



## **City of Hamilton**

# **AUDIT, FINANCE AND ADMINISTRATION COMMITTEE**

**Meeting #:** 19-019

**Date:** December 5, 2019

**Time:** 11:00 a.m.

**Location:** Council Chambers, Hamilton City Hall  
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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**1. APPOINTMENT OF COMMITTEE CHAIR AND VICE-CHAIR FOR 2020**

**2. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**3. DECLARATIONS OF INTEREST**

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 November 21, 2019

**5. COMMUNICATIONS**

**6. DELEGATION REQUESTS**

**7. CONSENT ITEMS**

7.1 2019 Third Quarter Request for Tenders and Proposals Report (FCS19041(b)) (City Wide)

7.2 2019 Third Quarter Emergency and Non-competitive Procurements Report (FCS19042(b)) (City Wide)

7.3 Third Quarter Non-compliance with the Procurement Policy Report (FCS19043(b)) (City Wide)

7.4 2019 Freedom of Information Quarterly Report (July 1 to September 30) (CL19005(b)) (City Wide)

## **8. PUBLIC HEARINGS / DELEGATIONS**

## **9. STAFF PRESENTATIONS**

9.1 Audit and Accountability Fund Third Party Reviewer's Report (FCS19059(b)) (City Wide)

9.2 Hamilton Anti-Racism Resource Centre Update (HUR18010(c)) (City Wide)

Discussion of Confidential Appendix "E" to this report in Closed Session is subject to the following requirement(s) of the City of Hamilton's Procedural By-law 18-270 and the Ontario Municipal Act, 2001:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the City
- Advice that is subject to solicitor-client privilege, including communications necessary for that purpose

## **10. DISCUSSION ITEMS**

10.1 Supplementary Audit Report - Housing Services Division: Capital (AUD19004(a)) (City Wide)

10.2 Children's Services Risk Assessment Report (AUD19014) (City Wide)

10.3 Children's Services: Office of the City Auditor Consulting Report (AUD19015) (City Wide)

10.4 2020 Budget Submissions Volunteer Advisory Committee (HUR19026) (City Wide)

10.5 Reserve / Revenue Funds and Trust Accounts Statement of Investment Policies and Procedures Review (FCS19074) (City Wide)

Due to bulk, Appendix "A" is only available online.

10.6 Legalization of Cannabis Edibles (HUR19028) (City Wide)

10.7 Routine Disclosure and Active Dissemination Policy (CL19013) (City Wide)

10.8 CityHousing Hamilton Corporation (CHH) Redevelopment Financing Request (FCS19090) (City Wide)

10.9 Governance Review Sub-Committee Report 19-006 - November 26, 2019

## **11. MOTIONS**

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

**14. PRIVATE AND CONFIDENTIAL**

**14.1 November 21, 2019 - Closed Minutes (Distributed under separate cover)**

Pursuant to Section 8.1, Sub-sections (e) and (k) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (e) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**14.2 Commercial Relationship Between the City of Hamilton and Century Group Inc. (FCS18100(a) / LS18060(a)) (City Wide) (Distributed under separate cover)**

Pursuant to Section 8.1, Sub-sections (e), (f) and (k) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (e), (f) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**14.3 Appendix "E" to Report HUR18010(c) - Hamilton Anti-Racism Resource Centre Update (City Wide)**

Pursuant to Section 8.1, Sub-sections (e) and (f) of the City's Procedural By-law 18-270, and Section 239(2), Sub-sections (e) and (f) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; and advice that is subject to solicitor-client privilege, including communications necessary for that purpose. (Please refer to Item 9.2 for the public portion of this report.)

**15. ADJOURNMENT**