



## **PUBLIC WORKS COMMITTEE REPORT 20-004**

**AS AMENDED BY COUNCIL ON JUNE 24, 2020**

9:30 a.m.

Wednesday, June 17, 2020

Council Chambers

Hamilton City Hall

71 Main Street West

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**Present:** Councillors J.P. Danko (Chair), S. Merulla (Vice-Chair), C. Collins, J. Farr, L. Ferguson, T. Jackson, N. Nann, E. Pauls, M. Pearson, A. VanderBeek and T. Whitehead

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### **THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 20-004 AND RESPECTFULLY RECOMMENDS:**

**1. Citizen Committee Report respecting the Keep Hamilton Clean and Green Committee's Terms of Reference (Item 5.3)**

That the Keep Hamilton Clean & Green Committee Terms of Reference, attached to Public Works Committee Report 20-004 as Appendix "A", be approved.

**2. Citizen Committee Report respecting the Keep Hamilton Clean and Green Committee's Clean & Green Neighbourhood Grant Program Guidelines (Item 5.4)**

That the Keep Hamilton Clean & Green Committee's Clean & Green Neighbourhood Grant Program Guidelines, attached to Public Works Committee Report 20-004 as Appendix "B", be approved.

**3. Intersection Control List (PW20001(a)) (Wards 1, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14 and 15) (Item 5.6)**

That the appropriate By-law be presented to Council to provide traffic control as follows:

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1	Street 2	Existing	Requested				
Section “A” Ancaster							
(a)	Briar Hill Crescent (north intersection)	Broad Leaf Crescent	WB	WB	A	Housekeeping – replacing Yield with Stop	12
(b)	Stonegate Drive	Briar Hill Crescent	SB	SB	A	Housekeeping – replacing Yield with Stop	12
(c)	Deervalley Road	Green Ravine Drive	WB	WB	A	Housekeeping – replacing Yield with Stop	12
(d)	Briar Hill Crescent (south intersection)	Broad Leaf Crescent	NB/SB	NB/SB	A	Housekeeping – replacing Yield with Stop	12
(e)	Cottonwood Court	Highvalley Road	SB	SB	A	Housekeeping – replacing Yield with Stop	12
(f)	Longfield Crescent	Broad Leaf Crescent	NB	NB	A	Housekeeping – replacing Yield with Stop	12
(g)	Marigold Court	Longfield Crescent	WB	WB	A	Housekeeping – replacing Yield with Stop	12
(h)	Briar Hill Crescent	Longfield Crescent	SB	SB	A	Housekeeping – replacing Yield with Stop	12
(i)	Bailey Ave	Haig Road	EB	NB	A	Housekeeping – replacing Yield with Stop	12
(j)	Haig Road	Massey Drive	WB	WB	A	Housekeeping – replacing Yield with Stop	12
(k)	Alexander Road	Massey Drive	WB	WB	A	Housekeeping – replacing Yield with Stop	12
(l)	Mewburn Road	Alexander Road	NB	NB	A	Housekeeping – replacing Yield with Stop	12
Section “B” Dundas							
(m)	Knollwood	Ridgewood	NC	NB	A	Housekeeping	13

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
	Court	d Boulevard				– no stop control	
(n)	Zeldin Place	Ridgewood Boulevard	NC	SB	A	Housekeeping – no stop control	13
(o)	Elizabeth Court	Highland Park Drive	NC	SB	A	Housekeeping – no stop control	13
(p)	Ivy Court	Ann Street	NC	SB	A	Housekeeping – no stop control	13
(q)	Queen Street	Victoria Street	NC	SB	A	Housekeeping – no stop control	13
(r)	Vilma Avenue	Shirley Street	NC	EB	A	Housekeeping – no stop control	13
(s)	Vilma Avenue	David Street	NC	WB	A	Housekeeping – no stop control	13
(t)	Rita Street	Vilma Avenue	NC	SB	A	Housekeeping – no stop control	13
(u)	Rita Street	Bertram Drive	NC	NB	A	Housekeeping – no stop control	13
(v)	Shirley Street	Bertram Drive	NC	NB	A	Housekeeping – no stop control	13
(w)	Bertram Drive	David Street	NC	WB	A	Housekeeping – no stop control	13
(x)	Barrie Street	Bertram Drive	NC	NB	A	Housekeeping – no stop control	13
(y)	Adelaide Avenue	Desjardin Avenue	NC	WB	A	Housekeeping – no stop control	13
(z)	Normandy Place	Bertram Drive	NC	SB	A	Housekeeping – no stop	13

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
						control	
(aa)	Hilltop Place	Edenbridge Court	NC	EB	A	Housekeeping – no stop control	13
(ab)	Glen Court	Pleasant Avenue	NC	SB	A	Housekeeping – no stop control	13
(ac)	Valleyview Court	Pleasant Avenue	NC	SB	A	Housekeeping – no stop control	13
(ad)	Applewood Court	Pleasant Avenue	NC	SB	A	Housekeeping – no stop control	13
(ae)	Monarch Court	Kings Gate	NC	EB	A	Housekeeping – no stop control	13
(af)	Rhodes Court	Turnbull Road	NC	NB	A	Housekeeping – no stop control	13
(ag)	Whitfield Court	Turnbull Road	NC	SB	A	Housekeeping – no stop control	13
(ah)	Four Winds Place	Autumn Leaf Road	NC	SB	A	Housekeeping – no stop control	13
(ai)	Crystal Court	Autumn Leaf Road	NC	SB	A	Housekeeping – no stop control	13
(aj)	Moonglow Place	Sunrise Crescent	NC	WB	A	Housekeeping – no stop control	13
(ak)	Maid Marion Street	Sherwood Rise	NC	NB	A	Housekeeping – no stop control	13
(al)	Maid Marion Street	Robinhood Drive	NC	SB	A	Housekeeping – no stop control	13
(am)	Ancaster Street East	East Street South	NC	EB	A	Housekeeping – no stop control	13
(an)	Soble Place	Golfview Crescent	NC	SB	A	Housekeeping – no stop	13

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
						control	
(ao)	Linda Court	Marion Crescent	NC	SB	A	Housekeeping – no stop control	13
(ap)	Janis Court	Marion Crescent	NC	SB	A	Housekeeping – no stop control	13
(aq)	Yorkview Place	Cammay Avenue	NC	SB	A	Housekeeping – no stop control	13
Section “C” Flamborough							
(ar)	Agro Street	Skinner Road	NC	NB	B	Plan of New Subdivision	15
(as)	Mountain Heights Place	Agro Street	NC	WB	A	Plan of New Subdivision	15
(at)	Great Falls Boulevard	Agro Street	NC	WB	B	Plan of New Subdivision	15
(au)	Great Falls Boulevard	Skinner Road	NC	NB	C	Plan of New Subdivision	15
(av)	McDonough Gardens	Agro Street	NC	EB	A	Plan of New Subdivision	15
(aw)	Westfield Crescent (north intersection)	Agro Street	NC	WB	A	Plan of New Subdivision	15
(ax)	Westfield Crescent (south intersection)	Agro Street	NC	WB	A	Plan of New Subdivision	15
(ay)	Avanti Crescent	Agro Street	NC	EB	A	Plan of New Subdivision	15
(az)	Kenesky Drive	Agro Street	NC	WB	A	Plan of New Subdivision	15
(ba)	Kenesky Drive	Burke Street	NC	EB/WB	A	Plan of New Subdivision	15
(bb)	Kenesky Drive	Ebenezer Drive	NC	EB	A	Plan of New Subdivision	15
(bc)	Granite Ridge Trail	Kenesky Drive	NC	NB	A	Plan of New Subdivision	15
(bd)	Granite	Ebenezer	NC	EB/WB	A	Plan of New	15

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
	Ridge Trail	Drive				Subdivision	
(be)	Granite Ridge Trail	Great Falls Boulevard	NC	NB/SB	A	Plan of New Subdivision	15
(bf)	Ebenezer Drive	Great Falls Boulevard	NC	SB	A	Plan of New Subdivision	15
(bg)	Ebenezer Drive	Skinner Road	NC	NB	B	Plan of New Subdivision	15
(bh)	Sealey Avenue	Granite Ridge Trail	NC	NB	A	Plan of New Subdivision	15
(bi)	Sealey Avenue	Great Falls Boulevard	NC	NB/SB	B	Plan of New Subdivision	15
(bj)	Sealey Avenue	Elstone Place	NC	SB	A	Plan of New Subdivision	15
(bk)	Frontier Trail	Great Falls Boulevard	NC	NB	B	Plan of New Subdivision	15
(bl)	Edworthy Gardens	Great Falls Boulevard	NC	NB	B	Plan of New Subdivision	15
(bm)	Edworthy Gardens	Elstone Place	NC	SB	A	Plan of New Subdivision	15
(bn)	Elstone Place	Frontier Trail	NC	WB	A	Plan of New Subdivision	15
(bo)	Zimmerman Gardens	Great Falls Boulevard	NC	NB	B	Plan of New Subdivision	15
(bp)	Zimmerman Gardens	Elstone Place	NC	SB	A	Plan of New Subdivision	15
(bq)	Trailbank Gardens	Skinner Road	NC	NB	B	Plan of New Subdivision	15
(br)	Trailbank Gardens	Great Falls	NC	SB	B	Plan of New Subdivision	15

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
		Boulevard					
(bs)	Hager Creek Terrace	Trailbank Gardens	NC	WB	A	Plan of New Subdivision	15
(bt)	Hager Creek Terrace	Great Falls Boulevard	NC	EB	B	Plan of New Subdivision	15
(bu)	Silver Meadow Gardens	Trailbank Gardens	NC	WB	A	Plan of New Subdivision	15
(bv)	Silver Meadow Gardens	Hager Creek Terrace	NC	NB	A	Plan of New Subdivision	15
(bw)	Cattail Crescent (west intersection)	Great Falls Boulevard	NC	NB	B	Plan of New Subdivision	15
(bx)	Cattail Crescent (east intersection)	Great Falls Boulevard	NC	NB	B	Plan of New Subdivision	15
(by)	Valley Trail Place	Mallard Trail	NC	WB	A	Plan of New Subdivision	15
(bz)	Humphrey Street	Mallard Trail	NC	WB	A	Plan of New Subdivision	15
(ca)	Humphrey Street	Skinner Road	NC	SB	B	Plan of New Subdivision	15
(cb)	Grierson Trail	Humphrey Street	NC	NB	A	Plan of New Subdivision	15
(cc)	Grierson Trail	Skinner Road	NC	SB	B	Plan of New Subdivision	15
(cd)	Holcomb Terrace	Humphrey Street	NC	WB	A	Plan of New Subdivision	15
(ce)	Holcomb Terrace	Skinner Road	NC	SB	B	Plan of New Subdivision	15
(cf)	Pond View Gate	Skinner Road	NC	NB	B	Plan of New Subdivision	15
(cg)	Pond View Gate	Smokey Hollow Place	NC	WB	A	Plan of New Subdivision	15

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(ch)	Smokey Hollow Place	Pond View Gate	NC	EB	A	Plan of New Subdivision	15
(ci)	Gardenbrook Trail	Pond View Gate	NC	WB	A	Plan of New Subdivision	15
(cj)	Gardenbrook Trail	Skinner Road	NC	NB	B	Plan of New Subdivision	15
Section “E” Hamilton							
(ck)	Aylett Street	Mapes Avenue	NC	NB	A	Housekeeping – no stop control	1
(cl)	Bartlett Avenue	Allison Crescent	NC	NB	A	Housekeeping – no stop control	8
(cm)	Angelina Place	Regent Avenue	NC	NB	A	Housekeeping – no stop control	14
(cn)	Ottaviano Drive	McIntosh Avenue	NC	EB	A	Housekeeping – no stop control	14
(co)	Vista Court	Horizon Crescent	NC	EB	A	Housekeeping – no stop control	14
(cp)	Harvard Place	Falkirk Drive	NC	EB	A	Housekeeping – no stop control	14
(cq)	Bordeaux Court	Republic Avenue	NC	EB	A	Housekeeping – no stop control	7
(cr)	Montebello Court	Bastille Street	NC	NB	A	Housekeeping – no stop control	7
(cs)	Anita Court	Acadia Drive	NC	EB	A	Housekeeping – no stop control	7
(ct)	Osgoode Court	Presidio Drive	SB	SB	A	Housekeeping – replacing Yield with Stop	6
(cu)	Nina Court	Ironwood Crescent	NC	SB	A	Housekeeping – no stop control	6



Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(cv)	Villa Court	Anna Capri Drive	NC	NB	A	Housekeeping – no stop control	6
(cw)	Tuna Court	Tunbridge Crescent	NC	EB	A	Housekeeping – no stop control	6
(cx)	Elodia Court	Susan Drive	NC	NB	A	Housekeeping – no stop control	14
(cy)	Glebe Court	Gillard Street	NC	EB	A	Housekeeping – no stop control	14
(cz)	Gillard Street	Gardiner Drive	NC	SB	A	Housekeeping – no stop control	14
(da)	Elsa Court	Greendale Drive	NC	NB	A	Housekeeping – no stop control	14
(db)	Piper Place	Fiona Crescent	NC	NB	A	Housekeeping – no stop control	8
(dc)	Fontana Court	Springvalley Crescent	NC	EB	A	Housekeeping – no stop control	8
(dd)	Saint Anthony Place	Springvalley Crescent	NC	NB	A	Housekeeping – no stop control	8
(de)	Eric Burke Court	Theodore Drive	NC	WB	A	Housekeeping – no stop control	8
(df)	Northstar Court	Milky Way Drive	NC	SB	A	Housekeeping – no stop control	6
(dg)	Morningstar Court	Milky Way Drive	NC	SB	A	Housekeeping – no stop control	6
(dh)	Hugo Court	Darlington Drive	NC	SB	A	Housekeeping – no stop control	14
(di)	Valery Court	Bonaventure Drive	NC	EB	A	Housekeeping – no stop control	14

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(dj)	Waldorf Court	Parkwood Crescent	NC	SB	A	Housekeeping – no stop control	7
(dk)	Fontainbleu Court	Parkwood Crescent	NC	SB	A	Housekeeping – no stop control	7
(dl)	Bogart Court	Billington Crescent	NC	EB	A	Housekeeping – no stop control	6
(dm)	Boon Court	Billington Crescent	NC	EB	A	Housekeeping – no stop control	6
(dn)	Rapallo Drive	Anson Avenue	NC	SB	A	Housekeeping – no stop control	6
(do)	Rapallo Drive	Gatineau Drive	NC	NB	A	Housekeeping – no stop control	6
(dp)	Weston Court	Anson Avenue	NC	SB	A	Housekeeping – no stop control	6
(dq)	Lamb Court	Larch Street	NC	NB	A	Housekeeping – no stop control	6
(dr)	Mansion Court	Locheed Drive	NC	SB	A	Housekeeping – no stop control	6
(ds)	Ranko Court	Artistic Boulevard	NC	EB	A	Housekeeping – no stop control	6
(dt)	Bosna Court	Summerlea Drive	NC	SB	A	Housekeeping – no stop control	6
(du)	Bethany Court	Balfour Drive	NC	WB	A	Housekeeping – no stop control	14
(dv)	Gleneagles Drive	Auchmar Road	NC	NB	A	Housekeeping – no stop control	8
(dw)	Gleneagles Drive	Braemar Place	NC	SB	A	Housekeeping – no stop control	8

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(dx)	Andrew Court	Hoover Crescent	NC	WB	A	Housekeeping – no stop control	8
(dy)	Wingate Place	Warren Avenue	NC	WB	A	Housekeeping – no stop control	8
(dz)	Camille Court	Grenadier Drive	NC	WB	A	Housekeeping – no stop control	6
(ea)	Marvin Court	Grenadier Drive	NC	WB	A	Housekeeping – no stop control	6
(eb)	Barnett Court	Grenadier Drive	NC	WB	A	Housekeeping – no stop control	6
(ec)	Symon Place	Hardale Crescent	NC	EB	A	Housekeeping – no stop control	6
(ed)	Ferrara Street	Wise Crescent	NC	SB	A	Housekeeping – no stop control	6
(ef)	Elva Court	King’s Forest Drive	NC	EB	A	Housekeeping – no stop control	6
(eg)	Sandra Court	King’s Forest Drive	NC	EB	A	Housekeeping – no stop control	6
(eh)	Tilbury Court	King’s Forest Drive	NC	EB	A	Housekeeping – no stop control	6
(ei)	Filer Court	King’s Forest Drive	NC	EB	A	Housekeeping – no stop control	6
(ej)	Cecilia Court	King’s Forest Drive	NC	EB	A	Housekeeping – no stop control	6
(ek)	Burns Place	East 38 <sup>th</sup> Street	NC	EB	A	Housekeeping – no stop control	7
(el)	Patricia Place	East 38 <sup>th</sup> Street	NC	EB	A	Housekeeping – no stop control	7

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(em)	Donlea Drive	Valecrest Avenue	NC	SB	A	Housekeeping – no stop control	6
(en)	Valecrest Avenue	Elmhurst Drive	NC	EB	A	Housekeeping – no stop control	6
(eo)	Henry Street	New Street	NC	WB	A	Housekeeping – no stop control	1
(ep)	Edison Street	New Street	NC	WB	A	Housekeeping – no stop control	1
(eq)	Roseland Avenue	Blake Street	NC	WB	A	Housekeeping – no stop control	3
(er)	Troy Avenue	Tate Avenue	NC	WB	A	Housekeeping – no stop control	4
(es)	Troy Avenue	Dunn Avenue	NC	EB	A	Housekeeping – no stop control	4
(et)	Admiral Place	MacLaren Avenue	NC	WB	A	Housekeeping – no stop control	4
(eu)	Keats Road	Gainsborough Road	NC	NB	A	Housekeeping – no stop control	5
(ev)	Keats Road	Old Orchard Drive	NC	SB	A	Housekeeping – no stop control	5
(ew)	Kelvin Court	Old Orchard Drive	NC	NB	A	Housekeeping – no stop control	5
(ex)	Scott Street	Gainsborough Road	NC	NB	A	Housekeeping – no stop control	5
(ey)	Blueberry Drive	Strawberry Drive	NC	EB	A	Housekeeping – no stop control	5
(ez)	Fairholme Court	Highridge Avenue	NC	NB	A	Housekeeping – no stop control	5

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(fa)	Talia Court	Janet Court	NC	NB	A	Housekeeping – no stop control	5
(fb)	Duchess Court	Oakland Drive	NC	WB	A	Housekeeping – no stop control	5
(fc)	Kings Court	Oakland Drive	NC	WB	A	Housekeeping – no stop control	5
(fd)	Queens Court	Oakland Drive	NC	WB	A	Housekeeping – no stop control	5
(fe)	Lady Court	Kenora Avenue	NC	EB	A	Housekeeping – no stop control	5
(ff)	Lord Court	Kenora Avenue	NC	EB	A	Housekeeping – no stop control	5
(fg)	Hart Place	Crawford Drive	NC	EB	A	Housekeeping – no stop control	5
(fh)	Redwood Court	Woodma n Drive North	NC	EB	A	Housekeeping – no stop control	5
(fi)	Sandlyn Court	Nugent Drive	NC	EB	A	Housekeeping – no stop control	5
(fj)	Capilano Drive	Country Club Drive	NC	WB	A	Housekeeping – no stop control	5
(fk)	Alto Drive	Country Club Drive	NC	SB	A	Housekeeping – no stop control	5
(fl)	Rio Court	Alto Drive	NC	EB	A	Housekeeping – no stop control	5
(fm)	Renis Court	Sherry Lane Drive	NC	NB	A	Housekeeping – no stop control	5
(fn)	Zell Court	Sherry Lane Drive	NC	NB	A	Housekeeping – no stop control	5

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(fo)	Sherry Lane Drive	Hildegard Drive	NC	EB	A	Housekeeping – no stop control	5
(fp)	Venus Court	Hildegard Drive	NC	WB	A	Housekeeping – no stop control	5
(fq)	Monte Court	Monte Drive	NC	EB	A	Housekeeping – no stop control	5
(fr)	Tracey Place	Blanche Court	NC	EB	A	Housekeeping – no stop control	5
(fs)	Burbank Place	Carene Avenue	NC	NB	A	Housekeeping – no stop control	5
(ft)	Bryant Court	Robroy Avenue	NC	SB	A	Housekeeping – no stop control	5
(fu)	Laura Court	Woodman Drive South	NC	EB	A	Housekeeping – no stop control	5
(fv)	Colonial Court	Rainbow Drive	NC	NB	A	Housekeeping – no stop control	5
(fw)	Isaac Court	Rainbow Drive	NC	NB	A	Housekeeping – no stop control	5
(fx)	Birkdale Place	Montmorancy Drive	NC	EB	A	Housekeeping – no stop control	5
(fy)	Marantha Place	Montmorancy Drive	NC	SB	A	Housekeeping – no stop control	5
(fz)	Renner Court	Brookstream Court	NC	NB	A	Housekeeping – no stop control	5
(ga)	Forest Hill Crescent	Glen Vista Drive	NC	EB	A	Housekeeping – no stop control	5
(gb)	Peace Court	Forest Hill Crescent	NC	WB	A	Housekeeping – no stop control	5

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(gc)	Glen Castle Drive	Forest Hill Crescent	NC	NB	A	Housekeeping – no stop control	5
(gd)	Glenmurray Court	Glen Castle Drive	NC	WB	A	Housekeeping – no stop control	5
(ge)	Glencannon Drive	Glen Castle Drive	NC	WB	A	Housekeeping – no stop control	5
(gf)	Glendora Court	Glen Forest Drive	NC	EB	A	Housekeeping – no stop control	5
(gg)	Palmerston Place	St. Andrews Drive	NC	NB	A	Housekeeping – no stop control	5
(gh)	Sunbrite Court	Glen Park Court	NC	EB	A	Housekeeping – no stop control	5
(gi)	Jennifer Court	St. Andrews Drive	NC	WB	A	Housekeeping – no stop control	5
(gj)	Chardonnay Street	Webster Road	NC	SB	A	Housekeeping – no stop control	5
(gk)	Cherryridge Close	Cherryridge Close	NC	NB	A	Housekeeping – no stop control	5
(gl)	Calvert Avenue	Garland Place	NC	WB	A	Housekeeping – no stop control	5
(gm)	Cavalier Court	Nugent Drive	NC	SB	A	Housekeeping – no stop control	5
(gn)	Hounslow Court	Kentley Drive	NC	SB	A	Housekeeping – no stop control	5
(go)	Ilford Court	Kentley Drive	NC	SB	A	Housekeeping – no stop control	5
(gp)	Jason Court	Prins Avenue	NC	EB	A	Housekeeping – no stop control	5

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(gq)	Dorset Place	Edgevale Road	NC	NB	A	Housekeeping – no stop control	1
(gr)	Dungannon Place	Monteagle Court	NC	NB	A	Housekeeping – no stop control	14
(gs)	Windstar Place	Gilcrest Street	NC	WB	A	Housekeeping – no stop control	14
(gt)	Argon Court	Glenhaven Drive	NC	WB	A	Housekeeping – no stop control	14
(gu)	Lantana Court	Cranbrook Drive	NC	SB	A	Housekeeping – no stop control	14
(gv)	Sonesto Court	Trevi Road	NC	NB	A	Housekeeping – no stop control	14
(gw)	Mirella Court	Christopher Drive	NC	WB	A	Housekeeping – no stop control	8
(gx)	Seagram Place	Nova Drive	NC	SB	A	Housekeeping – no stop control	6
(gy)	Lambert Street	Lesterwood Street	NC	SB	A	Housekeeping – no stop control	7
(gz)	Lambert Street	Bellingham Drive	NC	NB	A	Housekeeping – no stop control	7
(ha)	Lisa Court	Lawnhurst Drive	NC	EB	A	Housekeeping – no stop control	7
(hb)	Irving Place	Mulock Avenue	NC	SB	A	Housekeeping – no stop control	6
(hc)	Irving Place	Sunning Hill Avenue	NC	NB	A	Housekeeping – no stop control	6
(hd)	Mulock Avenue	Rendell Boulevard	NC	WB	A	Housekeeping – no stop control	6



Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(he)	Green Meadow Road	Sunning Hill Avenue	NC	NB	A	Housekeeping – no stop control	6
(hf)	Nancy Street	Sunning Hill Avenue	NC	NB	A	Housekeeping – no stop control	6
(hg)	Quinlan Court	Quaker Crescent	NC	SB	A	Housekeeping – no stop control	6
(hh)	Raleigh Court	Raleigh Street	NC	NB	A	Housekeeping – no stop control	6
(hi)	Galloway Court	Golden Orchard Drive	NC	WB	A	Housekeeping – no stop control	8
(hj)	Granby Court	Golden Orchard Drive	NC	NB	A	Housekeeping – no stop control	8
(hk)	Starling Drive	Bobolink Road	NC	NB	A	New development	7
(hl)	Starling Drive	Hummingbird Lane	NC	WB	A	New development	7
(hm)	Beach Road	Birmingham Street	SB	All	A	Converting to all-way stop – Clr approved	3
Section “F” Stoney Creek							
(hn)	Calvert Avenue	Alpine Avenue	NC	EB	A	Housekeeping – no stop control	5
(ho)	Kingswood Drive	Ashwood Court	NC	NB	A	Housekeeping – no stop control	10
(hp)	Vivian Street	Glenview Drive	NC	SB	A	Housekeeping – no stop control	5
(hq)	Burwell Avenue	Canterbury Avenue	NC	EB	A	Housekeeping – no stop control	5
(hr)	Canterbury Avenue	Dale Avenue	NC	NB	A	Housekeeping – no stop control	5

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(hs)	Wyngate Court	Wyngate Avenue	NC	EB	A	Housekeeping – no stop control	5
(ht)	Wyngate Avenue	Alba Street	NC	SB	A	Housekeeping – no stop control	5
(hu)	Battlefield Drive	Alba Street	NC	SB	A	Housekeeping – no stop control	5
(hv)	Lakeside Drive	Jones Road	NC	EB	A	Housekeeping – no stop control	10
(hw)	James Place	James Avenue	NC	NB	A	Housekeeping – no stop control	5
(hx)	Faircourt Place	Faircourt Drive	NC	SB	A	Housekeeping – no stop control	5
(hy)	Ada Court	Ainsworth Street	WB	WB	A	Housekeeping – replacing Yield with Stop	9
(hz)	Lyngate Court	Gerald Crescent	NB	NB	A	Housekeeping – replacing Yield with Stop	9
(ia)	Dolman Street	Isidore Place	NB	NB	A	Housekeeping – replacing Yield with Stop	9
(ib)	Slinger Crescent	Slinger Avenue	NB	NB	A	Housekeeping – replacing Yield with Stop	9
(ic)	Byron Avenue	Aubrey Avenue	EB	EB	A	Housekeeping – replacing Yield with Stop	9
(id)	Redwood Court	Teak Street	NC	SB	A	Housekeeping – no stop control	10
(ie)	Vanderwood Court	Teak Street	SB	SB	A	Housekeeping – replacing Yield with Stop	10
(if)	Lindsay Court	Oakridge Drive	NB	NB	A	Housekeeping – replacing Yield with Stop	10

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(ig)	Southmeadow Crescent	Pine Drive	SB	SB	A	Housekeeping – replacing Yield with Stop	10
(ih)	Southmeadow Court	Maple Drive	SB	SB	A	Housekeeping – replacing Yield with Stop	10
(ii)	Pecan Court	Salina Place	SB	SB	A	Housekeeping – replacing Yield with Stop	10
(ij)	Seville Court	Midway Street	NB	NB	A	Housekeeping – replacing Yield with Stop	10
(ik)	Vega Crescent	Morello Place	EB	EB	A	Housekeeping – replacing Yield with Stop	10
(il)	Greening Avenue	Juniper Drive	EB	EB	A	Housekeeping – replacing Yield with Stop	10
(im)	Eastbury Drive (east intersection)	Basswood Court	NB	NB	A	Housekeeping – replacing Yield with Stop	10
(in)	Glenholme Avenue	Bel-Air Avenue	WB	WB	A	Housekeeping – replacing Yield with Stop	10
(io)	Helena Avenue	Rosepark Avenue	NC	WB	A	Housekeeping – no stop control	10
(ip)	Cherrywood Drive	Piott Court	EB	EB	A	Housekeeping – replacing Yield with Stop	5
(iq)	Berkley Place	Terrace Drive	NB	NB	A	Housekeeping – replacing Yield with Stop	5
(ir)	Gemma Court	Mountain Avenue North	WB	WB	A	Housekeeping – replacing Yield with Stop	5
(is)	First Street North	Galbraith Drive	NB	NB	A	Housekeeping – replacing Yield with Stop	5
(it)	Galbraith Drive	Avalon Avenue	NB/SB	NB/SB	A	Housekeeping – replacing Yield with Stop	5

Intersection			Stop Control Direction		Class	Comments / Petition	Ward
Street 1		Street 2	Existing	Requested			
(iu)	Brandow Court	Second Street North	WB	WB	A	Housekeeping – replacing Yield with Stop	5
(iv)	Grande Avenue	Pleasant Avenue	NB	NB	A	Housekeeping – replacing Yield with Stop	5
(iw)	Grande Avenue	Orlanda Road	SB	SB	A	Housekeeping – replacing Yield with Stop	5
(ix)	Alpine Avenue	Orlanda Road	SB	SB	A	Housekeeping – replacing Yield with Stop	5
(iy)	Bayonne Drive	Picardy Drive	NC	WB	B	New subdivision, Clr approved	9
(iz)	Talence Drive	Picardy Drive	NC	WB	B	New subdivision, Clr approved	9
(ja)	Chaumont Drive	Lormont Boulevar d	NC	NB	A	New subdivision, Clr approved	9

**Legend**

No Control Existing (New Subdivision) - **NC**

Intersection Class: **A** - Local/Local **B** - Local/Collector **C** - Collector/Collector

**4. HSR TransCab – In-House Bid Update (PW19071(a)) (Wards 5, 10 and 11) (Item 5.7)**

That Report PW19071(a), respecting the HSR TransCab – In-House Bid Update, be received.

**5. Clean and Green Hamilton Strategy 2019 Year-End Update (PW20030) (City Wide) (Item 5.8)**

That Report PW20030, respecting the Clean and Green Hamilton Strategy 2019 Year-End Update, be received.

**6. Cost Recovery Using Funding Methodology for Municipal Infrastructure Extensions Policy - Owner Initiated Sanitary Sewer on Hopkins Court, Hamilton (PW20021) (Ward 13) (Item 5.9)**

- (a) That pursuant to the City of Hamilton's "Funding Methodology for Municipal Infrastructure Extensions Policy", a full cost recovery mechanism be implemented in order to recover, for the City of Hamilton ("City"), at an estimated cost of \$215,131.09 for the construction of a municipal sanitary sewer on the following terms and conditions:
  - (i) The cost of the construction of the municipal sanitary sewer is to be collected from the benefitting property owners, as attached to Public Works Committee Report 20-004 as Appendix "C", and shall be payable immediately following the completion of construction;
  - (ii) The municipal sanitary sewer will be constructed on Hopkins Court from York Road to Ernest Street;
  - (iii) The cost of the construction of the sanitary sewer will include the cost of main sewer and one (1) sanitary lateral to each benefitting property from the sanitary sewer to the property line;
- (b) That the General Manager of Finance and Corporate Services be authorized and directed to prepare the necessary full cost recovery by-law to implement subsection;
- (c) That the City Solicitor be authorized to complete the transaction on behalf of the City, including paying any necessary expenses, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms as the City Solicitor considers reasonable; and,
- (d) That the Mayor and City Clerk be authorized and directed to execute all necessary documents, in a form satisfactory to the City Solicitor.

**7. Windemere Road Ownership (PW20032/PED20114) (Ward 10) (Item 5.10)**

That the City deny the petition for the City to takeover the ownership and maintenance of the Lane known as Windemere Road (East) from the Hamilton Conservation Authority and a private owner and to not dedicate the private lane as a public highway under the Municipal Act.

**8. Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting (PW19091(a)) (City Wide) (Item 7.1)**

That staff be directed to implement the New Real Time Public Notice Protocol for Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting.

**9. Postponement of Year 5 of the 10 Year Local Transit Strategy (PW14015(c)) (City Wide) (Item 7.2)**

- (a) That staff be directed to postpone the implementation of Year 5 within the Council approved 10 Year Local Transit Strategy by one year to September 2021;
- (b) That staff report back to the Public Works **General Issues** Committee during the 2021 Transit Budget with a report on the ridership, revenue and service impacts related to the COVID-19 pandemic and post-COVID-19 pandemic recovery periods; and,
- (c) That staff report back to the Public Works **General Issues** Committee during the 2021 Transit Budget with a report that re-evaluates the financial plan for the remaining Years of the 10 Year Local Transit Strategy.

**10. COVID-19 Recovery Phase Mobility Plan (PED20100/PW20034) (City Wide) (Item 7.3)**

- (a) That staff be directed to implement improvements to the City's existing cycling network focused on locations that can help capture trips normally accommodated on transit but that may be lost due to transit capacity shortfalls, including:
  - (i) Implement enhanced physical separations on existing bike lanes at key locations, such as intersections, including:
    - (1) Dundurn Street (Ward 1);
    - (2) Lawrence Road (Wards 3 and 4);
    - (3) Gage Avenue (Ward 3);
    - (4) Stone Church/Paramount (Wards 6, 7, 8 and 9);
    - (5) Parkside Drive (Ward 15); and,
    - (6) other existing bike lane locations that may be identified in consultation with the Ward Councillor;
  - (ii) Implement new bike lanes or multi-use pathways in the following locations:
    - (1) Studholme Avenue (Ward 1);
    - (2) Longwood Road (Ward 1);
    - (3) Victoria Avenue between Cannon Street and Barton Street (Ward 3); and,
    - (4) Mount Albion Road (Ward 5);
  - (iii) Develop a design and implementation plan and report back to the Public Works Committee for a new bike lane or multi-use pathway

on King Street utilizing the north-side lane between Breadalbane Street and Locke Street (Ward 1);

- (b) That staff, in consultation with Ward Councillors on specific locations, implement temporary traffic calming measures and signage on select residential streets that have been identified in the Cycling Master Plan as signed bike routes, in order to help to reduce traffic speeds and discourage through traffic in order to improve safety of cycling in mixed traffic;
- (c) That staff consult with the Ward Councillor and, where applicable, Business Improvement Areas (BIAs) or adjacent businesses, to review the feasibility of temporarily removing rush hour parking restrictions in the following locations, and where appropriate, utilize the provisions of Section 8 (4) of By-law No. 01-218 pertaining to temporary parking regulations, to remove the rush hour restrictions and/or no parking restrictions in order to provide for additional on-street parking capacity and pick-up/delivery capacity to support local businesses:
  - (i) Barton Street, approximately between James Street and Ottawa Street (Wards 2 and 3);
  - (ii) John Street, approximately between King Street and Rebecca Street (Ward 2);
  - (iii) Catharine Street, approximately between Hunter Street and Main Street (Ward 2);
  - (iv) Ottawa Street, approximately between Main Street and Barton Street (Wards 3 and 4);
  - (v) Upper James North of Fennell Avenue (Ward 8); and,
  - (vi) Select locations on King Street approximately between Wellington Street and Gage Avenue (Wards 3 and 4);
- (d) That staff consult with the local Business Improvement Areas (BIAs) and the appropriate Ward Councillor to identify and implement the establishment of short-term pick-up and delivery zones created by re-allocating existing parking spaces in locations that will assist local businesses;
- (e) That staff consult with the local Business Improvement Areas (BIAs) and the appropriate Ward Councillor to identify locations for additional, metered on-street parking spaces that will provide additional parking to assist local businesses;
- (f) That staff leverage existing Smart Commute employer networks to assist employers with long-term telework (or remote work) planning and return-to-work plans, taking into account, potential transportation constraints such as transit capacity; and,

- (g) That all costs associated with the implementation of changes to on-street parking, which primarily consists of temporary signage and changes to meters, be funded from Parking Reserve No. 108021 with an upset limit of \$50,000.

**11. The City of Hamilton Annual Collision Report – 2019 Statistics and Trends (PW20035) (City Wide) (Item 8.1)**

That Report PW20035, respecting The City of Hamilton Annual Collision Report – 2019 Statistics and Trends, be received.

**12. Red Hill Valley Parkway Corridor Analysis (PW20036) (City Wide) (Item 8.2)**

That Report PW20036, respecting the Red Hill Valley Parkway Corridor Analysis, be received.

**13. Red Hill Valley Parkway Resurfacing Project Recap (PW20038) (City Wide) (Item 8.3)**

That Report PW20038, respecting the Red Hill Valley Parkway Resurfacing Project Recap, be received.

**14. Making Upper James Street More Pedestrian Friendly (PW20010/PED20077) (Ward 8) (Item 8.4)**

- (a) That the following existing traffic signal equipment on Upper James Street be decommissioned and replaced with signal equipment at new locations, to cost approximately \$500,000, subject to funding approved through the 2021 Capital Budget:
  - (i) Upper James Street at Brantdale Avenue Signal decommissioned and replaced by a full signal at Upper James Street at Brucedale Avenue;
  - (ii) Intersection Pedestrian Signal on Upper James Street at Churchill Avenue/ Duff Street be decommissioned and replaced by a full traffic signal on Upper James Street at Queensdale Avenue; and,
  - (iii) Upper James Street at Brantdale Avenue red light camera removed and relocated to a new location as determined and funded through the Red Light Camera program, at an estimated cost of \$25,000;
- (b) That seasonal planter boxes be installed along sections of Upper James Street north of Fennell Avenue at an estimated capital cost of \$16,000 (with an operating impact of \$6,000 per year), subject to location selection and approval of funding through the 2021 Capital and Operating Budget process; and,



- (c) That Planning and Economic Development staff initiate studies to complete a functional design and associated business case for the A-Line Priority Bus Corridor and ultimate Bus Rapid Transit Corridor at a cost of \$550,000, to be funded from Project ID 5301784707, and as part of this design, consider more extensive pedestrian and streetscape improvements.

**15. Lincoln M. Alexander Parkway (LINC) and Red Hill Valley Parkway (RHVP) Mobility Feasibility Study (PED20063/PW18008(b)) (City Wide) (Item 8.5)**

That Report PED20063/PW18008(b), respecting the Lincoln M. Alexander Parkway (LINC) and Red Hill Valley Parkway (RHVP) Mobility Feasibility Study, be received.

**16. Traffic Camera Feed Sharing (PW20031) (City Wide) (Item 8.6)**

That the General Manager of Public Works or designate be authorized and directed to execute, on behalf of the City of Hamilton, any agreements necessary to formalize a partnership between the City of Hamilton and local news media agencies to provide passive access to traffic camera video feeds, in a form satisfactory to the City Solicitor.

**17. Powell Park Tree Planting (Ward 3) (Item 9.1)**

WHEREAS, the utility company (Hydro One) has determined that four public Norway Maple trees require removal within Powell Park due to their proximity to the overhead utility; and,

WHEREAS, the citizens of Ward 3 would like to replace the loss of canopy due to the removal of the 4 Norway Maple trees and enhance the landscape of Powell Park with seven large caliper shade trees to be implemented by the Forestry Section of the City of Hamilton;

THEREFORE, BE IT RESOLVED:

- (a) That the supply and installation of seven 80mm shade trees to the existing landscape of Powell Park at a cost of \$8,000 be funded from the Ward 3 Area Rating Discretionary account (3301909300);
- (b) That consultation with residents of Ward 3 will take place prior to the placement of seven 80mm shade trees in Powell Park; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**18. North Central Park Pedestrian Lighting Improvements (Ward 3) (Item 9.2)**

WHEREAS, North Central Park is an active community park in Ward 3, with pathways that promote active transportation through the community;

WHEREAS, pedestrian pathway lighting exists in the majority of this park, supporting commuters and park users; and,

WHEREAS, the northwestern area of the park pathway is not currently lit, and park users would benefit with the addition of pedestrian pathway lighting;

THEREFORE, BE IT RESOLVED:

- (a) That \$20,000 be allocated from the Ward 3 Area Rating Reserve #108053, to implement new pedestrian pathway lighting along the northwestern pathway of the Park; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**19. Bartonville Cemetery Fencing Improvements (Ward 4) (Item 9.3)**

WHEREAS, Bartonville Cemetery, located at 2001 King Street East, provides an interment and memorial gathering space for Hamilton residents;

WHEREAS, the existing decorative wrought iron fencing has reached its end of life and has deteriorated beyond repair; and,

WHEREAS, the replacement of this fencing is beyond the Cemetery Section's capital budget;

THEREFORE, BE IT RESOLVED:

- (a) That \$96,000 of funding be allocated from the Ward 4 Area Rating Reserve #108054, to implement the replacement of new decorative steel fencing along the perimeter of Bartonville Cemetery; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**20. R.T. Steele Park Redevelopment (Ward 4) (Item 9.4)**

WHEREAS, the R.T. Steele Park playground structure is at end of life and requires replacement in the near future;

WHEREAS, the park requires review to ensure that it is meeting the needs of the neighbourhood; and,

WHEREAS, the Ward Councillor has determined this park is a priority for improvement;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to set up a new project id for the R.T. Steele park redevelopment project, and fund \$60,000 for design work in 2020 from the Ward 4 capital reserve 108054;
- (b) That staff be directed to include construction costs for the R.T. Steele park for consideration in the 2021 capital program, to be funded from the Ward 4 capital reserve 108054; and,
- (c) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**21. Sidewalk Repairs and Rolled Curb Replacements (Ward 5) (Item 9.5)**

- (a) That \$40,000 be allocated to sidewalk repairs and rolled curb replacements in Ward 5, and that the capital works be funded by utilizing the Ward 5 – 2020 Area Rating Reserve (#108055); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**22. Corktown Park Basketball Court Improvements (Ward 2) (Item 9.6)**

WHEREAS, a single existing basketball court is located on the City of Hamilton Corktown Park lands at 175 Ferguson Avenue South;

WHEREAS, the basketball court was constructed and maintained by the City of Hamilton since approximately 2000; and,

WHEREAS, the basketball court is beyond its lifecycle and the community and park users would benefit from the replacement of this amenity to a new multi-use court standard;

THEREFORE, BE IT RESOLVED:

- (a) That the existing basketball court located at 175 Ferguson Avenue South, be replaced with a new standard multi-use court, at a cost of \$80,000, to be funded from the Ward 2 Area Rating Account #108054; and,

- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents for the replacement of the existing basketball court located at 175 Ferguson Avenue South with a new standard multi-use court, with such terms and conditions in a form satisfactory to the City Solicitor.

**23. Additional Funding Allocation to Sidewalk Repairs (Ward 2) (Item 9.7)**

- (a) That \$30,000 be allocated to sidewalk repairs in Ward 2, and that the capital works be funded utilizing the Ward 2 Area Rating Reserve #108052, Project ID 4241909221; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**24. Amendment to Item 8 of Public Works Committee Report 19-014, respecting Capital Improvement Projects (Ward 2) (Item 9.8)**

WHEREAS, at its meeting of October 9, 2019, Council approved Item 8 of the Public Works Committee Report 19-014, respecting Capital Improvement Projects (Ward 2); and,

WHEREAS, it is now necessary to broaden the scope of funding;

THEREFORE, BE IT RESOLVED:

That Item 8 (a)(i) of Public Works Committee Report 19-014, respecting Capital Improvement Projects (Ward 2), be amended as follows:

- (a) That funding for the following Capital Improvement projects, to be financed from the Ward 2 Area Rating Capital Reserve Fund (108052), be approved:
  - (i) \$70,000 for general capital improvements at 125 Barton Community Hall; and,

**25. Purchase of Complete DR-1200 Gum Removal Kit including Steam Cleaner System, Cleaning Kit & Accessories for the Downtown Business Improvement Area (BIA) (Ward 2) (Item 9.9)**

WHEREAS, the DR-1200 Super-heated Steam Cleaning System, manufactured by Dr. Gum Inc, delivers continuous dry super-heated steam at over 150°C / 300°F, killing 99.99% of all viruses and germs;

WHEREAS, the proprietary, non-toxic, bio-degradable and eco-friendly Dr. Gum cleaning solution was developed to emulsify a wad of gum in seconds and remove over 700 pieces of gum in per hour, from any surface;

WHEREAS, the DR-1200 can be used to address both indoor and outdoor cleaning applications and is pedestrian friendly;

WHEREAS, the DR-1200 will allow the Downtown Business Improvement Area (BIA) to perform extensive graffiti removal and sidewalk cleaning and sanitization of tables and chairs in the area; and,

WHEREAS, upon purchase of the Complete DR-1200 Gum Removal Kit from Dr. Gum Inc. by the City of Hamilton, the Downtown Business Improvement Area (BIA) will retain permanent ownership of the equipment, and be responsible for any and all operation and maintenance requirements required by the equipment;

THEREFORE, BE IT RESOLVED:

- (a) That the purchase of a Complete DR-1200 Gum Removal Kit from Dr. Gum Inc. for the Downtown Business Improvement Area (BIA), as attached to Public Works Committee Report 20-004 as Appendix "D", at a cost of up to \$6,000, be funded from the Ward 2 Area Rating Account #108054; and,
- (b) That the General Manager, Public Works Department, or their designate, be authorized to negotiate, enter into and execute, on behalf of the City, all necessary agreements and ancillary documents required to give effect thereto, each in a form satisfactory to the City Solicitor.

**26. Private Tree Giveaway (Ward 3) (Item 9.10)**

WHEREAS, the City of Hamilton has declared a climate emergency;

WHEREAS, increasing the urban tree canopy by providing native trees for planting on private property has many environmental benefits to the residents of Ward 3 and the wider City; and,

WHEREAS, private tree giveaways are not currently funded under existing tree planting programs;

THEREFORE, BE IT RESOLVED:

- (a) The supply and distribution of approximately 200 small native trees at a cost of \$2,715 be funded from the Ward 3 Area Rating Discretionary Account (3301909300); and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**27. Credit for HSR Pass Products Purchased for the Timeframe in which Fare Revenue Collection was Paused due to the State of Emergency (City Wide) (Added Item 9.12)**

WHEREAS, on March 17, 2020, the Province of Ontario declared a state of emergency pursuant to s. 7.0.1 of the Emergency Management and Civil Protection Act as a result of an outbreak of a communicable disease namely Coronavirus Disease 2019;

WHEREAS, on March 19, 2020, physical distancing measures were expanded to include rear door boarding for customers which simultaneously resulted in a pause of fare revenue collection for both conventional and para transit services;

WHEREAS, April monthly passes were available for sale through PRESTO, the vendor network and the customer service center located at Hunter GO Station with approximately 100 passes being purchased by customers before March 19, 2020;

WHEREAS, seniors in the City of Hamilton can purchase an annual pass which is valid for 12 months from date of purchase and as a result of the pause in fare revenue collection paid in full for 12 months access to transit; and,

WHEREAS, the estimated credit to be issued as per above passes is \$66,000.00;

THEREFORE, BE IT RESOLVED:

- (a) That given that April 2020 HSR monthly passes and senior annual passes were purchased with the intent to use Transit and notwithstanding the state of emergency would have been used for that purpose, that:
  - (i) Credits be issued to those customers who purchased an April 2020 monthly pass for future use on Transit; and,
  - (ii) Seniors be issued credits, for the applicable months that their Senior Annual Pass was valid during the pause of fare revenue collection, to be applied against their next Senior Annual Pass purchase.

**28. Appointments to the Hamilton Cycling Committee for the 2018-2022 Term (Item 12.1)**

~~That the recommendation be approved and released publicly following approval by Council.~~

***That Jane Jamnik and Gary Rogerson be appointed to the Hamilton Cycling Committee for the remainder of the 2018-2022 Term of Council or until such***

***time as a successor is appointed by Council, conditional upon their acceptance of the position.***

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

**6. WRITTEN DELEGATIONS (Item 6)**

- 6.1 Written Delegation from Lynda Lukasik, Environment Hamilton, respecting Item 7.1 - Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting (PW19091(a))

Recommendation: Be received and referred to the consideration of Item 7.1.

- 6.2 Written Delegations respecting Item 7.3 – COVID-19 Recovery Phase Mobility Plan (PED20100/PW20034):

- 6.2(a) Viv Saunders  
6.2(b) Beatrice Ekoko, Environment Hamilton  
6.2(c) Elise Desjardins

Recommendation: Be received and referred to the consideration of Item 7.3

**7. STAFF PRESENTATIONS (Item 7)**

- 7.1 Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting (PW19091(a)) (City Wide) (Outstanding Business List Item)

PowerPoint presentation changed to a video presentation.

**8. DISCUSSION ITEMS (Item 8)**

- 8.4 Making Upper James Street More Pedestrian Friendly (PW20010/PED20077) (Ward 8) (Outstanding Business List Item)

Recommendation (a)(iv) deleted, as it is a duplication.

**10. NOTICES OF MOTION (Item 10)**

- 10.1 Central Composting Facility Request for Proposal Options (City Wide)
- 10.2 Credit for HSR Pass Products Purchased for the Timeframe in which Fare Revenue Collection was Paused due to the State of Emergency (City Wide)

**11. GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**11.1 Amendments to the Outstanding Business List**

**11.1(b) Items Requiring a New Due Date:**

- 11.1(b)(a) PRESTO Operating Agreement  
Item on OBL: N  
Current Due Date: April 6, 2020  
Proposed New Due Date: **July 8, 2020**

**CHANGE TO THE ORDER OF ITEMS:**

The following item is to be considered immediately following the approval of minutes of the previous meeting:

**7.2 Postponement of Year 5 of the 10 Year Local Transit Strategy**

The agenda for the June 17, 2020 Public Works Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 3)**

**(i) February 21, 2020 (Item 3.1)**

The Minutes of the February 21, 2020 meeting of the Public Works Committee were approved, as presented.

**(d) COMMUNICATIONS (Item 4)**

Communication Items 4.1 to 4.3 were approved, as presented, as follows:

- (i) Correspondence from Rick Lipsitt, resigning from the Keep Hamilton Clean and Green Committee (Item 4.1)**



Recommendation: Be received and that the Interview Sub-Committee to the Public Works Committee be reconvened to review original applicants for the 2018-2022 term to the Keep Hamilton Clean and Green Committee to replace the member.

- (ii) Correspondence from Chuck Billingsley respecting the Installation of a Sound Barrier at Village on the Meadows Townhomes, 230 Meadowbrook Drive, Ancaster (Ward 12) (Item 4.2)**

Recommendation: Be received and referred to the General Manager of Public Works for appropriate action.

- (iii) Correspondence from Lakewood Beach Community Council respecting a Proposed Permanent Closure and Removal from the Truck Route Master Plan of Truck Routes on Grays Road, Frances Avenue and Drakes Drive (Ward 10) (Item 4.3)**

Recommendation: Be received.

**(e) CONSENT ITEMS (Item 5)**

- (i) Interview Sub-Committee to the Public Works Committee Clerk's Report - February 21, 2020 (Item 5.1)**

The Clerk's Report of the February 21, 2020 meeting of the Interview Sub-Committee to the Public Works Committee, was received.

- (ii) Interview Sub-Committee to the Public Works Committee Minutes - March 4, 2020 (Item 5.2)**

The Minutes of the March 4, 2020 meeting of the Interview Sub-Committee to the Public Works Committee, were received.

- (iii) Hamilton Cycling Committee Minutes - January 8, 2020 (Item 5.5)**

The Minutes of the January 8, 2020 meeting of the Hamilton Cycling Committee, were received.

**(f) WRITTEN DELEGATIONS (Item 6)**

Written Delegation Items 6.1 and 6.2 (a) to (c) were received and referred to the consideration of their respective items, as follows:

- (i) Written Delegation from Lynda Lukasik, Environment Hamilton, respecting Item 7.1 - Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting (PW19091(a)) (Added Item 6.1)**

Recommendation: Be received and referred to the consideration of Item 7.1

**(ii) Written Delegations respecting Item 7.3 - COVID-19 Recovery Phase Mobility Plan (PED20100/PW20034) (Added Item 6.2)**

- (a) Viv Saunders (Added Item 6.2(a))**
- (b) Beatrice Ekoko, Environment Hamilton (Added Item 6.2(b))**
- (c) Elise Desjardins (Added Item 6.2(c))**

Recommendation: Be received and referred to the consideration of Item 7.3.

**(g) STAFF PRESENTATIONS (Item 7)**

**(i) Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting (PW19091(a)) (City Wide) (Item 7.1)**

Nick Winters, Director, Water & Wastewater Operations, addressed Committee respecting Report PW19091(a), Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting, with the aid of a presentation.

The presentation can be accessed via the following link:  
[https://youtu.be/wT-kfir\\_XNo](https://youtu.be/wT-kfir_XNo)

The presentation, respecting Report PW19091(a), Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting, was received.

A copy of the presentation is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca) or through the Office of the City Clerk.

For further disposition of this matter, refer to Item 8.

**(ii) Postponement of Year 5 of the 10 Year Local Transit Strategy (PW14015(c)) (City Wide) (Item 7.2)**

Debbie Dalle Vedove, Director, Transit (HSR), addressed Committee respecting Report PW14015(c), Postponement of Year 5 of the 10 Year Local Transit Strategy, with the aid of a presentation.

The presentation, respecting Report PW14015(c), Postponement of Year 5 of the 10 Year Local Transit Strategy, was received.

A copy of the presentation is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca) or through the Office of the City Clerk.

For further disposition of this matter, refer to Item 9.

**(iii) COVID-19 Recovery Phase Mobility Plan (PED20100/PW20034) (City Wide) (Item 7.3)**

Brian Hollingworth, Director, Transportation Planning and Parking, addressed Committee respecting Report PED20100/PW20034, COVID-19 Recovery Phase Mobility Plan, with the aid of a presentation.

The presentation, respecting Report PED20100/PW20034, COVID-19 Recovery Phase Mobility Plan, was received.

A copy of the presentation is available on the City's website at [www.hamilton.ca](http://www.hamilton.ca) or through the Office of the City Clerk.

For further disposition of this matter, refer to Item 10.

The Public Works Committee was recessed at 12:28 p.m.

The Public Works Committee reconvened at 1:03 p.m.

**(h) MOTIONS (Item 9)**

**(i) Central Composting Facility Request for Proposal Options (City Wide) (Added Item 9.11)**

WHEREAS, the current contract for the operation and maintenance of the City of Hamilton's Central Composting Facility commenced in June 2006;

WHEREAS, the current operation and maintenance contract for the Central Composting Facility will expire December 31st, 2020;

WHEREAS, staff were authorized and directed to prepare and issue Request for Proposal C11-09-20 for the operation and maintenance of the Central Composting Facility under the same terms and conditions of the current contract;

WHEREAS, staff were directed to prepare and submit an in-house bid;

WHEREAS, Request for Proposal C11-09-20 was issued on May 25th, 2020 and is set to close July 20th, 2020;

WHEREAS, staff received a request from a proponent to include offsite third-party processing of organic material collected through the green bin program as an alternative proposal to Request for Proposal C11-09-20; and,

WHEREAS, a further option for the operation and maintenance of the Central Composting Facility can be considered; however it, would be a material change to recently issued Request for Proposal C11-09-20;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to cancel Request for Proposal C11-09-20, Operation and Maintenance of the Central Composting Facility;
- (b) That staff modify Request for Proposal C11-09-20, Operation and Maintenance of the Central Composting Facility to include the option for offsite third-party processing of organic waste collected through the green bin program while operating the Central Composting Facility as a transfer station;
- (c) That staff reissue Request for Proposal C11-09-20 to obtain proposals for both the operations and maintenance of the Central Composting Facility and offsite third-party processing of organic material;
- (d) That staff still prepare and submit an in-house bid for the operation and maintenance of the Central Composting Facility; and,
- (e) That staff be directed to enter into negotiations with Maple Reinders Constructors Ltd. for the purpose of extending current contract C11-105-03 for the Operations and Maintenance of the Central Composting Facility for a time period of up to six months to allow for the re-issuing of RFP C11-09-20.

The Motion, respecting Central Composting Facility Request for Proposal Options, was REFERRED to the June 24, 2020 meeting of Council for consideration to allow Public Works staff an opportunity to address various concerns and questions raised by Public Works Committee members during the meeting.

**(i) NOTICES OF MOTION (Item 10)**

**(i) Central Composting Facility Request for Proposal Options (City Wide) (Added Item 10.1)**

The Rules of Order were waived to allow for the introduction of a Motion respecting Central Composting Facility Request for Proposal Options (City Wide).

For further disposition of this matter, refer to Item (h)(i).

**(ii) Credit for HSR Pass Products Purchased for the Timeframe in which Fare Revenue Collection was Paused due to the State of Emergency (City Wide) (Added Item 10.2)**

The Rules of Order were waived to allow for the introduction of a Motion respecting a Credit for HSR Pass Products Purchased for the Timeframe in which Fare Revenue Collection was Paused due to the State of Emergency (City Wide).

For further disposition of this matter, refer to Item 27.

**(j) GENERAL INFORMATION / OTHER BUSINESS (Item 11)**

**(i) Amendments to the Outstanding Business List (Item 11.1)**

The following amendments to the Public Works Committee's Outstanding Business List, were approved:

- (a) Items Considered Complete and Needing to be Removed:
  - (i) Waste Management System Development – Public Engagement Strategy Results and Preliminary Waste Management System Alternatives  
Addressed as Item 5.4(b) of Council Minutes 20- 012 (PW16059(g))  
Item on OBL: I
  - (ii) Lincoln M. Alexander Parkway (LINC) and Red Hill Valley Parkway (RHVP) Transportation and Safety Update  
Addressed as Item 8.5 on today's agenda - Report PED20063/PW18008(b)  
Item on OBL: AE
  - (iii) Hamilton Strategic Road Safety Program Annual Report  
Addressed as Item 8.1 on today's agenda - Report PW20035  
Annual reporting requirement added to Transportation Operations & Maintenance's annual workplan, so the Outstanding Business List Item can be removed.  
Item on OBL: AL
  - (iv) HSR TransCab - In-House Bid for 2019 Request for Tenders (RFT)  
Addressed as Item 5.7 on today's agenda – Report PW19071(a)  
Item on OBL: AAG

- (v) Modification of the Waste Collection Services Request for Proposal to Remove Winter Collection of Leaf and Yard Waste  
Addressed as Item 5.4(b) of Council Minutes 20-012 (PW16059(g))  
Item on OBL: AAN
- (vi) City of Hamilton Aviary Donation Consideration  
Addressed as Item 5.1(e) of Council Minutes 20-006 (PW19108(a))  
Item on OBL: AAR
- (vii) Correspondence and a Petition Containing 46 Signatures from the Residents of Windemere Road (East), Stoney Creek Requesting that the City Take Over the Ownership of Windemere Road (East) from the Hamilton Conservation Authority and a Private Owner  
Addressed as Item 5.10 on today's agenda – Report PW20032/PED20114  
Item on OBL: AAX
- (viii) Wastewater Treatment Plant Bypass and Combined Sewer Overflow Reporting  
Partially addressed as Item 7.1 on today's agenda – Report PW19091(a). Interim report requirement of recommendation (a) and all of recommendation (b) completed. Only a portion of recommendation (a), respecting a report back detailing the results of the study, remains outstanding.  
Item on OBL: AAM
- (ix) Making Upper James Street More Pedestrian Friendly  
Addressed as Item 8.4 on today's agenda – Report PW20010/PED20077  
Item on OBL: E
- (b) Items Requiring a New Due Date:
  - (i) PRESTO Operating Agreement  
Item on OBL: N  
Current Due Date: April 6, 2020  
Proposed New Due Date: July 8, 2020
  - (ii) To Create a Hamilton General Hospital Safety Zone  
Item on OBL: U  
Current Due Date: April 20, 2020  
Proposed New Due Date: August 12, 2020

- (iii) Redevelopment / Reuse of the former King George School Site, at 77 Gage Avenue North  
Item on OBL: V  
Current Due Date: March 2020  
Proposed New Due Date: September 11, 2020
- (iv) Certificate of Recognition (COR™) Program  
Item on OBL: AQ  
Current Due Date: March 23, 2020  
Proposed New Due Date: October 5, 2020
- (v) Operations and Maintenance of the Central Composting Facility  
Item on OBL: AV  
Current Due Date: May 22, 2020  
Proposed New Due Date: August 12, 2020
- (vi) Moving Hamilton Towards a Zero Plastic Waste Plan  
Item on OBL: AY  
Current Due Date: June 15, 2020  
Proposed New Due Date: September 11, 2020
- (vii) Roadway Safety Measures on Aberdeen Avenue from Queen Street to Longwood Road  
Item on OBL: AZ  
Current Due Date: June 15, 2020  
Proposed New Due Date: 2021
- (viii) Sustainable Mobility Program Annual Update Item on OBL: AAC  
Current Due Date: July 2020  
Proposed New Due Date: August 12, 2020
- (ix) Road Safety Review and Appropriate Measures at the York Road and Newman Road Intersection  
Item on OBL: AAE  
Current Due Date: April 20, 2020  
Proposed New Due Date: September 11, 2020
- (x) Theft and Vandalism Prevention in City-Owned Public Spaces  
Item on OBL: AAH  
Current Due Date: March 25, 2020  
Proposed New Due Date: July 8, 2020
- (xi) Integration of an All Ages and Abilities Assessment into Existing and Future Cycling Infrastructure in Hamilton

Item on OBL: AAJ  
Current Due Date: June 1, 2020  
Proposed New Due Date: August 12, 2020

(xii) City of Hamilton's Cemeteries Business Plan  
Item on OBL: AAO  
Current Due Date: March 23, 2020  
Proposed New Due Date: October 19, 2020

(xiii) Eligibility Audit of Clients Registered for DARTS  
Item on OBL: AAQ  
Current Due Date: Q1 2020  
Proposed New Due Date: Q3 2020

**(k) PRIVATE AND CONFIDENTIAL (Item 12)**

Committee determined that discussion of Item 12.1 was not required in Closed Session, so the item was addressed in Open Session, as follows:

**(i) Appointments to the Hamilton Cycling Committee for the 2018-2022 Term (Item 12.1)**

For further disposition of this matter, refer to Item 28.

**(l) ADJOURNMENT (Item 13)**

There being no further business, the Public Works Committee was adjourned at 2:58 p.m.

Respectfully submitted,

Councillor J.P. Danko  
Chair, Public Works Committee

Alicia Davenport  
Legislative Coordinator  
Office of the City Clerk



# **KEEP HAMILTON GREEN AND CLEAN COMMITTEE TERMS OF REFERENCE**

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## **1 Introduction**

### ***1.1 Committee Name***

Keep Hamilton Clean and Green (KHCG) Committee (Formerly the Clean City Liaison Committee – Amended October 9, 2013 Item 11 PW Committee Report 13-012)

### ***1.2 Statement of Purpose***

The KHCG Committee promotes environmental sustainability and stewardship by engaging individuals to take greater responsibility for protecting and revitalizing the natural and built environment and providing education, assistance and promotion.

### ***1.3 Committee Mandate***

The KHCG Committee will support and provide advice to City staff, elected officials and other stakeholders to implement the Clean & Green Hamilton Strategy and Our Future Hamilton community vision. Reporting through the Public Works Committee, the KHCG Committee will provide input to staff and Council on issues relating to environmental sustainability and stewardship and advice on approaches to engaging citizens to take greater responsibility to protect and revitalize natural and built environments. The KHCG Committee's primary focus is on effecting behaviours and attitudes conducive to a clean, healthy and safe community through leadership and action.

The Committee will provide input and guidance to City staff, Council and other stakeholders on community and private sector involvement and identification of resources to sustain Clean and Green programs and initiatives that aim to beautify our community, promote environmental stewardship and prevent litter, illegal dumping and graffiti.

### ***1.4 Accountability***

The KHCG Committee is a Volunteer Advisory Committee that advises Council through the Public Works Committee. The KHCG Committee must comply with the City of Hamilton's Procedural By-law, the Advisory Committee Procedural Handbook and operational policies and procedures.

## **2 Roles and Responsibilities**

The role of the KHCG Committee is to encourage Hamilton residents, property owners and visitors to engage in neighbourhood/community initiatives that aim to beautify our community, promote environmental stewardship and prevent litter, illegal dumping and graffiti.

This Committee will assist in connecting community volunteers with litter, illegal dumping, graffiti, beautification and environmental stewardship programs as well as promoting desired behaviours in the community that support the Clean & Green Hamilton Strategy and Our Future Hamilton community vision.

The roles and responsibilities of the KHCG Committee include, but are not limited to, the following:

- (a) Provide input and advice to Council, through reports to the Public Works Committee, and City staff on engaging citizens, property owners and visitors in litter, illegal dumping, graffiti, beautification and environmental stewardship programs;
- (b) Demonstrate leadership in action through participation in events and activities;
- (c) Assist with outreach and education opportunities related to litter, illegal dumping, graffiti, beautification and environmental stewardship programs;
- (d) Support City staff with the development of the annual Clean & Green Hamilton Strategy update for City Council;
- (e) Review reports, studies and other documents on litter, illegal dumping, graffiti, beautification and environmental stewardship issues that may be presented to the KHCG Committee by City staff, consultants, community organizations or the public, and to provide input and recommendations regarding these issues;
- (f) Form working groups to deal with specific issues as they arise;
- (g) Assist in identifying and facilitating resolution of community concerns regarding litter, illegal dumping, graffiti, beautification and environmental stewardship; and,
- (h) Attend and actively participate in KHCG Committee meetings, activities and events.

### **3 Membership**

KHCG Committee membership will reflect a broad range of socio-economic and environmental interests in the community, including residents, businesses, education and local organizations.

#### **3.1 General**

- (a) Members must declare any conflict of interest issues prior to discussion or decision-making of any matter with which they believe they have a pecuniary interest; and,
- (b) Members are asked to review all documents, agendas and minutes presented to them to make informed decisions.

Some activities of the KHCG Committee may require additional time commitments dependent upon the nature of the project undertaken.

### **3.2 Composition**

The KHCG Committee shall be comprised of up to 15 voting members and up to six key stakeholders/advisors (non-voting) as follows:

Voting Members:

- Citizen members (up to seven) who will be recruited to represent various backgrounds, ethnicities, genders, geographic areas, ages, etc. within the community;
- Council representative(s) (up to two);
- Youth Representative(s) (up to two – one student from each of the Hamilton-Wentworth District School Board and the Hamilton-Wentworth Catholic District School Board);
- BIA representative (one);
- Chamber of Commerce representative (one); and
- Education Representatives (up to two - one from each of the Hamilton-Wentworth District School Board and the Hamilton-Wentworth Catholic District School Board).

Key Stakeholders/Advisors (Non-voting Members):

- Environmental sector representative(s) to voice broader concerns from the local environmental sector/organizations, offer technical advice and expertise and connect the KHCG Committee’s work to local initiatives when feasible (up to three representatives who are employees or board members with an environmental organization that is based in or carries out a significant amount of programming in Hamilton).
- Industrial, Commercial, and Institutional (IC&I) sector representatives to voice broader concerns from the relevant sector, provide insight and enhance the KHCG Committee’s understanding of the sector, and provide opportunities to collaborate with IC&I stakeholders (up to three representatives who are employed with an IC&I organization or facilities based in Hamilton).

Quorum shall be half of the voting membership rounded up to the nearest whole number. Non-voting members are not counted in determining the number required for quorum or in determining whether or not quorum is present.

KHCG Committee and/or working group membership may be expanded to include further community representation as deemed appropriate, upon approval of Council.

City staff liaison(s) from the Environmental Services Division will be made available to the KHCG Committee as a resource. The Committee may request information or support from other City Divisions and Departments or experts in the field to assist in formulating appropriate decisions and recommendations.

### ***3.3 Attendance and Vacancies***

Members of Committee who miss more than three meetings during their term without Committee approval, may be subject to replacement on the Committee and may not be eligible for re-appointment.

Citizen members will be appointed in accordance with the City of Hamilton's Policy respecting the Appointment of Citizens to the City's Agencies, Boards, Commissions, Advisory (Volunteer) Committees and Sub-Committees.

Youth Representatives will be recruited by the Education Representative from each respective School Board.

### ***3.4 Term of Membership***

The term of membership for KHCG Committee members coincides with the current term of Council or until such time as successors are appointed by Council.

The term of membership for Youth Representatives may be 1-2 years (coinciding with the regular school term) based on their schedule and availability as a student.

# **Keep Hamilton Clean & Green Committee**

## Clean & Green Neighbourhood Grant Program Guidelines



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## CLEAN & GREEN NEIGHBOURHOOD GRANT

The Keep Hamilton Clean & Green Committee offers Clean & Green Neighbourhood Grant (“the Grant”) for planned small scale green projects and initiatives.

### OBJECTIVE

The objective of the Grant is to help informal and formal groups of residents build capacity for planning and implementing projects in their neighbourhoods that support the goals and objectives of the Clean & Green Hamilton Strategy.

The intent of the Clean and Green Strategy is to encourage behaviour that supports clean and green neighbourhoods in Hamilton. A clean and green neighbourhood leads to improved health, prosperity, safety and well-being of all residents.

Grant projects must focus on at least one of the five focus areas of the Clean and Green Strategy:

- Litter
- Illegal dumping
- Graffiti
- Beautification
- Environmental stewardship

### ELIGIBILITY

#### Eligible Applicants:

The following individuals or groups are eligible to apply for the Grant:

- Informal, resident-led neighborhood and community groups
- Formal groups, including Neighbourhood Associations
- Registered charities and not-for-profit corporations

The following groups are not eligible to apply for the Grant:

- Any informal/formal group or not-for-profit corporation receiving other forms of funding from the City of Hamilton for the same project
- For-profit corporations
- Groups that do not engage with community members or volunteers
- Groups that have already submitted an application for a different Grant initiative (Groups can only apply for one project/activity at a time. Reoccurring events undertaken by groups may only be funded once per year.)
- Groups that have previously received a Grant but have not submitted a Final Report summarizing the outcomes of their initiative

#### Eligible Initiatives:

In order to receive funding, initiatives must:

- Be conducted within the boundaries of the City of Hamilton
- Be completed by volunteers OR organized by paid employees who engage with volunteers to complete the project
- Demonstrate that the applicant has obtained appropriate permissions to complete the project/initiative for which they are seeking funding
- Be completed in areas that are open and accessible to members of the public. In the case of privately owned properties, consideration will be given where the property has some connection or provides opportunities to the broader community.

Examples of eligible projects include:

- Initiatives aimed at changing litter and illegal dumping behaviours
- Managing graffiti (e.g. prevention, clean up, etc.)
- Efforts to improve ecological integrity of public and private spaces by planting native plant species, pollinator plants, trees, etc.
- Initiatives that will help a community become more resilient or able to withstand the impacts of climate and extreme weather events

The following initiatives are not eligible to receive funding through the Grant program:

- Initiatives that fall under any current City of Hamilton, Conservation Authority, or RBG volunteer engagement program
- Projects and initiatives receiving other forms of funding from the City of Hamilton including funding through Ward Councillor offices, the City Enrichment Fund, the Hamilton Future Fund, or Clean Air Hamilton’s funding program.
- Emergency response or relief efforts, natural disaster or extreme weather-related cleanups, etc.
- Initiatives led or coordinated by City staff or elected officials on behalf of the City of Hamilton or a ward office. (Initiatives led or coordinated by a group of residents or volunteers with direct support from City staff are eligible to apply.)

### Eligible Expenses:

As part of the application process, applicants are required to submit a list of their anticipated expenses. The following items are examples of eligible expenses:

- Project/event supplies (such as the cost to purchase paint and painting supplies required to create a mural, etc)
- Event advertising (such as graphic design fees, printing fees for event flyers, Facebook advertising costs, etc)
- Artist honorariums
- Insurance and waste hauling costs (such as the cost to rent a dumpster for a large litter clean up event or event insurance to cover any injuries to volunteers and damage to property). If applying for insurance and waste hauling costs, please ensure you check the relevant box on the application form.



## AVAILABLE FUNDING

The Grant program will be funded by the Keep Hamilton Clean & Green Committee’s annual budget. The amount to be awarded through the Grant process will be requested in the fall prior to the start of the grant funding cycle by the Keep Hamilton Clean & Green Committee when preparing the Committee’s annual budget request report.

At the time of applying, applicants must provide details about all anticipated expenses associated with the proposed initiative. Applicants are eligible to receive \$500 in funding. Initiatives that include significant costs for waste haulage or disposal services, insurance costs, etc. may be eligible to receive an additional \$500 in funding to cover large scale expenses, up to a maximum grant value of \$1,000. The maximum an organizer/group is eligible to receive is \$1,000 per calendar year.

The number of grants available varies each year according to:

- The number of eligible applications received
- The amount of funding available through the Keep Hamilton Clean & Green Committee’s annual budget

## TIMELINES

The Grant program operates on the following approximate timelines each year:

- January – Application period opens
- Early February – Application period closes
- February-March – Committee adjudication and approval
- Late March-Early April – Successful and unsuccessful applicants notified by email
- May – Funding distributed

Specific dates are determined at the start of each year by the Keep Hamilton Clean & Green Committee. Timelines are subject to change based on the Committee members availability and meeting schedule. Applicants should refer to program website for confirmed program timelines and dates each year.

## COMMUNICATIONS

All relevant grant application information will be publicly available on the program website: [Hamilton.ca/clean&greengrant](http://Hamilton.ca/clean&greengrant)

The grant opportunity will be communicated to prospective applicants in the following ways:

- By email who have agreed to be included on the Grant program email list managed by City staff
- On the Clean & Green Hamilton Facebook page
- In person at community events using a flyer created for program promotion

Other communication methods may be used as appropriate, including: City of Hamilton media releases and corporate social media (Twitter and Instagram) accounts, etc.

Keep Hamilton Clean & Green Committee members may choose to share the grant information at their own discretion through their personal communication channels (e.g. by email or on a personal social media account) with their colleagues, acquaintances and contacts in their communities and in the environmental sector.

The Keep Hamilton Clean & Green Committee may choose to use paid promotional opportunities to promote the grant opportunity to a broader audience. Any promotional or advertising fees incurred by the program will be included in the Committee's annual budget request report and withdrawn from the advisory committee budget.

## APPLICATIONS

All prospective applicants must complete the online application form that will be available for the duration of the application period on the program website. A sample application form is provided as Appendix A.

During the application period, prospective applicants may contact City staff to ask questions of clarification before submitting their application. Late applications and applications submitted in any format other than the online application form will not be accepted. Late applicants will be invited to add their contact information to the program email list to receive information about future grant opportunities.

## ASSESSMENT

Grant applications will be assessed in three stages:

### **1. Staff Review**

City staff will review each grant application as it is submitted to ensure:

- Eligibility
- Completeness

City staff will not provide a score or assessment on the quality of the proposed activity.

After staff have reviewed each grant application to ensure that it is eligible and complete, all grant applications will be shared confidentially with Keep Hamilton Clean & Green Committee working group members.

### **2. Working Group Review and Assessment**

At least three members of the Keep Hamilton Clean & Green Committee will form a working group to assess the grant applications. After receiving a package of eligible and complete grant applications from City staff, working group members will assess

each application independently and provide a score according to how the proposed initiative meets the following criteria:

- How the activity aligns with the Clean & Green Strategy focus areas
- Support or involvement from the public and community stakeholders
- The level of detail included in the proposed evaluation plan/anticipated outcomes
- The initiative’s benefits to the community and the natural environment
- Reasonableness of anticipated expenses and responsible use of public money
- Appropriateness and reach of proposed promotional tools
- Recognition and acknowledgement to the Keep Hamilton Clean & Green Committee
- Other merit of the proposed activity (e.g. any noteworthy, exceptional or innovative ideas)

After independently scoring each application, working group members will attend a consensus meeting facilitated by City staff to determine final scoring and funding recommendations. Each application will receive a total score based on the maximum score of 50 points. A passing score for an application is 60% (30 points) or above. A score of 60% or above will qualify, but not guarantee the application for possible funding.

### **3. Committee Approval**

Working group members will present their final scoring and funding recommendations at the next Keep Hamilton Clean & Green Committee meeting for consideration and approval. The Committee will discuss and vote on a motion to fund or not fund each grant application individually after the working group has shared its final scores and funding recommendations.

Following Keep Hamilton Clean & Green Committee approval, all working group and Committee members will be asked to securely discard all confidential materials or return materials to the staff liaison to be securely discarded.

Keep Hamilton Clean & Green Committee recommendations for Grant funding will be provided to City Council through the Public Works Committee.

Successful and unsuccessful applicants will receive written feedback about the Committee members decision regarding their application.

## **FINAL REPORT**

Successful applicants are required to submit a written final report on their project/activity within three months after the project/activity is completed. Applicants may

choose to provide supporting materials, such as photos, videos, brochures, etc., that help tell the story of their initiative. The final report template is provided as Appendix B.

Applicants may also provide an optional in-person presentation at a Keep Hamilton Clean & Green Committee meeting. With the applicants' permission, stories and photos from successfully completed projects may be shared publicly by the Keep Hamilton Clean & Green Committee to demonstrate the impact of the Grant program.

Applicants that do not submit final reporting documents will not be eligible to receive Grant funding in the future.

As per the guidelines for retention of records relating to Grants and Loans described in City of Hamilton By-Law No. 11-040, records of application material will be retained for the current program year plus an additional 6 years. The Manager of Records & Freedom of Information will be consulted with any questions or concerns regarding retention of records.

## APPLICANT AGREEMENT

Prior to submitting their application, applicants are required to review and indicate their agreement to the statements below:

- a. I/We am/are authorized to represent the Applicant and, to the best of my/our knowledge, the information provided in this Application is true;
- b. In this Application, references to the City of Hamilton (the “City”) includes the municipal corporation, its elected and appointed officials, officers, directors, servants, employees, volunteers, invitees, committee members, contractors, agents, assigns and insurers;
- c. I/We will carry out the activity/project when and as described in this Application. I/We understand that if there are significant changes to the activity/project and/or if I/we fail to complete the activity/project, I/we may be required to return all or some of the CLEAN & GREEN NEIGHBOURHOOD GRANT funds (the “Funds”) to the City and it is my/our responsibility to promptly notify the City of any such changes;
- d. In accepting this Application, the City is not obliged to grant any Funds and that, in fact, any such grant shall be made in the City's total discretion;
- e. I/We assume all liability for the activity/project and hereby release the City from any and all claims, liabilities and damages for any losses or injuries sustained by me/us or others, regardless of how caused, which arise out of, or are in any way connected with, the activity/project;
- f. I/We further agree to indemnify and hold harmless the City against any claims, liabilities, damages, losses, demands and actions of any nature whatsoever, including solicitors' fees, which arise out of or are in any way connected with the activity/project;

- g. If the activity/project takes place on City property, I/we agree to comply with all City requirements and guidelines;
- h. If I/we receive Funds from the City, I/we will, promptly on completion of the activity/project, submit a final report to the City summarizing the activity/project, its objectives and achievements as well as a final budget outlining all other associated donations/grants, costs and expenditures supported by copies of appropriate receipts and invoices. Failure to submit this final report will affect eligibility for future applications to the City;
- i. I/We hereby authorize the City to publicize all information provided by me/us including, without limitation, my/our name(s), all details of this Application and the final report as the City sees fit in its total discretion;
- j. I/We hereby direct any other persons or organizations supporting or participating in the activity/project to share any relevant information with the City on the City's request;
- k. I/We acknowledge that all information provided by me/us is subject to collection, retention, use and disclosure under the Municipal Freedom of Information and Protection of Privacy Act; and;
- l. I/We agree to acknowledge the receipt of Funds from the City on all promotional material associated with the activity/project.

## NOTICE OF COLLECTION

Clean & Green Neighbourhood Grant applicants are required to provide personal information as part of the application, adjudication and final reporting process.

The City of Hamilton collects information under authority of Section 227 of the Municipal Act, 2001. Any personal information collected for the Clean & Green Neighbourhood Grant program will be used for the purpose of administering the Clean & Green Neighbourhood Grant Program, including determining eligibility, selecting successful grant recipients and ensuring the Clean & Green Neighbourhood Grant funds are used in accordance with grant requirements. By providing their email address, applicants consent to receiving emails from the City of Hamilton for the Clean & Green Neighbourhood Grant Program.

## CONTACT

City staff will respond to any questions from the general public about the Clean & Green Neighbourhood Grant process. Keep Hamilton Clean & Green Committee members are not to have any direct communication with grant applicants beyond sharing general program information or timelines. Any questions received by Committee members should be shared with City staff for appropriate resolution.

Phone: 905-546-2424 ext. 5089

Email: [clean&green@hamilton.ca](mailto:clean&green@hamilton.ca)

## APPENDIX A: SAMPLE APPLICATION FORM

### 1. APPLICANT INFORMATION

<b>Applicant's Legal Name:</b>			
<b>Name of Applicant's Representative/Contact:</b>			
<b>Is the Applicant a(n): (check ✓ one)</b>			
<input type="checkbox"/> Individual			
<input type="checkbox"/> Informal Group (such as a Club or Neighbourhood Community Association)			
<input type="checkbox"/> Partnership or Corporation (including a Not-for-Profit corporation)			
<b>Applicant Representative's Contact Information:</b>			
<b>Address:</b>	<b>Phone #:</b>	<b>E-mail:</b>	<b>Website:</b>

### 2. ACTIVITY/PROJECT INFORMATION

Funding amount requested: \_\_\_\_\_

When will this activity/project take place?

Start Date: DD/MM/YYYY

End Date: DD/MM/YYYY

How often is your activity/project scheduled to occur (e.g. DAILY, WEEKLY, MONTHLY, ANNUAL or ONE-TIME? (Specify)

Which of the following categories apply to this activity/project? (Check ✓ all that apply)

- ☐ Litter
- ☐ Illegal Dumping

☐ Graffiti

☐ Beautification

☐ Environmental Stewardship

☐ Please check ✓ this box if you are also asking for Insurance and Waste Hauling funding for large-scale projects

**Description of the activity/project:**

--

**Where (provide address/location) will this activity/project take place? Have you obtained all necessary permissions to conduct this activity/project?**

--

### 3. CITIZEN ENGAGEMENT

**Specifically describe all expected supports for this activity/project from the local neighbourhood (including other donations/grants, # of volunteers etc.)**

--

**Please confirm the:**

# of people involved in planning this activity or project	
# of people who might participate in the activity or project	

### 4. EVALUATION

**What do you want to achieve in completing this activity/project? How will you know if you have been successful?**

--

## 5. BUDGET

How much will your activity/project cost?

Estimated Expense Item (e.g. Materials, Supplies and Professional Services)	Source	Expenses
		\$
		\$
		\$
		\$
<b>TOTAL ACTIVITY/PROJECT COSTS</b>		<b>\$</b>
What specific items will the <b>CLEAN &amp; GREEN NEIGHBOURHOOD GRANT</b> be used to fund?		

## 6. RECOGNITION AND PROMOTION

How will you promote this program/project? How will you recognize the contributions of the Keep Hamilton Clean and Green Committee?

--



## APPENDIX B: FINAL REPORT TEMPLATE

<b>Organization/Group Name:</b>
<b>Organization/Group’s Contact Person:</b>
<b>Address:</b>
<b>Email:</b>
<b>Phone:</b>
<b>Project Name:</b>
<b>Total Project Cost:</b>

---

### Section 1: Attachments

1. **Project Expenses (required):** Please attach copies of receipts for project expenses to demonstrate how the Clean & Green Neighbourhood funds were used. Please note that any unspent funds should be returned to the Keep Hamilton Clean & Green Committee.
2. **Supporting Materials (optional):** Please feel free to include with this final report any photos, videos posters, brochures, etc. that you feel help tell the story of your project and the impact it had in the community.

---

### Section 2: Summary of Project Outcomes

Please provide us with a summary of your project’s outcomes by responding to the questions below.

1. **Outcomes:** Summarize the work that was completed as part of the project and the results that were achieved. Reflect on the initial goals or anticipated outcomes that were developed while planning the project and whether your group achieved those goals. If possible, please provide numbers to show the amount of work completed (for example, the number of trees or flowers planted, bags of waste collected, number of volunteers that participated, etc.).
2. **Project Changes/Challenges:** If your project plan changed between the time that you submitted your grant application and when you completed your project, please describe the changes that occurred and how this affected your ability to achieve your desired outcomes. If you experienced unexpected outcomes,

please describe and reflect upon them here. If any challenges arose, please describe how you responded to ensure that the project could continue.

3. **Community Building:** Describe the support and resources you received from community members or organizations to help complete the project. Describe any new partnerships or relationships that were formed through the implementation of this project.
4. **Learnings and Recommendations:** Please list your learnings from this initiative and describe what you would do differently if you were to do this project again. What advice or recommendations would you give to other groups that are considering undertaking a similar initiative?
5. **Additional Comments:** Please provide any additional comments or feedback to the Keep Hamilton Clean & Green Committee about the Clean & Green Neighbourhood Grant.
6. **Presentation:** Would you like the opportunity to give an in-person presentation to the Keep Hamilton Clean & Green Committee about your project and its results? If you respond “Yes” to this question, City staff will contact you to schedule a presentation time.

<b>Hopkins Court</b>	<b>Owner Initiated Municipal Act</b>
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<b>Sanitary Mainline Sewer and One Sanitary Lateral</b>		
	<b>Propert Address</b>	<b>Estimated Cost Per Property</b>
1	69 HOPKINS COURT	\$26,891.39
2	73 HOPKINS COURT	\$26,891.39
3	74 HOPKINS COURT	\$26,891.39
4	77 HOPKINS COURT	\$26,891.39
5	78 HOPKINS COURT	\$26,891.39
6	81 HOPKINS COURT	\$26,891.39
7	83 HOPKINS COURT	\$26,891.39
8	84 HOPKINS COURT	\$26,891.39
<b>Total Cost:</b>		<b>\$215,131.09</b>



May 20, 2020

## PRICE QUOTE

### COMPLETE DR-1200 GUM REMOVAL KIT – DR-1200 XL DISINFECTING/SANITIZING SOLUTION

From: Dr. Gum Inc.

800 Ford Blvd. Suite 128  
Chateauguay, Quebec  
J6J 4Z2

Quote to: Downtown Hamilton BIA

C/O Kerry Jarvi – Executive Director  
20 Hughson St. South, Suite 104  
Hamilton, Ont. L8N 2A1

Complete DR-1200 Gum Removal Kit.....\$4,999.00

Breakdown of accessories included in the price of the DR-1200 Kit are outlined on the official price list (see attachment for details)

DR-1200 Vittal XL Disinfecting/Sanitizing solution.....\$320.00 per case  
(Breakdown.....20 x 8oz. bottles per case)



## **Model DR-1200**

**"Complete" Dr. Gum Cleaning Kit & Accessories.....\$4,999.00**

<b><u>Items Included In Price of Kit</u></b>	<b><u>Product Code</u></b>
1x DR-1200 Stainless Steel Steam Machine	001
1x 4ft. Lightweight aluminum cleaning wand	002
1x 2.5ft. Lightweight aluminum cleaning wand	003
2x Cases (4x2 liter bottles per case) cleaning solution	004
4x Large size "Stainless Steel" brushes	005
2x Small size "Stainless Steel" brushes	006
4x Large size "Nylon" brushes	007
2x Small size "Nylon" brushes	007A
4x Large size "Brass" brushes	008
2x Small size "Brass" brushes	009
1x 25ft.extension cord...12 gauge	010
1x Safety Glasses	012
1x Work Gloves	013
1x De-scaling kit	011

### **Accessory Pricing**

Dr. Gum Proprietary Cleaning Solution.....\$160.00/case (4x2 liter bottles/case)

Large Size Cleaning Brushes – minimum order 3pcs./per model.....\$69.50

Small Size Cleaning Brushes – minimum order 3pcs./per model.....\$49.50