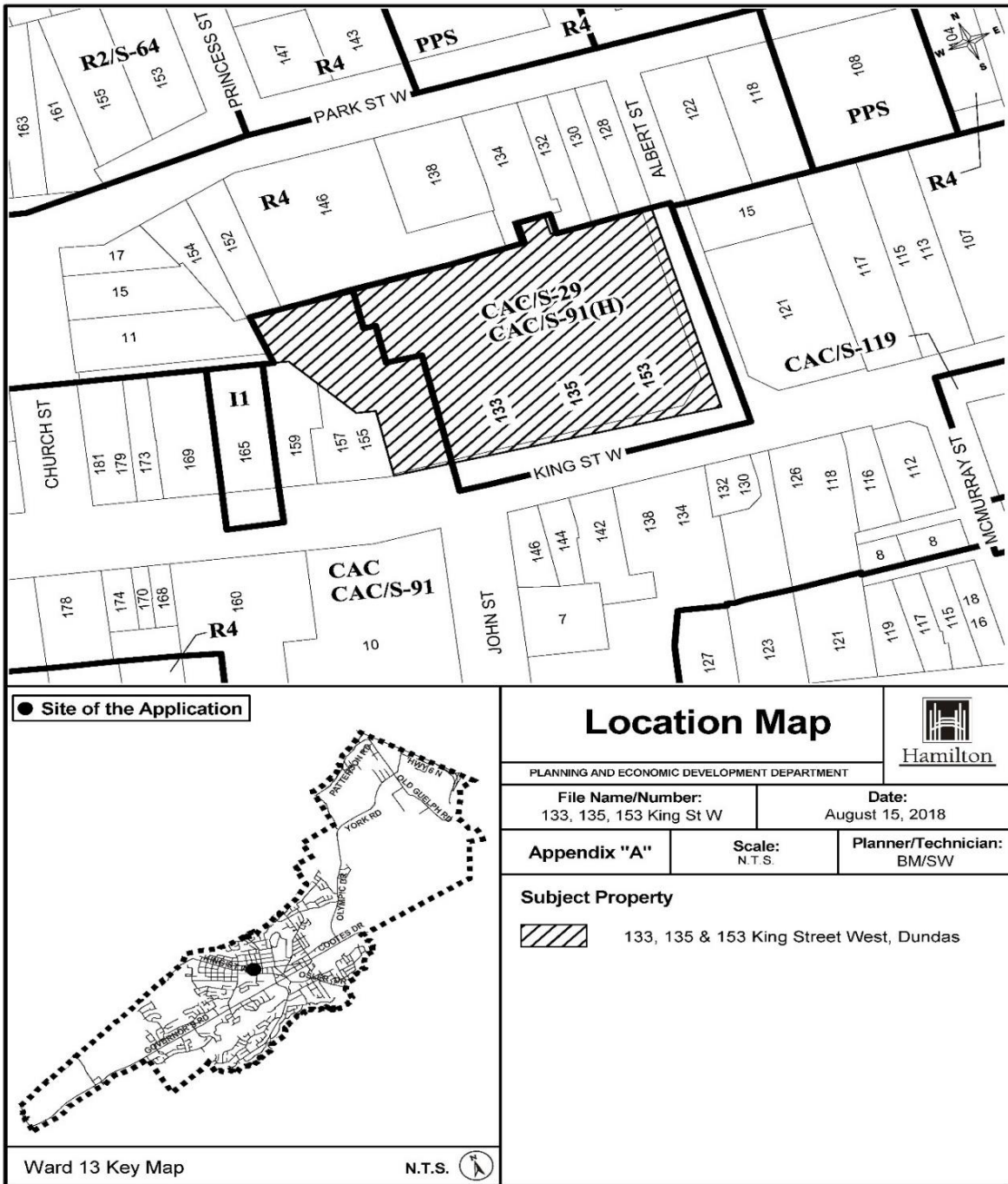
**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A”–Location Map

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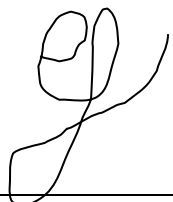


Appendix "A" to Report PED10214(a)  
Page 1 of 1





**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
*Financial Planning, Administration and Policy Division*

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes - Update (FCS16076(b)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Gloria Rojas (905) 546-2424 Ext. 6247 Tom Hewitson (905) 546-2424 Ext. 4159
<b>SUBMITTED BY:</b>	Cindy Mercanti Director, Customer Service and POA Acting Director, Financial Planning and Policy Corporate Services
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That, given the significant impact the change in taxation status for Non-Profit Long-Term Care (LTC) facilities has on the City of Hamilton, the Province be requested to identify a plan to continue with the Transitional Mitigation Payment for a multi-year period;
- (b) That the Mayor correspond with the Honourable Victor Fedeli, Minister of Finance, to request the extension of the Transitional Mitigation Payment;
- (c) That the unbudgeted transitional funds provided for 2018, in the amount of \$972,307, be allocated to reducing the impact of 2018 assessment appeals.

### EXECUTIVE SUMMARY

In September of 2016, staff advised Council of the Province's decision to exempt charitable and non-profit long-term care homes from property taxation (Report FCS16076) starting with the 2016 taxation year. The City lost approximately \$59M in taxable assessment or about \$988,000 in tax revenues annually. These Long-Term Care Facilities no longer pay property taxes, though the savings to the facilities are relatively minor as the Province was paying for 85% of that cost. The majority of the savings accrue to the Province.

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**SUBJECT: Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes – Update (FCS16076(b)) (City Wide) – Page 2 of 4**

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For 2016, 2017 and 2018, the Province has provided the City a one-time Transitional Mitigation Payment of \$972,307 each year which largely offset the loss in tax revenues. Council has requested that the Province continue the Transitional Mitigation Payment for a multi-year period and although no response has been received, the payment to eligible municipalities has continued on a year-by-year basis.

The Transitional Mitigation Payment is provided to any municipality where the loss of revenue on these exemptions was more than 0.025% of the 2015 municipal revenue. The letter from the Minister of Finance dated August 7, 2018 outlines the payment for 2018 but does not commit to continue the grant beyond 2018. The letter has been included as “Appendix A” to Report FCS16076(b).

Staff continues to recommend that the Province be requested to identify a plan to continue the transitional grant for a number of years to phase in the impact of this change.

Staff also recommends that the unbudgeted revenue of \$972,307 be allocated to offset the general 2018 tax appeal write-offs. As per the report on Annual Assessment Appeals as of December 31, 2017 (Report FCS18028), the five-year average municipal loss due to appeals equates to approximately \$8.9M per year. This average annual loss represents approximately 1% of the municipal tax levy. In 2017, the City realized a \$1.5M unfavourable variance in the tax write-off account which was partially offset by the 2017 transitional payment for a net deficit of approximately \$0.5M.

***Alternatives for Consideration – Not Applicable***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The loss in taxable assessment, due to a change in the tax status on Non-Profit LTC homes of approximately \$59M, resulted in a loss of about \$988,000 in annual municipal tax revenue. For 2017, it resulted in reduced assessment growth of approximately -0.12%. The impact of this reduced assessment was incorporated into the 2017 tax rates.

**Staffing:** There are no staffing implications as a result of Report FCS16076(b).

**Legal:** There are no legal implications in respect of Report FCS16076(b).

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**SUBJECT: Assessment Act Amendments Providing a Property Tax Exemption to Non-Profit Long-Term Care Homes – Update (FCS16076(b)) (City Wide)**  
**– Page 3 of 4**

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## **HISTORICAL BACKGROUND**

Prior to 2016, the majority of charitable and Non-Profit LTC homes across the Province were already exempt from property taxation through special legislation. Therefore, in order to ensure consistent and equitable treatment, effective January 1, 2016, the Province passed legislation extending the exemption to all of these homes. The government announced the exemption in the 2014 Ontario Budget.

In December 2015, the *Assessment Act* and Ontario Regulation 282/98 were amended by Ontario Regulation 429/15 to prescribe charitable and Non-Profit LTC homes, previously fully taxed at the commercial or residential rate, to be exempted from property taxes.

The City was informed that the following properties meet the new criteria and were therefore exempt from property taxes starting in 2016:

- St. Peter's Care Centre
- Heritage Green Nursing Home
- Liuna Local 837 Health Property Corporation
- Sons of Italy (Hamilton)

Prior to the assessment change, Non-Profit LTC facilities paid property tax (municipal and education) and were being reimbursed for 85% of the cost by the Ministry of Health and Long-Term Care (MOHLTC). The exemption eliminates the cost for the Non-Profit LTC facilities and reduces the grant paid by the MOHTLC, resulting in a net savings to the Province.

The City of Hamilton lost approximately \$988,000 in annual municipal tax revenue starting in 2016.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

There are no policy implications related to the recommendations within Report FCS16076(b).

## **RELEVANT CONSULTATION**

Staff from Corporate Services Department, Taxation Division, were consulted in reviewing the change in tax status of LTC homes and the corresponding impact to the City of Hamilton.

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**SUBJECT: Assessment Act Amendments Providing a Property Tax Exemption to  
Non-Profit Long-Term Care Homes – Update (FCS16076(b)) (City Wide)  
– Page 4 of 4**

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**ANALYSIS AND RATIONALE FOR RECOMMENDATIONS**

As discussed, the Province has essentially mitigated the loss of tax revenue to the City by providing a Transitional Mitigation Payment (approximately \$972K for each year since 2016). However, the Province has made no commitment beyond 2018.

Staff is recommending that the Province be requested to extend the Transitional Mitigation Payment into a multi-year program to phase in the impact over time.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Economic Prosperity and Growth**

*Hamilton* has a prosperous and diverse local economy where people have opportunities to grow and develop.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” – 2018 Transitional Mitigation Payment Notice from Ministry of Finance, letter dated August 7, 2018

GR/TH/dt

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**Ministry of Finance**  
Provincial-Local  
Finance Division  
10<sup>th</sup> Floor  
777 Bay Street  
Toronto ON M5G 2C8  
2C8 Tel (416) 327-0264  
0264  
Fax (416) 325-7644

**Ministère des Finances**  
Division des relations provinciales-  
municipales en matière de finances  
10<sup>e</sup> étage  
777 rue Bay  
Toronto ON M5G  
Télé. (416) 327-  
Télé. (416) 325-7644



August 7, 2018

Dear Treasurer/Clerk-Treasurer:

I am pleased to inform you that the Minister of Finance has confirmed that Transitional Mitigation related to non-profit long-term care homes will be provided to eligible municipalities in 2018.

To support the implementation of a 2016 property tax exemption for non-profit long-term care homes, Transitional Mitigation has been provided on a one time basis to eligible municipalities where the revenue shortfall associated with this tax exemption represented a more significant proportion of the municipality's total revenue base.

In recognition that these municipalities may need additional time to adjust to the revenue change, funding will be provided for an additional year. In 2018, Transitional Mitigation funding will be provided at the same level as in 2017.

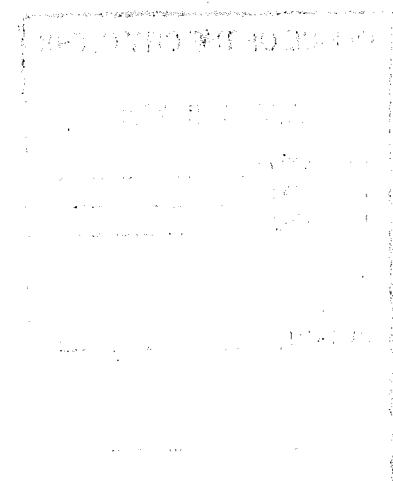
Additional details regarding your municipality's allocation are provided in the enclosed *2018 Transitional Mitigation Payment Notice*. Payment under this transitional program will be issued through electronic funds transfer over the next week.

If you require additional information, you may e-mail your inquiries and contact information to: [Nancy.Kutas@ontario.ca](mailto:Nancy.Kutas@ontario.ca).

Sincerely,

Allan Doherty  
Assistant Deputy Minister  
Provincial-Local Finance Division

c. Kate Manson-Smith  
Assistant Deputy Minister  
Local Government and Planning Policy Division  
Ministry of Municipal Affairs and Housing





## Non-Profit Long-Term Care Homes 2018 Transitional Mitigation Payment - Allocation Notice

City of Hamilton

2518

2018 Transitional Mitigation Payment	\$972,307
2017 Transitional Mitigation Payment	\$972,307

Beginning in 2016, all charitable and non-profit long-term care homes are exempt from property taxation.

To support the implementation of this exemption, Transitional Mitigation was provided in 2016 and 2017 to eligible municipalities.

Transitional Mitigation will be provided in 2018 to eligible municipalities. Funding will be provided at the 2017 level for those municipalities where the 2015 municipal property tax amount from these properties was greater than 0.01% of municipal own-source revenue.

<b>2015 Municipal property tax amount for properties listed below</b>	<b>\$972,307</b>
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Non-profit long-term care homes subject to exemption beginning in 2016 (Ontario Regulation 282/98)

Heritage Green Nursing Home  
Liuna Local 837 Health Property (Hamilton) Corporation  
Sons Of Italy (Hamilton) Charitable Corporation  
St Peter's Care Centre



**CITY OF HAMILTON**  
**Corporate Services**  
**Human Resources Division**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Attracting Diversity During the Recruitment Process (HUR18017) (City Wide) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jodi Koch 905-546-2424 Ext. 3003 Nadia Olivieri 905 546 2424 Ext. 6548
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director, Human Resources & Organizational Development
<b>SIGNATURE:</b>	

## RECOMMENDATION

That staff be directed to proceed with the 2018 - 2022 Recruitment Process utilizing the expanded Communications Plan as defined in Appendix A to Report HUR18017, within the existing budget.

## EXECUTIVE SUMMARY

The Review of the City of Hamilton's Advisory Committee Report (CM15007) indicated that Advisory (Volunteer) Committee members reported that the methods of recruitment used, namely advertising in the Hamilton Spectator, in relevant Community Newspapers and on the City's website, were insufficient to secure a proper applicant pool.

The Advisory (Volunteer) Committee members concluded that the applicant pool for the 2014 - 2018 term was not representative of the diverse communities of the City of Hamilton and an insufficient number of citizens applied. As the Application Form has not historically collected demographic information related to diversity, this observation is based on anecdotal speculation.

The 2014 – 2018 recruitment conducted in November of 2015 resulted in an applicant pool of 161 individual citizens from across the City of Hamilton. All applicants were placed on one or two committees of the thirteen (13) Advisory (Volunteer) Committees.

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**SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)**  
**(Outstanding Business List Item)**

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**Page 2 of 5**

The selection process for Advisory (Volunteer) Committees is conducted by an Interview Sub-Committee for each Standing Committee to which the Advisory (Volunteer) Committee reports. The selection process begins with the review of the applications; the applications are then short listed and dependant on the number of applicants in relation to the number of vacancies, the Interview Sub-Committee may or may not interview. The Interview Sub-Committees then recommends the appointment of members to the respective Standing Committee, which is then ratified by Council.

Following the appointment of the 161 applicants, there were significant membership resignations.

For example, the eight (8) Advisory (Volunteer) Committees utilizing Staff Liaisons from the Human Rights Diversity and Inclusion section saw a total 9% membership attrition within the first months of appointment from the November 2015 recruitment. To date (August 30, 2018) the total attrition is 32.5%. This represents a reduction in 39 members across the eight (8) committees between April 2016 and August 2018. Out of those 39 individuals, 6 members had their Committee status revoked due to lack of attendance to scheduled meetings.

Adopting a more intentionally inclusive communication plan should result in a larger and more diverse group of applicants.

In addition to a diverse group of applicants, Report (CM15007) identified the need for a “Responsibilities and Expectations of New Members” document. The Advisory (Volunteer) Committees are in the process of preparing these detailed documents. The aim of this document is to provide potential applicants with the necessary details regarding the full scope of the individual commitment required to be an Advisory (Volunteer) Committee member. The expectation is that those who proceed to submit an application will be well-inform about what they are accepting if they are appointed to an Advisory (Volunteer) Committees. Furthermore, it is also expected that membership retention across the 2018 – 2022 term will improve.

In order to assess the success of a more inclusive communication plan, the Application Form should include voluntary demographic questions that will allow applicants to disclose information related to elements of their self-identification. This information will enable the Interview Sub-Committees to assess if the applicants appointed to the chosen committee reflect the diverse communities of the City of Hamilton.

Furthermore, the Application Form should also include a question inquiring how the applicant came to learn of the City of Hamilton’s Advisory (Volunteer) Committee recruitment. Obtaining this information will allow Staff to identify which resources are most effective at getting individual citizens to apply.

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**SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)**  
**(Outstanding Business List Item) Page 3 of 5**

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## **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** There is no additional financial implication to adopting a communication plan that uses print media, electronic medium and public information session resources identified in the Communication Resource Guide (Appendix A to Report (HUR18017)) as it is already included in the City Clerk's budget.

**Staffing:** Not Applicable

**Legal:** Not Applicable

## **HISTORICAL BACKGROUND**

The communication plan to attract citizens to apply for the City of Hamilton's Committees for the 2014 – 2018 Council term included a combination of the following during each recruitment period:

1. Print Advertisements:
  - To publish a quarter of a page publication in the Hamilton Spectator on November 27, 2015 cost \$1,535.25
  - To publish a half page advertisement in Turtle Island (Indigenous Community Paper) on November 30, 2015 cost \$668.10
  - To publish a half page advertisement in the Hamilton Community Newspapers (Ancaster Newspaper, Mountain Newspaper, etcetera) on November 26, 2015 cost \$2,550.00
2. City of Hamilton Webpage Banner
3. City of Hamilton Twitter messages
4. A public Open House was held at Hamilton City Hall. An Information Session was scheduled for the initial recruitment only.

Recruitments were conducted throughout the term when required at a total print advertisement cost of approximately \$30, 000.00.

Recruitment efforts continued throughout the 2014 - 2018 term of Council to try to maintain the Committee membership levels.

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**SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)**  
**(Outstanding Business List Item) Page 4 of 5**

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The recommendation within this report arises as a result of Council approved Report (CM15007) (July 10, 2015). The report stated “That the City of Hamilton continue to promote and develop more diverse methods of advertising and outreach to attract a diverse applicant base for the City’s Advisory Committees”.

At the January 24, 2018, General Issues Committee meeting, Staff was directed to review the selection process with respect to attracting a more diverse group of applicants, and any costs associated, and report to General Issues Committee.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City of Hamilton has a Public Engagement Policy that references Advisory Groups as a group of stakeholder or representatives of stakeholder groups that provide input on issues. Utilizing Advisory Committees is viewed as a technique to ensure good public engagement.

## **RELEVANT CONSULTATION**

Viable communication options were discussed with Staff from various divisions at the City of Hamilton. Some of these divisions included: Strategic Partnerships and Communications Division, Children Service’s and Neighbourhood Development Division, Community Planning & GIS Division.

External resources were also consulted. These resources included Snapd marketing representative, Information Hamilton staff, Workforce Planning staff, Durand Neighbourhood Community past president, DiverseCity OnBoard staff, etc.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The tactics described in the Historical Background were used to attract citizens to apply for the City of Hamilton’s Committees. Additionally no data was collected to evaluate the effectiveness of the tactics used.

Therefore, with the objective to reach out to all members of the community and maximize a diverse applicant pool, the tactics and resources outlined in Appendix A to Report (HUR18017) have been itemized with the estimate reach. Given the estimate reach identified, the expectation is that a great majority of City of Hamilton citizens will be made aware that of the City of Hamilton’s Committees opportunities particularly those that may have been underrepresented in the past. The number of applications received and relevant data collected from the application (inquiring how the applicant came to learn of the City of Hamilton Committee recruitment), will allow us to evaluate if this assumption is correct.

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**SUBJECT: Attracting Diversity in the Selection Process (HUR18017) (City Wide)**  
**(Outstanding Business List Item)**

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Page 5 of 5

## **ALTERNATIVES FOR CONSIDERATION**

Not Applicable

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement & Participation**

*Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.*

### **Economic Prosperity and Growth**

*Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.*

### **Healthy and Safe Communities**

*Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.*

### **Built Environment and Infrastructure**

*Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.*

### **Culture and Diversity**

*Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.*

### **Our People and Performance**

*Hamiltonians have a high level of trust and confidence in their City government.*

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix A to Report HUR18017 – Communication Plan Resource Guide

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**Appendix A to Report HUR18017**

<b>Print Resources</b>	
Hamilton Spectator	<ul style="list-style-type: none"> <li>• Quarter page advertisement</li> <li>• 100,000 readers</li> <li>• \$1600.00/daily edition</li> </ul>
Media Release	<ul style="list-style-type: none"> <li>• Announcement made by Communication staff to the media.</li> <li>• Min. 100,000 readers if media release is picked up by Hamilton Spectator</li> </ul>
Hamilton Community Newspaper	<ul style="list-style-type: none"> <li>• Half page advertisement</li> <li>• 50,000 readers across the 4 editions (Ancaster News, Dundas Star News, Hamilton Mountain News and Stoney Creek News)</li> <li>• \$2,550.00/ daily edition</li> </ul>
Turtle Island Newspaper	<ul style="list-style-type: none"> <li>• Half page advertisement</li> <li>• 10,000 readers</li> <li>• \$700.00/weekly edition</li> </ul>
Snapd Newspaper	<ul style="list-style-type: none"> <li>• Half page advertisement</li> <li>• 50,000 readers</li> <li>• \$700.00/monthly edition</li> </ul>
Neighbourhood Community Newspapers (As identified by the Neighbourhood Association Directory)	<ul style="list-style-type: none"> <li>• Depending on circulation schedule (monthly or quarterly), advertisement in each edition during any recruitment campaign.</li> <li>• Neighbourhood Newsletter readers</li> </ul>
@ CityofHamilton Newsletter	<ul style="list-style-type: none"> <li>• Quarter of a page advertisement in quarterly edition within the recruitment campaign.</li> <li>• 8,000 City of Hamilton Staff. Next edition of Newsletter published October 2018</li> </ul>
Our Future Hamilton Newsletter	<ul style="list-style-type: none"> <li>• Quarter of a page advertisement in quarterly edition within the recruitment campaign.</li> <li>• 2,500 Our Future Hamilton community partners</li> </ul>
Posters (400) created by City of Hamilton Staff	<ul style="list-style-type: none"> <li>• Placement at City of Hamilton Recreation Centres and Libraries as well as key community agencies that target diverse populations.</li> <li>• In excess of 5 million participant visits across COH recreation facilities (with 30,000 unique users who participated in registered programs)</li> <li>• \$400.00 for 400 posters(approx.)</li> <li>• \$200.00 for poster mail out (approx.)</li> </ul>

## Appendix A to Report HUR18017

<b>Electronic Medium Resources</b>	
Banner on eNet	<ul style="list-style-type: none"> <li>• Daily exposure on eNet during recruitment campaign.</li> <li>• Approx. 7,000 users</li> </ul>
Banner on Hamilton.ca	<ul style="list-style-type: none"> <li>• Daily exposure on Webpages during recruitment campaign.</li> <li>• Approx. 15,000 users/day</li> </ul>
City of Hamilton Social Media feeds (Facebook, Instagram, Twitter)	<ul style="list-style-type: none"> <li>• Unlimited opportunity for feeds to be reposted or retweeted during recruitment campaign</li> <li>• 63,300 City of Hamilton Twitter followers</li> <li>• A general tweet will receive 5-8,000 impressions</li> </ul>
City of Hamilton LinkedIn page (professional networking)	<ul style="list-style-type: none"> <li>• Daily exposure to LinkedIn subscribers during the recruitment campaign.</li> <li>• 4,500-20,000 LinkedIn users per post</li> </ul>
TV Monitors at Hamilton Farmer's Market	<ul style="list-style-type: none"> <li>• Continuous feed on Market days during recruitment campaign.</li> <li>• 10,000 Market users /week</li> </ul>
Neighbourhood Community Social Media feeds (as identified in the Community Neighbourhood Directory)	<ul style="list-style-type: none"> <li>• Unlimited opportunity for feeds to be reposted or retweeted during recruitment campaign.</li> <li>• 50 Community Neighbourhoods and 32 Related Community Groups</li> <li>• Over 200 contacts on master mailing list</li> </ul>
Our Future Hamilton special email notification	<ul style="list-style-type: none"> <li>• Email notifications during recruitment campaign.</li> <li>• 2,500 community partners (organizations and citizens)</li> </ul>
Email blasts to City of Hamilton created special community lists (as identified by Hamilton Anti-Racism Resource Centre)	<ul style="list-style-type: none"> <li>• Unlimited opportunity for recipients to forward email through their personal social media networks.</li> <li>• 80 + Ethno racial community organizations</li> </ul>
Snapd Event Calendar	<ul style="list-style-type: none"> <li>• Post link to City of Hamilton Web page during recruitment campaign.</li> <li>• Calendar content is generated by an engaged community interested in promoting events.</li> </ul>
Email blast through Information Hamilton	<ul style="list-style-type: none"> <li>• E-mail blasts on a as requested basis during the recruitment campaign.</li> <li>• 500 registered business, organizations and individual citizens</li> <li>• \$25.00 for 1<sup>st</sup> blast</li> <li>• \$20.00 for each subsequent blast.</li> </ul>

**Appendix A to Report HUR18017**

Page 3 of 3

DiverseCity onBoard (professional networking)	<ul style="list-style-type: none"> <li>• One time subscription by City of Hamilton Staff. Advertisement can be emailed during recruitment campaign.</li> <li>• 200 qualified Hamilton community members with training in board governance</li> <li>• \$500.00 annual fee</li> </ul>
<b>Public Information Session</b>	
Open House	<ul style="list-style-type: none"> <li>• Invite participation through print media and electronic medium advertisement approaches. Light refreshment offered.</li> <li>• \$100.00</li> </ul>
Community Meeting Attendance	<ul style="list-style-type: none"> <li>• Internally communicate Advisory (Volunteer) Committee opportunities to City of Hamilton Staff who regularly interact with community agencies and groups.</li> <li>• Dependant on the number of available community meetings that occur in the recruitment period</li> </ul>



**CITY OF HAMILTON**  
**City Manager's Office**  
**Strategic Partnerships and Communications**

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Brian MacDonald (905) 546 2424 Ext. 3048
<b>SUBMITTED BY:</b>	John Hertel Director, Strategic Partnerships and Communications City Manager's Office
<b>SIGNATURE:</b>	

### RECOMMENDATIONS

- (a) That the Director of Strategic Partnerships and Communications be authorized to negotiate a \$50,000/5 year agreement (\$10K/year), with CARSTAR Canada for the naming, advertising and sponsorship rights of Bernie Arbour Memorial Stadium, to commence January 1, 2019;
- (b) That the Director of Strategic Partnerships and Revenue Generation or his designate be authorized to execute the \$50,000/5 year agreement (\$10K/year), for the naming, advertising and sponsorship rights at Bernie Arbour Memorial Stadium to CARSTAR Canada to commence January 1, 2019, in a form satisfactory to the City Solicitor.

### EXECUTIVE SUMMARY

The Strategic Partnerships division has been actively engaged in efforts to increase non-tax revenue through sponsorships of City owned assets since April 2014. As a result of these efforts, the Strategic Partnerships & Revenue Generation division has reached a \$50,000/5 year agreement (10k/year), pending receipt of Committee and Council approval, to award the sponsorship for Bernie Arbour Memorial Stadium to CARSTAR Canada ("CARSTAR"). The engagement is scheduled to commence January 1<sup>st</sup>, 2019 and will be represented through various medium as, "CARSTAR Field at Bernie Arbour Memorial Stadium".

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*OUR Priorities: Community Engagement & Participation; Economic Prosperity and Growth; Healthy and Safe Communities; Clean and Green; Built Environment and Infrastructure; Culture and Diversity and Our People and Performance.*



**SUBJECT: Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)**

**Page 2 of 4**

CARSTAR has been operating in Hamilton for over 50 years. It is one of the largest multi-store network of independently owned collision and glass centres in Canada, operating more than 230 locations in 10 provinces. CARSTAR prides themselves on being a Hamilton based company, and are continuously looking for ways to give back to the community. This agreement showcases their genuine support of The City of Hamilton, Hamilton Cardinals and the Ward 6 community.

***Alternatives for Consideration – Not Applicable***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The Strategic Partnerships and Revenue Generation division have negotiated a \$50,000/5 year agreement to award sponsorship rights for Bernie Arbour Memorial Stadium, pending receipt of Committee and Council approval. The funds will be allocated to Stadium Maintenance and Repairs Dept. ID #792667.

A Facilities Management Committee, in partnership with the Hamilton Cardinals, will be established to prioritize the allocation of funds to meet the needs of current and future client groups.

These additional revenues will assist in enhancing capital and operational expenses related to ensuring CARSTAR Field at Bernie Arbour Memorial Stadium is a premier baseball facility for all users.

**Staffing:** There are no staffing implications

**Legal:** Legal services will advise and provide input on the agreement between the City and CARSTAR.

**HISTORICAL BACKGROUND**

- Bernie Arbour Memorial Stadium is located at 1110 Mohawk Road East, Hamilton and is the premier baseball park in the City of Hamilton.
- The park opened in 1970 and was named in honour of Bernie Arbour, who was a Hamilton police sergeant and the director of Hamilton youth baseball from 1948 until his death in 1967.
- Since 1970, the primary tenant has been the Hamilton Cardinals of the Intercounty Baseball League.
- In 2017, the Cardinals were purchased by a community based ownership group which has led to the revitalization of the team, generating increased interest from corporate and community supporters

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**SUBJECT: Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)**

**Page 3 of 4**

- Due to the increased interest in the team, the Strategic Partnerships and Revenue Generation team applied a value to the stadium and was able to generate interest in the naming rights of the stadium
- Recently, the Strategic Partnerships and Revenue Generation division reached a tentative deal, pending Committee and Council's approval to award sponsorship rights for Bernie Arbour Memorial Stadium to CARSTAR Canada

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

**RELEVANT CONSULTATION**

- Hamilton Cardinals Baseball team – Ownership group
- Public Works – Manager, Strategic Planning, Capital & Compliance
- Ward 6 City Councillor

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The Strategic Partnerships and Revenue Generation division has actively been engaged in numerous revenue generation activities, one of those activities focused on exploring potential sponsorship rights for the various City of Hamilton owned assets.

The Strategic Partnerships and Revenue Generation division has also had an active partnership with the Hamilton Cardinals Baseball team since the new ownership group has been in place. The implementation of this sponsorship engagement at Bernie Arbour Memorial Stadium showcases the support and commitment the City of Hamilton and CARSTAR has for a sustainable future of the Hamilton Cardinals and baseball in Hamilton.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

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**SUBJECT: Bernie Arbour Stadium - Sponsorship Agreement (CM18018) (City Wide)****Page 4 of 4**

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**APPENDICES AND SCHEDULES**

N/A

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**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
*Strategic Partnerships and Communications*

<b>TO:</b>	Mayor and Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Ryan McHugh (905) 546-2424 Ext. 2725 Michael Kyne (905) 546-2424 Ext. 4716 Al Dore (905) 546-2424
<b>SUBMITTED BY:</b>	John Hertel Director Strategic Partnerships & Communications City Manager's Office
<b>SIGNATURE:</b>	

## RECOMMENDATIONS

- (a) That the revisions to the Hamilton Waterfront Trust's original Deed of Trust, as outlined in the attached Appendix "A" to Report CM18017, be approved; and,
- (b) That the Mayor and City Clerk be authorized and directed, to execute the revised Deed of Trust between the City of Hamilton and the Hamilton Waterfront Trust, attached as Appendix "B" to Report CM18017, and any ancillary or related documents, with content acceptable to the City Manager and in a form satisfactory to the City Solicitor.

## EXECUTIVE SUMMARY

The Hamilton Waterfront Trust ("HWT") was created by Deed of Trust dated November 24, 2000, which outlined its initial funding as well as its mandate and governance.

On August 3, 2017, the City and the Hamilton Port Authority ("HPA") received notice of the HWT's January 10, 2017 resolution that advised of a restructuring including a

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**SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)**  
**Page 2 of 6**

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proposal that its new Board would consist of 5 appointments by the City of Hamilton and no appointments by the Hamilton Port Authority;

On October 6, 2017, the HPA responded that it was amenable to the proposed restructuring provided that, among other things, the HWT Board pass a stand-alone Special Resolution that ‘all references to the HPA be completely removed from all, or most, substantive provisions of the Deed’;

On January 24, 2018, Council directed staff to review and:

- provide clarification with respect to the HWT Mandate; and
- renew the governance model for the HWT.

On February 28, 2018, Council resolved that the City Manager be authorized and directed to advise the HWT and the HPA that the City of Hamilton consents to the removal of the HPA board member as outlined in the HWT’s January 10, 2017 resolution.

As a result, Staff entered into discussions with the HWT with the objective of updating the Deed of Trust consistent with Council’s directions. Those discussions have resulted in the following proposed revisions to the Deed of Trust which are recommended by City Staff and have been incorporated into the draft Revised Deed of Trust attached as Appendix “B” and summarized in Appendix “A” which:

1. removes all mention of the HPA as a condition of its withdrawal from the Trust;
2. updates the description of the HWT’s mandate/governance to reflect the HWT’s connection to waterfront as outlined in the HWT’s Positioning Statement and its Vision Statement;
3. provides the City with the authority and discretion to dissolve the Trust on 12 months’ notice;
4. imposes a monetary limitation of \$250,000 on the HWT’s ability to conduct transactions without City approval;
5. grants the HWT explicit authority, with the City’s consent, to create subsidiary corporations, such as HWT Inc.;
6. requires four year terms for HWT Board Trustees coincident with Council terms;
7. increases HWT Board meetings from four to six mandatory meetings per year;
8. requires the HWT to publicize minutes of its meetings;
9. confirms the City’s discretion to increase the minimum number of Board members;
10. grants City Council the authority to resolve a deadlock among HWT Board Trustees;
11. formally aligns the HWT’s fiscal year with City’s fiscal year; and

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**SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)**

**Page 3 of 6**

12. requires the HWT to provide an annual report to City outlining its Annual Audited Financial Statements, its 10 Year Capital Plan, its Strategic Plan and any changes to its organizational structure.

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** Council’s approval of these recommendations would provide the City with more consistent and complete insights into the HWT’s plans and finances while permitting the HWT the flexibility to achieve its mandate.

**Staffing:** N/A

**Legal:** Council’s approval of these recommendations would result in:

1. the updating of the HWT’s Trust Deed much of which has been rendered obsolete by the passage of time, the expenditure of its initial trust funds and the evolution of HWT’s services and revenue streams; and
2. fulfilment of the request made by the HPA to remove references to it in the Trust Deed as a condition of its withdrawal from HWT oversight.

**HISTORICAL BACKGROUND**

The HWT was created in 2000 by way of a Trust Deed and received initial funding of \$6.3 Million. Those initial funds have long since been invested/expended and the HWT has since developed several alternative revenue sources including operating Williams Fresh Café, managing the on-site skating rink, conducting project management for several City projects and proceeds from the City’s buyout of the HWT’s leasehold interest in the Discovery Centre at 57 Guise St.

The HWT’s primary mandate is to promote and facilitate the public’s access to, and enjoyment of, Hamilton’s Waterfront. It is directed by a Board of Trustees consisting of five representatives all of whom are now appointed by the City. The HWT Board chooses its own chairperson. The HWT employs professional staff to plan, execute and complete projects in partnership with, and for, the City of Hamilton and Hamilton Conservation Authority.

Several developments in 2017 resulted in an increased focus on the relationship between the City and the HWT including:

- a. reports that the Canada Revenue Agency (CRA) advised the HWT that the HWT would no longer be recognized as a ‘charitable organization’;

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**SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)**

**Page 4 of 6**

- b. the HWT’s creation of a corporation known as HWT Inc. to which it transferred the Williams Fresh Café and the Discovery Centre sub-lease;
- c. the HWT’s proposal that the HPA withdraw from HWT oversight and the HPA’s agreement to that proposal on condition, among other things, that all references to the HPA in the Trust Deed be removed; and
- d. numerous media requests for confirmation of HWT revenue sources and meeting minutes.

By way of response:

1. the HWT committed to publishing its meeting minutes moving forward;
2. City staff have responded to media inquiries to disclose all current agreements between the HWT and the City;
3. on January 24, 2018, Council directed City Staff to work with the HWT staff and Board of Trustees and report back to the General Issues Committee regarding:
  - a. clarification of the HWT’s Trust Deed and Mandate; and
  - b. the review and renewal of the HWT’s governance model; and
4. City Staff have now completed those discussions with the HWT which has resulted in the revisions to the HWT’s primary mandate/governance guidance—the Trust Deed—outlined in this report.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

**RELEVANT CONSULTATION**

- City Manager’s Office;
- Legal Services Division, Corporate Services Department;
- HWT Board of Directors; and
- Mayor’s Office.

**ANALYSIS AND RATIONALE FOR RECOMMENDATIONS**

1. **Removes all mention of the HPA as a condition of its withdrawal from the Trust**—this amendment fulfils a request made by the HPA as a condition of its withdrawal from the Trust and formalizes a previous Council direction;

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**SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)**

**Page 5 of 6**

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2. **Updates the description of the HWT’s mandate/governance to reflect the HWT’s connection to the waterfront as outlined in the HWT’s Positioning Statement and its Vision Statement**—this revision better aligns with the HWT’s Board approved “Purpose”, “Mission”, “Mandate” and “Goals” which are listed on the HWT’s website and other public documents;
  3. **Provides the City with the authority and discretion to dissolve the Trust on 12 months’ notice**—this amendment provides clarity on how the City would go about terminating the Deed of Trust in the event that Council believes it is necessary to do so and would provide a reasonable period of time for the HWT to wind-down operations while resolving its assets and liabilities;
  4. **Imposes a monetary limitation of \$250,000 on the HWT’s ability to conduct transactions without City approval**—this amendment provides the City with greater insight into the HWT’s major plans and finances and ensures that the HWT’s capital plan continues to align with the City’s vision for the waterfront;
  5. **Grants the HWT explicit authority, with the City’s consent, to create subsidiary corporations such as HWT Inc.**—this amendment would provide the City with greater insight into the HWT’s strategic and organizational plans to ensure continued alignment with the City’s vision for the waterfront;
  6. **Requires four year terms for HWT Board Trustees coincident with Council terms**—this amendment satisfies a request made by the HWT and logically aligns the term of Board appointments with that of City Council;
  7. **Increases HWT Board meetings from four to six mandatory meetings per year**—this revision incorporates a request made by the HWT and will further enhance the oversight and transparency of HWT’s operations;
  8. **Requires the HWT to publicize minutes of its meetings**—this revision formalizes recent HWT practice and is intended to provide greater transparency into the HWT’s governance and operations;
  9. **Confirms the City’s discretion to increase the minimum number of Board members beyond the minimum number (5) on providing 30 days written notice to the HWT**—this revision clarifies the City’s authority to increase the minimum number of Board members while providing the HWT with an adequate period to adjust to the increased membership of its Board;
  10. **Grants City Council the authority to resolve a deadlock among HWT Board Trustees**—this amendment provides a prompt dispute resolution mechanism should the HWT Board ever reach an impasse on a particular issue;

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**SUBJECT: Hamilton Waterfront Trust – Revised Deed of Trust (CM18017) (City Wide)**

**Page 6 of 6**

11. **Formally aligns the HWT’s fiscal year with City’s fiscal year**—this amendment formalizes an existing practice and ensures the alignment of annual budgets between the HWT and the City; and
12. **Requires the HWT to provide an annual report to City outlining its Annual Audited Financial Statements, its 10 Year Capital Plan, its Strategic Plan and any changes to its organizational structure**—this revision mandates regular and consistent communication between the City and the HWT while promoting greater insight into the HWT’s finances and future plans.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Economic Prosperity and Growth**

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**Built Environment and Infrastructure**

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**Culture and Diversity**

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**Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report CM18017 – Suggested Revisions to Existing Deed of Trust

Appendix “B” to Report CM18017 – Revised Deed of Trust

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**Summary of Proposed Revisions:**

1. Removes all mention of the HPA as a condition of its withdrawal from the Trust;
2. updates the description of the HWT's mandate/governance to reflect the HWT's connection to waterfront as outlined in the HWT's Positioning Statement and its Vision Statement;
3. provides the City with the authority and discretion to dissolve the Trust on 12 months' notice;
4. imposes a monetary limitation of \$250,000 on the HWT's ability to conduct transactions without City approval;
5. grants the HWT explicit authority, with the City's consent, to create subsidiary corporations, such as HWT Inc.;
6. requires four year terms for HWT Board Trustees coincident with Council terms;
7. increases HWT Board meetings from four to six mandatory meetings per year;
8. requires the HWT to publicize minutes of its meetings;
9. confirms the City's discretion to increase the minimum number of Board members;
10. grants City Council the authority to resolve a deadlock among HWT Board Trustees;
11. formally aligns the HWT's fiscal year with City's fiscal year; and
12. requires the HWT to provide an annual report to City outlining its Annual Audited Financial Statements, its 10 Year Capital Plan, its Strategic Plan and any changes to its organizational structure.

**THIS REVISED DEED OF TRUST** (the "**Revised Deed**") is effective as of October 1, 2018 (the "**Effective Date**") and revises the original Deed of Trust (the "**Deed**") that established the HAMILTON HARBOUR DEVELOPMENT TRUST as of November 24, 2000

**B E T W E E N:**

**CITY OF HAMILTON** (the "**City**")

-and-

**HAMILTON WATERFRONT TRUST** (the "**Trust**")

Each a "**Party**" and collectively the "**Parties**"

**WHEREAS** by a Trust Deed dated November 24, 2000, the City and the Hamilton Harbour Commissioners (the "**Commissioners**")—now known as the Hamilton Port Authority (the "**HPA**")—established a trust known as the Hamilton Harbour Development Trust which is now known as the Hamilton Waterfront Trust (the "**Trust**");

**AND WHEREAS** on or about November 24, 2000, the Commissioners transferred to the Trust approximately \$6.3 Million for the purposes of land assembly, improvements and development costs relating to Hamilton's West Harbour which funds have long since been invested or expended and the Trust has since developed several alternative revenue sources;

**AND WHEREAS** as of October 26, 2019, the City, the HPA and the Trust have each approved a restructuring of the Board whereby the City would henceforth appoint all Trustees and the HPA withdrew from further participation in, and oversight of, the Trust;

**AND WHEREAS** the City or other parties may hereafter transfer or cause to be transferred to the Trust money, securities, land and other assets, all of which are to be

held by the Trustees upon the trusts and with and subject to the powers and provisions declared and contained in this Revised Deed;

**NOW THEREFORE THIS REVISED DEED OF TRUST WITNESSETH** that in consideration of the premises and the mutual covenants and agreements herein contained, it is hereby covenanted and agreed by and between the Parties as follows:

**DESIGNATION AND CONTINUATION OF TRUST**

1. The City and the Trust hereby continue a trust known and designated as the Hamilton Waterfront Trust. The Trustees may, in their discretion, in that name, hold title to or ownership of any or all of the assets from time to time forming part or all of the assets of the Trust, carry out any transaction on behalf of the Trust and enter into any contracts or arrangements or otherwise exercise any of the powers, discretion and authorities herein conferred upon them.
2. (a) This Revised Deed is effective as of the Effective Date and shall continue until terminated by the City on no less than twelve (12) months written notice to the Trust.  
  
(b) On receipt of this termination notice from the City, the Trust shall immediately take appropriate steps to wind-up its operations as well as that of its related companies, trusts and other entities, including, without limitation:
  - i. promptly providing working notice to its employees;
  - ii. promptly providing notice of contract termination to its contractors and service providers;
  - iii. disposing of its existing assets; and
  - iv. otherwise resolving all outstanding liabilities.
- (c) On completion of the wind-up of its operations, the Trust shall transfer any remaining Trust Assets including any monetary assets to the City.

## **INTERPRETATION**

### 3. **Meanings of Terms**

In this Revised Deed:

(a) **"Board"** means all of the then currently appointed Trustees collectively;

(b) **"Lands"** refers to the lands covered by the Hamilton West Harbour Waterfront Recreation Master Plan, and any other lands specifically designated by the City as being subject to the mandate of the Trust including all lands adjacent to Lake Ontario with the City of Hamilton including, specifically, Hamilton Harbour;

(c) **"Person"** means and includes any individual, corporation, partnership, firm, association, organization, foundation, trust, government or governmental authority of any jurisdiction whatsoever;

(d) **"Trust"** shall mean the Hamilton Waterfront Trust;

(e) **"Trust Assets"** shall mean all money, securities and other assets owned by the Trust and any further assets which any other Person or Persons may donate, sell or otherwise transfer or cause to be transferred to, or vest or cause to be vested in, the Trust and any assets substituted therefore and capital accretions thereto and all income from such assets to be held upon the trusts and with and subject to the powers and provisions hereof;

(f) **"Trustees"** shall mean and include the trustee or trustees currently appointed to the Board either in accordance with the Trust Deed or this Revised Trust Deed,; and

(g) **"Hamilton West Harbour Waterfront Recreation Master Plan"** means the Hamilton West Harbour Waterfront Recreation Master Plan dated April 14, 2010.

## **TRUST ASSETS**

### 4. (a) **Administration of Trust Assets**

The Trust shall administer all Trust Assets upon the trusts and subject to the powers and provisions contained in this Revised Deed.

### (b) **Transfer of Further Property**

The Trustees shall have the right at any time during the continuance of the Trust to accept such further, substituted or additional assets which the Trust, the City or any other Person or Persons may donate, sell or otherwise transfer or cause to be transferred to, or vest or cause to be vested in, the Trust either personally or by testamentary disposition, and all such assets shall, upon acceptance by the Trustees, form part of the Trust Assets.

## **PURPOSE OF TRUST**

5. Subject to the provisions of paragraph 4 of this Revised Deed, the Trust shall receive and stand possessed of the capital and income of the Trust Assets and shall invest and keep the same invested and shall pay out, use and apply all or any part of the Trust Assets from time to time exclusively for the following purposes:

- (a) to promote and facilitate the public's access to, and enjoyment of, Hamilton's Waterfront as more specifically outlined in its Positioning Statement and its Vision Statement, each as amended from time to time;
- (b) the improvement and development of the Lands; and,
- (c) to administer Trust Assets, funds and capital gifts from donors for the purposes set out herein.

Notwithstanding the foregoing it is agreed by the Parties that the City must first approve any transaction, purchase, transfer or similar disposition of, or affecting, the Trust Assets that has of a value of \$250,000 or greater.

**ADDITIONAL TRUSTEE POWERS**

6. In addition to all other powers vested in trustees by law or otherwise and without in any way restricting the general powers, discretions and authority given to the Trustees in this Revised Deed, the Trustees shall have from time to time and at any time or times the power, discretion and authority:

(a) **Investments**

To retain, invest or reinvest, any money or property constituting the whole or any part of the Trust Assets in any investments, including without limiting the generality of the foregoing, any real or personal property or any interest therein, which the Trustees shall in their discretion determine to be advisable, provided such investments are authorized by law for trustees.

(b) **Disposition of Property**

To sell, transfer, assign, exchange, convey, grant an option with respect to or otherwise dispose of the whole or any part of the investments or other assets constituting the Trust Assets from time to time, in any manner and at any price and upon such terms and conditions as the Trustees shall in their discretion determine advisable and for the benefit of the Trust and the Trustees shall not be bound to obtain the prior consent or approval of any person, official, authority, tribunal or court whomsoever or whatsoever.

(c) **Shares and Other Securities**

To exercise all voting powers attaching to and all rights incidental to the ownership of stocks, shares, bonds or other securities and other assets held as part of the Trust Assets, and to appoint others as proxies and to delegate their discretionary powers in respect thereof; to sell or exercise any subscription rights and to exercise options, conversions, privileges or rights to subscribe for additional securities attaching to any securities held as part of the Trust Assets from time to time in connection with the exercise of subscription rights, to use

money of the Trust Assets for such purpose; to enter into any agreements in respect of the ownership of any securities which at any time form part of the Trust Assets; to consent to, participate in or join in any proposal or fundamental change of or with respect to any issuer of securities, which at any time form part of the Trust Assets; to authorize the sale of the assets or undertaking or a substantial portion of the assets or undertaking of any such corporation; generally to act in respect of such investments as fully and effectually from time to time as if the same were not property of the Trust, but always for the benefit of the Trust.

(d) **Professional Assistance**

To employ and pay for such professional, expert, specialized or other assistance as the Trustees may consider advisable in the discharge of their duties as Trustees.

(e) **Investment Counsel**

To appoint and/or employ one or more trust companies or investment counsel to manage the Trust Assets or to act as their agent in respect of the management of the Trust Assets and from time to time in their discretion to terminate any such appointment and make another. The Trustees are further authorized to fix the remuneration to be paid to any such trust company or investment counsel and such remuneration is to be charged upon the Trust Assets to be payable out of the capital or income thereof in such proportions as the Trustees from time to time decide in their discretion. In making any such arrangement as aforesaid, the Trustees are authorized to place the investment counsel and to transfer such investments or any of them into the name of any such trust company or any nominee thereof or therefore.

(f) **Act on Professional Advice**

To act on the opinion or advice of or information obtained from any lawyer, barrister, solicitor, accountant, financial advisor, valuer, surveyor, broker,



auctioneer or from other experts and professional persons, and the Trustees shall not be responsible for any loss, depreciation or damage occasioned by acting, or not acting, in accordance therewith.

(g) **Determination of Questions**

To determine all questions and matters of doubt which may arise in the course of the management, administration, realization, liquidation, partition or winding up of the Trust.

(h) **Legal Proceedings**

To institute and defend proceedings at law and to proceed to the final determination thereof or compromise the same as the Trustees shall in their discretion determine to be advisable.

(i) **Cash Deposits**

To deposit any money forming part of the Trust Assets at any time in any chartered bank or trust company duly authorized to carry on its business in the jurisdiction in which such deposit is made.

(j) **Borrowing**

To borrow money on the credit of Trust Assets, for the purpose only of funding current operating expenses of the Trust Assets.

(k) **Agreements**

To carry out transactions and enter into contracts or agreements with any person or corporation concerning any asset forming part of the Trust Assets where the Trustees consider such agreement to be in the best interest of the Trust and in connection therewith, the Trustees may make, execute, acknowledge and deliver any and all instruments that may be necessary, proper or desirable.

(l) **Officers**

To appoint any officer or officers to carry out any of the purely administrative duties and responsibilities of the Trustees.

(m) **Creation of Related Companies**

With the City's prior written consent, establish and operate subsidiary or related companies, trusts or other entities.

### **EXPENSES OF ADMINISTRATION**

7. Subject to any other applicable provision in this Revised Deed, the customary expenses in connection with the administration of the Trust, including the investment and reinvestment of any part of the Trust Assets and the collection of income and other sums derivable therefrom, shall be charged against the income of the Trust Assets, but if such income is insufficient for the purpose, then the same shall be charged against the capital of the Trust Assets, or so much thereof as may be required, in addition to the income for the purpose.

### **TRUSTEES' EXPENSES**

8. The Trustees shall serve as such without remuneration, and no Trustees shall directly or indirectly receive any profit from his position as a Trustee; provided that a Trustee shall be entitled upon approval by any two officers of the Trust so authorized by the Trustees to be reimbursed for all reasonable expenses incurred in the performance of his/her duties.

### **TRUSTEES**

9. (a) **Number and Term of Officer**

At all times there shall be no fewer than five (5) Trustees of this Trust all of which shall be appointed by the City. Each shall be appointed for a four (4) year term

consistent with the term served by each City Council. Subject to paragraphs 9(e), (f) and (g) of this Revised Deed, each Trustee shall continue to act as a Trustee until his or her successor is appointed. Trustees shall be eligible for re-appointment by the City.

(b) **Chairperson**

On an annual basis, the Trustees shall appoint a Chairperson of the Trustees from among themselves.

(c) **Execution of Instruments**

Any and all bills of exchange, promissory notes, cheques, other orders for the payment of money, powers of attorney, transfers, papers, documents, contracts or other instruments in writing requiring at any time and from time to time to be executed for or on behalf of this Trust shall be validly executed if signed or otherwise authorized by any two or more officers of the Trust so authorized by the Trustees.

(d) **Majority Decision**

Every discretion or power hereby or by law conferred on the Trustees shall be an unfettered and absolute and uncontrolled discretion or power and every decision required at any time or from time to time to be made by the Trustees may be made by a majority of the Trustees, subject to paragraphs 2, 6(m) and 10(c). Subject to paragraph 9(i), no Trustee shall be held liable for any loss or damage occurring as a result of such Trustee concurring or refusing or failing to concur in any exercise of discretion or power by the Trustees. It shall be the duty of any Trustee not concurring in any lawful decision of the majority to execute such instruments and do such acts and things as may be necessary to give effect to such decision.

(e) **Resignation**

Any Trustee may at any time resign from the office of Trustee hereof on giving not less than thirty (30) days written notice addressed to the Board of Trustees and the City.

(f) **Automatic Termination of Office**

The Office of a Trustee shall be *ipso facto* determined and vacated if such Trustee, being an individual, shall be found to be a mentally incompetent person, or if s/he shall be declared bankrupt or insolvent, or make an assignment in bankruptcy, or removed by order of a court of competent jurisdiction, effective as of the date of such finding, declaration, assignment or removal.

(g) **Removal of Trustees**

All Trustees serve at the pleasure of the City. In the event it is desirable that any Trustee, including any person or persons substituted for the original Trustees, be removed from the position of Trustee, the City at any time may by written notice direct such Trustee to resign as a Trustee, and upon receipt of such notice, such Trustee shall forthwith resign.

In the event of a death, retirement, resignation or removal of any Trustee or upon the occurrence of any of the events to which reference is made in paragraph 9(f), a substitute Trustee shall be appointed forthwith by the City so that at all times (except for the period in which the appointments shall be so made) there shall be at least five (5) Trustees of this Trust. In the event of the death of a Trustee, his heirs, administrators, executors and assigns shall be fully discharged from all further duties and responsibilities in respect of this Revised Deed as of the date of death.

(h) **Notice of Changes**

Notices of every change of Trustees hereunder shall be signed by the City and the Trust and every such notice shall be sufficient evidence to any person having dealings with the Trustees for the time being hereof as to the facts to which it relates.

(i) **Willful Misconduct and Indemnification of Trustees**

No Trustee shall be liable for any error of judgment or mistake of fact or law, or for any act or omission when administering this Revised Deed save the willful neglect or default of, or the willful misconduct of, such Trustee or the willful breach of the terms

of this Revised Deed by such Trustee and each Trustee shall be indemnified and held harmless by the Trust against every claim or loss (except those arising from the willful neglect, default or misconduct of such Trustee or the willful breach of the terms of this Revised Deed by such Trustee), death duties, taxes and impositions arising in connection with the Trust Assets or any part thereof.

(j) **Residence**

Every person who shall be a Trustee shall at all times be required to be a resident of Hamilton, Ontario.

(k) **Bond or Security not Required**

No Trustee shall be required to give any bond or security in connection with the administration of the Trust Assets and the discharge of the trusts hereby created.

(l) **Profits used for Trust**

The Trust shall be carried on without pecuniary gain to its Trustees and any profits or accretions to the Trust shall be used for the promotion of the objects of the Trust and not for the benefit of its Trustees.

(m) **Conflict of Interest – Contracts**

A Trustee who is a party to any proposed contract with the Trust or who has a direct or indirect interest in a corporation or other business which is a party to any proposed contract with the Trust shall disclose the nature and extent of his interest at the meeting of Trustees at which the question is first taken into consideration, or if he was not then interested at the next meeting after he becomes so interested and if he becomes interested after the contract is made, he shall declare his interest at the first meeting held after he becomes so interested. No Trustee shall participate in any decision in respect of any contract or arrangement in which he is so interested.

(n) **Conflict of Interest – Investments**

The Trustees shall not cause or permit any investments of the Trust Assets or any part thereof to be made or to continue in any corporation or other business in which the Trustees or any of them have any interest either directly or indirectly except if such interest is as holder of shares of a company listed on a recognized stock exchange.

(o) **Fiscal Year and Annual Report**

The fiscal year of the Trust shall be from January 1 to December 31.

(p) **Appointment of Additional Trustees**

The City may, on thirty (30) days written notice to the Trust increase the number of Trustees beyond the minimum number set forth in paragraph 9(a) of this Revised Deed.

(q) **Annual Briefing**

Within ninety (90) days of the end of each fiscal year of the Trust, the Trust shall appear before the Council, or an appropriate Committee of the City to present and report on the following:

- (a) its annual audited Financial Statements;
- (b) its Strategic and/or Business Plans and any changes thereto;
- (c) its ten (10) year Capital Plan; and
- (d) any changes to its organizational structure.

## **MEETINGS**

10.(a) **Number of Meetings and Notice of Meetings**

The Trustees shall meet at least six (6) times a year at such times as the Trustees unanimously agree or as the Chairperson shall determine upon ten (10) days notice in writing by the Chairperson to the Trustees. A notice of meeting shall specify the date, time and location of the meeting, and shall include an agenda of matters to be addressed at such meeting, with reasonable details. To the extent reasonably

possible, all reports or other documentation to be considered at such meeting shall be provided to the Trustees with the notice of the meeting.

Any two (2) Trustees may request the Chairperson in writing to call a special meeting, and shall include with their request such information as may be reasonably necessary in order for the Chairperson to fulfill the requirements for providing an agenda and other documentation to all Trustees with the notice of the meeting, as provided in this paragraph. Upon receipt of such request, the Chairperson shall call as a special meeting for a date not later than thirty (30) days following the receipt of the request and information required for the agenda.

The Chairperson shall set out the place of meeting in the notice of the meeting. Meetings may also be held by conference call or by similar telecommunications or electronic means. All records and minutes of the Board shall be kept at a place to be determined by the Trustees by unanimous agreement. The Trustees may waive the delivery of notice of meeting, and shall be deemed to have done so by attending such meeting without objection.

(b) **Quorum**

In order to constitute a quorum, a majority of the Trustees shall be present in person. In the absence of a quorum, no business shall be transacted except the adjournment of the meeting.

(c) **Resolutions**

A Special Resolution shall be a resolution passed by a majority of not less than two-thirds (2/3) of the Trustees present at the meeting; provided that notice of the intention to propose such a resolution as a Special Resolution has been given in the notice calling such meeting. A resolution, including a Special Resolution, in writing and signed by every Trustee shall be as valid as if it had been passed by the Trustee at a meeting.

(d) **Validity of Meeting**

Subject to paragraphs 10(b) and (c), the proceeding at any meeting shall not be invalid merely by reason of any informality or irregularity in the convening or conduct thereof or otherwise.

(e) **Deadlocks**

In the event of a deadlock in any decisions required to be made by or among, any Trustees hereunder, any one of the Trustees may apply to City Council to resolve the deadlock.

(f) **Publication of Minutes of Board Meetings**

The Trustees shall record comprehensive minutes of each of its meetings and, once approved by the Board, post a copy of those minutes on its website and provide a copy to the City.

## **BY-LAWS**

11. The Trustees may make By-Laws governing procedures and the business of the Trust provided they are consistent with this Revised Deed and any amendment hereto. Where this Revised Deed is in conflict with any By-Laws created by the Trustees, this Revised Deed shall govern.

## **COMMITTEES OR ADVISORY COUNCILS**

12. The Trustees may establish such committees or advisory councils as they deem necessary to assist in carrying out the duties and responsibilities of the Trustees. Members of these committees or advisory councils shall hold office at the pleasure of the Trustees.



**ACCOUNTS AND FINANCIAL STATEMENTS**

13. The Trustees shall appoint an auditor and shall keep accurate and detailed accounts and records of all receipts, disbursements, investments and transactions relating to the Trust Assets, and shall prepare or cause to be prepared all financial statements required by law to be prepared on behalf of the Trust or with respect to the Trust Assets from time to time. Without limiting the generality of the foregoing, the Trustees shall prepare and file with each of the City and the Trust an annual financial report accompanied by the auditor's report thereon for the Trust Assets as soon as practicable after the end of the fiscal year of the Trust, and shall also provide to each of the City and Trust such information and material respecting the Trust Assets as either of them may in writing request from time to time.

**AMENDMENT OF TRUST**

14. This Revised Deed of Trust may be amended by a Special Resolution of the Trustees, subject to the prior written approval of the City, provided that the Trust Assets shall at all times be held in trust absolutely and exclusively for the purposes set out in this Revised Deed.

**ACCEPTANCE OF TRUST**

15. The Trustees accept the trusts hereby constituted, upon the terms and conditions outlined in this Revised Deed as amended from time to time.

**PROPER LAW OF TRUST**

16. The Trust is established and continued under the laws of and the rights of all parties and the construction and effect of each and every provision hereof shall be according to the laws of Ontario.

**GENDER OR SINGULAR/PLURAL**

17. In this Revised Deed and in all By-Laws of the Trust hereafter passed, unless the context otherwise requires, words imposing the singular number of the masculine gender shall include the plural number or feminine gender, as the case may be, and vice-versa.

**NOTICE**

18. Wherever in this Revised Deed, any request or notice is required or permitted to be given, it shall be given:

(a) to any Trustee, by addressing it to the last address of record reported to the City;

(b) to the City at 71 Main Street West, Hamilton, Ontario L8P 4Y5, *Attention:* Municipal Clerk; and

(c) to the Trust at 47 Guise Street, Hamilton, Ontario L8L 1K1, *Attention:* Executive Director.

19. Notice shall be given by one of: (i) *personal service*, in which case it shall be deemed to have been given on the day of delivery, (ii) *reliable courier*, in which case it shall be deemed to have been given on the next business day following such delivery, or (iii) *pre-paid registered mail*, in which case it shall be deemed to have been given on the fifth day after such mailing, provided that if as of the date of such mailing, an interruption in the Canadian postal system has occurred or is likely to occur, such notice shall not be given by pre-paid registered mail, but shall be given by one of the other means provided for in this paragraph.

20. Each Trustee and Party shall immediately advise the other Trustees and Parties of any change in its address for notice purposes.

**EXECUTION PAGE FOLLOWS**

**IN WITNESS WHEREOF** the Parties have hereunto executed and delivered this Revised Deed of Trust at the City of Hamilton.

**CITY OF HAMILTON**

Per:

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Name:

Position: Mayor

Date:

Per:

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Name:

Position: Clerk

Date:

I/We have authority to bind the Corporation

**HAMILTON WATERFRONT TRUST**

Per:

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Name:

Position:

Date:

Per:

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Name:

Position: Secretary

Date:

I/We have authority to bind the Corporation



# INFORMATION REPORT

<b>TO:</b>	Chair & Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 19, 2018
<b>SUBJECT/REPORT NO:</b>	Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide) (City Wide) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jodi Koch (905) 546-2424 ext. 3003
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources & Organizational Development
<b>SIGNATURE:</b>	

## Council Direction:

On September 5, 2018, the General Issues Committee directed staff to review Information Report Hamilton Urban Fellowship Program (HUR18015) with the Senior Leadership Team (SLT) and report back on the feasibility of implementing a Hamilton Urban Fellowship Program comparable, but not limited to, the City of Toronto's Urban Fellowship Program.

## Information:

The City of Toronto's Urban Fellows program overview and New York Urban Fellows program overview was reviewed to identify aspects that may be applicable to the City of Hamilton. Additional information relating to Urban Fellow programs in Memphis National Urban Fellows as well as other similar concept programs such as the Ontario Internship Program and private industry graduate programs were considered and shared.

## Toronto Urban Fellows Program

The Toronto Urban Fellows (TUF) program recruits highly skilled and talented new professionals to the Toronto Public Service. It provides new professionals with an intensive introduction to the governance, operations and administration of Canada's largest city. This is accomplished through a combination of full-time work experience and a series of seminars, tours and workshops.

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*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*

**SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)**  
**(Outstanding Business List Item) Page 2 of 5**

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TUF applicants do not apply to a specific host division assignment but rather apply to gain entry to the TUF program. Among other eligibility criteria, applicants must have graduated from a Master's, LLB, JD or PhD program within the past three years of the year they apply to the TUF program.

The specific projects and responsibilities vary, the work performed by the Urban Fellows primarily involves:

- Research
- Policy development
- Stakeholder consultation and management
- Project management and coordination
- Program delivery and evaluation
- Business process review and re-engineering

Urban Fellows receive direct supervision and coaching from host division assignment project guides, support and mentoring from Toronto Urban Fellows program coordinators and earn a taxable salary of \$75,748.40 and are eligible for health care benefits after six months. The program runs from early September until the end of August of the following year.

### **New York Urban Fellows Program**

A comparable program was found to exist in New York City.

The program is a nine-month fellowship which combines work in Mayoral offices and City agencies with volunteer service opportunities and a seminar series that explores current urban issues impacting public policy.

New York Urban Fellows are placed at an array of agencies across the City where they learn about public policy through a hands-on approach. The Fellows' work experience is supplemented by the seminar series, a unique learning experience that exposes Fellows to public and private sector leaders. Guest speakers, including senior level City officials and alumni, share their leadership experiences and their work on City initiatives.

Eligibility is based on when applicants achieve their undergraduate (BA, BS) degree from a four-year college. For example, for the 2018-2019 program, applications were only accepted from candidates who received their Bachelor's degree between Spring 2016 and Spring 2018. An applicant must also agree to suspend any graduate study or outside work for the duration of the Fellowship and can commit to full-time to the nine-month fellowship.

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)**  
**(Outstanding Business List Item) Page 3 of 5**

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The New York Urban Fellows program runs from September to May with Fellows receiving a stipend of \$30,000 (USD).

### **City of Memphis Urban Fellows Program**

The City of Memphis Urban Fellows Program is designed to provide recent graduates with challenging projects to complete in their area of interest. These are part time assignments ranging from twelve to twenty-eight hours per week for a four month term. Three internship sessions are held each year and participants earn \$12/hour for the work performed.

Program areas of focus include:

- Business Administration
- Criminal Justice
- Information Technology
- Accounting
- Communications and Marketing
- Human Resources

### **National Urban Fellows Program**

The National Urban Fellows Program is focussed primarily on creating leaders of change in the areas of public service and policy administration. This initiative has a strong committed to leadership diversity in the United States and is designed to create opportunities for professionals of all ethnic and racial backgrounds, particularly people of colour and women, to be change agents in leadership roles. The encourage participation from both public and non profit sectors. It is a fourteen month full-time graduate degree program comprising four semesters of academic course work and a nine-month Mentorship assignment. During their Mentorship, Fellows complete course work via distance learning. Participants graduate from a local college with a Masters in Public Administration. This is a partnership between local educational institutions and a variety of sponsor employers. Students receive a \$25,000 stipend, tuition, book allowance, and are expected to make a \$7500 contribution towards their Fellowship.

### **Ontario Internship Program**

The Ontario Internship Program invests in graduates looking to accelerate their careers by having a paid two year internship. The focus is typically on candidates with undergraduate degree, diplomas or post-graduate certificates with a specific mind to groom them for a range of identified roles within the organization. While the City of Toronto Urban Fellows has no commitment to employment beyond the 12 month period, the Ontario Internship Program often results in a permanent full time opportunity even

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)**  
**(Outstanding Business List Item) Page 4 of 5**

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prior to the end of the program. Annual salary while in the program ranges from \$44,000 - \$64,000/year.

Focus areas of employment include:

- Business and Financial Planning
- Communications
- Human Resources
- Information and Information Technology
- Labour Relations
- Policy Development
- Program and Service Delivery

### **Our People and Performance Plan**

The City of Hamilton's Our People and Performance Plan, Focus Area 1- Leadership, indicates the following: "the City is placing a high priority on attracting, developing and retaining the next generation of leaders, as retirement rates rise across the municipal sector accelerate the competition for leadership talent. There is a need to develop the next generation of leaders so that they are waiting in the wings, to use a theatrical term, ready to go on stage. But we will need our current leaders to help guide them. The People Plan will help with this challenge.

Senior leadership is undertaking a disciplined and tiered approach to succession planning whereby internal employees with high potential are identified and developed to fill future leadership roles. Using a transparent systematic system process, candidates are identified and assessed based on multiple inputs and are measured against competencies, character and commitments outlined in the Leadership Profile. When fully implemented, the succession management program will have identified talent for the critical roles at each level of leadership as well as other critical positions in the organizations."

### **Considerations**

In discussion with SLT, there was a strong interest in how to attract and retain talent for the City of Hamilton. There has been a long-standing commitment from the City to the various local educational institutions including McMaster University and Mohawk College in the form of Co-op and Intern opportunities for many years. In 2017 alone, it is estimated that approximately 155 students participated in such initiatives across all departments. One of the key considerations for a successful intern or graduate development program is the prospect of an eventual full time employment opportunity.

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015(a)) (City Wide)**  
**(Outstanding Business List Item) Page 5 of 5**

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The thought of having a career at the City is what attracts so many interested students to our existing programs.

In reviewing the various programs and options, the general view of SLT was as follows:

- Current programs add value and are contributing to the development of future employees at the City of Hamilton as part of a recruitment program targeting specific roles in the organization.
- Discussion on the creation a program similar to Urban Fellows should be held with the Hamilton Young Professionals group for input.
- CityLab is another initiative that is providing exciting development opportunities on a wide variety of projects and there may be a business case for future expansion of such programs.
- The resources required for the development and implementation of a program similar to the Urban Fellows program outlined above would be significant both from a financial perspective and staffing commitment. The creation of additional graduate development programs should be referred for consideration during the 2019 Multi-Year Business Plan and 2019 Budget discussions.

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# INFORMATION REPORT

<b>TO:</b>	Chair & Members General Issues Committee
<b>COMMITTEE DATE:</b>	September 5, 2018
<b>SUBJECT/REPORT NO:</b>	Hamilton Urban Fellowship Program (HUR18015) (City Wide) (Outstanding Business List Item)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jodi Koch (905) 546-2424 Ext. 3003 Director, Talent and Diversity
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources & Organizational Development
<b>SIGNATURE:</b>	

## Council Direction:

On October 5, 2016, the General Issues Committee directed staff to report back on the creation of a Hamilton Urban Fellowship Program comparable, but not limited to, the City of Toronto's Urban Fellowship Program.

## Information:

The City of Toronto's Urban Fellows program overview and New York Urban Fellows program overview was reviewed to identify aspects that may be applicable to the City of Hamilton.

## Toronto Urban Fellows Program

The Toronto Urban Fellows (TUF) program recruits highly skilled and talented new professionals to the Toronto Public Service. It provides new professionals with an intensive introduction to the governance, operations and administration of Canada's largest city. This is accomplished through a combination of full-time work experience and a series of seminars, tours and workshops.

TUF applicants do not apply to a specific host division assignment but rather apply to gain entry to the TUF program. Among other eligibility criteria, applicants must have

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015) (City Wide)  
(Outstanding Business List Item) - Page 2 of 3**

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graduated from a Master's, LLB, JD or PhD program within the past three years of the year they apply to the TUF program.

The specific projects and responsibilities vary, the work performed by the Urban Fellows primarily involves:

- Research
- Policy development
- Stakeholder consultation and management
- Project management and coordination
- Program delivery and evaluation
- Business process review and re-engineering

Urban Fellows receive direct supervision and coaching from host division assignment project guides, support and mentoring from Toronto Urban Fellows program coordinators and earn a taxable salary of \$75,748.40 and are eligible for health care benefits after six months. The program runs from early September until the end of August of the following year.

### **New York Urban Fellows Program**

A comparable program was found to exist in New York City.

The program is a nine-month fellowship which combines work in Mayoral offices and City agencies with volunteer service opportunities and a seminar series that explores current urban issues impacting public policy.

New York Urban Fellows are placed at an array of agencies across the City where they learn about public policy through a hands-on approach. The Fellows' work experience is supplemented by the seminar series, a unique learning experience that exposes Fellows to public and private sector leaders. Guest speakers, including senior level City officials and alumni, share their leadership experiences and their work on City initiatives.

Eligibility is based on when applicants achieve their undergraduate (BA, BS) degree from a four-year college. For example, for the 2018-2019 program, applications were only accepted from candidates who received their Bachelor's degree between Spring 2016 and Spring 2018. An applicant must also agree to suspend any graduate study or outside work for the duration of the Fellowship and can commit to full-time to the nine-month fellowship.

The New York Urban Fellows program runs from September to May with Fellows receiving a stipend of \$30,000 (USD).

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**SUBJECT: Hamilton Urban Fellowship Program (HUR18015) (City Wide)  
(Outstanding Business List Item) - Page 3 of 3**

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### **Our People and Performance Plan**

The City of Hamilton's Our People and Performance Plan, Focus Area 1- Leadership, indicates the following: "the City is placing a high priority on attracting, developing and retaining the next generation of leaders, as retirement rates rise across the municipal sector accelerate the competition for leadership talent. There is a need to develop the next generation of leaders so that they are waiting in the wings, to use a theatrical term, ready to go on stage. But we will need our current leaders to help guide them. The People Plan will help with this challenge.

Senior leadership is undertaking a disciplined and tiered approach to succession planning whereby internal employees with high potential are identified and developed to fill future leadership roles. Using a transparent systematic system process, candidates are identified and assessed based on multiple inputs and are measured against competencies, character and commitments outlined in the Leadership Profile. When fully implemented, the succession management program will have identified talent for the critical roles at each level of leadership as well as other critical positions in the organizations."

### **Considerations**

The creation of a Hamilton Urban Fellows program comparable, but not limited to the examples above, would require consideration for the required skills and educational background based on the needs of the City of Hamilton's department or division participating in the program.

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# Hamilton

## **BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE REPORT 18-008**

**8:00 a.m.**

**Tuesday, September 11, 2018**

**Room 264**

**Hamilton City Hall**

**71 Main Street West**

- Present:**
- Tony Greco – Locke Street BIA (Acting Vice-Chair)
  - Kerry Jarvi – Downtown Hamilton BIA
  - Susie Braithwaite – International Village BIA
  - Susan Pennie – Waterdown BIA
  - Cristina Geissler – Concession Street BIA
  - Jennifer Mattern – Ancaster BIA
  - Maggie Burns – Ottawa Street BIA
  - Rachel Braithwaite – Barton Village BIA
  - Lisa Anderson – Dundas BIA
  - Adam Law – Main West Esplanade BIA
  - Tracy MacKinnon - Westdale Village BIA and Stoney Creek BIA
- Absent:**
- Anne Marie Bergen – King West BIA
  - Councillor Matthew Green (Chair)

### **THE BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE PRESENTS REPORT 18-008 AND RESPECTFULLY RECOMMENDS:**

- 1. Downtown Dundas Business Improvement Area Expenditure Request for Cleaning and Maintenance of Public Road Allowances, for the Purchase and Maintenance of Christmas Decorations, and for the Purchase and Maintenance of Flower Baskets (Item 9.1)**

That the expenditure requests, from the Downtown Dundas Business Improvement Area, in the amount of \$13,487.08, for the following projects to be funded from the 2018 Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved:

- (i) \$3,000 Public road allowance cleaning and maintenance;
- (ii) \$8,000 Christmas decorations and their maintenance; and,
- (iii) \$2,487.08 Purchase and watering of hanging baskets.

**2. Concession Street Business Improvement Area Expenditure Request for Spring and Summer Flowers and Winter Banners (Item 9.2)**

That the expenditure requests, from the Concession Street Business Improvement Area, in the amount of \$13,726.45 for the following projects, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved:

- (i) \$9,982.00 Spring and summer flowers; and,
- (ii) \$3,744.00 New winter banner; be approved.

**3. Downtown Hamilton Business Improvement Area Expenditure Request For Christmas Decorations And Spring Flowers And New Planters (Item 9.3)**

(a) That the expenditure requests from the Downtown Hamilton Business Improvement Area, in the amount of \$13,849.04 for Christmas decorations and removal/storage, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559); and,

(b) That the expenditure requests from the Downtown Hamilton Business Improvement Area, in the amount of \$5,702.72 for Spring flowers and new planters, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905); be approved.

**4. International Village Business Improvement Area Expenditure Request (Item 9.4)**

(a) That the expenditure request from the Downtown Hamilton Business Improvement Area, in the amount of \$14,941.29 for Victorian Night in the Village and Ferguson Station Movie Night, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved; and,

(b) That the expenditure request from the Downtown Hamilton Business Improvement Area, in the amount of \$6,918.32 for Banner Maintenance, Graffiti Removal, and Office Furniture, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

**5. Downtown Dundas Business Improvement Area Expenditure Request (Item 9.5)**

That the expenditure request from the Downtown Dundas Business Improvement Area, in the amount of \$25,786.67 for the five week Dickens of a Christmas special event, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

**6. Westdale Village Business Improvement Area Expenditure Request (Item 9.6)**

- (a) That the expenditure request from Westdale Village Business Improvement Area, in the amount of \$19,133.75 for purchase of 60 planters and maintenance of those planters, and beautification of street and pedestrian areas to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved; and,
- (b) That the expenditure request from Westdale Village Business Improvement Area in the amount of \$12,740.98 for flower baskets and maintenance of flower those baskets, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**1. DISCUSSION ITEMS**

- 8.2 Provincial Funding Update and Process for Business Improvement Areas (No copy)

**2. NOTICES OF MOTION**

- 10.1 International Village Business Improvement Area Expenditure Request
- 10.2 Downtown Dundas Business Improvement Area Expenditure Request

The agenda for the September 11, 2018 Business Improvement Area Advisory Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) July 10, 2018 (Item 3.1)**

The July 10, 2018 Minutes of the Business Improvement Area Advisory Committee were approved, as presented.

**(d) STAFF PRESENTATIONS (Item 7)**

**(i) Short Term Rental Survey Marketing Campaign (Item 7.1)**

Roberty Ustrzycki, Senior Project Manager for Municipal Law Enforcement, addressed the Committee respecting a Short Term Rental Survey Marketing Campaign.

The staff presentation from Robert Ustrzycki respecting the Short Term Rental Survey Marketing Campaign, was received.

**(e) DISCUSSION ITEMS (Item 8)**

**(i) 2018 Annual General Meetings – Election Process for New BIA Boards of Management 2018 - 2022 (Item 8.1)**

Julia Davis, Business Development and BIA Officer, addressed the Committee respecting the 2018 Annual General Meetings and Election Process for New BIA Boards of Management 2018 – 2022.

The verbal presentation, respecting the 2018 Annual General Meetings and the Election Process for New BIA Boards of Management 2018 - 2022, was received.

**(ii) Provincial Funding Update and Process for Business Improvement Areas (No copy) (Added Item 8.2)**

The Committee discussed the Provincial Funding Update and Process for Business Improvement Areas. Staff will be providing more information to Committee by the October 9, 2018 Business Improvement Area Advisory Committee meeting.

The verbal presentation respecting the Provincial Funding Update and Process for Business Improvement Areas, was received.

**(f) NOTICES OF MOTION (Item 10)**

**(i) International Village Business Improvement Area Expenditure Request (Added Item 10.1)**

Susie Braithwaite introduced a Notice of Motion regarding the International Village Business Improvement Area Expenditure Request.

The Rules of Order were waived to allow for the introduction of a Motion regarding the International Village Business Improvement Area Expenditure Request.

For disposition of this matter please refer to Item 4.

**(ii) Downtown Dundas Business Improvement Area Expenditure Request (Added Item 10.2)**

Lisa Anderson introduced a Notice of Motion regarding the Downtown Dundas Business Improvement Area Expenditure Request.

The Rules of Order were waived to allow for the introduction of a Motion regarding the Downtown Dundas Business Improvement Area Expenditure Request.

For disposition of this matter please refer to Item 5.

**(iii) Westdale Village Business Improvement Area Expenditure Request (Item 10.3)**

Tracey MacKinnon introduced a Notice of Motion regarding the Westdale Village Business Improvement Area Expenditure Request.

The Rules of Order were waived to allow for the introduction of a Motion regarding the Westdale Village Business Improvement Area Expenditure Request.

For disposition of this matter please refer to Item 6.

**(g) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**(i) Update from Julia Davis, Business Development & BIA Officer (Item 11.1)**

Julia Davis provided an update on the Ontario Business Improvement Area Association (OBIAA) Conference being held March 31, 2019 – April 3, 2019. The theme of the conference is BIA Community Builders – Beyond Banners & Benches. Julia advised Committee that any recommendations for topics or speakers can be sent to [tradeshow@obiaa.com](mailto:tradeshow@obiaa.com).

The Ontario Business Improvement Area Association (OBIAA) Professional Development Day is October 29, 2018 at the Sheraton Hamilton. The topic is Sink or Swim (S.O.S.) – Emergency Preparedness for Business Improvement Areas. Julia advised Committee that more information is available on the OBIAA website.

Julia advised Committee that she had sent out the “Pre-Christmas” Free Parking information to all Business Improvement Areas that are eligible.



Julia advised Committee that any changes to the dates should be communicated with Julia Davis or Amanda McIlveen prior to Friday September 14, 2018. Julia has reached out to Parking to see if the \$250.00 advertising initiative is moving forward this year and will report back at next meeting.

The Contribution to Operating Budget and Shared Parking Revenue numbers have been shared with the Business Improvement Areas. Julia advised Committee that Contribution to Operating Budget must be spent in the year it is allocated however Shared Parking Revenue can be accrued and rolled over into future years. Requests should be sent to Julia for future approvals.

The date for the Chamber of Commerce Outstanding Business Achievement Awards and Business Improvement Area Awards of Property Excellence will be March 26, 2019. More information will follow as it becomes available.

Julia reminded Committee to submit Board Meeting Minutes to her to ensure all files are up to date.

The verbal update from Julia Davis, Business Development & BIA Officer, was received.

**(ii) Statements by Members (Item 11.2)**

BIA Members used this opportunity to discuss matters of general interest.

**(h) ADJOURNMENT (Item 13)**

There being no further business, the Business Improvement Area Advisory Committee adjourned at 9:18 a.m.

Respectfully submitted,

Tony Greco, Acting Vice-Chair  
Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk



Hamilton

**CAPITAL PROJECTS WORK-IN-PROGRESS REVIEW  
SUB-COMMITTEE  
REPORT 18-005**

**2:00 p.m.  
September 11, 2018  
Council Chambers  
Hamilton City Hall**

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**Present:** Councillors C. Collins (Chair), M. Pearson, J. Partridge, and T. Whitehead

**Absent:** Councillors B. Johnson, D. Conley – Personal

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**THE CAPITAL PROJECTS WORK-IN-PROGRESS REVIEW SUB-COMMITTEE  
PRESENTS REPORT 18-005 AND RESPECTFULLY RECOMMENDS:**

- 1. Capital Project Closing Report as of June 30, 2018 (FCS18078) (City Wide) (Item 8.1) (Attached Hereto as Appendix “A”)**
  - (a) That the Acting General Manager of Finance and Corporate Services be authorized to transfer a combined \$127,804.09 from the Unallocated Capital Levy Reserve (108020) and other Program Specific Reserves to the capital projects as outlined in Appendix “A” to Report FCS18078;
  - (b) That the Acting General Manager of Finance and Corporate Services be directed to close the completed and / or cancelled capital projects listed in Appendix “B” to Report FCS18078 in accordance with the Capital Closing Policy;
  - (c) That Appendix “C” to Report FCS18078, Capital Projects Budget Appropriations for the period covering January 1, 2018 through June 30, 2018, be received for information;
  - (d) That Appendix “D” to Report FCS18078, Capital Projects Budget Appropriations above \$250,000 for the period covering January 1, 2018 through June 30, 2018 totalling \$1,452,415.42, be approved;
  - (e) That Appendix “E” to Report FCS18078, Capital Projects requiring Federal Gas Tax Reductions as of June 30, 2018 totalling \$2,692,020.00, be approved.

**2. Public Works - Capital Projects Status Report as of June 30, 2018 (FCS18077) (City Wide) (Item 8.2)**

- (a) That the Capital Projects Status Report, Public Works Tax Supported Projects, as of June 30, 2018, attached as Appendix "A" to Report FCS18077, be received;
- (b) That the Capital Projects Status Report, Public Works Rate Supported Projects, as of June 30, 2018, attached as Appendix "B" to Report FCS18077, be received.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

There were no changes to the agenda.

The agenda for the September 11, 2018 Capital Projects Work-In-Progress Review Sub-Committee meeting was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) May 28, 2018 (Item 3.1)**

The Minutes of the May 28, 2018 meeting of the Capital Projects Work-In-Progress Review Sub-Committee meeting were approved, as presented.

**(d) ADJOURNMENT (Item 13)**

There being no further business, the Capital Projects Work-In-Progress Review Sub-Committee, adjourned at 2:56 p.m.


Respectfully submitted,

Councillor Collins, Chair  
Capital Projects Work-in-Progress  
Sub-Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk



**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
*Financial Planning, Administration and Policy Division*

<b>TO:</b>	Chair and Members Capital Projects Work-in-Progress Sub-Committee
<b>COMMITTEE DATE:</b>	September 11, 2018
<b>SUBJECT/REPORT NO:</b>	Capital Project Closing Report as of June 30, 2018 (FCS18078) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Samantha Blackley (905) 546-2424 Ext. 2132 Joseph Spiler (905)-546-2424 Ext. 4519
<b>SUBMITTED BY:</b>	Cindy Mercanti Director, Customer Service and POA Acting Director, Financial Planning and Policy Corporate Services Department
<b>SIGNATURE:</b>	

### RECOMMENDATIONS

- (a) That the Acting General Manager of Finance and Corporate Services be authorized to transfer a combined \$127,804.09 from the Unallocated Capital Levy Reserve (108020) and other Program Specific Reserves to the capital projects as outlined in Appendix "A" to Report FCS18078;
- (b) That the Acting General Manager of Finance and Corporate Services be directed to close the completed and / or cancelled capital projects listed in Appendix "B" to Report FCS18078 in accordance with the Capital Closing Policy;
- (c) That Appendix "C" to Report FCS18078, Capital Projects Budget Appropriations for the period covering January 1, 2018 through June 30, 2018, be received for information;
- (d) That Appendix "D" to Report FCS18078, Capital Projects Budget Appropriations above \$250,000 for the period covering January 1, 2018 through June 30, 2018 totalling \$1,452,415.42, be approved;
- (e) That Appendix "E" to Report FCS18078, Capital Projects requiring Federal Gas Tax Reductions as of June 30, 2018 totalling \$2,692,020.00, be approved.

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**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 2 of 9**

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## **EXECUTIVE SUMMARY**

This Report presents the capital projects which have been completed or cancelled as of June 30, 2018.

Appendix "A" to Report FCS18078 summarizes net transfers to both the Unallocated Capital Levy Reserve and the Program Specific Reserves.

Appendix "B" to Report FCS18078 lists the individual projects to be closed. A total of 85 projects with a combined budget of \$64,624,127.53 is being recommended for closure and is summarized as follows:

- \$19,128,324.71 relating to completed projects with surpluses to be returned to or deficits to be funded from the Unallocated Capital Levy Reserve (108020);
- \$3,700,000.00 relating to completed projects with deficits to be funded by Program Specific Reserves;
- \$779,250.00 relating to cancelled or delayed projects; and
- \$41,016,552.82 relating to projects completed on or under budget that do not impact reserves.

All capital projects listed for closure in Appendix "B" to Report FCS18078 have been reviewed and determined to be complete, with all revenue and expenditure transactions relating to these projects having been processed. Any funding adjustments necessary to close the projects in accordance with the Capital Closing Policy are reflected in the amounts presented.

Appendix "C" to Report FCS18078 lists all the re-appropriation of funds between capital projects for the period covering January 1, 2018 through June 30, 2018.

Appendix "D" to Report FCS18078 lists all the capital projects requiring Council approval to transfer funds above \$250,000 projects and reserve transfers for the period covering January 1, 2018 through June 30, 2018.

Appendix "E" to Report FCS18078 lists all the capital projects requiring Council approval to reduce the Federal Gas Tax as June 30, 2018.

### ***Alternatives for Consideration – Not Applicable***

**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 3 of 9**

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**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: As outlined in Appendix "A" to Report FCS18078 and summarized in Table 1, a combined total of \$358,458.96 in funding is required from the Unallocated Capital Levy Reserve (108020) to offset projects in a negative position. These projects are offset by projects in a positive position totalling \$264,892.25, resulting in a net transfer from this Reserve of \$93,566.71.

Table 1  
City of Hamilton  
Capital Project Closings  
As of June 30, 2018  
Unallocated Capital Levy Reserve Impact (108020)

Year	Project ID	Description	Surplus / (Deficit)
<b>Projects requiring funds</b>			
2007	4030720250	Dofasco Ingot Truck Route	\$(240,229.28)
2010	7101041707	ISF-2425 Morgan Firestone Twin	(108,567.98)
2013	7101341350	Greensville Hall Structure	(2,273.80)
2014	4401456101	Perth Park - Grange School	(563.53)
2015	3381557501	Capital Budget System Upgrade	(847.15)
2016	4031618330	Bridge 330-Birch @ Burlington	(1,785.69)
2016	4031618332	Bridge 332 - Birch @ Princess	(1,785.69)
2016	4401656613	RHV Trails Master Plan - The Turtle	(602.44)
2016	7101651210	Golf Cart Purchases PW16021	1,803.40
			<u><b>\$(358,458.96)</b></u>
<b>Projects returning funds</b>			
2008	7400841805	Station #31 - Waterdown	\$150,000.00
2011	4401156916	Freelton Community Park Development	703.71
2013	7101355801	Needs Assessments	3,977.88
2014	6771455100	Community Climate Change Plan	24,925.56
2015	4031518403	Bridge 403 - Harrison Rd, 275m s/o Kirk Rd	790.45
2015	6771557501	PHS Records and Info Mgmt	57,024.95
2016	4031610006	Minor Construction - 2016	1,101.15
2016	4031655556	Mapping Update - 2016	26,330.88
2017	4031711223	Semi Barrier Rehabilitation Program - 2017	37.67
			<u><b>264,892.25</b></u>
<b>Net impact to the Unallocated Capital Levy Reserve</b>			<u><b>(\$ 93,566.71)</b></u>

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**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 4 of 9**

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As outlined in Appendix "A" to Report FCS18078 and summarized in Table 2, a net total of \$34,237.38 in funding is required from Other Program Specific Reserves (Unallocated Current Funds-Sanitary) to offset projects in a negative or deficit position that were submitted for closure.

Table 2  
City of Hamilton  
Capital Project Closings  
As of June 30, 2018  
Impacting Reserves and Capital Projects

Year	Project ID	Description	Surplus / (Deficit)
Projects requiring funds			
2017	5161760522	Sewer Lateral Management Program (WWC)	\$(33,724.92)
2017	5141760711	PW Capital Water Consumption Program - 2017	<u>(512.46)</u>
Net impact to Other Program Specific Reserves			<b><u>\$(34,237.38)</u></b>

Appendix "C" to Report FCS18078 details the appropriations between projects during the period covering January 1, 2018 to June 30, 2018. A total of \$5,514,270.74 was moved between capital projects with each appropriation transfer being in compliance with the Capital Project Monitoring Policy. They are summarized in Table 3 as follows:

Table 3  
City of Hamilton  
Capital Project Appropriations  
As of June 30, 2018  
Transfers by Department

Department	Amount
Tax Supported Capital Budget	
City Managers	\$25,000.00
Other Agencies and Boards	22,270.00
Council Infrastructure	139,400.00
Corporate Services	33,597.29
Community and Emergency Services Department	168,800.00
Planning and Economic Development Department	336,050.00
Public Works Department	<u>2,349,353.45</u>
	<b><u>\$3,074,470.74</u></b>
Rate Supported Capital Budget	
Public Works Department	<b><u>\$2,439,800.00</u></b>
Total	<b><u>\$5,514,270.74</u></b>

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**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 5 of 9**

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Appendix "D" to Report FCS18078 details the projects that have been recommended by Public Works to be funded. A total of \$1,452,415.42 is required to be transferred. The funding is above \$250,000 and requires Council approval per the Appropriation Policy (Report FCS14031). The project and requested transfer amount is summarized in Table 4:

Table 4  
City of Hamilton  
Capital Project to be Funded above \$250,000.00  
As of June 30, 2018

Description	Projects From	Projects To	Amount
<b>Public Works (Tax):</b>			
Transit Services	1	1	<u>\$1,452,415.42</u>
<b>Total</b>			<u>\$1,452,415.42</u>

Appendix "E" to Report FCS18078 details the projects that have been recommended by Public Works to reduce the Federal Gas Tax commitment due to a tender surplus listed in Table 5. A reduction totalling \$2,692,020 from nine projects is recommended to reduce the over-commitment on Federal Gas Tax. The projects and funding reductions are summarized in Table 5 as follows.

Table 5  
City of Hamilton  
Capital Project to Reduce Federal Gas Tax Commitments  
As of June 30, 2018

Year	Projects	Description	FGT Reductions
2013	4031319101	Annual Resurfacing 2013	\$ 200,000
2015	4031511015	Annual Resurfacing 2015	500,000
2015	4031518347	Bridge 347 – Carlisle Rd	300,000
2015	4031518409	Bridge 409 – Regional Rd. 97	79,020
2015	4031518533	Hwy. 8 Culvert (Dundas Hill)	250,000
2015	4031519101	Road Construction 2015	470,000
2016	4031611016	Asset Preservation 2016	800,000
2016	4031618330	Bridge 330 – Birch at Burlington	46,000
2016	40316118332	Bridge 332 – Birch at Princess	<u>47,000</u>
			<u>\$2,692,020</u>

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*OUR Vision: To be the best place to raise a child and age successfully.*

*OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.*

*OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.*



**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 6 of 9**

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Staffing: N/A

Legal: N/A

## **HISTORICAL BACKGROUND**

The Capital Status and Capital Project Closing reports are submitted to City Council three times a year at June 30, September 30 and December 31.

On December 14, 2011, Council approved Report FCS11073(a) which directed staff to review the Capital Projects Status and Closing process and that a process where departments report to their respective Standing Committee on the status of the Capital Work-in-Progress projects be implemented. Standing Committee reporting commenced as of the June 30, 2013 reporting period. Reports are brought forward to the Standing Committee three times per reporting year at June 30, September 30 and December 31. This allows the Standing Committee to review the status of a fewer number of projects, in greater detail, applicable to their area of oversight.

The Capital Projects Closing Report has remained the responsibility of the Capital Budgets section of the Financial Planning, Administration and Policy Division in order to ensure suitable controls are maintained, projects are appropriately closed and to centralize the function.

On January 10, 2015, Council approved changes to the City's Capital Project Monitoring Policy and Capital Project Closing Policy. The amended Policy has staff submit the Capital Project Status Reports and Capital Project Closing Reports to the Capital Projects Work-in-Progress Sub-Committee.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The submission of the Capital Projects Closing Report is a requirement of the City's Capital Closing Policy Reports (Reports FCS05044 and FCS07081(a)) and Capital Projects Monitoring Policy Report (Report FCS14031).

The City's Capital Closing Policy (Reports FCS05044 / FCS07081(a)) states:

- i) That any approved Capital project, whose construction stage has not begun after three years, be closed and be re-submitted to Council for approval.
- ii) That any closing surplus or deficit be distributed as follows:

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**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 7 of 9**

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1. Surplus:
  - a) If funded from a specific reserve, return funds to that reserve.
  - b) If funded from debentures, apply to reduce future debenture requirements.
  - c) If funded from current contribution, apply to the Unallocated Capital Levy Reserve or apply to reduce Outstanding Debt.
  
2. Deficit:
  - a) If funded from a specific reserve, fund from that reserve.
  - b) If funded from debentures, increase future debenture requirements only if no other source of financing is available.
  - c) If funded from current contribution, fund from the Unallocated Capital Levy Reserve.

The City's Capital Projects Monitoring Policy Report (Report FCS14031), as amended by Council on 10, 2015, states:

- i) That a Capital Projects Status Report be submitted by departments to Capital Projects Work-in-Progress Sub Committee three times a year as of June 30, September 30 and December 31.
  
- ii) That a Capital Projects Closing Report be compiled by Corporate Services Department and submitted to the Capital Projects Work-in-Progress Sub-Committee three times a year as of June 30, September 30 and December 31.
  
- iii) That unfavourable project variances be funded according to the Capital Projects Budget Appropriation and Work-in-Progress Transfer Policy. If available funding cannot be found within the limits of the Capital Projects Budget Appropriation and Work-in-Progress Transfer Policy, a report explaining the variance and recommending a source of funding be submitted to the appropriate Committee of Council for approval.
  
- iv) Approval authority for the re-appropriation of funds in each financial year be at the same levels as the City's Procurement Policy:
  1. Council must approve re-appropriations of \$250,000 or greater
  2. City Manager or designate must approve appropriations greater than \$100,000
  3. General Managers or delegated staff be authorized to approve appropriations up to \$100,000

## **RELEVANT CONSULTATION**

Staff from the following departments, boards, and / or agencies submitted the included capital projects for closure:

**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
(City Wide) – Page 8 of 9**

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- Public Works Department
- Planning and Economic Development Department
- Corporate Services Department
- Healthy and Safe Communities Department

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Council approved that capital projects are reviewed in accordance with the City's approved capital policies. For each Capital Project Status Report, staff determines if projects can be closed (inactivated) and also monitors financial activity to ensure that Council is aware of any capital projects which deviate significantly from approved budgeted amounts. Where projects are determined to be complete or cancelled, they are submitted by departments to Capital Budgets for inclusion in the Capital Projects Closing Report. These submissions are reviewed by Capital Budgets to ensure transactions are finalized, all purchase orders cleared and a funding source is identified, where necessary.

Inactivating completed projects helps to keep the number of capital projects in the financial system to a manageable size and eliminates redundant data from reports. More importantly, it ensures that projects which are complete and / or no longer required do not unnecessarily tie up budget resources that could be re-directed to other needs / capital projects.

Appendix "D" to Report FCS18078 includes Capital Projects Budget Appropriations above \$250,000 and reserve transfers requiring Council approval. In 2008, the City of Hamilton received \$29.8M from Metrolinx "Quick Wins" to be used for municipal capital expenditures for Transit Vehicles and Infrastructure to support A-Line and B-Line corridor improvements. These monies were placed in an interest bearing Rapid Transit Capital Reserve (108047).

As of June 2018, approximately \$27M has been spent resulting in an estimated \$2.8M worth of work remaining. There is a balance of approximately \$4.5M in the Rapid Transit Capital Reserve (108047) to fund the \$2.8M commitment. Staff are requesting that the uncommitted balance be utilized to close Project 5300855100, which will eliminate the need for the budgeted debenture funding. Since the Rapid Transit Capital Reserve (108047) is specific to the Rapid Transit initiative, Council approval has been requested to initiate the transfer.

The 2018 Tax Capital Budget process identified an over-commitment from the Federal Gas Tax Reserve (112213) in the amount of \$2,700,000. Appendix "E" to Report FCS18078 lists projects with Federal Gas Tax surplus which are to be returned to the Federal Gas Tax Reserve (112213) to cover the over-commitment. Nine projects have been identified with reductions of Federal Gas Tax revenue totalling \$2,692,020. This funding requires Council approval as per the Capital Projects Appropriation Policy (Report FCS14031).

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**SUBJECT: Capital Project Closing Report as of June 30, 2018 (FCS18078)  
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## **ALTERNATIVES FOR CONSIDERATION**

There are no alternatives as the Capital Projects Closing Report deals primarily with historical information and application of corporate policies.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement and Participation**

*Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.*

### **Economic Prosperity and Growth**

*Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.*

### **Built Environment and Infrastructure**

*Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.*

### **Our People and Performance**

*Hamiltonians have a high level of trust and confidence in their City government.*

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” – Capital Project Closings as of June 30, 2018 – Projects Impacting the Unallocated Capital Levy Reserve (108020) and Other Reserves

Appendix “B” – Capital Projects Closing Schedule as of June 30, 2018

Appendix “C” – Capital Projects Budget Appropriation Schedule for the Period Covering January 1, 2018 through June 30, 2018

Appendix “D” – Capital Projects to be Funded Above \$250,000 for the Period Covering January 1, 2018 Through June 30, 2018

Appendix “E” – Capital Projects requiring Federal Gas Tax Reductions as of June 30, 2018

SB/dt

City of Hamilton Capital Project Closings As of June 30, 2018 Projects impacting the Unallocated Capital Levy Reserve & Other Reserves						
Year Approved	ProjectID	Description	Surplus/ (Deficit) (\$)	Reserve	Description	
<b>Projects requiring funds</b>						
2007	4030720250	Dofasco Ingot Truck Route	(240,229.28)	108020	Unalloc Capital Levy	
2010	7101041707	ISF-2425 Morgan Firestone Twin	(108,567.98)	108020	Unalloc Capital Levy	
2013	7101341350	Greensville Hall Structure	(2,273.80)	108020	Unalloc Capital Levy	
2014	4401456101	Perth Park - Grange School	(563.53)	108020	Unalloc Capital Levy	
2015	3381557501	Capital Budget System Upgrade	(847.15)	108020	Unalloc Capital Levy	
2016	4031618330	Bridge 330-Birch @ Burlington	(1,785.69)	108020	Unalloc Capital Levy	
2016	4031618332	Bridge 332 - Birch @ Princess	(1,785.69)	108020	Unalloc Capital Levy	
2016	4401656613	RHV Trails Master Plan - The Turtle	(602.44)	108020	Unalloc Capital Levy	
2016	7101651210	Golf Cart Purchases PW16021	(1,803.40)	108020	Unalloc Capital Levy	
			<b>(358,458.96)</b>			
<b>Projects returning funds</b>			<b>\$</b>			
2008	7400841805	Station #31 - Waterdown	150,000.00	108020	Unalloc Capital Levy	
2011	4401156916	Freelton Community Park Development	703.71	108020	Unalloc Capital Levy	
2013	7101355801	Needs Assessments	3,977.88	108020	Unalloc Capital Levy	
2014	6771455100	Community Climate Change Plan	24,925.56	108020	Unalloc Capital Levy	
2015	4031518403	Bridge 403 - Harrison Rd, 275m s/o Kirk Rd	790.45	108020	Unalloc Capital Levy	
2015	6771557501	PHS Records and Info Mgmt	57,024.95	108020	Unalloc Capital Levy	
2016	4031610006	Minor Construction - 2016	1,101.15	108020	Unalloc Capital Levy	
2016	4031655556	Mapping Update - 2016	26,330.88	108020	Unalloc Capital Levy	
2017	4031711223	Semi Barrier Rehabilitation Program - 2017	37.67	108020	Unalloc Capital Levy	
			<b>264,892.25</b>			
<b>Net impact to the Unallocated Capital Levy Reserve</b>			<b>(93,566.71)</b>			
<b>Projects requiring funds</b>			<b>\$</b>			
2017	5161760522	Sewer Lateral Management Program (WWC) - 2017	(33,724.92)	5169309324	Unalloc Current Funds-Sanitary	
2017	5141760711	PW Capital Water Consumption Program - 2017	(512.46)	5169309324	Unalloc Current Funds-Sanitary	
<b>Net impact to Other Reserves</b>			<b>(34,237.38)</b>			
<b>Total Net impact to the Unallocated Capital Levy Reserve &amp; Other Reserves</b>			<b>(127,804.09)</b>			

CITY OF HAMILTON  
 CAPITAL PROJECTS' CLOSING SCHEDULE  
 AS OF JUNE 30, 2018

Appendix "B" to Report FCS18078  
 Page 1 of 3

YEAR APPROVED	PROJECT ID	DESCRIPTION	APPROVED BUDGET (\$)	REVENUES (\$)	EXPENDITURES (\$)	PROJECT SURPLUS/ (DEFICIT) (\$)	% SPENT
			a	b	c	d = b - c	e = c/a
<b>UNALLOCATED CAPITAL LEVY RESERVE</b>							
2007	4030720250	Dofasco Ingot Truck Route	3,995,000.00	2,750,574.78	2,990,804.06	(240,229.28)	75%
2008	7400841805	Station #31 - Watertown	1,500,000.00	150,719.00	719.00	150,000.00	0%
2010	7101041707	ISF-2425 Morgan Firestone Twin	10,275,000.00	10,225,604.06	10,334,172.04	(108,567.98)	101%
2011	4401156916	Freelon Community Park Development	160,510.00	160,510.78	159,807.07	703.71	100%
2013	7101341350	Greensville Hall Structure	329,340.00	329,347.52	331,621.32	(2,273.80)	101%
2013	7101355801	Needs Assessments	150,000.00	150,000.00	146,022.12	3,977.88	97%
2014	4401456101	Perth Park - Grange School	589,845.00	580,866.37	581,429.90	(663.53)	99%
2014	6771455100	Community Climate Change Plan	140,000.00	161,227.35	136,301.79	24,925.56	97%
2015	3381557501	Capital Budget System Upgrade	16,402.71	16,402.71	17,249.86	(847.15)	105%
2015	4031518403	Bridge 403 - Harrison Rd, 275m s/o Kirk Rd	107,000.00	42,257.37	41,466.92	790.45	39%
2015	6771557501	PHS Records and Info Mgmt.	244,854.00	244,855.57	187,830.62	57,024.95	77%
2016	7101651210	Golf Cart Purchases PW16021	685,673.00	685,673.00	687,476.40	(1,803.40)	100%
2016	4031618332	Bridge 332 - Birch @ Princess	100,000.00	52,703.67	54,489.36	(1,785.69)	54%
2016	4031618330	Bridge 330-Birch @ Burlington	100,000.00	53,044.58	54,830.27	(1,785.69)	55%
2016	4401656613	RHV Trails Master Plan - The Turtle	168,000.00	168,000.00	168,602.44	(602.44)	100%
2016	4031610006	Minor Construction - 2016	300,000.00	301,101.15	300,000.00	1,101.15	100%
2016	4031655556	Mapping Update - 2016	70,000.00	70,000.00	43,669.12	26,330.88	62%
2017	4031711223	Semi Barrier Rehabilitation Program - 2017	196,700.00	196,700.00	196,662.33	37.67	100%
<b>TOTAL FUNDS FROM UNALLOCATED CAPITAL LEVY (17)</b>			<b>19,128,324.71</b>	<b>16,339,587.91</b>	<b>16,433,154.62</b>	<b>(93,566.71)</b>	<b>88%</b>
<b>OTHER PROGRAM SPECIFIC RESERVES</b>							
2017	5161760522	Sewer Lateral Management Program (WWC) - 2017	3,500,000.00	3,500,000.00	3,533,724.92	(33,724.92)	101%
2017	5141760711	PW Capital Water Consumption Program - 2017	200,000.00	200,000.00	200,512.46	(512.46)	100%
<b>TOTAL FUNDS FROM PROGRAM SPECIFIC RESERVES (2)</b>			<b>3,700,000.00</b>	<b>3,700,000.00</b>	<b>3,734,237.38</b>	<b>(34,237.38)</b>	<b>101%</b>
<b>DELAYED/CANCELLED PROJECTS</b>							
2014	4241409107	Westdale HS - Artificial Turf	100,000.00	0.00	0.00	0.00	0%
2016	4241609211	No Right Turns on Red Barton	500.00	0.00	0.00	0.00	0%
2016	4241609214	Ladder Crossing Cannon	1,000.00	0.00	0.00	0.00	0%
2016	4241609218	Main 3 Phase Traffic Signal	200,000.00	0.00	0.00	0.00	0%
2016	4241609221	James Left Hand Turn Sign	5,000.00	0.00	0.00	0.00	0%
2016	4241609224	Barton Macnab Intersection	4,000.00	0.00	0.00	0.00	0%
2016	4241609225	Forest 3 Phase Traffic Signal	250,000.00	0.00	0.00	0.00	0%
2016	4241609281	Queen Street South Conversion	150,000.00	0.00	0.00	0.00	0%
2016	4241609804	Ward 8 Dynamic Speed Signs	15,000.00	0.00	0.00	0.00	0%
2017	4401756709	Augustus Jones Fountain Rep	13,750.00	0.00	0.00	0.00	0%
2017	5121794729	SWMMP - Alt Disposal Facility	0.00	0.00	0.00	0.00	0%
2017	5161772720	Central Park	0.00	0.00	0.00	0.00	0%
2017	5181760722	Municipal Drain Program - 2017	40,000.00	0.00	0.00	0.00	0%
2017	6731741701	Social Housing Capital Repairs	0.00	0.00	0.00	0.00	0%
2017	7201741700	Children's Museum Foundation Repair	0.00	0.00	0.00	0.00	0%
2017	7201758711	2019 Juno Awards	0.00	0.00	0.00	0.00	0%
<b>TOTAL DELAYED/CANCELLED PROJECTS (16)</b>			<b>779,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0%</b>

CITY OF HAMILTON  
CAPITAL PROJECTS' CLOSING SCHEDULE  
AS OF JUNE 30, 2018

Appendix "B" to Report FCS18078  
Page 2 of 3

YEAR APPROVED	PROJECT ID	DESCRIPTION	APPROVED BUDGET (\$)	REVENUES (\$)	EXPENDITURES (\$)	PROJECT SURPLUS/ (DEFICIT) (\$)	% SPENT
			a	b	c	d = b - c	e = c/a
<b>COMPLETED PROJECTS</b>							
<b>Corporate Services, City Manager's Office and Councillor Infrastructure Programs (Tax Budget)</b>							
<b>Information Services</b>							
2017	3501757706	Management and Security for Android and IOS	63,000.00	62,573.36	62,573.36	0.00	99%
<b>Corporate Facilities</b>							
2015	3541541532	Facility Capital Maintenance	539,092.06	539,299.67	539,299.67	0.00	100%
<b>Planning &amp; Economic Development (Tax Budget)</b>							
<b>Tourism &amp; Culture</b>							
2010	7101058702	War of 1812 Commemoration	711,070.00	711,029.51	711,029.51	0.00	100%
2012	7201258705	Hamilton & Scourge Radar System	206,350.00	241,314.13	241,314.13	0.00	117%
2015	7101558503	Public Art-Fieldcote Walkway Ancaster	60,000.00	49,616.51	49,616.51	0.00	83%
<b>Growth Management</b>							
2008	5160880883	Rymal - Dakota to Fletcher	2,402,420.00	1,992,566.87	1,992,566.87	0.00	83%
2010	4141046103	Fall Fair Way Extension	694,650.00	683,027.22	683,027.22	0.00	98%
2011	4141146107	Eden Park - Phase 1	173,000.00	167,139.72	167,139.72	0.00	97%
2011	4141146108	Penny Lane Estates - Phase 1	592,000.00	563,274.40	563,274.40	0.00	95%
2012	4141246102	Paradise Meadows - Phase 3	41,000.00	40,601.03	40,601.03	0.00	99%
2012	4141246104	Penny Lane Estates - Phase 2	339,000.00	322,844.18	322,844.18	0.00	95%
2013	4141346102	Glanbrook Hills - Phase 2	91,000.00	70,970.81	70,970.81	0.00	78%
<b>Planning Division</b>							
2016	8121655608	Parkland Ded Plan Policy Bylaw	420,000.00	6,640.79	6,640.79	0.00	2%
<b>Community and Emergency Services (Tax Budget)</b>							
<b>Public Health</b>							
2012	6771241203	MHC -PH Construction	10,300,000.00	10,020,906.00	10,020,906.00	0.00	97%
<b>Public Works (Tax Budget)</b>							
<b>Parks &amp; Cemeteries (Tax Budget)</b>							
2015	4401552600	Playground Lifecycle Replace	195,000.00	195,000.00	195,000.00	0.00	100%
2015	4401556802	Beach Park Dev Program	100,000.00	67,806.83	67,806.83	0.00	68%
2016	4241609603	Irrigation System Macassa Park	80,000.00	79,627.36	79,627.36	0.00	100%
2016	4401649104	Park Sports/Security Lighting Upgrade Program	3,700.00	3,655.87	3,655.87	0.00	99%
2016	4401654699	Tennis Court Rehabilitation Program	36,350.00	36,351.65	36,351.65	0.00	100%
2017	4401749610	Park bleacher Replacement	1,100.00	1,094.08	1,094.08	0.00	99%
<b>Forestry &amp; Horticulture (Tax Budget)</b>							
2014	4451451009	1301 Upper Ottawa St Yard Enhancement	404,000.00	403,919.34	403,919.34	0.00	100%
2016	4451653444	Tree Planting Program	1,345,000.00	1,200,915.84	1,200,915.84	0.00	89%

CITY OF HAMILTON  
CAPITAL PROJECTS' CLOSING SCHEDULE  
AS OF JUNE 30, 2018

Appendix "B" to Report FCS18078  
Page 3 of 3

YEAR APPROVED	PROJECT ID	DESCRIPTION	APPROVED	REVENUES (\$)	EXPENDITURES (\$)	PROJECT	%
			BUDGET (\$)			SURPLUS/ (DEFICIT) (\$)	SPENT
			a	b	c	d = b - c	e = c/a
<b>Open Space &amp; Development (Tax Budget)</b>							
2013	4241309202	McLaren Park - Redevelopment	734,060.76	734,060.76	734,060.76	0.00	100%
2014	4241409214	Beasley Skateboard Park	8,800.00	8,711.02	8,711.02	0.00	99%
2016	4401652600	Playground Lifecycle Replacement Program	200,000.00	194,356.23	194,356.23	0.00	97%
2016	4401655600	Parks Testing and Reporting	42,700.00	42,667.26	42,667.26	0.00	100%
2017	4401755600	Parks Testing and Reporting	95,000.00	95,093.56	95,093.56	0.00	100%
<b>Entertainment</b>							
2013	3721341801	HCC Interior Renovations	195,700.00	195,702.33	195,702.33	0.00	100%
2015	3721541803	HP Replacements & Renovations	200,000.00	186,810.11	186,810.11	0.00	93%
<b>Recreation (Tax Budget)</b>							
2012	7101254214	Freelton Park Building	2,780,000.00	2,753,269.21	2,753,269.21	0.00	99%
2013	4241309103	Seniors Facility Project in Ward 1	200,000.00	94,179.00	94,179.00	0.00	47%
2013	7101354104	Ancaster Senior Centre Expand	1,920,560.00	2,014,759.60	2,014,759.60	0.00	105%
<b>Waste (Tax Budget)</b>							
2013	5121357001	GPS System-Curbside Collection	85,000.00	84,846.82	84,846.82	0.00	100%
2017	5121794700	Weighscale Software Upgrade	130,000.00	128,692.05	128,692.05	0.00	99%
<b>Transit (Tax Budget)</b>							
2006	5310641001	Transit Accomodation	2,500,000.00	2,316,972.73	2,316,972.73	0.00	93%
<b>Roads (Tax Budget)</b>							
2014	4241409115	Improvements to Emerson	60,000.00	2,910.34	2,910.34	0.00	5%
2015	4041514015	RR 56 Urbanization - Traffic Signals	780,000.00	476,382.44	476,382.44	0.00	61%
2016	4031649555	QA-QC Service Contract - 2016	150,000.00	116,695.66	116,695.66	0.00	78%
2017	4041717384	Guide Rail Replacement Program - 2017	400,000.00	389,675.01	389,675.01	0.00	97%
<b>Public Works (Rate Budget)</b>							
<b>Water (Rate Budget)</b>							
2016	5141649555	QA-QC Service Contract	110,000.00	110,000.00	110,000.00	0.00	100%
2016	5141655556	Mapping Update - 2016	70,000.00	57,547.93	57,547.93	0.00	82%
2016	5141662078	Substandard Water Service Replacement Program - 2016	3,000,000.00	3,000,000.00	3,000,000.00	0.00	100%
<b>WasteWater (Rate Budget)</b>							
2015	5161560625	Post Zoom Camera Rehab	131,000.00	70,747.30	70,747.30	0.00	54%
2017	5161711101	Road Restoration Program - 2017	1,800,000.00	1,800,000.00	1,800,000.00	0.00	100%
2017	5161760576	Sewer Lateral Condition Assessment Program - 2017	900,000.00	900,000.00	900,000.00	0.00	100%
2017	5161760711	PW Capital Water Consumption Program - 2017	140,000.00	140,000.00	140,000.00	0.00	100%
2017	5161761241	Eastern Sanitary Interceptor (ESI) Rehab - SSR at Fruitland	4,775,000.00	4,774,118.54	4,774,118.54	0.00	100%
2017	5161761740	Unscheduled Manhole & Sewermain - 2017	350,000.00	350,000.00	350,000.00	0.00	100%
<b>StormWater (Rate Budget)</b>							
2015	5181572290	Storm Sewer Upgrades - 2015	267,000.00	267,000.00	267,000.00	0.00	100%
2017	5181717549	Concrete Box Culvert Rehabilitation/Repair (< 3.0m span)	194,000.00	176,231.44	176,231.44	0.00	91%
<b>TOTAL COMPLETED PROJECTS (52)</b>			<b>41,016,552.82</b>	<b>38,941,604.51</b>	<b>38,941,604.51</b>	<b>0.00</b>	<b>95%</b>
<b>GRAND TOTAL COMPLETED/CANCELLED PROJECTS (85)</b>			<b>64,624,127.53</b>	<b>58,981,192.42</b>	<b>59,108,996.51</b>	<b>(127,804.09)</b>	<b>91%</b>



**CITY OF HAMILTON  
CAPITAL PROJECTS' BUDGET APPROPRIATION SCHEDULE  
FOR THE PERIOD COVERING JANUARY 1, 2018 THROUGH JUNE 30, 2018**

Appropriated From	Description	Appropriated To	Description	Amount(\$)	Council Approval / Comments	LongDescr
<b>CITY MANAGERS</b>						
<u>City Managers Office</u>						
3521757100	Info Management Training Mods	3521858100	Digitization Microfiche Rcrd	25,000.00	N/A- Within Limits	APPR-29(Budget):Transfer surplus funds from project 3521757100 to project 3521858100-SBLACKLEY
<b>City Managers (1)</b>				<b>25,000.00</b>		
<b>OTHER BOARDS AND AGENCIES</b>						
<u>Hamilton Beach Rescue</u>						
2861751700	HBRU Renovations & Equipment	2861851700	HBRU Renovations & Equipment	22,270.00	N/A- Within Limits	APPR 18-37(Budget): Transfer surplus funds from project 2861751700 to 2861851700- SBLACKLEY
<b>Other Boards and Agencies (1)</b>				<b>22,270.00</b>		
<b>COUNCIL INFRASTRUCTURE</b>						
<u>Council Initiatives</u>						
4241409214	Beasley Skateboard Park	4401356002	Beasley Park Rehabilitation	71,200.00	N/A- Within Limits	APPR 18-62(Budget): Transfer surplus funds from project 4241409214 to 4401356002-SBLACKLEY
4241509115	Urban Fitness Trail	4241809403	A M Cunningham Playground	28,200.00	N/A- Within Limits	APPR 18-75(Budget): Transfer surplus funds from project 4241509115 to 4241809403-SBLACKLEY
4241609603	Irrigation System Macassa Park	4241809602	Fay Park Redevelopment	40,000.00	N/A- Within Limits	APPR 18-94(Budget): Transfer funds from 4241609603 to 4241809602 as per PW18-008 Item 9.1-SBLACKLEY
<b>Council Infrastructure (3)</b>				<b>139,400.00</b>		
<b>CORPORATE SERVICES</b>						
<u>Finance Program</u>						
3381557501	Capital Budget System Upgrade	3381857501	Capital Budget System Upgrade	33,597.29	N/A- Within Limits	APPR 18-03 (BUDGET)- Transfer Budget from 2015 Questica PID to 2018 Questica PID- MCERMINA
<b>Corporate Services (1)</b>				<b>33,597.29</b>		
<b>COMMUNITY AND EMERGENCY SERVICES</b>						
<u>Lodges Program</u>						
6301551508	ML - Call Bell System	6301341301	ML-Replace and Refurb	76,800.00	N/A- Within Limits	APPR 18-07(Budget): Transfer surplus funds from project 6301551508 to 6301341301-SBLACKLEY
6301751701	Bld Heating Component Macassa	6301751707	Freezer Wentworth	20,000.00	N/A- Within Limits	APPR 18-23(Budget): Transfer surplus funds from project 6301751701 to project 6301751707- SBLACKLEY
6301751701	Bld Heating Component Macassa	6301341301	ML-Replace and Refurb	15,450.00	N/A- Within Limits	APPR 18-24(Budget): Transfer funds from project 6301751701 to 6301341301-SBLACKLEY
6301751702	Carpet Removal Macassa	6301341301	ML-Replace and Refurb	33,350.00	N/A- Within Limits	APPR 18-06(Budget):Transfer funds from 6301751702 to 6301341301-SBLACKLEY
6301751706	Care Eqp Macassa & Wentworth	6301851003	WL - Bed Replacement	23,200.00	N/A- Within Limits	APPR 18-25(Budget): Transfer surplus funds from project 6301751706 to 6301851003- SBLACKLEY
<b>Community and Emergency Services (5)</b>				<b>168,800.00</b>		
<b>PLANNING AND ECONOMIC DEVELOPMENT</b>						
<u>Economic Development</u>						
3621755102	2017 Brownfield Pilt Project	3621708002	2017 Brownfield Development	60,000.00	N/A- Within Limits	APPR 18-33(Budget):Transfer funds from 3621755102 to 3621708002-SBLACKLEY

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<u>Culture Program</u>						
7101057100	Point of Sale Systems-Museums	7201659600	Heritage Inventory &Priorities	63,200.00	N/A- Within Limits	APPR 18-59(Budget):Transfer surplus funds from 7101057100 to 7201659600-SBLACKLEY
7101058702	War of 1812 Commemoration	7201659600	Heritage Inventory &Priorities	15,800.00	N/A- Within Limits	APPR 18-56(Budget): Transfer funds from project 7101058702to 7201659600- SBLACKLEY
7201659600	Heritage Inventory &Priorities	7101057100	Point of Sale Systems-Museums	63,250.00	N/A- Within Limits	APPR 18-95(Budget): Transfer funds from 7201659600 to 7101057100 to partially reverse 18-59-SBLACKLEY
7201741700	Children Mus Foundation Repair	7201841804	Children's Museum Expansion	60,000.00	N/A- Within Limits	APPR 18-57(Budget):Transfer funds from 7201741700 to 7201841804-SBLACKLEY
7201858803	Hamilton and Scourge Security	7201258705	Hamilton & Scourge Radar Sys	1,350.00	N/A- Within Limits	APPR 18-58(Budget):Transfer surplus funds from project 7201858803 to 7201258705-SBLACKLEY
7201858803	Hamilton and Scourge Security	7201258705	Hamilton & Scourge Radar Sys	1,300.00	N/A- Within Limits	APPR 18-93(Budget):Transfer surplus funds from project 7201858803 to 7201258705-SBLACKLEY
				<b>204,900.00</b>		
<u>Urban Renewal</u>						
8201203613	Works in Dntown Neighbourhoods	8201641800	2016 Heritage Prop Imprv Grant	11,150.00	N/A- Within Limits	APPR 18-02(Budget): Transfer surplus funds from project 8201203613 to 8201641800-SBLACKLEY
8201603510	2016 Comm Prop Improve Grant	8201641800	2016 Heritage Prop Imprv Grant	60,000.00	N/A- Within Limits	APPR 18-01(Budget):Transfer surplus funds from 8201603510 to 8201641800-SBLACKLEY
				<b>71,150.00</b>		
<u>Planning and Economic Development (9)</u>				<b>336,050.00</b>		
<b>PUBLIC WORKS TAX FUNDED</b>						
<u>Facilities Division</u>						
3541441729	Copps Lifecycle Renewal Progrm	3721841805	HCC FOCH&FOC Lifecycle Renewal	16,000.00	N/A- Within Limits	APPR 18-17(Budget): Transfer surplus funds from project 3541441729 to project 3721841805-SBLACKLEY
3541451004	HVAC Energy Efficiency Upgrade	3541841532	Facility Capital Maintenance	9,024.45	N/A- Within Limits	APPR 18-16(Budget): Transfer surplus funds from 3541451004 to 3541841532
3541455001	Yard Capital Renewal Program	3541855001	Yard Capital Renewal	98,600.00	N/A- Within Limits	APPR 18-18(Budget):Transfer funds from 3541455001 to 3541855001-SBLACKLEY
3541455001	Yard Capital Renewal Program	3541855001	Yard Capital Renewal	98,600.00	N/A- Within Limits	Reverse APPR 18-18(Budget):Transfer surplus funds from project 3541455001 to project 3541855001 due to cancellation of request-SBLACKLEY
3541741409	Code & Legislative Compliance	3541741532	Facility Capital Maintenance	70,000.00	N/A- Within Limits	APPR 18-32(Budget): Transfer funds from 3541741409 to 3541741532-SBLACKLEY
3541741532	Facility Capital Maintenance	3541741603	Central Library Window Repl	70,000.00	N/A- Within Limits	APPR 18-32(Budget): Transfer surplus funds from project 3541741409 to 3541741532-SBLACKLEY
3541841409	Facilities Code & Compliance	3541741603	Central Library Window Repl	79,000.00	N/A- Within Limits	APPR 18-31(Budget):Transfer surplus funds from project 3541841409 to 3541741603-SBLACKLEY
				<b>441,224.45</b>		
<u>Entertainment Facilities</u>						
3721341801	HCC Interior Renovations	3721841805	HCC FOCH&FOC LifecycleRenewal	4,300.00	N/A- Within Limits	APPR 18-92(Budget): Transfer surplus funds from project 3721341801 to 3721841805-SBLACKLEY
3721541803	HP Replacements & Renovations	3721841801	FOCH Replacements& Renovations	13,200.00	N/A- Within Limits	APPR 18-91(Budget): Transfer surplus funds from project 3721541803 to 3721841801-SBLACKLEY
3721741805	HCC HP & FOC Lifecycle Renewal	3721741600	Commonwealth Sq&Summers Ln	249,000.00	N/A- Within Limits	APPR 18-54(Budget): Transfer surplus funds from project 3721741805 to 3721741600-SBLACKLEY
				<b>266,500.00</b>		

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<u>Recreation Facilities</u>						
7101655501	Recreation Studies	7101654802	Wm Connell Park Washroom	24,500.00	N/A- Within Limits	APPR 18-55(Budget): Transfer surplus funds from project 7101655501 to 7101654802-SBLACKLEY
7101655501	Recreation Studies	7101654802	Wm Connell Park Washroom	119,500.00	N/A- Within Limits	APPR 18-55(Budget): Transfer surplus funds from project 7101655501 to 7101654802-SBLACKLEY
7101754703	Senior Centre Retrofits	7101354104	Ancaster Senior Centre Expand	72,500.00	N/A- Within Limits	APPR 18-90(Budget): Transfer surplus funds from project 7101754703 to 7101354104-SBLACKLEY
7101841701	Community Halls Retrofits	8201703706	2017 Com Downtowns & BIA	90,000.00	N/A- Within Limits	APPR 18-64(Budget): Transfer funds from 7101841701 to 8201703706-SBLACKLEY
7101854803	Domenic Agostino Riverdale Com	7101654802	Wm Connell Park Washroom	81,225.00	N/A- Within Limits	APPR 18-72(Budget): Transfer surplus funds from project 7101854803 to 710654802-SBLACKLEY
7101854803	Domenic Agostino Riverdale Com	7101654802	Wm Connell Park Washroom	4,275.00	N/A- Within Limits	APPR 18-72(Budget): Transfer surplus funds from project 7101854803 to 710654802-SBLACKLEY
7101854803	Domenic Agostino Riverdale Com	7101654802	Wm Connell Park Washroom	9,500.00	N/A- Within Limits	APPR 18-72(Budget): Transfer surplus funds from project 7101854803 to 710654802-SBLACKLEY
7101854811	Hill Park Rec Cntr Renovation	7101654700	Pinky Lewis Expansion Project	168,000.00	N/A- Within Limits	APPR 18:30(Budget): Transfer surplus funds from project 7101854811 to 7101654700-SBLACKLEY
				569,500.00		
<u>Energy Initiatives</u>						
7901448401	Combined Heat Power Macassa	7901448402	Transit Centre EE Lighting	75,400.00	N/A- Within Limits	APPR 18-113(Budget): Transfer surplus funds from project 7901448401 to 7901448402-SBLACKLEY
7901448401	Combined Heat Power Macassa	7901641607	Olympic Arena Infa Heater	5,425.00	N/A- Within Limits	APPR 18-14(Budget): Transfer funds from 7901448401 to 7901631607-SBLACKLEY
7901448401	Combined Heat Power Macassa	7901641603	Parkdale Firestone Ceiling	8,000.00	N/A- Within Limits	APPR 18-15(Budget): Transfer funds from 7901448401 to 7901641603-SBLACKLEY
7901448401	Combined Heat Power Macassa	7641357301	Kronos Scheduling Software	140,000.00	N/A- Within Limits	APPR 18-61(Budget): Transfer surplus funds from project 7901448401 to 7641357301- SBLACKLEY
				228,825.00		
<u>Roads Division</u>						
4031418438	Bridge 397 - Glanaster Road	4031618355	Bridge 355 - White Church	120,000.00	N/A- Within Limits	APPR 18-47(Budget): Transfer surplus funds from project 4031518403 to 4031560999-SBLACKLEY
4031518403	Bridge 403 - Harrison Rd	4031560999	Closed Projects - Roads	43,000.00	N/A- Within Limits	APPR 18-21(Budget): Transfer surplus funds from project 4031655643 to 4031855815-SBLACKLEY
4031655643	Area Specific TM Plans	4031855815	South Mtn Arterial Study SMATS	70,000.00	N/A- Within Limits	APPR 18-63(Budget): Transfer surplus funds from project 4031707750 to 4031418426-SBLACKLEY
4031707750	Industrial Zone Air Quality	4031418426	Bridge 088 - Mill St	90,000.00	N/A- Within Limits	
				323,000.00		

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<u>Road Development</u>						
4030980984	Rymal-Up Centennial to Dartnal	4031580589	Rymal - Fletcher to Up Centenn	270,000.00	FCS17078(a)	APPR 18-10(Budget): Transfer surplus funds from project 4030980984 to project 4031580589 as approved by FCS17078(a) February 8th-SBLACKLEY
<u>Traffic Program</u>						
4041420017	Traffic Signal LED Upgrades	4401256613	Ancaster Cmnty Ctre Ball Dmnd	110,000.00	N/A- Within Limits	APPR 18-65(Budget):Transfer surplus funds from project 4041420017 to 4401256613-SBLACKLEY
<u>Transportation Program</u>						
4041617124	Annual Bicycle Route 2016	4661717124	2017 On Street Bike Facilities	60,000.00	N/A- Within Limits	APPR 18-44(Budget): Transfer surplus funds from project 4041617124 to 4661717124-SBLACKLEY
4661717124	2017 On Street Bike Facilities	3621749100	2017 Red Hill Bus Park Signage	25,000.00	N/A- Within Limits	APPR 18-35(Budget): Transfer surplus funds from project 4661717124 to 3621749100-SBLACKLEY
4661717124	2017 On Street Bike Facilities	4661817124	2018 On Street Bike Facilities	27,000.00	N/A- Within Limits	APPR 18-45(Budget): Transfer surplus funds from project 4661717124 to 4661817124-SBLACKLEY
				<b>112,000.00</b>		
<u>Operations and Maintenance</u>						
4031321350	Fleet Additions - Roads O&M	4031721350	Fleet Additions - Roads O&M	12,400.00	N/A- Within Limits	18-42(Budget): Transfer surplus funds from project 4031321350 to project 4031721450-SBLACKLEY
4031321350	Fleet Additions - Roads O&M	4031721350	Fleet Additions - Roads O&M	6,900.00	N/A- Within Limits	18-42(Budget): Transfer surplus funds from project 4031321350 to project 4031721450-SBLACKLEY
4031321350	Fleet Additions - Roads O&M	4031721350	Fleet Additions - Roads O&M	10,700.00	N/A- Within Limits	Correct 18-42(Budget): Transfer surplus funds from project 4031321350 to 4031721450-SBLACKLEY
4031517522	Shaver Rd Yard Drainage Rehab	4041714001	Claremont Access Stabilization	13,000.00	N/A- Within Limits	APPR 18-48(Budget): Transfer surplus funds from project 4031517522 to 4041714001-SBLACKLEY
4031517522	Shaver Rd Yard Drainage Rehab	4031841762	Facility Yard Maintenance 2018	17,000.00	N/A- Within Limits	APPR 18-49(Budget): Transfer surplus funds from project 4031517522 to 4031841762-SBLACKLEY
4031711223	Semi Barrier Rehab Program	4031811224	Annual Sidewalk Replacement	3,300.00	N/A- Within Limits	APPR 18-73(Budget): Transfer surplus funds from project 4031711223 to 4031811224-SBLACKLEY
				<b>63,300.00</b>		
<u>Open Space Development</u>						
4401256593	Marimat Gdns University Gdns	4401256201	Fairgrounds Community Park	2,250.00	N/A- Within Limits	APPR 18-38(Budget): Transfer surplus funds from project 4401256593 to 4401256201- SBLACKLEY
4401256892	Crown Point E Prop-Acqn-new pk	4241809403	A M Cunningham Playground	9,000.00	N/A- Within Limits	APPR 18-76(Budget): Transfer surplus funds from project 4401256892 to 4241809403-SBLACKLEY
4401456300	Parkside Hills	4401856300	Parkside Hills	3,535.00	N/A- Within Limits	APPR 18-97(Budget): Transfer surplus funds from project 4401456300 to 4401856300- SBLACKLEY
4401456300	Parkside Hills	4401856300	Parkside Hills	30,230.00	N/A- Within Limits	APPR 18-97(Budget): Transfer surplus funds from project 4401456300 to 4401856300- SBLACKLEY
4401456300	Parkside Hills	4401856300	Parkside Hills	1,590.00	N/A- Within Limits	APPR 18-97(Budget): Transfer surplus funds from project 4401456300 to 4401856300- SBLACKLEY
4401556500	Meadowlands Park Ph 8 & 10	4401256126	Shaver Neighbourhood Pk Dev	11,490.00	N/A- Within Limits	APPR 18-39(Budget): Transfer surplus funds from project 4401556500 to 4401256126-SBLACKLEY
4401556500	Meadowlands Park Ph 8 & 10	4401256126	Shaver Neighbourhood Pk Dev	610.00	N/A- Within Limits	APPR 18-39(Budget): Transfer surplus funds from project 4401556500 to 4401256126-SBLACKLEY

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4401655600	Parks Testing and Reporting	4401855600	Parks Testing and Reporting	4,000.00	N/A- Within Limits	APPR 18-53(Budget): Transfer surplus funds from project 4401655600 to 4401855600-SBLACKLEY
4401756612	Up Country Ests Proposed Pk DB	4401556512	Glanbrook Hills Park	3,000.00	N/A- Within Limits	APPR 18-60(Budget):Transfer surplus funds from project 4401756612 to 4401556512-SBLACKLEY
4401756612	Up Country Ests Proposed Pk DB	4401556512	Glanbrook Hills Park	25,650.00	N/A- Within Limits	APPR 18-60(Budget):Transfer surplus funds from project 4401756612 to 4401556512-SBLACKLEY
4401756612	Up Country Ests Proposed Pk DB	4401556512	Glanbrook Hills Park	1,350.00	N/A- Within Limits	APPR 18-60(Budget):Transfer surplus funds from project 4401756612 to 4401556512-SBLACKLEY
4401856300	Parkside Hills	4400756755	Joe Sams Park Phase 2 Develop	30,000.00	AFA March 26 item 10.3	APPR 18-66(Budget): Transfer surplus funds from project 4401756300 to project 4400756755 approved by AFA March 26 item 10.3-SBLACKLEY
4401856300	Parkside Hills	4400756755	Joe Sams Park Phase 2 Develop	256,500.00	AFA March 26 item 10.3	APPR 18-66(Budget): Transfer surplus funds from project 4401756300 to project 4400756755 approved by AFA March 26 item 10.3-SBLACKLEY
4401856300	Parkside Hills	4400756755	Joe Sams Park Phase 2 Develop	13,500.00	AFA March 26 item 10.3	APPR 18-66(Budget): Transfer surplus funds from project 4401756300 to project 4400756755 approved by AFA March 26 item 10.3-SBLACKLEY
				<b>392,705.00</b>		
<u>Parks Operations</u>						
4401549007	Cemetery Columbarium	4401749007	Cemetery Columbarium	12,250.00	N/A- Within Limits	APPR 18-08(Budget): Transfer surplus funds from project 4401549007 to 4401749007-SBLACKLEY
4401649101	Park Pathway Resurfacing	4401849101	Park Pathway Resurfacing	17,600.00	N/A- Within Limits	APPR 18-04(Budget): Transfer surplus funds from project 4401649101 to 4401849101- SBLACKLEY
4401649104	Security Lighting Program	4401749104	Security Lighting Program	26,300.00	N/A- Within Limits	APPR 18-69(Budget): Transfer surplus funds from 4401649104 to project 4401749104-SBLACKLEY
4401654699	Tennis court Rehab Program	4401849107	Park Fencing Program	33,650.00	N/A- Within Limits	APPR 18-68(Budget): Transfer surplus funds from 4401654699 to 441849107-SBLACKLEY
4401718002	Pedestrian Bridge Repl&Repair	4401849802	Heritage Green Maint Building	75,000.00	N/A- Within Limits	APPR 18-71(Budget): Transfer surplus funds from project 440178002 to 4401849802-SBLACKLEY
4401749101	Park Pathway Resurfacing	4401849101	Park Pathway Resurfacing	47,600.00	N/A- Within Limits	APPR 18-09(Budget): Transfer surplus funds from project 4401749101 to 4401849101- SBLACKLEY
4401749510	Spraypad Infrastructure Rehab	4401649510	Spraypad Infrastructure Rehab	6,300.00	N/A- Within Limits	Reverse APPR 17-157(Budget):Transfer to surplus funds from project 4401649510 to 4401749510-SBLACKLEY
4401749610	Park Bleacher Replacement	4401849802	Heritage Green Maint Building	38,900.00	N/A- Within Limits	APPR 18-70(Budget):Transfer surplus funds from project 4401749610 to 4401849802-SBLACKLEY
4401755600	Parks Testing and Reporting	4401855600	Parks Testing and Reporting	4,200.00	N/A- Within Limits	APPR 18-52(Budget): Transfer surplus funds from project 4401755600 to 4401855600-SBLACKLEY
				<b>261,800.00</b>		
<u>Waterfront Program</u>						
4411606111	Bayfront Park Beach Rehab	4411506111	Bayfront Park Beach Study	25,000.00	N/A- Within Limits	APPR 18-05(Budget): Transfer surplus funds from 4411606111 to project 4411506111-SBLACKLEY
4411606111	Bayfront Park Beach Rehab	4411506111	Bayfront Park Beach Study	75,000.00	N/A- Within Limits	APPR 18-96( Budget): Transfer surplus funds from project 4411606111 to project 4411506111-SBLACKLEY
				<b>100,000.00</b>		

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<u>Forestry Program</u>						
4451451009	1301 U Ottawa St Yard Enhncmnt	4451451004	Gage Park Tropical House	51,000.00	N/A- Within Limits	APPR 18-20(Budget): Transfer surplus funds from project 4451451009 to project 4451451004-SBLACKLEY
<u>Waste Management</u>						
5121655610	2020 Waste System Planning	4401841001	Cemetery Building Repairs	99,999.00	N/A- Within Limits	APPR 18-12(Budget): Transfer surplus funds from project 4401841001 to project 4401841001- SBLACKLEY
5121755137	Waste Management R&D	4451853444	Tree Planting Program	60,000.00	N/A- Within Limits	APPR 18-19(Budget): Transfer surplus funds from project 5121755137 to project 4451853444-SBLACKLEY
				<b>159,999.00</b>		
<b>Public Works Tax Funded (64)</b>				<b>2,349,353.45</b>		
<b>PUBLIC WORKS RATE FUNDED</b>						
<u>Waterworks Regular Programs</u>						
5141371301	Replace Program-Roads 2013	5141760072	Annual Watermain Lining Prgm	60,000.00	N/A- Within Limits	APPR 18-27(Budget): Transfer surplus funds from project 5141371301 to project 5141760072-SBLACKLEY
5141461300	Replacement Program - 2014	5141860072	Annual Watermain Lining Prgm	60,000.00	N/A- Within Limits	APPR 18-83(Budget): Transfer surplus funds from project 5141461300 to project 5141860072-SBLACKLEY
5141461300	Replacement Program - 2014	5141857627	Fennell Trunkmain Inspection	15,000.00	N/A- Within Limits	APPR 18-84(Budget): Transfer surplus funds from project 5141461300 to project 5141857627-SBLACKLEY
5141461300	Replacement Program - 2014	5141857628	Saltfleet Trunkmain Inspection	15,000.00	N/A- Within Limits	APPR 18-85(Budget): Transfer surplus funds from project 5141461300 to project 5141857628-SBLACKLEY
5141567576	Low Lift PS Upgrades Phase 2	5141667422	Osler Road HD011 WPS	249,000.00	N/A- Within Limits	APPR 18-77(Budget): Transfer surplus funds from project 5141567576 to 5141667422- SBLACKLEY
5141670000	Annual Co-Or Road Work 2016	5141860072	Annual Watermain Lining Prgm	60,000.00	N/A- Within Limits	APPR 18-82(Budget): Transfer surplus funds from project 5141670000 to project 5141860072- SBLACKLEY
5141771301	Replace Program - Roads 2017	5141760072	Annual Watermain Lining Prgm	60,000.00	N/A- Within Limits	APPR 18-26(Budget): Transfer surplus funds from project 5141771301 to project 5141760072-SBLACKLEY
				<b>519,000.00</b>		
<u>Storm Sewer Growth Program</u>						
5160795760	Southcote PS&Forcemain-HC008	5161280292	SS Rd Sewer - Fyling J-Pilot	800,000.00	FCS17078(a)	APPR 18-11(Budget): Transfer surplus funds from 4030980984 to 4031580589 as approved by FCS17078(a) February 8th-SBLACKLEY
<u>Wastewater Program</u>						
5161266213	Dundas WWTP Improvements	5161066065	Waste Hauler Receiving Station	249,800.00	N/A- Within Limits	APPR 18-22(Budget): Transfer surplus funds from project 5161266213 to project 5161066065- SBLACKLEY
5161360307	Charlton and Catharine - Sewer	5161761241	Eastn Interc Rehab-SSR Friland	17,000.00	N/A- Within Limits	APPR 18-46(Budget): Transfer surplus funds from project 5161360307 to project 5161761241- SBLACKLEY
5161460450	Iona Trunk Sewer Odour Control	5161861444	Annual Private Drain Repairs	99,000.00	N/A- Within Limits	APPR 18-86(Budget): Transfer surplus funds from project 5161460450 to project 5161861444-SBLACKLEY
5161460450	Iona Trunk Sewer Odour Control	5161860390	Wastewater System Lining	82,000.00	N/A- Within Limits	APPR 18-87(Budget): Transfer surplus funds from project 5161460450 to project 5161860390-SBLACKLEY
5161460450	Iona Trunk Sewer Odour Control	5161860576	Sewer Lateral Condition Assess	80,000.00	N/A- Within Limits	APPR 18-88( Budget): Transfer surplus funds from project 5161460450 to project 5161860576- SBLACKLEY
5161460450	Iona Trunk Sewer Odour Control	5161861444	Annual Private Drain Repairs	40,000.00	N/A- Within Limits	APPR 18-89(Budget): Transfer surplus funds from 5161460450 to project 516186 1444- SBLACKLEY
5161760711	Annual Capital Wtr Consumption	5161761444	Annual Private Drain Repairs	60,000.00	N/A- Within Limits	APPR 18-43(Budget): Transfer surplus funds from project 5161760711 to project 5161761444-SBLACKLEY
				<b>627,800.00</b>		

**CITY OF HAMILTON  
 CAPITAL PROJECTS' BUDGET APPROPRIATION SCHEDULE  
 FOR THE PERIOD COVERING JANUARY 1, 2018 THROUGH JUNE 30, 2018**

Appropriated From	Description	Appropriated To	Description	Amount(\$)	Council Approval / Comments	LongDescr
<i>Storm Sewers Regular Program</i>						
5181460722	Annual Municipal Drain Mtnce	5181860722	Annual Municipal Drain Mtnce	29,000.00	N/A- Within Limits	APPR 18-28(Budget): Transfer surplus funds from project 5181460722 to 5181860722-SBLACKLEY
5181460722	Annual Municipal Drain Mtnce	5181860722	Annual Municipal Drain Mtnce	31,000.00	N/A- Within Limits	APPR 18-28(Budget): Transfer surplus funds from project 5181460722 to 5181860722-SBLACKLEY
5181572290	Storm Sewer Upgrades 2015	5181849555	QA-QC Service Contract	26,000.00	N/A- Within Limits	APPR 18-81(Budget): Transfer surplus funds from project 5181572290 to project 5181849555-SBLACKLEY
5181660722	Annual Municipal Drain Mtnce	5181860722	Annual Municipal Drain Mtnce	15,000.00	N/A- Within Limits	APPR 18-40(Budget): Transfer surplus funds from project 5181660722 to project 5181860722
5181660722	Annual Municipal Drain Mtnce	5181860722	Annual Municipal Drain Mtnce	45,000.00	N/A- Within Limits	APPR 18-40(Budget): Transfer surplus funds from project 5181660722 to project 5181860722
5181760722	Annual Municipal Drain Mtnce	5181860722	Annual Municipal Drain Mtnce	15,000.00	N/A- Within Limits	APPR 18-41(Budget): Transfer surplus funds from project 5181760722 to project 5181860722-SBLACKLEY
5181760722	Annual Municipal Drain Mtnce	5181860722	Annual Municipal Drain Mtnce	45,000.00	N/A- Within Limits	APPR 18-41(Budget): Transfer surplus funds from project 5181760722 to project 5181860722-SBLACKLEY
5181872290	Mackenzie - E27 to Up Sherman	5181872291	Catharine St N Sewer Replace	99,000.00	N/A- Within Limits	APPR 18-79(Budget): Transfer surplus funds from project 5181872290 to project 5181872291 - SBLACKLEY
5181872290	Mackenzie - E27 to Up Sherman	5181672259	SERG - Gage Park Pond	188,000.00	N/A- Within Limits	APPR 18-80(Budget): Transfer surplus funds from project 5181872290 to project 5181572259- SBLACKLEY
				<u>493,000.00</u>		
<b>Public Works Rate Funded (24)</b>				<b>2,439,800.00</b>		
<b>BUDGET APPROPRIATION (108)</b>				<b>5,514,270.74</b>		

CITY OF HAMILTON CAPITAL PROJECTS TO BE FUNDED ABOVE \$250,000 FOR THE PERIOD COVERING January 1, 2018 THROUGH June 30, 2018					
<b>Recommendations</b>					
Appropriated From	Description	Appropriated To	Description	Amount (\$)	Comments
<b>Public Works (Tax Budget)</b>					
<u>Transit Services</u>					
49002-5300855100	Debenture Proceeds- Bus Rapid Transit Studies	49412-5300855100	Contribution from Reserve- Annual Bus Rapid Trans Studies	1,452,415.42	Fund project from Rapid Transit Reserve(108047) to eliminate the need for the budgetted debenture funding
<b>Public Works (Tax Budget) Total</b>				<b>1,452,415.42</b>	
<b>Project Totals</b>				<b>1,452,415.42</b>	



CAPITAL PROJECTS REQUIRING FEDERAL GAS TAX REDUCTIONS AS OF JUNE 30, 2018							
<b>Recommendations</b>							
Project ID	Description	FGT Budget (\$)	FGT Current Funding (\$)	FGT Available Balance (\$)	FGT Reduction Requested (\$)	Revised FGT Budget (\$)	Comments
<b>Public Works (Tax Budget)</b>							
<i>Roads Division</i>							
4031319101	Road Reconstruction 2013	5,887,000.00	5,887,000.00	0.00	(200,000.00)	5,687,000.00	FGT was fully funded for these projects as a result actuals must also be reduced
4031511015	Annual Resurfacing 2015	4,311,000.00	4,311,000.00	0.00	(500,000.00)	3,811,000.00	FGT was fully funded for these projects as a result actuals must also be reduced
4031518347	Bridge 347- Carlisle Rd	360,000.00	22,102.31	337,897.69	(300,000.00)	60,000.00	
4031518409	Bridge 409- Regional Rd 97	90,000.00	10,072.57	79,927.43	(79,020.00)	10,980.00	
4031518533	Hwy 8 Culvert (Dundas Hill)	900,000.00	546,126.92	353,873.08	(250,000.00)	650,000.00	
4031519101	Road Reconstruction 2015	3,565,000.00	3,565,000.00	0.00	(470,000.00)	3,095,000.00	FGT was fully funded for these projects as a result actuals must also be reduced
4031611016	Asset Preservation 2016	7,650,000.00	6,070,510.31	1,579,489.69	(800,000.00)	6,850,000.00	800K reduction is only plausible due to current project expenses.
4031618330	Bridge 330- Birch @ Burlington	90,000.00	43,044.58	46,955.42	(46,000.00)	44,000.00	This project is on the closing report allowing for 46K budget reduction
4031618332	Bridge 332- Birch @ Princess	90,000.00	42,703.67	47,296.33	(47,000.00)	43,000.00	This project is on the closing report allowing for 47K budget reduction
<b>Public Works (Tax Budget) Total</b>		<b>\$ 15,113,000.00</b>	<b>\$ 14,341,301.80</b>	<b>\$ 771,698.20</b>	<b>\$ (2,692,020.00)</b>	<b>\$ 13,313,980.00</b>	
<b>Project Totals</b>		<b>\$ 15,113,000.00</b>	<b>\$ 14,341,301.80</b>	<b>\$ 771,698.20</b>	<b>\$ (2,692,020.00)</b>	<b>\$ 13,313,980.00</b>	

# **CITY OF HAMILTON**

## **NOTICE OF MOTION**

**General Issues Committee Date: September 19, 2018**

**MOVED BY COUNCILLOR C. COLLINS.....**

### **Opportunities and Flexibility of Existing Housing Programs**

That Housing Services staff be directed to investigate and report back to the Healthy and Safe Communities Committee on opportunities and flexibility in existing housing programs, in consultation with the Ministry of Housing, as applicable, that can be utilized or reallocated to specifically assist the householder waiting for housing on the centralized social housing wait-list system.