Hamilton

BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE

REPORT 20-001
8:00 a.m.
Tuesday, January 14, 2020
Rooms 192 & 193
Hamilton City Hall
71 Main Street West

Present: Councillor Esther Pauls (Chair)
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
Emily Burton – Ottawa Street BIA
Cristina Geissler – Concession Street BIA
Lisa Anderson – Dundas BIA
Kerry Jarvi – Downtown Hamilton BIA
Bender Chug – Main West Esplanade BIA
Susan Pennie – Waterdown BIA
Rachel Braithwaite – Barton Village BIA
Susie Braithwaite – International Village BIA
Heidi VanderKwaak – Locke Street BIA
Jennifer Mattern – Ancaster BIA

Absent: Anne Marie Bergen – King West BIA

THE BUSINESS IMPROVEMENT AREA ADVISORY COMMITTEE PRESENTS REPORT 20-001 AND RESPECTFULLY RECOMMENDS:

1. Appointment of Chair and Vice-Chair (Item 1)

(a) That Councillor E. Pauls be appointed as Chair; and,

(b) That a rotating Vice-Chair, be approved.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

The agenda for the January 13, 2020 Business Improvement Area Advisory Committee meeting was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) December 10, 2019 (Item 4.1)

The December 10, 2019 Minutes of the Business Improvement Area Advisory Committee was approved, as presented.

(d) STAFF PRESENTATIONS (Item 9)

(i) 2019 Audit Client Package Review and Discussion (Item 9.1)

Shelley Hesmer and Isabela Herman from Accounting Services, and Betty Duan and Kyle Rooney from KPMG, addressed the Committee respecting the 2019 Audit Client Package.

The staff presentation on the 2019 Audit Client Package, was received.

(e) DISCUSSION ITEMS (Item 10)

(i) Ontario Business Improvement Area Association (OBIAA) Conference 2021 (Item 10.1)

The Committee discussed the 2021 OBIAA Conference. Julia would like any input from the Committee members on ideas for topics that might be relevant for the Conference.

The discussion respecting OBIAA Conference 2021, was received.

(ii) Business Improvement Area Boards of Management Governance and Policy Review (Item 10.2)

The Committee discussed the Business Improvement Area Boards of Management Governance and Policy Review. Julia advised that the Business Improvement Areas should be reviewing their Procedural By-laws with their Board of Management.

The discussion respecting the Business Improvement Area Boards of Management Governance and Policy Review, was received.

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Verbal Update from Julia Davis, Business Development and BIA Officer (Item 13.1)

Julia advised that the Ontario Business Improvement Area Association (OBIAA) Board Meetings are in Hamilton on January 29 – 31, 2020 and their dinner is on January 30, 2020 at 6:30 p.m. All BIA's are welcome to attend.

Julia advised that there have been changes to cannabis retail applications and that Municipal Law Enforcement will be coming to speak at the March meeting.

The Christmas Grant applications have been processed.

Julia advised the Committee that a survey for the Waste Management Strategy has been sent out and that any feedback would be appreciated.

The Business Improvement Area Awards of Excellence will be held on Thursday, March 24, 2020. Julia thanked the Committee for submitting nominations and Christina Geissler agreed to give the speech that evening.

The pedestrian counter will be available in the spring. There will be a webinar to train the BIA's on how to use it. It will be available to be requested for certain dates.

The verbal update from Julia Davis, Business Development and BIA Officer, was received.

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

The updates from Committee Members, were received.

(g) ADJOURNMENT (Item 15)

There being no further business, the Business Improvement Area Advisory Committee adjourned at 9:10 a.m.

Respectfully submitted,

Councillor Esther Pauls
Chair Business Improvement Area
Advisory Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk