



**City of Hamilton**  
**EMERGENCY & COMMUNITY SERVICES COMMITTEE**

**Meeting #:** 19-014  
**Date:** December 6, 2019  
**Time:** 9:30 a.m.  
**Location:** Council Chambers, Hamilton City Hall  
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

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1. **APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2020**
2. **APPROVAL OF AGENDA**  
(Added Items, if applicable, will be noted with \*)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - 4.1 November 7, 2019
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
7. **CONSENT ITEMS**
  - 7.1 City of Hamilton Youth Engagement (CES15056(c)) (City Wide)
  - 7.2 Hamilton's Community Safety and Well-Being Plan (HSC19032) (City Wide)
  - 7.3 Red Hill Family Centre Annual Licensing Inspection (HSC19067) (City Wide)
  - 7.4 Changes to Social Housing Regulations (HSC19068) (City Wide)
  - 7.5 Community Paramedic Seasonal Flu Surge Project LHIN Funding (HSC19072) (City Wide)

7.6 Wentworth Lodge Heritage Trust Fund Sub-Committee Report 19-001

## 8. PUBLIC HEARINGS / DELEGATIONS

8.1 Dean Waterfield, Wesley, respecting the Wesley Day Centre

8.2 Ahmed Yusuf, Somali Community, respecting the need for community space

## 9. STAFF PRESENTATIONS

9.1 Residential Care Facilities Subsidy Program Review (HSC19064) (City Wide)

## 10. DISCUSSION ITEMS

10.1 Consumption and Treatment Services and Wesley Day Centre  
(BOH19037/HSC19040(a)) (Ward 2) - To be distributed

10.2 City of Hamilton Veterans Committee 2020 Budget Submission (PED19229) (City Wide)

10.3 2020 Budget Submissions - Housing and Homelessness Advisory Committee  
(HSC19069) (City Wide)

10.4 2020 Budget Submission - Seniors Advisory Committee (HUR19027) (City Wide)

## 11. MOTIONS

## 12. NOTICES OF MOTION

## 13. GENERAL INFORMATION / OTHER BUSINESS

13.1 Amendments to the Outstanding Business List

13.1.a Items Requiring a New Due Date

13.1.a.a Home for Good (CES17042(a))

Item on OBL: E

Current Due Date: December 5, 2019

Proposed New Due Date: January 16, 2020

13.1.a.b Opportunities and Flexibility of Existing Housing Programs

Item on OBL: G

Current Due Date: November 7, 2019

Proposed New Due Date: February 6, 2020

- 13.1.a.c Hamilton Housing Benefits
  - Item on OBL: H
  - Current Due Date: November 7, 2019
  - Proposed New Due Date: February 6, 2020
  
- 13.1.a.d Expanding Housing and Support Services for Women
  - Item on OBL: J
  - Current Due Date: December 5, 2019
  - Proposed New Due Date: February 6, 2020
  
- 13.1.a.e Community Hub Proposal/Multi-Sport Indoor Facility Development
  - Item on OBL: K
  - Current Due Date: October 3, 2019
  - Proposed New Due Date: January 16, 2020
  
- 13.1.a.f Curling Facilities
  - Item on OBL: M
  - Current Due Date: December 5, 2019
  - Proposed New Due Date: January 16, 2020
  
- 13.1.a.g Ministry's continued support for critical housing investments and leveraging federal funding under the National Housing Strategy through new provincial investments and outlining the City of Hamilton's funding for housing and homelessness programs
  - as confirmed by the 2019 Ontario Budget
  
  - Item on OBL: N
  - Current Due Date: December 5, 2019
  - Proposed New Due Date: January 16, 2020
  
- 13.1.b Items Considered Completed and to be Removed
  - 13.1.b.a Hamilton Youth Engagement Collaboration (CES15056(b))
    - Item on OBL: D
    - Addressed as Item 7.1 on today's agenda
  
  - 13.1.b.b Wesley Day Centre
    - Item on OBL: O
    - Addressed as Item 10.1 on today's agenda

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



## **EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 19-013**

1:30 p.m.

Thursday, November 7, 2019  
Council Chambers  
Hamilton City Hall  
71 Main Street West

**Present:** Councillors S. Merulla (Chair), B. Clark, E. Pauls, T. Jackson, N. Nann, and T. Whitehead

**Also Present:** Councillors C. Collins and M. Wilson

### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. Allocation Policy for Sport Fields, Diamonds and Arenas (HSC19013(a))  
(Ward 3) (Item 7.1)**

**(Jackson/Pauls)**

That Report HSC19013(a), respecting the Allocation Policy for Sport Fields, Diamonds and Arenas, be received.

**CARRIED**

**2. Funding for Carole Anne's Place and Willow's Place (Added Items 8.3-8.5)**

**(Nann/Pauls)**

- (a) That one-time emergency funding from the Poverty Reduction Fund, to a maximum of \$228,000, be provided to Carole Anne's Place, operated by YWCA Hamilton, and Willow's Place, operated by Mission Services, to ensure continued operation through the winter, December 1, 2019 to March 31, 2020, be approved;
- (b) That the General Manager, Healthy and Safe Communities Department, be authorized and directed to execute the one-time funding agreement between the City of Hamilton, the YWCA Hamilton, and Mission Services, in a form satisfactory to the City Solicitor;
- (c) That staff work with the YWCA Hamilton and Mission Services on a request to the Local Health Integration Network (LHIN) and Ontario

Health, to establish permanent funding, in whole or in part, for Carole Anne's Place and Willow's Place; and,

- (d) That any funds made available from the Local Health Integration Network, Ontario Health, or other sources, be used to reduce the City's funding contribution toward Carole Anne's Place and Willow's Place.

**Result: Motion CARRIED by a vote of 5 to 1, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 4 Councillor Sam Merulla  
 NO - Ward 14 Councillor Terry Whitehead  
 YES - Ward 9 Councillor Brad Clark

**3. Pilot Project for Accessible Bicycles (PED19175) (City Wide) (Item 10.1)**

**(Whitehead/Jackson)**

That Report PED19175, respecting the Pilot Project for Accessible Bicycles, be received.

**CARRIED**

**4. Red Cross Agreement (HSC19046) (City Wide) (Item 10.2)**

**(Whitehead/Jackson)**

That the Fire Chief, or his designate be authorized to enter into a three-year agreement on behalf of the City of Hamilton with the Canadian Red Cross to provide the delivery of emergency social services in the event of a large scale emergency, at a per capita cost of \$0.12 per person (approximately \$66,000), charged to the Hamilton Fire Department budget and funded proportionately from all operating departments and in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 4 Councillor Sam Merulla  
 YES - Ward 14 Councillor Terry Whitehead  
 YES - Ward 9 Councillor Brad Clark

**5. Recommended Projects from Request for Proposals C5-19-19 Ontario Priorities Housing Initiative: Rental Housing Component (HSC19060) (Ward 3) (Item 10.3)**

**(Clark/Jackson)**

- (a) That the Minister of Municipal Affairs and Housing be advised that the City of Hamilton recommends that the Hamilton East Kiwanis Non-Profit Homes Inc., 6 – 14 Acorn Street affordable rental housing development project be approved for funding in the amount of \$2,790,000 under the Ontario Priorities Housing Initiative (OPHI) – New Rental Housing Component to be funded through Project ID 6731941921;
- (b) That the Minister of Municipal Affairs and Housing be advised that the City of Hamilton recommends that the Indwell Community Homes, 225 East Avenue North affordable rental housing development project, be approved for funding in the amount of \$1,590,545 and up to \$4,380,545 if available, under the Ontario Priorities Housing Initiative (OPHI) – New Rental Housing Component to be funded through Project ID 6731941921;
- (c) That the General Manager of the Healthy and Safe Communities Department be authorised and directed to enter into any agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor, necessary to fund the Hamilton East Kiwanis Non-Profit Homes Inc., 6 – 14 Acorn Street and Indwell Community Homes, 225 East Avenue North development projects; and,
- (d) That the City contribution in the approximate amount of \$1,238,791 in the form of foregone Development Charge (DC) and Parkland Dedication Revenues be funded from the Social Housing Stabilization Reserve (110041) to the applicable DC and Parkland Reserves.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 4 Councillor Sam Merulla  
 NOT PRESENT - Ward 14 Councillor Terry Whitehead  
 YES - Ward 9 Councillor Brad Clark

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**6. DELEGATION REQUESTS (Item 6)**

- 6.1 Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting one-time funding for Carole Anne's Place, operated by the YWCA Hamilton, to provide emergency women's services overnight during the winter months (for today's meeting)

- 6.2 Jaclyn Smith, Mission Services, respecting emergency funds to provide funding for extended hours at Willow's Place. These funds would serve the women's homeless population in Hamilton (for today's meeting)
- 6.3 Ahmed Yusuf, Somali Community, respecting the need for community space (for a future meeting)
- 6.4 Lisa Nussey and Tim O'Shea, Hamilton Social Medicine Response Program, respecting request for one time funding for Carole Anne's Place and Willow's Place (for today's meeting)

**7. CONSENT ITEMS (Item 7)**

- 7.2 Housing and Homelessness Advisory Committee Minutes
  - (a) June 4, 2019
  - (b) September 3, 2019

**8. DELEGATIONS (Item 8)**

- 8.2 John Gibson, ArcellorMittal Grassroots Soccer Program, respecting a 5-year update on the success of the program

John Gibson is unavailable to attend today; Helen Downey will delegate in his place.

**(Jackson/Clark)**

That the agenda for the November 7, 2019 Emergency and Community Services Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) October 17, 2019 (Item 4.1)**



**(Nann/Pauls)**

That the Minutes of the October 17, 2019 meeting of the Emergency and Community Services Committee be approved, as presented.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(d) DELEGATION REQUESTS (Item 6)**

**(Jackson/Clark)**

That the following Delegation Requests, be approved, as shown below:

- (i) Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting one-time funding for Carole Anne's Place, operated by the YWCA Hamilton, to provide emergency women's services overnight during the winter months (for today's meeting) (Added Item 6.1)
- (ii) Jaclyn Smith, Mission Services, respecting emergency funds to provide funding for extended hours at Willow's Place (for today's meeting) (Added Item 6.2)
- (iii) Ahmed Yusuf, Somali Community, respecting the need for community space (for a future meeting) (Added Item 6.3)
- (iv) Lisa Nussey and Tim O'Shea, Hamilton Social Medicine Response Program, respecting request for one time funding for Carole Anne's Place and Willow's Place (for today's meeting) (Added Item 6.4)

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Councillor Nrinder Nann  
 YES - Councillor Tom Jackson  
 YES - Councillor Esther Pauls  
 YES - Chair Sam Merulla  
 NOT PRESENT - Councillor Terry Whitehead  
 YES - Councillor Brad Clark

**(e) CONSENT ITEMS (Item 7)**

- (i) **Housing and Homelessness Advisory Committee Minutes (Added Item 7.2)**

**(Pauls/Nann)**

That the following Housing and Homelessness Advisory Committee Minutes, be received:

- (a) June 4, 2019 (Added Item 7.2(a))
- (b) September 3, 2019 (Added Item 7.2(b))

**CARRIED**

**(f) PUBLIC HEARINGS/DELEGATIONS (Item 8)**

**(i) Leanne Mione, Contact Hamilton for Children and Developmental Services, respecting housing for adults with a developmental disability (Item 8.1)**

Leanne Mione, Contact Hamilton for Children and Developmental Services, addressed the Committee respecting housing for adults with a developmental disability, with the aid of a presentation.

The presentation is available at [www.hamilton.ca](http://www.hamilton.ca) and through the Office of the City Clerk.

**(Nann/Pauls)**

That the Delegation from Leanne Mione, Contact Hamilton for Children and Developmental Services, respecting housing for adults with a developmental disability, be received.

**CARRIED**

**(ii) Helen Downey, ArcellorMittal Grassroots Soccer Program, respecting a 5-year update on the success of the program (Item 8.2)**

Helen Downey, ArcellorMittal Grassroots Soccer Program, addressed the Committee respecting a 5-year update on the success of the program, with the aid of a presentation.

The presentation is available at [www.hamilton.ca](http://www.hamilton.ca) and through the Office of the City Clerk.

**(Jackson/Pauls)**

That Helen Downey be permitted to address the Committee for an additional five minutes in order to complete their presentation.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls

YES - Chair - Ward 4 Councillor Sam Merulla  
 YES - Ward 14 Councillor Terry Whitehead  
 YES - Ward 9 Councillor Brad Clark

**(Whitehead/Clark)**

That the Delegation from Helen Downey, ArcellorMittal Grassroots Soccer Program, respecting a 5-year update on the success of the program, be received.

**CARRIED**

- (iii) **Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting one-time funding for Carole Anne's Place, operated by the YWCA Hamilton, to provide emergency women's services overnight during the winter months (Added Item 8.3)**

Denise Christopherson and Medora Uppal, YWCA Hamilton, addressed the Committee respecting one-time funding for Carole Anne's Place, operated by the YWCA Hamilton, to provide emergency women's services overnight during the winter months, with the aid of a handout.

The handout is available at [www.hamilton.ca](http://www.hamilton.ca) and through the Office of the City Clerk.

**(Nann/Clark)**

That Denise Christopherson and Medora Uppal be permitted to address the Committee for an additional five minutes in order to complete their presentation.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
 YES - Ward 6 Councillor Tom Jackson  
 YES - Ward 7 Councillor Esther Pauls  
 YES - Chair - Ward 4 Councillor Sam Merulla  
 YES - Ward 14 Councillor Terry Whitehead  
 YES - Ward 9 Councillor Brad Clark

**(Clark/Whitehead)**

That the delegation from Denise Christopherson and Medora Uppal, YWCA Hamilton, respecting one-time funding for Carole Anne's Place, operated by the YWCA Hamilton, to provide emergency women's services overnight during the winter months, be received.

**CARRIED**

For further disposition of this matter, refer to Item 2.

- (iv) **Jaclyn Smith, Mission Services, respecting emergency funds to provide funding for extended hours at Willow's Place. (for today's meeting) (Added Item 8.4)**

Sheryl Bolton delegated in Jaclyn Smith's absence.

Sheryl Bolton, Mission Services, addressed the Committee respecting emergency funds to provide funding for extended hours at Willow's Place.

**(Whitehead/Clark)**

That the delegation from Sheryl Bolton, Mission Services, respecting emergency funds to provide funding for extended hours at Willow's Place, be received.

**CARRIED**

For further disposition of this matter, refer to Item 2.

- (v) **Lisa Nussey and Tim O'Shea, Hamilton Social Medicine Response Program, respecting request for one time funding for Carole Anne's Place and Willow's Place (Added Item 8.5)**

Lisa Nussey, Hamilton Social Medicine Response Team, addressed the Committee respecting request for one time funding for Carole Anne's Place and Willow's Place.

**(Pauls/Clark)**

That the delegation from Lisa Nussey, Hamilton Social Medicine Response Program, respecting request for one time funding for Carole Anne's Place and Willow's Place, be received.

**CARRIED**

For further disposition of this matter, refer to Item 2.

**(g) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

- (i) **Amendments to the Outstanding Business List (Item 13.1)**

**(Jackson/Pauls)**

That the following amendments to the Emergency and Community Services Outstanding Business List, be approved:

- (a) Items to be Removed
- (i) Pilot Project for Accessible Tricycles/ Four Wheelers at the Waterfront  
 Item on OBL: G  
 Addressed as Item 10.1 on today's agenda

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Chair - Ward 4 Councillor Sam Merulla  
NOT PRESENT - Ward 14 Councillor Terry Whitehead  
YES - Ward 9 Councillor Brad Clark

**(h) ADJOURNMENT (Item 15)**

**(Pauls/Nann)**

That there being no further business, the Emergency and Community Services Committee be adjourned at 4:20 p.m.

**CARRIED**

Respectfully submitted,


Councillor S. Merulla  
Chair, Emergency and Community Services  
Committee

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk



Hamilton

## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency & Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	City of Hamilton Youth Engagement (CES15056(c) (City Wide) <b>(Outstanding Business List Item)</b>
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Al Fletcher (905) 546-2424 Ext. 4711 Jesse Williamson (905) 546-2424 Ext. 2599
<b>SUBMITTED BY:</b>	Grace Mater Director, Children's Services and Neighbourhood Development Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

On October 23, 2017, the Emergency & Community Services Committee provided the following direction on the Hamilton Youth Advisory Committee (HYAC) Report CES15056(b):

" That staff report back to City Council, detailing progress to date of the youth driven engagement collaboration including youth initiatives, accomplishments, opportunities and pertinent issues impacting youth in Hamilton by Q2 of 2018;"

### INFORMATION

Following Council's direction, staff undertook a best practices review, reviewed other municipal Youth Strategies and undertook a robust consultative process throughout the City to determine how to best engage with youth. Staff consulted with 1,000 youth, through targeted engagements and surveys, 300 youth serving professionals, anchor institutions and government. Throughout this process, staff relied on input from a Youth Steering Committee made up of 40 unique youth to co-create engagement.

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OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: City of Hamilton Youth Engagement (CES15056(c)) (City Wide) - Page 2 of 4**

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From the engagement with youth and youth-serving community partners, the following were found to be the keys to successful youth engagement:

- Peer to peer engagement: youth feel more comfortable, allows for honest dialogue
- Proactively utilize youth to provide input in programs, services, and promotional materials in a youth friendly language

Youth identified five overarching priorities:

- Youth Mental Health Support
- Concentration of youth services in the downtown core
- Lack of co-ordinated promotion of youth in Hamilton
- Transportation from suburban communities to employment areas.
- Securing desired employment: sufficient finances to cover rent and expenses

Given the geography of the City, staff have concluded that there is no one specific method that best engages all youth. Youth get engaged on issues that matter to them and affect their daily lives. An opportunity exists to better connect and create awareness of the many youth opportunities across the City.

#### Existing Youth Engagement

Through a scan of youth programs and services within the City, staff found 967 youth programs from 122 organizations utilizing 26 youth councils/committees. Youth engagement has been occurring within the City in a substantive and purposeful way to ensure the youth voice is heard. Staff found many existing opportunities for youth to have their voice heard based both geographically (e.g. The Net at Ancaster Community Services, Healthy Community Healthy Youth Flamborough, McQuesten Youth Opportunity Creators) and by issue (e.g. transit, employment, mental health). Each initiative has used unique approaches based on the issue and audience.

Specifically, internal to the City, there has been engagement on youth issues that include:

- Children Services and Neighbourhood Development – Xperience Annex
- Hamilton Fire - Camp FFIT
- Hamilton Police – School Liaison Officer, Youth Officers
- Hamilton Street Railway - MyHSR: (RE)Envision
- LRT Community Connectors
- Public Health Services – Hamilton Drug Strategy, Hamilton Youth Sexual Health Strategy, Harm Reduction, Public Health Nurses in Schools, Unfiltered Facts

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**SUBJECT: City of Hamilton Youth Engagement (CES15056(c)) (City Wide) - Page  
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- Recreation Division – Youth Leadership Development, Youth Programming Promotion resulting in 2016 National Community Partner of the Year – Canadian Tire Jumpstart, Platinum Level Youth Friendly Community designation

External to the City, staff found 114 service providers providing 885 programs and services, including youth councils and/or committees. These opportunities range from geography specific; Healthy Community - Healthy Youth Flamborough, McQuesten Youth Opportunity Creators, as well as issue specific: AGH Youth Council, Rainbow Youth Collaborative, Hamilton Health Sciences Youth Advisory Committee (YAC) of the Children's Developmental Rehabilitation Centre, YWCA Young Women's Advisory Council, Hamilton Youth Film Festival. The school boards also use student councils/senates to engage with students within each school.

#### Supporting Youth – Xperience Annex

Launched in 2016, the Xperience Annex creates a safe space for youth, aged 18-29, to engage and seek assistance in connections with programs and services within the City. The Annex has seen 1,000 youth and made 1,500 referrals to 100 community partners. Staff facilitated educational and job skills training partnerships focussed on youth. From the youth interactions, it became evident that there was a system gap especially as it related to mental health, housing, education and employment. Through the referrals to community partners and facilitating various youth focussed opportunities, the Annex has continued to be a place that creates awareness of opportunities for youth.

To expand a youth focussed support system, the Healthy and Safe Communities Department are making two significant changes under the leadership of the Neighbourhood Development Section:

- LEAP (Learning Earning and Parenting) staff will be joining the Annex team and taking on the full caseload of the participants in the program. The significance is that those youth with children will have a "one-stop" point of contact for their financial supports as well as being tied in closer to new opportunities facilitated through the Annex.
- Ontario Works Youth Case Workers will also join the Annex team. A more direct connection to Annex initiatives and community partners will increase the opportunities for referrals of youth to new opportunities.

The expected outcomes include the following:

- Increasing access and referrals to community partners
- Help focus services and programs

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**SUBJECT: City of Hamilton Youth Engagement (CES15056(c)) (City Wide) - Page  
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- Utilizing the knowledge and experience of staff as a team, they will be able to focus efforts on the youth priorities.

#### Youth Engagement Moving Forward

While there is significant youth engagement happening across the City, there is more that can be done. The ability to assist and support youth in providing input on geographically and issue-based initiatives can be improved recognizing that there is no single method that best engages youth.

Based on the peer to peer engagement success of Youth Engagers through the Xperience Annex, staff are proposing to expand the use of the Youth Engagers to not only be limited to promoters of the Xperience Annex but to be offered as youth engagement support to Council, internal departments and community partners to gather the youth voice. Housed within the Neighbourhood Development Section, staff are proposing that through youth engagement, a database of youth and specific interests be developed to better co-ordinate future engagement opportunities with those having specific interest and within specific geographies. Youth from the database can then be used to help support greater youth engagement.

Staff will continue to collaborate, support and bring awareness of youth engagement opportunities throughout the City and be a resource to support future youth engagement. Further, staff will continue to work with community partners to support and facilitate opportunities for youth within the City.


#### **APPENDICES AND SCHEDULES ATTACHED**

None



Hamilton

## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	Hamilton's Community Safety and Well-Being Plan (HSC19032) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jennifer Hohol 905-546-2424 Ext. 7857
<b>SUBMITTED BY:</b>	Paul Johnson General Manager Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### Council Direction:

Not Applicable.

### Information:

As part of new legislative requirements of the *Police Services Act, 1990*, municipalities are now required to prepare and adopt a Community Safety and Well-Being Plan. These plans will aim to achieve the ideal state of a sustainable community where everyone is safe, has a sense of belonging, access to services and where individuals and families can meet their needs for education, health care, food, housing, income, and social and cultural expression. Community Safety and Well-Being Plans must be made available online by January 1, 2021.

All plans must be developed using the provincial government's Community Safety and Well-Being Framework<sup>1</sup>. The framework identifies four key areas of planning that work together to make communities safer and healthier including:

- Social development to improve the social determinants of health and reduce the probability of harm and victimization;

<sup>1</sup> Ontario Ministry of the Solicitor General (2017). *Community Safety and Well-Being Planning Framework: A Shared Commitment in Ontario, Booklet 3, Version 2*. Toronto, ON: Queen's Printer for Ontario.

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**SUBJECT: Hamilton's Community Safety and Well-Being Plan (HSC19032) (City Wide) - Page 2 of 3**

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- Prevention to proactively implement programs to reduce risks to community safety and well-being before they result in crime, victimization and/or harm;
- Risk intervention to prevent an incident from occurring while reducing the need for incident response; and,
- Incident response for immediate and reactionary responses that involve a sense of urgency.

Planning should occur in all four areas of the framework, with focused investment in developing and enhancing social development, prevention and risk intervention strategies to reduce the number of individuals, families and communities that reach the point of requiring an incident response.

Successful planning involves taking an integrated approach working across a wide range of sectors to address local priorities related to crime and complex social issues. As such, it is a requirement to establish an advisory committee to bring together various sectors' perspectives to provide strategic advice and direction on the development and implementation of the Community Safety and Well-Being Plan. The advisory committee must, at minimum, have membership from:

- The Local Health Integration Network, or an entity that provides physical or mental health services;
- An entity that provides educational services;
- An entity that provides community or social services in the municipality;
- An entity that provides community or social services to children or youth in the municipality;
- An entity that provides custodial services to children or youth in the municipality;
- An employee of the municipality or a member of municipal council; and,
- A representative of a police service board.

Given the breadth of knowledge and perspectives from across the city, the anchor institutions in Hamilton will be engaged to participate as members on the advisory committee. In addition, community organizations who represent high-risk populations will also be invited to act on the advisory committee to fully satisfy membership requirements.

Once an advisory committee is established, members will work together to identify and include in the plan:

- Local priority risk factors based on multiple sources of data and community consultation;
- Evidence-based programs and strategies to address priority risk factors; and,
- Measurable outcomes with supporting performance measures.

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**SUBJECT: Hamilton's Community Safety and Well-Being Plan (HSC19032) (City Wide) - Page 3 of 3**

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The General Manager and staff of the Healthy and Safe Community Department will lead the coordination of the advisory committee and the development of Hamilton's Community Safety and Well-Being Plan. Once complete, the plan will be brought back to Council for approval so that it can be made publicly available through the City of Hamilton website by the deadline of January 1, 2021.

**APPENDICES AND SCHEDULES ATTACHED**

None

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Hamilton

## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	Red Hill Family Centre Annual Licensing Inspection (HSC19067) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Deb Bago (905) 546-2424 Ext. 2862 Jessica Chase (905) 546-2424 Ext. 3590
<b>SUBMITTED BY:</b>	Grace Mater Director, Children's Services and Neighbourhood Development Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

Not Applicable

### INFORMATION

The Red Hill Family Centre is the City of Hamilton's directly operated child care centre with a current operating capacity of 94 child care spaces.

In Ontario, all child care centres must be issued a licence by the Ministry of Education under the *Child Care and Early Years Act, 2014* (CCEYA). The Ministry of Education conducts a minimum of one unannounced inspection per year to determine if all licensing requirements have been met.

On September 18, 2019, the Ministry of Education conducted its annual licensing renewal inspection at the Red Hill Family Centre. During this visit, two non-compliances were noted by the Ministry:

**SUBJECT: Red Hill Family Centre Annual Licensing Inspection (HSC19067) (City Wide) - Page 2 of 2**

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1. The licensee has not ensured that the written procedures for the administration of medications have been implemented. Specifically, written parental authorization for one on site medication does not include a schedule that sets out the times to be administered. This is a requirement of the licensee's policy.
2. The licensee has not ensured that a drug or medication is administered to a child only with written parental authorization including a schedule that sets out the times and amounts to be administered. Specifically, the medication authorization form on site for one medication required for a child does not include a schedule that sets out the signs and symptoms of a medication that has been authorized to be administered 'as needed'.

On September 19, 2019, the above compliance requirements were met and on October 1, 2019, the Ministry of Education issued an amended regular licence. No additional follow-up is required.

The Ministry of Education Program Advisor, also indicated in the general comments and recommendations section that there was clear evidence that the Red Hill Family Centre "provides children with a healthy, safe and secure environment where educators demonstrate welcoming, loving behaviours towards children, so children feel they belong".

Red Hill Family Centre staff remain committed and vigilant in ensuring that the centre continues to meet all licensing requirements.

**APPENDICES AND SCHEDULES ATTACHED**

Not Applicable

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## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	Changes to Social Housing Regulations (HSC19068) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Brian Kreps (905) 546-2424 Ext. 1782
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

Not applicable

### INFORMATION

The Ministry of Municipal Affairs and Housing (MMAH) recently announced several regulatory changes regarding social housing that have important implications for people applying to live in social housing, social housing providers and the City of Hamilton as Service Manager.

#### Refusal to Offer a Unit due to Criminal Activity

Effective September 23, 2019, a social housing provider may refuse to offer a Rent-Geared-to-Income (RGI) unit to a household if a member of the household was previously evicted through an order of the Landlord and Tenant Board (LTB) based on an illegal act (commonly referred to as an "N6"). The housing provider must have reasonable grounds to believe the household would pose a risk to the safety of one or more other people at the housing project (e.g. other residents, staff). The issuance of an N6 due to illegal activity happens relatively infrequently and requires approval from the LTB. Housing Services staff will monitor to see if the number of N6 notices

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**SUBJECT: Changes to Social Housing Regulations (HSC19068) (City Wide) - Page 2 of 3**

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increases and how frequently this reason is given by social housing providers to refuse units to prospective tenants.

#### Single Offer of a Social Housing Unit

MMAH has amended the *Housing Services Act, 2011* (HSA) to state that if a household refuses an offer of a social housing unit from the Service Manager they will no longer be eligible for RGI Assistance and will be removed from the waitlist for social housing. The offer must be for a social housing unit that the household has selected on the social housing waitlist and the unit must meet the Service Manager's policy for occupancy standards.

The policy change will impact a minority of households on the Access to Housing (ATH) Waitlist, as 80% of applicants currently accept their first offer of a RGI housing unit. 18% of households accept their second offer. The change may, however, cause some anxiety among applicants and make it increasingly important for applicants to make informed selections of potential social housing units. Housing Services will implement this policy January 1, 2021. Beginning in the first quarter of 2020, Housing Services will send information to current ATH applicants and request they review their selections to ensure that they are satisfactory.

#### Rent-Geared-to-Income (RGI) Calculation Simplification

The rules regarding the calculation of RGI rent have been simplified. The new approach uses 30 per cent of adjusted family net income determined, where possible, by the household members' net income amounts in their most recent notices of assessment. Previously, rent was calculated based on gross income less exclusions and deductions. The simplified process moves to annual reviews of eligibility and states that in-year reviews should only be done when there is a permanent change in household composition, a decrease in income of 20% or a change in full time student status. Additionally, households will no longer be required to report an increase in income before their next annual review. Previously, the expectation was that households would report changes in income immediately. The rules reduce the number of income exemptions. Households in receipt of social assistance will continue to pay RGI rent based on "scales" set out by the province.

These new rules for calculation of RGI rent will make the process easier for tenants and create greater predictability regarding the amount of rent they pay. Social housing providers will spend less time recording changes in income and recalculating rent which may free up staff time for other administrative activities. These changes may also create a more positive relationship between social housing providers and tenants as providers are no longer required to "police" tenants' incomes to the same extent.

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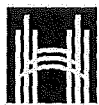
**SUBJECT: Changes to Social Housing Regulations (HSC19068) (City Wide) - Page  
3 of 3**

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The change in calculating rent based on net income will likely increase the City's costs, with all other things being equal, due to the increasing margin between market rent and the RGI base. Housing Services is working with Financial Planning, Administration and Policy Division within Corporate Services to understand the financial impact in preparation for the 2021 budget. MMAH has given Service Managers the option to implement the change on July 1, 2020 or July 1, 2021. Housing Services is planning to implement this change on July 1, 2021. This change is significant and will require training for social housing providers and supporting tenants to ensure they are aware of the changes and the requirement for filing their taxes.


**APPENDICES AND SCHEDULES ATTACHED**

Not Applicable



Hamilton

## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	Community Paramedic Seasonal Flu Surge Project LHIN Funding (HSC19072) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Michael Sanderson (905) 546-2424 Ext. 7741
<b>SUBMITTED BY:</b>	Paul Johnson General Manager Healthy and Safe communities Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

Not Applicable

### INFORMATION

In late 2018, the Hamilton Niagara Haldimand Brant Local Health Integration Network Emergency Services Steering Committee (HNHB LHIN ESSC) provided 100% funding to Hamilton Paramedic Service (HPS) for provision of Influenza immunization clinics in targeted apartment buildings or residences with high numbers of seniors and potential mobility issues. The involved buildings were the nine that our Community Paramedic Program was already providing prevention and assessment clinics in. This flu immunization program built on successful community paramedic activity initiated by paramedic services within the Champlain LHIN.

HPS has continued with the influenza immunization clinics at these same locations in 2019, starting the first week of November utilizing existing staff resources. The earlier start, clearer signage, and increased times has resulted in an increased immunization uptake this year at the involved sites. The continuation of this initiative has been supported by Public Health Services and CityHousing Hamilton. Medical oversight of the immunizations, which are a delegated medical act, is being provided by the Centre for Prehospital Education and Research (CPER) which is operated by Hamilton Health Sciences (HHS) under contract to the Ministry of Health (MOH).

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**SUBJECT: Community Paramedic Seasonal Flu Surge Project LHIN Funding (HSC19072) (City Wide) - Page 2 of 3**

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Approaches to the upcoming 2019 flu season were discussed at the regularly scheduled October 17 meeting of the HNHB LHIN ESSC. Direction was given to the LHIN Community Paramedicine Strategic Lead to coordinate submissions or proposals from paramedic services for alternative approaches and strategies to support health system flu responses for the 2019-2020 flu season, again building upon successful initiatives and reports from the Champlain LHIN.

Hamilton Paramedic Service responded to this request with a proposal to provide two paramedics for 16 weeks of dedicated flu response capacity. Funding in the amount of \$80,909 was requested to cover 100% of the staff wage and benefit costs required to deliver the program. On November 12, 2019, HPS was notified that the LHIN ESSC approved the requested funding (attached as Appendix "A" to Report HSC19072). HPS will be moving forward with program deliver commencing the first week of December.

The intent of the funding support is to provide a single paramedic mobile assessment and support capacity twelve hours a day, 7 days a week, to support the following goals:

- Identify and treat patients with influenza like illness (ILI) in Long Term Care Homes;
- Avoid 911 calls LTCH for ILI patients;
- Reduce the number of patients arriving at hospital emergency departments with ILI;
- Improve the surge capacity of regional hospitals;
- Improve patient access to the right care, at the right time, and in the right place;
- Improved delivery and coordination of services in the community for older adults and other patients with unmet health care needs; and,
- Enhance system partnerships, collaborations, and resource sharing among service providers, including LTCH staff, physicians, nurse practitioners, and established nurse led outreach teams (NLOT).

The Flu Response paramedics will be equipped with the necessary tools to diagnose influenza, create a health care plan collaboratively with staff or identified care providers, and initiate a specific treatment path for the patient with the goal of keeping them out of emergency departments. Clinical practice guidelines, under the medical supervision and protocols established by CPER, are expected to include:

- Nasal swab point of care testing;
- Intravenous initiation and fluid therapy for dehydration;
- Anti-Viral medications (oral, inhalation therapy, or injected); and,
- Administration of various supportive medications

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**SUBJECT: Community Paramedic Seasonal Flu Surge Project LHIN Funding  
(HSC19072) (City Wide) - Page 3 of 3**

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**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report HSC19072: LHIN ESSC Funding Letter

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Appendix "A" to Report HSC19072  
Page 1 of 3

November 11, 2019

Michael Sanderson  
Chief, Hamilton Paramedic Services  
1227 Stone Church Road East  
Hamilton, ON L8W 2C6

Re: Community Paramedicine Seasonal Surge Initiative

Dear Mr. Sanderson:

The Hamilton Niagara Haldimand Brant (HNHB) Emergency Services Steering Committee (ESSC) is pleased to advise that your project proposal referenced above has been approved for one time funding of \$80,909 in 2019-2020.

The Community Paramedicine (CP) Seasonal Surge Initiative will focus on the provision of influenza immunization to vulnerable populations (a service in-kind contribution to the Seasonal Surge Project) as well as the implementation of the Community Paramedicine Flu Medic model. The Flu Medic model will provide education on influenza care, assessment, and prevention, and deliver care to patients presenting with influenza-like illnesses in area Long Term Care Homes (LTCH). The terms, conditions and reporting requirements associated with this funding are set out in this letter in Appendix A (Terms and Conditions).

To confirm your agreement with the Terms and Conditions in this letter and accompanying appendices, please have an officer of your organization that is authorized to bind the organization sign and return a copy of this letter by November 18, 2019. Please return a copy electronically to Kathy Wall, HNH B LHIN Emergency Services Administrative Assistant at [Kathy.wall@lhins.on.ca](mailto:Kathy.wall@lhins.on.ca). If you have any questions please contact Kathy Wall at 905-704-3754 extension 2.

Sincerely,

---

Cheryl Williams, ESSC Co-Chair on behalf of the ESSC

cc: Dr. B. Krizmanich, HNH B LHIN ED Lead  
Rosalind Tarrant, Vice President, Health System Strategy & Integration  
Kelly Cimek, Director, Health System Planning and Integration, HNH B LHIN  
Brent McLeod, HNH B Community Paramedic Strategic Lead

Emergency Services Steering Committee (ESSC)  
149 Hartzel Road, St. Catharines, Ontario L2P 1N6 905-704-3754

**Appendix "A" to Report HSC19072  
Page 2 of 3**

**AGREED TO AND ACCEPTED BY:**

Hamilton Paramedic Services

Michael Sanderson, Chief, Hamilton Paramedic Services

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Payments will be done by electronic transfer from our account at St. Joseph's Healthcare Hamilton. In order to expedite payment please complete the following:**

Account Holder at your organization: \_\_\_\_\_

Account Number or reference number (if applicable): \_\_\_\_\_

Please include any additional details from your accounting department that may be helpful.

**Appendix "A" to Report HSC19072**  
**Page 3 of 3**

**Appendix A: Terms and Conditions of Funding**

1. **Funding Details:** one-time funding of \$80,909 to implement the Flu Medic model for sixteen (16) weeks where specially trained paramedics will assess and treat patients with the influenza virus in long term care homes in the City of Hamilton.

2. **Timeline:** funds must be spent on the initiative by March 31, 2020.

3. **Service Delivery:** launch the Flu Medic model as described in the HNHB ESSC Seasonal Surge Project Proposal. The Flu Medic model will have area LTCH staff connect directly with the Community Paramedicine (CP) Flu Medic and request patient assessments and treatments as needed on their patients presenting with influenza-like illnesses in their homes. The CP Flu Medics will work with the patient care providers to ensure follow up care is complete. Agreements between care providers (paramedic services and LTC homes) will make collaborative agreements to provide appropriate and effective use of the Influenza Clinical Practice Guidelines (Appendix B - attached) and primary care services to the patients within the respective service areas.

4. **Outcome Measurement:** the following outcome measurements are to be collected and presented with the assistance of the CP Strategic Lead back to the ESSC at the June 18, 2020 meeting:

- Number of vaccinations delivered
- Number of adverse reactions
- Number of paramedics trained
- How much vaccine was wasted
- Describe with descriptive statistics the total number of patients included in the project, demographics, the types assessments, avoided 911 calls and ED visits, and tests performed, and the treatments and vaccinations delivered to the patients
- Measure the number of patients who are transported to ED within 30 days of CP Flu Medic treatment
- Correlate 911 call data comparing CP Flu Medic participating LTCH against similar LTCH not participating in the program over the same time period
- Report and evaluate any adverse outcomes with patients receiving CP Flu Medic treatments
- Determine immediate impact on emergency operations (# 911 Calls responded to and response time savings)
- Report and describe the transfer of care process including the care providers (i.e. LTCH staff, physician, NP, and/or NLOT)
- Calculate the time on task spent by the paramedics and described by mean, median and standard deviation and compared against each program
- Describe relationships with local stakeholders and care providers involved in the CP Flu Medic initiative
- Present the findings of the patient and caregiver experience survey
- Report on ED presentations and admissions of patients treated in the CP Flu Medic initiative
- Perform an economic evaluation and present an estimated Return on Investment



Hamilton

**WENTWORTH LODGE  
HERITAGE TRUST FUND SUB-COMMITTEE  
REPORT 19-001**

9:30 a.m.

Tuesday, November 12, 2019

Wentworth Lodge

41 South Street West, Dundas

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**Present:** Councillor A. VanderBeek (Chair)  
Barbara Sargeant, Resident Member  
Janet Southall, Dundas Seniors' Club Member  
Mary Welsh, Wentworth Lodge Family Council Representative

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**THE WENTWORTH LODGE HERITAGE TRUST FUND SUB-COMMITTEE PRESENTS  
REPORT 19-001 AND RESPECTFULLY RECOMMENDS:**

**1. Appointment of Chair (Added Item 1.1)**

That Councillor Arlene VanderBeek be appointed Chair of the Wentworth Lodge Heritage Trust Fund Sub-Committee for the balance of the 2018-2022 term.

**2. Wentworth Lodge Heritage Trust Fund – Donations and Fundraising Update (HSC19059) (Ward 13) (Item 10.1)**

That Report HSC18059, respecting Wentworth Lodge Heritage Trust Fund – Donations and Fundraising update, be received.

**3. Wentworth Lodge Heritage Trust Fund – Financial Status 2019 (HSC19058) (Ward 13) (Item 10.2)**

That Report HSC189058, respecting Wentworth Lodge Heritage Trust Fund – Financial Status 2019, be received.



**4. Review of the Terms of Reference, Wentworth Lodge Heritage Trust Fund Sub-Committee (Added Item 10.3)**

That the Terms of Reference, Wentworth Lodge Heritage Trust Fund Sub-Committee, be received.

**FOR INFORMATION:****(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**1. CEREMONIAL ACTIVITIES (Item 1)**

1.1 Appointment of Chair (Added Item 1.1)

**10. DISCUSSION ITEMS (Item 10)**

10.3 Review of Terms of Reference, Wentworth Lodge Heritage Trust Fund Sub-Committee (Added Item 10.3)

The agenda for the November 12, 2019 meeting of the Wentworth Lodge Heritage Trust Fund Sub-Committee was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)****(i) September 12, 2018 (Item 4.1)**

The Minutes of the September 12, 2018 meeting of the Wentworth Lodge Heritage Trust Fund Sub-Committee were approved, as presented.

**(d) GENERAL INFORMATION/OTHER BUSINESS (Item 13)****(i) Potential Installation of Sidewalk along Lyndon Street (Added Item 13.1)**

Councillor VanderBeek provided information on the potential installation of a sidewalk along Lyndon Street, west of Wentworth Lodge.

**(ii) Potential Development of Surplus Land Behind Wentworth Lodge  
(Added Item 13.2)**

Councillor VanderBeek provided information on the potential development of the surplus land behind the Wentworth Lodge property, noting that the development itself does not directly affect the Wentworth Lodge or the Heritage Trust.

**(e) ADJOURNMENT (Item 14)**

There being no further business, the Wentworth Lodge Heritage Trust Fund Sub-Committee adjourned at 9:58 a.m.

Respectfully submitted,

Councillor A. VanderBeek  
Chair, Wentworth Lodge Heritage Trust Fund  
Sub-Committee

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk

**Form: Request to Speak to Committee of Council**

Submitted on Wednesday, October 16, 2019 - 11:16 am

==Committee Requested==

**Committee:** Emergency and Community Services Committee  
(Previously Healthy & Safe Communities)

==Requestor Information==

**Name of Individual:** Dean Waterfield

**Name of Organization:** Wesley

**Contact Number:** 905-528-5629 ext. 239

**Email Address:** [dean.waterfield@wesley.ca](mailto:dean.waterfield@wesley.ca)

**Mailing Address:**

52 Catharine ST N  
Hamilton, ON  
L8r 1J1

**Reason(s) for delegation request:** Wesley Day Centre

**Will you be requesting funds from the City?** Yes

**Will you be submitting a formal presentation?** Yes

**8.2****Form: Request to Speak to Committee of Council**

Submitted on Sunday, November 3, 2019 - 11:06 am

==Committee Requested==

**Committee:** Emergency and Community Services Committee  
(Previously Healthy & Safe Communities)


==Requestor Information==

**Name of Individual:** Ahmed Yusuf**Name of Organization:** Somali community**Contact Number:****Email Address:****Mailing Address:****Reason(s) for delegation request:** We desperately need a community space as we are a big community, and don't have the funds to acquire an appropriate space. We have a location in which we rent out of our private funds, but it's not enough room as we run a lot of programs.**Will you be requesting funds from the City? Yes****Will you be submitting a formal presentation? Yes**



Hamilton

## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	Residential Care Facilities Subsidy Program Review (HSC19064) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Rob Mastroianni (905) 546-2424 Ext. 8035
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

Emergency and Community Services Committee at its meeting of April 8, 2018 received Report HSC18015, which informed that a review of the Residential Care Facility (RCF) Subsidy Program would be completed, and an update provided to Committee.

### INFORMATION

The Residential Care Facilities (RCF) Subsidy Program, previously known as the Domiciliary Hostel Subsidy Program, is administered by the City of Hamilton and subsidizes the cost of accommodation, meals, supervision and assistance with activities of daily living for an average of 780 residents living in 52 RCFs. Residents include people with mental health issues, developmental disabilities, acquired brain injuries, histories of homelessness and senior adults. As a form of housing with supports, RCFs are an important part of Hamilton's housing continuum and provide an option for people who may require supports along with permanent housing. There are approximately 90 RCF's licensed to operate through the City's Licensing & By-Law Services Division, with inspections done by Public Health Services and the Hamilton Fire Department, however only 52 of these homes are contracted for subsidy through the Housing Services Division.

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**SUBJECT: Residential Care Facilities Subsidy Program Review (HSC19064) (City Wide) - Page 2 of 5**

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The City of Hamilton pays the contracted Owner/Operator of the facility on a per diem basis. Residents of RCFs contribute to the cost of the service according to their income and the City provides the balance of the cost through the RCF Subsidy Program, using 100% Provincial Community Homelessness Prevention Initiative (CHPI) funding.

In March 2017, the Ministry of Municipal Affairs and Housing (MMAH) released the Supportive Housing Policy Framework and Best Practice Guide to help guide both provincial and local program improvements in Housing with Related Supports through CHPI. Supportive housing programs such as RCFs are included within this service category. The Standards Framework seeks to ensure that Municipal Service Managers have measures in place to mitigate risk and ensure a minimum level of quality in the programs funded under the CHPI Housing with Related Supports category. Within this framework, service managers are encouraged to design housing with supports programs and services that move away from custodial models, to approaches that are recovery-orientated and provide access to supports and services that foster independence and social inclusion.

#### Systems framework

Over the past several months, the RCF Subsidy Program review was undertaken to assess program fidelity to provincial standards and determine the degree to which RCF's are a solution to homelessness in Hamilton. The goal was also to identify areas for continuous local improvement for service planning and delivery to enhance tenant quality of life within the context of a locally coordinated housing system that values housing-based outcomes toward ending homelessness. At the same time, the review concentrated on identifying strategic enhancements and revisions to align with the CHPI program guidelines and evidence informed practices.

Currently, RCFs admit residents through a variety of intake streams, such as direct referrals, community agencies, health care and other institutions. Given the CHPI funding mandate of ending homelessness, the RCF intake process must be re-aligned to ensure subsidized spaces are accessible to those experiencing a homeless crisis. The system must be more closely aligned with funding mandates and support the City's overall goal of ending chronic homelessness.

It is important to note that this review is specific to the RCF Subsidy program operated within the 52 contracted RCFs. The City of Hamilton, through Licensing & By-Law Services and Public Health Services, license and inspect a total of 90 RCFs for compliance to Schedule 20 of the Licensing By-Law. In the coming months, these two Divisions will be completing a separate review of Schedule 20.

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**SUBJECT: Residential Care Facilities Subsidy Program Review (HSC19064) (City Wide) - Page 3 of 5**

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### Completed Activities

Several activities were completed to evaluate comprehensive performance measurement and to identify areas of enhancement.

- Review of RCF program data and documents: this included annual reports, service agreements, contract monitoring assessment, and policies and procedures. These identified the effectiveness of meeting funder expectations and opportunities to enhance database management;
- RCF Operator interviews: an online survey was circulated to gather information on operational practices and challenges, policies & procedures, and housing services & activities;
- RCF Community Partner Interviews: Community partners that work closely with the RCF programs had an opportunity to provide feedback on the performance of the RCFs, identifying areas of strength as well as opportunities for revisions/enhancements;
- RCF Staff Survey: RCF staff completed individual & anonymous surveys to examine beliefs that impact service orientation as well as gather feedback on activities, practices and approaches used to support RCF residents;
- RCF Tenant Survey: using an anonymous survey, residents were provided an opportunity to rate how their quality of life is impacted by the supports they receive at the RCF, including housing stability and wellness.

### Key Themes

Throughout the RCF Subsidy Program Review, key themes emerged through the various forms of consultation and engagement.

- Of those surveyed, residents conveyed positive experiences in relation to their residency and supports provided through the RCF;
- RCF operators and staff surveys identified concerns around delivery of service to assist in resident independence, as well as a need for more external and community-based case management supports for residents. There was also a shared concern around the level of investment directed to the RCFs;
- The current model of RCFs is rooted in historical context and despite updates and enhancements over the years to local standards of practice, the RCF system remains disconnected from the broader homelessness serving system;

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**SUBJECT: Residential Care Facilities Subsidy Program Review (HSC19064) (City Wide) - Page 4 of 5**

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- The relatively large scale of the RCF system in Hamilton is challenging and presents logistical challenges in ensuring that a common vision and values positioning guides service through all contracted homes;
- Concerns around current investment levels provided to RCFs requires further investigation. This includes whether a consistent per diem funding model for all contracted beds in the RCF system is the most appropriate and effective method of subsidy.

### Recommendations

Several recommendations emerged to address the key themes noted above. Some recommendations can be applied to the RCF Subsidy Program as it currently functions however some will need to be addressed as part of an ongoing coordinated and strategic effort to enhance investment and program standards in the area of Housing with Related Supports. They are summarized below, including timing indicators.

Short Term Recommendations (planning and development of long-term vision of housing with related supports program):

- Track, monitor, and regularly report on inflow into RCFs;
- Utilization of a common assessment tool to 'right match' individuals with appropriate supports;
- Explore raising the Personal Needs Allowance (PNA) of residents;
- Develop a 'catalogue' of RCFs that would be beneficial for potential residents and or community partners connecting individuals to RCF supports;
- Conduct a more comprehensive demographic analysis of who the RCF Subsidy program supports and what spaces are available in homes for specific populations;
- Shared principles and values be developed that articulate the shared ethics of the system of care around Housing with Related Supports;
- Conduct a re-branding exercise to ensure shared clarity and understanding around program vision, principles, values, and key outcomes.

Intermediate Term Recommendations (programmatic changes to link to the City of Hamilton's long-term vision for Housing with Related Supports):

- Development of key reporting indicators and metrics to measure impacts and effectiveness of RCF supports;
- Standard operating procedures/standards of care be enhanced and/or established for RCF operations;

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**SUBJECT: Residential Care Facilities Subsidy Program Review (HSC19064) (City Wide) - Page 5 of 5**

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- Integrate training and coaching opportunities into RCF staff teams on a regular basis that reflect opportunities existing in Hamilton's homelessness serving system;
- Explore formalized partnerships with community service providers in other sectors;
- Explore the creation of a Quality Assurance Framework to measures accountability regarding compliance with standard operating procedures.

Long Term Recommendations (full implementation of program vision):

- Ensure reporting reflects community standards and ensure that Hamilton can demonstrate impact, effectiveness, and value of the investment;
- Development of a resident engagement strategy.

Staff will continue to work collaboratively with RCF Operators to implement the recommendations and support the evolution of the Housing with Related Supports model, with the goal of expanding housing and support options for people at risk of or experiencing homelessness.

**APPENDICES AND SCHEDULES ATTACHED**

None

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Hamilton

**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Tourism and Culture Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	City of Hamilton Veterans Committee 2020 Budget Submission (PED19229) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Brydie Huffman (905) 546-2424 Ext. 4122
<b>SUBMITTED BY:</b>	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That the Hamilton Veterans Committee 2020 base budget be approved with an increase from \$30,000 to \$43,000, attached as Appendix 'A' to Report PED19229, and referred to the 2020 Budget process for consideration.
- (b) That a one-time budget allocation for 2020 of \$12,000, funded by the Hamilton Veterans Committee reserve, be approved and referred to the 2020 budget process for consideration.

**EXECUTIVE SUMMARY**

For 2020, the Hamilton Veterans Committee (HVC) is requesting \$55,000 to coordinate various Veterans' commemorative services and events throughout the year. These events include but are not limited to nine Remembrance Day memorials across the City, the annual Garrison Parade, Decoration Day ceremonies and Youth Education initiatives.

The base budget of \$30,000 is no longer sufficient to meet the expectations of the public that these events be inclusive and that they are accessible for all Hamiltonians while abiding by public safety concerns regarding this type of event.

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**SUBJECT: City of Hamilton Veterans Committee 2020 Budget Submission  
(PED19229) (City Wide) - Page 2 of 4**

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Expenses to provide the high calibre of Remembrance Day Services have increased for both relatively simple components such as municipal wreaths, program printing, musicians, tents, and chairs and for complex components such as technical equipment rentals, enhanced sound systems, programming elements such as warbird "fly past" services and media streaming. These elements have become expected by citizens as part of Veterans services in Hamilton. In addition, some expenses are tied to vital health and safety requirements; security, road closures, traffic warning signs and fencing.

In May 2017, Council approved a revised mandate of the Hamilton Veterans Committee (HVC17-001) including maximizing youth engagement through projects and events. The HVC acted on this in 2018 and 2019 with Remembrance Day programming including youth-led community projects and Veteran speaking engagements. Decoration Day incorporated greatly expanded involvement from local cadet organizations supported by the HVC budget.

Working with the HVC, staff closely monitor the Advisory Committee budget to determine if future increases will be necessary as each year the HVC is asked to support an increasing number of Remembrance and Commemoration events throughout the City of Hamilton. (i.e.: busing for youths attending services of Remembrance, public art commemoration projects, video screens and ASL signers to make services accessible and the use of armoured vehicles for public safety). To meet these expectations in 2020, the HVC is asking to use their remaining reserve funds of \$12,000 and requesting an additional \$13,000 to be added to their base budget for 2020 and beyond.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The Hamilton Veterans Committee is requesting their annual budget of \$30,000 to be increased to \$55,000 using \$12,000 from the HVC Reserve for 2020 and \$13,000 from the tax levy for 2020 and beyond.

**Staffing:** N/A

**Legal:** N/A

**HISTORICAL BACKGROUND**

The City of Hamilton Veterans Committee was first appointed by the Council of The Corporation of the City of Hamilton in February 1972. At that time the responsibility of the Committee was to:

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**SUBJECT: City of Hamilton Veterans Committee 2020 Budget Submission  
(PED19229) (City Wide) - Page 3 of 4**

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- i) Act as liaison for the Veterans of the City of Hamilton and the Hamilton Parks Board (re: Cenotaph); and the Hamilton Cemetery Board (re: Field of Honour, Woodland Cemetery);
- ii) Co-ordinate all parades in the City involving Veterans; and,
- iii) Deal with all other matters directly relating to or of concern to Veterans.

Since 2001, military remembrance and commemoration activities have included organizing the City of Hamilton Remembrance ceremonies in addition to assisting with the coordination of annual ceremonies in Ancaster, Dundas, Glanbrook, Stoney Creek and Waterdown. Other annual events include the Dieppe Memorial Ceremony and Decoration Day. The Committee and their staff liaison have most recently worked to include and promote the inclusion of youth in their events.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

N/A

**RELEVANT CONSULTATION**

- Hamilton Veterans Committee: The HVC Annual Advisory Committee Budget Submission is attached as Appendix "A" to Report PED19229.
- Financial Coordinator, Financial Planning, Administration and Policy Division, Corporate Services Department: Provided reserve balance for Hamilton Veterans Committee.
- Acting Manager, Finance and Administration, Financial Planning, Administration and Policy Division, Corporate Services Department

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

The rationale for the increase to the HVC's annual base budget is based on:

- Increased attendance numbers at Remembrance Day services resulting in additional costs e.g. enhanced security, traffic management services,
- Addition of large video screens to make the services accessible to the public and active military members on parade as downtown construction projects have reduced the space permitted for events in Gore Park, and,
- In 2020 the Committee will return to hosting two services of Remembrance on November 10<sup>th</sup> and 11<sup>th</sup> to include active members of the Reserve forces who

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**SUBJECT: City of Hamilton Veterans Committee 2020 Budget Submission  
(PED19229) (City Wide) - Page 4 of 4**

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cannot attend if November 11<sup>th</sup> falls on a weekday. This will continue until 2028 when Remembrance Day will take place on a weekend again.

The citizens of Hamilton hold ever higher standards for the quality and inclusivity of veterans' memorial services to properly honour the sacrifices made past and present.

Without adequate funding provided by Council, these expectations cannot be met for these events that hold national historical significance.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report PED19229 – Hamilton Veterans Committee 2020 Budget Submission

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# **CITY OF HAMILTON**

**2020**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**"HAMILTON VETERANS COMMITTEE"**

**PART A: General Information**

**ADVISORY COMMITTEE MEMBERS:**

<b>Ed Sculthorpe (Chair)</b>	<b>Steve Waldron</b>
<b>Don Jackson, (Vice-Chair)</b>	<b>Keven Ellis</b>
<b>Mike Rehill</b>	<b>Dave Steckham</b>
<b>Dave Baldry</b>	<b>Tibor Bocz</b>
<b>Bob Fyfe</b>	<b>Councillor Lloyd Ferguson</b>
<b>Councillor Brenda Johnson</b>	

**MANDATE:**

"Provide the Advisory Committee's mandate"

Reporting to council, the Hamilton Veterans Committee oversees the planning and delivery of military remembrance and commemoration activities on behalf of the City of Hamilton. When directed by Council, the Committee provides input on projects and issues that are of concern to Hamilton Veterans.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

"Indicate the Advisory Committee's goals and objectives, how they will be achieved and who will benefit"

#### **Goals and objectives:**

Act as a liaison for the veterans of the City of Hamilton on all matters that fall within Council's jurisdiction.

Coordinate Decoration Day and Remembrance Day Parades and Memorial Services

Maximize the engagement of youth in the act of Remembrance through projects and events

#### **How will they be achieved:**

Coordinate the remembrances for significant anniversaries such as Decoration Day, Remembrance Day, VE Day and including but not limited to parades and memorial services.

Administer all other matters directly relating to or of concern to Hamilton Veterans that fall within Council's jurisdiction.

Oversee the criteria for burial of Veteran's in the Field of Honour (Woodland Cemetery)

Veteran's Committee advises on the use and care of the cenotaph – Gore Park including but not limited to the placement of wreaths

Present opportunities for the engagement of youths in acts of Remembrance in the City of Hamilton through events and community projects

#### **Who will benefit:**

All citizens of the City of Hamilton as well as local veterans. Upward of 1,000 people attend the Remembrance Day services and parades coordinated by the Veterans Committee.

All residents of Hamilton will have the opportunity to show respect for Veterans' service to our county.

The Youth of Hamilton will be given the opportunity to be engaged with Acts of Remembrance outside of the classroom setting



**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports

1) Community Engagement & Participation	✓	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	✓	4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture & Diversity	✓
7) Our People & Performance			

**PART C: Budget Request****INCIDENTAL COSTS:**

Meeting Costs:	
<ul style="list-style-type: none"> <li>- postage, printing, parking</li> <li>- 7 general meetings, 4 event planning meetings and 1 meeting with all Veteran Organizations within the City of Hamilton</li> <li>- Name tags and arms bands</li> </ul>	\$800
<b>SUB TOTAL</b>	<b>\$800</b>

**SPECIAL EVENT/PROJECT COSTS:**

Ceremonies/Services:	
<ul style="list-style-type: none"> <li>- Hamilton (Gore Park Cenotaph), 2 ceremony and parade</li> <li>- Remembrance Day Ceremonies (Ancaster, Glanbrook, Dundas, Stoney Creek, Waterdown)</li> <li>- Dieppe Veteran's Memorial Service</li> <li>- Decoration Day</li> <li>- Communications and Marketing</li> </ul>	 \$40,100 \$4, 200 \$2,500 \$6,000 \$1,400
<b>SUB TOTAL</b>	<b>\$ 55,000</b>

<b>TOTAL COSTS</b>	<b>\$55,000</b>
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<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ 12,000</b>
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<b>TOTAL 2020 BUDGET REQUEST (net of reserve funding)</b>	<b>\$ 43,000</b>
<b>PREVIOUS YEAR (2019) APPROVED BUDGET (2019 Request \$ )</b>	<b>\$ 30,000</b>

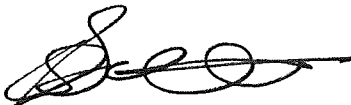
**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:**      **Ed Sculthorpe, Chair**

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**Signature:**



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**Date:**

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Hamilton

**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	2020 Budget Submission - Housing and Homelessness Advisory Committee (HSC19069) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	James O'Brien (905) 546-2424 Ext. 3728
<b>SUBMITTED BY:</b>	Edward John Director, Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

That the Housing and Homelessness Advisory Committee 2020 base budget submission attached as Appendix "A" to Report HSC19069 in the amount of \$1,000 be approved and referred to the 2020 budget process for consideration

**EXECUTIVE SUMMARY**

The Housing and Homelessness Advisory Committee has prepared, and on September 29, 2019 approved, their 2020 budget submission in the amount of \$1,000. This submission is consistent with the Committee's 2019 approved budget.

**Alternatives for Consideration –Not Applicable****FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The \$1,000 budget request is the same as the approved budget for the Housing and Homelessness Advisory Committee in 2019.

Staffing: N/A

Legal: N/A

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**SUBJECT: 2020 Budget Submission - Housing and Homelessness Advisory Committee (HSC19069) (City Wide) - Page 2 of 3**

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**HISTORICAL BACKGROUND**

The Housing and Homelessness Advisory Committee was established in November 2015, as approved by the Emergency and Community Service Committee through Report CES15053, with a mandate to:

- Communicate and work to address the needs of citizens within the community for whom barriers exist to accessing safe, suitable, and affordable housing, including the supports needed to enable citizens to obtain and retain their homes, and;

Support the City of Hamilton's 10-year Housing and Homelessness Action Plan by providing information, advice, and recommendations to the Emergency & Community Services Committee regarding the Action Plan's successful and meaningful implementation.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

None

**RELEVANT CONSULTATION**

Not applicable

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

The 2020 Housing and Homelessness Advisory Committee budget allocation of \$1,000 is the same as the 2019 budget request. These funds are for basic operation of the Committee, enabling it to fulfil its mandate and undertake activities in its workplan. Expenses include meeting costs such as meeting rooms, refreshments, photocopying, parking, printing, and transportation and parking support for committee members and speakers.

**ALTERNATIVES FOR CONSIDERATION**

None

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

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**SUBJECT: 2020 Budget Submission - Housing and Homelessness Advisory  
Committee (HSC19069) (City Wide) - Page 3 of 3**

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**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report HSC19069: Housing and Homelessness Advisory Committee  
2020 Budget Submission

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OUR Vision: To be the best place to raise a child and age successfully.  
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Engaged Empowered Employees.

# **CITY OF HAMILTON**

**2020**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

**Housing and Homelessness Advisory Committee (HHAC)**

## **PART A: General Information**

### **ADVISORY COMMITTEE MEMBERS:**

<b>Eileen Campbell</b>	<b>Violetta Nikolskava</b>
<b>Morgan Stanek</b>	<b>Lance Dingman</b>
<b>Mary-Ellen Crechiola</b>	<b>Leisha Dawson</b>
<b>Julia Verbitsky</b>	<b>Shaun Jamieson</b>
<b>Rhonda Mayer</b>	<b>Alexandra Djagba Oli</b>
<b>Michael Power</b>	<b>Tony Manganiello</b>
<b>Thomas Mobley</b>	<b>Michael Slusarenko</b>
<b>Sandy Leyland</b>	

### **MANDATE:**

Communicate and work to address the needs of citizens within the community for whom barriers exist to accessing safe, suitable, and affordable housing, including the supports needed to enable citizens to obtain and retain their homes; and,

Support the City of Hamilton's 10-year Housing and Homelessness Action Plan by providing information, advice and recommendations to the Emergency & Community Services Committee regarding the Action Plan's successful and meaningful implementation.

## **PART B: Strategic Planning**

### **STRATEGIC OBJECTIVES:**

The following objectives have been established for the HHAC to facilitate its efforts in achieving the mandate.

1. Assist with the coordination and implementation of Council approved recommendations, including the City of Hamilton's 10-year Housing and Homelessness Action Plan.
2. Ensure that recommendations regarding issues relating to people who are experiencing homelessness or who may be at risk of becoming homeless are brought forward to Council in a timely manner.
3. Devise and recommend to Council innovative and preventative measures to assist in addressing homelessness within the community;
4. Identify emerging trends, potential gaps and best practices in emergency housing needs.
5. Provide Council and staff with information, advice, and recommendations about residential



Appendix "A" to Report HSC19069

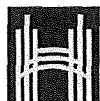
landlord and tenant issues and policies that would improve the overall well-being of tenants in Hamilton and support landlords in the provision of safe, quality, and affordable rental units.

- 6. Identify housing-related supports available in the community and facilitate relationship-building between community partners, citizens and government to ensure that people have the individualized supports needed to help them obtain and retain housing.
- 7. Regularly update Council about homelessness and affordable housing issues through the discussion and analysis that takes place at HHAC.
- 8. Respond to requests and direction from staff and Council.
- 9. Collaborate and cooperate with other City of Hamilton committees and community groups doing work around issues that impact homelessness and affordable housing to stay apprised of relevant initiatives and contribute information and advice as needed.

**ALIGNMENT WITH CORPORATE GOALS:**

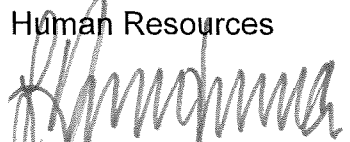
Please check off which Council approved Strategic Commitments your Advisory Committee supports			
1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	
3) Healthy & Safe Communities	X	4) Clean & Green	
5) Built Environment & Infrastructure		6) Culture & Diversity	
7) Our People & Performance			





Hamilton

**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Human Resources Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	December 5, 2019
<b>SUBJECT/REPORT NO:</b>	2020 Budget Submission - Seniors Advisory Committee (HUR19027) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jessica Bowen (905) 546-2424 Ext. 5164
<b>SUBMITTED BY:</b>	Lora Fontana Executive Director Human Resources
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the Seniors Advisory Committee 2020 base budget submission in the amount of \$2,500.00, attached as Appendix "A" to Report HUR19027 be approved and referred to the 2020 budget process.

**EXECUTIVE SUMMARY**

In accordance with the process for submission of budgets for the Volunteer Advisory Committees, the Seniors Advisory Committee budget for 2020, in the amount of \$2500.00, is being submitted for approval.

***Alternatives for Consideration – See Page 2***

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The base budget request for 2020 for the Seniors Advisory Committee is the same as the budget requested and approved for 2019.

**Staffing:** N/A

**Legal:** N/A

**SUBJECT: 2020 Budget Submission - Seniors Advisory Committee  
(HUR19027) (City Wide)** **- Page 2 of 3**

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## **HISTORICAL BACKGROUND**

At their November 1, 2019 meeting, the Seniors Advisory Committee gave consideration to their budget needs for 2020. Their budget submission is attached as Appendix "A" to Report HUR19027. The budget includes incidental costs to support the Committee as well as additional costs for specific events, programs and initiatives.

The Seniors Advisory Committee is requesting the same budget they had in 2019 in the amount of \$2,500.00.

In accordance with the volunteer committee budget process, the budget is recommended for approval

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The Seniors Advisory Committee is able to put surplus funds from each year into a reserve, for future purposes and request the use of those funds, in future years, for specific activities. The possibility gives the Committee the opportunity to plan ahead to undertake specific projects or initiatives, in future years, while minimizing increases in their budgets. The Seniors Advisory Committee has not yet determined all of their activities for 2020. Should additional funding be required in 2020 and be available in the Seniors Advisory Committee reserves, requests for reserve funding will be made at the appropriate time.

## **RELEVANT CONSULTATION**

The Seniors Advisory Committee discussed their 2020 budget needs at their November 1, 2019 committee meeting.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation will provide funding for the operations of the Seniors Advisory Committee to enable them to continue to fulfil their terms of reference.

## **ALTERNATIVES FOR CONSIDERATION**

The alternative would be not to fund the operations of the Advisory Committee. This is not recommended as they provide valuable service and advice to both Council and staff of the City and bring voices to deliberations that might otherwise not be heard.

**SUBJECT: 2020 Budget Submission - Seniors Advisory Committee  
(HUR19027) (City Wide) - Page 3 of 3**

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## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Community Engagement & Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Healthy and Safe Communities**

Hamilton is a safe and supportive city where people are active, healthy, and have a high quality of life.

### **Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

### **Built Environment and Infrastructure**

Hamilton is supported by state of the art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

### **Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

### **Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report HUR19027 – Seniors Advisory Committee

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OUR Vision: To be the best place to raise a child and age successfully.

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# **CITY OF HAMILTON**

**2020**

**ADVISORY COMMITTEES**

**BUDGET SUBMISSION**

<b>Seniors Advisory Committee</b>
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**PART A: General Information****Advisory Committee Members:**

<b>Aref Alshaikhahmed</b>	<b>Maureen McKeating</b>
<b>Sheryl Boblin</b>	<b>Vince Mercuri</b>
<b>David Broom</b>	<b>Noor Nizam</b>
<b>Ann Elliott</b>	<b>Dahlia Petgrave</b>
<b>Carolann Fernandes</b>	<b>Penelope Petrie</b>
<b>Kamal Jain</b>	<b>Sarah Shallwani</b>
<b>John Kennard</b>	<b>Barry Spinner</b>
<b>Jeanne Mayo</b>	<b>Douglas Stone</b>
<b>Jim McColl</b>	<b>Marian Toth</b>
	<b>Marjorie Wahlman</b>

**MANDATE:**

The Seniors Advisory Committee is a Council mandated advisory committee of the City of Hamilton. To be a credible communication vehicle that will reflect and translate the ongoing needs that affects the quality of life for all older persons. It will provide a forum for consumers and deliverers of services and facilities to identify issues, explore possible remedies, and work to implement them.

**PART B: Strategic Planning**

**Strategic Objectives:**

- To assist Council in decision making as it pertains to Senior’s issues in Hamilton.
- To respond and advocate concerns affecting policies, services and facilities for seniors delivered by and funded by all levels of government.
- To promote and disseminate all decisions relating to access, the provision of services programs and facilities for seniors in the City of Hamilton.
- To liaise with other organized groups when there are matters of mutual concerns.
- To promote and advocate, wherever appropriate, the concept of healthy aging by encouraging improved and responsive programs and services in a timely fashion.

**Alignment With Corporate Goals:**

Please check off which Council approved Strategic Commitments your Advisory Committee supports

<b>1) Community Engagement &amp; Participation</b>	x	<b>2) Economic Prosperity &amp; Growth</b>	x
<b>3) Healthy &amp; Safe Communities</b>	x	<b>4) Clean &amp; Green</b>	x
<b>5) Built Environment &amp; Infrastructure</b>	x	<b>6) Culture &amp; Diversity</b>	x
<b>7) Our People &amp; Performance</b>	x		



**PART C: Budget Request****INCIDENTAL COSTS:**

Monthly meeting expenses (photocopying, refreshments, advertising, postage, etc).	\$1500.00
<b>SUB TOTAL</b>	<b>\$1500.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Support for Seniors related events (International Day of the Older Person, Seniors Month Kick-off Event, Senior of the Year Award, etcetera).	\$1000.00
<b>SUB TOTAL</b>	<b>\$ 1000.00</b>

<b>TOTAL COSTS</b>	<b>\$ 2500.00</b>
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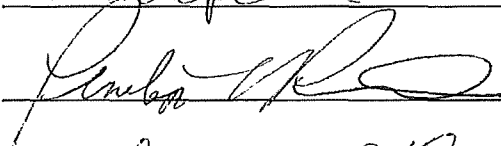
<b>Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)</b>	<b>\$ N/A</b>
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<b>TOTAL 2019 BUDGET REQUEST (net of reserve funding)</b>	<b>\$2500.00</b>
<b>PREVIOUS YEAR (2019) APPROVED BUDGET (2019 Request \$ 2500.00)</b>	<b>\$2500.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:** Penelope L. Petrie

**Signature:** 

**Date:** 1 Nov 2019.

**Telephone #:** -