



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES**

**Report 19-011**

**4:00 p.m.**

**Tuesday, December 10, 2019**

**Rooms 192 and 193, City Hall**

**71 Main Street West**

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**Present:** A. Mallet (Chair), J. Cardno (Vice-Chair), S. Aaron,  
P. Cameron, M. Dent, L. Dingman, A. Frisina, S.  
Geffros, J. Kemp, P. Kilburn, T. Manzuk, M.  
McNeil, T. Murphy, K. Nolan and T. Nolan

**Absent**

**with regrets:** C. McBride and A. Wilson

**Also Present:** J. Bowen, Supervisor, Diversity and Inclusion

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**THE ADVISORY COMMITTEE FOR PERSONS WITH  
DISABILITIES PRESENTS REPORT 19-011 AND  
RESPECTFULLY RECOMMENDS:**

- 1. Advisory Committee for Persons with Disabilities  
Working Group Review (deferred from the November 12,  
2019 meeting) (Item 10.1)**
  - (a) (i) That a Built Environment Working Group of the  
Advisory Committee for Persons with Disabilities be

established for the remainder of the 2018 – 2022 Term of Council and be comprised of the following Members:

- (1) Shahan Aaron
- (2) Patty Cameron
- (3) Jayne Cardno
- (4) Michele Dent
- (5) Anthony Frisina
- (6) James Kemp
- (7) Paula Kilburn
- (8) Aznive Mallet
- (9) Tom Manzuk
- (10) Tim Nolan

- (ii) That a Housing Issues Working Group of the Advisory Committee for Persons with Disabilities be established for the remainder of the 2018 – 2022 Term of Council and be comprised of the following Members:

- (1) Jayne Cardno
- (2) Michele Dent
- (3) Lance Dingman
- (4) Anthony Frisina
- (5) James Kemp
- (6) Paula Kilburn
- (7) Tom Manzuk

- (iii) That a Transportation Working Group of the Advisory Committee for Persons with Disabilities be established for the remainder of the 2018 – 2022 Term of Council and be comprised of the following Members:

- (1) Shahan Aaron
- (2) Anthony Frisina
- (3) James Kemp
- (4) Paula Kilburn
- (5) Aznive Mallett
- (6) Tom Manzuk
- (7) Mark McNeil
- (8) Tim Murphy
- (9) Kim Nolan
- (10) Tim Nolan

- (b) That Mary Sinclair and Robert Semkow be invited to attend meetings of the Built Environment Working Group, Housing Issues Working Group, and Transportation Working Group of the Advisory Committee for Persons with Disabilities on an ongoing basis to provide subject-matter expertise, as required.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**7. CONSENT ITEMS (Item 7)**

**7.4 Transportation Working Group Update**

7.4(a) Transportation Working Group Meeting  
Notes - November 26, 2019

**10. DISCUSSION ITEMS (Item 10)**

**10.3    Advisory Committee for Persons with Disabilities  
Terms of Reference Review (deferred from the  
November 12, 2019 meeting)**

The agenda for the December 10, 2019 meeting of the Advisory Committee for Persons with Disabilities was approved, as amended.

**(b)    DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c)    APPROVAL OF MINUTES (Item 4)**

**(i)    November 12, 2019 (Item 4.1)**

(a)    The minutes of the November 12, 2019 meeting of the Advisory Committee for Persons with Disabilities, were amended, as follows:

(i)    That Items (k)(a) and (k)(b)(i) be corrected to reflect that the Advisory Committee for Persons with Disabilities Terms of Reference Review was deferred to the December 10, 2019 meeting as opposed to the January 14, 2020, as follows:

(a)    That the following discussion items be deferred to the December 10, 2019 Advisory Committee for Persons with Disabilities meeting due to time constraints:

(i)    Advisory Committee for Persons  
with Disabilities Working Group  
Review (Item 10.2)

(ii)    Advisory Committee for Persons  
with Disabilities Working Group  
Accommodation (Item 10.3)

**(iii)    *Advisory Committee for Persons  
with Disabilities Terms of  
Reference Review (Item 10.4)***

~~(b)    That the following discussion item be  
deferred to the January 14, 2020  
Advisory Committee for Persons with  
Disabilities meeting due to time  
constraints:~~

~~(i)    Advisory Committee for Persons  
with Disabilities Terms of  
Reference Review (Item 10.4)~~

The minutes of the November 12, 2019 meeting of  
the Advisory Committee for Persons with Disabilities,  
were approved, as amended.

**(d)    CONSENT ITEMS (Item 7)**

**(i)    Built Environment Working Group Update (Item 7.1)**

The Built Environment Working Group Meeting Notes of  
October 1, 2019 (Item 7.1(a)), were received.

**(ii) Housing Issues Working Group Update (Item 7.2)**

The Housing Issues Working Group Meeting Notes of October 1, 2019 (Item 7.2(a)), were received.

**(iii) Outreach Working Group Update (Item 7.3)**

No update.

**(iv) Transportation Working Group Update (Item 7.4)**

The Transportation Working Group Meeting Notes of November 26, 2019 (Added Item 7.4(a)), were received.

**(v) Wheelchair and Scooter Safety Working Group Update (Item 7.5)**

No update.

**(vi) Disability Justice and Climate Crisis Working Group Update (Item 7.6)**

No update.

**(vii) Community Safety Working Group Update (Item 7.7)**

The Community Safety Working Group submitted a 2019 Summary and Transition Report via Google Docs for the Advisory Committee for Persons with Disabilities' consideration. However, it could not be included with the agenda due to access restrictions. The Committee Clerk will work with the Chair of the Community Safety Working Group to resolve the issue so that it can be included in the next agenda.

**(e) DISCUSSION ITEMS (Item 10)**

**(i) Advisory Committee for Persons with Disabilities  
Working Group Review (deferred from the  
November 12, 2019 meeting) (Item 10.1)**

On July 9, 2019, the Advisory Committee for Persons with Disabilities established 7 Working Groups on a pilot basis for 2019.

The Committee reviewed the current activities and future goals of each Working Group. It was determined that the Outreach Working Group, the Wheelchair and Scooter Safety Working Group, the Disability Justice and Climate Crisis Working Group, and the Community Safety Working Group would not continue beyond the pilot period at this time. The Committee reserved the right to re-establish any or all of these Working Groups in future if the need arises.

For further disposition of this matter, please see Item 1.

**(ii) Advisory Committee for Persons with Disabilities  
Working Group Accommodation (deferred from the  
November 12, 2019 meeting) (Item 10.2)**

J. Bowen, Supervisor, Diversity and Inclusion, indicated that she plans to attend the first meeting of 2020 of the Housing Issues Working Group, the Transportation Working Group, and the Built Environment Working Group in order to discuss their respective accommodation needs and investigate potential solutions.

**(iii) Advisory Committee for Persons with Disabilities  
Terms of Reference Review (deferred from the  
November 12, 2019 meeting) (Added Item 10.3)**

M. McNeil introduced the following Motion:

- (a) That the Terms of Reference for the Advisory Committee for Persons with Disabilities, be amended as follows:
  - (i) That the Composition section be amended, to read as follows:

The Advisory Committee for Persons with Disabilities shall be comprised of **up to** 18 citizen members and one Member of Council.

- (ii) That Item 6 under the Terms of Reference section heading be amended, to read as follows:
    - 6. To support the work of the Committee through ~~sub-committees~~ and Working Groups, as required, ~~and~~ specifically related to the ~~Provincial standards, including Customer Service, Housing, Transportation, Employment, and Built Environment, and Information and Communications.~~ **and** Built Environment.
- (iii) That Item 9 under the Terms of Reference section heading be deleted in its entirety and replaced with the following:



~~9. Committee members missing three consecutive meetings without appropriate notification to the Chair or Staff Liaison shall be considered as resigned from the Committee thereby reducing the required number for quorum.~~

**9. *Members of the Committee who miss more than three Advisory Committee for Persons with Disabilities meetings (excluding Working Group meetings), during their term without Committee approval, may be subject to replacement on the Committee and may not be eligible for re-appointment.***

Further review of the Advisory Committee for Persons with Disabilities Terms of Reference, including the Motion respecting Amendments to the Terms of Reference for the Advisory Committee for Persons with Disabilities, was deferred to the January 14, 2020 Advisory Committee for Persons with Disabilities meeting, following Council's consideration of amendments to the City of Hamilton's Procedural By-law 18-270.

**(f) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

- (a) The following items were deferred to the January 14, 2020 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (i) Accessibility Complaints to the City of Hamilton (Item 13.1)
- (ii) *Accessibility for Ontarians with Disabilities Act, 2005* (AODA) Update (Item 13.2)
- (iii) Presenters List for the Advisory Committee for Persons with Disabilities (Item 13.3)

**(g) ADJOURNMENT (Item 15)**

There being no further business, the Advisory Committee for Persons with Disabilities was adjourned at 5:35 p.m.

Respectfully submitted,

A. Mallet, Chair  
Advisory Committee for  
Persons with Disabilities

Alicia Davenport  
Legislative Coordinator  
Office of the City Clerk