



# Hamilton

## **BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE**

**REPORT 19-011**

**8:00 a.m.**

**Tuesday, November 12, 2019**

**Rooms 192 & 193**

**Hamilton City Hall**

**71 Main Street West**

**Present:** Councillor Esther Pauls (Chair)  
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA  
Emily Burton – Ottawa Street BIA  
Cristina Geissler – Concession Street BIA  
Lisa Anderson – Dundas BIA  
Kerry Jarvi – Downtown Hamilton BIA  
Adam Law – Main West Esplanade BIA

**Absent:** Anne Marie Bergen – King West BIA  
Rachel Braithwaite – Barton Village BIA  
Susie Braithwaite – International Village BIA  
Jennifer Mattern – Ancaster BIA  
Heidi VanderKwaak – Locke Street BIA  
Susan Pennie – Waterdown BIA

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### **THE BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE PRESENTS REPORT 19-011 AND RESPECTFULLY RECOMMENDS:**

- 1. Westdale Village Business Improvement Area Expenditure Request (Item 11.1)**
  - (a) That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$12,067.20 for Westdale LIVE!, Jazz WEST, OktoberWEST, to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
  - (b) That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$18,255.16 for the costs of streetscapes, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised that there were no changes to the agenda.

The agenda for the November 12, 2019 Business Improvement Area Advisory Committee meeting was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) October 8, 2019 (Item 4.1)**

The October 8, 2019 Minutes of the Business Improvement Area Advisory Committee were approved, as presented.

**(d) STAFF PRESENTATIONS (Item 9)**

**(i) 2019 Audit Process – Verbal Update (Item 9.1)**

Shelley Hesmer, Manager of Accounting Service and Isabela Herman, Intermediate Accounting Analyst addressed the Committee respecting an update on the 2019 Audit Process.

The staff update on the 2019 Audit Process, was received.

**(ii) Parking - Verbal Update (Item 9.2)**

Brian Hollingworth, Director of Transportation Planning and Parking, and Allister McIlveen, Manager of Parking Operations and Initiatives, addressed the Committee with a verbal update on parking, with the aid of a presentation.

The staff presentation respecting Parking, was received.

A copy of the presentation and video is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca) or through the Office of the City Clerk.

**(e) MOTIONS (Item 11)**

**(i) Westdale Village Business Improvement Area Expenditure Request  
(Item 11.1)**

That item 11.1, a motion respecting the Westdale Village Business Improvement Area Expenditure Request, be moved up the agenda to be considered before the Discussion Items.

**CARRIED**

For disposition of this matter, refer to Item 1.

Quorum was lost at 8:58 a.m, and the following items were deferred to the December 10, 2019 meeting:

**(f) DISCUSSION ITEMS (Item 10)**

- (i) Shop Small Saturday Event (Item 10.1)**
- (ii) Small Business Week Events / Workshops (Item 10.2)**

**(g) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

- (i) Verbal Update from Julia Davis, Business Development and BIA Officer (Item 13.1)**
- (ii) Statements by Members (Item 13.2)**

**(h) ADJOURNMENT (Item 15)**

Due to loss of quorum, the meeting adjourned at 8:58 a.m.

Respectfully submitted,

Councillor Esther Pauls  
Chair Business Improvement Area  
Advisory Committee

Angela McRae  
Legislative Coordinator  
Office of the City Clerk