



**City of Hamilton**  
**HAMILTON CYCLING COMMITTEE**

**Meeting #:** 20-001  
**Date:** January 8, 2020  
**Time:** 6:00 p.m.  
**Location:** Room 264, 2nd Floor, City Hall  
71 Main Street West

Rachel Johnson, Project Manager - Sustainable Mobility (905) 546-2424 ext. 1473

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	<b>Pages</b>
<b>1. CEREMONIAL ACTIVITIES</b>	
<b>2. APPROVAL OF AGENDA</b>	
(Added Items, if applicable, will be noted with *)	
<b>3. DECLARATIONS OF INTEREST</b>	
<b>4. APPROVAL OF MINUTES OF PREVIOUS MEETING</b>	
4.1 HCyC Meeting Minutes, dated December 4, 2019	5
<b>5. COMMUNICATIONS</b>	
5.1 Citizen Resignation from the Hamilton Cycling Committee- William Oates	
<b>6. DELEGATION REQUESTS</b>	
6.1 Thea Jones, Everyone Rides Initiative, Hamilton Bike Share, respecting the Everyone Rides Initiative (for February 5 meeting)	
<b>7. CONSENT ITEMS</b>	
7.1 Updates from Local Organizations	
7.1.a Cycle Hamilton	
7.1.b Share the Road Cycling Coalition	

7.1.c Dundas Rides

**8. PUBLIC HEARINGS / DELEGATIONS**

**9. STAFF PRESENTATIONS**

**10. DISCUSSION ITEMS**

10.1 2020 Workplan

10.1.a Procedures

10.1.b Terms of Reference and Mandate

10.1.c Events

10.1.d Goals

10.1.e Other Items

10.2 Planning and Project Updates

10.3 Tracking Dooring Incidents as Collisions

**11. MOTIONS**

11.1 Purchase of National Association of City Transportation Officials (NACTO) Design Guides 11

11.2 Cycling Infrastructure in New Developments 13

11.3 Dundas Rides Group Ride 15

**12. NOTICES OF MOTION**

12.1 Elfrida

12.2 Land Use Planning (GRIDS 2)

12.3 Truck Route Masterplan Review

12.4 Climate Emergency

**13. GENERAL INFORMATION / OTHER BUSINESS**

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT





# Hamilton

## **HAMILTON CYCLING COMMITTEE (HCyC) MINUTES**

Wednesday, December 4, 2019

5:45 p.m.

Room 192, 1<sup>st</sup> Floor

City Hall

71 Main Street West, Hamilton

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**Present:** Chair: Chris Ritsma  
Vice-Chair: Sharon Gibbons  
Members: Cora Muis, Kate Berry, Cathy Sutherland, Ann McKay, Christine Yachouh, Roman Caruk, Yaejin Kim, William Oates, Kevin Vander Meulen, Jessica Merolli and Joachim Brouwer

**Absent with Regrets:** Councillor Esther Pauls, Jeff Axisa

**Also Present:** Rachel Johnson, Project Manager, Sustainable Mobility  
Daryl Bender, Project Manager, Active Transportation  
Peter Topalovic, Program Manager, Sustainable Mobility  
Gavin Hermanson, Sustainable Mobility Student

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### **1. CEREMONIAL ACTIVITIES**

None

### **2. APPROVAL OF AGENDA**

#### **(Yachouh/Caruk)**

That the agenda of the December 4, 2019 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED**

### **3. DECLARATIONS OF INTEREST**

None

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING****(i) November 6, 2019 (Item 4.1)****(Yachouh/Caruk)**

That the minutes of the November 6, 2019 meeting of the Hamilton Cycling Committee be approved, as presented.

**CARRIED****5. COMMUNICATIONS**

None

**6. DELEGATION REQUESTS****(i) Ward Black, National Cycling Centre Hamilton (NCCH), respecting the National Cycling Centre Hamilton (NCCH) (for today's meeting) (Item 6.1)****(Brouwer/Oates)**

That the delegation request, submitted by Ward Black, National Cycling Centre Hamilton, respecting the National Cycling Centre Hamilton be approved for today's meeting.

**CARRIED****7. CONSENT ITEMS**

None

**8. PUBLIC HEARINGS/DELEGATIONS****(i) Ward Black, National Cycling Centre Hamilton, respecting the National Cycling Centre Hamilton (NCCH) (Added Item 8.1)**

Ward Black, President of the National Cycling Centre Hamilton (NCCH) addressed the Committee respecting the National Cycling Centre Hamilton. The NCCH is a not-for-profit corporation for promoting the sport of cycling in Hamilton. The NCCH engages youth in track and road cycling, focusing on building cycling and life skills. They participate in charitable rides and focus on building a sense of team and community for the youth in their program.

**(Yachouh/Berry)**

That the delegation by Ward Black, National Cycling Centre Hamilton, respecting the National Cycling Centre Hamilton (NCCH) be received.

**CARRIED**

**9. STAFF PRESENTATIONS**

None

**10. DISCUSSION ITEMS**

**(i) Updates from Local Organizations (Item 10.1)**

**Cycle Hamilton** - Cycle Hamilton held their year end social at Grain and Grit Brewery. Items discussed included receiving the domain name and the review of the 2019 cycling projects table.

**Share the Road Cycling Coalition** - Updates from the Share the Road Cycling Coalition included an update on a new private members bill that would require police departments to track dooring incidents as collisions and updates on the Province's e-scooter pilot

**Dundas Rides** - Dundas Rides held their monthly meeting at Grupetto. Dundas Rides is organizing a group ride for 100 in 1 Day in 2020. On Saturday, December 7, Dundas Rides is holding their Christmas light ride.

**Other** - Ann McKay spoke on the school streets webinar that took place, hosted by Green Communities Canada. One school in Toronto took part in a pilot with 8-80 Cities, which closed streets around the schools. The pilot showed an increase in students taking active transportation and a decrease in kids being driven to school.

**(Yachouh/Brouwer)**

That the updates from Cycle Hamilton, Share the Road Cycling Coalition, Dundas Rides and Ann McKay be received.

**CARRIED**

**(ii) Cycling Infrastructure Projects (Item 10.2)**

Staff spoke on the cycling infrastructure project list, discussing the projects that had taken place this year, and those that were being deferred until next year.

The Committee briefly discussed their role in cycling projects. Staff responded that the Committee is there to provide guidance and feedback on implementation of the cycling master plan.

**(Caruk/Merolli)**

That the updates regarding cycling infrastructure project updates be received.

**CARRIED**

**(iii) 2020 Meeting Schedule (Item 10.3)**

The committee members discussed the meeting schedule for 2020. They also asked staff to investigate if the Committee could have semi-annual or quarterly updates to the Public Works Committee.

**(Merolli/Berry)**

That the Committee holds a monthly meeting on the first Wednesday of the month in 2020 at 5:45 pm, unless that day falls on a statutory holiday, in which case the meeting would be held on the following Wednesday.

**CARRIED**

**(iv) 2020 Workplan (Item 10.4)**

The 2020 workplan was discussed. The possibility was raised of forming Working Groups for delineating the budget. Further discussion is required at the next meeting.

**(v) Planning (Item 10.5)**

Aerial pictures of plans for William Connell Park were brought to the meeting for members of the committee to review.

**(vi) Cycling Information Boards – Parks and Cemeteries (Item 10.6)**

Kate Berry will recirculate the list of parks with outdated cycling information boards. Committee members shall provide suggestions on which ones should be replaced first.

**(vii) Minutes Recorder (Item 10.7)**

**(Ritsma/Oates)**

That consideration of Item 10.7, respecting Minutes Recorder, be deferred to a future meeting.

**CARRIED**

**11. MOTIONS**

**(i) Purchase of National Association of City Transportation Officials (NACTO) Design Guides (Item 11.1)**

**(Oates/Merolli)**

That consideration of Item 11.1, respecting the purchase of National Association of City Transportation Officials (NACTO) Design Guides, be deferred to a future meeting.

**CARRIED**

**12. NOTICES OF MOTION**



**(i) Cycling Infrastructure in New Developments (Added Item 12.1)**

Roman Caruk introduced the following Notice of Motion:

That staff be requested to consider safe and convenient pedestrian and cycling environments, including the provision of secure bicycle parking and end-of-trip cycling amenities, in new developments.

**(ii) Funding Request for Dundas Ride Group Ride (Added Item 12.2)**

William Oates introduced the following Notice of Motion:

That the Committee sponsor Dundas Rides' 100in1 Day group ride project in the amount of \$400 to be funded from the Hamilton Cycling Committee budget-special events (57285), approved as part of Item 5 of Public Works Committee Report 18-013 (PED18224) respecting 2019 Volunteer Committee Budget Submission – Hamilton Cycling Committee.

**13. GENERAL INFORMATION / OTHER BUSINESS**

None

**14. PRIVATE AND CONFIDENTIAL**

None

**15. ADJOURNMENT**

**(Caruk/Brouwer)**

That, there being no further business, the meeting be adjourned at 7:50 p.m.

**CARRIED**

Respectfully submitted,

Chris Ritsma  
Chair, Hamilton Cycling Committee

Rachel Johnson  
Project Manager, Sustainable Mobility  
Transportation Planning, Planning & Economic Development



**MOTION**

**Hamilton Cycling Committee: January 8, 2020**

MOVED BY Chris Ritsma

SECONDED BY

**National Association of City Transportation Officials (NACTO) Design Guides**

That the Committee discusses purchasing National Association of City Transportation Officials (NACTO) Design Guides.



**MOTION**

**Hamilton Cycling Committee: January 8, 2020**

MOVED BY Roman Caruk

SECONDED BY

**Cycling Infrastructure in New Developments**

That staff be requested to consider safe and convenient pedestrian and cycling environments, including the provision of secure bicycle parking and end-of-trip cycling amenities, in new developments.



**MOTION**

**Hamilton Cycling Committee: January 8, 2020**

MOVED BY William Oates

SECONDED BY

**Dundas Rides Group Ride**

That the Committee sponsor Dundas Rides' 100in1 Day group ride project in the amount of \$400 to be funded from the Hamilton Cycling Committee budget-special events (57285), approved as part of Item 5 of Public Works Committee Report 18-013 (PED18224) respecting 2019 Volunteer Committee Budget Submission – Hamilton Cycling Committee.