



## City of Hamilton

# CITY COUNCIL AGENDA

20-012

Wednesday, May 27, 2020, 9:30 A.M.

Due to the COVID-19 and the Closure of City Hall

All electronic meetings can be viewed at:

City's Website: <https://www.hamilton.ca/council-committee/council-committee-meetings/meetings-and-agendas>

City's YouTube Channel: <https://www.youtube.com/user/InsideCityofHamilton> or Cable 14

---

### Call to Order

#### 1. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with \*)

#### 2. DECLARATIONS OF INTEREST

#### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING

3.1 May 20, 2020

#### 4. COMMUNICATIONS

4.1 Correspondence from the Hamilton Conservation Authority Board requesting that Hamilton City Council amend the Urban Hamilton Official Plan and Zoning By-law No. 05-200 to reflect the re-designation of

60 Arbour Road to Urban Area within the Niagara Escarpment Plan.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 4.2 Correspondence from Kirstin Jensen, Manager of Planning & Government Relations, West End Home Builders' Association respecting the May 20, 2020, Council Agenda Items 6.1, 10.4 & 10.5: Interim Control By-law – Waterdown Community Node Area.

Recommendation: Be received.

- 4.3 Correspondence from Jay Krause, Co-Chair, Board of Directors, Cycle Hamilton respecting the May 20, 2020, Council Agenda Item 5.4 (g) Social Bicycles & City of Hamilton Contract.

Recommendation: Be received and referred to the consideration of Item 9.2, Update re: City of Hamilton Bike Share Program (LS20016/PED20109(a))

- 4.4 Correspondence from Michael Power – President, Options for Independent Living and Development respecting some minor variances they require in order to move forward with the building permit process.

Recommendation: Be received.

- 4.5 Correspondence from the City of Kitchener requesting support for their resolution urging the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income.

Recommendation: Be received.

- 4.6 Correspondence from the City of Cambridge requesting support for their resolution requesting the Province of Ontario for much needed funding to provide relief for Rehabilitation Facilities.

Recommendation: Be received.

- 4.7 Correspondence from Michael Gennari requesting that the City of Hamilton publicly commit to investing in the tools and resources necessary for community gardens to thrive in our municipality immediately.

Recommendation: Be received.

- 4.8 Correspondence from City of Hamilton's Taxi Brokers asking for some relief with municipal fees related to costs such as; plate renewal fees, lease renewals/registration fees, taxi cab license fees etc.

Recommendation: Be received.

- 4.9 Correspondence from Kevin Gonci requesting that the City of Hamilton examining the Commonwealth Games risk carefully.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

## **5. COMMITTEE OF THE WHOLE**

### **5.1 CONSENT ITEMS**

### **5.2 PUBLIC HEARINGS / WRITTEN DELEGATIONS**

5.2.a Written delegations calling for the continuity of Bike Share in Hamilton:

5.2.a.a Jay Krause, Chair, Cycle Hamilton Board of Directors

### **5.3 STAFF PRESENTATIONS**

5.3.a Public Health Services Post-Peak Framework (BOH20010) (City Wide)

5.3.b Hamilton Reopens: A Roadmap to Our New Reality (HSC20019) (City Wide)

### **5.4 DISCUSSION ITEMS**

5.4.a 2020 City Enrichment Funding Recommendations (GRA20003) (City Wide)

5.4.b Award of Request for Proposal C11-55-19, Waste Collection Services (PW16059(g)) (City Wide)

5.4.c Waste Free Ontario Act Update – Preferred Blue Box Transition Date (PW20028) (City Wide)

5.4.d Development Charges Interest Rate Recommendation Related to Bill 108 Changes and Related Site Plan Changes (FCS20028 / PED20105) (City Wide)

5.4.e Ontario Energy Board Notice of Hearing for Enbridge Gas Inc.'s Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide)

## **6. MOTIONS**

6.1 Utilizing the Rooftop of York Boulevard Parkade as Temporary Open-Air Performance Space

6.2 Establishing a LaSalle Park Acquisition Task Force - WITHDRAWN

6.3 Amendment to the Loan Agreement between the City of Hamilton and the Winona Peach Festival

## **7. NOTICES OF MOTIONS**

## **8. STATEMENTS BY MEMBERS**

## **9. PRIVATE AND CONFIDENTIAL**

### **9.1 Closed Session Minutes - May 20, 2020**

Pursuant to Section 8.1, Sub-sections (c) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c) and (f) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City purposes and the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

### **9.2 Appendix "A" to Report PED20109(a), Public Bike Share Transit Contract Update (Wards 1, 2, 3, 4, and 13)**

Discussion of Appendix "A" to this report is pursuant to Section 8.1, Sub-sections (e), (f) and (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (e), (f) and (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the City; the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City of a local board.

### **9.3 Administrative Penalty System Online Payment Service (PED20110) (City Wide)**

Pursuant to Section 8.1, Sub-section (k) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-section (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City of a local board.

## **10. BY-LAWS AND CONFIRMING BY-LAW**

### **10.1 105**

To Establish City of Hamilton Land Described as Parts 3, 4, 5, 6, 7, 8, 10 & 11 on Plan 62R-15395 as Part of Kingsview Drive

Ward: 9

### **10.2 110**

To Confirm the Proceedings of City Council

## **11. ADJOURNMENT**



## **CITY COUNCIL MINUTES 20-011**

9:30 a.m.  
May 20, 2020  
Council Chamber  
Hamilton City Hall  
71 Main Street West

**Present:** Mayor F. Eisenberger  
Councillors M. Wilson, J. Farr, N. Nann, S. Merulla, C. Collins (Deputy Mayor), T. Jackson, E. Pauls, J.P. Danko, B. Clark, M. Pearson, L. Ferguson, A. VanderBeek, J. Partridge, T. Whitehead and B. Johnson.

Mayor Eisenberger called the meeting to order and recognized that Council is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

<b>APPROVAL OF THE AGENDA</b>
-------------------------------

The Clerk advised of the following changes to the agenda:

### **5. COMMITTEE OF THE WHOLE (Item 5)**

#### **5.4 DISCUSSION ITEMS**

**5.4 (f) Social Bicycles & City of Hamilton Contract (PED20109)  
(Wards 1, 2, 3, 4, and 13)**

**5.4 (g) Status of Planning Meetings During the COVID-19 Pandemic  
Emergency (PED20108) (City Wide)**

### **7. NOTICES OF MOTION (Item 7)**

**7.1 Utilizing the Rooftop of York Boulevard Parkade as Temporary Open-Air  
Performance Space**

**7.2 Property Tax Assistance Measures – Monthly Pre-authorized Payments**

**(Partridge/Johnson)**

That the agenda for the May 20, 2020 meeting of Council be approved, *as amended*.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- NOT PRESENT - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**DECLARATIONS OF INTEREST**

Mayor Eisenberger declared an interest to Item 4.3 respecting correspondence from #ActionACMT, parents for a new French Catholic High School in Hamilton requesting that the City work as partners with the Boards to ensure the project progresses in an expedited fashion in order for the students to have installations that are equal to those of their English counterparts, due to his son’s employment with the French Catholic School Board.

Councillor Merulla declared an interest to Item 4.3 respecting correspondence from #ActionACMT, parents for a new French Catholic High School in Hamilton requesting that the City work as partners with the Boards to ensure the project progresses in an expedited fashion in order for the students to have installations that are equal to those of their English counterparts, due to his daughter’s employment with the French Catholic School Board.

**APPROVAL OF MINUTES OF PREVIOUS MEETING**

**3.1 May 13, 2020 (Item 3.1)**

**(Pearson/Ferguson)**

That the Minutes of the May 13, 2020 meeting of Council be approved, as presented.

**(VanderBeek/Pearson)**

That Sub-Section (i) of Item 6.2 respecting Culinary Scene Support be **amended**, by deleting and replacing Sub-Section (i) as follows:

~~**(i) That the Ward Councillor be notified of each case of any outdoor expansion application in advance of any approval or implementation.**~~

**(i) That the Ward Councillor be informed when any outdoor expansion applications are submitted for consideration.**

**Result: Amendment CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
NOT PRESENT - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

Main Motion as **Amended**, to read as follows:

That the Minutes of the May 13, 2020 meeting of Council be approved, as **amended**.

**Result: Main Motion as Amended CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
NOT PRESENT - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek

YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

<b>COMMUNICATIONS</b>
-----------------------

**(Collins/Merulla)**

That Council Communications 4.1 to 4.3 be approved, as presented, as follows:

- 4.1 Correspondence from Sarah Pietarinen advocating for all staff coming through the doors of hospitals and long-term care facilities, leaving behind their own worries and stresses to provide the care and services that this community needs, and who deserve to be on the list for Pandemic Pay.

Recommendation: Be received.

- 4.2 Correspondence from Middlesex Centre endorsing the City of Hamilton's Council resolution to regulate and enforce odour and lighting nuisances related to the cultivation of cannabis plants.

Recommendation: Be received.

- 4.3 Correspondence from #ActionACMT, parents for a new French Catholic High School in Hamilton requesting that the City work as partners with the Boards to ensure the project progresses in an expedited fashion in order for the students to have installations that are equal to those of their English counterparts.

Recommendation: Be received.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
CONFLICT - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark



**(Collins/Merulla)**

That Council move into Committee of the Whole.

**CARRIED**

<b>COMMITTEE OF THE WHOLE</b>
-------------------------------

**(Farr/Pearson)**

That Consent Items 5.1 (a), (b), (c), (d), (e), (f), (g) and (h), be approved, as presented:

**5.1 CONSENT ITEMS**

- 5.1 (a) Status of the Hamilton Downtown, Barton/Kenilworth Multi-Residential Property Investment Program and Other Urban Renewal Initiatives (PED20085) (City Wide)**

That Report PED20085, respecting the Status of the Hamilton Downtown, Barton/Kenilworth Multi-Residential Property Investment Program and Other Urban Renewal Initiatives, be received.

- 5.1 (b) Development Charges Annual Indexing - Effective July 6, 2020 (FCS20041) (City wide)**

That Report FCS20041 respecting Development Charges Annual Indexing - Effective July 6, 2020, be received.

- 5.1 (c) 2019 Provincial Offences Administration Annual Report (FCS20031) (City Wide)**

That Report FCS20031 respecting 2019 Provincial Offences Administration Annual Report, be received.

- 5.1 (d) Appendix 'A' to Confidential Report PED19134(a) Disposition and Transaction Strategies to Achieve Affordable Housing at 60 Caledon Avenue, Hamilton (Ward 8)**

That Appendix 'A' to Confidential Report PED19134(a) respecting Disposition and Transaction Strategies to Achieve Affordable Housing at 60 Caledon Avenue, Hamilton, be received.

- 5.1 (e) Appendix 'A' to Confidential Report PED20089 Disposition of 1621 Barton Street East (Ward 4)**

That Appendix 'A' to Confidential Report PEC20089 respecting the Disposition of 1621 Barton Street East (Ward 4), Hamilton, be received.

**5.1 (f) 2019 Fourth Quarter Request for Tenders and Proposals Report (FCS19041(c)) (City Wide)**

That Report FCS19041(c) respecting 2019 Fourth Quarter Request for Tenders and Proposals Report, be received.

**5.1 (g) 2019 Fourth Quarter Emergency and Non-competitive Procurements Report (FCS19042(c)) (City Wide)**

That Report FCS19042(c) respecting 2019 Fourth Quarter Emergency and Non-competitive Procurements Report, be received.

**5.1 (h) Fourth Quarter Non-compliance with the Procurement Policy Report (FCS19043(c)) (City Wide)**

That Report FCS19043(c) respecting Fourth Quarter Non-compliance with the Procurement Policy, be received.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**5.4 DISCUSSION ITEMS**

**5.4 (a) To Incorporate City Lands into Dartnall Road by By-Law (PED20094) (Wards 6 and 11)**

**(Jackson/Johnson)**

(a) That the following City Lands designated as Parts 1, 2, 3, 4, 5, 6, 7, 9, 14, 15, 16, 17, 18, 19, 20, 21, 22, and 23 on Plan 62R-17987, save and except Part 1 on Plan 62R-18129, be established as a public highway to form part of Dartnall Road;

- (b) That the By-Law to incorporate the City lands to form part of Dartnall Road be prepared to the satisfaction of the City Solicitor and be enacted by Council;
- (c) That the General Manager of Public Works be authorized and directed to register the By-Law.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
NOT PRESENT - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**5.4 (b) City of Hamilton / Ministry of Transportation 2019-2020 Dedicated Gas Tax Funding Agreement (FCS20037) (City Wide)**

**(Pearson/Ferguson)**

- (a) That the Mayor and the General Manager, Finance and Corporate Services, be authorized and directed to enter into an Agreement between the City of Hamilton and the Province of Ontario related to the funding commitment made by the Province of Ontario to the municipality under the Dedicated Gas Tax Funds for Hamilton's Public Transportation Program;
- (b) That the Mayor and General Manager, Finance and Corporate Services, be authorized and directed to execute the Letter of Agreement attached as Appendix "A" to Report FCS20037;
- (c) That the By-law attached as Appendix "C" to Report FCS20037 authorizing and directing the Mayor and General Manager, Finance and Corporate Services, to sign a Letter of Agreement between the City of Hamilton and the Province of Ontario with respect to funding under the Dedicated Gas Tax Funds for Public Transportation Program, be passed;

- (d) That, upon being passed, a certified copy of the By-law, together with two copies of the signed Letter of Agreement, be forwarded to the Ministry of Transportation.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
NOT PRESENT - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**5.4 (c) Proposed Write-off for Provincial Offences (FCS20032) (City Wide)**

**(Partridge/VanderBeek)**

That staff be authorized to write-off the following outstanding Provincial Offences fines deemed uncollectible, in the total amount of \$1,385,639:

- (a) \$1,383,476 in uncollectible fines with a sentence date of December 31, 2012 and prior;
- (b) \$2,163 in underpayments from April 1, 2019 through March 31, 2020.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek

- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**5.4 (d) Accounts Receivable Write-Offs for 2019 (FCS20014) (City Wide)**

**(Pauls/Pearson)**

- (a) That the General Manager of Finance and Corporate Services be authorized to write-off uncollectible General Accounts Receivables in the amount of \$5,241.52 attached as Appendix "A" to Report FCS20014 (City Wide);
- (b) That the Schedule of General Accounts Receivable Write-Offs less than \$1,000 in the amount of \$1,142.57 attached as Appendix "B" to Report FCS20014, be received for information;
- (c) That the General Manager of Finance and Corporate Services be authorized to write-off uncollectible Hamilton Farmers Market Receivables in the amount of \$4,640.11 attached as Appendix "C" to Report FCS20014.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- NOT PRESENT - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**5.4 (e) Early Payment Removal and Parking Fine Increase Implementation Update (PED19052(a)) (City Wide)**

**(Nann/Pauls)**

That Council waive the notice provision within By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice in order for an amendment to be made to By-law 17-225, a By-law to Establish a System of Administrative Penalties effective immediately.

**Result: Motion CARRIED by a 2/3's majority vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**(Nann/Pauls)**

That the draft Amending By-law for Administrative Penalty System By-law 17-225 as shown in Appendix "A" to Report PED19052(a) and in a form satisfactory to the City Solicitor, be approved.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**5.4 (f) Social Bicycles & City of Hamilton Contract (PED20109) (Wards 1, 2, 3, 4, and 13)**

**(Collins/Clark)**

That Report PED20109, respecting the Social Bicycles & City of Hamilton Contract, be received.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
NOT PRESENT - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**5.4 (g) Status of Planning Meetings During the COVID-19 Pandemic Emergency (PED20108) (City Wide)**

**(Partridge/Ferguson)**

That the consideration of Report PED20108, respecting Status of Planning Meetings During the COVID-19 Pandemic Emergency, be deferred until after Council rises from Closed Session.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
NOT PRESENT - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

<b>MOTIONS</b>
----------------

**6.1 Interim Control By-law - Waterdown Community Node Area****(Partridge/Johnson)**

WHEREAS the City is undertaking a land use study for the Waterdown Community Node study area in the Former Town of Flamborough;

WHEREAS the City will be examining the land use mix, heights, density and design issues for the lands within the Waterdown Community Node area;

WHEREAS the City will be developing a Secondary Plan that will include detailed policies and direction for land use, heritage conservation, infrastructure, residential intensification, transportation, environmental protection, urban design and similar matters of the Official Plan;

WHEREAS the City is conducting the Waterdown Village Built Heritage Inventory;

WHEREAS the City is developing new Zones and regulations for residential areas which will be added to the City's comprehensive Zoning By-law 05-200;

WHEREAS an Interim Control By-law will allow the City to undertake and complete the aforementioned studies.

NOW THEREFORE IT BE RESOLVED:

That the Council of the Corporation of the City of Hamilton enact an Interim Control By-law, attached as Appendices "A" and "B", to restrict the use of lands identified on the Schedules attached to the Interim Control By-laws, pending the completion of planning studies in respect of land use policies and zoning by-law regulations for the Waterdown Community Node area.

**Result: Motion CARRIED by a vote of 12 to 4, as follows:**

NO - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
NO - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
NO - Ward 8 Councillor John-Paul Danko  
NO - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson



YES - Ward 9 Councillor Brad Clark

**(Pearson/Pauls)**

That Council recess at 1:04 p.m.

**CARRIED**

Council reconvened at 1:35 p.m.

**6.2 Installation of Speed Cushions on Rendell Boulevard, Hamilton, between Fennell Avenue East and Queensdale Avenue East (Ward 6)**

**(Jackson/Farr)**

WHEREAS, residents are requesting the installation of traffic calming measures along Rendell Boulevard via a petition to address roadway safety concerns as a result of speeding and cut-through traffic;

THEREFORE, BE IT RESOLVED:

- (a) That staff be authorized and directed to install two speed cushions on Rendell Boulevard, Hamilton, between Fennell Avenue East and Queensdale Avenue East, in 2020, at a total cost not to exceed \$13,000, be funded from the Ward 6 Area Rating Capital Reserve Fund (108056); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents with such terms and conditions in a form satisfactory to the City Solicitor

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- NOT PRESENT - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**6.3 To Amend the Procedural By-Law**

**(Jackson/Eisenberger)**

WHEREAS, By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice, requires that public notice is required to advise of a Committee meeting to consider the enactment of a procedure bylaw in the form of one notice published in a newspaper a minimum of 14 days prior to the Committee meeting; and

WHEREAS, By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice also notes that Council may direct that other notice is to be given as Council considers adequate and when the City Manager determines that an emergency situation exists;

THEREFORE, BE IT RESOLVED:

That Council waive the notice provision within By-law 07-351, a By-Law to Adopt and Maintain a Policy with Respect to the Provision of Public Notice in order for an amendment to be made to the Procedural By-law effective immediately.

**Result: Motion CARRIED by a 2/3's majority vote of 15 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- NOT PRESENT - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**(Jackson/Eisenberger)**

WHEREAS Council on March 20, 2020 amended the Procedural By-law to permit Electronic Participation at Council and/or Committee Meetings during an emergency when attending in-person is not possible;

WHEREAS Council on April 8, 2020 amended the Procedural By-law in order to update sections of By-law 18-270, as amended which applied to Electronic participation by members of Council at electronic Council and/or Committee meetings during an emergency when attending in-person is not possible; and

WHEREAS it is now necessary to amend the Procedural By-law further to update sections of By-law 18-270, as amended, which apply to Electronic participation by members of the public at electronic Committee meetings during an emergency when attending in-person is not possible with respect to the Mayor's Task Force on Economic Recovery.

THEREFORE, BE IT RESOLVED:

That the By-law to Amend By-law No. 18-270, the By-Law to Govern the Proceedings of Council and Committees of Council in the form attached as Appendix 'A', be enacted by Council.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

#### **6.4 Property Tax Assistance Measures – Monthly Pre-authorized Payments**

##### **(Collins/Merulla)**

WHEREAS, in light of the current Covid-19 pandemic, Council approved Property Tax Assistance and Other Measures (FCS20038) on April 8, 2020;

WHEREAS, one of the approved assistance measures was the 60-day waiving of penalty and interest charges on the April 30<sup>th</sup> property tax instalment;

WHEREAS, for taxpayers not able to pay the April 30<sup>th</sup> instalment, full payment would be required by June 30<sup>th</sup> in order to avoid penalty and interest charges;

WHEREAS, the City of Hamilton offers several monthly pre-authorized payment plans;

WHEREAS, taxpayers are currently not eligible to enrol in monthly pre-authorized payments, if their April 30<sup>th</sup> property tax instalment is outstanding; and,

WHEREAS, providing some flexibility to the monthly pre-authorized payment plans during these unprecedented times will assist in increasing enrolment in pre-authorized payments, which in turn allows the City to continue to receive property tax payments, while providing additional assistance to taxpayers for the remainder of the 2020 taxation year.

THEREFORE BE IT RESOLVED:

That additional assistance be provided to taxpayers wishing to enroll in monthly pre-authorized payments commencing in July, 2020, by allowing the inclusion of the outstanding April 30<sup>th</sup> property tax instalment in the calculation of the monthly payments for the remainder of 2020.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

<b>NOTICES OF MOTION</b>
--------------------------

**7.1 Utilizing the Rooftop of York Boulevard Parkade as Temporary Open-Air Performance Space**

Councillor Farr introduced the following Notice of Motion:

WHEREAS in January 2014, Hamilton Council approved the Music Strategy which included four goals, to strengthen the local music industry, grow audiences and appreciation of music, increase access to music experiences; and cultivate music creation and talent;

WHEREAS in March 2019 Council approved the Creative Industries Sector Profile Report and Implementation Recommendations (PED19056) in which music was identified as one of the City's top growth areas;

WHEREAS Hamilton's music industry employs an estimated 7,725 workers and has a total of 541 businesses;

WHEREAS the Live Music Venues Research Report has identified that Hamilton's direct GDP from music venues is \$32.6M with \$2.6M from property taxes and total revenues generated by venues was \$62.7M;

WHEREAS the City, with the support and advice of the Hamilton Music Advisory Team (HMAT), has completed a number of actions, including: Musician Loading Zones; Annual Musician Conferences; social media and marketing efforts (@HamOntMusic); Music Mondays outdoor concert series at City Hall; one-to-one mentoring for musicians; support for Hamilton Public Library's Music Archive; Hamilton showcases at local venues; and completion of a draft live music venue report that measures the economic and social impacts of the City's live music sector;

WHEREAS the Provincial Orders resulting from the COVID-19 pandemic have had a significant impact on the music and performing arts sector;

WHEREAS the required closure of a number of venues that normally host such performances has negatively impacted artists as well as host organizations and venue operators;

WHEREAS the City's Economic Development Division's Business Impact Survey found that 71% of creative businesses reported that COVID had impacted their revenues by more than 50% and 36% of businesses in this sector have decreased employment by 100%;

WHEREAS temporarily repurposing a City-owned space to be used by the local performing arts industry provides an opportunity to support the performing arts sector during the COVID-19 recovery phase; and

WHEREAS in considering potential locations for such a use, the top level of the York Boulevard Parkade presents a number of benefits, including that it is currently under-utilized, it would not displace other users which may be the case for other public spaces such as parks, it is fully accessible, it allows for audience sizes to be controlled, and it does not have immediate surrounding sensitive land uses such as residential uses

THEREFORE BE IT RESOLVED:

- (a) That staff from the Corporate Real Estate Office and Tourism and Culture Division, in consultation with Transportation Planning and Parking Division, be authorized and directed to initiate an open call to seek interest from potential Licensees to operate a small, temporary open-air performance space venue to be located on the underutilized top level of the York Boulevard Parkade located at 28 York Boulevard for the 2020 season, which would include organizing, scheduling and managing a small performance series program;

- (b) That the General Manager, Planning and Economic Development, or their designate, be authorized and directed to negotiate and execute a Licence Agreement, and any other necessary documents, on behalf of the City with the successful proponent (the "Licensee") for the use of the top level of the York Boulevard Parkade as a temporary open air performance space venue based substantially on the terms and conditions attached, with such other content satisfactory to the General Manager, Planning and Economic Development and in a form satisfactory to the City Solicitor
- (c) That the Tourism and Culture Division be authorized and directed to contribute to the initial start-up costs related to the creation of a temporary open-air performance space venue at the York Boulevard Parkade to an upset limit of \$7,500, to be funded from the City's Economic Development Reserve; and
- (d) That Real Estate and Legal fees of \$1,500, associated with a Licence Agreement for the use of the York Boulevard Parkade as a temporary open-air performance space venue, be funded from the City's Economic Development Reserve and credited to Account No. 45408-812036 (Real Estate – Admin Recovery).

## **7.2 Property Tax Assistance Measures – Monthly Pre-authorized Payments**

### **(Collins/Merulla)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting Property Tax Assistance Measures – Monthly Pre-authorized Payments.

**Result: Motion CARRIED by a 2/3's majority vote of 16 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

Refer to Item 6.4 for further disposition of this item.

### 7.3 Establishing a LaSalle Park Acquisition Task Force

Councillor Merulla introduced the following Notice of Motion:

That the City of Hamilton establish a LaSalle Park Acquisition Task Force to deal with any legal or transitional items that might occur once the City of Hamilton takes possession of LaSalle Park in 2022 as a result of failed attempts to find neighbourly conclusion to the negotiations.

<b>STATEMENTS BY MEMBERS</b>
------------------------------

Members of Council used this opportunity to discuss matters of general interest.

<b>PRIVATE &amp; CONFIDENTIAL</b>
-----------------------------------

**(Collins/Pauls)**

That Council move into Closed Session respecting Items 9.1, 9.2 and 9.3, Pursuant to Section 8.1, Sub-sections (c) and (f) of the City's Procedural By-law 18-270, as amended, and Section 239(2), Sub-sections (c) and (f) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City purposes and the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**9.1 Disposition and Transaction Strategies to Achieve Affordable Housing at 60 Caledon Avenue, Hamilton (PED19134(a)) (Ward 8)**

**(Danko/Whitehead)**

- (a) That the recommendations of Report PED19134(a), respecting the disposition of 60 Caledon Avenue, Hamilton be approved; and
- (b) That Report PED19134(a) and its appendices, remain confidential until completion of the real estate transaction.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- NOT PRESENT - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- NOT PRESENT - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**9.2 Disposition of 1621 Barton Street East (PED20089) (Ward 4)**

**(Merulla/Nann)**

- (a) That the recommendations of Report PED20089, respecting the disposition of 1621 Barton Street East, be approved; and
- (f) That Report PED20089 and its appendices remain confidential until final completion of the property transaction.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger



YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**9.3 Committee Meetings during the COVID-19 Pandemic Emergency (LS20013/PED20093)  
(City Wide)**

**(Collins/Clark)**

- (a) That staff be directed to prepare a report that details the necessary revisions to any City of Hamilton by-laws to allow for virtual public meetings for the Planning Committee, the Committee of Adjustment and Hamilton Municipal Heritage Committee and associated Working Groups (Education and Communications Working Group, Policy and Design Working Group, Inventory and Research Working Group) and Heritage Permit Review Committee in a manner that is consistent with the obligation to hold public meetings in accordance with applicable legislation and that staff bring the recommended by-law revisions to the Committee of the Whole for Council's consideration;
- (b) That any costs associated with implementing virtual Planning Committee meetings, Committee of Adjustment and Hamilton Municipal Heritage Committee and associated Working Groups and Heritage Permit Review Committee meetings, including provision of any required hardware or software to committee members, be funded by the Development Fee Stabilization Reserve; and
- (c) That Report LS20013/PED20093, remain confidential.

**Result: Motion CARRIED by a vote of 15 to 1, as follows:**

YES - Ward 1 Councillor Maureen Wilson  
YES - Ward 2 Councillor Jason Farr  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 4 Councillor Sam Merulla  
YES - Deputy Mayor Ward 5 Councillor Chad Collins  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 8 Councillor John-Paul Danko  
YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
NO - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

**COMMITTEE OF THE WHOLE - CONTINUED**

**5.4 DISCUSSION ITEMS (CONTINUED)**

**5.4 (g) Status of Planning Meetings During the COVID-19 Pandemic Emergency (PED20108) (City Wide)**

**(Partridge/Whitehead)**

That Report PED20108, respecting Status of Planning Meetings During the COVID-19 Pandemic Emergency, be received.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**(Collins/Merulla)**

That the Committee of the Whole Rise and Report.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson

YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

<b>BY-LAWS</b>
----------------

**(Collins/Merulla)**

That Bills No. 20-098 to 20-104, be passed and that the Corporate Seal be affixed thereto, and that the By-laws, be numbered, be signed by the Mayor and the City Clerk to read as follows:

098 To Establish City of Hamilton Land Described as Parts 1, 2, 3, 4, 5, 6, 7, 9, 14, 15,16, 17, 18, 19, 20, 21, 22, and 23 on Plan 62R-17987, save and except Part 1 on Plan 62R-18129 as Part of Dartnall Road  
Ward: 6, 11

099 To Authorize the Signing of an Agreement between the City of Hamilton and the Ministry of Transportation Related to Funding Provided Under the Dedicated Gas Tax Funds for Public Transportation Program  
Ward: City Wide

100 To Amend City of Hamilton By-law No. 17-225, being a By-law to Establish a System of Administrative Penalties

- Table 1 – By-law No. 01-216 Regulating Municipal Parking Facilities
  - Table 2 – By-law No. 01-217 To Establish and Regulate Fire Routes
  - Table 3 – By-law No. 01-218 Regulating On-Street Parking
  - Table 4 – By-law No. 01-219 To Manage and Regulate Municipal Parks
  - Table 5 – By-law No. 01-220 Regulating Parking on Private and Municipal Property
  - Table 6 – By-law No. 80-179 Regulating Hess Village Pedestrian Mall
  - Table 7 – By-law No. 16-009 Regulating Unauthorized Parking on Boulevards, Side Yards and Front Yards
  - Table 8 – By-law No. 12-031 For Responsible Animal Ownership in the City of Hamilton
  - Table 9 – By-law No. 12-130 To Regulate the Feeding of Wildlife
  - Table 20 – By-law No. 19-286 Prohibiting and Regulating the Alteration of Property Grades, the Placing or Dumping of Fill, and the Removal of Topsoil
  - Table 21 – By-law No. 07-160 To Prohibit the Unnecessary Idling of Vehicles within the City of Hamilton
- Ward: City Wide

101 To establish an Interim Control Zoning By-law, respecting lands within Zoning By-law No. 90-145-Z, in the former Town of Flamborough generally in the area extending west to east from the lands across from Goldenview Court to First Road, and north to south from Nisbet Boulevard and Parkside Drive to the southerly end of Hamilton Street and to Main Street South where it is located directly adjacent to the Canadian Pacific Railway and Grindstone Creek  
Ward: 15

- 102 To establish an Interim Control Zoning By-law, respecting lands within Zoning By-law No. 05-200 in the City of Hamilton, generally in the area extending west to east along Dundas Street East (Highway No. 5) from 221 Dundas Street East to the Canadian Pacific Railway/Grindstone Creek, and extending north to south along Hamilton Street North from Parkside Drive to Dundas Street East, and also including four institutional properties in the neighbourhood bounded by Main Street North, Parkside Drive, Dundas Street East, and the Canadian Pacific Railway/Grindstone Creek  
Ward: 15
- 103 To Amend By-law No. 18-270, the Council Procedural By-law  
Ward: City Wide
- 104 To Confirm the Proceedings of City Council

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko
- YES - Mayor Fred Eisenberger
- YES - Ward 15 Councillor Judi Partridge
- YES - Ward 14 Councillor Terry Whitehead
- YES - Ward 13 Councillor Arlene VanderBeek
- YES - Ward 12 Councillor Lloyd Ferguson
- YES - Ward 11 Councillor Brenda Johnson
- YES - Ward 10 Councillor Maria Pearson
- YES - Ward 9 Councillor Brad Clark

**(Merulla/Collins)**

That, there being no further business, City Council be adjourned at 4:38 p.m. on May 20, 2020.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

- YES - Ward 1 Councillor Maureen Wilson
- YES - Ward 2 Councillor Jason Farr
- YES - Ward 3 Councillor Nrinder Nann
- YES - Ward 4 Councillor Sam Merulla
- YES - Deputy Mayor Ward 5 Councillor Chad Collins
- YES - Ward 6 Councillor Tom Jackson
- YES - Ward 7 Councillor Esther Pauls
- YES - Ward 8 Councillor John-Paul Danko

YES - Mayor Fred Eisenberger  
YES - Ward 15 Councillor Judi Partridge  
YES - Ward 14 Councillor Terry Whitehead  
YES - Ward 13 Councillor Arlene VanderBeek  
YES - Ward 12 Councillor Lloyd Ferguson  
YES - Ward 11 Councillor Brenda Johnson  
YES - Ward 10 Councillor Maria Pearson  
YES - Ward 9 Councillor Brad Clark

Respectfully submitted,

Mayor F. Eisenberger

Andrea Holland  
City Clerk



A Healthy Watershed for Everyone

4.1

May 11, 2020

Andrea Holland, City Clerk  
Office of the City Clerk  
City of Hamilton  
City Hall  
71 Main St. W., 1st Floor  
Hamilton, Ontario  
L8P 4Y5

Dear Ms. Holland:

**Re: Hamilton Conservation Authority Board of Directors Resolution – Request to City of Hamilton Council regarding 60 Arbour Road, Hamilton**

Please note that the Board of Directors of the Hamilton Conservation Authority passed the following motion at their May 7, 2020 meeting.

**Whereas at the April 2, 2015 Board of Directors meeting, the Board directed that staff undertake a request for proposals to determine community interest in utilizing a portion of the Mt. Albion Conservation Area known as 60 Arbour Road and that staff were directed to obtain planning approvals as part of this process;**

**And Whereas the Province of Ontario on March 5, 2020 notified the HCA that the amendment to the Niagara Escarpment Plan to re-designate the lands from Escarpment Protection Area to Urban Area and exclude the lands from the Niagara Escarpment Parks and Open Space System had been approved;**

**And Whereas the Niagara Escarpment Plan is implemented through municipal official plans and zoning by-laws;**

**And Whereas these lands represent an opportunity to be redeveloped for small scale uses that are complementary with the natural environment and adjacent uses;**

**Therefore it is recommended that the Hamilton Conservation Authority Board of Directors request the Council of the City of Hamilton to amend the Urban Hamilton Official Plan and Zoning By-law No. 05-200 to reflect the re-designation of 60 Arbour Road to Urban Area within the Niagara Escarpment Plan, and that the range of uses permitted on 60 Arbour Road be to permit small scale institutional and prestige industrial uses that are complimentary and compatible with the existing uses permitted in the area.**

Please consider this letter as the Hamilton Conservation Authority Board of Directors request to the Council of the City of Hamilton to amend the Urban Hamilton Official Plan and Zoning By-law No. 05-200 to reflect the re-designation of 60 Arbour Road to Urban Area within the Niagara Escarpment Plan, and that the range of uses permitted on 60 Arbour Road be to permit small scale institutional and prestige industrial uses that are complimentary and compatible with the existing uses permitted in the area.

Sincerely,

A handwritten signature in cursive script that reads "Lisa Burnside".

Lisa Burnside  
Chief Administrative Officer

TSP/tsp

cc: Steve Robichaud, Director, Planning & Chief Planner – City of Hamilton



May 19, 2020

City of Hamilton  
71 Main Street West  
Hamilton ON L8P 4Y5

**West End Home Builder's Association | City Council Agenda Items 6.1, 10.4 & 10.5: Interim Control By-law – Waterdown Community Node Area**

Attn: Mayor Eisenberger and Members of Council

---

The West End Home Builders' Association would like to express our concern with Agenda Items 6.1, 10.4 and 10.5, a motion and corresponding by-laws for the enactment of an interim control by-law for a large portion of the Waterdown community. We would like to request a deferral of consideration of this agenda item. The passing of an interim control by-law in Waterdown covering a significant land area will have major implications for not only several of our members but the greater development industry as well.

An item as impactful as an interim control by-law – which effectively halts all forms of new development in a designated area for a one-year period, with no ability to appeal the by-law and with the potential for an additional year extension – is a matter of which a fulsome discussion with the development industry, at the bare minimum, would be reasonable. As the economic recovery process due to COVID initiates, the passage of an ICBL now would only add to the burden of those already severely affected who are hoping to be able to plot a course of recovery. The Waterdown Secondary Plan process has been underway for two years, like many others also ongoing across the City. It is not typical City practice to impose an ICBL during a secondary plan process, and we are concerned that doing so now sets an undesirable precedent. As the WE HBA represents those most impacted by this, it would be in all stakeholders' best interests for this item to be deferred, to allow for adequate background information to be provided, and for open communication and appropriate consultation to properly identify concerns and impacts about the long-term implications of an ICBL.

The City of Hamilton and the West End Home Builders' Association have had an ongoing and positive relationship and we appreciate the opportunities provided to us to consult on items that impact the home building industry in Hamilton. We understand that this is a Councillor-initiated motion. As a result, the Development Industry Liaison Group (DILG) was not consulted. A virtual DILG meeting was held on Monday May 11<sup>th</sup>, during which a variety of topics were discussed, however the matter of an ICBL was not one of them. With the Council agenda being published on Friday, May 15<sup>th</sup>, just before a holiday long weekend, and no prior knowledge of this item nor any background information as to why this is coming forward at this time, our industry members did not have adequate opportunity to provide comment on this item.



We trust that our request for deferral of this item will be taken into consideration to be dealt with at a later date. Please feel free to contact us with any questions. We welcome the opportunity to provide input and consult on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "K Jensen", is placed on a light gray rectangular background.

Kirstin Jensen, MPI, MA  
Manager of Planning & Government Relations  
West End Home Builders' Association

c.c. Steve Robichaud, Director of Planning & Chief Planner  
Jason Thorne, GM Planning & Economic Development  
Tony Sergi, Senior Director, Growth Management  
Rob Molinaro, Molinaro Group  
Nick Carnicelli, Carriage Gate Homes  
Terri Johns, T. Johns Consulting Group  
Matt Johnston, Urban Solutions  
Bianca Bruzzese, BDO Canada LLP



May 20, 2020

Dear Mayor Eisenberger and Members of Council,

Hamilton's bike share system is a vital part of its transportation network and an essential mode of transportation for Hamiltonians every day. Over the past 7 years this system has grown to have 26,000 active members who have collectively taken 1.6 million rides and travelled over 2 million kilometres by bike. Uber took over operations of the system in April 2018.

On Friday, May 15th, Uber notified the City of Hamilton that they were terminating their contract early and winding down SoBi Hamilton operations as of June 1, 2020.

To ensure that residents have reliable access to bike share, Cycle Hamilton is calling for:

- (1) Uber to honour their initial contract and support operations until February 2021, and
- (2) the City of Hamilton to ensure the ongoing operations of bike share beyond this contract.

During the COVID-19 pandemic, more than 300 new members have signed up and the system operates as an essential service. This growing membership reflects global trends that show an increase in cycling as people look for physically distant ways to complete their essential trips and exercise.

Public health authorities—including the World Health Organization—have also expressed their support for cycling to support mental wellbeing and to help residents get essential exercise. Hamilton's bike share system has been essential to residents over the past 7 years and Hamiltonians need it to continue as a critical piece of the transportation network during Hamilton's recovery from the pandemic.

We want to see the continued operation of bike share in Hamilton and support these calls to action.

Regards,

A handwritten signature in black ink, appearing to read "JK" followed by a horizontal line.

Jay Krause  
Co-Chair, Board of Directors  
Cycle Hamilton  
chair@cyclehamont.ca



## Options for Independent Living and Development

Mailing address:  
620 King Street West  
P.O. Box 33557 RPO Dundurn  
Hamilton, ON L8P 4X4  
Tel.: (905) 541-9329  
Email: OFILD@OFILD.ca Fax: (905) 667-4261  
Registered Charity Nr.: 80401 3837 RR0001

Mayor Fred Eisenberger  
Hamilton City Hall  
2nd floor - 71 Main Street West  
Hamilton, Ontario L8P 4Y5

Friday, May 15, 2020

Dear Mayor Eisenberger,

The CHMC, our affordable housing investment partner for this project, has been in touch regarding our progress at 137 George Street (DA-20-011).

We had received an extension to May 31, 2020, from the CMHC. They are expecting us to have our building permit and other approvals by this date.

We require some minor variances in order to move forward with the building permit process. We submitted our application to the Committee of Adjustment COA on April 24, 2020. We understand that the COA is not sitting right now due to the COVID 19 situation. We have reached out to the planning department and the Secretary/Treasurer of the COA to see where our application is in the queue. They explained that the processing for Committee of Adjustment files is suspended and that when they are able to hold meetings again, we will be notified. Is there a possibility that the City of Hamilton COA could be set up to meet virtually as they are doing in The City of St Catherines?

We are very concerned about the delay of this project. This development will provide new safe, affordable housing for fifteen marginalized individuals in our community. The goal is to have these vulnerable people housed before this winter. We can only meet this objective if we can proceed as soon as possible with the approvals.

We were also wondering: is there consideration for moving applications that address City priorities, such as affordable housing, forward in the queue, as compared to projects that involve non-priority issues.

Sincerely

Michael Power – President

## 4.5



JEFF BUNN

Manager, Council & Committee Services & Deputy City Clerk  
Finance & Corporate Services Department  
Kitchener City Hall, 2<sup>nd</sup> Floor  
200 King Street West, P.O. Box 1118  
Kitchener, ON N2G 4G7  
Phone: 519.741.2200 x 7278 Fax: 519.741.2705  
[jeff.bunn@kitchener.ca](mailto:jeff.bunn@kitchener.ca)  
TTY: 519-741-2385

May 15, 2020

The Right Honourable Justin Trudeau, Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a special electronic meeting held on May 11, 2020, passed the following resolution regarding universal basic income:

“WHEREAS The World Health Organization (WHO) on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and,

WHEREAS in response to the COVID-19 pandemic, the Province of Ontario and the City of Kitchener have declared a state of emergency under the Emergency Management and Civil Protection Act; and,

WHEREAS the City of Kitchener has approved the Early Economic Support Plan, which provides financial and economic support measures to help reduce the financial strain on citizens and businesses during the COVID-19 pandemic; and,

WHEREAS Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020, and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians; and,

WHEREAS the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and,

WHEREAS according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and,

WHEREAS a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

THEREFORE BE IT RESOLVED that the Council of the City of Kitchener urges the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income;

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; all Municipalities within the Province of Ontario; and, the Federation of Canadian Municipalities.”

Yours truly,



J. Bunn  
Manager, Council & Committee Services/  
Deputy City Clerk

- c. Honourable, Doug Ford, Premier  
Honourable Amy Fee, M.P.P.  
Honourable Belinda Karahalios, M.P.P.  
Honourable Catherine Fife, M.P.P.  
Honourable Laura Mae Lindo, M.P.P.  
Honourable Mike Harris, M.P.P.  
Honourable Todd Smith, Minister of Children, Community & Social Services  
Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Monika Turner, Association of Municipalities of Ontario  
Kris Fletcher, Regional Clerk, Region of Waterloo  
Bill Karsten, Federation of Canadian Municipalities  
Ashley Sage, Clerk, Township of North Dumfries  
Danielle Manton, City Clerk, City of Cambridge  
Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk, Township of Wilmot  
Grace Kosch, Clerk, Township of Wellesley  
Olga Smith, City Clerk, City of Waterloo  
Val Hummel, Director of Corporate Services/Clerk, Township of Woolwich  
All Ontario Municipalities



## 4.6

**The Corporation of the City of Cambridge**  
Corporate Services Department, Clerk's Division  
The City of Cambridge  
50 Dickson Street, P.O. Box 669  
Cambridge ON N1R 5W8  
Tel: (519) 740-4680 ext. 4585  
Fax: (519) 740-3011  
[www.cambridge.ca](http://www.cambridge.ca)  
[mantond@cambridge.ca](mailto:mantond@cambridge.ca)

May 13, 2020

Hon. Doug Ford  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

To Premier Ford,

### **RE: Provincial Funding for Rehabilitation Facilities**

Please be advised that Cambridge City Council, at its meeting held on the 16<sup>th</sup> day of April, 2020, approved motion 20-060 regarding Provincial Funding for Rehabilitation Facilities:

Moved by: Councillor Liggett

Seconded by: Councillor Mann

WHEREAS there is a failure of our overall drug and addictions policies and strategies to provide for adequate, timely and sustainable detox and addiction rehabilitation programs in a safe, supportive environment; and,

WHEREAS methods of harm reduction are a stopgap until those struggling with addiction are able to have immediate access to adequate detox and rehabilitation programs; and

WHEREAS the community of Cambridge has shown their concern and compassion for the lack of access and availability for their fellow residents who are asking for such assistance; and

WHEREAS there is an inadequate quantity of rehabilitation facilities throughout the province providing the required number of beds and programs for those struggling with substance abuse requesting assistance; and

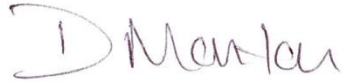
WHEREAS publically funded services for detox and rehabilitation programs would ensure that all persons receive such help equitably and in a sustainable way; and

WHEREAS some persons struggling with substance abuse may need such programs more than once;

THEREFORE BE IT RESOLVED that the City of Cambridge asks the Province of Ontario for the much needed funding to provide for such relief for the City of Cambridge as well as throughout the province.

If you require any additional information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Danielle Manton". The signature is written in a dark ink and is positioned below the word "Sincerely,".

Danielle Manton

City Clerk

DM/jh

cc. Office of the Mayor – City of Cambridge  
Belinda Karahalios, MPP – Cambridge  
Amy Fee, MPP – Kitchener South-Hespeler  
Region of Waterloo  
City of Kitchener  
City of Waterloo  
Township of Wilmot  
Township of Wellesley  
Township of Woolwich  
Township of North Dumfries  
Association of Municipalities of Ontario

**Pilon, Janet**

---

**Subject:** Help me get my city growing during COVID-19

**From:** Michael Gennari

**Sent:** Wednesday, May 20, 2020 6:59 PM

**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)

**Subject:** Help me get my city growing during COVID-19

To whom it may concern at the Office of the City Clerk,

The COVID-19 crisis has exposed the vulnerabilities of Canada's food system in a way that we could not have imagined. This means that many of the people you represent are suffering from food insecurity for the first time and others are struggling more than ever to find the food that we all have a right to.

At the same time, the global food system accounts for as much as 37% of greenhouse gas emissions and is a leading cause of biodiversity decline globally.

We need you to act now. We ask you to publicly commit to investing in the tools and resources necessary for community gardens to thrive in your municipality immediately. By strengthening our local food systems and reducing our dependence on carbon intensive industrial agriculture, we can ensure greater access to good food for all and greatly reduce our environmental footprint. It's a clear win-win.

The food system is not working for us or the planet, and we have the power to change it. But we can't do this without you. Will you commit to putting policies in place that support me in eating for the planet?

Here are the local food resilience policies we would like to see you implement:

- 1) Increase access to municipal land, green spaces and other appropriate locations for the purpose of local food production and community gardening, prioritizing those communities most in need.
- 2) Empower people to build skills in producing good food in their homes, front and backyards, community gardens and other public spaces, through public education, information and training.
- 3) In these measures, recognize in tangible ways the essential role of local Indigenous knowledge in fostering food resilience and reconciliation.
- 4) Request funding from the Federal government for these measures, including as part of any post-COVID-19 economic stimulus package.

It is estimated that by 2050, 80% of food produced globally will be consumed in towns and cities. The current crisis is showing us more than ever the importance of putting local food on the menu.

Will you announce that you are committed to taking a big bite out of food insecurity and climate change with urgent action on food resilience this year?



Sincerely,  
Michael Gennari

May 21,2020

Dear Mayor and Members of Hamilton City Council,

We are writing this letter on behalf of both City of Hamilton Taxi Brokers asking for some relief with municipal fees related to costs such as; plate renewal fees, lease renewals/registration fees, taxi cab license fees etc.

Hamilton's taxi industry was hit very hard in February because of the province-wide taxi vehicle insurance crisis. In Hamilton, regular vehicle insurance was not available from any insurance company; Taxi operators were forced to get Facility Insurance from the Provincial provider. The annual premiums for this sort of policy were 2 to sometimes 4 times as high, as compared to the prior years insurance premiums paid. Where in 2019 a Taxi Operator in Hamilton may have paid \$6,000 in insurance premiums, the Facility Insurance values were initially arriving at between \$13,000 and \$24,000. It did not matter whether operators had clean driving records with claims free history; this unilateral insurance spike affected all operators in Hamilton. The entire industry in Ontario was hit with this insurance challenge. This forced over 100 operators in the City to stop driving even before we became fully aware of the coronavirus. In March, as with all other businesses in Hamilton, the Taxi industry was hit with Covid-19. This forced hundreds of additional cabs to suspend service. Even at that time, many City of Hamilton Taxi operators made a conscious choice to remain operating, to continue to help residents get to grocery stores, to continue to bring essential workers to their places of employment and to continue to keep Hamilton residents moving for essential reasons.

On behalf of those that are active and those that are not currently active, we are asking the city to provide the taxi industry with some

relief by reducing or eliminating some municipal taxi related fees. There are thousands of people, school aged children, Community members with accessibility needs, seniors, people with no credit cards who have no alternative and rely completely on Taxi service. The taxi industry is part of the backbone for local transportation in our City, we are asking for some support from the city at this time of need.

Sincerely,

Anthony Rizzuto-----President, Blue Line Transportation Limited

Ron Van Kleef -----President, Hamilton Cab

Jagtar Singh Chahal----- Chairman & CEO Hamilton Cab

Hamilton City Council  
71 Main Street West  
Hamilton, Ontario.  
L8P 4Y5

May 22, 2020

## Examine Commonwealth Games Risk Carefully

Members of Council:

Without question, there are major short and long-term benefits to Hamilton hosting the Commonwealth Games but how much will it cost us and what risks are we taking? There are still several unanswered questions and more importantly a lack of funding commitments from both public and private sector sources in addition to an increasing provincial and federal deficit which may in fact triple within the next few years and calls for a thorough examination of the facts and more importantly the risks involved before we make commitments which may adversely impact generations of Hamilton residents.

The attached report provides a summary of facts and details based on historical records and past trends from hosting the Commonwealth Games and is provided for informational purposes only. In addition to this information the following recommendation is submitted for your consideration.

Whereas there are still several outstanding questions regarding the potential risks and benefits of hosting the Commonwealth Games .....

1. Recommendation is made for Hamilton City Council to commission a comprehensive feasibility study which includes both a detailed cost-benefit analysis and business plan to identify the potential risks and benefits of hosting the Commonwealth Games;
2. that the comprehensive feasibility study be completed by an independent third-party source;
3. that the comprehensive feasibility study should include a public consultation process which may include public information sessions, online surveys, stakeholder engagements, etc.; and
4. the results of this study be made available to the public-at-large.

Kevin Gonci  
Hamilton Resident

## Attachment

*City of Hamilton Commonwealth Games Bid – Examine Commonwealth Games Risk Carefully.*

# City of Hamilton Commonwealth Games Bid

Examine Commonwealth Games Risk Carefully

## Table of Contents

---

1. City of Hamilton – Summary of Previous Commonwealth Games Bids.	.... Page 2
2. 2014 Halifax Commonwealth Games Bid.	.... Page 3
3. 2014 Glasgow Commonwealth Games.	.... Page 5
4. 2018 Gold Coast Commonwealth Games.	.... Page 6
5. 2022 Birmingham Commonwealth Games.	.... Page 7
6. National Bid to Host 2022 Commonwealth Games.	.... Page 8
7. National Bid to Host 2026 Commonwealth Games.	.... Page 8
8. 2030 Hamilton Commonwealth Games Bid.	.... Page 9
9. Summary.	.... Page 11

# City of Hamilton

## Summary of Previous Commonwealth Games Bids

---

### **2010 Hamilton Commonwealth Games Bid**

- Estimated cost: \$715.9 million.
- Federal contribution: \$250 million.
- Provincial contribution: \$250 million.
- City of Hamilton contribution: \$80 million.
- McMaster University contribution: \$50 million.
- Private sector contribution: \$61.4 million.
- Ticket sales: \$18 million.
- Aquatics Center: \$43.6 million.
- Security: \$6.1 million.
- Staffing costs (Organizing Committee): \$42.4 million.
- Contingency: \$23.5 million.

### **2014 Hamilton Commonwealth Games Bid**

- Estimated cost: \$834 million to \$1.6 billion.
- Federal contribution: \$292 million.
- Provincial contribution: \$292 million.
- City of Hamilton contribution: \$100 million.
- McMaster University contribution: \$25 million.
- Aquatics Center: \$36.5 million.

# 2014 Halifax Commonwealth Games Bid

---

## Summary

Halifax was selected as Canada's bid for the games beating Hamilton, York Region and Ottawa in Canada's bidding process in December 2005. Halifax formed a bid committee (Halifax 2014 Bid Society) that was charged with developing funding proposals and infrastructure requirements necessary for winning the 2014 Games. The committee was in the process of finalising financial details and infrastructure requirements for the bid during the fall of 2006 and winter 2007 and the project received an initial commitment of \$400 million from the Government of Canada. Leaked information about spiraling costs from \$785 million to upwards of \$1.3 to \$1.7 billion, combined with the bid committee's secrecy and publicity campaign, caused funding partners in the provincial and municipal government to withdraw financial support on 8 March 2007, followed immediately by the withdrawal of funding from the Canadian government, cancelling Canada's bid.

## Background

- Initial estimated cost: \$785 million.
- Revised International Bid cost: \$1.7 billion.
- Municipal contribution: \$150 million.
- Federal contribution: \$400 million.
- Provincial contribution: \$300 million.
- Private sector contribution: \$165 million.
- Contingency: \$50 million.

## Halifax Investigation

Seven months after Halifax's Commonwealth Games bid collapsed, there still wasn't full disclosure of the records of the Halifax 2014 Bid Society, a non-governmental organization put together to pursue the Commonwealth Games, so freelance reporter, Tim Bousquet initiated an investigation of the Halifax bid, the findings of which are summarized as follows:

- In preparation for an international bid submission, the Halifax 2014 Bid Society utilized information derived from an outdated feasibility study which was prepared four years prior to the submission date. Critical line items included unrealistic revenue projections from private sector contributions, revenue from spectator ticket sales and contingency funding estimates which could have left the province vulnerable to significant cost overruns.
- Despite the fact that the majority of the project was to be funded through public taxpayer sources, which included the international bid submission, the Halifax 2014 Bid Society refused to disclose any detailed financial records until it was published in government records almost one year later.



- Various levels of government made their initial funding decisions based on published reports and estimates derived from the Halifax 2014 Bid Society without utilizing an independent third-party evaluation.
- There were several questionable expenditures in relation to the International Bid budget including \$5 million dollars which was used to lobby other Commonwealth Nations to support a Halifax bid and a payout of over \$700,000 in cash grants to each member organization. These disbursements were filed under the category of “sport development” contributions.
- A large portion of this funding paid for first-class travel of a combined Halifax 2014 delegation who visited most of the 70 participating Commonwealth Games countries and hosted dinner parties and social events including a trip to Australia at a cost of just under \$ 1 million dollars.
- There was a significant shortfall of private sector contributions prior to the international bid submission deadline which suggested that the public contribution level would be much higher than originally stated.
- There were critical time constraints in relation to the international bid submission and need to prepare a detailed and accurate business plan and budget resulting in several unanswered questions regarding potential risk and coverage of anticipated cost overruns.

### **Halifax Cost/Benefit Assessment?**

- Cities bid on sporting events such as the Commonwealth Games or Olympics knowing that hundreds of millions of dollars will be spent to host the event and that the revenues will not cover the costs. That’s why these events are not usually hosted privately — the private sector is motivated by profits. The public sector’s motivation to host such events, and risk the taxpayers’ money, is based on the spill-over effects associated with the Games.
- Based on experiences from hosting other major events, the estimates of benefits are usually overly optimistic and costs grossly under-estimated which was the case with the Halifax bid submission.
- Large projects are notorious for cost over-runs. Sports events are as susceptible to this as any other projects.
- The economic impact analysis (EIA) which the Bid Committee used to estimate the net benefits of hosting the Games was not the appropriate tool for comparing costs and benefits and the appropriate tool to determine investment decisions is a cost-benefit analysis.
- For the 2002 Manchester Commonwealth Games the final price tag was four times the original bid estimate and Manchester’s Games committee over-estimated private revenue streams from TV rights, sponsorships, ticketing, licensing, concessions, accommodations and these revenues did not even cover the operating costs of the Games.

# 2014 Glasgow Commonwealth Games

---

## City of Hamilton Staff Report

- Stated that the anticipated municipal contribution to host the 2030 Commonwealth Games would be between \$150-\$300 million for capital and operating expenses according to the Commonwealth Games Canada. Additional financial details are included on pages 6-9 of this report.
- *Games Delivery Model* - Over the years, hosting costs have increased and have outstripped the increase in commercial revenues for the Commonwealth Games. Commonwealth Games Federation is implementing changes to the Game's delivery and commercial arrangements to address this financial issue.
- The committed budget to put on the Glasgow 2014 Games was £579.7 million/CA \$1.016 billion<sup>2020</sup>. The Games ultimately cost £543 million/CA \$952.6 million<sup>2020</sup>, £32 million/CA \$56.1 million<sup>2020</sup> under budget.
- Glasgow City Council committed £80 million/CA \$140.3 million<sup>2020</sup>.
- Scottish government committed £381.7 million/CA \$669.3 million<sup>2020</sup>.
- Contribution limits - The Government of Canada will limit its contribution to a maximum of 35% of total event costs and will not exceed 50% of total public sector contribution to the event.
- The Government of Canada will not provide any deficit funding.

## Summary

- The original estimated cost to host the games <sup>(2007)</sup> was £344.089 million/CA \$603.7 million<sup>2020</sup>.
- If we take the figures used by City Staff (£543 million/CA \$952.6 million<sup>2020</sup>) and compare it to the original estimate included in the International Bid submission (£344.089 million/CA \$603.7 million<sup>2020</sup>) we can see that there was an actual increase in cost of (£198.911 million/CA \$349 million) to host the 2014 Games.
- Almost 70% of the Games infrastructure was already in place for the 2014 Games.
- The original security budget was £27.2 million/CA \$47.7 million and increased by 200%, reaching a final total of £90 million/CA \$157.8 million. which was covered through an inflated contingency budget.
- The 2014 Glasgow Commonwealth Games were deemed to be under budget due to the remaining surplus of funds within the contingency budget category.

# 2018 Gold Coast Commonwealth Games

---

## City of Hamilton Staff Report<sup>1</sup>

- The established budget to host the Gold Coast 2018 Games was CA \$1.807 billion. The Games ultimately cost CA \$1.659 billion, CA \$148.764 million under budget.
- City of Gold Coast contribution CA \$98.895 million.
- Queensland government CA \$1.194 billion.
- Australian government CA \$139 million.

## Summary

- The 2018 Gold Coast Commonwealth Games submission was comprised of two budget categories (“Organizing Committee” and “Non-Organizing Committee”) which may be misleading to readers and make it difficult to actually calculate Games-specific costs and therefore may account for the event being deemed to have been under budget.
- The total budget of the “Organizing Committee” was CA \$562.2 million and the total budget of the “Non-Organizing Committee” was CA \$513.2 million for a combined total of CA \$1,075.4 million.
- Contingency budget approximately 10% or CA \$107.54 million.
- Anticipated private sector contribution \$87.6 million.
- The initial budget for security services was derived through two budget sources (Organizing Committee) CA \$39.3 million and (Non-Organizing Committee) CA \$22.5 million. There were additional security costs associated with utilizing members of Australian Defence Forces (CA \$30.3 million) not captured within the Games budget with the final cost for security services estimated at CA \$155 million.
- 2018 Gold Coast Commonwealth Games was held in conjunction with the “Gold Coast Summer Festival”, the largest public festival in Australia making it difficult to accurately assess the Games versus Festival tourism benefits.
- The Australian Gold Coast region has one of the most robust tourist areas in the world. A tourism report<sup>2010</sup> published by the Australian government estimates 11 million visitors to the region annually.
- 80% of Games venues already in place.
- The Queensland Government guaranteed any Games budget shortfalls of the Organizing Committee.

# 2022 Birmingham Commonwealth Games

## 2022 Birmingham Commonwealth Games

- City of Hamilton Staff Report – *“The Hamilton 100 group has utilized the 2022 Birmingham Commonwealth Games budget as a baseline in calculating the estimated costs of hosting the 2030 Commonwealth Games”*.
- The Initial estimated cost to host the 2022 Birmingham Commonwealth Games was between CA \$1.3 billion to \$1.5 billion dollars.
- British government contribution \$1 billion.
- City of Birmingham contribution \$324.2 million.
- The initial estimated cost for security services was \$353 million.
- The initial estimated contingency amount was \$251 million.
- Birmingham City Council borrows \$88 million over 40 years to cover the cost of the Games.
- Birmingham City Council cuts \$8.7 million dollars in community programs and services in order to manage their municipal budget. Most of these programs service, at-risk populations.
- Birmingham City Council utilizes a \$202 million dollar emergency reserve fund to manage municipal budget deficits.
- 2018 news report that Birmingham City Council was almost bankrupt due to current financial position and there were serious concerns with potential Games cost over-runs.
- *“Last week, accountants Grant Thornton triggered a rare S24 notice, using powers under the Local Audit and Accountancy Act to force a full council debate on the worrying financial position. One councillor called the situation “a total and absolute disaster”.*<sup>2018</sup>
- *“It is fair to say that the cost of the Commonwealth Games is having an impact on the day-to-day running of council services.”*<sup>2018</sup>
- As of 2020 there is a \$47.6 million dollar shortfall in private sector contributions and significant cost over runs related to security services and housing development.
- Birmingham City Council implements public tax increases over the next four years to address cost over-runs including the introduction of a new hotel tax.
- Birmingham City Council reduces number of Games events, size of housing complex, downsizing and redistribution of venues to reduce costs.

## National Bid to Host 2022 Commonwealth Games

---

### **City of Victoria, British Columbia.**

- Expression of interest June 2017.
- Withdrew interest August 2017.
- Hosted 1994 Commonwealth Games.
- Unable to secure Provincial funding.

### **City of Toronto, Ontario.**

- Expression of interest March 2017.
- Withdrew interest May 2017.
- Hosted 2015 PAN AM Games.
- Expression of interest withdrawn following City Staff Report which indicated that the City of Toronto would be a strong candidate however there were too many uncertainties including Provincial and Federal funding support and detailed cost estimates for housing and security.

### **City of Edmonton, Alberta.**

- Expression of interest March 2014.
- Withdrew bid February 2015.
- Hosted 1978 Commonwealth Games.
- Province of Alberta withdraws funding support.

## National Bid to Host 2026 Commonwealth Games

---

### **City of Calgary, Alberta.**

- Expression of interest January 2020.
- Withdrew interest April 2020.
- Unable to secure Provincial and Federal funding.

# 2030 Hamilton Commonwealth Games Bid

---

## **City of Hamilton Staff Report**

- *“Given the short time available for review of the Hosting Proposal Part 2 and that the feasibility of the hosting concept has not been confirmed, staff are unable to make a recommendation to endorse”.*
- 2030 Hamilton Commonwealth Games budget \$1.425 billion.
- City of Hamilton contribution: \$100 million.
- City staff anticipate the municipal funding contribution between \$200 million and \$300 million.
- Provincial contribution: \$350 million.
- Federal contribution: \$600 million.
- Contingency \$40 million.
- \*Security \$140 million.
- Venue development and overlay \$619 million.
- Private sector contribution: \$45 to \$50 million.
- Education contribution: \$30 to \$40 million.
- Naming rights & fundraising: \$15 to \$20 million.
- \*Athletes residence: \$437 million.
- \*Official’s accommodations: \$240 million.
- \*Multi-Sport facility #1 (98,000 sf) \$29 million.
- \*Multi-Sport facility #2 (65,000 sf) \$20 million.
- \*Multi-Sport facility #3 (56,000 sf) \$17 million.
- Aquatics Center: \$36.5 million<sup>2015</sup>.
- Construction would need to be completed by 2028.

- The athlete's village is not part of the game's expenditures and are assumed to be funded under a separate stream.
- The City has a variety of funding sources it can leverage in addition to the tax levy, including development charges (DC), debt, assets and in-kind services.

### **\*Security Costs**

The security costs incurred by other major international multi- - sport events provide a benchmark for estimating the security costs of the 2030 Commonwealth Games including:

- 2014 Glasgow Commonwealth Games: CA \$157.8 million (initial \$45.5).
- 2018 Gold Coast Commonwealth Games: CA \$155 million (initial \$120).
- 2015 Toronto PAN AM Games. CA \$182 million (initial \$129).
- 2022 Birmingham Games CA \$353 million (initial).

### **\*Residence/Accommodations**

#### **Technical Officials Accommodations**

- Average of 200, 2-bedroom units per building.
- Up to 4 sites in city centre (sites to be determined).
- Approximate cost \$281 to \$488 million.

#### **Athletes Village**

- Proposed location - McMaster University.
- *"Not owned by the City of Hamilton"*.
- The athlete's village is not part of the game's expenditures and are assumed to be funded under a separate stream.
- Required bed capacity – 6,000
- Current bed capacity – 3,600
- Bed deficiency – 2,400
- Approximate cost \$456 million to \$780,000.

### **\*Multi-Sport Facility (3)**

- Estimated cost based on approximate square footage times industry average of \$300 pers square feet.

## Summary

---

1. Based on historical trends from hosting past Commonwealth Games, there tends to be significant cost over runs related to security services and housing development.
2. Most budgets have relied on the resale of a portion of the housing units at fair market value at the conclusion of the games. This strategy contributes to reducing the overall games debt.
3. Hamilton City Staff (February 19, 2020) provided a housing unit cost estimate between \$190,000 to \$325,000 per unit.
4. The projected security costs (\$140 million) for hosting the 2030 Commonwealth Games was validated through a comparison with the 2015 Toronto PAN AM Games. A more accurate comparison could have been made with one of the historical Commonwealth Games events or recent estimate for the upcoming 2022 Birmingham Games which has recently been published at CA \$353 million.
5. There are currently no formal funding commitments from the private sector, Provincial or Federal governments.
6. There has been no formal expressions of interests (internationally) to host the 2026 Commonwealth Games and as previously illustrated (Victoria, Toronto, Edmonton, Calgary and Halifax) difficulty securing critical funding at various levels of government.
7. Based on the forecasted Venue Development & Overlay Plan and initial cost estimates, the identified budget of \$619 million dollars, appears to be inadequate.
8. Based on a review of several Post-Games reports, there appears to be a significant need for substantial “contingency” funding to effectively deal with unexpected cost over runs. The current contingency budget of \$40 million dollars appears to be low.
9. The plan for the Athlete’s Village involves making use of the current inventory of student beds at McMaster University (3,600) leaving a deficiency of 2,500 beds. The cost for the projected 2,500 additional beds is approximately \$456 to \$780,000 million dollars, responsibility for this cost along with post-games ownership of this facility needs to be identified.
10. With regards to potentially hosting the 2026 Commonwealth Games, please consider that this shortened time frame will most likely result in higher labour and building costs due to the size and scope of work to be performed.



11. Potential adverse publicity - while the community gains if the Games succeed, there's a big downside if it's a failure. Any major problems would be broadcast around the world, damaging our existing quality brand.
12. Provincial taxpayer hit - we are all one taxpayer here, and the provincial taxpayer will also be hit. Given the lengthy lists of promises and political climate, how solid is any commitment to provide funding?
13. Local agenda dominated - this mega event will dominate the local agenda for years potentially pushing sewer treatment, aging infrastructure, transportation and other important capital development projects to the back burner.
14. Other bids nixed - It is worth considering that Toronto, Victoria, Calgary, Edmonton and more appropriately Halifax withdrew their bid after concluding the risks and costs were too high.



May 22, 2020

Mayor Eisenberger and Members of Council,

Hamilton's bike share system is a vital part of our transportation network and an essential mode of transportation for Hamiltonians every day. Over the past 7 years this system has grown to have 26,000 active members who have collectively taken 1.6 million rides and travelled over 2 million kilometres by bike. **The bike share system that you have helped to build has had city-wide benefits to residents and visitors and we are writing to you today to urge City Council to ensure the ongoing operation of our bike share system.**

On Friday, May 15th, Uber notified the City of Hamilton that they were terminating their contract early and winding down SoBi Hamilton operations as of June 1, 2020. Like you, we were frustrated and disappointed by this announcement. Along with over 5,800 people who have [signed our petition](#)<sup>1</sup> in just 4 days, we are calling on Uber to honour their contract. Our petition also calls on the City of Hamilton to ensure the ongoing operations of bike share beyond the contract with Uber because the residents of Hamilton depend on it.

As outlined by City staff on May 19th, bike share systems rarely generate a profit. Other Canadian cities like Toronto and Montreal provide public support for their bike share operations as it is a mode of transportation for many residents, just like public transit and roadways which receive municipal funding support.

**Regardless of when our contract with Uber comes to an end, we are calling on the City of Hamilton to provide financial support to bike share in Hamilton as an essential part of our transportation network.**

A recent staff report estimated that annual operating costs of bike share to be \$700,000. It should also be noted that this amount can be significantly offset by user and membership fees and sponsorship. With 26,000 active members, the required public funds could be significantly lower.



change.org



## Save Bike Share in Hamilton

5,825 have signed. Let's get to 7,500!

\*Signatures as of May 22, 2020



<sup>1</sup> <https://www.change.org/p/hamilton-city-council-save-bike-share-in-hamilton>



Hamilton's bike share directly aligns with many of Council's priorities, including Climate Change, Multi-Modal Transportation, Equity, Diversity & Inclusion, and Integrated Growth & Development. It also plays a direct and meaningful role in making Hamilton the best place to raise a child and age successfully.



According to a [survey of SoBi members completed by Civicplan](#)<sup>2</sup>, over half of members used SoBi to commute to work or school. 44% "reported driving their vehicle less often (34%) or much less often". 20% of bike share members reported using bike share for dining out and 24% used it for errands and meetings.

Bike share in Hamilton provides an accessible mode of transportation, reduces congestion on roads, improves air quality and supports economic development. Bike share in Hamilton has worked hard to provide a mode of transportation for residents who need it through projects like the Everyone Rides Initiative, and a [study of North American bike share systems](#)<sup>3</sup> found that Hamilton was the only Canadian city

where bike share access was greater in lower socioeconomic areas of the City.

During the COVID-19 pandemic, more than 300 new members have signed up and the system operates as an essential service. This growing membership reflects global trends that show an [increase in cycling](#)<sup>4</sup> as people look for physically distant ways to complete their essential trips and exercise. The most recent [travel survey](#)<sup>5</sup>, indicates approximately 40,000 individuals do not have a vehicle in their household for personal use. With reduced public transit capacity as a result of the pandemic, ensuring that Hamiltonians have access to reliable and healthy transportation options is vital.

Bike share should also be seen as an important tool in planning for our pandemic recovery as it provides a low-cost mode of transportation for both the City and residents. Bike share can support the HSR and is a great solution to alleviate pressure on the HSR where overcrowding may occur. Bike share also connects users to local businesses who need our support.



<sup>2</sup> <https://planlocal.ca/sobi-2018/#1521642517930-30984650-45b0>

<sup>3</sup> <https://journals.sagepub.com/doi/10.1177/0361198118783107>

<sup>4</sup> <https://www.eco-compteur.com/en/covid19-dashboard/>

<sup>5</sup> <http://dmg.utoronto.ca/transportation-tomorrow-survey/tts-introduction>



Public health authorities—including the World Health Organization—[have also expressed their support for cycling to support mental wellbeing and to help residents get essential exercise](#)<sup>6</sup>. Hamilton's bike share system has been essential to residents over the past 7 years and Hamiltonians need it to continue as a critical piece of the transportation network during Hamilton's recovery from the pandemic.

For the above reasons and many more, bike share in Hamilton is an integral piece of our city and our community; one whose impact and reach continues to grow. We are calling for leadership and support by our City Council to ensure the continuity of bike share in Hamilton.

Regards,

A handwritten signature in black ink, appearing to read "Jay Krause".

Jay Krause  
Chair, Cycle Hamilton Board of Directors

### **Voices from the community:**

As part of our recent petition, people were able to share the many reasons why they support saving bike share in Hamilton. Below are a few of Hamilton's bike share stories:

*Lynn says, "It's an affordable mode of transportation for many people; and environmentally friendly!"*

*Franciska is a frequent visitor to the city and agrees, "I come to Hamilton often and use the SoBi bikes. A great system that makes my time in Hamilton so much better."*

*Rachel shares similar thoughts "I think the bikes have offered me an opportunity to get places while exercising and have been great options for people coming to visit me to get out for bike rides! Really need this for this city. So appreciative of the bike share."*



---

<sup>6</sup><https://who.canto.global/v/coronavirus/s/MFSQ0?viewIndex=1>



*Jade notes how bike share supports council priorities of equity, “These bikes are vital transportation for our low income population in the community. They also provide access to exercise for those who don’t have a bicycle and can’t purchase one due to lack of storage space.”*

*Nicholas says, “SoBi is a vital part of the life in the City of Hamilton. The City knows this because it has highlighted bike share in its own Economic Development and Tourism publicity!”*

*Jim sees the potential of bike share moving forward, “Bike share is essential to a people oriented city, and anything that alleviates car traffic is going in the right direction. The air quality has improved everywhere as a result of Covid19. Must we reverse the inadvertent gains made during this crisis?”*



*Krista says “I joined SoBi in 2015, in the first two weeks it began in Hamilton and have used it ever since. When my car broke down for good later that year, I felt secure that I could live in the city, get back and forth from work, buy food and visit family, using SoBi and integrated with Community Car Share and public transit. Because of these choices not only am I healthier but I am able to live more environmentally. Not having a car means I was able turn my city driveway into a vegetable garden and to invest time in a lower-paying artistic endeavour that contributes to the city’s culture. In other words, the spin-offs of having a bikeshare program have had a multiplier effect across my life and others.”*

*Myron shared, “Getting hit by a car was just about the first thing that happened to me when I moved to Hamilton. I’d been in the city for less than a month when I was struck by a minivan illegally turning across a protected bike lane. This resulted in an inoperable comminuted fracture of my left clavicle — a health issue I will carry for the rest of my life. That was my rude awakening to infrastructure and road culture in this town.*

*As someone who has been a dedicated bike commuter for my whole adult life, I spent my first winter in Ontario in pain and no small degree of fear that I’d ever feel safe to cycle again. Several times a week I would watch HSR buses with “SORRY — BUS FULL” signs blast past as I shivered miserably at my bus stop and hoped I’d get to work on time. The city’s approach to transit seemed actively hostile; this was the same winter that Hamilton destroyed its only dedicated bus lane. As a non-driver, I felt so unwelcome here!*

*So when spring rolled around, I was so excited to see that a bike-share network was launching. I’d never used one, but my own bike was still in dire need of repairs and I wasn’t mentally ready to face commuting on a zippy road bike yet. The SoBi bicycles, by contrast, were easy to ride, reassuringly heavy, easy to spot, and effortless to check out*



*and return. They provided me a way back into riding, for which I can never be grateful enough. Later that spring I met my spouse, and we rode SoBi together on some of our first dates. Those memories remain special to me.*

*Fast forward five years, and SoBi has become one of my favourite things about the city — a uniquely Hamiltonian success story. To my great surprise, it turned me into a winter bike commuter, because it turns out the winters here AREN'T so bad to ride in as long you have a safe bike. Even though I've switched back to my zippy road bike for summer commuting, SoBi is my favourite way of getting around the city. It's safe, environmentally friendly, good exercise, and having a quick and accessible autonomous mode of transit has dramatically increased the amount of time and money I spend in local businesses downtown. It makes having fun easy; it makes life better."*

May 22, 2020

Mayor Eisenberger and Members of Council,

Hamilton's bike share system is a vital part of our transportation network and an essential mode of transportation for Hamiltonians every day. Over the past 7 years this system has grown to have 26,000 active members who have collectively taken 1.6 million rides and travelled over 2 million kilometres by bike. **The bike share system that you have helped to build has had city-wide benefits to residents and visitors and we are writing to you today to urge City Council to ensure the ongoing operation of our bike share system.**

On Friday, May 15th, Uber notified the City of Hamilton that they were terminating their contract early and winding down SoBi Hamilton operations as of June 1, 2020. Like you, we were frustrated and disappointed by this announcement. Along with over 5,800 people who have [signed our petition](#)<sup>1</sup> in just 4 days, we are calling on Uber to honour their contract. Our petition also calls on the City of Hamilton to ensure the ongoing operations of bike share beyond the contract with Uber because the residents of Hamilton depend on it.

As outlined by City staff on May 19th, bike share systems rarely generate a profit. Other Canadian cities like Toronto and Montreal provide public support for their bike share operations as it is a mode of transportation for many residents, just like public transit and roadways which receive municipal funding support.

**Regardless of when our contract with Uber comes to an end, we are calling on the City of Hamilton to provide financial support to bike share in Hamilton as an essential part of our transportation network.**

A recent staff report estimated that annual operating costs of bike share to be \$700,000. It should also be noted that this amount can be significantly offset by user and membership fees and sponsorship. With 26,000 active members, the required public funds could be significantly lower.



change.org



## Save Bike Share in Hamilton

5,825 have signed. Let's get to 7,500!

\*Signatures as of May 22, 2020



<sup>1</sup> <https://www.change.org/p/hamilton-city-council-save-bike-share-in-hamilton>





Hamilton's bike share directly aligns with many of Council's priorities, including Climate Change, Multi-Modal Transportation, Equity, Diversity & Inclusion, and Integrated Growth & Development. It also plays a direct and meaningful role in making Hamilton the best place to raise a child and age successfully.



According to a [survey of SoBi members completed by Civicplan](#)<sup>2</sup>, over half of members used SoBi to commute to work or school. 44% "reported driving their vehicle less often (34%) or much less often". 20% of bike share members reported using bike share for dining out and 24% used it for errands and meetings.

Bike share in Hamilton provides an accessible mode of transportation, reduces congestion on roads, improves air quality and supports economic development. Bike share in Hamilton has worked hard to provide a mode of transportation for residents who need it through projects like the Everyone Rides Initiative, and a [study of North American bike share systems](#)<sup>3</sup> found that Hamilton was the only Canadian city

where bike share access was greater in lower socioeconomic areas of the City.

During the COVID-19 pandemic, more than 300 new members have signed up and the system operates as an essential service. This growing membership reflects global trends that show an [increase in cycling](#)<sup>4</sup> as people look for physically distant ways to complete their essential trips and exercise. The most recent [travel survey](#)<sup>5</sup>, indicates approximately 40,000 individuals do not have a vehicle in their household for personal use. With reduced public transit capacity as a result of the pandemic, ensuring that Hamiltonians have access to reliable and healthy transportation options is vital.

Bike share should also be seen as an important tool in planning for our pandemic recovery as it provides a low-cost mode of transportation for both the City and residents. Bike share can support the HSR and is a great solution to alleviate pressure on the HSR where overcrowding may occur. Bike share also connects users to local businesses who need our support.



<sup>2</sup> <https://planlocal.ca/sobi-2018/#1521642517930-30984650-45b0>

<sup>3</sup> <https://journals.sagepub.com/doi/10.1177/0361198118783107>

<sup>4</sup> <https://www.eco-compteur.com/en/covid19-dashboard/>

<sup>5</sup> <http://dmg.utoronto.ca/transportation-tomorrow-survey/tts-introduction>



Public health authorities—including the World Health Organization—[have also expressed their support for cycling to support mental wellbeing and to help residents get essential exercise](#)<sup>6</sup>. Hamilton's bike share system has been essential to residents over the past 7 years and Hamiltonians need it to continue as a critical piece of the transportation network during Hamilton's recovery from the pandemic.

For the above reasons and many more, bike share in Hamilton is an integral piece of our city and our community; one whose impact and reach continues to grow. We are calling for leadership and support by our City Council to ensure the continuity of bike share in Hamilton.

Regards,

A handwritten signature in black ink, appearing to read "Jay Krause".

Jay Krause  
Chair, Cycle Hamilton Board of Directors

### Voices from the community:

As part of our recent petition, people were able to share the many reasons why they support saving bike share in Hamilton. Below are a few of Hamilton's bike share stories:

*Lynn says, "It's an affordable mode of transportation for many people; and environmentally friendly!"*

*Franciska is a frequent visitor to the city and agrees, "I come to Hamilton often and use the SoBi bikes. A great system that makes my time in Hamilton so much better."*

*Rachel shares similar thoughts "I think the bikes have offered me an opportunity to get places while exercising and have been great options for people coming to visit me to get out for bike rides! Really need this for this city. So appreciative of the bike share."*



---

<sup>6</sup><https://who.canto.global/v/coronavirus/s/MFSQ0?viewIndex=1>



*Jade notes how bike share supports council priorities of equity, “These bikes are vital transportation for our low income population in the community. They also provide access to exercise for those who don’t have a bicycle and can’t purchase one due to lack of storage space.”*

*Nicholas says, “SoBi is a vital part of the life in the City of Hamilton. The City knows this because it has highlighted bike share in its own Economic Development and Tourism publicity!”*

*Jim sees the potential of bike share moving forward, “Bike share is essential to a people oriented city, and anything that alleviates car traffic is going in the right direction. The air quality has improved everywhere as a result of Covid19. Must we reverse the inadvertent gains made during this crisis?”*



*Krista says “I joined SoBi in 2015, in the first two weeks it began in Hamilton and have used it ever since. When my car broke down for good later that year, I felt secure that I could live in the city, get back and forth from work, buy food and visit family, using SoBi and integrated with Community Car Share and public transit. Because of these choices not only am I healthier but I am able to live more environmentally. Not having a car means I was able turn my city driveway into a vegetable garden and to invest time in a lower-paying artistic endeavour that contributes to the city’s culture. In other words, the spin-offs of having a bikeshare program have had a multiplier effect across my life and others.”*

*Myron shared, “Getting hit by a car was just about the first thing that happened to me when I moved to Hamilton. I’d been in the city for less than a month when I was struck by a minivan illegally turning across a protected bike lane. This resulted in an inoperable comminuted fracture of my left clavicle — a health issue I will carry for the rest of my life. That was my rude awakening to infrastructure and road culture in this town.*

*As someone who has been a dedicated bike commuter for my whole adult life, I spent my first winter in Ontario in pain and no small degree of fear that I’d ever feel safe to cycle again. Several times a week I would watch HSR buses with “SORRY — BUS FULL” signs blast past as I shivered miserably at my bus stop and hoped I’d get to work on time. The city’s approach to transit seemed actively hostile; this was the same winter that Hamilton destroyed its only dedicated bus lane. As a non-driver, I felt so unwelcome here!*

*So when spring rolled around, I was so excited to see that a bike-share network was launching. I’d never used one, but my own bike was still in dire need of repairs and I wasn’t mentally ready to face commuting on a zippy road bike yet. The SoBi bicycles, by contrast, were easy to ride, reassuringly heavy, easy to spot, and effortless to check out*



*and return. They provided me a way back into riding, for which I can never be grateful enough. Later that spring I met my spouse, and we rode SoBi together on some of our first dates. Those memories remain special to me.*

*Fast forward five years, and SoBi has become one of my favourite things about the city — a uniquely Hamiltonian success story. To my great surprise, it turned me into a winter bike commuter, because it turns out the winters here AREN'T so bad to ride in as long you have a safe bike. Even though I've switched back to my zippy road bike for summer commuting, SoBi is my favourite way of getting around the city. It's safe, environmentally friendly, good exercise, and having a quick and accessible autonomous mode of transit has dramatically increased the amount of time and money I spend in local businesses downtown. It makes having fun easy; it makes life better."*



# INFORMATION REPORT

<b>TO:</b>	Mayor and Members Committee of the Whole
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	Public Health Services Post-Peak Framework (BOH20010) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Carolyn Hureau (905) 546-2424 Ext. 6004
<b>SUBMITTED BY:</b>	Dr. Elizabeth Richardson, MD, MHSc, FRCPC Medical Officer of Health Public Health Services
<b>SIGNATURE:</b>	

## COUNCIL DIRECTION

Not Applicable.

## INFORMATION

Over the past three months, COVID-19 has upended the lives of Hamiltonians, Canadians, and individuals across the globe. The first case of COVID-19 in Canada was identified in Toronto on January 25, 2020. By March 1, there were a total of 15 cases identified, all of whom were travellers or close contacts of cases. One week later the number of cases had doubled. As community transmission began, Ontario put an emergency order in place and introduced strict public health measures to slow and contain the spread of the virus. These necessary measures enabled us to “flatten the curve”; however, they came at a cost, resulting in profound social and economic disruption. Closure of non-essential business led to significant job loss and Ontario’s unemployment rate climbed to over 11%. The stress and uncertainty of the situation has negatively impact individuals’ mental health and led to increased substance use. The most vulnerable have been disproportionately impacted, including those with unstable housing, low incomes, seniors and those living in congregate settings.

Although the worst of the first wave has passed and businesses are starting to reopen, the pandemic is far from over. Until a vaccine is available, we must learn to live with COVID-19 and adapt to a “new normal”. To plan for this, Public Health Services (PHS) staff have developed a Post-Peak Framework, to be presented at the May 27, 2020

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Public Health Services Post-Peak Framework (BOH20010) (City Wide)**  
**- Page 2 of 2**

---

Council Meeting, to guide the reorientation of public health measures. The primary objectives of this framework are to minimize morbidity and mortality due to COVID-19 and non-COVID-19 causes, and to prevent or reduce the trajectory of a second wave. The secondary goals of this framework include:

- To minimize the potential negative health impacts of the COVID response;
- To support Hamilton in resuming social and economic functioning in a safe manner; and,
- To protect the most vulnerable.

This Post-Peak Framework outlines the following recommendations for reorienting public health measures:

1. Encourage individuals with any COVID-19 symptoms to present for testing within 24 hours of symptom onset;
2. Increase capacity for intensive and timely case and contact management;
3. Support cases/contacts and their families during isolation and quarantine;
4. Endorse universal mask wearing in the community with homemade cloth masks with at least two layers;
5. Continue highlighting the importance of physical distancing, hand hygiene and respiratory etiquette;
6. Utilize a risk-based approach to guide the safe reopening of businesses and workplaces; and,
7. Identify and address barriers to implementation of recommendations.

It is important to reiterate that this is not a de-escalation plan, but rather a framework for reorienting public health measures. Maintaining a flexible and responsive approach will be critical as the situation continues to evolve rapidly. This will require close monitoring of triggers and key metrics as well as emerging evidence and new insights about the virus.

Using this framework as a guide, PHS and City staff continue to work together with health system partners, and provincial and federal levels of government to support a coordinated response.

## **APPENDICES AND SCHEDULES ATTACHED**

Not Applicable.



Hamilton

# PUBLIC HEALTH SERVICES POST-PEAK FRAMEWORK

Presentation to City Council

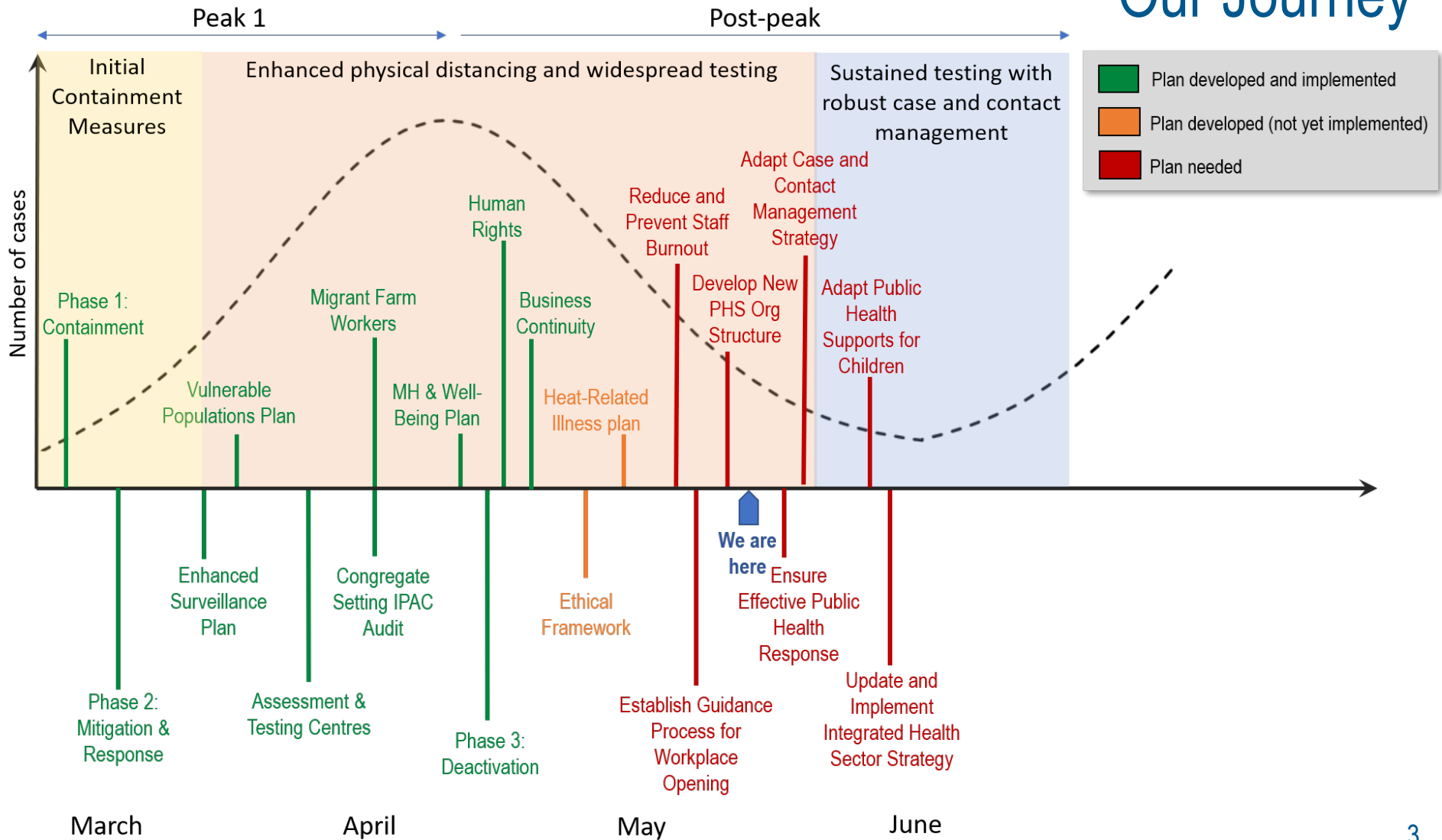
May 27, 2020

# Our Journey

- Jan 25 – First case in Ontario
- Mar 11 – Pandemic declared (WHO)
  - First death in Ontario
  - **First case in Hamilton**
- Mar 12 – Closure of Ontario public schools
- Mar 13 – **First community acquired case in Hamilton**
- Mar 16 – **Assessment centres open in Hamilton**
- Mar 17 – Provincial emergency declared
- Mar 18 – Border closed to non-essential travel
- Mar 21 – **First outbreak declared at LTCH in Hamilton**
- Mar 24 – Closure of non-essential workplaces in Ontario
  - **First death in Hamilton**
- Mar 25 – Mandatory self-quarantine for travelers (Canada)
- Apr 10 – **Testing expanded**
- Apr 17 – **Drive-thru testing centre opens in Hamilton**
- Apr 22 – **Mass testing at LTCHs**
- Apr 27 – Ontario released *Framework for Reopening Our Province*
- May 4 – Certain businesses and workplaces allowed to reopen in Ontario
- May 19 – Schools to remain closed through end of school year



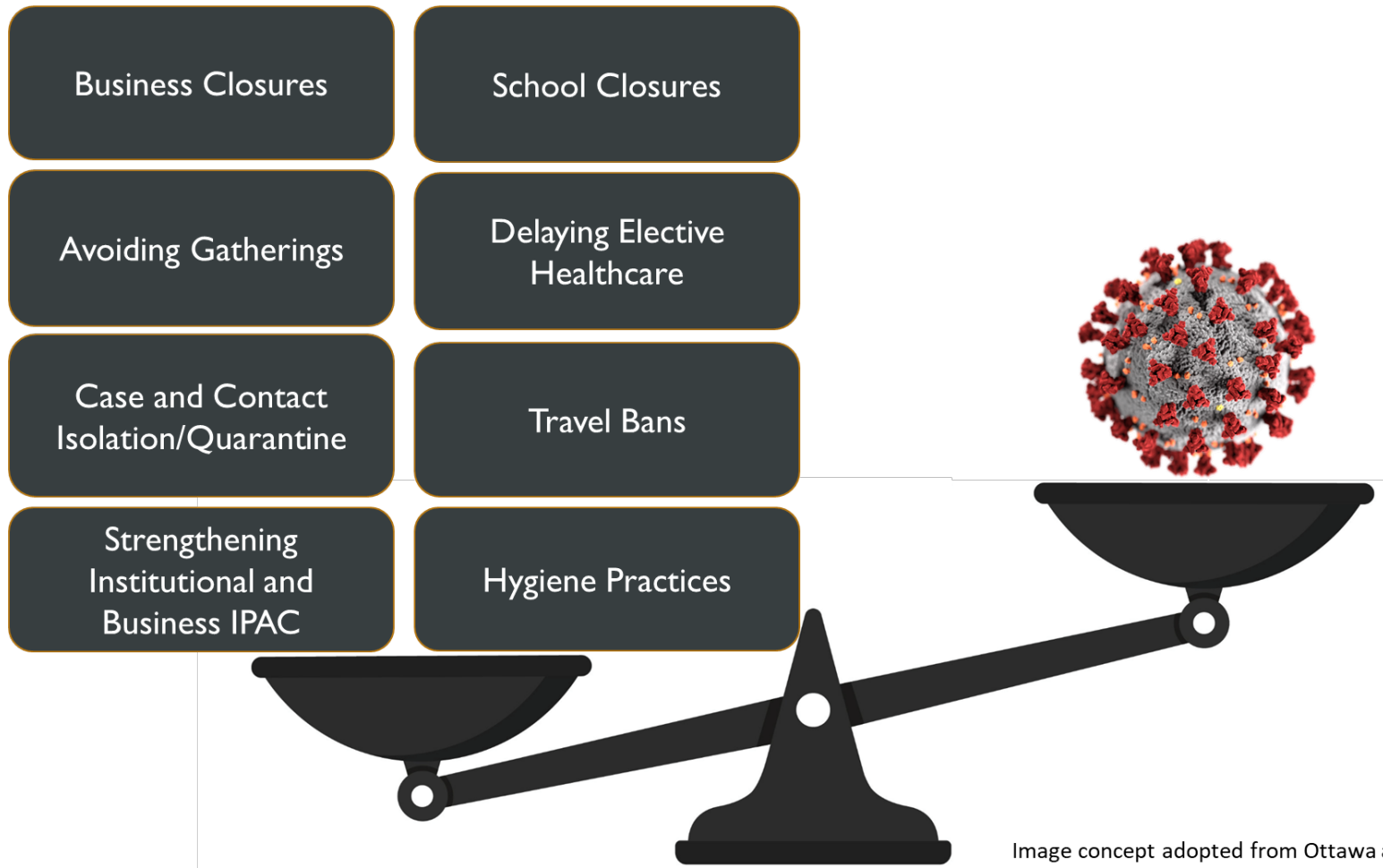
# Our Journey



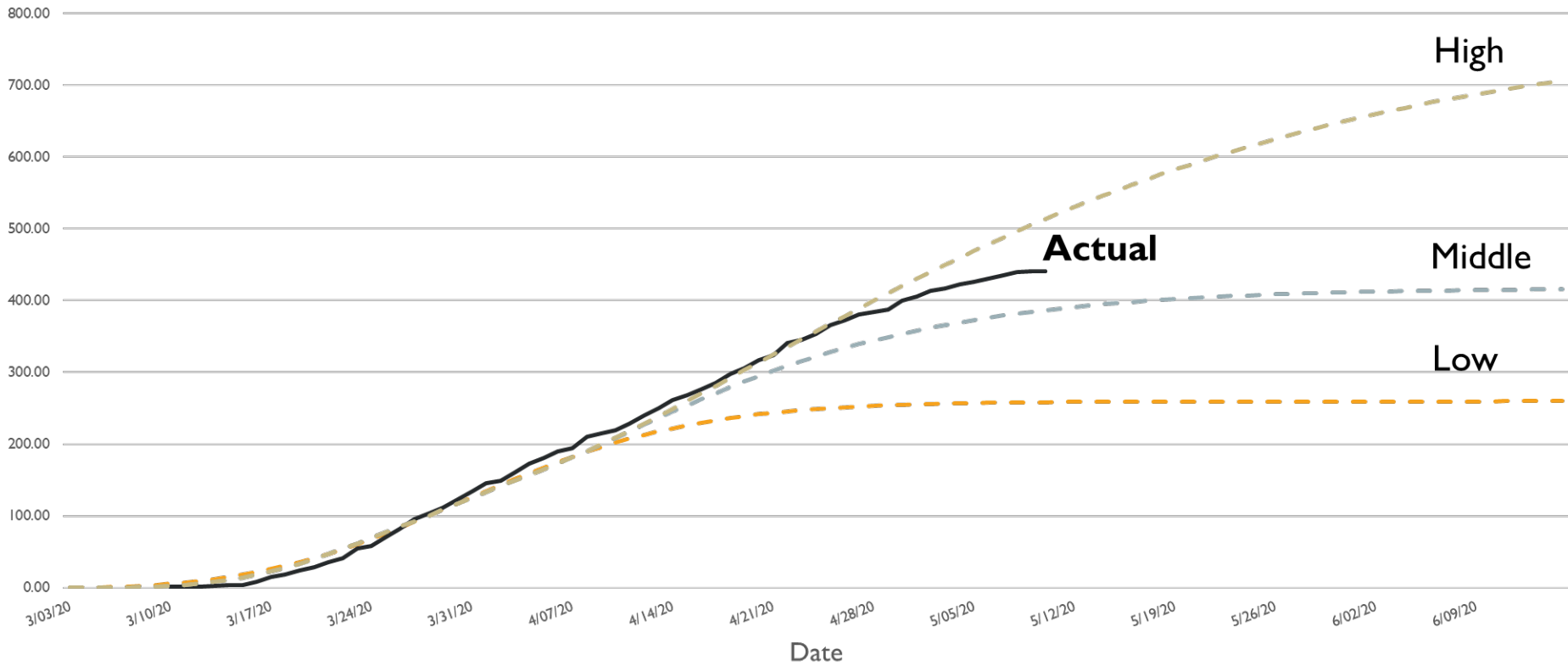
# Moving Beyond the First Peak



# Multi-Pronged Approach



# Hamilton Observed and Projected Cases



# Extensive Physical Distancing Comes at a Cost



3 million jobs



13% Unemployment Rate



Suicide Risk



Substance Use



Complications of Diabetes  
and Hypertension

**Most vulnerable disproportionately impacted**

# Multi-Pronged Approach

Business Closures

School Closures

Avoiding Gatherings

Delaying Elective  
Healthcare

Case and Contact  
Isolation/Quarantine

Travel Bans

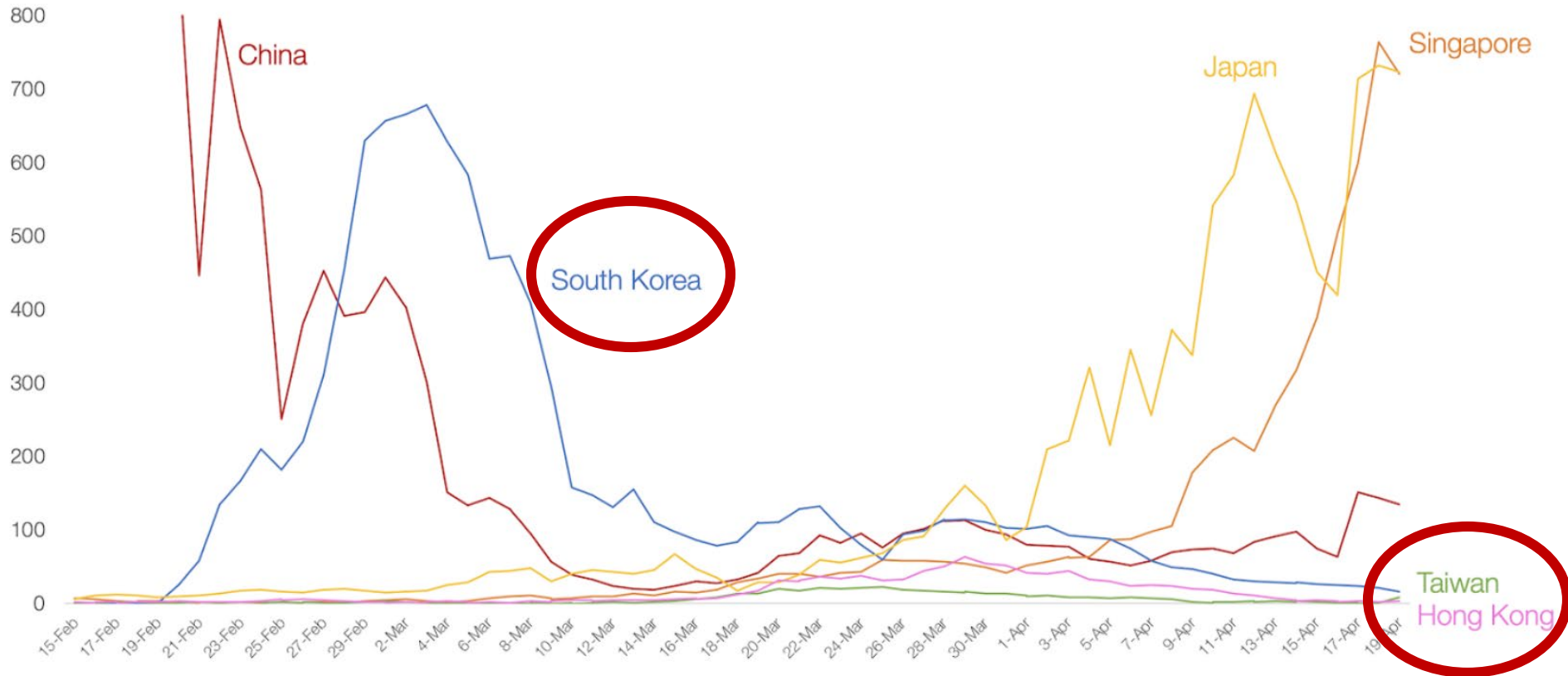
Strengthening  
Institutional and  
Business IPAC

Hygiene Practices



Image concept adopted from Ottawa and Halton Public Health

# What We've Seen in Other Countries



Note: new cases are 3-day averages, as otherwise they're too noisy.

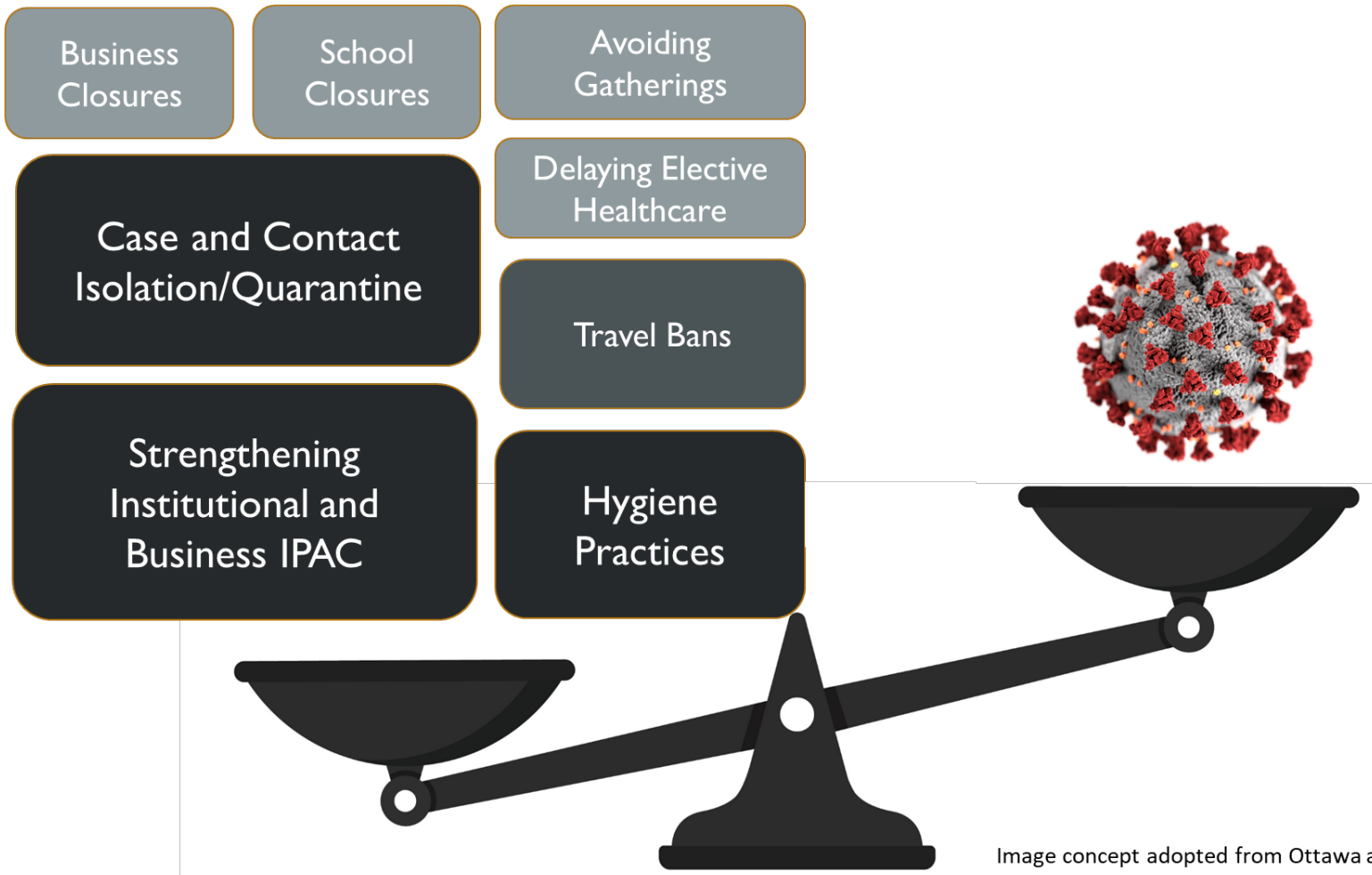
Source: Tomas Pueyo Analysis, Johns Hopkins data via Github: [https://github.com/CSSEGISandData/COVID-19/blob/master/csse\\_covid\\_19\\_data/csse\\_covid\\_19\\_time\\_series/time\\_series\\_covid19\\_confirmed\\_global.csv](https://github.com/CSSEGISandData/COVID-19/blob/master/csse_covid_19_data/csse_covid_19_time_series/time_series_covid19_confirmed_global.csv)

# How Did They Do It?

	HONG KONG	TAIWAN	SOUTH KOREA
Intensive Testing & Case/Contact Management	✓	✓	✓
Centralized Isolation & Treatment	✓	✓	✓
Prevalent Community Mask Wearing	✓	✓	✓
Widespread Business Closures	✗	✗	✗

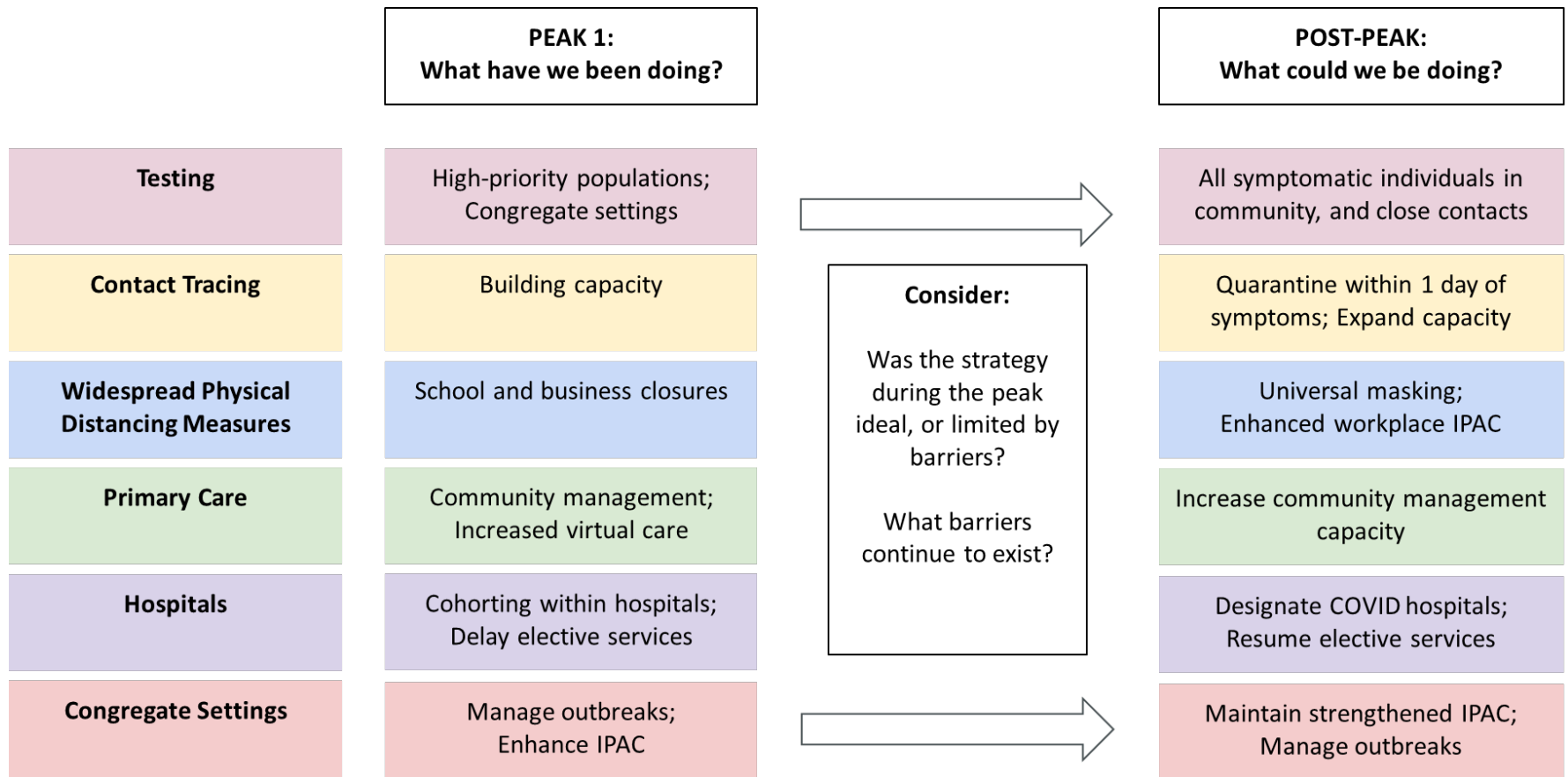


# Multi-Pronged Approach



# Reorienting Public De-escalation Health Measures

# Reorienting to Post-Peak Framework



# Post-Peak Framework

## Objectives:

- To prevent or reduce the trajectory of Wave 2 through reorienting public health measures
- To minimize morbidity and mortality from COVID and non-COVID causes
- To minimize the potential negative health impacts of the COVID response
- To support Hamilton in resuming social and economic functioning in a safe manner
- To protect the most vulnerable

# Key Components of Post-Peak Framework

## Communications and Engagement

- Internal (city) and external outreach
- Partner / stakeholder outreach
- Seek ideas and input into local activities and response
- **Support alignment of public health messaging including neighboring regions (when possible)**

## Safe Reopening of Businesses

- **Support City and business community in assessing and mitigating risk to re-open**
- **Strengthen IPAC to minimize risk (e.g. community mask wearing)**
- Provide input to inform provincial guidance

## Epidemiology and Surveillance

- Monitor & report on range of outcomes
- Analyze for clusters & community transmission
- Track performance of interventions
- **Maintain dashboard to track progress**
- **Monitor triggers to relax/increase restrictions**

## Testing, Case Management / Contact Tracing

- **Widespread testing of symptomatic individuals**
- **Rapid case and contact management to achieve isolation**
- **Explore options for voluntary centralized isolation**

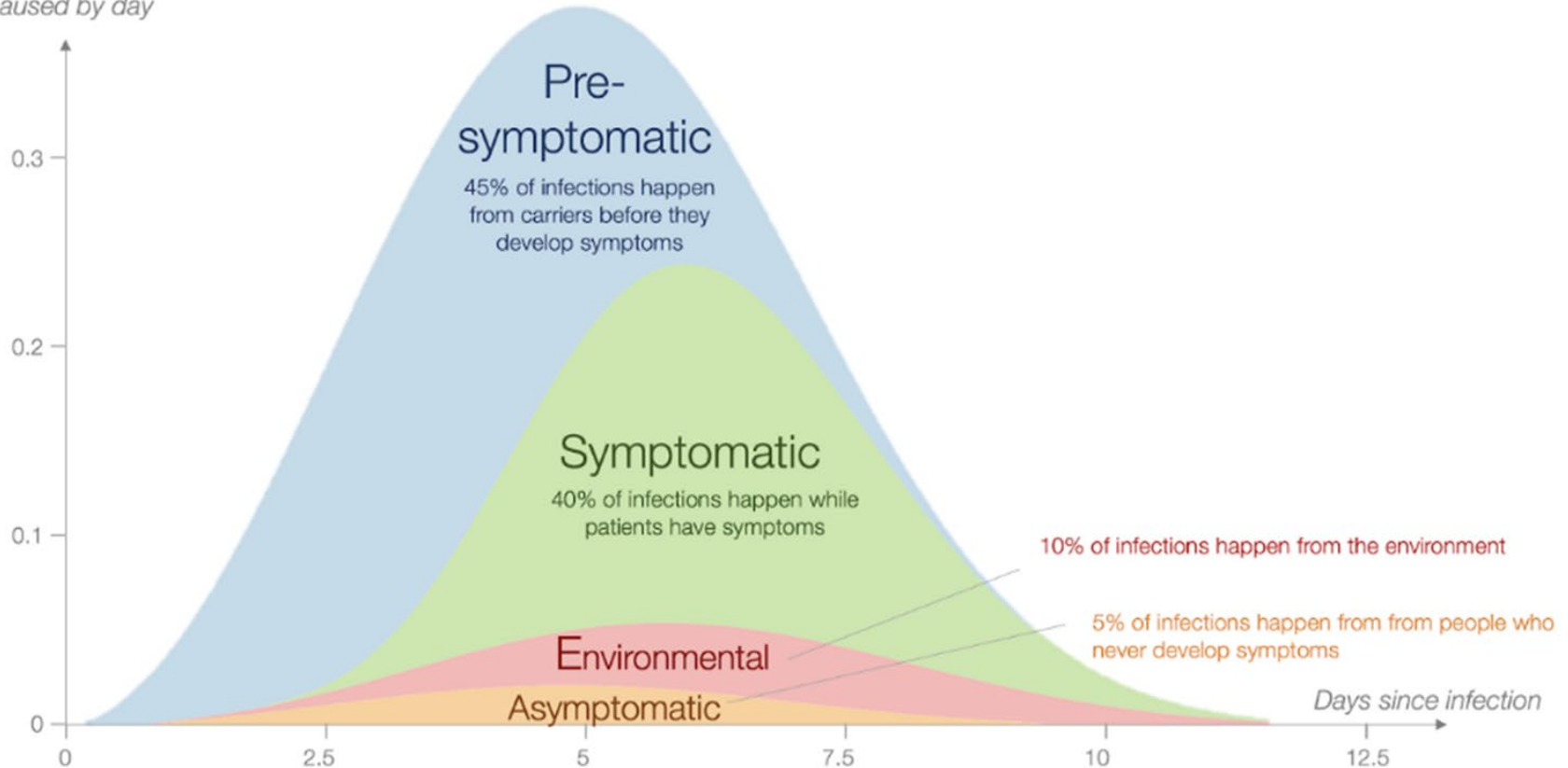
## Protect individuals who are most at risk

- Support for isolation (HCW, homeless, etc.)
- Mental health promotion and supports

Adapted from Ottawa Public Health

# Intensive Case and Contact Management

Number of new infections caused by day



Source: chart graphically adapted by Tomas Pueyo from <https://bdf-pathogens.shinyapps.io/covid-19-transmission-routes/>, a site created to let the audience play with different sensitivities with a model created for the paper "Quantifying SARS-CoV-2 transmission suggests epidemic control with digital contact tracing", authored by Luca Ferretti, Chris Wymant, Michelle Kendall, Lele Zhao, Anel Nurtay, Lucie Abeler-Dörner, Michael Parker, David Bonsall, Christophe Fraser. Link: <https://science.sciencemag.org/content/early/2020/04/09/science.abb6936>

**Recommendation #1:**

Encourage individuals with any COVID-19 symptoms to present for testing within 24 hours of symptom onset.

**Recommendation #2:**

Increase capacity for intensive and timely case and contact management.

**Recommendation #3:**

Support cases/contacts and their families during isolation and quarantine.

# Key Metrics for Reopening

## Virus Spread and Containment

Daily incident cases

Cases that cannot be traced to another case

Incident cases associated with institutions

## Healthcare System Capacity

Critical care capacity, including ventilators

PPE availability

## Public Health System Capacity

Aim to detect cases with 1-2 days of symptom onset

Less than 24 hours from case detection to isolation and contact tracing

Capacity to test all symptomatic individuals

- Development of performance metrics will also be key in ensuring an effective recovery

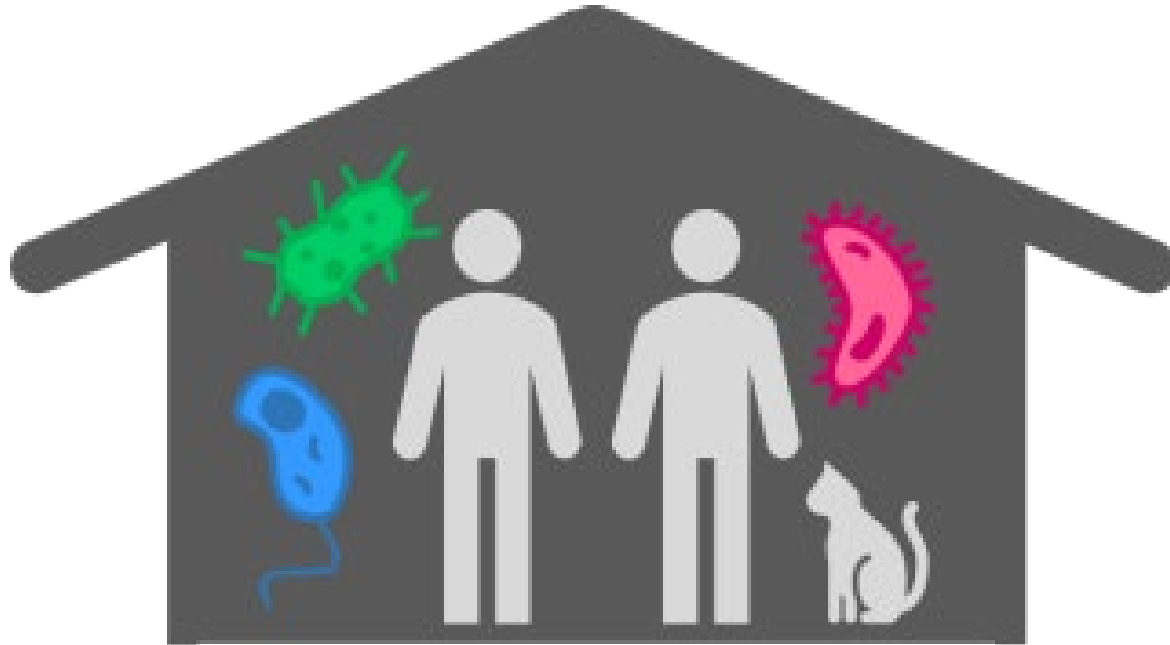


# Supporting Case/Contact Management

- Timely contact tracing is key to containing COVID-19
- During Hamilton's peak:
  - average **12 daily cases**
  - **80 staff** for case/contact management and monitoring excluding outbreak management
  - **significant redeployment** and service reduction
- Currently:
  - average 4 non-outbreak daily cases, **64 staff members**
  - not sustainable with reopening
- **To detect 5x more cases**, requires at least **133 staff**
- More case/contact management staff will be essential to the ongoing campaign to contain COVID-19

# Providing Out-of-Home Isolation

- Approximately **2 out of 3 cases** related to infection in the home
- Providing out-of-home isolation is a strategy that has been used internationally to reduce or eliminate this source of transmission



### **Recommendation #4:**

Continue highlighting the importance of physical distancing, hand hygiene and respiratory etiquette.

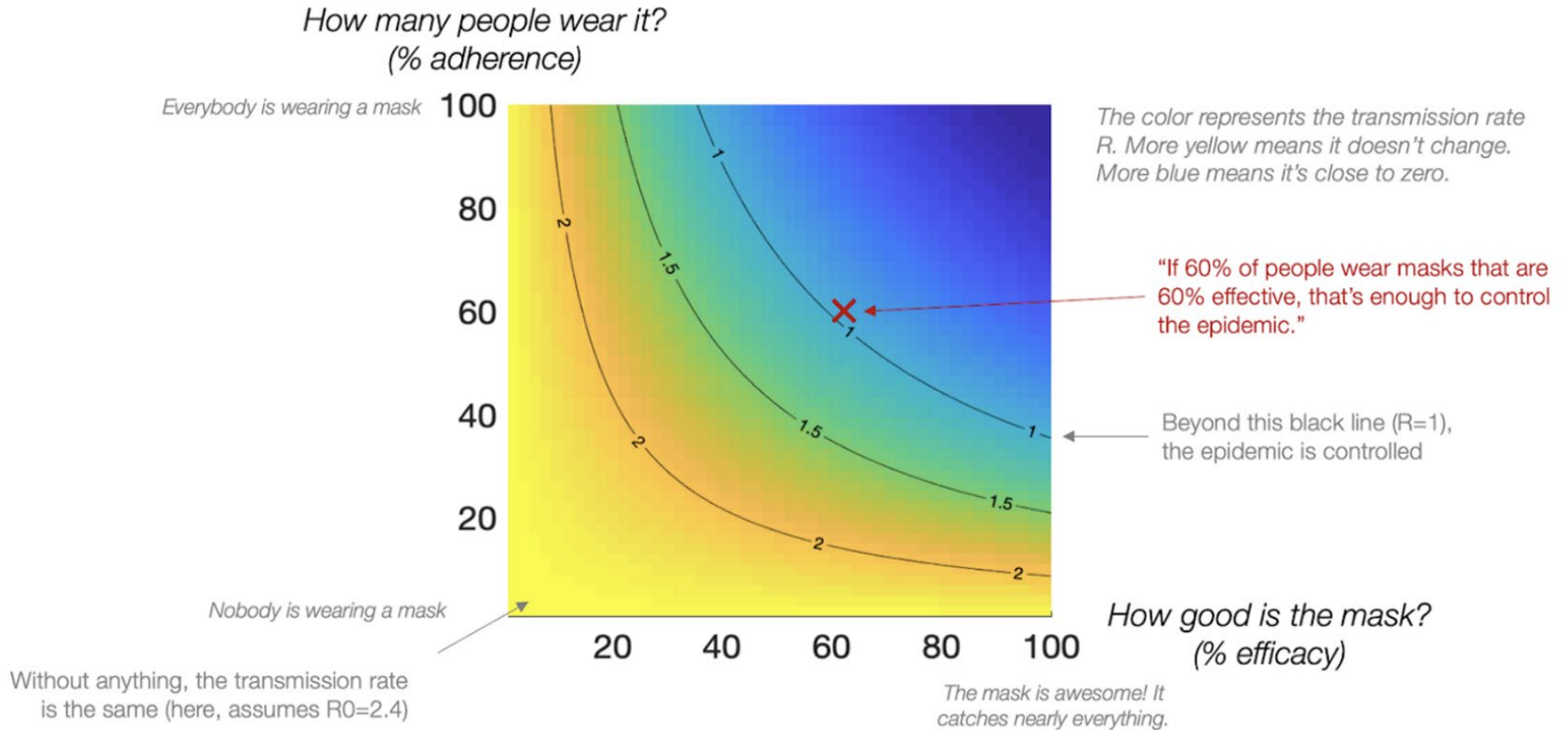
### **Recommendation #5:**

Endorse mask wearing in the community with homemade cloth masks with at least two layers.

# Community Mask-Use



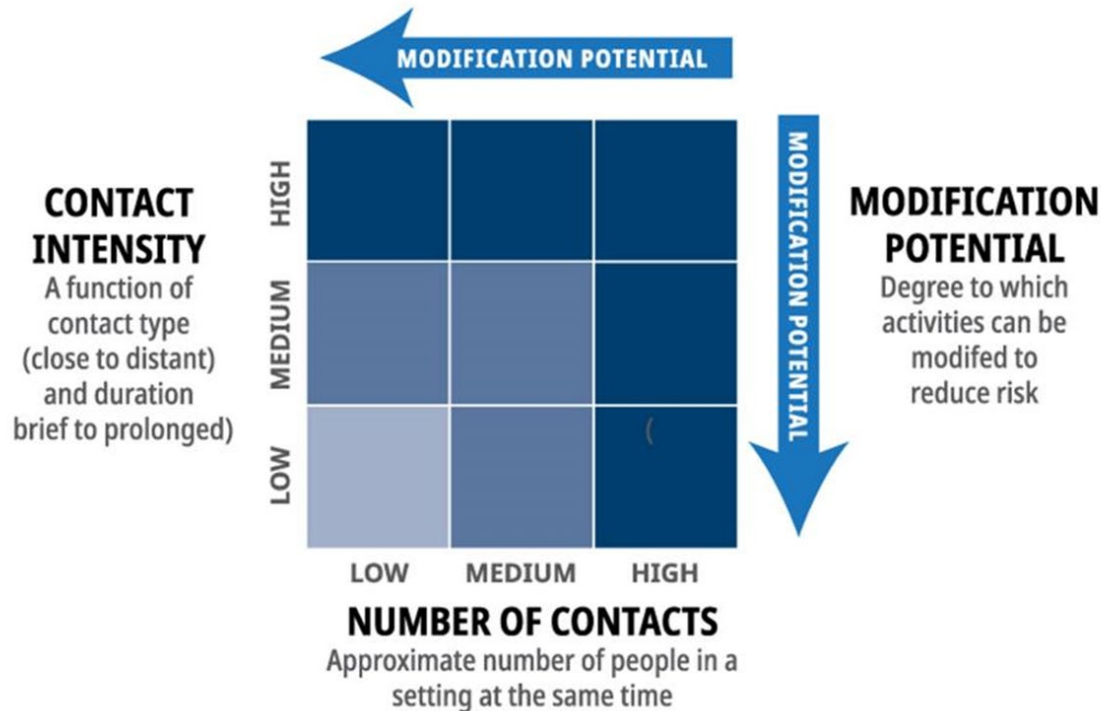
# Community Mask-Use



Source: Tomas Pueyo analysis, "Calibrated Intervention and Containment of the COVID-19 Pandemic", Liang Tian et. al., <https://arxiv.org/pdf/2003.07353.pdf>

## Recommendation #6:

Utilize a risk-based approach to guide the safe reopening of businesses and workplaces.



# Risk Assessment Factors

## Contact Intensity

- Enclosed Space
- Size of Room
- Average visit duration
- U/V light Exposure
- Ability to maintain 6 feet separation
- Amount of Talking
- Loudness of talking (e.g. yelling/singing)
- Frequency of touching common surfaces
- Visitors facing each other
- Ventilation

## Number of Contacts

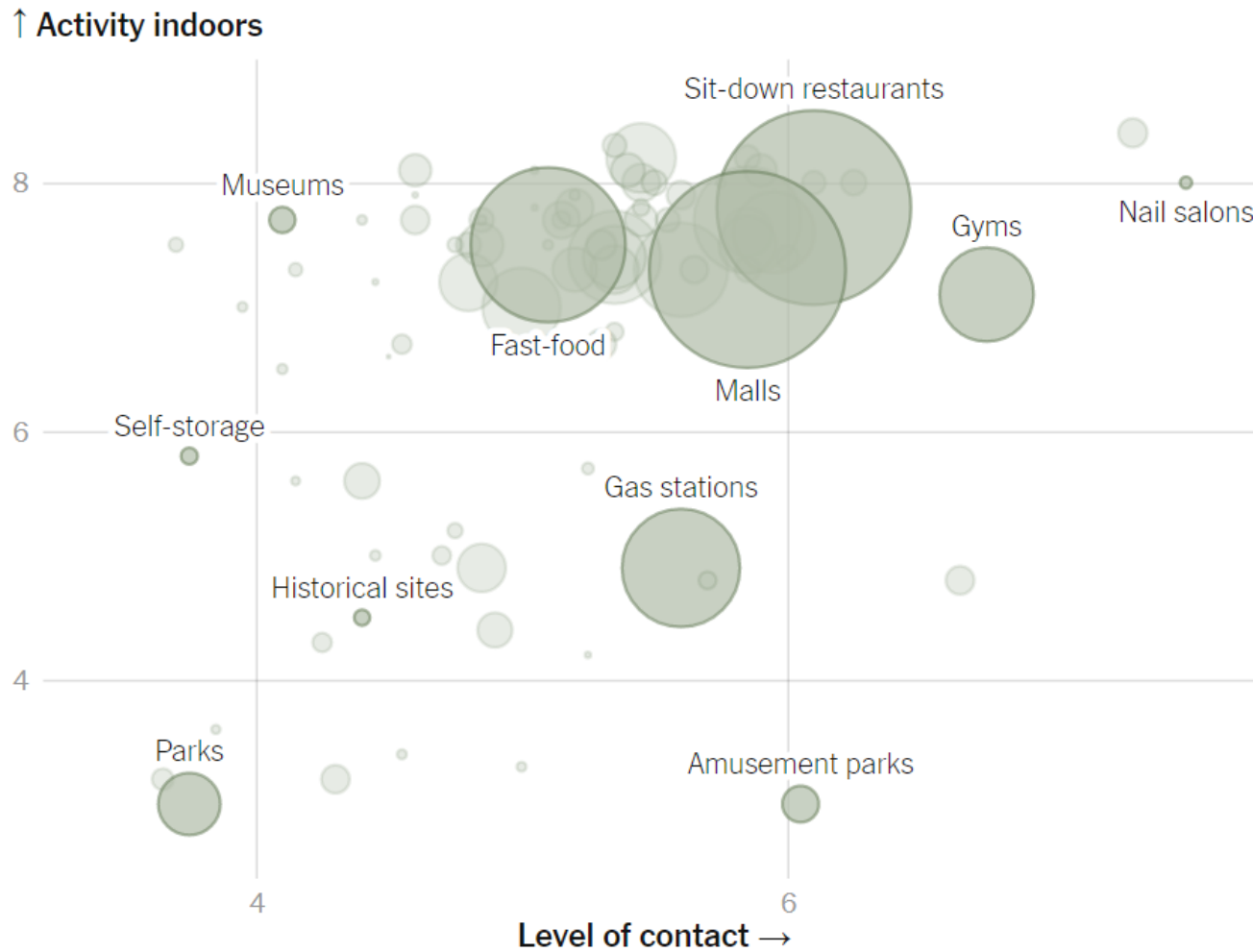
- Absolute number of visitors
- Average proportion of group infected higher with higher numbers of contacts
- More unique visitors over time entails greater risk (e.g. coffee shops vs. banks)

# Risk Assessment Examples

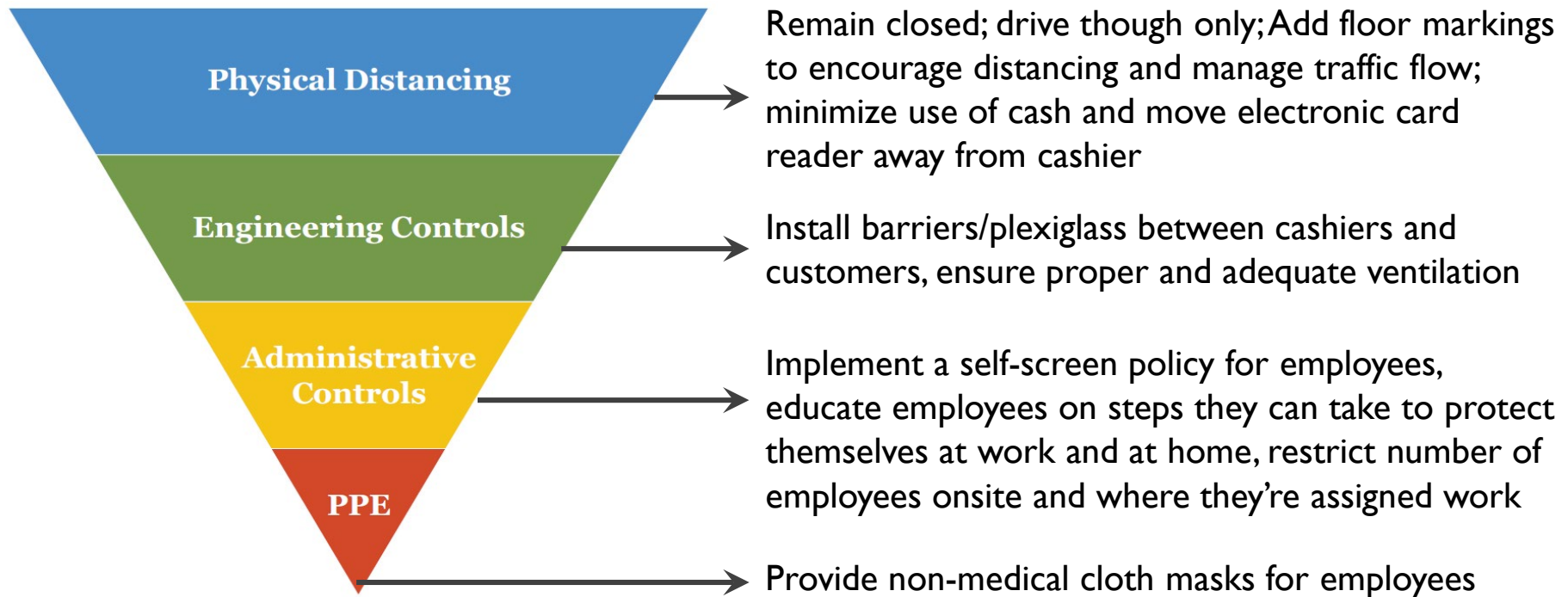
Venue	Factors Increasing Risk	Factors Decreasing Risk
<b>Outdoor Park</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>Usually possible to maintain physical distancing</li> <li>No enclosed airspace</li> <li>U/V light exposure</li> </ul>
<b>Grocery Store</b>	<ul style="list-style-type: none"> <li>Enclosed airspace</li> <li>Prolonged exposure for staff</li> <li>Large numbers of customers</li> <li>Difficult to maintain physical distancing at all times</li> </ul>	<ul style="list-style-type: none"> <li>Large interior volume</li> <li>Customers have a limited duration of exposure</li> <li>Limited yelling/singing</li> </ul>
<b>Indoor Restaurant</b>	<ul style="list-style-type: none"> <li>Small enclosed airspace</li> <li>Difficult to maintain physical distancing</li> <li>Prolonged periods of exposure for customers and staff</li> <li>A lot of speaking, yelling, and chewing</li> <li>Individuals at tables are facing each other</li> </ul>	<ul style="list-style-type: none"> <li>Depending on restaurant size, may be limited numbers of customers</li> </ul>



# Risk Assessment Examples



## Hierarchy of Controls



*Adapted from U.S. Centers for Disease Control and Prevention's National Institution for Occupational Health and Safety for the purposes of COVID-19*

# Recommendations

1. Encourage individuals with any COVID-19 symptoms to present for testing within 24 hours of symptom onset.
2. Increase capacity for intensive and timely case and contact management.
3. Support cases/contacts and their families during isolation and quarantine.
4. Endorse mask wearing in the community with homemade cloth masks with at least two layers.
5. Continue highlighting the importance of physical distancing, hand hygiene and respiratory etiquette.
6. Utilize a risk-based approach to guide the safe reopening of businesses and workplaces.
7. Identify and address barriers to implementation of recommendations.

# Providing Out-of-Home Isolation

- McMaster University has offered **50 – 75 large residence rooms** to be used by the public for out-of-home isolation (with a strong potential to increase the number of rooms after piloting)
- They've already been doing this for resident doctors
- The cost per room is \$32/day per person with an additional \$20/day for 3 meals
- At peak, we had approximately **240 active cases** and as of Thursday, May 21<sup>st</sup> we had **201 active cases**
- With 75 rooms we could offer a space to 37% of current active cases
- If these rooms remained full for the next 6 months, it would cost \$702 000 or \$351 000 if only half of the rooms were in use on average
- A **Survey** will be conducted to assess community acceptability and interest

# Supporting People Who Are Isolating

- As of Thursday, May 21<sup>st</sup>, there have been **605 COVID-19 cases**

Support Option	Potential Cost – no 2 <sup>nd</sup> peak (3240)	Potential Cost – 2 <sup>nd</sup> peak (5790)	Potential Cost - 5x detection and no 2 <sup>nd</sup> Peak (16 200)
\$50 to Everyone who Isolates or Quarantines	\$162 000.00	\$289 500.00	\$1 447 500.00
Weekly Grocery Supplement at \$15/week	\$72 900.00	\$130 275.00	\$651 375.00
Free access to city services for 1 year (based on \$5.3 million overall user fees in 2018)	\$29 647.79	\$52 981.70	\$264 908.49

## Debrief/Lessons Learned

- Facilitate debrief with PHECG, City EOC, and health sector to inform further planning

## Community Masking

- Form a workgroup to develop key messages (with Communications) and resources for the public, connect with City EOC re: distributing masks to vulnerable populations
- Facilitate debrief with PHECG, City EOC, and health sector to inform further planning

## Surveillance & Performance

- Integrate metrics agreed upon by GTHA MOHs
- Develop performance metrics and bring forward to PHECG on May 19

## Testing/Case Management

- Form a workgroup to develop key messages (with communications) re: testing after 24 hours of symptom onset and ways to streamline testing (e.g. eliminating need for referral, prioritizing case/contact testing at HRLMP)
- Work with City EOC to develop options to increase case management capacity

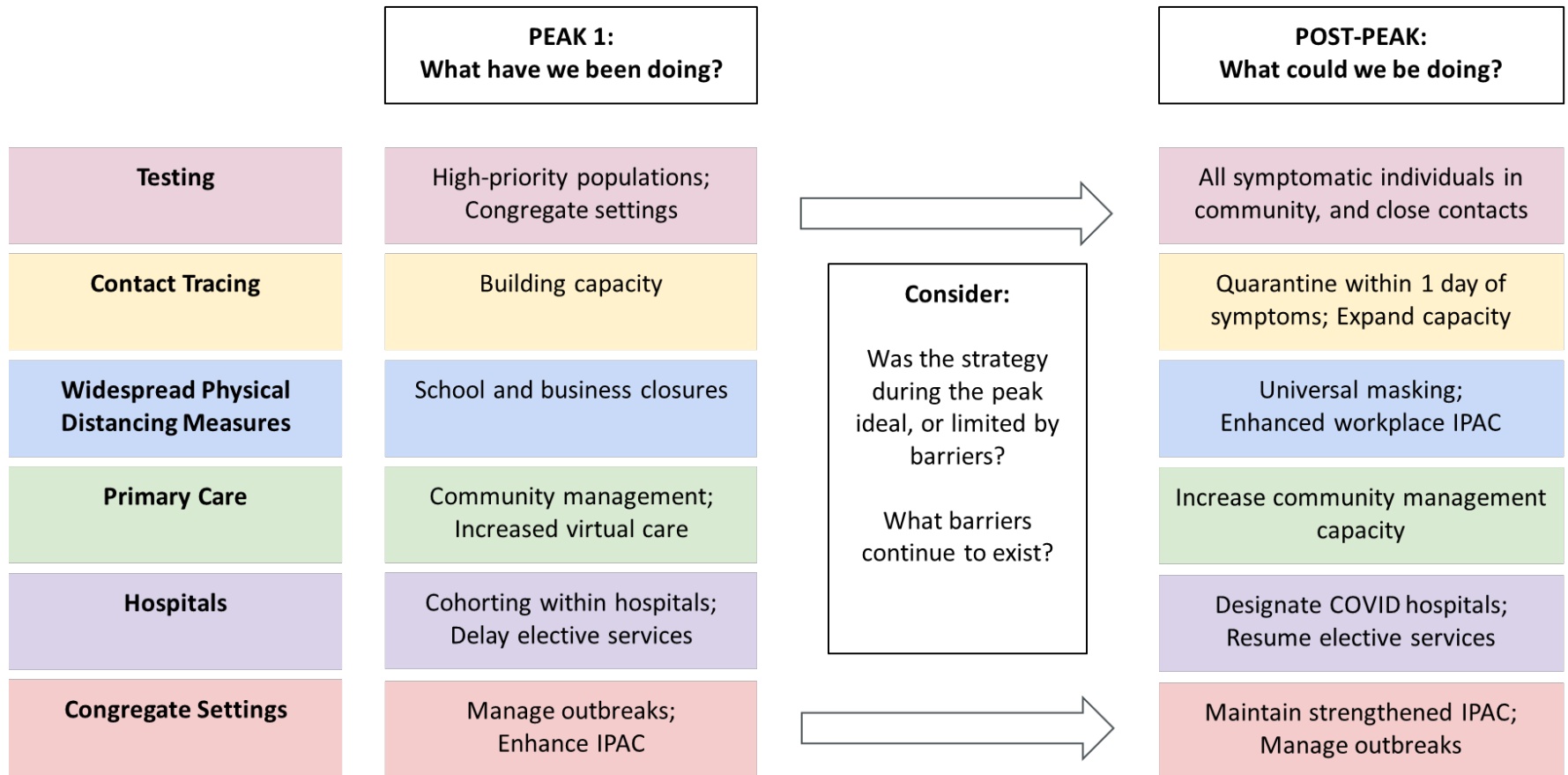
## Isolation

- Work with Health Sector re: community treatment and designated COVID hospital
- Work with City EOC to develop options for voluntary centralized isolation and supports for individuals isolating

## Safe Reopening

- Workgroup within Planning has been formed to lead PH component while coordinating with City EOC workgroup

# Reorienting to Post-Peak Framework





Hamilton

QUESTIONS?





Hamilton

# INFORMATION REPORT

<b>TO:</b>	Mayor and Members Committee of the Whole
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	Hamilton Reopens: A Roadmap to Our New Reality (HSC20019) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jennifer Hohol (905) 546-2424 Ext. 7857
<b>SUBMITTED BY:</b>	Paul Johnson Director Emergency Operations Centre
<b>SIGNATURE:</b>	

## COUNCIL DIRECTION

Not Applicable

## INFORMATION

### Hamilton's Emergency Response:

In response to raising cases of COVID-19 in Hamilton, the City activated the Emergency Operations Centre (EOC) on March 12, 2020 in accordance with the City's Emergency Management Plan. The City's Emergency Management Plan was established by the Emergency Management Program By-law 17-277 pursuant to the Emergency Management and Civil Protection Act (the "Act") and provides the delegated authority under the Act to implement the City's emergency response. The purpose of activating the City's EOC is to plan and prepare City services in response to COVID-19. The focus is on the continuity of operations within the city. The primary responsibility of the EOC Management Team is to provide for the overall management and coordination of the emergency response activities and consequence management. The EOC does work closely with community partners such as the health sector and social service sector.

The City's EOC is responsible for the City's response from a service delivery perspective. Public Health continues to lead and coordinate the broader community

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Hamilton Reopens: A Roadmap to Our New Reality (HSC20019) (City Wide) - Page 2 of 4**

---

response from a public health perspective as provided for in the Health Protection and Promotion Act.

The EOC focuses on the time-sensitive operational decisions based on the direction and advice of the Medical Officer of Health (MOH) and provincial orders. The EOC also focuses on the maintenance of essential and critical services by the City with adaptations to protect the health and safety of the staff and public.

The Emergency Plan also states that the responsibilities of Council during an emergency, pursuant to the Emergency Management Plan, include providing overall policy direction, changing/amending bylaws or policies, requesting other Municipal level assistance, and through the Head of Council, acting as an official spokesperson.

As this pandemic continues, the EOC, under the delegated authority of the Emergency Management Program By-law, will continue to address the time-sensitive health and safety issues to prevent the spread of COVID-19 and adapt service delivery to ensure continuity of essential and critical services, based on direction, orders and advice of the local or provincial MOH and provincial orders.

There are also policy issues that require Council deliberation and decisions. These include but are not limited to:

- financial implications of the emergency response including relief programs for residents or businesses (such as the previous action taken by Council to implement a temporary Property Tax Assistance Program to help ease the financial impacts on Hamilton taxpayers due to COVID-19)
- impacts on city revenues and city expenses, and mitigating strategies to address those impacts
- service level adjustments that may need to be in place over the longer term (not urgent or the result of orders or MOH direction)
- new programs to support impacted groups or individuals

**Responding to the Provincial Framework for Reopening:**

The COVID-19 pandemic is not over, and we know this virus will continue in our community for many months to come. There are, however, efforts underway locally, provincially and nationally to restart businesses and services. To determine how the City could safely restart services and programs and open facilities in the future, the EOC created a project team to develop a strategy for reopening that would align with provincial guidelines and public health advice.

On May 22, 2020, the EOC approved the document Hamilton Reopens: A Roadmap to Our New Reality (attached as Appendix “A” to Report HSC20019) which is the City of Hamilton’s plan for the next phases in responding to the COVID-19 emergency. This

document outlines the plan for a gradual, safe and measured reopening of municipal facilities and restart of City services and programs. Hamilton Reopens includes guiding principles for decision making, a phased approach to the reopening of services across the city and health and safety measures that will be put in place to ensure the safety of staff and residents.

The Hamilton Reopens roadmap includes three overarching phases, each aligning generally with the Province of Ontario's Reopening Framework. As the City works to reopen facilities and services through each phase, the health and safety of residents and City staff will be the primary focus, while continuing to balance the needs of residents, City Council and municipal business. The City will take guidance from the Province of Ontario and adhere to all Emergency Orders and provincial safety guidelines. However, reopening in Hamilton will depend on the pandemic situation within our city. The City may choose to move through the phases of reopening at a different speed than the Province based on the conditions in Hamilton and advice from the Medical Officer of Health.

Hamilton Reopens has been developed to remain flexible to ensure compliance as the Province of Ontario updates its Emergency Orders and safety guidelines. As part of Hamilton Reopens, corporate health and safety guidelines and supporting Standard Operating Procedures have been developed in response to COVID-19 to help keep both staff and residents safe. Additionally, operational policies or procedures have been developed to support modified service delivery.

A risk-based approach was used to guide the decisions on the safe reopening of municipal facilities and restart of City services and programs as outlined in Hamilton Reopens. Each service was assessed individually to determine the type of interaction required to deliver it, and potential modifications that could be made to make the service safer.

While the impacts of COVID-19 have been felt across all areas of the city, some municipal work and parts of our community are feeling pressures far greater than others. This includes areas such as public health services, long-term care, vulnerable service sector support, paramedic services, transit, childcare, mobility across the city and recreation. As we move ahead and look forward in our continued response to the COVID-19 emergency and plan for our new reality, these areas require extra consideration, attention and problem solving. There will be a significant change to the way the City delivers or funds these services and as such staff will bring forward recommendations for decision making by Council.

Residents, staff and Council will continue be kept up to date on the COVID-19 emergency in Hamilton, and the most recent updates related to municipal facility

**SUBJECT: Hamilton Reopens: A Roadmap to Our New Reality (HSC20019) (City Wide) - Page 4 of 4**

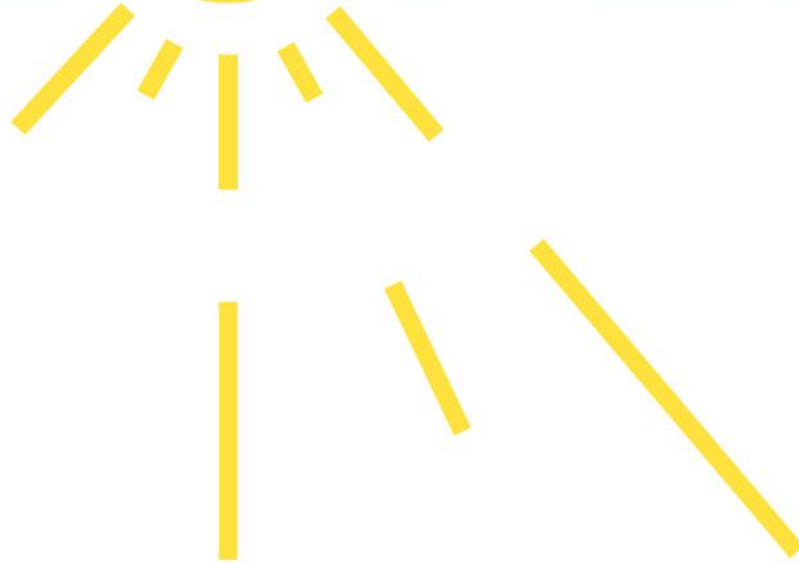
---

closures, programming, events and any other City business, through [www.hamilton.ca/coronavirus](http://www.hamilton.ca/coronavirus) or [www.hamilton.ca/hamiltonreopens](http://www.hamilton.ca/hamiltonreopens).

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report HSC20019: Hamilton Reopens: A Roadmap to Our New Reality

# HAMILTON REOPENS



## COVID-19 RECOVERY

A roadmap to our new reality

May 27, 2020



Hamilton

## CONTENTS

<b>HAMILTON REOPENS</b> .....	<b>3</b>
Alignment with the Province of Ontario's Reopening Framework .....	3
Updates to Hamilton Reopens .....	3
<b>GUIDING PRINCIPLES</b> .....	<b>4</b>
<b>HAMILTON REOPENS PHASES</b> .....	<b>5</b>
Phase One – The Early Stages .....	5
Phase Two – Gradual Recovery .....	5
Phase Three – Our New Reality .....	6
<b>CRITICAL IMPACTS FROM COVID-19</b> .....	<b>7</b>
<b>CITY SERVICES</b> .....	<b>9</b>
Service Availability by Phase .....	10
<b>SAFE WORKING ENVIRONMENTS</b> .....	<b>11</b>
Hierarchy of Controls .....	11
<b>WORK ENVIRONMENTS</b> .....	<b>12</b>
<b>APPENDIX</b> .....	<b>28</b>
Appendix A: Service Availability by Phase .....	28

## HAMILTON REOPENS

Hamilton Reopens is the City of Hamilton's plan for the next phases in responding to the COVID-19 emergency. This document outlines the plan for a gradual, safe and measured reopening of municipal facilities and restart of City services and programs.

Our community will be forever changed as a result of the COVID-19 emergency and the impacts it has had on our families, our businesses, and our city.

Since COVID-19 began to spread in Hamilton in March 2020, the City has taken steps to prioritize the health and safety of residents and employees. We closed municipal facilities and cancelled programming and events. We found ways to deliver modified services to allow our operations to continue wherever possible. We also found new and different ways to continue delivering as many municipal services as possible.

The COVID-19 pandemic is not over. This virus will continue in our community for many months to come. As we begin to look ahead, Hamilton Reopens will serve as the roadmap to our new reality – one where COVID-19 is present in our community. It outlines the steps the City will take to keep our residents and employees safe and provides a plan for the safe reopening of facilities and the restart of services and programs.

### Alignment with the Province of Ontario's Reopening Framework

Hamilton Reopens is meant to align generally with the Province's framework for [Reopening Ontario after COVID-19](#). The City of Hamilton's framework also uses a phased approach, enabling both the Province and the City to ensure there are appropriate measures in place to reopen safely and limit risks to public health.

The City of Hamilton will take guidance from the Province of Ontario as we move between phases. However, reopening in Hamilton will depend on the pandemic situation within our city, and may not align exactly with the Province's phases. We may choose to move through the phases of reopening at a different speed than the Province, based on the conditions in Hamilton and advice from our local Medical Officer of Health.

### Updates to Hamilton Reopens

Hamilton Reopens will be updated regularly and will likely change as the COVID-19 emergency evolves, and as the Province of Ontario updates its Emergency Orders and makes announcements for reopening businesses, schools, child care and more. Hamilton Reopens is based on what we currently

know about the COVID-19 virus and its behaviour. This plan may change and evolve as more information becomes available.

For the latest updates on the COVID-19 emergency in Hamilton, and the most recent updates related to municipal facility closures, programming, events and any other City business, please check [www.hamilton.ca/coronavirus](http://www.hamilton.ca/coronavirus) or [www.hamilton.ca/reopens](http://www.hamilton.ca/reopens)

## GUIDING PRINCIPLES

The City of Hamilton's plan for safely lifting the restrictions put in place to limit the spread of COVID-19, reopening municipal facilities and restarting the delivery of City services and programs will be guided by the Province of Ontario, the provincial Chief Medical Officer of Health, our local Medical Officer of Health and other public health officials.

Reopening Hamilton will be gradual, safe and measured. This framework is guided by the following principles:

### Protection of Public Health

We will ensure the health of residents and City staff continues to be our highest priority. We will provide opportunities to maintain safe physical distance from others and follow good public health and occupational safety practices while reopening municipal facilities and restarting programs and services.

### Service to the Vulnerable Sector

We will continue providing support and services to support the vulnerable sector in our community.

### Maintenance of City Facilities and Assets

We will consider which facilities and assets require maintenance or other action to support City business and operations.

### Community Priorities

We will consider the services that are most valued by the community.

### Economic Recovery

We will prioritize those municipal services or activities that generate revenue for the City, or that contribute to the economic recovery of the City or the community.

### Health, Well-Being and Productivity

We will consider the health, well-being and productivity of employees when determining the most suitable location for them to do their best work.

### Legal or Regulatory Requirements

We will consider whether a municipal service or activity supports a legal or regulatory obligation of the City.

### Resource Availability

We will consider the availability of resources such as staff, physical and financial resources, personal protective equipment and more.



## HAMILTON REOPENS PHASES

The Hamilton Reopens plan includes three overarching phases, each aligning generally with the [Province of Ontario's Reopening Framework](#).

Through each phase, the health and safety of residents and City staff will be the primary focus, continuing to balance the needs of the community, City Council and municipal business.

Reopening Hamilton will be gradual, safe and measured.

The City will follow the lead of the Province of Ontario and take direction from the provincial Chief Medical Officer of Health, our local Medical Officer of Health and other public health officials. Advice from these professionals will determine the speed that we proceed through the phases of reopening and will help to determine if health and safety measures need to be adjusted at any time. No dates are referenced for any of the phases.

Everyday actions to protect the health of residents and City staff – like physical distancing, frequent hand washing and staying home if you are sick – will continue through each phase.

### Phase One – The Early Stages

Phase One of Hamilton Reopens is focused on delivering the highest priority municipal services. During Phase One, City operations will look like:

- All municipal facilities and offices remain closed to the public
- Recreation programs and events remain cancelled
- Limited return to the workplace for staff delivering high-priority services
- Limited return to the workplace for staff working alone or in small groups outdoors
- Many staff continue to work from home
- Staff who were redeployed to support COVID-19 emergency response efforts will continue in their temporary positions
- Restrictions on the number of people gathering to follow Provincial Orders
- Some outdoor municipal amenities are open to the public
- Many City services are available online

### Phase Two – Gradual Recovery

Phase Two of Hamilton Reopens is focused on safely expanding the municipal services available to residents and returning more staff to work. During Phase Two, City operations will look like:

- Some municipal facilities and offices reopen to the public with measures to enable physical distancing and health screening upon entry
- Most recreation programming and events remain cancelled
- Where required, staff will return to the workplace under enhanced health and safety guidelines with strict adherence to physical distancing, health screening upon entry, and restrictions on gatherings
- Many staff continue to work from home
- Staff who were redeployed to support COVID-19 emergency response efforts will continue in their temporary positions
- Restrictions on the number of people gathering to follow Provincial Orders
- Most outdoor municipal amenities are open to the public
- Many City services are available both online and in person with enhanced health and safety measures in place for staff and residents accessing services at municipal facilities

### Phase Three – Our New Reality

Phase Three of Hamilton Reopens is our new reality. It is focused on continuing to deliver municipal services in a safe and responsible manner while the risk of COVID-19 infection remains in our community. Phase Three will be lengthy. It will continue until a COVID-19 vaccine or other treatments are available and are in widespread use. During Phase Three, City operations will look like:

- Most municipal facilities and offices reopen to the public with measures to enable physical distancing and health screening upon entry
- Most recreation programming and events will return under enhanced health and safety guidelines
- More staff may return to the workplace under enhanced health and safety guidelines
- Many staff continue to work from home
- Staff who were redeployed to support COVID-19 emergency response efforts may continue in their temporary positions
- Relaxed restrictions on the number of people gathering to follow the Provincial Orders
- Outdoor municipal amenities are open to the public
- Many City services are available both online and in person with health and safety measures in place for staff and residents accessing services at municipal facilities

If required, the City is prepared to implement more stringent public health measures or move backwards in the phased approach in order to keep residents and staff safe. Some elements may move between phases faster than others based on advice from public health officials and the situation in Hamilton.

## CRITICAL IMPACTS FROM COVID-19

Our community will be forever changed as a result of the COVID-19 virus. While the impacts have been felt across all areas of the City, some municipal work and parts of our community are feeling pressures far greater than others.

As we move ahead and look forward in our continued response to the COVID-19 emergency and plan for our new reality, these areas require extra consideration, attention and problem solving. There will be a significant change to the way the City delivers these particular services due to the profound impacts that will continue as we manage this pandemic in Hamilton.

### Vulnerable Sector Support

Since COVID-19 started to spread in Hamilton, the City has continued providing support for those most vulnerable in our community. This has included partnering with local support organizations to open a temporary emergency homeless shelter, establishing an emergency isolation centre, redeploying staff in order to increase community outreach, securing hotel rooms for overflow of the shelter system, expediting social housing availability and placements, installing hygiene stations in the downtown area, and working with Hamilton Food Share to provide food and other essentials to those in need. The continuing delivery and resourcing of these services requires careful thought and attention as we plan for the reopening of our city.

### Recreation

To prevent the spread of COVID-19, recreation facilities were closed and programs were cancelled in March 2020. As we look ahead to our new reality, the City must find creative ways to deliver this key service to our community. Evolving and reimagining programs in order to continue providing residents with opportunities for physical fitness, social connections, community building, mental wellness, and more, will be an important consideration as we plan the reopening strategy.

### Long-term Care

The City of Hamilton runs two long-term care facilities. The threat of COVID-19 and its impact on the aging population is significant, especially in settings where many people live together. The focus on infection prevention and control will be critical in the delivery of safe care in these facilities for years to come. Looking ahead to our new reality, we must consider the resourcing and other impacts that COVID-19 will have on the long-term care homes under municipal management, and the others in our community.

### Child Care

On March 19, the City partnered with our three licensed home child care agencies to offer emergency home child care to eligible health care and other essential frontline workers during the pandemic, free of charge. These child care agencies worked closely with Public Health to mitigate possible exposure

to COVID-19 and prioritized access for children of eligible essential workers who had no alternative child care arrangements. There are considerable capacity and financial concerns as we prepare for reopening centre-based licensed child care programs throughout the City that were closed under the Provincial Order. While requirements for reopening such as screening, personal protective equipment, enhanced cleaning, ratios for educators to children, and other details are still to be determined, it is anticipated that less than half of Hamilton's childcare spaces will be available once programs begin to gradually reopen. This will have a significant impact on those in Hamilton who rely on child care and poses a substantial challenge for those parents looking to return to work.

### **Public Health Services**

Hundreds of staff working in Public Health Services have been redeployed to respond to the COVID-19 emergency in Hamilton. Whether operating the Public Health Services' COVID-19 hotline, supporting emergency response, or continuing to manage critical program delivery within Public Health Services, this group has experienced significant pressure as a result of the pandemic. Planning and resourcing for Public Health Services is essential as we plan for our continued response to the COVID-19 pandemic.

### **Transit**

The delivery of public transit will be fundamentally changed by the COVID-19 pandemic. Many of the measures put in place to help keep customers and operators safe during the emergency, and to ensure physical distancing on buses, has dramatically decreased the capacity of our transit system. A reduced level of service and significantly lower ridership, combined with customers choosing different ways to move around our city without having to be close to others, means public transit has been changed – potentially forever. As we look to the future, our service plans and strategies for delivering public transit will need to be adjusted to the demands of customers and our community.

### **Mobility**

The ways residents travel and move around our city have changed dramatically since the COVID-19 emergency began. With businesses closed and many people working from home, there has been a significant decline in traffic congestion, fewer people using public transit, a lower demand for parking, and less use of taxis and ride share programs. While the future of how residents will travel in our community as we progress toward our new reality remains uncertain, we anticipate that many people who may have previously chosen public transit or ride share programs may instead choose to walk or cycle if they have access to safe and connected infrastructure – or may use their private vehicles, which could have an impact on congestion. Needs for parking and curb-side space are also expected to change significantly during the recovery period, particularly as the need for more short-term pick-up and drop-off space for restaurants and other businesses continues. As we plan for future phases in the Hamilton Reopens strategy, we must consider mobility and plan for the impacts that potential new travel choices may have on the transportation network in Hamilton.

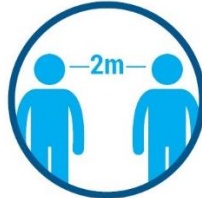
## CITY SERVICES

Living in a world where COVID-19 is present in our community means that many City services must be accessed and delivered in new and different ways. As we continue to prioritize the health and safety of residents and employees, once our facilities reopen and programs restart, things will look a little different. Many services will be offered virtually to maintain physical distancing where possible. In prioritizing the health and safety of residents and employees, we're focused on the following six areas:



### CLEANING

- ☑ We're doing extra cleaning and disinfecting in all our facilities, office spaces and other work environments.



### PHYSICAL DISTANCING

- ☑ We're ensuring employees and residents can maintain two metres of physical distance from others, often by allowing employees to work from home.
- ☑ We're using signage, floor stickers and arrows to direct the flow of traffic.
- ☑ We're offering more opportunities to interact and access services virtually.



### STOP THE SPREAD

- ☑ We're encouraging employees and residents to practice good hand hygiene by washing hands and using hand sanitizer, and cough or sneeze into their sleeves.
- ☑ We're discouraging employees from sharing desks, chairs, phones, keyboards or other equipment.



### HEALTH SCREENING

- ☑ We're conducting active and passive health screening of all employees and visitors to municipal facilities.



### PPE

- ☑ In places or situations where physical distancing can't be maintained, we're providing the appropriate personal protective equipment for employees.



### COMMUNICATION

- ☑ We're providing residents and staff with [regular updates](#) and information about the COVID-19 situation in Hamilton.
- ☑ We're posting information about physical distancing, good hand hygiene and health screening.

## Service Availability by Phase

The City of Hamilton delivers more than [70 services](#) to the community. During the COVID-19 emergency, some of these services have continued, and some have continued on a modified basis. Some services were postponed or cancelled due to resourcing or other health and safety related concerns. Each City service is categorized under one of the following categories:

**PROCEEDING – NO CHANGE:** City service is proceeding with no changes for residents or staff as a result of the COVID-19 emergency. Services under this category are proceeding as they did prior to the COVID-19 emergency.

**PROCEEDING – NEW MODEL:** City service is proceeding with no changes for residents, but the City is delivering the service in a different way as a result of the COVID-19 emergency. Services under this category are continuing, but staff may be working from home or doing their work in a different way, in accordance with enhanced health and safety guidelines.

**MODIFIED:** Delivery of this City service has been modified as a result of the COVID-19 emergency. The City is continuing to deliver some parts of this service, but residents may notice an impact.

**CANCELLED:** This City service has been cancelled as a result of the COVID-19 emergency.

Where restart of a City service is completely dependent on action from the Province of Ontario, this is noted as well.

The City has used a risk-based approach to guide the decisions on the safe reopening of municipal facilities and restart of City services and programs. Each service was assessed individually to determine the type of interaction required to deliver it, and potential modifications that could be made to make the service safer.

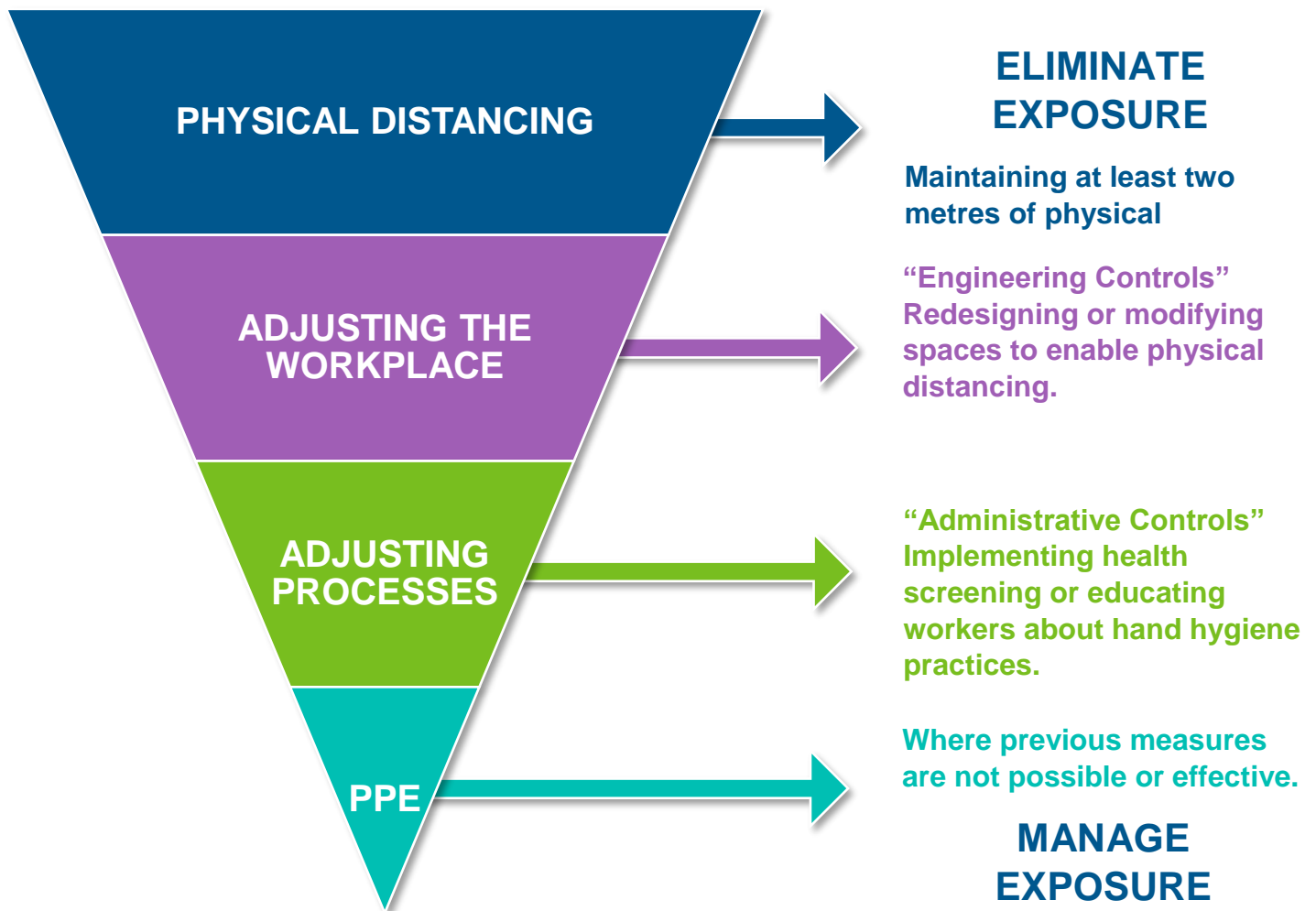
A complete list of City service availability is available in **Appendix A**.

## SAFE WORKING ENVIRONMENTS

To ensure health and safety in municipal facilities and spaces as staff and residents begin to return and interact once again, the City has developed guidelines and requirements for providing safe working environments for employees and residents who may be visiting them.

### Hierarchy of Controls

In developing these guidelines, the City has considered a hierarchy of controls, as recommended by the Medical Officer of Health. The elements closer to the top of the inverted triangle help with eliminating the spread of COVID-19. Those closer to the tip of the triangle are for managing exposure.



PHYSICAL DISTANCING	ADJUSTING THE WORKPLACE	ADJUSTING PROCESSES	PROVIDING PPE
ELIMINATE EXPOSURE		MANAGE EXPOSURE	
<ul style="list-style-type: none"> <li>☑ Working from home and using technology.</li> <li>☑ Maintaining a physical distance of two metres from others.</li> <li>☑ Restricting the number of employees onsite.</li> <li>☑ Managing traffic flow and using floor markings.</li> </ul>	<ul style="list-style-type: none"> <li>☑ Rearranging desks.</li> <li>☑ Spacing out work stations.</li> <li>☑ Installing barriers or plexiglass between employees and/or residents.</li> <li>☑ Ensuring proper and adequate ventilation meets industry guidelines and standards.</li> </ul>	<ul style="list-style-type: none"> <li>☑ Implementing health screening of all employees and visitors.</li> <li>☑ Encouraging employees to practice good hand washing and hygiene techniques</li> <li>☑ Encouraging individuals to practice hand hygiene directly after contact with high touch areas.</li> <li>☑ Increasing cleaning and disinfecting.</li> </ul>	<ul style="list-style-type: none"> <li>☑ Providing personal protective equipment like masks or face coverings where required – should be used as a measure to manage exposure, after implementing physical distancing measures, and adjusting the workplace and processes.</li> </ul>

## WORK ENVIRONMENTS

Hamilton Reopens identifies 15 municipal workplaces or environments where staff work, some where residents may visit to conduct City business or access City services. These include:

1. Office Space
2. Meeting and Training Rooms
3. Lunchrooms and Kitchens
4. Washrooms, Change Rooms and Employee Gyms
5. Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public
6. Mobile Workers in the Community
7. City Vehicles
8. Outdoor Workers
9. Garages, Maintenance Buildings and Yards
10. Laboratories
11. Waste Collections
12. Transit Operations
13. Arenas
14. Recreation Centres and Museums
15. Home Offices

The coming pages outline the enhanced health and safety controls that must be in place in each of these workplaces and summarize the protocols that will be in place in each environment going forward as a result of COVID-19.



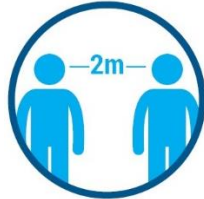
# Office Space



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure employees clean and disinfect their own desk, chair, keyboard, mouse, phone and other equipment regularly
- ☑ Ensure high-touch areas like doors and door handles are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Rearrange workstation assignments, leave alternate desks empty, rotate days at work
- ☑ Stagger breaks, lunch hours, start and end times for employees.
- ☑ Where possible, require employees to stay within their own work location
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Discourage face-to-face interactions
- ☑ Minimize the use of elevators
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Limit visitors to essential business only

[Elevator and Stairwell Occupancy Capacity Protocol](#)  
[Facility Modification Request Process](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Discourage employees from sharing desks, chairs phones, keyboards or other equipment

[Supply Depot Ordering](#)

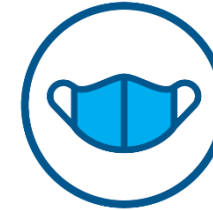


## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Ensure visitors complete the visitor health screening before entering the facility or workplace
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – PPE is not normally required in office spaces.

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

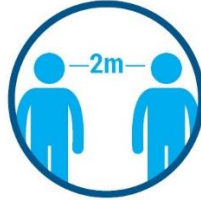
# Meeting and Training Rooms



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Clean meeting and training rooms after each use
- ☑ Ensure high-touch areas like doors and door handles are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Remove extra chairs and specify seating arrangements to leave space between meeting attendees
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Discourage face-to-face interactions
- ☑ Limit visitors to essential business only
- ☑ Ensure attendees understand physical distancing requirements before arriving at the meeting.



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Ensure visitors complete the visitor health screening before entering the facility or workplace
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – PPE is not required in meeting and training rooms.



## COMMUNICATION

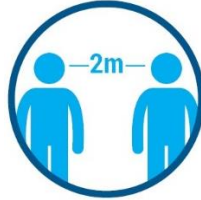
- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

# Lunchrooms and Kitchens



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, counter tops, fridge handles, microwave controls, and sink taps are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Discourage face-to-face interactions
- ☑ Remove, restrict or rearrange seating
- ☑ Limit users to those in the immediate work location (no visitors)
- ☑ Stagger breaks and lunch hours for employees.



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits
- ☑ Discourage employees from sharing food
- ☑ No communal dishes, cutlery, mugs and glasses



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.



## PPE

- ☑ Provide personal protective equipment where required – PPE is not required in kitchens and lunchrooms.



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

[Environmental Cleaning for Workspaces](#)

[Employee COVID-19 Health Self-Screening Policy](#)

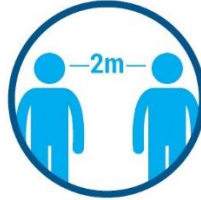
[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)

# Washrooms, Change Rooms and Employee Gyms



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, counter tops and sink taps are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Block off alternating stalls, sinks and lockers if applicable
- ☑ Limit users to those in the immediate work location (no visitors)
- ☑ Revise locker assignments to ensure appropriate spacing.
- ☑ Stagger start and end times for employees.



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.



## PPE

- ☑ Provide personal protective equipment where required – PPE is not required in washrooms, change rooms and employee gyms.



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

[Environmental Cleaning for Workspaces](#)

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)

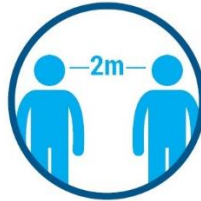
# Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, counter tops, shared touch screens and phones are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Install barriers to counters where the public has access
- ☑ Offer services online where possible to avoid face-to-face interactions

[Facility Modification Request Process](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits
- ☑ Discourage employees from sharing desks, chairs phones, keyboards or other equipment

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – PPE is not required in reception areas, customer service counters, Council Chambers and other areas accessible by the general public.



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

# Mobile Workers in the Community

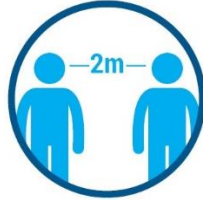


## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products

[Environmental Cleaning for Workspaces](#)

[Vehicle Cleaning Procedure](#)



## PHYSICAL DISTANCING

- ☑ Encourage employees to maintain a physical distance of two metres from others
- ☑ Discourage face-to-face interactions



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Discourage employees from sharing equipment where possible

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Where possible when booking appointments in the community, provide visitor health screening information prior to visit

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19](#)

[Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks may be provided for employees who cannot maintain physical distancing or if requested by occupants of a workplace they are visiting

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly
- ☑ Provide staff with information about preventing the spread of COVID-19 to share with clients during meetings or site visits

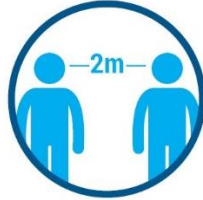
# City Vehicles



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products

[Vehicle Cleaning Procedure](#)



## PHYSICAL DISTANCING

- ☑ Encourage employees to maintain a physical distance of two metres from others
- ☑ Ensure no more than two employees travel in a vehicle together at one time.

[Two Person Vehicle Occupancy Procedure](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Discourage employees from sharing equipment where possible

[Supply Depot Ordering Procedure](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Where possible when booking appointments in the community, provide visitor health screening information prior to visit

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks are required in City vehicles with two or more occupants.

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Share information about physical distancing, good hand hygiene and self-assessment screening on circle-check documentation
- ☑ Share updates from senior management regularly

# Outdoor Workers

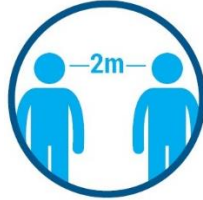


## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, hand tools and other shared equipment are cleaned regularly

[Environmental Cleaning for Workspaces](#)

[Tools and Equipment Cleaning](#)



## PHYSICAL DISTANCING

- ☑ Encourage employees to maintain a physical distance of two metres from others
- ☑ Discourage face-to-face interactions
- ☑ Stagger breaks, lunch hours, start and end times for employees.



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Discourage employees from sharing equipment where possible

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Where possible when booking appointments in the community, provide visitor health screening information prior to visit

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks may be provided for employees who cannot maintain physical distancing

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly



# Garages, Maintenance Buildings and Yards

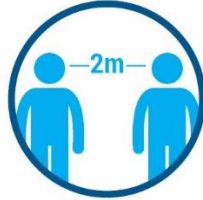


## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, appliances, counter tops, tables, cabinets and other shared equipment is cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)

[Tools and Equipment Cleaning](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Rearrange workstation assignments, rotate days at work
- ☑ Where possible, require employees to stay within their own work location
- ☑ Discourage face-to-face interactions
- ☑ Stagger breaks, lunch hours, start and end times for employees.
- ☑ Limit visitors to essential business only

[Elevator and Stairwell Occupancy Capacity Protocol](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Discourage employees from sharing equipment where possible

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Ensure visitors complete the visitor health screening before entering the facility or workplace
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks may be provided for employees who cannot maintain physical distancing

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

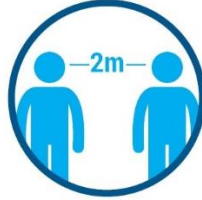
# Laboratories



## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Follow usual laboratory cleaning procedures
- ☑ Ensure employees clean and disinfect work stations, lab carts, and other equipment regularly
- ☑ Ensure high-touch areas like doors and door handles are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Stagger breaks, lunch hours, start and end times for employees.
- ☑ Rearrange workstation assignments, leave alternating desks empty, rotate days at work
- ☑ Where possible, require employees to stay within their own work location
- ☑ Discourage face-to-face interactions
- ☑ Limit visitors to essential business only

[Elevator and Stairwell Occupancy Capacity Protocol](#)  
[Facility Modification Request Process](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits
- ☑ Discourage employees from sharing desks, chairs, phones, keyboards or other equipment

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Ensure visitors complete the visitor health screening before entering the facility or workplace
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19](#)

[Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – employees in laboratories should follow all usual procedures requiring PPE or use PPE if they must complete work within two metres of others.

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

# Waste Collections



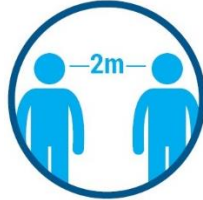
## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure employees clean and disinfect equipment regularly
- ☑ Ensure high-touch areas like doors and door handles are cleaned regularly

[Environmental Cleaning for Workspaces](#)

[Tools and Equipment Cleaning](#)

[Vehicle Cleaning Procedure](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Discourage face-to-face interactions
- ☑ Stagger breaks, lunch hours, start and end times for employees.

[Two Person Vehicle Occupancy Procedure](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Discourage employees from sharing equipment where possible

[Supply Depot Ordering](#)

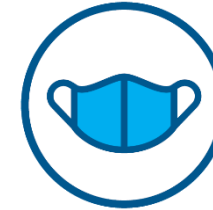


## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks may be provided for employees who cannot maintain physical distancing

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

# Transit Operations



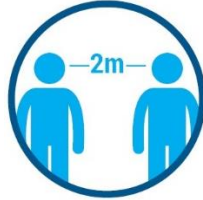
## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible.
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like the steering wheel, vehicle controls, grab bars and other hard surfaces are cleaned regularly.
- ☑ Conduct deep cleaning of the fleet daily.
- ☑ Conduct regular vehicle "fogging" treatments with anti-microbial treatments (Aegis)

[Environmental Cleaning for Workspaces](#)

[Tools and Equipment Cleaning](#)

[Vehicle Cleaning Procedure](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Discourage face-to-face interactions
- ☑ Provide protected space around the operator
- ☑ Restrict seating near the operator
- ☑ Restrict seating for customers
- ☑ Restrict the number of customers on board
- ☑ Encourage customers to use transit for essential trips only

[Facility Modification Request Process](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – surgical masks are available for operators to use.
- ☑ Encourage the public to follow Public Health guidance related to wearing face coverings when maintaining a two-metre distance isn't possible, such as on public transit

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share update from senior management regularly

# Arenas

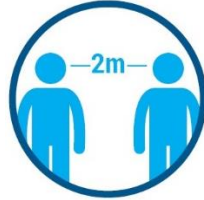


## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, and other shared equipment are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)

[Tools and Equipment Cleaning](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Rearrange workstation assignments, leave alternate desks empty, rotate days at work
- ☑ Stagger breaks, lunch hours, start and end times for employees.
- ☑ Where possible, require employees to stay within their own work location
- ☑ Install barriers to counters where the public has access, like reception and concession stands

[Elevator and Stairwell Occupancy Capacity Protocol](#)  
[Facility Modification Request Process](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits
- ☑ Discourage employees from sharing desks, chairs phones, keyboards or other equipment

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks may be provided for employees who cannot maintain physical distancing

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

# Recreation Centres and Museums

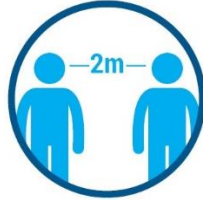


## CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure employees clean and disinfect their own desk, chair, keyboard, mouse, phone and other equipment regularly
- ☑ Ensure high-touch areas like doors, door handles, shared equipment are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners

[Environmental Cleaning for Workspaces](#)

[Tools and Equipment Cleaning](#)



## PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Rearrange workstations assignments, leave alternating desks empty, rotate days at work
- ☑ Stagger breaks, lunch hours, start and end times for employees.
- ☑ Where possible, require employees to stay within their own work location
- ☑ Install barriers to counters where the public has access, like reception and concession stands

[Elevator and Stairwell Occupancy Capacity Protocol](#)  
[Facility Modification Request Process](#)



## STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits
- ☑ Discourage employees from sharing desks, chairs phones, keyboards or other equipment

[Supply Depot Ordering](#)



## HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

[Employee COVID-19 Health Self-Screening Policy](#)

[Guidelines for Visitor & Client COVID-19 Assessment for Non-Employees](#)



## PPE

- ☑ Provide personal protective equipment where required – non-medical reusable masks may be provided for employees who cannot maintain physical distancing

[Guidelines for use of Respirators and Masks](#)

[Guidelines for Personal Protective Equipment \(excluding masks\)](#)

[Selection and Use of Non-Medical Reusable Masks and Other Face Coverings](#)

[Supply Depot Ordering](#)



## COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly
- ☑ Provide staff with information about preventing the spread of COVID-19 to share with clients during programming

# Home Office

Employees working out of their home offices should follow public health recommendations for cleaning, physical distancing, and infection control. Telecommuting employees have additional considerations when working from home and are responsible for reviewing and addressing any health and safety concerns in their location and should follow City issued guidelines to creating comfortable and ergonomic work spaces in their homes.

The following resources are available to support Telecommuting Employees:

- [Telecommuting Procedure](#)
- [Telecommuting in Emergencies Procedure](#)
- [Telecommuting Guideline and FAQ](#)
- [Telecommuting Safety Checklist](#)
- [How to Adjust to Working from Home](#)
- [Working from Home: Ergonomics for your Body and Mind](#)
- [How to Stay Productive and Motivated at Home](#)

# APPENDIX

## Appendix A: Service Availability by Phase

**PROCEEDING – NO CHANGE:** City service is proceeding with no changes for residents or staff as a result of the COVID-19 emergency. Services under this category are proceeding as they did prior to the COVID-19 emergency.

**PROCEEDING – NEW MODEL:** City service is proceeding with no changes for residents, but the City is delivering the service in a different way as a result of the COVID-19 emergency. Services under this category are continuing, but staff may be working from home or doing their work in a different way in accordance with enhanced health and safety guidelines.

**MODIFIED:** Delivery of this City service has been modified as a result of the COVID-19 emergency. The City is continuing to deliver some parts of this service, but residents may notice an impact.

**CANCELLED:** This City service has been cancelled as a result of the COVID-19 emergency.

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>PUBLIC WORKS</b>				
Corporate Security Office	<b>PROCEEDING – NEW MODEL</b>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Security administration staff working from home.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Security administration staff working from home.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Security administration staff working from home.</li> </ul>



CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>Security administration staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Energy Initiatives	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Facilities Management	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Essential maintenance and construction projects only.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>General maintenance and repair services are cancelled.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Fleet Services Management	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Essential vehicles repairs and maintenance only.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
		<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Engineering Services</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>Essential construction projects only.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Public counter reopens.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Cemeteries</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public access by <a href="#">appointment only</a>.</li> <li>Funeral services limited to immediate family of no more than 10 people.</li> <li>Some cemetery grave side services not available.</li> <li>General gardening and spring cleanup is suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public access by <a href="#">appointment only</a>.</li> <li>Gatherings for funeral services limited as per Provincial Orders.</li> <li>Some cemetery grave side services are not available.</li> <li><a href="#">Pre-planning services</a> online only.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public access by <a href="#">appointment only</a>.</li> <li>Gatherings for funeral services limited as per Provincial Orders.</li> <li><a href="#">Pre-planning services</a> online only.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>• <a href="#">Pre-planning services</a> online only.</li> </ul>			
Forestry	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Tree maintenance prioritized to address public safety hazards only.</li> <li>• Community planting events and free tree giveaways suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Tree maintenance prioritized to address public safety hazards only.</li> <li>• Community planting events and free tree giveaways suspended.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> <li>• Community planting events and free tree giveaways if seasonal timing allows and trees are available.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>
Horticultural Programs	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Gage Park Green House closed to the public. Bookings for future events suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Gage Park Green House closed to the public. Bookings for future events suspended.</li> <li>• Annual traffic island planting program restarts with 70% planting target.</li> <li>• Reduced garden bed maintenance and grass</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Gage Park Green House closed to the public. Bookings for future events suspended.</li> <li>• Maintenance on reduced traffic islands, garden beds and grass cutting.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Gage Park Green House reopen.</li> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
		cutting in larger City parks and at City owned facilities.		
HSR	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Fare collection suspended. Customers enter and exit through the rear doors.</li> <li>Counter service closed.</li> <li>Operating on an enhanced Saturday level of service. No change to weekend service.</li> <li>Essential trips only.</li> <li>Masks available to bus operators.</li> <li>Public encouraged to follow Public Health guidance related to wearing face coverings when maintaining a two-metre distance isn't possible, such as on public transit</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Fare collection resumes. Customers enter through the front door.</li> <li>Some counter service open.</li> <li>Operating on an enhanced Saturday level of service. No change to weekend service.</li> <li>Masks available to bus operators.</li> <li>Public encouraged to follow Public Health guidance related to wearing face coverings when maintaining a two-metre distance isn't possible, such as on public transit</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Service level adjustments dictated by the increase in ridership.</li> <li>All counter service open.</li> <li>Transit available for non-essential travel.</li> <li>Masks available to bus operators.</li> <li>Public encouraged to follow Public Health guidance related to wearing face coverings when maintaining a two-metre distance isn't possible, such as on public transit</li> <li>Maximum number of people on buses eased in alignment with public health guidelines</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Service level adjustments dictated by the increase in ridership.</li> <li>Transit available for all travel.</li> <li>Masks available to bus operators.</li> <li>Public encouraged to follow Public Health guidance related to wearing face coverings when maintaining a two-metre distance isn't possible, such as on public transit</li> <li>Maximum number of people on buses eased in alignment with public health guidelines</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>Maximum 10 people on a 40ft. bus; 15 people on a 60ft. bus.</li> <li>One wheelchair/scooter per bus. Customers using wheelchairs/scooters are to travel with a companion to facilitate rear door loading.</li> <li>DARTS providing bus-stop to bus-stop service for HSR customers using wheelchairs, scooters and CNIB card holders as requested.</li> <li>Entire fleet treated with anti-bacterial agent; daily enhanced cleaning protocols in place</li> </ul>	<ul style="list-style-type: none"> <li>Maximum 10 people on a 40ft. bus; 15 people on a 60ft. bus.</li> <li>Wheelchair/scooter users enter and exit through the rear door. One per bus. Customers to travel with a companion to facilitate rear door loading.</li> <li>DARTS providing bus-stop to bus-stop service for HSR customers using wheelchairs, scooters and CNIB card holders as requested.</li> </ul>	<ul style="list-style-type: none"> <li>Wheelchair/scooter users enter and exit through the rear door. One per bus. Customers to travel with a companion to facilitate rear door loading.</li> <li>DARTS providing bus-stop to bus-stop service for HSR customers using wheelchairs, scooters and CNIB card holders as requested.</li> </ul>	
<p><b>Parks and Open Space Access</b></p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Closure of all park structures and sports fields, dog parks,</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Closure of all park structures and sports fields, escarpment stairs,</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Park structures, spray pads and escarpment stairs reopen. Park</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All park amenities open.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<p>escarpment stairs, skate parks, park washrooms, water fountains, and beaches</p> <ul style="list-style-type: none"> <li>• Closure of Albion Falls and its parking lots and viewing platforms</li> <li>• All non-essential work suspended – no litter collection or grass cutting</li> <li>• Essential construction projects only.</li> <li>• Community and pollinator gardens closed.</li> <li>• Community clean up programs cancelled.</li> </ul>	<p>skate parks, park washrooms, water fountains and beaches</p> <ul style="list-style-type: none"> <li>• Closure of Albion Falls and its parking lots and viewing platforms</li> <li>• Spray pads closed.</li> <li>• Park maintenance, grass cutting and other essential work resumes.</li> <li>• Dog parks, tennis courts, boat launches reopen.</li> <li>• Community and pollinator gardens reopen.</li> <li>• Community clean up programs restart.</li> </ul>	<p>washrooms reopen (seasonal). Water fountains remain closed.</p> <ul style="list-style-type: none"> <li>• Albion Falls reopen.</li> <li>• Beaches reopen.</li> <li>• Limited use of sports fields (no large tournaments).</li> </ul>	<ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>
<p><b>Stormwater Management</b></p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Essential stormwater operations and maintenance only.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>Waste Management</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Leaf and yard waste collection moved to bi-weekly schedule.</li> <li>ReStore facility closed.</li> <li>Downtown litter collection suspended.</li> <li>No customer service visits or home deliveries.</li> <li>Community engagement events suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Leaf and yard waste collection returns to regular weekly schedule.</li> <li>ReStore facility closed.</li> <li>Downtown litter collection focused in high traffic areas only.</li> <li>No customer service visits or home deliveries.</li> <li>Community engagement events suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>ReStore facility closed.</li> <li>Downtown litter collection resumes.</li> <li>Diversion containers delivered to municipal recreation facilities if required.</li> <li>No customer service visits or home deliveries.</li> <li>Community engagement events suspended.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>ReStore facility reopen.</li> <li>Diversion containers delivered to municipal recreation facilities if required.</li> <li>Customer service visits and home deliveries resume.</li> <li>Community engagement events resume.</li> </ul>
<b>Wastewater Collection and Treatment</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Community and school engagement events suspended.</li> <li>Counter service closed.</li> <li>Delivery of essential services related to wastewater collection</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Community and school engagement events suspended.</li> <li>Counter service closed.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Community and school engagement events suspended.</li> <li>Counter service reopens.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Community engagement events resume.</li> <li>School outreach events as per Provincial guidance.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	treatment, enforcement and construction.			
<b>Water Supply and Distribution</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Community and school engagement events suspended.</li> <li>Counter service closed.</li> <li>Delivery of essential services related to drinking water treatment, distribution and construction.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Community and school engagement events suspended.</li> <li>Counter service closed.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Community and school engagement events suspended.</li> <li>Counter service reopens.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Community engagement events resume.</li> <li>School outreach events as per Provincial guidance.</li> </ul>
<b>Roadway Maintenance</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Routine non-emergency road and sidewalk work suspended.</li> <li>Delivery of essential services related to roadway maintenance, environmental and accident emergency response</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>



CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>Transportation Operations</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Traffic counting and some analysis and investigations suspended.</li> <li>Installation of traffic calming infrastructure, two-way conversions and red-light camera installations suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Traffic counting and some analysis and investigations suspended.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<p><b>HEALTHY &amp; SAFE COMMUNITIES</b></p>				
<b>Child Care System Management</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Supporting the opening of emergency child care services for health care and other front-line workers.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Essential work in management of Service Provider Funding Agreements and plan for re-opening of child care system.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Expanded services in management of Service Provider Funding Agreements including subsidy and eligibility placement.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full services in management of Service Provider Funding Agreements and subsidy eligibility including performance, planning and evaluation.</li> <li>Some staff working from home.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
				<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Community Engagement	<b>CANCELLED</b>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Exploring and testing new and innovative way to engage with community.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Explore and test new and innovative way to engage with community.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Engage with community in new and innovative ways.</li> </ul>
Directly Operated Child Care Program (Red Hill Family Centre)	<b>CANCELLED</b>	<b>CANCELLED</b>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Reopening based on provincial direction, public health guidelines and availability of redeployed staff.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Early Years System Management	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Essential work in management of Service Provider Funding Agreements.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Essential work management of Service Provider Funding Agreements and plan for re-opening of early years system.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Expanded services in management of Service Provider Funding Agreements and system management.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Full services in management of Service Provider Funding Agreements including performance, planning and evaluation.</li> <li>Some staff working from home.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
				<ul style="list-style-type: none"> <li>• Operations continuing under enhanced health and safety guidelines</li> </ul>
<b>Life Skills and Case Management</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Essential services and virtual interactions with clients.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Essential services and virtual interactions with clients.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Expanded services and virtual interactions with clients.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Full services considering new ways to safely interaction with clients.</li> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines</li> </ul>
<b>Public Health Foundational Standards</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Services are operational with a focus on COVID-19 response.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Services are operational with a focus on COVID-19 response.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Services are operational with a focus on COVID-19 response.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Full service to be delivered contingent on resource pressure from COVID-19 response.</li> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<p><b>Hamilton Fire Department</b></p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with cancellation or changes to non-emergency community programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with cancellation or changes to non-emergency community programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with cancellation or changes to non-emergency community programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with changes to non-emergency community programs.</li> </ul>
<p><b>Healthy Environments</b></p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Prioritized inspections and investigations to ensure safe food and water, and to reduce illness and injury.</li> </ul>	<p><b>MODIFIED</b></p> <p>Prioritized inspections and investigations to ensure safe food and water, and to reduce illness and injury.</p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Prioritized inspections and investigations to ensure safe food and water, and to reduce illness and injury.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full service to be delivered contingent on resource pressure from COVID response.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>
<p><b>Chronic Disease and Injury Prevention</b></p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Emergency dental services available and phone counselling for prioritized clients.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Emergency dental services available, phone counselling for prioritized clients and complaint-based tobacco enforcement.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Increased dental services, phone counselling and in person services to be available to clients, tobacco cessation and</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full service to be delivered contingent on resource pressure from COVID response.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
			enforcement, priority food strategy work, increased distribution of harm reduction supplies.	<ul style="list-style-type: none"> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines</li> </ul>
Infectious Diseases	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Management of communicable diseases, prioritized inspections, vaccine management and delivery.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Management of communicable diseases, prioritized inspections, vaccine management and delivery, resumption of street health clinics.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Management of communicable diseases, prioritized inspections, vaccine management, street health, sexual health and immunization clinics to open.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Full service to be delivered contingent on resource pressure from COVID response.</li> <li>• Some staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines</li> </ul>
Healthy Families	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Prioritized service for high-risk clients by telephone and virtual visits.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Prioritized service for high-risk clients by telephone and virtual visits.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Increased service for clients to be delivered by telephone, virtual or in person where safe to do so, school liaison work to resume.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Full service to be delivered contingent on resource pressure from COVID response.</li> <li>• Some staff working from home.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
				<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>
<b>Housing Service System Management</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Creation of temporary emergency shelters.</li> <li>No public counter service with restricted visitor access.</li> <li>No one-on-one interviews or site visits to residential care facilities or social housing.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Operation of temporary emergency shelters.</li> <li>No public counter service with restricted visitor access.</li> <li>No one-on-one interviews or site visits to residential care facilities or social housing.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Expanded housing services available.</li> <li>No one-on-one interviews or site visits to residential care facilities or social housing.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full suite of housing services available with new ways in system to support housing stability.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>
<b>Housing Supports</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Essential work within Access to Housing, Rent Supplement, Housing Allowances and Residential Care</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Expanded work within Access to Housing, Rent Supplement, Housing Allowances and</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full suite of housing funding supports available.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full suite of housing funding supports available.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	Facility Subsidy programs.	Residential Care Facility Subsidy programs.	<ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>	<ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>
Long-Term Care	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Continued service for residents in long-term care homes with cancellation or changes to services for non-residents.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Continued service for residents in long-term care homes with cancellation or changes to services for non-residents.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Continued service for residents in long-term care homes with cancellation or changes to services for non-residents.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Continued service for residents in long-term care homes with cancellation or changes to services for non-residents.</li> </ul>
Ontario Works (OW)	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Processing of Ontario Works applications and caseworker support for clients by phone or online.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Processing of Ontario Works applications and caseworker support for clients by phone or online.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Processing of Ontario Works applications by phone or online with priority caseworker support in person by appointment.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>
Special Services - Special Supports Low Income Program	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Administration of provincial financial supports for COVID-19 by phone or online.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Administration of special supports by phone or online.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Administration of special supports by phone or online.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Administration of special supports by phone or online.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
Hamilton Paramedic Service	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with cancellation or changes to non-emergency community programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with cancellation or changes to non-emergency community programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with cancellation or changes to non-emergency community programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to emergencies with changes to non-emergency community programs.</li> </ul>
Recreation Facilities and Services	<p><b>CANCELLED</b></p>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Reopening of some outdoor recreation facilities and programs.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Reopening of more outdoor recreation facilities and programs and some arenas / halls.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Gradual reopening of gyms, arenas, halls, pools and fields.</li> </ul>
CityHousing Hamilton	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Virtual tenant engagement and limited on-site staff services within maintenance, finance and operations.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Virtual tenant engagement, alternate procedures for renting units and limited on-site staff for emergency maintenance, pest control requests, finance, and operations.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public services in place with limited access to reception, routine maintenance and pest control requests; alternate procedures for renting units, finance and operations.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Public services in place, staff support tenants virtually and with in-person appointments</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<p><b>PLANNING &amp; ECONOMIC DEVELOPMENT</b></p>				



CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
Building Inspections	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to inspection requests with limited interior inspections.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Continued response to inspection requests with some interior inspections.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Building Permits and Zoning By-Law Review	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li><a href="#">Permit applications</a> can be submitted online along with zoning verification requests.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li><a href="#">Permit applications</a> can be submitted online along with zoning verification requests.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>Permit applications can be submitted and picked up at City Hall first floor counter. Consultations with staff must be conducted virtually.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Public counter open.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Business Development	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Public counter open.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Real Property Management	<p><b>PROCEEDING – NEW MODEL</b></p>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Staff working from home.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Staff working from home.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>Staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Urban Renewal	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>No client meetings available.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>No client meetings available.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Client meetings available where critical to maintain business operations, under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Development Approvals	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li><a href="#">Development applications</a> can be submitted by courier or through CityShare.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li><a href="#">Development applications</a> can be submitted by courier or through CityShare.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li><a href="#">Development applications</a> can be submitted by courier or through CityShare.</li> <li>Development applications can be submitted and picked up at City Hall first floor counter.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Public counter open.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
			<ul style="list-style-type: none"> <li>• Consultations with staff must be conducted virtually.</li> </ul>	
<b>Growth Management</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• <a href="#">Development applications</a> can be submitted by courier or through CityShare.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• <a href="#">Development applications</a> can be submitted by courier or through CityShare.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• <a href="#">Development applications</a> can be submitted by courier or through CityShare.</li> <li>• Development applications can be submitted and picked up at City Hall first floor counter.</li> <li>• Consultations with staff must be conducted virtually.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Public counter open.</li> <li>• Some staff working from home</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Animal Services</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• No adoptions and no animal intakes.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• No adoptions and no animal intakes.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Public counter reopens.</li> <li>• Resume animal adoptions virtually along with animal intake.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Resume animal adoptions and intake.</li> <li>• Some staff working from home</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
			<ul style="list-style-type: none"> <li>• Some staff working from home</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Business Licensing</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• Focus shifted to enforcing COVID-19 regulations.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed.</li> <li>• Focus shifted to regular inspections and enforcing COVID-19 regulations.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter open at 77 James St. Suite 250 only. Other counters closed.</li> <li>• Resuming normal duties and continuing to enforce COVID-19 regulations.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Public counter open.</li> <li>• Some office staff working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>By-law Enforcement</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Focus shifted to enforcing COVID-19 regulations</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Focus shifted to enforcing COVID-19 regulations.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Resuming regular inspections and continuing to enforce COVID-19 regulations.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
Land Use Planning	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>No community meetings or stakeholder engagement activities.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>No community meetings or stakeholder engagement activities.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Some community meetings.</li> <li>Limited opportunities for client meetings where critical to maintaining business operations.</li> <li>Virtual and electronic stakeholder engagement activities.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Cultural Development	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>No film permits issued.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>No film permits issued.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>Film permits can be submitted and picked up at City Hall first floor counter.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Public counter reopens.</li> <li>Film permits available.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Heritage Resource Management	<p><b>CANCELLED</b></p> <ul style="list-style-type: none"> <li>Facilities closed</li> <li>Programs cancelled</li> </ul>	<p><b>CANCELLED</b></p> <ul style="list-style-type: none"> <li>Facilities closed</li> <li>Programs cancelled</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Facilities reopen.</li> <li>Modified program delivery.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Facilities reopen.</li> <li>Modified program delivery.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
				<ul style="list-style-type: none"> <li>Limited groups and tours.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Tourism Development</b>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Visitor centre closed.</li> <li>No new event bookings.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Visitor centre closed.</li> <li>No new event bookings.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Visitor centre closed.</li> <li>Some event bookings.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Visitor centre open.</li> <li>Event bookings resume.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Parking Operations and Enforcement</b>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>No enforcement of meters/lots and other non-safety related parking regulations.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Public counter closed.</li> <li>Modified enforcement of meters/lots and other parking regulations.</li> <li>Monthly permit renewals by phone or mail.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Public counter reopens.</li> <li>Regular enforcement resumes.</li> <li>In-person reviews of parking violations resume.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Public counter reopens.</li> <li>Regular enforcement resumes.</li> <li>In-person reviews of parking violations resume.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>No in person permit renewals or reviews of parking violations.</li> <li>Limited maintenance and collections.</li> </ul>	<ul style="list-style-type: none"> <li>E-mail and phone review of parking violations.</li> <li>Maintenance and collections resume.</li> </ul>	<ul style="list-style-type: none"> <li>Parking reviews resume.</li> <li>Some office staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Parking reviews resume.</li> <li>Some office staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
School Crossing Guards	<b>CANCELLED</b>	<b>CANCELLED</b>	<b>CANCELLED</b>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Dependent on decisions from the Province of Ontario related to reopening of schools.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Transportation Planning	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>No public engagement events.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>No public engagement events.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Some public engagement events, virtual engagement.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Some public engagement events, virtual engagement.</li> <li>Some staff working from home</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
				<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>CORPORATE SERVICES</b>				
<b>Election Services</b>	Not applicable.	Not applicable.	Not applicable.	Not applicable.
<b>Corporate Radio System</b>	<b>PROCEEDING – NO CHANGE</b>	<b>PROCEEDING – NO CHANGE</b>	<b>PROCEEDING – NO CHANGE</b>	<b>PROCEEDING – NO CHANGE</b>
<b>Information Management</b>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Delay to birth and death registrations, and freedom of information requests – services still proceeding.</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Delay to birth and death registrations, and freedom of information requests – services still proceeding.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>City Council, Council Relations and Legislative Services</b>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Council/Committee of the Whole meetings proceeding virtually.</li> <li>Cancellation of all Standing Committee, sub-committee, advisory committee and</li> </ul>	<b>MODIFIED</b> <ul style="list-style-type: none"> <li>Council/Committee of the Whole meetings proceeding virtually.</li> <li>Cancellation of all Standing Committee, sub-committee, advisory committee and municipal tribunal meetings.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li>Council/Committee of the Whole meetings held in Council Chambers, the public may attend as per gathering limits set by Province.</li> </ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"> <li><a href="#">Elected Officials</a> remain available – some working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>



CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<p>municipal tribunal meetings.</p> <ul style="list-style-type: none"> <li>• <a href="#">Elected Officials</a> remain available – some working from home.</li> </ul>	<ul style="list-style-type: none"> <li>• Reception for Councillors office operating under limited hours.</li> <li>• <a href="#">Elected Officials</a> remain available – some working from home.</li> </ul>	<ul style="list-style-type: none"> <li>• Standing committees, sub-committees, advisory committee and municipal tribunals resume.</li> <li>• Reception for Councillors office operating full time.</li> <li>• <a href="#">Elected Officials</a> remain available – some working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	
<b>Printing and Distribution Services</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Reduced frequency of services.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Citizen and Customer Service</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed. <a href="#">Some services available online.</a></li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed. <a href="#">Some services available online.</a></li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Public counter closed. <a href="#">Some services available online.</a> Commissioning</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Public counters reopen.</li> <li>• All Municipal Service Centres reopen.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>Municipal Service Centres closed to the public.</li> <li>Civil marriage ceremonies, commissioning services and <a href="#">issuance of marriage licences</a> are suspended.</li> </ul>	<ul style="list-style-type: none"> <li>Municipal Service Centres closed to the public.</li> <li>Civil marriage ceremonies, commissioning services and <a href="#">issuance of marriage licences</a> are suspended.</li> </ul>	<p>services are available by appointment.</p> <ul style="list-style-type: none"> <li>Some Municipal Service Centres reopen.</li> <li>Civil marriage ceremonies by appointment and subject to gathering limit set by Province.</li> <li><a href="#">Marriage licensing</a> application forms completed online. Licences issued by appointment only</li> </ul>	<ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Provincial Offences Administration	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>POA counters closed.</li> <li>Limited POA services due to closure of Provincial courts.</li> <li>POA administration accepting filing of certificates and other charges by enforcement agencies.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>POA counters closed.</li> <li>Limited POA services due to closure of Provincial courts.</li> <li>POA administration accepting filing of certificates and other charges by enforcement agencies.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>POA counters reopen.</li> <li>All court and administrative functions are fully operational (when directed by the Ministry of the Attorney General)</li> <li>Anticipated virtual early resolutions.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>No POA early resolutions.</li> </ul>	<ul style="list-style-type: none"> <li>No POA early resolutions.</li> </ul>	<ul style="list-style-type: none"> <li>Anticipated hybrid trial model.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	
Financial Management	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Information Technology	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Legal Services	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Risk Management</b>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Most staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>CITY MANAGER'S OFFICE</b>				
<b>Audit Services</b>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Digital Transformation &amp; Smart City</b>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Organizational Oversight	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
Human Resources	<p><b>MODIFIED:</b></p> <ul style="list-style-type: none"> <li>Hiring for essential services and critical support continue virtually. Non-essential hiring deferred.</li> <li>All staff working from home</li> </ul>	<p><b>MODIFIED:</b></p> <ul style="list-style-type: none"> <li>Hiring for essential services and critical support continue virtually. Non-essential hiring deferred.</li> <li>All staff working from home</li> </ul>	<p><b>MODIFIED:</b></p> <ul style="list-style-type: none"> <li>Hiring for essential services and critical support continue virtually. Non-essential hiring deferred.</li> <li>Some staff working from home</li> </ul>	<p><b>MODIFIED:</b></p> <ul style="list-style-type: none"> <li>Hiring for all positions will continue virtually.</li> <li>Some staff working from home.</li> </ul>
City Enrichment Fund	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>Strategic Communications</b>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>
<b>Strategic Partnerships &amp; Revenue Generation</b>	<p><b>PROCEEDING – NO CHANGE</b></p> <ul style="list-style-type: none"> <li>Staff previously working from home</li> </ul>	<p><b>PROCEEDING – NO CHANGE</b></p> <ul style="list-style-type: none"> <li>Staff previously working from home</li> </ul>	<p><b>PROCEEDING – NO CHANGE</b></p> <ul style="list-style-type: none"> <li>Staff previously working from home</li> </ul>	<p><b>PROCEEDING – NO CHANGE</b></p> <ul style="list-style-type: none"> <li>Staff previously working from home</li> </ul>
<b>Strategy and Performance Excellence</b>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>All staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Some staff working from home</li> <li>Operations continuing under enhanced health and safety guidelines.</li> </ul>

# HAMILTON REO PENS

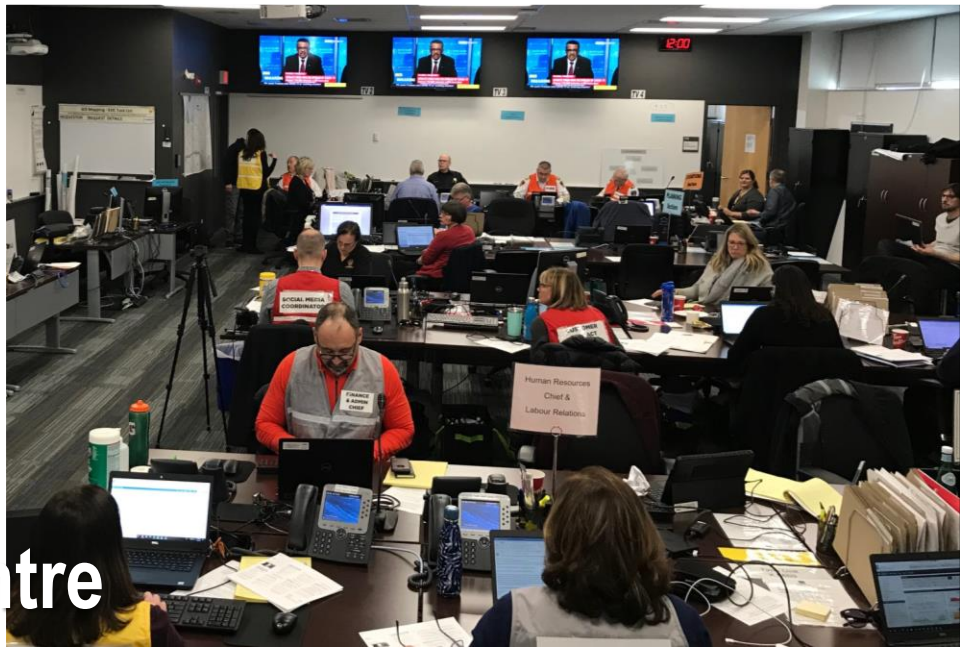
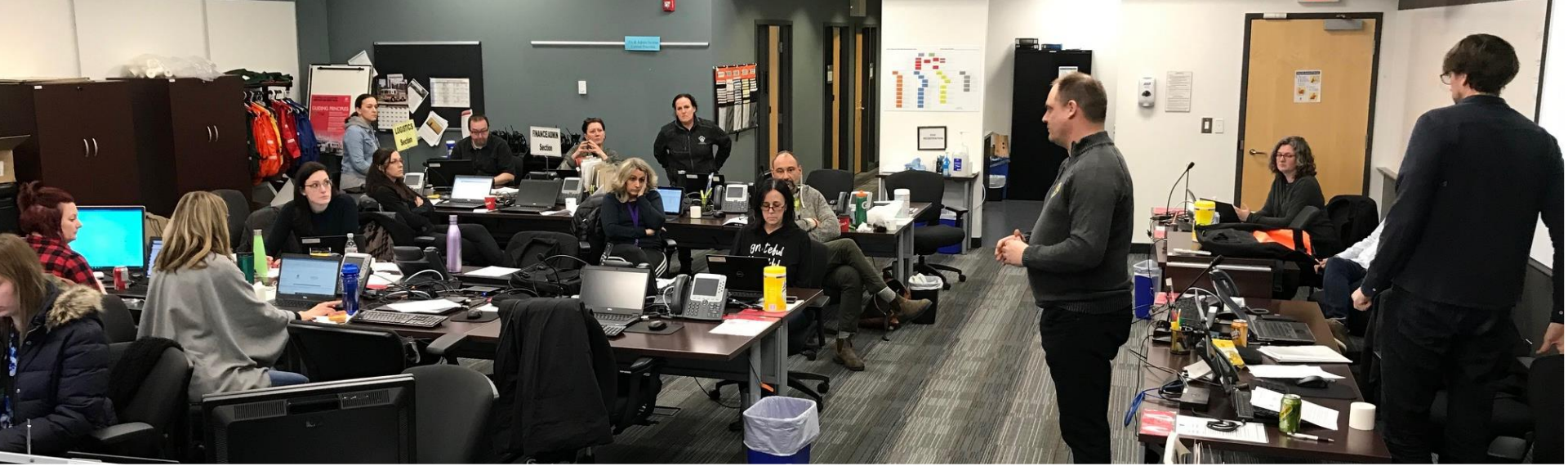


Hamilton

## COVID-19 RECOVERY

A roadmap to our new reality

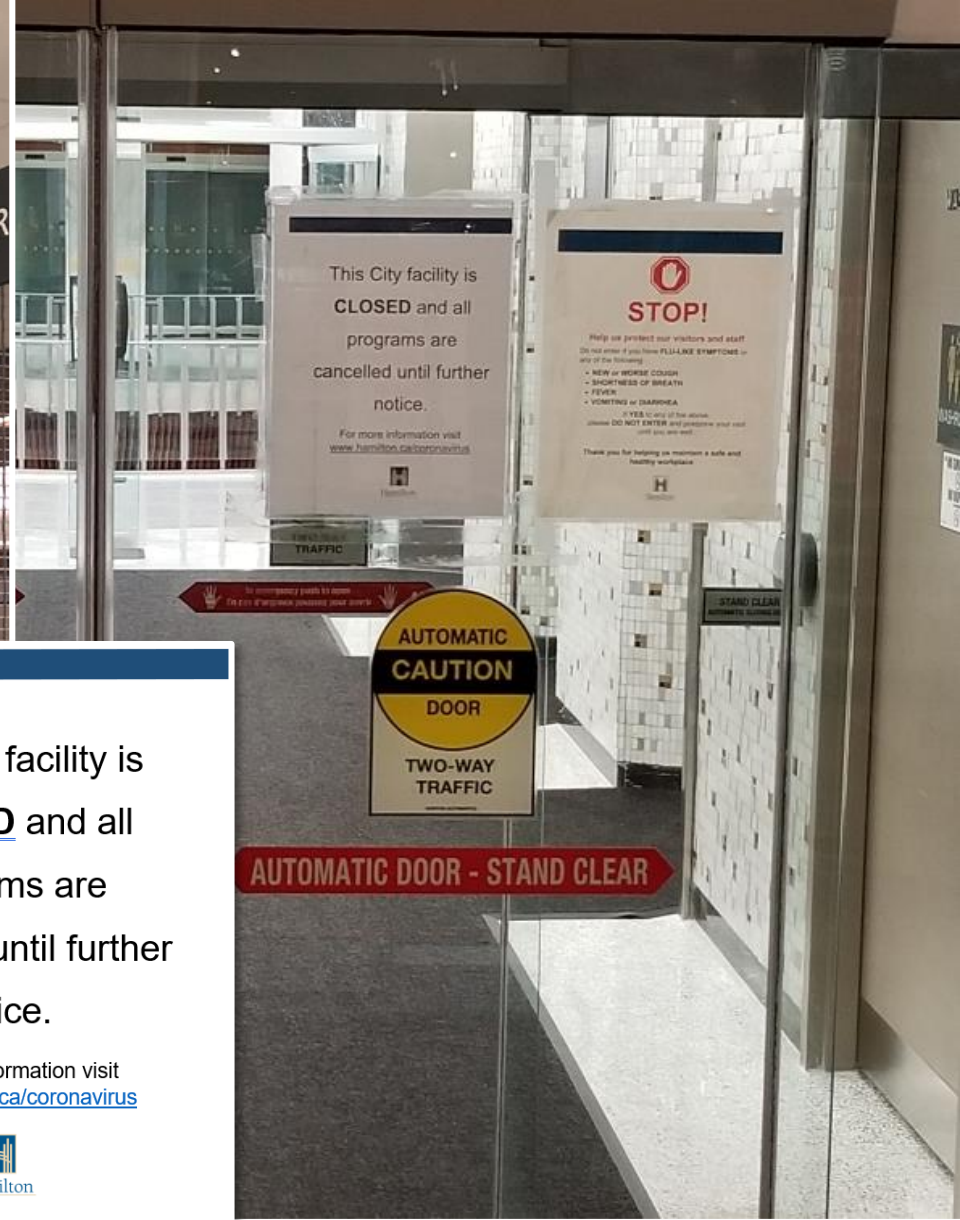
Committee of the Whole Meeting - May 27, 2020



# Emergency Operations Centre



# Municipal Facility Closures



This City facility is **CLOSED** and all programs are cancelled until further notice.

For more information visit [www.hamilton.ca/coronavirus](http://www.hamilton.ca/coronavirus)





# Paramedic Services

REGISTRATION



MAXIMUM  
5

**IDLING PROHIBITED**  
IN THIS AREA  
AT ALL TIMES  
PLEASE  
TURN OFF  
YOUR ENGINE  
 



Drive-Thru Testing Centre

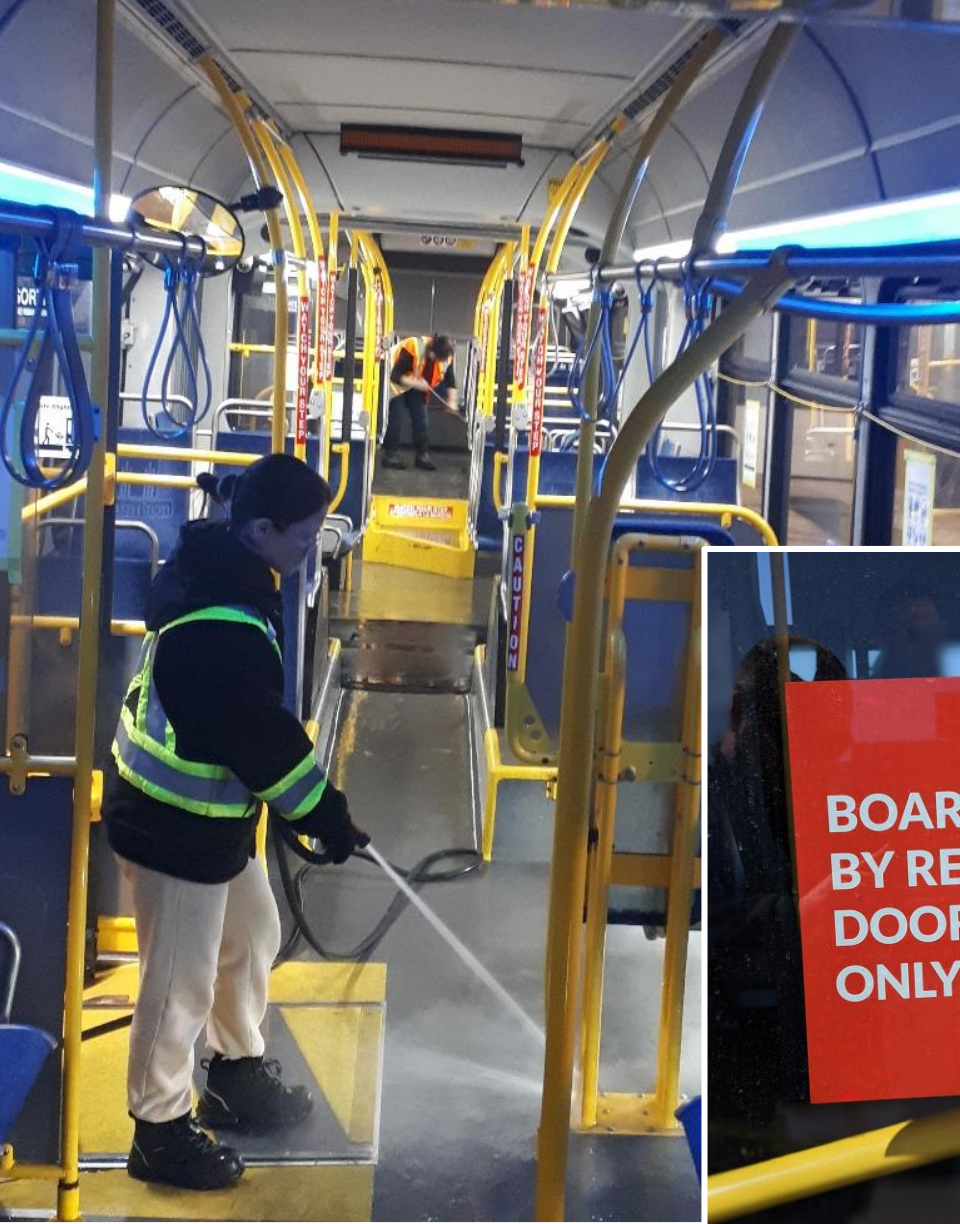
 **COVID-19 TESTING SITE ENTRANCE**   
APPOINTMENT REQUIRED FOR MORE INFORMATION:  
COVID-19 HOTLINE 905-974-9848  
[www.hamilton.ca/coronavirus](http://www.hamilton.ca/coronavirus)



**HAMILTON REOPENS**

A roadmap to our new reality

May 27, 2020



Transit

HAMILTON  
REOPENS

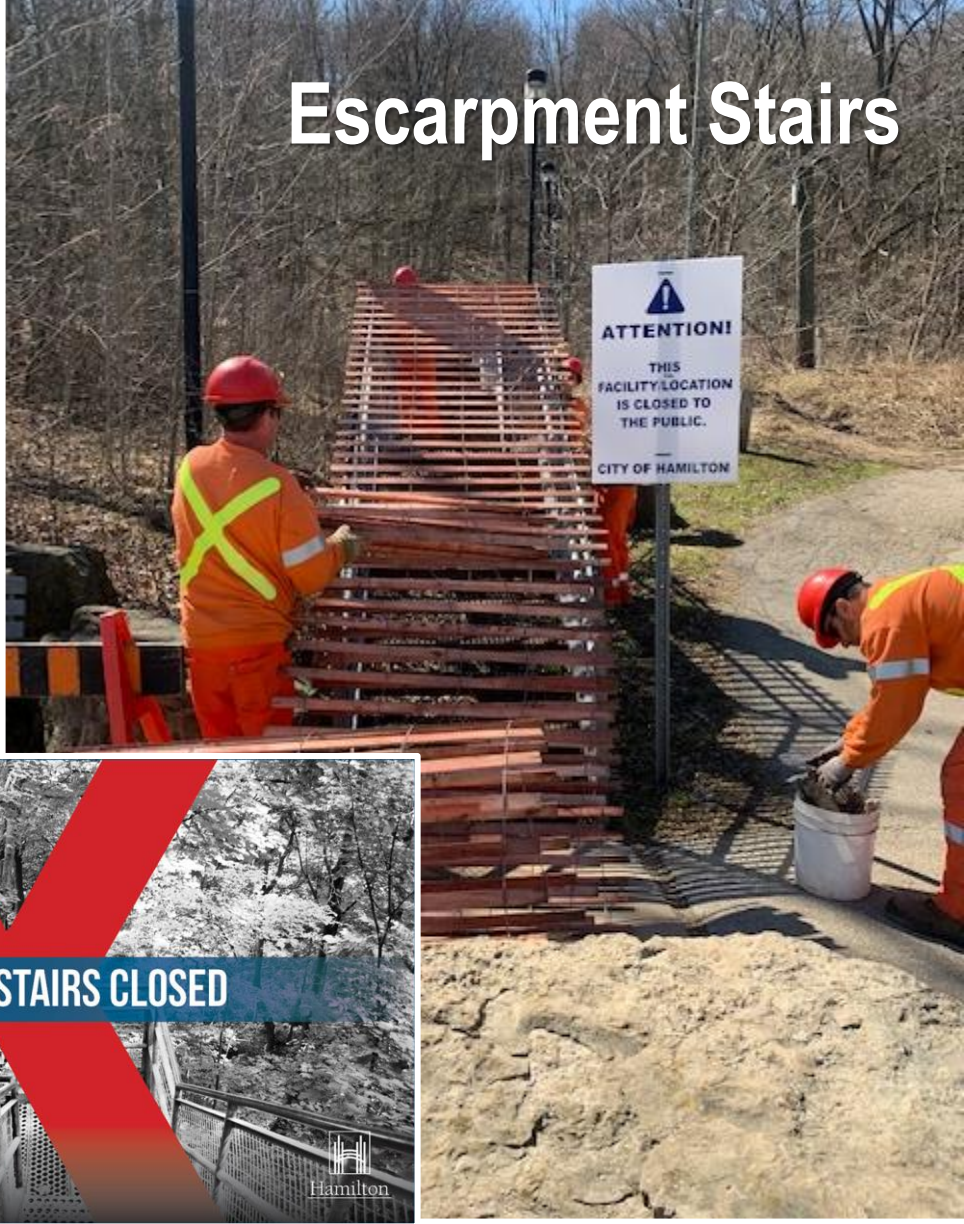
A roadmap to our new reality

May 27, 2020



# Play Structures

# Escarpment Stairs



**HAMILTON  
REOPENS**

A roadmap to our new reality

May 27, 2020



# Waste



## LEAF AND YARD WASTE COLLECTION SUSPENDED

The City has suspended the curbside pick up of leaf and yard waste until further notice. Residents should either hold on to their leaf and yard waste, or take it to one of the Community Recycling Centres, free of charge.



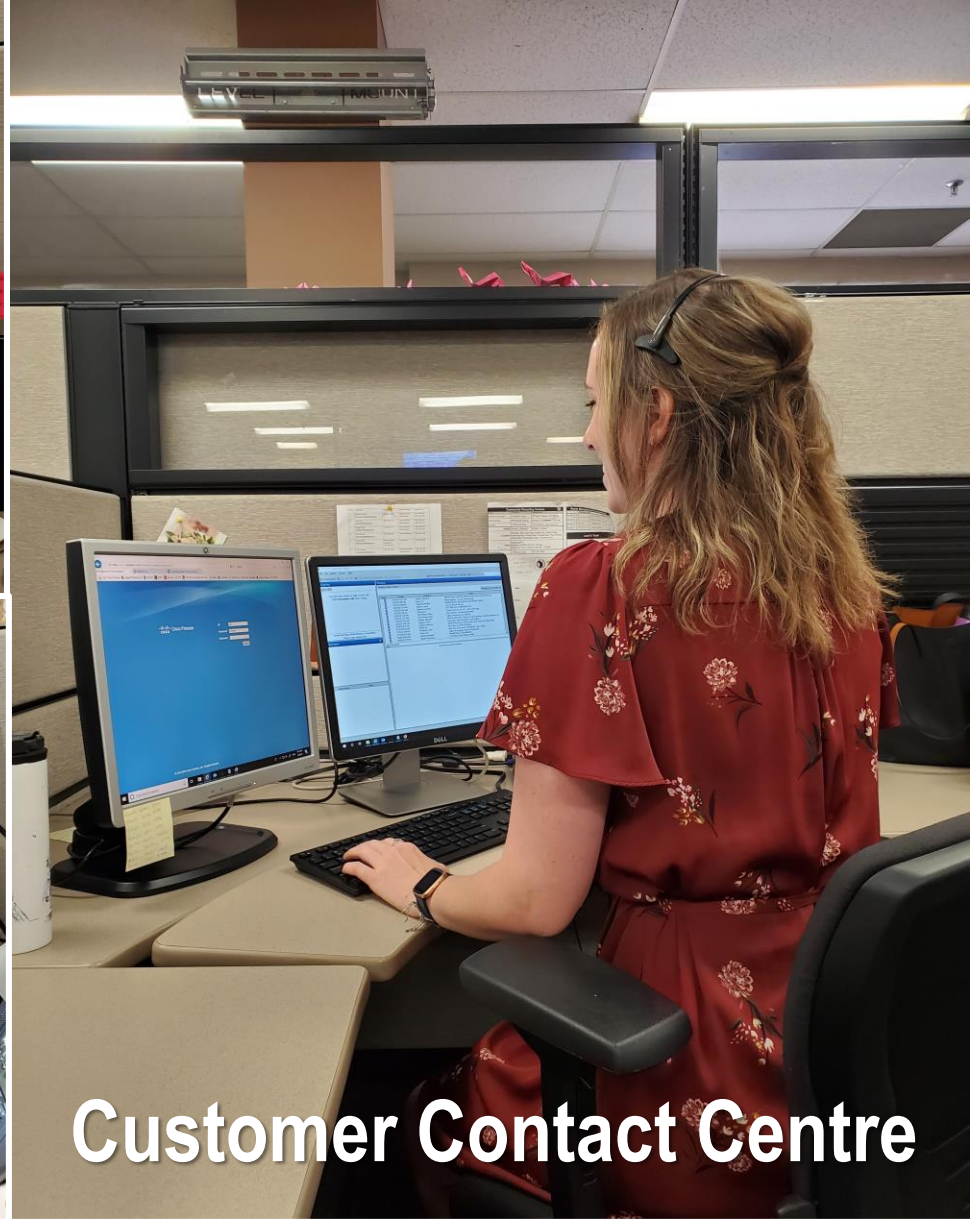
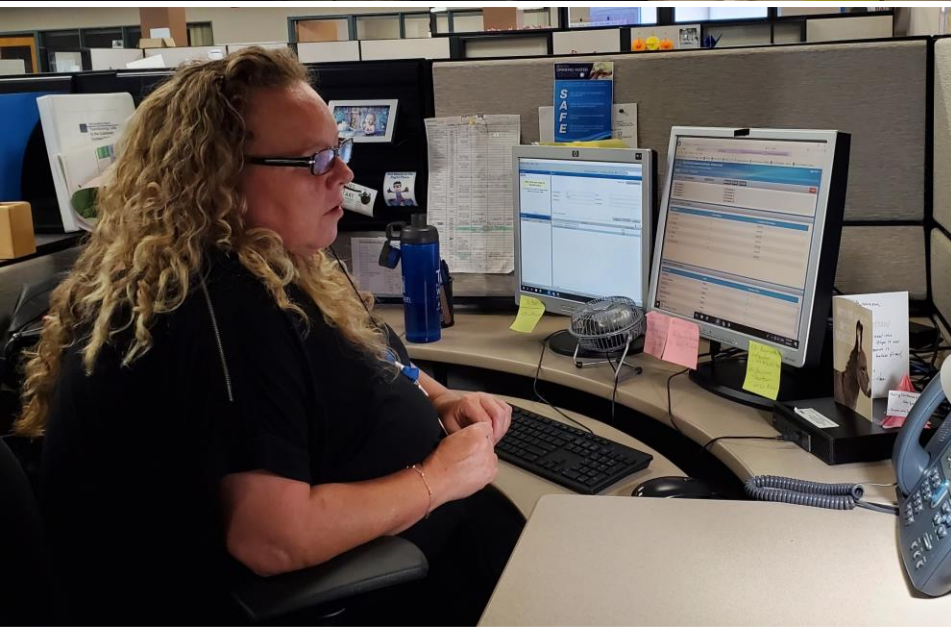
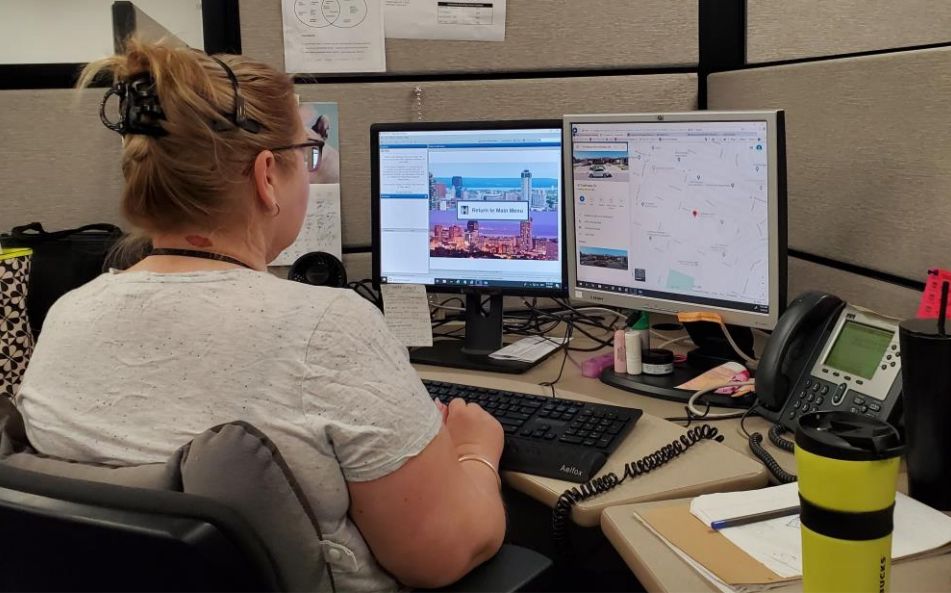
[hamilton.ca/coronavirus](https://www.hamilton.ca/coronavirus)



**HAMILTON  
REOPENS**

A roadmap to our new reality

May 27, 2020



# Customer Contact Centre





Long-Term Care

HAMILTON  
REOPENS

A roadmap to our new reality

May 27, 2020

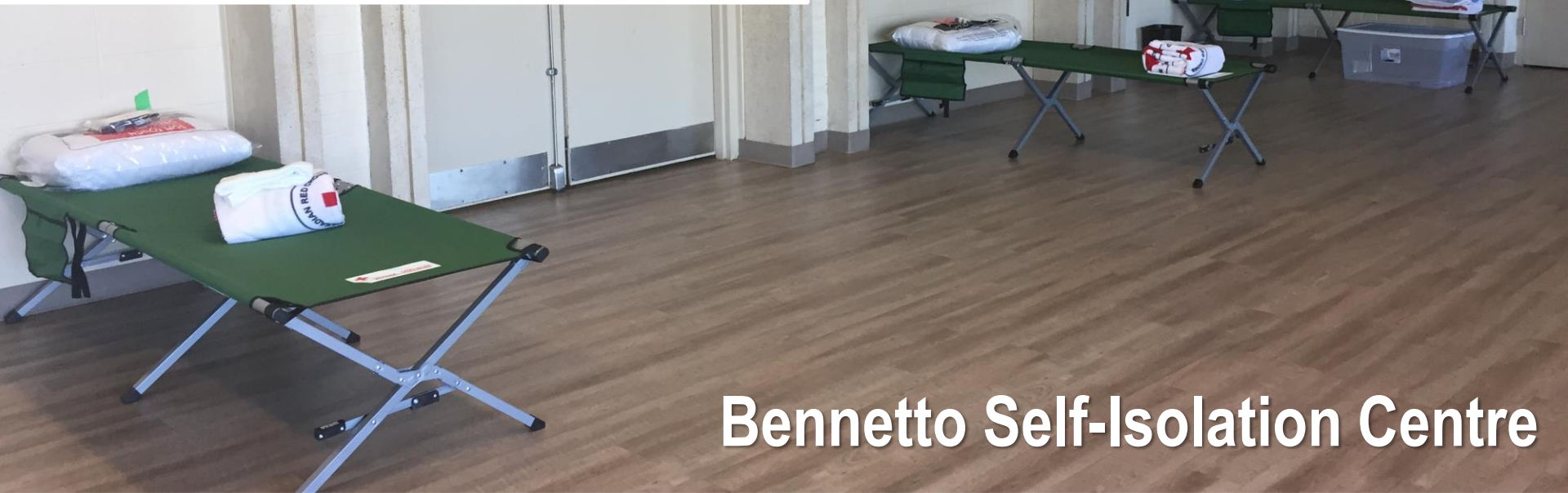
# FirstOntario Centre



**HAMILTON**  
**REOPENS**

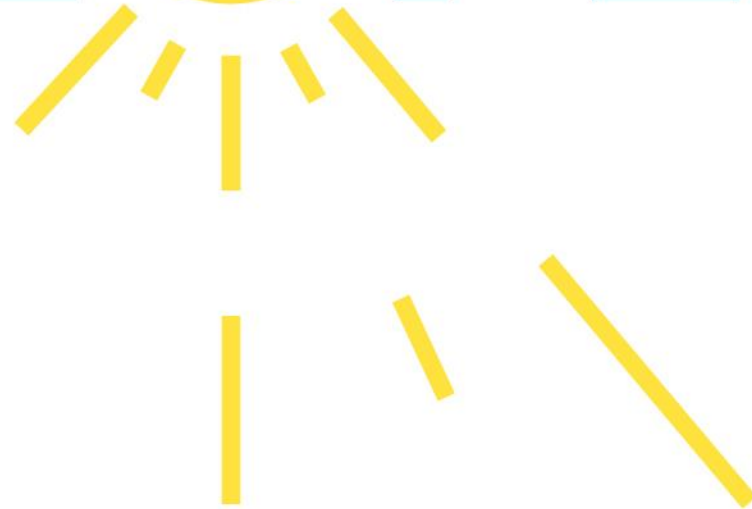
A roadmap to our new reality

May 27, 2020



# Bennetto Self-Isolation Centre

# HAMILTON REO PENS



Hamilton

## COVID-19 RECOVERY

A roadmap to our new reality

May 27, 2020

# HAMILTON REOPENS: PROJECT TEAM



**Jenn Hohol**, Healthy & Safe Communities

**Rob Lalli**, Planning & Economic Development

**Pat Leishman**, Public Works

**Lisa Zinkewich**, City Manager's Office

**Bev Neill**, Corporate Services

**Byrdena MacNeil**, Corporate Services (Legal)

**Connie Verhaeghe**, Emergency Response

**Kirsten Marples**, Emergency Response

**Dave Lindeman**, Health and Safety

**Aine Leadbetter**, Human Resources

**Rom D'Angelo**, Facilities

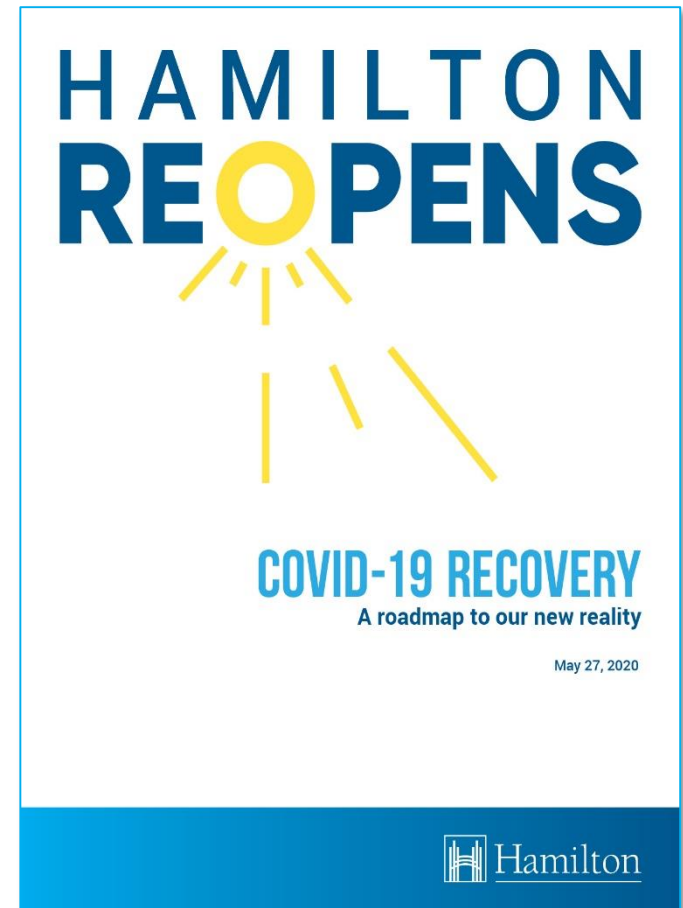
**Jasmine Graham**, Communications

**Robin Smith**, Administrative Support

15

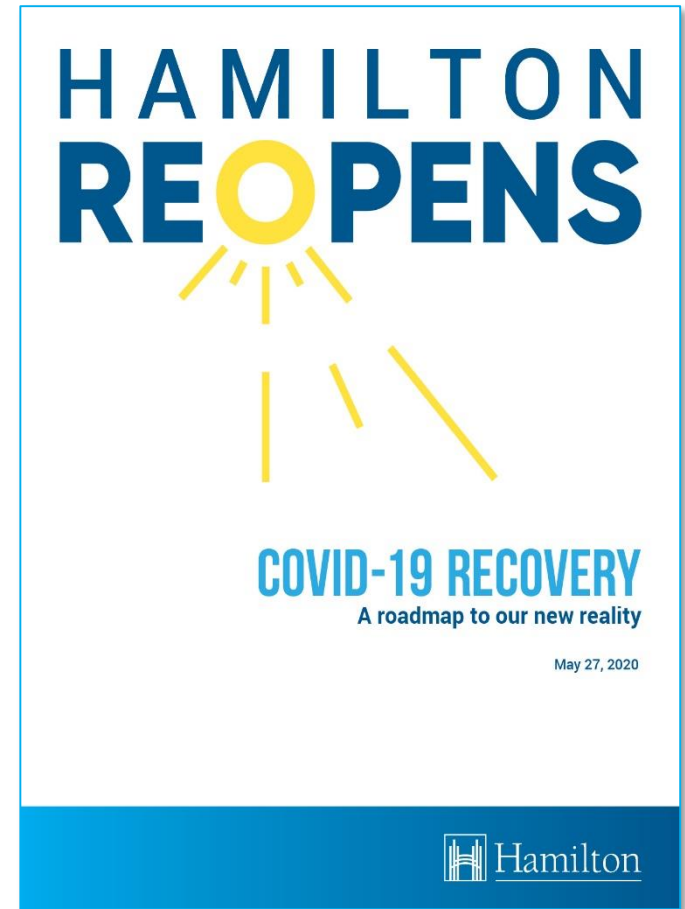
# HAMILTON REOPENS

- Phased approach
- Gradual, safe and measured
- Focused on municipal facilities, services and programs
- Aligned with Province, but depends on conditions in Hamilton
- Updated regularly and will evolve



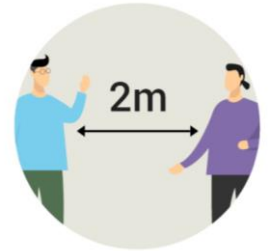
# GUIDING PRINCIPLES

- Protection of Public Health
- Service to the Vulnerable Sector
- Maintenance of City Facilities and Assets
- Community Priorities
- Economic Recovery
- Health, Well-being and Productivity
- Legal or Regulatory Requirements
- Resource Availability



# PHASE ONE: THE EARLY STAGES

- All municipal facilities and offices closed to the public
- Recreation programs and events cancelled
- Limited return to the workplace
- Many staff continue to work from home
- Restrictions on the number of people gathering
- Some outdoor municipal amenities are open
- Many City services available online



**KEEP A 2M DISTANCE**



**WASH YOUR HANDS**



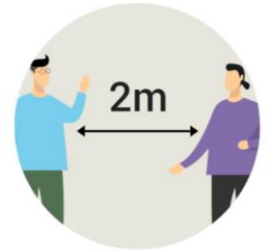
**DON'T GATHER**

18



# PHASE TWO: GRADUAL RECOVERY

- Some municipal facilities and offices reopen
- Measures to enable physical distancing and health screening upon entry
- Most recreation programs and events cancelled
- Where required, staff return under enhanced health and safety guidelines. Many staff working from home
- Restrictions on the number of people gathering
- Most outdoor municipal amenities are open to the public
- Many City services available online and in person



**KEEP A 2M DISTANCE**



**WASH YOUR HANDS**

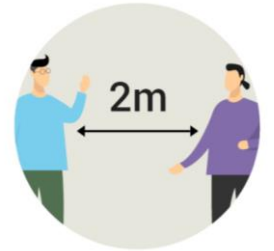


**DON'T GATHER**

19

# PHASE THREE: OUR NEW REALITY

- Most facilities and offices reopen to the public
- Measures to enable physical distancing and health screening upon entry
- Most recreation programming and events return under enhanced health and safety guidelines
- Relaxed restrictions on the number of people gathering to follow the Provincial Orders
- Many staff continue to work from home
- Outdoor municipal amenities are open to the public



**KEEP A 2M DISTANCE**



**WASH YOUR HANDS**

# CITY SERVICE AVAILABILITY

## **PROCEEDING – NO CHANGE**

No change for residents – service proceeding the same way it did prior to COVID-19.

## **PROCEEDING – NEW MODEL**

No change for residents – but we're delivering the service differently.

## **MODIFIED**

This service is still available, but it has been modified as a result of COVID-19; residents may notice an impact.

## **CANCELLED**

Service cancelled as a result of COVID-19.

# CITY SERVICE DELIVERY

## City Council, Council Relations and Legislative Services

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>City Council, Council Relations and Legislative Services</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Council/Committee of the Whole meetings proceeding virtually.</li> <li>• Cancellation of all Standing Committee, sub-committee, advisory committee and municipal tribunal meetings.</li> <li>• Elected Officials remain available – some working from home.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Council/Committee of the Whole meetings proceeding virtually.</li> <li>• Cancellation of all Standing Committee, sub-committee, advisory committee and municipal tribunal meetings.</li> <li>• Reception for Councillors office operating under limited hours.</li> <li>• Elected Officials remain available – some working from home.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Council/Committee of the Whole meetings held in Council Chambers, the public may attend as per gathering limits set by Province.</li> <li>• Standing committees, sub-committees, advisory committee and municipal tribunals resume.</li> <li>• Reception for Councillors office operating full time.</li> <li>• Elected Officials remain available – some working from home.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• Elected Officials remain available – some working from home.</li> <li>• Operations continuing under enhanced health and safety guidelines.</li> </ul>

# CITY SERVICE DELIVERY

## Waste

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>Waste Management</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Leaf and yard waste collection moved to bi-weekly schedule.</li> <li>• ReStore facility closed.</li> <li>• Downtown litter collection suspended.</li> <li>• No customer service visits or home deliveries.</li> <li>• Community engagement events suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• Leaf and yard waste collection returns to regular weekly schedule.</li> <li>• ReStore facility closed.</li> <li>• Downtown litter collection focused in high traffic areas only.</li> <li>• No customer service visits or home deliveries.</li> <li>• Community engagement events suspended.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>• ReStore facility closed.</li> <li>• Downtown litter collection resumes.</li> <li>• Diversion containers delivered to municipal recreation facilities if required.</li> <li>• No customer service visits or home deliveries.</li> <li>• Community engagement events suspended.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>• ReStore facility reopen.</li> <li>• Diversion containers delivered to municipal recreation facilities if required.</li> <li>• Customer service visits and home deliveries resume.</li> <li>• Community engagement events resume.</li> </ul>

# CITY SERVICE DELIVERY

## Building Permits and Zoning By-Law Review

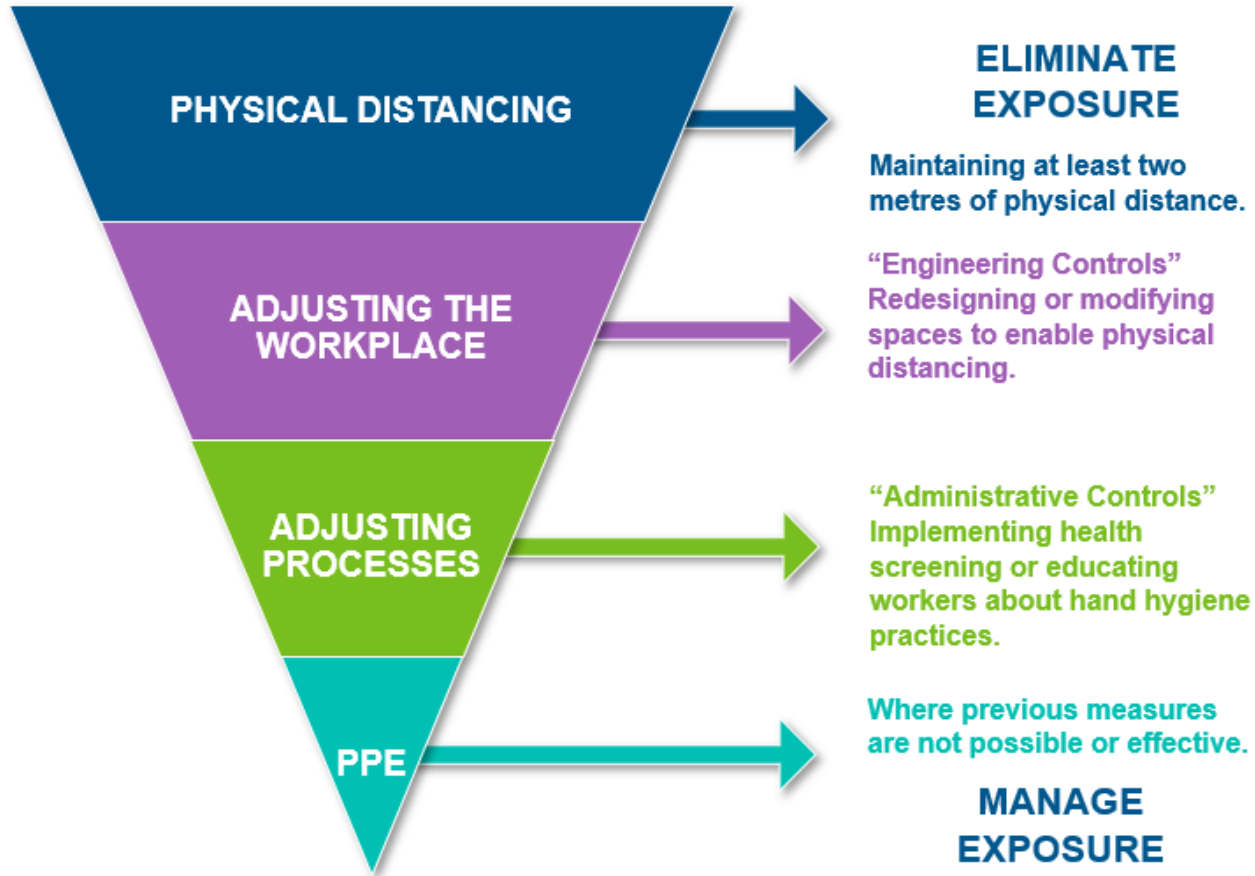
CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>Building Inspections</b>	<b>MODIFIED</b> <ul style="list-style-type: none"><li>Continued response to inspection requests with limited interior inspections.</li></ul>	<b>MODIFIED</b> <ul style="list-style-type: none"><li>Continued response to inspection requests with some interior inspections.</li></ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"><li>Operations continuing under enhanced health and safety guidelines.</li></ul>	<b>PROCEEDING – NEW MODEL</b> <ul style="list-style-type: none"><li>Operations continuing under enhanced health and safety guidelines.</li></ul>

# CITY SERVICE DELIVERY

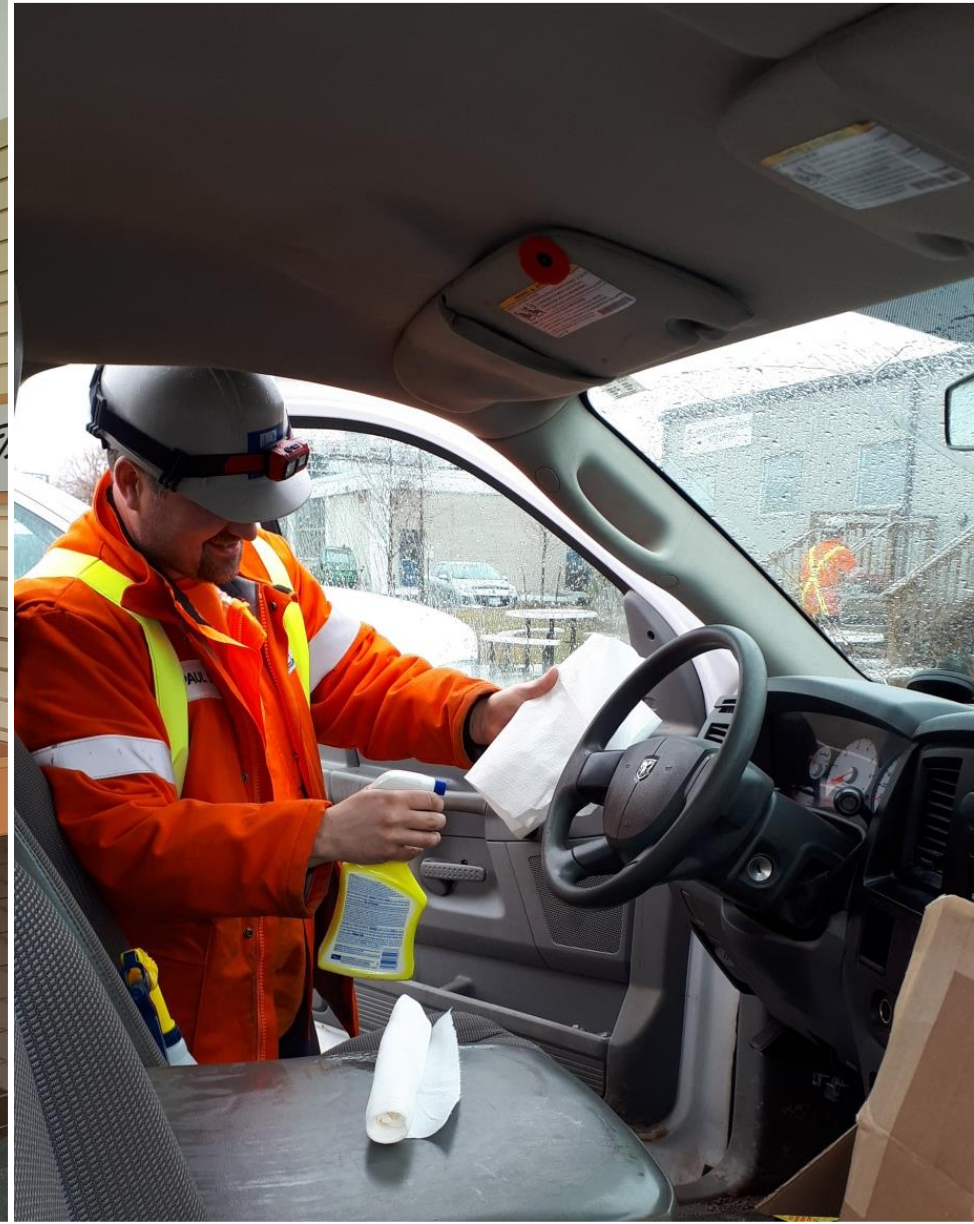
## Chronic Disease and Injury Prevention

CITY SERVICES	Initial Response to COVID-19	Phase One The Early Stages	Phase Two Gradual Recovery	Phase Three Our New Reality
<b>Chronic Disease and Injury Prevention</b>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Emergency dental services available and phone counselling for prioritized clients.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Emergency dental services available, phone counselling for prioritized clients and complaint-based tobacco enforcement.</li> </ul>	<p><b>MODIFIED</b></p> <ul style="list-style-type: none"> <li>Increased dental services, phone counselling and in person services to be available to clients, tobacco cessation and enforcement, priority food strategy work, increased distribution of harm reduction supplies.</li> </ul>	<p><b>PROCEEDING – NEW MODEL</b></p> <ul style="list-style-type: none"> <li>Full service to be delivered contingent on resource pressure from COVID response.</li> <li>Some staff working from home.</li> <li>Operations continuing under enhanced health and safety guidelines</li> </ul>

# SAFE WORKING ENVIRONMENTS







**HAMILTON**  
**REOPENS**

A roadmap to our new reality

May 27, 2020

# SAFE WORK ENVIRONMENTS

- Office Space
- Meeting and Training Rooms
- Lunchrooms and Kitchens
- Washrooms, Change Rooms and Employee Gyms
- Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public
- Mobile Workers in the Community
- City Vehicles
- Outdoor Workers
- Garages, Maintenance Buildings and Yards
- Laboratories
- Waste Collections
- Transit Operations
- Arenas
- Recreation Centres and Museums
- Home Offices

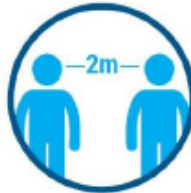
# SAFE WORK ENVIRONMENTS

## Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public



### CLEANING

- ☑ Ensure cleaning and disinfectant products are accessible
- ☑ Train employees on the proper use of cleaning and disinfectant products
- ☑ Ensure high-touch areas like doors, door handles, counter tops, shared touch screens and phones are cleaned regularly
- ☑ Inform employees about the schedule and frequency of third-party cleaners



### PHYSICAL DISTANCING

- ☑ Ensure employees can maintain a physical distance of two metres from others
- ☑ Post signs indicating maximum number of people allowed in smaller spaces
- ☑ Use signage, floor stickers or arrows to direct the flow of traffic
- ☑ Install barriers to counters where the public has access
- ☑ Offer services online where possible to avoid face-to-face interactions



### STOP THE SPREAD

- ☑ Encourage employees to practice good hand hygiene
- ☑ Provide soap at all sinks
- ☑ Provide alcohol-based hand sanitizer where soap/water is not available
- ☑ Educate employees about coughing or sneezing into their sleeves
- ☑ Stay home if you are sick
- ☑ Place garbage cans at entrances and exits
- ☑ Discourage employees from sharing desks, chairs, phones, keyboards or other equipment



### HEALTH SCREENING

- ☑ Ensure all employees complete and pass the [health self-screening](#) before attending work.
- ☑ Post signage for visitor health screening and direct them to contact Public Health Services for more information.



### PPE

- ☑ Provide personal protective equipment where required – PPE is not required in reception areas, customer service counters, Council Chambers and other areas accessible by the general public.



### COMMUNICATION

- ☑ Provide employees with regular updates and information about the COVID-19 situation
- ☑ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ☑ Post information about physical distancing, good hand hygiene and health screening
- ☑ Share updates from senior management regularly

# SAFE WORK ENVIRONMENTS

Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public

## CLEANING

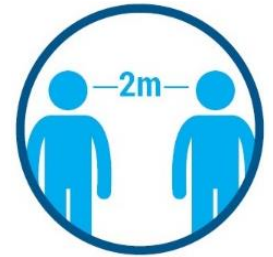
- ✓ Ensure cleaning and disinfectant products are accessible
- ✓ Train employees on the proper use of cleaning and disinfectant products
- ✓ Ensure high-touch areas like doors, door handles, counter tops, shared touch screens and phones are cleaned regularly
- ✓ Inform employees about the schedule and frequency of third-party cleaners



# SAFE WORK ENVIRONMENTS

Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public

## PHYSICAL DISTANCING



- ✓ Ensure employees can maintain a physical distance of two metres from others
- ✓ Post signs indicating maximum number of people allowed in smaller spaces
- ✓ Use signage, floor stickers or arrows to direct the flow of traffic
- ✓ Install barriers to counters where the public has access
- ✓ Offer services online where possible to avoid face-to-face interactions

# SAFE WORK ENVIRONMENTS

Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public

## STOP THE SPREAD



- ✓ Encourage employees to practice good hand hygiene
- ✓ Provide soap at all sinks
- ✓ Provide alcohol-based hand sanitizer where soap/water is not available
- ✓ Educate employees about coughing or sneezing into their sleeves
- ✓ Stay home if you are sick
- ✓ Place garbage cans at entrances and exits
- ✓ Discourage employees from sharing desks, chairs phones, keyboards or other equipment

32

# SAFE WORK ENVIRONMENTS

Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public

## HEALTH SCREENING



- ✓ Ensure all employees complete and pass the health self-screening before attending work.
- ✓ Post signage for visitor health screening and direct them to contact Public Health Services for more information.

# SAFE WORK ENVIRONMENTS

Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public

## PPE

- ✓ Provide personal protective equipment where required
- ✓ PPE is not required in reception areas, customer service counters, Council Chambers and other areas accessible by the general public.





# SAFE WORK ENVIRONMENTS

Reception Areas, Customer Service Counters, Council Chambers and other Areas for the General Public

## COMMUNICATION



- ✓ Provide employees with regular updates and information about the COVID-19 situation
- ✓ Share all relevant Standard Operating Procedures, schedules for cleaning and disinfecting, and other key information
- ✓ Post information about physical distancing, good hand hygiene and health screening
- ✓ Share updates from senior management regularly



# CRITICAL IMPACTS

## Vulnerable Sector Support

- Transition from temporary shelter approaches to new reality in shelter system
- Ongoing infection prevention and control measures and testing needs
- Accelerate housing development
- Food security
- Drop-in programs and access to support services

36






# CRITICAL IMPACTS

## Recreation

- Facility costs and reduced revenue
- Creative delivery models
- Uncertainty of return to play for amateur sports



 **Recreation at Home** 



8 Weeks of activities  
+ Online videos

# CRITICAL IMPACTS

## Long-Term Care



- Threat of COVID-19 and impact on aging population in congregate settings is significant and ongoing
- Focus on the delivery of safe care as the “iron ring” around LTC is reduced
- Staffing models and PPE use will change for the foreseeable future



# CRITICAL IMPACTS

## Child Care

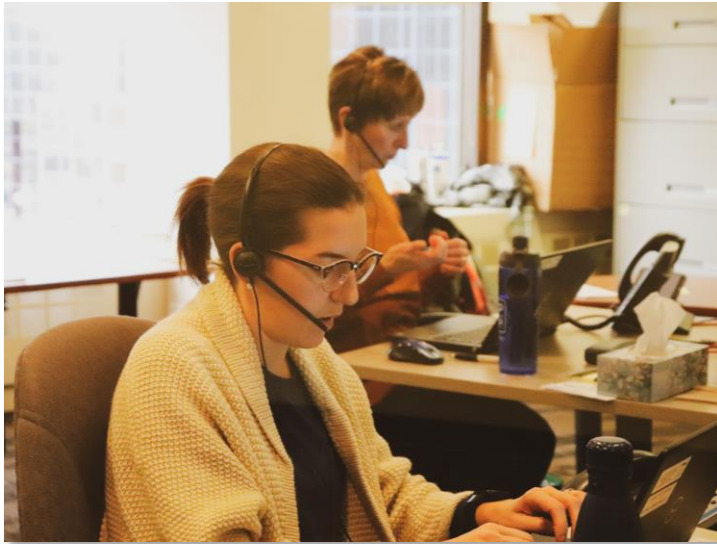


- Transition from emergency home child care
- Requirements for reopening and keeping children safe
- Anticipated dramatic reduction in number of childcare spaces that will be available
- Impact on children, families, economy



# CRITICAL IMPACTS

## Public Health Services



- Ongoing public health emergency and impact on Public Health Units
- Significant shift in resources to assist with pandemic related activities
- Managing core public health program delivery moving forward

# CRITICAL IMPACTS

## Transit



- Ongoing impact of COVID-19 on ridership
- Service level decisions
- Return to fare collection
- Impact of reduced revenue
- Ensuring safety of operators and passengers



# CRITICAL IMPACTS

## Mobility



- Different choices for modes of transportation
- Less use of transit, taxi and ride shares
- Demand for parking and curbside space
- Demands on different parts of the transportation network



# A ROADMAP TO OUR NEW REALITY

## Coronavirus (COVID-19)

## How to protect yourself

Public Health Services

**COVID-19 Hotline**

**905-974-9848**

[phscovid19@hamilton.ca](mailto:phscovid19@hamilton.ca)



Wash hands for at least 20 seconds with soap and water



Avoid touching eyes, nose or mouth



Cough and sneeze into your sleeve



Clean and disinfect frequently touched objects and surfaces



Stay home if you are sick



Avoid close contact with sick people


# HAMILTON REOPENS



## THANK YOU



**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Strategic Partnerships and Communications Division**

<b>TO:</b>	Chair and Members of Council
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	2020 City Enrichment Funding Recommendations (GRA20003) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Mimi John (905) 546-2424 Ext. 4524
<b>SUBMITTED BY:</b>	John Hertel Director, Strategic Partnerships and Communications
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That, the 2020 City Enrichment Fund recommended funding allocation for Operating grants, in the amount of **\$2,541,713** (as outlined in the attached Appendix "A" to Report GRA20003), be approved;
- (b) That staff be directed to work with organizations to determine whose Programs have not been changed from the description outlined in their original 2020 City Enrichment Fund application and report back with funding recommendations by July 2020;
- (c) That, staff be directed to work with organizations whose Events were scheduled up to July 2, 2020 and have been cancelled or postponed (as outlined in the attached Appendix "B" to Report GRA20003) and to include that information in the forthcoming report;
- (d) That staff be directed to work with organizations whose Programs have been redesigned, cancelled, postponed, or whose future is unknown, (as outlined in Appendix "C" to Report GRA20003) and to include that information in the forthcoming report; -
- (e) That, staff be directed to work with organizations whose Events are scheduled between July 2, 2020 and December 31, 2020 (as outlined in Appendix "D" to Report GRA2003) and report back regarding funding recommendations on or before November 18, 2020;
- (f) That any funds not required in 2020 by organizations, as a result of programs or events being cancelled, reduced, or redesigned, be transferred to the City

Enrichment Fund Reserve # 112230, to be utilized for potential one-time reallocation to organizations that are experiencing extraordinary financial pressures in 2020 due to COVID-19; and, are current participants in the City Enrichment Fund program;

- (g) That, Appendix “E” to Report GRA20003, being the City Enrichment Fund Payment Plan, be approved; and
- (h) That, Appendix “F” to Report GRA20003, being the 2020 City Enrichment Fund Application Summary, be received.

### **EXECUTIVE SUMMARY**

During the 2020 budget process, Council approved a budget for the City Enrichment Fund of \$6,088,340. This amount includes an enhancement request of \$2,730 and a 2019 base transfer of \$30,280 to CANUSA. The approved budget by categories:

Agriculture	\$ 143,360
Arts	\$2,770,540
Communities, Culture & Heritage	\$ 567,700
Community Services	\$2,164,360
Environment	\$ 146,390
Sports & Active Lifestyles	\$ 245,990
Administration	\$ 50,000
<b>Total 2020 Budget</b>	<b>\$ 6,088,340</b>

In this extraordinary year, Staff have recognized that the needs expressed in the grant application intake process, which closed in November of 2019, are very different than the needs of these organizations and our community today as a direct result of COVID-19.

Staff are recommending that funds be allocated to organizations based on their unique circumstance and the impacts of COVID-19. For example, their event may have been cancelled or postponed and they have incurred expenses and lost revenue streams from the event; an organization may have had to modify their program delivery to a virtual format versus in-person creating additional financial challenges. In some cases, the organization may be positioned to deliver their programs as planned.

Staff are also recommending that any funds approved in the budget process that are not required in 2020 because of cancellations or lower cost modified program delivery, be transferred to the City Enrichment Fund Reserve for potential one-time allocation to organizations experiencing abnormal financial pressures to deliver their service to the

community. The COVID-19 virus has put a spotlight on, and further exaggerated inequities in our community. Staff will make every effort to include an equity lens in a redistribution of funds recommendations to come later in the year.

Due to the CEF COVID approach, the City Enrichment Fund budget allocation as presented in this document, recommends funding allocation of \$2,541,713. The remainder of \$3,546,627 in allocations will be submitted to the Grants Sub-Committee at later dates and outlined in the recommendations within this report.

As in past years, adjudication committees met to review and rate all applications. The result of the reviews and resulting recommended allocations using previously approved guidelines are outlined in Appendix A to Report GRA20003, as attached.

Staff applied the same funding model as the previous year for returning applicants and a modified rationale for new applicants to work within the approved 2020 CEF budget. All funding recommended was contingent upon funds remaining in the program envelope.

#### **Alternatives for Consideration:**

Alternative 1.

Approve Staff funding recommendations for 'Operating' and 'Program' applications and leave only the 'Events' applications to be further investigated for funding recommendations as per Recommendations (e) and (f) above in Report GRA20003.

This alternative would have the benefit of paying out monies to the majority of organizations quickly e.g. all but Events applications. The disadvantage of this alternative is that the organizations' needs for 'Programs' outlined in the original application may currently be significantly different in terms of both delivery of services and the cost of delivering those services.

Alternative 2.

Approve Staff funding recommendations for all organizations based on their original application.

Not recommended as staff are not fully aware of the impacts of COVID-19 on each organization, creating an additional risk of further expanding the inequities caused by the virus.

#### **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The 2020 approved budget for the City Enrichment Fund is \$6,088,340. All recommendations are within the approved 2020 budget. Payments of grants will be

made based on the approved City Enrichment Fund payment plan (per Council approved guidelines).

**Staffing:** There are no additional staff required to execute this revised approach, but there are additional work load and scheduling implications associated with the recommendations in Report GRA20003.

**Legal:** There are no legal implications associated with the recommendations in Report GRA20003.

## **HISTORICAL BACKGROUND**

Each year, various community organizations apply for funding offered through the City Enrichment Fund. The applications are reviewed and rated by adjudication committees and recommendations are forwarded to the Grants Sub-Committee for consideration and approval by Council.

The City of Hamilton has played a significant role in enriching the community through grant programs that have been in place in various forms both pre and post amalgamation. As the City of Hamilton continues to grow and evolve, the population and needs within the community have continued to transform. The City Enrichment Fund Program currently offers funding to community organizations within 6 (six) program areas: Agriculture; Arts; Communities, Culture & Heritage; Community Services; Environment and Sport & Active Lifestyles.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

All policies with respect to the City Enrichment Fund have been adhered to.

## **RELEVANT CONSULTATION**

Healthy & Safe Communities – Recreation and the Neighbourhood and Community Initiatives section has provided input into the development of this report and were represented on the City Enrichment Fund Evaluation Team.

Planning and Economic Development – The Business Development and Tourism and Culture section has provided input into the development of this report and was represented on the City Enrichment Fund Evaluation Team.

## **ANALYSIS AND RATIONAL FOR RECOMMENDATION**

In 2020, there were 336 applications received for the following program areas: Arts; Communities Culture & Heritage (CCH); Community Services (CS); Sport and Active Lifestyles (SAL); Agriculture (AGR) and Environment (ENV) that requested \$9,857,229 in funding. Of that amount, due to the COVID approach, \$2,541,713 (42%) has been recommended for funding.

### **Administration:**

In 2019, the deadline for submission of funding agreements was extended from November 2<sup>nd</sup> to December 5<sup>th</sup>, 2019 in order to accommodate payment of all approved grants.

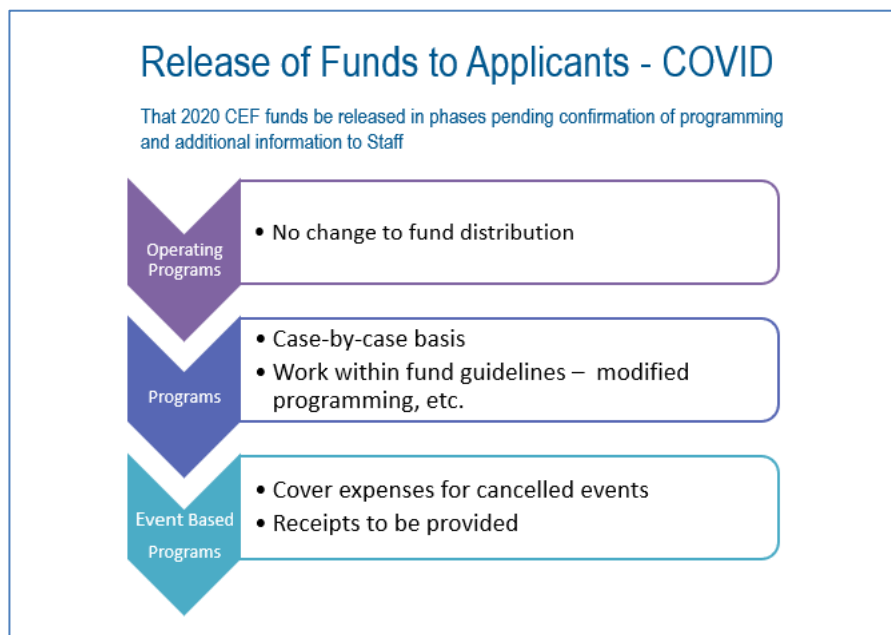
### **Recommended COVID 2020 CEF Approach to Release of Funds**

The current COVID-19 pandemic has potentially caused impacts to organizations and programs at this time. Many programs are being modified, postponed, cancelled or are in a holding pattern. Some have recently received or may be receiving funding from other sources. Staff have taken that into account and tried simplifying this complex situation by breaking down the recommendations for funding this year.

With our community's health and wellbeing top of mind during this time, while still working within the fund's mandate, Staff recommend that programs are separated into 3 categories with action- based recommendations. With this approach, Operating programs are recommended to be approved and distributed; and, all other programs and events are to be referred back with recommendations. This provides the staff the opportunity to work with applicants on a case-by-case basis for further confirmation of programming, modifications and impacts to the organizations.

1. **Operating funds** – e.g. Sustainable Hamilton Burlington, HPO, Theatre Aquarius, AGH, Telling Tales
  - a. **Action - Recommend approval** of their funding request and to distribute their funds as per their allocation in Appendix A.
  
2. **Programs** – e.g. Hamilton Youth Poets, Afro-Canadian Caribbean Assoc., Wesley Ministries, Big Bros. Sisters
  - a. Programs that have not changed from the description outlined in their original application
    1. **Action - Report back to Council with recommendations July 2020**

- b. Redesigned, cancelled, postponed, or future unknown
  - i. Work with them individually to determine financial and other impacts on their organization such as loss of employees, sponsorships, ticket revenues, etc. and to secure receipts for expenses incurred where appropriate
    - 1. **Action - Report back with recommendations in a forthcoming report**
- 3. **Events** – e.g. Pride, Dundas Cactus Festival, Waterdown Ribfest. Winona Peach Festival
  - a. Cancelled, postponed, or future unknown
    - i. Jan to July : For events cancelled up to July 2<sup>nd</sup> – work with them individually to determine other financial impacts on their organization such as loss of sponsorships, ticket revenues etc. and to secure receipts for expenses incurred
      - 1. **Action - Report back with recommendations in a forthcoming report**
    - ii. July to Dec: For events tentatively scheduled between July 2<sup>nd</sup> and December 31<sup>st</sup> 2020 – work with them ongoing to determine the final outcome of their event, and
      - 1. **Action - Report back with recommendations on or before November 18, 2020**





This fund allotment and distribution approach would allow Staff to work with and support grant recipients on a case-by-case basis and apply the established CEF funding agreement which takes into account modified programming, 30% cap and supporting the community within the CEF guidelines and mandate.

Any remaining funds not required in 2020 by organizations as a result of programs or events being cancelled, reduced, or redesigned, be transferred to the City Enrichment Fund Reserve for potential one-time reallocation to organizations that are experiencing extraordinary financial pressures in 2020 due to COVID-19; and are current participants in the City Enrichment Fund program

**Program Areas:**

**Community Services:**

The Community Services program area received 107 applications in 2020 in both the established and emerging streams. A total of 70 programs were recommended for funding in the Established Program stream (Categories A-G) this year. The Emerging Needs and Program Innovation stream received a total of 38 applications in 2020, which was a 60% increase over requests received in 2019. Funding stability continues to be provided for established programs, while also continuing to foster and incubate new and emerging programs. By supporting both established and emerging needs funding requests, City Enrichment funding in the Community Services stream continues to provide significant investment in the local social safety net.

**Agriculture:**

The Agriculture Program received 18 applications for this year's intake. The number of agriculture and rural-based organizations applying for funding in 2020 remains in-line and consistent with the last two years. The Organizations recommended for funding would support both new and established programming and events across the city that celebrate, educate and provide impact to Hamilton's rural communities. Agricultural and rural-based organizations continue to improve on the quality of applications and understanding of the City Enrichment fund requirements after transitioning from Operating Grants a couple years ago - all while providing quality initiatives that build and maintain the strength of Hamilton's agriculture sector.

**Arts:**

82 applications were received through the Arts program area, with a total of 45 from new applicants across four unique funding streams. A total of 72 applications are recommended for funding.

The arts sector continues to receive recognition for the innovative programming and projects it presents to growing audiences of citizens and visitors. The Arts program area supports programs, festivals, and projects from both emerging and established applicants, whose work continues to enhance the social, economic and cultural prosperity of the city.

For the 2020 funding year, staff hosted 4 Information Sessions with 106 attendees and provided one-on-one support to returning and new applicants. Staff will continue to work directly with all applicants, successful and unsuccessful, to assist them to strengthen the responsiveness, effectiveness and accessibility of Hamilton's arts community. The Arts program continues to adjudicate with an arms-length jury.

### **Environment:**

The Environment Program area received 14 applications, including applications from three new applicants. The number of overall applications and new applicants to this program area continues to increase each year. The sector continues to demonstrate innovation and growth as the number of returning applicants submitting multiple applications has increased and, for the first time, two organizations have partnered to apply for funding for a program that will be implemented collaboratively.

The request for funding from new and returning applicants continues to grow and now substantially exceeds the total amount of funding available through the Environment Program funding envelope, demonstrating the continued need within the sector. Staff continue to engage with environmental organizations to ensure CEF continues to receive applications for high quality initiatives that will build the strength and resilience of Hamilton's environmental sector.

### **Communities, Culture & Heritage:**

69 applications were received through the Communities, Culture & Heritage program area, with a total of 24 applications from new applicants and / or in support of new programming. A total of 57 applications are recommended for funding.

The funding recommended supports both new and established cultural programming that engages the public in strengthening and celebrating community identities across the city. The Communities, Culture & Heritage program area celebrates the diverse people and places that make up Hamilton. Staff will continue to work directly with all applicants, successful and unsuccessful, to assist them to strengthen the responsiveness, effectiveness and accessibility of Hamilton's cultural community.

### **Sport & Active Lifestyles:**

In 2020, the Sport and Active Lifestyle program for the City Enrichment Fund, received 46 applications. Thirty-five percent of our total applications this year were for new programs. Promotion of the grant and education on the application process has increased the number of organizations applying. The funding envelope for the Sport and Active Lifestyle stream could have been used in its entirety based on the need. The demand for sport funding within the City of Hamilton is obvious and reflects the need for increased support.

### **ALTERNATIVES FOR CONSIDERATION**

**(Include Financial, Staffing, Legal and Policy Implications and Pros and Cons for each alternative)**

Outlined with the Executive Summary.

### **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

#### **Economic Prosperity and Growth**

*Hamilton has a prosperous and diverse municipal economy where people have opportunities to grow and develop.*

### **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report GRA20003: 2020 City Enrichment Fund – Operating Grants

Appendix “B” to Report GRA20003: 2020 Events–Cancelled Postponed till July 2

Appendix “C” to Report GRA20003: 2020 Program Grants –TBD

Appendix “D” to Report GRA20003: 2020 Events TBD – July 2 to Dec

Appendix “E” to Report GRA20003: 2020 CEF Payment Plan (Revised)

Appendix “F” to Report GRA20003: 2020 CEF Summary Sheets

## 2020 City Enrichment Fund OPERATING GRANTS

### ARTS

Ref No	Funding Program	Funding Stream	Program Name	Organization	2019 Funded	Final Rating	2020 Request	Total Program Budget	2020 Recommended	2019 vs 2020
ART A-1	Arts	Arts Operating	Annual Operations	Art Gallery of Hamilton	\$ 1,000,000	95	\$ 1,500,000	\$ 6,090,000	\$ 1,000,000	\$ -
ART A-2	Arts	Arts Operating	Annual Operations	Hamilton Artists Inc.	\$ 58,140	94	\$ 78,000	\$ 288,671	\$ 59,303	\$ 1,163
ART A-3	Arts	Arts Operating	Annual Operations	Centre[3] for Print and Media Arts (Centre[3] for Artistic and Social Practice)	\$ 53,581	93	\$ 80,000	\$ 857,775	\$ 54,653	\$ 1,072
ART A-4	Arts	Arts Operating	Annual Operations	Supercrawl Productions	\$ 135,252	92	\$ 250,000	\$ 1,678,400	\$ 137,957	\$ 2,705
ART A-5	Arts	Arts Operating	Annual Operations	Hamilton Literary Festival Association	\$ 13,260	91	\$ 15,000	\$ 150,000	\$ 13,525	\$ 265
ART A-6	Arts	Arts Operating	Annual Operations	Dundas Valley School of Art	\$ 109,109	90	\$ 556,102	\$ 1,843,536	\$ 111,291	\$ 2,182
ART A-7	Arts	Arts Operating	Annual Operations	Hamilton Philharmonic Orchestra	\$ 171,666	89	\$ 180,000	\$ 2,078,000	\$ 175,099	\$ 3,433
ART A-8	Arts	Arts Operating	Annual Operations	Theatre Aquarius Inc.	\$ 260,100	87	\$ 500,000	\$ 4,809,055	\$ 265,302	\$ 5,202
ART A-9	Arts	Arts Operating	Annual Operations	Hamilton Children's Choir	\$ 52,265	86	\$ 55,000	\$ 570,656	\$ 53,310	\$ 1,045
ART A-10	Arts	Arts Operating	Annual Operations	Telling Tales	\$ 16,703	85	\$ 30,000	\$ 396,700	\$ 17,037	\$ 334
ART A-11	Arts	Arts Operating	Annual Operations	Workers Arts and Heritage Centre	\$ 35,700	85	\$ 35,700	\$ 514,637	\$ 36,414	\$ 714
ART A-12	Arts	Arts Operating	Annual Operations	Hamilton Festival Theatre Company	\$ 53,053	84	\$ 62,500	\$ 566,053	\$ 54,114	\$ 1,061
ART A-13	Arts	Arts Operating	Annual Operations	Carnegie Gallery (Dundas Art and Craft Association)	\$ 15,000	80	\$ 18,000	\$ 352,500	\$ 15,300	\$ 300
ART A-14	Arts	Arts Operating	Annual Operations	Culture for Kids in the Arts	\$ 23,644	80	\$ 30,000	\$ 348,020	\$ 24,117	\$ 473
ART A-15	Arts	Arts Operating	Annual Operations	Factory Media Centre	\$ 18,800	79	\$ 30,000	\$ 130,140	\$ 18,800	\$ -
ART A-16	Arts	Arts Operating	Annual Operations	Bach Elgar Choir (Bach Elgar Choral Society)	\$ 28,500	77	\$ 35,000	\$ 117,931	\$ 28,500	\$ -
ART A-17	Arts	Arts Operating	Annual Operations	Hamilton Conservatory for the Arts (HCA) Dance Theatre	\$ 10,000	77	\$ 30,000	\$ 114,500	\$ 10,000	\$ -
ART A-18	Arts	Arts Operating	Annual Operations	Immigrant Culture and Art Association (ICAA)	\$ 19,000	77	\$ 27,000	\$ 68,999	\$ 18,000	\$ (1,000)
ART A-19	Arts	Arts Operating	Annual Operations	Dundas Pipes and Drums	\$ 3,860	76	\$ 4,000	\$ 24,115	\$ 3,860	\$ -
ART A-20	Arts	Arts Operating	Annual Operations	Tottering Biped Theatre Inc.		70	\$ 30,000	\$ 156,878	\$ 15,000	\$ 15,000
ART A-21	Arts	Arts Operating	Annual Operations	Harlequin Singers of Hamilton	\$ 3,850	69	\$ 6,000	\$ 27,000	\$ 3,850	\$ -
ART A-22	Arts	Arts Operating	Annual Operations	Dundas Concert Band	\$ 2,600	68	\$ 2,800	\$ 9,745	\$ 2,400	\$ (200)
ART A-23	Arts	Arts Operating	Annual Operations	Hamilton Music Collective	\$ 63,648	68	\$ 70,000	\$ 468,200	\$ 63,648	\$ -
ART A-24	Arts	Arts Operating	Annual Operations	Hamilton Youth Steel Orchestra	\$ 10,098	66	\$ 12,000	\$ 41,199	\$ 10,098	\$ -
ART A-25	Arts	Arts Operating	Annual Operations	Hamilton Academy of Performing Arts	\$ 20,000	64	\$ 30,000	\$ 196,910	\$ 20,000	\$ -
ART A-26	Arts	Arts Operating	Annual Operations	Brott Music Festival	\$ 182,800	63	\$ 250,000	\$ 1,933,100	\$ 182,800	\$ -

Ref No	Funding Program	Funding Stream	Program Name	Organization	2019 Funded	Final Rating	2020 Request	Total Program Budget	2020 Recommended	2019 vs 2020
ART A-27	Arts	Arts Operating	Annual Operations	Rosewood Consort: An Early Music Ensemble	\$ -	61	\$ 3,500	\$ 17,553	\$ 2,625	\$ 2,625
ART A-28	Arts	Arts Operating	Annual Operations	Chamber Music Hamilton	\$ 5,635	60	\$ 10,000	\$ 59,070	\$ 5,635	\$ -
ART A-29	Arts	Arts Operating	Annual Operations	Hamilton All Star Jazz Bands Inc.	\$ 9,500	60	\$ 9,500	\$ 92,408	\$ 9,500	\$ -
ART A-30	Arts	Arts Operating	Annual Operations	Hamilton Arts Council	\$ 42,700	60	\$ 49,897	\$ 262,614	\$ 42,700	\$ -
ART A-31	Arts	Arts Operating	Annual Operations	Hamilton Philharmonic Youth Orchestra	\$ 9,500	60	\$ 15,000	\$ 82,000	\$ 9,500	\$ -
ART A-32	Arts	Arts Operating	Annual Operations	Legacy Winter Guard	\$ 2,400	60	\$ 5,000	\$ 43,330	\$ 2,400	\$ -
ART A-33	Arts	Arts Operating	Annual Operations	Westdale Cinema Group	\$ -	60	\$ 200,000	\$ 1,017,148		\$ -
ART A-34	Arts	Arts Operating	Annual Operations	Momentum Choir	\$ -	59	\$ 23,174	\$ 94,940	\$ -	\$ -
ART A-35	Arts	Arts Operating	Annual Operations	Musikay	\$ -	31	\$ 10,000	\$ 32,000	\$ -	\$ -
							\$ 4,243,173	\$ 25,533,783	\$ 2,466,738	\$ 2,466,738

## ENVIRONMENT

Ref No	Funding Program	Funding Stream	Program Name	Organization	2019 Paid	Final Rating	2020 Request	Total Program Budget	2020 Recommended	2019 vs 2020
ENV A-1	Environment	Capacity Building	Business Development Initiative	Sustainable Hamilton Burlington (Sustainable Hamilton)	\$ -	84	\$ 21,300	\$ 73,020	\$ 15,975	\$ 15,975
ENV A-2	Environment	Capacity Building	A Rocha Hamilton's Pond Trail Upgrades	A Rocha Canada	\$ -	82	\$ 12,000	\$ 130,000	\$ 9,000	\$ 9,000
							\$ 33,300	\$ 203,020	\$ 24,975	\$ 24,975

**TOTAL OPERATING GRANTS \$ 2,491,713 \$ 2,491,713**

## 2020 City Enrichment Fund

Cancelled Events (up to July 2, 2020)

Ref No	Funding Program	Funding Stream	Organization	Program Name	2019 Funded	2020 Funding Request	Total Program Budget	Date (2020)	Status
CCH A-2	Communities, Culture & Heritage	Events and Established Activities	Barton Village Business Improvement Area	Barton Village Festival 2020	\$ 3,433	\$ 5,000	\$ 35,350	June	Cancelled
CCH A-16	Communities, Culture & Heritage	Events and Established Activities	Waterdown's Oh Canada Rotary Ribfest (Rotary Club of Waterdown)	Waterdown's Oh Canada Rotary Ribfest	\$ 2,500	\$ 35,000	\$ 280,500	July 1st	Cancelled
CCH A-17	Communities, Culture & Heritage	Events and Established Activities	Ancaster Heritage Days	Ancaster Heritage Days (Summer Event)	\$ 26,550	\$ 16,140	\$ 53,800	June 13-14	Cancelled
CCH A-21	Communities, Culture & Heritage	Events and Established Activities	Ottawa Street BIA	Sew Hungry	\$ 7,892	\$ 11,068	\$ 36,892	May	Cancelled
CCH A-23	Communities, Culture & Heritage	Events and Established Activities	Lynden Canada Day Committee	Lynden Canada Day Celebration	\$ 7,500	\$ 7,500	\$ 40,000	July 1st	Cancelled
CCH A-26	Communities, Culture & Heritage	Events and Established Activities	Hamilton Folk Arts Heritage Council	Communities, Culture & Heritage Program	\$ 58,905	\$ 84,881	\$ 282,938	June 30-July 2	Cancelled
CCH A-33	Communities, Culture & Heritage	Events and Established Activities	Concession Street BIA	Concession Streetfest 2020	\$ 6,450	\$ 10,500	\$ 46,120	June 13th	Cancelled
CCH A-39	Communities, Culture & Heritage	Events and Established Activities	Comunità Racalmutese Maria SS Del Monte Inc. (Comunità Racalmutese Maria SS Del Monte Ontario Inc.)	Racalmutese Festival Maria Del Monte	\$ 6,000	\$ 11,500	\$ 88,302	June 19-21	Cancelled
CCH A-40	Communities, Culture & Heritage	Events and Established Activities	The Malhar Group (The Malhar Group Music Circle of Ontario)	Springfest 2020	\$ 3,400	\$ 3,400	\$ 13,312	May	Cancelled
SAL G-1	Sports & Active Lifestyle	Multi-Sport Hosting	Ontario Cycling Association Incorporated	Paris Ancaster Bicycle Race	\$ 12,546	\$ 13,300	\$ 220,000		Cancelled
SAL G-1	Sports & Active Lifestyle	Multi-Sport Hosting	91st Highlanders Athletic Association	Hamilton Indoor Games		\$ 23,535	\$ 78,417	February 19-20 : Program withdrew due to teacher's strike	Cancelled
<b>TOTAL</b>					<b>\$135,176</b>	<b>\$ 221,824</b>			

## 2020 City Enrichment Fund PROGRAMS

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
AGR A-4	Agriculture	Programs and Events	Hamilton-Wentworth 4-H Association	Agriculture	\$ 6,000	\$ 7,500	\$ 35,600
AGR A-5	Agriculture	Programs and Events	The Equestrian Association for the Disabled (TEAD)	Time with the Herd		\$ 11,500	\$ 432,065
AGR A-6	Agriculture	Programs and Events	Hamilton Victory Gardens (Hamilton Sustainable Victory Gardens Inc.)	Online Education Outreach		\$ 23,000	\$ 97,538
AGR A-7	Agriculture	Programs and Events	Ancaster Farmers' Market	Ancaster Farmers Market	\$ 3,000	\$ 3,000	\$ 30,000
AGR A-9	Agriculture	Programs and Events	Farm Crawls of Ontario	Farm Crawl Hamilton	\$ 4,080	\$ 5,000	\$ 18,800
AGR A-10	Agriculture	Programs and Events	Canteen Destiny	Agriculture and the Arts	\$ 8,800	\$ 12,000	\$ 45,899
AGR A-11	Agriculture	Programs and Events	Hamilton-Wentworth Soil & Crop Improvement Association	Advancing Agriculture in Hamilton 2.0	\$ 2,923	\$ 4,980	\$ 16,600
AGR A-12	Agriculture	Programs and Events	Wentworth District W I (Federated Women's Institute of Ontario)	Wentworth District Women's Institute	\$ 3,728	\$ 5,000	\$ 17,735
AGR A-13	Agriculture	Programs and Events	Locke Street Farmers' Market (2302747 Ontario Inc.)	Locke Street Farmers Market Community Programming	\$ 1,950	\$ 3,000	\$ 11,395
AGR A-14	Agriculture	Programs and Events	Ancaster Horticultural Society	To beautify Ancaster and educate the residents on horticultural and ecological issues	\$ 4,000	\$ 4,000	\$ 20,275
AGR A-15	Agriculture	Programs and Events	Golden Horseshoe Beekeepers Association	Golden Horseshoe Beekeepers Public Education Program	\$ 1,475	\$ 2,200	\$ 7,525
AGR A-16	Agriculture	Programs and Events	Hamilton-Wentworth Federation of Agriculture	Farm Safety Matters		\$ 5,000	\$ 7,000
AGR A-17	Agriculture	Programs and Events	Ottawa Street Farmers' Market (Crown Point Farmers' Market)	Nutritional Education		\$ 9,000	\$ 33,000
	<b>Agriculture Total</b>				<b>\$ 35,956</b>	<b>\$ 95,180</b>	
ART B-1	Arts	Arts Festivals	Hamilton Youth Poets	Poetic License	\$ 10,200	\$ 11,220	\$ 112,635
ART B-2	Arts	Arts Festivals	Red Betty Theatre	Decolonise Your Ears New Play Festival		\$ 10,000	\$ 33,590
ART C-1	Arts	Capacity Building	Centre[3] for Artistic and Social Practice (Centre[3] for Artistic and Social Practice)	Decolonize Centre[3]		\$ 12,000	\$ 46,300
ART C-2	Arts	Capacity Building	Carnegie Gallery (Dundas Art and Craft Association)	Capacity Building		\$ 5,250	\$ 17,500
ART C-3	Arts	Capacity Building	Hamilton Youth Poets	Arts Capacity Building		\$ 10,000	\$ 30,000
ART C-4	Arts	Capacity Building	Tottering Biped Theatre Inc.	Marketing Initiative		\$ 6,000	\$ 20,000

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
ART C-5	Arts	Capacity Building	Hamilton Music Collective	Increasing Capacity: Growing the 'Hub' Instructional Model at the Gasworks		\$ 25,000	\$ 85,000
ART D-1	Arts	Creation and Presentation Grants for Arts Professionals	Radha Sciara-Menon	Established Artist Project		\$ 10,000	\$ 94,300
ART D-2	Arts	Creation and Presentation Grants for Arts Professionals	Gillian Nicola - Gillian Alexander	Emerging Artist Project		\$ 3,123	\$ 10,410
ART D-3	Arts	Creation and Presentation Grants for Arts Professionals	Donna Akrey	Established Artist Project		\$ 10,000	\$ 30,665
ART D-4	Arts	Creation and Presentation Grants for Arts Professionals	Exchange Rate Collective - Claire Calnan	Established Artist Project		\$ 10,000	\$ 100,876
ART D-5	Arts	Creation and Presentation Grants for Arts Professionals	Christopher Stanton (Industry Performance Makers Arts Organization)	Established Artist Project		\$ 10,000	\$ 31,450
ART D-6	Arts	Creation and Presentation Grants for Arts Professionals	Adrian Underhill	Emerging Artist Project		\$ 5,000	\$ 46,250
ART D-7	Arts	Creation and Presentation Grants for Arts Professionals	Nancy Anne McPhee	Established Artist Project		\$ 10,000	\$ 35,000
ART D-8	Arts	Creation and Presentation Grants for Arts Professionals	Kirk Kastinger (Tim Page)	Emerging Artist Project		\$ 2,669	\$ 8,007
ART D-9	Arts	Creation and Presentation Grants for Arts Professionals	The Jazz Connection Big Band - Lindsay Paul	Established Artist Project		\$ 6,925	\$ 31,023
ART D-10	Arts	Creation and Presentation Grants for Arts Professionals	Aaron Hutchinson	Emerging Artist Project		\$ 4,230	\$ 14,174
ART D-11	Arts	Creation and Presentation Grants for Arts Professionals	lifeandthetribe - Aisha Barrow	Emerging Artist Project		\$ 1,900	\$ 6,845
ART D-12	Arts	Creation and Presentation Grants for Arts Professionals	Bee Box Collective - Susan Barton-Tait	Emerging Artist Project		\$ 4,000	\$ 23,600



Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
ART D-13	Arts	Creation and Presentation Grants for Arts Professionals	Emma Rush	Established Artist Project		\$ 7,490	\$ 39,990
ART D-14	Arts	Creation and Presentation Grants for Arts Professionals	Hamilton Aerial Group - Lori Lemare	Established Artist Project		\$ 10,000	\$ 35,000
ART D-15	Arts	Creation and Presentation Grants for Arts Professionals	Chasing Shadows Productions - Susan Robinson	Emerging Artist Project		\$ 4,950	\$ 16,500
ART D-16	Arts	Creation and Presentation Grants for Arts Professionals	Stephen Near	Emerging Artist Project		\$ 3,900	\$ 13,900
ART D-17	Arts	Creation and Presentation Grants for Arts Professionals	Learie Mc Nicolls	Established Artist Project		\$ 5,000	\$ 15,200
ART D-18	Arts	Creation and Presentation Grants for Arts Professionals	Luckystickz - Dejehan Hamilton	Established Artist Project		\$ 3,195	\$ 10,650
ART D-19	Arts	Creation and Presentation Grants for Arts Professionals	Jamila Bello	Emerging Artist Project		\$ 8,055	\$ 8,055
ART D-20	Arts	Creation and Presentation Grants for Arts Professionals	Alejandro Tamayo	Established Artist Project		\$ 8,250	\$ 34,730
ART D-21	Arts	Creation and Presentation Grants for Arts Professionals	Edgardo Moreno	Established Artist Project		\$ 5,050	\$ 16,500
ART D-22	Arts	Creation and Presentation Grants for Arts Professionals	Nora Hutchinson	Established Artist Project		\$ 10,000	\$ 30,650
ART D-23	Arts	Creation and Presentation Grants for Arts Professionals	Kelly Wolf	Established Artist Project		\$ 7,440	\$ 28,740
ART D-24	Arts	Creation and Presentation Grants for Arts Professionals	Two Bodies - Lesley Loksi Chan	Established Artist Project		\$ 10,000	\$ 33,500
ART D-25	Arts	Creation and Presentation Grants for Arts Professionals	John Noestheden	Established Artist Project		\$ 10,000	\$ 37,670

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
ART D-26	Arts	Creation and Presentation Grants for Arts Professionals	Eileen Reilly	Established Artist Project		\$ 3,304	\$ 11,012
ART D-27	Arts	Creation and Presentation Grants for Arts Professionals	Robecca Austin (Ginelle Colorado)	Emerging Artist Project		\$ 4,399	\$ 14,644
ART D-28	Arts	Creation and Presentation Grants for Arts Professionals	Andrew Lee	Emerging Artist Project		\$ 2,005	\$ 6,685
ART D-29	Arts	Creation and Presentation Grants for Arts Professionals	Steven Newberry	Established Artist Project		\$ 4,500	\$ 15,000
ART D-30	Arts	Creation and Presentation Grants for Arts Professionals	Margaret Flood	Estabilsted Artist Project		\$ 5,000	\$ 17,500
ART D-31	Arts	Creation and Presentation Grants for Arts Professionals	Andrea Flockhart	Emerging Artist Project		\$ 3,744	\$ 12,480
ART D-32	Arts	Creation and Presentation Grants for Arts Professionals	Babak Lakghomi	Established Artist Project		\$ 6,168	\$ 20,560
ART D-33	Arts	Creation and Presentation Grants for Arts Professionals	Because Design Matters	Emerging Artist Project		\$ 1,154	\$ 3,845
ART D-34	Arts	Creation and Presentation Grants for Arts Professionals	Sara Heinonen	Emerging Artist Project		\$ 5,000	\$ 18,000
ART D-35	Arts	Creation and Presentation Grants for Arts Professionals	Steve Strongman	Established Artist Project		\$ 10,000	\$ 45,400
	<b>Arts Total</b>				<b>\$ 10,200</b>	<b>\$ 295,921</b>	
CCH A-1	Communities, Culture & Heritage	Events and Established Activities	Dundas Valley Orchestra	Concerts Presented in 2020	\$ 5,100	\$ 5,000	\$ 33,225
CCH A-6	Communities, Culture & Heritage	Events and Established Activities	Hamilton Arts & Letters magazine	HAL Presents	\$ 7,283	\$ 9,000	\$ 38,801
CCH A-7	Communities, Culture & Heritage	Events and Established Activities	The Duet Club of Hamilton	The Duet Club Concert Series 2020		\$ 3,500	\$ 17,900
CCH A-9	Communities, Culture & Heritage	Events and Established Activities	The Living Rock Ministries	Arts of August	\$ 5,000	\$ 5,000	\$ 28,825

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CCH A-10	Communities, Culture & Heritage	Events and Established Activities	Chorus Hamilton	Chorus Hamilton 2019-2020 Season	\$ 5,000	\$ 5,000	\$ 39,365
CCH A-13	Communities, Culture & Heritage	Events and Established Activities	Dundas Historical Society Museum	Exhibition Program	\$ 10,200	\$ 11,000	\$ 80,724
CCH A-14	Communities, Culture & Heritage	Events and Established Activities	Musicata - Hamilton's Voices (John Laing Singers)	Concert Series	\$ 3,000	\$ 5,000	\$ 23,565
CCH A-19	Communities, Culture & Heritage	Events and Established Activities	Hamilton-Halton Chinese Choir	Communities, Culture & Heritage Program		\$ 3,500	\$ 12,000
CCH A-35	Communities, Culture & Heritage	Events and Established Activities	SalsaSoul Productions	Core Programs: Salsa on the Waterfront & SalsaSoul Sundays		\$ 5,757	\$ 19,193
CCH A-36	Communities, Culture & Heritage	Events and Established Activities	Sinfonia Ancaster (Ancaster Society for the Performing Arts)	Sinfonia Ancaster	\$ 8,231	\$ 11,796	\$ 39,320
CCH A-41	Communities, Culture & Heritage	Events and Established Activities	ACFO - Régionale Hamilton (Association canadienne-française de l'Ontario - Conseil régional Hamilton)	Community Development & Networking Events		\$ 4,000	\$ 16,100
CCH A-46	Communities, Culture & Heritage	Events and Established Activities	Dundas Historical Society Museum	Discover Your Historical Dundas: Community Historical Mapping Project	\$ 5,100	\$ 10,000	\$ 44,500
CCH A-49	Communities, Culture & Heritage	Events and Established Activities	Hamilton Waterfront Trust	Waterfront Tours-Hamilton Waterfront Trolley/Hamiltonian Tour Boat	\$ 5,000	\$ 40,000	\$ 120,000
CCH A-50	Communities, Culture & Heritage	Events and Established Activities	Polish Symfonia Choir	100 th Anniversary of the Birth of St. John Poul II	\$ 4,038	\$ 16,130	\$ 16,130
CCH B-4	Communities, Culture & Heritage	New Projects	Hamilton Jewish Community Centre	Kadimah - Winter Camp at the J		\$ 2,340	\$ 7,800
CCH B-5	Communities, Culture & Heritage	New Projects	The Linden Project	The Linden Project's 2019-20 season		\$ 3,000	\$ 9,080
CCH B-6	Communities, Culture & Heritage	New Projects	RAFIKI-FICFA	RAFIKI - Afro Fest Culture		\$ 5,000	\$ 16,740
CCH B-7	Communities, Culture & Heritage	New Projects	Zula Music & Arts Collective Hamilton	Something Else! Composite Arts Series: Watch it Burn!		\$ 28,000	\$ 57,475
CCH B-8	Communities, Culture & Heritage	New Projects	The Children's International Learning Centre (Hamilton)	PLAY! It's Universal!	\$ 12,227	\$ 20,000	\$ 67,900
CCH B-9	Communities, Culture & Heritage	New Projects	AFRO-CANADIAN CARIBBEAN ASSOCIATION OF HAMILTON & DISTRICT INC.	Celebrating The Young and Gold through the Arts	\$ 5,550	\$ 5,400	\$ 18,000
CCH B-10	Communities, Culture & Heritage	New Projects	Rainbow Mentors	Rainbow Mentors		\$ 30,000	\$ 418,549

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CCH B-12	Communities, Culture & Heritage	New Projects	Give Proof to Our Youth	GPTOY Programs		\$ 10,000	\$ 10,000
CCH C-1	Communities, Culture & Heritage	Capacity Building for Cultural Organizations	The Children's International Learning Centre (Hamilton)	Collections Management Update Project		\$ 5,000	\$ 16,700
CCH C-2	Communities, Culture & Heritage	Capacity Building for Cultural Organizations	Musicata - Hamilton's Voices (John Laing Singers)	Concert Series	\$ 3,000	\$ 5,000	\$ 28,565
	<b>Communities, Culture &amp; Heritage Total</b>				<b>\$ 73,629</b>	<b>\$ 243,423</b>	
CS A-1	Community Services	No one is Hungry or Without Shelter	Mission Services of Hamilton Inc.	Good Food Centre	\$ 28,695	\$ 35,868	\$1,212,723
CS A-2	Community Services	No one is Hungry or Without Shelter	Neighbour 2 Neighbour Centre	Neighbour to Neighbour Food Bank	\$ 30,151	\$ 31,659	\$ 211,404
CS A-3	Community Services	No one is Hungry or Without Shelter	Good Shepherd Centre Hamilton	Community Hot Meals	\$ 36,772	\$ 37,875	\$2,271,960
CS A-4	Community Services	No one is Hungry or Without Shelter	Good Shepherd Centre Hamilton	Marketplace	\$ 77,915	\$ 80,250	\$5,074,821
CS A-5	Community Services	No one is Hungry or Without Shelter	YWCA Hamilton (The Hamilton Young Women's Christian Association)	Transitional Living	\$ 21,979	\$ 43,857	\$ 879,094
CS A-6	Community Services	No one is Hungry or Without Shelter	Housing Help Centre - Hamilton & Area	Housing Stabilization	\$ 67,000	\$ 67,000	\$ 560,040
CS A-7	Community Services	No one is Hungry or Without Shelter	Neighbour to Neighbour Centre	Neighbour to Neighbour Home Delivery Program	\$ 17,669	\$ 18,553	\$ 68,574
CS A-8	Community Services	No one is Hungry or Without Shelter	Governing Council of Salvation Army Canada	The Salvation Army Food Bank Program	\$ 23,627	\$ 65,000	\$ -
CS A-9	Community Services	No one is Hungry or Without Shelter	The Salvation Army Hamilton Booth Centre (The Governing Council Of The Salvation Army Of Canada And Bermuda)	Soup Van Ministries	\$ 26,590	\$ 30,000	\$ 163,148
CS B-1	Community Services	Everyone Feels Safe	Sexual Assault Centre (Hamilton and Area)	Counselling and Advocacy	\$ 20,155	\$ 21,372	\$ 256,469
CS B-2	Community Services	Everyone Feels Safe	Sexual Assault Centre (Hamilton and Area)	Abuse Prevention	\$ 6,565	\$ 6,992	\$ 129,815
CS B-3	Community Services	Everyone Feels Safe	Sexual Assault Centre (Hamilton and Area)	Crisis Support	\$ 15,242	\$ 16,163	\$ 311,219
CS B-4	Community Services	Everyone Feels Safe	Sexual Assault Centre (Hamilton and Area)	Diverse Communities Outreach	\$ 11,951	\$ 12,673	\$ 154,369

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CS B-5	Community Services	Everyone Feels Safe	YWCA Hamilton (The Hamilton Young Women's Christian Association)	Phoenix Place VAW Residential Program	\$ 15,000	\$ 15,000	\$ 139,331
CS B-6	Community Services	Everyone Feels Safe	Thrive Child and Youth Trauma Services	Child and Youth Trauma Services (CYTS)	\$ 86,060	\$ 90,363	\$ 424,063
CS B-7	Community Services	Everyone Feels Safe	Interval House of Hamilton	Peer Support and Counselling	\$ 47,014	\$ 49,363	\$ 165,028
CS B-8	Community Services	Everyone Feels Safe	Interval House of Hamilton	Community Outreach, Counselling and Advocacy and Telephone Crisis	\$ 25,240	\$ 26,502	\$ 926,884
CS B-9	Community Services	Everyone Feels Safe	Good Shepherd Centre Hamilton	2nd Stage Housing	\$ 59,619	\$ 61,408	\$ 768,900
CS C-1	Community Services	Every Child and Family Thrives	Immigrants Working Centre (Hamilton)	IWC Childcare Program	\$ 23,976	\$ 25,055	\$ 897,940
CS C-2	Community Services	Every Child and Family Thrives	Wesley Urban Ministries	Wesley Children & Family Programs	\$ 43,872	\$ 44,750	\$ 219,200
CS C-3	Community Services	Every Child and Family Thrives	Boys and Girls Clubs of Hamilton (Hamilton East Kiwanis Boys and Girls Club)	Community Outreach Program	\$ 39,065	\$ 40,000	\$ 135,019
CS C-4	Community Services	Every Child and Family Thrives	Boys and Girls Clubs of Hamilton (Hamilton East Kiwanis Boys and Girls Club)	Parent Education Outreach	\$ 51,664	\$ 52,000	\$ 175,000
CS C-5	Community Services	Every Child and Family Thrives	Big Brothers Big Sisters of Halton and Hamilton	Financial Wellness Credit Counselling	\$ 23,086	\$ 24,000	\$ 639,500
CS C-6	Community Services	Every Child and Family Thrives	Big Brothers Big Sisters of Halton and Hamilton	Matching Program	\$ 24,480	\$ 25,000	\$ 364,732
CS C-7	Community Services	Every Child and Family Thrives	Elliott Heights Baptist Church	Larch After School Program	\$ 5,202	\$ 20,000	\$ 97,490
CS C-8	Community Services	Every Child and Family Thrives	The Living Rock Ministries	Wellness Works	\$ 33,428	\$ 40,000	\$ 146,954
CS C-9	Community Services	Every Child and Family Thrives	Big Brothers Big Sisters of Halton and Hamilton	Group Mentoring for Girls programs (previously referred to as SOAR for GIRLS)	\$ 23,548	\$ 24,000	\$ 557,600
CS D-1	Community Services	No Youth is Left Behind	AY/Alternatives for Youth Hamilton	Street Involved Outreach	\$ 40,625	\$ 42,656	\$ 180,625
CS D-2	Community Services	No Youth is Left Behind	AY/Alternatives for Youth Hamilton	AY Outreach	\$ 26,347	\$ 27,664	\$ 141,452
CS D-3	Community Services	No Youth is Left Behind	Wesley Urban Ministries	Wesley Youth Housing	\$ 40,669	\$ 41,483	\$ 557,527
CS D-4	Community Services	No Youth is Left Behind	Dundas Youth Chaplaincy	Routes Youth Centre	\$ 10,506	\$ 11,000	\$ 170,900

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CS D-5	Community Services	No Youth is Left Behind	The Living Rock Ministries	Evening Program Oasis Coffee House	\$ 15,801	\$ 30,000	\$ 124,790
CS D-6	Community Services	No Youth is Left Behind	The Living Rock Ministries	It's a New Day Breakfast Program	\$ 15,660	\$ 25,000	\$ 98,012
CS E-1	Community Services	Everyone Can Age in Place	Banyan Community Services Inc.	Grocer-Ease	\$ 19,145	\$ 19,900	\$ 275,557
CS E-2	Community Services	Everyone Can Age in Place	Ancaster Community Services (Ancaster Information Centre and Community Services Inc.)	Meals on Wheels	\$ 5,306	\$ 5,571	\$ 144,786
CS E-3	Community Services	Everyone Can Age in Place	Ancaster Community Services (Ancaster Information Centre and Community Services Inc.)	Assisted Volunteer Driving Program	\$ 9,417	\$ 9,700	\$ 46,358
CS E-4	Community Services	Everyone Can Age in Place	Glanbrook Community Services (Glanbrook Home Support Program Inc.)	Community Supports Program	\$ 11,326	\$ 11,326	\$ 121,627
CS E-5	Community Services	Everyone Can Age in Place	Victorian Order of Nurses for Canada-Ontario Branch	Meals On Wheels	\$ 56,852	\$ 59,126	\$ 883,120
CS E-6	Community Services	Everyone Can Age in Place	Good Shepherd Centre Hamilton	SAM Adult Day Program	\$ 68,940	\$ 71,100	\$ 855,365
CS E-7	Community Services	Everyone Can Age in Place	Catholic Family Services of Hamilton	Intensive Case Management for Seniors at Risk	\$ 11,768	\$ 38,000	\$ 860,920
CS E-8	Community Services	Everyone Can Age in Place	Flamborough Connects (Flamborough Information and Community Services)	Seniors Support	\$ 3,446	\$ 3,515	\$ 11,893
CS E-9	Community Services	Everyone Can Age in Place	Glanbrook Community Services (GCS)- (Glanbrook Home Support Program Inc.)	Meal Support Program	\$ 23,962	\$ 23,962	\$ 194,743
CS E-10	Community Services	Everyone Can Age in Place	Victorian Order of Nurses for Canada-Ontario Branch	Volunteer Visiting/Tele-Touch	\$ 52,191	\$ 54,278	\$ 240,880
CS E-11	Community Services	Everyone Can Age in Place	St. Joseph's Villa	A.C.T.I.V.E at the Villa Adult Day Program	\$ 20,400	\$ 21,450	\$ 874,084
CS E-12	Community Services	Everyone Can Age in Place	Glanbrook Community Services (GCS)- (Glanbrook Home Support Program Inc.)	Health & Fitness Program	\$ 16,574	\$ 16,574	\$ 82,813
CS E-13	Community Services	Everyone Can Age in Place	Glanbrook Community Services (GCS)- (Glanbrook Home Support Program Inc.)	Volunteer Assisted Transportation (VAT)	\$ 12,993	\$ 12,993	\$ 62,263
CS E-14	Community Services	Everyone Can Age in Place	Wesley Urban Ministries	Seniors Outreach Program	\$ 18,918	\$ 19,296	\$ 63,329

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CS E-15	Community Services	Everyone Can Age in Place	Victorian Order of Nurses for Canada-Ontario Branch	Adult Day Program	\$ 29,238	\$ 30,407	\$ 761,433
CS E-16	Community Services	Everyone Can Age in Place	Dundas Community Services	Services for Seniors	\$ 45,016	\$ 45,916	\$ 328,950
CS E-17	Community Services	Everyone Can Age in Place	Shalom Village (Hamilton Jewish Home for the Aged)	Goldie's Place Adult Day Program	\$ 24,088	\$ 24,088	\$ 382,000
CS E-18	Community Services	Everyone Can Age in Place	The Salvation Army Mountberry Adult Day Services (The Governing Council of The Salvation Army)	The Salvation Army Mountberry Adult Day Program	\$ 6,200	\$ 6,300	\$ 409,087
CS E-19	Community Services	Everyone Can Age in Place	Famee Furlane of Hamilton	Everyone Can Age in Place	\$ 5,719	\$ 5,044	\$ 150,000
CS E-20	Community Services	Everyone Can Age in Place	Boys and Girls Clubs of Hamilton Adult Day Program (Hamilton East Kiwanis Boys and Girls Club)	Boys and Girls Clubs of Hamilton Adult Day Program	\$ 13,000	\$ 14,000	\$ 272,328
CS F-1	Community Services	Community Capacity Grows	Adult Basic Education Association (of Hamilton-Wentworth)	Lifelong Learning Opportunities and Pathways	\$ 8,500	\$ 9,000	\$ 92,320
CS F-2	Community Services	Community Capacity Grows	Ancaster Community Services (Ancaster Information Centre and Community Services Inc.)	Community Outreach	\$ 35,991	\$ 37,771	\$ 204,504
CS F-3	Community Services	Community Capacity Grows	Hamilton Literacy Council (The Hamilton and District Literacy Council)	Literacy and Basic Skills for Adults	\$ 5,894	\$ 6,000	\$ 313,939
CS F-4	Community Services	Community Capacity Grows	Flamborough Connects (Flamborough Information and Community Services)	Community Outreach Program	\$ 48,385	\$ 49,403	\$ 182,857
CS F-5	Community Services	Community Capacity Grows	Dundas Community Services	Community Outreach	\$ 11,099	\$ 11,321	\$ 37,721
CS F-6	Community Services	Community Capacity Grows	Neighbour to Neighbour Centre	Middle East Outreach	\$ 2,818	\$ 2,901	\$ 13,310
CS F-7	Community Services	Community Capacity Grows	Social Planning and Research Council of Hamilton	Community based research, planning and community development	\$ 43,656	\$ 50,000	\$ 516,926
CS F-8	Community Services	Community Capacity Grows	St. John Ambulance - Hamilton Branch (St. John Council for Ontario)	Medical First Responder Program	\$ 6,091	\$ 9,985	\$ 52,500
CS F-9	Community Services	Community Capacity Grows	Hamilton Council on Aging	Seniors' Engagement	\$ 8,323	\$ 8,511	\$ 149,000
CS F-10	Community Services	Community Capacity Grows	Elizabeth Fry Society Southern Ontario Region	Peer Mentor and Volunteer Initiative	\$ 11,373	\$ 13,500	\$ 88,000

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CS F-11	Community Services	Community Capacity Grows	Rotary Club of Hamilton	Rotary Literacy in Action Program	\$ 7,362	\$ 25,000	\$ 187,320
CS G-1	Community Services	Everyone Has Someone to Talk to	Catholic Family Services of Hamilton	Financial Wellness Credit Counselling	\$ 48,502	\$ 48,500	\$ 206,500
CS G-2	Community Services	Everyone Has Someone to Talk to	Multiple Sclerosis Society of Canada	Supports for Wellness	\$ 12,000	\$ 12,000	\$ 40,583
CS G-3	Community Services	Everyone Has Someone to Talk to	Catholic Family Services of Hamilton	Individual and Family Counselling - Walk-In Clinic	\$ 39,901	\$ 90,363	\$ 386,687
CS G-4	Community Services	Everyone Has Someone to Talk to	Canadian Mental Health Association, Hamilton	The Evening Social Recreation Rehabilitation Program	\$ 24,995	\$ 25,580	\$ 136,923
CS G-5	Community Services	Everyone Has Someone to Talk to	Dundas Community Services	Counselling & Referral	\$ 7,600	\$ 7,752	\$ 25,923
CS G-6	Community Services	Everyone Has Someone to Talk to	The Bridge: From Prison to Community (Hamilton)	Community Reintegration and Support	\$ 5,630	\$ 54,000	\$ 263,783
CS H-1	Community Services	Emerging Needs and Program Innovation	Food4Kids Hamilton Halton	Weekends without Hunger	\$ 9,196	\$ 40,000	\$ 950,000
CS H-2	Community Services	Emerging Needs and Program Innovation	Ancaster Community Services (Ancaster Information Centre and Community Services Inc.)	Frozen Meals	\$ 7,946	\$ 8,105	\$ 51,361
CS H-3	Community Services	Emerging Needs and Program Innovation	Immigrants Working Centre (Hamilton)	IWC Employment Services - Transitions to Work for RCs		\$ 29,979	\$ 374,926
CS H-4	Community Services	Emerging Needs and Program Innovation	Wellwood Resource Centre of Hamilton	Information and Peer Support for Cancer Patients and Families/Caregivers	\$ 27,300	\$ 27,300	\$ 265,800
CS H-5	Community Services	Emerging Needs and Program Innovation	Mission Services of Hamilton Inc.	Willow's Place	\$ 25,000	\$ 35,000	\$ 398,337
CS H-6	Community Services	Emerging Needs and Program Innovation	Indwell (Indwell Community Homes)	Launch Supported Affordable Housing - McQuesten Flats		\$ 90,801	\$ 394,753
CS H-7	Community Services	Emerging Needs and Program Innovation	AY/Alternatives for Youth Hamilton	Parent Education , Support and Skill Development Program	\$ 18,162	\$ 19,070	\$ 73,162
CS H-8	Community Services	Emerging Needs and Program Innovation	Ancaster Community Services (Ancaster Information Centre and Community Services Inc.)	Youth Empowerment Program	\$ 17,575	\$ 17,575	\$ 79,775
CS H-9	Community Services	Emerging Needs and Program Innovation	Indwell (Indwell Community Homes)	Launch Supported Affordable Housing - 500 James Street North		\$ 39,614	\$ 349,304
CS H-10	Community Services	Emerging Needs and Program Innovation	Dr. Bob Kemp Hospice Foundation Inc.	Supports for children and families with a serious/lifelimiting illness	\$ 37,500	\$ 37,500	\$ 170,000
CS H-11	Community Services	Emerging Needs and Program Innovation	Mission Services of Hamilton Inc.	Youth Afterschool Meal Program	\$ 27,587	\$ 33,222	\$ 225,853



Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CS H-12	Community Services	Emerging Needs and Program Innovation	Welcome Inn Community Centre (of Hamilton)	Food Access Program	\$ 16,482	\$ 21,000	\$ 575,220
CS H-13	Community Services	Emerging Needs and Program Innovation	The Canadian National Institute for the Blind L'Institut national Canadien pour les aveugles	Peer Support for Hamiltonians Living Blind or Partially Sighted	\$ 5,531	\$ 7,000	\$ 85,917
CS H-14	Community Services	Emerging Needs and Program Innovation	Habitat for Humanity Hamilton (Hamilton Habitat for Humanity)	Youth Build Program		\$ 30,000	\$ 108,542
CS H-15	Community Services	Emerging Needs and Program Innovation	Boys and Girls Clubs of Hamilton	McQuesten Boys and Girls Club	\$ 22,500	\$ 24,400	\$ 82,500
CS H-16	Community Services	Emerging Needs and Program Innovation	Cancer Assistance Program	TripSpark Project Manager		\$ 23,000	\$ 76,506
CS H-17	Community Services	Emerging Needs and Program Innovation	St. Joseph's Home Care	Community Connections		\$ 63,722	\$1,114,870
CS H-18	Community Services	Emerging Needs and Program Innovation	Niwasa Kendaaswin Teg	Indigenous Food Bank		\$ 18,885	\$ 63,957
CS H-19	Community Services	Emerging Needs and Program Innovation	Learning Disabilities Association of Halton-Hamilton	Advocacy Support for Youth With Learning Disabilities		\$ 9,300	\$ 33,057
CS H-20	Community Services	Emerging Needs and Program Innovation	Wesley Urban Ministries	Wesley Day Centre		\$ 150,000	\$ 530,000
CS H-21	Community Services	Emerging Needs and Program Innovation	St. Matthew's House	St. Matthew's House Older Adults Resource Centre		\$ 75,000	\$ 496,766
CS H-22	Community Services	Emerging Needs and Program Innovation	ACORN Institute Canada	Civic Connections		\$ 20,000	\$ 78,000
CS H-23	Community Services	Emerging Needs and Program Innovation	Eva Rothwell Centre	The Eva Rothwell Centre Literacy Express Program	\$ 3,715	\$ 6,753	\$ 22,511
CS H-24	Community Services	Emerging Needs and Program Innovation	Greater Hamilton Food Share	Food Acquisition and Distribution Program - Hamilton Food Share		\$ 48,000	\$ -
CS H-25	Community Services	Emerging Needs and Program Innovation	YWCA Hamilton (The Hamilton Young Women's Christian Association)	Good Beginnings		\$ 35,000	\$ 55,000
CS H-26	Community Services	Emerging Needs and Program Innovation	Thrive Child and Youth Trauma Services	OASIS	\$ 41,700	\$ 41,700	\$ 18,877
CS H-27	Community Services	Emerging Needs and Program Innovation	Greater Hamilton Food Share	Food Purchasing Program - Hamilton Food Share	\$ 33,600	\$ 50,000	\$1,082,060
CS H-28	Community Services	Emerging Needs and Program Innovation	Mealshare Aid Foundation	Tackling Youth Hunger in Hamilton: Mealshare's \"Buy One Give One\" Program		\$ 18,500	\$ 75,598
CS H-29	Community Services	Emerging Needs and Program Innovation	B'nai Brith National Organization of Canada	City of Hamilton - Community Services Grant - Emerging Needs		\$ 20,920	\$ 69,750

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
CS H-30	Community Services	Emerging Needs and Program Innovation	Culture for Kids in the Arts	Resonance Choir		\$ 7,780	\$ 36,780
CS H-31	Community Services	Emerging Needs and Program Innovation	Hamilton & District Extend-A-Family	Transitions		\$ 6,300	\$ 18,958
CS H-32	Community Services	Emerging Needs and Program Innovation	Wayside House of Hamilton	Residential Treatment Program	\$ 21,000	\$ 30,000	\$ 637,817
CS H-33	Community Services	Emerging Needs and Program Innovation	City Kidz Ministry	CityKidz Saturday Program 2020	\$ 10,000	\$ 25,000	\$ 571,150
CS H-34	Community Services	Emerging Needs and Program Innovation	COLOMBIAN REFUGEES ASSOCIATION	Refugee Claimant Assistance Program		\$ 85,000	\$ 265,700
CS H-35	Community Services	Emerging Needs and Program Innovation	L'Arche Hamilton	Everyone Can Age in Place		\$ 13,025	\$ 43,418
CS H-36	Community Services	Emerging Needs and Program Innovation	Micah House Refugee Reception Services Inc.	Settlement in the City		\$ 17,880	\$ 59,615
CS H-37	Community Services	Emerging Needs and Program Innovation	#a11yHAM meetup group	#a11yHAM meetup group		\$ 8,071	\$ 26,904
	<b>Community Services Total</b>				<b>\$ 2,142,586</b>	<b>\$ 3,371,041</b>	
ENV B-1	Environment	Projects and Programs	Green Venture (Hamilton-Wentworth Green Venture)	Catch the Rain	\$ 24,545	\$ 25,000	\$ 123,082
ENV B-2	Environment	Projects and Programs	Bay Area Restoration Council (Bay Area Restoration Council of Hamilton and Halton Region Inc.)	School and Volunteer Programming for Hamilton Harbour Restoration	\$ 14,382	\$ 35,000	\$ 175,150
ENV B-3	Environment	Projects and Programs	Green Venture (Hamilton-Wentworth Green Venture)	Expanded Energy Education	\$ 10,311	\$ 10,503	\$ 35,011
ENV B-4	Environment	Projects and Programs	Green Venture (Hamilton-Wentworth Green Venture)	Nature Ninjas		\$ 6,000	\$ 28,220
ENV B-5	Environment	Projects and Programs	Sustainable Hamilton Burlington (Sustainable Hamilton)	Development of a Water Management Framework for Business Organizations	\$ 14,000	\$ 27,740	\$ 105,300
ENV B-6	Environment	Projects and Programs	Hamilton Naturalists' Club	Biodiversity In Action in Hamilton		\$ 10,680	\$ 41,281
ENV B-7	Environment	Projects and Programs	Environment Hamilton Incorporated	EH Climate Action Campaign - Trees From Seeds Component		\$ 25,004	\$ 105,004
ENV B-8	Environment	Projects and Programs	The Bruce Trail Conservancy	2020 Bruce Trail Enhancement and Environmental Protection Project	\$ 5,287	\$ 7,480	\$ 27,468
ENV B-9	Environment	Projects and Programs	A Rocha Canada	A Rocha Hamilton's Environmental Education and Conservation Activities	\$ 10,000	\$ 35,000	\$ 161,100
ENV B-10	Environment	Projects and Programs	Trees For Hamilton	Trees For Hamilton	\$ 1,400	\$ 3,030	\$ 20,155

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
ENV B-11	Environment	Projects and Programs	Beautiful Alleys	Birge Street Parkette		\$ 3,945	\$ 30,270
ENV B-12	Environment	Projects and Programs	Stewards of Cootes Watershed	Getting and Keeping Cootes and Red Hill Watersheds Clean	35000 (Held)	\$ 35,000	\$ 200,000
	<b>Environment Total</b>				<b>\$ 79,925</b>	<b>\$ 224,382</b>	
SAL A-1	Sports & Active Lifestyle	Long-Term Athlete Development Planning & Implementation	Flamborough Dundas Soccer Club	FDSC Follows LTPD for Grassroots Soccer	\$ 3,902	\$ 7,500	\$ 35,500
SAL A-2	Sports & Active Lifestyle	Long-Term Athlete Development Planning & Implementation	Ancaster Soccer Club	Grassroots Development Program	\$ 7,500	\$ 7,500	\$ 205,552
SAL A-3	Sports & Active Lifestyle	Long-Term Athlete Development Planning & Implementation	Hamilton Skating Club	HSC LTAD Education and Information Sessions Year 2	\$ 7,500	\$ 7,500	\$ 25,000
SAL A-4	Sports & Active Lifestyle	Long-Term Athlete Development Planning & Implementation	The Hamilton and District Soccer Association	H&DSA - Grass Roots Soccer Program - Continuance of Program Initiatives	\$ 7,500	\$ 7,500	\$ 50,000
SAL A-5	Sports & Active Lifestyle	Long-Term Athlete Development Planning & Implementation	Hamilton Ringette Association	Learn to Skate/U8		\$ 7,500	\$ 25,000
SAL A-6	Sports & Active Lifestyle	Long-Term Athlete Development Planning & Implementation	Croatian Sports and Community Centre of Hamilton (Hamilton Croatia)	Improving Player and Coaches Skill Development	\$ 3,500	\$ 7,500	\$ 25,000
SAL A-7	Sports & Active Lifestyle	LTAD	The Sports & Active Lifestyle/fleet Stoney Creek Soccer Club	LTAD Mission – Academy Player Development Program	\$ 3,825	\$ 7,500	\$ 150,000
SAL B-1	Sports & Active Lifestyle	Sport Awareness	The Equestrian Association for the Disabled (T.E.A.D.)	T.E.A.D. Communications Person		\$ 7,500	\$ 25,700
SAL B-2	Sports & Active Lifestyle	Sport Awareness	The Hamilton and District Soccer Association	Continued Enhancement of the Match Official Mentorship Program	\$ 5,722	\$ 7,500	\$ 34,000
SAL B-3	Sports & Active Lifestyle	Sport Awareness	Hamilton Hornets Rugby Football Club	Sport Awareness - Rugby		\$ 7,500	\$ 26,834
SAL B-4	Sports & Active Lifestyle	Sport Awareness	SportHamilton	SportHamilton Communication Strategy Project		\$ 7,500	\$ 25,000

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
SAL B-5	Sports & Active Lifestyle	Sport Awareness	The Sports & Active Lifestylefleet Stoney Creek Soccer Club	GrassRoots - Leading the Training For The Youth	\$ 5,355	\$ 7,500	\$ 300,000
SAL B-6	Sports & Active Lifestyle	Sport Awareness	Flamborough Dundas Soccer Club	FDSC New Club Awareness	\$ 7,491	\$ 7,500	\$ 30,200
SAL C-1	Sports & Active Lifestyle	Capacity Buidling	The Golden Horseshoe Track & Field Council	Golden Horseshoe Track & Field Council - Capacity Growth Program	\$ 2,250	\$ 7,500	\$ 42,500
SAL C-2	Sports & Active Lifestyle	Capacity Buidling	The Equestrian Association for the Disabled (T.E.A.D.)	HRDownloads		\$ 7,500	\$ 25,235
SAL C-3	Sports & Active Lifestyle	Capacity Buidling	Hamilton Aquatic Water Polo Club	JUNIOR LEAGUE U/10 U/12 RESTRUCTURE	\$ 5,982	\$ 7,500	\$ 30,000
SAL C-4	Sports & Active Lifestyle	Capacity Buidling	Flamborough Dundas Soccer Club	FDSC Builds Capacity	\$ 7,500	\$ 7,500	\$ 30,000
SAL D-1	Sports & Active Lifestyle	Sport Development and Inclusion	Wesley Urban Ministries	Wesley Youth Centre at Beasley	\$ 7,500	\$ 7,500	\$ 26,707
SAL D-2	Sports & Active Lifestyle	Sport Development and Inclusion	Boys and Girls Clubs of Hamilton (Hamilton East Kiwanis Boys and Girls Club)	Mildnight Basketball	\$ 7,500	\$ 7,500	\$ 72,500
SAL D-3	Sports & Active Lifestyle	Sport Development and Inclusion	Golden Horseshoe Track & Field Council	Community Para Athletics Program		\$ 7,500	\$ 42,500
SAL D-4	Sports & Active Lifestyle	Sport Development and Inclusion	Binbrook Minor Baseball Association (8746974 Canada Association)	Rally Cap Program	\$ 5,414	\$ 5,000	\$ 16,650
SAL D-5	Sports & Active Lifestyle	Sport Development and Inclusion	Hamilton-Wentworth Aquatic Club	Jimmy Thompson Swimmer Participation Program	\$ 7,500	\$ 7,500	\$ 28,000
SAL D-6	Sports & Active Lifestyle	Sport Development and Inclusion	Knot A Breast (Knot a Breast Breast Cancer Support Services)	Dragon Boat Sport Development and Wellness Program	\$ 7,500	\$ 7,500	\$ 73,714
SAL D-7	Sports & Active Lifestyle	Sport Development and Inclusion	Sherman Boys and Girls Club (Formerly HARRRP	Health Active Vibrant Energetic Seniors HAVES		\$ 7,500	\$ 65,400
SAL D-8	Sports & Active Lifestyle	Sport Development and Inclusion	The Equestrian Association for the Disabled (T.E.A.D.) / T.E.A.D. Equestrian Association for the Disabled	Equine-Assisted Social and Relational Skills Building		\$ 7,500	\$ 25,828
SAL D-9	Sports & Active Lifestyle	Sport Development and Inclusion	Hamilton Jewish Community Centre Jewish Social Services of Hamilton)	Krav Maga at the J		\$ 2,100	\$ 7,002
SAL D-10	Sports & Active Lifestyle	Sport Development and Inclusion	Afghan Sports Federation of Canada	Multicultural Championships	\$ 3,600	\$ 7,500	\$ 25,000
SAL D-11	Sports & Active Lifestyle	Sport Development and Inclusion	The Jump In Foundation	Physical Activation Program		\$ 7,500	\$ 30,000

Ref No	Funding Program	Funding Stream	Organization	Program-Event-Project Name	2019 Funded	2020 Funding Request	Total Program Budget
SAL D-12	Sports & Active Lifestyle	Sport Development and Inclusion	Hamilton Cardinals Intercounty Baseball League Group Inc.	Hamilton Cardinals Summer Camps and Clinics		\$ 6,150	\$ 20,500
SAL D-13	Sports & Active Lifestyle	Sport Development and Inclusion	HAMILTON BLACK TIGERS	Active For Life		\$ 3,000	\$ 8,000
SAL E-1	Sports & Active Lifestyle	Accessibility	The Equestrian Association for the Disabled (T.E.A.D.)	T.E.A.D. Scholarship Program	\$ 7,500	\$ 7,500	\$ 25,328
SAL E-2	Sports & Active Lifestyle	Accessibility	Flamborough Dundas Soccer Club	FDSC Special Soccer Program	\$ 6,900	\$ 7,500	\$ 24,600
SAL E-3	Sports & Active Lifestyle	Accessibility	Royal Hamilton Yacht Club (The Royal Hamilton Yacht Club (Established 1888) Inc.)	RHYC Able Sail	\$ 6,120	\$ 7,500	\$ 31,096
SAL E-4	Sports & Active Lifestyle	Accessibility	Ancaster Soccer Club	Ancaster All Abilities	\$ 195	\$ 1,400	\$ 5,110
SAL E-5	Sports & Active Lifestyle	Accessibility	The Sports & Active Lifestyle/fleet Stoney Creek Soccer Club	SSC - Special Team for Special Needs/All Abilities		\$ 5,000	\$ 42,000
SAL F-1	Sports & Active Lifestyle	Active for Life	Fit Active Beautiful Foundation	FAB Girls 5K Challenge Program	\$ 7,500	\$ 7,500	\$ 51,669
SAL F-2	Sports & Active Lifestyle	Active for Life	The Equestrian Association for the Disabled (T.E.A.D.)	Rookie Riders		\$ 7,350	\$ 24,501
SAL F-3	Sports & Active Lifestyle	Active for Life	Hamilton Hornets Rugby Football Club	Rugby for newcomers and at-risk youth	\$ 5,462	\$ 7,500	\$ -
SAL F-4	Sports & Active Lifestyle	Active for Life	Boys and Girls Clubs of Hamilton (Hamilton East Kiwanis Boys and Girls Club)	Let's Get Moving	\$ 7,500	\$ 7,500	\$ 432,500
SAL F-5	Sports & Active Lifestyle	Active for Life	Flamborough Dundas Soccer Club	FDSC Soccer for Life	\$ 4,500	\$ 7,500	\$ -
SAL F-6	Sports & Active Lifestyle	Active for Life	The Living Rock Ministries	Rock-in-Action	\$ 4,058	\$ 10,000	\$ 37,720
SAL F-7	Sports & Active Lifestyle	Active for Life	Hamilton Basketball Association	HBA 2019-20 Season	\$ 4,266	\$ 7,500	\$ 101,200
SAL F-8	Sports & Active Lifestyle	Active for Life	Hamilton Bay Sailing Club	Sports and Active Lifestyles Program	\$ 7,500	\$ 7,500	\$ 43,560
SAL F-9	Sports & Active Lifestyle	Active for Life	Hamilton Chinese Sports Association	Go to Play	\$ 2,283	\$ 5,469	\$ 18,230
<b>Sports &amp; Active Lifestyle Total</b>					<b>\$ 170,825</b>	<b>\$ 307,969</b>	
<b>Grand Total</b>					<b>\$ 2,518,221</b>	<b>\$ 4,542,916</b>	

## 2020 City Enrichment Fund

Events (Scheduled between July 2, 2020 to Dec 31, 2020)

Ref No	Funding Program	Funding Stream	Organization	Program Name	2019 Funded	One-Time Funding	2020 Funding Request	Total Program Budget
AGR A-1	Agriculture	Programs and Events	Ancaster Agricultural Society	Ancaster Fair	\$ 26,000		\$ 26,000	\$ 832,624
AGR A-2	Agriculture	Programs and Events	Rockton Agricultural Society	Rockton World's Fair	\$ 27,139		\$ 35,000	\$ 797,509
AGR A-3	Agriculture	Programs and Events	Binbrook Agricultural Society	Binbrook Fair 2020	\$ 10,200		\$ 20,000	\$ 266,650
AGR A-8	Agriculture	Programs and Events	Southwentworth Plowmen's Association	Southwentworth Plowmen's Association	\$ 1,428		\$ 2,000	\$ 7,000
AGR A-18	Agriculture	Programs and Events	North Wentworth Plowmen's Association	Agriculture	\$ 1,000		\$ 1,437	\$ 4,791
	<b>Agriculture Total</b>						<b>\$ 84,437</b>	
ART B-3	Arts	Arts Festivals	Centre francophone Hamilton (Centre français Hamilton Inc.)	FrancoFEST	\$ 26,010		\$ 40,000	\$ 300,000
ART B-4	Arts	Arts Festivals	Shush Inc.	Strange Day at the Bay 2020	\$ 4,937		\$ 10,000	\$ 35,600
ART B-5	Arts	Arts Festivals	Festival of Friends (Hamilton-Wentworth)	Festival of Friends	\$ 90,000		\$100,000	\$ 488,000
ART B-6	Arts	Arts Festivals	Greater Hamilton Arts and Events	ArtsFest	\$ 25,000		\$ 60,000	\$ 272,000
ART B-7	Arts	Arts Festivals	Tottering Biped Theatre Inc.	Summer Shakespeare Project Festival			\$ 25,000	\$ 102,500
	<b>Arts Total</b>						<b>\$235,000</b>	
CCH A-3	Communities, Culture & Heritage	Events and Established Activities	Winona Peach Festival	Winona Peach Festival - Communities, Culture & Heritage Program	\$ 86,700		\$ 97,000	\$ 342,400
CCH A-4	Communities, Culture & Heritage	Events and Established Activities	Pride Hamilton	Pride Hamilton 2020	\$ 7,650		\$ 50,000	\$ 150,000
CCH A-5	Communities, Culture & Heritage	Events and Established Activities	Downtown Dundas Business Improvement Area	Dundas International Buskerfest	\$ 28,886		\$ 29,950	\$ 101,150
CCH A-8	Communities, Culture & Heritage	Events and Established Activities	Pagan Pride Day Hamilton	PPD Hamilton Annual Harvesfest	\$ 1,156		\$ 1,107	\$ 3,690
CCH A-11	Communities, Culture & Heritage	Events and Established Activities	Ancaster Heritage Days	A Village Christmas	\$ 1,995		\$ 2,115	\$ 7,050
CCH A-12	Communities, Culture & Heritage	Events and Established Activities	Downtown Hamilton BIA	Gore Park Summer Promenade	\$ 9,762		\$ 13,500	\$ 59,762
CCH A-15	Communities, Culture & Heritage	Events and Established Activities	Rotary Club of Hamilton AM	Imagine in the Park Children's Arts Festival- 10th Annual Event	\$ 5,100		\$ 6,000	\$ 32,500
CCH A-18	Communities, Culture & Heritage	Events and Established Activities	CACTUS FESTIVAL OF DUNDAS ONTARIO	Dundas Cactus Festival	\$ 35,700		\$ 50,024	\$ 272,203
CCH A-20	Communities, Culture & Heritage	Events and Established Activities	Locke Street BIA	Locke Street Festival			\$ 12,000	\$ 42,500
CCH A-22	Communities, Culture & Heritage	Events and Established Activities	Gourley Park Community Association	Winterfest/EasterEggHunt/Pumpkinfest/MovieNight	\$ 2,765		\$ 3,520	\$ 11,736
CCH A-24	Communities, Culture & Heritage	Events and Established Activities	Stoney Creek BIA	Stoney Creek Saturdays in the Creek - Strawberry & Pumpkin Fests and Jazz in the Creek	\$ 3,000		\$ 5,000	\$ 43,392
CCH A-25	Communities, Culture & Heritage	Events and Established Activities	Bet Nahrain Assyrian Heritage Centre (Bet Nahrain Heritage Centre)	Assyrian Festival of Nusardil	\$ 1,196		\$ 4,200	\$ 14,004

Ref No	Funding Program	Funding Stream	Organization	Program Name	2019 Funded	One-Time Funding	2020 Funding Request	Total Program Budget
CCH A-27	Communities, Culture & Heritage	Events and Established Activities	Durand Neighbourhood Association Inc.	Communities, Culture and Heritage	\$ 1,378		\$ 1,414	\$ 4,714
CCH A-28	Communities, Culture & Heritage	Events and Established Activities	India Canada Society	Gandhi Peace Festival	\$ 4,140		\$ 5,000	\$ 17,300
CCH A-29	Communities, Culture & Heritage	Events and Established Activities	International Village BIA	Movie Night in the Village & Victorian Night in the Village	\$ 2,180		\$ 4,500	\$ 16,500
CCH A-30	Communities, Culture & Heritage	Events and Established Activities	Zula Music & Arts Collective Hamilton	7th Annual Something Else! Festival	\$ 10,200		\$ 28,000	\$ 117,600
CCH A-31	Communities, Culture & Heritage	Events and Established Activities	FESTITALIA CORPORATION	Festitalia 2020	\$ 18,750		\$ 22,500	\$ 120,000
CCH A-32	Communities, Culture & Heritage	Events and Established Activities	Hamilton and District Labour Council–CLC	2020 Labour Day Parade & Picnic	\$ 10,000		\$ 10,000	\$ 38,545
CCH A-34	Communities, Culture & Heritage	Events and Established Activities	Dundas Cactus Parade Inc.	Dundas Cactus Parade	\$ 10,649		\$ 10,649	\$ 35,580
CCH A-37	Communities, Culture & Heritage	Events and Established Activities	South Asian Heritage Association of Hamilton & Region	Celebration of South Asian Heritage Month in Ontario – ‘Spring Festival of South Asia’.	\$ 5,250		\$ 5,196	\$ 17,320
CCH A-38	Communities, Culture & Heritage	Events and Established Activities	Concession Street BIA	Concession Sidewalk Sounds 2020	\$ 2,822		\$ 6,000	\$ 23,190
CCH A-42	Communities, Culture & Heritage	Events and Established Activities	Downtown Dundas Business Improvement Area	Dickens of a Christmas			\$ 15,594	\$ 92,130
CCH A-43	Communities, Culture & Heritage	Events and Established Activities	Binbrook Parade Committee	Binbrook Santa Claus Parade			\$ 3,000	\$ 19,000
CCH A-44	Communities, Culture & Heritage	Events and Established Activities	Asociacion Fraternidad Hispana (Fraternity Hispanic Association)	Hispanic Heritage Month 2020	\$ 3,000		\$ 3,000	\$ 11,500
CCH A-45	Communities, Culture & Heritage	Events and Established Activities	CAMEROONIAN ASSOCIATION IN HAMILTON	Promoting Culture and Diversity by Cameroonians in Hamilton	\$ 3,000		\$ 5,000	\$ 12,000
CCH A-47	Communities, Culture & Heritage	Events and Established Activities	Flamborough Santa Claus Parade	Flamborough Santa Claus Parade	\$ 15,000		\$ 15,000	\$ 58,400
CCH A-48	Communities, Culture & Heritage	Events and Established Activities	Hamilton Santa Claus Parade Committee	The Hamilton Santa Claus Parade	\$ 46,231		\$ 55,000	\$ 95,560
CCH A-51	Communities, Culture & Heritage	Events and Established Activities	Rotary Club of Dundas	Culture & Heritage	\$ 790		\$ 1,000	\$ 5,200
CCH A-52	Communities, Culture & Heritage	Events and Established Activities	Stoney Creek Santa Claus Parade	2020 Stoney Creek Santa Claus Parade	\$ 2,155		\$ 5,000	\$ 29,000
CCH A-53	Communities, Culture & Heritage	Events and Established Activities	Sir John A. Macdonald Society(Hamilton)	Birthday Gala for Sir John A. Macdonald			\$ 2,000	\$ 7,000
CCH A-54	Communities, Culture & Heritage	Events and Established Activities	West Village BIA	Westdale LIVE!			\$ 3,000	\$ 32,960
CCH A-55	Communities, Culture & Heritage	Events and Established Activities	Sunshine Seniors Association	Chinese New Year Gala			\$ 5,000	\$ 22,480
CCH B-1	Communities, Culture & Heritage	New Projects	Sprout Organization	Hamilton Harbourfront Night Market			\$ 20,000	\$ 71,482

Ref No	Funding Program	Funding Stream	Organization	Program Name	2019 Funded	One-Time Funding	2020 Funding Request	Total Program Budget
CCH B-2	Communities, Culture & Heritage	New Projects	Barton Village Business Improvement Area	Barton First Fridays			\$ 13,500	\$ 31,840
CCH B-3	Communities, Culture & Heritage	New Projects	The Malhar Group (The Malhar Group Music Circle of Ontario)	Arohi 2020		\$ 924	\$ 1,500	\$ 6,134
CCH B-11	Communities, Culture & Heritage	New Projects	IBALANCELIVING ASSOCIATION	Chinese Autumn Festival Celebration			\$ 4,845	\$ 16,150
	<b>Communities, Culture &amp; Heritage Total</b>						<b>\$520,114</b>	
<b>Grand Total</b>					<b>\$ 531,169</b>		<b>\$839,551</b>	



## City Enrichment Fund - Payment Plan

Upon Council approval and the receipt of the signed City Enrichment Fund Agreement, the following payment plan will apply:

\$0 - \$10,000	paid out 100% upon Council Approval
\$10,001 - \$100,000	paid 80% on Council Approval; 20% released November 1, 2020
Over \$100,000	paid monthly

City Enrichment Fund Agreements which are not completed and returned by November 1, 2020 will result in the grant being forfeited. This applies to grants approved by Council on May 27, 2020.

In the case where a successful grant applicant has outstanding arrears with the City of Hamilton as of December 31, 2019, the grant will first be applied against the outstanding arrears, with the remainder to be paid to the organization, in accordance with the City Enrichment Fund payment plan.

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Art Gallery of Hamilton**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$1,000,000

**2020 REQUEST:** \$1,500,000

**2020 RECOMMENDED:** \$1,000,000

**2020 FINAL RATING:** 95

**PROGRAM or EVENT DESCRIPTION:**

Founded in 1914, the Art Gallery of Hamilton is the oldest and largest public art gallery in Southwestern Ontario. Its permanent collection of 10,000+ works is one of the finest in Canada and includes historical international, historical Canadian and contemporary art. A vital centre of lifelong learning, the Art Gallery of Hamilton enables people of all ages to enrich their lives by gaining a deeper understanding of art through outstanding exhibitions, programs and diverse activities.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of the Art Gallery of Hamilton's continued operations. The organization has a demonstrated history of quality artistic programming and is engaging in audience development and growth. As per Council direction, the Art Gallery of Hamilton is to receive an annual grant of \$1 million (Council approved: April 24, 2007).

Total **OPERATING** budget \$6,090,000

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Artists Inc.**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$58,140

**2020 REQUEST:** \$78,000

**2020 RECOMMENDED:** \$59,303

**2020 FINAL RATING:** 94

**PROGRAM or EVENT DESCRIPTION:**

Hamilton Artists Inc. (est. 1975) is a nationally-recognized, leading artist-run gallery committed to the presentation of contemporary art and related cultural practices. They empower Hamilton artists through professional opportunities and bring cutting-edge, experimental art by national and international artists to regional audiences. Free exhibitions and events promote critical inquiry, creative exploration, and community engagement through diverse artistic voices and perspectives.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Hamilton Artists Inc.'s continued operations. The organization presents high quality artistic exhibitions, community impact, national recognition and demonstrated positive growth to the artistic sector.

Total **OPERATING** budget \$288,671

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Centre[3] for Print and Media Arts**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$53,581

**2020 REQUEST:** \$80,000

**2020 RECOMMENDED:** \$54,653

**2020 FINAL RATING:** 93

**PROGRAM or EVENT DESCRIPTION:**

Centre[3] is an artist-run centre dedicated to promoting print and media arts. As a production, exhibition, education centre and animator of community arts, Centre[3] supports both traditional and experimental print media and new media art practices. Centre[3] supports and values artists in their development and acts as a resource centre providing presentation, production space and offers conferences and professional development opportunities in print and media arts community.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Centre[3]'s strong public programming, membership base, and commitment to youth programming. The organization demonstrates strong community impact, is well managed, and offers unique opportunities for engagement. The organization has also submitted a successful application in the Capacity Building stream.

Total **OPERATING** budget \$857,775

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Supercrawl Productions**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$135,252

**2020 REQUEST:** \$250,000

**2020 RECOMMENDED:** \$137,957

**2020 FINAL RATING:** 92

**PROGRAM or EVENT DESCRIPTION:**

Supercrawl Productions is a not-for-profit organization that presents the annual Supercrawl festival on James Street in Hamilton on the second weekend of September and hosts ticketed events and initiatives year-round. The free, three-day multidisciplinary arts festival features a wide variety of programming including music stages, art installations, fashion, theatre, spoken word, performance, craft vendors and food trucks.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of the annual Supercrawl festival and year-round music programming. Supercrawl Productions, now in its 12th year, continues to demonstrate successful growth, quality musical programming, children's programming, and reaches audiences throughout the Greater Toronto and Hamilton Area.

Total **OPERATING** budget \$1,678,400

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Literary Festival Association**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$13,260

**2020 REQUEST:** \$15,000

**2020 RECOMMENDED:** \$13,525

**2020 FINAL RATING:** 91

**PROGRAM or EVENT DESCRIPTION:**

2020 marks the 16th year of the gritLIT Festival. gritLIT brings the best writers in Canada to present for Hamilton audiences, profiles published local writers, offers professional development opportunities to both emerging and established local authors, and engages Hamilton youth in Canadian literature with reading presentations and writing workshops.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Hamilton Literary Festival Association's continued operations. The organization has demonstrated growth and continues to grow the literary sector with high quality professional opportunities for writers and audiences.

Total **OPERATING** budget \$150,000

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Dundas Valley School of Art**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$109,109

**2020 REQUEST:** \$556,102

**2020 RECOMMENDED:** \$111,291

**2020 FINAL RATING:** 90

**PROGRAM or EVENT DESCRIPTION:**

Dundas Valley School of Art (DVSA) has been providing visual art education to the Hamilton region for over 50 years. Annually, the school welcomes over 5,000 students to participate in 550+ courses offered by over 100 faculty members. Additionally, outreach programs engage over 20,000 individuals in the community. DVSA is the single largest employer in Dundas, offering unique employment opportunities for art professionals.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Dundas Valley School of the Arts continued operations. The organization has demonstrated a period of positive growth. They provide quality artistic programming for all ages, demonstrate good community impact and outreach, and supports a strong staff compliment.

Total **OPERATING** budget \$1,843,536

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Philharmonic Orchestra**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$171,666

**2020 REQUEST:** \$180,000

**2020 RECOMMENDED:** \$175,099

**2020 FINAL RATING:** 89

**PROGRAM or EVENT DESCRIPTION:**

The Hamilton Philharmonic Orchestra serves the greater Hamilton region with enriching orchestral experiences. From transformative mainstage concerts, engaging talks, programs in classrooms, free performances across the community and special events for young professionals, they seek to engage Hamilton's diverse citizens with a breadth of programming. Led by Music Director Gemma New, they provide professional orchestral services and music education programs to address the needs of the community.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Hamilton Philharmonic Orchestra's growing public programming and general operations. The organization has successfully demonstrated quality dynamic programming that reaches new audiences, develops good community partners, and continues to be well managed.

Total **OPERATING** budget \$2,078,000



**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Theatre Aquarius**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$260,100

**2020 REQUEST:** \$500,000

**2020 RECOMMENDED:** \$265,302

**2020 FINAL RATING:** 87

**PROGRAM or EVENT DESCRIPTION:**

Theatre Aquarius is Hamilton's Regional Professional Theatre, creating outstanding, accessible live theatre that entertains, challenges and educates our audience. Producing a Mainstage season of six productions and a Studio Theatre series featuring work by emerging and mid-career artists with a strong focus on opportunities for local creators, Aquarius attracts 120,000+ visitors to the downtown, with 150+ theatre events annually, employing 218 artists and theatre technicians.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Theatre Aquarius' continued stage productions, theatre professionals program, and their education and outreach programs. The organization is committed to growing the theatre sector and to developing its staff support and growth.

Total **OPERATING** budget \$4,809,055

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Children's Choir**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$52,265

**2020 REQUEST:** \$55,000

**2020 RECOMMENDED:** \$53,310

**2020 FINAL RATING:** 86

**PROGRAM or EVENT DESCRIPTION:**

Hamilton Children's Choir offers young people in the greater Hamilton community an exceptional choral education and performance program, providing unmatched musical experiences, fostering deep relationships and creating a foundation for artistry that can change the world. The Hamilton Children's Choir is dedicated to exploring fresh approaches to choral music that reduce barriers, strengthen the choral artform and demonstrate that 'excellence has no age'.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Hamilton Children's Choir's continued operations. The organization presents quality music programming and is committed to inclusive participation and brings positive recognition to Hamilton.

Total **OPERATING** budget \$570,656

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Telling Tales**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$16,703

**2020 REQUEST:** \$30,000

**2020 RECOMMENDED:** \$17,037

**2020 FINAL RATING:** 85

**PROGRAM or EVENT DESCRIPTION:**

Since 2009, Telling Tales has evolved from an annual festival to include a full year of literary programming. Telling Tales has earned a reputation for bringing Canada's leading children's authors, illustrators, storytellers, and musicians together with children and youth audiences. The program addresses culturally diverse themes and is committed to showcasing emerging writers alongside established international artists.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Telling Tales, a free literary festival and annual programming for children and youth. The organization has demonstrated sustainable growth, now operates year-round, is well managed, and provides good community impact.

Total **OPERATING** budget \$396,700

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Workers Arts and Heritage Centre**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$35,700

**2020 REQUEST:** \$35,700

**2020 RECOMMENDED:** \$36,414

**2020 FINAL RATING:** 85

**PROGRAM or EVENT DESCRIPTION:**

The Workers Arts and Heritage Centre is a community museum and arts centre that focuses on programming permanent exhibits, contemporary artists and multi-disciplinary events that critically engages their mandate. They showcase multi-disciplinary artists, both emerging and established, in all disciplines from Hamilton and Canada. The Main Gallery hosts three contemporary art exhibits annually, four permanent exhibits, one virtual exhibit and an online walking tour.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Worker Arts and Heritage Centre's continued operations. The organization has grown its education and community outreach activities, is well managed and is a unique artistic and cultural centre.

Total **OPERATING** budget \$514,637

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Festival Theatre Company**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$53,053

**2020 REQUEST:** \$62,500

**2020 RECOMMENDED:** \$54,114

**2020 FINAL RATING:** 84

**PROGRAM or EVENT DESCRIPTION:**

The Hamilton Festival Theatre Company (Hamilton Fringe) produces a year-round arts education program for emerging professionals, a site-specific winter festival, Frost Bites, and the annual Hamilton Fringe Festival. The Fringe Festival is an un-juried performing arts festival that runs for 12-days each summer throughout Hamilton. The organization strives to make theatre accessible and is committed to the development of professional artists in Hamilton.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of the Hamilton Fringe Festival's continued operations. The organization is well managed, provides a professional theatre training program, offers strong professional theatre within various accessible locations throughout the city, and has demonstrated considerable growth with both a winter and summer theatre festival.

Total **OPERATING** budget \$566,053

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**  
**Carnegie Gallery (Dundas Art and Craft Association)**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$15,000

**2020 REQUEST:** \$18,000

**2020 RECOMMENDED:** \$15,300

**2020 FINAL RATING:** 80

**PROGRAM or EVENT DESCRIPTION:**

The Carnegie Gallery is a not-for-profit, artist-run gallery and art shop operated by the Dundas Art and Craft Association since 1980. Housed in the historic 1910 Andrew Carnegie Library building in the heart of downtown Dundas, the Gallery welcomes more than 25,000 visitors per year and presents up to 24 art exhibitions from January to December. They host a variety of events and outreach initiatives connecting local and greater-Hamilton community residents with the arts.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Carnegie Gallery's operations. The organization continues to have a positive community impact, supports the artistic sector, and has demonstrated organization strength and growth. The organization has also submitted a successful application in the Capacity Building stream.

Total **OPERATING** budget \$352,500

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Culture for Kids in the Arts**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$23,644

**2020 REQUEST:** \$30,000

**2020 RECOMMENDED:** \$24,117

**2020 FINAL RATING:** 80

**PROGRAM or EVENT DESCRIPTION:**

Dedicated to free high quality arts experiences for all children and youth, Culture for Kids in the Arts encourages children and youth to expand their creativity and learning potential through natural enjoyment of the arts. Culture for Kids in the Arts specializes in unique multi-arts out-of-school programming in targeted Code Red areas throughout Hamilton in neighbourhood childcare centres, schools, recreation centre's, and health care settings facilitated by senior artist educator teams.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Culture for Kids in the Arts' continued operations. The organization demonstrates a strong commitment to arts education throughout Hamilton and has a proven history of positive achievement.

Total **OPERATING** budget \$348,020

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Factory Media Centre**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$18,800

**2020 REQUEST:** \$30,000

**2020 RECOMMENDED:** \$18,800

**2020 FINAL RATING:** 79

**PROGRAM or EVENT DESCRIPTION:**

Factory Media Centre is Hamilton's artist-run resource centre for film, video, new media, installation, and sound art. They advance the discourse of contemporary media arts locally and nationally through exhibitions, screenings, workshops, educational and community-based programs, and provide access to multimedia equipment, software, and studio space. They help to build the profile of Hamilton arts by supporting media artists and fostering healthier communities with accessible arts education.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Factory Media Centre's continued operations. The organization is unique and provides positive community impact through its programming and media development programs.

Total **OPERATING** budget \$130,140



**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Bach Elgar Choir (Bach Elgar Choral Society)**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$28,500

**2020 REQUEST:** \$35,000

**2020 RECOMMENDED:** \$28,500

**2020 FINAL RATING:** 77

**PROGRAM or EVENT DESCRIPTION:**

As the Hamilton community's premiere choral arts organization, the Bach Elgar Choir presents a four- concert season of choral music at a high artistic standard, with an emphasis on large-scale choral orchestral works unique to the region. The Bach Elgar Choir maintains an active concert schedule of civic appearances, artistic collaborations with other local and regional cultural enterprises (particularly with the Hamilton Philharmonic Orchestra).

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Bach Elgar Choir's continued operations. The organization presents good community outreach and a commitment to quality traditional choral programming.

Total **OPERATING** budget \$117,931

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Conservatory for the Arts (HCA) Dance Theatre**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$10,000

**2020 REQUEST:** \$30,000

**2020 RECOMMENDED:** \$10,000

**2020 FINAL RATING:** 77

**PROGRAM or EVENT DESCRIPTION:**

The Hamilton Conservatory for the Arts Dance Theatre (HCADT) is growing its operations to develop dance audiences through regular performances, artist professional development, and sustainable organizational growth. In addition to presenting Dusk Dances, HCADT will present a series of contemporary professional dance performances, lectures, and workshops including the inaugural, Together in Dance Festival.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of HCA Dance Theatre. The organization presents the annual Dusk Dances festival, Together in Dance Festival, and regular dance programming throughout the calendar year. They offer unique programming and an opportunity to strengthen the dance sector in Hamilton.

Total **OPERATING** budget \$114,500

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**  
**Immigrant Culture and Art Association (ICAA)**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$19,000

**2020 REQUEST:** \$27,000

**2020 RECOMMENDED:** \$18,000

**2020 FINAL RATING:** 77

**PROGRAM or EVENT DESCRIPTION:**

The Immigrant Culture and Arts Association is an art and culture based organization that provides artistic services and support, immigrant artists mentorship, recommends exhibition assistance to artists through the OAC, and provides equitable access to art education for low income and immigrant children and youth. They support immigrant artistic development and provide opportunities for Hamilton audiences to appreciate the creative energy that immigrants bring to the artistic sector.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Immigrant Culture and Art Association's operations. The organization is unique and continues to have a positive community impact, offer resources to Hamilton's newcomer community, and supports the artistic sector. In 2019, they received one-time enhancement funding of \$1,000.

Total **OPERATING** budget \$68,999

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Dundas Pipes and Drums**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$3,860

**2020 REQUEST:** \$4,000

**2020 RECOMMENDED:** \$3,860

**2020 FINAL RATING:** 76

**PROGRAM or EVENT DESCRIPTION:**

Dundas Pipes and Drums strives to provide musical services in support of the community of Dundas and Hamilton area while maintaining and advancing the tradition of pride and respect for Highland Bag Pipe band music. Dundas Pipes and Drums teaches music to members and performs in parades, concerts, services and competitions.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Dundas Pipe and Drums' operations. The organization continues to have a positive community impact and support the artistic sector.

Total **OPERATING** budget \$24,115

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Tottering Biped Theatre Inc.**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

<b>2019 FUNDED:</b>	\$
<b>2020 REQUEST:</b>	\$30,000
<b>2020 RECOMMENDED:</b>	\$15,000
<b>2020 FINAL RATING:</b>	70

**PROGRAM or EVENT DESCRIPTION:**

To fill the missing links in Hamilton's Professional Theatre ecology by creating local paid work. We create professional social issue based theatre during the Fall/Winter and Shakespearean productions in the summer (at the Royal Botanical Gardens' Rock Gardens).

**STAFF COMMENTS:**

Established Professional Category: The score is in support of Tottering Biped Theatre's annual operations. They present year round professional development and an annual Shakespear Festival. They are a unique performing dance theatre. Tottering Biped Theatre has also submitted a successful Capacity Building application.

Total **OPERATING** budget \$156,878

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Harlequin Singers of Hamilton**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$3,850

**2020 REQUEST:** \$6,000

**2020 RECOMMENDED:** \$3,850

**2020 FINAL RATING:** 69

**PROGRAM or EVENT DESCRIPTION:**

Formed in 1967, The Harlequin Singers is a community choir specializing in Broadway-based music. The choir performs accompanied by piano and regularly performs throughout the year. Their performances are presented in a cabaret-style show that draws audiences and presents a uniqueness to community choral music.

**STAFF COMMENTS:**

Semi-Professional Category: The Harlequin Singers of Hamilton is a community choir that specializes in popular and Broadway music based in Waterdown. They perform regularly throughout Hamilton. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$27,000

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Dundas Concert Band**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$2,600

**2020 REQUEST:** \$2,800

**2020 RECOMMENDED:** \$2,400

**2020 FINAL RATING:** 68

**PROGRAM or EVENT DESCRIPTION:**

The Dundas Concert Band is a community concert band based in Hamilton, Ontario, in the former municipality of Dundas. The band has a very long history and is currently comprised of 39 volunteer musicians and its conductor, Mr. William Rolfe. The band performs more than 15 times each year at a wide variety of venues. The band's mission statement is "To provide musical entertainment for the community, and to further the musical education and skills for members of all ages".

**STAFF COMMENTS:**

Semi-Professional Organization Category: Dundas Concert Band is a longstanding community band. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021. In 2019, they received one-time enhancement funding of \$200.

Total **OPERATING** budget \$9,745

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Music Collective**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$63,648

**2020 REQUEST:** \$70,000

**2020 RECOMMENDED:** \$63,648

**2020 FINAL RATING:** 68

**PROGRAM or EVENT DESCRIPTION:**

The Hamilton Music Collective's (HMC) program, An Instrument For Every Child, provides children with free high quality music education allowing them to explore their creative potential. The HMC's core programs are designed to inspire Hamilton's youth through access to music and music education while reducing the economic pressure for parents, schools, and communities. HMC is committed to a mission of enabling children to build self-esteem and a sense of personal and creative fulfillment.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Hamilton Music Collective's continued operations. The organization demonstrates a commitment to music education throughout Hamilton and has a proven history of positive achievement. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021. The organization has also submitted a successful application in the Capacity Building stream.

Total **OPERATING** budget \$468,200



**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Youth Steel Orchestra**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$10,098

**2020 REQUEST:** \$12,000

**2020 RECOMMENDED:** \$10,098

**2020 FINAL RATING:** 66

**PROGRAM or EVENT DESCRIPTION:**

Now in its 14th year, the Hamilton Youth Steel Orchestra is a community-based music program that offers a combination of music education and expression in a group format. Youth participants represent a cross-section of Hamilton's socio-economic and ethnic communities. The program aims to promote active citizenship and a sense of belonging. Players get to showcase their achievements and contribute to the city's cultural diversity through their performances at local festivals and civic events.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Hamilton Youth Steel Orchestra's continued operations. The artistic, community driven organization is committed to musical education and presentation throughout Hamilton. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$41,199

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Academy of Performing Arts**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$20,000

**2020 REQUEST:** \$30,000

**2020 RECOMMENDED:** \$20,000

**2020 FINAL RATING:** 64

**PROGRAM or EVENT DESCRIPTION:**

Hamilton Academy of Performing Arts (HAPA) provides training through a specialized program in Classical Ballet, Vocal Music and Drama. HAPA provides professional stage experience and community involvement activities for their students and the general public.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Hamilton Academy of Performing Arts' operations. The organization continues to have a positive community impact and support the artistic sector. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$196,910

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Brott Music Festival**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$182,800

**2020 REQUEST:** \$250,000

**2020 RECOMMENDED:** \$182,800

**2020 FINAL RATING:** 63

**PROGRAM or EVENT DESCRIPTION:**

Founded in 1988, Brott Music Festival (BMF) has become a Golden Horseshoe tradition, with performances, education, and community events throughout the year. The Festival's orchestra, the National Academy Orchestra, hires musicians from all over Canada with an emphasis on Hamilton and area musicians. Programming includes an annual concert series, jazz / chamber music concerts, opera, education concerts, and performances in partnership with local events / organizations.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Brott Music Festival's continued operations. The organization has a demonstrated history of quality artistic programming and good education initiatives. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$1,933,100

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Rosewood Consort: An Early Music Ensemble**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

<b>2019 FUNDED:</b>	\$ 0
<b>2020 REQUEST:</b>	\$3,500
<b>2020 RECOMMENDED:</b>	\$2,625
<b>2020 FINAL RATING:</b>	61

**PROGRAM or EVENT DESCRIPTION:**

Rosewood Consort is an early music chamber ensemble of talented amateur musicians playing all voices of recorder from sopranino to contrabass as well as violas da gamba and harpsichord. They perform works from the early music period (1200 – 1800) as well as seasonal and folk music. Performances celebrate the music ensemble's partnerships and community.

**STAFF COMMENTS:**

Semi-Professional Category: The organization is an early music chamber ensemble of local amateur musicians, both vocal and instrumental. Rosewood Consort works with longstanding community partners to present two-three concerts annually. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$17,553

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Chamber Music Hamilton**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$5,635

**2020 REQUEST:** \$10,000

**2020 RECOMMENDED:** \$5,635

**2020 FINAL RATING:** 60

**PROGRAM or EVENT DESCRIPTION:**

Chamber Music Hamilton has presented quality chamber performances since 2000 and with its predecessor organizations since the beginning of the 20th century. Led by two professional musicians and a dedicated board of directors, it ensures that Hamilton has the opportunity to experience internationally renowned ensembles and musicians playing great works for chamber ensembles. It currently features performances by local professional musicians in one of its annual concerts.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Chamber Music Hamilton's operations. The organization continues to present quality professional chamber music. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$59,070

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton All Star Jazz Bands Inc.**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED: \$9,500**

**2020 REQUEST: \$9,500**

**2020 RECOMMENDED: \$9,500**

**2020 FINAL RATING: 60**

**PROGRAM or EVENT DESCRIPTION:**

Hamilton All Star Jazz Band Inc. provides a stimulating, artistically challenging, independent, self-supporting performance environment for young musicians. It raises the profile of Hamilton's youth on the local, national and international level. It encourages collaborative, mutually beneficial intergenerational partnerships with parents, band members and the community at large.

**STAFF COMMENTS:**

Semi-Professional Organization Category: Hamilton All Starr Jazz Band provides music training and performing opportunities for youth. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021..

Total **OPERATING** budget \$92,408

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Arts Council**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$42,700

**2020 REQUEST:** \$49,897

**2020 RECOMMENDED:** \$42,700

**2020 FINAL RATING:** 60

**PROGRAM or EVENT DESCRIPTION:**

Hamilton Arts Council supports artists and arts organizations by providing a communication networks, workshops, and networking events. They connect artists, create opportunity, and inspire change through their programming.

HAC's priorities include; Amplifying the role of the arts in Hamilton's public discourse, Increasing financial security and viability of the organization; Ensuring the arts are thriving in Hamilton and providing meaningful resources and services for artists.

**STAFF COMMENTS:**

Established Professional Organization Category: The score is in support of Hamilton Arts Council continued operations. The organization serves the Hamilton's artistic communities, through advocacy, research, and professional development opportunities. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$262,614

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Hamilton Philharmonic Youth Orchestra**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$9,500

**2020 REQUEST:** \$15,000

**2020 RECOMMENDED:** \$9,500

**2020 FINAL RATING:** 60

**PROGRAM or EVENT DESCRIPTION:**

Founded in 1964 with a vision to provide "leadership through music," the Hamilton Philharmonic Youth Orchestra (HPYO) is a student-based symphony orchestra and music education program. They offer a junior concert orchestra for young emerging players and a senior orchestra for established players aged 15 to 24. Mastered through the discipline of weekly orchestral practice and public performance, the HPYO presents three concerts each season.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Hamilton Philharmonic Youth Orchestra's continued operations. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$82,000



**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Legacy Winter Guard**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$2,400

**2020 REQUEST:** \$5,000

**2020 RECOMMENDED:** \$2,400

**2020 FINAL RATING:** 60

**PROGRAM or EVENT DESCRIPTION:**

Legacy Winter Guard is a dance company that provides fundamental dance classes like ballet, dance/flag programs as well as competitive colour guard teams. The programs are professional and community based and are specifically designed to be financially accessible to all families in our community.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The score is in support of Legacy Winter Guard's operations. The applicant is encouraged to meet with staff to review their 2019 grant submission before submitting in 2020.

Total **OPERATING** budget \$43,330

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Westdale Cinema Group**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

**2019 FUNDED:** \$

**2020 REQUEST:** \$200,000

**2020 RECOMMENDED:** \$

**2020 FINAL RATING:** 60

**PROGRAM or EVENT DESCRIPTION:**

The Westdale Theatre is a community-based cinematic and cultural hub showcasing Canadian and world content. The primary fields of activities are rooted in the arts, which include cinematic presentation, artistic presentation (on screen, stage, and exhibition), and community-based arts creation, production, and dissemination in media arts.

**STAFF COMMENTS:**

Emerging Organization Category: The score is in support of Westdale Theatre's new public film programming. The applicant is encouraged to meet with staff to review their 2020 grant submission before submitting in 2021.

Total **OPERATING** budget \$1,017,148

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Momentum Choir**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

<b>2019 FUNDED:</b>	\$
<b>2020 REQUEST:</b>	\$23,174
<b>2020 RECOMMENDED:</b>	\$ 0
<b>2020 FINAL RATING:</b>	59

**PROGRAM or EVENT DESCRIPTION:**

Momentum Choir is a professional choir composed of people with developmental disabilities. They provide an opportunity for artistic expression through professional music training for those with developmental disabilities. Momentum Hamilton Choir provides leadership in diversity, inclusion and musical expression by giving the opportunity to belong, believe, and inspire.

**STAFF COMMENTS:**

Emerging Organization Category: This is a new program and new applicant. The applicant did not present the necessary detail to provide a passing rating. The applicant is encouraged to meet with staff to review their 2019 grant submission before submitting in 2020.

Total **OPERATING** budget \$94,940

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**Musikay**

**Funding Program: Arts**

**Funding Stream: Arts Operating**

**Program/Event/Project Name: Annual Operations**

<b>2019 FUNDED:</b>	\$0
<b>2020 REQUEST:</b>	\$10,000
<b>2020 RECOMMENDED:</b>	\$ 0
<b>2020 FINAL RATING:</b>	31

**PROGRAM or EVENT DESCRIPTION:**

Musikay performs choral and instrumental classical music to inspire audiences and nurture a greater understanding of music's relevance in our world. In addition to a series of community workshops, Musikay presents four concert programs per season in Hamilton.

**STAFF COMMENTS:**

Semi-Professional Organization Category: The applicant did not present the necessary detail to provide a passing rating. The applicant is encouraged to meet with staff to review their 2019 grant submission before submitting in 2020.

Total **OPERATING** budget \$32,000

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**  
**Sustainable Hamilton Burlington (Sustainable Hamilton)**

**Funding Program: Environment**

**Funding Stream: Capacity Building**

**Program/Event/Project Name: Business Development Initiative**

<b>2019 FUNDED:</b>	\$0
<b>2020 REQUEST:</b>	\$21,300
<b>2020 RECOMMENDED:</b>	\$15,975
<b>2020 FINAL RATING:</b>	84

**PROGRAM or EVENT DESCRIPTION:**

Sustainable Hamilton Burlington seeks to strengthen the effectiveness and resilience of the organization by improving business development capacity which is essential to ensure the organization's long-term financial stability. Supported by a Business Development Manager, the organization will be able to increase its reach and impact, recruiting more fee-for-service member organizations to take positive, measurable action on climate change and other environmental issues.

**STAFF COMMENTS:**

Applicant's score demonstrates a strong program design that will clearly build the organization's internal capacity to deliver environmental programming. This is a new application. The proposed initiative allows the organization to increase business development activities that will lead to growth of the organization's fee-for-service activities.

Total **OPERATING** budget \$73,020

**2020 CITY ENRICHMENT FUND APPLICATION SUMMARY FORM**

**A Rocha Canada**

**Funding Program: Environment**

**Funding Stream: Capacity Building**

**Program/Event/Project Name: A Rocha Hamilton's Pond Trail Upgrades**

<b>2019 FUNDED:</b>	\$0
<b>2020 REQUEST:</b>	\$12,000
<b>2020 RECOMMENDED:</b>	\$9,000
<b>2020 FINAL RATING:</b>	82

**PROGRAM or EVENT DESCRIPTION:**

Improving site accessibility at A Rocha's Cedar Haven Eco-Centre will allow safe and secure access to sensitive habitat so as to better steward invaluable ecosystems and showcase the importance of protecting our natural landscapes to the public. Furthermore, it will open up new opportunities for people with disabilities to access natural spaces.


**STAFF COMMENTS:**

Applicant's score demonstrates a strong program merit that will build the organization's internal capacity to deliver environmental programming. This is a new application. This capacity building request will allow the organization to maintain existing trails and construct new trails to give staff and program participants access to previously inaccessible areas of the organization's property to conduct conservation activities and educational programming.

Total **OPERATING** budget \$130,000



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Environmental Services Division**

<b>TO:</b>	Mayor and Members Committee of the Whole
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	Award of Request for Proposal C11-55-19, Waste Collection Services (PW16059(g)) (City Wide) <b>(Outstanding Business List Item)</b>
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Joel McCormick (905) 546-2424 Ext. 4470
<b>SUBMITTED BY:</b>	Craig Murdoch Director, Environmental Services Public Works Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That GFL Environmental Inc. be selected as the Successful Proponent of Request for Proposals Contract C11-55-19, Waste Collection Services;
- (b) That the General Manager of Public Works be authorized and directed to finalize the terms and conditions of the Contract with GFL Environmental Inc., in accordance with the provisions of Request for Proposals Contract C11-55-19;
- (c) That the Mayor and City Clerk be authorized and directed to execute the Contract with GFL Environmental Inc. and any ancillary documents for Contract C11-55-19 with content acceptable to the General Manager of Public Works and in a form acceptable to the City Solicitor; and,
- (d) That Outstanding Business List Item respecting Waste Management System Development – Public Engagement Strategy Results and Preliminary Waste Management System Alternatives, and Outstanding Business List Item respecting Modification of the Waste Collection Services Request for Proposal to Remove Winter Collection of Leaf and Yard Waste, be identified as completed and removed from the Public Works Outstanding Business List.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

## **EXECUTIVE SUMMARY**

The current contract for waste collection services is set to expire on March 28, 2021. As a result, staff initiated the development of Request for Proposals (RFP) C11-55-19, Waste Collection Services, which was released on December 23, 2019 and closed on February 14, 2020.

The RFP is for a seven-year waste collection service contract starting on March 29, 2021 and expires on April 2, 2028. This contract also includes one optional, one-year extension at the sole discretion of the City of Hamilton (City), bringing the total contract term to potentially eight years.

The RFP scope of work maintains the current level of services for waste collections, except for the leaf and yard waste curbside collection program. This program was adjusted from weekly, year-round collection to weekly collection from March to November with no collection from December to February, except for a two-week period for Christmas tree collection in January. This change in collection frequency was approved by City Council on November 27, 2019.

The RFP received two proposals, one from GFL Environmental Inc. (GFL) and one from Emterra Environmental (Emterra). Following the evaluation of the proposals, it is recommended that RFP C11-55-19 for Waste Collection Services be awarded to GFL.

Since the recommended proposal for award is in excess of the current operating budget, staff entered into negotiations with GFL as outlined in the City's Procurement Policy #5.4, Request for Proposals, Section (8). The negotiations resulted in a slight potential reduction to the annual operating cost of approximately \$100K that is for Council consideration.

### **Alternatives for Consideration – See Page 8**

## **FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: With the award of RFP C11-55-19, Waste Collection Services, the annual operating cost will be approximately \$22.628M per year. The current contract for waste collection services annual cost is approximately \$19.629M. This represents an annual contractual increase of approximately \$2.999M, or 15%. There are a variety of reasons for the increase; however, the proposal's cost increase does reflect what staff are seeing in the market.

From a budget perspective, since the current contract is set to expire on March 28, 2021, the operating budget for 2021 for waste collection services will be based on the first three months of the year under the current contract costs



**SUBJECT: Award of Request for Proposal C11-55-19, Waste Collection Services (PW16059(g)) (City Wide) - Page 3 of 8**

---

and the last nine months of the year under the new contract cost. Therefore, the estimated 2021 operating budget for waste collection services will be approximately \$22.539M. This represents a budget increase of \$2.909M or 14.8%.

The seven-year forecasted cost for waste collection services is approximately \$230M based on an estimated annual escalation factor of 2% and estimated residential growth as identified in the RFP.

Table 1 outlines the annual contract price for both GFL and Emterra's proposal received in response to the RFP:

Table 1

	GFL Environmental Inc.	Emterra Environmental
Annual Contract Price	\$22,627,913.67	\$36,588,858.84
Annual Cost Increase	15%	86%

**Staffing:** There are no staffing implications related to the recommendation in this Report.

**Legal:** Legal Services staff assisted with the RFP preparation and evaluation process and will be involved in the preparation and execution of the contract with the Successful Proponent.

## **HISTORICAL BACKGROUND**

Curbside waste collection service in the City is provided by both public and private forces, using a 50/50 service model. The City is divided into two main collections zones, A and B. Public forces collect garbage, green bin, leaf and yard waste and bulk waste in the A-zones, while private forces collect garbage, green bin, leaf and yard waste and bulk waste in B-zones, in addition to collecting Blue Box/Cart and multi-residential frontend bin collection for the entire city.

The current service level for curbside collection of leaf and yard waste is weekly, year-round collection. At the November 27, 2019 City Council meeting, a motion was brought forward to modify the leaf and yard waste service level as detailed in the RFP. This motion was approved unanimously. As a result, the service level outlined in the RFP was modified to weekly collection from March to November and no collection from December to February, except for a two-week period for Christmas tree collection in January. The City's existing waste collection service contract commenced on March 30, 2012 and was set to expire on March 28, 2020. In April 2017, Council approved an optional one-year contract extension. With this one-year extension, the current contract is set to expire on March 28, 2021. In preparation for the expiry of the current contract, RFP C11-

**SUBJECT: Award of Request for Proposal C11-55-19, Waste Collection Services (PW16059(g)) (City Wide) - Page 4 of 8**

---

55-19 was developed and issued on December 23, 2019 and closed on February 14, 2020.

GFL is the current service provider for waste collection services in the B-Zones and Blue Box/Cart collection city wide.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Environmental Protection Act – Ontario Regulation 101/94

Section 7. (1) of Ontario Regulation 101/94 under the Environmental Protection Act (<https://www.ontario.ca/laws/regulation/940101>) states: “A local municipality that has a population of at least 5,000 shall establish, operate and maintain a blue box waste management system if the municipality is served by a waste management system owned by or operated by or for the municipality that collects municipal waste or accepts such waste from the public at a waste disposal site”.

Solid Waste Management Master Plan (SWMMP)

The development of RFP C11-55-19, for waste collection services supports the City’s SWMMP guiding principles and recommendations including:

- Optimizing the landfill capacity through waste diversion (SWMMP recommendation #2);
- Implementing waste diversion program to help increase the City’s waste diversion rate (SWMMP recommendation #3);
- Developing programs to support the continuous improvement of the City’s waste management system (SWMMP recommendation #13); and
- Ensuring that contractual arrangements with the private sector provide protection to the City against risk associated with non-performance (SWMMP recommendation #15).

Solid Waste Management By-law 09-067

Solid Waste Management By-law 09-067 regulates the requirements for waste collection programs.

Procurement Policy – By-law 17-164

The Request for Proposals was issued in accordance with the City’s Procurement Policy. By-law 107-064 and more specifically Section 4.5.4, Policy #5.4 Request for Proposals.

**RELEVANT CONSULTATION**

The Recommendations in Report PW16059(g) were prepared in consultation with staff from the Corporate Services Department including: Financial Services and Taxation Division (Procurement Section), Legal and Risk Management Services Division (Legal Services Section) and Financial Planning, Administration and Policy Division (Finance and Administration Section).

The Waste Management Advisory Committee was also consulted and informed during this process.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

RFP Overview

The scope of work for RFP C11-55-19 maintains the existing level of service for waste collections, except for the leaf and yard waste collection program as referenced above.

Table 2 outlines the waste collection services included in the RFP, plus collection frequency and area of the City where the service is to be provided by the Successful Proponent.

Table 2

	Service	B-Zones (B1, B2 & B3)	City Wide	Collection Frequency
1	Green Bin Collection	X		Weekly
2	Garbage (one bag/container limit including additional bags/containers with trash tags)	X		Weekly
3	Leaf and Yard Waste Collection	X		Weekly (March to November; two weeks in January)
4	Bulk Waste Collection	X		Weekly (scheduled)
5	Blue Box Collection (fibres and containers)		X	Weekly
6	Blue Cart (fibres and containers)		X	Weekly
7	Front-end Bin Collection (garbage)		X	Weekly
8	Front-end Bin Collection (fibres)		X	Weekly

**SUBJECT: Award of Request for Proposal C11-55-19, Waste Collection Services (PW16059(g)) (City Wide) - Page 6 of 8**

9	Public Space Litter Container Collection	X		Various Frequencies
---	--	---	--	---------------------

The Successful Proponent is also responsible for providing waste collection for Team Up to Clean Up events and to supply and collect roll-off bins for organic waste, recyclable materials and garbage at festivals and special events.

The RFP included a three-step evaluation process with the first step being the review of the Proponents' technical submission, the second step being the financial evaluation and the third step determining the total evaluation score. The Proponent with the highest total evaluation score, which is determined by a 75/25 split between the technical and financial submission is recommended as the preferred proponent.

The technical submissions were scored based on the evaluation criteria outlined in the RFP, which included the company's capabilities, their operating details including labour and equipment to be used for the contract, and proposed work plan to undertake the services. Proponents were required to meet a minimum score on their technical submission before they could proceed to the second step.

Due to the climate change emergency declared by City Council in March 2019, staff included a Mandatory Alternate Option in the RFP requiring the Proponents to provide the cost difference to upgrade the waste collection fleet required to perform the work from diesel to Compressed Natural Gas (CNG). Should a proponent's base proposal already propose a CNG collection fleet, then no cost was provided in the Mandatory Alternate Options.

Table 3 below outlines the annual cost identified by the Proponents to upgrade from a collection fleet powered by diesel to a collection fleet powered by CNG. It is important to note that GFL included a CNG powered collection fleet in their base proposal, therefore no additional costs were required.

Table 3

	Mandatory Alternate Option	GFL Environmental Inc.	Emterra Environmental
1	Cost to Upgrade to CNG Collection Fleet	\$0	\$133K
2	Total Annual Contract Cost including CNG	\$22.628M	\$36.721M

Upon close of the RFP the City received two proposals, one from GFL and one from Emterra. Overall, six companies picked up the RFP. The City was notified by two of those six companies the reasons why a proposal to the RFP was not submitted. Those reasons include:

**SUBJECT: Award of Request for Proposal C11-55-19, Waste Collection Services (PW16059(g)) (City Wide) - Page 7 of 8**

---

- Unable to provide a competitive bid; and
- Unable to submit a bid due to the termination clause included in the RFP as a result of the Waste Free Ontario Act.

Following the review of the technical submission, both GFL and Emterra's proposals met the minimum score and proceeded to the financial evaluation. Following the financial evaluation, both proposals were deemed compliant and the total evaluation score for each proposal were determined. The Proponent recommended for award with the highest total evaluation score of 1,243 points is GFL, in comparison to Emterra who scored 1,088 points.

#### Recommended Successful Proponent

Based on the evaluation of the proposals received, it is recommended that RFP C11-55-19, Waste Collection Services be awarded to GFL. GFL is the existing contractor for waste collections services for the City which will also result in a seamless transition from the current contract to the future contract.

GFL has been in operation since 2007 and has provided waste collection services to the City of Hamilton since 2006, under the name of National Waste Services Inc. and GFL. GFL has vast experience in providing both municipal and commercial waste collections throughout Ontario and the country.

Staff completed a municipal scan to gain an understanding of the market place for waste collection services and if other municipalities experienced an increase or decrease in their operations budget due to awarding a waste collection service RFP and new operating contract. Table 4 outlines the percent increase or decrease for municipalities in the last 3 years.

Table 4

Municipality	Annual Operating Budget	
	Increase	Decrease
City of London	20%	
Niagara Region	36%*	
City of Peterborough	15%	
City of Vaughan		10%*
Region of Waterloo		1.3%*

\* Garbage collection service changed from weekly to bi-weekly collection

As outlined in this report, the increase to the operating budget for waste collection services as a result of awarding the RFP to GFL is an increase of approximately 15%, which is on the lower end when compared to other municipalities.

## **ALTERNATIVES FOR CONSIDERATION**

In the event that Council does not wish to approve the recommendations as outlined in this report, Council has the following alternative for consideration:

To award the RFP to GFL with the changes negotiated by staff. Since the recommended proposal for award is in excess of the current budget, staff entered into negotiations with GFL as outlined in Procurement Policy #5.4, Request for Proposals, section (8) which states:

"Where the Bid being recommended for award is in excess of budgeted funds, the General Manager of the Client Department in consultation with the Manager of Procurement may enter into negotiations with the vendor submitting that Bid, provided that it is agreed by both the City and the vendor that the changes required to achieve an acceptable Bid will not alter the general nature of the requirement described in the RFP."

The negotiations resulted in one item identified that would reduce the annual operating cost of the proposal by \$100,000 annually. If Council approves this alternative, the leaf and yard waste collection program would follow previously detailed Council direction with the exception that the months of July, August and September would be changed to bi-weekly collection.

**Financial:** If Council accepts this alternative for consideration, then the proposal cost will be \$22.528M per year, or a 14.5% increase when compared to the current operating budget. This represents a \$100K reduction compared to the original proposal cost submitted by GFL for the RFP.

**Staffing:** There are no staffing implications.

**Legal:** There are no legal implications.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

### **Our People and Performance**


Hamiltonians have a high level of trust and confidence in their City government.

## **APPENDICES AND SCHEDULES ATTACHED**

Not applicable



**CITY OF HAMILTON**  
**PUBLIC WORKS DEPARTMENT**  
**Environmental Services Division**

<b>TO:</b>	Mayor and Members Committee of the Whole
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	Waste Free Ontario Act Update – Preferred Blue Box Transition Date (PW20028) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Raffaella Morello (905) 546-2424 Ext. 3926
<b>SUBMITTED BY:</b>	Craig Murdoch Director, Environmental Services Public Works Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That the City of Hamilton's Blue Box recycling program preferred transition date to full /extended producer responsibility be established as April 1, 2023; and
- (b) That the following resolution be endorsed and forwarded to the Association of Municipalities of Ontario and the Ontario Ministry of the Environment, Conservation and Parks:

WHEREAS the amount of single-use plastics entering our lakes, rivers, waterways is a growing area of public concern;

WHEREAS reducing the waste we generate and reincorporating valuable resources from our waste stream into new goods can reduce greenhouse gases significantly;

WHEREAS the transition to extended producer responsibility for packaging, paper and paper products is critical to reducing waste, improving recycling and driving better economic and environmental outcomes;

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Waste Free Ontario Act Update - Preferred Blue Box Transition Date (PW20028) (City Wide) - Page 2 of 8**

---

WHEREAS the City of Hamilton is supportive of a timely, seamless and successful transition of Blue Box programs to full financial and operational responsibility by producers of packaging, paper and paper products; and,

WHEREAS the Association of Municipalities of Ontario has requested municipal governments with Blue Box programs to provide an indication of the best date to transition our Blue Box program to full / extended producer responsibility;

THEREFORE BE IT RESOLVED:

That the City of Hamilton's Blue Box Recycling Program preferred transition date to extended producer responsibility be April 1, 2023.

**EXECUTIVE SUMMARY**

The Blue Box program for Ontario municipalities will change from the existing framework to a new Extended Producer Responsibility (EPR) model where Producers will be fully responsible for the cost and operation of the residential Blue Box program by 2026. The Ontario government has indicated that there will be a phased transition timeline for the EPR system to operate the Blue Box program, with municipalities starting to transition their program as soon as January 1, 2023, and all municipalities transitioning by December 31, 2025.

In December 2019, the Association of Municipalities Ontario (AMO) asked municipalities to pass a Council resolution by June 30, 2020 to identify their preferred transition date for their Blue Box program based on their existing service level and the rationale for the selected transition timeframe. AMO also asked member municipalities to indicate if they were interested or not in providing recycling services, such as collection or processing, under contract with the Producers.

Staff is recommending the transition date to be April 1, 2023 for the City's recycling program which will require the early termination of both the City's Material Recycling Facility (MRF) operations contract and the recycling collection contract based on the early termination clauses contained in their respective contracts. By transitioning in the first available year, the City is very likely to experience operational challenges related to service continuity and quality; however, the City will be in position to save a significant amount of money in the budget related to the Blue Box program. To assist residents with transitional issues, waste management may request, prior to the start of the transition, temporary 18 month customer service staff. Although municipalities were asked to provide their transition date to AMO and the MECP, the City is not guaranteed in any way to transition on the date that is specified as the MECP will have final determination on transition dates for municipalities.



**SUBJECT: Waste Free Ontario Act Update - Preferred Blue Box Transition Date (PW20028) (City Wide) - Page 3 of 8**

---

With respect to entering into a contract with Producers to continue providing recycling services, the City would require further information from the Resource Productivity and Recovery Authority (RPRA) and Producers before the City can confirm if there is interest. There are multiple unknowns concerning the design of the future Blue Box system and this information is required to understand the operational requirements to provide recycling services as part of the future EPR Blue Box program.

Although municipalities are being provided the opportunity to indicate their preferred transition date, the MECP and the EPR system will make the final decision on the transition timing for municipalities. The City will continue to have legislated responsibility for providing recycling services until the City's Blue Box program is fully transitioned to the new EPR system. Municipalities may expect to continue to receive funding of up to 50% of the annual recycling service costs from the RPRA until their program is transitioned based on previous information shared by the MECP; however, this funding is not known to be guaranteed in 2023, 2024 or 2025.

**Alternatives for Consideration – See Page 7**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: All costs referenced in this report are included in Appendix “A” attached to Report PW20028. In 2019, the operating and capital cost for the City's recycling program was approximately \$12.9M, including \$2.7M for recycling revenues, and excluding RPRA's \$4.9M obligatory funding for a net cost of \$8M. The City's recycling program costs are reported annually through the RPRA Data Call which tracks municipal Blue Box program costs across the province. The RPRA funding helps to reduce the City's recycling program operating and capital costs.

Staff anticipate that the annual operating and capital cost for the City's recycling program will be approximately \$19.5M by 2023, including \$2M for projected recycling revenues, and excluding the potential funding of \$6.1M from the RPRA for a net annual expenditure of \$13.4M. The higher cost for the recycling program is attributed to increased costs for the operation of the MRF as described in Report PW19086(a) and increased collection costs as identified through the RFP for C11-55-19.

Based on the recommendation to transition the City's recycling program on April 1, 2023, the City will be responsible for the Blue Box program for the first quarter of 2023 at a cost of approximately \$3.4M (inclusive of revenues and RPRA funding) and will require the early termination of the City's MRF operations contract and the recycling collection contract at a cost of \$7M. Despite facing first quarter program costs and early contract termination

costs of a combined \$10.4M, the City will avoid the full program cost in 2023 of \$13.4M for a net savings in 2023 of \$3M. Future savings will then be realized beginning in 2024 as the City will benefit financially from the transition of the Blue Box program to EPR and expects to save approximately \$13.5M per year starting in 2024 after the recycling program costs are fully uploaded to the EPR system.

As post transition program details have not been finalized by the MECP, the long-term financial benefits of transitioning Ontario's Blue Box program to the EPR system are not fully known at this time; however, the savings to the City for not providing a recycling program will be significant.

Staffing: By transitioning in the first available year, the City is very likely to experience operational challenges related to service continuity and quality; however, the City will be in position to save a significant amount of money in the budget related to the Blue Box program. To assist residents with transitional issues, waste management may request, prior to the start of the transition, temporary 18 month customer service staff.

Legal: No implications

## **HISTORICAL BACKGROUND**

Ontario's Blue Box Program is currently partially funded through a formula established by RPRA, which determines how much Producers are required to pay each municipality for their residential recycling program based on their recycling program's performance. The City of Hamilton historically has received approximately 50% of costs associated with the collection and processing of the City's Blue Box materials from the RPRA.

On August 15, 2019, Minister Yurek of the MECP issued direction to Stewardship Ontario and RPRA to begin the transition of Ontario's Blue Box program to an EPR system by December 31, 2025. The MECP identified the timeline for transition; aside from proposing that approximately one third of municipalities will be transitioned each year from 2023 to 2025, it did not identify the process that would be used to determine when municipalities will transition within the three-year window. The MECP wants to ensure that the transitioned Blue Box Program is affordable for Producers, workable for the waste processing sector, effective for municipalities, and accessible for residents. Stewardship Ontario is required to provide the RPRA with the plan to fund the Blue Box program under the Waste Diversion Transition Act by August 31, 2020. It is expected that by December 31, 2020 the RPRA will approve the plan and the MECP will finalize the regulation.

In December 2019, AMO contacted Municipal Councils to gather information on transitioning communities Blue Box programs to the EPR system. They asked municipalities to pass a Council resolution by June 30, 2020 outlining municipal Council's preferred dates to transition based on existing service provision and the rationale for the selected transition date. AMO also asked member municipalities if they were interested or not in providing services under contract with the Producers, e.g. contract management, collection, material haulage, processing services, etc. AMO and the MECP will use the Council resolutions to develop a transition timeline across the Province, determine if there are conflicts, and make adjustments if there are years that are over or under subscribed.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City currently has legislated responsibility under Ontario Regulation 101/94 (Section 7. (1)) of the Environmental Protection Act to establish, operate and maintain a blue box waste management system.

The provision of recycling services supports the City's Solid Waste Management Master Plan guiding principles:

- 1) The City of Hamilton must maintain responsibility for the residual wastes generated within its boundaries.
- 2) The Glanbrook Landfill is a valuable resource. The City of Hamilton must minimize residual waste and optimize the use of the City's diversion and disposal facilities.
- 3) The City of Hamilton must lead and encourage the changes necessary to adopt the principles of waste minimization.

## **RELEVANT CONSULTATION**

The recommendation in this report was prepared in consultation with staff from:

The Public Works Department, Environmental Services Division, Waste Collection Section and Recycling and Waste Disposal Section  
The Corporate Services Department, Financial Planning, Administration and Policy Division and,  
The Waste Management Advisory Committee

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

The information and recommendation outlined in this report have City wide implications related to the City's recycling program. Regardless of the preferred transition year, the transition of the Blue Box Program will have a significant impact on the City's overall

**SUBJECT: Waste Free Ontario Act Update - Preferred Blue Box Transition Date (PW20028) (City Wide) - Page 6 of 8**

---

program including recycling collection and the operation of the City-owned MRF. Staff is recommending that the City transition to EPR on April 1, 2023.

Staff reviewed the impacts of transitioning the City's recycling services and determined that the transition will impact several contracts and operating services, which include:

- MRF operation, maintenance, and materials marketing: The City currently owns the MRF which is operated under contract. Through Report PW19086(a), Council approved the seven-year contract for the operation and maintenance of the City's MRF and marketing of fibre materials to Green for Life Environmental Inc (GFL). Although the MRF contract ends on March 31, 2028, staff incorporated early termination clauses in the contract to accommodate the potential transition timeline.
- Curbside recycling collection: The City provides curbside recycling collection for eligible properties. A new seven-year collection services contract will begin in April 2021. Staff incorporated early termination clauses in the contract to accommodate the potential transition timeline.
- Blue Box material collection at Community Recycling Centres (CRCs): The City collects Blue Box materials at the City's three CRCs, which is part of a ten-year service contract that started in March 2020. The operation and maintenance of the CRCs and Transfer Stations, including material haulage is operated by Waste Connections of Canada Inc. It is anticipated that there will be no contract impacts since there is no guarantee on the tonnage of Blue Box material collected at the CRCs.
- Recycling containers: The City provides blue boxes for single family properties, apartment recycling bags and wheeled recycling carts for multi-residential buildings. These containers are supplied by several vendors. There will be no contract impacts and there would be capital budget savings since the City has flexibility on the quantity of recycling containers which can be ordered on a yearly basis.

It is important to note that although the City will realize a financial benefit of \$13.5M in savings starting in 2024, there will be some operational and service challenges that come along with transition which will be seen in service continuity and service quality. Being among the first municipalities to transition, could lead to issues that were not identified by the province prior to transition and may result in some problems experienced by residents at the curb.

Pending Council direction, staff will be required to submit the Council resolution identifying the City's preferred transition date to AMO and MECP for their consideration.

## **ALTERNATIVES FOR CONSIDERATION**

If Council does not wish to approve the recommended transition date of April 1, 2023, Council may recommend a preferred transition date in 2024 or 2025. There are factors to consider for either of these transition years.

1. The first alternative would be to transition in 2024. As there are many unknowns with how the EPR system will be rolled out, the City may wish to review the experiences from other Ontario municipalities that have transitioned their Blue Box program in 2023 to assess any issues they faced during and following transition. Financially, if the City were to transition in 2024, the City will be responsible for the full Blue Box program costs in 2023 of \$13.4M. The City would also be responsible for the first quarter of the Blue Box program in 2024 at an approximate cost \$3.4M (inclusive of revenues and RPRA funding) and an early termination cost for its MRF and recycling collection contracts, which is estimated to be approximately \$5.7M for a total financial responsibility in 2024 of \$9.1M. Despite this, the City will avoid the full program cost in 2024 of \$13.5M for a net savings in 2024 of \$4.4M. The City would still benefit financially from the 2024 transition as we would expect to avoid recycling program costs of approximately \$13.9M in 2025.

Staffing: No implications

Legal: No implications

2. The second alternative would be to transition in 2025. By the third year of the transition, municipalities will have a good understanding of the Blue Box program the Producers are implementing. This will allow time for preparing and providing promotion and education to residents about the updated Blue Box program and its impacts to other City of Hamilton waste programs.

Financially, the City would be responsible for the full Blue Box program costs in 2023 of \$13.4M and 2024 of \$13.5M. The City would also be responsible for the first quarter Blue Box program in 2025 at an approximate cost of \$3.5M (inclusive of revenues and RPRA funding) and an early termination cost for its MRF and recycling collection contracts, which is estimated to be approximately \$4.4M for a total financial responsibility in 2025 of \$ 7.9M. Despite this, the City will avoid the full program cost in 2025 of \$13.9M for a net savings of \$6M.

Although the City will benefit from having more knowledge about the new Blue Box program by transitioning in 2025, the City would further delay the financial benefits gained by transitioning earlier as the City would not begin to realize full financial savings of the Blue Box program until 2026.

Staffing: No implications

Legal: No implications

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Clean and Green**

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

### **Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report PW20028 – City of Hamilton Blue Box Program Cost Summary

**City of Hamilton**  
**Blue Box Recycling Program Cost Summary (Cost in \$ Millions)**

<b>ASSET / SERVICE</b>	<b>2018 RPRA Data Call</b>	<b>2019 Forecast (Year-end)</b>	<b>2023 Forecast</b>	<b>2024 Forecast</b>	<b>2025 Forecast</b>	<b>2026 Forecast</b>
Curbside recycling collection <sup>1</sup>	\$9.767	\$9.994	\$12.770	\$13.156	\$13.553	\$13.962
Blue Box Depot (CRC) - material handling, facility operation, etc. <sup>2</sup>	\$0.128	\$0.140	\$0.152	\$0.155	\$0.158	\$0.161
MRF - Processing Contract <sup>2</sup>	\$2.870	\$2.870	\$5.768	\$5.827	\$5.886	\$6.004
MRF - Other (material handling, facility cost, processing capital depreciation) <sup>2</sup>	\$1.558	\$1.469	\$1.624	\$1.656	\$1.689	\$1.723
Blue Box Other (administrative costs, promotion and education, containers) <sup>2</sup>	\$1.174	\$1.111	\$1.159	\$1.166	\$1.173	\$1.196
MRF - recycling revenues	(\$3.445)	(\$2.711)	(\$2.000)	(\$2.000)	(\$2.000)	\$0.0
<b>Subtotal Costs</b>	\$12.052	\$12.873	\$19.472	\$19.959	\$20.459	\$23.046
RPRA funding allocation <sup>3</sup>	(\$4.912)	(\$4.947)	(\$6.059)	(\$6.470)	(\$6.535)	\$0.0
<b>City's Recycling Program Q1 Cost<sup>4</sup></b>			<b>\$3.353</b>	<b>\$3.372</b>	<b>\$3.481</b>	
<b>City's Recycling Program Annual Cost<sup>5</sup></b>	<b>\$7.140</b>	<b>\$7.926</b>	<b>\$13.413</b>	<b>\$13.489</b>	<b>\$13.924</b>	<b>\$23.046</b>
Estimated cost for early contract termination <sup>6</sup>			\$6.985	\$5.712	\$4.366	\$0
Net annual savings based on transition year			\$6.428	\$7.777	\$9.558	\$23.046

<sup>1</sup> Estimated cost for curbside recycling collection 2023 to 2025; future costs include a 2% increase to reflect estimated annual contract escalation and 1% increase for growth in properties serviced

<sup>2</sup> Future costs include a 2% increase to reflect estimated annual contract cost escalation

<sup>3</sup> RPRA funding allocation is not guaranteed for 2023 to 2025

<sup>4</sup> City's Program Cost from Jan 1<sup>st</sup> to Mar 31<sup>st</sup> (Q1) prior to April 1<sup>st</sup> transition date

<sup>5</sup> In 2026, this cost would be uploaded to Producers

<sup>6</sup> Early termination costs for MRF processing and collection contracts. Costs are higher for earlier contract termination due to time to amortize equipment. Costs for early termination of the curbside recycling collection contract are based on the results from RFP C11-55-19.



**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
**Financial Planning, Administration and Policy Division**  
**and**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Planning Division**

<b>TO:</b>	Mayor and Members Committee of the Whole
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	Development Charges Interest Rate Recommendation Related to Bill 108 Changes and Related Site Plan Changes (FCS20028 / PED20105) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Lindsay Gillies (905) 546-2424 Ext. 5491 Shivon Azwim (905) 546-2424 Ext. 2790 Anita Fabac (905) 546-2424 Ext. 1258
<b>SUBMITTED BY:</b>  <b>SIGNATURE:</b>	Brian McMullen Director, Financial Planning, Administration and Policy Corporate Services Department
<b>SUBMITTED BY:</b>  <b>SIGNATURE:</b>	Steve Robichaud Director, Planning and Chief Planner Planning and Economic Development Department

**RECOMMENDATION(S)**

- (a) That for the purpose of section 26.1 (7) of the *Development Charges Act, 1997*, effective as of January 1, 2020, Council approve an interest rate equal to Bank of Canada Prime plus 2%, fixed at the date of building permit issuance, compounded semi-annually;
- (b) That for the purpose of section 26.2 (3) of the *Development Charges Act, 1997*, effective as of January 1, 2020, Council approve an interest rate equal to Bank of Canada Prime, fixed at the date of the related planning application, compounded semi-annually;



**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108 Changes and Related Site Plan Changes (FCS20028 / PED20105) (City Wide) – Page 2 of 14**

---

- (c) That staff be directed to extend Site Plan Approval to 15 months, with no further Site Plan extensions, for Site Plan applications within the Downtown Hamilton Community Improvement Project Area (Downtown CIPA);
- (d) That By-law No. 19-108, 2020 Tariff of Fees for Planning and Engineering Development Applications, be amended to incorporate a new Site Plan Approval fee for applications that lapse after 15 months within the Downtown Hamilton Community Improvement Project Area (Downtown CIPA);
- (e) That Site Plan Agreements be implemented for Site Plan applications within the Downtown Hamilton Community Improvement Project Area (Downtown CIPA) at the discretion of the Director of Planning and Chief Planner;
- (f) That the Standard Conditions of Approval for Site Plan applications within the Downtown Hamilton Community Improvement Project Area (Downtown CIPA), attached as Appendix “A” to Report FCS20028 / PED20105 be endorsed by Council;
- (g) That recommendations (c), (d), (e) and (f) of Report FCS20028 / PED20105 apply to Site Plan applications submitted to the City retroactive to January 1, 2020 within the Downtown Hamilton Community Improvement Project Area (Downtown CIPA).

## **EXECUTIVE SUMMARY**

On May 2, 2019, Bill 108, *More Homes, More Choice Act, 2019*, (Bill 108) was introduced at the Ontario Legislature. Bill 108 received Royal Assent on June 6, 2019. In late December 2019, the Province proclaimed that some sections of Bill 108 would come into force effective January 1, 2020.

The purpose of Report FCS20028 / PED20105 is to inform Council of the specific changes that have come into force and to obtain Council direction related to interest polices that are now required as a result of those changes. One goal of Bill 108 was to support a range and mix of housing options, another was to increase the certainty of costs of development.

As per section 26.1 of the *Development Charge Act, 1997* (DC Act), as of January 1, 2020, the following types of development will no longer be required to pay Development Charges (DCs) at permit issuance and will commence payment of DCs at occupancy for a set number of instalments:

- Rental (six (6) annual instalments commencing at occupancy).
- Institutional (six (6) annual instalments commencing at occupancy).
  - This category includes long-term care homes, retirement homes, universities and colleges, memorial homes; clubhouses; or athletic grounds of the Royal Canadian Legion, and hospices.
- Non-Profit Housing (21 annual instalments commencing at occupancy).

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108  
Changes and Related Site Plan Changes (FCS20028 / PED20105)  
(City Wide) – Page 3 of 14**

---

This change of legislating DC payments by instalment rather than at building permit issuance for the above forms of development may be one way the Province sought to achieve its goal of supporting a range and mix of housing options.

The City is permitted to charge interest on the amounts outstanding from permit issuance until full payment is received at an interest rate that cannot exceed a prescribed rate. No rate has been prescribed by the Province.

Staff, through Recommendation (a), is proposing that the interest rate be fixed at the Bank of Canada Prime plus 2%. As of April 15, 2020, the Bank of Canada prime rate is 2.45% which equates to a total interest rate of 4.45%.

Section 26.2 of the DC Act, as of January 1, 2020, will freeze the DC rate charged to a development based on the application date of a Site Plan Application or a Site-specific Zoning Amendment, only where such application is applied for on or after January 1, 2020. This freezing does not apply to developments whose Site Plan or Site-specific Zoning amendments were applied for before January 1, 2020.

This change of freezing, or locking-in the DC rate with a planning application, may be one way the Province sought to achieve its goal of increasing the certainty of costs of development.

The City is permitted to charge interest on the frozen rate from the date it is frozen to the date of permit issuance at an interest rate that cannot exceed a prescribed rate. No rate has been prescribed by the Province.

Staff, through Recommendation (b), is proposing that the interest rate be fixed at the Bank of Canada Prime rate.

Staff has also included recommendations related to limiting the time frames for planning applications in the Downtown Hamilton Community Improvement Area (Downtown CIPA). These recommendations are being made to recognize that, without any mitigating measures, the Provincial changes expose the City to financial costs that were not contemplated when establishing the DC exemption rates within the Downtown CIPA. In other words, the time limiting recommendations are being made to both meet the intent of the Provincial change to allow greater predictability of DCs at an earlier stage in the development process and to ensure that the City's DC exemption program in the Downtown CIPA continues to provide reductions at a level that is time sensitive to the ultimate timing of building permit issuance.

In addition to legislating instalment payments of DCs for the specified types of development and freezing, or locking-in DC rates at an earlier stage of the development process, there were also legislated changes to align front-ending agreements with the instalment payment dates and general housekeeping amendment to accomplish the foregoing. The City does not currently enter into front-ending agreements within the context of the DC Act and, therefore, that change does not affect the City.

**Alternatives for Consideration – See Pages 12 – 14**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** Recommendation (a) is related to interest rates on the newly legislated form of development that will pay DCs in instalments commencing at occupancy.

Recommendation (b) is related to the interest rates that will apply between site plan or zoning application and building permit issuance.

**Interest Rate for Legislated DC Instalment Payments**

The proposed rate of Bank of Canada Prime plus 2% totals 4.45% based on the April 15, 2020 prime rate of 2.45%.

This rate would be fixed at the time of building permit issuance and charged on all legislated DC instalment payments, compounded semi-annually. Any interest earned will be allocated to the DC reserves. The next DC background study will need to consider this interest in the calculation of the DC rate.

There are municipalities considering differing interest policies depending on whether or not the developer provides security to the municipality. At this time, staff is not making any recommendation related to security. Best practices will be monitored to determine if requiring security is successful in other municipalities. It should be noted that the types of development with legislated instalment payments are restricted and volume is not anticipated to be significant.

**Interest Rate from site plan or zoning application date to building permit issuance date and time limits on Downtown CIPA applications**

The recommended interest rate of Bank of Canada Prime is being recommended to meet the Provincial goal of increased predictability of DC rates at an earlier stage of the development process and generally maintain the anticipated revenues from DCs. The City's Downtown CIPA DC exemption will be locked-in as of the planning application date as well and therefore, in order to limit the financial exposure related to the exemption applying as of planning application date versus permit issuance date time limitation on planning applications in the Downtown CIPA have been recommended.

The 15-month site plan limitation will limit the exposure of locking in the DC exemption to approximately 15 months following the DC CIPA Exemption rate change. Table 1 outlines the date that building permits would need to be issued by for the current 60% DC exemption in the Downtown to apply based on three scenarios.

**Table 1: Date of Building Permit issuance relative to current 60% DC Exemption rate in the Downtown CIPA**

	<b>Pre-Bill 108</b>	<b>Post Bill 108 with no mitigation</b>	<b>Post Bill 108 with 15-month time limit on site plans</b>
<b>Jan 1, 2020 – July 5, 2020</b>  <b>60% DC Exemption in Downtown CIPA</b>	Exemption is only available for building permits that are issued <b>on or before July 5, 2020</b>	Since the exemption is now locked in at site plan application and site plans generally have 12 months to get final approval with an option to extend another year and then move onto building permit and the DC Act has the locked-in rate which expires 2 years after site plan approval, the latest a building permit could be issued and receive the 60% exemption is estimated at <b>Summer 2024</b>	Since the exemption is now locked in at site plan application and site plans have 15 months to obtain a building permit, the building permit would need to be issued by <b>Fall 2021</b>

Table 1 shows that with no mitigation measures, the time frame in which the 60% Downtown CIPA exemption could be applied to building permits could extend to Summer of 2024 versus July 5, 2020 under the previous legislation. The cost of the extended timeframe will vary depending on the specific site plan applications. The additional cost related to the site plans that will lock in at the 60% DC Exemption rate is estimated at \$3.3 M under the staff recommendation which adds mitigation measures to reduce the exposure period from Summer 2024 to Fall 2021.

More detail regarding rationale for the rates can be found in the “Analysis and Rationale for Recommendation(s)” section of Report FCS20028 / PED20105.

**Staffing:** Staff is not requesting additional full-time equivalent (FTE) positions through this update Report FCS20028 / PED20105. The administration of the legislated changes will require additional support which can be covered internally in the short term. The Province has not completed the implementation of Bill 108 as it relates to DCs.

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108 Changes and Related Site Plan Changes (FCS20028 / PED20105) (City Wide) – Page 6 of 14**

---

Specifically, the Province has not yet released the full Community Benefits Charges (CBC) Regulation. On February 28, 2020, the Province released additional proposed details on the CBC and the City provided comments through the approval of FCS19057(b) / LS19023(b). Staff will continue to monitor the status and development of the CBC regime.

Additional resources will be required to ensure the effective implementation and management of the DC and CBC. Staff will request this support based on assessment of the final requirements of a CBC still to be announced by the Province.

**Legal:** Section 26.1 of the DC Act does not permit a municipality to require developers to provide municipalities with any form of security related to the legislated instalment payment.

Should an instalment payment be defaulted on, the DC Act allows the municipality to add the instalment onto the related property tax roll where it will be collected in the same manner as property taxes.

Legal has been consulted on the interest rate related to Section 26.2 of the DC Act and the proposed Site Plan by-law changes.

## **HISTORICAL BACKGROUND**

May 2, 2019	Bill 108, <i>More Homes, More Choice Act, 2019</i> , (Bill 108) was introduced at the Ontario Legislature.
May 29, 2019	The City of Hamilton's draft comments on Bill 108 were submitted to the Province.
May 29, 2019	Bill 108 completed its second reading at the Ontario Legislature.
June 6, 2019	The City's Audit, Finance and Administration Committee endorsed the City's draft comments as the City's official comments. Council ratified this decision at the June 12, 2019 Council meeting.
June 6, 2019	Bill 108 completed its third reading at the Ontario Legislature.
June 6, 2019	Bill 108 received Royal Assent at the Ontario Legislature.
June 21, 2019	The Province released proposed DC / CBC regulation content.
August 19, 2019	The City of Hamilton's comments on the proposed DC / CBC regulation content were submitted to the Province (endorsed by Council at its meeting of August 16, 2019).

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108  
Changes and Related Site Plan Changes (FCS20028 / PED20105)  
(City Wide) – Page 7 of 14**

---

- December 19, 2019 The Province announces changes to the DC Act General Regulation 454/19.
- January 1, 2020 Sections 8(1), 9, 12, and 13(6) of Schedule 3 of the *More Homes, More Choice Act, 2019* (Bill 108) come into force. These are the sections which prescribe that DCs are payable in instalments for certain types of development and also the section that freezes, or locks-in DCs as of site plan or zoning amendment application date, along with the sections that allow municipalities to charge interest related to each.
- February 28, 2020 The Province releases additional proposed CBC regulation content.
- April 16, 2020 The City of Hamilton's comments on the proposed CBC regulation content were submitted to the Province (endorsed by Council at its meeting of April 15, 2020).

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The recommendations contained within Report FCS20028 / PED20105 are necessitated out of Provincial legislation changes to the DC Act. The City does not currently have approved interest policies related to the legislated changes. Report FCS20028 / PED20105 establishes interest policies for DCs that are now payable in instalments and also for the time period between site plan or zoning application and building permit issuance.

The Province has not yet proclaimed sections 2, 3 (1)-(3), (5), 4, 5 (2), (3), 6, 7, 8 (2), 10, 11 and 13 (1)-(4) of Schedule 3 of Bill 108 into force. The changes that have not yet been proclaimed into force include:

- Reclassing Waste Diversion as a 'hard service'.
- Removal of 'soft services' from the DC Act by listing only the services that may be included in a DC by-law.
- Transitional provisions related to the 'soft services' and a Community Benefits Charge (CBC) By-law.

In accordance with the City of Hamilton's By-law No. 07-351, the Provision of Public Notice, a notice of the new Site Plan fee under the *Planning Act* is required to be published in a newspaper a minimum of 14 days prior to the Committee meeting. Notice was given in The Hamilton Spectator on May 13, 2020.

## **RELEVANT CONSULTATION**

The following City Departments / Divisions were consulted in the development of Report FCS20028 / PED20105:

- Planning and Economic Development Department - Economic Development
- Healthy and Safe Communities Department - Housing Services
- Corporate Services Department - Legal and Risk Management Services

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

### **Analysis for Recommendation (a): Interest Rate for Legislated DC Instalment Payments**

As per section 26.1 of the DC Act, as of January 1, 2020, the following types of development will no longer be required to pay DCs at permit issuance and will commence payment of DCs at occupancy for a set number of instalments:

- Rental (six (6) annual instalments commencing at occupancy).
- Institutional (six (6) annual instalments commencing at occupancy),
  - including long-term care homes, retirement homes and hospices; universities and colleges; Indigenous Institute, memorial homes, clubhouses or athletic grounds of the Royal Canadian Legion.
- Non-Profit Housing (21 annual instalments commencing at occupancy).

In establishing a recommended interest rate, staff participated in municipal working groups through Municipal Finance Officers' Association of Ontario (MFOA) and Ontario Regional and Single Tier Treasurers (ORSTT). The range of rates being considered and recommended by municipalities varied as per Table 2.

It should be noted that through the 2019 DC Background Study and By-law process, Housing Services was directed to explore an incentive program for affordable housing that would replace the City's existing Affordable Housing exemption contained within the City's DC By-law. Housing Services, Finance and Legal have been in discussion to ensure that the legislated changes regarding non-profit housing and the timing of DC payments are considered in the development of the alternative program.

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108  
Changes and Related Site Plan Changes (FCS20028 / PED20105)  
(City Wide) – Page 9 of 14**

**Table 2: Other Municipalities - Interest Rates for Legislated DC Instalment Payments**

<b>Municipality</b>	<b>Rate</b>
Regional Municipality of York	5%, compounded annually
Region of Peel	0% per annum
Town of Milton	Prime lending rate of the Town's financial institution
City of Barrie	City's Weighted Average Cost of Capital
City of Guelph	If the period between DC calculation and occupancy is greater than one (1) month: Non-residential construction price index year-over-year change as of September 30 <sup>th</sup> of each year (plus 2% where security is not provided)
City of Toronto	For development applications with financial security: City's cost of capital  For development applications without financial security: higher of the Canadian Bank Prime rate plus 5% or the market rate for construction financing

Staff is recommending an interest rate of Bank of Canada Prime plus 2% for the following reasons:

- Bank of Canada Prime is a publicly available rate;
- Bank of Canada Prime is readily available whereas measures such as CANSIM Tables are subject to a significant publication delay;
- It approximates the low end of the interest range charged through the City's existing DC Deferral program for non-industrial development;
- It is expected to offset interest costs incurred by the City due to an increase in the need to debt finance infrastructure projects resulting from the delayed cash inflow from the now mandatory deferred instalments;
- It reflects that there is a risk associated with having DCs paid in instalments without security provided up front to the municipality by establishing the rate slightly higher than the expected cost of borrowing.

As of April 15, 2020, the recommended interest rate equals 4.45% (2.45% + 2%).

Staff is recommending that the interest rate be fixed at the time of building permit issuance and that interest be compounded semi-annually. The semi-annual compounding is consistent with the City's existing DC Deferral program.



**Analysis for Recommendation (b): Interest Rate from site plan or zoning application date to building permit issuance date**

Section 26.2 of the DC Act, as of January 1, 2020, will freeze the DC rate charged to a development based on the application date of a Site Plan Application or a Site-specific Zoning Amendment, only where such application is applied for on or after January 1, 2020. The City is permitted to charge interest on the frozen rate from the date it is frozen to the date of payment at an interest rate that cannot exceed a prescribed rate (no such rate has been prescribed by the Province).

In establishing a recommended interest rate, staff participated in municipal working groups through MFOA and ORSTT. The range of interest rates being considered and recommended by municipalities varied as per Table 3.

**Table 3: Other Municipalities – Interest Rates for Frozen DC rates**

<b>Municipality</b>	<b>Rate</b>
Regional Municipality of York	5%, compounded annually
Region of Peel	5.5% per annum (0% if building permit is issued prior to August 1, 2020)
Town of Milton	Prime lending rate of the Town’s financial institution
City of Barrie	City’s Weighted Average Cost of Capital
City of Guelph	Non-residential construction price index year over year change as of September 30 <sup>th</sup> of each year, accrued monthly (plus 2% where security is not provided)
City of Toronto	1.5% per month

For most development in the City, being all development outside of the Downtown CIPA and Class A office within the Downtown CIPA, staff is recommending a rate of Bank of Canada Prime, compounded semi-annually, for the following reasons:

- Bank of Canada Prime is a publicly available rate;
- Bank of Canada Prime is readily available whereas measures such as CANSIM Tables are subject to a significant publication delay;
- Bank of Canada Prime historically approximates the annual indexing of DC rates as calculated with the CANSIM Table and, therefore, is expected to provide the predictability the Province was seeking to provide to developers while ensuring that the municipality is not unnecessarily short on DC revenues;

At the prime interest rate, as of April 15, 2020, the general recommended interest rate equals 2.45%. Earlier in the year, the general recommended interest rate would have been as high as 3.95%. For comparison, the annual indexing that will apply to the DC rates as of July 6, 2020 is 3.92%. This indexing figure was not available until late February 2020 and is, therefore, not the recommended base rate due to the publication delay.

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108  
Changes and Related Site Plan Changes (FCS20028 / PED20105)  
(City Wide) – Page 11 of 14**

---

The DC lock-in date of a Site Plan Application will be the date at which a complete Site Plan Application is submitted to the City. A complete Site Plan Application includes copies of the application form, a survey plan of the property, a site plan and building elevations. Any applicable application fees and Conservation Authority fees must also be included with the complete Site Plan application. By-laws 08-298 and By-law 08-297 provide further guidance on what is considered a complete Site Plan Application.

The greatest risk to the City is the time between Site Plan application and final Site Plan approval for Site Plan applications within the Downtown CIPA as the Development Charge rates are locked in at the date of a Site Plan application. As a result, Recommendation (e) has been included to restrict Conditional Approval to a time period of 15 months with no opportunities for an extension, from the existing 12 months with the possibility of up to a one-year extension. As a result, an applicant will have 15 months in which to receive final Site Plan Approval and a building permit. This will only apply to lands within the Downtown CIPA.

For Site Plan applications within the Downtown CIPA that lapse after the 15-month time period, Recommendation (d) has been included for a new Site Plan application fee. This fee will be \$700 to cover the staff costs associated with opening a new file and re-issuing the Conditional Approval package. The City's fee By-law 19-108 will be amended to include this new fee.

Recommendation (e) has been included to permit Site Plan Agreements for Site Plan applications within the Downtown CIPA, at the discretion of the Director of Planning and Chief Planner, implementing the recommendations of the Downtown Hamilton Secondary Plan. Recommendation (f) has been included to amend the standard Site Plan conditions for Site Plan applications within the Downtown CIPA (refer to Appendix "A" to Report FCS20028 / PED20105). The conditions attached as Appendix "A" to Report FCS20028 / PED20105 will now be applied to all Site Plan applications within the Downtown CIPA. The amendments are to require that all building permits for Site Plan applications be issued within 15 months and that no further extensions will be granted (standard condition 1.(c)).

In addition, standard phasing condition 1.(e) has been deleted in its entirety. Previously, phasing of sites was permitted to grant final approval for all phases but building permits would only be required for one phase to protect final Site Plan approval for the remaining phases. This condition was developed more so for multiple, smaller buildings on one site, and not for tower developments which are predominant within the Downtown CIPA.

The deletion of the phasing condition will require that all building permits, needed to implement all phases as shown on a Site Plan, be issued within 15 months. If all building permits are not issued within 15 months, the Conditional Approval shall lapse and a new Site Plan application will be required. To permit vertical phasing, without the need for a phasing condition, Conditional Site Plan approval within the Downtown CIPA can be structured according to Foundation Permit and Permit for Superstructure.

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108 Changes and Related Site Plan Changes (FCS20028 / PED20105) (City Wide) – Page 12 of 14**

---

Recommendation (g) has been included to clarify that recommendations (c), (d), (e), and (f) contained in Report FCS20028 / PED20105 will apply to all Site Plan applications received by the City, retroactive to January 1, 2020.

Appendix “B” to Report FCS20028 / PED20105 is a list of all active Site Plan applications within the Downtown CIPA to which Recommendation (g) would apply. There are currently three active Site Plan applications within the Downtown CIPA received by the City since January 1, 2020.

**ALTERNATIVES FOR CONSIDERATION**

Alternatively, Council could direct staff to utilize alternative interest rates.

**Recommendation (a): Interest Rate for Legislated DC Instalment Payments**

Alternative 1: Set the interest rate for legislated DC instalment payments to Bank of Canada Prime

Financial: The interest earned on legislated instalment payments would be less than the interest earned under the staff recommendation.

Staffing: None

Legal: None.

Pros: The lower interest rate would support the forms of development that are the target of the legislated instalment payments (rental, institutional, non-profit housing).

Cons: The legislated instalment payments will require the City to increase the use of debt financing of growth infrastructure. Without a full financial impact assessment, the incremental cost is not known. The City is approaching the Council imposed limit on DC debt financing within the 10-year capital forecast. Imposing the staff recommended rate provides a reasonable rate of financing while providing the City with interest at a slightly higher interest rate than the forecasted cost of borrowing which will aid in reducing the additional debt financing required to support growth.

The legislation does not permit a municipality to require security for developments that will pay DCs by instalment. There are other municipalities exploring varying interest rate policies if a developer is willing to provide security. At this time, the City is not recommending varying interest rates but if the City’s interest policy were to be set at Prime, such a policy would limit the City’s ability to consider a lower rate for secured agreements should that be a consideration in the future.

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108 Changes and Related Site Plan Changes (FCS20028 / PED20105) (City Wide) – Page 13 of 14**

---

**Recommendation (b): Interest Rate from site plan or zoning application date to building permit issuance date**

Alternative 2: Direct staff to set a higher interest rate in the Downtown CIPA to offset the financial exposure related to DC lock-in date and the phasing down of the Downtown CIPA Exemption for all development in the Downtown CIPA except for Class A Office development.

Do not enact time limitations on planning application within the Downtown CIPA (Recommendations (c), (d), (e), (f) and (g)).

Financial: Under this alternative, the expected cost of the Downtown CIPA DC exemption program would be closer to what was forecasted within the 2019 DC By-law.

Class A Office development is excluded in this alternative because the DC By-law contains a 70% exemption for Class A Office in the Downtown CIPA which is not being phased down.

The cost of the extended timeframe will vary depending on the specific site plan applications. Table 4 shows the relative cost of applying various interest rates for site plan which lock-in at the 60% DC Exemption based on building permits being issued evenly until Summer 2024 versus the staff recommendation which limits the timeframe that site plans can lock-in for.

**Table 4: Relative cost of Downtown CIPA exemption program with various interest rates compared to the staff recommendation**

	<b>10%</b>	<b>15%</b>	<b>20%</b>	<b>Staff Recommendation</b>
Developments locking in at 60% DC Exemption Rate in Downtown CIPA	Additional cost of \$3.7 M	Additional cost of \$1.7 M	Savings of \$0.7 M	Additional cost of \$3.3 M

Staffing: None

Legal: None

Pros: A higher interest applied between site plan or zoning application and building permit issuance for non-office development in the Downtown CIPA would enable the City to partially or fully mitigate the financial risk associated with an earlier DC rate lock-in.

**SUBJECT: Development Charges Interest Rate Recommendation Related to Bill 108  
Changes and Related Site Plan Changes (FCS20028 / PED20105)  
(City Wide) – Page 14 of 14**

---

Cons: A higher interest rate than what is applied to development in other areas of the City may be viewed as punitive and renegeing on the incentive provided as well as create a complicated DC rate calculation system.

The estimated cost calculation continues to become more complex as the City looks out into future years where the lock-in rates would be 50% or 40%. The ability to maintain consistency between what developments pay at building permit issuance is further complicated by the fact that the DC exemption in the Downtown CIPA is reviewed every few years to assess what is required.

## **ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

### **Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

### **Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

## **APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Report FCS20028 / PED20105 – Standard Conditions of Approval for Site Plans in the Downtown CIPA

Appendix “B” to Report FCS20028 / PED20105 – List of Active Site Plan Applications in the Downtown CIPA

LG/SA/AF/dt

## STANDARD CONDITIONS OF APPROVAL FOR SITE PLANS IN THE DOWNTOWN CIPA

### 1.0 PRIOR TO THE APPLICATION FOR ANY BUILDING PERMITS

1. (a) To develop and maintain the site in compliance with the Site Plan, dated attached hereto and hereinafter referred to as the "Site Plan". Minor changes to the Site Plan or condition(s) shall be permitted only upon written approval from the City's Manager of Development Planning, Heritage and Design.
- Site Plan and Underground Parking Plan**
1. (b) To develop and maintain the site in compliance with the Site Plan and underground parking plan, attached hereto each of which is dated and hereinafter collectively referred to as the "Site Plan". Minor changes to the Site Plan or conditions shall be permitted only upon written approval from the City's Manager of Development Planning, Heritage and Design.
- Approval Limitation**
1. (c) That, in the event a all required building permits for the ~~proposed development~~ Conditionally Approved plans and drawings ~~has have~~ not been issued within ~~one~~ (1) year 15 months from the date of Conditional site plan approval, the approval shall lapse and no further extensions shall be granted, in accordance with Council direction. ~~Prior to the approval lapsing, a request for an extension for a period up to, but not exceeding a one (1) year period, may be made directly to the Manager of Development Planning, Heritage and Design, with written justification and the required fee. The Manager of Development Planning, Heritage and Design will consider the request in light of current requirements and:~~
- ~~May deny the request;~~  
~~May grant the request; or~~
- Ground Cover to Prevent Soil Erosion**
1. (d) Where the construction or demolition of a building, or buildings, or site development works are, in the opinion of the City's Director of Building Services, substantially suspended or discontinued for more than 45 days the Owner shall forthwith provide suitable ground cover to prevent soil erosion by wind, rain and snow for the protection of adjoining lands to the satisfaction of the said Director.
- Phasing**
1. (e) ~~That the proposed development may be implemented in phases. Where conditions are required to be completed prior to building permit or occupancy, or within one year of occupancy, such timing shall relate to all site works within the boundary of the particular phase with specific details and extent of each phase to be approved by the City's Manager of Development Planning, Heritage and Design.~~

**Erosion and Siltation Control**

1. ~~(f)~~ (e) To show all erosion and siltation control features in detail on a Grading and Drainage Control Plan hereinafter described in Section 2(b); to the satisfaction of the City's Manager of Engineering Approvals; and to implement all such erosion and siltation control measures. The Owner further agrees to maintain all such measures to the satisfaction of the City's Manager of Development Engineering Approvals until the site has been fully developed as determined by the City's Manager of Development Planning, Heritage and Design.

 **Tree Management**

1. ~~(g)~~ (f) To prepare a Tree Preservation/Enhancement Plan as part of the required Landscape Plan hereinafter described in Section 2(e), showing the location of drip lines, edges and existing plantings, the location of all existing trees and the method to be employed in retaining trees required to be protected; to obtain approval thereof from the City's Manager of Development Planning, Heritage and Design; and to implement all approved tree savings measures.

 **Fill Permits**

1. ~~(h)~~ (g) To obtain a permit from the **Choose CA** pursuant to the Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation under Ontario Regulation 97/04.

 **Building Elevations**

1. ~~(i)~~ (h) To submit six (6) copies of final building elevations and one (1) reduced 11" x 17" copy to the satisfaction of the Manager of Development Planning, Heritage and Design. Minor changes to the Building Elevations or condition(s) shall be permitted only upon written approval from the City's Manager of Development Planning, Heritage and Design.

 **Foundation Support & Construction**

1. ~~(j)~~ (i) To prepare detailed engineering plans that demonstrate the location of existing underground services and the proposed method of foundation construction. The plans must be submitted to the satisfaction of the Director of Engineering Services, Public Works.

 **Interior Garbage Storage/Outdoor Garbage Containers**

1. ~~(k)~~ (j) To show the following on the required Landscape Plan:
  - i) The location of any vaults, central storage and collection areas, or other facilities for the storage of garbage and recyclable material, including those which may be internal to a proposed or existing building; or
  - ii) The location of any outdoor garbage and recycling containers and details for a supporting concrete pad and, if required by the City's Manager of Development Planning, a roofed enclosure having a height sufficient to conceal the containers.

**Cost Estimate and Letter of Credit**

1. ~~(j)~~ (k)
  - i) To provide cost estimates for 100% of the total cost of all exterior on-site works to be done by the Owner. Such cost estimates shall be in a form satisfactory to the City's Manager of Development Planning, Heritage and Design; or be prepared in accordance with the Guides for estimating security requirements for landscaping and engineering.
  - iii) Calculate the lump sum payment for exterior works using the City's Letter of Credit Policy to the satisfaction of the City's Manager of Development Planning, Heritage and Design.
  - iv) To provide an irrevocable Letter of Credit to the City's Manager of Development Planning, Heritage and Design for 75% of the total cost of all on-site development works in a form satisfactory to Finance (Development Officer, Budget, Taxation and Policy) to be held by the City as security for the completion of the on-site development works required in this Agreement.  
  
Alternatively, the owner may choose to provide a lump sum payment for on-site works in accordance with 1. (l) ii). above.
  - v) The Letter of Credit shall be kept in force until the completion of the required site development works in conformity with the approved design and requirements, securities may be reduced in accordance with the City's Letter of Credit Policy. If the Letter of Credit is about to expire without renewal thereof and the works have not been completed in conformity with their approved designs, the City may draw all of the funds so secured and hold them as security to guarantee completion unless the City Solicitor is provided with a renewal of the Letter of Credit forthwith.
  - vi) In the event that the Owner fails to complete, to the satisfaction of the City's Manager of Development Planning, Heritage and Design, the required site development works in conformity with its approved design within the time required, then it is agreed by the Owner that the City, its employees, agents or contractors may, at the City's sole option and in addition to any other remedies that the City may have, enter on the lands and so complete the required site development works to the extent of monies received under the Letter of Credit. The cost of completion of such works shall be deducted from the monies obtained from the Letter of Credit. In the event that there is a surplus, the City shall pay it forthwith to the Owner. In the event that there are required site development works remaining to be completed, the City may exercise its authority under (Section 446 of the Municipal Act) to have such works completed and to recover the expense incurred in doing so in like manner as municipal taxes.

**2.0 PRIOR TO THE ISSUANCE OF ANY BUILDING PERMITS**

- 
2. (a) Satisfy all pre-grading conditions set out in Section 1 above.



**Grading and Drainage Control**

2. (b) i) To prepare a detailed Grading and Drainage Control Plan showing drainage details for the subject property, abutting properties and public rights-of-way so as to ensure compatible drainage, and to show thereon all existing and proposed connections to the municipal storm sewer to provide for that drainage i.e. catch basins/leads etc. to the satisfaction of the City's Manager of Development Engineering Approvals.
- ii) To pay fee of **Choose Fee** for the final inspection all aboveground features, such as but not limited to, landscaping, drainage, roads, driveways, noise barriers/fencing, lighting, etc., to the satisfaction of the City's Manager of Development Engineering Approvals.

 **Storm Water Management Design**

2. (c) To submit to the satisfaction of the City's Manager of Development Engineering Approvals detailed engineering design for storm water management or to receive from the said Manager an exemption from this requirement.

 **Road Widening**

2. (d) To convey to the City, without cost and free of encumbrance, the road widening and/or daylighting triangles as indicated on the Site Plan to the satisfaction of the City's Manager of Development Engineering Approvals.

 **Landscape Plan**

2. (e) To prepare a Landscape Plan showing planting and surfacing details for all areas not covered by buildings, structures, loading areas or parking areas; and to obtain approval thereof from the City's Manager of Development Planning, Heritage and Design.

 **Fencing/Visual Barriers**

2. (f) To obtain approval of the details of all fencing and visual barriers as indicated on the Site Plan, from the City's Manager of Development Planning, Heritage and Design, as part of the approval of the Landscape Plan.

 **Boulevard Sodding**

2. (g) To show on the required Landscape Plan, planting and surfacing details for the portion of all adjacent public property located between the sidewalks, curbs or streets and the Owner's property line so as to ensure a contiguous landscaped area between the public streets and the Owner's proposed development.

 **Treatment of Future Development Areas**

2. (h) To make provision on the required Landscape Plan for the surface treatment of areas intended for future development so as to prevent the occurrence of noxious weeds and erosion.

**Site Lighting-Design**

2. (i) To prepare a Site Lighting Plan, including lighting for any underground parking facilities, and to submit said plan with a signed certification from an Electrical Engineer stating that said plan complies with Section 3.9 "Lighting" of the City of Hamilton Site Plan Guidelines.

**Multiple Unit Identification Sign**

2. (j) To prepare a concept plan for a multiple unit identification sign for emergency access or for a multiple unit development that shows unit numbers and to obtain approval thereof from the City's Manager of Development Planning, Heritage and Design.

**Site Servicing Plan**

2. (k) i) To submit to the City's Manager of Development Engineering Approvals a satisfactory Site Servicing Plan and pay the applicable drawing review fee based on the approved User Fees Schedule for the year that the Servicing Plans are submitted for review.
- ii) To pay for and obtain the required Site Servicing Permits, the cost of which will be calculated based on the approved servicing design.

**On Site Servicing Approvals**

2. (l) To obtain approval from the (City's Director of Building Services or Ministry of the Environment and Climate Change) for all private sewage systems. If approval is under the jurisdiction of the MOECC (sanitary system greater than 10,000 li/day), then written copies of such approval shall be provided to the City's Director of Building Services. For water taking systems over 50,000 li/day, approval is required from the Ministry of Environment and Climate Change (General Inquiry Line 905-521-7640).

**Ministry of Transportation**

2. (m) To obtain a Building/Land Use Permit from the Ministry of Transportation.

**Cash-in-Lieu of Parkland**

2. (n) To pay to the City of Hamilton Park Trust Fund Account the required cash-in-lieu of parkland contribution based on the value of the lands the day before the issuance of a Building Permit.

**Development Charges**

2. (o) To pay to the City of Hamilton all applicable Development Charges in accordance with the Development Charges By-law, as amended, to the satisfaction of the City's Director of Building Services.

**Site Plan Drawing**

2. (p) To submit six (6) copies of the final site plan drawing and one (1) reduced 11" x 17" copy to the satisfaction of the Manager of Development Planning, Heritage and Design.

**Taxes**

2. (q) To submit proof from the Taxation Division that the Municipal Taxes are current on the subject lands to the satisfaction of the Manager of Development Planning, Heritage and Design.

 **Tariff of Fees**

2. (r) To pay to the City of Hamilton the applicable additional charges as per the Tariff of Fees By-law for the proposed development type as follows:
- Residential - \$520.00/unit for the first 10 units and \$315.00 for units 11 to a maximum of 50 units;
  - Industrial - \$5.00/m<sup>2</sup> of new gross floor area to a maximum of 5,000m<sup>2</sup>, and;
  - Commercial - \$5.00/m<sup>2</sup> of new gross floor area to a maximum of 50,000m<sup>2</sup> to the satisfaction of the Manager of Development Planning, Heritage and Design.

 **Wastewater Assessment**

2. (s) To submit a wastewater generation assessment to the satisfaction of the City of Hamilton Public Works Department using Part 8 of the latest edition of the Code and Guide for Sewage Systems to establish an updated equivalent population density.

 **Water Service Assessment**

2. (t) To submit a water service assessment to the satisfaction of the City Public Works Department which tabularizes the expected occupancy and provides a water demand estimation, and needed fire flow calculation based on the "Water Supply for Public Protection, Fire Underwriters Survey, 1999".

 **Storm Drainage Area Plan**

2. (u) To submit a storm drainage area plan that clearly illustrates the extent of the property which will contribute surface water and ground water by direct connection to the existing systems. The plan must also illustrate where runoff from the remainder of the subject property if applicable, will be directed and/or collected. Appropriate runoff coefficients are to be assigned for the consideration and records of the Public Works Department.

 **Construction Management Plan**

2. (v) To prepare a Construction Management Plan that provides details on any construction activity that will encroach into the municipal road allowance such as construction staging, scaffolding, cranes etc. The plan must identify any required sidewalk and/or lane closures and the estimated length of time for such closures). Details on heavy truck routing must also be included. The plan must be submitted to the satisfaction of the Director of Engineering Services, Public Works.

 **Arterial Lane Closure**

2. (w) To pay for and obtain approval of an Arterial Lane and Sidewalk Occupancy permit for any lane or sidewalk closure on an arterial road.

**Garbage Collection**

2. (x) The Owner acknowledges that garbage collection for the proposed development shall be in accordance with the applicable Municipal By-Law.

**3.0 PRIOR TO OCCUPANCY**

**Prior to occupancy** of the proposed development the Owner agrees to fulfill each of the conditions which follow:

**Driveway Closure**

3. (a) To complete the closure of all redundant driveways to the City's or Ministry of Transportation's standards.

**Driveway Installation**

3. (b) To install, at the Owner's cost and to the City's or Ministry of Transportation's standards, new driveway ramps at grade with the (existing, proposed or future) sidewalk. That the Owner must apply for and receive an Access Permit from the Public Works Department or the Ministry of Transportation.

**Relocation of Municipal and/or Public Utilities**

3. (c) That the relocation of any Municipal and/or Public Utilities, such as but not limited to, street furniture, transit shelters, signs, hydrants, utility poles, transformers, communication pedestals, wires or lines, required due to the location of buildings, structures, walkways, boulevards, driveways, curbing or parking, be arranged and carried out at the Owner's cost, to the satisfaction of the appropriate City Department or Public Utility.

**Emergency/Fire Routes**

3. (d) That any required "Emergency/Fire Routes" shall be established by the City's Director of Building Services and that such signage shall be installed at the Owner's cost and to the satisfaction of the City's Director of Building Services.

**Traffic Control Signs**

3. (e) To install, at the Owner's cost, all required traffic signs, including directional, visitor parking and barrier-free parking signs, to the satisfaction of the City's Senior Project Manager of Traffic Planning & Community Services.

**Multiple Unit Identification**

3. (f) To erect the multiple unit identification sign in accordance with the approved concept plan.

**Fire Hydrant**

3. (g) To install at the Owner's cost, any fire hydrant required by the Ontario Building Code as directed by the City's Director of Building Services.

**Site Servicing**

3. (h) To complete site servicing to the satisfaction of the City's Manager of Development Engineering Approvals.

#### **4.0 WITHIN ONE YEAR OF OCCUPANCY (PRIOR TO RELEASE OF CREDIT)**

- Grading and Drainage Completion**
  - 4. (a) To complete the site grading and drainage scheme in accordance with the Grading and Drainage Control Plan approval.
- Storm Water Management Implementation**
  - 4. (b) To complete any storm water management scheme and all related drainage control facilities in accordance with the approval Plan.
- Tree Management**
  - 4. (c) To complete the tree management requirements for the lands in accordance with the approved Tree Preservation/Enhancement Plan.
- Landscape Completion**
  - 4. (d) To complete the landscaping in accordance with the approved Landscape Plan.
- Interior Garbage Storage/Outdoor Garbage Container Installation**
  - 4. (e) To install or demarcate on-site any vaults, central storage and collection areas, or other facilities for the storage of garbage and recyclable material, in accordance with the approved Landscape Plan.
- Fencing/Visual Barriers Installation**
  - 4. (f) To install all fencing and visual barriers as indicated on the Site Plan in accordance with the approved Landscape Plan.
- Boulevard Sodding**
  - 4. (g) To complete, at the Owner's cost, the landscaping on all adjacent public property in accordance with the approved Landscape Plan.
- Curb Installation**
  - 4. (h) To install 0.15 metre raised curbing in the locations shown on the Site Plan.
- Site Lighting Installation**
  - 4. (i) To implement the approved Site Lighting Plan.
- Paving**
  - 4. (j) To pave all areas intended to facilitate on-site vehicular movement, parking and loading, as shown on the Site Plan with hot-mixed asphalt or equivalent and to demarcate the parking on said surface.
- Certification of Site Development Works**
  - 4. (k) To submit to the City's Director of Building Services, Site Development Works Certification Forms prepared by the appropriate consultants, certifying that the site development works required under this approval have been completed in accordance with the respective plans prepared by such consultant and accepted by the City.

File Number	Address	File Year	Description	Status	Proposed Use	Proposed Units
MDA-15-187	224 James St N	2015	To recognize an existing 42 seat, 47.2 sqm outdoor patio associated with an existing restaurant.	In Process	Commercial	0
MDA-17-093	127 Market St	2017	To construct a 2 storey, 2242 sqm street townhouse on a vacant parcel of land.	In Process	Residential	1
DA-19-174	44 Hughson St S and 77 James St S	2019	To develop the lands with a 30-storey mixed use building with 403 residential units and a 3-storey podium with 1,835.10 sqm of retail commercial and 258 sqm of office. The existing LiUNA Local 837 Office (Registered Heritage Building) will be retained.	In Process	Mixed Use	403
MDA-20-031	127 Hughson St N	2020	To complete renovations to the existing office building including the construction of a new front façade with an accessible ramp and the addition of a ground floor patio area. The applicant is also proposing to reconfigure the existing parking area.	In Process	Office	0
DA-20-035	1 Jarvis St	2020	To construct a 14-storey mixed use building, containing 314 sqm of commercial space and 377 dwelling units. The proposed development contains 157 parking spaces.	In Process	Mixed Use	377
MDA-20-049	62 and 64 King St E	2020	To construct a 24.65 sqm addition to the 4th floor and a 228.98 sqm 5th floor addition, to the existing building. Complete internal renovations for office spaces, an office and restaurant on ground floor. 5th floor to contain 2 residential units.	In Process	Mixed Use	2

File Number	Address	File Year	Description	Status	Proposed Use	Proposed Units
DA-20-023	41-61 Wilson St and 99 John St N	2020	To construct a mixed-use development of three 30 storey towers above two base buildings with 962 dwelling units and 1,196 sqm of commercial space. 442 parking spaces are proposed within 3 underground levels.	In Process	Mixed Use	962
DA-14-105	98 James St S	2014	To construct a 30-storey multiple dwelling, including a 3-storey podium, for a total of 259 residential units and a structured two-level stacked parking facility with 98 spaces. The existing façade will be retained.	Conditional Approval	Mixed Use	259
DA-16-120	29 Severn St	2016	To construct a 5-storey mixed use building with 2 commercial units on the ground floor and 6 residential dwelling units above.	Conditional Approval	Mixed Use	6
DA-17-049	210 Main St E	2017	To construct a 15-storey mixed use building with underground parking and 224 dwelling units.	Conditional Approval	Mixed Use	224
DA-17-064	64 Main St E	2017	To construct an 18-storey mixed use building with 183 dwelling units, 4 commercial units on the ground floor, and 3 storeys of underground with 69 spaces.	Conditional Approval	Mixed Use	183
SPA-17-087	18-30 King St E	2017	Adaptive re-use of 18-22 King St E and demolition/redevelopment of 24-30 King St E to create a mixed-use commercial/residential development.	Conditional Approval	Mixed Use	0
DA-17-105	82 Ferguson Ave N	2017	To demolish the existing building and replace it with a 356.6 sqm place of worship that will be two storeys in height.	Conditional Approval	Institutional	0

File Number	Address	File Year	Description	Status	Proposed Use	Proposed Units
DA-18-016	43-51 King St E, 60 King William St	2018	To construct a 4-6 storey podium along with two towers each with a total height of 30 storeys including the podium, for the establishment of 525 dwelling units and 1,192 sqm of retail floor area.	Conditional Approval	Mixed Use	525
DA-18-098	200 Market St and 55 Queen St N	2018	Construct a 15-storey mixed use building including a 3-storey commercial bldg (Building B) and a 12 storey, 140-unit mid-rise apartment bldg (Building A).	Conditional Approval	Mixed Use	140
SPA-18-169	115 Hunter St W	2018	To construct a 1-storey 162.6 sqm west side addition and to renovate the interior of the existing church building for use as community programming space.	Conditional Approval	Institutional	0
SPA-18-204	165 Barton St E	2018	To build a new 184 sqm vehicle sally port and new concrete driveway, with modifications to the existing staff courtyard, for the existing Hamilton Wentworth Detention Centre.	Conditional Approval	Institutional	0
DA-19-071	20 East Ave S	2019	To demolish the existing three storey elementary school and construct a new three storey elementary school with a child care centre, community family centre, community outreach kitchen, play area and parking lot.	Conditional Approval	Institutional	0
DA-19-090	80-92 Barton St E and 245 Catharine St N	2019	To construct a 4-storey medical office building with associated retail and 45 dwelling units located within three, 3 storey townhouse blocks and two, 4 storey stacked townhouse buildings.	Conditional Approval	Mixed Use	45
DA-20-001	315 Robert St and 225 - 247 East Ave N	2019	To redevelop for residential use having 95 affordable dwelling units within 2 dwellings. Buildings will be connected via podium that will include sub-grade parking with 53 spaces.	Conditional Approval	Residential – Affordable Housing	95



File Number	Address	File Year	Description	Status	Proposed Use	Proposed Units
SPA-19-078	18-30 King St E	2019	Adaptive re-use of 18-22 King St E and demolition/redevelopment of 24-30 King St E to create a mixed-use commercial/residential development.	Conditional Approval	Mixed Use	0
DA-20-012	36 Grant Ave	2020	To construct a 2 storey, 6-unit multiple dwelling with a total GFA of 3579 sq. ft. Two parking spaces are proposed.	Conditional Approval	Residential	6



**CITY OF HAMILTON**  
**PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT**  
**Growth Management Division**

<b>TO:</b>	Mayor and Members Committee of the Whole
<b>COMMITTEE DATE:</b>	May 27, 2020
<b>SUBJECT/REPORT NO:</b>	Ontario Energy Board Notice of Hearing for Enbridge Gas Inc.'s Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Guy Paparella (905) 546-2424 Ext. 5807 Alvin Chan (905) 546-2424 Ext. 2978
<b>SUBMITTED BY:</b>	Tony Sergi Senior Director, Growth Management Planning and Economic Development Department
<b>SIGNATURE:</b>	

**RECOMMENDATION**

- (a) That it be confirmed that the General Manager of Planning and Economic Development maintain “Intervenor” status with the Ontario Energy Board pertaining to file EB-2020-0091, in respect of the Enbridge Gas Inc.’s Integrated Resource Planning Proposal;
- (b) That the General Manager of Planning and Economic Development be authorized and directed to file interrogatories and respond to any interrogatories in accordance with any Procedural Order(s) of the Ontario Energy Board, for file EB-2020-0091 in respect of the Enbridge Gas Inc.’s Integrated Resource Planning Proposal;
- (c) That it be confirmed that no outside consultants will be retained and therefore no evidence will be submitted to the Ontario Energy Board as it pertains to file EB-2020-0091, in respect of the Enbridge Gas Inc.’s Integrated Resource Planning Proposal.

---

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

## **EXECUTIVE SUMMARY**

Enbridge Gas Inc. (“Enbridge”) had applied to the Ontario Energy Board (“OEB”) for Leave to Construct 10.2 kilometres of 48-inch diameter natural gas pipeline and associated facilities in the City of Hamilton from the Kirkwall Valve Site to the Hamilton Valve Site; and, for approval of an Integrated Resource Planning Proposal (“IRP”) under File Number EB-2019-0159.

Per Procedural Order #1 of OEB File Number EB-2019-0159 dated January 30, 2020, the Board ordered that the IRP proposal be reviewed separately at a later date.

Accordingly, on April 28, 2020, the OEB issued a Notice of Hearing for Enbridge Gas Inc.’s Integrated Resource Planning Proposal under File Number: EB-2020-0091 (attached as Appendix “A” to Report PED20103). It should be noted that the IRP Proposal covers additional applications the City of Hamilton did not participate in, being OEB Files EB-2017-0306 and EB-2019-003.

An IRP is a planning process that evaluates and compares realistic natural gas supply-side and demand-side options. The demand-side options identify solutions that reduce natural gas in-franchise peak period demand growth to defer or avoid future transmission and distribution system facility expansion/reinforcement projects. The potential range of IRP alternatives could include demand response, enhanced targeted energy efficiency, compressed natural gas, and low-carbon and non-gas solutions.

Page 4, paragraph 1 of the Order, parties interested in participating as intervenors in this proceeding should indicate their intent by filing a letter with the OEB by May 13, 2020.

Of additional note, page 4, paragraph 2, albeit the City is an “Intervenor” under the Enbridge Gas Inc. Application for Leave to Construct the 2021 Dawn to Parkway Expansion Project, interested parties must still submit a new request for intervention status and cost eligibility (if desired) that is specific to the IRP Proposal proceeding.

Accordingly, due to the OEB deadline staff have requested “Intervenor” status and recommend that it be confirmed that the General Manager of Planning and Economic Development maintain “Intervenor” status; and be authorized to file interrogatories and respond to any interrogatories in accordance with any Procedural Order(s) with the OEB pertaining to file EB-2020-0091, in respect of the Enbridge Gas Integrated Resource Planning Proposal in accordance with Recommendations (a) and (b) of Report PED20103.

**SUBJECT: Ontario Energy Board Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide) - Page 3 of 8**

---

Lastly, due to associated financial costs and anticipated timelines for review and submissions, it is recommended that no outside consultants be retained. As a result, it is anticipated that no expert evidence would be submitted by the City to the OEB. Rather, the City would rely upon its in-house capacity to review and comment on evidence; and, for filing and responding to interrogatories, per Recommendation (c) of this Report PED20103.

**Alternatives for Consideration – See Page 6**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** If alternative Recommendation (c) is approved by Council, the City will be affirming retaining outside counsel and consultants in representing the City's concerns. The costs associated is unknown.

**Staffing:** In house staff do not have the expertise in the matters under the Integrated Resource Planning Proposal but will continue to review and comment on any materials within their subject matter expertise.

**Legal:** The OEB will hold a public hearing to consider the application for Enbridge Gas Inc.'s IRP Proposal.

If alternative Recommendation (c) is approved by Council, the City will be affirming retaining outside counsel and consultants in representing the City's concerns.

**HISTORICAL BACKGROUND**

On November 1, 2019, Enbridge submitted the Leave to Construct Application related to the 2021 Dawn to Parkway Extension and Integrated Resource Planning Proposal to the OEB, the Province's energy regulator responsible for ensuring compliance with the Province's environmental guidelines for the location, construction and operation of hydrocarbon pipelines and facilities in Ontario.

Per Procedural Order #1 of OEB File Number EB-2019-0159 dated January 30, 2020, the Board ordered that the IRP Proposal be reviewed separately at a later date. Accordingly, on April 28, 2020, the OEB issued a Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal under File Number: EB-2020-0091 (attached as Appendix "A" to Report PED20103). It should be noted that the IRP Proposal covers additional applications the City of Hamilton did not participate in, being OEB Files EB-2017-0306; and EB-2019-003.

**SUBJECT: Ontario Energy Board Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide) - Page 4 of 8**

---

Accordingly, per the Notice of Hearing attached as Appendix “A” to Report PED20103, page 4, paragraph 1, parties interested in participating as intervenors in this proceeding should indicate their intent by filing a letter with the OEB by May 13, 2020.

Additionally, page 4, paragraph 2, albeit the City is an “Intervenor” under the Enbridge Gas Inc. Application for Leave to Construct the 2021 Dawn to Parkway Expansion Project, interested parties must still submit a new request for intervention status and cost eligibility (if desired) that is specific to the IRP Proposal proceeding.

Accordingly, staff provides the detailed review and analysis below, and the corresponding Recommendations noted above.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

### **OEB Decision-making Process:**

The OEB is an independent, quasi-judicial tribunal that is regulated by the *Ontario Energy Board Act* (the “Act”). The primary objective of the OEB is to ensure the public interest is served and protected.

An IRP is a planning process that evaluates and compares realistic natural gas supply-side and demand-side options. The demand-side options identify solutions that reduce natural gas in-franchise peak period demand growth to defer or avoid future transmission and distribution system facility expansion/reinforcement projects. The potential range of IRP alternatives could include demand response, enhanced targeted energy efficiency, compressed natural gas, and low-carbon and non-gas solutions.

Enbridge Gas Inc.’s IRP Proposal included sections related to the goals of IRP, what types of IRP alternatives should be considered, which infrastructure projects should require consideration of IRP alternatives, how IRP alternatives should be assessed and compared with infrastructure projects and proposed mechanisms for approval and cost recovery of IRP projects.

As noted in Enbridge Gas Inc.’s IRP Proposal, the OEB has previously considered the role of IRP, and specifically the potential for natural gas demand-side management (DSM) to defer or avoid capital investments in infrastructure, in several Leave to Construct decisions, and in the OEB’s oversight of natural gas DSM, for Enbridge Gas and its predecessors, Enbridge Gas Distribution (EGD) and Union Gas (Union).

Page 3 of the Notice of Hearing, attached as Appendix “A” to Report PED20103, the OEB proposes the following approach to Enbridge Gas’ IRP Proposal.

**SUBJECT: Ontario Energy Board Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide) - Page 5 of 8**

---

In particular, the OEB intends to address Enbridge Gas' IRP Proposal through an oral hearing, with the Enbridge Gas' IRP Proposal forming the initial evidence for this proceeding.

In turn, the OEB will establish an Issues List to set out the scope of this proceeding. OEB staff will develop a draft Issues List for circulation to the parties for comment once interventions have been approved.

Additionally, the OEB understands that OEB staff may seek to file expert evidence on alternatives to natural gas infrastructure. The OEB will consider requests from parties to file expert evidence that does not duplicate any evidence to be filed by OEB staff, once the Issues List has been established.

Lastly, the OEB expects that this hearing will address the specific elements of Enbridge Gas' IRP Proposal, and will also consider the broader issues of whether Enbridge Gas' IRP Proposal adequately responds to previous OEB direction and guidance on IRP, and whether Enbridge Gas' IRP Proposal necessitates consequential changes to any other OEB policies, codes, or guidelines.

In light of the above process, the OEB has requested per page 4 of the Notice, attached as Appendix "A" to Report PED20103, parties interested in participating as intervenors in this proceeding, including those registered as an "Intervenor" under the Enbridge Gas Inc. Application for Leave to Construct the 2021 Dawn to Parkway Expansion Project, should indicate their intent by filing a letter with the OEB by May 13, 2020.

Accordingly, staff recommend that it be confirmed that the General Manager of Planning and Economic Development maintain "Intervenor" status; and be authorized to file interrogatories and respond to any interrogatories in accordance with any Procedural Order(s) with the OEB pertaining to file EB-2020-0091, in respect of the Enbridge Gas Inc.'s Integrated Resource Planning Proposal.

Lastly, due to associated financial costs and anticipated timelines for review and submissions, it is recommended that no outside consultants be retained. As a result, it is anticipated that no expert evidence would be submitted by the City to the OEB. Rather, the City would rely upon its in-house capacity to review and comment on evidence; and, for filing and responding to interrogatories.

## **RELEVANT CONSULTATION**

- City Manager's Office – Legal and Risk Management Services Division.

**SUBJECT: Ontario Energy Board Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide) - Page 6 of 8**

---

As the OEB has not yet established the Issues List, review and comment by staff is limited at this time.

Notwithstanding, staff have extracted the original components pertaining to the IRP Proposal from the Enbridge Leave to Construct Application related to the 2021 Dawn to Parkway Extension; and, has circulated these materials for review and comment by staff that make up the Pipeline Technical Advisory Team.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

As noted above, Recommendation (a) is to address the current request of the OEB Notice of Hearing, attached as Appendix “A” to Report PED20103, whereby any parties interested in participating as intervenors in this proceeding, including those registered as an “Intervenor” under the Enbridge Gas Inc. Application for Leave to Construct the 2021 Dawn to Parkway Expansion Project, should indicate their intent by filing a letter with the OEB by May 13, 2020.

In discussion with the OEB, the request for “Intervenor” status would allow the City to receive any evidence submitted for this Application; to file interrogatories in response to evidence; and, to respond to any interrogatories filed to the City, It will also allow the City to participate in the hearing, if desired, but it is not required for the City to retain outside counsel or expertise to submit evidence.

Based on the foregoing, staff recommend that it be confirmed that the General Manager of Planning and Economic Development maintain “Intervenor” status; and be authorized to file interrogatories and respond to any interrogatories in accordance with any Procedural Order(s) with the OEB pertaining to file EB-2020-0091, in respect of the Enbridge Gas Integrated Resource Planning Proposal per Recommendations (a) and (b) to this Report PED20103.

Lastly, due to associated financial costs and anticipated timelines for review and submissions, it is recommended that no outside consultants be retained. As a result, it is anticipated that no expert evidence would be submitted by the City to the OEB. Rather, the City would rely upon its in-house capacity to review and comment on evidence; and, for filing and responding to interrogatories, per Recommendation (c) of this Report PED20103.

### **ALTERNATIVES FOR CONSIDERATION**

The alternative to Recommendation (a) is to withdraw “Intervenor” status with the OEB pertaining to file EB-2020-0091, in respect of the Enbridge Gas Integrated Resource Planning Proposal.

**SUBJECT: Ontario Energy Board Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide) - Page 7 of 8**

---

This would make the City a participant by which the City may sign up to receive documents issued by the Board; however not all documents related to the proceeding are forwarded, only documents issued by the board. The City would also be limited to a single “Letter of Comment” to the OEB for consideration by the OEB in its decision.

Based on the foregoing, it is recommended that it be confirmed that the City maintain Intervenor status; otherwise, staff would have no notice of any new documents posted for the above noted Application; would need to perform daily regulatory document searches to maintain up-to-date information; and, would be limited to a single submission to the OEB.

With respect to Recommendation (b), given current experiences with the Enbridge Gas Inc. Application for Leave to Construct the 2021 Dawn to Parkway Expansion Project, and the respective deadlines of related Procedural Order(s) along with internal timelines for committee and Council, it is recommended that staff be authorized to review, comment, file and respond to interrogatories in accordance with any future Procedural Order(s),

Without such authorization, staff cannot ensure sufficient time to review, present to Committee and Council; and, meet the respective deadlines of any OEB Procedural Orders pertaining to OEB issued documents; evidence, interrogatories and responses to interrogatories related to this OEB Application.

Accordingly, staff recommend that staff be authorized and directed to file interrogatories and respond to any interrogatories in accordance with any Procedural Order(s) of the OEB, for file EB-2020-0091 in respect of the Enbridge Gas Integrated Resource Planning Proposal.

Finally, regarding Recommendation (c), the alternative would be to retain outside expertise and counsel for participation in the OEB hearing. Staff are not experts in these fields and cannot advise on the qualifications or time required to find a suitable consultant, the time required for completion of work by any retained outside consultant, and meeting of any OEB Procedural Orders and deadlines.

Additionally, such outside expertise would represent a significant financial commitment that has not been accounted for and would therefore have unknown financial impacts.

Lastly, in previous discussions with the OEB Project Advisor, maintaining “Intervenor” status would allow the City to continue to receive and respond to any new evidence filed with the OEB, with no obligation for the City to retain outside expertise for submission of any evidence.



**SUBJECT: Ontario Energy Board Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal – OEB File Number: EB-2020-0091 (PED20103) (City Wide) - Page 8 of 8**

---

Based on the foregoing, staff recommend that no outside consultants will be retained and therefore no evidence will be submitted to the OEB as it pertains to file EB-2020-0091, in respect of the Enbridge Gas Integrated Resource Planning Proposal.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

**Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” - Ontario Energy Board Notice of Hearing – April 28, 2020.

Appendix “B” - Letter of Response to OEB Notice of Hearing

AC/GP/sd



Ontario Energy Board | Commission de l'énergie de l'Ontario

BY EMAIL

April 28, 2020

To: All Parties to EB-2019-0159, EB-2017-0306  
All Participants in EB-2019-0003

**Re: Notice of Hearing for Enbridge Gas Integrated Resource Planning Proposal  
OEB File Number: EB-2020-0091**

---

This letter provides information on the next steps that the Ontario Energy Board (OEB) intends to take in regards to hearing Enbridge Gas' Integrated Resource Planning (IRP) proposal, and invites intervention requests or letters of comment from parties who wish to participate in this proceeding.

### **Enbridge Gas' Integrated Resource Planning Proposal**

Integrated resource planning is a planning process that evaluates and compares realistic natural gas supply-side and demand-side options. The demand-side options identify solutions that reduce natural gas in-franchise peak period demand growth to defer or avoid future transmission and distribution system facility expansion/reinforcement projects. The potential range of IRP alternatives could include demand response, enhanced targeted energy efficiency, compressed natural gas, and low-carbon and non-gas solutions.

Enbridge Gas originally submitted an [IRP proposal](#) to the OEB as part of Enbridge Gas' Leave to Construct Application (Exhibit A, Tab 13) for 10.2 km of pipeline expansion within the City of Hamilton ("Dawn-Parkway Expansion" proceeding, EB-2019-0159), filed on November 1, 2019.

Enbridge Gas' IRP proposal included sections related to the goals of IRP, what types of IRP alternatives should be considered, which infrastructure projects should require consideration of IRP alternatives, how IRP alternatives should be assessed and compared with infrastructure projects, and proposed mechanisms for approval and cost recovery of IRP projects.

Enbridge Gas requested that the OEB determine that its IRP Proposal, in relation to the Dawn-Parkway Expansion project, and for application to future Enbridge Gas projects, is reasonable and appropriate.

Enbridge Gas also requested that, should the OEB determine that it is not possible to review and make a determination on the IRP proposal by April 30, 2020, the IRP proposal be reviewed separately from the Leave to Construct application to ensure the project in-service date of November 21, 2021 would not be compromised.

In [Procedural Order No. 1](#) in the Dawn-Parkway Expansion proceeding, issued January 30, 2020, the OEB noted that the IRP Proposal raised issues of broad applicability that are best dealt with outside of the context of a project-specific Leave to Construct proceeding, and determined that Enbridge Gas’ IRP Proposal would be heard separately from the Leave to Construct application.

**Previous OEB Initiatives Addressing Integrated Resource Planning**

As noted in Enbridge’s IRP proposal, the OEB has previously considered the role of IRP, and specifically the potential for natural gas demand-side management (DSM) to defer or avoid capital investments in infrastructure, in several Leave to Construct decisions, and in the OEB’s oversight of natural gas DSM, for Enbridge Gas and its predecessors, Enbridge Gas Distribution (EGD) and Union Gas (Union). These are summarized in the following table.

**Table 1: Previous OEB Consideration of Natural Gas Integrated Resource Planning**

<b>Date</b>	<b>Initiative</b>	<b>Proceeding</b>
January 30, 2014	OEB issues <a href="#">Decision and Order on GTA-Parkway Project</a> , which concludes that further examination of natural gas IRP is warranted, and provides guidance regarding assessment of demand-side alternatives in Leave to Construct applications	EB-2012-0451 EB-2012-0433 EB-2013-0074
December 22, 2014	OEB issues <a href="#">2015-2020 DSM Framework</a> , which includes infrastructure deferral as one of the goals of DSM	EB-2014-0134
January 20, 2016	OEB issues <a href="#">Decision and Order on EGD/Union 2015-2020 DSM plans</a> , which directs EGD and Union to work jointly on a transition plan that outlines how to include DSM as part of future infrastructure planning activities	EB-2015-0029 EB-2015-0049

January 15, 2018	EGD files <a href="#">IRP transition plan, and study from ICF International</a> , as part of mid-term review of DSM framework	EB-2017-0127 EB-2017-0128
November 29, 2018	OEB issues <a href="#">report on mid-term review of DSM framework</a> , which indicates that natural gas utilities should include a comprehensive evaluation of conservation and energy efficiency as an alternative to reduce or defer infrastructure investments as part of all leave to construct applications	EB-2017-0127 EB-2017-0128
January 3, 2019	OEB issues <a href="#">Decision and Order on EGD's Bathurst Reinforcement Leave to Construct application</a> , finding that EGD's process for considering DSM as a viable alternative to this Project was not appropriate	EB-2018-0097
November 1, 2019	Enbridge Gas files IRP proposal as part of <a href="#">Dawn-Parkway Expansion Leave to Construct Application</a>	EB-2019-0159
December 19, 2019	As part of the development of the post-2020 DSM Framework, the OEB issues a <a href="#">letter</a> noting that the post-2020 DSM framework consultation will monitor the IRP proceeding	EB-2019-0003

### **The OEB's Approach to Enbridge Gas' IRP Proposal**

The OEB intends to address Enbridge Gas' IRP proposal through an oral hearing. Enbridge Gas' IRP proposal will form the initial evidence for this proceeding.

The OEB will establish an Issues List to set out the scope of this proceeding. OEB staff will develop a draft Issues List for circulation to the parties for comment once interventions have been approved.

The OEB understands that OEB staff may seek to file expert evidence on alternatives to natural gas infrastructure. The OEB will consider requests from parties to file expert evidence that does not duplicate any evidence to be filed by OEB staff, once the Issues List has been established.

The OEB expects that this hearing will address the specific elements of Enbridge Gas' IRP proposal, and will also consider the broader issues of whether Enbridge Gas' IRP proposal adequately responds to previous OEB direction and guidance on IRP, and whether Enbridge Gas' IRP proposal necessitates consequential changes to any other OEB policies, codes, or guidelines.

## Invitation to Participate

Parties interested in participating as intervenors in this proceeding should indicate their intent by filing a letter with the OEB by May 13, 2020 in accordance with the filing instructions set out below. The letter should include a statement indicating whether the participant requests cost eligibility. Parties requesting intervention status are reminded that a letter of intervention must comply with Rule 22 of the OEB’s [Rules of Practice and Procedure](#). If you are considering applying for cost award eligibility, please refer to the OEB’s [Practice Direction on Cost Awards](#). More details can be found on the [Intervenor Information](#) page on the OEB’s website.

Participants in the Dawn-Parkway expansion proceeding (EB-2019-0159), which is currently active, will not automatically be granted intervention status in this IRP proceeding. Interested parties must submit a new request for intervention status and cost eligibility (if desired) that is specific to this IRP proceeding.

Parties who do not seek intervention status can also file a letter of comment, which will be considered by the Board members deciding the application.

## Filing Instructions

All materials filed with the OEB must quote the file number, EB-2020-0091, be made in searchable / unrestricted PDF format and filed electronically through the OEB’s web portal at [www.pes.ontarioenergyboard.ca/eservice](http://www.pes.ontarioenergyboard.ca/eservice). Filings must clearly state the sender’s name, postal address and telephone number, fax number and e-mail address. Parties must use the document naming conventions and document submission standards outlined in the RESS Document Guideline found at <http://www.oeb.ca/Industry>. If the web portal is not available parties may email their documents to [boardsec@oeb.ca](mailto:boardsec@oeb.ca).

**NOTE:** The OEB is temporarily waiving the paper copy filing requirement until further notice. All communications should be directed to the attention of the Board Secretary at [BoardSec@oeb.ca](mailto:BoardSec@oeb.ca), and be received no later than 4:45 p.m. on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Michael Parkes at [Michael.Parkes@oeb.ca](mailto:Michael.Parkes@oeb.ca) and Board Counsel, Michael Millar at [Michael.Millar@oeb.ca](mailto:Michael.Millar@oeb.ca).

**DATED** at Toronto, **April 28, 2020**

**ONTARIO ENERGY BOARD**

*Original signed by*

Christine E. Long  
Registrar and Board Secretary

EB-2020-0091

## ONTARIO ENERGY BOARD

IN THE MATTER OF the Ontario Energy Board Act, 1998, S.O. 1998,  
c. 15

Enbridge Gas Integrated Resource Planning Proposal

### LETTER OF INTERVENTION

The City of Hamilton hereby requests intervenor status in this proceeding pursuant to Rule 22.01 of the Ontario Energy Board Rules of Procedure (the “Rules of Procedure”). The information required by Rule 22.03 of the Rules of Procedure is as follows:

(a) The City of Hamilton (“Hamilton”) is an Ontario municipal corporation. The City of Hamilton has expressed an interest in other applications submitted by Enbridge within the geographic boundaries of Hamilton, and Hamilton has a continuing interest in ensuring that the Integrated Resource Planning Proposal made by Enbridge will, if accepted by the Board, adequately protect the interests of Hamilton, which interests include but are not necessarily limited to the following:

Environmental impact, including Climate Change

Cultural/heritage resources

Municipal infrastructure

Social impacts

Emergency Responses

(b) Hamilton is not a frequent intervenor.

- (c) The nature and scope of Hamilton's intended participation is to allow Hamilton to submit evidence, arguments, or written interrogatories, and to cross examine witnesses at oral hearings in relation to Hamilton's grounds and interests identified in (a) above.
- (d) Hamilton requests that it be provided with all written evidence in this proceeding.
- (e) Subject to section 3.06 and 3.07 of the Practice Direction on Cost awards dated April 24, 2014 (the "Practice Direction"), Hamilton acknowledges that it is not normally entitled to costs pursuant to section 3.05(i) of the Practice Direction.
- (f) Hamilton does not propose to participate in the hearing using the French language.
- (g) The full name, address, telephone number and email address of the representative of Hamilton for the purpose of service and delivery of documents in this proceeding is the following person:

Name: Alvin Chan  
Address: 71 Main Street West, 6<sup>th</sup> Floor, Hamilton, ON, L8P 4Y5  
Telephone Number: 905-546-2424 Ext. 2978  
E-mail address: [alvin.chan@hamilton.ca](mailto:alvin.chan@hamilton.ca)

Dated at Hamilton this 13th day of May, 2020.



---

Jason Thorne,  
General Manager,  
Planning and Economic Development  
City of Hamilton



# CITY OF HAMILTON

## MOTION

Council: May 27, 2020

**MOVED BY COUNCILLOR J. FARR.....**

**SECONDED BY COUNCILLOR .....**

### **Utilizing the Rooftop of York Boulevard Parkade as Temporary Open-Air Performance Space**

WHEREAS in January 2014, Hamilton Council approved the Music Strategy which included four goals, to strengthen the local music industry, grow audiences and appreciation of music, increase access to music experiences; and cultivate music creation and talent;

WHEREAS in March 2019 Council approved the Creative Industries Sector Profile Report and Implementation Recommendations (PED19056) in which music was identified as one of the City's top growth areas;

WHEREAS Hamilton's music industry employs an estimated 7,725 workers and has a total of 541 businesses;

WHEREAS the Live Music Venues Research Report has identified that Hamilton's direct GDP from music venues is \$32.6M with \$2.6M from property taxes and total revenues generated by venues was \$62.7M;

WHEREAS the City, with the support and advice of the Hamilton Music Advisory Team (HMAT), has completed a number of actions, including: Musician Loading Zones; Annual Musician Conferences; social media and marketing efforts (@HamOntMusic); Music Mondays outdoor concert series at City Hall; one-to-one mentoring for musicians; support for Hamilton Public Library's Music Archive; Hamilton showcases at local venues; and completion of a draft live music venue report that measures the economic and social impacts of the City's live music sector;

WHEREAS the Provincial Orders resulting from the COVID-19 pandemic have had a significant impact on the music and performing arts sector;

WHEREAS the required closure of a number of venues that normally host such performances has negatively impacted artists as well as host organizations and venue operators;

WHEREAS the City's Economic Development Division's Business Impact Survey found that 71% of creative businesses reported that COVID had impacted their revenues by more than 50% and 36% of businesses in this sector have decreased employment by 100%;

WHEREAS temporarily repurposing a City-owned space to be used by the local performing arts industry provides an opportunity to support the performing arts sector during the COVID-19 recovery phase; and

WHEREAS in considering potential locations for such a use, the top level of the York Boulevard Parkade presents a number of benefits, including that it is currently under-utilized, it would not displace other users which may be the case for other public spaces such as parks, it is fully accessible, it allows for audience sizes to be controlled, and it does not have immediate surrounding sensitive land uses such as residential uses

THEREFORE, BE IT RESOLVED:

- (a) That staff from the Corporate Real Estate Office and Tourism and Culture Division, in consultation with Transportation Planning and Parking Division, be authorized and directed to initiate an open call to seek interest from potential Licensees to operate a small, temporary open-air performance space venue to be located on the underutilized top level of the York Boulevard Parkade located at 28 York Boulevard for the 2020 season, which would include organizing, scheduling and managing a small performance series program;
- (b) That the General Manager, Planning and Economic Development, or their designate, be authorized and directed to negotiate and execute a Licence Agreement, and any other necessary documents, on behalf of the City with the successful proponent (the "Licensee") for the use of the top level of the York Boulevard Parkade as a temporary open air performance space venue based substantially on the terms and conditions attached, with such other content satisfactory to the General Manager, Planning and Economic Development and in a form satisfactory to the City Solicitor
- (c) That the Tourism and Culture Division be authorized and directed to contribute to the initial start-up costs related to the creation of a temporary open-air performance space venue at the York Boulevard Parkade to an upset limit of \$7,500, to be funded from the City's Economic Development Reserve; and
- (d) That Real Estate and Legal fees of \$1,500, associated with a Licence Agreement for the use of the York Boulevard Parkade as a temporary open-air performance space venue, be funded from the City's Economic Development Reserve and credited to Account No. 45408-812036 (Real Estate – Admin Recovery).

# CITY OF HAMILTON MOTION

Council: May 27, 2020

**MOVED BY COUNCILLOR M. PEARSON.....**

**SECONDED BY COUNCILLOR .....**

**Amendment to the Loan Agreement between the City of Hamilton and the Winona Peach Festival**

WHEREAS, Council at its meeting of March 29, 2017, approved Item 6 of the Audit, Finance & Administration Committee Report 17-004, which authorized the City of Hamilton to provide an interest free loan to the Winona Peach Festival to fund electrical upgrades at the City-owned Winona Park, in an amount not to exceed \$100,000, to be repaid in full over a period of ten years from the date of the loan advance;

WHEREAS, in May of 2017 the Winona Peach Festival entered into a loan agreement with the City of Hamilton to fund expenses for the updating of the electrical service within the City-owned Winona Park to comply with electrical safety regulations;

WHEREAS, this loan agreement requires annual payments of \$10,000 to be made to the City of Hamilton;

WHEREAS, restrictions designed to prevent the spread of the COVID-19 virus are in place limiting the gathering of large groups in public spaces;

WHEREAS, the Winona Peach Festival has determined that these restrictions will prevent them from holding the annual Winona Peach Festival Event in 2020; and,

WHEREAS, the Winona Peach Festival relies on the proceeds from the annual Winona Peach Festival Event to make the annual loan payment.

**THEREFORE, IT BE RESOLVED:**

That the Mayor and Clerk be authorized and directed to execute an amendment to the Loan Agreement, between the City of Hamilton and the Winona Peach Festival, for the funding of electrical upgrades at the City-owned Winona Park, to suspend the 2020 annual payment and extend the term of the Agreement for one year beyond the original date, in a form satisfactory to the General Manager of Finance and Corporate Services and the City Solicitor.

**Authority:** Item 21, Committee of the Whole  
Report 01-029 (CS01083)  
CM: September 18, 2001  
Ward: 9

**Bill No. 105**

**CITY OF HAMILTON**

**BY-LAW NO. 20-**

**To Establish City of Hamilton Land  
Described as Parts 3, 4, 5, 6, 7, 8, 10, & 11 on Plan 62R-15395  
as Part of Kingsview Drive**

**WHEREAS** sections 8, 9 and 10 of the *Municipal Act, 2001* authorize the City of Hamilton to pass by-laws necessary or desirable for municipal purposes, and in particular by-laws with respect to highways; and

**WHEREAS** section 31(2) of the *Municipal Act, 2001* provides that land may only become a highway by virtue of a by-law establishing the highway.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. The land, owned by and located in the City of Hamilton, described as Parts 3, 4, 5, 6, 7, 8, 10, & 11 on Plan 62R-15395 is established as a public highway, forming part of Kingsview Drive.
2. The General Manager of Public Works or their authorized agent is authorized to establish the said land as a public highway.
3. This By-law comes into force on the date of its registration in the Land Registry Office (No. 62).

**PASSED** this 27<sup>th</sup> day of May, 2020.

---

F. Eisenberger  
Mayor

---

A. Holland  
City Clerk

**THE CITY OF HAMILTON**

**BY-LAW NO. 20-**

To Confirm the Proceedings of City Council at its meeting held on May 27, 2020

**THE COUNCIL OF THE  
CITY OF HAMILTON  
ENACTS AS FOLLOWS:**

1. The Action of City Council at its meeting held on the 27<sup>th</sup> of May, 2020 in respect of each recommendation contained in,

Committee of the Whole Report 20-007, May 27<sup>th</sup>, 2020

considered by City of Hamilton Council at the said meeting, and in respect of each motion, resolution and other action passed and taken by the City Council at its said meeting, is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.

2. The Mayor of the City of Hamilton and the proper officials of the City of Hamilton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the City Clerk are hereby directed to execute all documents necessary in that behalf, and the City Clerk is hereby authorized and directed to affix the Corporate Seal of the Corporation to all such documents.

**PASSED** this 27<sup>th</sup> day of May, 2020.

---

F. Eisenberger  
Mayor

---

A. Holland  
City Clerk