



City of Hamilton
GOVERNANCE REVIEW SUB-COMMITTEE
AGENDA

Meeting #: 2020-01
Date: February 12, 2020
Time: 1:00 p.m.
Location: Council Chambers, Hamilton City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

1. **CEREMONIAL ACTIVITIES**
2. **APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
3. **DECLARATIONS OF INTEREST**
4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 4.1 November 26, 2019
5. **COMMUNICATIONS**
6. **DELEGATION REQUESTS**
 - 6.1 Tim Simmons, Heritage Weddings & Coordinators, respecting Report CL19012(a) - Civil Marriage Solemnization (For today's meeting)
7. **CONSENT ITEMS**
8. **PUBLIC HEARINGS / DELEGATIONS**
9. **STAFF PRESENTATIONS**

10. DISCUSSION ITEMS

10.1 Civil Marriage Solemnization (CL19012(a)) (City Wide)

10.2 Appointment of the City of Hamilton Integrity Commissioner and Lobbyist Registrar (FCS20016) (City Wide)

11. MOTIONS

11.1 Verbal Updates at Council and Committee Meetings

(Referred from the November 27 & 28, 2019 Meeting of Council)

11.2 Recording of In Camera Sessions

(Referred from the January 22, 2020 Meeting of Council)

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

MINUTES 19-006
GOVERNANCE REVIEW SUB-COMMITTEE
Tuesday, November 26, 2019
9:30 am
Council Chambers
Hamilton City Hall

Present: Councillors T. Whitehead (Chair), M. Wilson (Vice-Chair), M. Pearson, B. Clark, L. Ferguson, and A. VanderBeek

THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:

1. 2019 Review of the City's Procedural By-law 18-270 (CL19010 / LS19041) (City Wide) (Item 10.1)

(Ferguson/Pearson)

- (a) That the Summary of the Proposed Revisions, as detailed in the ***amended*** Appendix 'B' attached to Report CL19010/LS19041, be approved; and,
- (a) That a by-law to Amend By-law No. 18-270, the Council Procedural By-law substantially in the form attached as the ***amended*** Appendix 'A' to Report CL19010/LS19041, be enacted by Council.

Result: Main Motion as Amended CARRIED by a vote of 6 to 0, as follows:

- YES - Councillor Maureen Wilson
- YES - Chair Terry Whitehead
- YES - Councillor Arlene VanderBeek
- YES - Councillor Lloyd Ferguson
- YES - Councillor Maria Pearson
- YES - Councillor Brad Clark

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(VanderBeek/Pearson)

That the November 26, 2019 Agenda of the Governance Review Sub-Committee be approved, as presented.

Result: Motion CARRIED by a vote of 4 to 0, as follows:

YES - Councillor Maureen Wilson
NOT PRESENT - Chair Terry Whitehead
YES - Councillor Arlene VanderBeek
NOT PRESENT - Councillor Lloyd Ferguson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)

(i) May 28, 2019 (Item 4.1)

(Pearson/Clark)

That the Minutes of the May 28, 2019 meeting of the Governance Review Sub-Committee be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Maureen Wilson
NOT PRESENT - Chair Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(d) DELEGATION REQUESTS (Item 6)

(i) Cameron Kroetsch, respecting changes to the Procedural By-law (For today's meeting) (Item 6.1)

(Pearson/VanderBeek)

That the delegation request from Cameron Kroetsch, respecting changes to the Procedural By-law, be approved for today's meeting.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

YES - Councillor Maureen Wilson
NOT PRESENT - Chair Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(e) PUBLIC HEARINGS / DELEGATIONS (Item 8)

(i) Cameron Kroetsch, respecting changes to the Procedural By-law (Added Item 8.1)

Cameron Kroetsch addressed the Committee respecting changes to the Procedural By-law.

(Pearson/Ferguson)

That the delegation from Cameron Kroetsch, respecting changes to the Procedural By-law, be received.

CARRIED

(f) DISCUSSION ITEMS (Item 10)

(i) 2019 Review of the City's Procedural By-law 18-270 (CL19010 / LS19041) (City Wide) (Item 10.1)

(Pearson/Clark)

(a) That Appendix 'A' to Report CL19010 / LS19041, respecting the 2019 Review of the City's Procedural By-Law 18-0270 be amended to reflect the following wording for 1(ix) and 1(xix) as follows:

(ix) to amend subsection (3) to section 3.10 – Communication Items, to address communication items received after the agenda has been sent to print;

(xix) to amend subsection (5) to section 5.13 – Communication Items, to address communication items received after the agenda has been sent to print;

(b) That Appendix 'B' to Report CL19010 / LS19041, respecting the 2019 Review of the City's Procedural By-Law 18-0270 be amended to reflect the following wording for Section 3.10(3) and 5.13(4) as follows:

Section 3.10

(3) Communication Items not received for inclusion in the Agenda package, shall be introduced under Changes to

the Council Agenda, provided that they are received in the Office of the City Clerk no later than 12 Noon on the business day prior to the Council meeting.

Section 5.13

(4) *Communication Items not received for inclusion in the Standing Committee Agenda package, shall be introduced under Changes to the Agenda, provided that they are received in the Office of the City Clerk no later than 12 Noon on the business day prior to the Standing Committee meeting.*

Result: Amendment CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

For disposition of this matter, refer to Item 1.

(ii) Civil Marriage Solemnization (CL19012) (City Wide) (Item 10.2)

(VanderBeek/Ferguson)

- (a) That the City of Hamilton provide Civil Marriage Solemnization services ***as a Pilot Project for 1 year, to a maximum of 150 ceremonies, using current resources***, as of February 1, 2020;
- (b) That the Proposed 2020 User Fees and Charges respecting Civil Marriage Ceremony services attached as Appendix 'C' to Report CL19012, be approved, and included in Schedule 'A' of the By-law to Establish Certain 2020 User Fees and Charges for Services, Activities or the Use of Property;
- (c) That a By-law to Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton attached as Appendix 'A' to Report CL19012, which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council; and
- (d) *That staff report back in Fall of 2020 on the outcome of the Pilot Project.***

Councillor VanderBeek withdrew the motion above.

(VanderBeek/Ferguson)

- (a) *That Report CL19012 respecting Civil Marriage Solemnization, be referred back to staff for public consultation on a 1 year Pilot Project, to a maximum of 150 ceremonies, using current resources; and,*
- (b) *That staff report back on the number of officiants in the City of Hamilton.*

Result: Motion CARRIED by a vote of 6 to 0, as follows:

YES - Councillor Maureen Wilson
YES - Chair Terry Whitehead
YES - Councillor Arlene VanderBeek
YES - Councillor Lloyd Ferguson
YES - Councillor Maria Pearson
YES - Councillor Brad Clark

(g) ADJOURNMENT (Item 15)

(Ferguson/VanderBeek)

That, there being no further business, the Governance Review Sub-Committee meeting be adjourned at 12:04 p.m.

CARRIED

Respectfully submitted,

Councillor T. Whitehead, Chair
Governance Review Sub-Committee

Councillor M. Wilson, Vice-Chair
Governance Review Sub-Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

6.1

Form: Request to Speak to Committee of Council

Submitted on Thursday, January 30, 2020 - 11:24 am

==Committee Requested==

Committee: Governance Review Sub-Committee
(February 12, 2020)

==Requestor Information==

Name of Individual: Tim Simmons

Name of Organization: Heritage Weddings & Coordinators

Contact Number: Office: 905-528-3975

Email Address: tsimmons@heritageweddings.ca

Mailing Address: Suite 105-100 Main Street East, Hamilton,
Ontario L8N 3W4

Reason(s) for delegation request:

To give feedback on Report CL19012 To Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton.

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? Yes

To: Governance Review Sub-Committee/February 12, 2020

Re: Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton

Good afternoon Councilors. Thank you for allowing me to make this short presentation to express my fear of allowing the City Clerk to perform marriages in Council Chambers.

Heritage Weddings & Coordinators (formally the Hess Village Wedding Chapel) has been performing affordable wedding ceremonies, commitment ceremonies, renewal of vows and child dedication to all couples since 1980. It is a second-generation family business.

My late father Ted Simmons, a former clergyman, worked in Provincial Court here in Hamilton as a probation and parole officer. During the 1970s he saw couples coming to court in white wedding dresses and suits and leaving a few minutes later with a look of shock at how underwhelming it was to be married at a civic court. That was when he decided to open The Hess Village Wedding Chapel in 1980. City Hall and churches were not providing Civil ceremonies and he and my mother put their modest savings together and opened Hamilton's first wedding chapel to provide wedding services to everyone in a private, dignified setting at an affordable cost.

Forty years later, we still provide small, private, dignified wedding ceremonies for all couples seven days a week, day or night at our chapel located at 100 Main Street East, a few blocks from City Hall. We provide a better service at a more affordable price than what your report proposes to do. However, we are concerned that since City Hall issues marriage licenses, couples will feel compelled to use City Hall marriage services. Especially couples who are new to Canada and do not fully understand the choices available to them. They will become a captive market.

It is unclear to me whether city hall will be advertising within this building. Will couples and their guests be cuing in the hallway or waiting in the gallery for their turn? How many guests will be allowed in Council Chambers for each ceremony? This proposal is an existential threat for us and will be sure to disrupt a locally built industry that has been serving the community well for many years.

The report mentions that people have asked the City Clerk why they cannot be married at City Hall. This question never used to be asked when the City Clerk's office gave couples a list of available wedding officiants in Hamilton along with their purchased marriage license. However, the City Clerk stopped this practice approximately a decade ago. Since then, couples have been on their own to find an officiant to marry them. We all know that part of this committee's mandate is to ensure equity of service within Hamilton. I suggest that you return to the list (virtual or otherwise) and allow all companies and individuals providing wedding officiant services in Hamilton to be on the list. This will support local providers of wedding services as well as associated spin off business.

On the other hand, if it is Council's intention to make a cash grab from people trying to make a modest living, you might also consider diversification in other ways: sell leashes to dog owners that buy dog licenses, give referrals for city contractors to those who need building permits, sell bathing suits to families that use city pools. Of course, I'm being facetious and mean no disrespect, but I hope you'll see the parallels in my argument.

In 2004, the intent of regulation 285/04 was not for municipalities to use city council space to create an enterprise for a service that is already being provided in an affordable and equitable way. It was created so that marriages could be performed in remote places where wedding services were either sparse or non-existent. The purpose was to create more equity within such a large and diverse province as Ontario.

If Council approves this direction, you will not become competition to the larger wealthier wedding venues. You'll be competing with retired ministers, sole proprietors and small businesses. Many wedding officiants are retired clergy on CPP and OAS. They need extra income to live independently. We look out for each other as a family might. I have one minister who uses his extra income from performing weddings to visit grandchildren once or twice a year. Some have lived in housing like First Place. Some are volunteer nurses and all do something to help people in crisis at home or abroad. I could go on.... We are a sector of the wedding industry that is most vulnerable to economic downturns and government interference. We have everything to lose and are not insulated by generous pensions, stock portfolios or political incumbency.

Hamilton is a city that already provides wedding services at an affordable price to all couples seeking the marriage bonds. Prices are not inflated and there is no lack of people ready to provide this service. If you compete in this manner with local officiants, sole proprietors and small businesses, not everyone will survive and some will just walk away from the service. In the long run, you could create more inequity of service while reducing the overall quality of service. What you are proposing is a significant market shift that will put our livelihoods into real jeopardy.

Thank you for considering my thoughts.

Tim Simmons,

Owner/operator Heritage Weddings & Coordinators

Civil Marriage Solemnization at Neighbouring Municipalities

City of Burlington – Does not provide this service

Haldimand County

\$291.25 (plus HST) for ceremonies held at their Central Administration Building or Haldimand County Museum and Archives, Monday to Friday 9:00 a.m. to 3:30 p.m.

A consultation session must take place prior to the ceremony with both applicants in attendance, bringing with them, the valid Marriage Licence and payment for the ceremony.

Witnesses – two witnesses are required, being over the age of 14, with the ability to understand and appreciate what is taking place and have the ability to give evidence of such at a later date. If the applicants are unable to provide witnesses, the Council will provide Municipal staff to act in this capacity.

Town of Oakville

\$339.00 (includes applicable taxes) (which includes a \$113 non-refundable cancellation fee) with travel fees of \$28.25 (includes applicable taxes) within Oakville and \$56.50 (includes applicable taxes) outside of Oakville. There are also fees for using the Town's facilities: Town Hall Meeting Room - \$118.65 (includes applicable taxes) – Thursdays and Fridays, noon to 7 p.m. and \$237.30 (includes applicable taxes) – Second Saturday of each month, noon to 7 p.m.

Consultations are held Thursdays and Fridays. The applicants are required to meet with the officiant at least one day prior to the marriage ceremony (mandatory requirement) at the Town Hall. To book a civil marriage ceremony, the applicants is to bring with them to Town Hall, the valid marriage licence, their availability for the consultation; preferred time, date and location for the marriage ceremony; payment for the bookings.

Applicants are required to bring with the following to the Consultation: valid marriage licence; the completed civil ceremony questionnaire; receipt of payment for the civil ceremony; one piece of current, valid photo identification for each person; written copies of any personal vows or use the available vows on the Town's website.

They also stipulate that there to be no bubbles, candles, confetti, decorations or incense permitted in or around the Town Hall; and seating is not available.

Town of Lincoln

\$300.00 (HST included) for the civil ceremony (deposit of \$150.00); \$25.00 (HST included) for a witness; and \$50.00 (including HST) for the renewal of vows.

This was just approved by the Town of Lincoln's Council (September 23, 2019) no further details on their website.

Town of Grimsby – Does not provide this service

Town of Milton – Does not provide this service

City of Niagara Falls

Just recently received approval to perform Civil Marriage Solemnizations, the particulars as well as the fees have not been set at this time.

Town of Halton Hills – Does not provide this service

City of St. Catharines

\$316.45 (including HST) for a civil ceremony at City Hall and \$342.90 (including HST) after hours/off site with a cancellation fee of \$52.75.

They also stipulate that there are to be no bubbles, confetti, rice, etc. permitted.

City of Mississauga

\$260.00 + \$33.80 (HST) = \$293.80, \$100 administration fee is retained by the City should the scheduled ceremony be cancelled after the consultation.

The booking of the venue (Civic Centre Chapel or the Queen Elizabeth II Jubilee Rose Garden) for the civil ceremony is the responsibility of the applicants, the applicants are then required to have a copy of their booking invoice with them on the day of their ceremony.

They require 2 witnesses, they have a suggested age of 14 (as there isn't a minimum age requirement) in order for the witnesses to be able to understand and appreciate the ceremony which is taking place and be able to give evidence of such at a later date, if required.

A mandatory consultation with both applicants in attendance with the officiant should be scheduled at least three (3) days prior to the day of the ceremony, full payment is required at that time. The applicants should also bring the receipt of payment for the ceremony location; photo identification; a valid marriage licence, as well as a completed Marriage Ceremony Questionnaire and written vows.

Applicants are also advised that they should be wearing the proper attire for the occasion, that alcohol or stimulants are not be used by the applicants or their witnesses prior to or during the Marriage ceremony (the Officiant may cancel the ceremony if they believe the applicants or the witnesses have used alcohol or stimulants).

They also stipulate that there to be no bubbles, candles, confetti, decorations or incense permitted in or around the Town Hall; and seating is not available.

City of Welland

\$325.00 (including HST) in the City of Welland's Council Chamber; or \$250.00 (including HST) at an offsite location. The City requires that an Administration Fee of \$100.00 is paid to reserve the date of after business hours ceremonies, which is non-refundable, if the ceremony is cancelled less than 30 days from the date of the ceremony.

Ceremonies are available Monday to Friday from 8:30 a.m. to 4:30 p.m. They offer same day service, they do however, suggest that the applicants prearrange their date in order to personalize their ceremony.

After hours onsite and offsite locations are to be scheduled prior to the ceremony.

PROPOSED 2020 USER FEES AND CHARGES

Department: Corporate Services

Division: City Clerk's

Service or Activity Provided or Use of City Property	Fee
Civil Marriage Ceremony – City Hall (HST = \$39.00)	\$339.00
Civil Marriage Ceremony – Cancellation Fee (HST = \$13.00)	\$113.00
Renewal of Vows – City Hall (HST = \$6.50)	\$ 56.50
Renewal of Vows – Cancellation Fee (HST = \$3.25)	\$ 28.25
Civil Marriage Ceremony - Witness Fee (HST = \$3.25)	\$ 28.25

*** Note: Fees include HST.**

CITY OF HAMILTON CIVIL MARRIAGE CEREMONY QUESTIONNAIRE

Please complete the following information prior to attending the Consultation.
(PLEASE PRINT in block or capital letters)

1. MARRIAGE LICENCE: *Marriage Licences are valid for 90 days only.*

Licence Number: _____ Date Issued: _____

2. APPLICANTS: *Please bring Photo I.D. to the Consultation*

Applicant:

Name: _____

Photo I.D.: _____

Occupation: _____

Joint Applicant:

Name: _____

Photo I.D.: _____

Occupation: _____

3. WITNESSES: *(Witnesses to the marriage must be able to communicate in English and must be 14 years of age or older)*

Witness 1:

Name: _____

Full Address: _____

Witness 2:

Name: _____

Full Address: _____

5. CEREMONY DETAILS:

Date: _____ Time: _____ a.m. or p.m. Receipt #: _____

Location of Ceremony: Council Chamber or Meeting Room 830 (*Please circle*)

(Please note: Council Chamber can accommodate 191 people and Meeting Room 830 can accommodate 16 people)

Number of Guests: _____ Ceremony Option #: _____

Will there be personalized vows? Yes or No (*if you answered 'Yes', please bring a copy of the vows to the Consultation meeting*)

Would you like to acknowledge any family members? Yes or No, if yes, please provide their names:

Will anyone be giving away the applicant(s)? Yes or No (*Please circle*)

If you answered 'Yes', Name(s): _____

Will rings be exchanged? Yes or No (*Please circle*)

Will there be an exchange of embrace? Yes or No (*Please circle*)

Will there be photographs taken during the ceremony? Yes or No (*Please circle*)

Additional Comments/Details: _____

5. CITY OF HAMILTON POLICY REVIEW:

Please check (√) that you have reviewed and will comply with the following:

- No alcohol is permitted on City of Hamilton property.
- No consumption of alcohol or stimulants shall be permitted prior to or during the ceremony for the applicants and witnesses. (*the Officiant may cancel the ceremony if this rule is violated*)
- No music or flowers will be provided by the City during the ceremony.
- No religious connotation shall be contained in the ceremony.

- No decorations or confetti, bubbles, rice, candles or incense are allowed in or outside of City Hall.**

Personal Information contained on this form, is collected under the authority of Section 24 of the Marriage Act, R.S.O.1990, Chapter M3 and will be used for the purpose of performing a civil marriage ceremony. Questions regarding this collection should be directed to the Manager, Legislative Services/Deputy Clerk, 71 Main Street West, Hamilton, ON L8P 4Y5 or (905) 546-2424 Ext. 4304

CITY OF HAMILTON

INTERPRETER CERTIFICATE

I, _____, of the
(Interpreter's Name)

_____ certify
(City where the Interpreter resides)

that on the _____ day of _____, 20_____, at

the City of Hamilton, I faithfully performed the services of an Interpreter

from English language into _____ (and from
(Language)

_____ back in to the English language) in or in
(Language)

connection with a Civil Marriage Ceremony solemnized between:

_____ and
(Name)

_____.
(Name)

Dated this _____ day of _____, 20_____.

Signature of Interpreter
Print Name: _____

Signature of Witness
Print Name: _____

Civil Marriage Ceremony

Option

THE PURPOSE

"We are gathered together to witness the formal joining of _____ and _____ in legal matrimony according to the custom and law prevailing by the Government of the Province of Ontario.

Officiant to 1st person: Repeat after me please:

"I do solemnly declare that I do not know of any lawful impediment why I, _____, may not be joined in matrimony to _____".

Officiant to 2nd person: Repeat after me please:

"I do solemnly declare that I do not know of any lawful impediment why I, _____, may not be joined in matrimony to _____".

DECLARATION OF INTENT AND VOWS

"Would you please face each other and repeat after me"

Officiant to 1st person:

"I call upon these persons here present to witness that I, _____ do take you, _____ to be my lawful wedded _____ (wife/husband/partner)"

Officiant to 2nd person:

"I call upon these persons here present to witness that I, _____ do take you, _____ to be my lawful wedded _____ (wife/husband/partner)"

PRONOUNCEMENT

I, _____, by virtue of the powers vested in me by the *Ontario Marriage Act*, do hereby pronounce you _____ and _____ to be _____ (husband and wife, partners in life/married).

SIGNING OF THE REGISTER

At this time, the wedded parties and their witnesses will sign the Official Marriage Register.

CEREMONY CONCLUSION

Officiant introduces the married couple.

Please note: Bolded text is mandatory for the ceremony

Appendix G to Report CL19012(a)

PUBLIC COMMENTS

(a) James Knott	(b) Adam Nelson Bernards
(c) Dennis Austin	(d) Nicole Moning
(e) Angela Woodcox	(f) Paul Smith
(g) Barbara Brock	(h) Ian Borsuk
(i) Brittany Bittcher	(j) Sara Newport
(k) Rebecca Lanigan	(l) Kathleen O'Brien
(m) Mike Lupo	(n) Kaitlyn Jardine
(o) Noreen Bristow	(p) Ute Winer
(q) Brandon Nelson	(r) Susan Munzer
(s) Lori Skinner	(t) Jennifer Roth
(u) Cortney Pasternak	(v) Erin Fast
(w) Ruth Greenspan	(x) Christie deRuiter
(y) Isabel Szczygiel	(z) Felicia Radassao
(aa) Sarah Rashid	(bb) Anita Thomas
(cc) Lorrie MacFarlane	(dd) James Bona
(ee) Kenneth Jackson	(ff) Juby Lee
(gg) Maxwell Lightstone	(hh) Kenneth Jackson
(ii) Jeanne Mayo	(jj) Emily Andrews
(kk) Pat Serafini	(ll) Kim Zarzuela
(mm) Annastacia Dickerson	(nn) Mary Anne McDougall
(oo) Jennie Mackay	(pp) Elizabeth Avetissian
(qq) Melissa DeCiantis	(rr) Deborah Wiggins
(ss) Tracy Allan	(tt) Isaac Rashid

Pilon, Janet

Subject: Civil marriage services

From: James Knott

Sent: Wednesday, January 15, 2020 9:58 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil marriage services

Yes this is a great idea. Please do it!

(b)

Pilon, Janet

Subject: Comments RE: Civil Marriage Ceremonies at Hamilton City Hall

From: Adam Nelson Bernards

Sent: Thursday, January 16, 2020 9:35 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Comments RE: Civil Marriage Ceremonies at Hamilton City Hall

Hello Ms. Pilon,

I wanted to reach out and share my comments with you on the prospect of the City of Hamilton offering Civil Marriage Ceremonies at City Hall.

My partner and I are currently in the process of planning a wedding, and we were disappointed to learn that this is a service not currently available in Hamilton.

We feel that for a city this size, this is a service that should absolutely be available to citizens.

We would both like to offer our unwavering support for this initiative.

Best,

Adam

(c)

Pilon, Janet

Subject: Support for Hamilton offering a civil marriage option**From:** Dennis Austin**Sent:** Thursday, January 16, 2020 10:15 AM**To:** Pilon, Janet <Janet.Pilon@hamilton.ca>; Pauls, Esther <Esther.Pauls@hamilton.ca>**Subject:** Support for Hamilton offering a civil marriage option

Good Morning,

My name is Dennis Austin and I live [REDACTED] in Hamilton.

I am emailing to support a change in policy that will allow Hamilton's clerk (or a delegated staffer) to legally "solemnize marriages" at city hall.

My wife and I were rather discouraged a few years ago to find we couldn't get our marriage simply ratified at city hall before the city would issue a marriage license. It is my opinion that a wedding officiant is merely a government-mandated witness to (what should be) an already loving union and is wholly unnecessary. It only takes 2 people to make a marriage and I guess someone has to file paperwork which the city does when it processes the license, the officiant is just a glorified middleman.

I also encourage the city to take it a step further and , if legally possible, on top of offering a \$339 ceremony or \$56 for a quickie renewal of vows, also offer a ceremony-less process of marriage for a price closer to the fee for renewals. Again, it only takes 2 people to make a marriage. No one needs a ceremony, or rings, or an officiant, or an over-priced dress, etc. It's perfectly fine if people want any of that but these do not a marriage make. My wife and I were perfectly secure in our loving union before marriage and the main reason we went through a formal marriage was to ease to process of her changing her legal last-name so it would match our children's. We view marriage as primarily a legal union as nothing in our relationship really changed from the day before our wedding to the day after. We did however throw a party, so the biggest change by far was our bank account.

As an aside, our solution to being unable to get married at city hall was my brother-in-law took a cheap course over a weekend and became an officiant for roughly the same price we were being quoted to have it done by a "professional" officiant.

Thank you,
-Dennis Austin

Pilon, Janet

Subject: city hall weddings

From: Nicole Moning

Sent: Thursday, January 16, 2020 10:15 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: city hall weddings

I read the article in the Spec this morning and I would be on board with the idea of city hall weddings! I think having the option would be great for people who are not looking to go wedding poor.

Thanks and I look forward to the official vote

Nicole

Pilon, Janet

Subject: Town Hall Marriages Vote?

From: Ang Woodcox
Sent: Thursday, January 16, 2020 10:25 AM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Town Hall Marriages Vote?

Hello,

I believe that it would be very useful to citizens if Town Hall were to begin allowing marriages to be conducted there. Ideally, the fee would be kept in a range that is affordable to as many people as possible.

Thank you for your time.

Sincerely,
Angela Woodcox

(f)

Pilon, Janet

Subject: Civil marriage ceremonies at City Hall

From: Paul Smith

Sent: Thursday, January 16, 2020 10:46 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil marriage ceremonies at City Hall

Hi Janet

I believe that civil marriage ceremonies should be offered at City Hall. I moved to Hamilton 15 months ago and assumed they already were!

Aside from the additional income for the city, it would be nice for couples to have the opportunity to get married in the building I would consider the heart of the city.

Thanks,
Paul Smith
Durand

Pilon, Janet

Subject: Dedicated Wedding Space

-----Original Message-----

From: Barbara Brock

Sent: Thursday, January 16, 2020 12:23 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Dedicated Wedding Space

I think it would be an ideal opportunity to benefit both the city financially as well as those in the general public who prefer a civil ceremony, for the city to have a small attractive dedicated space, which would hold up to twenty or so to comply with the fire code, and where confetti and other material which were approved by the fire and safety codes could be allowed. Any rental fee would include an amount to offset the cleanup expense.

Ideally it would be in a spot with some natural light and a place where photography was encouraged.

As a Hamilton taxpayer for the last thirty-five years, and after a twenty-five year career in condo mgmt., I think this type of facility, which is normally associated with happy occasions, is a pleasant change for many of my vintage, for whom funerals are a main social component of their day to day lives!!

Pilon, Janet

Subject: Let people get married at City Hall!

From: Ian Borsuk
Sent: Thursday, January 16, 2020 12:33 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Let people get married at City Hall!

Hello,

I would like to enthusiastically endorse the idea for Hamilton to marry people at City Hall. I'm personally non-religious and I believe it's important for Hamiltonians to have access to the ability to get married in a non-religious setting - and City Hall is a perfect location for it. Last year I had the privilege to be best man for my friend who got married to his now-wife at Toronto's City Hall and the entire process and ceremony was fantastic.

I understand it may take some time for this idea to pick up, but for Hamilton to have it's own wedding chamber at City Hall (much like what Toronto has) would be amazing. I also see no problem with this idea being focused on revenue generation as well - my friend for example loved that they were paying the City of Toronto (where they live).

- Ian

--

-Ian Borsuk

Pilon, Janet

Subject: Civil Marriage

From: Brittany Bittcher
Sent: Thursday, January 16, 2020 12:42 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Civil Marriage

To whom it may concern,

I heard over the radio the call for comments regarding Civil marriages offered for Hamilton.

I live up on the Hamilton mountain and late last year, I became engaged. I was so excited and began planning to have a simple yet beautiful civil ceremony down at City Hall in Hamilton.

Unfortunately, I was surprised and disappointed to hear Hamilton didnt have any officiators at the location as it would have been so convenient and wonderful to have held it downtown.

I am having to look elsewhere to st.catherines and even oakville for their city halls to perform our ceremony.

So, in conclusion, if Hamilton would start performing Civil Marriages again, I would be very happy and honoured to register our family at Hamiltons City Hall.

I look forward to seeing if any changes will arise from these comments.

Thank you for your time,

B.Bittcher



Pilon, Janet

Subject: Weddings at City Hall

-----Original Message-----

From: Sara Newport

Sent: Thursday, January 16, 2020 3:53 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Weddings at City Hall

Hello,

Yes, absolutely! Why not offer weddings at city hall for those who are interested?

Sara Newport

Pilon, Janet

Subject: City Hall Weddings

-----Original Message-----

From: Rebecca Lanigan

Sent: Thursday, January 16, 2020 5:21 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: City Hall Weddings

Hello Janet,

I was very excited when I saw an article about the opening of this again and would like to put my name or number down as a YES to this service.

Thank you
Rebecca Lanigan

Pilon, Janet

Subject: Marriage ceremonies at City Hall?

From: Kate O'Brien
Sent: Thursday, January 16, 2020 10:33 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Marriage ceremonies at City Hall?

Good Evening / Morning Janet,

The answer is yes.

City Hall is above all else "the people's place". And Council Chambers is ideally suited. It is about time that city hall had some positive interaction with citizens, instead of being a place for protests and confrontation.

personally i have witnessed wonderful weddings at city halls around the world, even in Italy, a country with churches at every street corner.

In this city, with interfaith, non faith, multicultural, and LGBTQ2 partnerships seeking formal venues for such a celebration that do not cost an arm and a leg, this is something that would render a service. Of course that is as long as the city does not try to figure out how to turn this into some money grab initiative. City Hall should not be in the business of making a profit. Cost recovery, yes. Profit, no.

Ignore the objections from businesses (including some religious institutions) who are in the business of making money. Couples who want a church/ temple etc or high priced restaurant wedding will always have one.

And in this process make sure that the ceremony allows for the wedding party to have a "toast" of champagne... if it costs extra to have a licence for serving a glass of champagne, so what. Set some easy rules, and make city hall a happy space for Hamiltonians.

Long overdue.

hope my comments are helpful.

Kathleen O'Brien
Hamiltonian.

Pilon, Janet

Subject: Marriage at City Hall

From: Mike Lupo
Sent: Friday, January 17, 2020 12:17 AM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Marriage at City Hall

Hello Miss Pilon,

I am writing in response to an article published on the CBC website, and I followed a link in that article to the Hamilton.ca website.

I think it's a fantastic idea to offer the solemnization of marriage at Hamilton's City Hall. I am a Wedding Officiant myself, and wish to be part of this. In addition to being a Wedding Officiant, I am also a DJ.

How can I be a part of this? Is there any room for an experienced person like myself? I do have interest in performing civil marriages and be an asset to the City of Hamilton and its great citizens.

I am available to speak by phone or meet in person, if an opportunity arises. Additionally, if I am invited to any meetings on this topic, my attendance would be guaranteed.

Thank you for your time.

Mike

(n)

Pilon, Janet

Subject: Marriage Servives

From: Kaitlyn Jardine

Sent: Friday, January 17, 2020 7:23 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Marriage Servives

Hi there,

I was very surprised to read in the Spec today that Hamilton does not offer marriage services at city hall. My partner and I have marriage on the horizon and planned to have a ceremony with just the two of us. We love Hamilton and wouldn't want to go anywhere else. I hope we'll be able to have a quick service here one day soon.

Pilon, Janet

Subject: civil marriages

From: Noreen Bristow

Sent: Friday, January 17, 2020 10:17 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: civil marriages

Definitely **YES** to marriages: obtain the license, book the date (with non-refundable prepayment) then arrive at prescribed date and time, done.

Place a limit on the number of witnesses, it is an intimate civic ceremony not a open invitation to all and sundry.

No to: Confetti, rice, alcohol, bubbles, flowers, incense, religious connotation. There is a cost incurred for set up as well as cleaning and in the case of alcohol, a liability factor.

Just my opinion. Thanks for asking. Noreen

Pilon, Janet

Subject: Civil Ceremonies

-----Original Message-----

From: Ute Winer

Sent: Friday, January 17, 2020 11:25 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil Ceremonies

Good Morning Janet,

I read the article in the Spectator this morning.

I would love to see civil ceremonies

conducted at City Hall.

Hope this goes through.

Regards,

Ute Winer

Pilon, Janet

Subject: feedback on marriages at city hall

From: Brandon Nelson

Sent: Friday, January 17, 2020 11:30 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: feedback on marriages at city hall

Seems to me like a pretty fundamental public service that *ought* to be provided, considering how much marriage has become a civil status issue (e.g. tax situations, inheritances), rather than a religious one.

I got married this fall and had to travel to Guelph to do so. Cost there was under \$260, with the licence purchased in Toronto. The staff person who officiated provided the nicest ceremony of *any* wedding I've ever been to. It was everything we wanted.

Do you know what the province provides you when you inquire where to find someone to marry you... a text file of 23,000 officiants registered with the province, and their religious affiliation.

That religion is all mixed up with getting married is a relic of the past – there must be a civil option.

Quite a few strange opinions reflected in today's Spec article on the subject, particularly from vested interests (i.e. officiants).

Brandon Nelson
Hamilton, ON

Pilon, Janet

Subject: Feedback for Weddings @ City Hall

From: Scott, Allie <Allie.Scott@hamilton.ca>
Sent: Friday, January 17, 2020 2:33 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Feedback for Weddings @ City Hall

Hi Janet,

I had a resident call in regarding the article in the Spec today regarding wedding ceremonies. She doesn't have email so I am writing this on her behalf.

She agrees with getting married at City Hall and suggests that the money it will generate go towards the homeless and women's shelters. Thinks that it is a great idea! That we should keep the money in Hamilton and not give it to other municipalities.

Resident Info:
Susan Munzer

Thank you,

Allie Scott
Customer Contact Centre Representative/ AH Dispatcher
Corporate Services
Customer Service and POA, City of Hamilton
(905) 546-2424 Ext. 8842



Pilon, Janet

Subject: Weddings at City hall

From: Lori Skinner

Sent: Friday, January 17, 2020 3:00 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Weddings at City hall

Of course we should allow weddings at City Hall.

L. Skinner
Hamilton On

Pilon, Janet

Subject: FW: Wedding Ceremonies at City Hall

From: Jennifer Roth
Sent: Friday, January 17, 2020 4:05 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Wedding Ceremonies at City Hall

Hi there:

I am fully in support of weddings at City Hall! I have no idea why it doesn't happen already.

I agree that this should be an affordable option for the public. I also agree that there should be no additional decorations or confetti/rice permitted. Slimmed down ceremonies for sure.

Thank you for the opportunity to show my support,
Jennifer

Pilon, Janet

Subject: Weddings at city hall

-----Original Message-----

From: Cortney Pasternak

Sent: Friday, January 17, 2020 4:58 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Re: Weddings at city hall

Hello,

I am writing as a Humanist Officiant (who solemnizes non-religious marriages all over the West GTHA. I agree with the officiant quoted in the article with respect to competition and saturated officiant market which makes it increasingly tough to do business, and the idea that 'quickie' weddings should somehow be treated as less sacred or special or important. Thus I don't believe clerks should be allowed to conduct these services when there are plenty of officiants who pay for training, licensing, travel costs, advertising, etc and are well trained in offering beautiful if still simple ceremonies. However, having conducted many weddings at municipal offices in Toronto, I do believe there is a public service element here that must be considered. A compromise I believe would be for city hall to offer rooms to rent (as they do in Toronto) with lists of officiants - should they choose to sign up to be on the list (some municipal offices do have lists but there are some arbitrary and restrictive rules that should not be in place. I think a compromise is to offer the space and a list of names with photos and possibly websites to ensure that Officiants can sign up to perform weddings at city hall (and charge their fee as opposed to letting city hall determine the fee -- but be paid to rent a room or chapel) which lets couples have choices from experienced officiants who have devoted resources and time to this and have training in the legal aspects (City hall could even have an online list with each officiant's website so couples can choose).

I hope this is helpful and would be happy to speak further.

Cortney Pasternak, MEd, MA

Registered Psychotherapist

Humanist Officiant

Pilon, Janet

Subject: Marriage at City Hall

From: Erin Fast

Sent: Friday, January 17, 2020 6:10 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Marriage at City Hall

Hello Jenet,

I would like to provide my feedback regarding marriage at Hamilton City Hall. I think this is a great idea.

I wish it was already available so I could have been married there on Feb 10th, 2020.

Thank you

Erin

(w)

Pilon, Janet

Subject: Civil marriage city hall

-----Original Message-----

From: Ruth Greenspan

Sent: Friday, January 17, 2020 7:44 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Fwd: Civil marriage city hall

>

> My name is Ruth Greenspan. I am an officiant with All Seasons. I am opposed to city clerks performing marriages at city hall .

> Please do not take this work away from private people like myself.

> Ruth

>

(x)

Pilon, Janet

Subject: Marriage at city hall

From: Christie deRuiter

Sent: Friday, January 17, 2020 8:49 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Marriage at city hall

Great idea! Wish it had been an option for us. Way overdue that civil weddings are not easier. This would solve that.
Thanks!

Pilon, Janet

Subject: Civil Marriage Ceremonies at City Hall

From: Isabel Szczygiel

Sent: Saturday, January 18, 2020 12:46 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil Marriage Ceremonies at City Hall

Hello Janet,

I recently read the article in TheSpec. It would be really meaningful have a civil ceremony in the same community you reside and work in. My partner and I would choose a civil ceremony at city hall- should this option be available.

I know many couples our age who wish they had the option of having their civil ceremony at Hamilton City Hall- unfortunately have had to have this ceremony at other city halls such as Brantford and Cambridge.

Thank you,
Isabel Szczygiel

(z)**Pilon, Janet**

Subject: Civil Marriage Ceremonies at Hamilton City Hall**From:** Felicia Radassao**Sent:** Saturday, January 18, 2020 3:02 PM**To:** Pilon, Janet <Janet.Pilon@hamilton.ca>**Subject:** Civil Marriage Ceremonies at Hamilton City Hall

Hey Janet,

I read that the city may be considering offering civil marriage ceremonies at City Hall. I'm sending you this e-mail to let you know, as a Hamiltonian, that I think this is a great idea and support Hamilton offering civil marriages. It's what my partner and I want to do with only 7 other people. A nice small, simple ceremony.

On the topic of decor, that should be up to those who want to get married at City Hall at their time (to set up and take down) and expense. Thus the City wouldn't have to pay for things like that.

I hope it will be offered one day.

Have a great weekend,

Felicia Radassao

(aa)

Pilon, Janet

Subject: Weddings at city hall

From: Sarah Rashid

Sent: Saturday, January 18, 2020 6:05 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Weddings at city hall

Hi Janet,

I do not support city clerks conducting civil weddings in Hamilton.

I do not want this because I am concerned with the business it will take away from officiants.

Thank you.

Sarah

(bb)**Pilon, Janet**

Subject: Married at city hall

-----Original Message-----

From: Anita

Sent: Saturday, January 18, 2020 8:13 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Married at city hall

Hello,

I just wanted to offer up my opinion on this matter. I recently had my second marriage in October. Leading up to it, we were looking for simple, inexpensive ways of doing it (after having lived together for 23 years). We were disappointed to find we had to go as far as Oakville or St. Catharines in order to have a simple civil marriage. Both of us are avid motorcyclists and I ended up finding a drive-through wedding kioske just off one of our regular routes on the Niagara Parkway.

I really do not agree with some councillors' opinions that the city would be taking customers away from local businesses. I absolutely was unable to find anything that was as cheap and simple as what we were looking for.

Additionally, many who look to this alternative of getting married at city hall are not looking for flowers, music, and any other add-ons that come with other types of wedding ceremonies.

Many will be second marriages (experienced and don't need counselling as was also brought up in the paper).

Some will be those looking to save money and are willing to give up the special added touches to do so.

I don't think in this day and age we have barely-of-age kids dashing off to elope as was more prevalent in previous decades, so the counselling aspect is not really required. Frankly, with my first wedding, we found the "counselling" aspect of it rather insulting and annoying, yet it was required. We had lived together for seven years before marrying, lasted 20, but then things happen. No amount of "counselling" is going to be able to address everything and save a marriage that has reached its end.

I do hope this is a service the city can provide in the future. If it weren't for finding the perfect solution for us with the motorcycle drive-through, getting married at city hall in our own city would have been the best solution.

Thanks,
Anita Thomas

Pilon, Janet

Subject: FW: city hall marriages for Hamilton

From: Lorrie MacFarlane-Rodgers

Sent: Sunday, January 19, 2020 12:44 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Re: city hall marriages for Hamilton

Hello,

I just read the article in the Hamilton Spectator. I am a huge supporter of our city hall performing marriages. My spouse and I can't afford the money for an elaborate wedding or to travel to other cities to marry. I am very simple in my desires. I want a simple city hall marriage. The celebration means nothing compared to knowing my partner and I are officially married instead of common law. I hope this is the kind of feedback you were looking for ma'am.

Sincerely Lorrie MacFarlane
A devoted hamiltonian

Pilon, Janet

Subject: Marriage at Hamilton City Hall

-----Original Message-----

From: James Bona

Sent: Sunday, January 19, 2020 1:34 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Marriage at Hamilton City Hall

Hello Ms. Pilon,

I'm writing in regards to the upcoming decision to allow marriage officiation at Hamilton City Hall. This is something the city should definitely take steps toward providing to the great people of our city. It is an ideal way for many citizens to take an exceptionally important step in their lives as a couple.

I'm reading opposition to this, I see many selfish views from the industry stakeholders, which do not take into consideration the benefits to Hamiltonians. Not only would this potentially save people from higher costs, it would also provide a level of convenience to allow for people to take that step with lowered stress. Also, the additional income to city coffers is an added benefit.

I sincerely provide my opinion in favour of this initiative.

Thank you,

James Bona

Pilon, Janet

Subject: Weddings

From: Kenneth Jackson
Sent: Monday, January 20, 2020 2:10 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Weddings

Janet,

I am opposed to the offering of wedding services at City Hall. The municipal government must **not** compete with business already well established in Hamilton. Would City Hall sell snow shovels? Or dog leashes for those who buy licences for their dogs? Or bicycle locks? If the answer to any of these suggestions is "no" then the response to my opposition should be agreement.

I am not convinced that the officiants would be more than perfunctory.

It matters not to me that other municipalities offer wedding services. That is not a convincing argument. As my old Dad used to say, "If someone else sticks their head into the fire, should you do the same?"

Kenneth Jackson
[REDACTED]

Dundas, ON
[REDACTED]

Pilon, Janet

Subject: Civil Marriage Ceremonies at City Hall

From: J Lee

Sent: Tuesday, January 21, 2020 10:22 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil Marriage Ceremonies at City Hall

Dear City Clerk Pilon,

I am emailing to express my support for civil marriage ceremonies at City Hall.

It makes sense to allow residents to have this option. The cost is very reasonable.

I am already married but if this was an option, I would have chosen it as it is logical and convenient.

Please add my name to the list of "Yes to Civil Marriages Ceremonies at City Hall"

Thank you for your time,
Juby Lee

Pilon, Janet

Subject: Comments on Marriage Regulations proposal

From: Max Lightstone

Sent: Tuesday, January 21, 2020 12:48 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Comments on Marriage Regulations proposal

Good afternoon Janet,

I would like to make the following comments on the proposed Civil Marriage service being offered by the City of Hamilton.

For the most part, I agree with it. It would be a good service for Hamiltonians.

I disagree with the allowance that a 16 or 17 year old can get married. It *might* be needed for religious reasons (although I doubt that, being a religious person myself), but I can think of absolutely no reason why a non-religious marriage should be possible for those under the age of adulthood, especially since a city clerk would have no background knowledge of any iffy situations.

I also disagree with a portion of the ceremony: "legal matrimony according to the custom and law prevailing by the Government of the Province of Ontario" is stilted and not very emotional. Removing the word "Government" would make it much better.

Most sincerely,
Maxwell Lightstone

Pilon, Janet

Subject: Governance Committee

From: Kenneth Jackson
Sent: January 21, 2020 1:17 PM
To: clerk@hamilton.ca
Subject: Governance Committee

Committee Members,

I have recently learned of the suggestion that the City Clerk be granted the status of wedding officiant.

I am opposed to this move because it would place the city in competition with businesses already established in Hamilton. I know of two such. One is Heritage Weddings and Coordinators established some years ago by the Rev, Ted Simmons who served as a probation officer in the city. He experienced many of his clients lamenting to him that the wedding services then offered at City Hall were cold, short and perfunctory. So he established a wedding chapel in Hess Village.

Tim Simmons, Ted's son, inherited the business upon his father's death. Unfortunately the chapel burned. Tim found another venue on Main Street East.

Heritage Weddings is Tim's livelihood. That livelihood should not be threatened for the sake of extra money for the clerk.

Yours truly,
Kenneth Jackson

(ii)

Pilon, Janet

Subject: Yes, Civil Marriages should be available at City Hall

-----Original Message-----

From: Jeanne Mayo

Sent: Wednesday, January 22, 2020 6:12 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Yes, Civil Marriages should be available at City Hall

Jeanne Mayo

Durand neighbourhood

Pilon, Janet

Subject: Civil Marriage Ceremonies at City Hall

From: Emily Andrews

Sent: Friday, January 24, 2020 9:35 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil Marriage Ceremonies at City Hall

Hi Janet,

I fully support this initiative. I just assumed was already offered. Having been married in a civil ceremony in St. Thomas, Ont. many years ago, I can confidently say that this is a service that many people could benefit from. The fee proposed seems reasonable and a good revenue source for the city. I also agree that there is no real need to offer the service outside of regular business hours. I hope this goes ahead!

Emily Andrews

Pilon, Janet

Subject: Civil ceremonies at City Hall in Hamilton Ontario

From: Patricia Serafini

Sent: Monday, January 27, 2020 4:29 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil ceremonies at City Hall in Hamilton Ontario

I think this is a great idea. I am very surprised that they are not being offered already. In fact, I am very curious as to why Hamilton City Hall does not offer this service.

Sincerely,
Pat Serafini

Pilon, Janet

Subject: Civil Ceremonies at City Hall

From: Kim Zarzuela
Sent: Tuesday, January 28, 2020 1:17 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Civil Ceremonies at City Hall

Hello Ms. Pilon,

I wanted to weigh in on the consideration to hold civil ceremonies at City Hall.

I think this would provide a low cost, easy to plan option for people who are not looking to have a large event when they get married.

Many people want to celebrate their wedding overseas but struggle to have their unions recognized due to the judicial system at their destination wedding location. The capacity to marry locally, particularly in Hamilton, would give them the option to complete the formalities here and enjoy the festivities wherever they choose.

Further, it would be a great source of income generated by the city, and a great service for the residents of Hamilton.

Thank you for reading my comments on the matter.

Regards,

Kim Zarzuela

Pilon, Janet

Subject: City Hall marriage ceremonies feedback

From: Anastacia Dickerson
Sent: Thursday, January 30, 2020 10:28 AM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: City Hall marriage ceremonies feedback

I saw this posted in my Facebook news feed today:
<https://www.inthehammer.com/want-to-get-married-at-hamilton-city-hall-well-you-cantyet>

It says to email feedback.

The quick answer is a resounding **YES**. I think it a great service to the city to provide this secular/non-denominational service. The fee seems fair too.

Thank you for considering it.

Best,

A.

Pilon, Janet

Subject: Civil marriage

From: Mary Anne McDougall

Sent: Thursday, January 30, 2020 11:39 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil marriage

Good Morning Janet,

I am writing in favour of City Hall conducting civil marriage ceremonies for those citizens interested. On July 19, 2017 i had to travel out of town to get married at the Cayuga Courthouse. My future husband had recently been diagnosed with cancer so we wanted a small quiet affair. We were very surprised to find that we were unable to have our vows said locally. Please consider bringing this option to our city.

Sincerely, Mary Anne McDougall

Pilon, Janet

Subject: City Hall Marriages

-----Original Message-----

From: Jennie Mackay

Sent: Thursday, January 30, 2020 8:42 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: City Hall Marriages

A great idea.

Sent from my iPhone

Pilon, Janet

Subject: Yes, City Hall Should Offer Marriages

-----Original Message-----

From: Elizabeth Avetissian

Sent: Thursday, January 30, 2020 10:08 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Yes, City Hall Should Offer Marriages

Long overdue.

Sent from my iPhone

Pilon, Janet

Subject: Wedding Ceremonies

-----Original Message-----

From: Melissa DeCiantis

Sent: Thursday, January 30, 2020 11:39 PM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Wedding Ceremonies

Hi there,

I saw online to send feedback about the civil ceremonies in Hamilton to this address.

I am very in favour of this being available. My fiancé and I are getting married this summer and would really like to do the paperwork the day/week before at city hall. Unfortunately because this isn't available - that money will be going to another municipality where it is. I have found among my friends (most aged 25-35), a lot of people are opting for no "big" wedding (just paperwork), are not affiliated with a church that can provide the service, or are doing the paperwork early to avoid that segment of the wedding day (less complications and more cost effective).

Since moving here a year ago, it seems the demographic in my area is changing to younger couples that a service like this may be very important to.

I hope you are able to make this change - and if you do before July 18th of this year, my fiancé and I will see you at city hall!

Cheers,
Melissa

Pilon, Janet

Subject: Yes to Civil Marriages

From: Deborah Wiggins
Sent: Friday, January 31, 2020 6:36 PM
To: Pilon, Janet <Janet.Pilon@hamilton.ca>
Subject: Yes to Civil Marriages

I'm definitely in favour of the City of Hamilton providing civil marriage services. Glad you are moving ahead with this. I think it would be even better if you didn't restrict times to just office hours. However, it's a good start.

Deborah Wiggins
Hamilton

Sent from my Samsung Galaxy smartphone.

Pilon, Janet

Subject: Civil ceremonies

-----Original Message-----

From: Tracy Allan

Sent: Saturday, February 1, 2020 7:45 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: Civil ceremonies

It's about time! I'm amazed that Hamiltonians have not had this opportunity.
Sent from my iPhone

Pilon, Janet

Subject: City Hall Weddings

-----Original Message-----

From: isaac rashid

Sent: Sunday, February 2, 2020 10:16 AM

To: Pilon, Janet <Janet.Pilon@hamilton.ca>

Subject: City Hall Weddings

Attn: Janet Pilon

I'm for NO weddings at city hall.
Please leave it to the private sector.
That's where it belongs.
Thanks.


Isaac Rashid

Sent from my iPhone



Hamilton

CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
City Clerk's Office

TO:	Governance Review Sub-Committee
COMMITTEE DATE:	February 12, 2020
SUBJECT/REPORT NO:	Civil Marriage Solemnization (CL19012(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Janet Pilon (905) 546-2424 Ext. 4304
SUBMITTED BY:	Andrea Holland City Clerk Office of the City Clerk
SIGNATURE:	

RECOMMENDATION(S)

- (a) That the City of Hamilton provide Civil Marriage Solemnization services as of April 6, 2020, using current resources;
- (b) That the Proposed 2020 User Fees and Charges respecting Civil Marriage Ceremony services attached as Appendix 'C' to Report CL19012(a), be approved, and included in Schedule 'A' of the By-law to Establish Certain 2020 User Fees and Charges for Services, Activities or the Use of Property;
- (c) That a By-law to Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton attached as Appendix 'A' to Report CL19012(a), which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council; and
- (d) That staff report back to the Governance Review Sub-Committee within a one year period to provide an update on Civil Marriage Solemnization services.

EXECUTIVE SUMMARY

Governance Review Sub-Committee on November 26, 2019 referred Report CL19012 respecting Civil Marriage Solemnization, back to staff to obtain public input; and directing staff to report back on the number of officiants in the City of Hamilton.

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SUBJECT: Civil Marriage Solemnization (CL19012(a)) (City Wide) - Page 2 of 7

Staff reached out to the members of the following Advisory Committees to ask the members for their input on this matter, comments which were received are included in Appendix 'G':

- Advisory Committee for Persons with Disabilities
- Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee (LGBTQ)
- Seniors Advisory Committee
- Hamilton Aboriginal Advisory Committee
- Hamilton Status of Women Committee
- Advisory Committee for Immigrants and Refugees

The existing 920 Registered Religious Marriage Officiants in the City of Hamilton (Appendix 'H') are not permitted to perform civil marriage ceremonies as their ceremonies must include religious connotations, as per the ceremony scripts they have submitted to the Ontario Registrar General in order to be registered as a Religious Marriage Officiant.

Upon the implementation of this service by the City of Hamilton, the City Clerk would be fulfilling a service that is currently not provided for in the City of Hamilton.

In 2004, *Ontario Regulation 285/04* amended the *Marriage Act, R.S.O. 1990, c. M.3*, to authorize the clerk of a local municipality to solemnize marriages under the authority of a licence. The legislation is discretionary, and municipalities can choose whether or not to offer this service.

Currently, there are a considerable number of municipalities in the Province of Ontario providing Civil Marriage Solemnization services onsite (within their town/city halls) and offsite (halls, restaurants, homes, etc.) during regular business hours and outside of regular business hours.

Staff are recommending that the Civil Marriage Solemnization services be offered at the City of Hamilton at City Hall during regular business hours, in order to provide a service that is currently not offered by the City of Hamilton and has been requested by a large number of citizens over the past several years, as well as a new revenue source for the Clerk's Office.

Staff will implement a feedback form for customers to ensure the services provided are meeting their needs.

Staff will report to the Governance Review Sub-Committee, summarizing the comments received through the feedback form and if necessary, with further recommendations.

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FINANCIAL – STAFFING – LEGAL IMPLICATIONS*Financial:**Revenue: Fees and Charges*

In determining the fee, staff reviewed the fees of neighbouring municipalities (attached as Appendix 'B'), and determined that the average charge was \$339.00 (includes HST) with additional charges for the facility, travel, witnesses, and a cancellation fee.

Civil Marriage Ceremony

\$339.00 (includes HST) held at City Hall or Meeting Room 830 during regular business hours and subject to availability, a cancellation fee would apply in the amount of \$113.00 (includes HST).

Civil Marriage Ceremony – Renewal of Vows

\$56.50 (includes HST) held at City Hall or Meeting Room 830 during regular business hours and subject to availability, a cancellation fee would apply in the amount of \$28.25 (includes HST).

Civil Marriage Ceremony - Witness Fee

\$28.25 (includes HST) per witness.

Staffing:

Civil Marriage Solemnization services will be managed through the Legislative Services Division of the Clerk's Office and by offering the service onsite and within regular business hours, there will be no overtime costs incurred.

The City Clerk will delegate the authority to solemnize marriages in the City of Hamilton, to individuals who are City of Hamilton staff in writing with the ability to revoke the delegation(s) in the same manner (Appendix 'A'). Any requests for offsite services in the first year will be evaluated on a case by case basis.

Legal:

There are legal requirements that must be met before the ceremony takes place and in addition couples must attend a consultation meeting with the Officiant prior to the marriage ceremony. The consultation meeting appointment will be mandatory and takes place at City Hall. Couples will need to make sure that they meet all of the requirements for a civil marriage and provide the following at the consultation meeting:

- A valid Province of Ontario marriage licence. Marriage Licences can be obtained at Hamilton City Hall and the Municipal Service Centres, information can be found on the City's website at: [/www.hamilton.ca/life-events/marriage-](http://www.hamilton.ca/life-events/marriage-)

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licences/marriage-licence-certificates to find more information on obtaining a marriage licence.

- The names and addresses of two (2) witnesses and confirmation that they will be present at the ceremony or the City can provide witnesses for a fee.
- Identification – couples must present a valid piece of government-issued photo identification for each applicant. Parental consent is required for persons who are 16 or 17 years of age.
- A completed Civil Marriage Ceremony Questionnaire (Appendix 'D').
- Language Interpreter – couples are responsible for bringing a language interpreter, and the cost is borne by the applicants. The interpreter cannot act as one of the witnesses and is required to complete and sign the Interpreter Certificate (Appendix 'E'), confirming that they have interpreted the marriage ceremony.

The City Clerk and/or designate will ensure that the mandatory declarations as per Section 24(3) of the *Marriage Act*, as noted in **bold** font in the example of a Civil Ceremony Option attached as Appendix 'F' are declared without exception.

The City Clerk and/or designate will not solemnize a marriage of any person and deem it ineligible if:

- One or both parties are under physical or mental duress;
- As per the *Marriage Act, R.S.O. 1990, c. M.3*, "No person shall issue a licence to or solemnize the marriage of any person who, based on what he or she knows or has reasonable grounds to believe, lacks mental capacity to marry by reason of being under the influence of intoxicating liquor or drugs or for any other reason".

HISTORICAL BACKGROUND

Over the last 5 years the City of Hamilton has issued an average of 2211 marriage licences annually, with an interest from approximately 45% of the applicants of the licences issued, for a civil marriage ceremony at City Hall. When informed that the City does not provide this service, they were advised to refer to the Provincial website for a list of authorized officiants.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

As previously noted, *Ontario Regulation 285/04*, provides the Clerk or designate of a local municipality with the authority to solemnize marriages under the authority of a licence.

As per Section 10 (1) of the *Municipal Act, 2001*, as amended, a single-tier municipality may provide any service that the municipality considers necessary or desirable for the public.

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As per Section 228 (4) of the *Municipal Act, 2001*, as amended, the clerk may delegate in writing to any person, other than a member of Council, any of the clerk's power and duties under this and any other Act.

A marriage ceremony requires two (2) witnesses, the minimum age of a witness, although there isn't a minimum age requirement, will be set at fourteen (14) years of age, as the witnesses should be able to understand and appreciate the ceremony which is taking place and be able to give evidence of such at a later date, if required.

RELEVANT CONSULTATION

Staff initiated a public consultation from January 15, 2020 to February 5, 2020 to obtain public comments on providing the Civil Marriage Solemnization service at the City of Hamilton, Appendix 'G' contains the public comments received.

Staff reviewed the public feedback and have concluded that the public is in strong support of the provision of this service.

Staff searched the web and visited the Provincial website to acquire the list of existing Officiants in the City of Hamilton, which has been included as Appendix 'H' to the report.

The existing 920 Registered Religious Marriage Officiants in the City of Hamilton (Appendix 'H') are not permitted to perform civil marriage ceremonies as their ceremonies must include religious connotations, as per the ceremony scripts they have submitted to the Ontario Registrar General in order to be registered as a Religious Marriage Officiant.

Other municipalities were contacted and staff have determined from those conversations and based on the requests the City has received, the City should consider providing the Civil Marriage Solemnization service.

While most municipalities who provide Civil Marriage Solemnization service provide the service onsite and offsite and during regular business hours and outside of business hours, staff felt it would be prudent to begin providing the service onsite and during regular business hours with a provision to examine the possibility of expanding the service to offsite and outside of regular business hours in the future. As noted earlier, any requests for offsite services in the first year will be evaluated on a case by case basis by the City Clerk.

Staff also obtained a wide variety of information from a number of municipal websites (Appendix 'B') in order to establish the City's process, fees & charges, the location, ceremony schedule.

Overall municipalities were consistent in ensuring there was a consultation meeting prior to the ceremony with the Officiant, that requires the completion of a Civil Marriage

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Ceremony Questionnaire (Appendix 'D') to assist the Officiants in providing high quality service and in order to ensure that the couple have met all of the requirements.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Staff are recommending that the Civil Marriage Solemnization services be offered at the City of Hamilton, in order to provide a service that has been requested by a high number of citizens over the past several years, as well as a new revenue source for the Clerk's Office.

ALTERNATIVES FOR CONSIDERATION

Staff are recommending the provision of the Civil Marriage Solemnization services at City Hall and within regular business hours, with the City Clerk evaluating on a case by case basis any requests for offsite services.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix 'A' – Draft By-law To Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton - *Revised*

Appendix 'B' - Civil Marriage Solemnization at Neighbouring Municipalities

Appendix 'C' – Proposed 2020 User Fees and Charges

Appendix 'D' – Civil Marriage Ceremony Questionnaire

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Appendix 'E' - Interpreter Certificate

Appendix 'F' – Example of a Civil Marriage Ceremony Option - ***Revised***

Appendix 'G' – Public Comments

Appendix 'H' – Religious Marriage Officiants listed by Name, Religious Body and Municipality

The City's website (<https://www.hamilton.ca/life-events/marriage-licences/getting-married>) provides the public with the following information, as to the type of marriages:

Types of marriage

An authorized official needs to marry you to ensure that a marriage is performed properly and legally. There are two types of marriage ceremonies performed in Ontario:

- **Religious marriage:** a recognized religious official marries you.
- **Civil marriage:** The City of Hamilton does not have a judge, justice of the peace or the City Clerk who performs marriages. Please refer to the [Provincial website for a list of authorized officiants](#).

The link to the Provincial website (above), provides the public with the following information:

Types of marriage

To ensure that your marriage is performed properly and legally, **an authorized official needs to marry you**. There are 2 types of marriage ceremonies performed in Ontario:

Religious marriage: a recognized religious official marries you. Check the religious marriage officiants list to ensure that the officiant you are interested in hiring is authorized to perform a marriage in Ontario.

- [religious marriage officiants](#)

Civil marriage: a judge, justice of the peace or authorized municipal clerk marries you, often at a local municipal office or city hall.

[Find a local city hall, town hall or municipal office](#)

Clicking on the link above to “find a local city hall, town hall or municipal office”, provides the public with a list of all 444 municipalities in the Province, the public would then have to open a municipalities website and search the website to determine if the municipality offers Civil Marriage Solemnization services.

Religious Marriage Officiants listed by Name, Religious Body and Municipality

Date Last Updated: January 17 2020

Municipality	Last Name	First Name	Religious Body
Ancaster	Allison	Winston Dale	Horseshoe Falls Regional Council - United Church
Ancaster	Alongi	Salvatore	Jehovah's Witnesses
Ancaster	Anthony	James Eziashi	Old & New Bible Holiness Churches
Ancaster	Archer	Ronald Charles	Presbyterian Church in Canada Presbytery Of Hamilton
Ancaster	Archibald	Charles Bruce	Brethren
Ancaster	Baker	Glenn Russell	Horseshoe Falls Regional Council - United Church
Ancaster	Barreira	Victor	The Pentecostal Assemblies of Canada Western Ontario District
Ancaster	Barrett	Allison Mary	Unitarian Universalist Association
Ancaster	Baruch	Paula Anne	Jewish - Reform
Ancaster	Beach	Lee	The Christian and Missionary Alliance Central Canada District
Ancaster	Bellows Dempsey	Deborah L	Baptist - Ontario & Quebec
Ancaster	Bianco	Marco	The Fellowship Of Christian Assemblies
Ancaster	Bish	John David	Horseshoe Falls Regional Council - United Church
Ancaster	Brown	Ross Matthew	Open Bible Faith Fellowship Of Canada
Ancaster	Brownlie	Robert Lloyd	The Anglican Church Of Canada Diocese Of Niagara
Ancaster	Clarke	Lindsay Gene	The Pentecostal Assemblies of Canada Western Ontario District
Ancaster	Csefko	Gregory	Canadian Fellowship of Churches and Ministers
Ancaster	Csefko	Jennifer	Canadian Fellowship of Churches and Ministers
Ancaster	Curnew	Heather M	Partners In Harvest (Canada)
Ancaster	Dada	Olayinka	Independent Assemblies Of God International
Ancaster	Dunlop	Brian L	The Pentecostal Assemblies of Canada Western Ontario District
Ancaster	Fallon	Michael D	Christian Reformed Church In North America
Ancaster	Fleming	Mary C	The Anglican Church Of Canada Diocese Of Niagara
Ancaster	Freeman	David Charles	The Christian and Missionary Alliance Central Canada District
Ancaster	Gauthier	Christopher Erik	The Community Catholic Church of Canada
Ancaster	Gerrard	Aaron D	The Christian and Missionary Alliance Central Canada District
Ancaster	Green	Judith Lynne	Presbyterian Church in Canada Presbytery Of Hamilton

Ancaster	Hawkes	Percy Keith	Horseshoe Falls Regional Council - United Church
Ancaster	Heath	Gordon Leslie	Baptist - Ontario & Quebec
Ancaster	Hielema	Sydney	Christian Reformed Church In North America
Ancaster	Isaac	Andrew James	The Wesleyan Church of Canada Central Canada District
Ancaster	Iwaskiw	Josaphat	Baptist
Ancaster	Jefferson	Jean	Association Of Unity Churches Canada
Ancaster	Kaneps	Davis	Evangelical Lutheran Church In Canada Eastern Synod
Ancaster	Keuning	Johannes	Christian Reformed Church In The Netherlands Old Christian Reforr
Ancaster	King	Beverly	Clergy Support Memorial Church
Ancaster	Kirk	David	West Fifth Bible Chapel
Ancaster	Klaver	Willem	Free Reformed Church Of North America
Ancaster	Klein-Geltink	Rita	Christian Reformed Church In North America
Ancaster	Kuntz	Jacob	Christian Reformed Church In North America
Ancaster	Kyereme	Addai	The Community Christian Fellowship Church Of Canada
Ancaster	Kyereme	Julianna	The Community Christian Fellowship Church Of Canada
Ancaster	Lobsinger	Wayne Lawrence	Roman Catholic Diocese Of Hamilton
Ancaster	Lovering	Donald Colin	Humanist Association Of Canada
Ancaster	Luchies	Andrew John	Partners In Harvest (Canada)
Ancaster	Ludwig	John E	Canadian Reformed Church
Ancaster	MacFarlane	Gordon G	Christadelphian
Ancaster	MacLean	Daniel Hunter	Horseshoe Falls Regional Council - United Church
Ancaster	McInnis	David Lorne	Presbyterian Church in Canada Presbytery Of Hamilton
Ancaster	McWilliams	Arthur Henry Winston	Presbyterian Church in Canada Presbytery Of Hamilton
Ancaster	Merkley	Gregory Alan	Roman Catholic Diocese Of Hamilton
Ancaster	Newell	Elizabeth Jane	Clergy Support Memorial Church
Ancaster	Noack	Pieterella A	Emmaus Road Ministries
Ancaster	Osei	Andrew A	Open Bible Faith Fellowship Of Canada
Ancaster	Peterson	James	Baptist - Ontario & Quebec
Ancaster	Pickett	David Edward George	The Anglican Church Of Canada Diocese Of Niagara
Ancaster	Piyarali	Jawed	Ismaili Muslim Council For Ontario
Ancaster	Ponting	David M	The Anglican Church of Canada Diocese of Huron
Ancaster	Preston	Richard	Religious Society Of Friends (Quakers) Hamilton Monthly Meeting
Ancaster	Randle	Barry E	The Anglican Church Of Canada Diocese Of Niagara
Ancaster	Read	John	Presbyterian Church in Canada Presbytery Of Hamilton

Ancaster	Reeve	Sandra Ferne	Presbyterian Church in Canada Presbytery Of Hamilton
Ancaster	Rooney	James W	Seventh-day Adventists Ontario Conference
Ancaster	Roschman	Richard Samuel	Seventh-day Adventists Ontario Conference
Ancaster	Savelli	Lesli Karen	Clergy Support Memorial Church
Ancaster	Shantz	Kim A	Horseshoe Falls Regional Council - United Church
Ancaster	Shepherd	Olive	The Anglican Church Of Canada Diocese Of Niagara
Ancaster	Spies	Miram Mara Elizabeth	Horseshoe Falls Regional Council - United Church
Ancaster	Strung	Daphne Patricia Presswell	Presbyterian Church in Canada
Ancaster	Styles	Kenneth Brant	Be In Christ Church Of Canada
Ancaster	Tipple	Donald Graham	Horseshoe Falls Regional Council - United Church
Ancaster	Tora	Sayed Masood	The Muslim Association of Hamilton
Ancaster	Trautmann	Gary	New Apostolic Church Canada
Ancaster	Tschanz	Robert James	Horseshoe Falls Regional Council - United Church
Ancaster	Van Raalte	Theodore Gerard	Canadian Reformed Church
Ancaster	Vanderploeg	Kelly Paul	New Apostolic Church Canada
Ancaster	Vincent	Matthew	Be In Christ Church Of Canada
Ancaster	Watters	Mark Alexander	Charismatic Episcopal Church Of Canada
Ancaster	Willan	Lori	The Pentecostal Assemblies of Canada Western Ontario District
Ancaster	Woods	Bruce A	Congregational Christian Church
Ancaster	Zylla	Phillip Charles	Baptist - Ontario & Quebec
Binbrook	Adams	Derek	Eagle Worldwide Ministries
Binbrook	Adams	Joanna	Eagle Worldwide Ministries
Binbrook	Anderson	George Edward Charles	Presbyterian Church in Canada Presbytery Of Hamilton
Binbrook	Birnie	Kevin	The Christian and Missionary Alliance Central Canada District
Binbrook	Citron	Jeremy	Clergy Support Memorial Church
Binbrook	Den Hollander	Willem	Canadian Reformed Church
Binbrook	Di Paolo	Maria	Canadian Christian Ministers Federation Inc.
Binbrook	Faulkner	Elden William Ray	Baptist - Ontario & Quebec
Binbrook	Lawson-Paul	Patricia Marie	Horseshoe Falls Regional Council - United Church
Binbrook	Medeiros	Diana M C	The Pentecostal Assemblies of Canada Western Ontario District
Binbrook	Miklos	James Anthony	Association of Faith Churches and Ministers
Binbrook	Miklos	Susan Marie	Association of Faith Churches and Ministers
Binbrook	Moyer	Mavis	Eagle Worldwide Ministries
Binbrook	Moyer	Russell	Eagle Worldwide Ministries

Binbrook	Nero	Vincent	Canadian Christian Ministers Federation Inc.
Binbrook	Neudorf	Eugene Abie	The Christian and Missionary Alliance Central Canada District
Binbrook	Paul	Lloyd Douglas	Horseshoe Falls Regional Council - United Church
Binbrook	Pierroz	Kendra S	Celebrating Life Ministries
Binbrook	Schlarb	Roland Rupert	Apostolic Christian Church-Nazarean
Binbrook	Silver	Paul E	The Pentecostal Assemblies of Canada Western Ontario District
Binbrook	Tremblay	Ruthe G	Eagle Worldwide Ministries
Binbrook	Wallace	Alex F	Eagle Worldwide Ministries
Binbrook	Wallace	Patricia	Eagle Worldwide Ministries
Binbrook	Weinhardt	Konrad C	Apostolic Christian Church-Nazarean
Binbrook	Whitwell	Lois Elaine	Presbyterian Church in Canada Presbytery Of Hamilton
Binbrook	Zimmerman	Fred	Apostolic Christian Church-Nazarean
Dundas	Albert	Diane	Open Bible Faith Fellowship Of Canada
Dundas	Benjamins	Kenneth Frank	Christian Reformed Church In North America
Dundas	Bennett	Michael J	Roman Catholic Diocese Of Hamilton
Dundas	Bilkes	Lawrence James	Free Reformed Church Of North America
Dundas	Boucher	Paul Anthony	Roman Catholic Diocese Of Hamilton
Dundas	Carr	Sue	Baptist - Ontario & Quebec
Dundas	Chalmers	Jeffrey Peter	Horseshoe Falls Regional Council - United Church
Dundas	Cote	Ronald James	Roman Catholic Diocese Of Hamilton
Dundas	Curtin	James A	Roman Catholic Diocese Of Hamilton
Dundas	Davidson	John Gregory	Presbyterian Church in Canada Presbytery Of Hamilton
Dundas	Davison	Peter Wood Asterley	The Anglican Church Of Canada Diocese Of Niagara
Dundas	De Vries	Margaret	The Gospel Crusade Inc
Dundas	Deforest	Robert Terry	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Dentinger	Richard L	The Anglican Church Of Canada Diocese Of Toronto
Dundas	Devries	Karl	The Gospel Crusade Inc
Dundas	Dickey	James Ross	Presbyterian Church in Canada Presbytery Of Hamilton
Dundas	Diodati	Ralph Charles	Roman Catholic Diocese Of Hamilton
Dundas	Donst	Brian Gordon Herbert	Horseshoe Falls Regional Council - United Church
Dundas	Doran	Patrick George	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Duke	Melvyn James	Clergy Support Memorial Church
Dundas	Dunn	Robert Kevin	Roman Catholic Diocese Of Hamilton
Dundas	Eldridge	Victoria	Presbyterian Church in Canada Presbytery Of Hamilton

Dundas	Emery	David	New Apostolic Church Canada
Dundas	Emery	Donald	New Apostolic Church Canada
Dundas	Fayter	W Paul	Horseshoe Falls Regional Council - United Church
Dundas	Ferns	Henry John	Reformed Episcopal Church
Dundas	Fink	Lennard	New Apostolic Church Canada
Dundas	Garrison	Penny	Presbyterian Church in Canada Presbytery Of Hamilton
Dundas	Grabiec	Christopher M	Clergy Support Memorial Church
Dundas	Graham	Merril R	Horseshoe Falls Regional Council - United Church
Dundas	Griffin	Eric R	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Hall	Sharyn Lea	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Hallford	Stephen	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Hampson	Edward George	Roman Catholic Diocese Of Hamilton
Dundas	Harker	Gareth P	Christian Reformed Church In North America
Dundas	Hartwick	Darryl Donald	Celebrating Life Ministries
Dundas	Heise	Christopher W	Associated Gospel Churches
Dundas	Henry	Duane Gustavus	The Pentecostal Assemblies of Canada Western Ontario District
Dundas	Hibbs	John Joseph	Presbyterian Church in Canada Presbytery Of Hamilton
Dundas	Hughes	Iris Christina	Christian Church / Church of Christ
Dundas	Humphreys	David A	Brethren
Dundas	Ilinsky	Brian	New Apostolic Church Canada
Dundas	Ingall	Ross	Baptist - Ontario & Quebec
Dundas	Irwin	William Mercer Wayne	Horseshoe Falls Regional Council - United Church
Dundas	Jackson	Philo Kenneth	Baptist - Ontario & Quebec
Dundas	Jenvey	Stephen	Presbyterian Church in Canada Presbytery Of Hamilton
Dundas	Jeyaseelan	Ronald J	Fellowship Of Evangelical Baptist Churches
Dundas	Johnson	Robert W	Horseshoe Falls Regional Council - United Church
Dundas	Jones	David Cyril	Baptist - Ontario & Quebec
Dundas	Kendall	TC	Spiritualist Church Of Canada
Dundas	Kidney	David	Brethren
Dundas	Lamarre	Hazel Ruth	Celebrating Life Ministries
Dundas	Long	David Harold	The Anglican Church Of Canada Diocese Of Niagara
Dundas	MacAulay-Newcombe	Ellen	The Anglican Church Of Canada Diocese Of Niagara
Dundas	MacQueen	Lorna Ruth	Horseshoe Falls Regional Council - United Church
Dundas	Magallano	Marivic P	Canadian Fellowship of Churches and Ministers

Dundas	Markuci	Peter	Fellowship Of Evangelical Baptist Churches
Dundas	Mauch	Timothy Robert	Emmaus Road Ministries
Dundas	McHugh	Michael J	Roman Catholic Diocese Of Hamilton
Dundas	McNamara	Victor William	Roman Catholic Diocese Of Hamilton
Dundas	Mihokovic	Marijah S	Roman Catholic Diocese Of Hamilton
Dundas	Mous	William	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Myroniuk	Micheal	Roman Catholic Diocese Of Hamilton
Dundas	Nykamp	Erwin	New Apostolic Church Canada
Dundas	Overing	Carol L	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Paradela	Christina Evelyn	Horseshoe Falls Regional Council - United Church
Dundas	Patrick	Frank	The Pentecostal Assemblies of Canada Eastern Ontario District
Dundas	Patrick	Maureen	The Pentecostal Assemblies of Canada Eastern Ontario District
Dundas	Raddatz	Pamela Grace	Bancroft Centre For Awakening Spiritual Growth
Dundas	Robertson	Joan Leslie	Horseshoe Falls Regional Council - United Church
Dundas	Robertson Jr	John C	
Dundas	Roy	Wendy B	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Sandilands	James A	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Schmidt	Frederick G	Evangelical Lutheran Church In Canada Eastern Synod
Dundas	Shoesmith	Kenneth Edwin	The Church of Jesus Christ of Latter-Day Saints
Dundas	Singh	Jasbir	Sikh
Dundas	Smyth	Robert A	Roman Catholic Diocese Of Hamilton
Dundas	Speakman	Robert Charles	Salvation Army
Dundas	Spies	Richard Howard Burt	Horseshoe Falls Regional Council - United Church
Dundas	Spooner	Junior Carlyle	The General Assembly of the Church of God in Eastern Canada
Dundas	Sprajc	Franjo	Roman Catholic Diocese Of Hamilton
Dundas	Thomas	John E	Baptist
Dundas	Thomas	William C	The Anglican Church Of Canada Diocese Of Niagara
Dundas	Thompson	Carolann	The General Assembly of the Church of God in Eastern Canada
Dundas	Thompson	Robert W	The General Assembly of the Church of God in Eastern Canada
Dundas	Trzupsek	Franciszek	Roman Catholic Diocese Of Hamilton
Dundas	Tsui	Kuen Nang Tommy	The Christian and Missionary Alliance Central Canada District
Dundas	VanEden-Olsthoorn	Martha	The Community Catholic Church of Canada
Dundas	Vanden Brink	Paul M	Presbyterian Church In America
Dundas	Whitfield	Scott Alfred	Roman Catholic Diocese Of Hamilton

Dundas	Yee Hibbs	Mary Anne	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Aasman	Paul	Canadian Reformed Church
Hamilton	Abaroa Bolona	Leonel	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Adcock	Lewis	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Addawoo	Victor N O	The Association for Education and Evangelism
Hamilton	Adde	Ephrem Ninos Slemon	Orthodox Church of Antioch
Hamilton	Aldersley	Victoria Lynn	Horseshoe Falls Regional Council - United Church
Hamilton	Alhassy	Hassan	Islamic Shia Ithna-Asheri Jamaat Of Toronto
Hamilton	Ali	Mohsin Z	Ismaili Muslim Council For Ontario
Hamilton	Allen	Penny Diane	Community Of Christ
Hamilton	Alleyne-Tracey	Pamela	Clergy Support Memorial Church
Hamilton	Alon	Moshe C	Jewish - Conservative Council
Hamilton	Anderson	David John	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Anderson	Jeff	Living Hope Christian Assembly
Hamilton	Anderson	Marisa	Living Hope Christian Assembly
Hamilton	Anderson	Penny G	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Angyal	Lajos	Roman Catholic Diocese Of Hamilton
Hamilton	Antaloczy	Scarlett	The Sanctuary Family Centre
Hamilton	Appiah-Kubi	Freda	Association of Faith Churches and Ministers
Hamilton	Aquin	Patricia Lynn	Community Of Christ
Hamilton	Arcay	Zaida	Canadian Fellowship of Churches and Ministers
Hamilton	Asis	Marvin Ilarde	Baptist - Ontario & Quebec
Hamilton	Avila	David C	Roman Catholic Diocese Of Hamilton
Hamilton	Baldry	Steven Norman	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Banfield	Harry G	Salvation Army
Hamilton	Barnard	Miriam Kathleen	East Hamilton Spiritual Church
Hamilton	Barry	Anthony R	Salvation Army
Hamilton	Baskin	Bernard	Jewish - Reform
Hamilton	Beal	Robert	Hebrew Church Of God
Hamilton	Beals	George William	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Beckett	Scott Christopher	Horseshoe Falls Regional Council - United Church
Hamilton	Bedell	John Franklin	Clergy Support Memorial Church
Hamilton	Beer	Mary Margaret	Horseshoe Falls Regional Council - United Church
Hamilton	Bell	Susan Jennifer Anne	The Anglican Church Of Canada Diocese Of Niagara

Hamilton	Bender	Alissa	Mennonite Church Eastern Canada
Hamilton	Bender	Todd Christian	The Gospel Crusade Inc
Hamilton	Bennett	Leah Heather	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Bernhardt	Robert James	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Berry-Graham	Donald Beresford	Baptist - Ontario & Quebec
Hamilton	Bittle	Michael	The Evangelical Christian Church In Canada
Hamilton	Blinch	Elizabeth A	Anchor Ministerial Fellowship
Hamilton	Blinch	Garry A	Baptist - Ontario & Quebec
Hamilton	Boakye-Yiandom	Martin	Canadian Fellowship of Churches and Ministers
Hamilton	Boda	Mark James	The Christian and Missionary Alliance Central Canada District
Hamilton	Bogle	Iris	Church Of God Of Prophecy
Hamilton	Bogle	Paul	The Apostolic Holiness Church Of Jesus Christ
Hamilton	Bokma	Josiah	Christian Reformed Church In North America
Hamilton	Brisebois	Danny	The Toronto Church Of Christ
Hamilton	Brittain	Paul Alfred Robert	Associated Gospel Churches
Hamilton	Brown	Carlton F	Baptist - Ontario & Quebec
Hamilton	Brown	David	Emmaus Road Ministries
Hamilton	Brown	Gary Edward	The Community Catholic Church of Canada
Hamilton	Brown	Jason J	Church Of The Nazarene Canada Central District
Hamilton	Brown	John W	Liberal Catholic Church International
Hamilton	Brown	Marilyn Rose Elizabeth	Emmaus Road Ministries
Hamilton	Brown	Maureen Agnes	Liberal Catholic Church International
Hamilton	Brown	Terry Michael	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Brubacher	Lee Julian	Fellowship Of Evangelical Baptist Churches
Hamilton	Buck	Scott	Baptist - Ontario & Quebec
Hamilton	Burke	Leon Ethelbert	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Burns	Robert D	Baptist
Hamilton	Burton	Scott	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Busa	Adriano	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Bynoe-Stevens	Margaret Lisa	Clergy Support Memorial Church
Hamilton	Calhoun	Ronald L	Roman Catholic Archdiocese Of Toronto - Catholic Pastoral Center
Hamilton	Cameron	Senior	Independent Assemblies Of God International
Hamilton	Campbell	Bartley D	Anchor Ministerial Fellowship
Hamilton	Campbell	Joseph	Redemption City Of Faith Ministries Of Canada Inc

Hamilton	Cassey	Mary Ellen	Centre For Spiritual Living Toronto
Hamilton	Catarino	Gabriel De Morais	Roman Catholic Diocese Of Hamilton
Hamilton	Catton	David Donald	Horseshoe Falls Regional Council - United Church
Hamilton	Chamberlain	Bruce A	Emmaus Road Ministries
Hamilton	Chamberlain	Julia	Emmaus Road Ministries
Hamilton	Chamutu	Bahati	Christian Ministers' Association
Hamilton	Chang	Paul Hongduck	University Bible Fellowship Canada
Hamilton	Chiarot	Judith Ethel	Anchor Ministerial Fellowship
Hamilton	Chiarot	Paul Louis	Anchor Ministerial Fellowship
Hamilton	Chisholm	Francis P	Horseshoe Falls Regional Council - United Church
Hamilton	Choi	Yong Bok	Korean American Presbyterian Church
Hamilton	Clark	Linda Marie	Horseshoe Falls Regional Council - United Church
Hamilton	Clarke	Joy	Independent Assemblies Of God International
Hamilton	Clarke	Michael Frederick	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Claus	Lee Douglas	Horseshoe Falls Regional Council - United Church
Hamilton	Cline	Dwayne	Fellowship Of Evangelical Baptist Churches
Hamilton	Coburn	Rosemary Ann	The International Alliance of Churches of the Truth
Hamilton	Coe	Peter A	Faith Christian Fellowship of Canada Inc.
Hamilton	Cohen	Jordan David	Jewish - Reform
Hamilton	Coleman	Deborah	Church Of Truth International
Hamilton	Collins	Matthew	Be In Christ Church Of Canada
Hamilton	Cook	W Craig	Presbyterian Church in Canada Presbytery Of Barrie
Hamilton	Coombe	Donald J	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Cooper	D Ray	Baptist
Hamilton	Cooper	Robert I	Brethren
Hamilton	Cooper	Timothy Graydon Alec	Canadian Convention of Southern Baptist
Hamilton	Copland	Sandra Grace	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Corcoran	David	New Apostolic Church Canada
Hamilton	Cowley	Peter Brandon	Horseshoe Falls Regional Council - United Church
Hamilton	Cowling	Lisa	The Gospel Crusade Inc
Hamilton	Cox	John Stanford	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Craig	Alan	Elim Fellowship Canada
Hamilton	Cranley	Daniel	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Crosby	David Douglas	Roman Catholic Diocese Of Hamilton

Hamilton	Crosdale	Lincoln	Church Of God Of Prophecy
Hamilton	Crowell	Andrew Sarty	Horseshoe Falls Regional Council - United Church
Hamilton	Cucchi	Francesco	Roman Catholic Diocese Of Hamilton
Hamilton	Curry	Brian Edward	Independent Anglican Church (Canada Synod)
Hamilton	Cyr	Victor	The Community Christian Fellowship Church Of Canada
Hamilton	D'Andrea	Marco	Bancroft Centre For Awakening Spiritual Growth
Hamilton	Dailey	Barry Godfrey	The First Seventh Day Baptist Church of Toronto
Hamilton	Danford	Gerald R	Lutheran Church - Canada
Hamilton	Davies	Thomas John	Horseshoe Falls Regional Council - United Church
Hamilton	Davis	Dawn Louise	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	De Visser	Adriaan Jan	Canadian Reformed Church
Hamilton	Deddens	Karel	Reformed Churches in the Netherlands
Hamilton	Dejong	Anko William	Canadian Reformed Church
Hamilton	Dhaliwal	Santokh Singh	Sikh Society Hamilton - Wentworth
Hamilton	Diloreto	Joseph Frank	Roman Catholic Diocese Of Hamilton
Hamilton	Dimitric	Milojko	The Serbian Orthodox Church Diocese Of America & Canada
Hamilton	Dion	Marilyn	Bancroft Centre For Awakening Spiritual Growth
Hamilton	Distler	Dianne Bell	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Diverlus	Rubin Lecius	Canadian Convention of Southern Baptist
Hamilton	Dobson	R David	Baptist
Hamilton	Dods	Jeffrey	The Christian and Missionary Alliance Central Canada District
Hamilton	Donaghey	Donald Alexander	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Donais	Bradley William	Salvation Army
Hamilton	Dorismond	Lourdy	Roman Catholic Diocese Of Hamilton
Hamilton	Durkacz	Joseph Gerard	Roman Catholic Diocese Of Hamilton
Hamilton	Eagles	Jason	Faith Baptist Church Hamilton
Hamilton	Earle	Mark D	The Free Methodist Church In Canada
Hamilton	Echegoyen Rodriguez	Jesus Emmanuel	United Pentecostal Church International Ontario District
Hamilton	Edgeworth-Pitcher	E Victoria	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Edmondstone	Paul Joseph	Roman Catholic Diocese Of Hamilton
Hamilton	Elenbaas	Anthony Dean	Christian Reformed Church In North America
Hamilton	Elliott	Michelle	Hebrew Church Of God
Hamilton	Etele	Gabriel	Bancroft Centre For Awakening Spiritual Growth
Hamilton	Eustace	Donald John	The Anglican Church Of Canada Diocese Of Niagara

Hamilton	Evans	Bryane Thomas Sherman	Evangelical Church Alliance
Hamilton	Ezeonwurie	Azubuike Cosmas	Redemption City Of Faith Ministries Of Canada Inc
Hamilton	Farrell	John	The Sanctuary Family Centre
Hamilton	Feather	Steven W	The Free Methodist Church In Canada
Hamilton	Fernandez	Leonte	Church Of The Nazarene Canada Central District
Hamilton	Figueroa	Daniel	Baptist - Ontario & Quebec
Hamilton	Fisher	Rupert	Bethel Apostolic Churches Of Jesus Christ
Hamilton	Fodor	Paul	Baptist
Hamilton	Francis	Bernard Frederick	Roman Catholic Diocese Of Hamilton
Hamilton	Francis	Dudley	Church Of God Of Prophecy
Hamilton	Friesen	Dallas	Baptist - Ontario & Quebec
Hamilton	Friesen	Gina Leanne	Baptist - Ontario & Quebec
Hamilton	Gacnik	Drago	Roman Catholic Diocese Of Hamilton
Hamilton	Galea	Charles Paul	Roman Catholic Diocese Of Hamilton
Hamilton	Galgani	Lois Ann	Celebrating Life Ministries
Hamilton	Garcia	Jose	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Gardner	Kimberley Ross	Bancroft Centre For Awakening Spiritual Growth
Hamilton	Gardner	Philip Alan Tennant	Horseshoe Falls Regional Council - United Church
Hamilton	Gatluak	Peter	Lutheran Church - Canada
Hamilton	Gatto	Mark L	Roman Catholic Diocese Of Hamilton
Hamilton	Gaylor	Carly	Unitarian Universalist Association
Hamilton	Geddes	Robert Stewart	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	George	Noble	West Fifth Bible Chapel
Hamilton	Gianniou	Dimitrios	Greek Orthodox Metropolis Of Toronto (Canada)
Hamilton	Gibson	Marcie Joann	Horseshoe Falls Regional Council - United Church
Hamilton	Gieg	Robert	Churches of Christ
Hamilton	Gingerich	Trevor L	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Giokas	Peter	Baptist - Ontario & Quebec
Hamilton	Godfrey	Lynda Jane	Horseshoe Falls Regional Council - United Church
Hamilton	Goetze	Johannes	Baptist
Hamilton	Gomez	Yajaira Calero	Independent Assemblies Of God International
Hamilton	Goodwin	Joseph A	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Goodyear	Pamela	Salvation Army
Hamilton	Gordon	Knoll	Hebrew Church Of God

Hamilton	Gosselin	Michael	Churches of Christ
Hamilton	Green	Daniel	Jewish - Orthodox Council
Hamilton	Greene	Gerald R	Brethren
Hamilton	Greenspan	Ruth Evelyn	Clergy Support Memorial Church
Hamilton	Grey	William Norman	Christadelphian
Hamilton	Grieve	Mary Ellen	Horseshoe Falls Regional Council - United Church
Hamilton	Grummett	Stanley G	Baptist - Ontario & Quebec
Hamilton	Guerrero	Vicente	The Spanish Pentecostal Church Of Canada
Hamilton	Hall	John A	Open Bible Faith Fellowship Of Canada
Hamilton	Hammer	Ronald E	Churches Of Christ And Individually As Disciples Of Christ
Hamilton	Hammond	Murray F	Churches Of Christ And Individually As Disciples Of Christ
Hamilton	Hare	Susan Lee	Community Of Christ
Hamilton	Harms	Jean M	Independent Assemblies Of God International
Hamilton	Haveman	Garfield Garbet	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Havercroft	Ian Timothy	Fellowship Of Evangelical Baptist Churches
Hamilton	Havercroft	Paul F	Fellowship Of Evangelical Baptist Churches
Hamilton	Hawkes Hamilton	Rebecca	Clergy Support Memorial Church
Hamilton	Haynes	Graham Somerset	Association of Faith Churches and Ministers
Hamilton	Hefferman	Janette Lynne	Spiritualist Church Of Canada
Hamilton	Helal	Hosam El Din	Islamic Society of North America
Hamilton	Herrera	Carlos A	Open Bible Faith Fellowship Of Canada
Hamilton	Heyes	Gary F	Living Hope Christian Assembly
Hamilton	Heyes	Sheila	Living Hope Christian Assembly
Hamilton	Hill-Finamore	Loretta J	The Community Christian Fellowship Church Of Canada
Hamilton	Hillis	Dennis L	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Hillmer	Melvyn Raymond	Baptist - Ontario & Quebec
Hamilton	Hluchaniuk	Lubomyr	Ukrainian Orthodox Church Of Canada
Hamilton	Hoed	John Christiaan	Anchor Ministerial Fellowship
Hamilton	Hogeterp	Gerald J	Christian Reformed Church In North America
Hamilton	Holloway	Gilbert M	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Hopkins	Stephen F	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Horsnell	Malcolm John Albert	Baptist - Ontario & Quebec
Hamilton	Horton	George E F	Baptist - Ontario & Quebec
Hamilton	Hounsell	Randy	The Pentecostal Assemblies of Canada Western Ontario District

Hamilton	Hovhannisyan	Hovik Hayrik	Armenian Holy Apostolic Church Canadian Diocese
Hamilton	Howard	Shelley	The Community Christian Fellowship Church Of Canada
Hamilton	Howden	Janet May	Partners In Harvest (Canada)
Hamilton	Huculiak	John H	Clergy Support Memorial Church
Hamilton	Hudson	Robert John	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Hutchinson	Leonard	Independent Assemblies Of God International
Hamilton	Huxtable	Jon	The Christian and Missionary Alliance Central Canada District
Hamilton	Hyttenrauch	Brent J	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Ilievski	Dane	Macedonian Eastern Orthodox Church
Hamilton	Ingram	Victoria	Unitarian Universalist Association
Hamilton	Israel	Hillel Chayim	Jewish - Conservative Council
Hamilton	Issak	Haitham John	Orthodox Church of Antioch
Hamilton	Jacobs	Byron	Salvation Army
Hamilton	Jacobs	Mary O	Salvation Army
Hamilton	Jacobsen	Scott Lyman	Christian Church / Church of Christ
Hamilton	Jacombs	Audra	Canadian International Metaphysical Ministry
Hamilton	Jagersma	Hilmer Klaes	Canadian Reformed Church
Hamilton	Jaggard	David John	Christian Church of Church of Christ
Hamilton	Jamroz	Pawel Czeslaw	Roman Catholic Diocese Of Hamilton
Hamilton	Janossy	Janos	Roman Catholic Diocese Of Hamilton
Hamilton	Jaunzarins	Loretta Tabitha	Evangelical Lutheran Church In Canada Eastern Synod
Hamilton	Jean-Pierre	Pierre-Philippe	Roman Catholic Diocese Of Hamilton
Hamilton	Jeffrey	Denise B	York St Peter's Evangelistic Organization
Hamilton	Jezak	Andrezej	Polish National Catholic Church Of Canada
Hamilton	Johnjules	David	Pentecostal Church Of God Of America
Hamilton	Johnson	Joy G.M.	Clergy Support Memorial Church
Hamilton	Jones	Opal	Pentecostal Church Of God Of America
Hamilton	Jones	Richard Matthew	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Jones	Scott	The Christian and Missionary Alliance Central Canada District
Hamilton	Jordan	Charles Donald	Roman Catholic Diocese Of Hamilton
Hamilton	Jordan	Elizabeth A	The Anglican Church Of Canada Diocese Of Toronto
Hamilton	Jordan	Margherita Lucia	Open Bible Faith Fellowship Of Canada
Hamilton	Jordan	Norman	Open Bible Faith Fellowship Of Canada
Hamilton	Jurzyk	Piotr	Roman Catholic Diocese Of Hamilton

Hamilton	Kangu	Hoskins	Independent Assemblies Of God International
Hamilton	Kasweka	Guy	Christian Ministers' Association
Hamilton	Kasweka	Virginie	Christian Ministers' Association
Hamilton	Katerberg	Henry	Christian Reformed Church In North America
Hamilton	Kaulback	Lucie J'Eanne D'Arc	Anchor Ministerial Fellowship
Hamilton	Kaulback	Mark Stephen	Anchor Ministerial Fellowship
Hamilton	Kebe	Archange	Roman Catholic Diocese Of Hamilton
Hamilton	Keenan	William J	The Church of Jesus Christ of Latter-Day Saints
Hamilton	Keeping	Garry N	The Association for Education and Evangelism
Hamilton	Kelly	Keith O L	Power In Praises Deliverance Ministries Inc.
Hamilton	Kelsey	Justin Dennis Troy	Open Bible Faith Fellowship Of Canada
Hamilton	Kennedy	Janet Gladys	Horseshoe Falls Regional Council - United Church
Hamilton	Kennedy	Timothy Paul	Horseshoe Falls Regional Council - United Church
Hamilton	Kent	Christian M	Canadian Fellowship of Churches and Ministers
Hamilton	Khanuja	Kulwant K	Sikh Sangat Hamilton
Hamilton	Kienansatuko	Gilbert L W	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Kiffman	Robert Michael	Roman Catholic Diocese Of Hamilton
Hamilton	Kim	Young Hoon	Roman Catholic Diocese Of Hamilton
Hamilton	King	Michael William	Roman Catholic Diocese Of Hamilton
Hamilton	Kirby	William	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Klassen	Edward H	Churches Of Christ And Individually As Disciples Of Christ
Hamilton	Klemmensen	Holly	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Knapp	Clarence V	Baptist
Hamilton	Knight	Franklin	The Church of Jesus Christ Emmanuel Inc
Hamilton	Knowles	Michael P	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Koch	Jakob Eduard	Fellowship Of Evangelical Baptist Churches
Hamilton	Koehler	Mark N	Lutheran Church - Canada
Hamilton	Koeller	Cynthia Rosemary	Canadian International Metaphysical Ministry
Hamilton	Kooiman	Michael Jacob	Horseshoe Falls Regional Council - United Church
Hamilton	Koos	Mark	New Apostolic Church Canada
Hamilton	Korz	Geoffrey	The Orthodox Church In America
Hamilton	Kovac	Paul L	Independent Assemblies Of God International
Hamilton	Krajewski	Henryk	Roman Catholic Diocese Of Hamilton
Hamilton	Kroetsch	Murray John	Roman Catholic Diocese Of Hamilton

Hamilton	Kruszewski	Michal Marek	Roman Catholic Diocese Of Hamilton
Hamilton	Kublik	Connan Arden Vince	Presbyterian Church In America
Hamilton	Kuntz	Jason Thomas	Roman Catholic Diocese Of Hamilton
Hamilton	Lakatos	Anna - Marie	Be In Christ Church Of Canada
Hamilton	Latta	John S	Be In Christ Church Of Canada
Hamilton	Laverty	Laura	Ontario Humanist Society
Hamilton	Leach	Jason	Living Hope Christian Assembly
Hamilton	Leach	Joanne	Living Hope Christian Assembly
Hamilton	Leach	Mary	Living Hope Christian Assembly
Hamilton	Leach	Robert William	Living Hope Christian Assembly
Hamilton	Leavitt	Victor Morrison	United Pentecostal Church International Ontario District
Hamilton	Lee	Adrian	Roman Catholic Diocese Of Hamilton
Hamilton	Lee	Jong Bum	The Association for Education and Evangelism
Hamilton	Lee	Moses D S	Presbyterian Church In America
Hamilton	Leeson	Philip	Eckankar Canada
Hamilton	Lefebvre	James Joseph	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Leslie	Sceon Beverly	Kingdom Covenant International Fellowship
Hamilton	Lingard	Matthew W F	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Link	James C	Roman Catholic Diocese Of Hamilton
Hamilton	Linn	David R	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Linton	Jacqueline Opal	Church of God in Canada
Hamilton	Livingstone	Cindy A	The Association for Education and Evangelism
Hamilton	Lok	Ka Ho	The Christian and Missionary Alliance Central Canada District
Hamilton	Loopstra	Willem	Reformed Churches in the Netherlands
Hamilton	Lopatniuk	Andrii	The Ukrainian Catholic Episcopal Corporation of Eastern Canada at
Hamilton	Lupo	Michael John	The Community Catholic Church of Canada
Hamilton	Lupton	Austin	Roman Catholic Diocese Of Sault Ste. Marie
Hamilton	Lye	Corinne	Bancroft Centre For Awakening Spiritual Growth
Hamilton	Lynch	Angela	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Lynes	Aaron L	West Fifth Bible Chapel
Hamilton	MacDonald	Muriel Gayle	Horseshoe Falls Regional Council - United Church
Hamilton	MacEnauer	Jiri A	Roman Catholic Diocese Of Hamilton
Hamilton	MacKinnon	William Robertson	Horseshoe Falls Regional Council - United Church
Hamilton	Maddison	Douglas Drew	Clergy Support Memorial Church

Hamilton	Madigan	Mark Anthony	Plain Sight Ministries Inc.
Hamilton	Magcalas	Daniel G	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Mahboubi	Keivan	The Spiritual Assembly of the Baha'is of Hamilton
Hamilton	Mainse	Ronald	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Makarenko	William	Ukrainian Orthodox Church Of Canada
Hamilton	Managhan	James Ernest	Baptist - Ontario & Quebec
Hamilton	Manning	Fritz G	Church Of God Of Prophecy
Hamilton	Manukyan	Hovhannes Hrant	Armenian Holy Apostolic Church Canadian Diocese
Hamilton	Marechal	Rene H	Roman Catholic Diocese Of Hamilton
Hamilton	Marinos	Constantinos	Greek Orthodox Metropolis Of Toronto (Canada)
Hamilton	Markus	Bradley	Roman Catholic Diocese Of Hamilton
Hamilton	Marriott	Erin	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Martin	Darin	Be In Christ Church Of Canada
Hamilton	Marwan	Younan	Holy Apostolic Catholic Assyrian Church Of The East
Hamilton	Masih	Rashid R	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Masoomy	Arif Sakhi S M	Ismaili Muslim Council For Ontario
Hamilton	Matejczyk	Waclaw	The Polish Catholic Church
Hamilton	Matters	Randal	Roman Catholic Diocese Of Hamilton
Hamilton	Maxwell	Charles Richard	Baptist - Ontario & Quebec
Hamilton	Maybury	Arthur H	Baptist - Ontario & Quebec
Hamilton	McAneney	Gerald J	Elim Fellowship Canada
Hamilton	McCabe	Michael	Christian Church of Church of Christ
Hamilton	McClain	Douglas A	Baptist
Hamilton	McFarlane	Ellen M	Open Bible Faith Fellowship Of Canada
Hamilton	McGibbon	G Jason	Canadian Convention of Southern Baptist
Hamilton	McKenzie	Neville	The Church Of Our Lord Jesus Christ Of The Apostolic Faith Inc
Hamilton	McKenzie	Phylis Naina	The Community Christian Fellowship Church Of Canada
Hamilton	McLeod	Kevin John	Evangelical Lutheran Church In Canada Eastern Synod
Hamilton	McMaster	Christine Kelly Louise	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	McNaughton	Scott Douglas	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	McPhee	Ian	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	McPherson	Alan Murray	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	McPherson	Timothy Elisha	Pentecostal Assemblies of the World Inc.
Hamilton	Mdakebwa	Kananiro J	Eagle Worldwide Ministries

Hamilton	Meidell	Katherine	Humanist Association Of Canada
Hamilton	Merino	Jeronimo	Iglesia De Cristo Misionera Canada Inc.
Hamilton	Mertz	Daniela	Evangelical Lutheran Church In Canada Eastern Synod
Hamilton	Mertz	Thomas	Evangelical Lutheran Church In Canada Eastern Synod
Hamilton	Metcalf	Wallace H	Roman Catholic Diocese Of Hamilton
Hamilton	Miklos	Lyla	Unitarian Universalist Association
Hamilton	Mileski	Michael Aaron	Associated Gospel Churches
Hamilton	Millar	Matthew Dunbar	Baptist
Hamilton	Miller	Dennis J	New Apostolic Church Canada
Hamilton	Mills	Eric C	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Mills	Kevin H	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Milne	Jeffrey S	Baptist
Hamilton	Mivasair	David Fleishman	Jewish - Reconstructionist Rabbinical Association
Hamilton	Mohr	Walter E	Evangelical Missionary Church Canada East District
Hamilton	Mok	Boreth S	Open Bible Faith Fellowship Of Canada
Hamilton	Monstur	Roy L	Eagle Worldwide Ministries
Hamilton	Moore	Douglas C	Horseshoe Falls Regional Council - United Church
Hamilton	Morgan	Wayne	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Morphy	Peter	Churches of Christ
Hamilton	Morris	Kenroy Leopold	Rehoboth Bethel Church (Apostolic) Inc
Hamilton	Morrison	Keith	True Holiness Apostolic Temple of Ontario
Hamilton	Morrison	Keith Lloyd	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Muaddel Ebrahimi	Mohamad Sadegh	Islamic
Hamilton	Mubvumbi	Paradzayi David	Stoney Creek Church Of Christ
Hamilton	Mucha	Josef	Slovak Catholic Byzantine Rite
Hamilton	Mucha	Joseph	Greek Catholic Church
Hamilton	Murphy	Curtis Adlar	Unitarian Universalist Association
Hamilton	Nagji	Alim	Ismaili Muslim Council For Ontario
Hamilton	Nash	Linda Ellen	Horseshoe Falls Regional Council - United Church
Hamilton	Neudorf	Randell	Mennonite Church Eastern Canada
Hamilton	Newbury	June Norma	Salvation Army
Hamilton	Ng	Daniel Wai-Kuen	The Christian and Missionary Alliance Central Canada District
Hamilton	Ngo	Tam Thanh	Victory Churches Of Canada International Assoc
Hamilton	Nicholson	Alison Clare	Horseshoe Falls Regional Council - United Church

Hamilton	Norrie	Gaye W	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	O'Dell	Anthony	Roman Catholic Diocese Of Hamilton
Hamilton	Odimuko	Dike	All Nations Full Gospel Church
Hamilton	Oehring	Jeffery Douglas	Roman Catholic Diocese Of Hamilton
Hamilton	Ohmann	Heinrich M	Reformed Churches in the Netherlands
Hamilton	Oreethaparambil	Saju	Roman Catholic Diocese Of Hamilton
Hamilton	Orr	Aaron R	The Free Protestant Episcopal Church
Hamilton	Osei	Kingsley Boabeng	The Fellowship Of Christian Assemblies
Hamilton	Osei	Rita Akosua	The Fellowship Of Christian Assemblies
Hamilton	Osorio	Pedro Miguel	The Association for Education and Evangelism
Hamilton	Oswald	David Lindsay	The Church of Jesus Christ of Latter-Day Saints
Hamilton	Outhwaite	David Frank	Community Of Christ
Hamilton	Overholt	Lorne David	Baptist - Ontario & Quebec
Hamilton	Pachocki	Jaroslav	Roman Catholic Diocese Of Hamilton
Hamilton	Page	Timothy Wayne	The Toronto Church Of Christ
Hamilton	Panday	Mahadeo P	Hinduism
Hamilton	Park	Hang Bae	Korean American Presbyterian Church
Hamilton	Park	Hun Chang	Korean Methodist Church
Hamilton	Parlane	Daphne Estella	William Kimando International Ministries
Hamilton	Pasternak	Cortney	Ontario Humanist Society
Hamilton	Patterson	Kenneth	The Association for Education and Evangelism
Hamilton	Paul	Jim	Partners In Harvest (Canada)
Hamilton	Pavlovic	Vojislav	The Serbian Orthodox Church Diocese Of America & Canada
Hamilton	Peace	Bradley C	Canadian Christian Ministers Federation Inc.
Hamilton	Pearce	Jack E	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Peckham	Michelle	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Peele	Richard	Foursquare Gospel Church of Canada
Hamilton	Petter	Ronald J	The Toronto Church Of Christ
Hamilton	Phanthaamath	Keesom	Salvation Army
Hamilton	Phanthaamath	Tina	Salvation Army
Hamilton	Pierce	Elroy G	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Pizarro Wehlen	Lucia	Jewish - Conservative Council
Hamilton	Ploughman	Ronda D	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Popenko	Carly Nicole	Clergy Support Memorial Church

Hamilton	Porter	Lillian J	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Prashad	Harihar	Hinduism
Hamilton	Prosper	Darrel L	Gilgal Christian Community
Hamilton	Punnassery	Jerry	Roman Catholic Diocese Of Hamilton
Hamilton	Puscariu	Lucian	The Romanian Orthodox Missionary Archdiocese In America
Hamilton	Qadri	Syed Abdullah	The Muslim Association of Hamilton
Hamilton	Quarshie	Andrew	Roman Catholic Diocese Of Hamilton
Hamilton	Quart	Gary Hubert	Horseshoe Falls Regional Council - United Church
Hamilton	Ralph	Douglas Scott	Associated Gospel Churches
Hamilton	Ram	Bhowanlall	Independent Assemblies Of God International
Hamilton	Ramdass	Samuel	Gilgal Christian Community
Hamilton	Rampersaud	B Nataji	Hinduism
Hamilton	Rampersaud	Roopnarine	Church Of The Nazarene Canada Central District
Hamilton	Rathbone	John David	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Redman	Richard Anthony	The Pentecostal Holiness Church
Hamilton	Regeling	Hayden	Christian Reformed Church In North America
Hamilton	Rekel Bakhour	Youssef M	Islamic
Hamilton	Reynolds	Martha G	Horseshoe Falls Regional Council - United Church
Hamilton	Ridout	Pegi Joan	Horseshoe Falls Regional Council - United Church
Hamilton	Rigo	Marguerite	Canadian Fellowship of Churches and Ministers
Hamilton	Rigo	Peter	Canadian Fellowship of Churches and Ministers
Hamilton	Rimay	Alan	Baptist - Ontario & Quebec
Hamilton	Roberts	Bruce Michael	Anglican Network in Canada
Hamilton	Roberts	John Timothy	Partners In Harvest (Canada)
Hamilton	Robertson	James Tyler	Baptist - Ontario & Quebec
Hamilton	Robleto	Jorge	Seventh-day Adventists Ontario Conference
Hamilton	Robyn	Nicole E	Living Hope Christian Assembly
Hamilton	Rodriguez Jr	Cesar	Associated Gospel Churches
Hamilton	Romero	Marcos	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Rudd	James M	Baptist - Ontario & Quebec
Hamilton	Rudd	Steven A	Churches Of Christ And Individually As Disciples Of Christ
Hamilton	Rudinskas	Aurimas Paulius	Roman Catholic Diocese Of Hamilton
Hamilton	Ruppenthal	Rolf V	Evangelical Lutheran Church In Canada Eastern Synod
Hamilton	Rushton	Ralph James	Be In Christ Church Of Canada

Hamilton	Russell	Shari Lynn	Salvation Army
Hamilton	Ryback	Mary	The Anglican Church Of Canada Diocese Of Toronto
Hamilton	Saburn	Kristen	The Community Catholic Church of Canada
Hamilton	Saenz Vargas	Juan Carlos	Roman Catholic Diocese Of Hamilton
Hamilton	Sanders-Tomlinson	Susan	Anglican Network in Canada
Hamilton	Sanni	Aboudou R	Islam
Hamilton	Saunders	Robert Brock	Horseshoe Falls Regional Council - United Church
Hamilton	Sawler	Anthony	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Sawler	Arthur Lewis Blair	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Sawler	Nevin	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Saythavy	Sririsack	Mennonite Church Eastern Canada
Hamilton	Schoon	Christopher J	Christian Reformed Church In North America
Hamilton	Schroedter	D Walter	North American Baptist Conference
Hamilton	Schuurman	Nick	Mennonite Church Eastern Canada
Hamilton	Schweyer	Douglas	Evangelical Lutheran Church In Canada Eastern Synod
Hamilton	Scidmore	Arthur W	Roman Catholic Diocese Of Hamilton
Hamilton	Scime	Nicholas Christopher	Clergy Support Memorial Church
Hamilton	Scully	Ralston U	Pentecostal Assemblies of the World Inc.
Hamilton	Sears	Gayle	Salvation Army
Hamilton	Sears	Stephen	Salvation Army
Hamilton	Sebestyen	Charmain R	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Sehmbi	Surjit S	Sikh
Hamilton	Selles	Lubbertus	Reformed Churches in the Netherlands
Hamilton	Seo	Jae-Yong	Canadian Convention of Southern Baptist
Hamilton	Shah	Syed Saghir	Islamic Shia Ithna-Asheri Jamaat Of Toronto
Hamilton	Shand	Laurent C	Gilgal Christian Community
Hamilton	Sharegan	Ronald	Salvation Army
Hamilton	Shashkoff	Peter	Russian Orthodox Church Outside Of Russia
Hamilton	Sheridan	Edward David	Roman Catholic Diocese Of Hamilton
Hamilton	Shoesmith	Brian E	The Anglican Church of Canada Diocese of Huron
Hamilton	Shuttlesworth	Matthew	Canadian Fellowship of Churches and Ministers
Hamilton	Shuttlesworth	Rachel	Canadian Fellowship of Churches and Ministers
Hamilton	Shuve	Angela	Church Of The Nazarene Canada Central District
Hamilton	Sidhu	Sant Singh	Sikh Society Hamilton - Wentworth

Hamilton	Siftt	William	Brethren
Hamilton	Simmonds	Gregory Kenneth	Salvation Army
Hamilton	Simmons	Lillian Ruth	Open Door Evangelistic Church
Hamilton	Simms	Gibzan	Church of God in Canada
Hamilton	Simon	John P	Independent Assemblies Of God International
Hamilton	Sinclair	John Gregor	Christian Reformed Church In North America
Hamilton	Skeete	Lincoln	Independent Assemblies Of God International
Hamilton	Slack	Michael	Be In Christ Church Of Canada
Hamilton	Slaman	Theodore I	Roman Catholic Diocese Of Hamilton
Hamilton	Sloan	Ian Blair	Horseshoe Falls Regional Council - United Church
Hamilton	Slump	Danielle Patricia	Baptist - Ontario & Quebec
Hamilton	Smith	Jannes	Canadian Reformed Church
Hamilton	Smith	Shelley Joan	Horseshoe Falls Regional Council - United Church
Hamilton	Speakman	Douglas Earl	Salvation Army
Hamilton	Spence	David R	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Spironello	Valerie A	Angels of the Earth Interfaith Community
Hamilton	Stafford	Ann Marie	Horseshoe Falls Regional Council - United Church
Hamilton	Stanchev	Angel	Macedonian Eastern Orthodox Church
Hamilton	Stark	Anthony Edward	The Community Catholic Church of Canada
Hamilton	Steeves	Elizabeth Irene	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Stefanec	Marko	Roman Catholic Diocese Of Hamilton
Hamilton	Stewart-Kroeker	Catherine Anne	Presbyterian Church in Canada
Hamilton	Stimers	David Gordon	Be In Christ Church Of Canada
Hamilton	Stojsavljevich	Stevo	The Serbian Orthodox Church Diocese Of America & Canada
Hamilton	Stone	Michael Ross	The Evangelical Christian Church In Canada
Hamilton	Strom	Eric Bradford	Celebrating Life Ministries
Hamilton	Styles	James	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Sutherland	Heather K	Salvation Army
Hamilton	Taylor	Ian	Association of Faith Churches and Ministers
Hamilton	Thorpe	Jane Monica	The Apostolic Holiness Church Of Jesus Christ
Hamilton	Tith	Chhin	New Apostolic Church Canada
Hamilton	Tith	Sao	New Apostolic Church Canada
Hamilton	Toan	Kim Van	Roman Catholic Diocese Of Hamilton
Hamilton	Tomlinson	Robert Chad	The Community Christian Fellowship Church Of Canada

Hamilton	Tonnos	Anthony F	Roman Catholic Diocese Of Hamilton
Hamilton	Tran	Hanh Van	Roman Catholic Diocese Of Hamilton
Hamilton	Trollope-Kumar	Anne Karen	Unitarian Universalist Association
Hamilton	Tshiaba	Ambroise	Roman Catholic Diocese Of Hamilton
Hamilton	Tshiunza Kazadi	Aime B C	Canadian Christian Ministries
Hamilton	Turner	Peggy Jo	Horseshoe Falls Regional Council - United Church
Hamilton	Turner	Wayne Berry	Christian Church of Church of Christ
Hamilton	Tyrrell	Della	The Gospel Crusade Inc
Hamilton	Van Geest	Adrian Arnold	Christian Reformed Church In North America
Hamilton	Van Hiel	Otto	The Community Christian Fellowship Church Of Canada
Hamilton	Van Popta	George Philip	Canadian Reformed Church
Hamilton	Van Zandwyk	Sheila	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Vance	Edward Arthur Dean	Horseshoe Falls Regional Council - United Church
Hamilton	Vanden Brink	Ron A	Christian Reformed Church In North America
Hamilton	Vander Horst	Everett James	Christian Reformed Church In North America
Hamilton	Veliz	Juan Carlos	Roman Catholic Diocese Of Hamilton
Hamilton	Ventura	Jeremia	Jehovah's Witnesses
Hamilton	Versteeg	Timothy	Unitarian Universalist Association
Hamilton	Vickers	Brian David	Horseshoe Falls Regional Council - United Church
Hamilton	Vilenski	Joseph	Jewish - Conservative Council
Hamilton	Visscher	Gerhard H	Canadian Reformed Church
Hamilton	Vitela-Campos	Alain	
Hamilton	Voisin	Adam	Roman Catholic Diocese Of Hamilton
Hamilton	Von Bersy	Rene	New Apostolic Church Canada
Hamilton	Vukojev	Lazer	The Serbian Orthodox Church Diocese Of America & Canada
Hamilton	Waboose - Prosper	Sandra W	Gilgal Christian Community
Hamilton	Wahl	John	Baptist
Hamilton	Wall	Peter Allan	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Wallace	Ronald Henry	Horseshoe Falls Regional Council - United Church
Hamilton	Wallar	Robin	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Ward	Robert J	Salvation Army
Hamilton	Warmington	Paul	Fellowship Of Evangelical Baptist Churches
Hamilton	Wasilkoff	Paul Andrew	The United Church Of God-Canada
Hamilton	Webb	Robert	Christadelphian

Hamilton	Webster	Pauline Elaine	The Church Of Jesus Christ
Hamilton	Wells	Susan Margaret	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Westera	Aaron Nicholas	Be In Christ Church Of Canada
Hamilton	White	Colin Gregory	Horseshoe Falls Regional Council - United Church
Hamilton	Whiteman	Margaret Jo-Anne	Bancroft Centre For Awakening Spiritual Growth
Hamilton	Wieske	Garrelt	Canadian Reformed Church
Hamilton	Wildeboer	Ian David	Canadian Reformed Church
Hamilton	Wilding	Thomas D	The Anglican Church Of Canada Diocese Of Niagara
Hamilton	Wilhelm	David A	Roman Catholic Diocese Of Hamilton
Hamilton	Wilhelm	Donald B	Roman Catholic Diocese Of Hamilton
Hamilton	Wilkie	Robin James	Horseshoe Falls Regional Council - United Church
Hamilton	Williams	Anthony	Church of God in Canada
Hamilton	Williams	Kenneth	Canadian Convention of Southern Baptist
Hamilton	Wilson	James W	Brethren
Hamilton	Wilson	Philip M	Presbyterian Church in Canada Presbytery Of Hamilton
Hamilton	Wilson	Rudolph P	The Church Of Jesus Christ
Hamilton	Winter	Jon	Fellowship Of Evangelical Baptist Churches
Hamilton	Winton	Gregor	The Gospel Crusade Inc
Hamilton	Woelfle	John Bennett	Baptist - Ontario & Quebec
Hamilton	Wright	Raymond Anthony	Canadian Christian Ministries
Hamilton	Wynen	David Albert	Roman Catholic Diocese Of Hamilton
Hamilton	Yap	Rodolfo	Fellowship Of Evangelical Baptist Churches
Hamilton	Yuen	Tanya	Baptist - Ontario & Quebec
Hamilton	Yuryk	Oleg	The Ukrainian Catholic Episcopal Corporation of Eastern Canada aka:Ukrainian Catholic Eparchy of Toronto
Hamilton	Zynomirski	Sandra	The Pentecostal Assemblies of Canada Western Ontario District
Hamilton	Brooks	Zainabu Deborah	The Community Christian Fellowship Church Of Canada
Mount Hope	Clarke	Otto B	Rhema Studies Of Theology Association
Mount Hope	Duerksen	Arthur Frank	The Gospel Crusade Inc
Mount Hope	Hodge	Edward T	Christadelphian
Mount Hope	Hyslop	Colleen	Humanist Association Of Canada
Mount Hope	Louwerse	John David	Canadian Reformed Church
Mount Hope	Mahaffey	John Richard	Fellowship Of Evangelical Baptist Churches
Mount Hope	Schmidt	David William	Fellowship Of Evangelical Baptist Churches

Mount Hope	Sharma	Rakesh	Gayatri Pariwar-Western Ontario Canada
Mount Hope	Shepherd	David Arnold	The Pentecostal Assemblies of Canada Western Ontario District
Mount Hope	Simmonds	Arch	Salvation Army
Mount Hope	Simmonds	Marie	Salvation Army
Mount Hope	Vert	Thomas	Roman Catholic Diocese Of Hamilton
Stoney Cree	Wood	Philip J	Roman Catholic Archdiocese Of Toronto - Catholic Pastoral Center
Stoney Creek	Achim	Gabriel	Seventh-day Adventists Ontario Conference
Stoney Creek	Astley	Aaron	Lutheran Church - Canada
Stoney Creek	Atkinson	Charles	Jehovah's Witnesses
Stoney Creek	Baer	Heather	Clergy Support Memorial Church
Stoney Creek	Baksh	Faizil	Islamic
Stoney Creek	Barlow	Robert William John	Baptist - Ontario & Quebec
Stoney Creek	Beers	Jane Margaret	Horseshoe Falls Regional Council - United Church
Stoney Creek	Betsch	Eric	Lutheran Church - Canada
Stoney Creek	Boone	Ellen Marie	Salvation Army
Stoney Creek	Boone	Lloyd G	Salvation Army
Stoney Creek	Bowyer	Michael Todd	Associated Gospel Churches
Stoney Creek	Carey	Gregory	New Apostolic Church Canada
Stoney Creek	Casey	Paul G	Seventh-day Adventists Ontario Conference
Stoney Creek	Clarke	Frederick R	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Culshaw	Theodore	Associated Gospel Churches
Stoney Creek	Deonarain	Mahandradat	Hindu Samaj Temple of Hamilton and Region
Stoney Creek	Dhillon	Budh S	Sikh Society Hamilton - Wentworth
Stoney Creek	Donovan	James	Evangelical Church Alliance Ministerial Fellowship Of Canada
Stoney Creek	Douglas	Alexander M	Presbyterian Church in Canada Presbytery Of Hamilton
Stoney Creek	Dove	Richard Edward	Independent Anglican Church (Canada Synod)
Stoney Creek	Dube	Gino	Associated Gospel Churches
Stoney Creek	Durbajlo	Mariusz Andrzej	Roman Catholic Diocese Of Hamilton
Stoney Creek	Elashi	Arafat Kamel	The Muslim Association of Hamilton
Stoney Creek	Elsayed	Alaa	Islamic Society of North America
Stoney Creek	Feltham	Donald David	Salvation Army
Stoney Creek	Feltham	Karen Paula	Salvation Army
Stoney Creek	Fetic	Ismail	Islamic
Stoney Creek	Fricker	Cheryl	The Anglican Church Of Canada Diocese Of Niagara

Stoney Creek	Frisk	Natalie	Be In Christ Church Of Canada
Stoney Creek	Garnett	Hilton Eglan	Seventh-day Adventists Ontario Conference
Stoney Creek	Girolami	Gian	Roman Catholic Diocese Of Hamilton
Stoney Creek	Glenney	Paul W	Brethren
Stoney Creek	Hempstead	Bryan Christopher	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Henderson	Milton	Baptist - Ontario & Quebec
Stoney Creek	Hibberd	Ross Arthur	Horseshoe Falls Regional Council - United Church
Stoney Creek	Huh	Kyoo Kab	Dixie Baptist Church
Stoney Creek	Im	Bunly	New Apostolic Church Canada
Stoney Creek	Ismail	Hatim Ali	
Stoney Creek	Jarrett	Heidi D	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Johnston	Jeffrey Allan	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Kasprzak	Linda M	Clergy Support Memorial Church
Stoney Creek	Kioi	Teresia W	The Association for Education and Evangelism
Stoney Creek	Labid	Maria Rozella	Canadian Fellowship of Churches and Ministers
Stoney Creek	LeSage	Etienne	Horseshoe Falls Regional Council - United Church
Stoney Creek	Leckey	Robert H	The Anglican Church Of Canada Diocese Of Niagara
Stoney Creek	Lepore	Ralph Michael	Baptist - Ontario & Quebec
Stoney Creek	Lindsay	Stephen Ross	Presbyterian Church in Canada Presbytery Of Hamilton
Stoney Creek	MacVicar	Donald Frank	Open Door Evangelistic Church
Stoney Creek	Malcolm-Evans	June	The Apostolic Holiness Church Of Jesus Christ
Stoney Creek	Malec	John	New Apostolic Church Canada
Stoney Creek	Marway	Sroop Singh	Sikh
Stoney Creek	Masih	Patras Samuel	Roman Catholic Diocese Of Hamilton
Stoney Creek	Mather-Dyer	Lola	Baptist - Ontario & Quebec
Stoney Creek	Mather-Dyer	Robert	Baptist - Ontario & Quebec
Stoney Creek	Mathew	Varghese	West Fifth Bible Chapel
Stoney Creek	Mercer	Michelle M	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Millar	Joanne	Independent Assemblies Of God International
Stoney Creek	Monteith	Karena L	Power In Praises Deliverance Ministries Inc.
Stoney Creek	Monteith	Uel N	Power In Praises Deliverance Ministries Inc.
Stoney Creek	Moody	David C	Presbyterian Church in Canada Presbytery Of Hamilton
Stoney Creek	Moore	Charlotte Ann	Horseshoe Falls Regional Council - United Church
Stoney Creek	Nguyen	Anh	The Christian and Missionary Alliance Central Canada District

Stoney Creek	O'Donnell	Stephen Harold	United Pentecostal Church International Ontario District
Stoney Creek	Olson	James Brent	Stoney Creek Church Of Christ
Stoney Creek	Palmatier	Murray	Church of God International Canada
Stoney Creek	Parsad	Maheshwari	Hindu Samaj Temple of Hamilton and Region
Stoney Creek	Perera	H D Emmanuel Joseph	Seventh-day Adventists Ontario Conference
Stoney Creek	Racine	Ken	Anchor Ministerial Fellowship
Stoney Creek	Ratzlaff	Dwayne Oliver	Horseshoe Falls Regional Council - United Church
Stoney Creek	Rehsi	Mohan S	Sikh
Stoney Creek	Reitzel	David J	Roman Catholic Diocese Of Hamilton
Stoney Creek	Rittmeyer	Guenter	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Ruttan	Brian R	The Anglican Church Of Canada Diocese Of Niagara
Stoney Creek	Ryatt	Tarsem Singh	Sikh
Stoney Creek	Samac	Djuro	The Serbian Orthodox Church Diocese Of America & Canada
Stoney Creek	Sandhu	Raj Pal Singh	Associated Gospel Churches
Stoney Creek	Sanicharie	Merle E	Independent Assemblies Of God International
Stoney Creek	Seres	William F	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Creek	Shaw	Michael	United Pentecostal Church International Ontario District
Stoney Creek	Sodhi	Bikkar S	Sikh
Stoney Creek	Stafford	Calvin Samuel	The Christian and Missionary Alliance Central Canada District
Stoney Creek	Steinke	Cynthia Lea Bost	The General Assembly of the Church of God in Eastern Canada
Stoney Creek	Steinke	Hartmut Bruno Hubert	The General Assembly of the Church of God in Eastern Canada
Stoney Creek	Strachan	Kathryn Allene	Presbyterian Church in Canada Presbytery Of Paris
Stoney Creek	Taylor	Daad	Association of Faith Churches and Ministers
Stoney Creek	Tobey	John Wesley	The Association for Education and Evangelism
Stoney Creek	Toms	Angela	The Gospel Crusade Inc
Stoney Creek	Toward	Jean	Hope Memorial Spiritual Church Of Brantford
Stoney Creek	Trusz	William J	Roman Catholic Diocese Of Hamilton
Stoney Creek	Vanderleeuw	Greg R	Hope Bible Church Oakville
Stoney Creek	Vandervelde	David	Reformed Church In America
Stoney Creek	Vitale	Andrea	Gilgal Christian Community
Stoney Creek	Vitale	Domenico	Gilgal Christian Community
Stoney Creek	Wilkinson	Robert J	Partners In Harvest (Canada)
Stoney creek	Muldoon	Linda	Bancroft Centre For Awakening Spiritual Growth
Stoney Creek	Stavropoulos	Vasilios	Greek Orthodox Metropolis Of Toronto (Canada)

Stoney Creek	Campanella	Carmelo	Roman Catholic Diocese Of Hamilton
Stoney Point	Adam	Dwayne Alexander	Roman Catholic Diocese Of London
Stoney Point	Dell	John	The Pentecostal Assemblies of Canada Western Ontario District
Stoney Point	Moor	Jeffery David	Community Of Christ
Waterdown	Allsop	James Bradley	Horseshoe Falls Regional Council - United Church
Waterdown	Allsop	John Scott	Horseshoe Falls Regional Council - United Church
Waterdown	Brown	Donald C	The Anglican Church Of Canada Diocese Of Niagara
Waterdown	Chisholm	Murray	Mountain Grove Christadelphian Chapel
Waterdown	Cormack	Dean	The Anglican Church Of Canada Diocese Of Niagara
Waterdown	Curley	Dennis Joseph	Christian Church / Church of Christ
Waterdown	De Gelder	Jan	Canadian Reformed Church
Waterdown	Del Grande	David Charles	Jehovah's Witnesses
Waterdown	Donkin	David M M	The Anglican Church Of Canada Diocese Of Toronto
Waterdown	Duby	Laurence Gene	The Anglican Church Of Canada Diocese Of Niagara
Waterdown	Emmerson	Judy	The Pentecostal Assemblies of Canada Western Ontario District
Waterdown	Ernst	Kevin	New Apostolic Church Canada
Waterdown	Ettinger	Cheryl G P	The Pentecostal Assemblies of Canada Western Ontario District
Waterdown	Flynn	Miriam Elizabeth	Horseshoe Falls Regional Council - United Church
Waterdown	Graham	Timothy Russell William	Horseshoe Falls Regional Council - United Church
Waterdown	Groat	Aaron Douglas	Fellowship Of Evangelical Baptist Churches
Waterdown	Henderson	Sharlene	The Christian and Missionary Alliance Central Canada District
Waterdown	Hingston	Timothy	Roman Catholic Diocese Of Hamilton
Waterdown	Houston	Allison J	Bancroft Centre For Awakening Spiritual Growth
Waterdown	Joo	Jae Shik	The General Assembly of Reformed Korean-Canadian Christian Church
Waterdown	Kerr	Susan Katherine Ingram	Presbyterian Church in Canada Presbytery Of Hamilton
Waterdown	Labado	Pablito	Roman Catholic Diocese Of Hamilton
Waterdown	Lambshead	Thomas Charles	Associated Gospel Churches
Waterdown	Lydan	Edward Clayton	Horseshoe Falls Regional Council - United Church
Waterdown	Otiotio	Emmanuel	The Redeemed Christian Church of God Canada
Waterdown	Ross-Thistel	Bonnie Christina	Bancroft Centre For Awakening Spiritual Growth
Waterdown	Shaw	Mark E	Roman Catholic Diocese Of Hamilton
Waterdown	Simon	Miguel	Eagle Worldwide Ministries
Waterdown	Small	Carla Janette	The Pentecostal Assemblies of Canada Western Ontario District
Waterdown	Small	Jason David	The Pentecostal Assemblies of Canada Western Ontario District

Waterdown	Smith	Lance	Brethren Plymouth Hamilton Meeting Rooms
Waterdown	Spence	Jon	Open Bible Faith Fellowship Of Canada
Waterdown	Swartwood	Steven C	The Pentecostal Assemblies of Canada Western Ontario District
Waterdown	Tenny	Danielle Aileen	Bancroft Centre For Awakening Spiritual Growth
Waterdown	Thorne	Donna	The Pentecostal Assemblies of Canada Western Ontario District
Waterdown	Thorne	Phillip Niles	The Pentecostal Assemblies of Canada Western Ontario District
Waterdown	Thornton	William G	Fellowship Of Evangelical Baptist Churches
Waterdown	Wilkins	Robert Gordon	Baptist - Ontario & Quebec
Waterdown	Willison	Brian Robert	Associated Gospel Churches
Waterdown	Wilson	David J	Anchor Ministerial Fellowship

Revised Appendix A to Report CL19012(a)

Authority: Item TBD, Audit, Finance &
Administration Committee Report 20-
TBD (CL19012(a))
CM: TBD
Ward: City Wide

Commented [41]:
City Clerk's Office to complete
("Authority" - Arial 12 Bolded - right)

Bill No. TBD

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City Clerk's Office to complete
("Bill No." - Arial 12 Bolded - right)

CITY OF HAMILTON

BY-LAW NO. 20-

Commented [43]:
City Clerk's Office to complete

To Authorize Civil Marriage Solemnization Services and To Delegate the Authority to Solemnize Marriages in the City of Hamilton

WHEREAS on September 24, 2004, the Minister of Consumer and Business Services announced that changes to the regulations under the *Marriage Act* through *Ontario Regulation 285/04* authorizing clerks of "local municipalities to perform civil marriages;

WHEREAS through the passage of an appropriate resolution or by-law "local municipalities" have the option to offer civil marriages as a municipal service if they so choose and to set fees to recover the cost of providing this service;

WHEREAS municipal clerks may delegate their authority to solemnize marriages pursuant to Section 224 (4) of the *Municipal Act* which states that the clerk may delegate in writing to any person, other than a member of council, any of the clerk's powers and duties under this and any other Act:

WHEREAS pursuant to *Regulation 285/04* made under the *Marriage Act* now designates Municipal Clerks as a class of persons authorized to solemnize marriages in Ontario and pursuant to Regulation 738 subsection 24 (1) Regulation of the Revised Regulations of Ontario, 1990 as amended states that for the purposes of subsection 24 (1) of the Act, the clerk of a local municipality is authorized to solemnize marriages under the authority of a Marriage Licence;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

1. THAT civil marriage solemnization service be implemented in the City of Hamilton.
2. THAT Council recognizes that the City Clerk is authorized to solemnize civil marriages in the City of Hamilton as set out in *Ontario Regulation 285/04* and the *Marriage Act, R.S.O. 1990, Chapter M3*, as amended.
3. THAT should the City Clerk delegate their authority, to City of Hamilton staff, that it be done in writing.
4. THAT the Clerk may revoke such delegation(s) by providing a notice in writing, no less than fourteen (14) days prior to the termination of the designation.

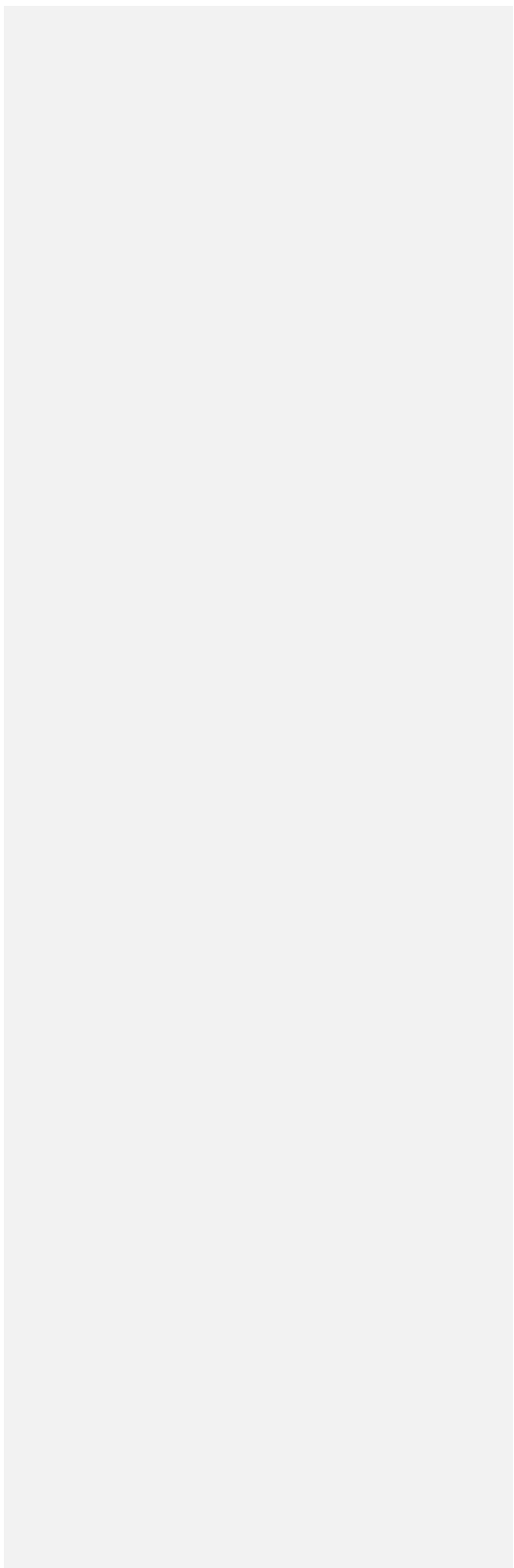
Revised Appendix A to Report CL19012(a)

5. That this by-law shall come into force on April 6, 2020.

PASSED this _____ day of _____, 2020.

F. Eisenberger
Mayor

A. Holland
City Clerk





CITY OF HAMILTON
CORPORATE SERVICES
Office of the City Clerk

TO:	Chair and Members Governance Review Sub-Committee
COMMITTEE DATE:	February 12, 2020
SUBJECT/REPORT NO:	Appointment of the City of Hamilton Integrity Commissioner and Lobbyist Registrar (FCS20016) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Andrea Holland (905) 546-2424 Ext. 5409
SUBMITTED BY:	Andrea Holland City Clerk
SIGNATURE:	

RECOMMENDATION(S)

- (a) That Principles Integrity be appointed as the Integrity Commissioner and Lobbyist Registrar for the City of Hamilton for the remainder of the current council term with an option to renew for an additional term of council and that the Mayor and City Clerk be authorised and directed to enter into an agreement to the satisfaction of the City Solicitor; and
- (b) That the City Clerk be directed to prepare the necessary by-laws for Council approval for the appointment of Principles Integrity as the City of Hamilton Integrity Commissioner and Lobbyist Registrar; and
- (c) That the costs associated with the Integrity Commissioner and Lobbyist Registrar be funded through IC-Lobbyist Registrar (Account Number 300400).

EXECUTIVE SUMMARY

The purpose of this Report is to provide the results of the Request for Proposals procurement process to secure the services of an Integrity Commissioner and Lobbyist Registrar and to recommend the award of the agreement to Principles Integrity.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Appointment of the City of Hamilton Integrity Commissioner and
Lobbyist Registrar (FCS20016) (City Wide) - Page 2 of 6**

Alternatives for Consideration – See Page 6

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial :Currently, the annual costs for the Integrity Commissioner and Lobbyist Registrar are funded through IC-Lobbyist Registrar (Account Number 300400). The annual costs from the previous five (5) years is listed below in chart 1.

Chart 1: 5 Year History of Integrity Commissioner Costs

Dept ID 300400						
	2015	2016	2017	2018	2019	Total
BASSE AND ASSOCIATES INC.	17,400.99	-	-	-	-	17,400.99
GEORGE RUST D'EYE	20,352.01	25,440.00	25,440.00	6,360.00	-	77,592.01
PRINCIPLES INTEGRITY	-	-	-	9,950.96	28,453.50*	38,404.46
Total	37,753.00	25,440.00	25,440.00	16,310.96	28,453.50*	

Note: *not all invoices for 2019 have been processed at the time of this report

Staffing: Staff from the Office of the City Clerk will be updating the City's website with all the pertinent information for customers to find information about the Integrity Commissioner and Lobbyist Registrar.

Legal: None.

HISTORICAL BACKGROUND

On October 16, 2016 Council approved its Code of Conduct By-Law (Appendix B) and approved its Lobbyist Registry By-law on September 10, 2014 (Appendix C).

Bill 68, the Modernizing Ontario's Municipal Legislation Act, 2017, which received Royal Assent on May 30, 2017, expanded the responsibilities of the Integrity Commissioners and required that all municipal governments provide access to an Integrity Commissioner and either appoint its own Integrity Commissioner or make provisions that the services of an Integrity Commissioner be provided by another municipality by March 1, 2019.

SUBJECT: Appointment of the City of Hamilton Integrity Commissioner and Lobbyist Registrar (FCS20016) (City Wide) - Page 3 of 6

The previous Integrity Commissioner, George Rust D'Eye, retired from their appointment and the current position was filled by appointment to fill the gap until a Request for Proposal (RPF) for a new Commissioner could be completed.

At the Council meeting of November 27 and 28, 2019 the following direction was given to staff:

"WHEREAS, the temporary appointment of Principle Integrity expires on November 30, 2019;

THEREFORE, BE IT RESOLVED:

That Item 7.5 of the September 11, 2019 Council Minutes respecting the Integrity Commissioner / Lobbyist Registrar Appointment, which was approved by Council on September 11, 2019, be amended by deleting sub-section (d) in its entirety and **amending** sub-sections (a) and (c), to read as follows:

Integrity Commissioner / Lobbyist Registrar Appointment

- (a) That Council extend the existing contract with Principle Integrity as the City of Hamilton's Integrity Commissioner and Lobbyist Registrar to *February 28, 2020*;
- (b) That a 'Request for Proposal' (RFP) in the position of Integrity Commissioner and Lobbyist Registrar be initiated;
- (c) *That Proposals received in response to the RFP be evaluated by a staff committee of the City Manager, City Solicitor, City Clerk and Executive Director of Human Resources and report back with a recommendation of a preferred candidate to the Governance Sub-Committee."*

Following this approval, the City Manager, Executive Director of Human Resources, City Solicitor and City Clerk, with the assistance of Procurement staff issued an RFP on November 25, 2019 to select and retain an Integrity Commissioner and Lobbyist Registrar. The City received three Proposals in response to the RFP. All of the Proposals were evaluated and as a result, two Proposals met the benchmark and were eligible to have their Costing Proposal opened and evaluated in accordance with the RFP. Principles Integrity is the Proponent who achieved the lowest cost per point and who is being recommended to Council for the award of the agreement.

The Integrity Commissioner is appointed to act in an independent manner on the application of the Code of Conduct and other rules and procedures governing the ethical behaviour of members of Council. The Integrity Commissioner appointed by Council shall

SUBJECT: Appointment of the City of Hamilton Integrity Commissioner and Lobbyist Registrar (FCS20016) (City Wide) - Page 4 of 6

be responsible for providing Integrity Commissioner services on an as required basis in accordance with sections 223.3 to 223.8 of the *Municipal Act, 2001*, as amended.

The Integrity Commissioner and Lobbyist Registrar appointed by the City of Hamilton shall be responsible for providing Integrity Commissioner and Lobbyist Registrar services for the City on an as required basis in accordance with sections 223.2 to 223.12 of the *Municipal Act, 2001*, as amended (Appendix A). As per the statement of work in the Request for Proposal:

1. The Work includes, but is not limited to, the following duties and responsibilities to be carried out for City Council:
 - 1.1. Act as an advisor to Council;
 - 1.2. Review and provide advice on the existing code of conduct governing members of Council;
 - 1.3. Provide information to Council as to obligations under the code of conduct, policies and procedures, rules and legislation governing members on ethical behaviour;
 - 1.4. Provide advice to individual members regarding specific situations as they relate to the application of the code of conduct, policies and procedures, rules and legislation governing members on ethical behaviour and providing advice on Conflict of Interest legislation;
 - 1.5. Provide education and training to City Council on matters, as requested;
 - 1.6. Provide information to the public regarding the code of conduct and the obligations of members of Council under the code of conduct, policies and procedures, rules and legislation governing their members on ethical behaviour; and
 - 1.7. Provide annual reports to Council summarizing the activities of the Integrity Commissioner.

2. The Integrity Commissioner and Lobbyist Registrar will communicate and be directly responsible to and shall report to Hamilton City Council. The City Clerk or their designate shall be responsible for the administration of the Agreement, which includes reviewing and managing the financial aspects of the Agreement and the receiving and processing of invoices for payment.

The Integrity Commissioner is required to preserve secrecy in all matters that come to his or her knowledge in the course of his or her duties. At the same time, the municipality is required to ensure that reports received from the Integrity Commissioner are made available to the public. The contact/contract administrator for the Integrity Commissioner will be the Clerk and/or their designate. Upon successful completion of an agreement with Principles Integrity, a by-law formally appointing them as Integrity Commissioner for the city will be brought forward for Council's approval.

SUBJECT: Appointment of the City of Hamilton Integrity Commissioner and Lobbyist Registrar (FCS20016) (City Wide) - Page 5 of 6

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Bill 68, the Modernizing Ontario's Municipal Legislation Act, 2017, which received Royal Assent on May 30, 2017, expanded the responsibilities of the Integrity Commissioners and required that all municipal governments provide access to an Integrity Commissioner and either appoint its own Integrity Commissioner or make provisions that the services of an Integrity Commissioner be provided by another municipality by March 1, 2019.

The *Municipal Act, 2001*, as amended, Part V.1 Accountability and Transparency, section 223.2 to 223.12 (Appendix 'A') outlines the requirements for City Council "to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality". Council has expressed their intent to retain their own Integrity Commissioner and Lobbyist Registrar and to not provide that service through another municipality.

Sections 223.9 of the Act authorizes a municipality to establish and maintain a Lobbyist Registry which is a publicly accessible accountability and transparency tool that records and regulates the activities of those persons who lobby public office holders.

Section 223.11 authorizes a municipality to appoint a Lobbyist Registrar who is responsible for performing, in an independent manner, the functions assigned to it by the municipality with respect to its Lobbyist Registry.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

An open, fair and competitive procurement process was conducted by City staff in accordance with the City's Procurement Policy (By-Law 17-064) to secure the services of an Integrity Commissioner and Lobbyist Registrar.

Staff issued an RFP on November 25, 2019 and the RFP subsequently closed on December 10, 2019, with three compliant Proposals submitted in response. All of the Proposals were evaluated and as a result, two Proposals met the minimum benchmark set out in the RFP and were eligible to have their Costing Proposal opened and evaluated. The RFP stated that the Proponent who achieved the "lowest cost per point" (calculated by dividing the Proponent's total contract price by the technical points received) would be the Preferred Proponent and be recommended to Council for the award of the agreement. For this RFP, the Preferred Proponent is Principles Integrity.

**SUBJECT: Appointment of the City of Hamilton Integrity Commissioner and
Lobbyist Registrar (FCS20016) (City Wide) - Page 6 of 6**

ALTERNATIVES FOR CONSIDERATION

Council may choose to not award to the Preferred Proponent and to appoint a Integrity Commissioner and Lobbyist Registrar outside of the competitive process however this alternative is not recommended. The process that was undertaken to select the Preferred Proponent was carried out in accordance with the Procurement Policy and in an open, fair and competitive manner.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

Appendix 'A' to FCS20016 – *Municipal Act*, 2001, sections 223.2 to 223.12, as amended

Appendix 'B' to FCS20016 – Council Code of Conduct, By-Law 16-290

Appendix 'C' to FCS20016 – Lobbyist Registry, By-Law 14-244

Appendix 'D' to FCS20016 – Establish and Govern the Office of Integrity Commissioner, By-Law 16-188

Appendix A

Municipal Act, 2001, sections 223.2 to 223.12, as amended

Code of conduct

223.2 (1) A municipality shall establish codes of conduct for members of the council of the municipality and of its local boards. 2017, c. 10, Sched. 1, s. 18.

Same

(2) Without limiting sections 9, 10 and 11, those sections authorize the municipality to establish codes of conduct. 2017, c. 10, Sched. 1, s. 18.

No offence or administrative penalty

(3) A by-law cannot provide that a member who contravenes a code of conduct is guilty of an offence or is required to pay an administrative penalty. 2017, c. 10, Sched. 1, s. 18.

Regulations

(4) The Minister may make regulations prescribing one or more subject matters that a municipality is required to include in a code of conduct. 2017, c. 10, Sched. 1, s. 18.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

2017, c. 10, Sched. 1, s. 18 - 01/03/2019

Integrity Commissioner

223.3 (1) Without limiting sections 9, 10 and 11, those sections authorize the municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to any or all of the following:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.

7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*, 2017, c. 10, Sched. 1, s. 19 (1).

Provision for functions if no Commissioner appointed

(1.1) If a municipality has not appointed a Commissioner under subsection (1), the municipality shall make arrangements for all of the responsibilities set out in that subsection to be provided by a Commissioner of another municipality. 2017, c. 10, Sched. 1, s. 19 (2).

Provision for functions if responsibility not assigned

(1.2) If a municipality has appointed a Commissioner under subsection (1), but has not assigned functions to the Commissioner with respect to one or more of the responsibilities set out in that subsection, the municipality shall make arrangements for those responsibilities to be provided by a Commissioner of another municipality. 2017, c. 10, Sched. 1, s. 19 (2).

Powers and duties

(2) Subject to this Part, in carrying out the responsibilities described in subsection (1), the Commissioner may exercise such powers and shall perform such duties as may be assigned to him or her by the municipality. 2006, c. 32, Sched. A, s. 98.

Request for advice shall be in writing

(2.1) A request by a member of council or of a local board for advice from the Commissioner under paragraph 4, 5 or 6 of subsection (1) shall be made in writing. 2017, c. 10, Sched. 1, s. 19 (3).

Advice shall be in writing

(2.2) If the Commissioner provides advice to a member of council or of a local board under paragraph 4, 5 or 6 of subsection (1), the advice shall be in writing. 2017, c. 10, Sched. 1, s. 19 (3).

Content of educational information

(2.3) If the Commissioner provides educational information to the public under paragraph 7 of subsection (1), the Commissioner may summarize advice he or she has provided but shall not disclose confidential information that could identify a person concerned. 2017, c. 10, Sched. 1, s. 19 (3).

Delegation

(3) The Commissioner may delegate in writing to any person, other than a member of council, any of the Commissioner's powers and duties under this Part. 2006, c. 32, Sched. A, s. 98.

Same

(4) The Commissioner may continue to exercise the delegated powers and duties, despite the delegation. 2006, c. 32, Sched. A, s. 98.

Status

(5) The Commissioner is not required to be a municipal employee. 2006, c. 32, Sched. A, s. 98.

Indemnity

(6) A municipality shall indemnify and save harmless the Commissioner or any person acting under the instructions of that officer for costs reasonably incurred by either of them in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a duty or authority under this Part or a by-law passed under it or an alleged neglect or default in the performance in good faith of the duty or authority. 2017, c. 10, Sched. 1, s. 19 (4).

Interpretation

(7) For greater certainty, nothing in this section affects the application of section 448 with respect to a proceeding referred to in subsection (6) of this section. 2017, c. 10, Sched. 1, s. 19 (4).

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

2017, c. 10, Sched. 1, s. 19 (1-4) - 01/03/2019

Inquiry by Commissioner

223.4 (1) This section applies if the Commissioner conducts an inquiry under this Part,

- (a) in respect of a request made by council, a member of council or a member of the public about whether a member of council or of a local board has contravened the code of conduct applicable to the member; or
- (b) in respect of a request made by a local board or a member of a local board about whether a member of the local board has contravened the code of conduct applicable to the member. 2006, c. 32, Sched. A, s. 98.

Powers on inquiry

(2) The Commissioner may elect to exercise the powers under sections 33 and 34 of the *Public Inquiries Act, 2009*, in which case those sections apply to the inquiry. 2009, c. 33, Sched. 6, s. 72 (1).

Information

(3) The municipality and its local boards shall give the Commissioner such information as the Commissioner believes to be necessary for an inquiry. 2006, c. 32, Sched. A, s. 98.

Same

(4) The Commissioner is entitled to have free access to all books, accounts, financial records, electronic data processing records, reports, files and all other papers, things or property belonging to or used by the municipality or a local board that the Commissioner believes to be necessary for an inquiry. 2006, c. 32, Sched. A, s. 98.

Penalties

(5) The municipality may impose either of the following penalties on a member of council or of a local board if the Commissioner reports to the municipality that, in his or her opinion, the member has contravened the code of conduct:

1. A reprimand.
2. Suspension of the remuneration paid to the member in respect of his or her services as a member of council or of the local board, as the case may be, for a period of up to 90 days. 2006, c. 32, Sched. A, s. 98.

Same

(6) The local board may impose either of the penalties described in subsection (5) on its member if the Commissioner reports to the board that, in his or her opinion, the member has contravened the code of conduct, and if the municipality has not imposed a penalty on the member under subsection (5) in respect of the same contravention. 2006, c. 32, Sched. A, s. 98.

Termination of inquiry when regular election begins

(7) If the Commissioner has not completed an inquiry before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, the Commissioner shall terminate the inquiry on that day. 2017, c. 10, Sched. 1, s. 20.

Same

(8) If an inquiry is terminated under subsection (7), the Commissioner shall not commence another inquiry in respect of the matter unless, within six weeks after voting day in a regular election, as set out in section 5 of the *Municipal Elections Act*, 1996, the person or entity who made the request or the member or former member whose conduct is concerned makes a written request to the Commissioner that the inquiry be commenced. 2017, c. 10, Sched. 1, s. 20.

Other rules that apply during regular election

(9) The following rules apply during the period of time starting on nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, and ending on voting day in a regular election, as set out in section 5 of that Act:

1. There shall be no requests for an inquiry about whether a member of council or of a local board has contravened the code of conduct applicable to the member.
2. The Commissioner shall not report to the municipality or local board about whether, in his or her opinion, a member of council or of a local board has contravened the code of conduct applicable to the member.
3. The municipality or local board shall not consider whether to impose the penalties referred to in subsection (5) on a member of council or of a local board. 2017, c. 10, Sched. 1, s. 20.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

2009, c. 33, Sched. 6, s. 72 (1) - 01/06/2011

2017, c. 10, Sched. 1, s. 20 - 01/03/2019

Inquiry by Commissioner re s. 5, 5.1 or 5.2 of *Municipal Conflict of Interest Act*

223.4.1 (1) This section applies if the Commissioner conducts an inquiry under this Part in respect of an application under subsection (2). 2017, c. 10, Sched. 1, s. 21.

Application

(2) An elector, as defined in section 1 of the *Municipal Conflict of Interest Act*, or a person demonstrably acting in the public interest may apply in writing to the Commissioner for an inquiry to be carried out concerning an alleged contravention of section 5, 5.1 or 5.2 of that Act by a member of council or a member of a local board. 2017, c. 10, Sched. 1, s. 21.

No application for inquiry during regular election

(3) No application for an inquiry under this section shall be made to the Commissioner during the period of time starting on nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, and ending on voting day in a regular election, as set out in section 5 of that Act. 2017, c. 10, Sched. 1, s. 21.

Timing

(4) An application may only be made within six weeks after the applicant became aware of the alleged contravention. 2017, c. 10, Sched. 1, s. 21.

Exception

(5) Despite subsection (4), an application may be made more than six weeks after the applicant became aware of the alleged contravention if both of the following are satisfied:

1. The applicant became aware of the alleged contravention within the period of time starting six weeks before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act*, 1996, and ending on voting day in a regular election, as set out in section 5 of that Act.
2. The applicant applies to the Commissioner under subsection (2) within six weeks after the day after voting day in a regular election, as set out in section 5 of the *Municipal Elections Act*, 1996. 2017, c. 10, Sched. 1, s. 21.

Content of application

(6) An application shall set out the reasons for believing that the member has contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* and include a statutory declaration attesting to the fact that the applicant became aware of the contravention not more than six weeks before the date of the application or, in the case where an applicant became aware of the alleged contravention during the period of time described in paragraph 1 of subsection (5), a statutory declaration attesting to the fact that the applicant became aware of the alleged contravention during that period of time. 2017, c. 10, Sched. 1, s. 21.

Inquiry

(7) The Commissioner may conduct such inquiry as he or she considers necessary. 2017, c. 10, Sched. 1, s. 21.

Public meeting

(8) If the Commissioner decides to conduct an inquiry, the Commissioner may have a public meeting to discuss the inquiry. 2017, c. 10, Sched. 1, s. 21.

Powers on inquiry

(9) The Commissioner may elect to exercise the powers under sections 33 and 34 of the *Public Inquiries Act, 2009*, in which case those sections apply to the inquiry. 2017, c. 10, Sched. 1, s. 21.

Information

(10) The municipality and its local boards shall give the Commissioner such information as the Commissioner believes to be necessary for an inquiry. 2017, c. 10, Sched. 1, s. 21.

Same

(11) The Commissioner is entitled to have free access to all books, accounts, financial records, electronic data processing records, reports, files and all other papers, things or property belonging to or used by the municipality or a local board that the Commissioner believes to be necessary for an inquiry. 2017, c. 10, Sched. 1, s. 21.

Termination of inquiry when regular election begins

(12) If the Commissioner has not completed an inquiry before nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act, 1996*, the Commissioner shall terminate the inquiry on that day. 2017, c. 10, Sched. 1, s. 21.

Same

(13) If an inquiry is terminated under subsection (12), the Commissioner shall not commence another inquiry in respect of the matter unless, within six weeks after voting day in a regular election, as set out in section 5 of the *Municipal Elections Act, 1996*, the person who made the application or the member or former member whose conduct is concerned applies in writing to the Commissioner for the inquiry to be carried out. 2017, c. 10, Sched. 1, s. 21.

Timing

(14) The Commissioner shall complete the inquiry within 180 days after receiving the completed application, unless the inquiry is terminated under subsection (12). 2017, c. 10, Sched. 1, s. 21.

Completion

(15) Upon completion of the inquiry, the Commissioner may, if he or she considers it appropriate, apply to a judge under section 8 of the *Municipal Conflict of Interest Act* for

a determination as to whether the member has contravened section 5, 5.1 or 5.2 of that Act. 2017, c. 10, Sched. 1, s. 21.

Notice to applicant re decision not to apply to judge

(16) The Commissioner shall advise the applicant if the Commissioner will not be making an application to a judge. 2017, c. 10, Sched. 1, s. 21.

Reasons after inquiry

(17) After deciding whether or not to apply to a judge, the Commissioner shall publish written reasons for the decision. 2017, c. 10, Sched. 1, s. 21.

Costs

(18) The Commissioner's costs of applying to a judge shall be paid by the following:

1. If the member is alleged to have contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* as a member of council of a municipality, the municipality.
2. If the member is alleged to have contravened section 5, 5.1 or 5.2 of the *Municipal Conflict of Interest Act* as a member of a local board, the local board. 2017, c. 10, Sched. 1, s. 21.

Section Amendments with date in force (d/m/y)

2017, c. 10, Sched. 1, s. 21 - 01/03/2019

Duty of confidentiality

223.5 (1) The Commissioner and every person acting under the instructions of the Commissioner shall preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties under this Part. 2006, c. 32, Sched. A, s. 98.

Exception

(2) Despite subsection (1), information may be disclosed in a criminal proceeding as required by law or otherwise in accordance with this Part. 2006, c. 32, Sched. A, s. 98.

Release of advice

(2.1) Advice provided by the Commissioner to a member under paragraph 4, 5 or 6 of subsection 223.3 (1) may be released with the member's written consent. 2017, c. 10, Sched. 1, s. 22.

Partial release by member

(2.2) If a member releases only part of the advice provided to the member by the Commissioner under paragraph 4, 5 or 6 of subsection 223.3 (1), the Commissioner may release part or all of the advice without obtaining the member's consent. 2017, c. 10, Sched. 1, s. 22.

Other circumstances

(2.3) The Commissioner may disclose such information as in the Commissioner's opinion is necessary,

- (a) for the purposes of a public meeting under subsection 223.4.1 (8);

- (b) in an application to a judge referred to in subsection 223.4.1 (15); or
- (c) in the written reasons given by the Commissioner under subsection 223.4.1 (17).
2017, c. 10, Sched. 1, s. 22.

Section prevails

(3) This section prevails over the *Municipal Freedom of Information and Protection of Privacy Act*. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

2017, c. 10, Sched. 1, s. 22 - 01/03/2019

Report to council

223.6 (1) If the Commissioner provides a periodic report to the municipality on his or her activities, the Commissioner may summarize advice he or she has given but shall not disclose confidential information that could identify a person concerned. 2006, c. 32, Sched. A, s. 98.

Report about conduct

(2) If the Commissioner reports to the municipality or to a local board his or her opinion about whether a member of council or of the local board has contravened the applicable code of conduct, the Commissioner may disclose in the report such matters as in the Commissioner's opinion are necessary for the purposes of the report. 2006, c. 32, Sched. A, s. 98.

Publication of reports

(3) The municipality and each local board shall ensure that reports received from the Commissioner by the municipality or by the board, as the case may be, are made available to the public. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

Testimony

223.7 Neither the Commissioner nor any person acting under the instructions of the Commissioner is a competent or compellable witness in a civil proceeding in connection with anything done under this Part. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

Reference to appropriate authorities

223.8 If the Commissioner, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of any other Act, other than the *Municipal Conflict of Interest Act*, or of the *Criminal Code* (Canada), the Commissioner shall immediately refer the matter to the appropriate authorities and

suspend the inquiry until any resulting police investigation and charge have been finally disposed of, and shall report the suspension to council. 2006, c. 32, Sched. A, s. 98; 2017, c. 10, Sched. 1, s. 23.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

2017, c. 10, Sched. 1, s. 23 - 01/03/2019

Registry

223.9 (1) Without limiting sections 9, 10 and 11, those sections authorize the municipality to establish and maintain a registry in which shall be kept such returns as may be required by the municipality that are filed by persons who lobby public office holders. 2006, c. 32, Sched. A, s. 98.

Requirement to file returns, etc.

(2) Without limiting sections 9, 10 and 11, those sections authorize the municipality to provide for a system of registration of persons who lobby public office holders and to do the following things:

1. Define “lobby”.
2. Require persons who lobby public office holders to file returns and give information to the municipality.
3. Specify the returns to be filed and the information to be given to the municipality by persons who lobby public office holders and specify the time within which the returns must be filed and the information provided.
4. Exempt persons from the requirement to file returns and provide information.
5. Specify activities with respect to which the requirement to file returns and provide information does not apply.
6. Establish a code of conduct for persons who lobby public office holders.
7. Prohibit former public office holders from lobbying current public office holders for the period of time specified in the by-law.
8. Prohibit a person from lobbying public office holders without being registered.
9. Impose conditions for registration, continued registration or a renewal of registration.
10. Refuse to register a person, and suspend or revoke a registration.
11. Prohibit persons who lobby public office holders from receiving payment that is in whole or in part contingent on the successful outcome of any lobbying activities. 2006, c. 32, Sched. A, s. 98.

Access to registry

(3) The registry described in subsection (1) shall be available for public inspection in the manner and during the time that the municipality may determine. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

Prohibition on contingency fees

223.10 Without limiting sections 9, 10 and 11, those sections authorize the municipality to prohibit a person on whose behalf another person undertakes lobbying activities from making payment for the lobbying activities that is in whole or in part contingent on the successful outcome of any lobbying activities. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

Registrar for lobbying matters

223.11 (1) Without limiting sections 9, 10 and 11, those sections authorize the municipality to appoint a registrar who is responsible for performing in an independent manner the functions assigned by the municipality with respect to the registry described in subsection 223.9 (1) and the system of registration and other matters described in subsection 223.9 (2). 2006, c. 32, Sched. A, s. 98.

Powers and duties

(2) Subject to this Part, in carrying out these responsibilities, the registrar may exercise such powers and shall perform such duties as may be assigned to him or her by the municipality. 2006, c. 32, Sched. A, s. 98.

Delegation

(3) The registrar may delegate in writing to any person, other than a member of council, any of the registrar's powers and duties under this Part. 2006, c. 32, Sched. A, s. 98.

Same

(4) The registrar may continue to exercise the delegated powers and duties, despite the delegation. 2006, c. 32, Sched. A, s. 98.

Status

(5) The registrar is not required to be a municipal employee. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

CTS 4 AU 09 - 2

Inquiry by registrar

223.12 (1) This section applies if the registrar conducts an inquiry under this Part in respect of a request made by council, a member of council or a member of the public about compliance with the system of registration described in subsection 223.9 (2) or with a code of conduct established under that subsection. 2006, c. 32, Sched. A, s. 98.

Inquiry

(2) The registrar may elect to exercise the powers under sections 33 and 34 of the *Public Inquiries Act, 2009*, in which case those sections apply to the inquiry. 2009, c. 33, Sched. 6, s. 72 (2).

Duty of confidentiality

(3) Section 223.5 applies, with necessary modifications, with respect to the registrar and every person acting under the instructions of the registrar in the course of conducting an inquiry. 2006, c. 32, Sched. A, s. 98.

Report

(4) If the registrar makes a report to a municipality in respect of an inquiry, the registrar may disclose in the report such matters as in the registrar's opinion are necessary for the purposes of the report. 2006, c. 32, Sched. A, s. 98.

Publication of reports

(5) The municipality shall ensure that reports received from the registrar are made available to the public. 2006, c. 32, Sched. A, s. 98.

Testimony

(6) Neither the registrar nor any person acting under the instructions of the registrar is a competent or compellable witness in a civil proceeding in connection with anything done when conducting an inquiry. 2006, c. 32, Sched. A, s. 98.

Reference to appropriate authorities

(7) If the registrar, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of any other Act or of the *Criminal Code* (Canada), the registrar shall immediately refer the matter to the appropriate authorities and suspend the inquiry until any resulting police investigation and charge have been finally disposed of, and shall report the suspension to council. 2006, c. 32, Sched. A, s. 98.

Section Amendments with date in force (d/m/y)

2006, c. 32, Sched. A, s. 98 - 01/01/2007

2009, c. 33, Sched. 6, s. 72 (2) - 01/06/2011; CTS 4 AU 09 - 3

Authority: Item 6, General Issues Committee
16-024 (LS16022)

CM: October 26, 2016

Bill No. 290

CITY OF HAMILTON
BY-LAW NO. 16-290
Council Code of Conduct

CONSOLIDATION

This By-law is a consolidated version and includes amendments made by those amending by-laws listed on the following page. This consolidation is prepared for purposes of convenience only and is not the official or legal version of the By-law. For accurate reference to the By-law, certified copies should be obtained through the City Clerk's Office.

CITY OF HAMILTON

CONSOLIDATED BY-LAW 16-290

Incorporating amendments made by:

By-law Number

18-125

Effective Date

May 23, 2018

WHEREAS sections 8, 9 and 10 of the *Municipal Act, 2001* authorize the City of Hamilton to pass by-laws necessary or desirable for municipal purposes;

AND WHEREAS subsection 223.2(1) of the *Municipal Act, 2001* authorizes the City of Hamilton to establish a code of conduct for members of its Council;

NOW THEREFORE the Council of the City of Hamilton enacts the following Council Code of Conduct:

CODE OF CONDUCT FOR MEMBERS OF COUNCIL

PREAMBLE

Purpose:

A legislated Code of Conduct helps to ensure that the Members of Council share a common basis for acceptable conduct. The Code of Conduct is not intended to replace personal ethics. The Code of Conduct:

- is designed to provide a reference guide and a supplement to the legislative parameters within which the Members must operate.
- serves to ensure public confidence that the City's elected representatives operate from a base of integrity, transparency, justice and courtesy.
- is administered by the City's Integrity Commissioner, appointed by Council by its By-law No. 16-288, who reports to Council and who is responsible for performing in an independent manner assigned functions with respect to the application of the Code of Conduct, and of procedures, rules and responsibilities of the City governing the ethical behaviour of Members of Council.

Statutory Provisions Regulating Conduct:

The Code of Conduct operates along with, and as a supplement to, in addition to other By-laws of the Council, statutes of the Provincial Legislature, and of the Parliament of Canada, that govern the conduct of Members of Council, including:

- the *Municipal Act, 2001*;
- the *Municipal Conflict of Interest Act*;
- the *Municipal Elections Act, 1996*;
- the *Municipal Freedom of Information and Protection of Privacy Act*;

- the *Ontario Human Rights Code*;
- the *Criminal Code* (Canada).

SECTION 1: DEFINITIONS

1. (a) “**charity**” means a registered charity as defined in the *Income Tax Act* (Canada) or successor legislation, which has a registration number issued by the Canada Revenue Agency, or successor agency;

- (b) “**City**” means the City of Hamilton, either in the sense of the geographic area of the municipality or in the sense of the identity of the municipal corporation, as the context requires;

- (c) “**community organization**” means a non-profit group of persons organized for the advancement of a civic, cultural, social, health, philanthropic or recreational purpose within the City of Hamilton;

- (d) “**confidential information**” includes but is not limited to information:
 - (i) in the possession of the City that the City:
 - is prohibited from disclosing;
 - is required to refuse to disclose; or
 - has exercised its discretion to refuse to disclose, under the *Municipal Freedom of Information and Protection of Privacy Act*¹ or any other law; and

 - (ii) concerning matters that are considered in an in-camera meeting under section 239 of the *Municipal Act, 2001*²;

- (e) “**Council**” means the Council of the City of Hamilton;

¹ Generally, the *Municipal Freedom of Information and Protection of Privacy Act* restricts or prohibits disclosure of information received in confidence from third parties of a corporate, commercial, scientific or technical nature and information that is personal, and permits the restriction or prohibition of disclosure of information that is subject to solicitor-client privilege.

² Section 239 of the *Municipal Act, 2001* permits information concerning the following matters to be considered in an in-camera meeting: the security of the property of the City; personal matters about an identifiable individual, including City employees; a proposed or pending acquisition or disposition of land by the City; labour relations or employee negotiations; litigation or potential litigation, including matters before administrative tribunals, affecting the City; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; a matter in respect of which Council may hold a closed meeting under another Act; a matter relating to the consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*, or the education or training of the Members of Council.

- (f) **“family member”** means a **child, parent** or **spouse** of the Member, which terms have the same meanings as given to them in the *Municipal Conflict of Interest Act*, as follows:
- “**child**” means a child born within or outside marriage and includes an adopted child and a person whom the parent has demonstrated a settled intention to treat as a child of his or her family;
 - “**parent**” means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child; and
 - “**spouse**” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage.
- (g) **“gift or benefit”** includes any real or personal property, money or other thing or consideration, given, donated, transferred or otherwise conveyed to a person, unless the giver, donor, transferor or conveying person receives payment or other consideration of goods or property, of equal or greater value to the value of what was so provided;
- (h) **“in camera”** means the conduct of a meeting or part of a meeting, of Council or a Committee of Council, which is closed to the public as permitted under section 239 of the *Municipal Act, 2001*;
- (i) **“lobbyist”** means a person registered, or required to be registered, as a lobbyist, by or under By-law No. 14-244, To Establish and Maintain a Lobbyist Registry; and
- (j) **“Member”**, unless the context otherwise indicates, means a Member of the Council of the City of Hamilton.

SECTION 2: KEY STATEMENTS OF GENERAL PRINCIPLE UNDERLYING THE CODE

2. The key statements of principle that underlie the Code of Conduct are as follows:
- (1) every Member shall serve, and be seen to serve, his or her constituents in a conscientious and diligent manner;
 - (2) every Member shall be committed to performing his or her functions with integrity and to avoiding the improper use of the influence of his or her office, and conflicts of interest, both apparent and real;

- (3) every Member shall perform his or her duties in office and arrange his or her private affairs in a manner that promotes public confidence and will bear close public scrutiny; and
- (4) Members shall seek to serve the public interest by upholding both the letter and the spirit of the laws and policies established by the Federal Parliament, Ontario Legislature, and Council.

SECTION 3: APPLICATION OF THE CODE

3. This Code of Conduct applies to all Members of Council, including the Mayor.

SECTION 4: GIFTS AND BENEFITS

4. (1) No Member shall accept a fee, advance, gift or benefit, that is connected, directly or indirectly, with the performance of the Member's duties or responsibilities of or in office, except as permitted by one or more of the exceptions listed in subsection 4(3).
- (2) For the purposes of subsection 4(1), a fee, advance, gift or benefit, provided with the knowledge of the Member, to a family member of the Member, to a member of staff of the Member, to any other person related to the Member, or to any other person, corporation or body with whom or which the Member is associated, that is connected, directly or indirectly, to the fact or performance of the Member's duties or responsibilities of or in office, is deemed to be a gift or benefit to the Member.
- (3) The following are exceptions to subsection 4(1):
 - (a) compensation authorized by law;
 - (b) such gifts or benefits that normally accompany the duties of office and are received as an incident of protocol or social obligation;
 - (c) a political contribution otherwise reported by law;
 - (d) admission to a widely-attended event, such as a convention, conference, symposium, forum, panel discussion, dinner, viewing, reception or similar event, offered by the entity responsible for organizing and presenting the event and unsolicited by the Member, if attending or participating in his or her official capacity, including:
 - (i) participation in an event as a speaker or panel participant by presenting information related to City matters;

- (ii) performance of a ceremonial function appropriate to the Member's office;
 - (iii) attendance at an event that is appropriate to the official capacity of the Member;
 - (e) admission to a charity or community organization for whose benefit the event is being held, and unsolicited by the Member of Council;
 - (f) admission to a training or education program, including meals and refreshments furnished to all attendees, if such training or education is related to the Member of Council's duties in office and in the interests of the City;
 - (g) services provided without compensation by persons volunteering their time;
 - (h) a suitable memento of a function honouring the Member;
 - (i) food, lodging, transportation and entertainment provided by federal, provincial or municipal governments or by political subdivisions of them or by a government of a foreign country;
 - (j) food and beverages consumed at banquets, receptions or similar events, if:
 - (i) attendance serves a legitimate business purpose;
 - (ii) the person extending the invitation or a representative of the organization is in attendance; and
 - (iii) the value is reasonable and the invitations infrequent;
 - (k) communications to the office of a Member of Council, including subscriptions to newspapers and periodicals.
- (4) Except for paragraph 4(3)(c), the exceptions listed in subsection 4(3) do not apply to a lobbyist. No lobbyist shall give or provide or be permitted to give or provide, a gift or benefit under this section, except a political contribution authorized by law.
- (5) In the case of one or more fees, advances, gifts or benefits referred to or included in any of paragraphs 4(3)(b), (h), (i), (j) or (k), if the value thereof, or if the total value of any one or more such fees, advances, gifts or benefits, provided to or received by, a Member from any one source during

the course of a calendar year, exceeds \$200, the Member shall, within 30 days of such provision or receipt, or of reaching or exceeding such amount, file a disclosure statement with the City Clerk. The disclosure statement shall indicate:

- (a) the nature of every such fee, advance, gift and benefit;
 - (b) its source and date of provision and/or receipt; and
 - (c) the circumstances under which it was provided and/or received.
- (6) Every disclosure statement filed or required to be filed under subsection 4(5) shall be a matter of public record, and duly made available to the public.

SECTION 5: CONFIDENTIALITY

5. (1) No Member of Council shall disclose or release by any means to any member of the public, any confidential information acquired by virtue of his or her office, in either oral or written form, except when required by law or authorized by Council to do so.
- (2) No Member of Council shall use confidential information for financial or other gain, or for the financial or other gain of a family member or any person or corporation. For example, no Member of Council should directly or indirectly benefit, or aid others to benefit, from knowledge respecting bidding on the sale of City property or assets.
- (3) No Member of Council shall disclose the content of a matter that has been discussed at, or is or has been, the substance of deliberations of or at, an in camera meeting, except for content that has been authorized by Council, or a Committee of Council, or otherwise by law, to be released to the public.
- (4) Under this section, every Member shall, unless otherwise authorized or required by law, maintain confidentiality over, and not disclose, the following forms and types of information and documents :
- (a) items under litigation, negotiation, or personnel matters;
 - (b) information that infringes on the rights of others (e.g., sources of complaints where the identity of a complainant is given in confidence);
 - (c) price schedules in contract, tender or Request For Proposal documents submitted to, or received by, the City on a confidential

basis, which have not been adopted, or authorized for disclosure, by the City;

- (d) information deemed to be personal information under the *Municipal Freedom of Information and Protection of Privacy Act*;
 - (e) statistical data required by law not to be released (e.g. certain census or assessment data).
- (5) No Member of Council shall access or attempt to gain access to, confidential information in the possession of the City unless it is necessary for the performance of his or her duties and not prohibited by Council policy.

SECTION 6: USE OF CITY PROPERTY, SERVICES AND OTHER RESOURCES

6. (1) No Member of Council shall use, or permit the use of, City land, facilities, equipment, supplies, services, City employees or other resources, including City-owned materials, websites, Council transportation delivery services, or Councillor global budgets, for activities other than the business of the City.
- (2) No Member of Council shall obtain financial gain from the use or sale of any City-developed intellectual property, (including inventions and creative writings or drawings), computer program, technical innovation, or other item capable of being patented, in which property remains in the exclusive ownership of the City.

SECTION 7: ELECTION CAMPAIGN WORK

7. (1) No Member shall use facilities, equipment, supplies, services or other resources of the City for any election campaign or campaign-related activities, except on the same basis (including paying a fee if any) as such resources are normally made available to members of the public.
- (2) No Member shall use her or his newsletter or website linked through the City's website, for any election campaign or campaign-related activities.
- (3) No Member shall use the services of any City employee for any election campaign or campaign-related activities during hours in which those City employees receive any compensation from the City.

SECTION 8: CONDUCT IN OFFICE, INCLUDING AT COUNCIL AND COMMITTEES

8. (1) Every Member shall conduct him or herself with decorum in the course of his or her performance, or required performance, of his or her responsibilities as a Member, and at meetings of Council and Committees of Council and other meetings, and in accordance with the provisions of the Procedural By-law, and other By-laws of the City, where applicable.

Sections 8(2), 8(3)(a), 8(3)(b), 8(3)(c) and 8(4) were deleted as per the enactment of By-law 18-125 on May 23, 2018.

To view a copy of By-law 18-125 click on the following link:

<https://d3fpllf1m7bbt3.cloudfront.net/sites/default/files/media/browser/2018-05-25/18-125.pdf>

- (5) Failure by a Member to comply with one or more provisions of the Council Procedural By-law does not, in itself, constitute a contravention of this Code of Conduct, in circumstances in which it is open to the body and/or the person chairing the meeting, to take appropriate steps to call the Member to order, or otherwise deal appropriately with the contravention, and the Member complies with the decision of the body or chairperson, and otherwise with the requirements of the By-law.
- (6) This section does not prevent a Member of Council from requesting that the Council grant a specific exemption or exception from strict application of this Code of Conduct, or of any other City policy or procedure, amend this Code of Conduct, or take no action in respect of a contravention of it, and such an exception of decision may be limited as to time or scope, and subject to amendment or revocation by the Council.

SECTION 9: REPRESENTING THE CITY

9. (1) Every Member of Council shall make every effort to participate diligently in the activities of every agency, board, and commission to which he or is appointed, or is otherwise a member.

SECTION 10: IMPROPER USE OF INFLUENCE

10. (1) No Member of Council shall use the influence of his or her office for any purpose other than the performance of the Member's responsibilities as a Member, and other official duties.

- (2) In addition to the general requirement contained in subsection 10(1):

- (a) No Member shall use her or his status as a Member of Council to influence, or try to influence, improperly, any action or decision of another person or entity to the private advantage of:
 - (i) the Member;
 - (ii) any member of the Member's family;
 - (iii) any City employee;
 - (iv) any friend, or business or other associate;

or attempt to secure preferential treatment beyond activities in which Members normally engage on behalf of constituents as part of their official duties.

- (b) No Member shall hold out the prospect or promise of future advantage through or related to, the supposed influence of the Member within Council, in return for any decision, vote, action or inaction.
- (3) For the purposes of this section, "private advantage" does not include a matter that:
- (a) is of general application;
 - (b) affects a Member of Council, a family member, City employee, friend or associate, as one of a broad class of persons; or
 - (c) concerns the remuneration or benefits of one or more Members of Council, as authorized by law.

SECTION 11: CONDUCT RESPECTING CITY EMPLOYEES

11. (1) Every Member of Council, in accordance with his or her responsibilities as a Councillor; every City officer, in accordance with the terms of her or his appointment; and every City employee, in accordance with his or her employment agreement and responsibilities determined by Council; all subject to law, serve the City and are expected to act in the public interest and the interests of the City of Hamilton. Accordingly:
- (a) every Member of Council shall be respectful of the role of City officers and employees to provide service and advice based on political neutrality and objectivity, and without undue influence from any one or more Members of Council;
 - (b) no Member of Council shall maliciously, falsely, negligently, recklessly, or otherwise improperly, injure the professional or ethical

reputation, or the prospects or practice, of any one or more City employees; and

- (c) every Member of Council shall show respect for the professional capacities and position of officers and employees of the City.
- (2) No Member of Council shall ask, expect or take any step to compel, any City officer or employee to engage in any partisan political activity, or be subjected to threat or discrimination for refusing to do so.
 - (3) No Member shall use, or attempt to use, the Member's authority or influence for the purpose of intimidating, threatening, coercing, or otherwise improperly influencing any City employee with the intent of interfering with that employee's duties, including the duty to disclose improper activity.
 - (4) It is the policy of the City that all persons be treated fairly in the workplace in an environment free of discrimination and of personal and sexual harassment and workplace violence.³ Accordingly:
 - (a) under this section, "harass" and "harassment" include any behaviour by a person that is directed at, or is offensive to, another person, on grounds of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, age, handicap, sexual orientation, marital status, family status or any other improper ground;
 - (b) no Member of Council shall harass or engage in acts of workplace violence towards another Member of Council, any City officer or employee, or any member of the public; and
 - (c) every Member of Council shall:
 - (i) treat other Members, City officers and employees, and members of the public, appropriately, and without bullying, abuse, intimidation or violence; and
 - (ii) make all reasonable efforts to ensure that his or her work environment is free from discrimination, harassment and violence.

³ Harassment and Workplace Violence may be defined as any behaviour by any person that is directed at or is offensive to another person on the grounds of race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, age, handicap, sexual orientation, marital status, or family status or any other grounds under the provisions of the *Ontario Human Rights Code*.

SECTION 12: RESPECT FOR THE CITY AND ITS BY-LAWS

12. Members of Council shall encourage public respect for the City and its By-laws.

SECTION 13: QUERIES AND COMPLAINTS UNDER THE THIS CODE OF CONDUCT

13. (1) In this section, “**Complaint**” includes a request made by the Council, a Member of Council, an officer or employee of the City, or any member of the public, as to whether or not a Member has contravened one or more of the provisions of this Code of Conduct, or requesting that the Integrity Commissioner conduct an inquiry into conduct alleged to have contravened the Code.
- (2) Council has by By-law established the office of the Integrity Commissioner to the City of Hamilton, and conferred responsibilities and powers upon such officer, pursuant to, and in addition to, the relevant provisions of the *Municipal Act* applicable to that office.
- (3) No Member of Council shall take a reprisal or make a threat of reprisal against a Complainant or any other person for providing information to the Integrity Commissioner.
- (4) No Member of Council shall obstruct the Integrity Commissioner in carrying out his or her responsibilities.
- (5) Without limiting the generality of subsection 13(4), “obstruct”, under that subsection includes:
- (a) destroying documents or records, including erasing electronic documents or records;
 - (b) withholding or concealing documents or records, including electronic documents or records; or
 - (c) failing to respond to the Integrity Commissioner within 15 days after a written request is given, or within such longer period as the Integrity Commissioner may allow.

SECTIONS 14, 15, 16, 17, 18: CONSEQUENCES OF CONTRAVENTION OF THIS CODE

14. If the Integrity Commissioner concludes that, in his or her opinion, a Member has contravened the Code of Conduct, he or she may:

- (1) impose the penalty of a reprimand upon the Member; or
 - (2) impose the penalty of suspension of the remuneration paid to the Member in respect of his or her services as a Member of Council, for a period of up to 90 days.
15. The Integrity Commissioner shall not delegate the power to impose the penalties under section 14, but shall exercise the power personally even where an inquiry into a Complaint is conducted or reported on by a delegate of the Integrity Commissioner.
16. The Council may also, upon receiving a report from its Integrity Commissioner, take such further or other action as are within its lawful powers with respect to the subject-matter of the report and/or with respect to the Member of Council in question, including:
- (1) removal from membership of a committee or local board;
 - (2) removal as Chair of a committee or local board;
 - (3) repayment or reimbursement of moneys received;
 - (4) return of property or reimbursement of its value; and/or
 - (5) a request of an apology to Council, the Complainant, or both.
17. In carrying out his or her responsibility under this By-law and/or the City's By-law establishing the Office of Integrity Commissioner, that officer shall consider and apply the By-law provisions in force at the time when the alleged contravention occurred.
18. This By-law, and any amendments to it from time to time, cast no doubt whatever upon, and do not apply to or affect, any previous decision of the Council or report by its previous Integrity Commissioner.

SECTION 19: INTERPRETATION

19. Any Members seeking clarification of any part of this Code of Conduct may consult with the City Clerk, the City Solicitor or the Integrity Commissioner.

PASSED this 26th day of October, 2016.

F. Eisenberger
Mayor

R. Caterini
City Clerk

Authority: Item 22, General Issues Committee
Report 14-018 (Item 9.2)
CM: September 10, 2014

Bill No. 244

CITY OF HAMILTON

BY-LAW NO. 14-244

To Establish and Maintain a Lobbyist Registry

WHEREAS Council desires to establish and maintain a Lobbyist Registry and appo'int a Lobbyist Registrar to provide transparency about persons who lobby the City of Hamilton's public office holders;

AND WHEREAS section 223.9 of the *Municipal Act, 2001* authorizes the City of Hamilton to establish and maintain a Lobbyist Registry in which shall be kept registrations and returns filed by persons who lobby the City of Hamilton's public office holders;

AND WHEREAS section 223.11 of the *Municipal Act, 2001* authorizes the City of Hamilton to appoint a Lobbyist Registrar who is responsible for performing in an independent manner the functions assigned by the City of Hamilton with respect to the Lobbyist Registry;

AND WHEREAS sections 8, 9 and 10 of the *Municipal Act, 2001* authorize the City of Hamilton to pass by-laws necessary or desirable for municipal purposes, and in particular paragraph 2 of subsection 10(2) authorizes by-laws respecting the accountability and transparency of the municipality and its operations;

AND WHEREAS sections 23.1 and 23.2 of the *Municipal Act, 2001* authorize the City of Hamilton to delegate its powers and duties, including legislative and quasi-judicial powers under the *Municipal Act, 2001*, to an individual who is an officer, employee or agent of the City of Hamilton;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

Definitions

1. In this By-law:

"**business day**" means any day on which the City's administrative buildings are open for business;

"**City**" means the municipality of the City of Hamilton or the geographic area of the City of Hamilton, as the context requires;

"**communication**" means any type of expressive contact and includes but is not limited to oral, written or electronic communication and "communicate" has a similar meaning;

"**constituent**" means:

(a) with respect to the Mayor:

(i) an individual who resides in the City; or

- (ii) an owner or operator of a business or other entity located in the City; and
- (b) With respect to a Councillor:
 - (i) an individual who resides in the Councillor's ward; or
 - (ii) an owner or operator of a business or other entity located in the ward;

"Council" means the City's Council;

"lobby", used as a verb, means to communicate with a public officer holder on:

- (a) any of the following subject matters with the goal of advancing a business Or financial interest:
 - (i) the development, introduction, passage, defeat, amendment or repeal of a City by-law, bill or resolution on any matter;
 - (ii) the development, approval, amendment or termination of a City policy, program, directive, guideline, including but not limited to a service delivery model;
 - (iii) the purchase of goods, services or construction and the award of a contract by the City;
 - (iv) the approval, approval with conditions, or refusal of an application for a service, grant, planning approval, permit or other licence or permission by the City;
 - (v) the award of any financial contribution, grant or other financial benefit by the City;
 - (vi) the transfer to or from the City of any interest in or asset of any business, enterprise or institution;
 - (vii) to arrange a meeting between a public office holder and any other person on any of the subject matters listed in paragraphs (i) to (vi) inclusive; and
- (b) the hiring, promoting, demoting, disciplining or terminating of an employee of the City who is a member of the City's Senior Management Team.

"lobbyist" means a consultant lobbyist, in-house lobbyist or voluntary unpaid lobbyist and:

- (a) **"consultant lobbyist"** means an individual who lobbies for payment on behalf of a client (another individual, a business or other entity);
- (b) **"in-house lobbyist"** means an individual who is an employee, partner or sole proprietor and who lobbies on behalf of his or her own employer, business or other entity; and
- (c) **"voluntary unpaid lobbyist"** means an individual who lobbies without payment on behalf of an individual, business or other entity for the benefit of the interests of the individual, business or other entity;

"Lobbyist Registrar" means the individual appointed by Council from time in accordance with section 223.11 of the *Municipal Act, 2001*;

"public office holder" means:

- (a) a member of Council and any person on his or her staff; and
- (b) an employee of the City who is a member of the City's Senior Management Team;

"registration" means a first filing by a lobbyist regarding a subject matter he or she intends to lobby on as set out in subsection 7(1); and

"return" means an update of a registration filed by a lobbyist as set out in subsection 7(2).

Responsibilities of the Lobbyist Registrar

3. The Lobbyist Registrar's responsibilities include:

- (a) overseeing the establishment and maintenance of a lobbyist registry, including determining the lobbyist registry's form and content, in which shall be kept the registrations and returns filed by lobbyists under section 7;
- (b) making the lobbyist registry available for public inspection through electronic, web-based access at all reasonable times, namely:
 - (i) that a registration or return is on the lobbyist registry not more than three days after it is filed;
 - (ii) that the lobbyist registry is accessible except during regular maintenance or due to circumstances beyond the City of Hamilton's control;
- (c) providing advice, opinions and interpretation pertaining to the administration, application and enforcement of this By-law;
- (d) conducting inquiries in respect of a request made by Council, a member of Council or a member of the public about compliance with this By-law, which may include requesting that a public office holder gather information concerning lobbying of him or her and provide that information to Lobbyist Registrar;
- (e) suspending, revoking or refusing a registration or return;
- (f) enforcing this By-law;
- (g) advising Council on lobbying matters and recommend improvements to this By-law;
- (h) providing an annual report to Council and any other reports as the Lobbyist Registrar considers appropriate; and
- (i) performing other duties as may be assigned by Council from time to time.

Responsibilities of a Public Office Holder

- 4.(1) A public officer holder's responsibilities include:
- (a) responding, in a timely and complete manner, to a request from the Lobbyist Registrar under subsection 3(d) to gather and provide information; and
 - (b) ending, as soon as practicable, lobbying by a lobbyist who is prohibited from lobbying and reporting, in a timely manner, such lobbying to the Lobbyist Registrar.
- (2) Except when responding to a request from the Lobbyist Registrar under subsection 3(d), a public officer holder's responsibilities under this By-law do not include gathering or providing information concerning lobbying of him or her.

Lobbying Exemptions

- 5.(1) Lobbying does not include:
- (a) communication that occurs during a meeting of Council or a Committee of Council;
 - (b) communication that occurs during a public process such as a public meeting, hearing, consultation, open house or media event held or sponsored by the City or a public office holder or related to an application;
 - (c) communication that is restricted to a request for information;
 - (d) communication that is restricted to compliments or complaints about a service or program;
 - (e) communication with a public office holder by an individual on behalf of an individual, business or other entity about:
 - (i) the enforcement, interpretation or application of any Act or by-law by the public office holder and with respect to the individual, business or other entity;
 - (ii) the implementation or administration of any policy, program, directive or guideline by the public office holder and with respect to the individual, business or other entity;
 - (iii) a personal matter of the individual, business or other entity unless it is communication that is in respect of a matter that falls under the definition of lobbying, that is for the special benefit of the individual, business or other entity;
 - (f) communication by an applicant, an interested party or their representatives with respect to an application for a service, grant, planning approval, permit or other license or permission:
 - (i) with a public office holder if the communication is restricted to providing general information on an application, including a proposed or pending application, or to inquire about the application review process;

- (ii) with an employee of the City if the communication is part of the normal course of the approval process;
 - (iii) with an employee of the City if the communication is with respect to planning or development applications and the officer or employee has a role in the processing of a planning or development application during the formal pre-application consultation, the filing of the application and the application review process, including the preparation of development agreements;
 - (g) submitting a bid proposal as part of the procurement process and any communication with designated employees of the City as permitted in the procurement policies and procurement documents of the City;
 - (h) communication with a public office holder by an individual on behalf of an individual, business or other entity in direct response to a written request from the public office holder;
 - (i) communication directly related to those City-initiated consultative meetings and processes where an individual is participating as a stakeholder;
 - U) communication for or against a policy or program that state a position where the primary focus is a broad community benefit or detriment, whether City-wide or local, and where that position would have no direct, indirect or perceived benefit to a business or financial interest of the individual, business or other entity on whose behalf the communication is undertaken;
 - (k) communication regarding a business or financial interest by not-for-profit businesses or other not-for-profit entity where such business or entity has no paid staff;or
 - (l) communication with a public officer holder by their constituent regarding that constituent's business or financial interest.
- (2) The Lobbyist Registrar may exempt lobbying from some or all the requirements of this By-law if he or she is satisfied in advance by a lobbyist that registration could reasonably be expected to prejudice the economic interests of the City of Hamilton or the competitive position of the City of Hamilton.

Lobbyist Exemptions

6. Lobbyist does not include the following individuals when acting in their public capacity:

government or public sector not including the City and other municipal bodies

- (a) members of the Senate or House of Commons of Canada, the legislative assembly of a province, the council or legislative assembly of a territory, or persons on the staff of the members;
- (b) members of a First Nation council as defined in the Indian Act or of the council of an Indian band established by an Act of the Parliament of Canada, or persons on the staff of the members;

- (c) employees or consultants retained by the Government of Canada, the government of a province or territory, a First Nation council, a federal or provincial crown corporation or other federal or provincial public agency;
- (d) members of a council or other statutory body, including a local board, charged with the administration of the civil or municipal affairs of a municipality in Canada other than the City, persons on staff of the members, or officers or employees of the municipality or local board;
- (e) members of a national or sub-national foreign government, persons on the staff of the members, or officers, employees, diplomatic agents, consular officers or official representatives in Canada of the government;

the City and other municipal bodies

- (f) public office holders;
- (g) members or employees of a local board of the City; or
- (h) members of an advisory committee appointed by Council.

Registrations and Returns

- 7.(1) A lobbyist shall file a registration for each subject matter he or she intends to lobby on at least 1 business day before the first lobbying communication occurs and the registration shall include:
- (a) his or her name, address and contact information;
 - (b) if he or she is a consultant lobbyist, in-house lobbyist or voluntary unpaid lobbyist;
 - (c) the name of the individual, client or other entity, including all business names under which the individual, client or other entity is operating, on whose behalf he or she is lobbying;
 - (d) the name of the individual or individuals he or she is lobbying;
 - (e) the subject matter and date on which the lobbying will start and finish, with the date on which the lobbying finishes being no more than one year after the date on which the lobbying starts; and
 - (f) such further information as the Lobbyist Registrar may require.
- (2)(a) A lobbyist shall file a return updating any change to his or her registration immediately.
- (b) If lobbying continues for more than one year, a lobbyist shall file a new registration for each year the lobbying continues.
- (3) The lobbyist is solely responsible for meeting the requirements with respect to registrations and returns set out in this section.

Enforcement

- 8.(1) An individual who requests that the Lobbyist Registrar conduct an inquiry into compliance with this By-law shall pay to the City Clerk a refundable fee in the amount of \$100.00 upon making the request.
 - (2) The fee payable under subsection 8(1) shall be refunded to the individual if the inquiry results in a prohibition from lobbying under subsection 9(1).
- 9.(1) The Lobbyist Registrar may prohibit an individual from lobbying, as follows, if the Lobbyist Registrar finds that the individual has contravened any of the provisions of this By-law:
 - (a) for 30 days for a first contravention;
 - (b) for 60 days for a second contravention;
 - (c) for a period of time longer than 60 days as determined by the Lobbyist Registrar for a third or subsequent contravention.
 - (2) When the Lobbyist Registrar prohibits an individual from lobbying, the Lobbyist Registrar shall:
 - (a) notify the individual and all public office holders of the prohibition and the reason for the prohibition in such manner as the Lobbyist Registrar determines; and
 - (b) post the prohibition and the reason for the prohibition on the City's website.
- 10.(1) The Lobbyist Registrar may remove a registration or return from the lobbyist registry if the Lobbyist Registrar finds that the individual who filed the registration or return has contravened this By-law.
 - (2) When a registration or return is removed from the lobbyist registry, the individual who filed the registration or return is deemed, for the purposes of his or her existing and future obligations under this By-law, not to have filed the registration or return.
11. In accordance with subsection 223.12(7) of the *Municipal Act, 2001*, should the Lobbyist Registrar determine, when conducting an inquiry, that there are reasonable grounds to believe that an individual has contravened a provincial Act of the Criminal Code of Canada, the Lobbyist Registrar shall immediately refer the matter to appropriate authorities and suspend the inquiry pending the outcome of any resulting police investigation.

Review

12. The General Issues Committee shall review and make recommendations to City Council with respect to this By-law no later than two years after the day on which it comes into force.

Short Title

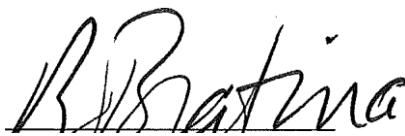
13. This By-law may be referred to as the "Hamilton Lobbyist Registry By-law" or the "Lobbyist Registry By-law".

Enactment


14. This By-law comes into force on August 1, 2015.

Passed on this 10th day of September, 2014.

R. Bratina
Mayor

Handwritten signature of R. Bratina in black ink, written over a horizontal line. The signature is cursive and clearly legible.

R. Caterini
City Clerk

Handwritten signature of R. Caterini in black ink, written over a horizontal line. The signature is cursive and stylized.

Authority: Item 6, General Issues
Committee 16-024 (LS16022)
CM: October 26, 2016

Bill No. 288

THE CITY OF HAMILTON

BY-LAW NO. 16-288

To Establish and Govern the Office of Integrity Commissioner and Provide for the Resolution of Allegations of Contravention of the Code of Conduct by Members of Council

WHEREAS Council desires to help ensure that Members of Council conform to ethical standards of behaviour in carrying out their duties, and are held to account for adherence to the Code of Conduct for Members of Council, and other applicable procedures, rules and policies governing their ethical behaviour;

AND WHEREAS section 223.3 of the *Municipal Act, 2001* authorizes the City to appoint an Integrity Commissioner to perform in an independent manner functions assigned by the Council with respect to responsibilities and powers referred to in the first paragraph of this Preamble;

AND WHEREAS sections 8, 9 and 10 of the *Municipal Act, 2001* authorize the City Council to pass by-laws necessary or desirable for municipal purposes in the public interest, and in particular, paragraph 10(2).2 of that *Act* authorizes the enactment of by-laws respecting the accountability and transparency of the municipality, and its operations;

NOW THEREFORE the Council of the City of Hamilton enacts as follows:

Definitions

1. In this By-law:
 - (a) **“City”** means the municipality of the City of Hamilton or the geographic area of the City of Hamilton, as the context requires;
 - (b) **“Code of Conduct”** means the Code of Conduct for Members of Council, as enacted by the Council, and, where relevant to a Complaint, the Code of Conduct in the form in which it existed at the time of the event or events giving rise to the Complaint;
 - (c) **“Complaint”** includes a request by City Council, a Member of Council, a City employee, a City resident, or a person who has business, institutional or other premises in the City, that the Integrity Commissioner conduct an inquiry, or that other

appropriate action be taken, with respect to conduct or an event or series of events alleged to involve contravention by one or more Members of Council of the Code of Conduct, or of any other procedures, rules or policies governing the ethical behaviour of Members of Council;

- (d) **“Complainant”** means a person who makes a Complaint;
- (e) **“Council”** means the Council of the City of Hamilton;
- (f) **“Integrity Commissioner”** means the individual appointed as such by the Council, and holding such office under this By-law;
- (g) **“Member”** means a Member of the Council;
- (h) **“Municipal Act”** means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended;
- (i) **“Municipal Freedom of Information and Protection of Privacy Act**, means the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56, as amended; and
- (j) **“Public Inquiries Act”** means the *Public Inquiries Act*, R.S.O. 1990, c. P.41, as amended.

Term of Appointment of Integrity Commissioner

- 2. Council’s appointment of an Integrity Commissioner pursuant to the *Municipal Act, 2001* and this By-law, shall be for a fixed term, such term to be established by Council at the time of such appointment.
- 3. Where no Integrity Commissioner currently holds office, Council may appoint an individual to be its Integrity Commissioner, or Interim Integrity Commissioner, to carry out one or more of the duties established by the Council by by-law, including, but not limited to, providing advice to individual Members of Council, proceeding with an inquiry in respect of a Complaint, or any other duties specified by the Council by by-law.
- 4. Without limiting Council’s authority to appoint an individual as its Integrity Commissioner, the Integrity Commissioner may be:
 - (1) a full or part-time City employee;
 - (2) retained by Council on a term contract based on “fee for service”;
 - (3) cross-appointed by Council together with one or more other municipal councils, as the Integrity Commissioner for the municipalities making the cross-appointment; or

- (4) assigned by Council to perform one or more functions authorized under Part V.1 of the *Municipal Act*, provided that those functions are and remain compatible with the Integrity Commissioner's functions under this By-law and other applicable law.
5.
 - (1) The Integrity Commissioner shall complete any inquiry begun during her or his term of office, despite the expiry of that term, and this By-law shall continue to apply, with necessary modifications, to that inquiry.
 - (2) If the Integrity Commissioner is unable or unwilling to complete an inquiry, the Integrity commissioner next appointed shall complete the inquiry.
 - (3) If the Integrity Commissioner has not begun an inquiry into a Complaint made during his or her term, the Integrity Commissioner next appointed may commence and conduct an inquiry.
6. The Integrity Commissioner shall be paid such remuneration and expenses as are determined, or directed to be determined, by the Council.
7. The appointment of an Integrity Commissioner may be terminated by Council for cause, before the expiration of her or his term of office.

Role of Integrity Commissioner

8. The role of the Integrity Commissioner is to help ensure that Members Council perform their functions in accordance with the Code of Conduct, and other applicable procedures, rules and policies governing ethical behaviour.

Responsibilities of the Integrity Commissioner

9. The Integrity Commissioner shall:
 - (1) prepare written materials for distribution to, and use by, Members of Council regarding the role of the Integrity Commissioner and ethical obligations and responsibilities of Members of Council, under the Code of Conduct and any other procedures, rules and policies governing their behaviour;
 - (2) prepare written materials and content for the City's website for distribution to, and use by, the public, to aid in their understanding of the role of the Integrity Commissioner and ethical obligations and responsibilities of Members of Council under the Code of Conduct and any other procedures, rules or policies governing their ethical behaviour;
 - (3) at least once each Council term, deliver an oral presentation to Members of Council regarding the role of the Integrity Commissioner and ethical obligations and responsibilities of Members of Council under the Code of Conduct and any other procedures, rules or policies governing their ethical behaviour;

- (4) upon request, provide advice to one or more individual Members of Council regarding the Member's ethical obligations and responsibilities under the Code of Conduct, and any other procedures, rules or policies governing ethical behaviour;
- (5) provide advice and recommendations to Council regarding amendments to the Code of Conduct, and any other procedures, rules or policies governing ethical behaviour; and
- (6) prepare and deliver an annual report to Council containing a summary of the activities of the Integrity Commissioner during the calendar year.

Informal Complaint Procedure

10. Anyone who has witnessed or identified behaviour or activity by a Member which they believe is in contravention of the Code of Conduct, may wish to address such activity or behaviour themselves as follows:
 - (1) advise the Member that the behaviour or activity contravenes the Code of Conduct;
 - (2) encourage the Member to stop the prohibited behaviour or activity;
 - (3) keep a written record of the incident(s), including dates, times, locations, other persons present, and any other relevant information;
 - (4) tell someone else (for example a senior staff member or an officer of the City) about their concerns, any comments to the Member, and the response of the Member;
 - (5) if applicable, confirm to the Member their satisfaction with the response of the Member, or, if applicable, their dissatisfaction with the response; and
 - (6) consider pursuing the matter further in accordance with the formal complaint procedure outlined in this By-law, or in accordance with any other applicable judicial or quasi-judicial process or complaint procedure.

Making a Formal Complaint regarding a Member of Council

11. (1) Any person who comes within the description, or is a member of a group coming within the description, of those referred to in the definition of "Complaint" in this By-law, may make a Complaint to the Integrity Commissioner;
- (2) Council may make, or refer, a Complaint directly to the Integrity Commissioner;

- (3) The Complainant shall make the Complaint in writing, containing the information known or alleged by the Complainant required to provide the content referred to in Appendix "A" to this By-law, but a Complaint need not be in the form of an affidavit;
 - (4) A Complaint is made to the Integrity Commissioner by filing the Complaint form, completed in accordance with subsection 11(3), and naming and signed by, the Complainant, with the City Clerk, and the Clerk shall forward the Complaint, without added comment, to the Integrity Commissioner.
 - (5) A Complainant may file the completed and signed Complaint form in a sealed envelope, in the office of the City Clerk, and the Clerk shall forward it, unopened, to the Integrity Commissioner.
 - (6)(a) A Complainant shall pay to the City Clerk a refundable fee in the amount of \$100.00 upon the filing of a Complaint.
 - (b) The fee payable under paragraph 11(6)(a) shall be refunded to the Complainant when the Integrity Commissioner files their report, except where a Complaint is found to be frivolous, vexatious, or not made in good faith the fee shall not be refunded.
 - (c) Where a Complaint has been stayed, a Complainant may withdraw their Complaint and receive a refund of the fee.
 - (7) A Complaint shall not be made available to the public except as may be required and authorized under the *Municipal Freedom of Information and Protection of Privacy Act*, the provisions of this By-law or any other applicable law.
12. Upon receiving a Complaint filed in accordance with this By-law, the Integrity Commissioner shall notify the Member whose conduct or alleged conduct is complained of, of the fact and nature of the Complaint, and may provide a copy or partial copy of the written form of Complaint, to the Member.
13. (1) Except as provided for in this section, the Integrity Commissioner shall not proceed with an inquiry with respect to a Complaint which is made or filed more than 180 days after the date when the event or the last of a series of events which is or are the subject-matter of the Complaint, occurred.
- (2) The Integrity Commissioner may proceed with an inquiry with respect to a Complaint which is filed after the expiry of the time limit, if the Integrity Commissioner is satisfied that
- (a) the delay was incurred in good faith;

- (b) it is in the public interest to proceed with an inquiry, or give consideration to whether or not to conduct an inquiry; and
 - (c) no substantial prejudice will result to any person because of the delay.
- (3) A Complainant is deemed to have known the matters referred to, on the date that the event, or series of events, occurred, unless the contrary is proven, the onus of proof of which lies upon the Complainant.
 - (4) Where the Integrity Commissioner decides not to proceed with an inquiry, she or he shall notify the Complainant and the Member whose conduct is complained of, of that fact.
 - (5) The Integrity Commissioner shall not file a report to the Council setting out allegations of contravention of the Code of Conduct with respect to a named Member except following a finding of contravention of the Code of Conduct by the Member, in accordance with this By-law and otherwise by law.
 - (6) The Integrity Commissioner may adopt a numbering system for Complaints, reports and other information or documents which she or he handles, and advise the Council of so doing.

Inquiry into a Complaint Regarding a Member of Council

- 14. (1) Where the Integrity Commissioner decides to proceed with an inquiry into a Complaint regarding a Member of Council, she or he shall conduct the inquiry promptly, thoroughly, fairly, and in a manner which ensures that the Member of Council who is the subject of the Complaint is given an opportunity to know the nature of the Complaint, and to respond to the Complaint, to the Integrity Commissioner.
 - (2) The Integrity Commissioner shall not disclose or confirm the name of a Complainant to the Member, except to the affected member of Council, unless relevant and necessary for the fulfillment of the responsibilities of the Integrity Commissioner, or such information is otherwise known or available to the Member or the Council respectively.
- 15. Information concerning the nature of a Complaint disclosed to a Member of Council, including a partial or complete copy of a Complaint, shall be used by the Member only for the purpose of making representations respecting the Complaint, to the Integrity Commissioner, and not for any other purpose.
 - 16. In conducting an inquiry into a Complaint regarding a Member, the Integrity Commissioner may exercise any power given to her or him under this By-law or under Part V.1 of the Municipal Act, including the power to conduct or not conduct an inquiry under the *Public Inquiries Act*.

17. (1) If the Integrity Commissioner is not satisfied that a Complaint regarding a Member of Council sets out sufficient information to establish a *prima facie* contravention of the Code of Conduct or of other procedures, rules or policies governing a Member's ethical behaviour, and is unable to acquire sufficient information otherwise to establish a basis for a finding of such contravention, he or she may stay the inquiry into the Complaint.
 - (2) Before staying an inquiry, the Integrity Commissioner shall give the Complainant an opportunity to provide additional information respecting the Complaint, and assist the Complainant in understanding the requirements of the Code of Conduct relevant to the making of a proper Complaint, and the responsibilities of the Integrity Commissioner with respect to an appropriate inquiry into the Complaint.
 - (3) Where the Complainant provides additional information, the Integrity Commissioner shall consider all of the information available to him or her, and shall reassess whether or not there is sufficient information to set out a *prima facie* contravention of the Code of conduct, or of other procedures, rules or policies governing the ethical behaviour of a Member, sufficient to decide whether or not to proceed with an inquiry, and, if so, to conduct the inquiry.
 - (4) Where the Integrity Commissioner has stayed an inquiry into a Complaint and, after the stay, additional information is provided which, on its own or together with the information provided before the stay, sets out a *prima facie* contravention of the Code of conduct or other procedures, rules or policies governing a Member's ethical behaviour, the Integrity Commissioner shall lift the stay and decide whether or not to conduct or continue an inquiry.
 - (5) Where the Integrity Commissioner has stayed an inquiry under this section, and has not received the additional information requested, within a reasonable time, she or he may dismiss the complaint.
18. Where the Integrity Commissioner is satisfied, after considering the information contained in the Complaint, and any other relevant information, that a Complaint regarding the Member of Council is frivolous, vexatious, an abuse of process or not made in good faith, she or he shall not conduct an inquiry, or, where such becomes apparent in the course of an inquiry, she or he shall terminate the inquiry and dismiss the complaint, subject to direction otherwise by the Council by by-law.
19. (1) Where the Integrity Commissioner has received a Complaint regarding a Member of Council, he or she shall, within 60 days of receiving it, and subject to this By-law, decide whether or not to conduct an inquiry, and, if so, commence the inquiry and conduct it as quickly as reasonably possible, on the civil standard of the balance of probabilities.

- (2) Where the Integrity Commissioner decides that a Member has contravened the Code of Conduct, she or he shall, at the earliest possible time, file a report to the Council setting out the nature of the Complaint, his or her findings of fact in accordance with the civil standard on the balance of probabilities, his or her conclusions, and any recommendations the Integrity Commissioner may decide to make to the Council under the Code of Conduct as to any decision or consequences which it might decide to make or impose arising from the report or the Complaint.
- (3) Subject to subsection 19(2), the Integrity Commissioner shall, at the earliest time possible following the making of a final decision or report terminating her or his inquiry or handling of a Complaint or dismissing the complaint, or where the jurisdiction or handling of the Complaint by the Integrity Commissioner is terminated for any other reason, notify the Complainant, the Member whose conduct was complained of, and the City Clerk, of that fact, and provide to each of them a copy of any report to Council which the Integrity Commissioner has decided to file with the Council as a matter of public record.
- (5) Where the Integrity Commissioner has filed a report in respect of a Complaint or inquiry, with the City Clerk, the City Clerk shall place the report on the next available Council agenda as an information item.
- (6) Subject to this By-law and the Code of Conduct, the dismissal or other termination of a complaint does not foreclose the Complainant or any other party from filing any Complaint to the Integrity Commissioner alleging any other contravention of the Code of Conduct.

Budget for the Office of the Integrity Commissioner

20. (1) The Integrity Commissioner shall submit her or his proposed annual budget directly to the City Clerk.
- (2) The budget submitted shall include all anticipated costs and expenses for the operation of the office of the Integrity Commissioner for the calendar year, excepting only expenses for the conduct of an inquiry under the *Public Inquiries Act*.
21. (1) If the Integrity Commissioner is satisfied that it is necessary to exercise any of the powers under the *Public Inquiries Act* to complete an inquiry, she or he shall prepare and file, forthwith, with the City Clerk, a report to Council setting out the circumstances and reasons for the exercise of these powers.
- (2) The report shall:

- (a) describe the efforts which the Integrity Commissioner has made to gather necessary evidence and information, and otherwise to complete the inquiry without resorting to the exercise of powers under the *Public Inquiries Act*.
 - (b) explain why the Integrity Commissioner considers it necessary to exercise the powers under the *Public Inquiries Act*;
 - (c) set out the steps which the Integrity Commissioner anticipates taking under the *Public Inquiries Act*, and
 - (d) explain how the steps will comply.
- (3) Where the Integrity Commissioner files a report under this section with the City Clerk, the City Clerk shall place the report on the next available Council Agenda as an information item.
 - (4) Subsequent to filing her or his report, the Integrity commissioner shall provide, forthwith, to the General Manager of Finance and Corporate Services an estimate of all anticipated costs and expenses which will be incurred in exercising the powers under the *Public Inquiries Act*.
 - (5) The Integrity Commissioner shall ensure that all reasonable steps are taken to minimize the anticipated costs and expenses without hampering the ability of the Integrity Commissioner to complete the inquiry.
 - (6) Where the Integrity Commissioner becomes aware that the costs and expenses may exceed the estimate, he or she shall provide forthwith a revised estimate to the General Manager of Finance and corporate services.
 - (7) Upon being provided with an estimate or a revised estimate, the General Manager of Finance and Corporate Services shall make provision for the payment of the estimate or revised estimate for the information of the council, and, if necessary, for the council to consider the source of funding.

Confidentiality

22. (1) The Integrity Commissioner is entitled to have access to such information belonging to or used by the City, including legal advice that has been given to Council, Standing Committees, the Board of Health or City Departments, as she or he is satisfied is necessary to conduct an inquiry.
- (2) A disclosure to the Integrity Commissioner of legal advice:
 - (a) shall be deemed not to constitute a waiver of solicitor-client privilege;
 - (b) shall be used only for the purpose of conducting an inquiry and not for any other purpose; and

- (c) shall not, in content or substance, be disclosed in any public report prepared by the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner, including a delegate of the Integrity Commissioner.
23. The Integrity Commissioner, and every person acting under the instructions of the integrity Commissioner, including a delegate of the Integrity Commissioner:
- (1) shall preserve the secrecy of all confidential documents, material and information, whether belonging to the City or not, that come into her or his possession or knowledge in the course of the performance of responsibilities as the Integrity Commissioner; and
 - (2) without limiting the obligation to preserve secrecy, shall ensure that she or he complies with, and any report which he or she prepares, complies with, the *Municipal Freedom of Information and Protection of Privacy Act*, the Council Procedure By-law regarding personal and personnel information, and all other applicable law.
24. (1) Despite any other provision of this By-law, no Complaint may be referred to the Integrity Commissioner, or filed with the City Clerk, within the period of 90 days immediately prior to a regular election held pursuant to the *Municipal Elections Act, 1996*.
- (2) The 90 days shall not be included in the calculation of the 180-day limitation period prescribed under this By-law.
25. (1) The Integrity Commissioner may, in writing, delegate her or his duties to conduct an inquiry, including the exercise of powers under the *Public Inquiries Act*, to another person.
- (2) In making the delegation, the Integrity Commissioner shall first satisfy herself or himself that the person to whom the duties are to be delegated, is fully capable of carrying out such duties, and has no conflict of interest in so doing.
 - (3) The Integrity Commissioner may, at any time, revoke a delegation made under subsection 25(1), and carry out the delegated duties himself or herself.
 - (4) The Integrity Commissioner may, at any time, revoke a delegation made, and may make another such delegation.
26. If the Integrity Commissioner, when conducting an inquiry, determines that there are reasonable grounds to believe that there has been a contravention of any other *Act* or of the *Criminal Code* (Canada), the Commissioner shall immediately refer the matter to the appropriate authorities and suspend the inquiry until any resulting police

investigation and charge, or other appropriate proceedings, have been finally disposed of, and shall report the suspension to the Council.

- 27. Appendix A, which is attached to this By-law, forms a part of it.
- 28. This By-law may be referred to as the Integrity Commissioner By-law.
- 29. This By-law comes into force on the day it is passed.
- 30. By-law No. 08-154 is repealed.

PASSED this 26th day of October, 2016.

Fred Eisenberger
Mayor

Rose Caterini
City Clerk

APPENDIX A: STATEMENT OF COMPLAINT

Please note that a Member of Council who is the subject of a Complaint under the Integrity Commissioner By-law shall be informed of the identity of the Complainant.

NAME OF COMPLAINANT:

I,(full name of individual signing and filing this Complaint on behalf of the Complainant, if different from that of the "Complainant")

of the.....(municipality of residence),

HEREBY MAKE THIS COMPLAINT AGAINST:

(Name of Member or Members of Council alleged to have contravened the Code of conduct for Members of the City Council of the City Of Hamilton)

The Complainant is (choose appropriate description of Complainant):

- acting on behalf of and pursuant to the direction of, the City Council;
- a Member of City Council;
- a City employee;
- a City resident;
- a person or body which has business, institutional or other premises in the City.

I, [or the Complainant, if different from the person filing this Complaint] have/has knowledge of the statements made in this Complaint, by reason of:

- my personal observations;
- my personal knowledge;
- my personal observations;
- documentation and/or records attached;
- other information etc.

I have reasonable and probable grounds to believe that the following Member (s) of the City Council of the City of Hamilton has/have contravened the Code of Conduct for Members of Council, as follows:

Name of Member:

Date(s) and time(s) of Contravention:

Conduct:

(set out statements of fact in consecutively numbered paragraphs in the space below or attached, with each paragraph being confined, as far as possible, to one paragraph);

If you require more space, please attach an additional page or pages, numbered consecutively, with a statement at the top of each additional page or pages that the contents form part of this Complaint);

If you wish to include documents or other exhibits to support this Complaint, please refer to them as “Exhibit A”, “B”, etc., and attach them to this statement of Complaint;

If you are relying on the information of others, please indicate this and identify the source of the information, by name, with contact information, if possible:

Please specify the number of additional pages attached, and any other available sources of information.

Names of any other persons who may have witnessed the contravention(s), and particulars of their contact information:

MY PERSONAL CONTACT INFORMATION:

Address:

Telephone Number;

Cellphone Number:

Email address:

Any other contact information:

This Statement of Complaint is made and filed for the purpose of making a Complaint regarding the conduct of one or more Members of the City Council of the City of Hamilton by the City's Integrity Commissioner, for his or her consideration, and for no other or improper purpose.

Personal information contained on this form is collected under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, and other legislation, and will be used for the purpose of an inquiry by the Integrity Commissioner into a Complaint regarding a Member of City Council pursuant to the Integrity Commissioner By-law of the City, and the City Council Code of Conduct. Questions about this collection may be directed to: (need to insert details of either the City Clerk or the Integrity Commissioner)

CITY OF HAMILTON MOTION

Governance Review Sub-Committee: February 12, 2020

MOVED BY COUNCILLOR M. WILSON.....

SECONDED BY COUNCILLOR.....

Verbal Updates at Council and Committee Meetings

WHEREAS Council has no record of the content of a verbal update;

THEREFORE BE IT RESOLVED:

That staff be directed to discontinue the practice of providing verbal updates without an accompanying summary document which outlines the points covered.

CITY OF HAMILTON MOTION

Governance Review Sub-Committee: February 12, 2020

MOVED BY COUNCILLOR B. CLARK.....

SECONDED BY COUNCILLOR

Recording of In-Camera Meetings

WHEREAS the Ontario Ombudsman recommends that all municipalities make audio recordings or video recordings of all meetings – both open and closed – to ensure a thorough record;

WHEREAS there are now 23 Ontario municipalities that have implemented either audio or audiovisual recordings of their closed meetings;

WHEREAS an audio or audiovisual recording of in-camera meetings provides a clear and accessible record for closed meeting investigators to review;

WHEREAS such recordings of closed meetings will assist the municipality in quickly demonstrating that Council and staff did not stray from the legislated requirements during closed meetings; and,

WHEREAS such recordings of closed meetings will provide a complete record to be used by the municipality and/or Councillors for future references as needed;

THEREFORE, BE IT RESOLVED:

That the City Manager be directed to report back to the Governance Review Sub-Committee within 30 days on the costs and policies to implement an audio or audiovisual recording system to be utilized for the recording of in-camera meetings; and the ways and means for the City Clerk to archive and protect such records.