



AUDIT, FINANCE AND ADMINISTRATION COMMITTEE MINUTES 20-002

**9:30 a.m.
February 6, 2020
Council Chambers
Hamilton City Hall**

Present: Councillors M. Wilson (Chair), C. Collins, B. Clark, M. Pearson, L. Ferguson, A. VanderBeek and J. Partridge

Absent: Councillor B. Johnson - Personal

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Municipal Property Tax Billing Software (FCS20006) (City Wide) (Item 10.2)

(Collins/Pearson)

- (a) That Council approve the Taxation Section's participation in the Early Adopters Program for Realty Tax Billing and Collections Solution and that the General Manager, Corporate Services Department be authorized to negotiate, enter into and execute any required documents and any ancillary documents required to give effect thereto with Tempest Development Group (a division of CentralSquare Technologies), in a form satisfactory to the City Solicitor; and,
- (b) That staff report back to Audit, Finance and Administration Committee on the results of this program along with recommendations on how best to proceed with respect to the Property Tax Billing Software.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
YES - Ward 15 Councillor Judi Partridge
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

2. Follow Up to Performance Audit Report 2013-13 Employer Paid Parking (Value for Money Audit) (AUD20002) (City Wide) (Item 10.3)

(Collins/Pearson)

- (a) That Report AUD20002, respecting the follow up of the original recommendations presented in Performance Audit Report 2013-13, Employer Paid Parking (Value for Money Audit), be received;
- (b) That the three new recommendations, as outlined in Appendix "A" to Report AUD20002, be approved; and;
- (c) That the City Manager and the Executive Director of Human Resources be directed to instruct the appropriate staff to have the Management Action Plans, as outlined for the three additional recommendations in Appendix "A" to Report AUD20002, be implemented.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
YES - Ward 15 Councillor Judi Partridge
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

3. Compassionate Grant for Development Charges to Agricultural Societies Without a Farm Business Registration (Item 11.1)

(Ferguson/VanderBeek)

WHEREAS the City of Hamilton Development Charges By-law 19-142 was effective on June 13, 2019;

WHEREAS Development Charges By-law 19-142 approved development charge exemptions for development of properties with Agricultural Use with a farm business registration number;

WHEREAS the City of Hamilton's three agricultural societies, owners of property used for agricultural purposes but not eligible for a farm business registration number, are as follows:

Ancaster Agricultural Society, 630 Trinity Road South, Jerseyville, Ontario, L0R 1R0;

Binbrook Agricultural Society, 2600 Regional Road #56, Binbrook, Ontario, L0R 1C0; and,

Rockton Agricultural Society, 812 Old Highway 8, Rockton, ON L0R 1X0;

WHEREAS the Agriculture & Rural Affairs Advisory Committee at its meeting of November 25, 2019 approved minutes in support of all Agricultural Societies in Hamilton (Rockton, Binbrook and Ancaster) being exempted from Development Charges;

THEREFORE BE IT RESOLVED:

- (a) That the General Manager of Finance and Corporate Services be authorized to develop a compassionate grant agreement for agricultural societies for development charges in a form satisfactory to the City Solicitor with any Development Charges exemptions being funded from unallocated capital levy reserve (#108020); and,
- (b) That the City's Agricultural Development Charges compassionate grant agreement contain terms and conditions that:
 - (i) Require the applicant to register the compassionate grant against the property and repay the City of Hamilton should the applicant sell or transfer any portion of the property; and,
 - (ii) Provide the General Manager of Finance and Corporate Services with the authority to sign the Agreement.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
YES - Ward 15 Councillor Judi Partridge
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there we no changes to the agenda.

(Clark/Pearson)

That the agenda for the February 6, 2020 Audit, Finance and Administration Committee meeting be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

NOT PRESENT - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
NOT PRESENT - Ward 15 Councillor Judi Partridge

YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) January 16, 2020 (Item 4.1)

(Ferguson/Pearson)

That the Minutes of the January 16, 2020 meeting of the Audit, Finance and Administration Committee be approved, as presented.

Result: Motion CARRIED by a vote of 5 to 0, as follows:

NOT PRESENT - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
NOT PRESENT - Ward 15 Councillor Judi Partridge
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

(d) PUBLIC HEARINGS / DELEGATIONS (Item 8)

(i) Fardad Chadorshabchi, respecting water billing charges (Approved January 16, 2020) (Item 8.1)

Fardad Chadorshabchi, addressed the Committee respecting water billing charges.

(Ferguson/Partridge)

That the Delegation from Fardad Chadorshabchi, respecting water billing charges, be received.

CARRIED

(ii) Staff Supporting Documentation - Fardad Chadorshabchi Delegation (Item 8.1(a))

(Pearson/VanderBeek)

That the Staff supporting documentation respecting the Fardad Chadorshabchi delegation, be received.

CARRIED

- (iii) **Tom Hunter, CEO of CityHousing Hamilton, respecting a request for abatement for a water leak at 25 Towercrest Dr. (Approved January 16, 2020) (Item 8.2)**

Tom Hunter, CEO of CityHousing Hamilton, addressed the Committee respecting a request for abatement for a water leak at 25 Towercrest Dr., with the aid of a presentation.

A copy of the presentation is available on the City's website at www.hamilton.ca or through the Office of the City Clerk.

(Collins/Ferguson)

That the Delegation from Tom Hunter, CEO of CityHousing Hamilton, respecting a request for abatement for a water leak at 25 Towercrest Dr., be received.

CARRIED

- (iv) **Staff Supporting Documentation – Tom Hunter Delegation (Item 8.2(a))**

(Collins/Partridge)

That the Staff supporting documentation respecting the Tom Hunter delegation, be received.

CARRIED

(e) DISCUSSION ITEMS (Item 10)

- (i) **Policy 11 Single Source Provider for TYMCO Sweeper DST-4 (PW20006) (City Wide) (Item 10.1)**

That Report PW20006, respecting Policy 11 Single Source Provider for TYMCO Sweeper DST-4 be referred back to staff for a report to the February 20, 2020 Audit, Finance and Administration Committee meeting, with information on other suppliers of street sweepers, including:

- (i) a comparison on surface removal efficiency;
- (ii) controlling particulate matter; and,
- (iii) size of the machines.

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
YES - Ward 15 Councillor Judi Partridge
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

(f) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Item 13.1)

(Pearson/VanderBeek)

That the following amendments to the Outstanding Business List, be approved:

(a) Items to be Removed (Item 13.1(a)):

Delegation of Authority to Hear Complaints respecting the Payment of Development Charges

Item 3.1 on the December 5, 2019 Special AF&A Agenda
OBL Item: 19-P

35 Market Street, Dundas (LS19009(c) / PW19020(c) / HSC19054)
Item 14.2 on the December 5, 2019 AF&A Agenda
OBL Item: 19-N

Result: Motion CARRIED by a vote of 7 to 0, as follows:

YES - Ward 5 Councillor Chad Collins
NOT PRESENT - Ward 11 Councillor Brenda Johnson
YES - Chair - Ward 1 Councillor Maureen Wilson
YES - Ward 15 Councillor Judi Partridge
YES - Ward 13 Councillor Arlene VanderBeek
YES - Ward 12 Councillor Lloyd Ferguson
YES - Ward 10 Councillor Maria Pearson
YES - Ward 9 Councillor Brad Clark

(g) ADJOURNMENT (Item 15)

(Ferguson/Pearson)

That, there being no further business, the Audit, Finance and Administration Committee, be adjourned at 11:14 a.m.

CARRIED

Respectfully submitted,

Councillor Wilson, Chair
Audit, Finance and Administration
Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk