



## **AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 19-015**

**9:30 a.m.  
October 17, 2019  
Council Chambers  
Hamilton City Hall**

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**Present:** Councillors C. Collins (Chair), M. Wilson, B. Clark, M. Pearson, A. VanderBeek, L. Ferguson and J. Partridge

**Absent:** Councillor B. Johnson – Personal

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### **THE AUDIT, FINANCE AND ADMINISTRATION COMMITTEE PRESENTS REPORT 19-015, AND RESPECTFULLY RECOMMENDS:**

**1. Grant's Sub-Committee - Clerk's Report 19-003 - September 23, 2019 (Item 7.2)**

That the Grant's Sub-Committee – Clerk's Report 19-003, be received.

**2. Fair Wage Policy and Fair Wage Schedule Complaints Annual Report (FCS19082) (City Wide) (Item 7.3)**

That Report FCS19082, respecting the Fair Wage Policy and Fair Wage Schedule Complaints Annual Report, be received.

**3. Tax and Rate Operating Budget Variance Report as at July 31, 2019 - Budget Control Policy Transfers (FCS19055(a)) (City Wide) (Item 9.1)**

(a) That, in accordance with the "Budgeted Complement Control Policy", 2019 complement adjustments, including changing complement type and transferring complement from one department / division to another with no impact on the levy, as outlined in Appendix "A" to Audit, Finance & Administration Report 19-015, be approved; and,

(b) That, in accordance with the "Budgeted Complement Control Policy", 2019 extensions of temporary positions with 24-month terms or greater, with no impact on the levy, as outlined in Appendix "B" to Audit, Finance & Administration Report 19-015, be approved.

**4. Shoreline Protection Consulting Assignments (FCS19076 / PW19087) (Wards 1, 2, 5 and 10) (Item 10.1)**

(a) That in accordance with By-law 17-064 Procurement Policy, Procurement Policy #5.4, and upon Federal approval of funding from the Disaster Mitigation and Adaptation Fund, that staff be directed to proceed with a

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modified Request for Proposals to consultancy firms specializing in coastal engineering for implementation of the Disaster Mitigation and Adaptation Funding project for Shoreline Protection Measures; and,

- (b) That the General Manager of the Public Works Department or designate be authorized to negotiate and execute all agreements and any ancillary documents required to implement this project in a form satisfactory to the City Solicitor.

**5. Hamilton Submission to Attorney General Study of Joint & Several Liability (FCS19085) (City Wide) (Item 10.2)**

- (a) That Report FCS19085, respecting the Hamilton Submission to Attorney General Study of Joint & Several Liability be received; and,
- (b) That a letter, similar to the draft version attached as Appendix “C” to Audit, Finance & Administration Report 19-015, on behalf of the City of Hamilton from the Mayor be sent to the Office of the Ministry of the Attorney General prior to November 1, 2019.

**6. Funding for CANUSA through the Recreation Division Operating Budget from the City Enrichment Fund (Item 11.1)**

WHEREAS, prior to the 2019 City Enrichment Fund intake, the Executive Committee for CANUSA Hamilton met with Recreation staff as well as the Ward 6 Councillor to express their desire to ensure annual static funding from the City of Hamilton in support of the annual planning and implementation of the CANUSA Games;

WHEREAS, before 2015, CANUSA was not required to make a formal application, but rather, received annual operating funds. The CANUSA organizing committee has requested to return to fixed annual support from the City of Hamilton based on previous funding levels;

WHEREAS, during the 2019 City Enrichment Fund intake, the Grants Sub-Committee had approved funding to CANUSA in the amount of \$38,202;

THEREFORE, BE IT RESOLVED:

- (a) That \$30,284 be transferred from the City Enrichment Fund (Sports & Active Lifestyles Program) to the operating budget of the Recreation Division to form the annual base budget to support the CANUSA games; and,
- (b) That an enhancement of \$10,916, to increase the annual base budget of funding to CANUSA Hamilton (from \$30,284 to \$41,200) to support the annual CANUSA games at the current level, be submitted through the Recreation Divisions 2020 operating budget for consideration.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following change to the agenda:

**8. PUBLIC HEARINGS / DELEGATIONS (Item 8)**

8.1(a) Staff Supporting Documentation in reference to Item 8.1 - Richard Ferguson, respecting a recent incident regarding water use at his property

The agenda for the October 17, 2019 Audit, Finance and Administration Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) October 3, 2019 (Item 4.1)**

The Minutes of the October 3, 2019 meeting of the Audit, Finance and Administration Committee were approved, as presented.

**(d) CONSENT ITEMS (Item 7)**

**(i) Advisory Committee Minutes: (Item 7.1)**

The following Advisory Committee Minutes, were received:

- (1) Committee Against Racism - Minutes - June 25, 2019 (Item 7.1(a))
- (2) Committee Against Racism – Minutes - July 23, 2019 (Item 7.1(b))

**(e) PUBLIC HEARINGS / DELEGATIONS (Item 8)**

**(i) Richard Ferguson, respecting a recent incident regarding water use at his property (Approved October 3, 2019) (Item 8.1)**

Richard Ferguson was not present when called upon.

**(ii) Staff Supporting Documentation respecting Richard Ferguson, and a recent incident regarding water use at his property (Added Item 8.1(a))**

The Staff supporting documentation respecting Richard Ferguson, and a recent incident regarding water use at his property, was received.

**(f) STAFF PRESENTATIONS (Item 9)**

**(i) Tax and Rate Operating Budget Variance Report as at July 31, 2019 - Budget Control Policy Transfers (FCS19055(a)) (City Wide) (Item 9.1)**

Brian McMullen, Director, Financial Planning Administration and Policy, addressed the Committee respecting Tax and Rate Operating Budget Variance Report as at July 31, 2019 - Budget Control Policy Transfers, with the aid of a presentation.

The presentation respecting Tax and Rate Operating Budget Variance Report as at July 31, 2019 - Budget Control Policy Transfers, was received.

A copy of the presentation is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca) or through the office of the City Clerk.

For further disposition of this matter, refer to Item 3.

**(g) PRIVATE AND CONFIDENTIAL (Item 14)**

**(i) October 3, 2019 – Closed Minutes (Item 14.1)**

- (a) The Closed Session Minutes of the October 3, 2019 Audit, Finance and Administration meeting, were approved as presented; and,
- (b) The Closed Session Minutes of the October 3, 2019 Audit, Finance and Administration meeting, remain confidential.

**(h) ADJOURNMENT (Item 15)**

There being no further business, the Audit, Finance and Administration Committee adjourned at 10:07 a.m.

**CARRIED**

Respectfully submitted,

Councillor Collins, Chair  
Audit, Finance and Administration  
Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk