



Hamilton

REPORT 19-006

GOVERNANCE REVIEW SUB-COMMITTEE

AS AMENDED AT COUNCIL ON DECEMBER 11, 2019

Tuesday, November 26, 2019

9:30 am

Council Chambers

Hamilton City Hall

Present: Councillors T. Whitehead (Chair), M. Wilson (Vice-Chair), M. Pearson, B. Clark, L. Ferguson, and A. VanderBeek

THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 19-006 AND RESPECTFULLY RECOMMENDS:

- 1. 2019 Review of the City's Procedural By-law 18-270 (CL19010 / LS19041) (City Wide) (Item 10.1)**

Amendment to Item 1 of the Governance Review Sub-Committee Report 19-006 respecting the 2019 Review of the City's Procedural By-law 18-270

WHEREAS the Ontario Municipal Benchmarking Initiative (OMBI) has been renamed to Municipal Benchmarking Network Canada (MBNC).

THEREFORE BE IT RESOLVED:

That Appendix 'A' and Appendix 'B' to Governance Review Sub-Committee Report 19-006, be **further amended** to change all references to the Ontario Municipal Benchmarking Initiative (OMBI) to the Municipal Benchmarking Network Canada (MBNC).

- (a) 2019 Review of the City's Procedural By-law 18-270 (CL19010 / LS19041) (City Wide) (Item 10.1)**

- (i)** That the Summary of the Proposed Revisions, as detailed in the **Revised** Appendix 'A' attached to the Governance Review Sub-Committee Report 19-006, be approved; and,
 - (ii)** That a by-law to Amend By-law No. 18-270, the Council Procedural By-law substantially in the form attached as the **Revised** Appendix 'B' to the Governance Review Sub-Committee Report 19-006, be enacted by Council.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

The November 26, 2019 Agenda of the Governance Review Sub-Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) May 28, 2019 (Item 4.1)

The Minutes of the May 28, 2019 meeting of the Governance Review Sub-Committee were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

(i) Cameron Kroetsch, respecting changes to the Procedural By-law (For today's meeting) (Item 6.1)

The delegation request from Cameron Kroetsch, respecting changes to the Procedural By-law, was approved for today's meeting.

(e) PUBLIC HEARINGS / DELEGATIONS (Item 8)

(i) Cameron Kroetsch, respecting changes to the Procedural By-law (Added Item 8.1)

Cameron Kroetsch addressed the Committee respecting changes to the Procedural By-law.

The delegation from Cameron Kroetsch, respecting changes to the Procedural By-law, was received.

(f) DISCUSSION ITEMS (Item 10)

(i) 2019 Review of the City's Procedural By-law 18-270 (CL19010 / LS19041) (City Wide) (Item 10.1)

- (a) That Appendix 'A' to Report CL19010 / LS19041, respecting the 2019 Review of the City's Procedural By-Law 18-0270 be amended to reflect the following wording for 1(ix) and 1(xix) as follows:

- (ix) *to amend subsection (3) to section 3.10 – Communication Items, to address communication items received after the agenda has been sent to print;*
 - (xix) *to amend subsection (5) to section 5.13 – Communication Items, to address communication items received after the agenda has been sent to print;*
- (b) That Appendix 'B' to Report CL19010 / LS19041, respecting the 2019 Review of the City's Procedural By-Law 18-0270 be amended to reflect the following wording for Section 3.10(3) and 5.13(4) as follows:

Section 3.10

- (3) *Communication Items not received for inclusion in the Agenda package, shall be introduced under Changes to the Council Agenda, provided that they are received in the Office of the City Clerk no later than 12 Noon on the business day prior to the Council meeting.*

Section 5.13

- (4) *Communication Items not received for inclusion in the Standing Committee Agenda package, shall be introduced under Changes to the Agenda, provided that they are received in the Office of the City Clerk no later than 12 Noon on the business day prior to the Standing Committee meeting.*

For disposition of this matter, refer to Item 1.

(ii) **Civil Marriage Solemnization (CL19012) (City Wide) (Item 10.2)**

- (a) That the City of Hamilton provide Civil Marriage Solemnization services *as a Pilot Project for 1 year, to a maximum of 150 ceremonies, using current resources*, as of February 1, 2020;
- (b) That the Proposed 2020 User Fees and Charges respecting Civil Marriage Ceremony services attached as Appendix 'C' to Report CL19012, be approved, and included in Schedule 'A' of the By-law to Establish Certain 2020 User Fees and Charges for Services, Activities or the Use of Property;
- (c) That a By-law to Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton attached as Appendix 'A' to Report CL19012, which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council; and

- (d) *That staff report back in Fall of 2020 on the outcome of the Pilot Project.*

Councillor VanderBeek withdrew the motion above.

- (a) *That Report CL19012 respecting Civil Marriage Solemnization, be referred back to staff for public consultation on a 1 year Pilot Project, to a maximum of 150 ceremonies, using current resources; and,*

- (b) *That staff report back on the number of officiants in the City of Hamilton.*

(g) **ADJOURNMENT (Item 15)**

(Ferguson/VanderBeek)

That, there being no further business, the Governance Review Sub-Committee meeting be adjourned at 12:04 p.m.

CARRIED

Respectfully submitted,

Councillor T. Whitehead, Chair
Governance Review Sub-Committee

Councillor M. Wilson, Vice-Chair
Governance Review Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk